From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:25 PM
To: Westfall, Laurie (DTMB)
Cc: Gabler, David (DTMB)
Subject: FOIA Search Recommendation

Laurie,

As a follow-up to our discussion on identification and handling of files that exist on customer hard drives that may contain keywords related to the Flint Water Crisis, I wanted to outline a request that could be routed to Office Automation.

It seems that it would be a highly desirable effort for Office Automation to research the potential for creating some type of batch job or small application that could be distributed to the desktops. This would run a process to identify all objects that fit the search criteria and copy those to a common repository, in an effort to ensure uniformity and compliance.

They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601
DTMB
HELP. CONNECT. SOLVE.

From: Gabler, David (DTMB)
Sent: Tuesday, February 16, 2016 4:10 PM
To: Westfall, Laurie (DTMB)
Subject: FW: FOIA

Follow Up Flag: Follow up
Flag Status: Completed

ITOT today

From: Simon, Jodi (DTMB)
Sent: Tuesday, February 16, 2016 4:04 PM
To: DTMB IT Operations Team (DTMB ITOT) <ITOperationsTeam-ITOT@michigan.gov>
Subject: FW: FOIA

Hello everyone -

As discussed in ITOT earlier today, below are the search criteria provided from the Governor's office.

Also, I discussed the skip-level meetings with Chanda (David's admin). She said that he's open to discussing all aspects of your jobs and that you can set the agenda. I believe Kim sent you a template. Feel free to modify as you see fit. Unfortunately, Kim K-W, I think you truly are the guinea pig for the meeting format. Looking forward to hearing how it goes. ;-)

Thanks,
Jodi

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB)

<LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
Executive Assistant - Legal Department
Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 4:22 PM
To: Gabler, David (DTMB);Ouendag, Michael (DTMB)
Subject: FW: Required Conference Call Regarding Flint Water Crisis and FOIA Process
Attachments: Required Conference Call Regarding Flint Water Crisis and FOIA Process.ics

Importance: High

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499



From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
To: McQuaid, John (DTMB);Davenport, Rodney (DTMB)
Cc: McFarlane, James (DTMB);Ingersoll, Jean (DTMB);Simon, Jodi (DTMB)
Subject: FW: FOIA Search Recommendation

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

Laurie Westfall
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HELP. CONNECT. SOLVE.

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Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:18 PM
To: Ouendag, Michael (DTMB);Gabler, David (DTMB)
Subject: FW: FOIA Search Recommendation

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Fyi – I'll keep you posted. Mike – thanks again.

Laurie Westfall
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DTMB, MCSC, MDE and CEPI
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HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
Subject: FW: FOIA Search Recommendation
Importance: High

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From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:25 PM
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They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601

DTMB
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From: Mears, Greg (DTMB)
Sent: Wednesday, February 17, 2016 6:33 AM
To: Westfall, Laurie (DTMB);Gabler, David (DTMB);Bilek, Mike (DTMB);Brys, Anne (DTMB);Ouendag, Michael (DTMB)
Subject: FW: PLT
Attachments: Flint Emergency Purchasing Procedures.pdf; Primary SEMC.DOCX

Follow Up Flag: Follow up
Flag Status: Completed

All,

Got this from my CS group via ITOT… thought I'd share.

It's a list all the Emergency coordinators for all State agencies, along with purchasing guidelines for Flint

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Woodworth, Richard (DTMB)
Sent: Friday, February 12, 2016 9:03 AM
To: DTMB-CSIG <DTMB-CSIG@michigan.gov>
Subject: FW: PLT

Please check with your agency's BRM before passing on any information to your client.

Thanks,

Richard Woodworth
State of Michigan - Infrastructure Specialist (MDVC)
Department of Technology, Management & Budget
Infrastructure Services, Program Management Office
WoodworthR2@michigan.gov
Desk: (517) 241-3317
Mobile: (517) 243-9759
DTMB
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From: Roach, David (DTMB)
Sent: Thursday, February 11, 2016 1:47 PM

To: DTMB IT Operations Team (DTMB ITOT) <ITOperationsTeam-ITOT@michigan.gov>
Cc: Zuker, Whitnie (DTMB) <ZukerW@michigan.gov>
Subject: RE: PLT

Documents attached.

Thank you .

David M. Roach
Business Relationship Manager for MSP & DMVA
333 S Grand Ave
Lansing, MI 48933
Office 517-241-2220
Email roachd2@michigan.gov

Life is like a camera; **Focus** on what is important, **Capture** from the good times; **Develop** from the negatives; and if things do not work out, take another shot!!!

From: Roach, David (DTMB)
Sent: Thursday, February 11, 2016 1:27 PM
To: DTMB IT Operations Team (DTMB ITOT) <ITOperationsTeam-ITOT@michigan.gov>
Cc: Zuker, Whitnie (DTMB) <ZukerW@michigan.gov>
Subject: FW: PLT

All, James asked that this be forwarded to ITOT and that we distribute as widely as possible.

We can discuss at the next ITOT.

> Begin forwarded message:
>
> **From:** "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>
> **Date:** February 11, 2016 at 8:08:11 AM EST
> **To:** "Zuker, Whitnie (DTMB)" <ZukerW@michigan.gov>
> **Cc:** "Simon, Jodi (DTMB)" <SimonJ@michigan.gov>
> **Subject: Re: PLT**
>
> Documents Included.
>
> Hi- this should probably go to ITOT as well.
>
> Thanks James
>
> Sent from my iPhone
>
> On Feb 9, 2016, at 2:52 PM, Zuker, Whitnie (DTMB) <ZukerW@michigan.gov> wrote:
>
> > All,
> > Per Procurement, they asked for the attached documentation to be disbursed as wide spread as it possibly can. I am certain you already have it, but want to ensure it is passed on!!

The list of primary state emergency management coordinators with office phone and email is also attached. Names and numbers occasionally change, so proceed accordingly. If you ever need to make an urgent contact, feel free to contact MSP Operations at 517-241-8000 and request contact from the EMHSD Duty Officer, who will be able to send a message using the Everbridge system.

Also,
Ensure your DTMB representatives as well as your supporting Agencies are not using any Procurement templates found at the following site: http://inside.michigan.gov/dtmb/wr/Forms/Forms/All_forms.aspx. The forms on this site are out dated. Your all should be using this site instead: http://inside.michigan.gov/Procurement/Pages/Templates-and-Purchasing-Documents.aspx. We are working on resolving this issue.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

<image003.png>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

Primary State EMCs

Aging and Adult Services Agency
Mr. Steve Betterly
517.373.4089
betterlys@michigan.gov

Agriculture & Rural Development
Mr. Brad Deacon
517.284.5729
deaconb9@michigan.gov

Attorney General
Mr. Peter Manning
517.373.7540
manningp@michigan.gov

Civil Rights
Mr. Mark Bishop
517.241.7909
bishopm3@michigan.gov

Civil Service
Ms. Carol Vargovich
517.373.3168
vargovichC@michigan.gov

Corrections
Mr. Brent Travelbee
517.241.7640
travelbeeb@michigan.gov

Education
Mr. Louis Burgess
517.335.3672
burgessL@michigan.gov

Environmental Quality
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

Executive Office
Mr. Paul Smith
517.241.5598
smithp29@michigan.gov

Health & Human Services
Ms. Jennifer Lixey-Terrill
517.335.0172
lixeyterrillj@michigan.gov

Primary State EMCs

Mr. Richard Thelen
517.335.0151
thelenR4@michigan.gov

Insurance & Financial Services
Ms. Catherine Kirby
517.284.8784
kirbyc@michigan.gov

Licensing & Regulatory Affairs
Ms. Karen Towne
517.373.9495
townek2@michigan.gov

Licensing & Regulatory Affairs – State Fire Marshal
Mr. Mike DePrez
517.335.3685
deprezm@michigan.gov

Michigan Supreme Court
Mr. John Ort Lansing
517.373.4427
ortj@courts.mi.gov

Military & Veterans Affairs
LTC Chad Randall
517.899.3342
chad.d.randall.mil@mail.mil

Natural Resources
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

State
Mr. William Badgero
517.241.4228
badgerow@michigan.gov

State Police
Capt. Dave Kelly
517.241.3275
kellyd@michigan.gov

Talent & Economic Development
Ms. Lynne Feldpausch
517.335.0587
feldpauschL@michigan.org

Primary State EMCs

Technology, Management & Budget
Ms. Jeanette Doll
517.373.2231
dollJ@michigan.gov

Transportation
Ms. Eileen Phifer
517.373.1898
phifere@michigan.gov

Treasury
Ms. Ann Luepnitz
517.636.5335
luepnitza@michigan.gov

From: Ouendag, Michael (DTMB)
Sent: Wednesday, February 17, 2016 7:32 AM
To: Westfall, Laurie (DTMB)
Cc: Gabler, David (DTMB)
Subject: FW: FNT-WTR
Attachments: SCAN0088.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Fyi

Additional information on MIDB requests related to the Flint Water Activity.

From: Macalincag, Teodoro (DTMB)
Sent: Tuesday, February 16, 2016 4:58 PM
To: Ouendag, Michael (DTMB) <ouendagm@michigan.gov>
Subject: FNT-WTR

Hi Mike,

Attached is the memo from Mike Moody to all CFOs and HR Directors on Public Act 3 of 2016. Memo also mentions the establishment of a DCDS Activity to be utilized for any Flint Water Activity. I gave you a hard copy of this memo last week. I think that's where you first read the establishment of this new Activity Code.

This memo is what prompted the request from OFM to create a BO report for PA 3 of 2016 and for Department of Corrections to start tracking the newly established Activity Code.

We received the request from OFM on creating a BO report on 2/8/2016 and delivered the report to OFM on 2/12/2016. The report is called FNT-WTR-PA 3 of 2016.

Department of Corrections identified an existing BO report that they can use to keep track of this newly established Activity Code. Creation of BO new report not necessary.

Today, 2/16/2016, we received another request from OFM to create another report for Public Act 143 of 2015. I'll work on the report this week and deliver a finished report by end of business day on 2/19/2016. New BO report will be called FNT-WTR-PA 143 of 2015. Just keeping you posted. Thanks.

Ted Macalincag
MIDB Manager
517-335-5156

From: McQuaid, John (DTMB)
Sent: Wednesday, February 17, 2016 7:42 AM
To: Westfall, Laurie (DTMB);Davenport, Rodney (DTMB)
Cc: McFarlane, James (DTMB);Ingersoll, Jean (DTMB);Simon, Jodi (DTMB)
Subject: RE: FOIA Search Recommendation

I do not have staff available to take this on. Perhaps one of your developers has cycles available.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
To: McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: FW: FOIA Search Recommendation
Importance: High

In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

Laurie Westfall
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DTMB
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They may be already looking into a related method.

Michael Ouendag

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George W. Romney Building
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Cell: 517-282-5601

DTMB

HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 17, 2016 7:51 AM
To: Ouendag, Michael (DTMB)
Subject: FW: FOIA Search Recommendation

Do we have anyone that could do this? Should have known this would be a boomerang

Laurie Westfall
General Manager
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Laurie,

As a follow-up to our discussion on identification and handling of files that exist on customer hard drives that may contain keywords related to the Flint Water Crisis, I wanted to outline a request that could be routed to Office Automation.

It seems that it would be a highly desirable effort for Office Automation to research the potential for creating some type of batch job or small application that could be distributed to the desktops. This would run a process to identify all objects that fit the search criteria and copy those to a common repository, in an effort to ensure uniformity and compliance.

They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601
DTMB
HELP. CONNECT. SOLVE.

From: Buckberry, Gary (DTMB)
Sent: Wednesday, February 17, 2016 12:20 PM
To: Westfall, Laurie (DTMB)
Subject: FW: FOIA 2016 - Please Review
Attachments: FOIA 2016.doc; ATT00001.htm

Follow Up Flag: Follow up
Flag Status: Completed

From: Duncan, Nancy (DTMB)
Sent: Wednesday, February 17, 2016 8:09 AM
To: Gossman, Colleen (DTMB); Buckberry, Gary (DTMB)
Subject: FW: FOIA 2016 - Please Review

From: Stibitz, Brom (DTMB)
Sent: Tuesday, February 16, 2016 7:43 PM
To: Duncan, Nancy (DTMB)
Subject: Fwd: FOIA 2016 - Please Review

DRAFT - As we discussed. We already have a round of comments back for another draft tomorrow, which will be shared with Valerie for comment.

Thanks,

Brom Stibitz

Begin forwarded message:

> **From:** "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>
> **Date:** February 16, 2016 at 6:12:41 PM EST
> **To:** "Ingersoll, Jean (DTMB)" <IngersollJ@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
> **Cc:** "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>
> **Subject: FOIA 2016 - Please Review**
>
> All,
>
> Attached is the FOIA guidance document that I've put together. Items I'm unsure of are highlighted.
>
> Please take a quick look and give me your feedback as soon as you are able. Once our review is done, I'll share with Valerie and Travis in the Governor's office. Our goal is to finalize and send this to DTMB custodians *tomorrow*.
>
> Thank you.

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

RICK SNYDER
GOVERNOR

DAVID B. BEHEN
DIRECTOR

2/16/16

TO: All DTMB Custodians of Correspondence Related to Flint FOIA Requests

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint FOIA Requests – Keywords and Search Guidance

The state has received a number of FOIA requests related to the matter captioned above. You have been identified as a potential custodian of relevant/responsive correspondence related to these FOIA requests. **As a custodian, you are required to produce any documents containing the keywords listed below, as directed in this memorandum, no later than Thursday, February 25, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – *includes emails, calendar items, and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the keywords listed below.

Shared Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the shared drive search effort for all of DTMB's custodians. Custodians do *not* need to independently conduct a shared drive search for the keywords below.

However, *custodians do need to place any documents that may be related to this search in to a shared drive if those documents are currently housed on a hard drive, thumb drive, or other non-shared electronic medium.* More information about that follows.

Non-Shared Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-shared drive types, ***each custodian will need to search every keyword below in every non-shared format, and move all relevant/related documents in to a shared drive for collection.***

Start by conducing the keyword search of all non-shared drives, filling out the attached keyword checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your keyword search need to be moved to whatever shared drive you regularly use. To do this, first create a file in the shared drive titled "Flint FOIA" and move all relevant/related documents to that folder. Another

custodian may use the same shared drive that you do. A separate "Flint FOIA" folder is not needed for each custodian, multiple custodians may place their files in to the same file. We would ask custodians to add the "Flint FOIA" folder to the shared drive on a first-come basis – if you see a folder there, another custodian has likely added it, and you can begin to place your files there. If you do not see a "Flint FOIA" folder in the shared drive that you regularly use, you are likely the first custodian to start the search. Please add the "Flint FOIA" folder and begin to move your files there. Other custodians will begin to add their items when they begin their search effort.

You can move your relevant/related documents to your shared drive in whatever format the document is currently in. After the 2/25/16 deadline, DTMB staff will access the shared drives and collect all files from the "Flint FOIA" folders.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to the "Flint FOIA" folder on the shared drive that you would regularly use, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned "Flint FOIA" folder on the applicable shared drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Flint FOIA Search Term Checklist

Various FOIA requests have been received by the State of Michigan, and you have been named as a likely custodian of relevant/responsive items. As a custodian, you are required to search and copy all items that you identify to a DTMB shared drive, as described above.

Please complete your search no later than close of business on Thursday, 2/25/16. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

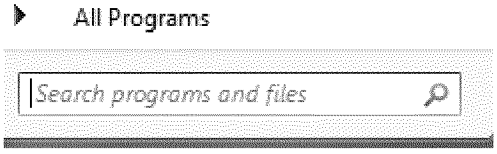
Please return this completed Checklist to Jean Ingersoll by the due date stated above
ingersollj@michigan.gov, or
Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

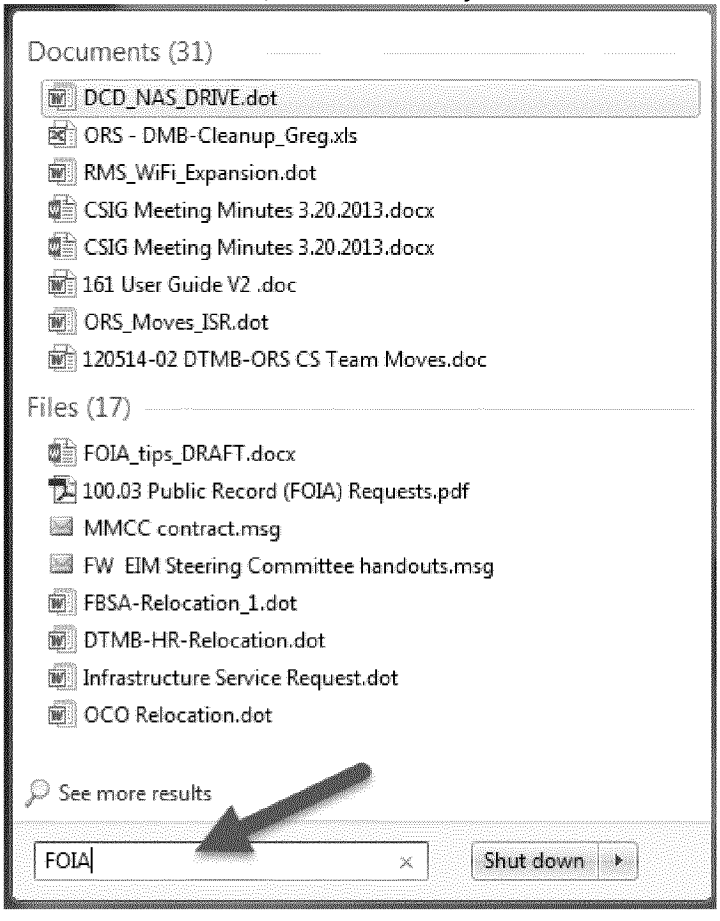
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer. Before conducting your searches, remember to check the shared drive that you typically use to see if a "Flint FOIA" folder has already been created by another custodian. If such a folder has not yet been created in the shared drive that you use, please create one.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

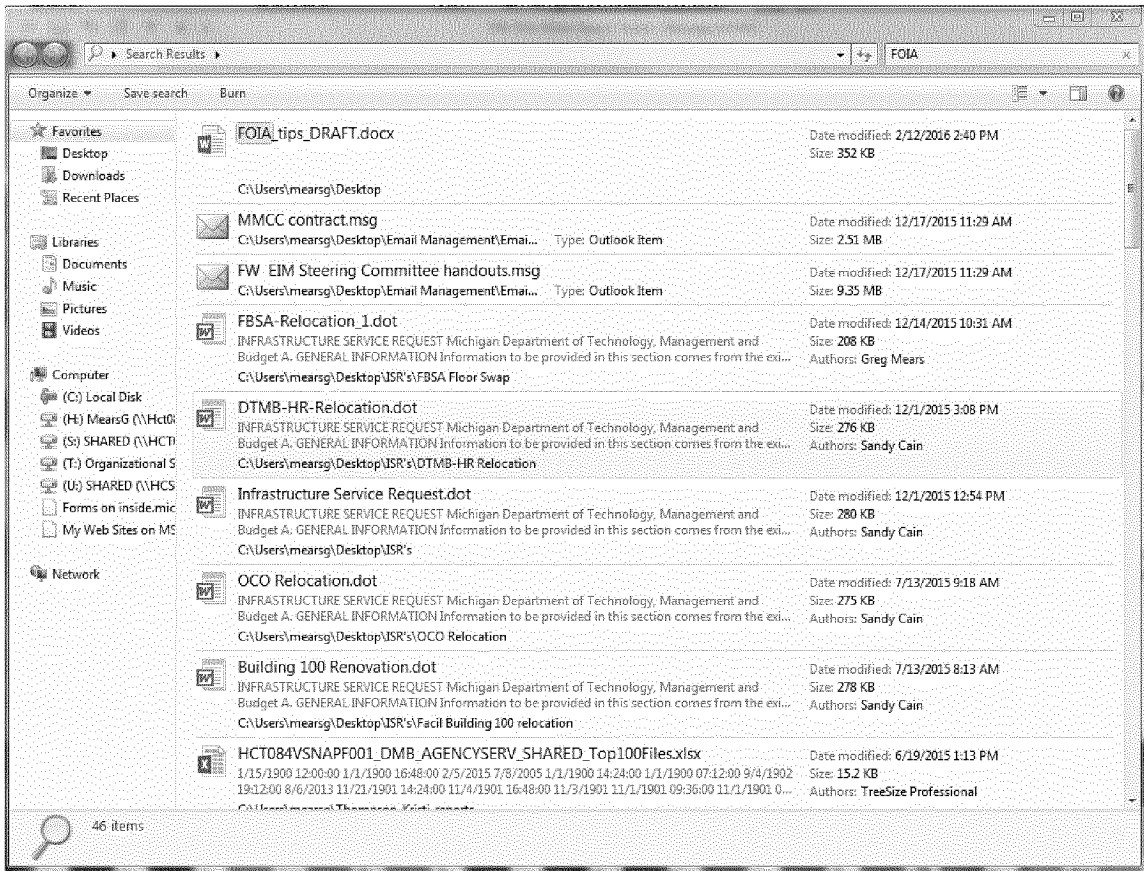


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the “Ctrl-A method”, and copy them to the “Flint FOIA” folder on the shared drive that you regularly use.

STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

RICK SNYDER
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2/16/16

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- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"

Search conducted on the email account of: _____

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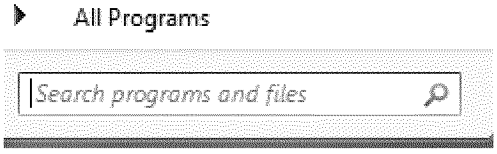
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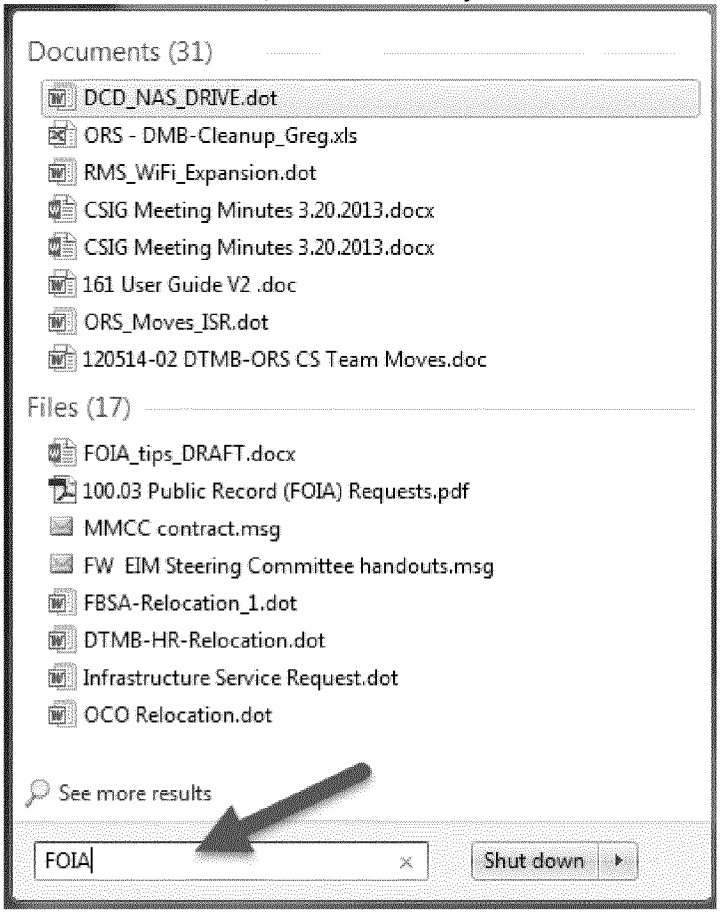
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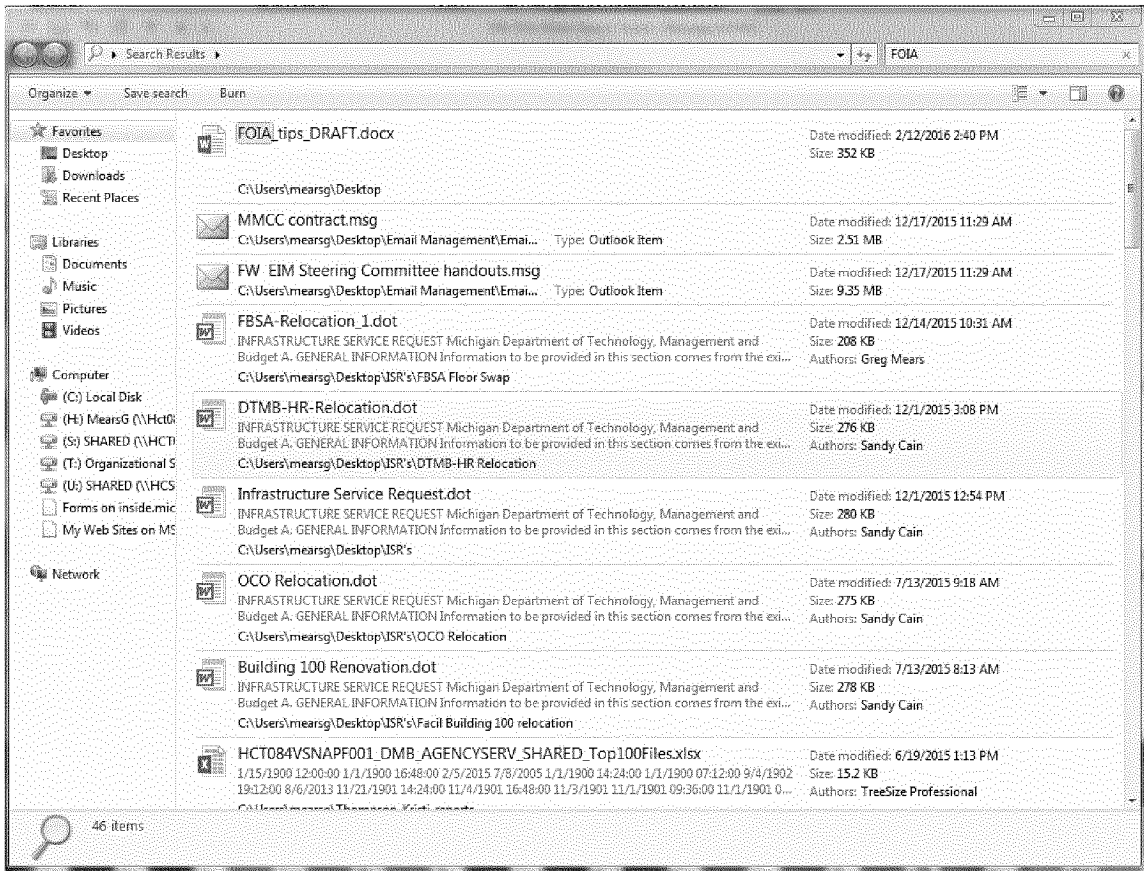


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From: McFarlane, James (DTMB)
Sent: Wednesday, February 17, 2016 1:52 PM
To: Pung, Linda (DTMB);Das, Rajiv (DTMB);Buckwalter, Nathan (DTMB);Westfall, Laurie (DTMB);Hogan, James (DTMB);Berwald, Kirt (DTMB)
Subject: Fwd: Flint Water Search Terms

Follow Up Flag: Follow up
Flag Status: Completed

FYI

Sent from my iPad

Begin forwarded message:

> **From:** "McQuaid, John (DTMB)" <mcquaidj@michigan.gov>
> **Date:** February 17, 2016 at 1:39:21 PM EST
> **To:** "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Simon, Jodi (DTMB)" <SimonJ@michigan.gov>
> **Subject: FW: Flint Water Search Terms**
>
> ---
>
> **From:** Stibitz, Brom (DTMB)
> **Sent:** Friday, February 12, 2016 4:07 PM
> **To:** McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Bates, David (DTMB) <BatesD3@michigan.gov>
> **Subject:** FW: Flint Water Search Terms
>
> Note the language at the beginning of the email.
>
> ---
>
> **From:** Thomet, Ruth (GOV)
> **Sent:** Friday, February 12, 2016 3:46 PM
> **To:** Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <Gnodtkej@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinklevl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>;

Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
Executive Assistant - Legal Department

Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

From: Roeske, Debbie (DTMB)
Sent: Wednesday, February 17, 2016 3:31 PM
To: Ackley, Martin (MDE);Alaniz, Aimee (MDE);Andrejack, John (MDE);Baldry, William (MDE);Bouvy, Mark (MDE);Brewer-Walraven, Lisa (MDE);Broman, Susan (MDE);Burgess, Louis (MDE);Carefoot, Karen (MDE);Chapman, Teri (MDE);Chipman, Martha (MDE);Davenport, Adrienne (MDE);DeMars-Johnson, Renee (MDE);Dennis, Ann (MDE);Dixon, Janice (MDE);Doxie, Shulawn (MDE);Ferrick, Kaitlin (MDE);Fink, Sharon (MDE);Fisk, Christine (DTMB);Fort, Ross (MDE);Gabler, David (DTMB);Gnodtke, John (MCSC);Golzynski, Diane (MDE);Guerrant, Kyle (MDE);Harmon, Sara (MDE);Head, David (MDE);Henry, Alisande (MDE);Houseman, Jennifer (MDE);Kovalchick, Kim (MDE);Larvick, Wendy (MDE);Lawless, Patty (MDE);Leikert, Howard (MDE);Lonsberry, Melissa (MDE);Malnar, Jaime (MDE);Mazurek, Ann (MDE);Mears, Greg (DTMB);Morford, Sandy (MDE);Moss, Marla (MDE);Ouendag, Michael (DTMB);Priest, Thomas (MDE);Radke, Michael (MDE);Sagolla, Alyssa (MDE);Schafer, Gary (MDE);Schafer, Maureen (MDE);Schenkel, Stephanie (MDE);Schneider, Marilyn (MDE);St. James, Cathy (MDE);Walters, Kevin (MDE);Weckstein, Janis (MDE);Westfall, Laurie (DTMB);Wilmore, Susan (MCSC);Winborne, Vanessa (MDE);Zuker, Rose (MDE)
Subject: FW: Clarification of FLINT emails - Time and What

Follow Up Flag: Follow up
Flag Status: Completed

Good Afternoon,

Per our conference call today, please follow these guidelines.

Debbie Roeske

From: Brader, Valerie (GOV)
Sent: Wednesday, February 17, 2016 2:48 PM
To: Head, David (MDE) <HeadD@michigan.gov>
Subject: RE: Clarification of FLINT emails

Yes, everyone include everything. Re the search parameters, I assume you have the list from Ms. Thornet so that, for instance, people are searching "Flint" AND "lead" and not just one of those?

Re pull date, as far back as you can go and still manage to get this done by the end of the month.

From: Head, David (MDE)
Sent: Wednesday, February 17, 2016 2:30 PM
To: Brader, Valerie (GOV) <BraderV25@michigan.gov>
Subject: RE: Clarification of FLINT emails

Valerie,

We just initialized the search with our staff. Immediately and frequently, people asked if they had to include the documents I'd asked about below. The to beat you over with this again, but have you refined the search parameters, or are we still to have everyone include everything?

Also, what is the pull from date? 01/01/14?

Thanks for the clarification, we just want to get moving on this.

David Head
FOIA Coordinator
Office of Public and Governmental Affairs
Michigan Department of Education
517-241-2882
headd@michigan.gov

Customer Service is a priority at the Michigan Department of Education – helping Michigan schools, families, and communities improve the achievement and well-being of ALL our children.

MICHIGAN Department of Education

From: Brader, Valerie (GOV)
Sent: Thursday, February 11, 2016 4:27 PM
To: Head, David (MDE) <HeadD@michigan.gov>
Subject: RE: Clarification of FLINT emails

Yes, include everything.

From: Head, David (MDE)
Sent: Thursday, February 11, 2016 4:24 PM
To: Brader, Valerie (GOV) <BraderV25@michigan.gov>
Subject: Clarification of FLINT emails

Valerie,

I just want to give some direction to our folks at MDE. We are to include emails like MIRS/GONGWER in our collections? We also send out daily a news digest, attached. Would you want us to include?

Thanks,

David Head
Office of Public and Governmental Affairs
Michigan Department of Education
517-241-2882
headd@michigan.gov

Customer Service is a priority at the Michigan Department of Education – helping Michigan schools, families, and communities improve the achievement and well-being of ALL our children.



From: Ouendag, Michael (DTMB)
Sent: Thursday, February 18, 2016 9:15 AM
To: Westfall, Laurie (DTMB)
Cc: Brys, Anne (DTMB)
Subject: FW: FOIA Search Recommendation

Follow Up Flag: Follow up
Flag Status: Completed

Laurie,

If you give your blessing to this – it sounds like something that Jibu is willing to take a crack at…

Mike

From: Ouendag, Michael (DTMB)
Sent: Thursday, February 18, 2016 7:31 AM
To: Brys, Anne (DTMB) <BrysA@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>
Cc: John, Jibu (DTMB) <JohnJ@michigan.gov>
Subject: RE: FOIA Search Recommendation

Anne,

I agree with the concerns. Actually, I was targeting the hard drives when I posed the question. A similar program should be ran by OA against the servers, and if we supplied them with that it would be great. We can get OA to push it out if it is feasible. Laurie was the one that asked me to reach out, so if it is workable I am sure we just have to run it by her quickly to confirm her approving it.

Mike

From: Brys, Anne (DTMB)
Sent: Wednesday, February 17, 2016 4:25 PM
To: Ouendag, Michael (DTMB) <ouendagm@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>
Subject: FW: FOIA Search Recommendation

Fyi

From: John, Jibu (DTMB)
Sent: Wednesday, February 17, 2016 9:54 AM
To: Brys, Anne (DTMB) <BrysA@michigan.gov>
Subject: RE: FOIA Search Recommendation

We definitely can write a program that a user can run on their machine that would perform this keyword search to find files and documents that contains them. Please note that this search would not cover any binary or .pst (outlook) files.

Thinking at a high level it would take at least 16 to 24 hours of effort to write and test this out.

Concerns: If we leave this up to each individual user, then we are going to run into issues of scanning the same drive again and again, since many of these users share some of these same drives. This would cause network hiccups, and leaving this back at the hands of agencies is not a good approach as it would need tremendous amount to coordination, and there would be a high chance of missing info due to people not knowing what they have access to, as well as not being available to perform this run.

Preferred approach would be to scan it once for all. I would imagine office automation should run it from a central point, or provide us with a common account that has read capabilities to all shared and h:\ drive of all agency users.

Thanks
Jibu John

From: Brys, Anne (DTMB)
Sent: Wednesday, February 17, 2016 8:10 AM
To: John, Jibu (DTMB) <JohnJ@michigan.gov>
Subject: FW: FOIA Search Recommendation

Basically the request is to create a program that searches all available files on a computer to see if any of the keywords are contained in the file and copy to another area.

Anne Brys
State Administrative Manager
Agency Services DTMB, MCSC, and GOV
DTMB
HELP. CONNECT. SOLVE.
Department of Technology, Management and Budget
Office: 517-335-0329
Cell: 517-719-6749
Fax: 517-241-8153
Email: brysa@michigan.gov

From: Ouendag, Michael (DTMB)
Sent: Wednesday, February 17, 2016 8:00 AM
To: Brys, Anne (DTMB) <BrysA@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>
Subject: FW: FOIA Search Recommendation

Anne or Mike,

I do not have anyone here that I feel would be able to create a small program that could perform the hard drive searches for the Flint criteria, but it seems like you have more technical programming staff in your area. Would you mind checking to see if anyone thought they could take a crack at creating this? If not, we aren't out anything. Just thought it would be a time saver and create more consistency in the process if they throw it in our lap. If there is, we can provide the search criteria.

Mike

From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 17, 2016 7:51 AM

To: Ouendag, Michael (DTMB) <ouendagm@michigan.gov>
Subject: FW: FOIA Search Recommendation

Do we have anyone that could do this? Should have known this would be a boomerang

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: McQuaid, John (DTMB)
Sent: Wednesday, February 17, 2016 7:42 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Ingersoll, Jean (DTMB) <ingersollJ@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: FOIA Search Recommendation

I do not have staff available to take this on. Perhaps one of your developers has cycles available.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
To: McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Ingersoll, Jean (DTMB) <ingersollJ@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: FW: FOIA Search Recommendation
Importance: High

In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:25 PM
Subject: FOIA Search Recommendation

Laurie,

As a follow-up to our discussion on identification and handling of files that exist on customer hard drives that may contain keywords related to the Flint Water Crisis, I wanted to outline a request that could be routed to Office Automation.

It seems that it would be a highly desirable effort for Office Automation to research the potential for creating some type of batch job or small application that could be distributed to the desktops. This would run a process to identify all objects that fit the search criteria and copy those to a common repository, in an effort to ensure uniformity and compliance.

They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601

DTMB
HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 18, 2016 10:22 AM
To: Moody, Michael (DTMB)
Cc: Gabler, David (DTMB);Mears, Greg (DTMB);Ouendag, Michael (DTMB)
Subject: FW: Copy of the Inventory without GOV
Attachments: Application Inventory - Westfall - Gabler.xlsx; FOIA_tips_DRAFT.docx; Create a Search Folder.docx

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Mike – as per your request, I've attached a list of my total DTMB applications of which your applications are included. This was to be used as a secondary view of what might get missed if not asked, i.e. the business would be the primary knowledge source of where Flint FOIA related data may exist. I've also attached a document that Greg Mears put together on searches as well as another document (not tested out – believe have to be careful with strings and how large they are – the last attachment is for more sophisticated users and had not been distributed).

Please let me know if you have any questions, suggestions or have any other needs. If you need assistance working with any of your team from our staff, let us know. One other topic that I haven't heard an approach on is if the AG's office will also want this data since I would think they'd want to see what everyone could be seeing. I had heard something about a need for data to be converted to a PDF. That could be a problem for folks as many in DTMB do not have the freeware and/or other software currently to do this. **I haven't seen a request for this yet, but if it occurs we would have to work on getting folks that tool that don't currently have it.**

I'll continue to copy you on anything new that may come out on this topic.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 4:41 PM
To: Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Brys, Anne (DTMB) <BrysA@michigan.gov>; Ouendag, Michael (DTMB) <ouendagm@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>
Subject: FW: Copy of the Inventory without GOV
Importance: High

Jean – I left you a voice mail that I'd be sending this list. This list doesn't include the Governors applications which are now overseen by Tiziana Galeazzi.

I would like to take time to walk through this list with you and help familiarize you with our logic and our applications that support the myriad of areas within DTMB. We've listed our IT Managers for a particular application, the agency it serves, application name and description, and most specifically a column titled "potential Flint data" source – if marked yes there could be a possibility from our perspective for Flint data.

The School Reform Office still is supported by my BRM group that support MDE, as it used to be part of that group and they have the most knowledge. It is the only area where I need to determine if there are applications to list and add to this master. I'll be doing that tomorrow and will let you know the status either way, i.e. whether they have any applications with pertinent data.

Please call me at your convenience with questions. Best number to reach me, as I travel a lot between buildings, is my cell, listed below.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 4:30 PM
Subject: Copy of the Inventory without GOV

Here you go…

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601

DTMB
HELP. CONNECT. SOLVE.

From: John, Jibu (DTMB)
Sent: Thursday, February 18, 2016 12:00 PM
To: Westfall, Laurie (DTMB)
Subject: FOIA request
Attachments: FW: Flint Water Search Terms; RE: FOIA

Follow Up Flag: Follow up
Flag Status: Completed

Laurie,

Here are the emails from John regarding FOIA.

Thanks
Jibu John

From: Gnodtke, John (MCSC)
Sent: Friday, February 12, 2016 3:51 PM
To: John, Jibu (DTMB);Proux, Julie (DTMB)
Subject: FW: Flint Water Search Terms

I will be by to discuss. Thanks.

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB); Chivis, Candace (MDCR); Christian, Al (DMVA); Colberg, Nicole (DNR); Deacon, Brad (MDARD); Fleming, Stephani (LARA); Gnodtke, John (MCSC); Gregg, Randall (DIFS); Groves, Cheryl (MDOC); Head, David (MDE); Heffner, Bradley (MEDC); Hinkley, Lori (MSP); Kobus, Dawn (DIFS); Noll, Melissa (MDOS); Novak, Doug (MDOS); Rick, Matthew (DHHS); Robert, Carla M. (Treasury); Sarkisian, Jennifer (AG); Vorce, Susan (DEQ); Weber, Travis (GOV); Wendling-Richards, Christy (AG); Ackley, Martin (MDE); Bach, Katie (MSHDA); Banner, Shanon (MSP); Begnoche, Michelle (MEDC); Bitely, Andrea (AG); Brown, Melanie (DEQ); Brown, Tiffany (MSP); Buhs, Caleb (DTMB); Campbell, Maura (DHHS); Cranson, Jeff (MDOT); DeVol, Lauren (DMVA); Ellis, Jan (MDE); Fedorchuk, Matthew (MCSC); Fischer, Tim (MDOT); Gautz, Chris (MDOC); Gendreau, Gisgie (MDOS); Golder, Edward (DNR); Guerrant, Emily (MEDC); Hawthorne, Megan (AG); Holton, Jennifer (MDARD); Humes, William R (DMVA); Kramer, Holly (MDOC); Leeds, Lauren (DTMB); Levengood, Vicki (MDCR); Miller, Andrea (DIFS); Miller, Jacki (MDCR); Miller, Misty (MSHDA); Minicuci, Angela (DHHS); Moon, Jason (LARA); Pepin, John (DNR); Sampson, Jeremy (TREASURY); Silfven, Ken (TIA); Simpson, Angela (DMVA); Stanton, Terry A. (Treasury); Thelen, Suzanne (DMVA); Throne, Heather (MDARD); Tommasulo, Karen (DEQ); Weiss, Kurt (DTMB); Wheaton, Bob (DHHS); Woodhams, Fred (MDOS)
Cc: Weber, Travis (GOV)
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)

"KWA"

Ruth Thomet,
Executive Assistant - Legal Department
Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

From: Gnodtke, John (MCSC)
Sent: Thursday, February 11, 2016 12:23 PM
To: John, Jibu (DTMB)
Subject: RE: FOIA

Follow Up Flag: Follow up
Flag Status: Flagged

I will share as soon as I get more information.

From: John, Jibu (DTMB)
Sent: Thursday, February 11, 2016 12:11 PM
To: Gnodtke, John (MCSC)
Subject: FOIA

John,

Could you please forward me a copy of the official request for pulling up the emails, as well as the documents on shared drives related to Flint water?

Our messaging team would require this to justify their work.

Thanks
Jibu John
Information Technology Manager – Dev Unit
DTMB - Agency Services MCSC/DTMB
400 S. Pine st, Lansing, MI
Office: (517) 335 3869
Cell: (517) 242 4260
DTMB
HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 18, 2016 12:38 PM
To: Mears, Greg (DTMB)
Cc: Gabler, David (DTMB)
Subject: FW: FOIA Search Recommendation

Fyi – I'll be talking to MCSC later today about this.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Ouendag, Michael (DTMB)
Sent: Thursday, February 18, 2016 9:15 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Brys, Anne (DTMB) <BrysA@michigan.gov>
Subject: FW: FOIA Search Recommendation

Laurie,

If you give your blessing to this – it sounds like something that Jibu is willing to take a crack at…

Mike

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Cc: John, Jibu (DTMB) <JohnJ@michigan.gov>
Subject: RE: FOIA Search Recommendation

Anne,

I agree with the concerns. Actually, I was targeting the hard drives when I posed the question. A similar program should be ran by OA against the servers, and if we supplied them with that it would be great. We can get OA to push it out if it is feasible. Laurie was the one that asked me to reach out, so if it is workable I am sure we just have to run it by her quickly to confirm her approving it.

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Subject: RE: FOIA Search Recommendation

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Thinking at a high level it would take at least 16 to 24 hours of effort to write and test this out.

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Preferred approach would be to scan it once for all. I would imagine office automation should run it from a central point, or provide us with a common account that has read capabilities to all shared and h:\ drive of all agency users.

Thanks
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Basically the request is to create a program that searches all available files on a computer to see if any of the keywords are contained in the file and copy to another area.

Anne Brys
State Administrative Manager
Agency Services DTMB, MCSC, and GOV
DTMB
HELP. CONNECT. SOLVE.
Department of Technology, Management and Budget
Office: 517-335-0329
Cell: 517-719-6749
Fax: 517-241-8153
Email: brysa@michigan.gov

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Cc: Gabler, David (DTMB) <GablerD@michigan.gov>
Subject: FW: FOIA Search Recommendation

Anne or Mike,

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From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 17, 2016 7:51 AM
To: Ouendag, Michael (DTMB) <ouendagm@michigan.gov>
Subject: FW: FOIA Search Recommendation

Do we have anyone that could do this? Should have known this would be a boomerang

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: McQuaid, John (DTMB)
Sent: Wednesday, February 17, 2016 7:42 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
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From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
To: McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: FW: FOIA Search Recommendation
Importance: High

In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

Laurie Westfall

General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

HELP. CONNECT. SOLVE.

From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:25 PM
Subject: FOIA Search Recommendation

Laurie,

As a follow-up to our discussion on identification and handling of files that exist on customer hard drives that may contain keywords related to the Flint Water Crisis, I wanted to outline a request that could be routed to Office Automation.

It seems that it would be a highly desirable effort for Office Automation to research the potential for creating some type of batch job or small application that could be distributed to the desktops. This would run a process to identify all objects that fit the search criteria and copy those to a common repository, in an effort to ensure uniformity and compliance.

They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601

HELP. CONNECT. SOLVE.

From: Mears, Greg (DTMB)
Sent: Friday, February 19, 2016 9:27 AM
To: Stanaway, Eric (DTMB);Gabler, David (DTMB);Wilson, AnthonyAJ (DTMB);Westfall, Laurie (DTMB)
Cc: Brys, Anne (DTMB);John, Jibu (DTMB)
Subject: UPDATE RE: Flint FOIA
Attachments: RE: FW: Incident INC000005904457 has been assigned to your group 'DTMB DCS Planning&Solutions Dev'. Priority: Low. Description: SRM - Need a new drive ASAP for HCS071IRMAPA901 10 GB of L2 SAN, make M:\ on server

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Folks,

We just got a request from Sean Evans over in Records Management to set up a new drive just for the FOIA requests. (See attached email)
This is all the information we have at this time..

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Stanaway, Eric (DTMB)
Sent: Friday, February 19, 2016 8:47 AM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Brys, Anne (DTMB) <BrysA@michigan.gov>; John, Jibu (DTMB) <JohnJ@michigan.gov>
Subject: RE: Flint FOIA

I agree with Greg on the feasibility of expanding the current shared space for clients, I believe a better option would be to create a FOIA share on a separate SAN and use all 900 GB of storage space, then setup permissions like Design and Delivery does with our H drives. They could then map each users folder to a free network drive location for each user, which would require a new script to be added to Active Directory and an emergency enterprise RFC.

Once this is complete, we can wipe the SAN free and make it available to agencies for regular storage again.

Thank you,

Eric Stanaway

Client Specialist
Serving Civil Service and DTMB
Mason Building- 517-284-4522
Capitol Commons- 517-373-8795
Cell 517-242-5503
Email StanawayE@Michigan.gov

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Mears, Greg (DTMB)
Sent: Friday, February 19, 2016 6:58 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Brys, Anne (DTMB) <BrysA@michigan.gov>; Ouendag, Michael (DTMB) <ouendagm@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; John, Jibu (DTMB) <johnJ@michigan.gov>
Subject: RE: Flint FOIA

Laurie,

Just thinking out loud….

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Anyone else have any suggestions?

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Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

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From: Westfall, Laurie (DTMB)
Sent: Thursday, February 18, 2016 12:59 PM
To: Gabler, David (DTMB) <GablerD@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Brys, Anne (DTMB) <BrysA@michigan.gov>; Ouendag, Michael (DTMB) <ouendagm@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; John, Jibu (DTMB) <johnJ@michigan.gov>
Subject: Flint FOIA
Importance: High

This is the most recent and updated communication on the Flint FOIA topic. I'll be in a phone conference at 2-3 today to hear more about this and Mike O will be sitting in on it in Dave's absence. Note the due date is Monday, 2/22/16 (no time to write a hard drive program). Dave – if you're free from 2-3 I'll send you the call in number as well.

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From: Stanaway, Eric (DTMB)
Sent: Friday, February 19, 2016 8:54 AM
To: Fraidenburg, Terry (DTMB);Mears, Greg (DTMB);Evans, Sean (DTMB)
Cc: Sample, Brice (DTMB);Wilson, AnthonyAJ (DTMB);Gabler, David (DTMB)
Subject: RE: FW: Incident INC000005904457 has been assigned to your group 'DTMB DCS Planning&Solutions Dev'. Priority: Low. Description: SRM - Need a new drive ASAP for HCS071IRMAPA901 10 GB of L2 SAN, make M:\ on server

I approve this request.

Eric Stanaway
Client Specialist
Serving Civil Service and DTMB
Mason Building- 517-284-4522
Capitol Commons- 517-373-8795
Cell 517-242-5503
Email StanawayE@Michigan.gov

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From: Fraidenburg, Terry (DTMB)
Sent: Friday, February 19, 2016 8:51 AM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>; Evans, Sean (DTMB) <EvansS1@michigan.gov>
Cc: Sample, Brice (DTMB) <sampleb@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>
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Greg,
If you just want to say approve in this email string I will attach this to the ticket and proceed.

Terry

-----Original Message-----
From: Mears, Greg (DTMB)
Sent: Friday, February 19, 2016 8:35 AM
To: Evans, Sean (DTMB) <EvansS1@michigan.gov>
Cc: Fraidenburg, Terry (DTMB) <FraidenburgT@michigan.gov>; Sample, Brice (DTMB) <sampleb@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>
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Importance: High

Eric,

Call me ASAP and I'll walk you through the approval. I'll be out at Building 100 for a while.

-------- Original Message --------
From: "Evans, Sean (DTMB)" <EvansS1@michigan.gov>
Date: Fri, February 19, 2016 8:11 AM -0500
To: "Mears, Greg (DTMB)" <mearsg@michigan.gov>
CC: "Fraidenburg, Terry (DTMB)" <FraidenburgT@michigan.gov>, "Sample, Brice (DTMB)" <sampleb@michigan.gov>, "Wilson, AnthonyAJ (DTMB)" <WilsonA11@michigan.gov>, "Gabler, David (DTMB)" <GablerD@michigan.gov>
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Hello,

I received the below e-mail from Terry to get BRM approval. Also, do you think I can accelerate some upcoming tickets for software installs? I'll be asking for probably a few things ASAP, so I pre-apologize. I'm not sure what I'll be asking for until Brice tells me the next step of the plan.

Thank you!

Sincerely,

Sean Evans
Records Management Services
Department of Technology, Management and Budget Evanss1@michigan.gov
517-335-9131

RMS provides expertise and assistance to state and local government agencies with managing records and information in the most effective, cost efficient, and legally compliant manner.

-----Original Message-----
From: Fraidenburg, Terry (DTMB)
Sent: Friday, February 19, 2016 8:06 AM
To: Evans, Sean (DTMB) <EvansS1@michigan.gov>
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Need BRM approval

-----Original Message-----
From: SOM - DTMBRemedyMail [mailto:SOM-DTMBRemedyMail@michigan.gov]
Sent: Friday, February 19, 2016 8:01 AM
To: Fraidenburg, Terry (DTMB) <FraidenburgT@michigan.gov>
Subject: Incident INC000005904457 has been assigned to your group 'DTMB DCS Planning&Solutions Dev'. Priority: Low. Description: SRM - Need a new drive ASAP for HCS071IRMAPA901 10 GB of L2 SAN, make M:\ on server

https://dtmbitsmweb.state.mi.us:8443/arsys/servlet/ViewFormServlet?form=NTE%3aNotifier&server=dtmbitsmapp.state.mi.us&eid=NTS000014713155

Incident INC000005904457 has been assigned to your Group.

Summary: SRM - Need a new drive ASAP for HCS071IRMAPA901 10 GB of L2 SAN, make M:\ on server Service Type: User Service Request Assigned Group: DTMB DCS Planning&Solutions Dev Operational Categorization Tier 1: Process Operational Categorization Tier 2: Change Operational Categorization Tier 3: New Customer First Name: Sean Customer Last Name: Evans
Priority: Low
Notes: Requested for Information:
Requested for First Name: Sean
Requested for Last Name: Evans
Requested for Phone Number: 517.335.9131 Requested for Email Address: evanss1@michigan.gov

Request Details:
Requested Details: Space requested to store FOIA - FLINT documents - NEEDS DONE ASAP Computer Name (if applicable - only 1 per submission): HCS071IRPMAPA901 Preferred method of contact: Sean Evans 517-335-9131
Site: RECORDS CENTER - 33-3861

From: Brys, Anne (DTMB)
Sent: Friday, February 19, 2016 9:51 AM
To: Mears, Greg (DTMB);Stanaway, Eric (DTMB);Gabler, David (DTMB);Wilson, AnthonyAJ (DTMB);Westfall, Laurie (DTMB)
Cc: John, Jibu (DTMB)
Subject: RE: UPDATE RE: Flint FOIA

Follow Up Flag: Follow up
Flag Status: Completed

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To: Mears, Greg (DTMB);Stanaway, Eric (DTMB);Gabler, David (DTMB);Wilson, AnthonyAJ (DTMB);Westfall, Laurie (DTMB)
Cc: John, Jibu (DTMB)
Subject: RE: UPDATE RE: Flint FOIA

Follow Up Flag: Follow up
Flag Status: Completed

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Subject: Flint FOIA
Importance: High

This is the most recent and updated communication on the Flint FOIA topic. I'll be in a phone conference at 2-3 today to hear more about this and Mike O will be sitting in on it in Dave's absence. Note the due date is Monday, 2/22/16 (no time to write a hard drive program). Dave – if you're free from 2-3 I'll send you the call in number as well.

Folks – please read the details as we may have to assist our clients with some part of this, i.e. moving documents to a network drive in whatever format the document is currently in…. DTMB will access the network drives after 2/22, to collect the files.

Is there a way to be proactive to ensure that they have enough storage space… Any other questions we should be thinking about?

From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 03, 2016 9:42 AM
To: Bearman, Karen (DTMB);Bell, Thomas (DTMB);Bilek, Mike (DTMB);Brys, Anne (DTMB);Carey, John (DTMB);Evani, Lisa (DTMB);Evani, Satyakant (DTMB);Ezzo, Stephen (DTMB);Gabler, David (DTMB);Gorton, Glenn (DTMB);Hussain, Zahid (DTMB);Hyde, Tim (DTMB);Jackson, Tonya (DTMB);Jenkins, Steven (DTMB);John, Jibu (DTMB);Macalincag, Teodoro (DTMB);Mears, Greg (DTMB);Ouendag, Michael (DTMB);Proux, Julie (DTMB);Roeske, Debbie (DTMB);Schalk, Timothy (DTMB);Smith, Jenniffer (DTMB);Stanaway, Eric (DTMB);Thomas, Maria (DTMB);Turner, Lloyd (DTMB);Wang, Simon (DTMB);Wilson, AnthonyAJ (DTMB);Woodbury, Margaret (DTMB)
Subject: FW: Flint Assistance Offers and SEOC

Fyi – regarding Flint support inquires – read entire email for where to direct folks should you get an inquiry. TX

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: McFarlane, James (DTMB)
Sent: Tuesday, February 2, 2016 8:29 AM
To: Beauchamp, Ward (DTMB) <BeauchampW1@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>; Rosales, Manny (DTMB) <RosalesM@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Pemble, William (DTMB) <PembleW@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: FW: Flint Assistance Offers and SEOC

FYI; make sure to run all Flint related matters through SEOC (Chris Christensen).

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Stibitz, Brom (DTMB)
Sent: Tuesday, February 02, 2016 7:24 AM
To: Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: RE: Flint Assistance Offers and SEOC

On this same topic, David and I had a conversation with the Governor's office after our post-EMT meeting this morning. They have agreed that as a general rule, before we do work on anything, it must be approved by the SEOC.

Further, they have agreed that if there is something urgent that the Governor or LG's office needs to get done prior to (or in lieu of) the SEOC approving it, these requests should all come in through me. Beth Clement was going to share this message with Gov's office and LG's office staff.

Procurement should have the new form up today for vendors to use as well. We can share that with you once it is working.

From: Donnan, Chanda (DTMB)
Sent: Monday, February 01, 2016 10:13 PM
To: Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Flint Assistance Offers and SEOC

Per our discussion on Monday at the EMT meeting, Chris Christiansen has provided information on where to refer vendors looking to assist Flint and contact information for DTMB-SEOC. Please see below for the details.

- If you are contacted by a vendor that would like to provide donation for the Flint water problem, please direct them to Flintdonations@michigan.gov
- If you have any additional questions relating to the Flint issue please direct them to DTMBEOC@michigan.gov

Thank you,

Chanda

From: Westfall, Laurie (DTMB)
Sent: Sunday, January 31, 2016 8:01 PM
To: Gorton, Glenn (DTMB);Gabler, David (DTMB);Evani, Lisa (DTMB);Bearman, Karen (DTMB);McGarry, Ann (DTMB)
Subject: FW: Spending for Flint

fyi

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: McFarlane, James (DTMB)
Sent: Tuesday, January 26, 2016 1:41 PM
To: Beauchamp, Ward (DTMB) <BeauchampW1@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>; Beauchamp, Ward (DTMB) <BeauchampW1@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: FW: Spending for Flint

Hi all, see below. Make sure we go through Chris on any Flint activities.

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Stibitz, Brom (DTMB)
Sent: Friday, January 22, 2016 4:45 PM
To: Baker, Natasha (SRO) <BakerN5@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Jeffery, Phillip (DTMB) <jefferyp@michigan.gov>; King, Susan (DTMB) <KingS28@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Stibitz, Brom (DTMB)

<StibitzB@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <Wellmanj1@michigan.gov>
Cc: Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: Spending for Flint

SMT,

The ongoing crisis in Flint has necessitated many areas of DTMB to react quickly to assist with the relief efforts. To make sure that all spending is accurately accounted for and properly approved, I want to remind you that all purchases and staff overtime for the Flint emergency must first be approved by DTMB SEOC Coordinators Chris Christensen or Jeanette Doll.

If this process is not followed, it is highly likely that expenditures will not be eligible for reimbursement.

Please be sure to share this message with any relevant staff.

Thanks.

Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget
stibitzb@michigan.gov
517-373-1004
DTMB
HELP. CONNECT. SOLVE.

Procurement Leadership Team
Agenda
January 20, 2016
1:00 – 2:30
Katherine Cushman Conference Room

Flint
- Maintain a log of all activity related to the city of Flint and the emergency
- SEOC is coordinating
- FEMA – will they be quarterbacking? Regardless, the State must stay engaged

1. Contract Fundamentals Class 1:00 – 1:03
   - January 27, 2016 1-2:30 Michigan Historical Auditorium

   Genevieve Hayes
   1. FOIA Fundamentals – February 3 9-11:30, call in option, registration not necessary, only required if you did not attend last year
   2. New Employee Orientation – if you have any new employees who you want to attend contact Genevieve. This has not been scheduled yet.
   3. SOW 101 – handful on wait list – let Genevieve know if interested.
   4. Standard Contract Terms – last class held in late 2014 – conducted by AG. Tentative date is 3/21, only required if you did not attend last year
   5. Insurance Training – April 22 – 9:00 Con Con, only required if you did not attend last year

2. PLT Meeting Membership (Jeff B.) 1:03 – 1:15
   Considering allowing the procurement executive to change who is in the biweekly meetings. If your duties expand beyond "procurement" you may want to consider sending your procurement chief. Attendance is also open to you and your procurement chief. Please contact Jeff B if you would like to send someone.

   Plan is to begin quarterly meetings with the procurement executives.

3. Policy (Heather) 1:15 – 2:00
   a. Chapter 10 – modified version posted 1/13/2016
   b. Chapter 11 – final posted 1/13/2016
   c. Chapter 12 – Feedback was due 1/19 – Policy Review Team 1/22
      - Any input at this time?
      - Clarification requested and provided on administrative and substantive changes related to increase in contract value
   d. Chapter 5
      i. User Guide – finalized based on feedback (will provide with meeting notes-modifications to be made and sent out ASAP)
      ii. Request for Quote – solicitation method – phone quotes instead of written because of remote locations

      Phone quotes are not the most transparent. Chapter 5 as written will be effective February 1, 2016. Must make reasonable effort to obtain at least three written quotes for $2,500.01 - $10,000 purchases. Buy4Michigan is always an option.

iii. Buy4Michgian exemption – Chapter 5 - "Any deviation from the requirements identified in this Chapter must be approved by the Chief Procurement Officer." Chapter 5 updated and copy provided of language that is modified to address requests for CPO approval on posting requirements. Advised Chapter 5 would be updated.

Team member has recommendations for changes to Chapter 5. Communicated collection of recommended changes, and advised that updates would be made in the future.

4. Walk Ins 2:00 – 2:10

Sharon

- meetings with agencies scheduled throughout fiscal year
- surveys will be sent out soon requesting 1. contracto options, 2. Transition time, and 3. look at Chapter 5 and see if ITN should be used, or if the exception for extending a contract based on useful like can be used
- Process Team – a report will be provided to the PLT soon. Provided an example of some work that is being done such as Forms Team recommended out of 53 forms, 24 of them are to be eliminated or consolidated
- Ad Board – combine F/C and Ad Board agenda dates, and increase threshold
- Discussed invitation to negotiate solicitation method and that the result may be a direct solicitation

ChangePoint

- iTRAC replacement with ChangePoint – agency expressed concern with this change. It was communicated that it is understood that iTRAC is the primary way to communicate internally at agencies, and with that said Central Procurement is also looking at new technology. Communicated that every state employee would be able to link from iTRAC to SharePoint and that the information is more substantial than could be.
- Confirmed that this solution would be for all RFPs and not for all iTRACS. For change notices the office would have a report to include status/comments and planned finish dates.
- Currently business analysts assign the iTRAC request to buyers and then develop a schedule based on current SLAs. The byers will then finalize the agreed to schedule with the agency.
- If a schedule is not met the agency and buyer will get back together to reset the schedule and a formal change will be provided to increase transparency
- The system allows you to sort within your agency
- Expected to be implemented by April/May 2016 – possibly beforehand.

? How is the staffing going – what did you fill with the 19?

- Ran through general hires, and open vacancies

What is the role of the Business Analyst?

- Assisting division directors and buyers
- Will be critical to ChangePoint – reviewing status of projects and reporting to division directors
- Running reports/ assigning work
- Assist with processing change notices if demand is high/tight schedles
- Research
- Etc. continually developing

Natalie

- Moving depot to the GSB Warehouse in April. April 1 – 10 there may be impact on delivery and depot buys
- Anticipate that shipping will stop before April 1

FYI MMCC out for bid and expect award in summer–

- VMS – change to how vendor sent to Ad Board and informational meeting scheduled for 2/11/16 in State library. Notice will be sent.

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STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

Primary State EMCs

Aging and Adult Services Agency
Mr. Steve Betterly
517.373.4089
betterlys@michigan.gov

Agriculture & Rural Development
Mr. Brad Deacon
517.284.5729
deaconb9@michigan.gov

Attorney General
Mr. Peter Manning
517.373.7540
manningp@michigan.gov

Civil Rights
Mr. Mark Bishop
517.241.7909
bishopm3@michigan.gov

Civil Service
Ms. Carol Vargovich
517.373.3168
vargovichC@michigan.gov

Corrections
Mr. Brent Travelbee
517.241.7640
travelbeeb@michigan.gov

Education
Mr. Louis Burgess
517.335.3672
burgessL@michigan.gov

Environmental Quality
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

Executive Office
Mr. Paul Smith
517.241.5598
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Health & Human Services
Ms. Jennifer Lixey-Terrill
517.335.0172
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Primary State EMCs

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Ms. Catherine Kirby
517.284.8784
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Licensing & Regulatory Affairs
Ms. Karen Towne
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Licensing & Regulatory Affairs – State Fire Marshal
Mr. Mike DePrez
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Michigan Supreme Court
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ortj@courts.mi.gov

Military & Veterans Affairs
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517.899.3342
chad.d.randall.mil@mail.mil

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Chief Gary Hagler
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State
Mr. William Badgero
517.241.4228
badgerow@michigan.gov

State Police
Capt. Dave Kelly
517.241.3275
kellyd@michigan.gov

Talent & Economic Development
Ms. Lynne Feldpausch
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feldpauschL@michigan.org

Primary State EMCs

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dollJ@michigan.gov

Transportation
Ms. Eileen Phifer
517.373.1898
phifere@michigan.gov

Treasury
Ms. Ann Luepnitz
517.636.5335
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From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 11:27 AM
To: McGarry, Ann (DTMB);Bearman, Karen (DTMB);Bell, Thomas (DTMB);Bilek, Mike (DTMB);Brys, Anne (DTMB);Carey, John (DTMB);Evani, Lisa (DTMB);Evani, Satyakant (DTMB);Ezzo, Stephen (DTMB);Gabler, David (DTMB);Gorton, Glenn (DTMB);Hussain, Zahid (DTMB);Hyde, Tim (DTMB);Jackson, Tonya (DTMB);Jenkins, Steven (DTMB);John, Jibu (DTMB);Macalincag, Teodoro (DTMB);Mears, Greg (DTMB);Ouendag, Michael (DTMB);Proux, Julie (DTMB);Roeske, Debbie (DTMB);Schalk, Timothy (DTMB);Smith, Jenniffer (DTMB);Stanaway, Eric (DTMB);Thomas, Maria (DTMB);Turner, Lloyd (DTMB);Wang, Simon (DTMB);Wilson, AnthonyAJ (DTMB);Woodbury, Margaret (DTMB)
Subject: FW: PLT
Attachments: Flint Emergency Purchasing Procedures.pdf; Primary SEMC.DOCX

Folks – There is a very defined process for any purchasing requests that come in regarding Flint, MI that includes a list of agency assigned Emergency Management Coordinators that includes our agencies for MCSC, DTMB & MDE.

Just wanted to make you all aware just in case someone asks you to purchase something that concerns Flint, MI.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Tuesday, February 9, 2016 2:53 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

All,
Per Procurement, they asked for the attached documentation to be disbursed as wide spread as it possibly can. I am certain you already have it, but want to ensure it is passed on!!

The list of primary state emergency management coordinators with office phone and email is also attached. Names and numbers occasionally change, so proceed accordingly. If you ever need to make an urgent contact, feel free to contact MSP Operations at 517-241-8000 and request contact from the EMHSD Duty Officer, who will be able to send a message using the Everbridge system.

Also,
Ensure your DTMB representatives as well as your supporting Agencies are not using any Procurement templates found at the following site: http://inside.michigan.gov/dtmb/wr/Forms/Forms/All_forms.aspx. The forms on this site are out dated. Your all should be using this site instead: http://inside.michigan.gov/Procurement/Pages/Templates-and-Purchasing-Documents.aspx. We are working on resolving this issue.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, February 03, 2016 12:50 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello Everyone,

I hope all had a great holiday and a great start to the New Year!!

Here are the updates since we last spoke.

- Procurement Notes for 11/25/15, 1/6/16 and 1/20/16 attached (no notes for December). Primarily working sessions for the new Ad Board policies.
- As of today, Chapters 1, 5, 10, 11 have been finalized and are on the Procurement site for viewing. (Chapter 5 User Guide is still in the process of being finalized)
- Category Team updates attached.
- Procurement Process Improvement for Phase I ITRAC to Contract Recommendations attached. This effort is ongoing and lead by Procurement with input from supporting Agency Reps.= (see the Procurement News pdf for full team members.
    - Phase II Procurement Process Improvement - Concept to ITRAC will be focused on IT. This team kicks off 2/24 and will go till 3/18. I am part of this team along with the following members:
        - Beachnau, Linda (MSHDA); Gallagher, James D. (AG); Kinnamon, Mark (DTMB); Martin, Kathryn (MGCB); McDonald, Vanessa (MSHDA) >; Nordyke, Susan (DTMB); Park, Alex (DTMB); Pemble, William (DTMB); Robel, Kristen E. (TREASURY) ; Spaniolo, Natalie (DTMB) >; Trombly, Dillon (DTMB); Wager, Scott (DTMB)

We have another meeting today, and will provide an update after the notes are received

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933

Phone (517) 243-4103
zukerw@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, November 04, 2015 7:06 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Good Evening Everyone,
Attached:

- Procurement Notes from 10/14/15 PLT
- Latest version of Chapter 10 that is in the process of being approved
- SOW Interview Questions.

I value your input!! Please let me know what I can do to provide you better information and support.

NOTES:

Procurement is still planning on putting new process teams in place and are looking at possibly changing SOW development roles and responsibilities to streamline the procurement process. It has yet to be confirmed when and what will actually change.

In the meantime, as mentioned in our one-on-ones, DTMB Procurement did create a SOW 101 training course to essentially present the attached SOW interview question document. As a reminder, it was developed to assist their Buyers when they are reviewing/finalizing a SOW document. Still, it is a list of questions the initiator of the SOW would ask themselves or the end user to help guide critical thinking about a project to produce such SOW document. Not every question must be asked and it is not an exhaustive list since each project will be different.

This document not IT specific. A group effort is working towards creating it more specific to IT, recreate IT RFP template(s) and create a questionnaire to drive requestors to know what terms they should be utilizing for RFPs. Then, provide IT SOW and Terms training course to those needed.

It would be very helpful if you could send me questions or suggestions that you find valuable to add to any of the initiatives above. Following this email, I will also be asking your BRM's and others for the same. Please forward them to me by 11/20/15.

CHAPTER 10:

Chapter 10 is a high-level expansion on Contracting. Who has the authority, what type of contracts or alternative methods are utilized to purchase goods or services, when can you use Memorandums, breakdown of a contract, establishing transactions in Main and coding requests correctly with the right Commodity code.

OTHER:

- Chapter 5 has yet to be confirmed to be approved. Pending response for when it will be initiated and the forms and processes one must take to use the new policy.
- RFP request that is estimated to be over 5MILL an RFI is recommended.

    - As of now, Procurement is to facilitate this process, but they are reevaluating this role.
- Procurement has indicated that if it is unknown what type of Hosting or Maintenance method is preferred for a new RFP then an RFI should be conducted.
- The last PLT was on 10/14. The next PLT will not be held until 11/25/15.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, October 21, 2015 1:40 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello everyone,
Resulting version of Chapter 5 m attached. It is making its way for final approval.
Please see that the ability to purchase good or service through a local government, university, college, school district, was not added due to legalities.

The PLT has yet to receive the notes from the meeting. Once received I will share.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Thursday, September 24, 2015 11:12 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT
Importance: High

Good Morning!

Attached is an electronic copy of the draft language on competitive solicitations that was provided to the PLT. This is the next chapter to replace the current State AD Board Guide.

This replacement chapter does include the ability for Invitation to Negotiate in Section 5.1.3.3 and a posting exception for direct solicitation in Section 5.1.3.4.

Your feedback is required **no later than September 30, 2015**. Please redline the document and provide justification for any content changes suggested.

Your participation is crucial as it may be a very long time before this policy is modified again with any of our involvement.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Friday, September 04, 2015 10:34 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Good morning!
I wanted to ensure you all are aware regarding DTMB Procurement's current expectations for Contract Change Notices and Staff Augmentation needed to support Sigma. DTMB Procurement is requesting that the SOW template attached in the email is used. Please direct any questions that you may have to Chris Mitchell or Simon Baldwin.

Side notes:

- The PLT meeting scheduled for 9/2/15 was cancelled. The next meeting is scheduled for 9/16.
- You or your selected designees shall see 30 min. initial invites coming your way by the end of today!

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Sunday, August 23, 2015 7:13 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Hello Everyone,

It's great to be back with DTMB Customer Service and I am really excited to take part of this initiative while working with all of you and your designees to improve the procurement process!!

Next Steps
I will be sending each one of you a meeting notice so I can collect your thoughts of the issues you encounter and what measures you believe we should be focusing on for success.

Before we meet, please send me:

- A list of your staff (State or Contractual) that are specifically responsibility for:
  - Drafting documentation for RFI, RFP and CCN
  - Submitting/tracking ITRAC for Services and Commodities.
  - Providing contract compliance management activities
- A resource that may have experience in documenting AS IS and/or TO BE process flows of process improvement initiatives that I may ask some questions and bounce some ideas off of.

PLT
As I have only been to one PLT meeting thus far, I have a lot of catching up to do and awaiting any past decision making documentation, but let me share some key notes from the meeting on 8/19/15 and what I have sent directly to Procurement:

- 8/19/15 Agenda attached.

- DTMB Procurement and Agencies has been participating in the reorganization of state procurement practices announced by the governor in Executive Directive 2015-1. Part of this initiative includes the streamlining and standardization of practices across state agencies through the establishment of the Michigan Procurement Policy Manual (MPPM). This MPPM will replace the current State AD Board Guide.

  Attached is the first finalized draft of Chapter 1. Please note that this has not been processed through the DTMB Administrative Guide process. Once that is done, we anticipate it will be in two weeks, the document will be considered complete. Still, **please share draft Chapter 1 attached as more exposure the better.**

  NOTE: Purchasing Professionals now include JEC members. See revised Ethical standards and Professional Conduct section 1.4.

- Procurement will not be granted another request for Ad Board resolution to extend contracts passed the expiration date (current resolution 2015-1 attached). Cut of is 9/30/15, so if you are in need of making an ad board resolution request contact Sharon Maynard with me cc'd **no later than 8/25/15**

- Procurement is working with SIGMA right now developing the draft change notice with a target date for release next week. I have asked Procurement if this is mandatory and informed them that we were charged to engage

with the vendor for sigma interfaces/conversion work ASAP. I have asked if more was needed in a SOW/vendor proposal then the list of criteria I sent.

- Procurement has been in the process to form a pre-qualification program offering consulting services on a fast-track, as-needed basis for Business Process Review (BPR)/Lean Process Improvement (LPI). It was intended to be executed June 22, 2015, but now expected by the end of next week. You may view the RFP at https://www.buy4michigan.com/bso/external/bidDetail.sdo?docId=007115B0005004&external=true&parentUrl=bid

- Initial direct recommendations:

    - A dashboard showing per Procurement division the time it takes to get requests through the process. Right now there is a general monthly Procurement Operational Metrics on the Procurement website. It only really breakdowns % of time Buyer is assigned in iTRAC within 3-day time Period but does not provide any other data for how long the requests are in the procurement process.
    - Have a dashboard for DTMB FS for PO under contract/PO not under contract requests
    - Update the current Procurement SLA to ensure that it can realistically meet the ongoing needs of the agency
    - Process for issue resolution of contractual matters before putting a vendor complaint in MAIN since contractual issues are not submitted or tracked in a central location.

Whitnie Zuker
IT Procurement
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: McFarlane, James (DTMB)
Sent: Thursday, August 20, 2015 8:37 AM
To: Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Zuker, Whitnie (DTMB) <ZukerW@michigan.gov>; Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: FW: PLT

Hi all, Whitnie Zuker (who now works in Customer Service MSP) is going to be our liaison for the Procurement Leadership Team (PLT). This is the purchasing group that meets with agencies and focuses on streamlining procurement. Whitnie will keep us informed and also represent our department's interest in these ongoing procurement discussions. Kirt, please inform ITOT at the next meeting.

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov

From: Stibitz, Brom (DTMB)
Sent: Friday, August 07, 2015 8:45 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Cc: Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>
Subject: Re: PLT

Thanks James. Jeff - can you please make sure she gets on the invite list?

Thanks,

Brom Stibitz

On Aug 6, 2015, at 8:39 PM, McFarlane, James (DTMB) <mcfarlanej@michigan.gov> wrote:

> Hi Brom, Whitnie Zuker would be a good candidate.
>
> Thanks James
>
> Sent from my iPhone
>
> On Aug 6, 2015, at 5:39 PM, Stibitz, Brom (DTMB) <StibitzB@michigan.gov> wrote:
>
> > James – I mentioned to Jeff the idea of putting someone on the PLT from Agency Services that is working with the informal "IT purchasing group." He thought that was a good idea.
> >
> > Can you please designate someone?
> >
> > <Procurement Leadership Team Members 2015-07.pdf>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

Procurement Leadership Team
Agenda
February 3, 2016
1:00 – 2:30
Katherine Cushman Conference Room

1. SIGMA Update (Shelley) 1:00 – 1:15

   Project Plan was approved.

   -Limited Procurement and Vendor Self Service go live summer 2017

   -Financial Systems go live October 2017

   Preparing for System Test – June 2016

   -Conversion

   -Reference Tables

   -Category A. Due 2/16 Tables that don't generally change. Includes Country, State, Unit of Measure, etc.

   -Category B. Due 3/18 These tables are flexible and include items such as Protest Type, Warranty Type, etc.

   -Category C. Due 5/18. These tables are included in the AIP (Agency Implementation Plan). They include Buyer, Buyer Manager, Ship to/Bill to addresses, etc.

   SIGMA Quarterly User Group Meeting is being planned. Expect an invite in the next few weeks.

2. Protest 1:15 – 1:20

   Mike Bliss discussed changes in protest policy and advised that new policy would be published soon. Additional changes will be made to the bidder instruction document and recommendation of award document reflecting protest information at time of solicitation and not at time of award. Additional information on second and third round protests – they are allowed, but not required.

3. Procurement – Flint (Jeff) 1:20 – 1:25

   Distributed hard copy of Emergency Purchasing Procedure. Electronic copy sent 2/3/2016
   This document was sent to all State department directors on 2/2/2016
   If you are spending $ in connect with Flint the SOC must receive information related to the spend – this is also important due to the federal match/reimbursements
   Each agency has an SEOC – this list was distributed on 2/8/2016
   OFM sent communication in last 48 hours to CFOs of the departments that describes the coding procedure. This and the Procedure letter should be merged together
   Departments should communicate a name and number of a purchasing professional that can be contacted 24x7
   There will be a new link on the DTMB Procurement website where you can send vendors who want to do business with the State of Michigan

4. ~~iTRAC Comments (Jeff) 1:25 – 1:30~~

~~5.~~4. Phase II Kickoff (Jeff) 1:30 – 1:35

Bill Pemble team lead
iTRAC process related to IT purchases
Working on group composition from agencies – non-IT – contact Bill Pemble if you would like to or have the name of a volunteer.
1st Kick off meeting 2/8/2016

~~6.~~5. Policy (Heather) 1:35 – 2:05

a. Chapter 12 – Feedback was due 1/19 – Policy Review Team 1/22
   - Any input at this time?
   - Reviewed almost entire Chapter with the team based on PLT subteam work in previous weeks. Any additional comments or feedback to be provided by 2/5/2016

b. Chapter 5
   - User Guide

~~7.~~6. Operational Updates (Sharon) 2:05 – 2:15

Question - under what parameters purchase order releases in MAIN routed to DTMB for approval (for furniture). Response - Any purchase order over $1,000 routes to DTMB Real Estate for approval for furniture, seating and carpet.

Request for a complete list of situations where routing goes to DTMB and the parameters. Central to provide when list is completed.

~~8.~~7. Walk Ins 2:15 – 2:30

Procurement Leadership Team
Agenda
February 3, 2016
1:00 – 2:30
Katherine Cushman Conference Room

1. SIGMA Update (Shelley) 1:00 – 1:15

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   -Conversion

   -Reference Tables

   -Category A. Due 2/16 Tables that don't generally change. Includes Country, State, Unit of Measure, etc.

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   - Any input at this time?
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   - User Guide

~~7.~~6. Operational Updates (Sharon) 2:05 – 2:15

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Request for a complete list of situations where routing goes to DTMB and the parameters. Central to provide when list is completed.

~~8.~~7. Walk Ins 2:15 – 2:30

From: Galeazzi, Tiziana (DTMB)
Sent: Tuesday, February 02, 2016 9:04 AM
To: Palmateer, Nancy (DTMB);Slemp, Carl (DTMB);Brys, Anne (DTMB);Sivaraman, Narayan (DTMB);Anthony, Zachary (GOV);McQuaid, John (DTMB);Pauley, Suzanne (DTMB);Harris, Jack (DTMB);Wilson, David (DTMB)
Cc: Smith, Vickie (DTMB);Bates, David (DTMB);Westfall, Laurie (DTMB)
Subject: Fwd: Flint Assistance Offers and SEOC

FYI for Gov office support

Please call me with any questions

Thank you,

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310



Begin forwarded message:

> **From:** "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>
> **Date:** February 2, 2016 at 8:29:21 AM EST
> **To:** "Beauchamp, Ward (DTMB)" <BeauchampW1@michigan.gov>, "Simon, Jodi (DTMB)" <SimonJ@michigan.gov>, "Rosales, Manny (DTMB)" <RosalesM@michigan.gov>, "Galeazzi, Tiziana (DTMB)" <galeazzit@michigan.gov>, "Pemble, William (DTMB)" <PembleW@michigan.gov>, "Berwald, Kirt (DTMB)" <berwaldk@michigan.gov>, "Hogan, James (DTMB)" <hogani@michigan.gov>, "Buckwalter, Nathan (DTMB)" <BuckwalterN@michigan.gov>, "Das, Rajiv (DTMB)" <DasR@michigan.gov>, "Pung, Linda (DTMB)" <PUNGL2@michigan.gov>, "Westfall, Laurie (DTMB)" <WestfallL@michigan.gov>
> **Subject: FW: Flint Assistance Offers and SEOC**
>
> FYI; make sure to run all Flint related matters through SEOC (Chris Christensen).
>
> Thanks,
> James
>
> James McFarlane
> Department of Technology, Management & Budget
> 320 S. Walnut Street
> Lansing, MI 48933
> P: 517-241-1842
> C: 734-891-0517mcfarlanej@michigan.gov
> DTMB
> HELP. CONNECT. SOLVE.

From: Stibitz, Brom (DTMB)
Sent: Tuesday, February 02, 2016 7:24 AM
To: Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingSS@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: RE: Flint Assistance Offers and SEOC

On this same topic, David and I had a conversation with the Governor's office after our post-EMT meeting this morning. They have agreed that as a general rule, before we do work on anything, it must be approved by the SEOC.

Further, they have agreed that if there is something urgent that the Governor or LG's office needs to get done prior to (or in lieu of) the SEOC approving it, these requests should all come in through me. Beth Clement was going to share this message with Gov's office and LG's office staff.

Procurement should have the new form up today for vendors to use as well. We can share that with you once it is working.

From: Donnan, Chanda (DTMB)
Sent: Monday, February 01, 2016 10:13 PM
To: Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingSS@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Flint Assistance Offers and SEOC

Per our discussion on Monday at the EMT meeting, Chris Christiansen has provided information on where to refer vendors looking to assist Flint and contact information for DTMB-SEOC. Please see below for the details.

- If you are contacted by a vendor that would like to provide donation for the Flint water problem, please direct them to Flintdonations@michigan.gov
- If you have any additional questions relating to the Flint issue please direct them to DTMBECC@michigan.gov

Thank you,

Chanda

From: Gorton, Glenn (DTMB)
Sent: Monday, January 11, 2016 12:30 PM
To: Westfall, Laurie (DTMB)
Subject: FW: Flint water crises - FYI

Follow Up Flag: Follow up
Flag Status: Completed

FYI... also Michigan School for Deaf is in Flint, but is not affected by this crisis (other than distributing water to Flint citizens).

From: Houseman, Jennifer (MDE) **On Behalf Of** Guerrant, Kyle (MDE)
Sent: Monday, January 11, 2016 12:07 PM
To: MDE-All Staff <MDE-AllStaff@michigan.gov>
Subject: Flint water crises

Colleagues,

As you know, the Governor has declared a state of emergency for Genesee County due to the ongoing health and safety issues caused by lead in the City of Flint's drinking water. The State has established an incident command operations center at the State Emergency Operations Center (SEOC). Louis Burgess, our Emergency Management Coordinator, and other staff have been representing MDE at the SEOC. This is currently operating seven days a week. MDE leadership is being kept up to date of the State's on-going efforts in Flint. A Joint Information Center (JIC) has been established. All messages regarding Flint and water safety issues are to be coordinated through the JIC.

Any MDE staff conducting business in the Flint area should be aware that there is some resentment towards the State concerning the handling of the water crises. Staff should not travel in State-owned cars through Flint neighborhoods. Any MDE logo clothing should be avoided. (This is more an issue for uniformed staff of other state agencies.)

State officials from the Department of Environmental Quality have been working with schools, child care centers, and other institutions to ensure that they are taking proper safety precautions related to water. The State is actively coordinating water filter distribution, water quality testing, blood level testing, and distribution of bottled water with local county emergency managers. MDE staff in the Office of School Support Services have also been working with child nutrition program providers since last October. OSSS staff continues to reach out to Flint-area MDE-approved child nutrition program providers (both school meals and Child and Adult Care food programs) to ensure they are aware of available resources regarding water quality.

The State is maintaining an up-to-date website on the Flint water crises at http://Michigan.gov/Flintwater. The "Taking Action of Flint Water" link on the MDE Homepage (left side) will take you to the same webpage.

If you have any communication going out to the field that is related to the Flint water crises, you should coordinate your message with Marty Ackley. Marty will coordinate with the JIC to ensure that we have a consistent, accurate message.

If you have any questions on the Flint water crises, feel free to contact me or Louis. If you are interested in this issue, be aware that Dr. Eden Wells will be making a presentation on the Flint water crises tomorrow at the State Board meeting (Tuesday, January 12). Dr. Wells is the Chief Medical Executive of the Michigan Department of Health and Human Services (MDHHS).

KG

Kyle Guerrant, LMSW
Deputy Superintendent
Administration & School Support Services
Michigan Department of Education
p 517-335-0565 | f 517-335-4565
guerrantk@michigan.gov

Twitter: http://twitter.com/kguerrant/

Customer Service is a priority at the Michigan Department of Education – helping Michigan schools, families, and communities improve the achievement and well-being of ALL our children.



From: MSP-EOC-MDEDUCTN
Sent: Thursday, February 11, 2016 10:19 AM
To: Westfall, Laurie (DTMB);Gorton, Glenn (DTMB)
Cc: Head, David (MDE)
Subject: Help with FOIA requests

Follow Up Flag: Follow up
Flag Status: Completed

Laurie and Glenn,

Dave Head and I attended yesterday's Flint FOIA meeting. Many GMs were there.

I need some technical help with getting all the documents. There is some statewide system that we have to upload all our documents.

Can someone get me some idea what to tell staff on the best way to collect all the emails? What do I tell staff to do in order to send me all the emails? Is there a technical way? I hope something other than sending me all the emails.

Louis

Louis Burgess
Emergency Management Coordinator
Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Gabler, David (DTMB)
Sent: Thursday, February 11, 2016 12:51 PM
To: Westfall, Laurie (DTMB)
Cc: Roeske, Debbie (DTMB);Thomas, Maria (DTMB);Gorton, Glenn (DTMB);Mears, Greg (DTMB)
Subject: RE: Help with FOIA requests

Follow Up Flag: Follow up
Flag Status: Completed

When Greg and I talked on this, I asked him to try to get a copy of what was shared by Louis at the meeting on the 10th, so we could share it with the managers in case they got a request; which by the way Greg said he found out that Anne had received one also.

Thanks.

From: Mears, Greg (DTMB)
Sent: Thursday, February 11, 2016 12:31 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: RE: Help with FOIA requests

Laurie,

I have reached out to every resource I can think of and none of them have been able to provide any guidance on this. I just left Louis voicemail to call me to discuss.
It is my hope that I can find out who hosted the FOIA meeting, and they can assist Louis with the "nuts and bolts" of collecting the information.

I'll update you if/when I get any new information

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 10:41 AM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: FW: Help with FOIA requests
Importance: High

Greg – any thoughts? Would record retention/document management come in to play – E-discovery system? Glenn is on vacation and I'm not sure what the options are for our MDE client.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: MSP-EOC-MDEDUCTN
Sent: Thursday, February 11, 2016 10:19 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Cc: Head, David (MDE) <HeadD@michigan.gov>
Subject: Help with FOIA requests

Laurie and Glenn,

Dave Head and I attended yesterday's Flint FOIA meeting. Many GMs were there.

I need some technical help with getting all the documents. There is some statewide system that we have to upload all our documents.

Can someone get me some idea what to tell staff on the best way to collect all the emails? What do I tell staff to do in order to send me all the emails? Is there a technical way? I hope something other than sending me all the emails.

Louis

Louis Burgess
Emergency Management Coordinator
Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Mears, Greg (DTMB)
Sent: Thursday, February 11, 2016 3:20 PM
To: Westfall, Laurie (DTMB)
Cc: Gabler, David (DTMB);Roeske, Debbie (DTMB);Thomas, Maria (DTMB);Gorton, Glenn (DTMB)
Subject: RE: Help with FOIA requests

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Folks,

I just received this from a reliable source in the PIO's office that there will be communications from Caleb Buhs office some time tomorrow morning regarding these requests.
Until then we are to sit tight

Greg Mears
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Mason Building- 517-284-4524
Cell 517-388-5445

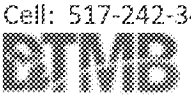
Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 10:41 AM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
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Sent: Thursday, February 11, 2016 10:19 AM
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Cc: Head, David (MDE) <HeadD@michigan.gov>
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Emergency Management Coordinator
Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Roeske, Debbie (DTMB)
Sent: Thursday, February 11, 2016 3:26 PM
To: Mears, Greg (DTMB);Westfall, Laurie (DTMB)
Cc: Gabler, David (DTMB);Thomas, Maria (DTMB);Gorton, Glenn (DTMB)
Subject: RE: Help with FOIA requests

Follow Up Flag: Follow up
Flag Status: Completed

Greg,

Thanks for all the leg work on this one.

Debbie

From: Mears, Greg (DTMB)
Sent: Thursday, February 11, 2016 3:20 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: RE: Help with FOIA requests
Importance: High

Folks,

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Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 10:41 AM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: FW: Help with FOIA requests
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Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Mears, Greg (DTMB)
Sent: Thursday, February 11, 2016 3:28 PM
To: Thomas, Maria (DTMB);Westfall, Laurie (DTMB)
Cc: Gabler, David (DTMB);Roeske, Debbie (DTMB);Gorton, Glenn (DTMB);Stanaway, Eric (DTMB)
Subject: RE: Help with FOIA requests

Sounds like a plan…

Everyone have a good evening

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Cell 517-388-5445

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---

From: Thomas, Maria (DTMB)
Sent: Thursday, February 11, 2016 3:27 PM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: RE: Help with FOIA requests

Thanks Greg. I will look for him tomorrow morning, we both work in the Hannah building. If he has any concerns, I will be sure to relay them back to you.

-Maria

From: Mears, Greg (DTMB)
Sent: Thursday, February 11, 2016 3:25 PM
To: Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: RE: Help with FOIA requests

Maria,

I left him voice mail to call me… If you have a chance at direct contact with him please do so.

Greg Mears
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Mason Building- 517-284-4524
Cell 517-388-5445

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From: Thomas, Maria (DTMB)
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To: Mears, Greg (DTMB) <mearsg@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: RE: Help with FOIA requests

Is anyone keeping Louis Burgess up to date on the actions we are taking to respond to his request? If not, do you want me to do that? I am going on annual leave tomorrow afternoon through next week, so I would need someone else to hand off the task after tomorrow.

-Maria

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Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
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Cc: Head, David (MDE) <HeadD@michigan.gov>
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Louis

Louis Burgess
Emergency Management Coordinator
Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Roeske, Debbie (DTMB)
Sent: Friday, February 12, 2016 12:28 PM
To: Westfall, Laurie (DTMB)
Subject: RE: FOIA Project Updates to General Managers

Laurie,

Can I share this with Louis Burgess or is Greg Mears helping him?

Debbie

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 12:15 PM
To: Gabler, David (DTMB) <GablerD@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Evani, Lisa (DTMB) <EVANIL@michigan.gov>; Bearman, Karen (DTMB) <BearmanK@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>
Subject: FW: FOIA Project Updates to General Managers
Importance: High

Fyi – we may need CS/IS help for our agencies.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <Willards5@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
    - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:11 PM
To: Burgess, Louis (MDE);Head, David (MDE)
Cc: Gorton, Glenn (DTMB);Thomas, Maria (DTMB);Fisk, Christine (DTMB);Roeske, Debbie (DTMB);Mears, Greg (DTMB)
Subject: FW: FOIA Project Updates to General Managers
Attachments: Help with FOIA requests

Importance: High

Louis & David -- sharing a communication I just received on this topic within DTMB. Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

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Debbie is going to reach out to either of you today and attempt to get this initial meeting on the calendar for Tuesday.

Feel free to contact me on my cell (listed below) if you need to discuss anything today. Thank you.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
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Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

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Thank you

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From: MSP-EOC-MDEDUCTN
Sent: Thursday, February 11, 2016 10:19 AM
To: Westfall, Laurie (DTMB);Gorton, Glenn (DTMB)
Cc: Head, David (MDE)
Subject: Help with FOIA requests

Follow Up Flag: Follow up
Flag Status: Completed

Laurie and Glenn,

Dave Head and I attended yesterday's Flint FOIA meeting. Many GMs were there.

I need some technical help with getting all the documents. There is some statewide system that we have to upload all our documents.

Can someone get me some idea what to tell staff on the best way to collect all the emails? What do I tell staff to do in order to send me all the emails? Is there a technical way? I hope something other than sending me all the emails.

Louis

Louis Burgess
Emergency Management Coordinator
Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Head, David (MDE)
Sent: Friday, February 12, 2016 1:46 PM
To: Westfall, Laurie (DTMB);Burgess, Louis (MDE)
Cc: Gorton, Glenn (DTMB);Thomas, Maria (DTMB);Fisk, Christine (DTMB);Roeske, Debbie (DTMB);Mears, Greg (DTMB)
Subject: RE: FOIA Project Updates to General Managers

Follow Up Flag: Follow up
Flag Status: Completed

Thank you Laurie. Look forward to talking on Tuesday.

David Head
Office of Public and Governmental Affairs
Michigan Department of Education
517-241-2882
headd@michigan.gov

Customer Service is a priority at the Michigan Department of Education – helping Michigan schools, families, and communities improve the achievement and well-being of ALL our children.

MICHIGAN Department of Education

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:11 PM
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Cc: Gorton, Glenn (DTMB);Thomas, Maria (DTMB);Fisk, Christine (DTMB);Roeske, Debbie (DTMB)
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Mason Building- 517-284-4524
Cell 517-388-5445

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Sent: Friday, February 12, 2016 12:04 PM
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State of Michigan, Department of Technology, Management and Budget
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From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 2:45 PM
To: Mears, Greg (DTMB)
Subject: FW: FOIA Project Updates to General Managers

Follow Up Flag: Follow up
Flag Status: Completed

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From: Roeske, Debbie (DTMB)
Sent: Friday, February 12, 2016 2:24 PM
Subject: RE: FOIA Project Updates to General Managers

Thanks Greg.

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 2:18 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
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From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 3:22 PM
To: Westfall, Laurie (DTMB)
Cc: Gabler, David (DTMB)
Subject: RE: FOIA Project Updates to General Managers

Ok, thanks for the additional info… I'm trying to keep it to one page with illustrations. I'll shoot it over once I'm done.

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That's fine. I appreciate it. I really didn't get a chance to talk to the MDE clients. I don't want to assume that they don't have a process and therefore, figured we take and offer on Tuesday and they can decide if it will help; particularly as they do get a lot of significant FOIA requests on other topics and have a process as I understand it.

Either way, it could be helpful to use if DTMB client needs come up. I was also proactive and brought Susan Wilmore up-to-date on this FOIA activity and offered our assistance if she needs it. She appreciated the heads up as Matt's mother-in-law had recently passed and he's been out and she knew nothing about the requests and upcoming deadline.

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Sent: Friday, February 12, 2016 3:02 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

I work better on a deadline… even if it's one I impose on myself.. ☺
I'll keep plugging away at it anywya

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Debbie is going to reach out to either of you today and attempt to get this initial meeting on the calendar for Tuesday.

Feel free to contact me on my cell (listed below) if you need to discuss anything today. Thank you.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
    - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 3:43 PM
To: Roeske, Debbie (DTMB);Westfall, Laurie (DTMB);Burgess, Louis (MDE);Head, David (MDE)
Cc: Gorton, Glenn (DTMB);Thomas, Maria (DTMB);Fisk, Christine (DTMB)
Subject: RE: FOIA Project Updates to General Managers

Follow Up Flag: Follow up
Flag Status: Completed

Folks,

I am having some issues with manipulating the Outlook search features to meet our needs. Laurie has given me permission to hold off on sharing our document with you until we meet on Tuesday. I'll use the additional time to work the bugs out.

Everyone have a good weekend!

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Roeske, Debbie (DTMB)
Sent: Friday, February 12, 2016 2:24 PM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

Thanks Greg.

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 2:18 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

Folks,

As Laurie and I discussed earlier, I believe I have a document/tool that staff can use to conduct the key word searches via Outlook. I'll need a small bit of time to tweak it to our needs but I'll try to have it in an hour or so.

Call my cell as I am working from home

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

---

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:11 PM
To: Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>
Subject: FW: FOIA Project Updates to General Managers
Importance: High

Louis & David – sharing a communication I just received on this topic within DTMB. Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

I understand that this information is due by the end of this month to the Governor's legal team.

We would like to set up a meeting, ideally on Tuesday, 2/16/16 with you and your team to discuss how we may assist you. Not being totally familiar with your regular FOIA process, we would want to understand how large your data needs are for this particular search/consolidation, i.e. how many people will be involved with FOIA searches, anticipated amount of data overall, potential need for additional space for share drives, etc. Also did you receive instructions that you could share with regards to the format of how the Governor's legal team wants to receive the data (e.g. PDF or other electronic file for the electronic portion) so that we can assist in consolidating all of the pertinent files.

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Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
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Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Head, David (MDE)
Sent: Friday, February 12, 2016 3:51 PM
To: Roeske, Debbie (DTMB);Westfall, Laurie (DTMB);Burgess, Louis (MDE);Gorton, Glenn (DTMB);Thomas, Maria (DTMB);Fisk, Christine (DTMB)
Subject: FW: Flint Water Search Terms

FYI

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SamposonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

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own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

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"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
Executive Assistant - Legal Department
Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:00 PM
To: Mears, Greg (DTMB);Stanaway, Eric (DTMB);Gabler, David (DTMB)
Subject: FW: Flint Water Search Terms

Follow Up Flag: Follow up
Flag Status: Completed

Fyi only.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
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DTMB
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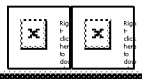
<william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
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"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
Executive Assistant - Legal Department
Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

From: Feedspot Today <nobody@feedspot.com>
Sent: Wednesday, October 07, 2015 9:27 AM
To: Westfall, Laurie (DTMB)
Subject: One Man's Opus to New York's Subway Art, Decades in the Making - New York Times, Colorado loses a second..



westfalll
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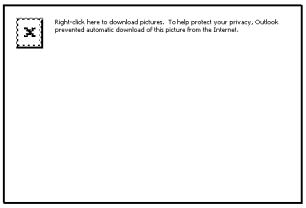
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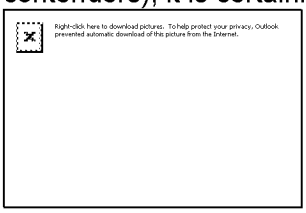
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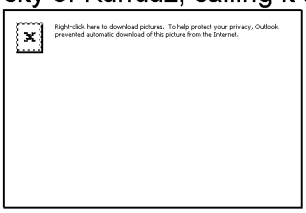
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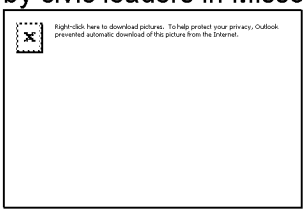
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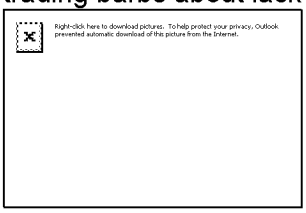
National Car Rental has agreed to pay $158 million for the naming rights on a football stadium that is being planned by civic leaders in Missouri who are tryin.. Read More »



Staten Island District Attorney Hopefuls Trade Barbs - Wall Street Journal

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The two candidates vying to become Staten Island's next district attorney faced off in a debate Tuesday night, trading barbs about lack of prosecutorial experi.. Read More »

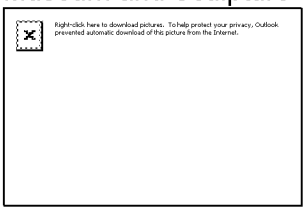


Olga Hirshhorn, Collector of Modern Art, Dies at 95 - New York Times

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Olga Hirshhorn, who began buying modern art while married to Joseph H. Hirshhorn, the founder of the Hirshhorn

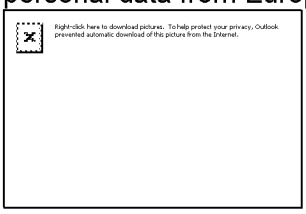
Museum and Sculpture Garden in Washington, and w.. Read More »



Europe-US data transfer deal used by many firms ruled invalid - Reuters

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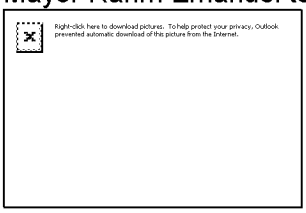
BRUSSELS The EU's highest court struck down a deal that allows thousands of companies to easily transfer personal data from Europe to the United States, in a l.. Read More »



Chicago politicians frustrated over homicides, call for top cop's ouster - USA TODAY

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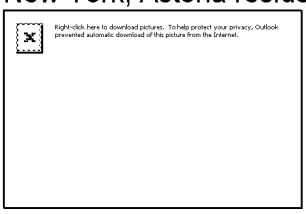
CHICAGO— With homicides on the rise in the city, a majority of Chicago city council's black alderman are pressing Mayor Rahm Emanuel to fire Chicago's top cop... Read More »



A Dog Run in Queens With a Price That Stuns: $1 Million - New York Times

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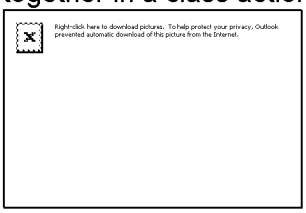
Dog owners in Astoria, Queens, have for years suffered dog-run envy. As fancy new runs have popped up around New York, Astoria residents have wondered when the.. Read More »



Supreme Court Sees DirecTV Class Action as Too Big and Too Small - New York Times

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WASHINGTON — When the Supreme Court agreed to decide whether unhappy customers of DirecTV could band together in a class action, the court's purpose seemed cle.. Read More »

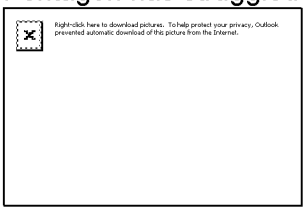


How the Pentagon shifted from 'collateral damage' to 'deeply regrets' on ... - Washington Post

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In the days since a U.S. gunship opened fire on a Doctor Without Borders hospital in Kunduz, Afghanistan, the

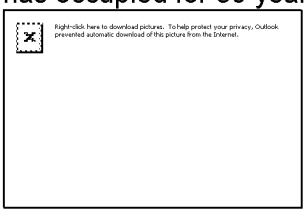
Pentagon has struggled to explain how 22 people, .. Read More »



Union Square Cafe Can See the End - New York Times

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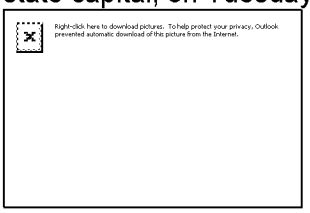
Union Square Cafe The countdown has begun to the closing of the 16th Street space that this influential restaurant has occupied for 30 years. The cafe, which w.. Read More »



South Carolina City Scrambles to Rescue and Repair After Rains - New York Times

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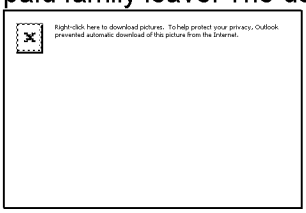
COLUMBIA, S.C. — The sun was shining, finally, and the sky was a gentle blue over Columbia, South Carolina's state capital, on Tuesday. But on the ground, the .. Read More »



Would you qualify for paid leave in DC? - Washington Post

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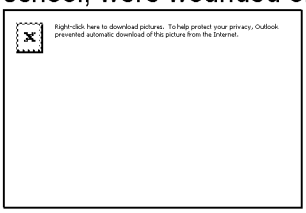
A majority of the D.C. Council just co-introduced a measure to make D.C. the most generous place in the country for paid family leave. The details could change.. Read More »



Man Is Killed and 2 Are Injured in East Williamsburg Shooting - New York Times

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A sheet metal worker was shot and killed and two other people, a co-worker and a 13-year-old girl on her way to school, were wounded on Tuesday morning after t.. Read More »

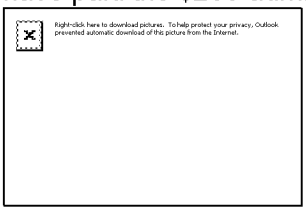


Supreme Court tells lawyers: Stand in line yourselves. You can't pay others to ... - Washington Post

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Membership in the Supreme Court Bar isn't nearly as exclusive as it sounds: Thousands upon thousands of lawyers

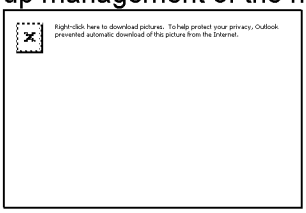
have paid the $200 admittance fee even though t.. Read More »



Nazarian to Sell Stake in SLS Las Vegas Hotel - Wall Street Journal

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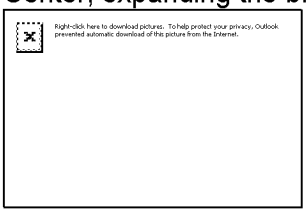
Hotelier Sam Nazarian has agreed to sell his minority stake in the SLS Las Vegas hotel and for his company to give up management of the money-losing property o.. Read More »



MetLife Takes Majority Stake in New San Francisco Office Tower - Bloomberg

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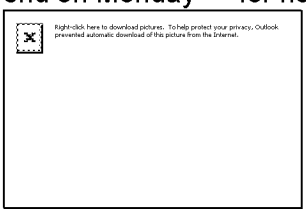
MetLife Inc. is taking a majority stake in a 43-story office tower being built next to San Francisco's Transbay Transit Center, expanding the biggest U.S. life.. Read More »



Oklahoma Removes Ten Commandments Monument - New York Times

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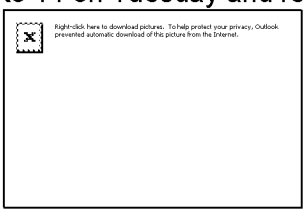
Years of fighting over a Ten Commandments monument on the grounds of the Oklahoma Capitol came to a quiet end on Monday — for now, at least — as workers remove.. Read More »



Fourteen dead as South Carolina gripped by historic flooding - Reuters

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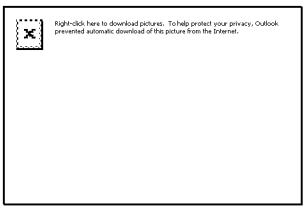
South Carolina grappled with the damage wrought by record rainfall, as the death toll from widespread flooding rose to 14 on Tuesday and residents braced for m.. Read More »



Pentagon calls Afghan hospital strike a mistake, seeks accountability - Reuters

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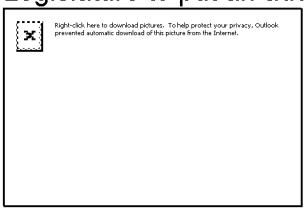
WASHINGTON The U.S. military took responsibility on Tuesday for a deadly air strike on a hospital in the Afghan city of Kunduz, calling it a mistake and vowing.. Read More »



California's high court appears ready to allow voters to weigh in on Citizens ... - Los Angeles Times

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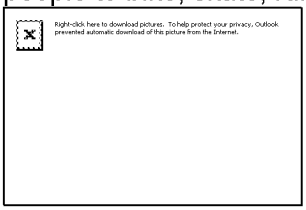
The California state Capitol is shown. California Supreme Court justices appeared ready Tuesday to allow the Legislature to put an advisory measure on the ball.. Read More »



Pizarro: San Jose ready for a car-free Viva CalleSJ on Sunday - San Jose Mercury News

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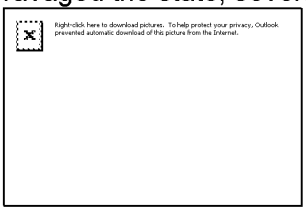
If you haven't heard, a six-mile stretch of San Jose streets will be going car-free Sunday, freeing up space for people to bike, skate, run and play. Viva Call.. Read More »



Fire ants create floating rafts to face South Carolina flooding - USA TODAY

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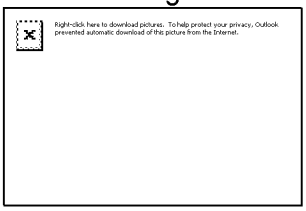
As floodwaters from the storm that South Carolina Gov. Nikki Haley and others have termed a 1-in-1,000-year event ravaged the state, several photographers capt.. Read More »



Can American Apparel really stay in LA? - Los Angeles Times

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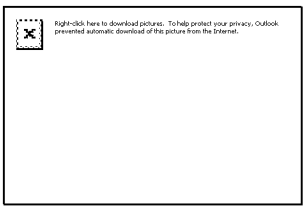
With every turn in the saga that is American Apparel, experts wonder when the Los Angeles company will give up manufacturing in the U.S. and move offshore. Eve.. Read More »



Analysts: US Syria Proxy Army Not Reliable - Voice of America

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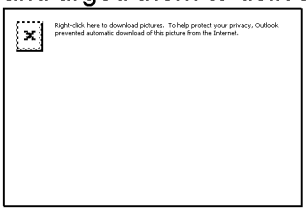
October 06, 2015 12:06 PM. GAZIANTEP, TURKEY—. A loosely-coordinated group of Syrian rebel factions earmarked by U.S. officials as a proxy army to partner with.. Read More »



Donald Trump left his mark all over New York. Some New Yorkers wish they could ... - Washington Post

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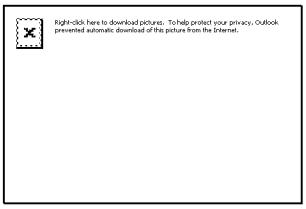
NEW YORK — Donald Trump took one look at city workers planting a 10-foot-tall tree in his honor in Central Park and urged them to deliver a message to City Hal.. Read More »



UConn Kid Refuses To Leave Cafeteria Until He Gets Mac And Cheese, Gets Arrested - Deadspin

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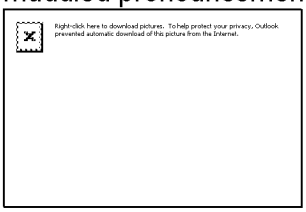
What happens when a college student's desire for bacon jalapeño mac and cheese inhibits his mind and overwhelms his rationale? Justice rains down upon him. Thi.. Read More »



Five Ways The Pentagon's Anti-Merger Outburst Will Backfire - Forbes

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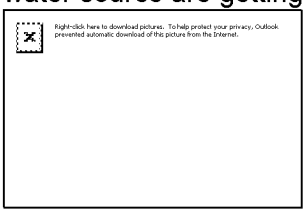
Last week defense acquisition chief Frank Kendall, the Pentagon's third-highest official, issued a surprisingly muddled pronouncement on the dangers associated.. Read More »



Flint residents get bottled water, filters for lead - CBS News

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FLINT, Mich. -- Residents of Flint confronting increased lead levels in children after a change in the Michigan city's water source are getting free water filt.. Read More »

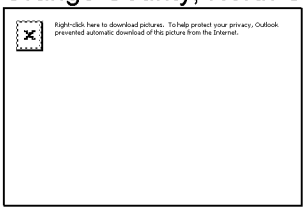


The Boundary Hunters Uncovering North Carolina's Lost Borders - The Atlantic

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In 1996, Peter Childers and his wife, Victoria, started to build a new home on the two-acre lot they'd purchased in

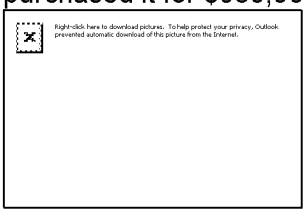
Orange County, North Carolina, the affluent.. Read More »



A Touch of Africa in a New Jersey Estate - Wall Street Journal

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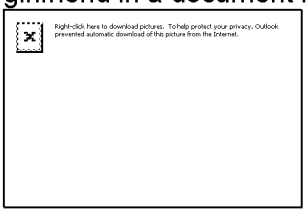
This roughly 2-acre Upper Saddle River, N.J., property, on top of a hill, caught the eye of Barron S. Wall, who purchased it for $960,000 in ... Mr. Wall, who .. Read More »



Official: Ore. gunman ranted about lack of girlfriend - USA TODAY

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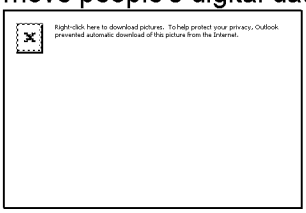
The gunman who killed nine people at a community college in Roseburg, Ore., reportedly ranted about not having a girlfriend in a document he left behind. In th.. Read More »



Data Transfer Pact Between US and Europe Is Ruled Invalid - New York Times

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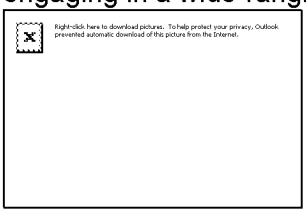
Europe's highest court on Tuesday struck down an international agreement that had made it easy for companies to move people's digital data between the European.. Read More »



US charges ex-UN General Assembly president, five others for corruption - Reuters

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Ten Commandments monument removed from Oklahoma Capitol grounds - CBS News

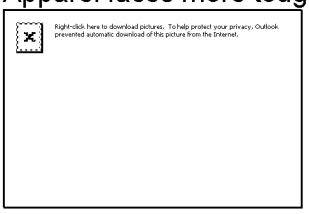
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OKLAHOMA CITY - A granite monument of the Ten Commandments that has sparked controversy since its installation on the Oklahoma Capitol grounds was removed late.. Read More »

Today: End-of-Life Decision, Made, and Bankrupt, in USA - Los Angeles Times

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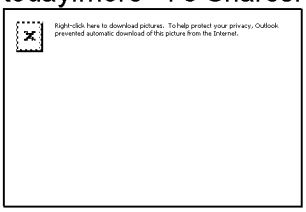
I'm Davan Maharaj, editor of the Los Angeles Times. Gov. Brown signs an "end of life" bill into law; and American Apparel faces more tough times. Here are some.. Read More »



The Supreme Court's 2015 Term: Inside the Key Cases and Big Issues - ABC News

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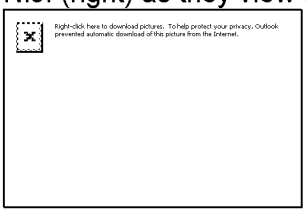
Security guards the Supreme Court in Washington, June 25, 2015. The court is expected to hand down decisions today.more +. 0 Shares. Email. The U.S. Supreme Co.. Read More »



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Euell Aira Nielsen (left) of Lansdowne, Pa., portraying Hannah Till, stands with Hendrick Fisher of New Brunswick, N.J. (right) as they view the tombstone hono.. Read More »



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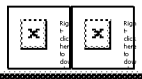
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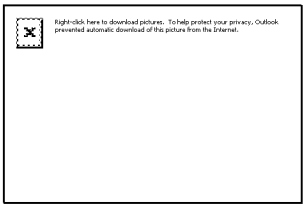
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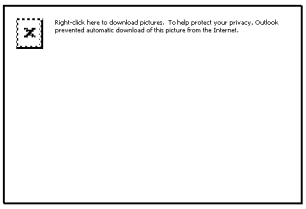
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Danbury Gets a Facelift - Wall Street Journal

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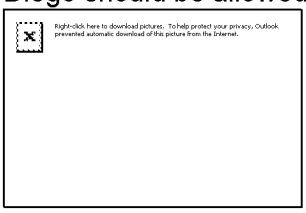
Candlewood Lake in Danbury, Conn., is serene in early autumn, with a handful of trees ablaze in orange. No boats were seen on the water during a recent visit b.. Read More »



Coastal Commission bans captive orca breeding at SeaWorld San Diego - Los Angeles Times

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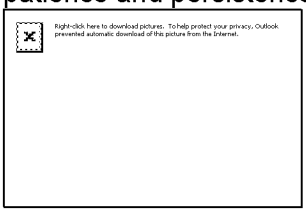
Opponents gather in Long Beach as the California Coastal Commission is set to vote on whether SeaWorld San Diego should be allowed to build larger tanks for th.. Read More »



Wary of Escalation in Syria, US Is Waiting Out Putin's Moves - New York Times

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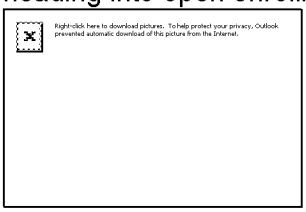
WASHINGTON — President Obama this year defined his approach to crises like the civil war in Syria as “strategic patience and persistence.” But with Russian jet.. Read More »



Many Obamacare dropouts in California picked up employer coverage, state says - Los Angeles Times

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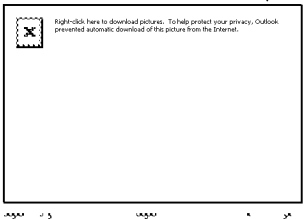
Peter Lee, executive director of the Covered California exchange, said Thursday that 1.3 million people are enrolled heading into open enrollment Nov. 1. Renew.. Read More »



France train attack hero Stone stabbed in California - Reuters

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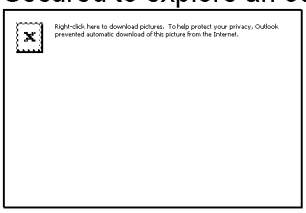
SACRAMENTO, Calif. U.S. Air Force airman Spencer Stone, one of the three Americans who thwarted an August train attack in France, was stabbed several times dur.. Read More »



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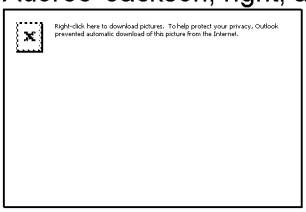
The building's owner, Tribune Media, announced Thursday that it has hired real estate investment banker Eastdil Secured to explore an outright sale or partners.. Read More »



USC loses second in a row at home, this time to Washington, 17-12 - Los Angeles Times

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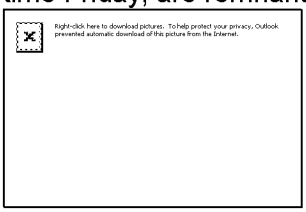
USC's Adoree' Jackson, right, avoids a tackle from Washington's Brian Clay during the first half on Thursday. USC's Adoree' Jackson, right, avoids a tackle fro.. Read More »



An Exhibit Looks Back as Brooklyn and Islanders Look Forward - New York Times

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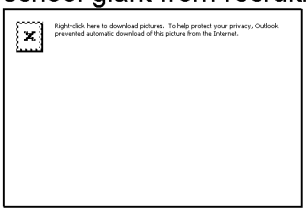
Two subway stops from Barclays Center, where the Islanders will play a regular-season home game for the first time Friday, are remnants of the Americans, the h.. Read More »



University of Phoenix Barred From Recruiting on Military Bases - Wall Street Journal

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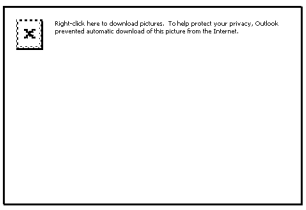
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This Sept. 21, 2015 photo shows the shuttered Bourbon Square Casino behind a gazebo during a ground-breaking ceremony for a housing-retail project at Victorian.. Read More »

Memphis Voters Elect First White Mayor Since 1991 - ABC News

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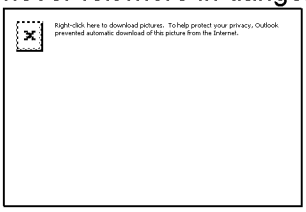
Incumbent A C Wharton Jr. conceded defeat in Memphis' mayoral election Thursday to a city council member who will become the city's first white mayor in nearly.. Read More »



US-Mexico soccer game at Rose Bowl will have stepped-up security, officials ... - Los Angeles Times

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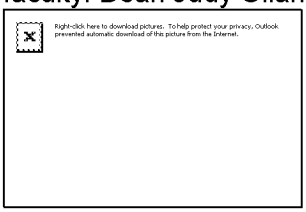
David Ma has seen U.S. national soccer teams play in seven stadiums in three countries on two continents. But he never felt more in danger than on a Saturday n.. Read More »



Women faculty face bias at UCLA business school, study says - Los Angeles Times

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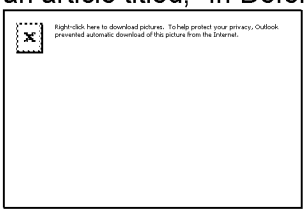
Dean Judy Olian of the UCLA Anderson School of Management promises improvements in the treatment of women faculty. Dean Judy Olian of the UCLA Anderson School .. Read More »



'Black Lives' leader defends looting in Yale lecture - Fox News

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Activist DeRay McKesson recently taught as a guest lecturer at Yale Divinity School in which one the readings was an article titled, "In Defense of Looting." (.. Read More »



Mercedes Bass Is Elected Acting Chairwoman of Carnegie Hall - New York Times

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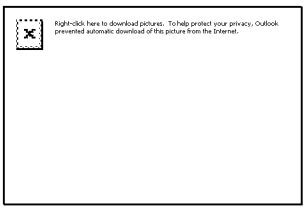
The philanthropist Mercedes T. Bass was elected the acting chairwoman of Carnegie Hall on Thursday, succeeding Ronald O. Perelman, the billionaire businessman .. Read More »



Chicago gun laws not as strict as GOP candidates claim - Chicago Tribune

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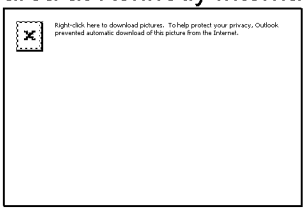
The mass shooting at an Oregon community college last week thrust the debate over the nation's gun laws to the center of the presidential race. At least some o.. Read More »



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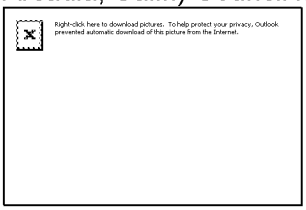
They are known as rovers: the United States Customs and Border Protection officers who patrol the baggage claim area at Kennedy International Airport, scrutini.. Read More »



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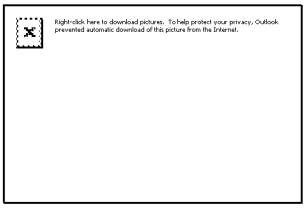
Arcadia, Calif. Councilmember John Wuo, also a former city mayor, is shown in this official headshot. (City of Arcadia, Calif.) Council member and former three.. Read More »



Fired Denver jail chief Frank Gale secretly recorded call with sheriff - The Denver Post

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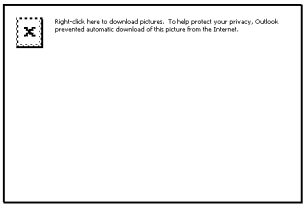
In a phone call he did not know was being recorded, interim Denver Sheriff Elias Diggins told former chief Frank Gale he was fired so "they have a trophy they .. Read More »



Mystery surrounds shooting of 22-year-old Carson man - Los Angeles Times

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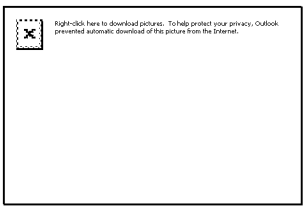
About 9:45 p.m. Sept. 9, Joseph “Joey” Galvan left church, went home to change, then walked to a bus stop with a friend. The friend went on to a convenience st.. Read More »



Gov. Brown signs bill adding fresh troops to California's climate fight - Los Angeles Times

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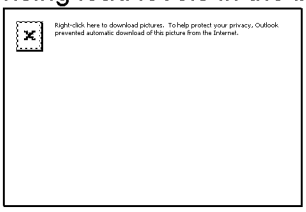
Gov. Jerry Brown signs climate-related legislation on Wednesday in Los Angeles. He signed additional environmental measures into law Thursday. Gov. Jerry Brown.. Read More »



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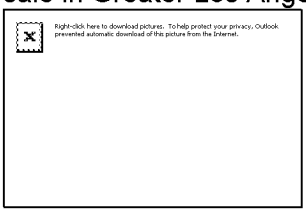
More than a year after residents of Flint, Mich., were switched onto a water supply that has since been linked to rising lead levels in the blood of some child.. Read More »



Top sales: Museum-like showplace in Beverly Hills fetches $23.8 million - Los Angeles Times

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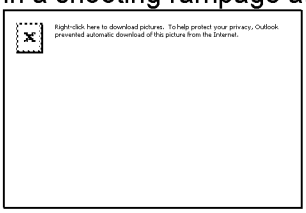
At $23.8 million, this 11,255-square-foot house in Beverly Hills represented the most expensive single-family home sale in Greater Los Angeles last week. At $2.. Read More »



Student slain in Oregon college shooting honored at memorial - Reuters

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ROSEBURG, Ore. Mourners on Thursday remembered a 33-year-old student who was among 10 people who died in a shooting rampage at an Oregon community college last.. Read More »



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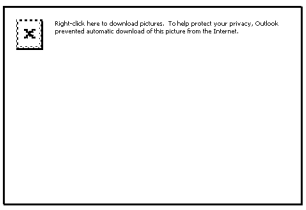
A Southern biscuit is equal parts comfort and controversy, its quality, authenticity and very classification as a biscuit subject to dispute. Its most crucial .. Read More »



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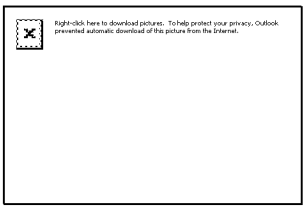
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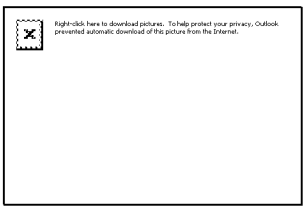
One of the three Americans who helped stop a terrorist attack on a train this August in France has been stabbed and is in stable condition, a defense departmen.. Read More »



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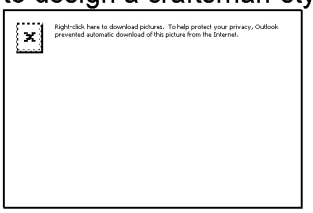
During a conversation on FOX Business Network's Mornings with Maria, Yale University Professor of Economics Robert Shiller talks about his new book 'Phishing f.. Read More »



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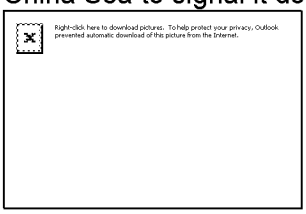
It is a classic Hollywood story: In 1909, a broadcasting impresario commissioned noted architects Greene & Greene to design a craftsman-style manse near Lo.. Read More »



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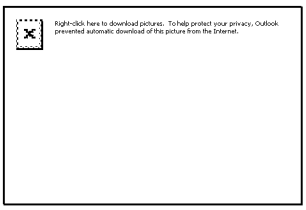
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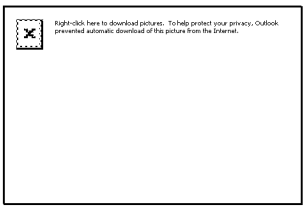
SEATTLE — For years, business leaders here have closely studied the San Francisco region, seeking to emulate the way it churns out so many leading technology c.. Read More »



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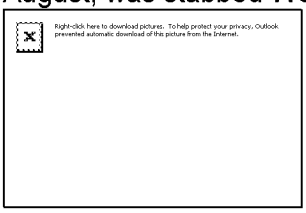
The devastation of the Médecins Sans Frontières hospital in Kunduz, Afghanistan by an American AC-130 gunship is a microcosm of much that is wrong with U.S. po.. Read More »



Spencer Stone, hero in French train attack, is stabbed in Sacramento - Los Angeles Times

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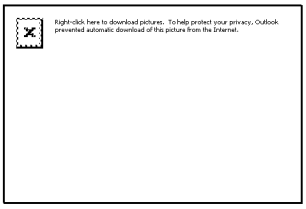
Spencer Stone, one of three Americans hailed as heroes for stopping a suspected terror attack on a French train in August, was stabbed Wednesday night in the S.. Read More »



Schools close, police continue to search for carjacking suspect at Fort Meade - Baltimore Sun

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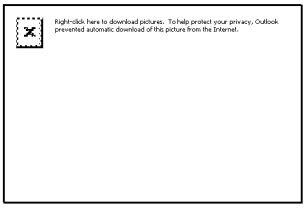
Fort Meade residents have been asked to stay indoors while police search for a carjacking suspect. Fort Meade residents are asked to remain indoors and several.. Read More »



For $115 million, you can live in this enclave for the super-rich - Los Angeles Times

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A rendering shows the first of three estates planned at the Park Bel Air development. The 59,226-square-foot mansion is on the market for $115 million. A rende.. Read More »

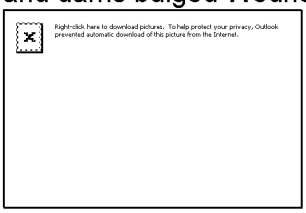


The Latest on Storm: Gov. Haley to Speak at 11:30 am - ABC News

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Anthony Johnson walks over the floodwaters in downtown Kingstree, S.C., Wednesday, Oct. 7, 2015. Rivers rose

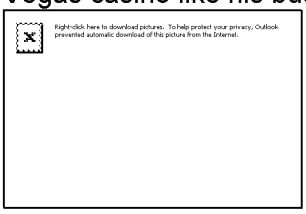
and dams bulged Wednesday as South Carolina faced .. Read More »



Nightclub mogul Sam Nazarian pulls out of Las Vegas hotel-casino venture - Los Angeles Times

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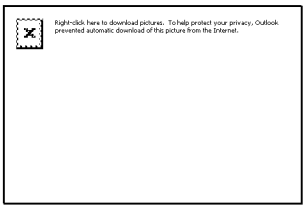
Sam Nazarian, shown at the opening of SLS Las Vegas in August 2014, had dreamed of running a thriving Las Vegas casino like his business idol, Steve Wynn. Sam .. Read More »



UCLA students protest after partygoers wear blackface at 'Kanye'-themed frat party - Los Angeles Times

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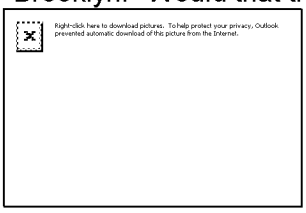
Photos posted on Instagram purportedly show students at the Sigma Phi Epsilon house with charcoal smeared on their cheeks and foreheads during a "Kanye Western.. Read More »



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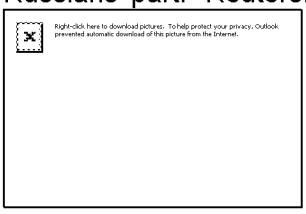
"Home is home," says one character matter-of-factly to a recent immigrant to America, in the new romantic drama, "Brooklyn." Would that the distinction were as.. Read More »



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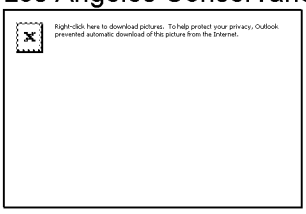
"We are not prepared to cooperate in a strategy, which as we explained, is flawed - tragically flawed - on the Russians' part." Reuters. By Phil Stewart, Crisp.. Read More »



At One Bunker Hill, 1980s 'improvements' will give way to 1930s charm - Los Angeles Times

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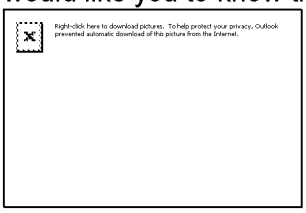
One Bunker Hill, the former Edison headquarters, is considered one of the city's classic Art Deco buildings by the Los Angeles Conservancy. One Bunker Hill, th.. Read More »



New York Today: Changing Colors - New York Times

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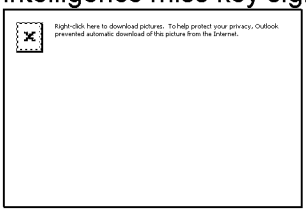
Good morning on this pleasant Thursday. It hasn't felt particularly autumnal in the city, but the governor's office would like you to know that it's different .. Read More »



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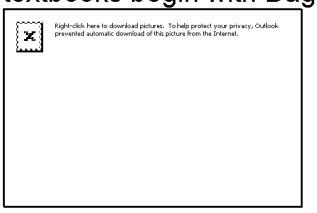
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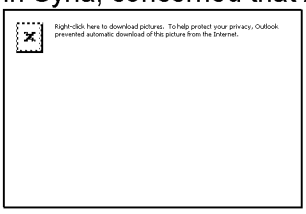
We often read history from beginning to end, earliest to last, and the history of photography is no different. Plenty of textbooks begin with Daguerre, take a .. Read More »



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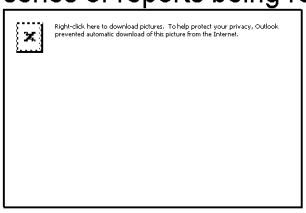
WASHINGTON Senior U.S. lawmakers have begun probing possible intelligence lapses over Moscow's intervention in Syria, concerned that American spy agencies were.. Read More »



Brooklyn Home Prices Set a Record - Wall Street Journal

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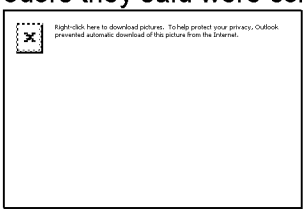
The world's love affair with everything Brooklyn is translating into record high home prices across the borough. A series of reports being released Thursday sh.. Read More »



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TOKYO Asian stocks rose briskly on Wednesday, with sentiment lifting as Wall Street rose before a likely hike in U.S. interest ra

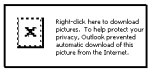
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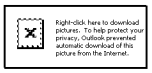
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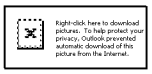
A Maryland man is behind bars after the feds say he pledged his allegiance to the Islamic State. Meghan McCorkell reports. A M



Mother of student who brought bullet to school fighting suspension - Chicago Tribune

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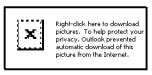
The mother of a sixth grader at South Middle School in Arlington Heights, pictured here, is fighting the school district's decision t



Occidental College is the latest to revoke Cosby honorary degree - Los Angeles Times

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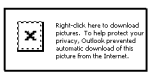
Occidental College in Los Angeles has become the latest university to revoke an honorary degree awarded to Bill Cosby followi



Gun and bomb attack threat closes Los Angeles schools in likely hoax - Reuters

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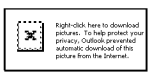
LOS ANGELES Los Angeles shut more than 1,000 public schools on Tuesday over a threatened attack with bombs and assault



LA Democrats ask Obama for funding toward Los Angeles River restoration - Los Angeles Times

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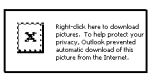
Members of Congress from the Los Angeles area are asking for federal funding to help with a plan to revive the Los Angeles Riv



As federal officials open shelters for migrant children, Texas fortifies its ... - Los Angeles Times

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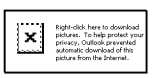
Central American immigrants wait to be transported after turning themselves in to U.S. Border Patrol agents near Rio Grande C



RJ Cooper is leaving DC and Rogue 24 for Charlotte - Washington Post

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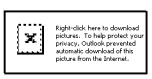
R.J. Cooper, the accomplished but controversial chef behind Rogue 24 and the late Gypsy Soul, announced Tuesday that he w



Welsh and Ali sit out in Bruins' 89-80 victory over Louisiana Lafayette - Los Angeles Times

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UCLA's Tony Parker has his shot blocked by Louisiana-Lafayette's Shawn Long at Pauly Pavillion on Tuesday. UCLA's Tony Pa



LA schools threat disrupts many people's daily routines - Los Angeles Times

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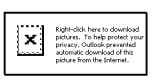
Children play on a snow hill at Studio City Recreation Center, which offered free childcare Tuesday. Children play on a snow hill



Brooklyn Prosecutors Revisit 3 Convictions in Fatal 1980 Fire - New York Times

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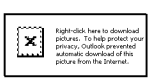
The two-alarm fire gobbled up the Brooklyn townhouse on Feb. 7, 1980, a night so cold that the firefighters' water froze as they



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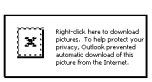
WASHINGTON U.S. prosecutors are preparing to unveil drug trafficking charges against the head of Venezuela's National Guar



Santa Clara County to beef up jail spending after beating death - San Jose Mercury News

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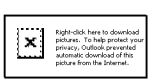
Santa Clara County plans to spend at least $74 million extra on its troubled jails over the next two years to beef up psychiatric c



US presses Turkey to do more in coalition's fight against Islamic State - Los Angeles Times

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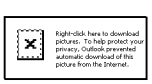
The Incirlik Air Base in southern Turkey hosts coalition warplanes, most of them American, flying combat sorties in Syria. The In



UW tailback Corey Clement decides to return for senior season - Milwaukee Journal Sentinel

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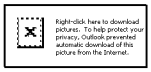
Madison ---- Junior tailback Corey Clement, who came to Wisconsin in 2013 determined to leave for the National Football Leagu



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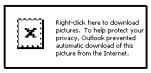
Within the Museum of Modern Art's announcement on Tuesday of coming exhibitions were signs of a seismic shift underway in



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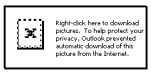
Crystal Matrau-Belt weeps while holding her newborn son, Jeremiah James Matrau-Skokan, at Bronson Methodist Hospital in K



'Critical' shortage of patrol officers force Portland police to pull from ... - OregonLive.com

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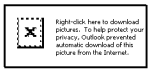
The Portland police union president said the bureau's rotation of officers from specialty divisions to fill vacancies in the patrol div



Baltimore County officials want notice when city public housing residents move ... - Baltimore Sun

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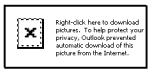
Several Baltimore County officials called Tuesday for legislation requiring advance notice when Baltimore public housing reside



Mass. teen accused of killing teacher found guilty - CBS News

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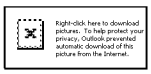
Last Updated Dec 15, 2015 6:02 PM EST. SALEM, Mass. -- The Massachusetts teen standing trial for allegedly raping and mur



AMC Theatres open in Block 37 with film-buff foodies in mind - Chicago Tribune

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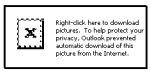
Tribune's dining critic Phil Vettel visits the soon-to-open AMC Dine-In Theatres Block 37 for a preview of the menu. Phil VettelC



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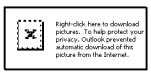
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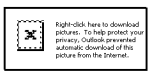
The City of Milwaukee on Tuesday proposed paying $5 million to 74 African-American residents who say they were subjected to



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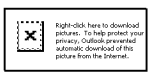
WASHINGTON U.S. prosecutors are preparing to unveil drug trafficking charges against the head of Venezuela's National Guar



DC to release body-cam video of man whom police tried to save - Washington Post

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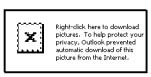
Aides to Mayor Muriel E. Bowser (D) said a video will be made public on Tuesday from a body camera worn by a D.C. police off



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Leader of Oregon militia says group not ready to leave national wildlife refuge - Fox News
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BURNS, Ore. -- The leader of an armed group occupying a national wildlife refuge to protest federal land management policies

For the Record's week in review: Looking for an Iowa roommate - USA TODAY
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Happy Saturday and welcome to your first end-of-the-week FTR roundup of 2016! Only 303 days until election! Heck, only 22 da

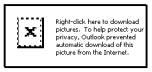
Asking voters to OK homeless funding would take LA into uncharted waters - Los Angeles Times
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Outreach workers talk to a homeless woman named Sandy as she seeks shelter from the rain beneath the 405 Freeway in Veni

Bryant Elementary begins new hunger intervention program - KINGS.com
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A group of students, parents, and teachers from Bryant Elementary spent Friday evening fighting child hunger. Loading... Post

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J. Tony Serra, lead attorney for Raymond "Shrimp Boy" Chow, walks away after speaking at a news conference Friday, Jan. 8,

AFI Awards 2016: Where everyone's a winner - Entertainment Weekly
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Guests at the annual AFI Awards luncheon love the AFI luncheon. The event, which celebrates what the institute deems the top

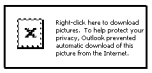
Maine Gov. LePage apologizes for controversial remarks - Fox News
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AUGUSTA, Maine -- Republican Gov. Paul LePage apologized Friday for his remark about out-of-state drug dealers impregnati



View ordinance in Laguna Beach draws fewer claims than expected - Los Angeles Times

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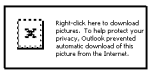
A year into Laguna Beach's revised view ordinance, the city has not received as many complaints as some had expected. A yea



Bonam's late shot lifts Utah to 56-54 win over Colorado - USA TODAY

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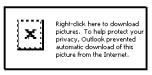
BOULDER, Colo. (AP) — Lorenzo Bonam's game-winning floater was halfway down before popping up, briefly resting on the rir



Jury convicts Raymond 'Shrimp Boy' Chow of Chinatown crimes - seattlepi.com

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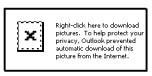
J. Tony Serra, lead attorney for Raymond "Shrimp Boy" Chow, walks away after speaking at a news conference Friday, Jan. 8,



Mice, bedbugs, broken heaters: What it takes for DC to sue a landlord for neglect - Washington Post

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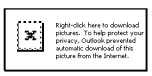
For several months, lawyers from the D.C. attorney general's office observed broken heaters, rodent infestations and badly mai



Armed Group Refusing to Leave Oregon Wildlife Refuge: Sheriff - NBCNews.com

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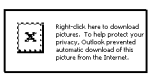
An armed group that has occupied a wildlife refuge center in Oregon over grievances with the federal government has refused a



Chicago officer sued in 2013 fatal shooting was at a second one in 2014 - Chicago Sun-Times

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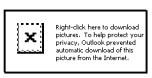
Police officers gather at the scene of the police shooting of Ronald Johnson at 53rd & King Dr., Oct. 12 , 2014. | File Photo. A C



'Catfishing' over love interest might have spurred U-Va. gang-rape debacle - Washington Post

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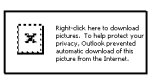
Ryan Duffin was a freshman at the University of Virginia when he met a student named Jackie. Both teenagers were new to can



Man killed, 2 critically wounded, in shooting in Emanuel's neighborhood - Chicago Sun-Times

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One man was killed and two others wounded Friday night in a shooting in the Ravenswood neighborhood about half a mile from



New York to Add 300 Shelter Beds for Homeless Young People - New York Times

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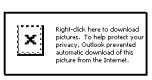
Mayor Bill de Blasio, in his latest attempt to address New York City's homelessness crisis, unveiled a plan on Friday to add 300



5 Families of Washington Shooting Victims Seek $110 Million - ABC News

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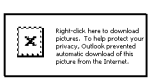
Five families of teenagers shot by a classmate at Marysville-Pilchuck High School are seeking up to $110 million in damages fro



Donald Trump rallies supporters in Rock Hill - Charlotte Observer

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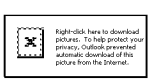
Calling the presidential election one of "competence not niceness," Republican Donald Trump on Friday night ripped President B



The Weekend Profile: SummerStage Maven Is Launching Winter Concert Series - Wall Street Journal

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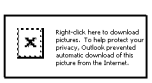
Think of it as a reverse take on Christmas-in-July. Starting next week, New Yorkers can get a taste of the coming SummerStage



Oregon Sheriff Says Militia Has 'No Intention' of Leaving Federal Land - ABC News

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The Harney County Sheriff's Office has requested assistance from state and federal officers from the 36 other counties in Orego



Former Homeland chief Tom Ridge reiterates concern about Inglewood stadium project - Los Angeles T

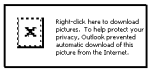
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A jetliner flies over Academy Cathedral in Inglewood, not far from a proposed NFL stadium. A jetliner flies over Academy Cathed

Couple Charged in Deaths of 2 Kids Found in Storage Unit - ABC News

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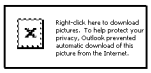
A California couple appeared briefly in court Friday to face charges they killed two young children in the woman's custody, stuffed their bodies i



Leaders of Portland-based, international steroid-trafficking ring sentenced - OregonLive.com

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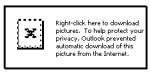
The two ringleaders of an international steroid-trafficking ring that operated out of a Happy Valley apartment from about 2007 th



Militia groups meet with leaders of Oregon occupation, pledge support - Reuters

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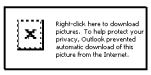
BURNS, Ore. Members of self-styled militia groups met on Friday with armed protesters occupying a federal wildlife refuge in O



Stealth bear market mauls Wall Street - USA TODAY

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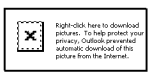
There is mounting evidence that the U.S. stock market is being decimated and undermined by a so-called "stealth" bear market.



4th victim of Wisconsin canoe accident is found as funeral held for another - Chicago Tribune

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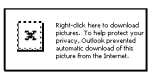
Pallbearers walk away after placing the casket with the remains of Christopher McQuillen into a hearse following funeral service



Derrick Brooks, Rod Woodson, Randall Cunningham lead Hall of Fame class - USA TODAY

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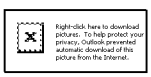
PARADISE VALLEY, Ariz. — Fourteen players and two head coaches make up the College Football Hall of Fame class of 2016



Marco Rubio's Iowa Supporters Beg Him: Come Visit. Often. - New York Times

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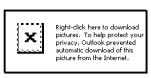
CEDAR RAPIDS, Iowa — Scott Schneidermann, one of Senator Marco Rubio's supporters from northwest Iowa, saw all the hall



Behind the Oregon Standoff, You'll Find Big Questions About Democracy - New York Times

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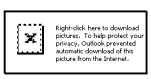
Arguments about federal land have been a feature of American political life since the birth of the nation. The details of the contro



Washington-area obituaries of note - Washington Post

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Obituaries of residents from the District, Maryland and Northern Virginia. Gisella Pollock, publications officer. Gisella Pollock, 93



At Virginia Tech, Seth Allen has a second chance at a revival - Washington Post

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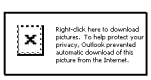
Seth Allen was finally at peace with his college basketball career last spring, when he found himself rooting for Maryland as it m



Self-styled militia group joins Oregon occupation, could raise tensions - Reuters

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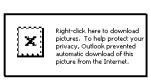
BURNS, Ore. Several members of self-described militia groups have joined armed protesters occupying the headquarters of a f



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It's an election year, and for the raccoons in eastern Arkansas that's bad news. Hundreds will be part of Saturday night's 73rd a

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COLUMBIA, Mo. (AP) — Over the course of Missouri's first 14 games, freshman Kevin Puryear has been doing a little bit of eve

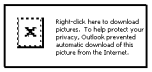
Ball brothers lead Chino Hills past El Cajon Foothills Christian, 85-83 - Los Angeles Times
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UCLA-bound point guard Lonzo Ball drives to the basket against Foothills Christian's T.J. leaf (left) and Omajae Smith in the firs

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Chicago police work the scene of a robbery at a liquor store, 1351 W. 87th St. on Saturday, Jan. 9, 2016. Chicago police work t

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Ernesto Montenegro, director of the Colombian Institute of Anthropology and History of Colombia, shows a picture of the shipwr

In Oregon standoff, local sheriff embraces the spectacle - Los Angeles Times
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When Harney County Sheriff David Ward met with residents Jan. 6 in Burns, Ore., he seemed determined to create some dram

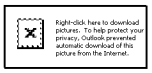
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The distance separating the Metrolink train station and the Metro Green Line stop in Norwalk is only 2.8 miles. Yet it has been o



US carries out drone strike in eastern Afghanistan - Reuters

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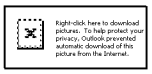
KABUL The United States conducted a drone strike in Afghanistan last week but a spokesman declined to confirm reports it hac



Denver Health lost top doctors, including medicine and surgery chiefs - The Denver Post

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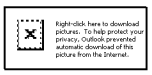
Denver Health Medical Center has shed top officials and doctors, including its chiefs of medicine and surgery, under the leaders



No. 1 Kansas beats Texas Tech 69-59 for 13th straight win - USA TODAY

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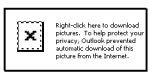
LUBBOCK, Texas (AP) ---- Top-ranked Kansas often struggles when it plays at Texas Tech. Three times in the past 11 years, th



Suspect charged in shooting of Philadelphia policeman: prosecutor - Reuters

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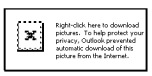
A man claiming allegiance to Islamic State militants was charged on Saturday with attempted murder in the shooting of a Philad



Powerful US bomber flies over S. Korea as standoff deepens - Fox News

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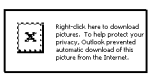
OSAN AIR BASE, South Korea -- A powerful U.S. B-52 bomber flew over South Korea on Sunday, a clear show of force from th



US releases video it says shows Iranian rockets near American warships - Reuters

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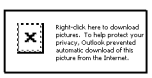
WASHINGTON The U.S. Navy released black-and-white video on Saturday it said was taken by an American helicopter showin



Things to Know: The Armed Standoff in Oregon - ABC News

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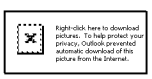
Cowboy Dwane Ehmer, of Irrigon Ore., a supporter of the group occupying the Malheur National Wildlife Refuge, rides his horse



Wild wipeout at Mavericks - San Jose Mercury News

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HALF MOON BAY -- Some locals are calling it the gnarliest wipeout captured on video in surfing history. On Thursday, big wave



Boyfriend of San Bernardino victim will bring a message of tolerance to the ... - Los Angeles Times

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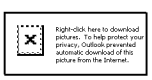
Ryan Reyes, center, speaks with Nizaam Ali, left, and Rahemaan Ali, who came to pay their respects during a memorial service



USC Upends Arizona in Four Overtimes - New York Times

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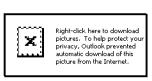
Elijah Stewart scored a career-high 27 points, making go-ahead free throws with 22 seconds left in the fourth overtime, as Soutl



Homeless woman died of exposure on skid row sidewalk during El Niño storm - Los Angeles Times

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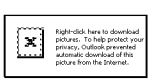
A homeless woman identified as Barbara Brown, shown in a photo taken Christmas Day, died of exposure on a skid row sidewa



No. 25 Baylor upsets No. 14 Iowa State 94-89 - USA TODAY

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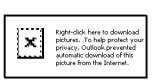
AMES, Iowa (AP) — Johnathan Motley had a career-high 27 points and added 13 rebounds to help Baylor upset No. 13 Iowa St



USC upsets No. 7 Arizona in four overtimes - Los Angeles Times

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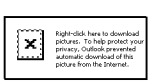
USC forward Darion Clark tries to collect a rebound against Arizona forward Mark Tollefsen during the first half Saturday. USC f



Jordan Spieth adds to lead at Kapalua; Brooks Koepka turns in 63 - ESPN

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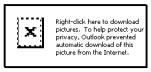
KAPALUA, Hawaii -- Jordan Spieth is aware of the scoring record at Kapalua, and that's what he plans to pursue in the final rou



Blake Shelton & Gwen Stefani Get Cozy in Nashville Restaurant, Were "All Over ... - E! Online

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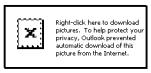
A photo posted by RPP (@rppofficial) on Jan 9, 2016 at 11:19am PST. It's another PDA alert for Blake Shelton & Gwen Stefani



Prayers said for police at funeral of slain NIU student Quintonio LeGrier - Chicago Tribune

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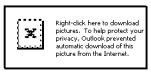
Mourners paid their respects to Quintonio LeGrier on Jan. 9, 2016. LeGrier, 19, was fatally shot by the police in late December a



Battle over unions signals Supreme Court role at center of political debate - Washington Post

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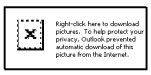
The Supreme Court starts the new year Monday with a politically charged battle over organized labor, only one of the controvers



Cubans, Fearing Loss of Favored Status in US, Rush to Make an Arduous Journey - New York Times

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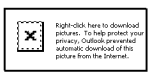
LA CRUZ, Costa Rica ---- In Gretchen López's slumber, during whatever winks of sleep she could get in a crowded open air shel



At least 1 dead, 4 others wounded in Chicago shootings - Chicago Tribune

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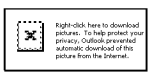
Chicago police work the scene of a fatal shooting inside a car at the corner of 51st and Halsted streets in Chicago's Back of the



Flint Wants Safe Water, and Someone to Answer for Its Crisis - New York Times

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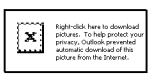
FLINT, Mich. ---- A caravan of Genesee County sheriff's office cruisers snaked its way through the streets here on Thursday, dol



Va. lawmakers, McAuliffe poised for fight and compromise this session - Washington Post

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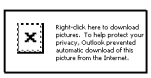
RICHMOND ---- Take one governor bent on furthering his liberal policies. Add a Republican-controlled legislature determined to



What to expect when Maryland lawmakers return for 2016 session - Washington Post

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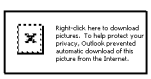
Maryland Gov. Larry Hogan (R) will greet the lawmakers returning to Annapolis this week with a proposal for tax relief and a der



Virginia businesses begin wary courtship with Cuba - Washington Post

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HAVANA ---- It was a blind date of sorts, this first meeting between the Cubans and the Virginians who had come wooing with hi



The White House Is Joining With Genius to Annotate History - WIRED

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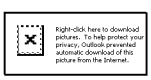
President Barack Obama waves at the conclusion of his State of the Union speech before members of Congress in the House c



Fate of Monroe crossbow killer in hands of NC Parole Commission - Charlotte Observer

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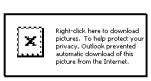
Felicia Houston spent part of the Christmas holiday in 1992 visiting her cousins in Monroe in this apartment. The three girls hea



More Armed Men Arriving at Oregon Wildlife Refuge - ABC News

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A man stands guard after members of the "3% of Idaho" group along with several other organizations arrived at the Malheur Na



Cops: Rapper's detainment at Buckhead bank a misunderstanding - Atlanta Journal Constitution

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Rapper Blac Youngsta says he was detained outside an Atlanta bank Friday after withdrawing $200,000 from his own account.

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Good morning on this windswept Wednesday. A wind advisory is in effect until 1 p.m.. Gov. Andrew M. Cuomo will deliver the a

DC area forecast: Bitterly cold and blustery today, but turning milder tomorrow - Washington Post
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TODAY'S DAILY DIGIT A somewhat subjective rating of the day's weather, on a scale of 0 to 10. 3/10: Windy. Cold. We'll have

Iran Releases US Sailors Accused of 'Trespassing' - New York Times
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TEHRAN — Iran has released two United States Navy patrol boats and 10 crew members who were described as "trespassing

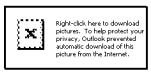
Gay marriage order puts spotlight again on the 'Ayatollah of Alabama' - Los Angeles Times
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A rally against Alabama Chief Justice Roy Moore on Tuesday outside the Alabama Supreme Court building in Montgomery. A r

Penn Station's 5th Redesign Fails to Charm Some Critics - New York Times
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There was so much to pore over during the one-man infrastructure jamboree conducted last week by Gov. Andrew M. Cuomo -

The big, bad NFL will have to play by LA's rules - Los Angeles Times
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L.A. Times sports columnist Bill Plaschke is excited about the NFL team coming to Los Angeles, but he also wants the football

Year After Arrest, No Ohio Trial Set in Capitol Plot Case - ABC News
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A year after FBI agents moved in to arrest a young suburban Cincinnati man they said had just bought weapons for an attack on the U.S. Capi

Snyder activates National Guard in Flint, seeks federal help - seattlepi.com
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Aaron Dunigan waves to cars as volunteers hand out water at the Joy Tabernacle Church on Monday, Jan. 11, 2016, in Flint, M



With new superintendent in place, LA school board gears for battle on charter plan - Los Angeles Time

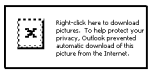
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The Los Angeles Board of Education's resolution is effectively a symbolic gesture, but it highlights a key challenge for the distri

Report on 2015 California Refinery Blast to Be Unveiled - ABC News

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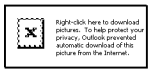
A blast at a California refinery could have been much worse if debris from the explosion had pierced a nearby tank holding tens of thousands o



Iran Seizes US Sailors Amid Claims of Spying - New York Times

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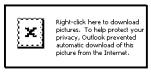
WASHINGTON ---- Iran seized two United States Navy patrol boats and 10 crew members who were described as "trespassing



Troops to Help Flint Address Water Crisis - New York Times

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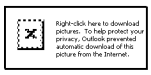
Michigan's governor on Tuesday activated the National Guard and sought help from the Federal Emergency Management Age



Virginia business leader vies with DC council member to chair Metro board - Washington Post

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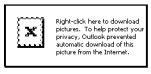
Metro's board is set to select either Northern Virginia Chamber of Commerce President Jim Corcoran or D.C. Council member



How to make 'deadbeat dads' pay in 140 characters or less - CNN

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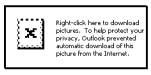
(CNN) Arizona governor Doug Ducey has launched a controversial new initiative to publicly shame suspected "deadbeat dads,"



Pizarro: Eight San Jose ideas are finalists for Knight Foundation grants - San Jose Mercury News

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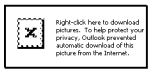
A more interesting future for San Jose may be just around the corner, as the city has eight projects among the 158 finalists ann



Donald Trump Gets Heckled at New Hampshire Diner: 'Enjoy Your Burger, Racist!' - ABC News

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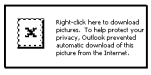
In his first real NH retail stop, Donald Trump ordered a burger at the famous Red Arrow Diner. Share. Email · Donald Trump ma



Iran holds 10 American sailors; US expects their prompt return - Reuters

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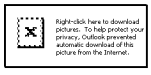
WASHINGTON/BEIRUT Iran detained 10 U.S. sailors aboard two U.S. Navy boats in the Gulf on Tuesday in an incident that ra



Mpls. school board rejects Paez for superintendent job - Minneapolis Star Tribune

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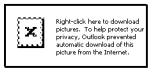
Jerry Holt, Star Tribune Dr. Sergio Paez walked away after the Minneapolis School Board members voted Tuesday night to ten



State of the Union: A Glance at the US Today by the Numbers - NBCNews.com

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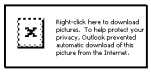
The country has changed ---- for better and for worse ---- since President Barack Obama delivered his first State of the Union ad



Two Northwest Portland restaurants will eliminate tipping - OregonLive.com

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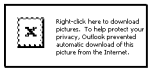
Update: This post has been updated to reflect an interview with the restaurants' chef and owner, Scott Dolich. Starting this wee



UN to Help US Screen Central American Migrants - New York Times

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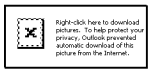
The Obama administration is turning to the United Nations to help screen migrants fleeing violence in Central America, senior a



Supreme Court to Hear Case Involving Judgments Against Iran - New York Times

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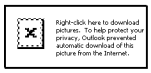
WASHINGTON ---- The Iranian government has come under sharp criticism for not giving imprisoned Americans a fair and publ



As relations thaw, some Iranian prisoners in US hope for early release - Reuters

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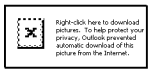
WASHINGTON Vahid Hosseini struggled to make it in the United States after he left Iran 25 years ago. A trained engineer, he



DC's 3 guests to Obama's SOTU show different views on the state of DC - Washington Post

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When President Obama takes the podium for his final State of the Union address on Tuesday night, the country's smallest cont



The Global Slowdown Hits the US - Wall Street Journal

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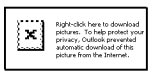
Plunging stock prices and slowing economic growth in China have raised anew the question of how much events abroad really



California legislator pulls bill that sought transparency of high-cost drug ... - San Jose Mercury News

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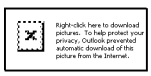
SACRAMENTO -- In a surprising last-minute move, the Bay Area lawmaker carrying legislation to increase the "transparency"



Louisiana's New Governor Signs an Order to Expand Medicaid - New York Times

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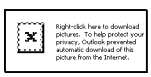
BATON ROUGE, La. — On Tuesday, his second day in office, Gov. John Bel Edwards signed an executive order expanding M



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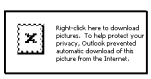
Los Angeles County supervisors approved a framework Tuesday for a civilian panel to oversee the Sheriff's Department, which



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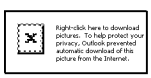
No-frills carrier Wow Air announced Tuesday it would begin offering flights to Iceland from Los Angeles International Airport at



Iran holds 10 US sailors; US officials expect prompt return - Reuters

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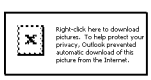
WASHINGTON Ten sailors aboard two U.S. Navy boats were seized by Iran in the Gulf on Tuesday, and Tehran told the Unite



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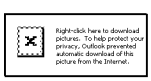
A combination of factors may make Chicago a harder sell as a travel destination in 2016, including gun violence, police brutality



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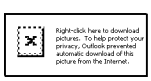
Michigan State Police began delivering clean and safe water door-to-door in Flint today after Gov. Rick Snyder declared a state



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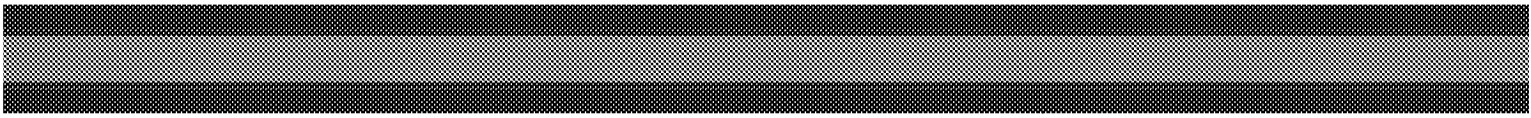
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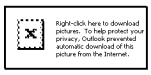
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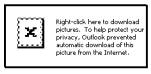
No clear motive seen in Louisiana theater shooter's journal - Washington Post
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BATON ROUGE, La. — A journal left behind by the gunman who opened fire in a Louisiana movie theater last summer doesn't



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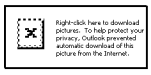
Maine lawmakers are expected to debate an impeachment order against Gov. Paul LePage Thursday over allegations of abuse



No Clear Motive Seen in Louisiana Theater Shooter's Journal - ABC News

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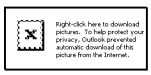
A journal left behind by the gunman who opened fire in a Louisiana movie theater last summer doesn't provide a clear motive fo



Beleaguered Flint, Mich., sees 10 fatal cases of Legionnaires' disease; unclear ... - Washington Post

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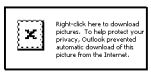
More disturbing news has come for residents of Flint, Mich., who are already reeling from an escalating health crisis tied to thei



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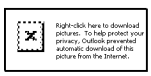
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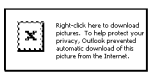
Move over, T. rex and Barosaurus. There is a new prehistoric giant in town, set to be unveiled this week at the American Muse



USC finally beats UCLA in basketball, 89-75 - Los Angeles Times

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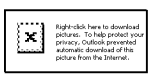
USC forward Chimezie Metu (4) drives to the basket against UCLA forward Tony Parker (23) during the first half Wednesday. U



California man in wingsuit dies after jump from Arizona cliff - Fox News

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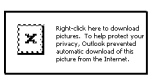
FLAGSTAFF, Ariz. – A California man has died while wingsuit-flying among remote cliffs on the Arizona-Utah border, authoritie



In Chicago, a Fraught Opening Atop the Police Force - New York Times

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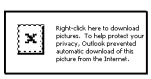
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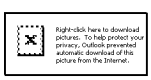
FLINT, Mich. — Members of the Michigan National Guard began arriving in Flint on Wednesday for briefings on the drinking wa



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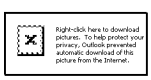
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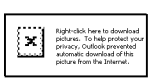
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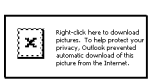
Police on the scene of a shooting on the Chicago Skyway Wednesday that left one man dead and a woman wounded. | Courte



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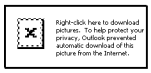
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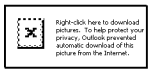
TAMPA, Fla. - The fate of the 390 inmates on Florida's death row was uncertain after the U.S. Supreme Court on Tuesday stru



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Ryan McGuinness, left, and Shane Krugman display 3,000 Powerball tickets they picked up from the Metro Market on Palm Av



Rogers: St. Louis, San Diego never had chance vs. Los Angeles - USA TODAY

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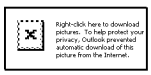
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Former Allentown Controller Mary Ellen Koval charged in FBI probe - Allentown Morning Call

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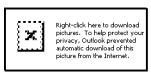
Allentown City Controller Mary Ellen Koval attends a City Council meeting in July. Koval was charged today with conspiracy to



Iran's capture of US sailors shows how it is acting better – and worse - Christian Science Monitor

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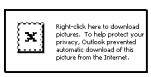
Obama administration officials hope the Iran nuclear deal brings better relations. The return of 10 captured sailors is proof it's w



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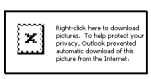
Aurora police Chief Nick Metz spoke at a news conference Friday afternoon. (The Denver Channel). Jan 12: Nearly 30 disciplin



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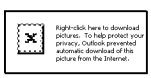
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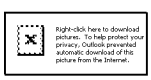
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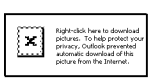
Hopes for a recovery in the United States stock market were dashed on Wednesday as investors' deepening fears about the st



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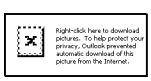
The U.S. Chemical Safety Board found "safety-management deficiencies" led to last February's explosion at the Exxon Mobil re



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Waveland Avenue rooftop venues are seen on opening day at Wrigley Field on April 5, 2015. (E. Jason Wambsgans / Chicago



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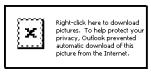
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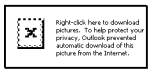
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At a Montana restaurant, talk about illegal immigration spills a revelation - Los Angeles Times

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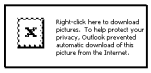
Yeni Mora visits with some of her regular customers as Maria Cervantes serves them at Los Koritas, Mora's Mexican restauran



Efforts to plug Porter Ranch-area gas leak worsened blowout risk, regulators say - Los Angeles Times

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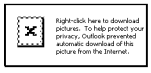
A view last month of Southern California Gas' leaking well near Porter Ranch, including the exposed wellhead. A view last mon



New LA schools chief favors steady progress and collaboration over drastic change - Los Angeles Time

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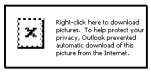
New Supt. Michelle King says of L.A. Unified: "I see the district as having ... pockets of success, and I see building on the achie



LA real estate agents scramble for athletes as Rams touch down - Los Angeles Times

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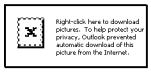
"You've got your 53-man roster, plus coaches, assistant coaches. We'll have 100-plus people looking for homes," says Kofi Na



In Greenpoint, a Doughnut Shop Where Time Stands Still - New York Times

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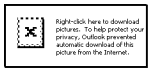
"Are you in line?" customers kept asking, waddling into a mass of puffy winter coats. On a recent Saturday at Peter Pan Donut



US veteran finds lost love in Vietnam ---- and she has a surprise for him - Washington Post

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Alone in a hotel room in a small Vietnamese town, Jim Reischl waited restlessly. Recounting the story later, the Vietnam vetera



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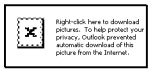
The family of an American contractor, who was found dead in Saudi Arabia a year ago, still doesn't buy the police account indic



Sacramento man indicted for lying about assisting militant group - Reuters

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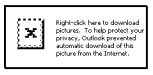
SACRAMENTO, Calif. One of two Iraqi-born men arrested last week on federal terrorism-related charges was indicted by a fed



Florida's innovation engine sputtering, recent analyses show - Miami Herald

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It seems as if every state and metro area is striving to be an "innovation economy" these days — indeed, President Barack Oba



Michigan gov asks Obama to declare Flint water crisis a disaster - Fox News

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Michigan Gov. Rick Snyder asked President Barack Obama Thursday for an emergency and major disaster declaration amid a



Six takeaways from the South Carolina Republican debate - USA TODAY

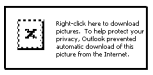
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The Republican presidential field met once again for their next-to-last debate before the opening Iowa caucuses on Feb. 1. How

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The angry emails came in a flurry to the president's office at Wheaton College, a small, picturesque campus near Boston. But they all shared c



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Durjuana Miller, mother of 8, was staying in Phoenix recovering from death of 2 kids when she, 4 sons died after her car flipped



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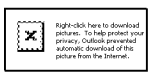
Amid the billions of dollars that Gov. Andrew M. Cuomo disbursed with dizzying speed in his State of the State address on Wed



Stossel: Why I'm still optimistic about America - Fox News

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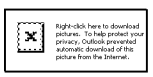
In the commercial that President Obama released prior to his final State of the Union address, Obama said he would tell Congr



Uncertain Future for Pizzeria That Gave New Haven a Special Flavor - New York Times

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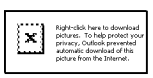
NEW HAVEN — Sally's or Pepe's? The question refers to two renowned pizzerias in this city, which is itself famous in the pizza



'Undercard' candidates insist they're the ones who can win the White House - Washington Post

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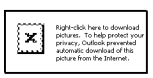
The Republican "undercard" debate Thursday night concluded with all three long-shot candidates promising that they'd be the b



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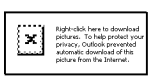
Balwinder Jit Singh, an L.A. Metro bus driver who is Sikh, says he was attacked on his bus in November by a passenger who c



Tampa's Big Guava Music Festival won't return in 2016 - Tampabay.com

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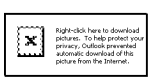
Fans waiting on a lineup announcement for the 2016 Big Guava Music Festival are in for a long wait. Related News/Archive. Af



Eagan man pleads guilty in teen 'sextortion' case - Minneapolis Star Tribune

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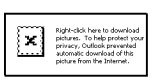
Facing overwhelming evidence, an Eagan man has admitted to masterminding a yearslong "sextortion" scheme that victimized



How US sailors almost started a crisis with Iran - Los Angeles Times

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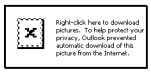
Two Navy boats speed off in the Persian Gulf on Wednesday after their release by Iranian authorities. The Pentagon is investig



Ted Cruz and Donald Trump's Familiar Feud Over New York - New York Times

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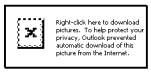
Senator Ted Cruz of Texas called out Donald Trump this week for the high crime of "embodying New York values," which, trans



Second Colorado girl, 16, charged as adult in school attack plot - Reuters

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DENVER Colorado prosecutors on Thursday charged the second of two 16-year-old girls as an adult with conspiracy to commi



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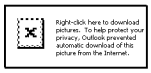
Concerns are mounting over whether the U.S. economy and financial markets can remain upright while so much of the world te



Things to Do in New Jersey, Jan. 16 Through 24 - New York Times

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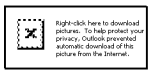
A guide to cultural and recreational events in New Jersey. Items for the calendar should be sent at least three weeks in advanc



Six Artists From Iran at Grey Art Gallery - New York Times

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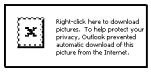
Time decides. When an exhibition scheduled for the winter slot at Grey Art Gallery at New York University wasn't ready, a repla



Chimezie Metu overcomes love of UCLA to become a breakout forward at USC - Los Angeles Times

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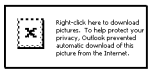
USC forward Chimezie Metu (4) celebrates after an 89-75 victory over UCLA on Wednesday night at Pauley Pavilion. USC forv



New LA schools chief says single-sex campuses could attract families to district - Los Angeles Times

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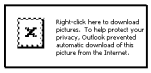
The ideas of new Los Angeles Unified School District Supt. Michelle King include opening more all-boys or all-girls schools. Th



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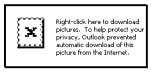
Four of the five defendants suspected of raping an 18-year-old woman at a Brownsville playground on Jan. 7 were expected to



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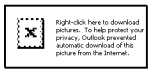
They might be breaking out the bubbly in Boston, but the mood in Connecticut is anything but celebratory. Democratic Gov. Da



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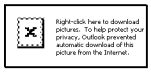
A Washington area boys' basketball standout has requested a release from his national letter-of-intent at The Citadel in the afte



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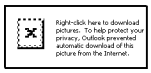
United States markets gained ground on Thursday, recovering from an early slide. Energy companies led the rally, climbing alo



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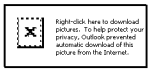
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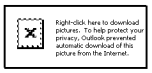
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The last words of a 17-year-old black carjacking suspect fatally shot by a white Chicago police officer in 2013 were, "I give up. I'



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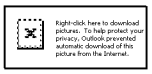
After clustering around 57th Street for the last several years, super-tall condominiums, which are coveted by buyers for their vie



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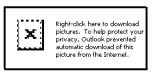
In this era of mass-produced goods, when we can breezily purchase dishes and glassware by the set, browse for presized rugs



San Jose: Downtown businesses learn about Super Bowl 50 impacts - San Jose Mercury News

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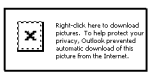
SAN JOSE -- Unlike the dozens of eateries and dive bars that call downtown home, Alan "Gumby" Marques probably won't see



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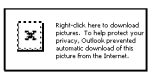
Most Tuesday mornings, Marta Benitez walks from her apartment on the corner of Fifth Avenue and 111th Street to the food pa



Regulators fear attempts to burn off leaking gas near Porter Ranch could lead ... - Los Angeles Times

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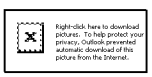
Susan Gorman-Chang of the advocacy group Save Porter Ranch at a news conference on Monday by state lawmakers outside



Pizarro: Taking a stroll with Walk San Jose - San Jose Mercury News

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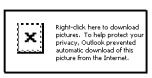
Since the new year started, I've had an electronic monitor shackled to my wrist. Yep, like so many other people this Christmas,



US Pledges to Ease Pain of Closing Coal Mines in Shift to Cleaner Energy - New York Times

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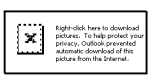
For the past five years, President Obama has denied the Republican charge that he is waging a war on coal. On Friday, with the



Tennessee warehouse worker takes third of $1.6 billion Powerball pot - OregonLive.com

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Rebecca Hargrove, second from right, president and CEO of the Tennessee Lottery, presents a ceremonial check to John Robi



LA lawmakers obtain formal power over 2024 Olympic bid - Los Angeles Times

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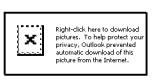
Los Angeles City Council President Herb Wesson, pictured last year, said the City Council should be "equal partners" as an Oly



Varsity Theater targeted in boycott campaign amid sex-abuse allegations - Minneapolis Star Tribune

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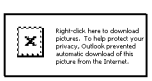
DJ Jake Rudh pulled his events following lawsuits alleging sexual abuse of minors by owner Jason McLean. By Chris Riemensc



Target will open store in Uptown — on Cheapo's music spot - Minneapolis Star Tribune

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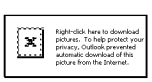
The store will open in October 2017 as part of a new office and apartment building. By Kavita Kumar and Kristen Leigh Painter



Rainn Wilson finds the laughs in loneliness in 'Thom Pain (Based on Nothing)' - Los Angeles Times

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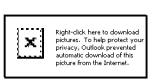
"Imagine that this is a handkerchief," suggests Rainn Wilson's eponymous narrator suggests in "Thom Pain (Based on Nothing)



New York to Gain 30 Acres of Parkland From Catholic Nuns - New York Times

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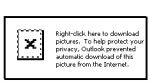
UPPER NYACK, N.Y. — Sister Veronica Mendez adjusted her glasses and tried to remember the last time someone joined the



In Losing the Rams, St. Louis Wins - New York Times

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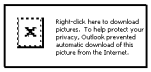
Don't cry for St. Louis, sports fans. The departure of the Rams to Los Angeles, whence they came two decades ago, is somethi



Benzene risk from Porter Ranch gas leak is the same as rest of region, study finds - Los Angeles Times

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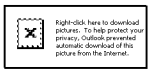
Brian Seligman, a former Marine, wears a gas mask as he joins hundreds of people gathered in the gym of Granada Hills Chart



US stocks drop significantly to close the week - Washington Post

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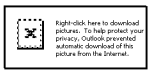
NEW YORK — U.S. stocks plummeted again Friday, capping another volatile week of trading amid continued concerns that a sl



Big investors see lousy US environment but no 2008-style collapse - Reuters

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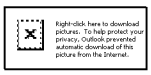
NEW YORK With signs of a bear market in U.S. stocks emerging, some of the world's biggest investors say the buying opportur



Outrage after Ahwahnee Hotel and other Yosemite attractions face name changes - Los Angeles Times

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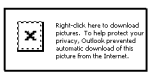
There was widespread outrage Friday over news that the Ahwahnee Hotel and another Yosemite National Park landmarks soon



Huge titanosaur makes American Museum of Natural History debut - Fox News

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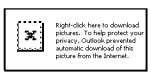
The American Museum of Natural History in New York has unveiled a new gigantic dinosaur exhibit, squeezing a 122-foot-long



US STOCKS-Wall Street slumps; S&P hits lowest since Aug. 24 - Reuters

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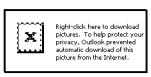
... * S&P 500, Dow hit lowest since Aug. 24. * Energy stocks lead drop as oil falls 5 pct. * All 30 Dow stocks in the red. * Intel do



Husband charged in Barrington woman's death: authorities - Chicago Tribune

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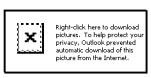
Barrington police officers stand outside a home in the 400 block of North Cook Street on Jan. 15, 2016, as investigators look int



As Stocks Slide Again, Optimism Fades From Wall Street - New York Times

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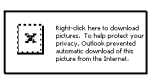
It may be time for everyone to take the markets seriously again. As stock prices started tumbling in the first trading days of the y



Michigan Governor Asks for Federal Disaster Declaration Over Flint Water Crisis - ABC News

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The fallout from the water crisis in Flint, Michigan, continues as Michigan Gov. Rick Snyder asked for increased federal help to



3 boys pulled from icy Parker pond attended Legend High School; 1 dead - The Denver Post

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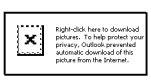
Fresh flowers rest against a tree near the pond (background) where three boys fell through ice Thursday evening. One teen die



Raft of weak US data points to sharply slower growth - Reuters

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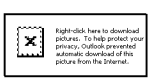
WASHINGTON U.S. retail sales fell in December as unseasonably warm weather undercut purchases of winter apparel and che



Oscars 2016: Writing nominations include 'Inside Out,' 'Big Short,' 'Carol ... - Los Angeles Times

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From left, Jason Mitchell (Eazy-E), Corey Hawkins (Dr. Dre) and O'Shea Jackson Jr. (Ice Cube) star in "Straight Outta Compton



Zach LeDay's surprising emergence bolsters Virginia Tech's reconstruction - Washington Post

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BLACKSBURG, Va. — Each of the three times Virginia Tech trailed in the second half of Wednesday's men's basketball game a

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Celeste Morello, seen here in 2014, filed a petition in December to protect a group of important paintings in the Cathedral Basil

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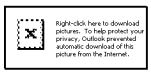
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Rescuers battled waves up to 30 feet Saturday as they searched for 12 Marines who are missing after two helicopters crashed

US-Iran Prisoner Exchange Eases a Notable Irritant - ABC News
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Four Americans and seven Iranians got tickets to freedom in a prisoner swap playing out alongside the kick-start of an accord l

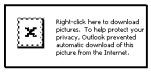
Shepard scores 13, San Diego State beats Boise State 56-56 - Washington Post
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BOISE, Idaho — Winston Shepard scored 13 points and had 10 rebounds, and San Diego State moved into sole possession o



Among the Captives Freed by Iran, a US Researcher Held for 40 Days - New York Times

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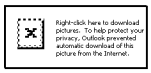
A researcher from Massachusetts who was in Iran to study Farsi was allowed to leave the country after more than a month's de



Sanders gets a look at Clinton's South Carolina firewall - Washington Post

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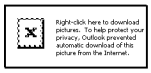
CHARLESTON, S.C. -- Bernie Sanders got a taste here Saturday night of what could await him when the Democratic president



Notre Dame Sends No. 9 Duke to a Second Straight Loss; No. 2 Oklahoma Survives - New York Times

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Bonzie Colson scored a career-high 31 points and grabbed 11 rebounds on Saturday as visiting Notre Dame upset No. 9 Duke



American missionary killed in Burkina Faso attack by Al Qaeda-linked militants - Fox News

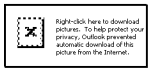
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One Iranian American said it felt like long divorced parents getting back together. Another vehemently criticized it as a nail in a coffin, sealing a



Watsonville's famed apple industry at a crossroads - San Jose Mercury News

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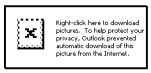
WATSONVILLE -- A century ago, a sign hoisted above Watsonville's Main Street proclaimed it "The Apple City." These days, h



Seven Iranian Prisoners Released by the US - Wall Street Journal

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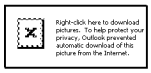
A look at the 7 Iranian prisoners released by the U.S.. WASHINGTON—The U.S. pardoned or dropped the charges against sev



GOP presidential candidates say Iran prisoner swap makes US look weak - Washington Post

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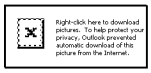
The leading Republican presidential candidates accused President Obama on Saturday of catering to a dangerous theocracy b



American missionary killed in Burkina Faso attack by Al Qaeda-linked militants - Fox News

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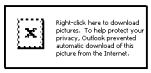
An American missionary and orphanage director was among the dozens killed by Al Qaeda-linked militants in the West African



Maryland Takes Out Frustrations on Ohio State - New York Times

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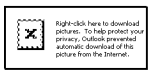
COLLEGE PARK, Md. — No. 3 Maryland went into its practice Thursday bruised from Tuesday's 70-67 loss at Michigan, just it



Five things to know about ongoing Oregon standoff - CNN International

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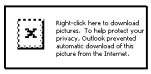
Malheur National Wildlife Refuge, Oregon (CNN) The showdown on the open range enters its third week between federal autho



Seton Hall beats No. 12 Providence 81-72 - Washington Post

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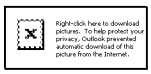
PROVIDENCE, R.I. — Seton Hall coach Kevin Willard said the week away from the Big East grind allowed his team to get back



Lewis museum to focus on present in addition to past - Baltimore Sun

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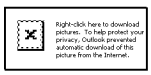
Under the guidance of Charles Bethea, the new chief curator, the Reginald F. Lewis Museum of African American History and C



Texas marks racial slaughter more than a century later - Washington Post

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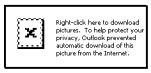
SLOCUM, Tex. — One day in the 1960s, when young Michael Vickery was hunting in the rolling, pine-shrouded hills near this E



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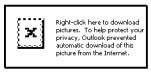
CLEVELAND — David Ayers says he feared for his life during the nearly 12 years he spent in a prison for a murder that eviden



Lattin's Tip Lifts No. 2 Oklahoma Past No. 11 W. Virginia - ABC News

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Khadeem Lattin made the most of his second chance, and now the Oklahoma Sooners could be on the verge of a No. 1 rankin



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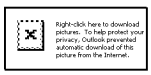
The Washington region's business and political leaders share a clear understanding of what they should do to fill the economic



Standoff in Oregon Attracts Supporters Bearing Disparate Grievances - New York Times

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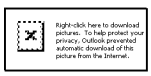
One of the people who have joined the Bundy family on a federal wildlife sanctuary in an arid patch of Oregon is an avowed an



Panda cub Bei Bei making debut at National Zoo - seattlepi.com

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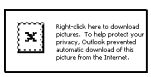
Giant panda cub Bei Bei, seen through glass, roams in his pen at the National Zoo in Washington, Saturday, Jan. 16, 2016. Th



North Ridgeville boy killed in sledding accident remembered at prayer service - cleveland.com

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AMHERST, Ohio -- A grieving Lorain County community came together Saturday to celebrate the life of the 9-year-old North Ri



2016ers hail release of US prisoners held by Iran as Republicans slam Obama policy - CNN Internation

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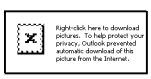
Washington (CNN) White House hopefuls on both sides of the political aisle on Saturday hailed the prisoner swap between the



No. 9 Duke drops 2nd straight, 95-91 to Notre Dame - Washington Post

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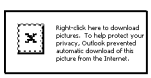
DURHAM, N.C. — No. 9 Duke picked up foolish fouls at Clemson, then didn't make any key defensive stops against Notre Dan



President Obama clears way for federal aid in Flint, Mich., water crisis - Washington Post

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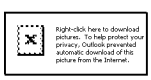
President Obama on Saturday signed an emergency declaration for the state of Michigan, clearing the way for federal aid to he



Colson, Notre Dame hand No. 6 Duke another loss - USA TODAY

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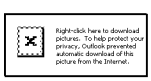
DURHAM, N.C. (AP) — Bonzie Colson hit a shot against Duke, drew a foul and stared down those noisy Cameron Crazies. By



Hawaii woman heard 2 booms on night Marine choppers crashed - Miami Herald

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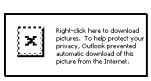
A retiree who lives across the street from a Hawaii beach said she heard two booms that were loud enough to shake her house



Iran Says US Will Release These 7 Men In Exchange For 4 Americans - Huffington Post

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The U.S. plans to free seven Iranian citizens who were either serving time or awaiting trial for alleged sanctions violations in ex



Explosion risk stalls plan to capture and burn gas from Porter Ranch leak - Los Angeles Times

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Sheryl Goldfarb, who said she has lived in Porter Ranch for 27 years, holds a placard expressing her feelings at a town hall me

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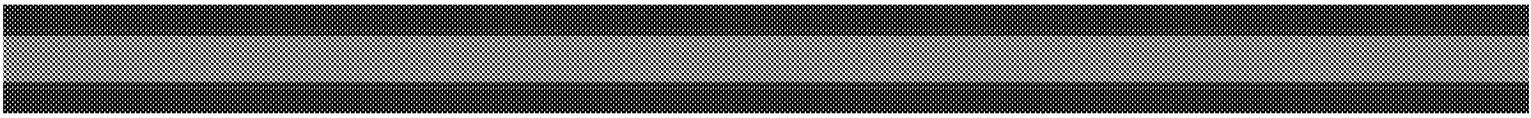
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Ethan Happ scored underneath the basket with 10 seconds left, and Wisconsin won at home against No. 4 Michigan State, 77-7

Rural Oregon's Lost Prosperity Gives Standoff a Distressed Backdrop - New York Times
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BURNS, Ore. — One of the largest wood mills in the West once belched its steam on the edge of town, sawing ponderosa pine.

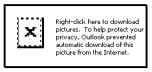
American Held in Iran Arrives in US, Others Remain in Germany - Voice of America
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January 18, 2016 3:55 AM. One of the Americans freed by Iran arrived home late Sunday, while several others were in German

Police officer fatally shot in Danville, Ohio; suspect in custody - cleveland.com
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A suspect was in custody early Monday morning after a police officer was fatally shot in Danville, Ohio, according to news repor

Details About 12 Marines Missing in Hawaii Helicopter Crash - ABC News
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The U.S. Marine Corps has released the names of 12 Marines missing after two helicopters crashed off Hawaii. Here are their s

US reportedly delayed imposing new Iran sanctions to secure prisoner release - Fox News
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The Obama administration reportedly delayed imposing new sanctions on Iran after the country's foreign minister warned that s

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I'm Business columnist David Lazarus, and here's a rundown of upcoming stories this week and the highlights of last week. It goes without sayi



Massachusetts man released from Iran detention back in America - Fox News

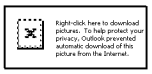
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A Massachusetts student who was held by the Iranian government for 40 days before being released this weekend is back in Ar

St. Louis United Against Common Enemy: Stan Kroenke - ABC News

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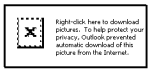
St. Louis football fans don't have the 49ers or Seahawks to hate anymore. They have a new nemesis: Rams owner Stan Kroenke and the NFL



Santa Clara stabbing victim returns to chilling crime scene - San Jose Mercury News

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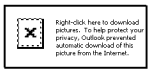
SANTA CLARA -- Jila Behrouze gripped a silver walker and took a deep breath. She carefully walked over a wooden and steel



NYC Deal Reached to Keep Some Horse-Drawn Carriages - ABC News

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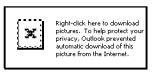
New York City officials announced Sunday that a deal has been reached to keep some horse-drawn carriages in Central Park a



14 Testy Months Behind US Prisoner Swap With Iran - New York Times

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WASHINGTON — For a year, Obama administration officials had been meeting in secret with Iranian counterparts, seeking to f



Mississippi Fights to Keep Control of Its Beleaguered Child Welfare System - New York Times

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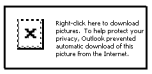
WAVELAND, Miss. — In 2003, a tiny girl weighing little more than 20 pounds arrived at an emergency shelter here on the gulf c



A Childhood Crush Comes Back Into View in New York - New York Times

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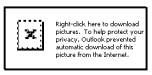
Coincidence and a bit of technological ignorance are responsible for introducing Mercedes Rodriguez to her husband. As a girl



Pr. George's community opposes Forestville High School's closure - Washington Post

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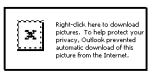
When Sharon "Grandma" Sims heard Forestville High School might close, she rallied her troops. A longtime advocate of the hig



Old machines and missing dollars. Is DC ready for an election? - Washington Post

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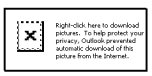
Elections in the District have been handicapped by faulty voting machines, inadequate polling staff, inaccessible polling stations



Syracuse Sues Major Developer Over Local Hiring and Tax Breaks - New York Times

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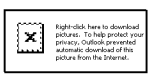
The project known as Syracuse's Inner Harbor looked like a feast for a starving city, the harbinger of the long-awaited turnaroun



In Rural Alabama, a Longtime Mistrust of Medicine Fuels a Tuberculosis Outbreak - New York Times

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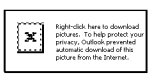
MARION, Ala. — When Patricia Church, a 41-year-old warehouse worker, felt sick recently, she suspected that she had a cold.



Why Obama's action in Flint fuels protests against Michigan governor - Christian Science Monitor

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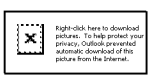
For some, President Obama's quick response to the water emergency in Flint, Mich., has made the governor look worse. By Sto



Vigil caps off weekend of remembrance for North Ridgeville boy killed in ... - cleveland.com

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NORTH RIDGEVILLE, Ohio — Hundreds of people bundled up and braved the bitter cold Sunday night to show their support fo



Cruz takes aim at New Hampshire voters for upcoming tour - Fox News

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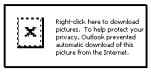
MANCHESTER, N.H. -- Ted Cruz brought his pro-gun, anti-establishment message to a receptive audience at a packed pasta r



Utah Police Officer, Suspect Dead in Gunfire Exchange - ABC News

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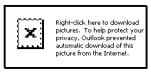
A Utah police officer was killed Sunday after he was shot by a suspect who was later killed by police. Salt Lake County Sheriff J



Hot Sets and Warm Chilly Nights at NYC Winter Jazzfest Marathon - New York Times

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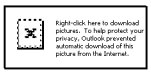
One of the breakout stars of this year's NYC Winter Jazzfest Marathon was a piano, or the combination of a piano and a room.



At Art Students League, Air Rights and Airing Grievances - New York Times

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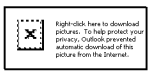
One can only imagine the debates that have flared up through the decades at the Art Students League, a 140-year-old nonprofi



Wisconsin beats No. 4 Michigan State 77-76 - USA TODAY

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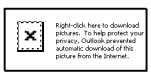
MADISON, Wis. (AP) ---- Michigan State coach Tom Izzo has seen a lot in his decades of coaching. Shooting a better percentag



Bolz did not identify the missing Americans or say what they were doing in Iraq. - Huffington Post

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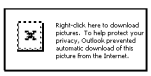
State Department spokesman John Kirby said that "due to privacy considerations" he had nothing further to add about the missi



Palomares Anniversary: That Time the US Dropped 4 Nukes on Spain - ABC News

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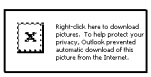
Fifty years ago today, the United States of America dropped four nuclear bombs on Spain. It was an accident. On the morning o



Murray's 14 points lead No. 9 Kentucky women over Auburn - USA TODAY

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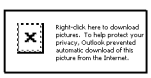
LEXINGTON, Ky. (AP) ---- Taylor Murray may want to start inviting her mother Sonya to all of her home games. With her mother



High surf complicating Hawaii search for missing Marines - Christian Science Monitor

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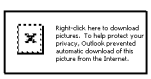
Twelve Marines are missing after two helicopters crashed off Hawaii on Friday. Military officials remain uncertain if the accident



The 'hostages' of Oregon standoff: 4000 Paiute artifacts? - Christian Science Monitor

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The Burns Paiute tribe, whose ancestral lands are occupied by protesters at the Malheur National Wildlife Refuge, have asked



US prisoners leave Iran for US base as Obama hails win for diplomacy - Reuters

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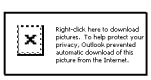
WASHINGTON/ANKARA Three Iranian-Americans left Tehran for a U.S. base in Germany on Sunday under a prisoner swap fo



The US Can Play a 'Taiwan Card' - Wall Street Journal

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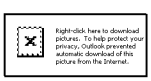
Taiwan's elections have returned the Democratic Progressive Party to power. Rolling over the incumbent Kuomintang (KMT) na



Winona State student and Army medic falls on tracks, is fatally hit by train - Minneapolis Star Tribune

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The college senior also was serving in the Army as a medic at the time of his death. By Paul Walsh Star Tribune. January 17, 2



President Obama Says US Seeing Results of Diplomacy With Iran - ABC News

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The implementation of the Iranian nuclear deal and five Americans freed by Tehran in a prisoner swap are reasons for optimism

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Why Is It So Difficult for Syrian Refugees to Get Into the US? - New York Times
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'We aren't the kind of family that sends our daughters to work," Mahmoud al-Haj Ali told me one evening this fall. He'd just retur

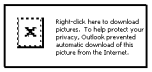
Paced by a Freshman Guard, Oklahoma State Rips Kansas - New York Times
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The freshman guard Jawun Evans had 22 points, 8 assists and 6 rebounds Tuesday night as host Oklahoma State trounced No

Suspicious package found at Pablo Escobar's Miami Beach mansion prior to ... - Miami Herald
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On Tuesday morning, two excavators worked in unison in what seemed like a ballet of destruction. The task: dismantle the form

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CSU basketball player Emmanuel Omogbo's parents died early Tuesday morning in a house fire that also claimed the lives of h

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The Farm Colony. It sounds remote. It is remote, so distant from the rest of New York in its wooded isolation at the center of Sta

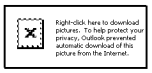
Flint resident on water crisis: 'This is an embarrassment' - CNN
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Detroit (CNN) If Michigan Gov. Rick Snyder thought he'd calm fears and win over residents when he addressed the current wat



Top NYU doc forced colleague to have sex in her office: suit - New York Post

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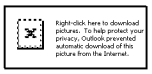
NYU neuropathology chief Dr. David Zagzag (right) is accused by former underling Dr. Irina Mikolaenko (left) of pressuring her i



Michigan Governor on Flint Water: 'I Let You Down' - ABC News

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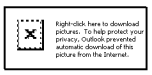
Michigan Gov. Rick Snyder said he had failed Flint residents but pledged to take new steps to fix the city's drinking water crisis,



Oil falls 2-3 percent on surplus worries, as US drops toward $27 - Reuters

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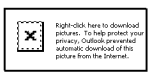
SINGAPORE Crude futures slumped again in Asian trade on Wednesday, with U.S. oil droppping more than 3 percent toward $



2 Firefighters Hurt in Massive Center City Apartment Fire - NBC 10 Philadelphia

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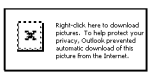
Firefighters are dealing with cold temperatures and heavy wind as they continue to battle a 4-alarm apartment building fire in Ce



Friendship Collegiate adds reinforcements, then edges IDEA - Washington Post

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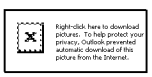
Friendship Collegiate senior Alani Moore glanced at the parents pounding on the glass and back at the police escorting his tean



No. 5 Maryland escapes Northwestern 62-56 in overtime - USA TODAY

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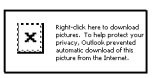
COLLEGE PARK, Md. (AP) ---- Melo Trimble scored 18 points, Diamond Stone made a pivotal three-point play with 1:13 left in o



Flint Water Crisis: What's Being Done to Help Children Exposed to Lead - ABC News

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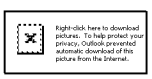
As the contaminated water crisis continues in Flint, Michigan, health experts said they are working to ensure the youngest victim



Oklahoma State shocks No. 3 Kansas - USA TODAY

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STILLWATER, Okla. (AP) ---- Freshman Jawun Evans had 22 points, eight assists and six rebounds to help Oklahoma State ups



Denver Fire chief stabbed near department headquarters; police arrest woman - The Denver Post

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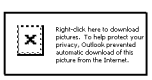
A crime scene investigator picks up evidence markers in a grassy area along Speer Blvd and Colfax Ave, near where Denver Fi



The Debate on Whether America's Best Days Are Past, or Ahead - New York Times

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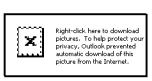
Take a look back at some of the most popular TV programs of the mid-1960s ---- "The Dick Van Dyke Show," "Bewitched," even



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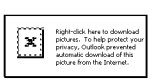
The 185 acres offers "an opportunity to transform a vacant piece of property for the benefit of the community and the region," Zy



North Korea nuclear test did not increase technical capability: US - Reuters

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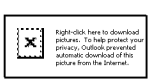
WASHINGTON North Korea's Jan. 6 nuclear test did not expand its technical capability, but the U.S. government is keeping a c



Gov. Rick Snyder of Michigan Apologizes in Flint Water Crisis - New York Times

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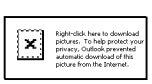
LANSING, Mich. ---- Gov. Rick Snyder issued a sweeping apology on Tuesday to the residents of Flint for a contaminated water



State universities: Illinois budget stalemate causing damage 'beyond repair' - Chicago Tribune

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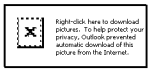
Bikers ride in front of the Foellinger Auditorium at the University of Illinois campus in Urbana. Bikers ride in front of the Foellinge



Conservation groups rally to end occupation of Oregon refuge - Christian Science Monitor

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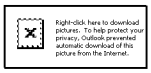
Armed militants are three weeks into their takeover of the Malheur National Wildlife Refuge in Oregon, and conservation groups



Review: A 'Mother Courage' Deployed to Africa - New York Times

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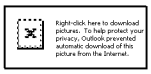
Bertolt Brecht's Mother Courage doesn't fit the mold of a conventional heroine, or even the mold of a conventional antiheroine. E



$150-million mixed-use project pitched for vacant Panorama City site - Los Angeles Times

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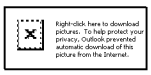
A rendering of the Icon Co.'s planned retail and residential development in Panorama City. A rendering of the Icon Co.'s planned



Obama appoints 'czar' for Flint water response, mayor visits White House - Fox News

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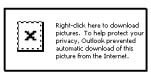
The Obama administration is naming a "czar" to serve as point person for the toxic water crisis in Flint., Mich., elevating the issu



Can Roy Choi's Locol fight South LA's fast-food stranglehold? - Los Angeles Times

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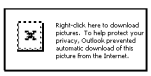
A business sign is installed for Local, the new restaurant in Watts by chefs Roy Choi and Daniel Patterson. A business sign is in



Amir Hekmati, American Released From Iran: 'I Feel Alive For the First Time' - NBCNews.com

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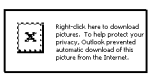
One of the four American prisoners released from Iran over the weekend said Tuesday that having his freedom back is "like bei



Multnomah County to buy Veritable Quandary; restaurant will close - OregonLive.com

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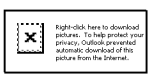
The Veritable Quandary opened in 1971 on the west end of the Hawthorne Bridge. The popular downtown Portland restaurant a



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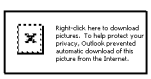
HONOLULU — A dozen Marines are missing after two helicopters crashed off Hawaii last week. Here are their stories: ___. SG



LA to pay $24 million to two men imprisoned for decades after wrongful murder convictions - Los Angs

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Los Angeles will pay more than $24 million to two men who were wrongfully convicted and spent decades behind bars before be



Bronx School Embraces a New Tool in Counseling: Hip-Hop - New York Times

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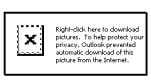
Ellis McBeth did not talk to people when he was mad or upset. He picked fights with them, lashing out with his fists to show his f



Bad Decisions, Broken Promises: A Timeline of the Flint Water Crisis - NBCNews.com

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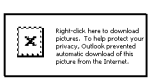
The Flint water crisis became an issue in the presidential campaign over the weekend, but it's been a slowly unfolding nightmar



Supreme Court Agrees to Hear Insider Trading Case - New York Times

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WASHINGTON ---- The Supreme Court on Tuesday agreed to resolve a dispute about what prosecutors need to prove to obtain



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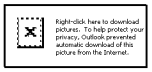
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A day after doctors reported high levels of lead in Flint children, Gov. Rick Snyder's top aide told him the "real responsibility" for

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William Adlet stood on his tippy toes holding a sign he painted for his dad: "We love you." As soon as the 8-year-old spotted Her

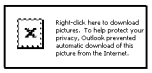
Isaac Hamilton gives UCLA a shot of confidence in 83-72 win over Oregon State - Los Angeles Times
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UCLA's Bryce Alford, left, tries to get past Oregon State's Malcolm Duvivier during the first half on Wednesday. UCLA's Bryce A



DC community calendar, Jan. 21-28, 2016 - Washington Post

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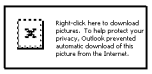
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Texas executes its first inmate of 2016 - CBS News

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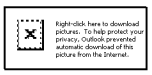
HUNTSVILLE, Texas -- A Texas man put to death Wednesday for a killing 15 years ago became the busy death penalty state's



Nicky Miller's late block helps No. 3 Gonzaga hold off No. 1 DeMatha - Washington Post

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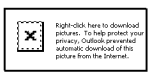
A confident Nicky Miller stood near center court, pounding his palms together while nodding his head toward the bench over wh



Amid water crisis, mayor of Flint, Mich., talks of 'broken trust' - Washington Post

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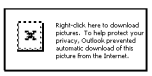
Karen Weaver, the newly elected mayor of Flint, Mich., stopped drinking the tap water there nearly two years ago, as soon as th



Michigan governors' emails show debate over blame for Flint water - Fox News

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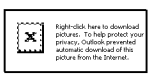
LANSING, Mich. -- A day after doctors reported high levels of lead in Flint children, Gov. Rick Snyder's top aide told him the "rea



Big 5 Teams Celebrate Milestone With Throwback Doubleheader at Palestra - New York Times

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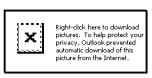
PHILADELPHIA — More than 50 years later, the memory remains as clear as ever for Don DiJulia. He will never forget Feb. 20,



Crashing oil prices hit former Texas boomtowns - USA TODAY

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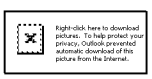
PEARSALL, Tex. – Back when the oil money flowed, the Location 581 Saloon would be crammed with pipefitters, welders, derri



Waseca teen who plotted massacre could possibly go home next week - Minneapolis Star Tribune

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For the first time since authorities arrested John LaDue in April of 2014, there is a chance he could go home if a bed doesn't op



Officials Object to Plan to Turn Burial Site Over to Parks Dept. - New York Times

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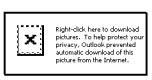
It was a vision to beguile many New Yorkers: an all-but-forgotten island in Long Island Sound that a noisy city would transform i



Crumbling, Destitute Schools Threaten Detroit's Recovery - New York Times

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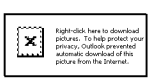
DETROIT — In Kathy Aaron's decrepit public school, the heat fills the air with a moldy, rancid odor. Cockroaches, some three in



NTSB says ice on wings caused 2014 Gaithersburg plane crash that killed 6 - Washington Post

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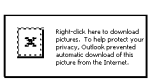
Ice on the wings brought down a twin-engine private jet that crashed into a Montgomery County house in 2014, killing three peo



Two arraigned in Brooklyn for molesting fellow passengers aboard flights - New York Daily News

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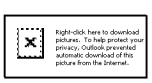
The skies are a little too friendly — two pervy passengers have been arraigned in Brooklyn for molesting passengers on jetliners



Supreme Court hearing on an Alaskan hunter's hovercraft: It's complicated - Washington Post

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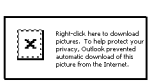
It is easy to understand why Alaska outdoorsman John Sturgeon finds a hovercraft useful in skimming across a shallow riverbed



'Races of Mankind' Sculptures, Long Exiled, Return to Display at Chicago's Field Museum - New York

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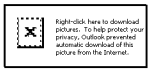
CHICAGO — For decades, the bronzes created by the artist Malvina Hoffman for the Field Museum's "Races of Mankind" exhib



Oregon governor calls on feds to act against armed group - Miami Herald

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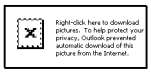
Oregon's governor expressed anger Wednesday over federal authorities' handling of the occupation of a national wildlife refuge



UberX can pick you up at LAX starting Thursday - Los Angeles Times

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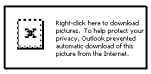
A driver for Uber and Lyft flashes a peace sign as he navigates traffic at Los Angeles International Airport in December. A driver



Obama Says if He Were a Flint Parent, He'd Be 'Beside Myself' - New York Times

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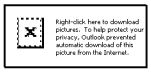
DETROIT — Commenting for the first time on the lead contamination in the drinking water of Flint, Mich., President Obama said



Animal Deaths Down and Adoptions Up Amid Reforms at New York Shelters - New York Times

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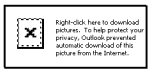
For a place often associated with confinement, suffering and death, the city animal shelter in Manhattan was a pretty happy spo



Few Foreign Visitors to US Overstay Visa, Federal Report Says - New York Times

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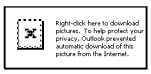
WASHINGTON — A little over 1 percent of the nearly 45 million foreign visitors to the United States overstayed their work or tou



Secaucus lawyer on trial for attempting to kill his girlfriend her in suicide chat room, defense says - N.J.

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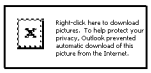
JERSEY CITY -- The Secaucus attorney on trial for trying to murder his girlfriend in 2011 met the woman in a suicide chat room



Why some Michigan politicians say the Flint water crisis is a hoax - Washington Post

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Even as authorities are still advising residents in Flint, Mich., not to drink or bathe in city's tap water, leaving thousands to rely o



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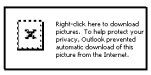
It has happened before, as this is not the first time Chicago Public Schools has faced a financial crisis. By Lonnie Shekhtman, S



Wild ride on Wall Street after 565-point drop - CBS News

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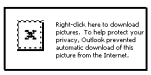
Last Updated Jan 20, 2016 4:24 PM EST. Wall Street's worst-ever start to a year didn't get much better on Wednesday. But it c



Pro-Uber bill wins early vote in Miami-Dade after foe stands down - Miami Herald

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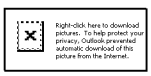
Uber won a legislative showdown before it began Wednesday as its leading foe on the Miami-Dade County Commission withdre



DC crime report - Washington Post

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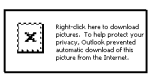
These were among incidents reported by D.C. police. For information, call 202-727-9099. Northeast. HOMICIDE. Hayes St., 37



The awkward question about Flint that no one wants to answer - Washington Post

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Flint does not look much like the rest of the state of Michigan, or even the average American city its size. More than four in ten c



Pizarro: Iola Williams, pioneering San Jose councilwoman, honored on MLK Day - San Jose Mercury

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Iola Williams, the first African-American to serve on the San Jose City Council, returned to the city from her home in Texas on M

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Each weekday morning, members of a Marshalltown coffee club gather for breakfast and conversation. Their views on immigra

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Residents of Washington D.C. braced themselves Thursday for a record winter storm that some forecasters say could drop mo

Would Flint Crisis Happen in Wealthier, Whiter Community? - ABC News
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Ever since the full extent of the Flint water crisis emerged, one question has persisted: Would this have happened in a wealthie

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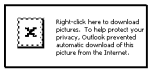
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One person was critically injured in a shooting at The Landing Regal Cinemas in Renton. Loading... Post to Facebook. Woman



North Korea says detains US student for 'hostile act' - Reuters

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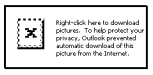
SEOUL North Korea said on Friday it had detained a U.S. university student for committing a "hostile act" and wanting to "destr



Oil prices bounce as cold US, EU weather buoys demand - Reuters

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SINGAPORE Oil prices rose for a second session on Friday, moving further away from 12-year lows plumbed earlier this week,



US Payment of $1.7 Billion to Iran Raises Questions of Ransom - Wall Street Journal

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A deal that sent $1.7 billion in U.S. funds to Iran, announced alongside the freeing of five Americans from Iranian jails, has eme



Federal investigators focus on small campaign donations to LA Councilwoman Nury Martinez - Los An

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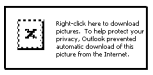
Federal investigators have been focusing on donations listed in Los Angeles City Councilwoman Nury Martinez's contribution fi



Iowa Star Scores 29 at Rutgers as Hawkeyes Win Eighth Straight - New York Times

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Peter Jok scored a career-high 29 points on Thursday night, and No. 9 Iowa shook off pesky Rutgers in the second half as it po



Bronx Priest Suspended in Abuse Case - New York Times

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A Roman Catholic priest also active in Bronx politics has been suspended from priestly duties because of allegations that he se



A Question of Environmental Racism in Flint - New York Times

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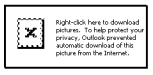
If Flint were rich and mostly white, would Michigan's state government have responded more quickly and aggressively to compl



Gas company forced to resume offering rental houses to Porter Ranch families - Los Angeles Times

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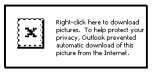
Brian Katz and his wife, Christine, with daughters Harper, 1, left, and Ava, 2, look over items they will pack for their temporary r



Microsoft plans expansion, major upgrade of its Mountain View campus - San Jose Mercury News

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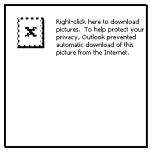
MOUNTAIN VIEW -- Microsoft has submitted plans for a new campus in Mountain View that will lead to a significant expansion



LSU recruit Dee Anderson eligible to enroll for spring semester - NOLA.com

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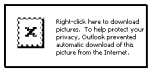
LSU commitment Dee Anderson poses for a photo at the LSU recruiting camp. (Amos Morale III). Print Email · Jim Kleinpeter,



'Chicago Law': Fourth 'Chicago' Show Officially in Development at NBC - Hollywood Reporter

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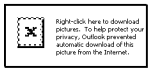
The fourth 'Chicago' installment would give executive producer Dick Wolf five shows on NBC if 'Law & Order: SVU' and 'Chicag



Power brokers infuse money into Baltimore mayoral campaigns - Baltimore Sun

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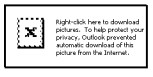
Baltimore mayoral candidates filed campaign finance reports with the state Board of Elections Wednesday. Here's a look at the



EPA Administrator Quits Amid Flint Water Crisis - NBCNews.com

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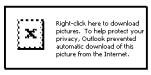
The Environmental Protection Agency director overseeing a region that includes Flint, Michigan, is stepping down after contam



US Presses for Haiti Runoff Vote Amid Fears of Violence and Fraud - New York Times

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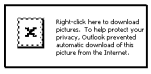
PORT-AU-PRINCE, Haiti — After spending more than $33 million on a widely discredited election in Haiti, the United States ha



Person killed when Metra train strikes vehicle in Arlington Heights - Chicago Sun-Times

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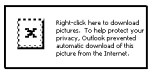
A person was killed Thursday afternoon when a Metra train on the Union Pacific/Northwest Line struck a vehicle in northwest s



Frank Lloyd Wright House in Los Angeles Will Be Auctioned - New York Times

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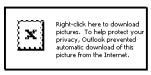
A 1,200-square-foot house that Frank Lloyd Wright designed to perch on a Los Angeles hillside will be auctioned next month, w



The Audacious Korean-American Chef Who Mastered 'Mission Chinese Food' - NPR

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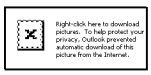
Danny Bowien, the founder of the Mission Chinese Food restaurants, didn't grow up cooking Chinese cuisine. Born in Korea, th



EXCLUSIVE: Larry Flynt wants Hugh Hefner's $200 million Playboy Mansion - New York Daily New

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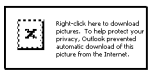
The Hustler Honeys could soon displace the Playboy Bunnies at Hugh Hefner's Los Angeles party palace. Hustler execs want t



Four stellar Miami-Dade educators vie to become county's Teacher of the Year - Miami Herald

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There are more than 20,000 teachers in Miami-Dade County public schools — but only one can be the teacher of the year. The



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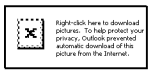
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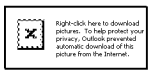
A former Las Vegas area pastor who fled the country after he was accused of sexually assaulting girls as young as 7 in his congregation has b



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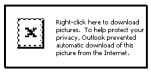
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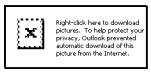
The New York City Council has scheduled a Monday hearing on proposed legislation that would turn some minor crimes into ci



Iranian-American pastor expected back in the US - Washington Post

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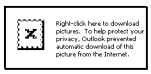
An Iranian-American pastor released by Iran last weekend is expected back in the U.S. after more than three years in prison th



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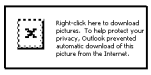
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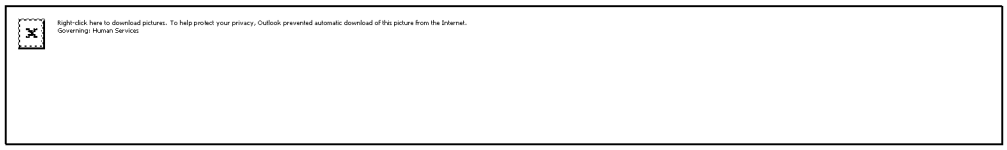
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THIS WEEK IN POLITICS

Flint Fallout, Corruption in Court and One State's New Supermajority

BY ALAN GREENBLATT

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Flint Curbs Snyder's Future

Although it's premature to call him a lame duck, Michigan Gov. Rick Snyder's political capital has clearly been diminished by the Flint water crisis. During his State of the State address on Tuesday, Snyder offered lots of apologies: "You did not create this crisis;" "Government failed you;" and, "I'm sorry."

Since winning re-election in 2014, Snyder had been mentioned as a potential presidential or vice presidential pick on the Republican side. That kind of talk, however, has abruptly ended. "Even some Michigan Republicans concede that Snyder's national prospects are toast, at least in the short term," reports *Politico*. **KEEP READING >>**

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A New Era for NGA's Relations With Congress?

The National Governors Association had seen its influence on federal legislation decline in the past decade. But things may be looking up.

2016's Top Legislative Issues to Watch

These are the biggest policies and problems that states will confront this year.

Rocky Roads Ahead for Governors With Failed Presidential Bids

Trying and failing to take the White House has historically spelled trouble for governors' future political careers. In 2016, however, there may be one

exception.

Bernie Sanders Wants the Health Plan His Own State Rejected

The presidential candidate wants America to create a single-payer health system -- something no U.S. state has done before.

Why Iowa's GOP Governor Wants Ted Cruz to Lose

"I believe it would be a big mistake for Iowa to support him," said Gov. Terry Branstad.

Iowa's Perennial Power Player

Republicans have the governorship and the state House in Iowa, but Democrats have Mike Gronstal, who adheres to the old-fashioned sense that voters elect politicians to work on policy before retreating to their respective partisan corners.

Milwaukee's Problems Leave Longtime Mayor Vulnerable

Most of the city's problems, the mayor argues, are out of his control. Will voters blame and oust him anyways?

After 30 Days in Jail, N.M.'s Ex-Secretary of State Freed

Dianna Duran prided herself on battling public corruption and voter fraud, even as she committed such crimes.

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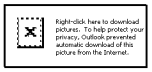
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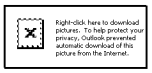
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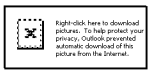
A 26-year-old man who told the police his neighbors in a Bronx public housing complex were spying on him was charged on Mo



Police in Milwaukee recover stolen cheese worth $70000 - CBS News

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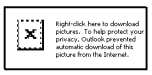
MILWAUKEE -- Police have recovered about $70,000 worth of cheese stolen from a suburban Milwaukee trucking company. Ge



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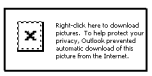
In pitching a $45 million bailout for the Frost Science Museum's beleaguered construction effort, Miami-Dade Mayor Carlos Gim



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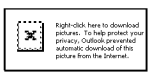
Michigan's Republican attorney general named a former prosecutor to spearhead an investigation into the process that left Flint



Atlantic City's Mr. Fix-It Atlantic City's Mr. Fix-It - Washington Post

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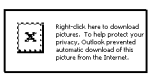
N.J. Gov. Chris Christie has repeatedly intervened to halt the gambling town's steep decline — to no avail. Story by David Fahre



Ted Cruz, under siege in Iowa, tries to play 'underdog' - Washington Post

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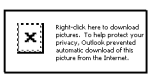
DES MOINES — Ted Cruz, who established himself as Iowa's prohibitive favorite in early January with an intimidating show of f



San Jose says street musician can play during Super Bowl week - San Jose Mercury News

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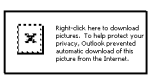
SAN JOSE -- The Super Bowl won't silence San Jose's "flute man." Walt Hansen -- the stocky 6-foot-3 bearded man who's beco



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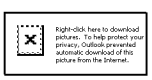
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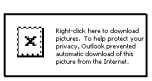
The summer of 2014 saw huge numbers of Central American women and children cross the US border. Now, it's happening aga



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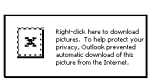
Council members and central staff are hammering out a schedule which will provide multiple opportunities for public feedback. L



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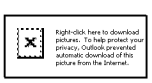
Concepcion Picciotto, the protester who maintained a peace vigil outside the White House for more than three decades, a demo



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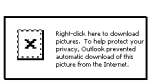
Hurricane Sandy was the last straw for many residents of Ocean Village, a housing project in the Rockaways. Heralded as state



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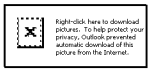
Both sides have pooled resources to support their vision of freedom. But as the protest drags on, anti-occupation Oregonians ha



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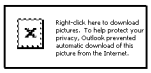
Cory Daniels, 16, shovels snow from the sidewalk of a senior's home on HArtsdale Road. Baltimore Mayor Stephanie Rawlings-



Orange County manhunt: Violent jail escapees could be hiding nearby - Los Angeles Times

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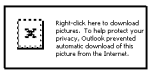
As the search for a trio of escaped Orange County inmates entered its third day, law enforcement officials called on the local Vi



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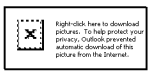
1. Riverdale Baptist (22-1) Last week: 1. Seniors Kaila Charles (20 points, 12 rebounds) and Mangela Ngandjui (16, 10) put up



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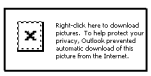
Florida State has settled a federal Title IX lawsuit with Erica Kinsman, a former student who said she was raped by quarterback



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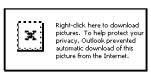
An ambulance carrying a pregnant woman in labor got stuck on a Queens street during Saturday's blizzard ---- one of dozens of



Manhunt for California escapees enters fourth day - USA TODAY

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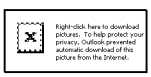
The manhunt for three Southern California inmates who fled an Orange County prison by rappelling from a jail's roof entered a f



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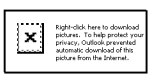
Alexian Brothers Health Systems in the northwest suburbs confirmed Monday that negotiations over a new contract with Land o



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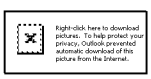
Nicholas Wiltgen, longtime meteorologist with The Weather Channel, died in a car crash Sunday in Midtown. (Credit: The Weath



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Even after Leo Perrero was laid off a year ago from his technology job at Walt Disney World in Orlando, Fla. ---- and spent his fi



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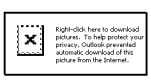
WASHINGTON ---- A far-reaching trade pact binding a dozen Pacific Rim nations would increase incomes, exports and growth i



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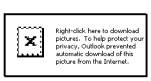
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DC area forecast: Cool but sunny today; Big weekend warm-up - Washington Post
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TODAY'S DAILY DIGIT A somewhat subjective rating of the day's weather, on a scale of 0 to 10. 6/10: Curses to black ice, but

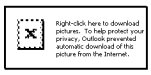
Authorities working to clear remaining protesters in Oregon occupation - Reuters
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BURNS, Ore. Law enforcement was working on Thursday to convince remaining protesters in a month-long armed occupation

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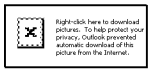
3 More Arrests Made in Occupation of Oregon Wildlife Refuge - ABC News
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The FBI made three more probable cause arrests Wednesday in the occupation of Malheur National Wildlife Refuge in Oregon



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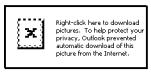
SACRAMENTO -- Conceding that a tough-on-crime law he signed four decades ago had failed miserably because of "unintend



Dearborn police kill woman after chase - Detroit Free Press

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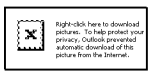
A Dearborn police officer shot and killed a 31-year-old woman following a chase outside the Fairlane Town Center on Wednesc



Dear Washington, this is ridiculous. Go back to school. Love, a Minnesotan. - Washington Post

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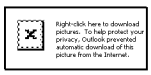
This commentary is by Courtney Kueppers, a Minnesota native who is temporarily working on The Post's Metro desk as an Ann



Michigan Gov. Snyder says full replacement of Flint's lead pipes not imminent - Fox News

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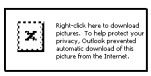
Michigan Gov. Rick Snyder said Wednesday the full replacement of the Flint's lead pipes is not imminent despite the ongoing c



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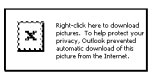
As parents awaited his arrival in Waseca today, teen gets a place at a state facility. By Pam Louwagie Star Tribune. January 27



Arkansas Wins, Ending Texas A&M's 10-Game Run - New York Times

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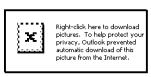
Moses Kingsley had 18 points and 11 rebounds, Dusty Hannahs and Anthlon Bell each scored 17, and host Arkansas ended N



FBI seals off Oregon refuge; leader calls on remaining occupiers to leave - Washington Post

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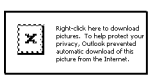
BURNS, Ore. — Federal agents on Wednesday sealed off an Oregon wildlife refuge that remained occupied by armed protestе



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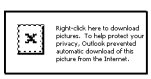
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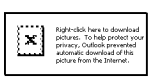
Why do we care about the Iowa caucuses? To answer that question, let's look back exactly four years, to a time when a man n



Fremont school district denies Magnolia charter application - San Jose Mercury News

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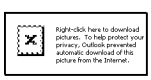
FREMONT -- A Southern California charter school's application to expand into Fremont was rejected Wednesday night. The Fr



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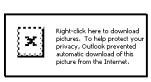
A University of Missouri assistant professor who has faced an avalanche of criticism after she was caught on video calling for "



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Voters in May will be asked to approve a temporary gas tax — Oregon's most expensive, at a dime per gallon — to pay for safe



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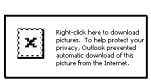
Former Murrieta Mayor Alan Long has accepted a plea agreement in his DUI case. FILE: FRANK BELLINO, STAFF PHOTOGI



New York State Testing Water in Hoosick Falls for Toxic Chemical - New York Times

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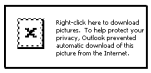
ALBANY — Scrambling to contain an environmental scare in the small upstate village of Hoosick Falls, Gov. Andrew M. Cuomo



In Oregon siege, troubling signs of a movement on the offensive - Washington Post

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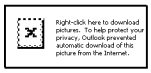
The siege at the Malheur National Wildlife Refuge in central Oregon has always been different from the others. It is not like Rub



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President Obama's closest neighbor died on Monday, just a few days after vacating the peace vigil encampment behind the Wh



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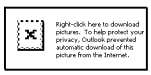
The U.S. crackdown on Swiss banks suspected of helping American clients evade taxes by hiding income offshore has impose



Undersize College Star's Numbers Make a Big Impression - New York Times

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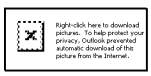
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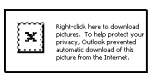
Jonathan Tieu, left, Hossein Nayeri and Bac Duong escaped from the Orange County Men's Central Jail last week. Jonathan T



Miami-Dade Mayor Carlos Gimenez touts legacy of 2011 tax cut - Miami Herald

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Miami-Dade County Mayor Carlos Gimenez delivered his vision for local government on Wednesday — financial stability, gove



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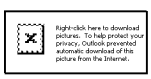
The EEOC said it found "reasonable cause" for the lawsuit to be filed against Essentia Health and HealthPartners. By Paul Wa



'No Pill for Lead': Flint Mom Fights Baby's Toxic Lead Exposure - NBCNews.com

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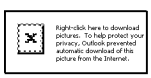
Even when her lids are heavy with exhaustion, Tiana Lankford watches her three girls with a mother's eye. In Flint, Michigan, lo



Officials in Ferguson, Mo., agree to train officers on avoiding use of force - Washington Post

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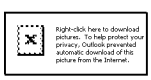
The city of Ferguson, Mo., has tentatively agreed to improve its policing policies and train its officers to de-escalate confrontatio



'There doesn't have to be bloodshed' but the clock ticks on Oregon standoff - USA TODAY

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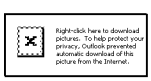
You remember this. A group of armed protesters (some call them a militia) are angry at the government, in part because of fede



Construction worker impaled on steel bars after a five-story fall in Flatiron building - New York Daily

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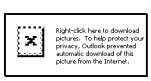
A construction worker was impaled on steel rebar after he fell five stories inside a building under renovation in the Flatiron Distr



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Hillary Clinton said that President Obama would make a great Supreme Court justice. Is that possible? By Corey Fedde, Staff



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Zivka Djordjevic, owner of Best Cake Kosher Bakery in Overbrook, was back to work last month after being shot in the throat by

Obama administration is starting in LA to help immigrants become citizens - Los Angeles Times
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Obama administration officials are scheduled to meet in Los Angeles on Friday with Mayor Eric Garcetti, local nonprofits and bu

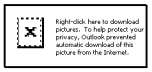
'We're the grunts that get stuck behind': The final holdouts of the Oregon occupation - Washington Pos
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The couple clutches each other beneath an overcast sky, swaying back and forth to the strains of Staind's "Tangled Up in You,"

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Proponents of a defeated measure to abolish Delaware's death penalty say they will continue fighting until capital punishment is

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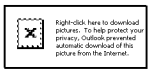
UCLA comeback can't make up for disastrous first half in 86-84 loss to Washington - Los Angeles Time
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Washington guard Dejounte Murray, right, steals the ball from UCLA guard Isaac Hamilton, center, during first half action at Pau



No. 8 Maryland Ends a Nine-Game Run by No. 3 Iowa - New York Times

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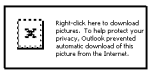
Robert Carter Jr. and Rasheed Sulaimon each scored 17 points, and No. 8 Maryland used a late charge at home to top No. 3 Io



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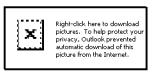
The Lakers rookies watch the final moments of a 114-91 loss to the Bulls from the bench. The Lakers rookies watch the final mo



San Jose police: Kyle Myrick's body found - San Jose Mercury News

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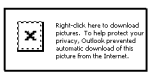
SAN JOSE -- A nearly weeklong search for an employee of a Cambrian-area motorbike shop ended Thursday when his body w



US economy likely hit a speed bump in fourth quarter - Reuters

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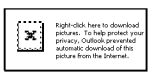
WASHINGTON U.S. economic growth likely braked sharply in the fourth quarter as businesses doubled down on efforts to redu



The Latest: Public viewing for ex-Providence Mayor Cianci - Washington Post

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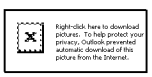
PROVIDENCE, R.I. — The latest on the death of former Providence Mayor Vincent "Buddy" Cianci Jr., who dominated Rhode Is



Flint's lessons for America's children - Christian Science Monitor

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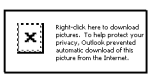
The crisis in Flint, Mich., is only one example of how poor neighborhoods nationwide are dealing with the effects from lead expo



Denver sheriff's deputies help save inmate's dog - The Denver Post

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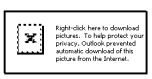
When Jeffrey Menendez was jailed this month, his dog, Bonnie, was taken to the Denver Animal Shelter. Menendez, who is hon



Sebring lead levels: Lawmakers question Ohio EPA's actions - CNN International

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(CNN) The Ohio Environmental Protection Agency knew in August that there was lead leakage into the water system of Sebring



Suspect Flees After Fatally Stabbing Roommate at Harlem Shelter, Police Say - New York Times

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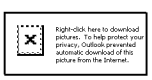
For at least a week, Anthony White, 21, a resident at a shelter in East Harlem, had frightened staff members and fellow resident



NHL, Nashville kick off All-Star Weekend - NHL.com

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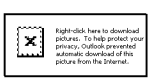
The NHL and the city of Nashville officially kicked off 2016 Honda NHL All-Star Weekend on Thursday in a manner befitting the



Developer sues ex-partner for alleged 'sabotage' of luxury condo project in Coral Gables - Miami Herald

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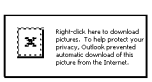
The wheels had already fallen off a partnership between two major developers who wanted to build a 10-story condo tower next



Nick Nickson, former king of Rochester's airwaves, dies at 93 - Rochester Democrat and Chronicle

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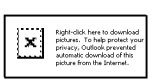
Nick Nickson, a familiar and popular voice on WBBF radio for two decades, has died. The Rochester Music Hall of Fame memb



FBI releases video of Oregon occupier's shooting by state police - Los Angeles Times

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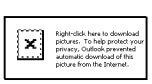
The FBI and Oregon State Police traffic stop and shooting of Robert "LaVoy" Finicum in Oregon on Tuesday. The footage has b



A Move to End Transparency for New York's Jails - New York Times

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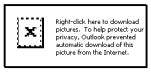
Here, courtesy of an obscure New York City agency, is a window into the unseen, a forum for matters of fallibility and trivia and



Georgetown-Rosslyn gondola study takes flight - Washington Post

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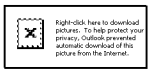
The Arlington County Board agreed Thursday night to kick in $35,000 to study the possibility of a Georgetown-to-Rosslyn gondo



Terps answer questions by knocking off No. 3 Iowa for signature win - Baltimore Sun

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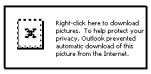
Rasheed Sulaimon and Robert Carter Jr. scored 17 points each to lead No. 8 Maryland over No. 3 Iowa. For two weeks, there w



Md. launches investigation into 'invalid' lead-paint certificates - Baltimore Sun

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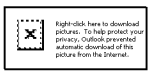
State officials are urging nearly 400 families to find out whether their children may have lead poisoning after launching an invest



Review: Bruce Springsteen, Keeping an Eye on the Clock, at Madison Square Garden - New York Time

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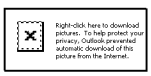
"The subtext to 'The River' was time," Bruce Springsteen said as the E Street Band played a slow, shimmering vamp. "Time slip



Buddy Cianci used personality to put Providence on the map - Washington Post

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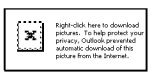
PROVIDENCE, R.I. ---- Love him or hate him, Buddy Cianci put Providence on the map. A master of both retail politics and publi



A hidden world: Desperation and cramped living for homeless families in DC motels - Washington Post

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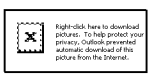
Tiera Williams and her four children dodge cars on a winter evening as they cross the parking lot of the Days Inn to the Washing



Deported 'affluenza' teen booked into Texas detention center - Washington Post

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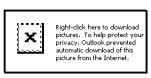
FORT WORTH, Texas ---- The teenager who used an "affluenza" defense in a fatal drunken-driving wreck was booked into a Te



New York City Officials Address Rise in Zika Virus Cases - New York Times

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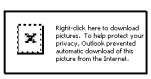
With a growing number of countries throughout the Americas reporting increased transmission of the Zika virus, New York City



Pentagon chief announces measures to improve quality of life for military - Reuters

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WASHINGTON U.S. Defense Secretary Ash Carter on Thursday announced a series of measures aimed at improving the qualit



Flint's newest challenge: a flood of plastic bottles - Christian Science Monitor

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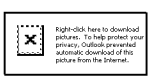
Ohio senator asks. Donors have responded generously in Flint, donating hundreds of thousands of water bottles to help residen



Wilson sweeps DCIAA indoor track and field meet as Allie O'Brien doubles up - Washington Post

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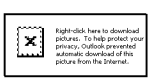
Allie O'Brien considered competitive running once before in high school, but she decided against it, choosing instead to focus o



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BURNS, Ore. ---- The armed occupation of an Oregon wildlife refuge is dwindling, as officials arrested additional people involved



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Two Orange County jail fugitives believed to be in San Jose - San Jose Mercury News
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Ohio seminary student accused of trying to arrange sex with baby in Mexico - cleveland.com

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The Pontifical College Josephinum, a Roman Catholic seminary in Columbus, Ohio, is seen in a 2006 file photo. (Nccarter88 vi

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Julian Ramirez remains unbeaten with decision victory at Belasco - Los Angeles Times

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Julian Ramirez of East Los Angeles (16-0) defeated Chris Martin (28-7-3) by unanimous decision Friday at the Belasco Theate

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Torrey Pines notes: Phil Mickelson goes outside the fence and misses the cut - Los Angeles Times

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Phil Mickelson tees off on the 6th hole during Round 2 of the Farmers Insurance Open at Torrey Pines North on Jan. 29. Phil M

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Black Student Union urges UC Irvine to dismantle its police department - Los Angeles Times

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UC Irvine officials say they have no plans to abolish the campus police force as the Black Student Union is seeking, but will cor

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Costa Mesa Shark Club to reopen with new name, new vibe - Los Angeles Times

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The Shark Club on Baker Street in Costa Mesa is poised to become Mansion Costa Mesa, or MCM, in coming weeks. The Sha

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1 escaped inmate caught, 2 sought in Northern California - Fox News

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SANTA ANA, Calif. -- The first major break in the hunt for three dangerous jail inmates came exactly a week after their escape,

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Black customer accuses Lake Oswego Safeway worker of lobbing racial slurs in $100K suit - OregonLi

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A $100,000 lawsuit filed in Multnomah County Circuit Court on Wed., Jan. 27, 2016, accuses store employees at the downtown

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New York City Rejects Federal Findings That Many Elementary Schools Defy Disabilities Law - New Y

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2 Lives Collide in Fatal Night at a Harlem Shelter - New York Times

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Deven Black was 62, and his life was falling apart. In a few short years, he had gone from respected, award-winning teacher to

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Probe: Plano East athletes subjected to racist comments, 'fight club' - Dallas Morning News

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The The Plano East baseball field known as Rusty Franklin Field is shown on Thursday, April 9, 2015 in Plano, Texas. (Gregor

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Woodland, Choi tied for lead at Torrey Pines - Yahoo Sports

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Pizarro: New sign points the way for downtown San Jose visitors - San Jose Mercury News

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From a legal standpoint, San Jose's quest for the Oakland A's is kaput. And while the city is still holding onto the land for a pote

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Judge halts progress of ballot measure to raise DC's minimum wage - Washington Post

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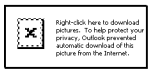
A D.C. judge on Friday halted an effort to let voters decide whether the city's minimum wage should be increased to $15 per ho

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Latest: Water expert says high Flint readings no surprise - Washington Post

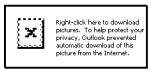
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BURNS, Ore. - Dave Ward has stood on the battlefields of Somalia and Afghanistan. But he's made his mark by fighting for pea



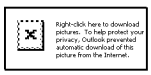
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Two competing lines of thought continue to feed the debate in the US over whether closer business and economic ties should a



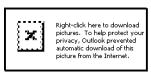
Frosts give $100 million to UM for engineering programs - Miami Herald
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The University of Miami on Friday announced a $100 million gift for science and engineering programs from Phillip and Patricia



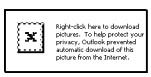
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WASHINGTON Seven private email chains of former U.S. Secretary of State Hillary Clinton will be withheld from the public in th



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There will be a few security changes at the Chicago Auto Show this year, including dogs patrolling. There will be a few security

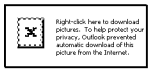


Flint Weighs Scope of Harm to Children Caused by Lead in Water - New York Times
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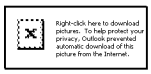
In Kentucky, a Push for Engineers Over French Lit Scholars - ABC News
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Kentucky Gov. Matt Bevin wants state colleges and universities to produce more electrical engineers and less French literature scholars. The f



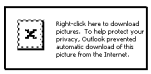
Florida State Protects the Brand, but What About the Students? - New York Times
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John Thrasher, the president of Florida State University, is a former politician who once chaired the Rules Committee in the Flo



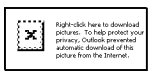
Old Navy Pier Ferris wheel headed to Branson - Chicago Tribune
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The Ferris wheel, seen in September 2015, had been a centerpiece at Navy Pier since 1995. It's now headed to Branson, Mo.,



Teacher and OC inmate exchanged letters before jail escape, authorities say - Los Angeles Times
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Orange County sheriff's investigators check out the Central Men's Jail roof from which three inmates escaped. Inset: Nooshafar



Will the Pentagon give Gen. John Campbell, the outgoing Afghanistan war chief, another job? - Washi
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As the Pentagon moved this week to bring in a new U.S. general to command the war in Afghanistan, a question was left hangi

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None of the people accused of plotting attacks received specific direction from the Islamic State abroad, according to the evider

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Kevin Jennings begins his class on cultural identity for African-American boys with a daily affirmation: "I am focused. I am ready

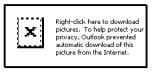
Jurors award $23.1 million to man shot by deputy in Florida - Miami Herald
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A federal jury has awarded $23.1 million to a black man who was shot and paralyzed by a Florida sheriff's deputy who thought h

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BLACKSBURG, Va. — Less than a year ago, David Eisenhauer smiled confidently into a television news camera, discussing his

Jurors Award $23.1 Million to Man Shot by Deputy in Florida - ABC News
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A federal jury has awarded $23.1 million to a black man who was shot and paralyzed by a Florida sheriff's deputy who thought h

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This undated photo provided by the Blacksburg Police Department shows Virginia Tech student David Eisenhauer, who was cha

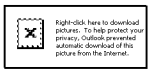
SS United States, Historic Ocean Liner of Trans-Atlantic Heyday, May Sail Again - New York Times
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The S.S. United States has just been tossed a life preserver. In its 1950s heyday, the historic ship — the world's fastest luxury li



Los Angeles authorities scramble to find murder suspect who was accidentally freed - Fox News

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Los Angeles County authorities were scrambling Wednesday to recapture a murder suspect who was accidentally released from



An Emotional Céline Dion Returns to The Colosseum Stage to Remember Her Late Husband: 'I Feel H

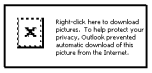
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Three weeks after René Angélil died from cancer, Céline Dion returned to The Colosseum stage at Caesars Palace in Las Vega

Columbus Joins Airports Boosting Human Trafficking Awareness - ABC News

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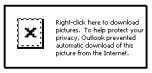
The Columbus airport is joining its counterparts nationwide in training employees to recognize signs of human trafficking in an effort to curb exp



Postgame: Maryland enjoys a block party in win over Nebraska - Washington Post

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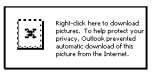
LINCOLN, Neb. ---- Diamond Stone was scanning his phone and waiting patiently to conduct an interview in the tunnels of Pinna



Caddie Confidential: Adopt walk-up music at TPC Scottsdale's 16th? - ESPN

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SCOTTSDALE, Ariz. -- Normally it's taboo to talk about "people watching" on the PGA Tour when you're inside the ropes, but ex



Kidnapped cab driver recalls ordeal with California inmates - Washington Post

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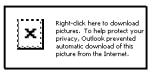
WESTMINSTER, Calif. ---- A 74-year-old California taxi driver expected to die when an escaped jail inmate put a gun to his stom



They're crazy about the Panthers in Denver ----- North Carolina, that is - Los Angeles Times

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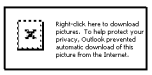
In fact, if their beloved team stomps its way to victory in Super Bowl 50, this place will be a mile high. The actual elevation of this



UCLA's strong recruiting class gets stronger on signing day - Los Angeles Times

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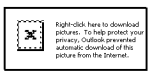
North Torrance High linebacker Mique Juarez announces his committment to UCLA during National signing day on Feb. 3. Nort



President Obama to American Muslims: 'You fit in here' - Christian Science Monitor

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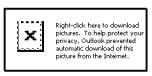
In his first visit to a US mosque Wednesday, President Obama talked about the 'fear' that Muslim communities feel. Yet even so



DeRay Mckesson files to run in Baltimore mayoral race - Baltimore Sun

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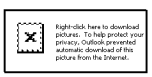
Prominent activist DeRay Mckesson filed to run in the Baltimore mayoral race before the deadline Wednesday night. Mckesson,



Financial turmoil half a world away is melting Minnesota's iron country - Washington Post

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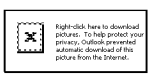
IRON JUNCTION, MINN. ---- The railroad tracks that connect the 50-year-old iron mine here to the rest of America are hidden by



Our dream selves, and getting through grief, with Alvin Ailey dancers - Washington Post

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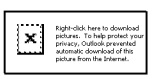
Intermission at Alvin Ailey American Dance Theater's opening-night program Tuesday bubbled over with: Isn't this special? Didr



Flint Water Crisis: Top Lawmaker Asks US Marshals to 'Hunt' Down Former Emergency Manager - A

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The chairman of the House Oversight Committee called on the U.S. Marshals today to "hunt ... down" the former emergency ma



Mayor de Blasio to Propose Streetcar Line Linking Brooklyn and Queens - New York Times

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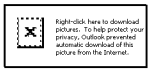
In a major reimagining of the New York City waterfront, Mayor Bill de Blasio is set to propose a streetcar line that would snake a



The Flint Water Crisis -- Action Steps Needed Now - Huffington Post

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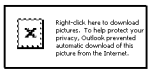
For the past two years, the 100,000 people of Flint, Michigan, have been forced to use a poisoned public water system causing,



Spring-break trip's reference to teen drinking frustrates Md. principal - Washington Post

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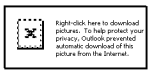
The leader of a high-performing Maryland high school that lost two recent graduates in an alcohol-related crash voiced sadness



Officials: Wife charged in husband's killing also gave him spiked drink in '02 - Chicago Tribune

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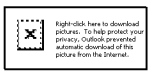
Julia L. Gutierrez, 53, has been charged with murder after her husband was found dead by police officers responding to a reque



US, 11 nations formally sign largest regional trade deal in history - Washington Post

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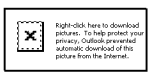
Trade ministers from the United States and 11 other Pacific Rim nations formally signed the largest regional trade deal in histor



State legislators call for drastic overhaul of California's utility regulator - Los Angeles Times

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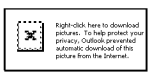
The 2010 natural gas pipeline explosion in San Bruno prompted close scrutiny of the California Public Utilities Commission. The



Who's On First, scene of fatal shooting on Thanksgiving, closes - The Boston Globe

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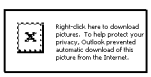
Popular Fenway bar Who's On First, where a Thanksgiving Day shooting left a beloved train conductor dead and three others ir



Florida Gov. Declares State of Emergency in Counties With Zika Virus - ABC News

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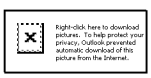
Florida Gov. Rick Scott declared a state of emergency today in the four counties where people have been diagnosed with the Zi



Flint Residents Bring Brown Water And Clumps Of Hair To Washington - Huffington Post

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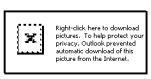
They described the "horror of poison running through the taps," including dead dogs and driving miles just to take a shower. 02/



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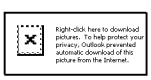
Meco Hardman made the decision to go to Georgia at Elbert County High School. (Yahoo). ELBERTON, Ga. -- The man directir



Santa Clara: Levi's Stadium neighbor will hear all the big moments of Super Bowl 50 - San Jose Mercu

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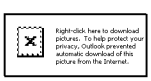
SANTA CLARA — Mark Esteban isn't going to Super Bowl 50, but that doesn't mean he won't get an up-close look at Super Bov



Overnight fire erupts in downtown Madelia; at least 8 businesses damaged - Minneapolis Star Tribune

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The blaze started in a flower shop on Main Street. No injuries have been reported. By Paul Walsh Star Tribune. February 3, 201



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How about one of these days some fashion maverick makes a radically ironic move — sends out, say, a Lawrence Welk collect

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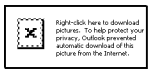
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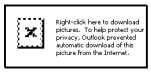
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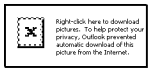
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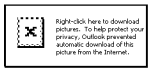
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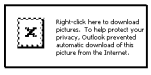
Apocalyptic campaign rhetoric amid the bucolic New Hampshire scenery - Los Angeles Times
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The villages and towns of New Hampshire are as scenic as ever, the people as friendly as can be. The unemployment rate is 3



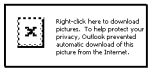
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COLMA, Calif. — While the Super Bowl will be played at Levi's Stadium, and thousands of news media members who descend



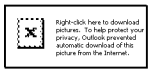
Capitol Portraits, a Perk of Access, Become a Symbol of Excess Instead - New York Times
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WASHINGTON — In a corridor just a few feet from the floor of the United States Senate hangs a 19th-century oil painting of He



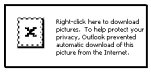
New York's New High-End Rentals - New York Times
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A slew of high-end, high-profile rental buildings are poised to open across Manhattan and Brooklyn this year, adding more than



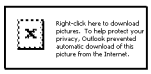
UK wants authority to serve warrants in US - USA TODAY
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WASHINGTON - British and U.S. officials have been negotiating a plan that could allow British authorities to directly serve wire



At 105, Glendale woman still has her sense of humor and 'a wonderful life' - Los Angeles Times
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Helen Broderson celebrates her 105th birthday with a cake and friends at Autumn Hills Health Care Center in Glendale on Wed



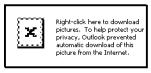
USC makes it another runaway with 80-61 victory over UCLA - Los Angeles Times
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USC guard Julian Jacobs (12) celebrates the win over UCLA as Bruins guard Bryce Alford walks off the court. USC guard Julia



Is the end in sight for the Porter Ranch-area gas leak? - Los Angeles Times

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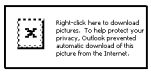
The damaged well, located in the largest underground natural gas storage facility west of the Mississippi River, has been leakir



New Jersey Man Is Arrested After Drone Hits Empire State Building - New York Times

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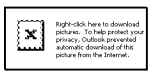
A New Jersey man who accidentally flew a drone into the Empire State Building was arrested on Thursday after he asked secu



Utah Lawmaker: Pornography a Public Health Crisis - ABC News

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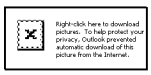
A state senator in Utah wants to declare pornography a public health crisis, echoing an argument being made around the U.S.



Citi Field and Yankee Stadium Could Become Off Limits to Smokeless Tobacco - New York Times

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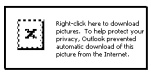
Quietly during the 2015 baseball season, Major League Baseball and the players' union jointly hired Dr. Michael Steinberg, the



2 Police Officers Shot in New York Public Housing Complex - ABC News

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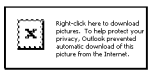
Two police officers patrolling a housing project were shot and wounded by a gunman who apparently later killed himself with th



Grisly discovery in tidy brick home on quiet Gage Park street - Chicago Tribune

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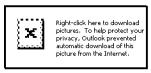
A co-worker's concerns about a man who failed to show up at work led to a grisly discovery Thursday afternoon on Chicago's S



Super Bowl 50 Further Divides San Francisco - New York Times

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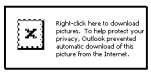
SAN FRANCISCO — Golden "50s" cover this city. They glow from the waterfront's Ferry Building, hang from streetlights and co



'Something smells:' Des Moines Register calls for audit of Iowa Dem caucus - Fox News

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Iowa's largest newspaper called Thursday for an audit into the results of the state's Democratic caucus, pointing to confusion a



Ex-Park Tudor coach Kyle Cox accused of sending sexually explicit messages to student - Indianapolis

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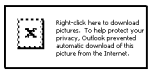
While detectives investigated accusations that a basketball coach repeatedly coerced a 15-year-old student to text him explicit



LaVoy Finicum, rancher killed in Oregon occupation, spent time as Portland apartment manager - Ore

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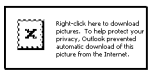
ST. GEORGE, Utah — Robert "LaVoy" Finicum lived a cowboy's life in Arizona before becoming the spokesman for the takeov



Details of How Virginia Tech Students Allegedly Plotted the Murder of 13-Year-Old Emerge in Court -

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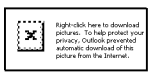
Details about how two Virginia Tech students allegedly planned the murder of a teenage girl and disposed of her body were rev



Toddler dies from injuries in Anoka County day care; state suspends license - Minneapolis Star Tribun

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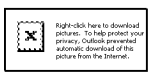
"The health, safety and rights of children in your care are in imminent risk of harm," state told day care provider. By Paul Walsh



Asia edges up on Wall Street gains, dollar wobbles before US jobs data - Reuters

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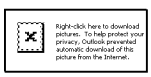
TOKYO Asian equities edged up on Friday, taking early inspiration from an overnight rise on Wall Street, while the dollar wobbl



How Flint brought out a different side of Congress - Christian Science Monitor

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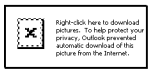
After testimony on Flint's water crisis, Democrats and Republicans in Congress are both trying to respond, even if they may not



Will America stick with Colombia in peace, as it did in war? - Christian Science Monitor

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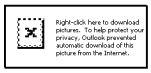
American aid was crucial in helping Colombia defeat a decades-long insurgency. The question is what the US should do now. F



Concern Grows in US Over China's Drive to Make Chips - New York Times

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HONG KONG — China is spending billions of dollars on a major push to make its own microchips, an effort that could bolster it



Grand jury indicts 16 people for Oregon refuge occupation, including four holdouts still there - Washin

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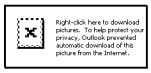
PORTLAND, Ore. — A federal grand jury has indicted 16 people in connection with their roles in the Oregon wildlife refuge star



'Something smells:' Des Moines Register calls for audit of Iowa Dem caucus - Fox News

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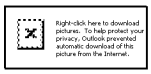
Iowa's largest newspaper called Thursday for an audit into the results of the state's Democratic caucus, pointing to confusion a



Michigan emails show officials knew of Flint water disease risk - Reuters

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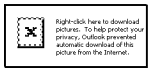
Emails between high-ranking Michigan state officials show they knew about an uptick in Legionnaires' disease and that it could



$8 million sought from state to bring Cleveland Browns training facility to Columbus - Columbus Disp

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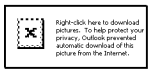
The Dispatch public affairs team talks politics and tackles state and federal government issues in the Buckeye Forum podcast.



UCF hack: 63000 Social Security numbers stolen from students, staff - Orlando Sentinel

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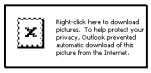
The people whose information has been compromised have not been notified yet. The university will alert them by letters that a



Five adults, 1 child found stabbed to death in Gage Park home - Chicago Tribune

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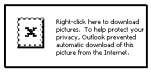
Police investigate a Gage Park home on the Southwest Side where they said six people were found dead on Feb. 4 2016. (WG



Va. Tech freshman said plot to kill teenage girl was 'secretive and exciting' - Washington Post

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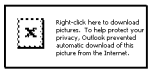
BLACKSBURG, Va. — A Virginia Tech freshman told investigators that she wanted to be part of something "secretive and exci



In search of stability, Wall Street eyes return of stock buybacks - USA TODAY

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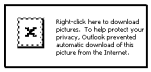
Given the rocky start to 2016, Wall Street is hoping Corporate America – a big buyer of U.S. stocks in recent years – will resum



Two charged with murder in the Montecito Heights killings of two teens - Los Angeles Times

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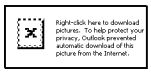
Los Angeles County prosecutors have charged a 17-year-old and an 18-year-old with murder in the killing of two teenage wom



Harlem's Studio Museum curator Naima Keith named California African American Museum deputy d

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Naima Keith, who previously served at the Studio Museum in Harlem, is now a deputy director at the California African America



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Deep down, the Brown family knew the water that had flowed through the pipes in their home in Flint, Michigan — the water tha

Glendale City Council approves installation of two new cellphone towers - Los Angeles Times
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There are eight cellphone towers at local open spaces including the Glendale Sports Complex and Verdugo Park. There are eig

Police believe 6 found dead in Chicago home were targeted - Washington Post
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CHICAGO — Chicago police said late Friday they believe six family members found dead in their southwest side home were kil

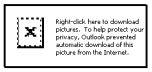
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Rescue boats search for wreckage from two small planes that collided in midair and plunged into the ocean off of Los Angeles h

Terrell Owens's bid for the Hall of Fame renews controversy over playing career - Washington Post
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SAN FRANCISCO — Terrell Owens found himself engulfed by controversy often during his NFL career. So it is no major surpris

Police Believe 6 Found Dead in Chicago Home Were Targeted - ABC News
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Chicago police said they believe six family members found dead in their southwest side home were killed in a "targeted incident

US tunes up for real stuff with 1-0 win over Canada - Los Angeles Times
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U.S. goalkeeper David Bingham leaps to make a save against Canada during the second half Friday night at StubHub Center. U

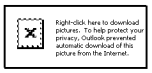
City-made video earns Burbank a Golden Mike award - Los Angeles Times
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The team that produced the Golden Mike Award-winning "2014 Burbank State of City Workforce Training Video" pose for a phot



Yale Wears Down Columbia in a Battle of Unlikely Ivy League Leaders - New York Times

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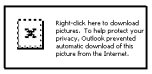
NEW HAVEN — The mood inside the John J. Lee Amphitheater on Friday evening felt mostly like impatience. Fans filled rickety



Duke Looks to Regain Form and Coach After Slump Drops Team From Top 25 - New York Times

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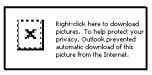
DURHAM, N.C. — Duke is trying to get back to being Duke again. For the Blue Devils, the first step is getting their Hall of Fame



SF cops admit car-theft victim was wrongly turned over to ICE - SFGate

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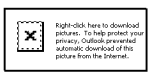
San Francisco police officers dealing with a report of a stolen car ran the victim's name for warrants, prompting the man to end



Louisville, in trying to minimize damage, makes players pay the price - USA TODAY

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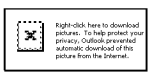
If you really, really want to, you can pity Louisville coach Rick Pitino. He certainly thinks you should, as he explained, somewhat



Officials Working to Determine Cause of NYC Crane Collapse - ABC News

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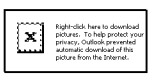
Officials are working to determine why a huge construction crane that was being lowered to safety during strong winds came cra



Mykea Gray goes into attack mode, as No. 1 National Christian tops No. 3 Riverdale Baptist - Washingt

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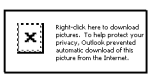
National Christian junior Mykea Gray dribbled the basketball back-and-forth, her attention alternating between the defender in fr



Maryland lawmaker calls for state to exit drug war, focus on treatment - Washington Post

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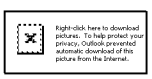
Maryland Del. Daniel K. Morhaim (D-Baltimore County) on Friday proposed four bills that would radically change the state's app



How Val DiFebo, CEO of Deutsch NY, Spends Her Sundays - New York Times

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When huge numbers of Americans sit down to watch the Super Bowl and its high-profile ads this weekend, Val DiFebo will have



Aaron Parker helps Gwynn Park hang tough to edge Central and stay perfect - Washington Post

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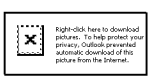
Flying toward the rim with the ball in his right hand, Gwynn Park senior Aaron Parker decided it was time for a gamble. The Yell



Michigan Water Regulator Fired for Role in Flint Crisis as Fallout Continues - New York Times

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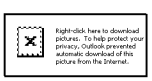
A high-ranking Michigan regulator was fired Friday for her role in the drinking water crisis in Flint, broadening the fallout from a s



Utah legislators back plan to declare porn a health crisis - Washington Post

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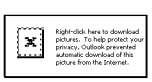
SALT LAKE CITY — A state senator in Utah wants to declare pornography a public health crisis, echoing an argument being ma



Cornell Psi Upsilon fraternity president Wolfgang Ballinger accused of raping co-ed in frat house bedro

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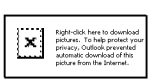
A Cornell University fraternity president raped a female student in a bedroom at the Psi Upsilon frat house, police said Friday. W



Bronx Shootings Echo at Officer Liang's Trial in Stairwell Killing - New York Times

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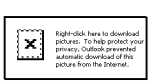
Before the jury entered a courtroom in State Supreme Court in Brooklyn on Friday, prosecutors and defense lawyers at the trial



NYC Crane Accident Followed Several Others in Recent Years - ABC News

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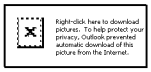
A collapsed crane lies on the street on Friday, Feb. 5, 2016, in New York. The crane landed across an intersection and stretche



In New Hampshire, Saturday's debate showdown could swing GOP race - Washington Post

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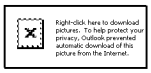
CONCORD, N.H. — Donald Trump returns to the Republican presidential debate stage here Saturday night facing a crucible. M



Cornell Frat President Busted on Rape, Sex-Assault Charges - Daily Beast

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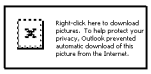
Wolfgang Ballinger is accused of sexually assaulting a woman at Cornell's Psi Upsilon frat house. The president of Cornell's top



San Jose: Local, corporate businesses donate to feed police force stretched by Super Bowl - San Jose Me

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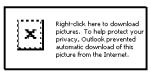
SAN JOSE -- Police officers in San Jose, like their counterparts in other South Bay cities, are working nonstop to keep things sa



Exclusive: Pentagon's budget plan funds 404 Lockheed F-35 jets - sources - Reuters

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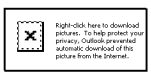
WASHINGTON The U.S. Defense Department plans to buy 404 Lockheed Martin Corp (LMT.N) F-35 fighter jets over the next fi



US struggles to secure Syrian cease-fire as humanitarian crisis mounts - Washington Post

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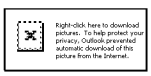
The Obama administration has found itself increasingly backed into a corner by Russian bombing in Syria that its diplomacy has



Supporters Gather at Funeral for Oregon Protester - New York Times

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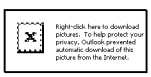
KANAB, Utah — The mourners and sympathizers came from across the West on Friday, in pickups flying American flags, to atte



CDC widens Zika virus guidelines for pregnant women - Reuters

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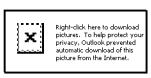
The U.S. Centers for Disease Control and Prevention on Friday revised its guidelines for pregnant women to include a recomme



Dorney Park offers to rehire special needs employee after social media outrage - Allentown Morning Ca

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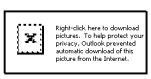
Christopher Emery, 29, has worked for the park for 12 seasons at Dorney Park and is sad and confused as to why he didn't pas



College basketball's most unlikely hot streak might belong to American U. - Washington Post

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Last month with the American University men's basketball team mired in a 10-game slide, Coach Mike Brennan frequently woul



Fallout of Louisville stripper scandal claims two innocent victims - Yahoo Sports

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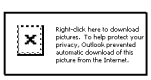
Rick Pitino addresses the media following the university's announcement of a one-year postseason ban. (AP). LOUISVILLE, Ky



Newport Beach mayor outlines vision for 'doing the right thing' - Los Angeles Times

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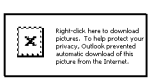
Newport Beach Mayor Diane Dixon gives her State of the City address Thursday at the Speak Up Newport Mayor's Dinner at th



Miami felon on probation gets popped after posting gun range video - Miami Herald

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A Miami teenager on probation for a mass shooting at a Liberty City nightclub was re-arrested after posting an online video of hi



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Bakersfield oil workers gather at Pappy's Coffee Shop before work. Consultant Roger Lake, left, has worked in the industry sinc

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The Supreme Court is expected to issue two rulings by summer on executive actions taken by President Obama. The Supreme

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Judy Walsh watches a presentation by San Bernardino County sheriff's deputies during an active shooter training class in High

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Veteran Jamaican jazz pianist Monty Alexander — a musician known for respecting his roots — is coming to Jazz at Lincoln Ce

Demolition of Famous LA Bridge Ahead of Schedule - ABC News
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In this Wednesday, Feb. 3, 2016, photo The 6th Street Bridge that spans the Los Angeles River is seen in Los Angeles, before

Ride the Rockies 2016 route winds from Carbondale to Fort Collins - The Denver Post
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A cyclist begins his ascent up the Colorado National Monument in the early morning hours during stage one of the 30th annual

Duke's Absence From the Top 25 Is Likely to Be Brief - New York Times
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DURHAM, N.C. — Barack Obama was the junior senator from Illinois. The Oklahoma City Thunder were in Seattle and called t

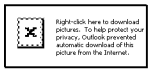
Colorado Considering Child-Care Rules Following 43 Deaths - ABC News
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The Colorado Department of Human Services is considering a requirement that social workers examine prior contacts with a child to determine



Top takeaways from the New Hampshire Republican debate - USA TODAY

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The Republican presidential field met one final time before Tuesday's New Hampshire primary. Top takeaways as GOP candid



Wheaton will not fire professor over Muslim worship comments, but she will leave college - Washingto

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Wheaton College political science professor Larycia Hawkins has decided to part ways with the college just five days before a f



Swimming and diving: Langley boys nab first Virginia 6A North region title, Robinson girls win - Wash

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This was the Langley boys' meet to lose. They just didn't know it until late Friday night, when their coach began tallying up the p



Brett Favre, Ken Stabler, Marvin Harrison among Hall's 2016 class - ESPN

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SAN FRANCISCO -- Green Bay Packers quarterback Brett Favre headlines the Pro Football Hall of Fame's Class of 2016. The



Eighth GOP debate: Highlights from New Hampshire - USA TODAY

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MANCHESTER, N.H. — Three days before the New Hampshire primary, the Republican candidates faced off on the debate sta



No. 1 Oklahoma loses 80-69 at Kansas State - Washington Post

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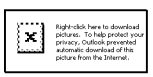
MANHATTAN, Kan. — No one has been able to stop Oklahoma's Buddy Hield this season. Wesley Iwundu came close. Hield s



6th Street Bridge, spanning much of LA's past, finally starts to fall to demolition crews - Los Angeles T

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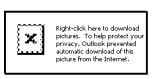
The jackhammers pounded through the morning, debris cascaded in great chunks onto the freeway below, and threads of steel



Chicago officer sues estate of teen he shot, claiming trauma - Washington Post

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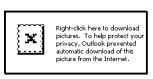
CHICAGO — A white Chicago police officer who fatally shot a black 19-year-old college student and accidentally killed a neighl



Brett Favre highlights 2016 Pro Football Hall of Fame class - USA TODAY

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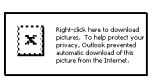
Brett Favre, whose durability and gun-slinging approach to quarterbacking captivated the imagination of football fans for two de



North Korea Successfully Launches Long-Range Missile, US Officials Confirm - ABC News

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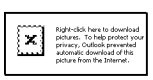
US officials say North Korea has successfully launched a long-range missile, apparently into space, and condemned the move



Wheaton College reverses decision to fire professor - Chicago Tribune

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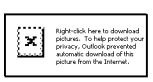
Larycia Hawkins, a tenured political science professor at Wheaton College, stands with supporters to address media at Chicag



Santa Clara University's scores one for the hometown - San Jose Mercury News

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SANTA CLARA -- Score one for the hometown: Santa Clara University's smooth-running Saturday festival was one big happy a



Kansas State Takes Down No. 1 Oklahoma - New York Times

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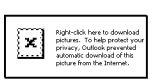
Wesley Iwundu scored 22 points and Dean Wade added 17 off the bench as unranked Kansas State (14-9, 3-7 Big 12) earned



Yale Educator Recounts 'Painful Experience' of Halloween Email Furor - New York Times

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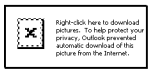
NEW HAVEN — Dodging 5-year-olds at the Calvin Hill Day Care Center here, Erika Christakis admired how the teachers celeb



Here's Why Joseph Gordon-Levitt Is Stripping Down to His Underwear in Front of Harvard College S

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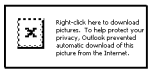
Joseph Gordon-Levitt knows how to visit a college! Despite a few inches of snow, the actor made his way to Harvard's campus



Long White House tradition nears end for a family descended from a slave - Washington Post

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The public and private rhythms of the White House have shaped John Wrory Ficklin's daily life from the day was born. On Nov.



For the people of Flint, hope — and clean water — remains elusive - Washington Post

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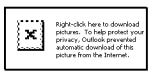
FLINT, Mich. — It kills him to say it, but Darren Bentley is thinking about leaving town. He was born here, went to Kearsley High



New Hampshire: What to watch for in the primary vote - Christian Science Monitor

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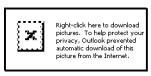
This week, the Granite State welcomes would-be presidents and delivers its verdict. What to watch for. By Jason Thomson, Sta



Officials Seek Cause of Fatal Crane Crash in Lower Manhattan - New York Times

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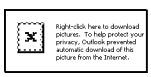
The long metal necks perched overhead have become a part of New York's skyline, symbols of the rush of development in the



Va. Tech murder plot suspect was no longer seeing mental health counselor - Washington Post

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A target of bullying, Natalie Keepers cut her arms and harbored suicidal thoughts in middle school. She learned to cope through



'Master of the River': A 71-year-old librarian's 15 years of water commutes - Washington Post

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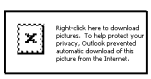
It's dawn when Gabriel Horchler climbs into his 21-foot Vespoli rowing shell at Bladensburg Waterfront Park and begins drifting



Almost a year after Exide shut down its toxic plant, neighbors are trapped in an environmental nightm

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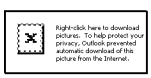
Amelia Vallejo talks to L.A. County Supervisor Hilda Solis about the lead contamination in her yard. Amelia Vallejo talks to L.A.



At least two presumed dead after plane crashes into ocean off San Pedro - Los Angeles Times

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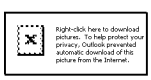
Rescue personnel were called out to investigate a possible mid-air collision between two small planes Friday off the coast of Sa



Woman in wheelchair found dead in Cleveland's second fatal fire in nine hours - cleveland.com

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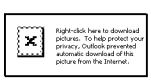
CLEVELAND, Ohio — A woman in a wheelchair was found dead Saturday inside her burning home in the second deadly fire o



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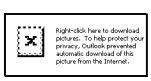
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Teenager From the United States Finds a Home in Germany - New York Times

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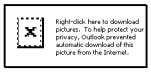
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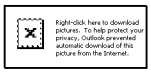
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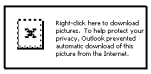
The two-story Collinwood House , seen in this undated historical photo, is an example of an I-house, with each room connected



Hometown guitar hero Jimmie Vaughan riffs, rides in Mardi Gras Oak Cliff parade - Dallas Morning N

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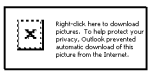
Mardi Gras celebrations nationwide try to capture the spirit of New Orleans. For North Texas' largest parade honoring the seaso



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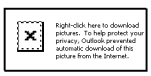
WASHINGTON — President Obama spends his Christmas holidays in an oceanfront rental house on the windward side of Oahu



2 dead, 4 hurt in shooting after Mississippi Mardi Gras parade, police say - Fox News

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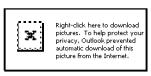
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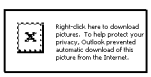
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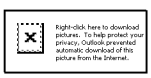
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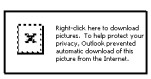
FLINT, Mich. — In the midst of a public health emergency over lead-tainted water, Hillary Clinton, speaking at a black church he



Chicago Officer, Citing Emotional Trauma, Sues Estate of Teenager He Fatally Shot - New York Times

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CHICAGO — The Chicago police officer who fatally shot a black 19-year-old and an unarmed bystander in December has filed



2 dead, 1 hurt when speeding car crashes into Boyle Heights home - Los Angeles Times

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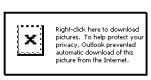
Two people were killed and another injured when their vehicle crashed into an unoccupied home on Pleasant Avenue in Boyle H



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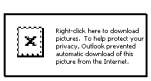
When the Maryland women's basketball team played Ohio State early last month, on the line was the Terrapins' undefeated rec



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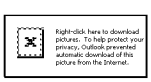
A woman is comforted while Chicago police investigate the fatal shooting of a 21-year-old man in the 3900 block of West Augus



Police: 2 Dead, 4 Hurt in Shooting After Mississippi Parade - ABC News

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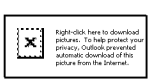
A shooting after a Mardi Gras parade in Pass Christian killed two men and wounded four other people Sunday, south Mississipp



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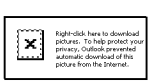
Republican presidential candidate, Sen. Marco Rubio, R-Fla., left, spars with Republican presidential candidate, New Jersey Go



Laws written by men to protect women deserve scrutiny, Supreme Court told - Washington Post

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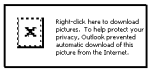
History holds a lesson for the Supreme Court, the brief warns: Be skeptical of laws protecting women that are written by men. T



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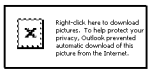
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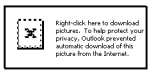
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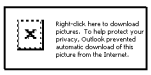
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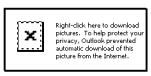
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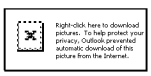
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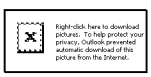
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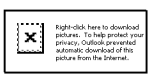
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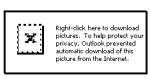
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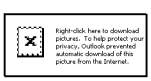
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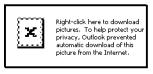
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Girl, 1, killed in Compton as gunfire erupts outside home - Los Angeles Times

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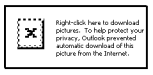
Los Angeles County sheriff's investigators at the scene where a baby was shot in the face Tuesday night in Compton. The baby



Top takeaways from the New Hampshire primary - USA TODAY

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After many months of suspense, the outcome was apparent right away: Donald Trump and Bernie Sanders were the big winner



Sweeping sex assault suit filed against University of Tennessee - The Tennessean

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Six women filed a federal lawsuit on Tuesday claiming the University of Tennessee has created a student culture that enables s



Bernie Stowe spent nearly his entire life in the Reds' clubhouse, and loved every minute of it - ESPN

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Even in a baseball enclave with the provincial tenacity of Cincinnati, tradition is powerless against the march of time. Crosley Fi



Jury to Decide Fate of NY Officer in Stairwell Shooting Case - ABC News

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Jurors will return to court as they consider whether a rookie police officer who shot an innocent man in a dark public housing sta



Michigan State Falls at Purdue; Kansas Tops West Virginia - New York Times

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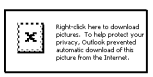
Raphael Davis made one of two free throws with 4.6 seconds left in overtime on Tuesday night to help No. 18 Purdue pull off a



Supreme Court blocks Obama carbon emissions plan - Reuters

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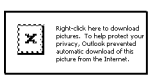
WASHINGTON The U.S. Supreme Court on Tuesday delivered a major blow to President Barack Obama by putting on hold fe



Analysis: New Hampshire results keep nomination races fluid - USA TODAY

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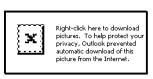
This may take awhile. Victories by Republican Donald Trump and Democrat Bernie Sanders in the New Hampshire primary Tu



Ferguson City council seeks several changes to DOJ reform agreement - Fox News

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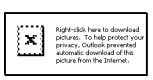
FERGUSON, Mo. – The Ferguson City Council agreed Tuesday to most proposals in a settlement with the Justice Department



Supreme Court deals blow to Obama by putting his climate change rules on hold - Los Angeles Times

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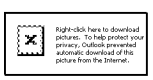
The Supreme Court dealt a surprising setback to President Obama on Tuesday by putting his climate change policy on hold wh



It's Clinton Déjà Vu — New Hampshire Brings Snow and Rumors of Campaign Implosion - New York

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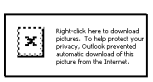
So, I was driving along somewhere in New Hampshire on Monday, the day before the storied primary. It was snowing, just as th



Clinton camp says NH loss 'expected,' tries to rally troops into the South - Fox News

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The Hillary Clinton campaign tried Tuesday to cast the candidate's New Hampshire Democratic primary loss to Sen. Bernie San



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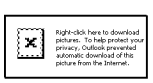
Other cities are getting requests from a Satanic group that led Phoenix to change its prayer policy. Loading… Post to Facebook



Hoverboard blamed for destroying $1 million Nashville home - The Tennessean

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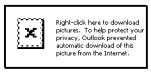
Local and state fire officials say hoverboards are to blame for two fires over the past month in Nashville — one that destroyed a



Email: Bacteria Worries Influenced Flint Corrosion Decision - ABC News

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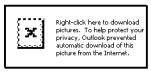
Worries over bacteria led to the fateful decision not to apply anti-corrosive chemicals when Flint, Michigan, began drawing wate



Supreme Court freezes Obama plan to limit carbon emissions - Washington Post

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The Supreme Court on Tuesday blocked a key part of President Obama's ambitious proposal to limit carbon emissions and red



North Korea Nuclear Effort Seen as a Top Threat to the US - New York Times

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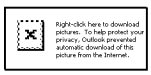
WASHINGTON — The national intelligence director, James R. Clapper, warned Tuesday that North Korea had expanded its pr



The controversy at Mount St. Mary's goes national after professors are fired - Washington Post

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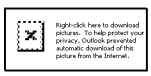
Professors from universities across the country — from Stanford to North Carolina Central to the University of Nebraska to Harv



Three GW roommates want to give money to charity — and maybe to you - Washington Post

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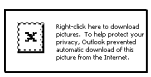
Three George Washington University students, operating out of their dorm room, have concocted a plan to give away money. T



Police: Man dead after fall from building in Gold Coast - Chicago Sun-Times

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A man was killed after falling from a building in the Gold Coast neighborhood late Tuesday morning. Chicago Police were called



Battle for 2nd place the race to watch in New Hampshire GOP primary - Fox News

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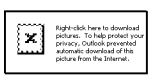
When is second place a victory? When you're running against Donald Trump in New Hampshire. With the billionaire businessm



Negative US rates possible, but no panacea for economic woes - Reuters

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As interest rates turn negative around the world and Federal Reserve Chair Janet Yellen prepares to testify before Congress on



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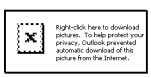
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AMES, Iowa — Randy Peterson, a longtime Des Moines Register sports columnist, owes his limp to the state of Iowa's passion

Woman Finds Artwork by Father Killed in Vietnam - ABC News

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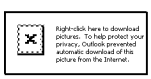
Erika Colligan spent three decades searching for her father's artwork — paintings the South Vietnam pilot made for the U.S. Air Force aviators



Robert Storr Is Stepping Down as Dean of Yale University School of Art - New York Times

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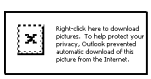
For the last decade, the Yale University School of Art has been closely associated with its outspoken dean, the critic and curato



The 9:30 Club is making a TV show. Here's the inside story on how it happened. - Washington Post

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For about six months now, a series of mysterious signs have clung to the 9:30 Club's walls. They've been plastered outside, wh



Markets Down Amid Uncertainty - New York Times

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United States markets were slumping on Tuesday, with declines in energy companies and banks. KEEPING SCORE In early a

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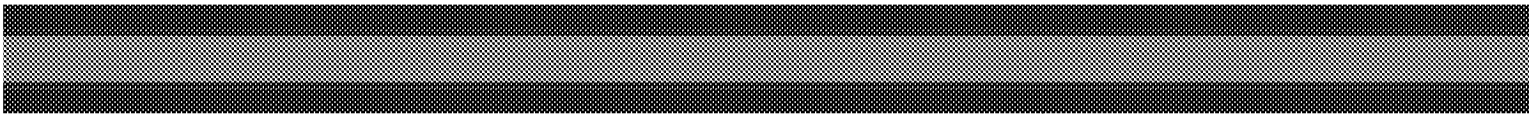
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BRUSSELS The United States is pressing allies on Thursday to contribute more to a U.S.-led military campaign against Islamic

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The former governor who made Kentucky a national leader in health care expansion under the Affordable Care Act is moving to

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They were the largest group of female migrants in American history – the hundreds of thousands of young women who travelle

Fargo Police Say Officer Shot During Standoff Won't Survive - ABC News
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A police officer who was shot during a standoff with a domestic violence suspect is not expected to survive and his family is wit

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Good morning on this teeth-chattering Thursday. Party of one, please. In a city with so much noise and so many people, there's

Taking the oath of office seriously to fight corruption in Southeast LA County - Los Angeles Times
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Richard "Ric" Loya, the former mayor of Huntington Park, helped the FBI bring down a corrupt casino owner. Richard "Ric" Loy

Occupiers at Oregon Refuge Say They'll Turn Themselves In - ABC News
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FILE -In a Jan. 28, 2016 file photo, an officer with the Oregon State Police moves a cone to establish a roadblock along one of

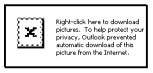
Texas Tech Knocks Off Iowa State - New York Times
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Zach Smith made two free throws with 18 seconds remaining in overtime to lead host Texas Tech past No. 14 Iowa State, 85-8



Cliven Bundy arrested in Portland as Oregon occupiers say they will surrender Thursday - Washingto

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Cliven Bundy, the controversial Nevada rancher at the center of an armed standoff with federal officials in 2014, was arrested i



Russia Proposes March 1 Ceasefire in Syria; US Wants It Now - New York Times

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MUNICH — Russia has proposed a March 1 ceasefire in Syria, U.S. officials say, but Washington believes Moscow is giving its

As Industry Shifts, Las Vegas Cabs Do Some Soul-Searching - ABC News

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The arrival of Uber and Lyft in Nevada last fall and a state audit accusing regulators of allowing cabs to charge $47 million in excessive fees ea

Pacifica: Residents Live on the Edge of Crumbling Cliffs - ABC News

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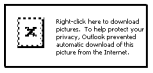
Sonja Thompson lives so close to the edge of an 80-foot bluff above the Pacific Ocean that when paragliders fly by "you can almost high-five t



AP news guide: A look at the turmoil in Ferguson - Washington Post

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FERGUSON, Mo. — The U.S. Department of Justice is suing the city of Ferguson after the City Council failed to approve an ag



The War Over the Pentagon Budget - TIME

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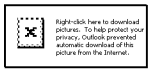
Alex Wong / Getty Images Some lawmakers consider General Paul Selva a dupe for embracing the Administration's 2017 defe



Porter Ranch-area gas leak may end within days - Los Angeles Times

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Since the leak began Oct. 23 near Porter Ranch, it has sent about 80,000 metric tons of gas, mostly methane, into the atmosph



Jim Harbaugh finds peace at Pebble Beach - USA TODAY

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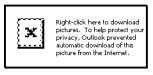
PEBBLE BEACH, Calif. -- Jim Harbaugh leaves his intensity at the first tee. Proudly sporting the University of Michigan logo on



Shoppers shaken when two Harford sheriff's deputies were shot and returned fire at man in Abingdon

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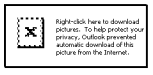
Harford County Sheriff Jeff Gahler talks about the shooting earlier this morning, and witnesses describe the scene from inside t



After 28 years, Secret Service posts warning: No guns in White House - USA TODAY

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WASHINGTON — The signs appeared at the White House around the time of a winter storm that closed down much of the fed



FBI tightens grip on final occupiers at Oregon wildlife refuge - Reuters

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PORTLAND, Ore. Federal agents on Wednesday closed in on the last four anti-government militants still holed up at a national



Oklahoma man arrested in decapitation of his grandmother, her husband - Fox News

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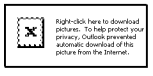
Oklahoma City police say a man shot and decapitated his grandmother and her husband Tuesday at the home where she oper



Gov. Rick Snyder Asks Michigan Lawmakers for More Aid for Flint - New York Times

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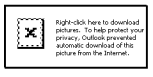
Gov. Rick Snyder of Michigan asked state lawmakers on Wednesday to approve $195 million more in aid for Flint, where tainte



3 'bladed weapons' used to kill most of 6 family members in Gage Park home - Chicago Tribune

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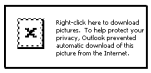
CPD: 3 "bladed weapons" used in slaying of family of 6 found dead last week in a Gage Park home. Three "bladed weapons" a



New York City to Review a Nuisance Law That Has Led to Evictions - New York Times

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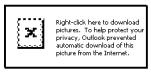
The Police Department will review the circumstances under which it forces people from their homes using New York City's nuis



Oregon standoff: FBI moves in on last refuge occupiers - OregonLive.com

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BURNS – The FBI on Wednesday evening moved in on the last four occupiers at the Malheur National Wildlife Refuge, appare



Two Harford County sheriff's deputies shot to death in Abingdon - Baltimore Sun

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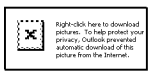
Harford County Sheriff Jeff Gahler talks about the shooting earlier this morning, and witnesses describe the scene from inside t



Two nonprofits face more than $47000 in fines over LA lobbying forms - Los Angeles Times

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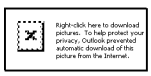
Roxana Tynan, executive director of the Los Angeles Alliance for a New Economy, said the group had agreed to pay a $30,000



FBI moves to seal off remaining Oregon occupiers - USA TODAY

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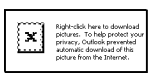
The FBI said Wednesday that they have "moved to contain" the last remaining occupiers at an Oregon wildlife refuge that was



Southwest Airlines makes bid to serve Long Beach Airport - Los Angeles Times

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A Jet Blue flight taxis at Long Beach Airport in this Dec. 12, 2012 file photo. Southwest Airlines has applied to add nine daily flig



Russia proposes March 1 ceasefire in Syria; US wants it now - Fox News

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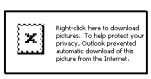
MUNICH – Russia has proposed a March 1 ceasefire in Syria, U.S. officials said Wednesday, but Washington believes Moscov



Critics say Timonium off-track betting plan left gate too soon - Baltimore Sun

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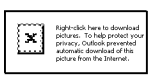
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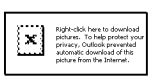
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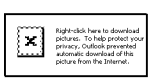
An effort is underway to change the process Maryland uses to select the head of the state school system, a move that would in



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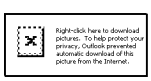
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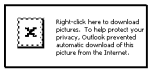
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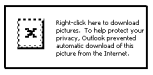
Pope Francis, Russian Orthodox patriarch to meet in Cuba. It's been a LONG time coming. Pope Francis and the leader of the



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Wilson Middle School music students rock away at the Unconcert '16 assembly at Glendale High School's John Wayne Perform



Oregon wildlife refuge standoff ends as last four occupiers surrender to FBI - Washington Post

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BURNS, Ore. — The 41-day armed occupation of a remote Oregon wildlife refuge ended peacefully Thursday as the last four a



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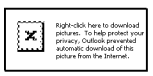
NEW YORK A New York City police officer was convicted of manslaughter on Thursday for fatally shooting an unarmed black r



Dozens turn out for candlelight vigil for Harford deputies - Baltimore Sun

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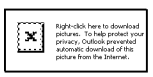
A candlelight vigil was held for the two Harford County deputies killed in the line of duty on Wednesday. (Karl Merton Ferron, Ba



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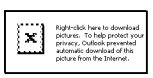
The police continued to search on Thursday for the man they believed fatally stabbed a 26-year-old homeless woman and two



Who is the gun-toting, brash-talking Nevada lawmaker who helped end the Oregon standoff? - Los An

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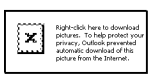
The armed standoff at an Oregon wildlife refuge appeared to be headed to a violent climax. Four occupiers were sounding incr



Release of inflammatory emails leads to diversity discussions at U. of C. - Chicago Tribune

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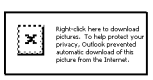
The release of racist emails among members of a Jewish fraternity at the University of Chicago has led to complaints by some



Road to recovery begins in Porter Ranch as gas leak is halted at last - Los Angeles Times

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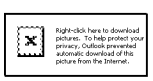
Paula Cracium, president of the Porter Ranch Neighborhood Council, speaks at a news conference after it was announced that



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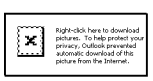
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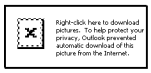
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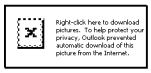
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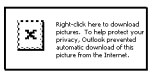
Virginia's Isaiah Wilkins received a warm round of applause from the capacity crowd at John Paul Jones Arena when he came



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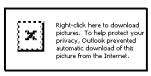
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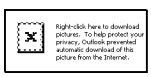
Scientists at the University of Rochester have created a new type of 'super polymer' that could prove an extremely useful techn



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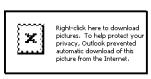
RealtyTrac says the Larimer County city has fewer than 250 vacancies making the market as tight as San Jose, Calif. By Natal



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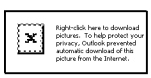
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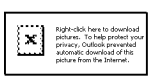
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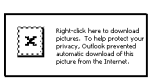
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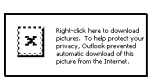
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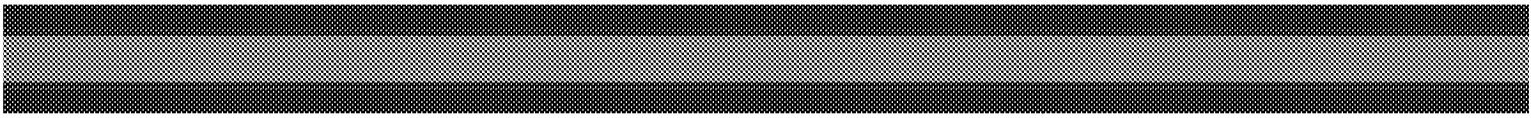
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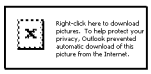
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ABC's upcoming special, The Wonderful World of Disney: Disneyland 60, will feature an inside look into the park's best kept se

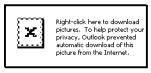
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The Park Tudor Board of Directors has hired an attorney to conduct an independent investigation into the conduct of former bas



Minnesota medical marijuana CEO steps down - Minneapolis Star Tribune

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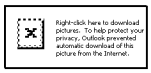
Manny Munson-Regala has stepped down less than a year after he took the job. By Jennifer Brooks Star Tribune. February 12,



Chicago Heights hospital closure shines light on changes to regulation - Chicago Tribune

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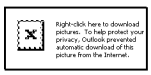
Chicago Heights Mayor David Gonzalez says he suspects a change in state law opened the door for Franciscan St. James Hea



UCLA's first-half lead disappears in 81-75 loss to Arizona - Los Angeles Times

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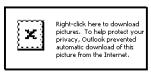
UCLA guard Bryce Alford (20) brings the ball up against against Arizona during the first half on Friday. UCLA guard Bryce Alfor



After Oregon Standoff, Some Say: Right Fight; Wrong Tactics - ABC News

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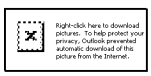
That's what many ranchers and sympathizers opposing federal control of public lands in the West concluded after the armed oc



JPL invites you to explore 13 alien worlds (and Earth) - Los Angeles Times

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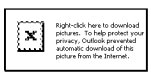
It's never too early to plan your trip to space. A team of designers at NASA's Jet Propulsion Laboratory worked with scientists a



Dramatic video shows gas leak ending at Porter Ranch - Los Angeles Times

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The California Air Resources Board recorded the Aliso Canyon gas leak coming to a halt. The 7-minute video has been conden



Senator wants independent testing of air in Porter Ranch area before residents move back - Los Angele

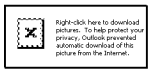
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U.S. Sen. Barbara Boxer discusses the effects of the Aliso Canyon natural gas leak on Porter Ranch. U.S. Sen. Barbara Boxer

Utah Plans to Take Legal Action Against EPA Over Mine Waste - ABC News

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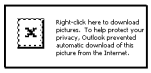
Utah Attorney General Sean Reyes said Friday he plans to take legal action against the Environmental Protection Agency following reports tha



Last Militants Who Occupied Oregon Wildlife Refuge Appear in Federal Court - New York Times

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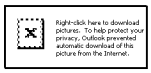
PORTLAND, Ore. — The standoff at a remote federal wildlife refuge that pitted armed militants against law enforcement official



Official's Email Says Shift to Flint River Made Too Quickly - ABC News

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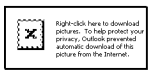
Water bottles line a window of a classroom with a sign that reads "How many water bottles have you wasted?" as students liste



Santa Clara County aims to alter charter to fund more park projects, trails - San Jose Mercury News

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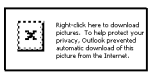
SAN JOSE -- Nearly 45 years ago, green-minded voters approved a ballot measure to snatch up wilderness surrounding what



Off-duty hotel room visit costs Portland cop his job - OregonLive.com

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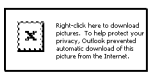
Moments after resigning as a Portland police officer Friday, Jeromie L. Palaoro pleaded guilty to first-degree official misconduct



The Oregon occupation is over, but standoffs among nearby residents continue - Los Angeles Times

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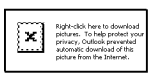
A billboard outside Burns, Ore., the day after an armed standoff ended at the nearby Malheur National Wildlife Refuge. A billbo



China foreign minister urges US caution on missile system - Reuters

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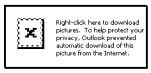
BEIJING The United States needs to proceed with caution on possible deployment of an advanced U.S. missile defense systen



At Yonkers Brewing Company, Beer Steeped in Local Pride - New York Times

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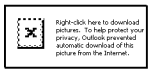
Until about a year ago, the name most associated with beer in Yonkers was probably that of the notorious racketeer Dutch Sch



Leading a 21st-Century '21' Club - New York Times

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The venerable "21" Club on West 52nd Street is famous — notorious, even — for its speakeasy heritage and its history of well-



Pizarro: San Jose Day Nursery kicks off centennial celebration - San Jose Mercury News

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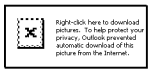
When the San Jose Day Nursery opened in 1916, parents were charged a dime a day to leave their kids in the care of the "mat



Recalling the Past Lives of an East Village Bathhouse - New York Times

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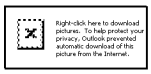
A recent article about the Russian and Turkish Baths, a 124-year-old bathhouse on East 10th Street that thrives despite compe



Obama stayed in presidential suite in ... Milpitas? - San Jose Mercury News

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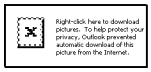
MILPITAS -- Not to be too snobby about it, but some downtown San Jose boosters are still scratching their heads over why Pre



Hundreds of Flint children don't fear washing their hands, thanks to one 7-year-old boy - Washington

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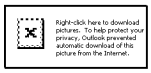
When students at Eisenhower Elementary School in Flint, Mich. return after the holiday weekend every classroom will have a b



Exclusive: Immigrants arrested in US raids say were misled on right to counsel - Reuters

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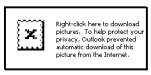
WASHINGTON U.S. immigration authorities violated their own rules by telling some of the 121 Central American women and c



Republicans Fire Up Immigration Talk Heading Into South Carolina - New York Times

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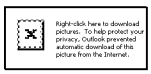
MYRTLE BEACH, S.C. — The Republican presidential race has erupted in an incendiary new round of attacks over immigratio



LA councilman joins calls to speed up toxic cleanup around Exide plant - Los Angeles Times

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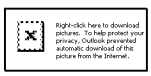
On Friday, community members and activists gather in the backyard of a home east of downtown Los Angeles to mark the shu



Journos kicked out of Concerned Student 1950 town hall at Mizzou, threatened with arrest - Fox News

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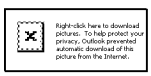
Journalists covering student activism on the campus of the University of Missouri still face a hostile environment. According to



Opponents gather to fight Costa Mesa development-control initiative - Los Angeles Times

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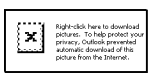
Former City Council candidate Chris Bunyan organized a meeting Thursday night of opponents to Costa Mesa First's proposal



Couple charged with starving dog to death, tossing it in trash: Cincinnati News Roundup - cleveland.co

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This is a partial image of a dog starved in a cage and thrown in the trash in Hamilton, Ohio. Two people are facing animal cruel



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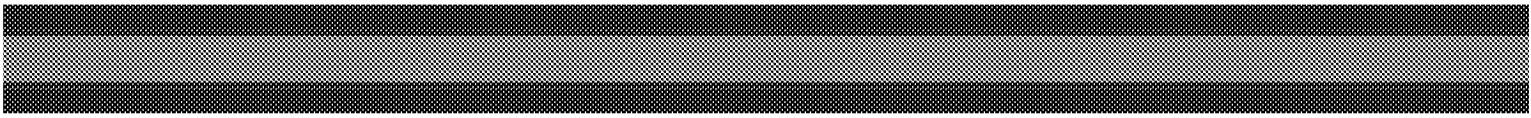
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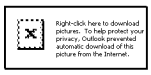
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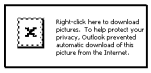
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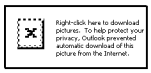
Rebecca Saltman, 41, an instructor at Teachers College, Columbia University, and her husband, Benjamin, 39, a doctor, were



Scalia to Lie in Repose at Supreme Court, With Funeral on Saturday - New York Times

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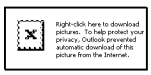
Details about a memorial and funeral for Justice Antonin Scalia --- and the Supreme Court's week ahead --- began to surface T



LA 2024 officials focus on cost efficiency in first installment bid to IOC - Los Angeles Times

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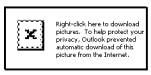
LA 2024 officials have submitted the first installment of their bid for the 2024 Summer Olympics, insisting they can stage a cost



No. 10 West Virginia's press falters in 85-78 loss to Texas - Washington Post

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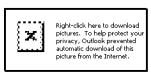
AUSTIN, Texas — Texas was handling West Virginia's pressure defense with ease and all Mountaineers coach Bob Huggins c



Andy Enfield had to be a salesman as well as coach at USC - Los Angeles Times

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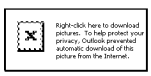
There was no videotape to watch, no game to study. In April 2011, few people outside the state of Florida had heard of Andy E



A big-money, two-party race for City Council heats up in Southeast Baltimore - Baltimore Sun

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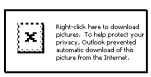
Left to right, the nine candidates running for the Baltimore City Council's 1st District seat: Zeke Cohen (D), Liz Copeland (R), S



Rebound rally may only offer temporary relief - USA TODAY

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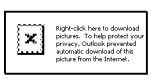
A relief rally, oversold bounce -- call it what you want -- is underway on Wall Street. But believers in the two-day stock rally havi



Slain Harford deputy remembered as 'a cool guy' and a good friend - Baltimore Sun

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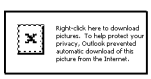
The New Life Center of Mountain Christian Church in Joppa is bathed in blue Tuesday evening as people arrive for a fire servic



Former Marine, AU student says he was beaten in racially motivated attack - Washington Post

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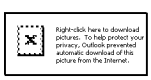
A former U.S. Marine was assaulted at a downtown Washington McDonald's restaurant Friday night in an attack the victim said



Wanted by US: The Stolen Millions of Despots and Crooked Elites - New York Times

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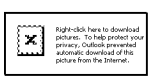
It's hard to imagine a public official with more toys than Teodoro Nguema Obiang Mangue, who spent $300 million on Ferraris,



Replacing Scalia: A Look Back at Some of the Rockiest Supreme Court Nominations - NBCNews.com

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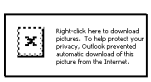
The path for a potential Supreme Court justice to go from early presidential pick to sitting on the highest court in the country has



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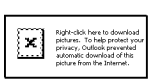
A girl waves a Cuban flag as she rides a horse during a parade, marking the 163rd anniversary of the birth of Cuba's national i



Disturbing Suicide Cluster Prompts CDC to Start Investigation in Palo Alto - ABC News

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This week officials from the U.S. Centers for Disease Control will launch an investigation into these clusters. 0 Shares. Email. S



Obama vows to choose a nominee who is 'indisputably qualified' for the Supreme Court - Los Angeles

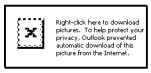
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President Obama said Tuesday that his eventual nominee for the vacant Supreme Court seat will be "indisputably qualified," ar

APNewsBreak: Indiana Official Had Say in Independent Report - ABC News

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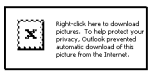
A report summarizing what was billed as an independent investigation into Indiana's new, unpopular standardized student exam includes edits



Kamala Harris: 'I do not wish to be considered' for the Supreme Court - Los Angeles Times

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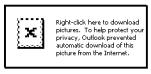
California Atty. Gen. Kamala Harris on Tuesday doused speculation that she may be on President Obama's list of potential Sup



US Had Cyberattack Plan if Iran Nuclear Dispute Led to Conflict - New York Times

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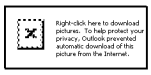
BERLIN — In the early years of the Obama administration, the United States developed an elaborate plan for a cyberattack on



What We Know About the Woman Eliot Spitzer Met With in NY - ABC News

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A Russian woman met with former New York Gov. Eliot Spitzer at a Manhattan hotel Saturday for "brief and amicable conversa



Victim of Boyle Heights hit-and-run was National Guardsman, college student - Los Angeles Times

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A 24-year-old man who was fatally struck and dragged 100 feet by a hit-and-run driver in Boyle Heights early Monday was a m

Group Wants State's Attorney off Chicago Fatal Shooting Case - ABC News

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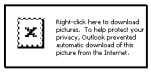
A group of civil rights attorneys and others said Tuesday they have filed a court petition seeking to force Cook County State's Attorney Anita Al



Glendale Independence High School students return to school, remember classmates - azcentral.com

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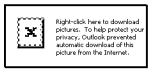
GLENDALE -- In the hurried moments before the bell rang for the start of classes Tuesday, Independence High School student



Maryland Democrats have plan to restrict Hogan on transportation decisions - Baltimore Sun

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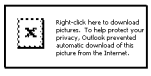
Maryland Democrats in the General Assembly release a transporation plan that would force the governor to justify funding deci



US will sign Paris Agreement and stick to it - Stern - Reuters

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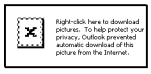
BRUSSELS The United States will sign the Paris Agreement on climate change this year regardless of the Supreme Court's de



Flint's poisoned water was among the most expensive in the country - Washington Post

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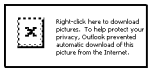
By January of last year it was starting to become clear that something was wrong with the water in Flint, Mich. After nine month



Key Senator Says He Might Hold Hearings on Supreme Court Nominee - New York Times

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WASHINGTON — Senator Charles E. Grassley, Republican of Iowa and chairman of the Senate Judiciary Committee, said Tu



In Princeton, a Campus's Future Clashes With a Park's Revolutionary War Past - New York Times

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PRINCETON, N.J. — The Battle of Princeton, which some historians say changed the course of the Revolutionary War, unfold

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If the Republican establishment was looking for a comeback or a last stand, they could have landed in a more hospitable state

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The Massachusetts Bay Transportation Authority (MBTA) warned commuters early Friday to expect further delays and be prep

Justice Antonin Scalia to Be Honored at Supreme Court - New York Times
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WASHINGTON — Justice Antonin Scalia's body will lie in repose on Friday in the Supreme Court's majestic Great Hall, not far

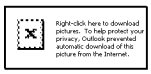
Multi-million dollar family trust fund behind two Indiana killings and an apparent suicide - Washingto
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It started with a ping from his phone, early Wednesday morning. It's not clear what the text said, but something about the mess

Bad start leads to bad ending for Crescenta Valley girls' soccer - Los Angeles Times
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MISSION HILLS — Come playoff time, a sluggish start often times leads to a bitter end. For Crescenta Valley High's girls' soccer team, that wa

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KEYPORT, N.J. — At the office of NY/NJ Baykeeper, an environmental group, Sandra Meola spread out her haul. For six mont

Lawsuit seeks removal of lead pipes in Chicago - Chicago Tribune
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New water pipes are delivered to the corner of 113th Street and Stewart Avenue in Chicago on Feb. 2, 2016. A lawsuit filed Fe

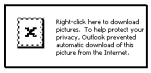
UCLA can't complete comeback, loses 75-73 to Utah - Los Angeles Times
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After losing a big lead built on dominating the inside, Utah prevailed with a long shot and an even longer pass. "A veteran team



Camilo Villegas leads with a 63 at Riviera as Jordan Spieth soars to a 79 - Los Angeles Times

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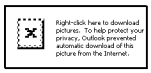
Camilo Villegas touched a finger to his temple. "Let me tell you," he said in his thick Colombian accent. "That shows what the m



Bubble drivers had most to gain in new-look Daytona Duels - ESPN

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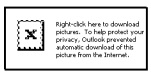
DAYTONA BEACH, Fla. -- Thursday night's Can-Am Duel qualifying races, the Artists Formerly Known as the Duel 150s, were



Man is found guilty in 2013 attack near U Street Metro station - Washington Post

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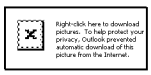
A jury found a D.C. man guilty of aggravated assault in connection with his role in a 2013 attack of two men near the U Street M



Politics, art clash as Miami-Dade JCC ends show fraught with controversy - Miami Herald

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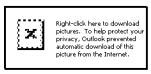
It was meant to start a conversation about a politically fraught topic — a way to "build a culture in which complicated questions



Person with gunshot wound pulled from Fox River in South Elgin - Chicago Sun-Times

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A person with a gunshot wound, which police said might have been self-inflicted, was pulled from the Fox River on Thursday m



Bold as They Are Wild, Turkeys Accost the Neighbors in New Jersey - New York Times

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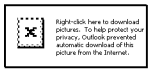
HILLSDALE, N.J. — In some neighborhoods of this placid New Jersey borough in Bergen County, they are seemingly everywh



Senators bicker over past remarks as activists lay down SCOTUS battle lines - Washington Post

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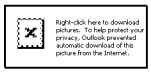
Activist groups across the political spectrum laid down battle lines Thursday for the coming fight over President Obama's promi



Daughter of 'Duck Dynasty' character running for Hurst council - Fort Worth Star Telegram

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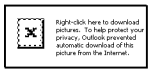
Hurst City Council candidate Trasa Robertson Cobern photographed at her home Wednesday. Cobern is the daughter of Duck



Global profits at stake as Apple, tech fight US on security - USA TODAY

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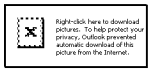
SAN FRANCISCO — Apple's refusal to help the FBI break into the iPhone of San Bernardino, Calif., shooter Syed Rizwan Farc



Is Chipotle really America's 'emotionally abusive boyfriend?' - Fox News

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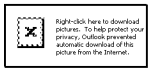
Chipotle has been the brunt of jokes and hit by lawsuits, but some experts are predicting positive growth figures as early as the



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In a new court filing, Bill Gothard is accused by three women of molestation, while other plaintiffs allege he and Institute in Basi



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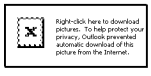
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Michael Rae Papayans, 27, was charged with felony assault and faces up to seven years in prison if convicted, the LA County

Ballot proposal would require LA developers to provide affordable housing - Los Angeles Times

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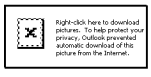
A coalition of labor unions and housing advocates unveiled a ballot proposal Wednesday that would force real estate developers in Los Angele



Things to Do in Connecticut, Feb. 20 Through 28 - New York Times

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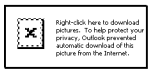
A guide to cultural and recreational events in Connecticut. Items for the calendar should be sent at least three weeks in advanc



Embattled Mizzou professor: Video "doesn't represent the good I was doing" - CBS News

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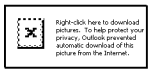
The University of Missouri says an investigation into Melissa Click, an assistant professor in communications who sparked a na



U. of C. Medical Center will add to debt load with hospital expansion - Chicago Tribune

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A portion of land on 57th Street and Maryland Avenue at the University of Chicago Medical Center will be used for an expansio



DuPage jail inmate wants out, says officials lost his Mr. Froggy toy - Chicago Tribune

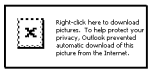
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Ignatius Pollara says he should be released from jail in DuPage County because police have apparently misplaced his persona

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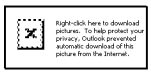
Mayor Rahm Emanuel's promise to release videos of police shootings in no more than three months was intended to bring more transparency



Denver police officer suspended in drunken driving case - The Denver Post

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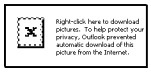
A Denver Police Department officer will serve a 60-day suspension after he called in sick to work, attended a lacrosse game, w



Morning rush hour snarled as protesters block downtown Minneapolis streets - Minneapolis Star Tribu

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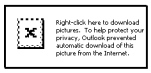
The protesters are from a group supporting janitors engaged in a one-day strike during contract talks. By Tim Harlow and Benja



Pentagon: US has told Russia where US special forces are in Syria - Washington Post

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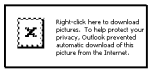
A top U.S. general said Thursday that the Pentagon has informed Russia of where U.S. Special Operations forces are operatin



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The U.S. Environmental Protection Agency says it worked within the framework of the law to "repeatedly and urgently commun



LA files $20-million lawsuit against Da Vinci Apartments developer over huge downtown fire - Los Ang

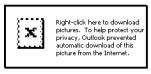
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The Los Angeles city attorney has filed a $20-million lawsuit against the developer of the downtown Da Vinci Apartments projec

20000 Liberty-Minded People Pledge to Move to New Hampshire - ABC News

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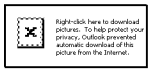
Organizers of the Free State Project say they've reached their 20,000th pledge from liberty-minded people vowing to move to New Hampshire



Unanswered Questions: FBI Hasn't Ruled Out 3rd Militant in San Bernardino Killings - ABC News

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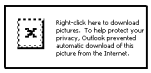
More than two months after a jihadi couple opened fire at a holiday party at the Inland Regional Center in San Bernardino, killin



Porter Ranch gas leak permanently capped, state officials say - Los Angeles Times

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State officials on Thursday announced that the leaking natural gas well in Porter Ranch that spewed plumes of methane and ot



New Illinois athletic director: 'We're coming home' - Chicago Tribune

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Josh Whitman started his day as Illinois' new athletic director by running 4 miles with the top of the stadium stairs as his destina

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Sent: Thursday, February 11, 2016 11:26 AM
To: LW Leadership;McGarry, Ann (DTMB)
Subject: FW: PLT
Attachments: Flint Emergency Purchasing Procedures.pdf; Primary SEMC.DOCX

Folks – There is a very defined process for any requests that come in regarding Flint, MI that includes a list of agency assigned Emergency Management Coordinators – our particular agencies:

Civil Service
Ms. Carol Vargovich
517.373.3168
vargovichC@michigan.gov

Education
Mr. Louis Burgess
517.335.3672
burgessL@michigan.gov

Technology, Management & Budget
Ms. Jeanette Doll
517.373.2231
dollJ@michigan.gov

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

From: Zuker, Whitnie (DTMB)
Sent: Tuesday, February 9, 2016 2:53 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

All,
Per Procurement, they asked for the attached documentation to be disbursed as wide spread as it possibly can. I am certain you already have it, but want to ensure it is passed on!!

The list of primary state emergency management coordinators with office phone and email is also attached. Names and numbers occasionally change, so proceed accordingly. If you ever need to make an urgent contact, feel free to contact MSP Operations at 517-241-8000 and request contact from the EMHSD Duty Officer, who will be able to send a message using the Everbridge system.

Also,
Ensure your DTMB representatives as well as your supporting Agencies are not using any Procurement templates found at the following site: http://inside.michigan.gov/dtmb/wr/Forms/Forms/All_forms.aspx. The forms on this site are out dated. Your all should be using this site instead: http://inside.michigan.gov/Procurement/Pages/Templates-and-Purchasing-Documents.aspx. We are working on resolving this issue.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, February 03, 2016 12:50 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello Everyone,

I hope all had a great holiday and a great start to the New Year!!

Here are the updates since we last spoke.

· Procurement Notes for 11/25/15, 1/6/16 and 1/20/16 attached (no notes for December). Primarily working sessions for the new Ad Board policies.
· As of today, Chapters 1, 5, 10, 11 have been finalized and are on the Procurement site for viewing. (Chapter 5 User Guide is still in the process of being finalized)
· Category Team updates attached.
· Procurement Process Improvement for Phase I ITRAC to Contract Recommendations attached. This effort is ongoing and lead by Procurement with input from supporting Agency Reps.= (see the Procurement News pdf for full team members.
o Phase II Procurement Process Improvement - Concept to ITRAC will be focused on IT. This team kicks off 2/24 and will go till 3/18. I am part of this team along with the following members:
←$B!x←(B Beachnau, Linda (MSHDA); Gallagher, James D. (AG); Kinnamon, Mark (DTMB); Martin, Kathryn (MGCB); McDonald, Vanessa (MSHDA) >; Nordyke, Susan (DTMB); Park, Alex (DTMB); Pemble, William (DTMB); Robel, Kristen E. (TREASURY) ; Spaniolo, Natalie (DTMB) >; Trombly, Dillon (DTMB); Wager, Scott (DTMB)

We have another meeting today, and will provide an update after the notes are received

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, November 04, 2015 7:06 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Good Evening Everyone,
Attached:

- Procurement Notes from 10/14/15 PLT
- Latest version of Chapter 10 that is in the process of being approved
- SOW Interview Questions.

I value your input!! Please let me know what I can do to provide you better information and support.

NOTES:
Procurement is still planning on putting new process teams in place and are looking at possibly changing SOW development roles and responsibilities to streamline the procurement process. It has yet to be confirmed when and what will actually change.

In the meantime, as mentioned in our one-on-ones, DTMB Procurement did create a SOW 101 training course to essentially present the attached SOW interview question document. As a reminder, it was developed to assist their Buyers when they are reviewing/finalizing a SOW document. Still, it is a list of questions the initiator of the SOW would ask themselves or the end user to help guide critical thinking about a project to produce such SOW document. Not every question must be asked and it is not an exhaustive list since each project will be different.

This document not IT specific. A group effort is working towards creating it more specific to IT, recreate IT RFP template(s) and create a questionnaire to drive requestors to know what terms they should be utilizing for RFPs. Then, provide IT SOW and Terms training course to those needed.

It would be very helpful if you could send me questions or suggestions that you find valuable to add to any of the initiatives above. Following this email, I will also be asking your BRM←$B!G←(Bs and others for the same. Please forward them to me by 11/20/15.

CHAPTER 10:
Chapter 10 is a high-level expansion on Contracting. Who has the authority, what type of contracts or alternative methods are utilized to purchase goods or services, when can you use Memorandums, breakdown of a contract, establishing transactions in Main and coding requests correctly with the right Commodity code.

OTHER:

· Chapter 5 has yet to be confirmed to be approved. Pending response for when it will be initiated and the forms and processes one must take to use the new policy.
· RFP request that is estimated to be over 5MILL an RFI is recommended.
o As of now, Procurement is to facilitate this process, but they are reevaluating this role.
· Procurement has indicated that if it is unknown what type of Hosting or Maintenance method is preferred for a new RFP then an RFI should be conducted.
· The last PLT was on 10/14. The next PLT will not be held until 11/25/15.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, October 21, 2015 1:40 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello everyone,
Resulting version of Chapter 5 m attached. It is making its way for final approval.
Please see that the ability to purchase good or service through a local government, university, college, school district, was not added due to legalities.

The PLT has yet to receive the notes from the meeting. Once received I will share.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Thursday, September 24, 2015 11:12 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>

Subject: RE: PLT
Importance: High

Good Morning!

Attached is an electronic copy of the draft language on competitive solicitations that was provided to the PLT. This is the next chapter to replace the current State AD Board Guide.

This replacement chapter does include the ability for Invitation to Negotiate in Section 5.1.3.3 and a posting exception for direct solicitation in Section 5.1.3.4.

Your feedback is required no later than September 30, 2015. Please redline the document and provide justification for any content changes suggested.

Your participation is crucial as it may be a very long time before this policy is modified again with any of our involvement.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Friday, September 04, 2015 10:34 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Good morning!
I wanted to ensure you all are aware regarding DTMB Procurement←$B!G←(Bs current expectations for Contract Change Notices and Staff Augmentation needed to support Sigma. DTMB Procurement is requesting that the SOW template attached in the email is used. Please direct any questions that you may have to Chris Mitchell or Simon Baldwin.

Side notes:
- The PLT meeting scheduled for 9/2/15 was cancelled. The next meeting is scheduled for 9/16.
- You or your selected designees shall see 30 min. initial invites coming your way by the end of today!

Thank you,

Whitnie Zuker
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DTMB supporting MSP & DMVA
333 S. Grand Ave

Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Sunday, August 23, 2015 7:13 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Hello Everyone,

It←$B!G←(Bs great to be back with DTMB Customer Service and I am really excited to take part of this initiative while working with all of you and your designees to improve the procurement process!!

Next Steps
I will be sending each one of you a meeting notice so I can collect your thoughts of the issues you encounter and what measures you believe we should be focusing on for success.

Before we meet, please send me:
· A list of your staff (State or Contractual) that are specifically responsibility for:
o Drafting documentation for RFI, RFP and CCN
o Submitting/tracking ITRAC for Services and Commodities.
o Providing contract compliance management activities
· A resource that may have experience in documenting AS IS and/or TO BE process flows of process improvement initiatives that I may ask some questions and bounce some ideas off of.

PLT
As I have only been to one PLT meeting thus far, I have a lot of catching up to do and awaiting any past decision making documentation, but let me share some key notes from the meeting on 8/19/15 and what I have sent directly to Procurement:

· 8/19/15 Agenda attached.

· DTMB Procurement and Agencies has been participating in the reorganization of state procurement practices announced by the governor in Executive Directive 2015-1. Part of this initiative includes the streamlining and standardization of practices across state agencies through the establishment of the Michigan Procurement Policy Manual (MPPM). This MPPM will replace the current State AD Board Guide.

Attached is the first finalized draft of Chapter 1. Please note that this has not been processed through the DTMB Administrative Guide process. Once that is done, we anticipate it will be in two weeks, the document will be considered complete. Still, please share draft Chapter 1 attached as more exposure the better.

NOTE: Purchasing Professionals now include JEC members. See revised Ethical standards and Professional Conduct section 1.4.

· Procurement will not be granted another request for Ad Board resolution to extend contracts passed the expiration date (current resolution 2015-1 attached). Cut of is 9/30/15, so if you are in need of making an ad board resolution request contact Sharon Maynard with me cc←$B!G←(Bd no later than 8/25/15

· Procurement is working with SIGMA right now developing the draft change notice with a target date for release next week. I have asked Procurement if this is mandatory and informed them that we were charged to engage with the vendor for sigma interfaces/conversion work ASAP. I have asked if more was needed in a SOW/vendor proposal then the list of criteria I sent.

· Procurement has been in the process to form a pre-qualification program offering consulting services on a fast-track, as-needed basis for Business Process Review (BPR)/Lean Process Improvement (LPI). It was intended to be executed June 22, 2015, but now expected by the end of next week. You may view the RFP at https://www.buy4michigan.com/bso/external/bidDetail.sdo?docId=007115B0005004&external=true&parentUrl=bid

· Initial direct recommendations:

o A dashboard showing per Procurement division the time it takes to get requests through the process. Right now there is a general monthly Procurement Operational Metrics on the Procurement website. It only really breakdowns % of time Buyer is assigned in iTRAC within 3←$B!>←(Bday time Period but does not provide any other data for how long the requests are in the procurement process.
o Have a dashboard for DTMB FS for PO under contract/PO not under contract requests
o Update the current Procurement SLA to ensure that it can realistically meet the ongoing needs of the agency
o Process for issue resolution of contractual matters before putting a vendor complaint in MAIN since contractual issues are not submitted or tracked in a central location.

Whitnie Zuker
IT Procurement
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: McFarlane, James (DTMB)
Sent: Thursday, August 20, 2015 8:37 AM
To: Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Zuker, Whitnie (DTMB) <ZukerW@michigan.gov>; Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: FW: PLT

Hi all, Whitnie Zuker (who now works in Customer Service MSP) is going to be our liaison for the Procurement Leadership Team (PLT). This is the purchasing group that meets with agencies and focuses on streamlining procurement. Whitnie will keep us informed and also represent our department←$B!G←(Bs interest in these ongoing procurement discussions. Kirt, please inform ITOT at the next meeting.

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933

P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov

From: Stibitz, Brom (DTMB)
Sent: Friday, August 07, 2015 8:45 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Cc: Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>
Subject: Re: PLT

Thanks James. Jeff - can you please make sure she gets on the invite list?

Thanks,

Brom Stibitz

On Aug 6, 2015, at 8:39 PM, McFarlane, James (DTMB) <mcfarlanej@michigan.gov> wrote:
Hi Brom, Whitnie Zuker would be a good candidate.

Thanks James

Sent from my iPhone

On Aug 6, 2015, at 5:39 PM, Stibitz, Brom (DTMB) <StibitzB@michigan.gov> wrote:
James – I mentioned to Jeff the idea of putting someone on the PLT from Agency Services that is working with the informal ←$B!H←(BIT purchasing group.←$B!I←(B He thought that was a good idea.

Can you please designate someone?
<Procurement Leadership Team Members 2015-07.pdf>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

To: Burgess, Louis (MDE);Head, David (MDE)
Cc: Gorton, Glenn (DTMB) (GortonG@michigan.gov);Thomas, Maria (DTMB);Fisk, Christine (DTMB);Roeske, Debbie (DTMB);Mears, Greg (DTMB)
Subject: FW: FOIA Project Updates to General Managers
Attachments: Help with FOIA requests

Importance: High

Louis & David – sharing a communication I just received on this topic within DTMB. Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

I understand that this information is due by the end of this month to the Governor's legal team.

We would like to set up a meeting, ideally on Tuesday, 2/16/16 with you and your team to discuss how we may assist you. Not being totally familiar with your regular FOIA process, we would want to understand how large your data needs are for this particular search/consolidation, i.e. how many people will be involved with FOIA searches, anticipated amount of data overall, potential need for additional space for share drives, etc. Also did you receive instructions that you could share with regards to the format of how the Governor's legal team wants to receive the data (e.g. PDF or other electronic file for the electronic portion) so that we can assist in consolidating all of the pertinent files.

Also, due to the short amount of time involved, we are volunteering our pool of Clients Specialists to assist MDE if you need help in individual areas with the searches and saving of the files. Let us know what you needs and we'll try to accommodate. Debbie Roeske and Christine Fisk will be primary contacts but if needed and available, we have a couple of DTMB Client Specialists that can assist them as well depending on my DTMB FOIA needs.

Debbie is going to reach out to either of you today and attempt to get this initial meeting on the calendar for Tuesday.

Feel free to contact me on my cell (listed below) if you need to discuss anything today. Thank you.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>

Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
  - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
  - If the agency needs assistance from OA (i.e. due to a large quantity of email/documents or a large group of people) please forward that request to Jodi Simon. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
  - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: MSP-EOC-MDEDUCTN
Sent: Thursday, February 11, 2016 10:19 AM
To: Westfall, Laurie (DTMB);Gorton, Glenn (DTMB)
Cc: Head, David (MDE)
Subject: Help with FOIA requests

Follow Up Flag: Follow up
Flag Status: Completed

Laurie and Glenn,

Dave Head and I attended yesterday's Flint FOIA meeting. Many GMs were there.

I need some technical help with getting all the documents. There is some statewide system that we have to upload all our documents.

Can someone get me some idea what to tell staff on the best way to collect all the emails? What do I tell staff to do in order to send me all the emails? Is there a technical way? I hope something other than sending me all the emails.

Louis

Louis Burgess
Emergency Management Coordinator
Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

To: Mears, Greg (DTMB)
Cc: Gabler, David (DTMB)
Subject: RE: FOIA Project Updates to General Managers

That's fine. I appreciate it. I really didn't get a chance to talk to the MDE clients. I don't want to assume that they don't have a process and therefore, figured we take and offer on Tuesday and they can decide if it will help; particularly as they do get a lot of significant FOIA requests on other topics and have a process as I understand it. Either way, it could be helpful to use if DTMB client needs come up. I was also proactive and brought Susan Wilmore up-to-date on this FOIA activity and offered our assistance if she needs it. She appreciated the heads up as Matt's mother-in-law had recently passed and he's been out and she knew nothing about the requests and upcoming deadline.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 3:02 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

I work better on a deadline… even if it's one I impose on myself.. J I'll keep plugging away at it anywya

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 2:45 PM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>
Subject: FW: FOIA Project Updates to General Managers

Let's save the form for our meeting with MDE, including you, on Tuesday, 2/16. tX If you need to review with me, please feel free to get ahold of me. Thanks for all of your help.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

From: Roeske, Debbie (DTMB)
Sent: Friday, February 12, 2016 2:24 PM
Subject: RE: FOIA Project Updates to General Managers

Thanks Greg.

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 2:18 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

Folks,

As Laurie and I discussed earlier, I believe I have a document/tool that staff can use to conduct the key word searches via Outlook. I'll need a small bit of time to tweak it to our needs but I'll try to have it in an hour or so.

Call my cell as I am working from home

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:11 PM
To: Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>
Subject: FW: FOIA Project Updates to General Managers
Importance: High

Louis & David – sharing a communication I just received on this topic within DTMB. Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

I understand that this information is due by the end of this month to the Governor's legal team.

We would like to set up a meeting, ideally on Tuesday, 2/16/16 with you and your team to discuss how we may assist you. Not being totally familiar with your regular FOIA process, we would want to understand how large your data needs are for this particular search/consolidation, i.e. how many people will be involved with FOIA searches, anticipated amount of data overall, potential need for additional space for share drives, etc. Also did you receive instructions that you could share with regards to the format of how the

Governor's legal team wants to receive the data (e.g. PDF or other electronic file for the electronic portion) so that we can assist in consolidating all of the pertinent files.

Also, due to the short amount of time involved, we are volunteering our pool of Clients Specialists to assist MDE if you need help in individual areas with the searches and saving of the files. Let us know what you needs and we'll try to accommodate. Debbie Roeske and Christine Fisk will be primary contacts but if needed and available, we have a couple of DTMB Client Specialists that can assist them as well depending on my DTMB FOIA needs.

Debbie is going to reach out to either of you today and attempt to get this initial meeting on the calendar for Tuesday.

Feel free to contact me on my cell (listed below) if you need to discuss anything today. Thank you.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
  - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
  - If the agency needs assistance from OA (i.e. due to a large quantity of email/documents or a large group of people) please forward that request to Jodi Simon. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
  - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

Sent: Friday, February 12, 2016 4:17 PM
To: Moody, Michael (DTMB)
Subject: FOIA - phone message

Mike – I left you a voice mail late this afternoon just to reach out to you and give you a heads up on a large FOIA request concerning the Flint Water issue.

I'm sharing a communication I just received on this topic within DTMB along with a copy of the search criteria distributed from the Governor's office late today to the agencies (Kurt Weiss was copied for SBO)Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

I understand that this information is due by the end of this month to the Governor's legal team.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

Sent: Friday, February 12, 2016 4:48 PM
To: Buckberry, Gary (DTMB)
Subject: FOIA process

Importance: High

Gary – I left you a voice today after being given your name as the DTMB FOIA expert. I'm reaching out just to determine if there is a set process/format/policy (i.e. email saved to a PDF format, other…) for sending FOIA files to the AG's e-discovery or other designated system based on the recent request for Flint Water FOIA information to be completed by all agencies by the end of February and sent to a centralized location. I realize that different folks have been assigned roles to handle this issue, but thought I'd reach out and to learn anything about the normal processes and expectations from you.

I serve as DTMB, MCSC, MDE & CEPI's General Manager (handle IT oversight for these areas) and wanted to introduce myself if you ever need assistance as well.

Look forward to hearing from you and have a nice long holiday weekend.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

Sent: Friday, February 12, 2016 5:15 PM
To: Stibitz, Brom (DTMB)
Subject: FOIA

Brom – Tiziana reached out to me today regarding the Flint Water FOIA process. Please let us know how we can assist. Our client specialists are up to speed on this issue and can assist with how to search, etc.

Knowing that you're working on a strategy for DTMB, I'm waiting to hear from you as to how I can assist and what areas will be focused on. I have reached out to SBO (Mike Moody), MDE & MCSC to offer assistance as well if they need it.

Look forward to hearing from you at any time when you're ready. My cell is listed below.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

To: Moody, Michael (DTMB)
Subject: FW: Copy of the Inventory without GOV
Attachments: Application Inventory - Westfall - Gabler.xlsx; FOIA_tips_DRAFT.docx; Create a Search Folder.docx

Importance: High

Mike – as per your request, I've attached a list of my total DTMB applications of which your applications are included. This was to be used as a secondary view of what might get missed if not asked, i.e. the business would be the primary knowledge source of where Flint FOIA related data may exist. I've also attached a document that Greg Mears put together on searches as well as another document (not tested out – believe have to be careful with strings and how large they are – the last attachment is for more sophisticated users and had not been distributed).

Please let me know if you have any questions, suggestion or have any other needs. If you need assistance working with any of your team from our staff, let us know. Once other topic that I haven't heard an approach on is if the AG's office will also want this data since I would think they'd want to see what everyone could be seeing. Normally they ask for converted documents to a PDF. That could be a problem for folks as many in DTMB do not have the freeware and/or other software currently to do this. I haven't seen a request for this yet, but if it occurs we would have to work on getting folks that tool that don't have it.

I'll continue to copy you on anything new that may come out on this topic.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 4:41 PM
To: Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>; Brys, Anne (DTMB) <BrysA@michigan.gov>; Ouendag, Michael (DTMB) <ouendagm@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>
Subject: FW: Copy of the Inventory without GOV
Importance: High

Jean – I left you a voice mail that I'd be sending this list. This list doesn't include the Governors applications which are now overseen by Tiziana Galeazzi.

I would like to take time to walk through this list with you and help familiarize you with our logic and our applications that support the myriad of areas within DTMB. We've listed our IT Managers for a particular application, the agency it serves, application name and description, and most specifically a column titled "potential Flint data" source – if marked yes there could be a possibility from our perspective for Flint data.

The School Reform Office still is supported by my BRM group that support MDE, as it used to be part of that group and they have the most knowledge. It is the only area where I need to

determine if there are applications to list and add to this master. I'll be doing that tomorrow and will let you know the status either way, i.e. whether they have any applications with pertinent data.

Please call me at your convenience with questions. Best number to reach me, as I travel a lot between buildings, is my cell, listed below.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 4:30 PM
Subject: Copy of the Inventory without GOV

Here you go…

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601

DRAFT

FOIA Keyword Search Tips

Step 1.

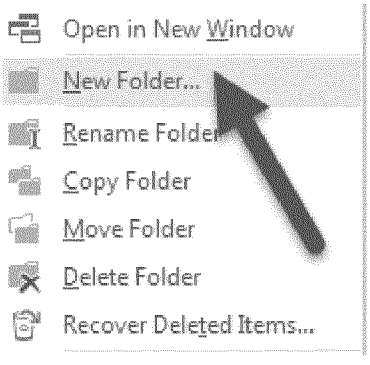
Preparation

In order to comply with the many recent FOIA requests, we wanted to give everyone an easy to follow set of instructions for conducting these searches. We at DTMB are still working through the process of setting up a central collection site for each agency. In the interim, we advise each of you take the following steps to prepare for collection.

- Create a folder in your Outlook mailbox called FOIA
- Use the method outlined below to retrieve the affected emails
- Drag and drop the emails you have identified into the FOIA folder you have created
- Await instructions as to how these will be collected

Step 2. Create your FOIA Folder

Create a new folder by **right clicking** on your cabinet, or your mailbox (your @michigan.gov account). Click on the "New Folder" icon. Call the new Folder FOIA, and press Enter.



The new folder should now be created in your account

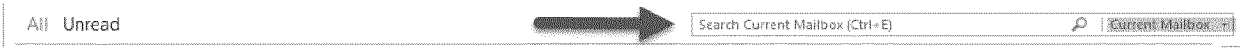


This is the folder that you will drag and drop the relevant emails to when you conduct your search. In our next section we'll give you some tips to assist you in searching your mailbox for relevant items

Step 3. Identifying emails using keyword search

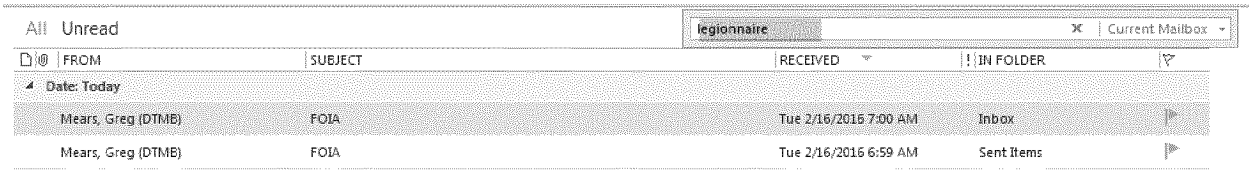
The first step in preparing for your FOIA keyword search is to make sure you have the keyword list available. This list should have been provided to you by the AG, or your management. In the screenshots below we will walk you through the process of identifying the emails, and in later steps how to move them to a special storage folder. Your screens may not look identical to mine, but the methodology is the same for Office 201, and 2013.

First off, locate the search box in Outlook (typically in the upper right hand corner). Make sure that your search is set to "Current mailbox" as seen here. The reason we ask you to do the searches in this manner is that it will search your entire mailbox (received and sent items) including Lync/Skype conversations.

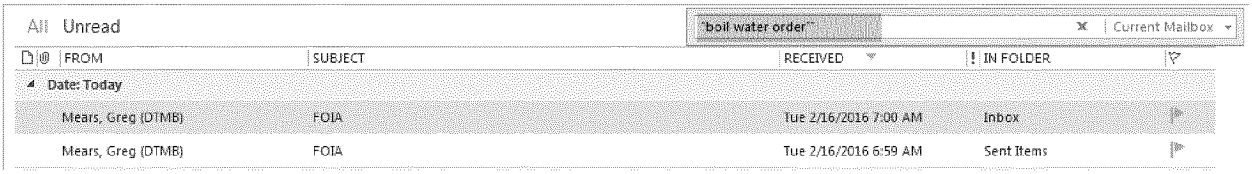


In the examples were going to show we will be doing the word searches one at a time. In testing we found that trying to do multiple word searches, did not give the results we were looking for.

Let's start with a simple one from the keyword search I was provided. In this instance I entered the word legionnaire, and received these results.



Let's try another using a search term in "quotes". By placing an item in quotes it will limit your search to those exact words.



NOTE: By design Microsoft limits the number of items that can be retrieved in a single search to 250. This means that if your search results in more than 250 items you will have to repeat the search process until you have identified all of the emails you wish to address.

As you complete each key word search, you will need to copy those emails to your FOIA folder for retrieval at a later time. We will go over those steps in the next section.

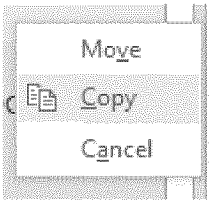
Step 4. Copying your messages to the designated FOIA area

Now that you have identified the emails that meet the search criteria, you'll want to save them off to your newly created "FOIA" folder.

NOTE: Your agency may have you save these items to an alternately designated space. That space can take the form of a network drive, USB flash or portable hard drive. Where ever you choose to store them, the "mechanics" of doing so will not change.

Once you have identified the emails that you want to save, highlight all of them by clicking on the first message, then holding down the Control Key, followed by the letter "a". Next, open up the folder or drive where you wish to save these messages. Using our example above I have created a folder in my Outlook account called FOIA and will save the messages there.

Move your mouse to all of the highlighted message and do a RIGHT CLICK, and then while holding down the right mouse button drag all the messages to where you want to store them. When your mouse pointer arrives in the area you want to save them, release the button and select "copy" from the pop up menu (See illustration)



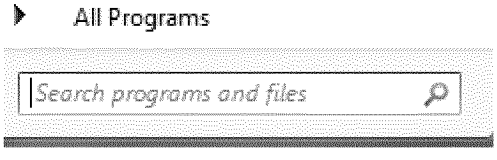
Depending on the amount of messages you're copying and where you are copying them to, the process can take a few seconds, or many minutes if they include attachments. Once the copy process has completed, you will see the emails you moved appear in the area you stored them.

Step 5. Doing a hard drive keyword search for documents and other items

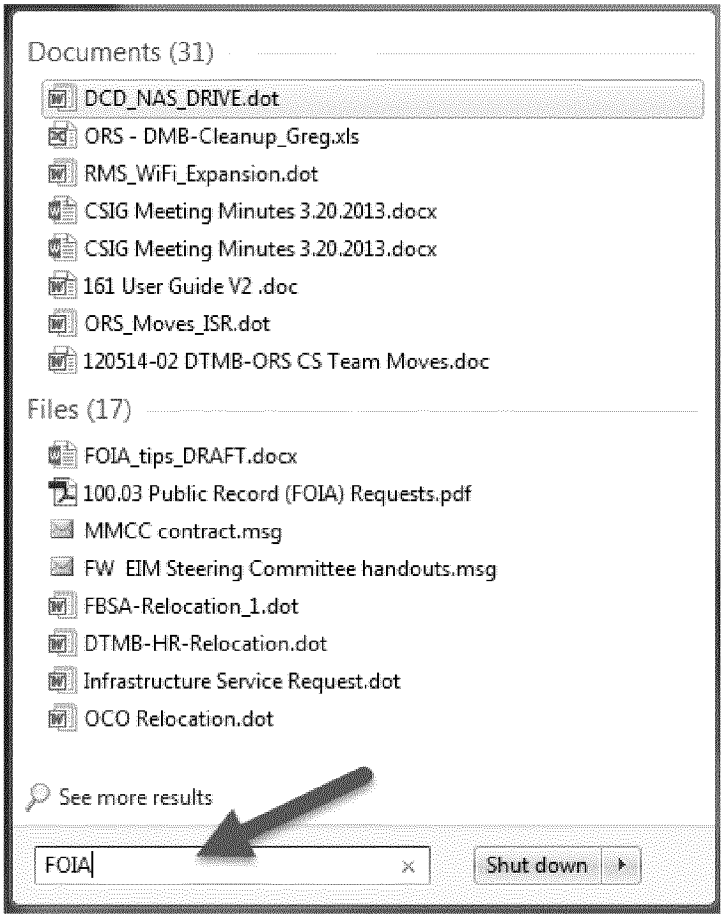
Conducting a hard drive search is fairly simple. Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer", you see it every time you open up a folder on a network drive, or on your own computer. Before conducting your searches, we would suggest that you create a special folder on your desktop called FOIA where you may copy the items you find until final instructions are issued as to their disposition.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples I'll be showing are on that operating system. If you click on windows Start button, you'll see the search box right next to it

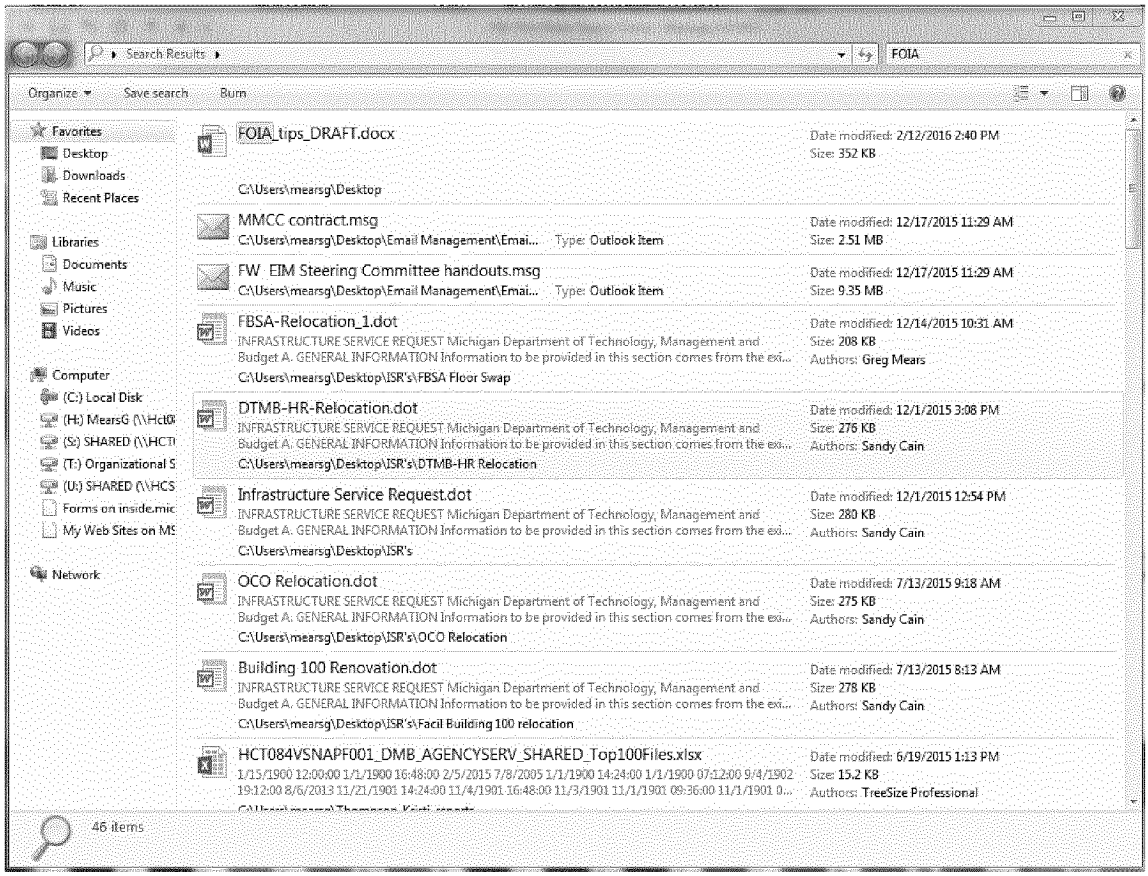


In this example I'm going to search my computer for the word FOIA. As you can see my search yielded numerous documents including emails. Since I've already saved off all of the relevant emails, we'll focus on just the documents.



This part can be a bit time consuming but we suggest you open each document to make sure that it's relevant. In this instance my search brought up a DTMB Move form, but only because it has the word FOIA in the form. (*Your agency may have slightly different guidelines, please follow them and use this example search as a training tool*)

You'll notice that the words "See more results" appears at the bottom of the list. This means that my search turned up a lot more documents than what can easily be displayed. If I click on the link, it will open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example my search found 46 items. We can now select them all using the "Ctrl-A method" that we used for the emails, and copy them to our newly created FOIA folder.

Conclusion

This is the simplest, we could devise to help those of you conducting the FOIA searches. We hope that this will make the task a bit easier

What If I have questions?

If you have any questions please contact your Agency FOIA Coordinator, or Client Specialist.

DTMB-Client Specialists

Greg Mears – mearsg@michigan.gov 517-284-4524

Eric Stanaway – stanawaye@michigan.gov 517-373-8795

Appointment

From: Roeske, Debbie (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=25fbb0ee12c341f6a47e0a628a1c40d8-Roeske Debbie]

Sent: 2/16/2016 2:36:48 PM

To: Roeske, Debbie (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=25fbb0ee12c341f6a47e0a628a1c40d8-Roeske Debbie]; Burgess, Louis (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a7b79e8e33c34040ab059bc307931100-burgessl]; Westfall, Laurie (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0159f3c00d2c461ea62d54605cc1c666-Westfall Laurie]; Mears, Greg (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=498fee08f8c947c6b2933fe78ee0ab6d-Mears Greg]; Head, David (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=acba5beaf49b4bfdadfd3890442e3091-HeadD]; Fink, Sharon (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=af70fb23d9ad49999fe6552b03df8971-Fink Sharon]; Harris, Dawn (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=70abe1ea17a641feb2fa8a40161df04c-HarrisD6]; Schafer, Gary (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7a2070aab53740c5a5be9e7f7c459696-Schafer Gary]; Bouvy, Mark (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4cee1c1883984af3a0452001d041017f-Bouvy Mark]; Morford, Sandy (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=b123840bfd634644929b2336b5a8ad33-Morford Sandy]; Houseman, Jennifer (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=38d779c5f14648c59fdfbe7edac61550-Houseman Jennifer]; Chipman, Martha (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ca8e5e159f584b078ed4c93a2146ff74-Chipman Mar]; Fisk, Christine (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8bfdde9d14d24c3daa67af2abf0d2fd9-Fisk Christ]; Ackley, Martin (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=51aae2b2d36c4984b608e89a86483369-AckleyM]; Schafer, Maureen (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7b270820e0b34501a72726b410641198-Schafer Maureen]; Sagolla, Alyssa (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=602a26bea79d48a5950f776e627a9fd8-SAGOLLAA]; Winborne, Vanessa (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=2ac99fdad485489f8c2605520164313f-WinborneV]; Davenport, Adrienne (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=6637e9c2ce534316952d4d470a8caed6-Davenport Adrienne]; Kovalchick, Kim (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c49b93152bcd43c69047ae55afd74e52-KovalchickK]; Lawless, Patty (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c1a267e5d79148ee894279fe0cf268e8-LawlessP]; Fort, Ross (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=89623151987347a08a0340a693e8ee27-Fort Ross]; Henry, Alisande (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3907b517df8c4d4aade0e71cfad21ed5-henrya]; Doxie, Shulawn (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=37992d6409b94d7a8afbd13a1474595c-Doxie Shulawn]; Broman, Susan (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group

(FYDIBOHF23SPDLT)/cn=Recipients/cn=e796c3cb335b40bb8f355ff45562f52e-BromanS]; Carefoot, Karen (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=619c003cee9f4892a3c6831c518b524c-CarefootK]; DeMars-Johnson, Renee (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=79523333d2254fcf90a9fbbe16a829c2-DeMars-JohnsonR]; Brewer-Walraven, Lisa (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0ffb00e63c7849519d99e69e7cd70fc8-Brewer-Walraven Lisa]; Golzynski, Diane (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=3021429766424db2978c668e69a35c17-Golzynski Diane]; Harmon, Sara (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=76bcfd5782a64155979572f695602b43-HarmonS7]; Baldry, William (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=537a342df0d240f280187bcfe2cc0f8b-BaldryW]; Alaniz, Aimee (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fdba8d07ec1245e4b2176cf882bb55a2-Alaniz Aime]; Ferrick, Kaitlin (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0d127ca04a064acd9a42fcc8c256823a-Ferrick Kai]; Schneider, Marilyn (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7611c7f234974d80b0b918ad5b1afc06-SchneiderM]; Moss, Marla (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9569a93ae7b84b498bbc354ec4ec8de6-MossM1]; Dixon, Janice (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=db8cc614341e4bde9b0fc2d470505070-DixonJ5]; Dennis, Ann (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=ad751702fe4649b0965ae27e29b687a5-Dennis Ann]; Guerrant, Kyle (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=4d347a0df90d446c8a46eae876de58e7-GuerrantK]; Larvick, Wendy (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=27e8920a310b4677b8754e9ab1a29ff8-Larvick Wendy]; Leikert, Howard (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=f9f2d51e7c7b40fea1f4b168968d3067-LeikertH]; Priest, Thomas (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=c1bc2e07479a44afadd92fec231965ed-PriestT1]; Malnar, Jaime (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=60d656e539ac4bb4af2ab485181199df-MalnarJ1]; Lonsberry, Melissa (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=7dcbd57b0fda4a2eaeeb613598bf1216-LonsberryM]; Schenkel, Stephanie (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=8199314ea4d9467c96435610a376fab6-Schenkel Stephanie]; Walters, Kevin (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=59c5803b752e426a813b165ee28d1b2c-Walters Kev]; Mazurek, Ann (MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9112ebdaa43c430d90b2d1239952b3e6-Mazurek Ann]

CC: Wilmore, Susan (MCSC) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=07d3d6d2eb2846889ec71384693160bf-Wilmore Susan]; Gnodtke, John (MCSC) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=39b9062189ec421cb1e9b2089db346b0-Gnodtke John]; Gabler, David (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=23529b8eec77410e88ba5f524207131a-Gabler David]; Ouendag, Michael (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=20b31cdc3b884ed5a1eeb261028111ab-Ouendag, Michael]; Zuker, Rose

(MDE) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=9974bdf65c144d2fbe8cc6d1e3c44919-ZukerR]

Subject: Required Conference Call Regarding Flint Water Crisis and FOIA Process
Location: Conference Call -

Start: 2/17/2016 1:00:00 PM
End: 2/17/2016 2:00:00 PM
Show Time As: Busy

Importance: High

Required Attendees: Burgess, Louis (MDE); Westfall, Laurie (DTMB); Mears, Greg (DTMB); Head, David (MDE); Fink, Sharon (MDE); harrisd6@michigan.gov; Schafer, Gary (MDE); Bouvy, Mark (MDE); Morford, Sandy (MDE); Houseman, Jennifer (MDE); Chipman, Martha (MDE); Fisk, Christine (DTMB); Ackley, Martin (MDE); Schafer, Maureen (MDE); Sagolla, Alyssa (MDE); Winborne, Vanessa (MDE); Davenport, Adrienne (MDE); Kovalchick, Kim (MDE); Lawless, Patty (MDE); Fort, Ross (MDE); Henry, Alisande (MDE); Doxie, Shulawn (MDE); Broman, Susan (MDE); Carefoot, Karen (MDE); DeMars-Johnson, Renee (MDE); Brewer-Walraven, Lisa (MDE); Golzynski, Diane (MDE); Harmon, Sara (MDE); Baldry, William (MDE); Alaniz, Aimee (MDE); Ferrick, Kaitlin (MDE); Schneider, Marilyn (MDE); Moss, Marla (MDE); Dixon, Janice (MDE); Dennis, Ann (MDE); Guerrant, Kyle (MDE); Larvick, Wendy (MDE); Leikert, Howard (MDE); Priest, Thomas (MDE); Malnar, Jaime (MDE); Lonsberry, Melissa (MDE); Schenkel, Stephanie (MDE); Walters, Kevin (MDE); Mazurek, Ann (MDE)



DRAFT

FOIA Keyword Search Tips

Step 1.

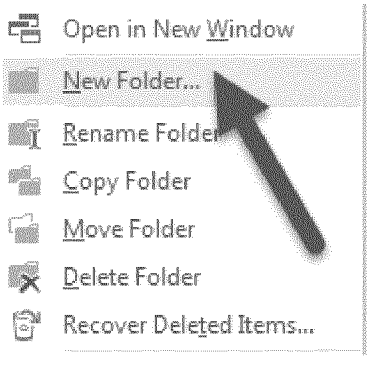
Preparation

In order to comply with the many recent FOIA requests, we wanted to give everyone an easy to follow set of instructions for conducting these searches. We at DTMB are still working through the process of setting up a central collection site for each agency. In the interim, we advise each of you take the following steps to prepare for collection.

- Create a folder in your Outlook mailbox called FOIA
- Use the method outlined below to retrieve the affected emails
- Drag and drop the emails you have identified into the FOIA folder you have created
- Await instructions as to how these will be collected

Step 2. Create your FOIA Folder

Create a new folder by **right clicking** on your cabinet, or your mailbox (your @michigan.gov account). Click on the "New Folder" icon. Call the new Folder FOIA, and press Enter.



The new folder should now be created in your account

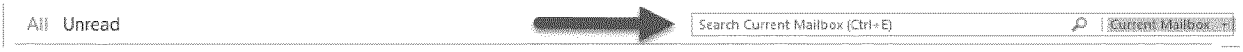


This is the folder that you will drag and drop the relevant emails to when you conduct your search. In our next section we'll give you some tips to assist you in searching your mailbox for relevant items

Step 3. Identifying emails using keyword search

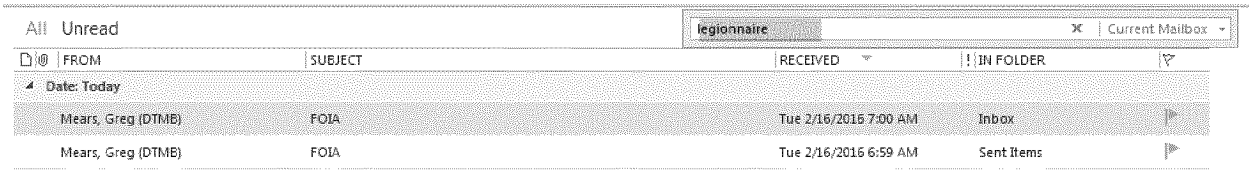
The first step in preparing for your FOIA keyword search is to make sure you have the keyword list available. This list should have been provided to you by the AG, or your management. In the screenshots below we will walk you through the process of identifying the emails, and in later steps how to move them to a special storage folder. Your screens may not look identical to mine, but the methodology is the same for Office 201, and 2013.

First off, locate the search box in Outlook (typically in the upper right hand corner). Make sure that your search is set to "Current mailbox" as seen here. The reason we ask you to do the searches in this manner is that it will search your entire mailbox (received and sent items) including Lync/Skype conversations.

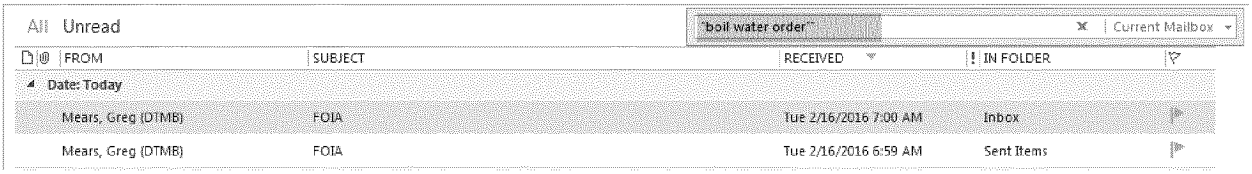


In the examples were going to show we will be doing the word searches one at a time. In testing we found that trying to do multiple word searches, did not give the results we were looking for.

Let's start with a simple one from the keyword search I was provided. In this instance I entered the word legionnaire, and received these results.



Let's try another using a search term in "quotes". By placing an item in quotes it will limit your search to those exact words.



NOTE: By design Microsoft limits the number of items that can be retrieved in a single search to 250. This means that if your search results in more than 250 items you will have to repeat the search process until you have identified all of the emails you wish to address.

As you complete each key word search, you will need to copy those emails to your FOIA folder for retrieval at a later time. We will go over those steps in the next section.

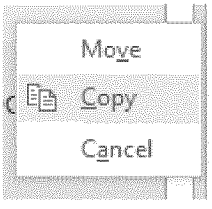
Step 4. Copying your messages to the designated FOIA area

Now that you have identified the emails that meet the search criteria, you'll want to save them off to your newly created "FOIA" folder.

NOTE: Your agency may have you save these items to an alternately designated space. That space can take the form of a network drive, USB flash or portable hard drive. Where ever you choose to store them, the "mechanics" of doing so will not change.

Once you have identified the emails that you want to save, highlight all of them by clicking on the first message, then holding down the Control Key, followed by the letter "a". Next, open up the folder or drive where you wish to save these messages. Using our example above I have created a folder in my Outlook account called FOIA and will save the messages there.

Move your mouse to all of the highlighted message and do a RIGHT CLICK, and then while holding down the right mouse button drag all the messages to where you want to store them. When your mouse pointer arrives in the area you want to save them, release the button and select "copy" from the pop up menu (See illustration)



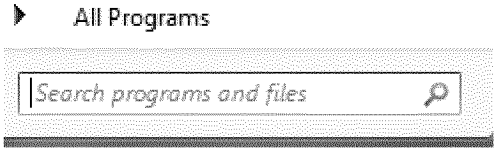
Depending on the amount of messages you're copying and where you are copying them to, the process can take a few seconds, or many minutes if they include attachments. Once the copy process has completed, you will see the emails you moved appear in the area you stored them.

Step 5. Doing a hard drive keyword search for documents and other items

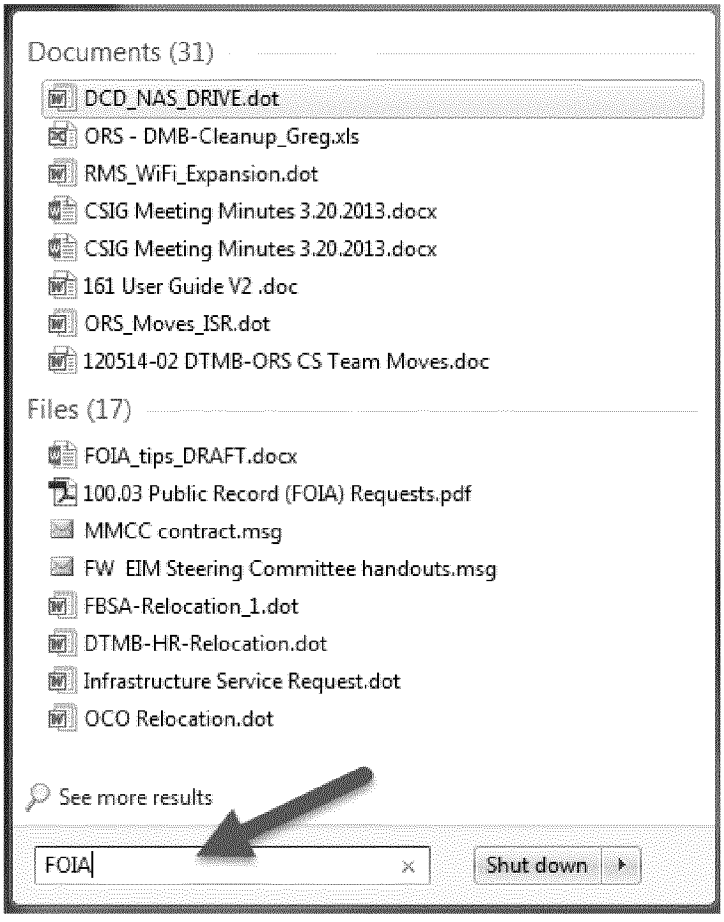
Conducting a hard drive search is fairly simple. Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer", you see it every time you open up a folder on a network drive, or on your own computer. Before conducting your searches, we would suggest that you create a special folder on your desktop called FOIA where you may copy the items you find until final instructions are issued as to their disposition.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples I'll be showing are on that operating system. If you click on windows Start button, you'll see the search box right next to it

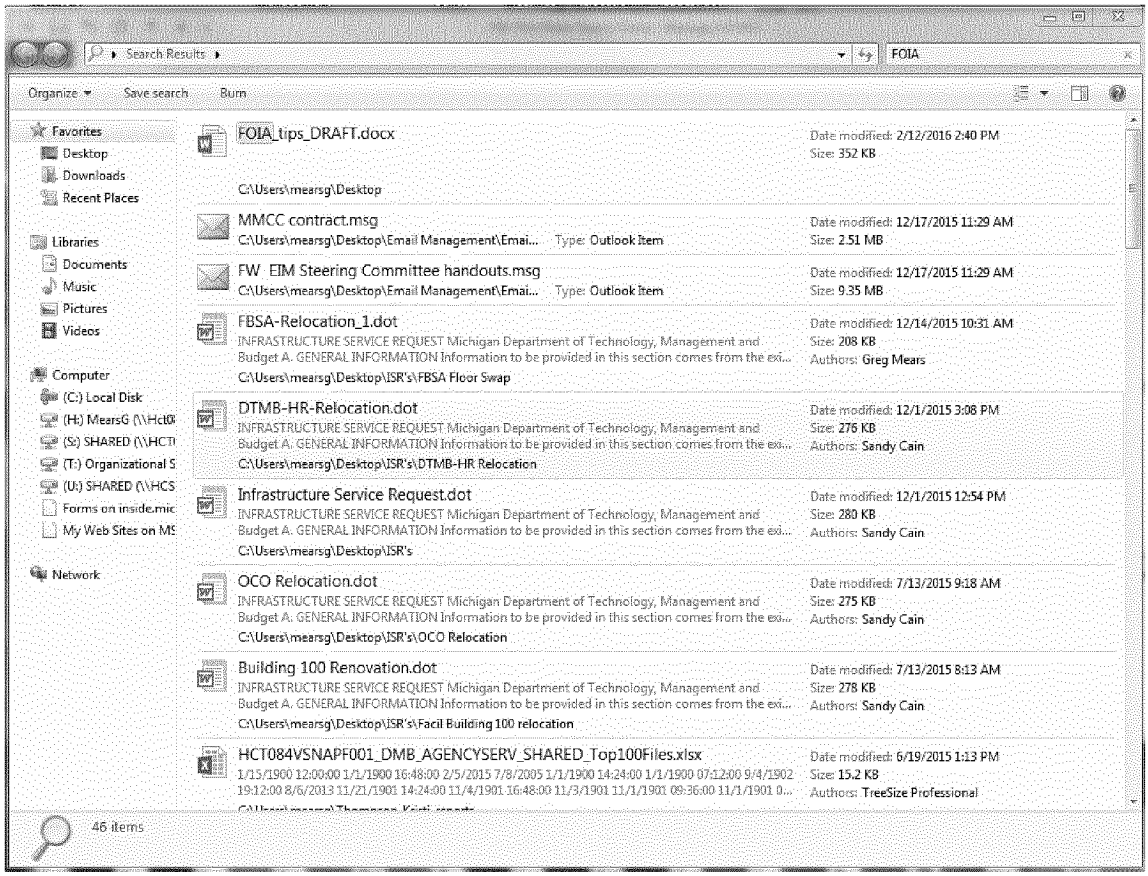


In this example I'm going to search my computer for the word FOIA. As you can see my search yielded numerous documents including emails. Since I've already saved off all of the relevant emails, we'll focus on just the documents.



This part can be a bit time consuming but we suggest you open each document to make sure that it's relevant. In this instance my search brought up a DTMB Move form, but only because it has the word FOIA in the form. (*Your agency may have slightly different guidelines, please follow them and use this example search as a training tool*)

You'll notice that the words "See more results" appears at the bottom of the list. This means that my search turned up a lot more documents than what can easily be displayed. If I click on the link, it will open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example my search found 46 items. We can now select them all using the "Ctrl-A method" that we used for the emails, and copy them to our newly created FOIA folder.

Conclusion

This is the simplest, we could devise to help those of you conducting the FOIA searches. We hope that this will make the task a bit easier

What If I have questions?

If you have any questions please contact your Agency FOIA Coordinator, or Client Specialist.

DTMB-Client Specialists

Greg Mears – mearsg@michigan.gov 517-284-4524

Eric Stanaway – stanawaye@michigan.gov 517-373-8795

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

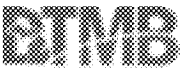
"Flint" and "water" (same document)
Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
Executive Assistant - Legal Department
Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

From: Westfall, Laurie (DTMB)
Sent: Sunday, January 31, 2016 8:01 PM
To: Gorton, Glenn (DTMB) (GortonG@michigan.gov);Gabler, David (DTMB);Evani, Lisa (DTMB);Bearman, Karen (DTMB);McGarry, Ann (DTMB)
Subject: FW: Spending for Flint

fyi

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499



HELP. CONNECT. SOLVE.

From: McFarlane, James (DTMB)
Sent: Tuesday, January 26, 2016 1:41 PM
To: Beauchamp, Ward (DTMB) <BeauchampW1@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>; Beauchamp, Ward (DTMB) <BeauchampW1@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: FW: Spending for Flint

Hi all, see below. Make sure we go through Chris on any Flint activities.

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov



HELP. CONNECT. SOLVE.

From: Stibitz, Brom (DTMB)
Sent: Friday, January 22, 2016 4:45 PM
To: Baker, Natasha (SRO) <BakerN5@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Jeffery, Phillip (DTMB) <jefferyp@michigan.gov>; King, Susan (DTMB) <KingS28@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB)

<mcfarlanej@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>
Subject: Spending for Flint

SMT,

The ongoing crisis in Flint has necessitated many areas of DTMB to react quickly to assist with the relief efforts. To make sure that all spending is accurately accounted for and properly approved, I want to remind you that all purchases and staff overtime for the Flint emergency must first be approved by DTMB SEOC Coordinators Chris Christensen or Jeanette Doll.

If this process is not followed, it is highly likely that expenditures will not be eligible for reimbursement.

Please be sure to share this message with any relevant staff.

Thanks.

Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget
stibitzb@michigan.gov
517-373-1004
DTMB
HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 03, 2016 9:42 AM
To: Bearman, Karen (DTMB);Bell, Thomas (DTMB);Bilek, Mike (DTMB);Brys, Anne (DTMB);Carey, John (DTMB);Evani, Lisa (DTMB);Evani, Satyakant (DTMB);Ezzo, Stephen (DTMB);Gabler, David (DTMB);Gorton, Glenn (DTMB);Hussain, Zahid (DTMB);Hyde, Tim (DTMB);Jackson, Tonya (DTMB);Jenkins, Steven (DTMB);John, Jibu (DTMB);Macalincag, Teodoro (DTMB);Mears, Greg (DTMB);Ouendag, Michael (DTMB);Proux, Julie (DTMB);Roeske, Debbie (DTMB);Schalk, Timothy (DTMB);Smith, Jenniffer (DTMB);Stanaway, Eric (DTMB);Thomas, Maria (DTMB);Turner, Lloyd (DTMB);Wang, Simon (DTMB);Wilson, AnthonyAJ (DTMB);Woodbury, Margaret (DTMB)
Subject: FW: Flint Assistance Offers and SEOC

Fyi – regarding Flint support inquires – read entire email for where to direct folks should you get an inquiry. TX

Laurie Westfall
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From: McFarlane, James (DTMB)
Sent: Tuesday, February 2, 2016 8:29 AM
To: Beauchamp, Ward (DTMB) <BeauchampW1@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>; Rosales, Manny (DTMB) <RosalesM@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Pemble, William (DTMB) <PembleW@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: FW: Flint Assistance Offers and SEOC

FYI; make sure to run all Flint related matters through SEOC (Chris Christensen).

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov
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From: Stibitz, Brom (DTMB)
Sent: Tuesday, February 02, 2016 7:24 AM
To: Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: RE: Flint Assistance Offers and SEOC

On this same topic, David and I had a conversation with the Governor's office after our post-EMT meeting this morning. They have agreed that as a general rule, before we do work on anything, it must be approved by the SEOC.

Further, they have agreed that if there is something urgent that the Governor or LG's office needs to get done prior to (or in lieu of) the SEOC approving it, these requests should all come in through me. Beth Clement was going to share this message with Gov's office and LG's office staff.

Procurement should have the new form up today for vendors to use as well. We can share that with you once it is working.

From: Donnan, Chanda (DTMB)
Sent: Monday, February 01, 2016 10:13 PM
To: Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Flint Assistance Offers and SEOC

Per our discussion on Monday at the EMT meeting, Chris Christiansen has provided information on where to refer vendors looking to assist Flint and contact information for DTMB-SEOC. Please see below for the details.

- If you are contacted by a vendor that would like to provide donation for the Flint water problem, please direct them to Flintdonations@michigan.gov
- If you have any additional questions relating to the Flint issue please direct them to DTMBEOC@michigan.gov

Thank you,

Chanda

Procurement Leadership Team
Agenda
January 20, 2016
1:00 – 2:30
Katherine Cushman Conference Room

Flint
- Maintain a log of all activity related to the city of Flint and the emergency
- SEOC is coordinating
- FEMA – will they be quarterbacking? Regardless, the State must stay engaged

1. Contract Fundamentals Class 1:00 – 1:03
   - January 27, 2016 1-2:30 Michigan Historical Auditorium

   Genevieve Hayes
   1. FOIA Fundamentals – February 3 9-11:30, call in option, registration not necessary, only required if you did not attend last year
   2. New Employee Orientation – if you have any new employees who you want to attend contact Genevieve. This has not been scheduled yet.
   3. SOW 101 – handful on wait list – let Genevieve know if interested.
   4. Standard Contract Terms – last class held in late 2014 – conducted by AG. Tentative date is 3/21, only required if you did not attend last year
   5. Insurance Training – April 22 – 9:00 Con Con, only required if you did not attend last year

2. PLT Meeting Membership (Jeff B.) 1:03 – 1:15
   Considering allowing the procurement executive to change who is in the biweekly meetings. If your duties expand beyond "procurement" you may want to consider sending your procurement chief. Attendance is also open to you and your procurement chief. Please contact Jeff B if you would like to send someone.

   Plan is to begin quarterly meetings with the procurement executives.

3. Policy (Heather) 1:15 – 2:00
   a. Chapter 10 – modified version posted 1/13/2016
   b. Chapter 11 – final posted 1/13/2016
   c. Chapter 12 – Feedback was due 1/19 – Policy Review Team 1/22
      - Any input at this time?
      - Clarification requested and provided on administrative and substantive changes related to increase in contract value
   d. Chapter 5
      i. User Guide – finalized based on feedback (will provide with meeting notes-modifications to be made and sent out ASAP)
      ii. Request for Quote – solicitation method – phone quotes instead of written because of remote locations

      Phone quotes are not the most transparent. Chapter 5 as written will be effective February 1, 2016. Must make reasonable effort to obtain at least three written quotes for $2,500.01 - $10,000 purchases. Buy4Michigan is always an option.

iii. Buy4Michgian exemption – Chapter 5 - "Any deviation from the requirements identified in this Chapter must be approved by the Chief Procurement Officer." Chapter 5 updated and copy provided of language that is modified to address requests for CPO approval on posting requirements. Advised Chapter 5 would be updated.

Team member has recommendations for changes to Chapter 5. Communicated collection of recommended changes, and advised that updates would be made in the future.

4. Walk Ins 2:00 – 2:10

Sharon

- meetings with agencies scheduled throughout fiscal year
- surveys will be sent out soon requesting 1. contracto options, 2. Transition time, and 3. look at Chapter 5 and see if ITN should be used, or if the exception for extending a contract based on useful like can be used
- Process Team – a report will be provided to the PLT soon. Provided an example of some work that is being done such as Forms Team recommended out of 53 forms, 24 of them are to be eliminated or consolidated
- Ad Board – combine F/C and Ad Board agenda dates, and increase threshold
- Discussed invitation to negotiate solicitation method and that the result may be a direct solicitation

ChangePoint

- iTRAC replacement with ChangePoint – agency expressed concern with this change. It was communicated that it is understood that iTRAC is the primary way to communicate internally at agencies, and with that said Central Procurement is also looking at new technology. Communicated that every state employee would be able to link from iTRAC to SharePoint and that the information is more substantial than could be.
- Confirmed that this solution would be for all RFPs and not for all iTRACS. For change notices the office would have a report to include status/comments and planned finish dates.
- Currently business analysts assign the iTRAC request to buyers and then develop a schedule based on current SLAs. The byers will then finalize the agreed to schedule with the agency.
- If a schedule is not met the agency and buyer will get back together to reset the schedule and a formal change will be provided to increase transparency
- The system allows you to sort within your agency
- Expected to be implemented by April/May 2016 – possibly beforehand.

? How is the staffing going – what did you fill with the 19?

- Ran through general hires, and open vacancies

What is the role of the Business Analyst?

- Assisting division directors and buyers
- Will be critical to ChangePoint – reviewing status of projects and reporting to division directors
- Running reports/ assigning work
- Assist with processing change notices if demand is high/tight schedles
- Research
- Etc. continually developing

Natalie

- Moving depot to the GSB Warehouse in April. April 1 – 10 there may be impact on delivery and depot buys
- Anticipate that shipping will stop before April 1

FYI MMCC out for bid and expect award in summer–

- VMS – change to how vendor sent to Ad Board and informational meeting scheduled for 2/11/16 in State library. Notice will be sent.

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 10:41 AM
To: Mears, Greg (DTMB)
Cc: Gabler, David (DTMB);Roeske, Debbie (DTMB);Thomas, Maria (DTMB);Gorton, Glenn (DTMB) (GortonG@michigan.gov)
Subject: FW: Help with FOIA requests

Importance: High

Greg – any thoughts? Would record retention/document management come in to play – E-discovery system? Glenn is on vacation and I'm not sure what the options are for our MDE client.

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General Manager
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From: MSP-EOC-MDEDUCTN
Sent: Thursday, February 11, 2016 10:19 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Cc: Head, David (MDE) <HeadD@michigan.gov>
Subject: Help with FOIA requests

Laurie and Glenn,

Dave Head and I attended yesterday's Flint FOIA meeting. Many GMs were there.

I need some technical help with getting all the documents. There is some statewide system that we have to upload all our documents.

Can someone get me some idea what to tell staff on the best way to collect all the emails? What do I tell staff to do in order to send me all the emails? Is there a technical way? I hope something other than sending me all the emails.

Louis

Louis Burgess
Emergency Management Coordinator
Michigan Department of Education
BurgessL@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 11:27 AM
To: McGarry, Ann (DTMB);Bearman, Karen (DTMB);Bell, Thomas (DTMB);Bilek, Mike (DTMB);Brys, Anne (DTMB);Carey, John (DTMB);Evani, Lisa (DTMB);Evani, Satyakant (DTMB);Ezzo, Stephen (DTMB);Gabler, David (DTMB);Gorton, Glenn (DTMB);Hussain, Zahid (DTMB);Hyde, Tim (DTMB);Jackson, Tonya (DTMB);Jenkins, Steven (DTMB);John, Jibu (DTMB);Macalincag, Teodoro (DTMB);Mears, Greg (DTMB);Ouendag, Michael (DTMB);Proux, Julie (DTMB);Roeske, Debbie (DTMB);Schalk, Timothy (DTMB);Smith, Jenniffer (DTMB);Stanaway, Eric (DTMB);Thomas, Maria (DTMB);Turner, Lloyd (DTMB);Wang, Simon (DTMB);Wilson, AnthonyAJ (DTMB);Woodbury, Margaret (DTMB)
Subject: FW: PLT
Attachments: Flint Emergency Purchasing Procedures.pdf; Primary SEMC.DOCX

Folks – There is a very defined process for any purchasing requests that come in regarding Flint, MI that includes a list of agency assigned Emergency Management Coordinators that includes our agencies for MCSC, DTMB & MDE.

Just wanted to make you all aware just in case someone asks you to purchase something that concerns Flint, MI.

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DTMB
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From: Zuker, Whitnie (DTMB)
Sent: Tuesday, February 9, 2016 2:53 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

All,
Per Procurement, they asked for the attached documentation to be disbursed as wide spread as it possibly can. I am certain you already have it, but want to ensure it is passed on!!

The list of primary state emergency management coordinators with office phone and email is also attached. Names and numbers occasionally change, so proceed accordingly. If you ever need to make an urgent contact, feel free to contact MSP Operations at 517-241-8000 and request contact from the EMHSD Duty Officer, who will be able to send a message using the Everbridge system.

Also,
Ensure your DTMB representatives as well as your supporting Agencies are not using any Procurement templates found at the following site: http://inside.michigan.gov/dtmb/wr/Forms/Forms/All_forms.aspx. The forms on this site are out

dated. Your all should be using this site instead: http://inside.michigan.gov/Procurement/Pages/Templates-and-Purchasing-Documents.aspx. We are working on resolving this issue.

Thank you,

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IT Procurement Specialist
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zukerw@michigan.gov

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From: Zuker, Whitnie (DTMB)
Sent: Wednesday, February 03, 2016 12:50 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello Everyone,

I hope all had a great holiday and a great start to the New Year!!

Here are the updates since we last spoke.

- Procurement Notes for 11/25/15, 1/6/16 and 1/20/16 attached (no notes for December). Primarily working sessions for the new Ad Board policies.
- As of today, Chapters 1, 5, 10, 11 have been finalized and are on the Procurement site for viewing. (Chapter 5 User Guide is still in the process of being finalized)
- Category Team updates attached.
- Procurement Process Improvement for Phase I ITRAC to Contract Recommendations attached. This effort is ongoing and lead by Procurement with input from supporting Agency Reps.= (see the Procurement News pdf for full team members.
    - Phase II Procurement Process Improvement - Concept to ITRAC will be focused on IT. This team kicks off 2/24 and will go till 3/18. I am part of this team along with the following members:
        - Beachnau, Linda (MSHDA); Gallagher, James D. (AG); Kinnamon, Mark (DTMB); Martin, Kathryn (MGCB); McDonald, Vanessa (MSHDA) >; Nordyke, Susan (DTMB); Park, Alex (DTMB); Pemble, William (DTMB); Robel, Kristen E. (TREASURY) ; Spaniolo, Natalie (DTMB) >; Trombly, Dillon (DTMB); Wager, Scott (DTMB)

We have another meeting today, and will provide an update after the notes are received

Thank you,

Whitnie Zuker

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From: Zuker, Whitnie (DTMB)
Sent: Wednesday, November 04, 2015 7:06 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Good Evening Everyone,
Attached:

- Procurement Notes from 10/14/15 PLT
- Latest version of Chapter 10 that is in the process of being approved
- SOW Interview Questions.

I value your input!! Please let me know what I can do to provide you better information and support.

NOTES:

Procurement is still planning on putting new process teams in place and are looking at possibly changing SOW development roles and responsibilities to streamline the procurement process. It has yet to be confirmed when and what will actually change.

In the meantime, as mentioned in our one-on-ones, DTMB Procurement did create a SOW 101 training course to essentially present the attached SOW interview question document. As a reminder, it was developed to assist their Buyers when they are reviewing/finalizing a SOW document. Still, it is a list of questions the initiator of the SOW would ask themselves or the end user to help guide critical thinking about a project to produce such SOW document. Not every question must be asked and it is not an exhaustive list since each project will be different.

This document not IT specific. A group effort is working towards creating it more specific to IT, recreate IT RFP template(s) and create a questionnaire to drive requestors to know what terms they should be utilizing for RFPs. Then, provide IT SOW and Terms training course to those needed.

It would be very helpful if you could send me questions or suggestions that you find valuable to add to any of the initiatives above. Following this email, I will also be asking your BRM's and others for the same. Please forward them to me by 11/20/15.

CHAPTER 10:

Chapter 10 is a high-level expansion on Contracting. Who has the authority, what type of contracts or alternative methods are utilized to purchase goods or services, when can you use Memorandums, breakdown of a contract, establishing transactions in Main and coding requests correctly with the right Commodity code.

OTHER:

- Chapter 5 has yet to be confirmed to be approved. Pending response for when it will be initiated and the forms and processes one must take to use the new policy.
- RFP request that is estimated to be over 5MILL an RFI is recommended.
    - As of now, Procurement is to facilitate this process, but they are reevaluating this role.
- Procurement has indicated that if it is unknown what type of Hosting or Maintenance method is preferred for a new RFP then an RFI should be conducted.
- The last PLT was on 10/14. The next PLT will not be held until 11/25/15.

Thank you,

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Sent: Wednesday, October 21, 2015 1:40 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello everyone,
Resulting version of Chapter 5 m attached. It is making its way for final approval.
Please see that the ability to purchase good or service through a local government, university, college, school district, was not added due to legalities.

The PLT has yet to receive the notes from the meeting. Once received I will share.

Thank you,

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Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Thursday, September 24, 2015 11:12 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>;

Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT
Importance: High

Good Morning!

Attached is an electronic copy of the draft language on competitive solicitations that was provided to the PLT. This is the next chapter to replace the current State AD Board Guide.

This replacement chapter does include the ability for Invitation to Negotiate in Section 5.1.3.3 and a posting exception for direct solicitation in Section 5.1.3.4.

Your feedback is required **no later than September 30, 2015**. Please redline the document and provide justification for any content changes suggested.

Your participation is crucial as it may be a very long time before this policy is modified again with any of our involvement.

Thank you,

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zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Friday, September 04, 2015 10:34 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Good morning!
I wanted to ensure you all are aware regarding DTMB Procurement's current expectations for Contract Change Notices and Staff Augmentation needed to support Sigma. DTMB Procurement is requesting that the SOW template attached in the email is used. Please direct any questions that you may have to Chris Mitchell or Simon Baldwin.

Side notes:

- The PLT meeting scheduled for 9/2/15 was cancelled. The next meeting is scheduled for 9/16.
- You or your selected designees shall see 30 min. initial invites coming your way by the end of today!

Thank you,

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zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Sunday, August 23, 2015 7:13 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Hello Everyone,

It's great to be back with DTMB Customer Service and I am really excited to take part of this initiative while working with all of you and your designees to improve the procurement process!!

Next Steps
I will be sending each one of you a meeting notice so I can collect your thoughts of the issues you encounter and what measures you believe we should be focusing on for success.

Before we meet, please send me:

- A list of your staff (State or Contractual) that are specifically responsibility for:
  - Drafting documentation for RFI, RFP and CCN
  - Submitting/tracking ITRAC for Services and Commodities.
  - Providing contract compliance management activities
- A resource that may have experience in documenting AS IS and/or TO BE process flows of process improvement initiatives that I may ask some questions and bounce some ideas off of.

PLT
As I have only been to one PLT meeting thus far, I have a lot of catching up to do and awaiting any past decision making documentation, but let me share some key notes from the meeting on 8/19/15 and what I have sent directly to Procurement:

- 8/19/15 Agenda attached.

- DTMB Procurement and Agencies has been participating in the reorganization of state procurement practices announced by the governor in Executive Directive 2015-1. Part of this initiative includes the streamlining and standardization of practices across state agencies through the establishment of the Michigan Procurement Policy Manual (MPPM). This MPPM will replace the current State AD Board Guide.

  Attached is the first finalized draft of Chapter 1. Please note that this has not been processed through the DTMB Administrative Guide process. Once that is done, we anticipate it will be in two weeks, the document will be considered complete. Still, **please share draft Chapter 1 attached as more exposure the better.**

  NOTE: Purchasing Professionals now include JEC members. See revised Ethical standards and Professional Conduct section 1.4.

- Procurement will not be granted another request for Ad Board resolution to extend contracts passed the expiration date (current resolution 2015-1 attached). Cut of is 9/30/15, so if you are in need of making an ad board resolution request contact Sharon Maynard with me cc'd **no later than 8/25/15**

- Procurement is working with SIGMA right now developing the draft change notice with a target date for release next week. I have asked Procurement if this is mandatory and informed them that we were charged to engage with the vendor for sigma interfaces/conversion work ASAP. I have asked if more was needed in a SOW/vendor proposal then the list of criteria I sent.

- Procurement has been in the process to form a pre-qualification program offering consulting services on a fast-track, as-needed basis for Business Process Review (BPR)/Lean Process Improvement (LPI). It was intended to be executed June 22, 2015, but now expected by the end of next week. You may view the RFP at https://www.buy4michigan.com/bso/external/bidDetail.sdo?docId=007115B0005004&external=true&parentUrl=bid

- Initial direct recommendations:

    - A dashboard showing per Procurement division the time it takes to get requests through the process. Right now there is a general monthly Procurement Operational Metrics on the Procurement website. It only really breakdowns % of time Buyer is assigned in iTRAC within 3-day time Period but does not provide any other data for how long the requests are in the procurement process.
    - Have a dashboard for DTMB FS for PO under contract/PO not under contract requests
    - Update the current Procurement SLA to ensure that it can realistically meet the ongoing needs of the agency
    - Process for issue resolution of contractual matters before putting a vendor complaint in MAIN since contractual issues are not submitted or tracked in a central location.

Whitnie Zuker
IT Procurement
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333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

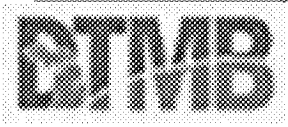
From: McFarlane, James (DTMB)
Sent: Thursday, August 20, 2015 8:37 AM
To: Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Zuker, Whitnie (DTMB) <ZukerW@michigan.gov>; Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: FW: PLT

Hi all, Whitnie Zuker (who now works in Customer Service MSP) is going to be our liaison for the Procurement Leadership Team (PLT). This is the purchasing group that meets with agencies and focuses on streamlining procurement. Whitnie will keep us informed and also represent our department's interest in these ongoing procurement discussions. Kirt, please inform ITOT at the next meeting.

Thanks,
James

James McFarlane
Department of Technology, Management & Budget

320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov



From: Stibitz, Brom (DTMB)
Sent: Friday, August 07, 2015 8:45 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Cc: Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>
Subject: Re: PLT

Thanks James. Jeff - can you please make sure she gets on the invite list?

Thanks,

Brom Stibitz

On Aug 6, 2015, at 8:39 PM, McFarlane, James (DTMB) <mcfarlanej@michigan.gov> wrote:

> Hi Brom, Whitnie Zuker would be a good candidate.
>
> Thanks James
>
> Sent from my iPhone
>
> On Aug 6, 2015, at 5:39 PM, Stibitz, Brom (DTMB) <StibitzB@michigan.gov> wrote:
>
> > James – I mentioned to Jeff the idea of putting someone on the PLT from Agency Services that is working with the informal "IT purchasing group." He thought that was a good idea.
> >
> > Can you please designate someone?
> >
> > <Procurement Leadership Team Members 2015-07.pdf>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

Primary State EMCs

Aging and Adult Services Agency
Mr. Steve Betterly
517.373.4089
betterlys@michigan.gov

Agriculture & Rural Development
Mr. Brad Deacon
517.284.5729
deaconb9@michigan.gov

Attorney General
Mr. Peter Manning
517.373.7540
manningp@michigan.gov

Civil Rights
Mr. Mark Bishop
517.241.7909
bishopm3@michigan.gov

Civil Service
Ms. Carol Vargovich
517.373.3168
vargovichC@michigan.gov

Corrections
Mr. Brent Travelbee
517.241.7640
travelbeeb@michigan.gov

Education
Mr. Louis Burgess
517.335.3672
burgessL@michigan.gov

Environmental Quality
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

Executive Office
Mr. Paul Smith
517.241.5598
smithp29@michigan.gov

Health & Human Services
Ms. Jennifer Lixey-Terrill
517.335.0172
lixeyterrillj@michigan.gov

Primary State EMCs

Mr. Richard Thelen
517.335.0151
thelenR4@michigan.gov

Insurance & Financial Services
Ms. Catherine Kirby
517.284.8784
kirbyc@michigan.gov

Licensing & Regulatory Affairs
Ms. Karen Towne
517.373.9495
townek2@michigan.gov

Licensing & Regulatory Affairs – State Fire Marshal
Mr. Mike DePrez
517.335.3685
deprezm@michigan.gov

Michigan Supreme Court
Mr. John Ort Lansing
517.373.4427
ortj@courts.mi.gov

Military & Veterans Affairs
LTC Chad Randall
517.899.3342
chad.d.randall.mil@mail.mil

Natural Resources
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

State
Mr. William Badgero
517.241.4228
badgerow@michigan.gov

State Police
Capt. Dave Kelly
517.241.3275
kellyd@michigan.gov

Talent & Economic Development
Ms. Lynne Feldpausch
517.335.0587
feldpauschL@michigan.org

Primary State EMCs

Technology, Management & Budget
Ms. Jeanette Doll
517.373.2231
dollJ@michigan.gov

Transportation
Ms. Eileen Phifer
517.373.1898
phifere@michigan.gov

Treasury
Ms. Ann Luepnitz
517.636.5335
luepnitza@michigan.gov

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 12:15 PM
To: Gabler, David (DTMB);Gorton, Glenn (DTMB) (GortonG@michigan.gov);Evani, Lisa (DTMB);Bearman, Karen (DTMB);Mears, Greg (DTMB);Stanaway, Eric (DTMB);Wilson, AnthonyAJ (DTMB);Roeske, Debbie (DTMB);Thomas, Maria (DTMB)
Subject: FW: FOIA Project Updates to General Managers

Importance: High

Fyi – we may need CS/IS help for our agencies.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
  - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
  - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon.** Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.

- The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:11 PM
To: Burgess, Louis (MDE);Head, David (MDE)
Cc: Gorton, Glenn (DTMB) (GortonG@michigan.gov);Thomas, Maria (DTMB);Fisk, Christine (DTMB);Roeske, Debbie (DTMB);Mears, Greg (DTMB)
Subject: FW: FOIA Project Updates to General Managers
Attachments: Help with FOIA requests

Importance: High

Louis & David -- sharing a communication I just received on this topic within DTMB. Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

I understand that this information is due by the end of this month to the Governor's legal team.

We would like to set up a meeting, ideally on Tuesday, 2/16/16 with you and your team to discuss how we may assist you. Not being totally familiar with your regular FOIA process, we would want to understand how large your data needs are for this particular search/consolidation, i.e. how many people will be involved with FOIA searches, anticipated amount of data overall, potential need for additional space for share drives, etc. Also did you receive instructions that you could share with regards to the format of how the Governor's legal team wants to receive the data (e.g. PDF or other electronic file for the electronic portion) so that we can assist in consolidating all of the pertinent files.

Also, due to the short amount of time involved, we are volunteering our pool of Clients Specialists to assist MDE if you need help in individual areas with the searches and saving of the files. Let us know what you needs and we'll try to accommodate. Debbie Roeske and Christine Fisk will be primary contacts but if needed and available, we have a couple of DTMB Client Specialists that can assist them as well depending on my DTMB FOIA needs.

Debbie is going to reach out to either of you today and attempt to get this initial meeting on the calendar for Tuesday.

Feel free to contact me on my cell (listed below) if you need to discuss anything today. Thank you.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>

Subject: FOIA Project Updates to General Managers
Importance: High

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    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
    - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

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Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: MSP-EOC-MDEDUCTN
Sent: Thursday, February 11, 2016 10:19 AM
To: Westfall, Laurie (DTMB);Gorton, Glenn (DTMB)
Cc: Head, David (MDE)
Subject: Help with FOIA requests

Follow Up Flag: Follow up
Flag Status: Completed

Laurie and Glenn,

Dave Head and I attended yesterday's Flint FOIA meeting. Many GMs were there.

I need some technical help with getting all the documents. There is some statewide system that we have to upload all our documents.

Can someone get me some idea what to tell staff on the best way to collect all the emails? What do I tell staff to do in order to send me all the emails? Is there a technical way? I hope something other than sending me all the emails.

Louis

Louis Burgess
Emergency Management Coordinator
Michigan Department of Education
Burgessl@michigan.gov
Office: 517.335.3672
Mobile: 517.930.4670

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:19 PM
To: Wilmore, Susan (MCSC)
Subject: FW: PLT
Attachments: Flint Emergency Purchasing Procedures.pdf; Primary SEMC.DOCX

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 11:27 AM
To: McGarry, Ann (DTMB) <McGarryA@michigan.gov>; Bearman, Karen (DTMB) <BearmanK@michigan.gov>; Bell, Thomas (DTMB) <BellT6@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>; Brys, Anne (DTMB) <BrysA@michigan.gov>; Carey, John (DTMB) <CareyJ@michigan.gov>; Evani, Lisa (DTMB) <EVANIL@michigan.gov>; Evani, Satyakant (DTMB) <evanis@michigan.gov>; Ezzo, Stephen (DTMB) <EzzoS@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Hussain, Zahid (DTMB) <HussainZ@michigan.gov>; Hyde, Tim (DTMB) <HydeT@michigan.gov>; Jackson, Tonya (DTMB) <jacksont5@michigan.gov>; Jenkins, Steven (DTMB) <JenkinsS5@michigan.gov>; John, Jibu (DTMB) <JohnJ@michigan.gov>; Macalincag, Teodoro (DTMB) <MacalincagT@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>; Ouendag, Michael (DTMB) <ouendagm@michigan.gov>; Proux, Julie (DTMB) <ProuxJ@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Schalk, Timothy (DTMB) <SchalkT@michigan.gov>; Smith, Jenniffer (DTMB) <SmithJ87@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Turner, Lloyd (DTMB) <TurnerL11@michigan.gov>; Wang, Simon (DTMB) <WangS@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Woodbury, Margaret (DTMB) <WoodburyM@michigan.gov>
Subject: FW: PLT

Folks – There is a very defined process for any purchasing requests that come in regarding Flint, MI that includes a list of agency assigned Emergency Management Coordinators that includes our agencies for MCSC, DTMB & MDE.

Just wanted to make you all aware just in case someone asks you to purchase something that concerns Flint, MI.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
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Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Tuesday, February 9, 2016 2:53 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

All,
Per Procurement, they asked for the attached documentation to be disbursed as wide spread as it possibly can. I am certain you already have it, but want to ensure it is passed on!!

The list of primary state emergency management coordinators with office phone and email is also attached. Names and numbers occasionally change, so proceed accordingly. If you ever need to make an urgent contact, feel free to contact MSP Operations at 517-241-8000 and request contact from the EMHSD Duty Officer, who will be able to send a message using the Everbridge system.

Also,
Ensure your DTMB representatives as well as your supporting Agencies are not using any Procurement templates found at the following site: http://inside.michigan.gov/dtmb/wr/Forms/Forms/All_forms.aspx. The forms on this site are out dated. Your all should be using this site instead: http://inside.michigan.gov/Procurement/Pages/Templates-and-Purchasing-Documents.aspx. We are working on resolving this issue.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, February 03, 2016 12:50 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello Everyone,

I hope all had a great holiday and a great start to the New Year!!

Here are the updates since we last spoke.

- Procurement Notes for 11/25/15, 1/6/16 and 1/20/16 attached (no notes for December). Primarily working sessions for the new Ad Board policies.
- As of today, Chapters 1, 5, 10, 11 have been finalized and are on the Procurement site for viewing. (Chapter 5 User Guide is still in the process of being finalized)
- Category Team updates attached.
- Procurement Process Improvement for Phase I ITRAC to Contract Recommendations attached. This effort is ongoing and lead by Procurement with input from supporting Agency Reps.= (see the Procurement News pdf for full team members.
    - Phase II Procurement Process Improvement - Concept to ITRAC will be focused on IT. This team kicks off 2/24 and will go till 3/18. I am part of this team along with the following members:
        - Beachnau, Linda (MSHDA); Gallagher, James D. (AG); Kinnamon, Mark (DTMB); Martin, Kathryn (MGCB); McDonald, Vanessa (MSHDA) >; Nordyke, Susan (DTMB); Park, Alex (DTMB); Pemble, William (DTMB); Robel, Kristen E. (TREASURY) ; Spaniolo, Natalie (DTMB) >; Trombly, Dillon (DTMB); Wager, Scott (DTMB)

We have another meeting today, and will provide an update after the notes are received

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, November 04, 2015 7:06 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Good Evening Everyone,
Attached:

- Procurement Notes from 10/14/15 PLT
- Latest version of Chapter 10 that is in the process of being approved
- SOW Interview Questions.

I value your input!! Please let me know what I can do to provide you better information and support.

NOTES:

Procurement is still planning on putting new process teams in place and are looking at possibly changing SOW development roles and responsibilities to streamline the procurement process. It has yet to be confirmed when and what will actually change.

In the meantime, as mentioned in our one-on-ones, DTMB Procurement did create a SOW 101 training course to essentially present the attached SOW interview question document. As a reminder, it was developed to assist their Buyers when they are reviewing/finalizing a SOW document. Still, it is a list of questions the initiator of the SOW would ask themselves or the end user to help guide critical thinking about a project to produce such SOW document. Not every question must be asked and it is not an exhaustive list since each project will be different.

This document not IT specific. A group effort is working towards creating it more specific to IT, recreate IT RFP template(s) and create a questionnaire to drive requestors to know what terms they should be utilizing for RFPs. Then, provide IT SOW and Terms training course to those needed.

It would be very helpful if you could send me questions or suggestions that you find valuable to add to any of the initiatives above. Following this email, I will also be asking your BRM's and others for the same. Please forward them to me by 11/20/15.

CHAPTER 10:

Chapter 10 is a high-level expansion on Contracting. Who has the authority, what type of contracts or alternative methods are utilized to purchase goods or services, when can you use Memorandums, breakdown of a contract, establishing transactions in Main and coding requests correctly with the right Commodity code.

OTHER:

- Chapter 5 has yet to be confirmed to be approved. Pending response for when it will be initiated and the forms and processes one must take to use the new policy.
- RFP request that is estimated to be over 5MILL an RFI is recommended.
    - As of now, Procurement is to facilitate this process, but they are reevaluating this role.
- Procurement has indicated that if it is unknown what type of Hosting or Maintenance method is preferred for a new RFP then an RFI should be conducted.
- The last PLT was on 10/14. The next PLT will not be held until 11/25/15.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, October 21, 2015 1:40 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello everyone,
Resulting version of Chapter 5 m attached. It is making its way for final approval.

Please see that the ability to purchase good or service through a local government, university, college, school district, was not added due to legalities.

The PLT has yet to receive the notes from the meeting. Once received I will share.

Thank you,

Whitnie Zuker
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DTMB supporting MSP & DMVA
333 S. Grand Ave
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Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Thursday, September 24, 2015 11:12 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT
Importance: High

Good Morning!

Attached is an electronic copy of the draft language on competitive solicitations that was provided to the PLT. This is the next chapter to replace the current State AD Board Guide.

This replacement chapter does include the ability for Invitation to Negotiate in Section 5.1.3.3 and a posting exception for direct solicitation in Section 5.1.3.4.

Your feedback is required **no later than September 30, 2015**. Please redline the document and provide justification for any content changes suggested.

Your participation is crucial as it may be a very long time before this policy is modified again with any of our involvement.

Thank you,

Whitnie Zuker
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From: Zuker, Whitnie (DTMB)
Sent: Friday, September 04, 2015 10:34 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB)

<hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Good morning!
I wanted to ensure you all are aware regarding DTMB Procurement's current expectations for Contract Change Notices and Staff Augmentation needed to support Sigma. DTMB Procurement is requesting that the SOW template attached in the email is used. Please direct any questions that you may have to Chris Mitchell or Simon Baldwin.

Side notes:

- The PLT meeting scheduled for 9/2/15 was cancelled. The next meeting is scheduled for 9/16.
- You or your selected designees shall see 30 min. initial invites coming your way by the end of today!

Thank you,

Whitnie Zuker
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zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Sunday, August 23, 2015 7:13 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Hello Everyone,

It's great to be back with DTMB Customer Service and I am really excited to take part of this initiative while working with all of you and your designees to improve the procurement process!!

Next Steps
I will be sending each one of you a meeting notice so I can collect your thoughts of the issues you encounter and what measures you believe we should be focusing on for success.

Before we meet, please send me:

- A list of your staff (State or Contractual) that are specifically responsibility for:
  - Drafting documentation for RFI, RFP and CCN
  - Submitting/tracking ITRAC for Services and Commodities.
  - Providing contract compliance management activities
- A resource that may have experience in documenting AS IS and/or TO BE process flows of process improvement initiatives that I may ask some questions and bounce some ideas off of.

PLT

As I have only been to one PLT meeting thus far, I have a lot of catching up to do and awaiting any past decision making documentation, but let me share some key notes from the meeting on 8/19/15 and what I have sent directly to Procurement:

- 8/19/15 Agenda attached.

- DTMB Procurement and Agencies has been participating in the reorganization of state procurement practices announced by the governor in Executive Directive 2015-1. Part of this initiative includes the streamlining and standardization of practices across state agencies through the establishment of the Michigan Procurement Policy Manual (MPPM). This MPPM will replace the current State AD Board Guide.

  Attached is the first finalized draft of Chapter 1. Please note that this has not been processed through the DTMB Administrative Guide process. Once that is done, we anticipate it will be in two weeks, the document will be considered complete. Still, **please share draft Chapter 1 attached as more exposure the better.**

  NOTE: Purchasing Professionals now include JEC members. See revised Ethical standards and Professional Conduct section 1.4.

- Procurement will not be granted another request for Ad Board resolution to extend contracts passed the expiration date (current resolution 2015-1 attached). Cut of is 9/30/15, so if you are in need of making an ad board resolution request contact Sharon Maynard with me cc'd **no later than 8/25/15**

- Procurement is working with SIGMA right now developing the draft change notice with a target date for release next week. I have asked Procurement if this is mandatory and informed them that we were charged to engage with the vendor for sigma interfaces/conversion work ASAP. I have asked if more was needed in a SOW/vendor proposal then the list of criteria I sent.

- Procurement has been in the process to form a pre-qualification program offering consulting services on a fast-track, as-needed basis for Business Process Review (BPR)/Lean Process Improvement (LPI). It was intended to be executed June 22, 2015, but now expected by the end of next week. You may view the RFP at https://www.buy4michigan.com/bso/external/bidDetail.sdo?docId=007115B0005004&external=true&parentUrl=bid

- Initial direct recommendations:

  - A dashboard showing per Procurement division the time it takes to get requests through the process. Right now there is a general monthly Procurement Operational Metrics on the Procurement website. It only really breakdowns % of time Buyer is assigned in iTRAC within 3-day time Period but does not provide any other data for how long the requests are in the procurement process.
  - Have a dashboard for DTMB FS for PO under contract/PO not under contract requests
  - Update the current Procurement SLA to ensure that it can realistically meet the ongoing needs of the agency
  - Process for issue resolution of contractual matters before putting a vendor complaint in MAIN since contractual issues are not submitted or tracked in a central location.

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From: McFarlane, James (DTMB)
Sent: Thursday, August 20, 2015 8:37 AM
To: Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Zuker, Whitnie (DTMB) <ZukerW@michigan.gov>; Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: FW: PLT

Hi all, Whitnie Zuker (who now works in Customer Service MSP) is going to be our liaison for the Procurement Leadership Team (PLT). This is the purchasing group that meets with agencies and focuses on streamlining procurement. Whitnie will keep us informed and also represent our department's interest in these ongoing procurement discussions. Kirt, please inform ITOT at the next meeting.

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov



From: Stibitz, Brom (DTMB)
Sent: Friday, August 07, 2015 8:45 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Cc: Brownlee, Jeff (DTMB) <Brownleej@michigan.gov>
Subject: Re: PLT

Thanks James. Jeff - can you please make sure she gets on the invite list?

Thanks,

Brom Stibitz

On Aug 6, 2015, at 8:39 PM, McFarlane, James (DTMB) <mcfarlanej@michigan.gov> wrote:

> Hi Brom, Whitnie Zuker would be a good candidate.
>
> Thanks James
>
> Sent from my iPhone
>
> On Aug 6, 2015, at 5:39 PM, Stibitz, Brom (DTMB) <StibitzB@michigan.gov> wrote:

James – I mentioned to Jeff the idea of putting someone on the PLT from Agency Services that is working with the informal "IT purchasing group." He thought that was a good idea.

Can you please designate someone?

<Procurement Leadership Team Members 2015-07.pdf>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

Primary State EMCs

Aging and Adult Services Agency
Mr. Steve Betterly
517.373.4089
betterlys@michigan.gov

Agriculture & Rural Development
Mr. Brad Deacon
517.284.5729
deaconb9@michigan.gov

Attorney General
Mr. Peter Manning
517.373.7540
manningp@michigan.gov

Civil Rights
Mr. Mark Bishop
517.241.7909
bishopm3@michigan.gov

Civil Service
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vargovichC@michigan.gov

Corrections
Mr. Brent Travelbee
517.241.7640
travelbeeb@michigan.gov

Education
Mr. Louis Burgess
517.335.3672
burgessL@michigan.gov

Environmental Quality
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

Executive Office
Mr. Paul Smith
517.241.5598
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Health & Human Services
Ms. Jennifer Lixey-Terrill
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Primary State EMCs

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Licensing & Regulatory Affairs
Ms. Karen Towne
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Licensing & Regulatory Affairs – State Fire Marshal
Mr. Mike DePrez
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Michigan Supreme Court
Mr. John Ort Lansing
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ortj@courts.mi.gov

Military & Veterans Affairs
LTC Chad Randall
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Natural Resources
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State
Mr. William Badgero
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badgerow@michigan.gov

State Police
Capt. Dave Kelly
517.241.3275
kellyd@michigan.gov

Talent & Economic Development
Ms. Lynne Feldpausch
517.335.0587
feldpauschL@michigan.org

Primary State EMCs

Technology, Management & Budget
Ms. Jeanette Doll
517.373.2231
dollJ@michigan.gov

Transportation
Ms. Eileen Phifer
517.373.1898
phifere@michigan.gov

Treasury
Ms. Ann Luepnitz
517.636.5335
luepnitza@michigan.gov

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:19 PM
To: Wilmore, Susan (MCSC)
Subject: FW: FOIA Project Updates to General Managers

Importance: High

fyi

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <Willard5@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.

- The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:19 PM
To: Wilmore, Susan (MCSC)
Subject: FW: PLT
Attachments: Flint Emergency Purchasing Procedures.pdf; Primary SEMC.DOCX

fyi

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
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DTMB
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From: Westfall, Laurie (DTMB)
Sent: Thursday, February 11, 2016 11:27 AM
To: McGarry, Ann (DTMB) <McGarryA@michigan.gov>; Bearman, Karen (DTMB) <BearmanK@michigan.gov>; Bell, Thomas (DTMB) <BellT6@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>; Brys, Anne (DTMB) <BrysA@michigan.gov>; Carey, John (DTMB) <CareyJ@michigan.gov>; Evani, Lisa (DTMB) <EVANIL@michigan.gov>; Evani, Satyakant (DTMB) <evanis@michigan.gov>; Ezzo, Stephen (DTMB) <EzzoS@michigan.gov>; Gabler, David (DTMB) <GablerD@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Hussain, Zahid (DTMB) <HussainZ@michigan.gov>; Hyde, Tim (DTMB) <HydeT@michigan.gov>; Jackson, Tonya (DTMB) <jacksont5@michigan.gov>; Jenkins, Steven (DTMB) <JenkinsS5@michigan.gov>; John, Jibu (DTMB) <JohnJ@michigan.gov>; Macalincag, Teodoro (DTMB) <MacalincagT@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>; Ouendag, Michael (DTMB) <ouendagm@michigan.gov>; Proux, Julie (DTMB) <ProuxJ@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Schalk, Timothy (DTMB) <SchalkT@michigan.gov>; Smith, Jenniffer (DTMB) <SmithJ87@michigan.gov>; Stanaway, Eric (DTMB) <StanawayE@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Turner, Lloyd (DTMB) <TurnerL11@michigan.gov>; Wang, Simon (DTMB) <WangS@michigan.gov>; Wilson, AnthonyAJ (DTMB) <WilsonA11@michigan.gov>; Woodbury, Margaret (DTMB) <WoodburyM@michigan.gov>
Subject: FW: PLT

Folks – There is a very defined process for any purchasing requests that come in regarding Flint, MI that includes a list of agency assigned Emergency Management Coordinators that includes our agencies for MCSC, DTMB & MDE.

Just wanted to make you all aware just in case someone asks you to purchase something that concerns Flint, MI.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
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Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Tuesday, February 9, 2016 2:53 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

All,
Per Procurement, they asked for the attached documentation to be disbursed as wide spread as it possibly can. I am certain you already have it, but want to ensure it is passed on!!

The list of primary state emergency management coordinators with office phone and email is also attached. Names and numbers occasionally change, so proceed accordingly. If you ever need to make an urgent contact, feel free to contact MSP Operations at 517-241-8000 and request contact from the EMHSD Duty Officer, who will be able to send a message using the Everbridge system.

Also,
Ensure your DTMB representatives as well as your supporting Agencies are not using any Procurement templates found at the following site: http://inside.michigan.gov/dtmb/wr/Forms/Forms/All_forms.aspx. The forms on this site are out dated. Your all should be using this site instead: http://inside.michigan.gov/Procurement/Pages/Templates-and-Purchasing-Documents.aspx. We are working on resolving this issue.

Thank you,

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zukerw@michigan.gov

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From: Zuker, Whitnie (DTMB)
Sent: Wednesday, February 03, 2016 12:50 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello Everyone,

I hope all had a great holiday and a great start to the New Year!!

Here are the updates since we last spoke.

- Procurement Notes for 11/25/15, 1/6/16 and 1/20/16 attached (no notes for December). Primarily working sessions for the new Ad Board policies.
- As of today, Chapters 1, 5, 10, 11 have been finalized and are on the Procurement site for viewing. (Chapter 5 User Guide is still in the process of being finalized)
- Category Team updates attached.
- Procurement Process Improvement for Phase I ITRAC to Contract Recommendations attached. This effort is ongoing and lead by Procurement with input from supporting Agency Reps.= (see the Procurement News pdf for full team members.
    - Phase II Procurement Process Improvement - Concept to ITRAC will be focused on IT. This team kicks off 2/24 and will go till 3/18. I am part of this team along with the following members:
        - Beachnau, Linda (MSHDA); Gallagher, James D. (AG); Kinnamon, Mark (DTMB); Martin, Kathryn (MGCB); McDonald, Vanessa (MSHDA) >; Nordyke, Susan (DTMB); Park, Alex (DTMB); Pemble, William (DTMB); Robel, Kristen E. (TREASURY) ; Spaniolo, Natalie (DTMB) >; Trombly, Dillon (DTMB); Wager, Scott (DTMB)

We have another meeting today, and will provide an update after the notes are received

Thank you,

Whitnie Zuker
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DTMB
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From: Zuker, Whitnie (DTMB)
Sent: Wednesday, November 04, 2015 7:06 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Good Evening Everyone,
Attached:

- Procurement Notes from 10/14/15 PLT
- Latest version of Chapter 10 that is in the process of being approved
- SOW Interview Questions.

I value your input!! Please let me know what I can do to provide you better information and support.

NOTES:

Procurement is still planning on putting new process teams in place and are looking at possibly changing SOW development roles and responsibilities to streamline the procurement process. It has yet to be confirmed when and what will actually change.

In the meantime, as mentioned in our one-on-ones, DTMB Procurement did create a SOW 101 training course to essentially present the attached SOW interview question document. As a reminder, it was developed to assist their Buyers when they are reviewing/finalizing a SOW document. Still, it is a list of questions the initiator of the SOW would ask themselves or the end user to help guide critical thinking about a project to produce such SOW document. Not every question must be asked and it is not an exhaustive list since each project will be different.

This document not IT specific. A group effort is working towards creating it more specific to IT, recreate IT RFP template(s) and create a questionnaire to drive requestors to know what terms they should be utilizing for RFPs. Then, provide IT SOW and Terms training course to those needed.

It would be very helpful if you could send me questions or suggestions that you find valuable to add to any of the initiatives above. Following this email, I will also be asking your BRM's and others for the same. Please forward them to me by 11/20/15.

CHAPTER 10:

Chapter 10 is a high-level expansion on Contracting. Who has the authority, what type of contracts or alternative methods are utilized to purchase goods or services, when can you use Memorandums, breakdown of a contract, establishing transactions in Main and coding requests correctly with the right Commodity code.

OTHER:

- Chapter 5 has yet to be confirmed to be approved. Pending response for when it will be initiated and the forms and processes one must take to use the new policy.
- RFP request that is estimated to be over 5MILL an RFI is recommended.
    - As of now, Procurement is to facilitate this process, but they are reevaluating this role.
- Procurement has indicated that if it is unknown what type of Hosting or Maintenance method is preferred for a new RFP then an RFI should be conducted.
- The last PLT was on 10/14. The next PLT will not be held until 11/25/15.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Zuker, Whitnie (DTMB)
Sent: Wednesday, October 21, 2015 1:40 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT

Hello everyone,
Resulting version of Chapter 5 m attached. It is making its way for final approval.

Please see that the ability to purchase good or service through a local government, university, college, school district, was not added due to legalities.

The PLT has yet to receive the notes from the meeting. Once received I will share.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
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Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Thursday, September 24, 2015 11:12 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: PLT
Importance: High

Good Morning!

Attached is an electronic copy of the draft language on competitive solicitations that was provided to the PLT. This is the next chapter to replace the current State AD Board Guide.

This replacement chapter does include the ability for Invitation to Negotiate in Section 5.1.3.3 and a posting exception for direct solicitation in Section 5.1.3.4.

Your feedback is required **no later than September 30, 2015**. Please redline the document and provide justification for any content changes suggested.

Your participation is crucial as it may be a very long time before this policy is modified again with any of our involvement.

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Friday, September 04, 2015 10:34 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB)

<hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Good morning!
I wanted to ensure you all are aware regarding DTMB Procurement's current expectations for Contract Change Notices and Staff Augmentation needed to support Sigma. DTMB Procurement is requesting that the SOW template attached in the email is used. Please direct any questions that you may have to Chris Mitchell or Simon Baldwin.

Side notes:

- The PLT meeting scheduled for 9/2/15 was cancelled. The next meeting is scheduled for 9/16.
- You or your selected designees shall see 30 min. initial invites coming your way by the end of today!

Thank you,

Whitnie Zuker
IT Procurement Specialist
DTMB supporting MSP & DMVA
333 S. Grand Ave
Lansing, MI 48933
Phone (517) 243-4103
zukerw@michigan.gov

From: Zuker, Whitnie (DTMB)
Sent: Sunday, August 23, 2015 7:13 PM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: RE: PLT

Hello Everyone,

It's great to be back with DTMB Customer Service and I am really excited to take part of this initiative while working with all of you and your designees to improve the procurement process!!

Next Steps
I will be sending each one of you a meeting notice so I can collect your thoughts of the issues you encounter and what measures you believe we should be focusing on for success.

Before we meet, please send me:

- A list of your staff (State or Contractual) that are specifically responsibility for:
  - Drafting documentation for RFI, RFP and CCN
  - Submitting/tracking ITRAC for Services and Commodities.
  - Providing contract compliance management activities
- A resource that may have experience in documenting AS IS and/or TO BE process flows of process improvement initiatives that I may ask some questions and bounce some ideas off of.

PLT

As I have only been to one PLT meeting thus far, I have a lot of catching up to do and awaiting any past decision making documentation, but let me share some key notes from the meeting on 8/19/15 and what I have sent directly to Procurement:

- 8/19/15 Agenda attached.

- DTMB Procurement and Agencies has been participating in the reorganization of state procurement practices announced by the governor in Executive Directive 2015-1. Part of this initiative includes the streamlining and standardization of practices across state agencies through the establishment of the Michigan Procurement Policy Manual (MPPM). This MPPM will replace the current State AD Board Guide.

  Attached is the first finalized draft of Chapter 1. Please note that this has not been processed through the DTMB Administrative Guide process. Once that is done, we anticipate it will be in two weeks, the document will be considered complete. Still, **please share draft Chapter 1 attached as more exposure the better.**

  NOTE: Purchasing Professionals now include JEC members. See revised Ethical standards and Professional Conduct section 1.4.

- Procurement will not be granted another request for Ad Board resolution to extend contracts passed the expiration date (current resolution 2015-1 attached). Cut of is 9/30/15, so if you are in need of making an ad board resolution request contact Sharon Maynard with me cc'd **no later than 8/25/15**

- Procurement is working with SIGMA right now developing the draft change notice with a target date for release next week. I have asked Procurement if this is mandatory and informed them that we were charged to engage with the vendor for sigma interfaces/conversion work ASAP. I have asked if more was needed in a SOW/vendor proposal then the list of criteria I sent.

- Procurement has been in the process to form a pre-qualification program offering consulting services on a fast-track, as-needed basis for Business Process Review (BPR)/Lean Process Improvement (LPI). It was intended to be executed June 22, 2015, but now expected by the end of next week. You may view the RFP at https://www.buy4michigan.com/bso/external/bidDetail.sdo?docId=007115B0005004&external=true&parentUrl=bid

- Initial direct recommendations:

  - A dashboard showing per Procurement division the time it takes to get requests through the process. Right now there is a general monthly Procurement Operational Metrics on the Procurement website. It only really breakdowns % of time Buyer is assigned in iTRAC within 3-day time Period but does not provide any other data for how long the requests are in the procurement process.
  - Have a dashboard for DTMB FS for PO under contract/PO not under contract requests
  - Update the current Procurement SLA to ensure that it can realistically meet the ongoing needs of the agency
  - Process for issue resolution of contractual matters before putting a vendor complaint in MAIN since contractual issues are not submitted or tracked in a central location.

Whitnie Zuker
IT Procurement
DTMB supporting MSP & DMVA
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Lansing, MI 48933
Phone (517) 243-4103

zukerw@michigan.gov

From: McFarlane, James (DTMB)
Sent: Thursday, August 20, 2015 8:37 AM
To: Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Cc: Zuker, Whitnie (DTMB) <ZukerW@michigan.gov>; Roach, David (DTMB) <RoachD2@michigan.gov>
Subject: FW: PLT

Hi all, Whitnie Zuker (who now works in Customer Service MSP) is going to be our liaison for the Procurement Leadership Team (PLT). This is the purchasing group that meets with agencies and focuses on streamlining procurement. Whitnie will keep us informed and also represent our department's interest in these ongoing procurement discussions. Kirt, please inform ITOT at the next meeting.

Thanks,
James

James McFarlane
Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov



From: Stibitz, Brom (DTMB)
Sent: Friday, August 07, 2015 8:45 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Cc: Brownlee, Jeff (DTMB) <Brownleej@michigan.gov>
Subject: Re: PLT

Thanks James. Jeff - can you please make sure she gets on the invite list?

Thanks,

Brom Stibitz

On Aug 6, 2015, at 8:39 PM, McFarlane, James (DTMB) <mcfarlanej@michigan.gov> wrote:

> Hi Brom, Whitnie Zuker would be a good candidate.
>
> Thanks James
>
> Sent from my iPhone
>
> On Aug 6, 2015, at 5:39 PM, Stibitz, Brom (DTMB) <StibitzB@michigan.gov> wrote:

James – I mentioned to Jeff the idea of putting someone on the PLT from Agency Services that is working with the informal "IT purchasing group." He thought that was a good idea.

Can you please designate someone?

<Procurement Leadership Team Members 2015-07.pdf>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

Primary State EMCs

Aging and Adult Services Agency
Mr. Steve Betterly
517.373.4089
betterlys@michigan.gov

Agriculture & Rural Development
Mr. Brad Deacon
517.284.5729
deaconb9@michigan.gov

Attorney General
Mr. Peter Manning
517.373.7540
manningp@michigan.gov

Civil Rights
Mr. Mark Bishop
517.241.7909
bishopm3@michigan.gov

Civil Service
Ms. Carol Vargovich
517.373.3168
vargovichC@michigan.gov

Corrections
Mr. Brent Travelbee
517.241.7640
travelbeeb@michigan.gov

Education
Mr. Louis Burgess
517.335.3672
burgessL@michigan.gov

Environmental Quality
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

Executive Office
Mr. Paul Smith
517.241.5598
smithp29@michigan.gov

Health & Human Services
Ms. Jennifer Lixey-Terrill
517.335.0172
lixeyterrillj@michigan.gov

Primary State EMCs

Mr. Richard Thelen
517.335.0151
thelenR4@michigan.gov

Insurance & Financial Services
Ms. Catherine Kirby
517.284.8784
kirbyc@michigan.gov

Licensing & Regulatory Affairs
Ms. Karen Towne
517.373.9495
townek2@michigan.gov

Licensing & Regulatory Affairs – State Fire Marshal
Mr. Mike DePrez
517.335.3685
deprezm@michigan.gov

Michigan Supreme Court
Mr. John Ort Lansing
517.373.4427
ortj@courts.mi.gov

Military & Veterans Affairs
LTC Chad Randall
517.899.3342
chad.d.randall.mil@mail.mil

Natural Resources
Chief Gary Hagler
517.284.6714
haglerg@michigan.gov

State
Mr. William Badgero
517.241.4228
badgerow@michigan.gov

State Police
Capt. Dave Kelly
517.241.3275
kellyd@michigan.gov

Talent & Economic Development
Ms. Lynne Feldpausch
517.335.0587
feldpauschL@michigan.org

Primary State EMCs

Technology, Management & Budget
Ms. Jeanette Doll
517.373.2231
dollJ@michigan.gov

Transportation
Ms. Eileen Phifer
517.373.1898
phifere@michigan.gov

Treasury
Ms. Ann Luepnitz
517.636.5335
luepnitza@michigan.gov

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 2:45 PM
To: Mears, Greg (DTMB)
Subject: FW: FOIA Project Updates to General Managers

Let's save the form for our meeting with MDE, including you, on Tuesday, 2/16. tX If you need to review with me, please feel free to get ahold of me. Thanks for all of your help.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Roeske, Debbie (DTMB)
Sent: Friday, February 12, 2016 2:24 PM
Subject: RE: FOIA Project Updates to General Managers

Thanks Greg.

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 2:18 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

Folks,

As Laurie and I discussed earlier, I believe I have a document/tool that staff can use to conduct the key word searches via Outlook. I'll need a small bit of time to tweak it to our needs but I'll try to have it in an hour or so.

Call my cell as I am working from home

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:11 PM
To: Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>
Subject: FW: FOIA Project Updates to General Managers
Importance: High

Louis & David – sharing a communication I just received on this topic within DTMB. Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

I understand that this information is due by the end of this month to the Governor's legal team.

We would like to set up a meeting, ideally on Tuesday, 2/16/16 with you and your team to discuss how we may assist you. Not being totally familiar with your regular FOIA process, we would want to understand how large your data needs are for this particular search/consolidation, i.e. how many people will be involved with FOIA searches, anticipated amount of data overall, potential need for additional space for share drives, etc. Also did you receive instructions that you could share with regards to the format of how the Governor's legal team wants to receive the data (e.g. PDF or other electronic file for the electronic portion) so that we can assist in consolidating all of the pertinent files.

Also, due to the short amount of time involved, we are volunteering our pool of Clients Specialists to assist MDE if you need help in individual areas with the searches and saving of the files. Let us know what you needs and we'll try to accommodate. Debbie Roeske and Christine Fisk will be primary contacts but if needed and available, we have a couple of DTMB Client Specialists that can assist them as well depending on my DTMB FOIA needs.

Debbie is going to reach out to either of you today and attempt to get this initial meeting on the calendar for Tuesday.

Feel free to contact me on my cell (listed below) if you need to discuss anything today. Thank you.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search term's today to the Agencies.
    - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 3:20 PM
To: Mears, Greg (DTMB)
Cc: Gabler, David (DTMB)
Subject: RE: FOIA Project Updates to General Managers

That's fine. I appreciate it. I really didn't get a chance to talk to the MDE clients. I don't want to assume that they don't have a process and therefore, figured we take and offer on Tuesday and they can decide if it will help; particularly as they do get a lot of significant FOIA requests on other topics and have a process as I understand it.

Either way, it could be helpful to use if DTMB client needs come up. I was also proactive and brought Susan Wilmore up-to-date on this FOIA activity and offered our assistance if she needs it. She appreciated the heads up as Matt's mother-in-law had recently passed and he's been out and she knew nothing about the requests and upcoming deadline.

Laurie Westfall
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DTMB
HELP. CONNECT. SOLVE.

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 3:02 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

I work better on a deadline… even if it's one I impose on myself.. ☺
I'll keep plugging away at it anywya

Greg Mears
Client Specialist
Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 2:45 PM
To: Mears, Greg (DTMB) <mearsg@michigan.gov>
Subject: FW: FOIA Project Updates to General Managers

Let's save the form for our meeting with MDE, including you, on Tuesday, 2/16. tX If you need to review with me, please feel free to get ahold of me. Thanks for all of your help.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
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From: Roeske, Debbie (DTMB)
Sent: Friday, February 12, 2016 2:24 PM
Subject: RE: FOIA Project Updates to General Managers

Thanks Greg.

From: Mears, Greg (DTMB)
Sent: Friday, February 12, 2016 2:18 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

Folks,

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Call my cell as I am working from home

Greg Mears
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Serving DTMB and Civil Service
Mason Building- 517-284-4524
Cell 517-388-5445

Need me in a Hurry? Email me at: DTMB-MCSC-EO-Client-Specialists@michigan.gov

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From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 1:11 PM
To: Burgess, Louis (MDE) <burgessl@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>; Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>
Subject: FW: FOIA Project Updates to General Managers
Importance: High

Louis & David -- sharing a communication I just received on this topic within DTMB. Please give me a call to see how we might be able to help you after you get the keyword search terms and/or other criteria from the Governor's office which I believe, according to this email, will be sent out to agency representatives today.

I understand that this information is due by the end of this month to the Governor's legal team.

We would like to set up a meeting, ideally on Tuesday, 2/16/16 with you and your team to discuss how we may assist you. Not being totally familiar with your regular FOIA process, we would want to understand how large your data needs are for this particular search/consolidation, i.e. how many people will be involved with FOIA searches, anticipated amount of data overall, potential need for additional space for share drives, etc. Also did you receive instructions that you could share with regards to the format of how the Governor's legal team wants to receive the data (e.g. PDF or other electronic file for the electronic portion) so that we can assist in consolidating all of the pertinent files.

Also, due to the short amount of time involved, we are volunteering our pool of Clients Specialists to assist MDE if you need help in individual areas with the searches and saving of the files. Let us know what you needs and we'll try to accommodate. Debbie Roeske and Christine Fisk will be primary contacts but if needed and available, we have a couple of DTMB Client Specialists that can assist them as well depending on my DTMB FOIA needs.

Debbie is going to reach out to either of you today and attempt to get this initial meeting on the calendar for Tuesday.

Feel free to contact me on my cell (listed below) if you need to discuss anything today. Thank you.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
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From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>
Subject: FOIA Project Updates to General Managers
Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.

- **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon.** Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).

* The Governor's Office will provide the keyword search term's today to the Agencies.
  - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:00 PM
To: Mears, Greg (DTMB);Stanaway, Eric (DTMB);Gabler, David (DTMB)
Subject: FW: Flint Water Search Terms

Fyi only.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
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Cell: 517-242-3499
DTMB
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From: Head, David (MDE)
Sent: Friday, February 12, 2016 3:51 PM
To: Roeske, Debbie (DTMB) <RoeskeD@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Burgess, Louis (MDE) <burgessl@michigan.gov>; Gorton, Glenn (DTMB) <GortonG@michigan.gov>; Thomas, Maria (DTMB) <ThomasM16@michigan.gov>; Fisk, Christine (DTMB) <FiskC@michigan.gov>
Subject: FW: Flint Water Search Terms

FYI

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB)

<LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

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Legionella
"boil water order" & "Flint" (anywhere in document)
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"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
Executive Assistant - Legal Department
Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:02 PM
To: Wilmore, Susan (MCSC)
Subject: FOIA discussion

Just fyi – just got a copy of this and thought you'd like to see as per our discussion. Matt was copied on it. Have a good weekend.

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

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"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

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General Manager
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Cell: 517-242-3499
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From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:23 PM
To: Simon, Jodi (DTMB)
Subject: FOIA

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <ChivisC@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

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From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:35 PM
To: Galeazzi, Tiziana (DTMB)
Subject: FOIA

Importance: High

Tiziana – just keeping you in the loop in case you hadn't seen this update on the search criteria from the Governor's office. My client sent it to me.

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your

own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

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"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
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DTMB
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From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:48 PM
To: Buckberry, Gary (DTMB)
Subject: FOIA process

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Gary – I left you a voice today after being given your name as the DTMB FOIA expert. I'm reaching out just to determine if there is a set process/format/policy (i.e. email saved to a PDF format, other…) for sending FOIA files to the AG's e-discovery or other designated system based on the recent request for Flint Water FOIA information to be completed by all agencies by the end of February and sent to a centralized location. I realize that different folks have been assigned roles to handle this issue, but thought I'd reach out and to learn anything about the normal processes and expectations from you.

I serve as DTMB, MCSC, MDE & CEPI's General Manager (handle IT oversight for these areas) and wanted to introduce myself if you ever need assistance as well.

Look forward to hearing from you and have a nice long holiday weekend.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
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From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:59 PM
To: Moody, Michael (DTMB)
Cc: Gabler, David (DTMB)
Subject: FOIA - phone message
Attachments: FOIA Project Updates to General Managers

Mike – I left you a voice mail late this afternoon just to reach out to you and give you a heads up on a large FOIA request concerning the Flint Water issue.

I'm sharing a communication I just received on this topic within DTMB along with a copy of the search criteria distributed from the Governor's office late today to the agencies (Kurt Weiss was copied for SBO). I understand that this information is due by the end of this month to the Governor's legal team. Not sure if it will impact your area, but wanted to make you aware due to the short timeframe to gather this information.

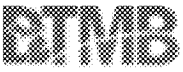
If you need assistance, let us know and we'll see what we can do. Hope you have a great, long holiday weekend.

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

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Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499


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From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 12:04 PM
To: Berwald, Kirt (DTMB);Hogan, James (DTMB);Buckwalter, Nathan (DTMB);Pung, Linda (DTMB);Westfall, Laurie (DTMB);Willard, Stuart (DTMB);Das, Rajiv (DTMB)
Cc: Simon, Jodi (DTMB);McFarlane, James (DTMB);Buhs, Caleb (DTMB)
Subject: FOIA Project Updates to General Managers

Importance: High

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
    - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 5:17 PM
To: Stibitz, Brom (DTMB)
Subject: FOIA

Importance: High

Brom – Tiziana reached out to me today regarding the Flint Water FOIA process. Our BRM's and client specialists are up to speed on this issue and are ready to help.

Knowing that you're working on a strategy for DTMB, I'm waiting to hear from you as to how I can assist and what areas will be focused on. I have reached out to SBO (Mike Moody), MDE & MCSC to offer assistance as well if they need it.

Look forward to hearing from you at any time when you're ready. My cell is listed below.

Laurie Westfall
General Manager
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Cell: 517-242-3499

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From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 6:08 PM
To: Gabler, David (DTMB);Gorton, Glenn (DTMB) (GortonG@michigan.gov);Roeske, Debbie (DTMB);Mears, Greg (DTMB);Stanaway, Eric (DTMB);Wilson, AnthonyAJ (DTMB);Brys, Anne (DTMB);Bilek, Mike (DTMB);Ouendag, Michael (DTMB);Fisk, Christine (DTMB)
Cc: Bearman, Karen (DTMB);Evani, Lisa (DTMB);Thomas, Maria (DTMB);Carey, John (DTMB)
Subject: FW: FOIA Project Updates to General Managers

Fyi – just keeping you all in the loop

Laurie Westfall
General Manager
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From: Galeazzi, Tiziana (DTMB)
Sent: Friday, February 12, 2016 6:03 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Subject: Re: FOIA Project Updates to General Managers

All

Please note below the email below with additional information and guidelines that were provided from the Gov office to the Agencies today.

Key points:
- The agencies are being asked to conduct their own searches: please let Jodi know if any agencies request assistance from DTMB/OA or if any other questions arise regarding what OA is able to assist them with.
- Due date for the agencies to notify the Gov office of when their searches will be completed is Tuesday
- DTMB is currently working to identify the custodians for our own searches - more information will be available on Tuesday.

Thank you for your time, please call with any questions. Have a great weekend.

Tiziana Galeazzi
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"DWSD" & "Flint" (anywhere in document)

"Flint River"

"Pb" & "water" (anywhere in document)

"KWA"

On Feb 12, 2016, at 12:03 PM, Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov> wrote:

> Happy Friday All!
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>
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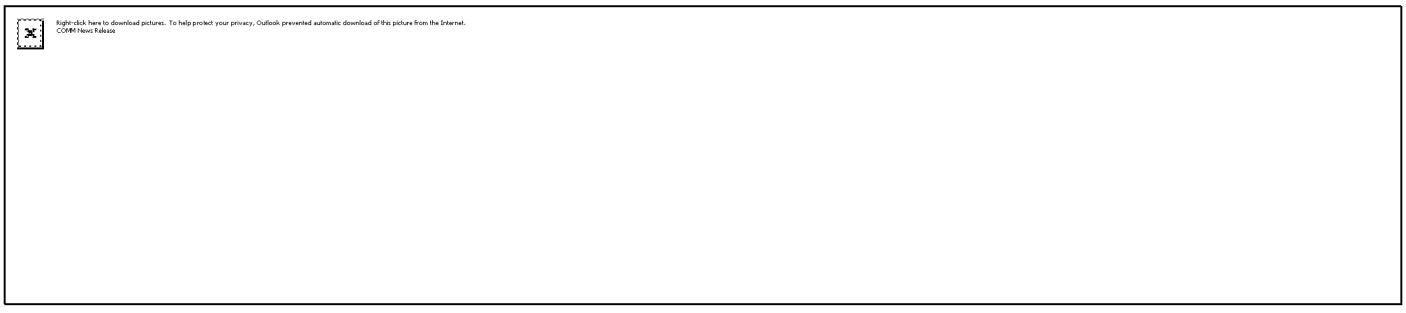
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Sent: Friday, February 12, 2016 6:14 PM
To: Gabler, David (DTMB);Gorton, Glenn (DTMB) (GortonG@michigan.gov);Mears, Greg (DTMB);Stanaway, Eric (DTMB);Wilson, AnthonyAJ (DTMB);Roeske, Debbie (DTMB);Fisk, Christine (DTMB)
Cc: Evani, Lisa (DTMB);Bearman, Karen (DTMB);Thomas, Maria (DTMB);Carey, John (DTMB);Bilek, Mike (DTMB);Brys, Anne (DTMB);Ouendag, Michael (DTMB)
Subject: FW: NEWS RELEASE: Gov. Rick Snyder releases departmental emails produced regarding Flint water crisis

Just fyi

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Simon, Jodi (DTMB)
Sent: Friday, February 12, 2016 4:22 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: FW: NEWS RELEASE: Gov. Rick Snyder releases departmental emails produced regarding Flint water crisis

From: GOV Newsroom [mailto:govnewsroom@govsubscriptions.michigan.gov]
Sent: Friday, February 12, 2016 10:13 AM
To: Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: NEWS RELEASE: Gov. Rick Snyder releases departmental emails produced regarding Flint water crisis



Contacts: Dave Murray, Laura Biehl, or Anna Heaton

517-335-6397

FOR IMMEDIATE RELEASE
Friday, Feb. 12, 2016

Gov. Rick Snyder releases departmental emails produced

regarding Flint water crisis

LANSING, Mich. - Gov. Rick Snyder's office today posted emails and corresponding documents that have been made available to requesting entities from state departments regarding the Flint water crisis. The documentation represents requests fulfilled to date by the Department of Environmental Quality, Department of Health and Human Services, Department of Treasury, Department of Technology, Management and Budget, and Department of Agriculture and Rural Development regarding Flint water.

"All levels of government failed the people of Flint," Snyder said. "This crisis should never have happened, but we are making progress each day to meet the needs of residents.

"By making the information easily accessible, everyone can review it and take what they need, and then we can all focus and work together on solutions, healing and moving Flint forward."

NOTE: All emails and attachments can be accessed using the below links. Documents are large and will take time to download. Viewing on a mobile device is not recommended.

LEGAL NOTICE

- The release of these documents is not a waiver of any legal privilege. Because of the voluminous nature of these records, some documents that are subject to the attorney-client, attorney work product, and other privileges may have been inadvertently disclosed. Should this posting include such documents, their disclosure here does not constitute a waiver of the privilege.
- Those seeking information as part of a legal proceeding or investigation should not rely solely upon the documents posted here to satisfy their request. Such requests should be directed to the appropriate state custodian.
- The posting of these documents does not, is not intended to, and cannot be relied upon to, create any right or benefit, substantive or procedural, that is enforceable by any external party.
- DEQ1
- DEQ2
- DEQ3
- DEQ4
- DTMB
- DHHS
- MDARD
- Treasury

#

STAY CONNECTED:

This email was sent to simonj@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Westfall, Laurie (DTMB)
Sent: Sunday, February 14, 2016 11:34 AM
To: Mears, Greg (DTMB);Stanaway, Eric (DTMB);Wilson, AnthonyAJ (DTMB);Gabler, David (DTMB);Gorton, Glenn (DTMB) (GortonG@michigan.gov);Roeske, Debbie (DTMB);Fisk, Christine (DTMB)
Cc: Thomas, Maria (DTMB);Carey, John (DTMB);Brys, Anne (DTMB);Bilek, Mike (DTMB);Ouendag, Michael (DTMB);Smith, Jenniffer (DTMB);Bilek, Mike (DTMB)
Subject: FW: FOIA Project Updates to General Managers

Importance: High

Fyi

Greg/Eric – please note yellow highlighted section below.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Simon, Jodi (DTMB)
Sent: Friday, February 12, 2016 9:28 PM
To: Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

Hi everyone –

I talked to John McQuaid earlier this afternoon. As Tiziana stated, the agencies should be doing their own searches. With the Legal Discovery OA is conducting outside of this FOIA request, they don't have the resources to conduct the agency searches as well.

Here's what I know they CAN provide though –

- OA can provide an eDiscovery mailbox and additional fileshare space to place identified mail/documents.

  To accomplish this you should submit a remedy ticket with the details needed and then send the ticket number to John McQuaid (cc Joe Hyrman and myself) with 'FOIA-Flint' in the subject line and they will escalate the request.

- I also know that Greg Mears (DTMB Client Specialist) is putting together instructions on how to do effective searches in Outlook for Laurie Westfall's area. I can share this with the GMs when complete as well.

If your agencies are requesting additional assistance, please let me know. The reason requests are being funneled through me initially is so James can get an idea of the assistance needed and can have that discussion with OA and the Governor's Office to set priorities if needed.

Thanks,
Jodi

From: Galeazzi, Tiziana (DTMB)
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To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hogani@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Subject: Re: FOIA Project Updates to General Managers

All

Please note below the email below with additional information and guidelines that were provided from the Gov office to the Agencies today.

Key points:
- The agencies are being asked to conduct their own searches: please let Jodi know if any agencies request assistance from DTMB/OA or if any other questions arise regarding what OA is able to assist them with.
- Due date for the agencies to notify the Gov office of when their searches will be completed is Tuesday
- DTMB is currently working to identify the custodians for our own searches - more information will be available on Tuesday.

Thank you for your time, please call with any questions. Have a great weekend.

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Governor's Office, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Thomet, Ruth (GOV)

Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB)

<BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. **Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines.** Thank you again for all your assistance and efforts.

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Legionella

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"microb" & "Flint" (anywhere in document)

"TTHM" & "Flint" (anywhere in document)

"Lead" & "Flint" (anywhere in document)

"emergency" & "Flint" (anywhere in document)

Karegnondi

"Genesee County Health Department"

"Flint" (within sentence) "utilities"

"Lead and Copper Rule"

"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)

"DWSD" & "Flint" (anywhere in document)

"Flint River"

"Pb" & "water" (anywhere in document)

"KWA"

On Feb 12, 2016, at 12:03 PM, Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov> wrote:

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
    - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 8:33 AM
To: Simon, Jodi (DTMB)
Subject: FW: FOIA process

fyi

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: Buckberry, Gary (DTMB)
Sent: Tuesday, February 16, 2016 8:01 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: RE: FOIA process

Laurie,

No set process for DTMB as we've never dealt with an issue like this here in my 18+ years as DTMB FOIA coordinator. I am meeting with Jean Ingersoll at 9 this morning re: this project.

Gary

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:48 PM
To: Buckberry, Gary (DTMB)
Subject: FOIA process
Importance: High

Gary – I left you a voice today after being given your name as the DTMB FOIA expert. I'm reaching out just to determine if there is a set process/format/policy (i.e. email saved to a PDF format, other…) for sending FOIA files to the AG's e-discovery or other designated system based on the recent request for Flint Water FOIA information to be completed by all agencies by the end of February and sent to a centralized location. I realize that different folks have been assigned roles to handle this issue, but thought I'd reach out and to learn anything about the normal processes and expectations from you.

I serve as DTMB, MCSC, MDE & CEPI's General Manager (handle IT oversight for these areas) and wanted to introduce myself if you ever need assistance as well.

Look forward to hearing from you and have a nice long holiday weekend.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226

Cell: 517-242-3499

BTMB

HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 11:38 AM
To: Roeske, Debbie (DTMB);Fisk, Christine (DTMB);Mears, Greg (DTMB)
Cc: Gorton, Glenn (DTMB) (GortonG@michigan.gov);Gabler, David (DTMB);Stanaway, Eric (DTMB);Wilson, AnthonyAJ (DTMB);Thomas, Maria (DTMB)
Subject: FW: FOIA Project Updates to General Managers

fyi

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DTMB
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From: Galeazzi, Tiziana (DTMB)
Sent: Tuesday, February 16, 2016 10:48 AM
To: Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Subject: Re: FOIA Project Updates to General Managers

All

As discussed at our GM meeting today, here are the tool options and contact information for the agencies:

- HPTrim Records Manager - Kristy Thompson (DTMB records center)
- Relativity / eDiscovery - Andrew Banas (AG eDiscovery attorney) * I am happy to make an email introduction with him if you'd like

Thank you,

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Governor's Office, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

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>
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Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

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Karegnondi

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"KWA"

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Sent: Tuesday, February 16, 2016 12:21 PM
To: McFarlane, James (DTMB)
Cc: Simon, Jodi (DTMB);Ingersoll, Jean (DHHS);Mears, Greg (DTMB);Gabler, David (DTMB)
Subject: RE: Assistance With Flint FOIA Info
Attachments: FOIA Tips/guidance; FOIA

Yes – just got off the phone with her and am working on a list of applications. I will be contacting Jean with the list of applications and reviewing same with her later today only to have a second opinion to compliment the business on other potential sources (vs. just email) on Flint FOIA related data. The business is the primary owner and knowledge keeper of where Flint data could reside. However, as we discussed, the majority of the data will come from e-mail.

Jean is working on questions that haven't yet been addressed and we covered some of our concerns as well – such as depending on how each agency will save their data initially and copy vs. move to either a hard drive, ECM or other solution; the second phase is how will the Gov's office get this data and in what format, i.e. PST or PDF. If PDF, not all agencies have the software (it is freeware and available through SCCM12 – new software distribution tool and could be installed by the client with directions), and where will the bulk of the data be coming from and does that individual/group have enough temporary storage for the amount of data, and how will the Gov's office get this data or do we push.

We also just sent Jean a copy of Greg Mears FOIA Keyword Search Tips for optional use and Jodi will be sending out to the GM's. A copy of the search criteria is also attached for easy reference. We met with MDE this morning, both Louis Burgess and David Head and we're scheduling a conference call for their team tomorrow, along with Liaisons and our Client Specialists to roll out a short term process to copy and save the Flint FOIA data. Then, once we receive direction on consolidation, format and how to make the data accessible and/or send the data, we will further assist them in getting the data consolidated.

We have also reached out to SBO and MCSC and will be following up with them to lend assistance where needed and to convey/confirm the consolidation method, once known.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: McFarlane, James (DTMB)
Sent: Tuesday, February 16, 2016 11:43 AM
To: Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Subject: FW: Assistance With Flint FOIA Info

Hi- did you respond to Jean already?

Thanks,
James

James McFarlane

Department of Technology, Management & Budget
320 S. Walnut Street
Lansing, MI 48933
P: 517-241-1842
C: 734-891-0517mcfarlanej@michigan.gov



HELP. CONNECT. SOLVE.

From: Ingersoll, Jean (DHHS)
Sent: Tuesday, February 16, 2016 9:36 AM
To: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
Cc: Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>
Subject: FW: Assistance With Flint FOIA Info
Importance: High

Forgot to include you James. Sorry! Jean

Jean M. Ingersoll, JD
Michigan Department of Technology, Management & Budget
Lewis Cass Building
320 South Walnut St.
PO Box 30026
Lansing, MI 48909
517-241-8844 (O)
517-282-2474 (C)



HELP. CONNECT. SOLVE.

From: Ingersoll, Jean (DHHS)
Sent: Tuesday, February 16, 2016 7:58 AM
To: Davenport, Rodney (DTMB); McQuaid, John (DTMB); Galeazzi, Tiziana (DTMB); Westfall, Laurie (DTMB)
Subject: Assistance With Flint FOIA Info
Importance: High

Good morning all:

Attached is a spreadsheet that lists the types of mediums required to search, the type I agencies that want our assistance, the parties responsible for the search and the related custodians.

This list serves two purposes: 1) it is for me to keep track of what and whom we need to search and the parties responsible; and 2) the list of custodians (second tab, scroll down for all of the SMT members).

I am having trouble noting all of the required software and applications/systems (Column B) and the persons responsible for each, i.e. the areas with all of the question marks and that are blank. Can someone assist me in filling in the blanks as soon as possible? I am free after 10am if you need more information from me. Thank you!! Jean

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517-241-8844 (O)

517-282-2474 (C)
BTMB
HELP. CONNECT. SOLVE.

FOIA Keyword Search Tips

Step 1.

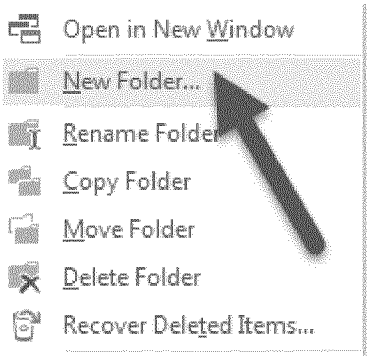
Preparation

In order to comply with the many recent FOIA requests, we wanted to give everyone an easy to follow set of instructions for conducting these searches. We at DTMB are still working through the process of setting up a central collection site for each agency. In the interim, we advise each of you take the following steps to prepare for collection.

- Create a folder in your Outlook mailbox called FOIA
- Use the method outlined below to retrieve the affected emails
- Drag and drop the emails you have identified into the FOIA folder you have created
- Await instructions as to how these will be collected

Step 2. Create your FOIA Folder

Create a new folder by **right clicking** on your cabinet, or your mailbox (your @michigan.gov account). Click on the "New Folder" icon. Call the new Folder FOIA, and press Enter.



The new folder should now be created in your account

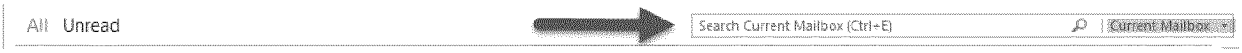


This is the folder that you will drag and drop the relevant emails to when you conduct your search. In our next section we'll give you some tips to assist you in searching your mailbox for relevant items

Step 3. Identifying emails using keyword search

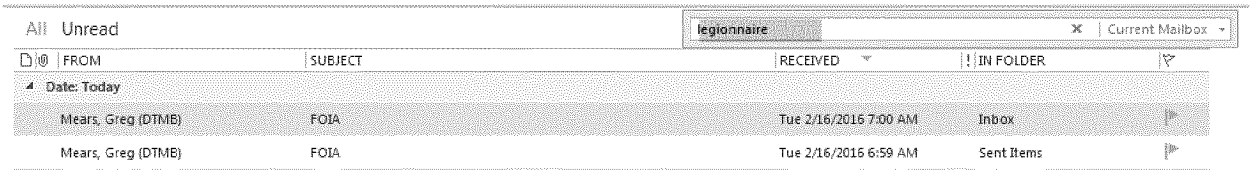
The first step in preparing for your FOIA keyword search is to make sure you have the keyword list available. This list should have been provided to you by the AG, or your management. In the screenshots below we will walk you through the process of identifying the emails, and in later steps how to move them to a special storage folder. Your screens may not look identical to mine, but the methodology is the same for Office 201, and 2013.

First off, locate the search box in Outlook (typically in the upper right hand corner). Make sure that your search is set to "Current mailbox" as seen here. The reason we ask you to do the searches in this manner is that it will search your entire mailbox (received and sent items) including Lync/Skype conversations.

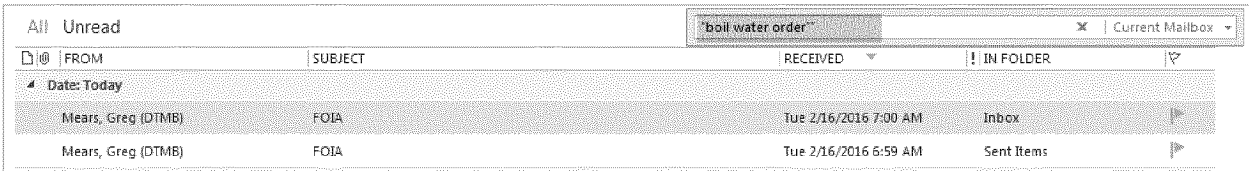


In the examples were going to show we will be doing the word searches one at a time. In testing we found that trying to do multiple word searches, did not give the results we were looking for.

Let's start with a simple one from the keyword search I was provided. In this instance I entered the word legionnaire, and received these results.



Let's try another using a search term in "quotes". By placing an item in quotes it will limit your search to those exact words.



NOTE: By design Microsoft limits the number of items that can be retrieved in a single search to 250. This means that if your search results in more than 250 items you will have to repeat the search process until you have identified all of the emails you wish to address.

As you complete each key word search, you will need to copy those emails to your FOIA folder for retrieval at a later time. We will go over those steps in the next section.

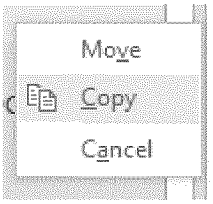
Step 4. Copying your messages to the designated FOIA area

Now that you have identified the emails that meet the search criteria, you'll want to save them off to your newly created "FOIA" folder.

NOTE: Your agency may have you save these items to an alternately designated space. That space can take the form of a network drive, USB flash or portable hard drive. Where ever you choose to store them, the "mechanics" of doing so will not change.

Once you have identified the emails that you want to save, highlight all of them by clicking on the first message, then holding down the Control Key, followed by the letter "a". Next, open up the folder or drive where you wish to save these messages. Using our example above I have created a folder in my Outlook account called FOIA and will save the messages there.

Move your mouse to all of the highlighted message and do a RIGHT CLICK, and then while holding down the right mouse button drag all the messages to where you want to store them. When your mouse pointer arrives in the area you want to save them, release the button and select "copy" from the pop up menu (See illustration)



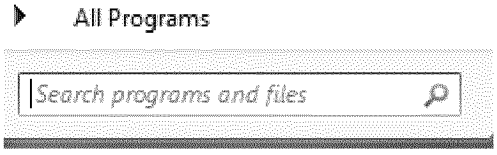
Depending on the amount of messages you're copying and where you are copying them to, the process can take a few seconds, or many minutes if they include attachments. Once the copy process has completed, you will see the emails you moved appear in the area you stored them.

Step 5. Doing a hard drive keyword search for documents and other items

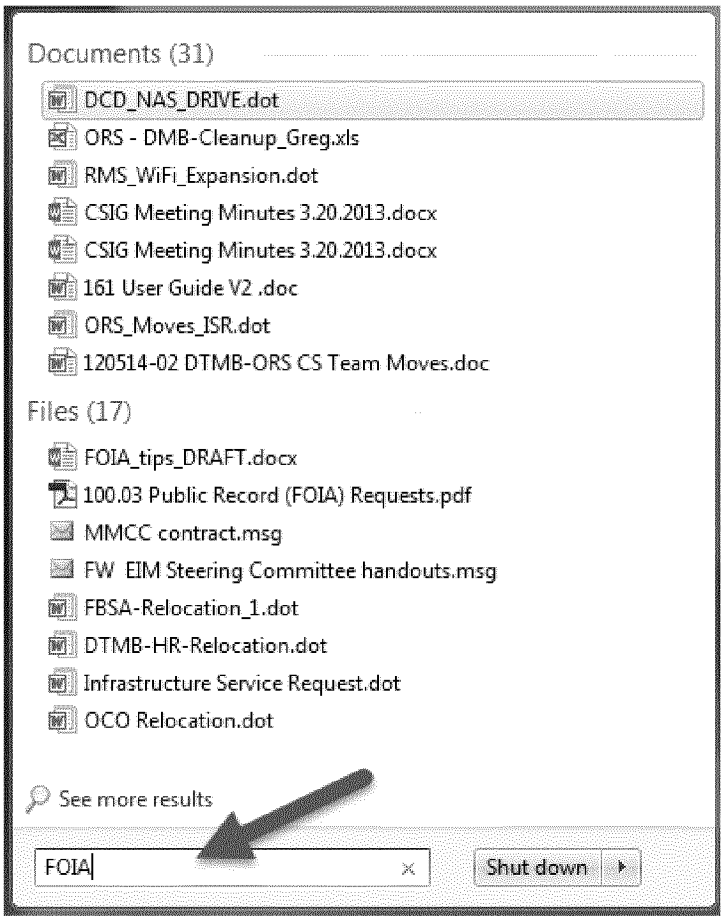
Conducting a hard drive search is fairly simple. Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer", you see it every time you open up a folder on a network drive, or on your own computer. Before conducting your searches, we would suggest that you create a special folder on your desktop called FOIA where you may copy the items you find until final instructions are issued as to their disposition.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples I'll be showing are on that operating system. If you click on windows Start button, you'll see the search box right next to it

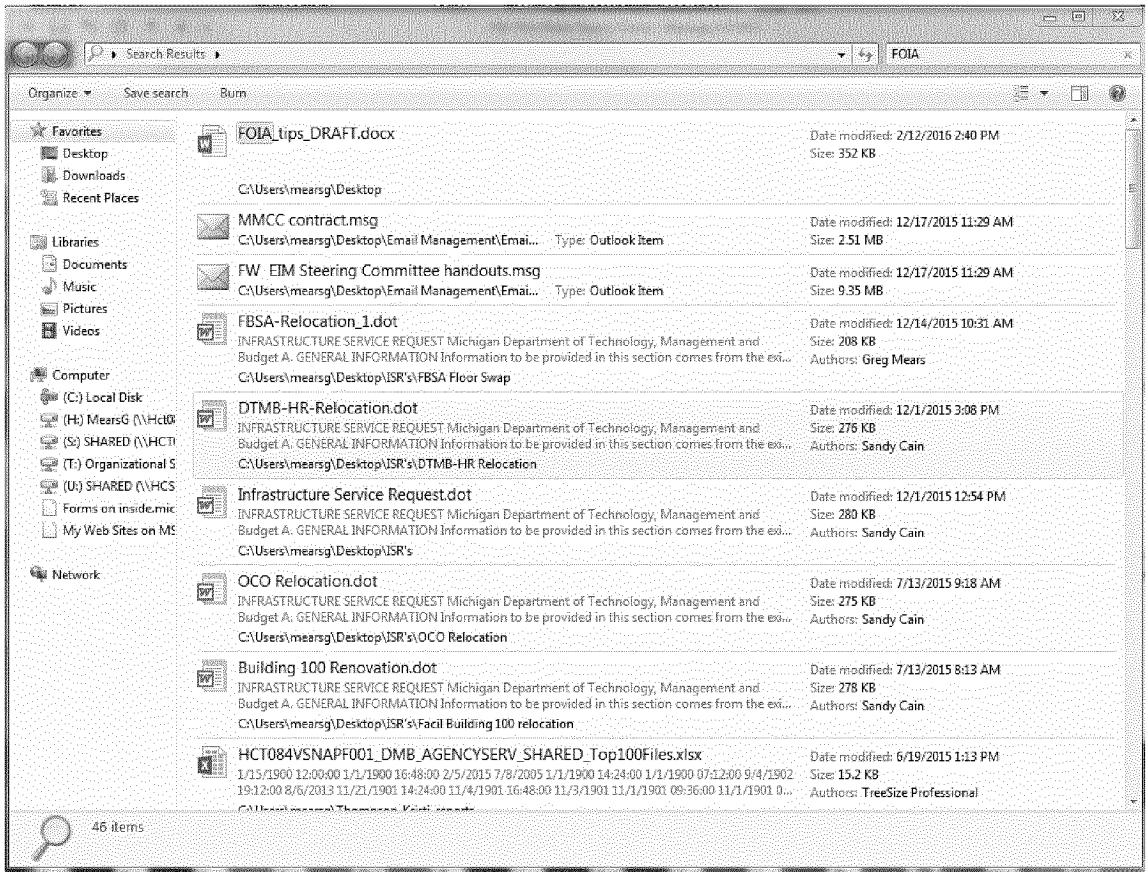


In this example I'm going to search my computer for the word FOIA. As you can see my search yielded numerous documents including emails. Since I've already saved off all of the relevant emails, we'll focus on just the documents.



This part can be a bit time consuming but we suggest you open each document to make sure that it's relevant. In this instance my search brought up a DTMB Move form, but only because it has the word FOIA in the form. (*Your agency may have slightly different guidelines, please follow them and use this example search as a training tool*)

You'll notice that the words "See more results" appears at the bottom of the list. This means that my search turned up a lot more documents than what can easily be displayed. If I click on the link, it will open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example my search found 46 items. We can now select them all using the "Ctrl-A method" that we used for the emails, and copy them to our newly created FOIA folder.

Conclusion

This is the simplest, we could devise to help those of you conducting the FOIA searches. We hope that this will make the task a bit easier

What If I have questions?

If you have any questions please contact your Agency FOIA Coordinator, or Client Specialist.

DTMB-Client Specialists

Greg Mears – mearsg@michigan.gov 517-284-4524

Eric Stanaway – stanawaye@michigan.gov 517-373-8795

From: Westfall, Laurie (DTMB)
Sent: Friday, February 12, 2016 4:35 PM
To: Galeazzi, Tiziana (DTMB)
Subject: FOIA

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

Tiziana – just keeping you in the loop in case you hadn't seen this update on the search criteria from the Governor's office. My client sent it to me.

From: Thomet, Ruth (GOV)
Sent: Friday, February 12, 2016 3:46 PM
To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>; Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <Wheaton8@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines. Thank you again for all your assistance and efforts.

Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Ruth Thomet,
Executive Assistant - Legal Department
Executive Office of the Governor
111 South Capitol Avenue
P.O. Box 30013
Lansing , Michigan 48909
517-241-5630

Laurie Westfall
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Laurie Westfall
General Manager
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Office: 517-335-1226
Cell: 517-242-3499



From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 12:30 PM
To: Gabler, David (DTMB)
Subject: FW: Flint Water Crisis and FOIA

Just fyi

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Roeske, Debbie (DTMB)
Sent: Tuesday, February 16, 2016 12:03 PM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Mears, Greg (DTMB) <mearsg@michigan.gov>
Cc: Gorton, Glenn (DTMB) <GortonG@michigan.gov>
Subject: FW: Flint Water Crisis and FOIA

Laurie and Greg,

FYI.

Debbie Roeske
Client Specialist
517-373-2642

From: Burgess, Louis (MDE)
Sent: Tuesday, February 16, 2016 11:58 AM
To: Burgess, Louis (MDE) <burgessl@michigan.gov>
Cc: Head, David (MDE) <HeadD@michigan.gov>
Subject: Flint Water Crisis and FOIA

All staff,

The department has been directed to provide copies of all records in our possession related to the Flint water matter to the Governor's office. Both David Head, MDE FOIA coordinator, Debbie Roeske, DTMB Client Specialist, and I will be sending additional information on how to accomplish this FOIA task.

Quick points:

1. Most persons in MDE will not be affected by this FOIA requirement. If you are not involved with the Flint water crisis than you are not required to do anything. "MDE All updates" are not required to be saved as the original email will be provided by the sender.

2. If you have had any job related connection to the Flint water crisis you will be required to provide all records to a central repository. Records include memos, handwritten notes, emails and attachments, and text messages in your possession. I will be asking office directors for a list of their staff that have had any job related responsibilities in order that we can give you the necessary information.

3. If you have Flint related records, we ask that you immediately start saving all documents. You must: create a file in your Outlook folder called: Flint FOIA. You will have to save a copy of all messages into that folder. Detailed instructions on the creation of the folder and search procedures will be provided to you. This instructions will also include instructions on search terms to ensure that all relevant emails are identified and copied. You should also create a folder to save a copy of all documents that you have either prepared or received regarding the Flint Water crisis. We will follow up with instructions on how to forward all your saved documents.

4. We will provide information as soon as we get it. There is a deadline for providing all documents, so we ask that you begin collecting them now.

5. If you have any questions regarding Flint water and FOIA please contact with David Head or myself.

Louis Burgess
Michigan Department of Education
Emergency Management Coordinator
(517) 335-3672

Subject: FW: Required Conference Call Regarding Flint Water Crisis and FOIA Process
Location: Conference Call -

Start: Wed 2/17/2016 1:00 PM
End: Wed 2/17/2016 2:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Roeske, Debbie (DTMB)

Importance: High

Susan as per our conversation today, I spoke with Louis Burgess and David Head (MDE FOIA Coordinator) and they welcome your participation in their MDE planning call. They have invited their pertinent staff who may have data, along with their liaisons and our IT representatives to provide direction on search request, where to store locally and that we'll be coming up with a consolidation of data approach after they first get the data collected. I will share anything that I hear with both yourselves and MDE in case I'm able to obtain the end format and how to send information to a central location. These questions are being asked and hopefully a consolidate approach and format will be relayed soon.

-----Original Appointment-----
From: Roeske, Debbie (DTMB)
Sent: Tuesday, February 16, 2016 1:07 PM
To: Roeske, Debbie (DTMB); Burgess, Louis (MDE); Westfall, Laurie (DTMB); Mears, Greg (DTMB); Head, David (MDE); Fink, Sharon (MDE); Harris, Dawn (MDE); Schafer, Gary (MDE); Bouvy, Mark (MDE); Morford, Sandy (MDE); Houseman, Jennifer (MDE); Chipman, Martha (MDE); Fisk, Christine (DTMB); Ackley, Martin (MDE)
Subject: Required Conference Call Regarding Flint Water Crisis and FOIA Process
When: Wednesday, February 17, 2016 1:00 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Call -
Importance: High

Phone No: 1-877-873-8018

Access Code: 6574931

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 2:41 PM
To: Roeske, Debbie (DTMB)
Subject: Accepted: Required Conference Call Regarding Flint Water Crisis and FOIA Process

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 4:22 PM
To: Gabler, David (DTMB);Ouendag, Michael (DTMB)
Subject: FW: Required Conference Call Regarding Flint Water Crisis and FOIA Process
Attachments: Required Conference Call Regarding Flint Water Crisis and FOIA Process.ics

Importance: High

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499



From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
To: McQuaid, John (DTMB);Davenport, Rodney (DTMB)
Cc: McFarlane, James (DTMB);Ingersoll, Jean (DHHS);Simon, Jodi (DTMB)
Subject: FW: FOIA Search Recommendation

Importance: High

In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
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From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:25 PM
Subject: FOIA Search Recommendation

Laurie,

As a follow-up to our discussion on identification and handling of files that exist on customer hard drives that may contain keywords related to the Flint Water Crisis, I wanted to outline a request that could be routed to Office Automation.

It seems that it would be a highly desirable effort for Office Automation to research the potential for creating some type of batch job or small application that could be distributed to the desktops. This would run a process to identify all objects that fit the search criteria and copy those to a common repository, in an effort to ensure uniformity and compliance.

They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601
DTMB
HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:18 PM
To: Ouendag, Michael (DTMB);Gabler, David (DTMB)
Subject: FW: FOIA Search Recommendation

Importance: High

Fyi – I'll keep you posted. Mike – thanks again.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
HELP. CONNECT. SOLVE.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
Subject: FW: FOIA Search Recommendation
Importance: High

In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

Laurie Westfall
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DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
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From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:25 PM
Subject: FOIA Search Recommendation

Laurie,

As a follow-up to our discussion on identification and handling of files that exist on customer hard drives that may contain keywords related to the Flint Water Crisis, I wanted to outline a request that could be routed to Office Automation.

It seems that it would be a highly desirable effort for Office Automation to research the potential for creating some type of batch job or small application that could be distributed to the desktops. This would run a process to identify all

objects that fit the search criteria and copy those to a common repository, in an effort to ensure uniformity and compliance.

They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601



From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 17, 2016 7:33 AM
To: Ouendag, Michael (DTMB)
Subject: RE: FNT-WTR

Thanks and thanks for your help yesterday

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499

DTMB
HELP. CONNECT. SOLVE.

From: Ouendag, Michael (DTMB)
Sent: Wednesday, February 17, 2016 7:32 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>
Subject: FW: FNT-WTR

Fyi

Additional information on MIDB requests related to the Flint Water Activity.

From: Macalincag, Teodoro (DTMB)
Sent: Tuesday, February 16, 2016 4:58 PM
To: Ouendag, Michael (DTMB) <ouendagm@michigan.gov>
Subject: FNT-WTR

Hi Mike,

Attached is the memo from Mike Moody to all CFOs and HR Directors on Public Act 3 of 2016. Memo also mentions the establishment of a DCDS Activity to be utilized for any Flint Water Activity. I gave you a hard copy of this memo last week. I think that's where you first read the establishment of this new Activity Code.

This memo is what prompted the request from OFM to create a BO report for PA 3 of 2016 and for Department of Corrections to start tracking the newly established Activity Code.

We received the request from OFM on creating a BO report on 2/8/2016 and delivered the report to OFM on 2/12/2016. The report is called FNT-WTR-PA 3 of 2016.

Department of Corrections identified an existing BO report that they can use to keep track of this newly established Activity Code. Creation of BO new report not necessary.

Today, 2/16/2016, we received another request from OFM to create another report for Public Act 143 of 2015. I'll work on the report this week and deliver a finished report by end of business day on 2/19/2016. New BO report will be called FNT-WTR-PA 143 of 2015. Just keeping you posted. Thanks.

Ted Macalincag
MIDB Manager
517-335-5156

From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 17, 2016 7:51 AM
To: Ouendag, Michael (DTMB)
Subject: FW: FOIA Search Recommendation

Do we have anyone that could do this? Should have known this would be a boomerang

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I do not have staff available to take this on. Perhaps one of your developers has cycles available.

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In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

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STATE OF MICHIGAN
DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

RICK SNYDER
GOVERNOR

DAVID B. BEHEN
DIRECTOR

2/16/16

TO: All DTMB Custodians of Correspondence Related to Flint FOIA Requests

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint FOIA Requests – Keywords and Search Guidance

The state has received a number of FOIA requests related to the matter captioned above. You have been identified as a potential custodian of relevant/responsive correspondence related to these FOIA requests. **As a custodian, you are required to produce any documents containing the keywords listed below, as directed in this memorandum, no later than Thursday, February 25, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – *includes emails, calendar items, and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the keywords listed below.

Shared Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the shared drive search effort for all of DTMB's custodians. Custodians do *not* need to independently conduct a shared drive search for the keywords below.

However, *custodians do need to place any documents that may be related to this search in to a shared drive if those documents are currently housed on a hard drive, thumb drive, or other non-shared electronic medium.* More information about that follows.

Non-Shared Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-shared drive types, ***each custodian will need to search every keyword below in every non-shared format, and move all relevant/related documents in to a shared drive for collection.***

Start by conducing the keyword search of all non-shared drives, filling out the attached keyword checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your keyword search need to be moved to whatever shared drive you regularly use. To do this, first create a file in the shared drive titled "Flint FOIA" and move all relevant/related documents to that folder. Another

custodian may use the same shared drive that you do. A separate "Flint FOIA" folder is not needed for each custodian, multiple custodians may place their files in to the same file. We would ask custodians to add the "Flint FOIA" folder to the shared drive on a first-come basis – if you see a folder there, another custodian has likely added it, and you can begin to place your files there. If you do not see a "Flint FOIA" folder in the shared drive that you regularly use, you are likely the first custodian to start the search. Please add the "Flint FOIA" folder and begin to move your files there. Other custodians will begin to add their items when they begin their search effort.

You can move your relevant/related documents to your shared drive in whatever format the document is currently in. After the 2/25/16 deadline, DTMB staff will access the shared drives and collect all files from the "Flint FOIA" folders.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to the "Flint FOIA" folder on the shared drive that you would regularly use, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned "Flint FOIA" folder on the applicable shared drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Flint FOIA Search Term Checklist

Various FOIA requests have been received by the State of Michigan, and you have been named as a likely custodian of relevant/responsive items. As a custodian, you are required to search and copy all items that you identify to a DTMB shared drive, as described above.

Please complete your search no later than close of business on Thursday, 2/25/16. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

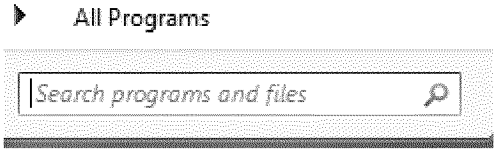
Please return this completed Checklist to Jean Ingersoll by the due date stated above
ingersollj@michigan.gov, or
Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

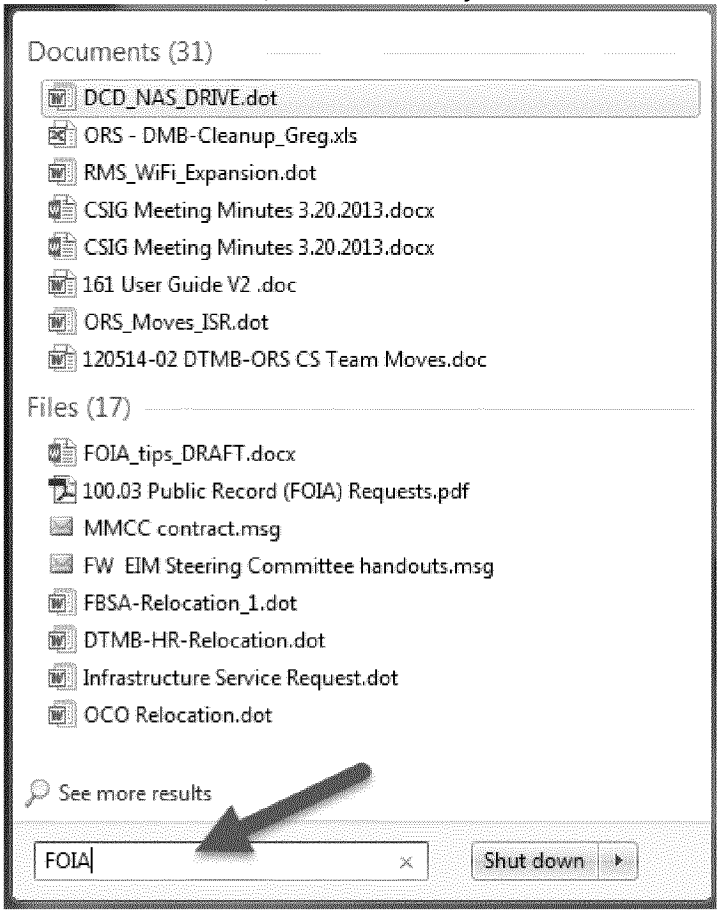
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer. Before conducting your searches, remember to check the shared drive that you typically use to see if a "Flint FOIA" folder has already been created by another custodian. If such a folder has not yet been created in the shared drive that you use, please create one.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

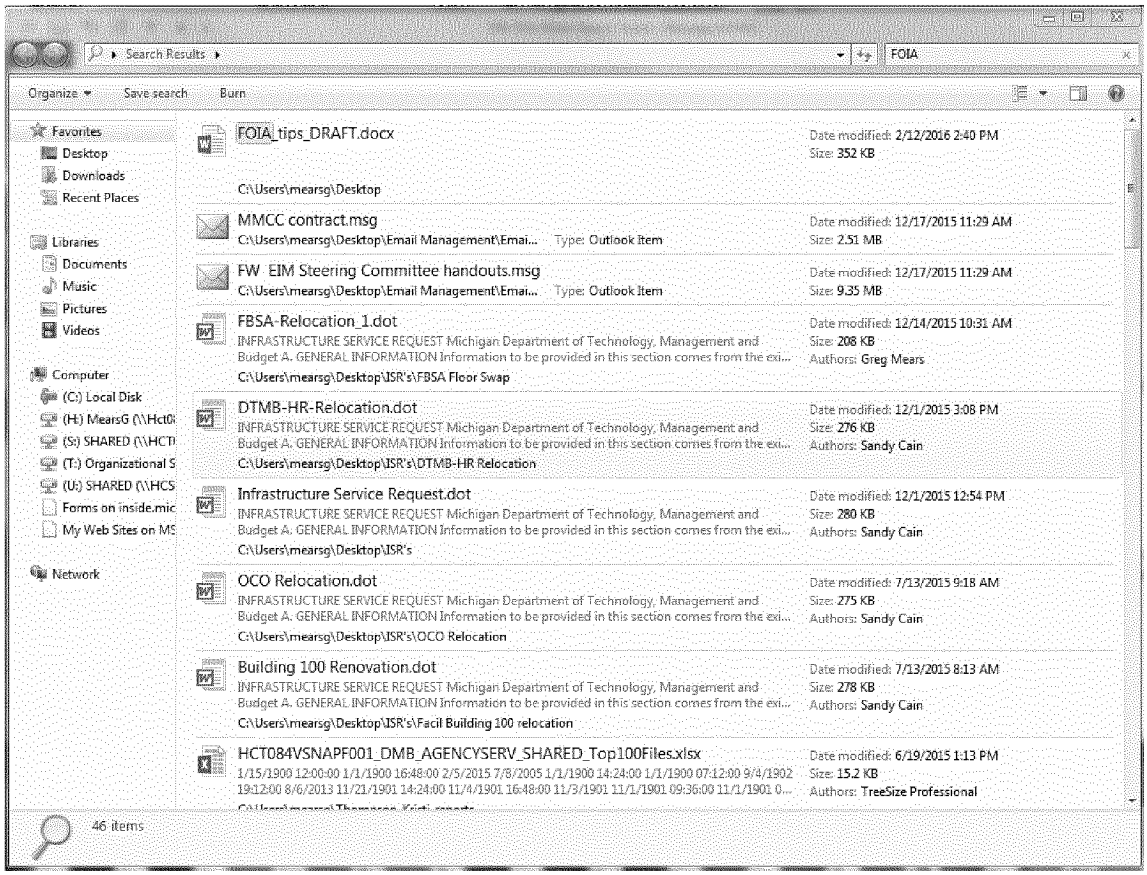


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the “Ctrl-A method”, and copy them to the “Flint FOIA” folder on the shared drive that you regularly use.

Procurement Leadership Team
Agenda
February 3, 2016
1:00 – 2:30
Katherine Cushman Conference Room

1. SIGMA Update (Shelley) 1:00 – 1:15

   Project Plan was approved.

   -Limited Procurement and Vendor Self Service go live summer 2017

   -Financial Systems go live October 2017

   Preparing for System Test – June 2016

   -Conversion

   -Reference Tables

   -Category A. Due 2/16 Tables that don't generally change. Includes Country, State, Unit of Measure, etc.

   -Category B. Due 3/18 These tables are flexible and include items such as Protest Type, Warranty Type, etc.

   -Category C. Due 5/18. These tables are included in the AIP (Agency Implementation Plan). They include Buyer, Buyer Manager, Ship to/Bill to addresses, etc.

   SIGMA Quarterly User Group Meeting is being planned. Expect an invite in the next few weeks.

2. Protest 1:15 – 1:20

   Mike Bliss discussed changes in protest policy and advised that new policy would be published soon. Additional changes will be made to the bidder instruction document and recommendation of award document reflecting protest information at time of solicitation and not at time of award. Additional information on second and third round protests – they are allowed, but not required.

3. Procurement – Flint (Jeff) 1:20 – 1:25

   Distributed hard copy of Emergency Purchasing Procedure. Electronic copy sent 2/3/2016
   This document was sent to all State department directors on 2/2/2016
   If you are spending $ in connect with Flint the SOC must receive information related to the spend – this is also important due to the federal match/reimbursements
   Each agency has an SEOC – this list was distributed on 2/8/2016
   OFM sent communication in last 48 hours to CFOs of the departments that describes the coding procedure. This and the Procedure letter should be merged together
   Departments should communicate a name and number of a purchasing professional that can be contacted 24x7
   There will be a new link on the DTMB Procurement website where you can send vendors who want to do business with the State of Michigan

4. ~~iTRAC Comments (Jeff) 1:25 – 1:30~~

~~5.~~4. Phase II Kickoff (Jeff) 1:30 – 1:35

Bill Pemble team lead
iTRAC process related to IT purchases
Working on group composition from agencies – non-IT – contact Bill Pemble if you would like to or have the name of a volunteer.
1st Kick off meeting 2/8/2016

~~6.~~5. Policy (Heather) 1:35 – 2:05

a. Chapter 12 – Feedback was due 1/19 – Policy Review Team 1/22
   - Any input at this time?
   - Reviewed almost entire Chapter with the team based on PLT subteam work in previous weeks. Any additional comments or feedback to be provided by 2/5/2016

b. Chapter 5
   - User Guide

~~7.~~6. Operational Updates (Sharon) 2:05 – 2:15

Question - under what parameters purchase order releases in MAIN routed to DTMB for approval (for furniture). Response - Any purchase order over $1,000 routes to DTMB Real Estate for approval for furniture, seating and carpet.

Request for a complete list of situations where routing goes to DTMB and the parameters. Central to provide when list is completed.

~~8.~~7. Walk Ins 2:15 – 2:30

From: Westfall, Laurie (DTMB)
Sent: Thursday, February 18, 2016 12:38 PM
To: Mears, Greg (DTMB)
Cc: Gabler, David (DTMB)
Subject: FW: FOIA Search Recommendation

Fyi – I'll be talking to MCSC later today about this.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
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Sent: Thursday, February 18, 2016 9:15 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>
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Laurie,

If you give your blessing to this – it sounds like something that Jibu is willing to take a crack at…

Mike

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Cc: John, Jibu (DTMB) <JohnJ@michigan.gov>
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Anne,

I agree with the concerns. Actually, I was targeting the hard drives when I posed the question. A similar program should be ran by OA against the servers, and if we supplied them with that it would be great. We can get OA to push it out if it is feasible. Laurie was the one that asked me to reach out, so if it is workable I am sure we just have to run it by her quickly to confirm her approving it.

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Thinking at a high level it would take at least 16 to 24 hours of effort to write and test this out.

Concerns: If we leave this up to each individual user, then we are going to run into issues of scanning the same drive again and again, since many of these users share some of these same drives. This would cause network hiccups, and leaving this back at the hands of agencies is not a good approach as it would need tremendous amount to coordination, and there would be a high chance of missing info due to people not knowing what they have access to, as well as not being available to perform this run.

Preferred approach would be to scan it once for all. I would imagine office automation should run it from a central point, or provide us with a common account that has read capabilities to all shared and h:\ drive of all agency users.

Thanks
Jibu John

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Basically the request is to create a program that searches all available files on a computer to see if any of the keywords are contained in the file and copy to another area.

Anne Brys
State Administrative Manager
Agency Services DTMB, MCSC, and GOV
DTMB
HELP. CONNECT. SOLVE.
Department of Technology, Management and Budget
Office: 517-335-0329
Cell: 517-719-6749
Fax: 517-241-8153
Email: brysa@michigan.gov

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Anne or Mike,

I do not have anyone here that I feel would be able to create a small program that could perform the hard drive searches for the Flint criteria, but it seems like you have more technical programming staff in your area. Would you mind checking to see if anyone thought they could take a crack at creating this? If not, we aren't out anything. Just thought it would be a time saver and create more consistency in the process if they throw it in our lap. If there is, we can provide the search criteria.

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Maybe or maybe not talk to them

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DTMB
HELP. CONNECT. SOLVE.
Department of Technology, Management and Budget
Office: 517-335-0329
Cell: 517-719-6749
Fax: 517-241-8153
Email: brysa@michigan.gov

From: Ouendag, Michael (DTMB)
Sent: Wednesday, February 17, 2016 8:00 AM
To: Brys, Anne (DTMB) <BrysA@michigan.gov>; Bilek, Mike (DTMB) <bilekm@michigan.gov>
Cc: Gabler, David (DTMB) <GablerD@michigan.gov>
Subject: FW: FOIA Search Recommendation

Anne or Mike,

I do not have anyone here that I feel would be able to create a small program that could perform the hard drive searches for the Flint criteria, but it seems like you have more technical programming staff in your area. Would you mind checking to see if anyone thought they could take a crack at creating this? If not, we aren't out anything. Just thought it would be a time saver and create more consistency in the process if they throw it in our lap. If there is, we can provide the search criteria.

Mike

From: Westfall, Laurie (DTMB)
Sent: Wednesday, February 17, 2016 7:51 AM
To: Ouendag, Michael (DTMB) <ouendagm@michigan.gov>
Subject: FW: FOIA Search Recommendation

Do we have anyone that could do this? Should have known this would be a boomerang

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
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From: McQuaid, John (DTMB)
Sent: Wednesday, February 17, 2016 7:42 AM
To: Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Ingersoll, Jean (DTMB) <ingersollJ@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: RE: FOIA Search Recommendation

I do not have staff available to take this on. Perhaps one of your developers has cycles available.

From: Westfall, Laurie (DTMB)
Sent: Tuesday, February 16, 2016 5:15 PM
To: McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>
Cc: McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Ingersoll, Jean (DTMB) <ingersollJ@michigan.gov>; Simon, Jodi (DTMB) <SimonJ@michigan.gov>
Subject: FW: FOIA Search Recommendation
Importance: High

In querying my team about ways to make this process easier, Mike Ouendag suggested the idea below. Please take a look and see if this is something of merit that could be done to aid in the Flint FOIA process. Just getting out of the box. This is a big job for the agencies. And, we are still working on how to consolidate all of the information after we hear what the requirements are. Let me know if you need anything from us. Thanks.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499
DTMB
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From: Ouendag, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:25 PM
Subject: FOIA Search Recommendation

Laurie,

As a follow-up to our discussion on identification and handling of files that exist on customer hard drives that may contain keywords related to the Flint Water Crisis, I wanted to outline a request that could be routed to Office Automation.

It seems that it would be a highly desirable effort for Office Automation to research the potential for creating some type of batch job or small application that could be distributed to the desktops. This would run a process to identify all objects that fit the search criteria and copy those to a common repository, in an effort to ensure uniformity and compliance.

They may be already looking into a related method.

Michael Ouendag
DTMB/Agency Services/SBO Manager
George W. Romney Building
Office: 517-373-1840
Cell: 517-282-5601
DTMB
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From: Westfall, Laurie (DTMB)
Sent: Thursday, February 18, 2016 1:05 PM
To: Roeske, Debbie (DTMB)
Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

Importance: High

This is the quiet call if you can listen in

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499



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From: Westfall, Laurie (DTMB)
Sent: Thursday, February 18, 2016 1:01 PM
To: Gabler, David (DTMB) <GablerD@michigan.gov>; Ouendag, Michael (DTMB) <ouendagm@michigan.gov>
Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Importance: High

Call in number for 2 pm today is further down in email if you can attend.

Laurie Westfall
General Manager
DTMB, MCSC, MDE and CEPI
Office: 517-335-1226
Cell: 517-242-3499



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From: DTMB-Directors-Office
Sent: Thursday, February 18, 2016 8:13 AM
To: Behen, David (DTMB) <BehenD@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>; Wilke, Lacey (DTMB) <WilkeL@michigan.gov>; Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>; Hampton, Trisha (DTMB) <HamptonT@michigan.gov>; DeCamp, Greg (DTMB) <DeCampG1@michigan.gov>; Gibson, Jennifer (DTMB) <GibsonJ@michigan.gov>; Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>; Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <jefferyp@michigan.gov>; Philip, Brandon (DTMB)

<philipb@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>; Knapp, Kathy (DTMB) <knappk1@michigan.gov>; Bidelman, Craig (DTMB) <BidelmanC@michigan.gov>; Bussema, Terry (DTMB) <Bussemat@michigan.gov>; Rokely, Rick (DTMB) <RokelyR1@michigan.gov>; Tefft, Niki (DTMB) <tefftn@michigan.gov>; Schlegel, Nicolle (DTMB) <SchlegelN@michigan.gov>; Parker, Alexandrea (DTMB) <ParkerA8@michigan.gov>; Keilen, Elizabeth (DTMB) <KeilenE1@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Lawson, Michelle (DTMB) <LawsonM1@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>; Evans, Carter (DTMB) <EvansC8@michigan.gov>; Fick, James (DTMB) <FickJ@michigan.gov>; McKee, Robert (DTMB) <McKeeR2@michigan.gov>; Perry, Blane (DTMB) <PerryB4@michigan.gov>; Riddering, Eric (DTMB) <RideringE@michigan.gov>; Rodgers, Anthony (DTMB) <RodgersA1@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>; Thompson, Kyleigh (DTMB) <ThompsonK18@michigan.gov>; Glomski, Tom (DTMB) <glomskit@michigan.gov>; Seger, Seth (DTMB) <SegerS@michigan.gov>; Lee, Timothy (DTMB) <LeeT9@michigan.gov>; Sikkema, Tyler (DTMB) <SikkemaT@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Blastic, Laura (DTMB) <blastic@michigan.gov>; Furseth, Kristen (DTMB) <Fursethk@michigan.gov>; Brancheau, Laura (DTMB) <BrancheauL@michigan.gov>; Sebok, Yvonne (DTMB) <SebokY@michigan.gov>; Stankiewicz, Richard (DTMB) <StankiewiczR@michigan.gov>; Vera, Jason (DTMB) <VeraJ@michigan.gov>; Jehnsen, Jeremy W (DTMB) <JehnsenJ@michigan.gov>; Jodway, Kenneth (DTMB) <JodwayK@michigan.gov>; Newman, Jeremy (DTMB) <NewmanJ2@michigan.gov>; Vijayaveeraraghavan, Anupkumar (DTMB) <VijayaveeraraghavanA@michigan.gov>; Harmon, Paul (DTMB) <harmonp@michigan.gov>; Root, Everett (DTMB) <RootE@michigan.gov>; Pauley, Suzanne (DTMB) <PauleyS@michigan.gov>; Thompson, John (DTMB) <thompsonj@michigan.gov>; Nolan, Anne (DTMB) <nolana@michigan.gov>; Peterson, Rick (DTMB) <petersonr@michigan.gov>; Stiffler, Michelle (DTMB) <StifflerM@michigan.gov>; Patke, Sunit (DTMB) <patkes1@michigan.gov>; Estill, John (DTMB) <EstillJ@michigan.gov>; Seckelman, Joe (DTMB) <SeckelmanJ@michigan.gov>; Martin, Ellen (DTMB) <MartinE@michigan.gov>; Aprill, Brian (DTMB) <aprillb@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>; Cross, Steven (DTMB) <crosss3@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Olkowski, Tony (DTMB) <OlkowskiT@michigan.gov>; Noldy, Scott (DTMB) <NoldyS@michigan.gov>; Baer, John (DTMB) <BAERJ@michigan.gov>; Dickinson, Holly (DTMB) <DickinsonH1@michigan.gov>; Post, Corey (DTMB) <postc1@michigan.gov>; Cantin, David (DTMB) <CantinD@michigan.gov>; Brun, Jeremy (DTMB) <BrunJ@michigan.gov>; Hartsuff, Lisa (DTMB) <HartsuffL@michigan.gov>; Kosloski, Joni (DTMB) <kosloskij2@michigan.gov>; Jordan, Gerald (DTMB) <jordang@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Morgan, Dan (DTMB) <morgand@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Scates, Larry (DTMB) <scatesl@michigan.gov>; Noonan, Michael (DTMB) <noonanm@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Doxie, William (DTMB) <DoxieW@michigan.gov>; Clark, Jim (DTMB) <clarkj1@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>; Bos, Troy (DTMB) <bost@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>; Spitzley, Troy (DTMB) <SpitzleyT@michigan.gov>; Darby, Marchan (DTMB) <DarbyM@michigan.gov>; Hawes, Keith (DTMB) <HawesK@michigan.gov>; Wright, Seth (DTMB) <WrightS17@michigan.gov>; Rambo, Carolyn (DTMB) <RamboC1@michigan.gov>; Millimaki, Shelly (DTMB) <MillimakiS@michigan.gov>; Nelson, Christopher (DTMB) <NelsonC12@michigan.gov>; Murphy, Chris (DTMB) <murphyc2@michigan.gov>; Clark, Stephanie (DTMB) <clarks18@michigan.gov>; Cischke, Roy (DTMB) <cischker@michigan.gov>; Hofmeister, David (DTMB) <HofmeisterD@michigan.gov>; Reynolds, Vince (DTMB) <reynoldsv@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Ragla, Beth (DTMB) <raglab1@michigan.gov>; Shaw, Gary (DTMB) <shawg@michigan.gov>; Wonn, Michael (DTMB) <wonnm@michigan.gov>; Thompson, Kristi (DTMB) <thompsonk1@michigan.gov>; Goodine, Tom (DTMB) <goodinet@michigan.gov>; Armstrong, Mike (DTMB) <armstrongm@michigan.gov>; Doyle, James (DTMB)

<DoyleJ1@michigan.gov>; Hampton, Kristen (DTMB) <HamptonK@michigan.gov>; Miller, Mark (DTMB) <millerm13@michigan.gov>; Cooley, Tom (DTMB) <cooleyt@michigan.gov>; Waltersdorf, Rex (DTMB) <WaltersdorfR@michigan.gov>; Monroe, Jerry (DTMB) <monroej1@michigan.gov>; Bergan, Kristin (DTMB) <bergank@michigan.gov>; Banks, William (DTMB) <banksw@michigan.gov>; Dyson, Mike (DTMB) <dysonm@michigan.gov>; Stiles, Dan (DTMB) <stilesd1@michigan.gov>; Chipman, Dan (DTMB) <chipmand@michigan.gov>; Hodgman, Steve (DTMB) <hodgmans@michigan.gov>; Martin, Todd (DTMB) <martint1@michigan.gov>; Weston, Jessica (DTMB) <WestonJ2@michigan.gov>; Fitton, Scott (DTMB) <FittonS2@michigan.gov>; Sample, Brice (DTMB) <sampleb@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Maynard, Sharon (DTMB) <maynards1@michigan.gov>; Calahan, Heather (DTMB) <CALAHANH@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Hayes, Genevieve (DTMB) <HayesG2@michigan.gov>; Riehle, Jenni (DTMB) <RiehleJ2@michigan.gov>; Falik, Tom A. (DTMB) <FalikT@michigan.gov>; Pemble, William (DTMB) <PembleW@michigan.gov>; Sambiagio, Melissa (DTMB) <SambiagioM@michigan.gov>; Cieciwa, Sue (DTMB) <cieciwas@michigan.gov>; Hunter, Lymon (DTMB) <hunterl@michigan.gov>; Dufour, Yvon (DTMB) <DufourY@michigan.gov>; Camp, William (DTMB) <CampW@michigan.gov>; Hatch, David (DTMB) <HatchD@michigan.gov>; Troub, Shelby (DTMB) <TroubS1@michigan.gov>; Epps, Stephanie (DTMB) <eppss@michigan.gov>; Herman, Christyn (DTMB) <HermanC3@michigan.gov>; Bliss, Mike (DTMB) <blissm@michigan.gov>; Guardiola, Jamie (DTMB) <GuardiolaJ1@michigan.gov>; 'jfoley@us.ibm.com' <jfoley@us.ibm.com>

Cc: Stanaway, Deb (DTMB) <StanawayD@michigan.gov>; Huhn, Jacqueline (DTMB) <huhnj@michigan.gov>; McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Reasner, Richard (DTMB) <ReasnerR@michigan.gov>; Rakowski, Rock (DTMB) <RakowskiJ@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Doerr, Stephen (DTMB) <DoerrS1@michigan.gov>; Isaacs, Jan (DTMB) <isaacsj@michigan.gov>

Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

Importance: High

Please note the attached document has been updated. Please discard the previous version. A paper copy will be provided to you at the meeting.



All DTMB Custodians of Co...

-----Original Appointment-----

From: Longanbach, Janelle (DTMB) **On Behalf Of** DTMB-Directors-Office

Sent: Wednesday, February 17, 2016 1:21 PM

Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: 1842654

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

<< File: All DTMB Custodians of Correspondence Related to Flint.pdf >>

***This attachment was updated 2/18/16**

*See agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: 1842654

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda
1) Kickoff – Brom Stibitz, Chief Deputy Director
2) Why you are here – Jean Ingersoll, Interim Chief of Staff
3) What you need to do (February 22, 2016 deadline) – Jean
4) What will be done for you – Jean
5) What's next – Jean
6) Public Information Reminder – Caleb Buhs, Public Information Officer
7) Questions and Answers - Group

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield

Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp
Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz

Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley
Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo

Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps
<< File: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf >>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 18, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- ☐ "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"
- ☐ "Flint" & "water"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

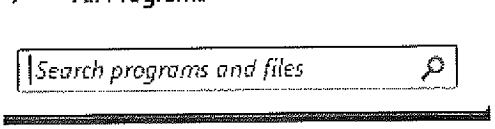
Please return this completed Checklist to DTMB Director's Office staff by Monday, February 22, 2016, at DTMB@michigan.gov, or Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

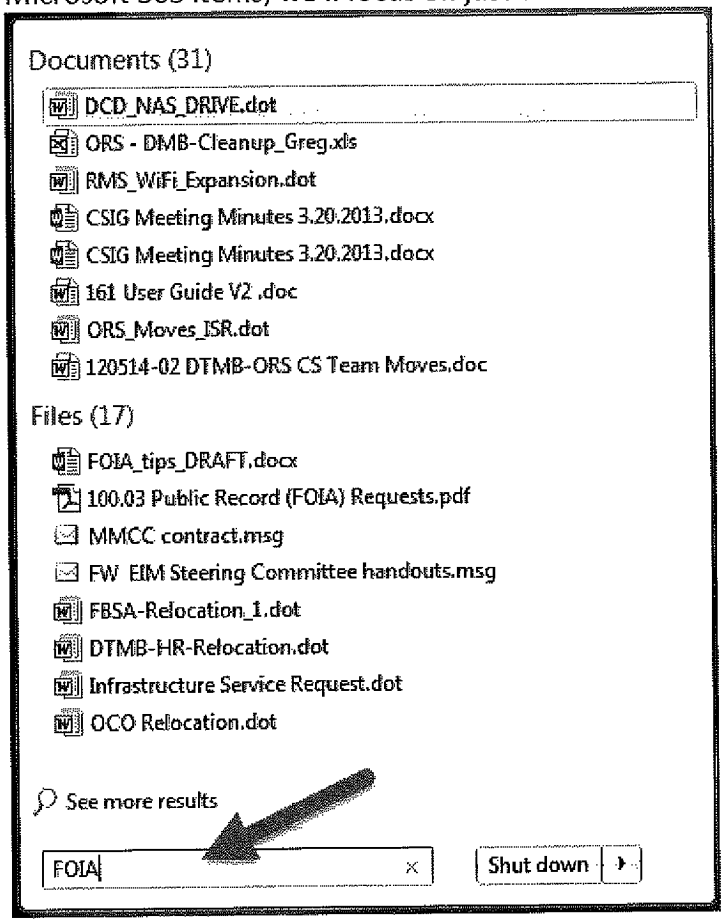
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

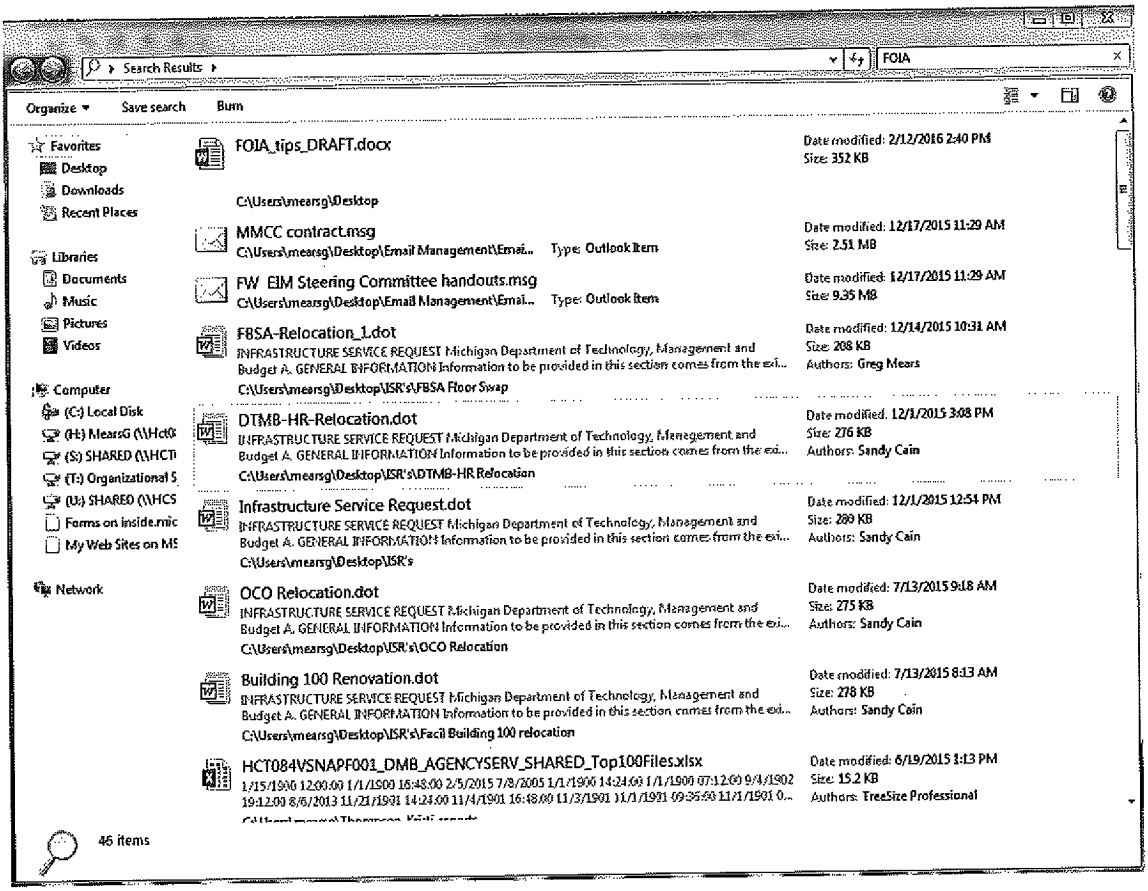


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



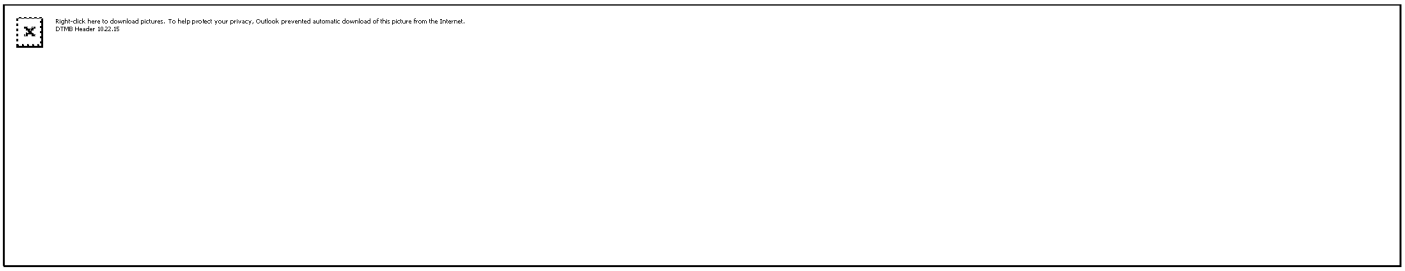
You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the "Ctrl-A method", and copy them to a network drive.

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Wilke, Lacey (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to wilkel@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Spaniolo, Natalie (DTMB)
Sent: Friday, January 22, 2016 8:17 AM
To: Wilke, Lacey (DTMB)
Subject: FW: Flint Emergency Guard Request
Attachments: SOM Armed.doc; RE: Flint Emergency Guard Request

FYI

From: Pratt, Jeff (DTMB)
Sent: Thursday, January 21, 2016 9:40 PM
To: Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Flint Emergency Guard Request

Ladies,

On Sunday Jan. 17th we received a request from the State Emergency Operation Center to deploy an armed security guard in support of State emergency operations in Flint. The details of the deployment are contained in the attached MOU provided by DK Security. I am requesting your assistance with the creation and issuance of an emergency purchase order. We informed DK Security that the deployment would be on a month-to-month basis to start. The deployment commenced on Jan. 17th at 3:30pm. The hours of operations are 7p to 7a Sunday through Saturday.

Hopeful I have provided you with the appropriate details required for the PO. Please contact me if there is anything further you need or actions that I need to take.

Thanks,

Jeff

Jeff Pratt
Michigan Department of Technology, Management & Budget
Cybersecurity and Infrastructure Protection
Office of Infrastructure Protection
Cell: (517) 202-4146
Office: (517) 241-4391

From: Cook, Rebecca (DTMB)
Sent: Thursday, January 21, 2016 9:55 PM
To: Pratt, Jeff (DTMB);Spaniolo, Natalie (DTMB);Ballard, Denice (DTMB)
Cc: Christensen, Chris (DTMB)
Subject: RE: Flint Emergency Guard Request

Jeff

I'm asking this question after the fact I know. The rate seems outside of what DK normally charges. As a PO is created for the go forward, should we take a look at this? The other DK 071B contracts seem to be in the $17 - $35 range. Do we typically pay for drive time, or in certain scenarios? (Our security guard services buyer, Lymon, is on vacation this week, through Monday…) Are there aspects about this scope that drive the higher rate? If so, let's capture them in the file. Denice, please let me know if you need anything from me.

Rebecca

From: Pratt, Jeff (DTMB)
Sent: Thursday, January 21, 2016 9:40 PM
To: Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>
Cc: Cook, Rebecca (DTMB) <CookR6@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Flint Emergency Guard Request

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Thanks,

Jeff

Jeff Pratt
Michigan Department of Technology, Management & Budget
Cybersecurity and Infrastructure Protection
Office of Infrastructure Protection
Cell: (517) 202-4146
Office: (517) 241-4391

From: Spaniolo, Natalie (DTMB)
Sent: Friday, January 22, 2016 3:05 PM
To: Wilke, Lacey (DTMB);Ballard, Denice (DTMB)
Subject: FW: SEOC Billing Index

From: DeCamp, Greg (DTMB)
Sent: Tuesday, January 19, 2016 4:14 PM
To: Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>
Cc: Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>
Subject: RE: SEOC Billing Index

71105 is 071 and 90055 is 084

From: Spaniolo, Natalie (DTMB)
Sent: Tuesday, January 19, 2016 4:10 PM
To: DeCamp, Greg (DTMB) <DeCampG1@michigan.gov>
Cc: Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>
Subject: RE: SEOC Billing Index

Greg –
Clarification please….is the 90055 a 071 index and the 71105 is 084? Or are they both 071?

Thanks,
Natalie

From: DeCamp, Greg (DTMB)
Sent: Tuesday, January 19, 2016 2:46 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Jeffery, Phillip (DTMB) <jefferyp@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>
Cc: Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>
Subject: RE: SEOC Billing Index

Chris – Please charge all IT related items to Index 90055 and all non-IT to Index 71105 for Flint related expenses. If there are charges that have gone to the indexes mentioned in your email we can move them to the new indexes. Thanks.

From: Christensen, Chris (DTMB)
Sent: Tuesday, January 19, 2016 12:55 PM
To: Jeffery, Phillip (DTMB) <jefferyp@michigan.gov>; DeCamp, Greg (DTMB) <DeCampG1@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>
Cc: Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>
Subject: SEOC Billing Index
Importance: High

I am trying to make the billing process easier for everything happening in Flint. When we had the Detroit flooding issue we set up billing index's for the emergency. We used 45405 for MB and 90050 for IT, can we set up a billing index for Flint?

If it doesn't matter I need to know that because we are trying to track things and I wanted to make sure we are on the same page.

Thanks

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov



From: Spaniolo, Natalie (DTMB)
Sent: Friday, January 22, 2016 4:11 PM
To: Ballard, Denice (DTMB);Wilke, Lacey (DTMB)
Subject: FW: PCard - Flint Water Issue

Chris-
Needs to see everything...so once we get an order please share

Any going forward too.

I also want to know any Flint orders – just as an FYI so if I get asked I'll know.

Thank you

From: Sanches, Christine (DHHS)
Sent: Friday, January 22, 2016 4:08 PM
To: Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>
Cc: Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>
Subject: RE: PCard - Flint Water Issue

Yes, I would like anything related to the Flint water state of emergency.

Can you provide me with the logs that describes what was purchased?

From: Stansfield, Marsha (DTMB)
Sent: Friday, January 22, 2016 3:00 PM
To: Sanches, Christine (DHHS) <SanchesC@michigan.gov>
Cc: Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>
Subject: PCard - Flint Water Issue

Chris,

I am going to be sending you the transactions for Chris C. on Monday, but was wondering if you need to see other DTMB cardholder's information that have been purchasing for the Flint Water Issue?

Marsha

From: Foss, Ron (DTMB)
Sent: Monday, February 01, 2016 3:39 PM
To: DTMB-Financial Services Managers
Cc: DTMB-Financial Services Directors
Subject: FW: Flint Water Expenditure and Activity Tracking
Attachments: 2-1-16 Flint Water Exp and Activity Tracking.pdf

FYI,
In case you or your Programs are/need to track costs associated with Flint.
Please share with staff as needed.
Thanks,
Ron

From: Gardner, Kimberly (DTMB)
Sent: Monday, February 01, 2016 3:34 PM
To: Collins, Joseph (DHHS) <CollinsJ@michigan.gov>; Daniel, Jennie (MSL) <DanielJ6@michigan.gov>; Daniels, Vickie (DHHS) <DanielsV2@michigan.gov>; Eyer, Tamara (DEQ) <Eyert@michigan.gov>; Horton, Stephanie (MSP) <HortonS4@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Lardie, Keri (MCSC) <LardieK@michigan.gov>; Lisle, Marie (LARA) <lislem@michigan.gov>; barberb@courts.mi.gov; Bendele, Steven (DHHS) <BendeleS@michigan.gov>; timbowlin@house.mi.gov; Bright McClanahan, Amanda (MEDC) <amanda@michigan.org>; Bruce, David M. (MDARD) <bruced9@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; mcleary@house.mi.gov; Epkey, Amy (DEQ) <epkeya@michigan.gov>; Fielek, Joseph L. (Treasury) <FIELEKJ@michigan.gov>; Green, Paul (OAG) <PGreen@audgen.michigan.gov>; Guerrant, Kyle (MDE) <GuerrantK@michigan.gov>; chammon@house.mi.gov; Irwin, Sherri (MSP) <IrwinS@michigan.gov>; Jarois, Rose (MDOS) <JaroisR@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; ejeffries@senate.mi.gov; Neill, Brian (MSL) <NeillB@michigan.gov>; Pero, Colleen (MDCR) <PeroC2@michigan.gov>; Pohl, Allan (LARA) <pohla1@michigan.gov>; Schafer, Sharon (DNR) <schafers@michigan.gov>; Selleck, James (AG) <SelleckJ1@michigan.gov>; Sherry, Jeri Ann (MDOC) <SherryJ@michigan.gov>; Simon, Robert (MGCB) <SimonR@michigan.gov>; Sykes, Jeffrey (MSHDA) <sykesj@michigan.gov>; Timpf, Ed (MDOT) <TIMPFE@michigan.gov>; Vargovich, Carol (MCSC) <vargovichC@michigan.gov>; Warner, T <TWarner@senate.michigan.gov>; Williams, Patrica K. (LSB) <PWilliams@legislature.mi.gov>; Lopez, Tony A. (MDOC) <LopezT1@michigan.gov>; Parker, Joetta (MDE) <PARKERJ2@michigan.gov>; Wieber, Deborah (MCSC) <wieberD2@michigan.gov>; Wilson, Donna (MCSC) <WilsonD3@michigan.gov>
Cc: Mikula, Lora (DTMB) <MikulaL@michigan.gov>; Moody, Michael (DTMB) <MoodyM1@michigan.gov>; Duncan, Nancy (DTMB) <duncann1@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Piggott, Jeremy (DTMB) <piggottj@michigan.gov>; Quigley, David (DTMB) <quigleyd@michigan.gov>; Budget Officers Distribution List <BudgetOffDL@michigan.gov>; Roberts, John (DTMB) <RobertsJ9@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Shoemaker, Lisa (DTMB) <shoemakerl@michigan.gov>; Jameson, Robbie (DTMB) <jamesonr@michigan.gov>; Harkins, Chris (DTMB) <HarkinsC1@michigan.gov>; Gossman, Colleen (DTMB) <Gossmanc@michigan.gov>; McNeely, Jacques (DTMB) <mcneelyj@michigan.gov>; Schwartz, Ruth (DTMB) <SchwartzR1@michigan.gov>; Alvord, Melanie (MSL) <AlvordM1@michigan.gov>; Bengel, Joe (AG) <BengelJ1@michigan.gov>; Blundy Lorie <LBlundy@house.mi.gov>; Callahan, Shirley (LARA) <CallahanS@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; dememberl@courts.mi.gov; Doyle, Holli (MGCB) <doyleh@michigan.gov>; Foss, Ron (DTMB) <fossr@michigan.gov>; Gulick, Lia L. (MDOC) <GulickL@michigan.gov>; Nichols, Susan R. (Treasury) <NicholsS4@michigan.gov>; Paradine, Cindy (MDOS) <ParadineC@michigan.gov>; Roach, Stephanie (OAG) <SRoach@audgen.michigan.gov>; Salman, Julie (MDOT) <SalmanJ@michigan.gov>; lscott@senate.mi.gov; Thelen, Janell (MSHDA) <ThelenJ2@michigan.gov>; Trepkoski, Jill (DHHS) <TrepkoskiJ1@michigan.gov>; dwroube@house.mi.gov; Zuker, Rose (MDE) <ZukerR@michigan.gov>
Subject: Flint Water Expenditure and Activity Tracking

Please reference the attached memo. If you have any questions, please contact Lora Mikula at 373-0447 or MikulaL@michigan.gov.

Thank you!

Respectfully submitted,

Kim Gardner

Kim Gardner
Senior Executive Management Assistant to
Michael J. Moody
Office of Financial Management
STATE BUDGET OFFICE
111 S. Capitol Avenue
Lansing, MI 48933
PH: 517-241-0811
www.michigan.gov/sbo

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STATE OF MICHIGAN
STATE BUDGET OFFICE
LANSING

RICK SNYDER
GOVERNOR

JOHN S. ROBERTS
DIRECTOR

February 1, 2016

MEMORANDUM

TO: Chief Financial Officers and Human Resource Directors
All State Agencies

FROM: Michael J. Moody, Director
Office of Financial Management

SUBJECT: Flint Water Expenditure and Activity Tracking

In order to facilitate the tracking and monitoring of expenditures and activity related to the Flint water emergency, the Office of Financial Management (OFM) has established the following coding and processes. The coding and processes described in this memo will be used to track expenditures in MAIN and state employee activity in DCDS. Separate instructions regarding the tracking of outputs related to the Flint water emergency will be forthcoming.

Expenditure of Funds Appropriated in Public Act 3 of 2016

OFM has established a line item appropriation number (88500) that will be used for all appropriations included in Public Act 3 of 2016 (HB 5520). Each affected agency is responsible for submitting Electronic Budget Adjustment (EBA) documents using the appropriation number established by OFM and providing the necessary D23 coding for the funding source(s) identified in the appropriation act.

In addition to the submitting EBA documents, affected agencies must establish and use Program Cost Account (PCA) coding in MAIN to specify which of the activities identified in the appropriation act boilerplate are supported by expenditures. Each of the established PCA codes must include multipurpose code FNT-WTR. OFM will contact affected agencies within the next week to discuss establishment and use of the needed PCA codes in more detail.

Please note that these instructions apply only to funds appropriated in Public Act 3 of 2016. Additional instructions will be issued when future appropriations related to the Flint water emergency are enacted.

Expenditure of Other Funds

OFM has established MAIN multipurpose code FNT-WTR to be used by agencies to track expenditures of funds not appropriated in Public Act 3 of 2016 that are related to the Flint water emergency. FNT-WTR is a statewide multipurpose code that is available for use with any PCA code.

If your agency already uses multipurpose code in a manner that conflicts with using it as described above, please contact OFM as soon as possible to discuss alternative methods for tracking.

Tracking Time and Activity in DCDS

OFM has established a DCDS activity code (FDWP) that affected state employees should use to record the amount of time spent on activities related to the Flint water emergency. The activity code will be used to track employee hours devoted to activities related to the Flint water emergency. It is separate from and will have no impact on the expenditure tracking that will occur in MAIN. If employees are not familiar with the DCDS activity reporting process, the reporting is done biweekly on the "Activity" tab of the DCDS timesheet.

If you have questions regarding this memo, please contact Lora Mikula at 373-0447 or MikulaL@michigan.gov.

cc: Nancy Duncan
Matt Fedorchuk
Budget Office Directors
OFM Directors
Agency Budget Officers
Agency Chief Accountants

From: Wilke, Lacey (DTMB)
Sent: Monday, February 01, 2016 3:40 PM
To: Ballard, Denice (DTMB);Telesz, Robert (DTMB);Large, Sheila (DTMB)
Cc: Spaniolo, Natalie (DTMB)
Subject: Fwd: Flint Water Expenditure and Activity Tracking
Attachments: 2-1-16 Flint Water Exp and Activity Tracking.pdf; ATT00001.htm

Follow Up Flag: Follow up
Flag Status: Completed

Sent from my iPhone

Begin forwarded message:

> **From:** "Foss, Ron (DTMB)" <fossr@michigan.gov>
> **Date:** February 1, 2016 at 3:38:48 PM EST
> **To:** DTMB-Financial Services Managers <DTMB-FinancialServicesManagers@michigan.gov>
> **Cc:** DTMB-Financial Services Directors <DTMB-FinancialServicesDirectors@michigan.gov>
> **Subject: FW: Flint Water Expenditure and Activity Tracking**
>
> FYI,
> In case you or your Programs are/need to track costs associated with Flint.
> Please share with staff as needed.
> Thanks,
> Ron
>
> ---
>
> **From:** Gardner, Kimberly (DTMB)
> **Sent:** Monday, February 01, 2016 3:34 PM
> **To:** Collins, Joseph (DHHS) <CollinsJ@michigan.gov>; Daniel, Jennie (MSL) <DanielJ6@michigan.gov>; Daniels, Vickie (DHHS) <DanielsV2@michigan.gov>; Eyer, Tamara (DEQ) <Eyert@michigan.gov>; Horton, Stephanie (MSP) <Horton54@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Lardie, Keri (MCSC) <LardieK@michigan.gov>; Lisle, Marie (LARA) <lislem@michigan.gov>; barberb@courts.mi.gov; Bendele, Steven (DHHS) <BendeleS@michigan.gov>; timbowlin@house.mi.gov; Bright McClanahan, Amanda (MEDC) <amanda@michigan.org>; Bruce, David M. (MDARD) <bruced9@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; mcleary@house.mi.gov; Epkey, Amy (DEQ) <epkeya@michigan.gov>; Fielek, Joseph L. (Treasury) <FIELEKJ@michigan.gov>; Green, Paul (OAG) <PGreen@audgen.michigan.gov>; Guerrant, Kyle (MDE) <GuerrantK@michigan.gov>; chammon@house.mi.gov; Irwin, Sherri (MSP) <Irwin5@michigan.gov>; Jarois, Rose (MDOS) <JaroisR@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; ejeffries@senate.mi.gov; Neill, Brian (MSL) <NeillB@michigan.gov>; Pero, Colleen (MDCR) <PeroC2@michigan.gov>; Pohl, Allan (LARA) <pohla1@michigan.gov>; Schafer, Sharon (DNR) <schafers@michigan.gov>; Selleck, James (AG) <SelleckJ1@michigan.gov>; Sherry, Jeri Ann (MDOC) <SherryJ@michigan.gov>; Simon, Robert (MGCB) <SimonR@michigan.gov>; Sykes, Jeffrey (MSHDA) <sykesj@michigan.gov>; Timpf, Ed (MDOT) <TIMPFE@michigan.gov>; Vargovich, Carol (MCSC) <vargovichC@michigan.gov>; Warner, T <TWarner@senate.michigan.gov>; Williams, Patrica K. (LSB) <PWilliams@legislature.mi.gov>; Lopez, Tony A. (MDOC) <LopezT1@michigan.gov>; Parker, Joetta (MDE) <PARKERJ2@michigan.gov>; Wieber, Deborah (MCSC) <wieberD2@michigan.gov>; Wilson, Donna (MCSC) <WilsonD3@michigan.gov>
> **Cc:** Mikula, Lora (DTMB) <MikulaL@michigan.gov>; Moody, Michael (DTMB)

<MoodyM1@michigan.gov>; Duncan, Nancy (DTMB) <duncann1@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Piggott, Jeremy (DTMB) <piggottj@michigan.gov>; Quigley, David (DTMB) <quigleyd@michigan.gov>; Budget Officers Distribution List <BudgetOffDL@michigan.gov>; Roberts, John (DTMB) <RobertsJ9@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Shoemaker, Lisa (DTMB) <shoemakerl@michigan.gov>; Jameson, Robbie (DTMB) <jamesonr@michigan.gov>; Harkins, Chris (DTMB) <HarkinsC1@michigan.gov>; Gossman, Colleen (DTMB) <Gossmanc@michigan.gov>; McNeely, Jacques (DTMB) <mcneelyj@michigan.gov>; Schwartz, Ruth (DTMB) <SchwartzR1@michigan.gov>; Alvord, Melanie (MSL) <AlvordM1@michigan.gov>; Bengel, Joe (AG) <BengelJ1@michigan.gov>; Blundy Lorie <LBlundy@house.mi.gov>; Callahan, Shirley (LARA) <CallahanS@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; dememberl@courts.mi.gov; Doyle, Holli (MGCB) <doyleh@michigan.gov>; Foss, Ron (DTMB) <fossr@michigan.gov>; Gulick, Lia L. (MDOC) <GulickL@michigan.gov>; Nichols, Susan R. (Treasury) <NicholsS4@michigan.gov>; Paradine, Cindy (MDOS) <ParadineC@michigan.gov>; Roach, Stephanie (OAG) <SRoach@audgen.michigan.gov>; Salman, Julie (MDOT) <Salmanj@michigan.gov>; lscott@senate.mi.gov; Thelen, Janell (MSHDA) <ThelenJ2@michigan.gov>; Trepkoski, Jill (DHHS) <TrepkoskiJ1@michigan.gov>; dwroube@house.mi.gov; Zuker, Rose (MDE) <ZukerR@michigan.gov>
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Kim Gardner

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Senior Executive Management Assistant to
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PH: 517-241-0811
www.michigan.gov/sbo

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STATE OF MICHIGAN
STATE BUDGET OFFICE
LANSING

RICK SNYDER
GOVERNOR

JOHN S. ROBERTS
DIRECTOR

February 1, 2016

MEMORANDUM

TO: Chief Financial Officers and Human Resource Directors
All State Agencies

FROM: Michael J. Moody, Director
Office of Financial Management

SUBJECT: Flint Water Expenditure and Activity Tracking

In order to facilitate the tracking and monitoring of expenditures and activity related to the Flint water emergency, the Office of Financial Management (OFM) has established the following coding and processes. The coding and processes described in this memo will be used to track expenditures in MAIN and state employee activity in DCDS. Separate instructions regarding the tracking of outputs related to the Flint water emergency will be forthcoming.

Expenditure of Funds Appropriated in Public Act 3 of 2016

OFM has established a line item appropriation number (88500) that will be used for all appropriations included in Public Act 3 of 2016 (HB 5520). Each affected agency is responsible for submitting Electronic Budget Adjustment (EBA) documents using the appropriation number established by OFM and providing the necessary D23 coding for the funding source(s) identified in the appropriation act.

In addition to the submitting EBA documents, affected agencies must establish and use Program Cost Account (PCA) coding in MAIN to specify which of the activities identified in the appropriation act boilerplate are supported by expenditures. Each of the established PCA codes must include multipurpose code FNT-WTR. OFM will contact affected agencies within the next week to discuss establishment and use of the needed PCA codes in more detail.

Please note that these instructions apply only to funds appropriated in Public Act 3 of 2016. Additional instructions will be issued when future appropriations related to the Flint water emergency are enacted.

Expenditure of Other Funds

OFM has established MAIN multipurpose code FNT-WTR to be used by agencies to track expenditures of funds not appropriated in Public Act 3 of 2016 that are related to the Flint water emergency. FNT-WTR is a statewide multipurpose code that is available for use with any PCA code.

If your agency already uses multipurpose code in a manner that conflicts with using it as described above, please contact OFM as soon as possible to discuss alternative methods for tracking.

Tracking Time and Activity in DCDS

OFM has established a DCDS activity code (FDWP) that affected state employees should use to record the amount of time spent on activities related to the Flint water emergency. The activity code will be used to track employee hours devoted to activities related to the Flint water emergency. It is separate from and will have no impact on the expenditure tracking that will occur in MAIN. If employees are not familiar with the DCDS activity reporting process, the reporting is done biweekly on the "Activity" tab of the DCDS timesheet.

If you have questions regarding this memo, please contact Lora Mikula at 373-0447 or MikulaL@michigan.gov.

cc: Nancy Duncan
Matt Fedorchuk
Budget Office Directors
OFM Directors
Agency Budget Officers
Agency Chief Accountants

From: Ballard, Denice (DTMB)
Sent: Monday, February 01, 2016 3:46 PM
To: Wilke, Lacey (DTMB);Telesz, Robert (DTMB);Large, Sheila (DTMB)
Cc: Spaniolo, Natalie (DTMB)
Subject: RE: Flint Water Expenditure and Activity Tracking

Lacey,
We will need to talk. I have a purchase order request pending for an after-hours armed guard for the Flint water supplies warehouse.
Thanks!

From: Wilke, Lacey (DTMB)
Sent: Monday, February 01, 2016 3:40 PM
To: Ballard, Denice (DTMB) <ballardd@michigan.gov>; Telesz, Robert (DTMB) <teleszr1@michigan.gov>; Large, Sheila (DTMB) <larges@michigan.gov>
Cc: Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>
Subject: Fwd: Flint Water Expenditure and Activity Tracking

Sent from my iPhone

Begin forwarded message:

> **From:** "Foss, Ron (DTMB)" <fossr@michigan.gov>
> **Date:** February 1, 2016 at 3:38:48 PM EST
> **To:** DTMB-Financial Services Managers <DTMB-FinancialServicesManagers@michigan.gov>
> **Cc:** DTMB-Financial Services Directors <DTMB-FinancialServicesDirectors@michigan.gov>
> **Subject: FW: Flint Water Expenditure and Activity Tracking**
>
> FYI,
> In case you or your Programs are/need to track costs associated with Flint.
> Please share with staff as needed.
> Thanks,
> Ron
>
> ---
>
> **From:** Gardner, Kimberly (DTMB)
> **Sent:** Monday, February 01, 2016 3:34 PM
> **To:** Collins, Joseph (DHHS) <CollinsJ@michigan.gov>; Daniel, Jennie (MSL) <DanielJ6@michigan.gov>; Daniels, Vickie (DHHS) <DanielsV2@michigan.gov>; Eyer, Tamara (DEQ) <Eyert@michigan.gov>; Horton, Stephanie (MSP) <HortonS4@michigan.gov>; King, Susan (MCSC) <KingSS@michigan.gov>; Lardie, Keri (MCSC) <LardieK@michigan.gov>; Lisle, Marie (LARA) <lislem@michigan.gov>; barberb@courts.mi.gov; Bendele, Steven (DHHS) <BendeleS@michigan.gov>; timbowlin@house.mi.gov; Bright McClanahan, Amanda (MEDC) <amanda@michigan.org>; Bruce, David M. (MDARD) <bruced9@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; mcleary@house.mi.gov; Epkey, Amy (DEQ) <epkeya@michigan.gov>; Fielek, Joseph L. (Treasury) <FIELEKJ@michigan.gov>; Green, Paul (OAG) <PGreen@audgen.michigan.gov>; Guerrant, Kyle (MDE) <GuerrantK@michigan.gov>; chammon@house.mi.gov; Irwin, Sherri (MSP) <IrwinS@michigan.gov>; Jarois, Rose (MDOS)

<JaroisR@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; ejeffries@senate.mi.gov; Neill, Brian (MSL) <NeillB@michigan.gov>; Pero, Colleen (MDCR) <PeroC2@michigan.gov>; Pohl, Allan (LARA) <pohla1@michigan.gov>; Schafer, Sharon (DNR) <schafers@michigan.gov>; Selleck, James (AG) <SelleckJ1@michigan.gov>; Sherry, Jeri Ann (MDOC) <SherryJ@michigan.gov>; Simon, Robert (MGCB) <SimonR@michigan.gov>; Sykes, Jeffrey (MSHDA) <sykesj@michigan.gov>; Timpf, Ed (MDOT) <TIMPFE@michigan.gov>; Vargovich, Carol (MCSC) <vargovichC@michigan.gov>; Warner, T <TWarner@senate.michigan.gov>; Williams, Patrica K. (LSB) <PWilliams@legislature.mi.gov>; Lopez, Tony A. (MDOC) <LopezT1@michigan.gov>; Parker, Joetta (MDE) <PARKERJ2@michigan.gov>; Wieber, Deborah (MCSC) <wieberD2@michigan.gov>; Wilson, Donna (MCSC) <WilsonD3@michigan.gov>
Cc: Mikula, Lora (DTMB) <MikulaL@michigan.gov>; Moody, Michael (DTMB) <MoodyM1@michigan.gov>; Duncan, Nancy (DTMB) <duncann1@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Piggott, Jeremy (DTMB) <piggottj@michigan.gov>; Quigley, David (DTMB) <quigleyd@michigan.gov>; Budget Officers Distribution List <BudgetOffDL@michigan.gov>; Roberts, John (DTMB) <RobertsJ9@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Shoemaker, Lisa (DTMB) <shoemakerl@michigan.gov>; Jameson, Robbie (DTMB) <jamesonr@michigan.gov>; Harkins, Chris (DTMB) <HarkinsC1@michigan.gov>; Gossman, Colleen (DTMB) <Gossmanc@michigan.gov>; McNeely, Jacques (DTMB) <mcneelyj@michigan.gov>; Schwartz, Ruth (DTMB) <SchwartzR1@michigan.gov>; Alvord, Melanie (MSL) <AlvordM1@michigan.gov>; Bengel, Joe (AG) <BengelJ1@michigan.gov>; Blundy Lorie <LBlundy@house.mi.gov>; Callahan, Shirley (LARA) <CallahanS@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; dememberl@courts.mi.gov; Doyle, Holli (MGCB) <doyleh@michigan.gov>; Foss, Ron (DTMB) <fossr@michigan.gov>; Gulick, Lia L. (MDOC) <GulickL@michigan.gov>; Nichols, Susan R. (Treasury) <NicholsS4@michigan.gov>; Paradine, Cindy (MDOS) <ParadineC@michigan.gov>; Roach, Stephanie (OAG) <SRoach@audgen.michigan.gov>; Salman, Julie (MDOT) <Salmanj@michigan.gov>; lscott@senate.mi.gov; Thelen, Janell (MSHDA) <ThelenJ2@michigan.gov>; Trepkoski, Jill (DHHS) <TrepkoskiJ1@michigan.gov>; dwroube@house.mi.gov; Zuker, Rose (MDE) <ZukerR@michigan.gov>
Subject: Flint Water Expenditure and Activity Tracking

Please reference the attached memo. If you have any questions, please contact Lora Mikula at 373-0447 or MikulaL@michigan.gov.

Thank you!

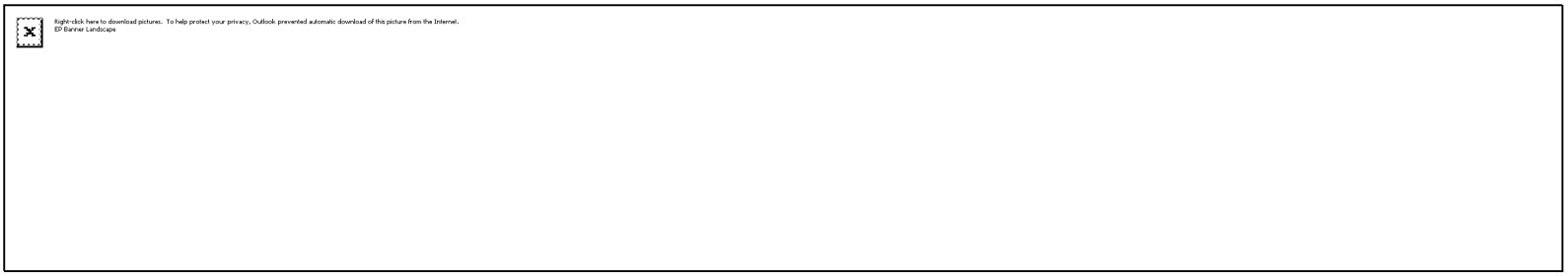
Respectfully submitted,

Kim Gardner

Kim Gardner
Senior Executive Management Assistant to
Michael J. Moody
Office of Financial Management
STATE BUDGET OFFICE
111 S. Capitol Avenue
Lansing, MI 48933
PH: 517-241-0811
www.michigan.gov/sbo

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From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Friday, February 05, 2016 2:42 PM
To: Wilke, Lacey (DTMB)
Subject: Enterprise Procurement: Vendor Sales for Flint Purchases



Enterprise Procurement,

Vendors who are interested in selling goods or services to the state to assist in the Flint water emergency should be referred to the "Flint Emergency Purchasing" portal found on the Contract Connect website.

By submitting their information through the portal, we ensure that all solutions are collected and reviewed by the appropriate parties. Vendors should also register their businesses on www.Buy4Michigan.com and on the Contract and Payment Express at www.michigan.gov/cpexpress.

We're Better Together;

Better Enterprise Wide

Enterprise Procurement * We're Better Together; Better Enterprise Wide
You are receiving this email because you are directly or indirectly involved in procurement functions at the State of Michigan. If you have questions about your subscription, please contact Riehlej2@michigan.gov

This email was sent to wilkel@michigan.gov using GovDelivery, on behalf of DTMB Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 517-373-1004

From: Spaniolo, Natalie (DTMB)
Sent: Monday, February 08, 2016 5:41 PM
To: Feury, Lisa (DTMB);Greenleaf, Cindy (DTMB);Karlik, John (DTMB);Marton, Kimberly (DTMB);Prudden, Ken (DTMB);Suska, Barbara (DTMB);Wilke, Lacey (DTMB)
Cc: Large, Sheila (DTMB);Telesz, Robert (DTMB);Ballard, Denice (DTMB)
Subject: FW: Flint Emergency Purchasing Procedures
Attachments: Flint Emergency Purchasing Procedures.pdf

From: Spaniolo, Natalie (DTMB)
Sent: Monday, February 08, 2016 5:40 PM
To: Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>
Cc: Wilke, Lacey (DTMB) <WilkeL@michigan.gov>
Subject: FW: Flint Emergency Purchasing Procedures

FYI – in case you haven't seen this.

Thanks,
Natalie
373-3696

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 2, 2016

TO: State of Michigan Procurement Leadership

FROM: DTMB Procurement

SUBJECT: Genesee County Water Emergency Response - Purchasing Guidance

Thank you to all who are working to support the State of Michigan's Genesee County, City of Flint water emergency response.

Given the complexity and variety of the needs of this emergency effort, the purchasing support required is complex as well. Purchasing protocols have some differences under this declared state of emergency, and meticulous tracking of expenditures is imperative.

The Michigan State Police (MSP) is the lead agency overseeing the situation and managing the State Emergency Operations Center (SEOC). Flint related purchases must first be routed through the appropriate SEOC contact (see attached for an agency roster) to include the SEOC State Director. This is required for all Flint- related purchases without exception. The SEOC financial team is responsible for tracking all expenditures in connection with the emergency efforts.

Each agency is responsible for its own purchasing transactions. This includes p-card transactions and purchase orders, the tracking of all such transactions, and reporting of those transactions to the appropriate SEOC representative. Failure to properly inform the SEOC financial team of any transaction may result in a forfeiture of any potential reimbursement anticipated by the agency.

Agency purchasing managers are responsible to supply their agency's SEOC representative with a 24/7 phone number for agency purchasing staff support and request that the SEOC representative involves them in every purchase. (Note: SEOC hours are 8 am to 8 pm, seven days a week at this time.)

Emergency Purchasing Procedure:
Public Act 431 of 1984 provides an exception to competitive bidding during a state of emergency. However, responsible purchasing procedures are still the expectation for all procurement professionals (agency purchasing staff).

In addition to the notification and reporting expectations set forth above, transactions should be conducted and/or overseen by procurement professionals, with rare exception, in accordance with the following:

- Each agency makes their own determination when an emergency purchase order is required, and is then responsible for the supporting documentation
- Utilize existing State contracts where possible. Contact DTMB Procurement for help negotiating bulk rates or expedited shipments if needed, and for any concerns related to availability of funds on a contract

- Obtain three quotes whenever reasonably practicable
- Post bids online to the extent practicable
- Please escalate any questions to DTMB Procurement before executing a buy
- DTMB Procurement will assist any agency upon request to address supply chain issues (e.g. working with a national supplier to ensure a high volume supply of water filters are available)
- DTMB-Financial Services is not responsible for issuing emergency purchase orders on behalf of agencies with the exception of information technology related goods and services
- Maintain documentation supporting all transactions. Establish internal protocols to support this such as a single spreadsheet to track agency-wide transactions. Report your agency's expenses to the SEOC Finance team via your SEOC representative.

Questions, concerns, or comments should be directed to:

Primary Contact:
Rebecca Cook, Commodities Division Director
Cookr6@michigan.gov
Cell: 517-930-4015

Secondary Contact:
Jeff Brownlee, Chief Procurement Officer
brownleej@michigan.gov
Cell: 517-930-3472

Sincerely,

Jeff Brownlee
Chief Procurement Officer
State of Michigan

From: Schafer, Dana (DTMB)
Sent: Thursday, February 18, 2016 3:14 PM
To: Gilliland, Michael (DTMB);Jeffery, Phillip (DTMB);Spaniolo, Natalie (DTMB);Wilke, Lacey (DTMB);Stansfield, Marsha (DTMB);Ballard, Denice (DTMB);Hampton, Trisha (DTMB);DeCamp, Greg (DTMB);Gibson, Jennifer (DTMB);Hengesbach, Dane (DTMB)
Cc: Trakul, Pamela (DTMB);Sumner, Deborah (DTMB);Foss, Ron (DTMB)
Subject: Flint water docuements - Shared drive file has been set up

Importance: High

Per the meeting this afternoon, I have set up a folder on the shared drive. It is under:

Common\All\Flint documents

Dana Schafer
Executive Assistant
DTMB-Office of Financial Services
517-335-3746
Schaferd1@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: Stansfield, Marsha (DTMB)
Sent: Friday, February 19, 2016 5:40 PM
To: DTMB
Cc: Spaniolo, Natalie (DTMB);Wilke, Lacey (DTMB)
Subject: Flint Water Checklist
Attachments: Search Term Checklist - Completed.pdf

Please see the attached completed checklists of Marsha Stansfield and Lacey Wilke.

Let me know if there are any questions.

Marsha

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of documents (electronic or otherwise) that correspond to the issues identified in the search terms correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Documents (electronic or otherwise) that correspond to the issues identified in the search terms from the past 10 years should be included.

You should search for *each term exactly as it is shown in Appendix 1. This will vary depending on which operating system you are using.* After you complete a search term, check the box beside the term.

Search Terms:

- ☑ Legionnaire
- ☑ Legionella
- ☑ boil water order and Flint
- ☑ coli and Flint
- ☑ bacteria and Flint
- ☑ microb and Flint
- ☑ TTHM and Flint
- ☑ Lead and Flint
- ☑ emergency and Flint
- ☑ Karegnondi
- ☑ Genesee County Health Department
- ☑ Flint and utilities
- ☑ Lead and Copper Rule
- ☑ Detroit Water and Sewerage Department and Flint
- ☑ DWSD and Flint
- ☑ Flint River
- ☑ Pb and water
- ☑ KWA
- ☑ Flint and water

Search conducted on the account of: Marsha Stansfield

By (your name): Marsha Stansfield Marsha Stansfield

Date completed: 2-19-2016

Estimated time spent conducting search: 8 hrs

Please return this completed Checklist to DTMB Director's Office staff by close of business on Monday, February 22, 2016, at DTMB@michigan.gov, or Directors Office, Cass Building, Second Floor

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of documents (electronic or otherwise) that correspond to the issues identified in the search terms correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

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You should search for *each term exactly as it is shown in Appendix 1. This will vary depending on which operating system you are using.* After you complete a search term, check the box beside the term.

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- ☑ microb and Flint
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- ☑ Detroit Water and Sewerage Department and Flint
- ☑ DWSD and Flint
- ☑ Flint River
- ☑ Pb and water
- ☑ KWA
- ☑ Flint and water

Search conducted on the account of: Lacey Wilke

By (your name): Lacey Wilke Lacey Wilke

Date completed: 2/19/16

Estimated time spent conducting search: 2 hours

Please return this completed Checklist to DTMB Director's Office staff by close of business on Monday, February 22, 2016, at
DTMB@michigan.gov, or
Directors Office, Cass Building, Second Floor

Department of Technology, Management & Budget

Financial Services Managers Team
Meeting Minutes
February 2nd, 2016, 10:00 a.m.
Lewis Cass Building, Willow Conference Room

Managers Attending: Kay Baker, Jennifer Gibson, Aver Hamilton, Heather Hammond, Uday Malavia, Tim Martin, Cindy Peters, Bruce Rainey, Dana Schafer, Doug Spitzley, Marsha Stansfield, Brian Turnbull, Lacey Wilke

Sponsors Attending: Ron Foss, Leo LaPorte, Greg Decamp

Absent: Latissa Dozier, Jackie Huhn, Sponsors: Mike Gilliland, Natalie Spaniolo and Phil Jeffery

Updates from Mike (Dana):

- Mike is working on the Material Internal Control Weaknesses Remediation Program (MICWRAP). High priority.

Updates from Ron:

- Quarterly Financial Reports due Friday
- DTMB – Leadership met regarding Sigma. FS will be asking for contingency funds to help pay for interfaces. ORS is not asking for any additional contingency funds.
- This year-end will be difficult due to Sigma testing.

Updates from Greg:

- Flint Water Crisis – stay tuned for details on reimbursements and supplemental funds.
  - Be sure to tell program areas to track expenses related to the Flint Water Crisis.
  - Use the same index provided earlier, not the index in the OFM memo.
- FY17 budget coming out next Wednesday, the 10th - big chunk for Flint Water Crisis.
- Interviews to fill Tiffany's job were conducted. Hope to make offer at the end of the week.

Updates from Leo:

- Serving on the JEC for CoLo with Joe, Dave and Anshu.
- January billing for VTS will have a rate reduction due to cheap fuel costs
  - Will reach out to MSP and DNR to let them know.

Manager and Team Headlines:

Latissa

- Joe Corgan started yesterday, the 1st.
  - He will be the EUC Coordinator
- Reviewing resumes for Brad's old position.

Lacey

- Conducted interviews to fill old position last week. Hope to make offer this week.

Aver

- Reviewing resumes for 2 positons.
- YE audit report for ORS CAFR was published.
  - The retiring plans had no audit findings.

Ron (on behalf of Jackie)

- Linda Lepeak retired as of last Thursday, January 28th.
  - Will post her position as a 13.

Brian

- All program unformal forms and/or processes will need to be updated for SIGMA coding.
  - Patty is currently tracking 26 forms that need to be updated. Communication will be sent to the form owner.

FS Mission: Providing expert financial and accounting services tailored to the needs of our governmental customers.
FS Vision: Leading the field in innovative financial and accounting services through a commitment to employee growth, enhanced customer focus, and ethical business solutions.

Cindy

- SOM CAFR is out

New Performance Management and IPM Review Policy

- Old IPM plans need to be completed by 1/31/16.
  - Managers can override to extend time.
- New IPM plans need to be in place by 2/28/16.
- HR is not making any changes to the new rating period until July.
  - Make a copy of your plans in case the update wipes out the existing plans.
- IPM need to include Development/Training as a competency.
  - Dana will check to see if development/training is needed for each competency.
- All evaluations are due within 28 days of end of cycle.
- New IPMs are due within 28 days of start of cycle.
- If staff is working on Operational Excellence, put in plan.

ITAM – Upcoming Billing Deadlines

- FYI – If anyone has any interest on tutorials on how to read billings, see Leo.
- For ITAM billing purposes, AARP cut offs are 2/24/16.
  - Exemptions were due 1/29/16
- Jonah handles all MB billings.

Ideas for FS Internal Employee Survey Questions- Objective 3.4 Improve Communication

- Use similar questions from the DTMB employee survey, but tailor them to be more specific for FS
- Survey Monkey has the ability to put in comments.
- Survey has be done by end of year.
  - Would like to send out March – April timeframe.
- Dana will take the general survey questions to Mike for review.
- If you have any question ideas, send to Cindy Peters by February 19th.
- Hope to have a draft of the survey by end of February for leadership review.

Meeting Adjourned 11:15?
Minutes Submitted by: Lacey Wilke
Next Meeting: February 16, 2016 at 10:00 AM – Willow Conference Room
Leader/Timekeeper: Brian Turnbull
Scribe: Lacey Wilke

FS Mission: Providing expert financial and accounting services tailored to the needs of our governmental customers.
FS Vision: Leading the field in innovative financial and accounting services through a commitment to employee growth, enhanced customer focus, and ethical business solutions.

From: Graham, Kimberly (DMVA)
Sent: Friday, January 15, 2016 5:57 PM
To: Wilke, Lacey (DTMB)
Cc: Desgranges, Brittany (DTMB)
Subject: Re: DMVA iTRAC QA

I will look at by end of week next week I have been extremely busy deploying soldiers for flint water crisis. Please wait until you hear back from me

Sent from my iPhone

On Jan 15, 2016, at 4:39 PM, Wilke, Lacey (DTMB) <WilkeL@michigan.gov> wrote:

> Hello Kim,
>
> In an effort to keep iTRAC up-to-date with current information, we are conducting monthly reviews of pending iTRAC requests. Can you please review the attached spreadsheet and address the 3 'Not Submitted' requests? Do any of these requests need to stay open as their status hasn't changed since 2013 and 2014. If we do not hear back from you by close of business on Wednesday, January 20th, we will assume these requests can be deleted.
>
> Thanks,
>
> *Lacey Wilke*
> DTMB – Financial Services
> Procurement & Contract Mgmt.
> (517) 241-0023
> WilkeL@michigan.gov
>
> <image002.png>
>
> ---
>
> **From:** Desgranges, Brittany (DTMB)
> **Sent:** Friday, January 08, 2016 3:58 PM
> **To:** Graham, Kimberly (DMVA) <grahamk@michigan.gov>
> **Subject:** DMVA iTRAC QA
>
> Hello,
>
> You were recently contacted in regards to iTRAC requests that have not recently undergone a status change in the past 180 days. It is imperative we get these iTRAC requests taken care of. Please take a moment to review the attached spreadsheet. Indicate if the request should stay in its current status, be cancelled, or if the request is stuck and you need system intervention. Please provide justification for ALL requests listed ASAP. If you have any questions or need assistance please let me know.
>
> Thank you,

Brittany Desgranges
Student Assistant
Financial Services- Procurement
Lewis Cass Building, 2nd Floor
Office: (517) 335- 4079

<image001.gif>

<DMVA.xlsx>

From: Wilke, Lacey (DTMB)
Sent: Wednesday, January 20, 2016 8:16 AM
To: Graham, Kimberly (DMVA)
Cc: Desgranges, Brittany (DTMB)
Subject: RE: DMVA iTRAC QA

Will do. Thanks, Kim.

Lacey

From: Graham, Kimberly (DMVA)
Sent: Friday, January 15, 2016 5:57 PM
To: Wilke, Lacey (DTMB) <WilkeL@michigan.gov>
Cc: Desgranges, Brittany (DTMB) <DesgrangesB@michigan.gov>
Subject: Re: DMVA iTRAC QA

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> DTMB – Financial Services
> Procurement & Contract Mgmt.
> (517) 241-0023
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> <image002.png>
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> **Sent:** Friday, January 08, 2016 3:58 PM
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> **Subject:** DMVA iTRAC QA
>
> Hello,

You were recently contacted in regards to iTRAC requests that have not recently undergone a status change in the past 180 days. It is imperative we get these iTRAC requests taken care of. Please take a moment to review the attached spreadsheet. Indicate if the request should stay in its current status, be cancelled, or if the request is stuck and you need system intervention. Please provide justification for ALL requests listed ASAP. If you have any questions or need assistance please let me know.

Thank you,

Brittany Desgranges
Student Assistant
Financial Services- Procurement
Lewis Cass Building, 2nd Floor
Office: (517) 335- 4079

<image001.gif>

<DMVA.xlsx>

From: Wilke, Lacey (DTMB)
Sent: Wednesday, January 20, 2016 8:17 AM
To: Desgranges, Brittany (DTMB)
Subject: FW: DMVA iTRAC QA

If you don't hear from Kim by the end of next week, just make a note to ask her again during your next QA cycle run. I don't want to get in the way of the Flint water crisis.

Thanks!

Lacey

From: Graham, Kimberly (DMVA)
Sent: Friday, January 15, 2016 5:57 PM
To: Wilke, Lacey (DTMB) <WilkeL@michigan.gov>
Cc: Desgranges, Brittany (DTMB) <DesgrangesB@michigan.gov>
Subject: Re: DMVA iTRAC QA

I will look at by end of week next week I have been extremely busy deploying soldiers for flint water crisis. Please wait until you hear back from me

Sent from my iPhone

On Jan 15, 2016, at 4:39 PM, Wilke, Lacey (DTMB) <WilkeL@michigan.gov> wrote:

> Hello Kim,
>
> In an effort to keep iTRAC up-to-date with current information, we are conducting monthly reviews of pending iTRAC requests. Can you please review the attached spreadsheet and address the 3 'Not Submitted' requests? Do any of these requests need to stay open as their status hasn't changed since 2013 and 2014. If we do not hear back from you by close of business on Wednesday, January 20th, we will assume these requests can be deleted.
>
> Thanks,
>
> *Lacey Wilke*
> DTMB – Financial Services
> Procurement & Contract Mgmt.
> (517) 241-0023
> WilkeL@michigan.gov
>
> <image002.png>
>
> ---
>
> **From:** Desgranges, Brittany (DTMB)
> **Sent:** Friday, January 08, 2016 3:58 PM
> **To:** Graham, Kimberly (DMVA) <grahamk@michigan.gov>
> **Subject:** DMVA iTRAC QA
>
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Brittany Desgranges
Student Assistant
Financial Services- Procurement
Lewis Cass Building, 2nd Floor
Office: (517) 335- 4079

<image001.gif>

<DMVA.xlsx>

From: Wilke, Lacey (DTMB)
Sent: Thursday, October 07, 2010 5:15 PM
To: 'waterserv@charterinternet.com'
Cc: Stone, Martin (DTMB)
Subject: Flint & Saginaw SOB Water Treatment Service PO's

Attached are two purchase orders for annual water treatment services at the Flint State Office Building and the Jerome T. Hart State Office Building.

071P1300009 – Flint State Office Building
071P1300010 – Jerome T. Hart State Office Building

Any questions regarding the service, please contact Marty Stone at (810) 760-2051 or StoneM@michigan.gov.

Thanks,

Lacey Wilke
DTMB - Financial Services
Procurement & Contract Mgmt.
Office (517) 241-0023
Fax (517) 241-4856

From: Wilke, Lacey (DTMB)
Sent: Wednesday, November 10, 2010 2:51 PM
To: Stone, Martin (DTMB)
Subject: FW: Flint & Saginaw SOB Water Treatment Service PO's

FYI

From: Wilke, Lacey (DTMB)
Sent: Thursday, October 07, 2010 5:15 PM
To: 'waterserv@charterinternet.com'
Cc: Stone, Martin (DTMB)
Subject: Flint & Saginaw SOB Water Treatment Service PO's

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Thanks,

Lacey Wilke
DTMB - Financial Services
Procurement & Contract Mgmt.
Office (517) 241-0023
Fax (517) 241-4856

From: Davlantes, Alex (MDE)
Sent: Tuesday, March 08, 2011 4:18 PM
To: Bassett, Chad (MDE);Murray, Irene (DTMB);Wilke, Lacey (DTMB)
Cc: Laverty, Janet;Schmitt, Jane (MDE)
Subject: City of Flint Water

We received notice from the City of Flint that we are to expect another rather LARGE water bill for the Flint campus. We estimate it to be around $ 25,000…. I need my P-Card (the new one when it arrives) increased a tad bit to cover these and other regular costs.

Currently, the actual amount due is not showing on the City of Flint web site, as of yet….it should show up shortly.

Thank you.

From: Ballard, Denice (DTMB)
Sent: Thursday, January 14, 2016 2:09 PM
To: Rigg, Steve (DTMB)
Cc: Stansfield, Marsha (DTMB);Hampton, Trisha (DTMB);Wilke, Lacey (DTMB);Spaniolo, Natalie (DTMB)
Subject: RE: Home Depot contract updated

Thank you Steve.

Marsha – FYI, Steve needs copies of receipts for any Home Depot contract purchases related to the City of Flint water emergency.

From: Rigg, Steve (DTMB)
Sent: Thursday, January 14, 2016 9:54 AM
To: Frank, Jennifer C. (DHHS) <FrankJ4@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>
Cc: Sanches, Christine (DHHS) <SanchesC@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; Cook, Rebecca (DTMB) <CookR6@michigan.gov>
Subject: Home Depot contract updated

Hello,

This morning we are adding $30,000,000 to the Home Depot contract under an Emergency change notice so there won't be any delays in the cutting of PO's in the future.

I had Home Depot increase our credit limit to $10,000,000. However, I'm suggesting that we process payments on receipts as soon as they come in so that we can keep this credit line open. By the end of today we will have approximately $6,000,000 worth of receipts unless some have been paid off already. I just don't want anything to hold up purchases.

As you get receipts for anything purchased under the Home Depot contract related to City of Flint, please send me a copy so I can keep track of actual purchases. I'm going to need this later. Thank you.

Steve Rigg
Buyer, Commodities Division
DTMB-Procurement
(517)284-7043
RiggS@michigan.gov

DTMB
HELP. CONNECT. SOLVE.

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:33 PM
To: Wilke, Lacey (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to wilkel@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

Financial Managers User Group (FMUG) Minutes
January 29, 2016

State Budget Office Update

- 2017 Executive Budget presentation on Wednesday, 2/10 – on solid ground, modest growth
    - Flint water and Detroit Public Schools main priorities after transportation package passed last December
- Have been dealing with Flint water crisis
    - Will impact all of us
    - $28 Million supplemental (of which $22 Million from General Fund) on Governor's desk for signature / on fast track
    - Transparency: reporting, coding, time and expense coding by each agency will be required – communication is coming in next two weeks
    - Short term and long term resources needed to tackle this
- 2016 revenues down due to fuel prices – mainly sales tax revenue down

Treasury Update

- Following up on PCI compliance outstanding items – note for the Credit Card Coordinators

OFM – Payroll and Tax Reporting

- W-2s are mailed out
    - About 190 W-2s with special circumstances will be out soon
    - Duplicates will be issued only after February 12th (per employee requests)
- 1099s are mailed out
- 1042s to foreign vendors are issued, manual process, due to IRS 3/15/2016
- 1095-C / 1095-B
    - SOM will issue to most SOM employees (who were eligible for health coverage in 2015) to meet Affordable Care Act requirements, very complex process, will be reported to IRS
    - For health coverage employees have received in calendar year 2015, basically showing what health care the employer has provided to the employee
    - Due to employees February 1st – however, with blanket extension from IRS, due on March 31st
    - Not required for employees' tax returns – employees can go ahead with filing their tax returns
    - Around 50 1095-B will be issued for special circumstances

OFM Support Services

- Call volume at help desk is normal, about 100 calls per day
- SIGMA – vendor file transition to SIGMA in process
    - Vendors who are paid in last two years will be transitioned to SIGMA
- Vendor profiles will not be accepted on paper form from SOM employees; this is something vendors will need to do themselves online

- Business Objects 4.1 training is offered now

OFM – Accounting and Financial Reporting

- FY15 CAFR issued on 1/12 with 12/31 opinion date
    - Will be meeting with OAG for process improvement
- FY16 Closing Schedule – will be out end of February☺, similar to FY2015
- GASB 72 will be implemented in FY2016, will be working mainly with Treasury
    - Workgroup will be created
- Accounts Payable and Receivable Review
    - Clean up will start this Summer
    - To get ready for SIGMA and as required by OAG for CAFR reporting
- Single Audit
    - Audit memos coming out
- Schedule of Expenditures of Federal Awards (SEFA) – thanks to all agencies for reporting, any suggestion regarding how this should be reported via SIGMA, send suggestions to OFM
- Summary Schedule of Prior Audit Findings (SSPAF) has been provided to OAG
- Estimated billing for OAG cost will be provided towards end of March

Procurement Leadership Team
Agenda
January 20, 2016
1:00 – 2:30
Katherine Cushman Conference Room

Flint
- Maintain a log of all activity related to the city of Flint and the emergency
- SEOC is coordinating
- FEMA – will they be quarterbacking? Regardless, the State must stay engaged

1. Contract Fundamentals Class 1:00 – 1:03
   - January 27, 2016 1-2:30 Michigan Historical Auditorium

   Genevieve Hayes
   1. FOIA Fundamentals – February 3 9-11:30, call in option, registration not necessary, only required if you did not attend last year
   2. New Employee Orientation – if you have any new employees who you want to attend contact Genevieve. This has not been scheduled yet.
   3. SOW 101 – handful on wait list – let Genevieve know if interested.
   4. Standard Contract Terms – last class held in late 2014 – conducted by AG. Tentative date is 3/21, only required if you did not attend last year
   5. Insurance Training – April 22 – 9:00 Con Con, only required if you did not attend last year

2. PLT Meeting Membership (Jeff B.) 1:03 – 1:15
   Considering allowing the procurement executive to change who is in the biweekly meetings. If your duties expand beyond "procurement" you may want to consider sending your procurement chief. Attendance is also open to you and your procurement chief. Please contact Jeff B if you would like to send someone.

   Plan is to begin quarterly meetings with the procurement executives.

3. Policy (Heather) 1:15 – 2:00
   a. Chapter 10 – modified version posted 1/13/2016
   b. Chapter 11 – final posted 1/13/2016
   c. Chapter 12 – Feedback was due 1/19 – Policy Review Team 1/22
      - Any input at this time?
      - Clarification requested and provided on administrative and substantive changes related to increase in contract value
   d. Chapter 5
      i. User Guide – finalized based on feedback (will provide with meeting notes-modifications to be made and sent out ASAP)
      ii. Request for Quote – solicitation method – phone quotes instead of written because of remote locations

      Phone quotes are not the most transparent. Chapter 5 as written will be effective February 1, 2016. Must make reasonable effort to obtain at least three written quotes for $2,500.01 - $10,000 purchases. Buy4Michigan is always an option.

iii. Buy4Michgian exemption – Chapter 5 - "Any deviation from the requirements identified in this Chapter must be approved by the Chief Procurement Officer." Chapter 5 updated and copy provided of language that is modified to address requests for CPO approval on posting requirements. Advised Chapter 5 would be updated.

Team member has recommendations for changes to Chapter 5. Communicated collection of recommended changes, and advised that updates would be made in the future.

4. Walk Ins 2:00 – 2:10

Sharon

- meetings with agencies scheduled throughout fiscal year
- surveys will be sent out soon requesting 1. contracto options, 2. Transition time, and 3. look at Chapter 5 and see if ITN should be used, or if the exception for extending a contract based on useful like can be used
- Process Team – a report will be provided to the PLT soon. Provided an example of some work that is being done such as Forms Team recommended out of 53 forms, 24 of them are to be eliminated or consolidated
- Ad Board – combine F/C and Ad Board agenda dates, and increase threshold
- Discussed invitation to negotiate solicitation method and that the result may be a direct solicitation

ChangePoint

- iTRAC replacement with ChangePoint – agency expressed concern with this change. It was communicated that it is understood that iTRAC is the primary way to communicate internally at agencies, and with that said Central Procurement is also looking at new technology. Communicated that every state employee would be able to link from iTRAC to SharePoint and that the information is more substantial than could be.
- Confirmed that this solution would be for all RFPs and not for all iTRACS. For change notices the office would have a report to include status/comments and planned finish dates.
- Currently business analysts assign the iTRAC request to buyers and then develop a schedule based on current SLAs. The byers will then finalize the agreed to schedule with the agency.
- If a schedule is not met the agency and buyer will get back together to reset the schedule and a formal change will be provided to increase transparency
- The system allows you to sort within your agency
- Expected to be implemented by April/May 2016 – possibly beforehand.

? How is the staffing going – what did you fill with the 19?

- Ran through general hires, and open vacancies

What is the role of the Business Analyst?

- Assisting division directors and buyers
- Will be critical to ChangePoint – reviewing status of projects and reporting to division directors
- Running reports/ assigning work
- Assist with processing change notices if demand is high/tight schedles
- Research
- Etc. continually developing

Natalie

- Moving depot to the GSB Warehouse in April. April 1 – 10 there may be impact on delivery and depot buys
- Anticipate that shipping will stop before April 1

FYI MMCC out for bid and expect award in summer–

- VMS – change to how vendor sent to Ad Board and informational meeting scheduled for 2/11/16 in State library. Notice will be sent.

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From: Ballard, Denice (DTMB)
Sent: Wednesday, February 03, 2016 12:23 PM
To: Wilke, Lacey (DTMB)
Subject: Lord Huron News

In today's LSJ: http://www.lansingstatejournal.com/story/entertainment/music/localmusicbeat/2016/02/03/lord-huron-flint-water-crisis/79746156/

Denice Ballard
Financial Services – Delegated Procurement
Department of Technology, Management & Budget
ballardd@michigan.gov
517.373.7567
*Try our **NEW** online bidding website: www.buy4michigan.com*

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From: Ballard, Denice (DTMB)
Sent: Monday, February 08, 2016 11:56 AM
To: Hengesbach, Dane (DTMB)
Cc: Rankin, Chris (DTMB);Wilke, Lacey (DTMB);Spaniolo, Natalie (DTMB)
Subject: Index Question Snow Removal DEQ Leased Space

Dane,
Do you know what accounting we should use for providing snow removal and lawn maintenance service for the DEQ leased space next to the State Lab? It looks like DEQ will be using this space for Flint's water testing and water storage.

Thanks,
Denice

From: Rankin, Chris (DTMB)
Sent: Friday, February 05, 2016 1:23 PM
To: Ballard, Denice (DTMB) <ballardd@michigan.gov>
Subject: FW: Approved Rental Agreement

Denice,

Please read below. Could you add the current pricing to the Lab contract. DTMB is leasing the house next to the Lab for Flint's water testing (storage facility for the water?. It will be part of the Lab's 24/7 that HTA holds.

If you have any questions give me a call Monday.

Thank you.

From: Kyle Harkins [mailto:kyleharkins1@hotmail.com]
Sent: Friday, February 05, 2016 1:00 PM
To: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: additional snow removal

Chris

snow removal services for the house and barn south of the state lab will be as follows

plow lot 2-6" $85.00
plow lot 6"+ $ 100.00
sidewalks 2-6" $ 55.00
sidewalks 6"+ $ 65.00
Deice walks $ 25.00
salt lot $ 85.00

Thanks

Kyle Harkins
Parking Lot Division Superintendent
HTA Companies Inc.
5855 N. Michigan Road
Dimondale, MI 48821
Office 517-482-2007
Fax 517-482-2008
Cell 517-719-1292

Chris

Chris D. Rankin
Grounds Supervisor Capital & Secondary Complex's
Facility Administration
Cell - 517.712.1686
Office - 517.322.1189



Help. Connect. Solve

From: Paasch, Keith (DTMB)
Sent: Friday, February 05, 2016 8:23 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>
Cc: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: RE: Approved Rental Agreement

Thank you!

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947



From: Scates, Larry (DTMB)
Sent: Thursday, February 04, 2016 4:29 PM
To: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Cc: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: RE: Approved Rental Agreement

Keith –

Talked to Chris this afternoon. We will add to the HTA contract and will have them start service today.

Larry Scates
Building Operations Division
Secondary Complex/Outstates
Department of Technology, Management & Budget
scatesl@michigan.gov.
Phone (517) 284-7957



Help. Connect. Solve.

From: Paasch, Keith (DTMB)
Sent: Wednesday, February 03, 2016 8:57 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>
Cc: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: FW: Approved Rental Agreement

Larry and Chris

We will need to handle this just like the lab.

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

DTMB
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From: Bailey, Maureen (DTMB)
Sent: Tuesday, February 02, 2016 3:45 PM
To: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Cc: Doxie, William (DTMB) <DoxieW@michigan.gov>
Subject: RE: Approved Rental Agreement

Keith,
Before I answer Mary Kay's request below, I wanted to make sure you remembered the conversation we had last week regarding snow plowing and lawn maintenance for the space right outside the State Lab on MLK, the actual address is 3306 N. MLK. I have attached the rental agreement for you also.
Please let me know if you will have DTMB handle the snow removal and lawn maintenance.
Thanks,
Maureen

From: Hawes, Mary Kay (DEQ)
Sent: Tuesday, February 02, 2016 3:34 PM
To: Bailey, Maureen (DTMB) <baileym1@michigan.gov>

Cc: Lundy, Anastasia (DEQ) <LundyA1@michigan.gov>
Subject: RE: Approved Rental Agreement

Hi Maureen

Couple of questions:

1. Will you to respond in this email so it's in writing that DTMB is going to handle the snow removal and lawn maintenance at 3306 N. MLK and put it under our BOA for the Lab?
2. Do you know if the landlord provided EFT information so we can pay him electronically or should I contact Jim directly for that answer?

Thanks

MK

Mary Kay Hawes
Department of Environmental Quality
Administration Division
Field Operations and Facilities Management
517-881-0768
hawesm@michigan.gov

From: Bailey, Maureen (DTMB)
Sent: Friday, January 29, 2016 4:12 PM
To: James Stoll; King, Kevin (DEQ)
Cc: Hawes, Mary Kay (DEQ); Sullivan, Bernice (DTMB)
Subject: Approved Rental Agreement

Good afternoon,

I am pleased to be able to send you a copy of the fully executed Rental Agreement and a letter from Bob Burns which authorizes rent to be paid for the space occupied.

If you need a hard copy of these documents mailed to you please let me know.

Thanks again for your patience during the State's approval process.

Maureen S. Bailey
Property Specialist
Real Estate Division
Department of Technology, Management & Budget
Phone-517-284-7929

From: Hengesbach, Dane (DTMB)
Sent: Monday, February 08, 2016 12:20 PM
To: Ballard, Denice (DTMB)
Cc: Rankin, Chris (DTMB);Wilke, Lacey (DTMB);Spaniolo, Natalie (DTMB)
Subject: RE: Index Question Snow Removal DEQ Leased Space

I assume we will be adding to 071P6600129? Let's just use the same index = 46530.

From: Ballard, Denice (DTMB)
Sent: Monday, February 08, 2016 11:56 AM
To: Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>
Cc: Rankin, Chris (DTMB) <RankinC1@michigan.gov>; Wilke, Lacey (DTMB) <WilkeL@michigan.gov>; Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>
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Please read below. Could you add the current pricing to the Lab contract. DTMB is leasing the house next to the Lab for Flint's water testing (storage facility for the water?. It will be part of the Lab's 24/7 that HTA holds.

If you have any questions give me a call Monday.

Thank you.

From: Kyle Harkins [mailto:kyleharkins1@hotmail.com]
Sent: Friday, February 05, 2016 1:00 PM
To: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: additional snow removal

Chris

snow removal services for the house and barn south of the state lab will be as follows

plow lot 2-6" $85.00

plow lot 6"+ $ 100.00
sidewalks 2-6" $ 55.00
sidewalks 6"+ $ 65.00
Deice walks $ 25.00
salt lot $ 85.00

Thanks

Kyle Harkins
Parking Lot Division Superintendent
HTA Companies Inc.
5855 N. Michigan Road
Dimondale, MI 48821
Office 517-482-2007
Fax 517-482-2008
Cell 517-719-1292

Chris

Chris D. Rankin
Grounds Supervisor Capital & Secondary Complex's
Facility Administration
Cell - 517.712.1686
Office - 517.322.1189

DTMB

Help. Connect. Solve

From: Paasch, Keith (DTMB)
Sent: Friday, February 05, 2016 8:23 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>
Cc: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: RE: Approved Rental Agreement

Thank you!

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

DTMB
HELP. CONNECT. SOLVE.

From: Scates, Larry (DTMB)
Sent: Thursday, February 04, 2016 4:29 PM
To: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Cc: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: RE: Approved Rental Agreement

Keith –

Talked to Chris this afternoon. We will add to the HTA contract and will have them start service today.

Larry Scates
Building Operations Division
Secondary Complex/Outstates
Department of Technology, Management & Budget
scatesl@michigan.gov.
Phone (517) 284-7957

Help. Connect. Solve.

From: Paasch, Keith (DTMB)
Sent: Wednesday, February 03, 2016 8:57 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>
Cc: Rankin, Chris (DTMB) <RankinC1@michigan.gov>
Subject: FW: Approved Rental Agreement

Larry and Chris

We will need to handle this just like the lab.

Keith M. Paasch
Director, Building Operations
DTMB - FBSA
State of Michigan
(517) 284-7947

HELP. CONNECT. SOLVE.

From: Bailey, Maureen (DTMB)
Sent: Tuesday, February 02, 2016 3:45 PM
To: Paasch, Keith (DTMB) <paaschK@michigan.gov>
Cc: Doxie, William (DTMB) <DoxieW@michigan.gov>
Subject: RE: Approved Rental Agreement

Keith,

Before I answer Mary Kay's request below, I wanted to make sure you remembered the conversation we had last week regarding snow plowing and lawn maintenance for the space right outside the State Lab on MLK, the actual address is 3306 N. MLK. I have attached the rental agreement for you also.
Please let me know if you will have DTMB handle the snow removal and lawn maintenance.
Thanks,
Maureen

From: Hawes, Mary Kay (DEQ)
Sent: Tuesday, February 02, 2016 3:34 PM
To: Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Lundy, Anastasia (DEQ) <LundyA1@michigan.gov>
Subject: RE: Approved Rental Agreement

Hi Maureen

Couple of questions:

1. Will you to respond in this email so it's in writing that DTMB is going to handle the snow removal and lawn maintenance at 3306 N. MLK and put it under our BOA for the Lab?
2. Do you know if the landlord provided EFT information so we can pay him electronically or should I contact Jim directly for that answer?

Thanks

MK

Mary Kay Hawes
Department of Environmental Quality
Administration Division
Field Operations and Facilities Management
517-881-0768
hawesm@michigan.gov

From: Bailey, Maureen (DTMB)
Sent: Friday, January 29, 2016 4:12 PM
To: James Stoll; King, Kevin (DEQ)
Cc: Hawes, Mary Kay (DEQ); Sullivan, Bernice (DTMB)
Subject: Approved Rental Agreement

Good afternoon,

I am pleased to be able to send you a copy of the fully executed Rental Agreement and a letter from Bob Burns which authorizes rent to be paid for the space occupied.

If you need a hard copy of these documents mailed to you please let me know.

Thanks again for your patience during the State's approval process.

Maureen S. Bailey
Property Specialist

Real Estate Division
Department of Technology, Management & Budget
Phone-517-284-7929

Message

From: Doll, Jeanette (DTMB) [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=B93FFC078BE649D0A8AA0C386D7B73F1-DOLL JEANETTE]
Sent: 2/8/2016 1:37:58 PM
To: Spaniolo, Natalie (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e748f714ec434f80807a66a53239b2d6-Spaniolo Natalie]
CC: Stansfield, Marsha (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=fa7d43f436ba4954b05570c39b400238-Stansfield Marsha]; Wilke, Lacey (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=a66ed31f7a9b4355a6f80c9338d4a13d-WilkeL]
Subject: RE: contact information

Thank you – I will make sure the information is available to everyone covering the DTMB SEOC desk.

Just a heads up, I am working on the up-to-date financials for MSP SEOC Finance Chief. We have been asked to provide the information each Wednesday by close-of-business and I will make sure you receive a copy.

Jeanette

From: Spaniolo, Natalie (DTMB)
Sent: Monday, February 8, 2016 1:31 PM
To: Doll, Jeanette (DTMB) <dollj@michigan.gov>
Cc: Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>; Wilke, Lacey (DTMB) <WilkeL@michigan.gov>
Subject: contact information

Hi Jeanette-

I just wanted to make sure you had our contact information if you need to get ahold of us for any reason either with Flint or any other emergency (Jeff Brownlee suggested that we provide after-hours contact information to you).

My mobile is [redacted]

Marsha Stansfield is [redacted]procurement card issues

Lacey Wilke is 5[redacted]

Thanks very much-

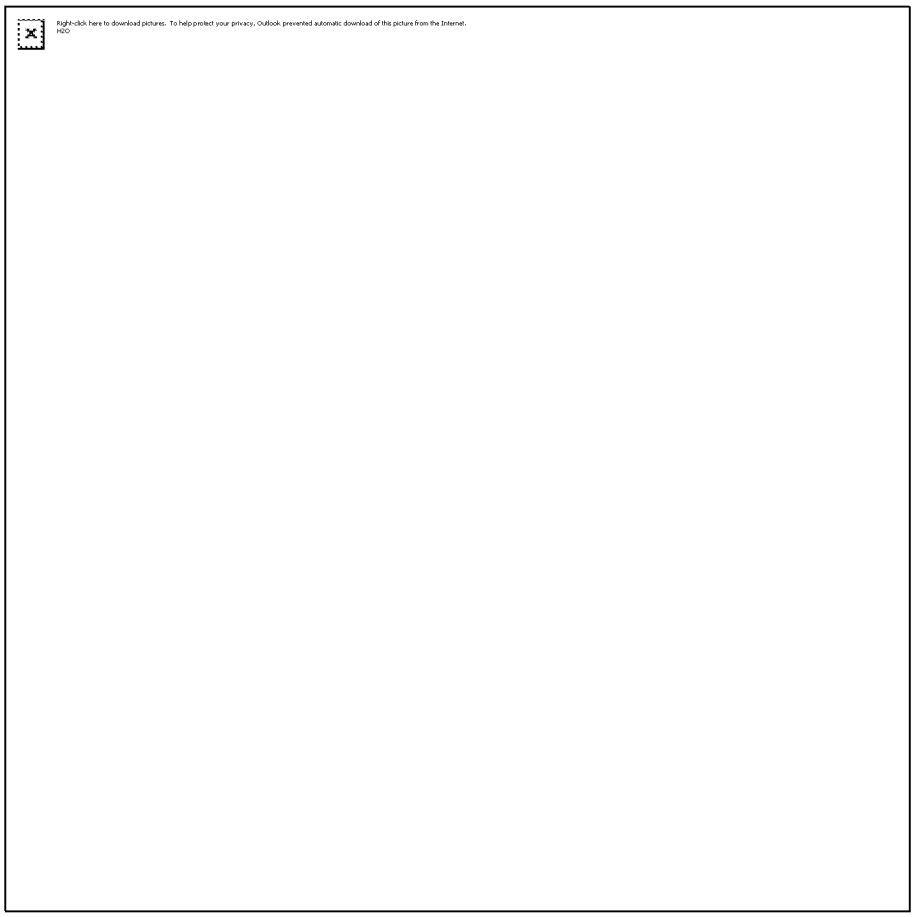
Natalie

373-3696

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Wilke, Lacey (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to wilkel@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Spaniolo, Natalie (DTMB)
Sent: Monday, February 01, 2016 3:40 PM
To: Wilke, Lacey (DTMB)
Subject: Automatic reply: Flint Water Expenditure and Activity Tracking

Hello-

I will be out of the office until Monday, February 8th.

If this is an urgent matter please contact:

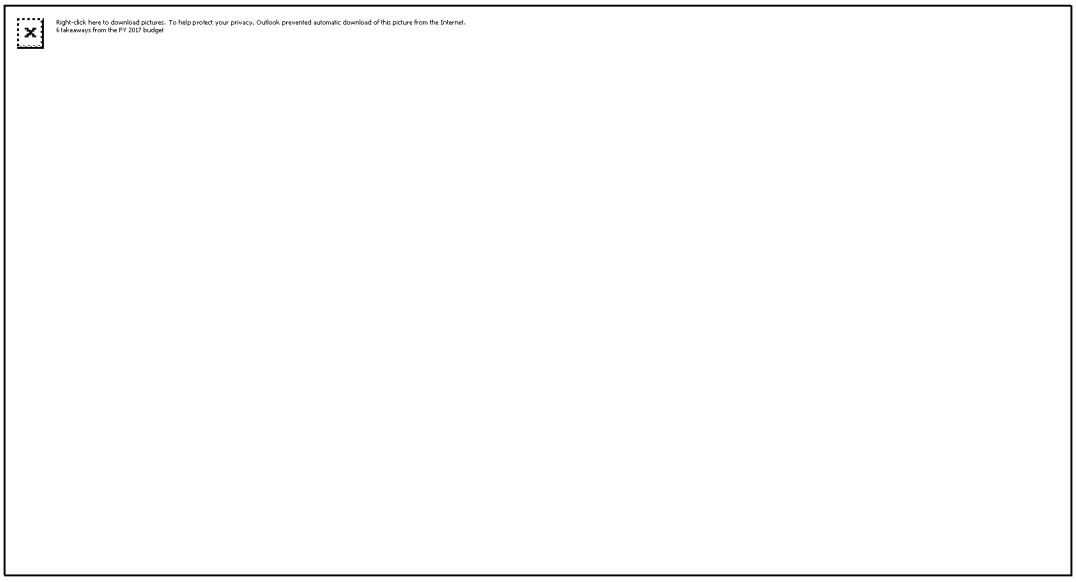
Lacey Wilke at wilkel@michigan.gov or 517 241-0023 (Monday-Thursday)

or Uday Malavia at malaviau@michigan.gov or 517 335-1567

Thanks,
Natalie
517 373-3696

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:48 PM
To: Wilke, Lacey (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

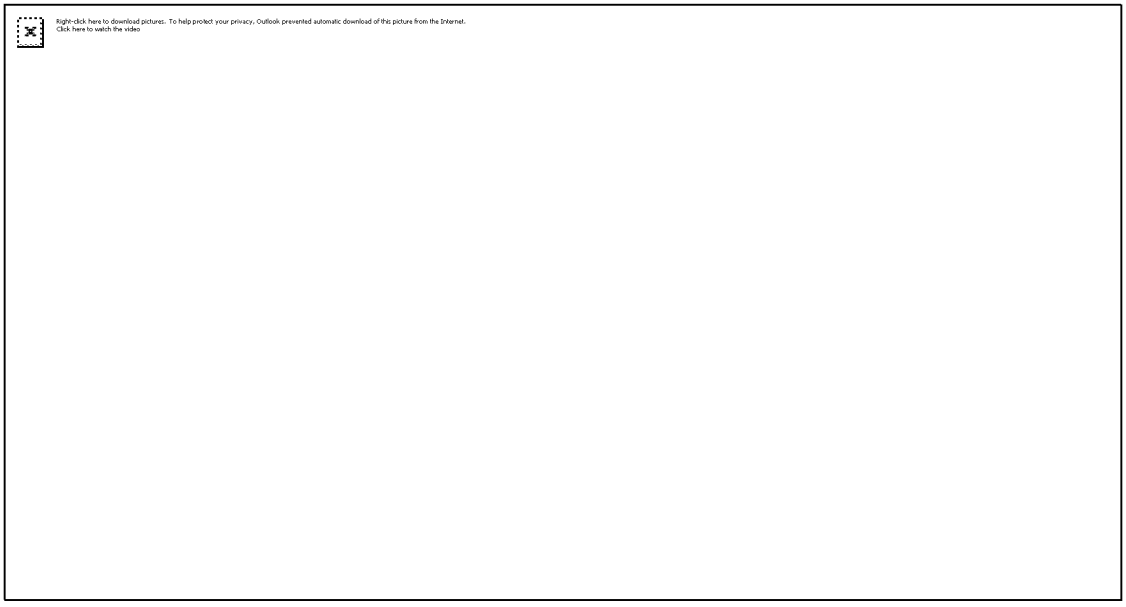
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:34 PM
To: Wilke, Lacey (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



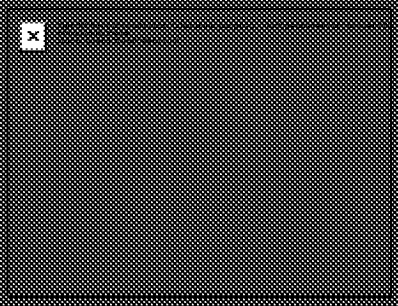
Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:56 PM
To: Wilke, Lacey (DTMB)
Subject: "He's his own best spokesman"

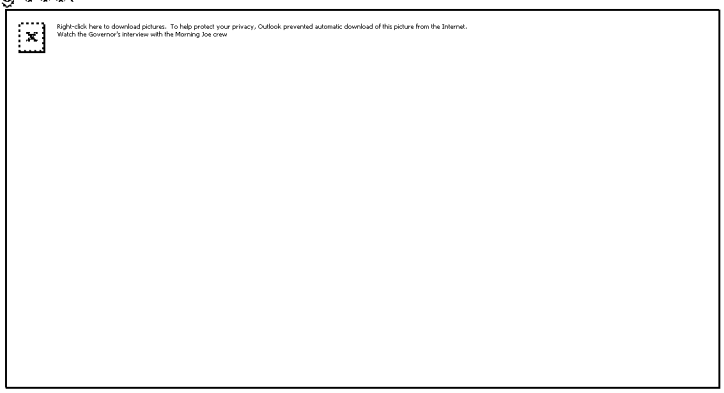
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

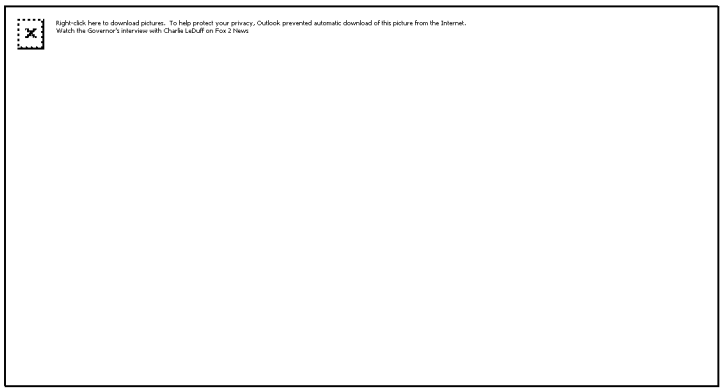
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

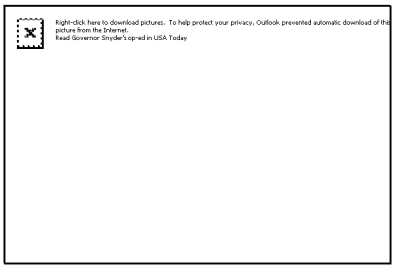


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



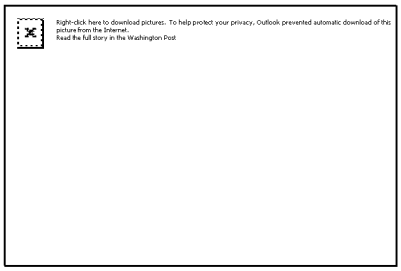
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



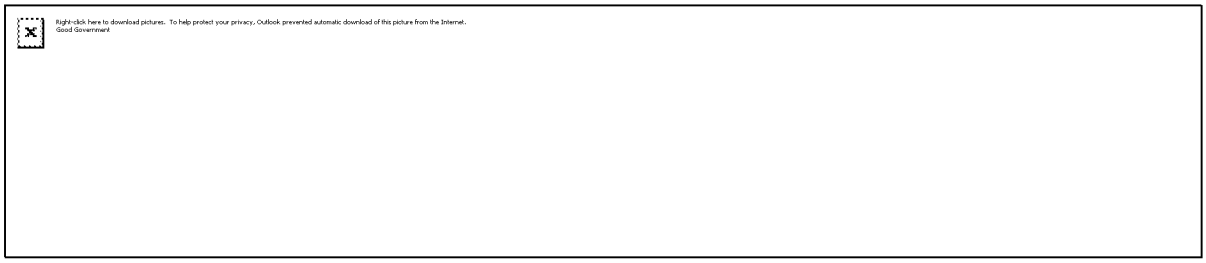
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:48 PM
To: Wilke, Lacey (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

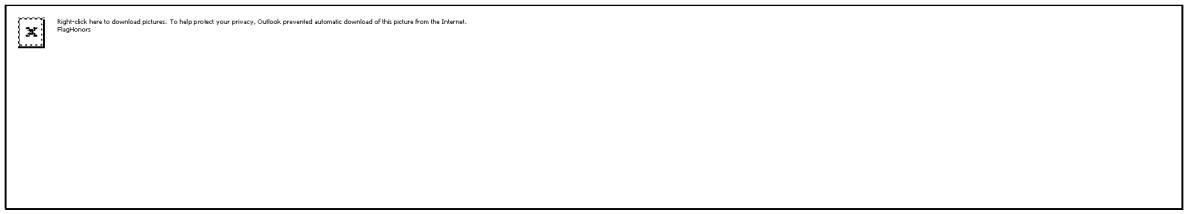
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to wilkel@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:58 AM
To: Wilke, Lacey (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Photos of state employees volunteering

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This email was sent to wilkei@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: WilkeL@michigan.gov
Sent: Monday, February 01, 2016 3:40 PM
To: Ballard, Denice (DTMB);Telesz, Robert (DTMB);Large, Sheila (DTMB)
Cc: Spaniolo, Natalie (DTMB)
Subject: Fwd: Flint Water Expenditure and Activity Tracking
Attachments: 2-1-16 Flint Water Exp and Activity Tracking.pdf; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: "Foss, Ron (DTMB)" <fossr@michigan.gov>
Date: February 1, 2016 at 3:38:48 PM EST
To: DTMB-Financial Services Managers <DTMB-FinancialServicesManagers@michigan.gov>
Cc: DTMB-Financial Services Directors <DTMB-FinancialServicesDirectors@michigan.gov>
Subject: FW: Flint Water Expenditure and Activity Tracking

FYI,
In case you or your Programs are/need to track costs associated with Flint.
Please share with staff as needed.
Thanks,
Ron

From: Gardner, Kimberly (DTMB)
Sent: Monday, February 01, 2016 3:34 PM
To: Collins, Joseph (DHHS) <CollinsJ@michigan.gov>; Daniel, Jennie (MSL) <DanielJ6@michigan.gov>; Daniels, Vickie (DHHS) <DanielsV2@michigan.gov>; Eyer, Tamara (DEQ) <Eyert@michigan.gov>; Horton, Stephanie (MSP) <HortonS4@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Lardie, Keri (MCSC) <LardieK@michigan.gov>; Lisle, Marie (LARA) <lislem@michigan.gov>; barberb@courts.mi.gov; Bendele, Steven (DHHS) <BendeleS@michigan.gov>; timbowlin@house.mi.gov; Bright McClanahan, Amanda (MEDC) <amanda@michigan.org>; Bruce, David M. (MDARD) <bruced9@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; mcleary@house.mi.gov; Epkey, Amy (DEQ) <epkeya@michigan.gov>; Fielek, Joseph L. (Treasury) <FIELEKJ@michigan.gov>; Green, Paul (OAG) <PGreen@audgen.michigan.gov>; Guerrant, Kyle (MDE) <GuerrantK@michigan.gov>; chammon@house.mi.gov; Irwin, Sherri (MSP) <IrwinS@michigan.gov>; Jarois, Rose (MDOS <JaroisR@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; ejeffries@senate.mi.gov; Neill, Brian (MSL) <NeillB@michigan.gov>; Pero, Colleen (MDCR) <PeroC2@michigan.gov>; Pohl, Allan (LARA) <pohla1@michigan.gov>; Schafer, Sharon (DNR) <schafers@michigan.gov>; Selleck, James (AG) <SelleckJ1@michigan.gov>; Sherry, Jeri Ann (MDOC) <SherryJ@michigan.gov>; Simon, Robert (MGCB) <SimonR@michigan.gov>; Sykes, Jeffrey (MSHDA) <sykesj@michigan.gov>; Timpf, Ed (MDOT) <TIMPFE@michigan.gov>; Vargovich, Carol (MCSC) <vargovichC@michigan.gov>; Warner, T <TWarner@senate.michigan.gov>; Williams, Patrica K. (LSB) <PWilliams@legislature.mi.gov>; Lopez, Tony A. (MDOC) <LopezT1@michigan.gov>; Parker, Joetta (MDE) <PARKERJ2@michigan.gov>; Wieber, Deborah (MCSC) <wieberD2@michigan.gov>; Wilson, Donna (MCSC) <WilsonD3@michigan.gov>

Cc: Mikula, Lora (DTMB) <MikulaL@michigan.gov>; Moody, Michael (DTMB) <MoodyM1@michigan.gov>; Duncan, Nancy (DTMB) <duncann1@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Piggott, Jeremy (DTMB) <piggottj@michigan.gov>; Quigley, David (DTMB) <quigleyd@michigan.gov>; Budget Officers Distribution List <BudgetOffDL@michigan.gov>; Roberts, John (DTMB) <RobertsJ9@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Shoemaker, Lisa (DTMB) <shoemakerl@michigan.gov>; Jameson, Robbie (DTMB) <jamesonr@michigan.gov>; Harkins, Chris (DTMB) <HarkinsC1@michigan.gov>; Gossman, Colleen (DTMB) <Gossmanc@michigan.gov>; McNeely, Jacques (DTMB) <mcneelyj@michigan.gov>; Schwartz, Ruth (DTMB) <SchwartzR1@michigan.gov>; Alvord, Melanie (MSL) <AlvordM1@michigan.gov>; Bengel, Joe (AG) <BengelJ1@michigan.gov>; Blundy Lorie <LBlundy@house.mi.gov>; Callahan, Shirley (LARA) <CallahanS@michigan.gov>; Carey, Marilyn (DHHS) <careym@michigan.gov>; dememberl@courts.mi.gov; Doyle, Holli (MGCB) <doyleh@michigan.gov>; Foss, Ron (DTMB) <fossr@michigan.gov>; Gulick, Lia L. (MDOC) <GulickL@michigan.gov>; Nichols, Susan R. (Treasury) <NicholsS4@michigan.gov>; Paradine, Cindy (MDOS) <ParadineC@michigan.gov>; Roach, Stephanie (OAG) <SRoach@audgen.michigan.gov>; Salman, Julie (MDOT) <SalmanJ@michigan.gov>; lscott@senate.mi.gov; Thelen, Janell (MSHDA) <ThelenJ2@michigan.gov>; Trepkoski, Jill (DHHS) <TrepkoskiJ1@michigan.gov>; dwroube@house.mi.gov; Zuker, Rose (MDE) <ZukerR@michigan.gov>
Subject: Flint Water Expenditure and Activity Tracking

Please reference the attached memo. If you have any questions, please contact Lora Mikula at 373-0447 or MikulaL@michigan.gov.

Thank you!

Respectfully submitted,

Kim Gardner

Kim Gardner
Senior Executive Management Assistant to Michael J. Moody Office of Financial Management STATE BUDGET OFFICE
111 S. Capitol Avenue
Lansing, MI 48933
PH: 517-241-0811
www.michigan.gov/sbo

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STATE OF MICHIGAN
STATE BUDGET OFFICE
LANSING

RICK SNYDER
GOVERNOR

JOHN S. ROBERTS
DIRECTOR

February 1, 2016

MEMORANDUM

TO: Chief Financial Officers and Human Resource Directors
All State Agencies

FROM: Michael J. Moody, Director
Office of Financial Management

SUBJECT: Flint Water Expenditure and Activity Tracking

In order to facilitate the tracking and monitoring of expenditures and activity related to the Flint water emergency, the Office of Financial Management (OFM) has established the following coding and processes. The coding and processes described in this memo will be used to track expenditures in MAIN and state employee activity in DCDS. Separate instructions regarding the tracking of outputs related to the Flint water emergency will be forthcoming.

Expenditure of Funds Appropriated in Public Act 3 of 2016

OFM has established a line item appropriation number (88500) that will be used for all appropriations included in Public Act 3 of 2016 (HB 5520). Each affected agency is responsible for submitting Electronic Budget Adjustment (EBA) documents using the appropriation number established by OFM and providing the necessary D23 coding for the funding source(s) identified in the appropriation act.

In addition to the submitting EBA documents, affected agencies must establish and use Program Cost Account (PCA) coding in MAIN to specify which of the activities identified in the appropriation act boilerplate are supported by expenditures. Each of the established PCA codes must include multipurpose code FNT-WTR. OFM will contact affected agencies within the next week to discuss establishment and use of the needed PCA codes in more detail.

Please note that these instructions apply only to funds appropriated in Public Act 3 of 2016. Additional instructions will be issued when future appropriations related to the Flint water emergency are enacted.

Expenditure of Other Funds

OFM has established MAIN multipurpose code FNT-WTR to be used by agencies to track expenditures of funds not appropriated in Public Act 3 of 2016 that are related to the Flint water emergency. FNT-WTR is a statewide multipurpose code that is available for use with any PCA code.

If your agency already uses multipurpose code in a manner that conflicts with using it as described above, please contact OFM as soon as possible to discuss alternative methods for tracking.

Tracking Time and Activity in DCDS

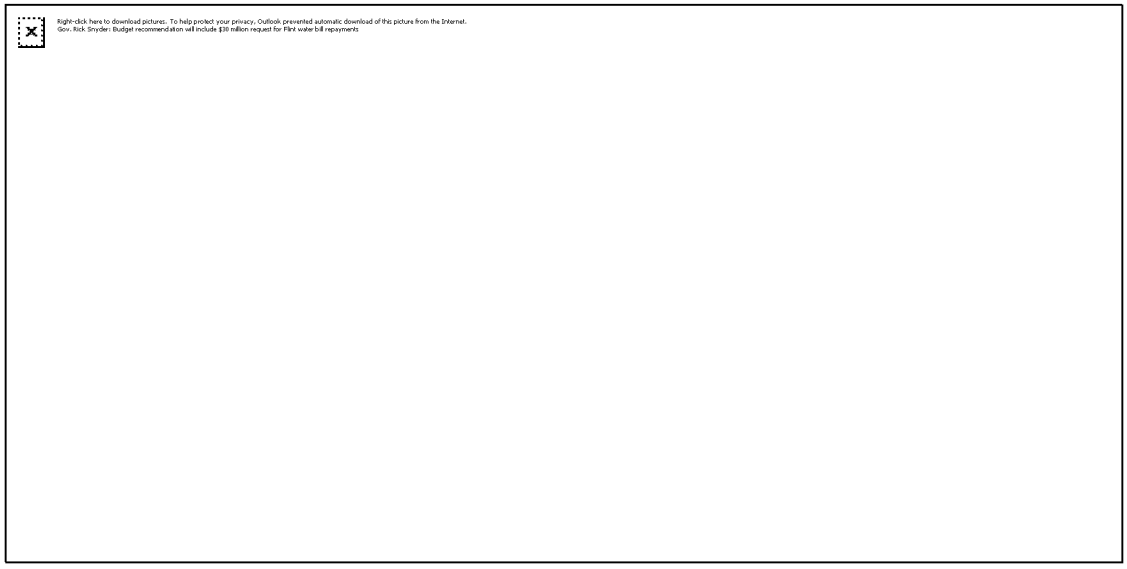
OFM has established a DCDS activity code (FDWP) that affected state employees should use to record the amount of time spent on activities related to the Flint water emergency. The activity code will be used to track employee hours devoted to activities related to the Flint water emergency. It is separate from and will have no impact on the expenditure tracking that will occur in MAIN. If employees are not familiar with the DCDS activity reporting process, the reporting is done biweekly on the "Activity" tab of the DCDS timesheet.

If you have questions regarding this memo, please contact Lora Mikula at 373-0447 or MikulaL@michigan.gov.

cc: Nancy Duncan
Matt Fedorchuk
Budget Office Directors
OFM Directors
Agency Budget Officers
Agency Chief Accountants

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:20 PM
To: Wilke, Lacey (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

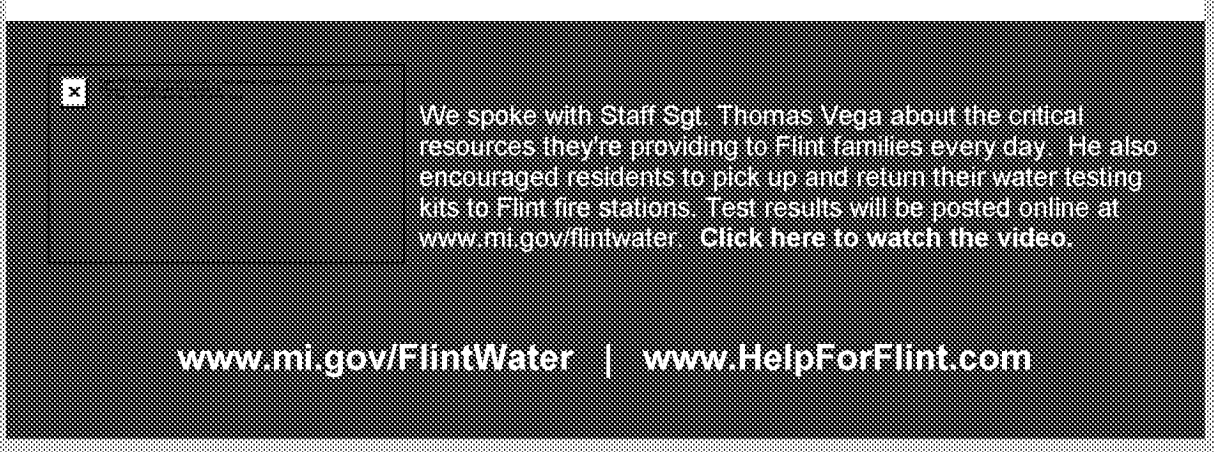
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

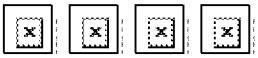
Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





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This email was sent to willisl@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: WilkeL@michigan.gov
Sent: Wednesday, February 10, 2016 7:40 AM
To: Baker, Kay (DTMB)
Cc: Spaniolo, Natalie (DTMB);Mathews, Jamie (DTMB)
Subject: Fwd: DV Payment
Attachments: image003.jpg; ATT00001.htm; Untitled.PDF; ATT00002.htm

Kay - Can you please process the attached invoice by DV? Since it is for Flint, please use the appropriate index.

Sent from my iPhone

Begin forwarded message:

From: "Mathews, Jamie (DTMB)" <MathewsJ@michigan.gov>
Date: February 9, 2016 at 7:09:29 PM EST
To: "Wilke, Lacey (DTMB)" <WilkeL@michigan.gov>
Subject: DV Payment

Lacey: Is this something that you take care of paying?

Thanks

Jamie Mathews
Senior Executive Management Assistant
Office of Support Services
Department of Technology, Management & Budget
6951 Crowner Drive
Lansing, MI 48913
Phone: (517) 636-0829
Fax: (517) 322-1423
Email: mathewsj@michigan.gov

Department of Technology, Management & Budget
Financial Services

REQUEST FOR PURCHASE ORDERS OR DIRECT VOUCHERS

CHECK BOX FOR DV OR REQUISITION/PURCHASE ORDER

☐ **Direct Voucher – Attach Invoice**

Date: 1/29/16

☐ **Requisition/Purchase Order – Attach Quote(s)**

Agency Contact:			Phone #
Michael Wonn			517-322-5137
Division Name:		**Title of Work/Project:**	
DTMB-Vehicle & Travel Services		Automobile Transport	
Vendor:	Great Lakes Auto Drive-Away (GLAD)	**Index #**	67090
Address:	6737 Kingdon Ave Holt, MI 48842	**Ship To:**	

ALL Areas Must Be Completed

Description of Purchase:

Transportation of vehicles to Flint, MI. to assist in water distribution.

Comments:

TOTAL COST:	$956.41

APPROVALS REQUIRED:

$0-$2,500 (Can be paid on Direct Voucher)

Supervisor's Signature: _____ 2/9/16

$2,501-$10,000 (Needs 3 quotes for Purchase Order)

Manager's Signature: _____

$10,001-$24,999 (Needs specifications to post on Bid4Michigan)

Division Director's Signature: _____

Great Lakes Auto Drive Away/ GLAD Transport

6737 Kingdon Ave
Holt, MI 48842

Invoice

Date	Invoice #
1/19/2016	726

Bill To
VTS- State of Michigan Robert Rupert Crowner Dr Lansing Mi 48917

P.O. No.	Date Completed	Job Discription
	01/19/2016	Transport fleet

Number	Description	Loc	Rate	Amount
assorted	Transport 13 Caravans to Flint	Flint	956.41	956.41

All work is complete!

REMIT ALL PAYMENTS TO:
AEROFUND FINANCIAL, INC
6910 Santa Teresa Blvd

Total $956.41

Department of Technology, Management & Budget
Financial Services

REQUEST FOR PURCHASE ORDERS OR DIRECT VOUCHERS

CHECK BOX FOR DV OR REQUISITION/PURCHASE ORDER

☐ **Direct Voucher – Attach Invoice**

Date: 2/4/16

☐ **Requisition/Purchase Order – Attach Quote(s)**

Agency Contact:			Phone #
Michael Wonn			517-322-5137
Division Name:		**Title of Work/Project:**	
DTMB-Vehicle & Travel Services		Automobile Transport	
Vendor:	Great Lakes Auto Drive-Away (GLAD)	**Index #**	67090
Address:	6737 Kingdon Ave Holt, MI 48842	**Ship To:**	

ALL Areas Must Be Completed

Description of Purchase:

Invoice# 741 Transportation of vehicles to VTS from Flint, MI.

Comments:

TOTAL COST:	$956.41

APPROVALS REQUIRED:

$0-$2,500 (Can be paid on Direct Voucher)

Supervisor's Signature: _____ 2/9/16

$2,501-$10,000 (Needs 3 quotes for Purchase Order)

Manager's Signature: _____

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Division Director's Signature: _____

Invoice

Great Lakes Auto Drive Away/ GLAD Transport

6737 Kingdon Ave
Holt, MI 48842

Date	Invoice #
1/27/2016	741

Bill To
VTS- State of Michigan Robert Rupert Crowner Dr Lansing Mi 48917

P.O. No.	Date Completed	Job Description
Disaster	02/01/2016	Transport fleet

Number	Description	Loc	Rate	Amount
assorted	Transport 13 Caravans to Flint	Flint	956.41	956.41

All work is complete!

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6910 Santa Teresa Blvd.

Total $956.41

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>
> Thanks
>
> Jamie Mathews
> Senior Executive Management Assistant
> Office of Support Services
> Department of Technology, Management & Budget
> 6951 Crowner Drive
> Lansing, MI 48913
> Phone: (517) 636-0829
> Fax: (517) 322-1423
> Email: mathewsj@michigan.gov

Department of Technology, Management & Budget
Financial Services

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6737 Kingdon Ave
Holt, MI 48842

Invoice

Date	Invoice #
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6910 Santa Teresa Blvd

Total $956.41

Department of Technology, Management & Budget
Financial Services

REQUEST FOR PURCHASE ORDERS OR DIRECT VOUCHERS

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Date: 2/4/16

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Michael Wonn			517-322-5137
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AEROFUND FINANCIAL, INC.
6910 Santa Teresa Blvd.

Total $956.41

From: Michigan Department of Health and Human Services
<MDHHS@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 9:59 AM
To: Wright, Scott (DHHS)
Subject: This Week at MDHHS 2.16.16



This Week at MDHHS

February 16, 2016

Your weekly chronicle of the Michigan Department of Health and Human Services and the transformation in how health and human services are delivered in Michigan.

Gov. Snyder is seeking $24.7 billion for MDHHS for FY 2017

Gov. Rick Snyder last week unveiled a FY 2017 budget proposal that includes $24.7 billion for MDHHS -- $4.4 billion of which is general fund spending.

The proposed budget also includes a supplemental appropriation of $2.2 million for the FY 2016 budget to help with response efforts to Flint's water emergency. The funds would address immediate nutritional needs in the Flint area, roll out home visitation programs promoting parenting skills and support children requiring intensive behavioral therapies.

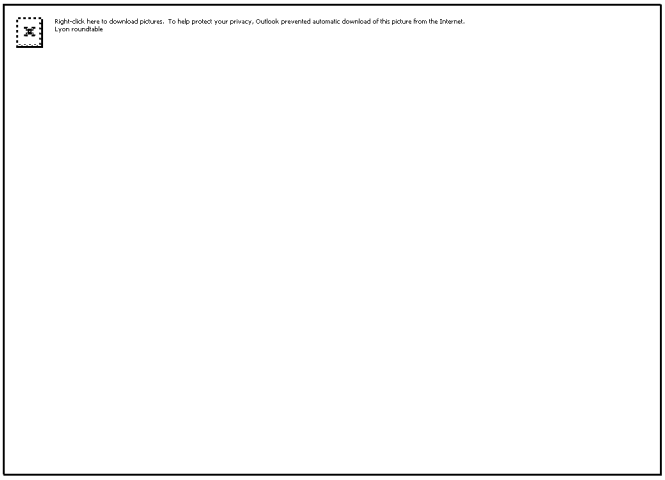
Highlights of the MDHHS FY 2017 budget include:

- $6.9 million to support behavioral health services that will coordinate with local health providers to ensure children are receiving appropriate medical care in the Flint area.
- $1.5 million for lead investigation and mitigation within homes in the Flint area.
- $26.3 million in spending to reflect cost increases driven by a new federal policy that expands autism coverage to children up to age 21.
- $7.6 million to support opening a wing at the Center for Forensic Psychiatry in Ypsilanti. This will allow for the treatment of 30 additional patients, bringing total capacity to 240 patient beds.
- $10.8 million for improvements to the Michigan Statewide Automated Child Welfare Information System (MiSACWIS), a tool for the state and private child

welfare agencies to monitor child protective services, foster care and adoption.

- $25.6 million to fund the Healthy Kids Dental Program. Gov. Snyder wants to expand the dental program in FY 2017 to include all children under the age of 21 in Wayne, Oakland and Kent counties.

Director Lyon conducts employee roundtable



Director Nick Lyon updated employees on several initiatives within MDHHS, including the launch of a new MDHHS Employee Engagement Plan, at a roundtable discussion Tuesday in Lansing.

During the meeting in the Capitol Commons Center, Lyon said he believes the new plan will help energize departmental culture and improve employee development opportunities; he said employee input from the 2015 Employee Engagement Survey played a key role in its formation.

"We are listening," Lyon said. "We do pay attention to that survey."

The event was part of an ongoing series of employee roundtable meetings that Lyon began shortly before the Departments of Community Health and Human Services merged into MDHHS in April 2015. Employees typically ask questions of Lyon during these meetings and discuss concerns about their division or workplace.

Lyon told employees that 2016 would remain a busy year for the agency because of the renewal of a federal waiver for Michigan's Healthy Michigan Plan and ongoing efforts by the department to address a water emergency in Flint.

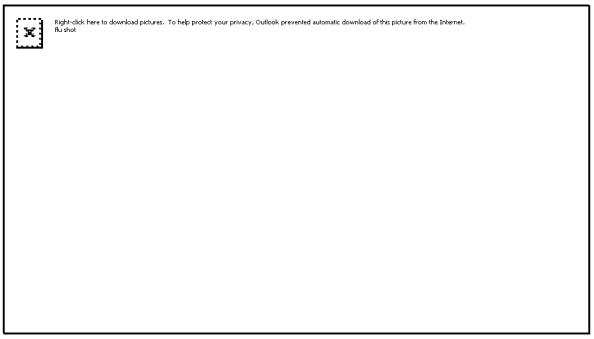
Moreover, he said he expects that MDHHS divisions will continue to search for ways to collaborate more effectively and improve service delivery in the coming year.

"I believe there is a lot of learning going on between the health side and the human services side," Lyon said. "We can improve it."

Lyon also stopped by the State Office Building in Flint Feb. 8 to meet with employees about their concerns and questions regarding the Flint water response. Gov. Rick Snyder took time to briefly join him during this meeting to speak with staff.

Gov. Snyder and Lyon both appreciated hearing feedback from employees who worked directly with Flint residents. The director plans to continue visiting offices across the state, and especially in Flint, throughout the year.

MDHHS issues flu reminder following season's first death of Michigan child



MDHHS is reminding parents to vaccinate their children against the flu following the death of the first child in Michigan this season due to influenza.

The reported death was a school-aged child from the Southeast region of Michigan. Although this flu season has been relatively mild in Michigan so far, flu viruses are circulating in the state and can cause serious illness, hospitalization and death. MDHHS strongly recommends that everyone aged 6 months and older get a seasonal flu vaccine.

In the 2014-2015 flu season, only 44 percent of Michigan residents were vaccinated against flu, putting Michigan in 40th place in the country.

"We need to do everything we can to prevent pediatric deaths from influenza, and flu is a vaccine-preventable disease," said Dr. Eden Wells, chief medical executive for MDHHS. "Vaccine is the best way to protect against getting the flu, and there is still time to get vaccinated this flu season."

For more information about the flu, visit www.michigan.gov/flu.

MDHHS: In the News

First pediatric death to flu leads to vaccination reminder

The first death this year of a Michigan child to the flu is prompting health officials to remind parents about the importance of vaccination. ABC 10 UP reported on the story.

Union employees at MDHHS may expand efforts to confront human trafficking

Union officials and MDHHS are in talks about how state employees could join the front lines in the war on human trafficking. The Detroit Free Press reported on the story.

Q & A: Your questions about MDHHS

The Michigan Department of Health and Human Services was created April 10, and many of you may have questions about the relatively new agency where we work. We will do our best

to answer any questions that you have.

Those of you with questions can direct them to Scott Davis of the Office of Communications at daviss8@michigan.gov. Below is a staff question and our answer:

QUESTION: I am interested in pursuing a higher-education degree – while continuing my job here at MDHHS. Can you tell me what discounts or assistance are available to me as a state employee?

ANSWER: MDHHS is committed to supporting employees who wish to pursue a higher education degree and expand their professional development opportunities. Last fall, in a partnership with the State of Michigan, Grand Rapids-based Davenport University expanded a program to offer significant tuition discounts to state employees: All state employees are now eligible for this program.

Through this program, state employees will be able to pursue an associate's, bachelor's or master's degree at discounted tuition rates after business hours. Students are responsible for all costs and fees associated with the program.

The tuition discounts range from nearly 40 percent to more than 60 percent, depending on the degree being pursued. These discounts for state employees are available in the following areas: associate's degree in business administration and accounting; bachelor's degree in management, accounting information management, general business, health services administration, technology project management, network security and network management and design; master's degree in business administration, management, technology management and security information and assurance; and specialty programs offering a bachelor's in science nursing completion and a master's in science nursing.

In addition to this discount, State of Michigan employees also will have their $25 application waived, and dependents (up to age 29) and spouses can receive a 25 percent tuition discount.

Outside of the selected programs, most other Davenport courses are available to state employees at a 50 percent discount. You don't have seek a degree to take these discounted courses, but you still must apply and be admitted to the university.

State employees will be eligible to take classes online or at any of Davenport University's campus locations, which include downtown Lansing, Midland, Flint, Detroit, Kalamazoo and Grand Rapids. Select classes will also be offered onsite at the State Operations Center in Dimondale.

More information on the State of Michigan-Davenport Partnership is located on the Davenport University website.

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inside michigan

- **You can check out the latest issue of MDHHS Digest** by visiting this archive. The monthly issue is always full of news relevant to our department.
- **The monthly video message from MDHHS Director Nick Lyon** is always available at the top of the Inside MDHHS home page. On that same page, you can find the latest employee news on Current.
- **Help us get the word out!** Please send all story submissions for MDHHS Digest, This Week at MDHHS and the employee news site on the intranet, Current, to Scott Davis at daviss8@michigan.gov. Don't forget to include a photo.

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DHHS Footer

Become a foster parent through Michigan Department of Health & Human Services foster care program.

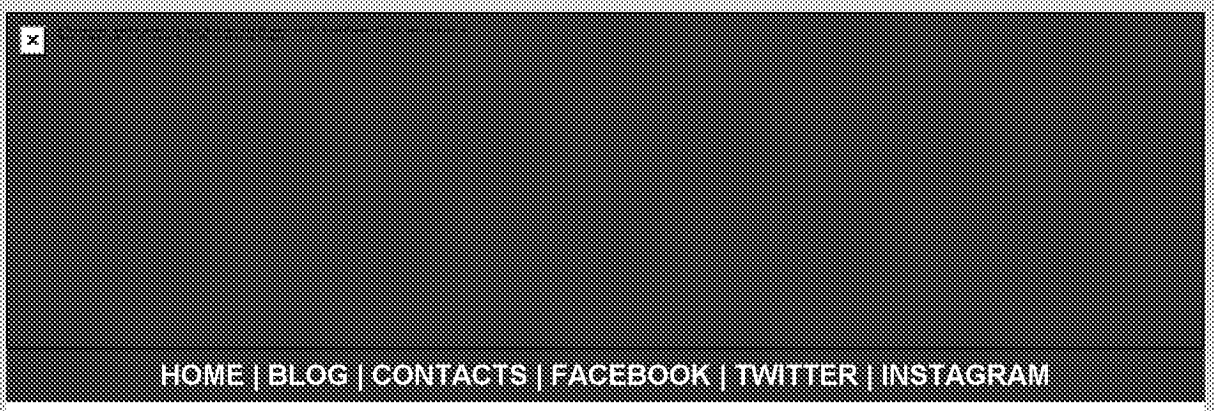
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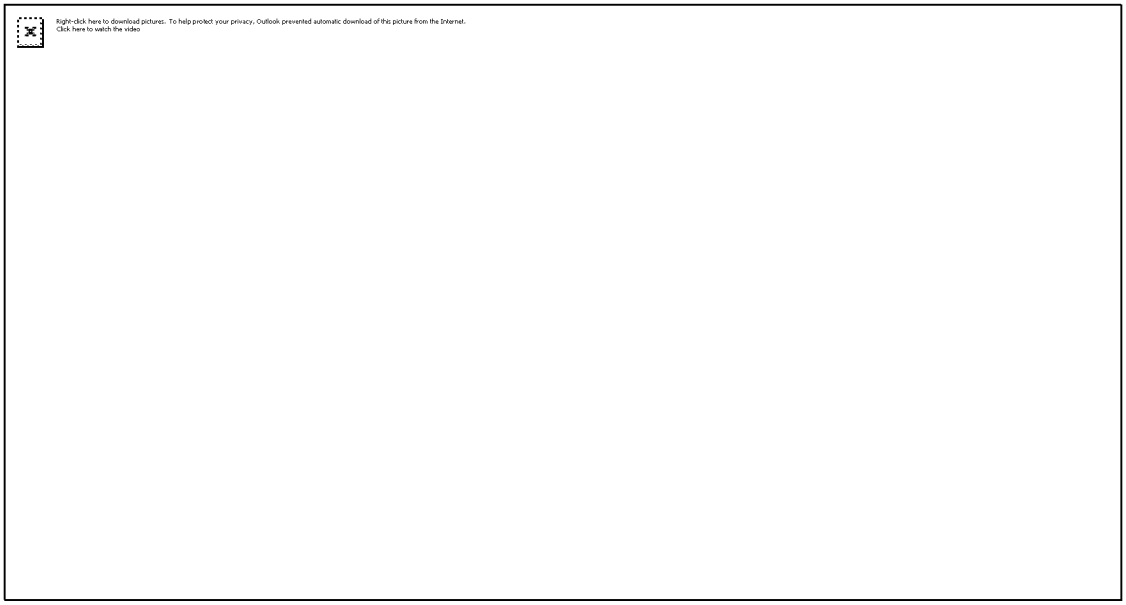
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:21 PM
To: Wright, Scott (DHHS)
Subject: VIDEO: Volunteering in Flint



VIDEO: How volunteers are helping Flint



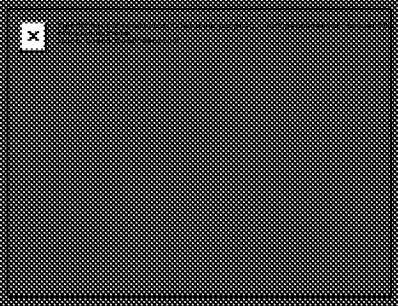
Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:33 PM
To: Wright, Scott (DHHS)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

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Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Michigan Department of Health and Human Services <MDHHS@govsubscriptions.michigan.gov>
Sent: Tuesday, January 19, 2016 9:50 AM
To: Wright, Scott (DHHS)
Subject: This Week at MDHHS 1.19.16

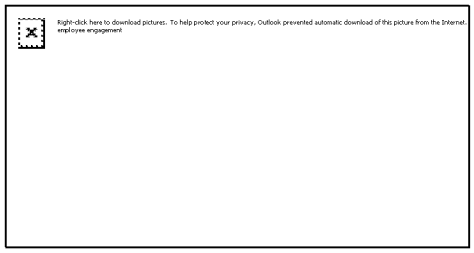


This Week at MDHHS

January 19, 2016

Your weekly chronicle of the Michigan Department of Health and Human Services and the transformation in how health and human services are delivered in Michigan.

Employee engagement plan is now available



MDHHS has a new roadmap for energizing department culture and improving employee development opportunities, and employees played a large role in shaping it.

The 2016 MDHHS Employee Engagement Action Plan, released last week, was developed using information from the Employee Engagement Survey, which employees took in March 2015 before the creation of the newly merged MDHHS. Survey results for the former Departments of Human Services and Community Health are available in separate reports.

This new employee engagement plan applies to all administrations across the department and lays out four initiatives and various actions that are being taken this year in order to fulfill these initiatives:

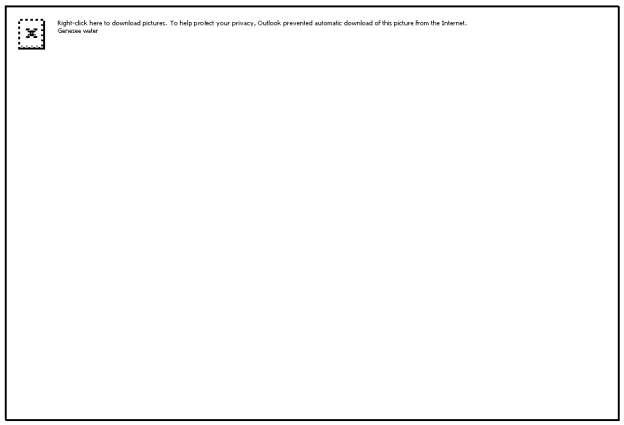
- Improving department communication.
- Increasing employee development opportunities.
- Increasing employee engagement.
- Energizing department culture.

To engage employees, MDHHS Director Nick Lyon said he will continue to visit local offices, hospitals and centers, host round tables, provide updates in MDHHS Digest and monthly videos and participate more in annual meetings, events and employee recognition efforts.

"It is my sincere hope that these efforts will aid in continuing improvements on department communication, employee development, employee engagement, and our overall culture," Lyon said.

Employees also are encouraged to review the Employee Engagement Action Plan Summary Report, which includes quarterly goals.

MDHHS workers go extra mile to meet water needs in Flint



A team of Union Street District MDHHS workers in Genesee County recently collected and distributed 239 cases of water to help the county's most vulnerable citizens.

The Union Street District Servants of Excellence (U.S.E.) team, under the direction of District Manager Tracey Fountain, collected 239 cases of water for children, the elderly and homeless people because of issues with Flint's water system.

The team is made up of Union Street staff who have shown the initiative to go above and beyond their everyday responsibilities to benefit the community they serve.

"I want to thank Union Street staff members for going the extra mile and assisting those who need our help the most," MDHHS Director Nick Lyon said. "I wish to commend all MDHHS employees who are dealing with this situation in Flint for their ongoing efforts."

The cases of water were divided between Safe House-Flint YWCA, Brennan Elm Park Senior Center, My Brother's Keeper of Genesee County and Garden View Senior and Elderly Living Facility.

A number of MDHHS employees also have been part of the water resource teams that are going door-to-door in Flint to distribute water, filters, water test kits and replacement filter cartridges.

Last month, Union Street and Clio Road MDHHS district employees, along with some employees of the Bureau of Community Action and Economic Opportunity, were given Good Government awards for their efforts to give water filters to Flint-area residents.

Pictured above are: (from left to right) Tracey Fountain (district manager), Alana Czechowski, Jeanette McDonald, Erma Brown, Keisha Butler, Margaret Watkins, Michele Harris, Damesha Jackson, Rochina White and Kevin Washington.

Good news! You get a 'premium holiday'

Employees may have noticed fewer deductions being taken out of their paychecks beginning last week.

Employees can expect to see these limited-time changes in deductions for the State Dental Plan, long-term disability and the State Vision Plan. These state plans are self-funded by employee and employer contributions, and the State of Michigan determined there was enough funds in these plans to allow a limited premium holiday this year.

Full benefit coverage will continue for those enrolled. The premium holidays are as follows:

- State Dental Plan – No premiums deducted for the two paydays of Jan. 14 and Jan. 28. Premium deductions will resume Feb. 11.
- Long-Term Disability – No premiums deducted for the seven paydays from Jan. 14 through April 7. Deductions will resume April 21.
- State Vision Plan – Employer-paid premiums will resume May 5.

MDHHS: In the News

Foster youth attending college receive care packages

Current and former foster youth who are attending college are receiving care packages as part of a program at the St. Clair County MDHHS office. The Times Herald reported on the story.

Vaccinations continue to rise in Washtenaw County

For the fourth year in a row, Washtenaw County's vaccination rates have increased at schools across the region. MLive.com reported on the story.

Q & A: Your questions about MDHHS

The Michigan Department of Health and Human Services was created April 10, and many of you may have questions about the relatively new agency where we work. We will do our best to answer any questions that you have.

Those of you with questions can direct them to Scott Davis of the Office of Communications

at daviss8@michigan.gov. Below is a staff question and our answer:

QUESTION: What is MDHHS doing to improve the workload of caseworkers?

ANSWER: MDHHS leadership is involved in an initiative that works toward relieving the workload strain for the department's caseworkers, based on input from employees.

The ongoing caseworker relief initiative – an undertaking of Chief Deputy Director Tim Becker –will result in specific actions being taken to address issues raised by MDHHS employees.

"We want to provide relief to our caseworkers so that they have more time to do what they do best – help families, children and individuals who need safety net assistance and protection from abuse or neglect," Becker said.

A caseworker relief team has been meeting to develop solutions to 64 opportunities for improvement identified by field staff during interactive workshops conducted last fall in partnership with the consulting firm Accenture. The focus will be on improvements determined by the staff members to have the greatest potential impact.

The workshops included 15 to 20 field staff from offices across the state working in all of the following programs: assistance programs, Medicaid, child support, child welfare, adult protective services and juvenile justice.

Following the workshops, MDHHS leadership engaged the Business Integration Center (BIC) to develop a specific work plan and project management infrastructure to carry these initiatives forward to implementation.

A new employee engagement plan that was communicated this month is among the improvements being rolled out

Among the improvement projects being undertaken:

- A workload analysis to focus available staff members on core functions to address staff concerns about caseload sizes.
- Helping workers better understand other programs and agencies and how those other entities affect customers.
- Staff retention and recruitment efforts.
- The addition of new volunteer training for parenting time requirements within foster care.

Don't forget about our other news content!

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inside michigan

- **You can check out the latest issue of MDHHS Digest** by visiting this archive. The monthly issue is always full of news relevant to our department.
- **The monthly video message from MDHHS Director Nick Lyon** is always available at the top of the Inside MDHHS home page. On that same page, you can find the latest employee news on Current.
- **Help us get the word out!** Please send all story submissions for MDHHS Digest, This Week at MDHHS and the employee news site on the intranet, Current, to Scott Davis at daviss8@michigan.gov. Don't forget to include a photo.

The information in this publication is intended only for the use of recipient MDHHS staff. Recipient staff members shall not forward information contained here to a recipient outside of their agencies.

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Become a foster parent through Michigan Department of Health & Human Services foster care program.

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:59 PM
To: Wright, Scott (DHHS)
Subject: "He's his own best spokesman"

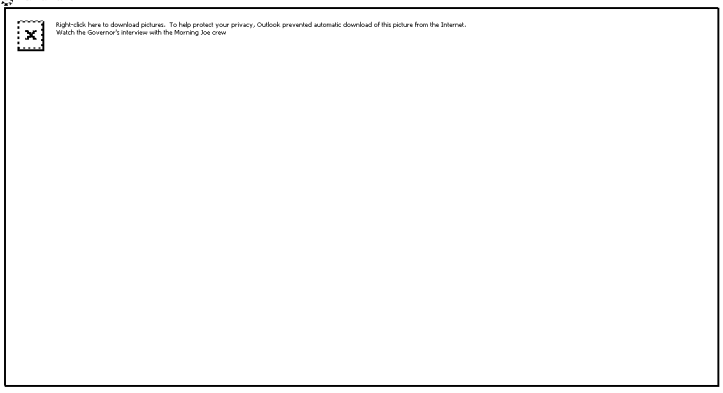
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

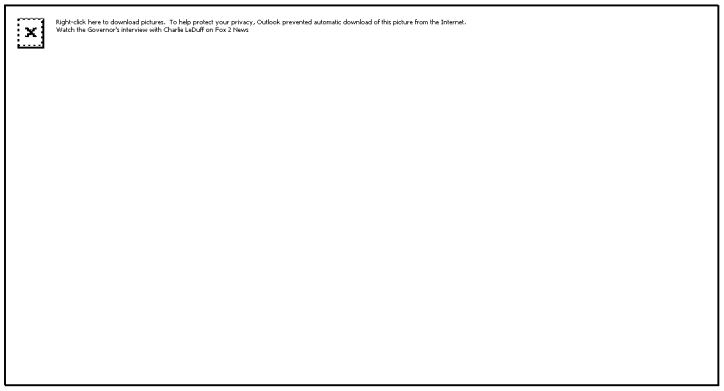
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

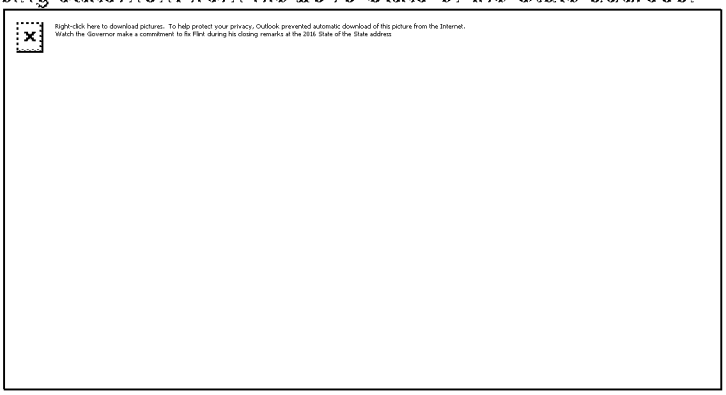
"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed

to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

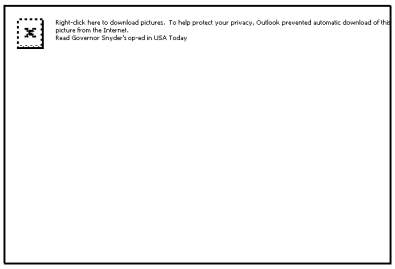


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



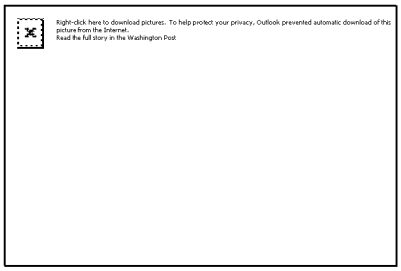
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



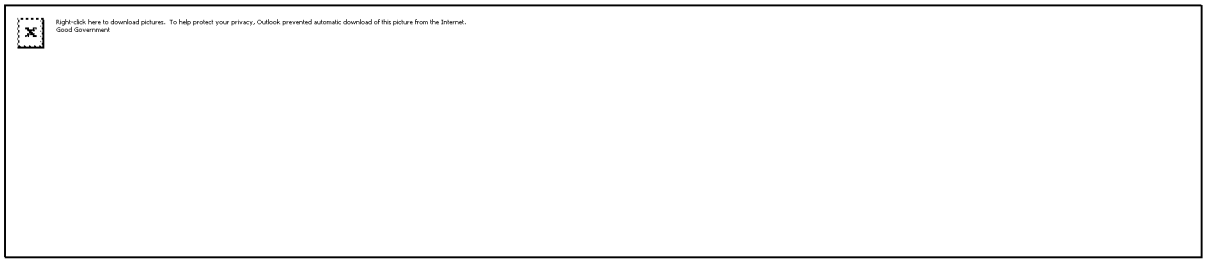
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:50 PM
To: Wright, Scott (DHHS)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

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From: Michigan Department of Health and Human Services <MDHHS@govsubscriptions.michigan.gov>
Sent: Monday, January 25, 2016 10:16 AM
To: Wright, Scott (DHHS)
Subject: This Week at MDHHS 1.25.16

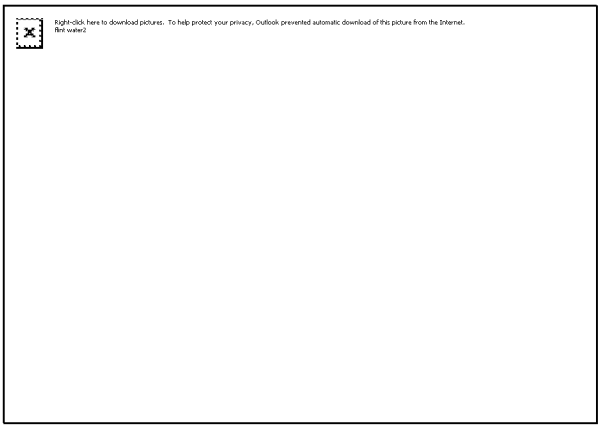


This Week at MDHHS

January 25, 2016

Your weekly chronicle of the Michigan Department of Health and Human Services and the transformation in how health and human services are delivered in Michigan.

MDHHS employees volunteer to help Flint residents



When Alicia Jorgensen learned about the water quality issues in Flint, the Ottawa County MDHHS employee knew she had to act.

"I had been watching television and scanning social media about the matter and thought to myself, 'What can I do as a person who cares?' Jorgensen said. "Not only that, but only two hours away, this could be me and my family."

Jorgensen used $232 in donations from co-workers, along with other donations, and bought 141 cases of water with help from her mother, Nancy Palmer. They loaded the water onto a trailer and drove it 2 ½ hours to Flint.

She is among many dozens of MDHHS employees who have volunteered their own time to supply water and filters to Flint residents or have partnered with others to help the community. These efforts are in addition to the coordinated state government response to the Flint water issue.

In another effort involving MDHHS employees, Pathways to Potential staff members

are partnering with Sibley School in Grand Rapids, an elementary, to collect water through Friday to send to a Pathways school in Flint.

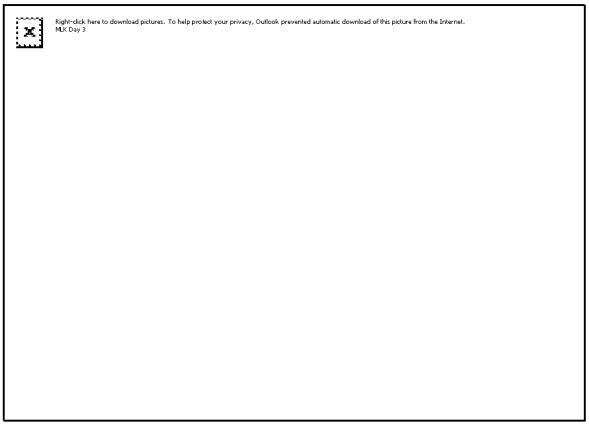
SpartanNash Co., a Byron Center-based grocery, is offering to match the water donations of the effort by Pathways, which places MDHHS employees in schools and other facilities to help students and others overcome barriers. Abbey VanHoeven, a Pathways success coach who is helping to coordinate the effort, said water can be dropped off at Sibley, 943 Sibley St. NW, between 8 a.m. and 4 p.m. through Friday.

Water collection efforts also are underway at Business Service Center 4 offices, a district that includes Hillsdale, Jackson, Livingston, Washtenaw, Lenawee, Monroe, Oakland (cash assistance), Macomb (cash assistance) and Wayne (cash assistance) counties.

This effort began in Hillsdale County with a partnership between the county office and a church, Hillsdale Assembly of God, 4075 Beck Road, Jonesville. Water can be dropped at the church starting Tuesday through Friday and Feb. 2 through Feb. 5. Drop-off hours are 9 a.m. to 4 p.m. and 7 p.m. to 8 p.m. on Wednesdays.

Pictured above is Alicia Jorgensen (left) and her mother, Nancy Palmer, buying water to deliver to Flint residents.

MCSC funds projects to commemorate MLK



The Michigan Community Service Commission (MCSC) recently encouraged volunteerism across Michigan by helping to fund 29 Martin Luther King Jr. Day of Service projects.

MSCS provided $8,902 for the projects, which were done in commemoration of the slain civil rights leader between Jan. 15 and Jan. 24.

Volunteer projects included securing vacant properties and clearing blocks of trash in Detroit and making welcome baskets in Traverse City for families that are transitioning to stable housing.

Martin Luther King Day is a national holiday observed on Jan. 18, and Gov. Rick Snyder proclaimed the same day to be the Martin Luther King Jr. Day of Service in Michigan.

Pictured above is a group of volunteers at Flint's Baker College making sleeping mats and blankets to be donated to a homeless shelter.

Nominations are open for 2016 Governor's Service Awards

Feb. 29 is the deadline for nominating a volunteer, organization or national service program for a 2016 Governor's Service Award.

The award is an opportunity to recognize those individuals and organizations who mentor children, help the hungry and homeless, assist the elderly and help steward the environment. Awards may be presented to nominees in nine categories for significant service contributions.

More information about the awards and how to make a nomination can be found on the Michigan Community Service Commission website.

MDHHS: In the News

Residents receiving dental care under state health plan

Mid-Michigan residents are now receiving care for longtime dental problems under the Healthy Michigan Plan. The Lansing State Journal reported on the story.

State employees volunteer to help Flint residents

About 130 State of Michigan employees volunteered on Martin Luther King, Jr. Day to distribute water, filters and other items to Flint residents. UpNorthLive.com reported on the story.

Q & A: Your questions about MDHHS

The Michigan Department of Health and Human Services was created April 10, and many of you may have questions about the relatively new agency where we work. We will do our best to answer any questions that you have.

Those of you with questions can direct them to Scott Davis of the Office of Communications at daviss8@michigan.gov. Below is a staff question and our answer:

QUESTION: Some rural and inner-city areas in Michigan struggle to attract qualified doctors to their communities. Does MDHHS play any role in recruiting doctors and filling this need?

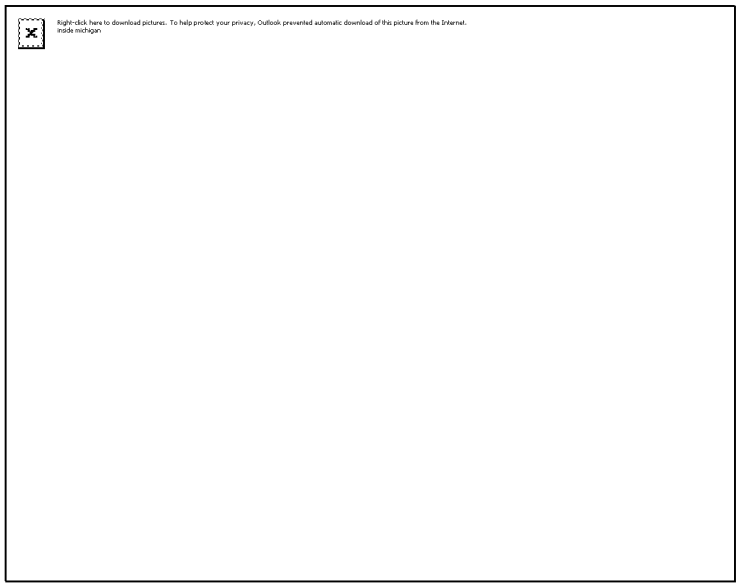
ANSWER: Yes, since 1991, Michigan has offered the Michigan State Loan Repayment Program (MSLRP) to encourage primary care physicians, dentists, psychiatrists, nurse practitioners and physician assistants to practice in medically underserved areas in Michigan. The program operates simply. In exchange for a medical professional working in an underserved area for two years, MSLRP will repay up to $50,000 of the person's educational debt. This contract can be renewed three more times for a total of eight years

and up to $200,000 in loan repayment.

Currently, 120 medical professionals are part of MSLRP. They work in several northern, rural Michigan counties and inner-city areas including Detroit, Saginaw and Flint. Forty percent of the loan repayment is funded by the state, 40 percent by the federal Health Services and Resources Administration and 20 percent by the participant's employer; employers contribute because it greatly aids their recruitment efforts. This fiscal year, about $1.5 million in state general funding was allocated to the program.

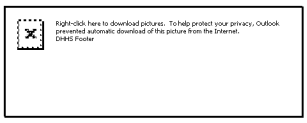
Program officials are now conducting an evaluation to determine how many participants continue to practice in an underserved area after their contract has been fulfilled.

Don't forget about our other news content!



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- **The monthly video message from MDHHS Director Nick Lyon** is always available at the top of the Inside MDHHS home page. On that same page, you can find the latest employee news on Current.
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Become a foster parent through Michigan Department of Health & Human Services foster care program.

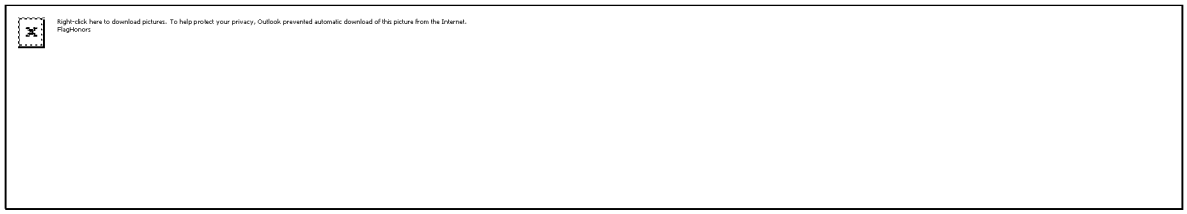
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:40 AM
To: Wright, Scott (DHHS)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

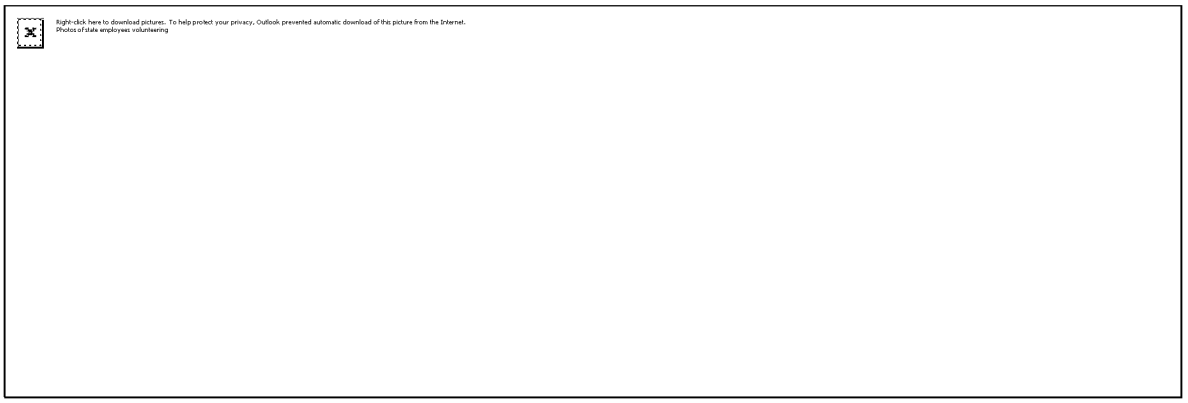
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder



STAY CONNECTED:

This email was sent to wrightrs7@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Michigan Department of Health and Human Services <MDHHS@govsubscriptions.michigan.gov>
Sent: Monday, February 01, 2016 3:42 PM
To: Wright, Scott (DHHS)
Subject: This Week at MDHHS 2.1.16

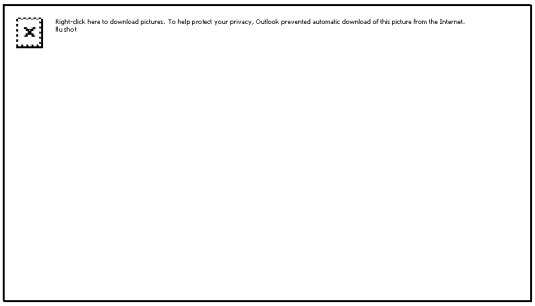


This Week at MDHHS

February 1, 2016

Your weekly chronicle of the Michigan Department of Health and Human Services and the transformation in how health and human services are delivered in Michigan.

More kids protected against vaccine-preventable diseases



Many more children are being vaccinated in Michigan under a new rule that requires parents to first meet with local health department staff before receiving a non-medical vaccination waiver.

The number of waivers submitted have plummeted 39 percent since the rule change in January 2015, compared to a similar period in the prior year.

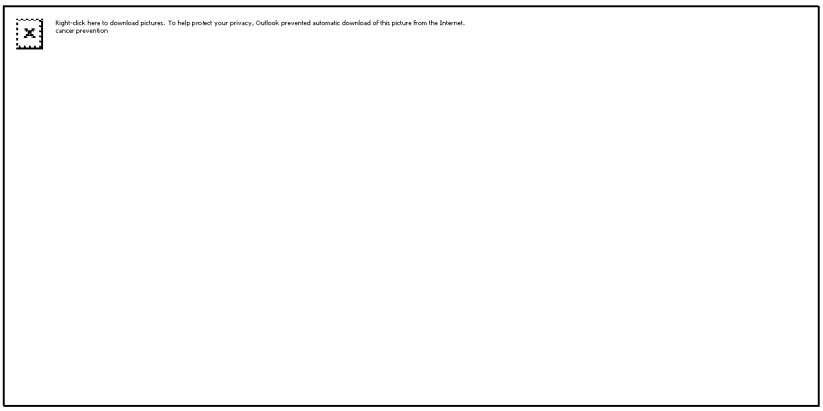
In 2014, Michigan had the sixth highest immunization waiver rate in the country with more than 5 percent of kindergarten children not receiving all required vaccines. All Michigan kindergarteners, seventh grade students and students moving from one school district to another are required to be up to date on certain immunizations or have a signed immunization waiver.

"By ensuring that parents have the opportunity to address and discuss concerns with their local health department, we're providing parents with knowledge they can use when making a decision about vaccinating their child," said Nick Lyon, MDHHS director. "Michigan's local health departments have been instrumental in working with and educating parents who have had concerns about vaccines, and I applaud them for their understanding, assistance and dedication."

The new rule was intended to increase vaccination rates. Before the new rule, the waiver could be obtained from the school and signed by the parent at the time of school enrollment.

So far this school year, there have been nearly 8,000 fewer vaccination waivers for children entering Michigan's schools.

MDHHS promotes screening during Cervical Health Awareness Month



In recognition of January as Cervical Health Awareness Month, MDHHS is reminding women that widely available and affordable screening for cervical cancer can save their lives.

One troubling fact: More than half of cervical cancer deaths are seen in women who have either never had a Pap test – a simple, affordable screening test -- or have not had testing in more than five years.

In 2012, 313 Michigan women were diagnosed with invasive cervical cancer, and in 2013, 128 Michigan women died from this disease.

"Human Papillomavirus or HPV vaccination is also very important because it can prevent about 85 percent of all cervical cancer cases in the United States," said Dr. Eden Wells, chief medical executive at MDHHS. "The HPV vaccine is safe, effective, and produces better immunity when given at the recommended age of 11-12 years. It can prevent cervical cancer in women as well as other cancers in both women and men."

Three doses of HPV vaccine are recommended for girls and boys at 11-12 years of age, but the vaccine can be given up through age 26. But only 31 percent of females and 19 percent of males ages 13-17 had received the entire three-dose vaccine series as of September 2015, according to Michigan Care Improvement Registry data.

Screening for cervical cancer is recommended to begin at age 21. Through the Healthy Michigan Plan, women's preventive health care – such as screenings for cervical cancer, mammograms, prenatal care, immunizations and other services – is covered without co-pays. Pap tests are available at many community-based clinics, and for women ages 40-64, Pap testing is accessible through the Breast and Cervical Cancer Control and Navigation Program.

Volunteer opportunities are available in Flint

MDHHS employees who wish to donate or volunteer to provide bottled water to Flint residents can visit www.helpforflint.com.

We thank all employees who have donated or volunteered to assist the citizens of Flint so far, including those helped out by distributing bottled water, water filters and other items to residents in Flint.

Please note that state employees who are interested in volunteering should plan to do so on their own time. Volunteers are responsible for their own transportation, and mileage reimbursement for personal vehicles is not authorized.

MDHHS: In the News

MCTI trains young people as CNAs

A pilot program offered through the Michigan Career Technical Institute is helping young people begin a promising future as a certified nursing assistant. WSBT-TV reported on the story.

Rule change leads to higher vaccinations for children

A Michigan state rule change has led to a sharp decrease in the number of parents seeking vaccination waivers for their children. Upper Michigans Source reported on the story.

Q & A: Your questions about MDHHS

The Michigan Department of Health and Human Services was created April 10, and many of you may have questions about the relatively new agency where we work. We will do our best to answer any questions that you have.

Those of you with questions can direct them to Scott Davis of the Office of Communications at davisS8@michigan.gov. Below is a staff question and our answer:

QUESTION: One of my customers, a Medicaid recipient, recently asked me about an IRS Form 1095-B that MDHHS mailed to her for the first time. Can you provide more information about this form?

ANSWER: In recent weeks, MDHHS has begun mailing the form to approximately 2.7 million Medicaid, Healthy Michigan Plan, and MIChild recipients in Michigan. This is the first year the IRS has required the form to be sent. The form provides information about how many months in 2015 the customer received medical coverage under one of these programs -- information that now must be reported on one's income tax return under provisions of the Affordable Care

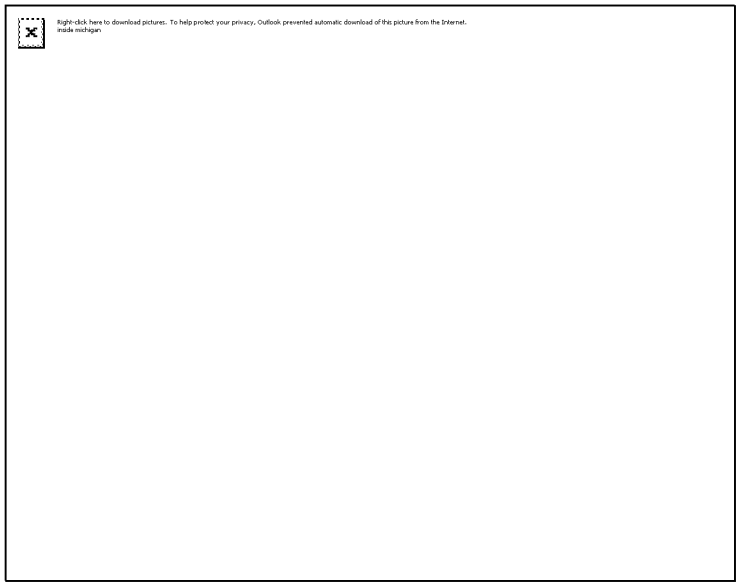
Act.

Customers who lost their form can log-on to the myHealthPortal application at www.michigan.gov/myhealthportal to reprint their tax form. They also can call the Beneficiary Help Line at 1-800-642-3195 (TTY 1-866-501-5656) to have another one mailed to them.

In addition, they can call the help line to report corrections needed on the form, or to answer general questions. The help line cannot give tax advice related to the form. Other information about the form is available on the Michigan.gov website at www.michigan.gov/1095b.

This form will now be mailed to program recipients in January of each year.

Don't forget about our other news content!



- **You can check out the latest issue of MDHHS Digest** by visiting this archive. The monthly issue is always full of news relevant to our department.
- **The monthly video message from MDHHS Director Nick Lyon** is always available at the top of the Inside MDHHS home page. On that same page, you can find the latest employee news on Current.
- **Help us get the word out!** Please send all story submissions for MDHHS Digest, This Week at MDHHS and the employee news site on the intranet, Current, to Scott Davis at davis8@michigan.gov. Don't forget to include a photo.

The information in this publication is intended only for the use of recipient MDHHS staff. Recipient staff members shall not forward information contained here to a recipient outside of their agencies.



Become a foster parent through Michigan Department of Health & Human Services foster care program.

Questions? Contact Us

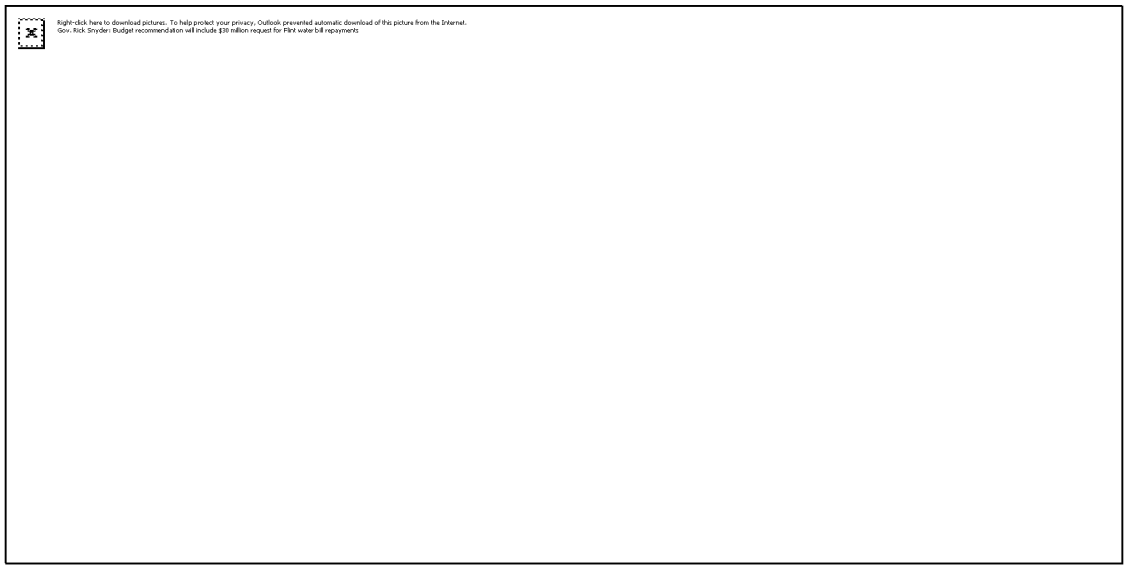
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This email was sent to wrights7@michigan.gov using GovDelivery, on behalf of: Michigan Dept of Health & Human Services · 235 S. Grand Ave W. · Lansing, MI 48909 · 1-855-275-6424

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:26 PM
To: Wright, Scott (DHHS)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

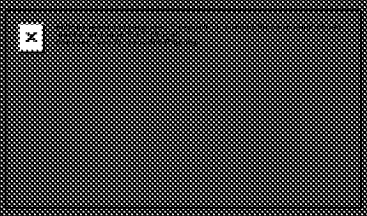
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion

of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

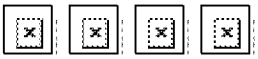




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

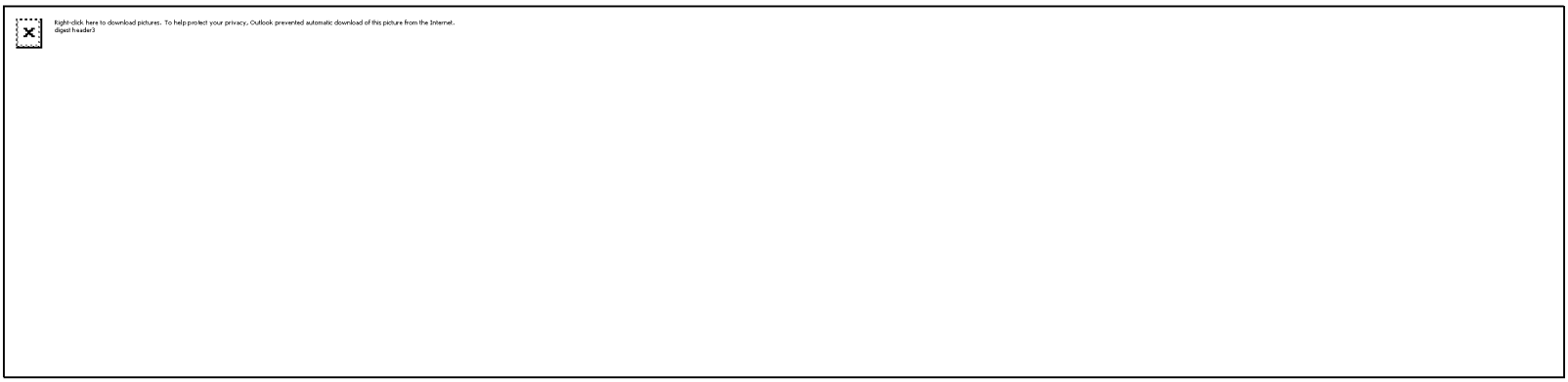
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From: Michigan Department of Health and Human Services <MDHHS@govsubscriptions.michigan.gov>
Sent: Thursday, February 04, 2016 9:51 AM
To: Wright, Scott (DHHS)
Subject: February issue of MDHHS Digest is now available!



Having trouble viewing this email? View it as a Web page.

The February issue of MDHHS Digest is now available for viewing on the MDHHS intranet portal at this site.

Included in this issue is:

- A column by Director Nick Lyon in which he discusses the agency's response to the Flint water crisis and MDHHS' new employee engagement plan.
- A column by Kristy Dristy, a Youth Peer Support Statewide coordinator, that describes a change in the Youth Peer Support program.
- Tips on how MDHHS employees can help residents and customers who make inquiries about the Flint water crisis.
- A report on how Genesee County workers are going above and beyond the call of duty to help residents in several ways, in addition to distributing bottled water and filters in the Flint area.
- Information about a newly launched website that provides information about the effects of trauma and toxic on children in a home.
- Tips from the Green Team on making environmentally sound energy choices.

Be sure to refresh (F5) your browser if you had the intranet open earlier today. If you do not have intranet access from your computer or phone, we've attached the PDF for you below.

Thanks!

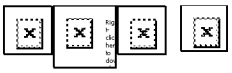
- MDHHS Digest - February 2016.pdf



Become a foster parent through Michigan Department of Health & Human Services foster care program.

Questions? Contact Us

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From: Michigan Department of Health and Human Services <MDHHS@govsubscriptions.michigan.gov>
Sent: Monday, February 08, 2016 10:31 AM
To: Wright, Scott (DHHS)
Subject: This Week at MDHHS 2.8.16



This Week at MDHHS

February 8, 2016

Your weekly chronicle of the Michigan Department of Health and Human Services and the transformation in how health and human services are delivered in Michigan.

New agreement puts Michigan on a path to exiting federal court oversight

Michigan reached a milestone last week with a new agreement that recognizes the strides the agency has made in protecting children and creates a path toward exiting federal court oversight.

The new court-approved plan will also allow the MDHHS Children's Services Agency (CSA) to focus more sharply on its mission of protecting vulnerable children from abuse and neglect. The plan follows years of reform efforts under the Gov. Rick Snyder administration that have improved services to the 13,000 children in Michigan's foster care system.

Judge Nancy G. Edmunds of U.S. District Court for the Eastern District of Michigan approved the Implementation, Sustainability and Exit Plan on Tuesday. It replaces the Modified Settlement Agreement approved in 2011 that came after a lawsuit filed by the advocacy group Children's Rights in 2006.

"This is a momentous day for Michigan and for children and families involved in the state's Children's Protective Services, foster care and adoption systems," MDHHS Director Nick Lyon said. "I'm proud of the tremendous strides the state has made in meeting the needs of vulnerable children, as evidenced by the federal government's recent recognition that Michigan has satisfied its program improvement plan for child safety.

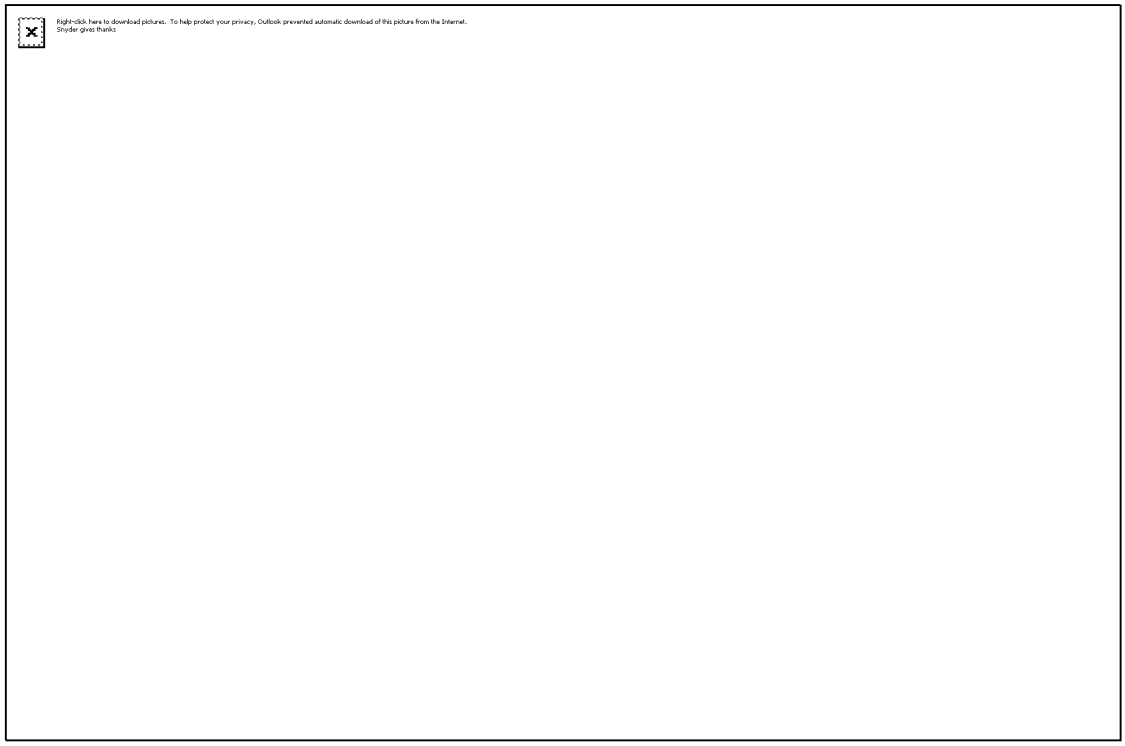
"We understand we have more work to do. Now we can devote additional resources to improving safety and well-being outcomes for children and less on continuing to monitor issues that we have already addressed."

The new plan calls for a significant reduction in the number of child welfare system goals that will be tracked by the court, which will monitor the state for compliance with 71 commitments – down from nearly 240 in the previous agreement. MDHHS' goal is to exit from federal court monitoring within the next few years.

"We appreciate the cooperative spirit of Children's Rights and the support from Judge Edmunds and the federal monitors," said Steve Yager, CSA's executive director. "I'm proud of the improvements made through the hard work of MDHHS child welfare staff and our private agency partners."

More details are available on the Child Welfare Reform page.

Gov. Snyder stops by to thank employees



Gov. Rick Snyder is making an effort to personally visit with and talk to employees involved in the Flint water emergency. As part of these visits, this past week Gov. Snyder stopped by the Population Health and Community Services Administration (PHCSA) in the Capitol View Building to thank MDHHS employees.

Pictured here from left to right are: (Front row) Sandip Shah, director of the Bureau of Laboratories; Susan Moran, PHCSA deputy director; MDHHS Director Nick Lyon; Gov. Snyder; Lily Tyndall-Snow, a Council of State and Territorial Epidemiologists (CSTE) fellow; and Corinne Miller, director of the Bureau

of Disease Control, Prevention and Epidemiology.

(Back row, left to right) Jevon McFadden, medical epidemiologist and career epidemiology field officer; Jay Fiedler, manager of Surveillance and Infectious Disease Epidemiology (SIDE) Section; Jim Collins, director of the Communicable Disease Division; Susan Bohm, manager of the Enteric & Respiratory Illnesses Epidemiology Unit; Meghan Weinberg, Centers for Disease Control and Prevention Epidemic Intelligence Service officer; Veronica Fialkowski, CSTE fellow; and Mary Grace Stobierski, Emerging & Zoonotic Infectious Disease Section manager.

Inmates certified by MDHHS to help others

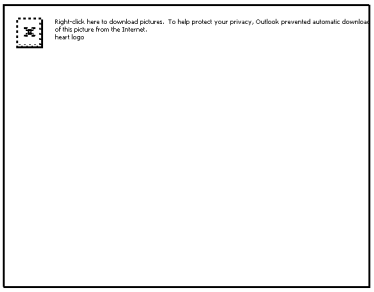
Twenty-seven inmates at Women's Huron Valley Correctional Facility now are certified as peer-support specialists to provide support to fellow inmates with mental health issues, as part of a pilot program that involves MDHHS.

The prisoners recently received the certification from MDHHS following the week-long training. They received three college credit hours through Lansing Community College's School of Health and Human Services.

The certification allows them to assist other prisoners struggling with mental illness and provides those certified with potential job opportunities as a Medicaid-reimbursable provider when they leave prison.

The program, done in partnership with the Department of Corrections, was funded through a Substance Abuse and Mental Health Services Administration grant.

MDHHS raises awareness about cardiac deaths among young people



MDHHS kicked off American Heart Month this month with a focus on preventing cardiac deaths among children and young adults.

Last week was Sudden Cardiac Death of the Young Awareness Week, a week recognized by Gov. Rick Snyder.

"Cardiac arrest can happen at any age, but is especially devastating when this occurs in a young person," said Dr. Eden Wells, chief medical executive at MDHHS. "By raising awareness and with appropriate screening and care, young people at risk can be identified and have longer, healthier lives. Evaluating family health history and heart health are keys to identifying those at risk and preventing sudden cardiac death of the young."

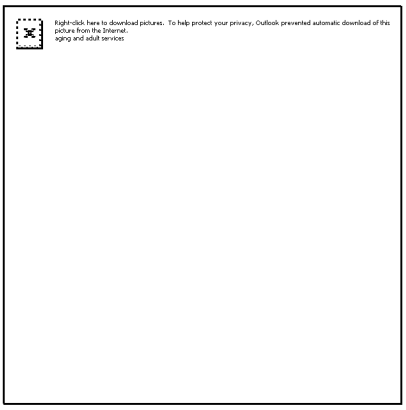
Sudden Cardiac Death of the Young occurs when a young, apparently healthy

person dies suddenly and unexpectedly from a cardiac-related condition or unexplained cause. Every year, this claims the lives of more than 300 children and adults under the age of 40 in Michigan.

One strategy to reduce these deaths is the American Heart Association's "Chain of Survival." This includes five steps: Early recognition of a cardiac arrest and calling 9-1-1; rapid bystander response with hands-only cardiopulmonary resuscitation; use of an automated external defibrillator; advanced life support; and post cardiac care.

Michigan schools are now required by state law to have a written cardiac emergency response plan, and they can be designated a MI HEARTSafe School by taking additional steps to prepare for a cardiac event.

Senior Citizen of the Year nominations due by March 18



The MDHHS Aging & Adult Services Agency is accepting nominations for this year's Senior Citizen of the Year Award, which will be awarded May 11 during Older Michiganians Day in Lansing.

Please consider nominating any older adult volunteer who has made significant contributions to his or her community.

The winner will receive $1,000, courtesy of Consumers Energy. The application deadline is March 18.

Visit the AASA website for more information and a nomination form.

Task force on Child Abuse and Neglect set for May 5-6

Seating is available for the 20th Annual Governor's Task Force on Child Abuse and Neglect Summit May 5-6 near Traverse City.

The theme of this year's summit is "Michigan's Response to Child Trafficking: Policies and Practice." The featured keynote speaker is E. Benjamin Skinner, author of "A Crime So Monstrous: Face-to-Face With Modern-Day Slavery."

Other topics will include family preservation, legislation and teen suicide.

The summit will take place at the Grand Traverse Resort and Spa in Acme.

The conference is free, but employees are responsible for lodging and travel

expenses. To request a brochure, contact Sheldon Mayer at mayers@Michigan.gov.

MDHHS: In the News

Michigan's flu season is off to a mild start

Health officials are still urging people to get vaccinated even though Michigan's flu season this winter has been a mild one. The Mining Journal reported on the story.

Court plan puts Michigan on path to exiting oversight of child welfare

Michigan has fewer goals to end federal court oversight of its child welfare system under a new court plan. The Associated Press reported on the story.

Q & A: Your questions about MDHHS

The Michigan Department of Health and Human Services was created April 10, and many of you may have questions about the relatively new agency where we work. We will do our best to answer any questions that you have.

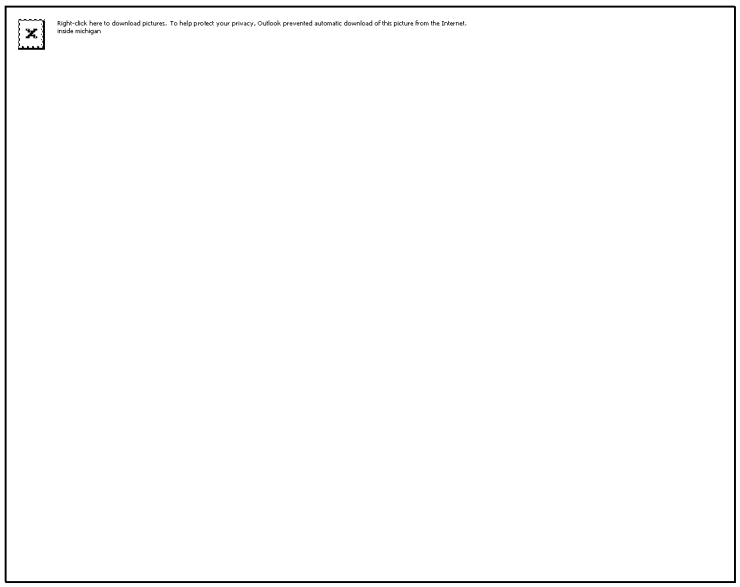
Those of you with questions can direct them to Scott Davis of the Office of Communications at daviss8@michigan.gov. Below is a staff question and our answer:

QUESTION: I sometimes get questions from foster parents and other customers regarding the best safe sleep practices for infants. Are there resources you can refer me to?

ANSWER: MDHHS is committed to ensuring that infant safe sleep education, outreach efforts and grief support services are provided to Michigan families. Please refer to the information below and share widely with your networks:

- To order free infant safe sleep educational materials (including brochures, posters and decals), please visit the **MDHHS Clearinghouse website** at www.healthymichigan.com.
- For information on scheduling an infant safe sleep training for an MDHHS county office and/or for foster parents, contact **Kim Pickett at 517-324-6066**.
- For information on scheduling an infant safe sleep training for groups not listed in the previous bullet or for general questions about infant safe sleep, please contact **Patti Kelly at 517-335-5911.**
- To refer a client for grief services for a fetal or infant death, contact **Dr. John Canine at Maximum Living at 248-814-0706.**
- For specific questions related to grief services and/or reimbursement for grief services for a fetal or infant death, contact **Cassandra McNulty at 517-335-9017**.
- For general infant safe sleep information, visit www.michigan.gov/safesleep.

Don't forget about our other news content!



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- **The monthly video message from MDHHS Director Nick Lyon** is always available at the top of the Inside MDHHS home page. On that same page, you can find the latest employee news on Current.
- **Help us get the word out!** Please send all story submissions for MDHHS Digest, This Week at MDHHS and the employee news site on the intranet, Current, to Scott Davis at daviss8@michigan.gov. Don't forget to include a photo.

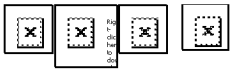
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Become a foster parent through Michigan Department of Health & Human Services foster care program.

Questions? Contact Us

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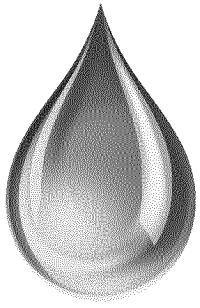


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From: Gibor, Linda (DHHS)
Sent: Wednesday, February 10, 2016 1:01 PM
To: MDCH-Caro
Subject: flint water collection
Attachments: flint water collection.doc

LET'S HELP FLINT



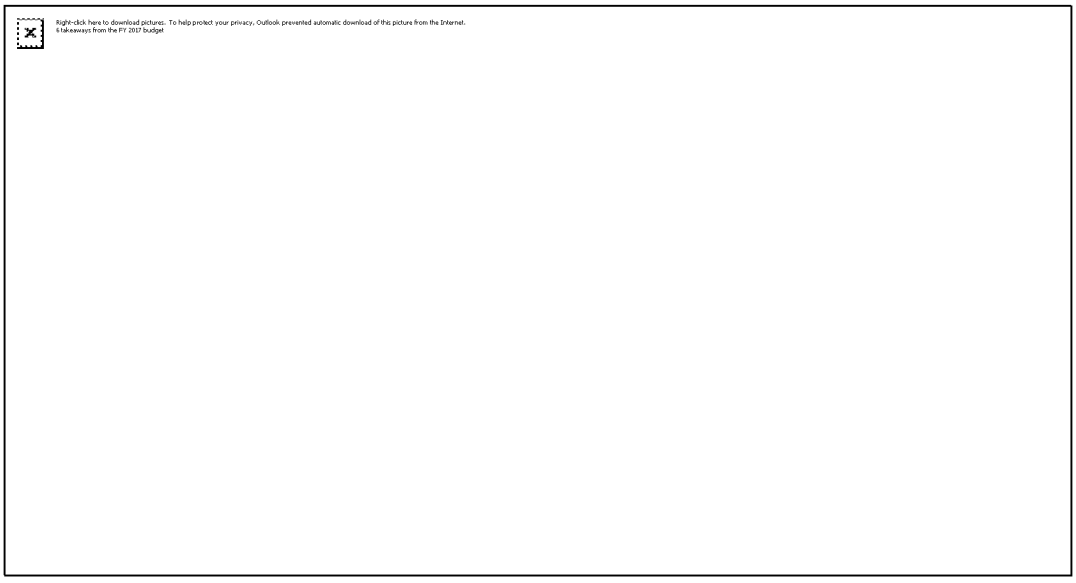
The Employee's Club is coordinating a collection of water for the month of February.

Beginning February 9th through February 29th water can be dropped off at two different sites:
Back of Administation Building in the loading dock area (place water on flat bed marked Drop Off for Flint Water
Or
The Store/Warehouse Monday- Friday from 8:00 am – 4:30 pm

If you want to give a monetary donation, contact Linda Gibor at ext. 9458 or Lisa Sleight at 672-9242.

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:43 PM
To: Wright, Scott (DHHS)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

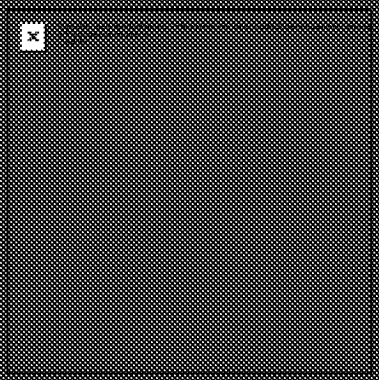
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of Michigan's families. Click here to learn more about the top 6 takeaways from the

Governor's FY 2017 state budget.



Click a tweet to tweet it out:



The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now --> www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

STAY CONNECTED:

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This email was sent to wrights7@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Sloan*Longway <cgentry@sloanlongway.org>
Sent: Wednesday, December 16, 2015 3:59 PM
To: Burns, Robert (DTMB)
Subject: Water's Extreme Journey opens Jan 23

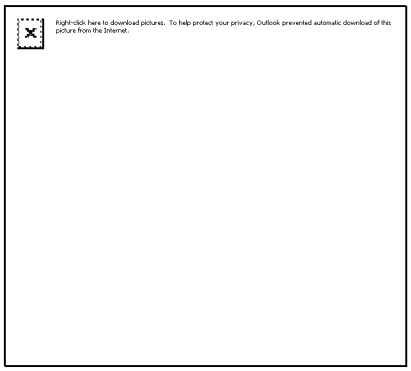
FOR IMMEDIATE RELEASE

Sloan Museum announces *Water's Extreme Journey* presented by HealthPlus

Every drop counts!

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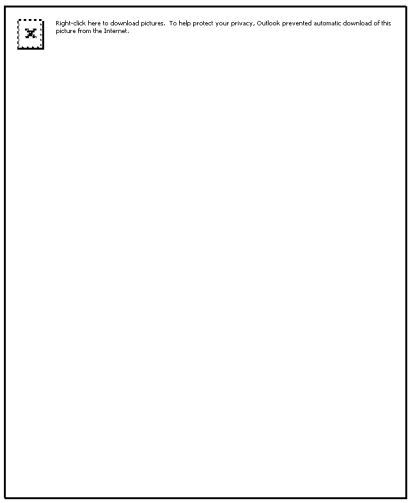
"Water's Extreme Journey effectively engages young people in the natural resource decisions of today that will have massive impacts on our communities tomorrow." Steve Creech, Executive Director, Wyland Foundation



While investigating winding pathways, visitors are challenged to navigate through Non-Point Source Pollutants originating from agriculture, development, litter, and our homes. Will the farm they pass by be organic? Did their neighbor pour leftover paint down the drain? This fully interactive maze experience engages visitors through play, scientific inquiry, art and action, illuminating human impacts great and

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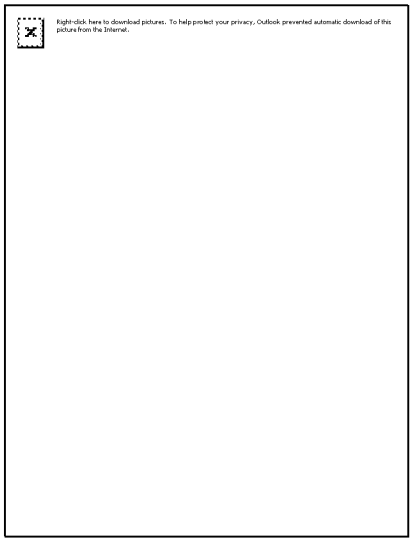


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# # #

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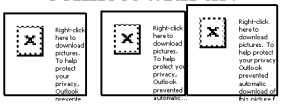
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1221 E. Kearsley Street
Flint, MI 48503
Tel: (810) 237-3450

Connect with us!





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Sloan*Longway | cgentry@sloanlongway.org | Sloan*Longway | 1221 E. Kearsley Street | Flint, MI 48503

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From: Sloan*Longway <cgentry@sloanlongway.org>
Sent: Wednesday, December 16, 2015 4:26 PM
To: Burns, Robert (DTMB)
Subject: Water's Extreme Journey opens Jan 23-working links

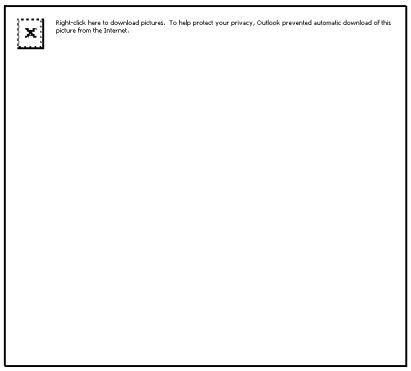
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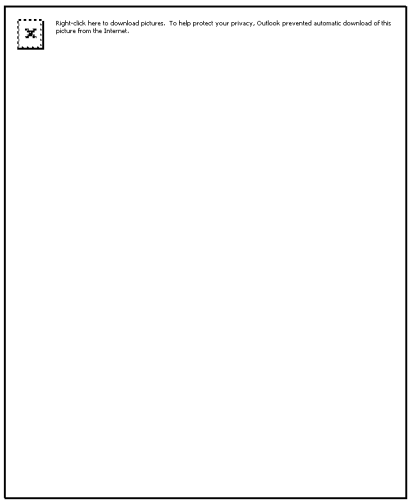
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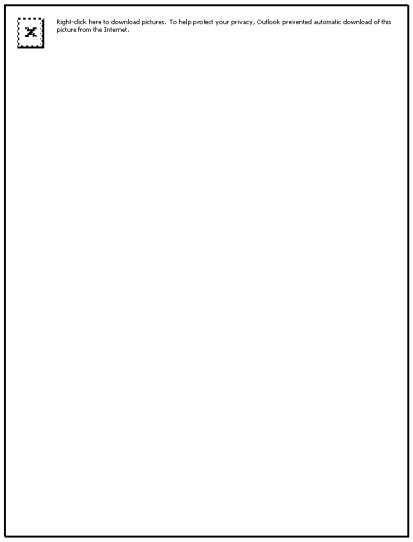


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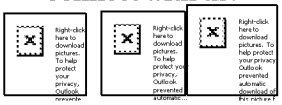
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Sloan*Longway | cgentry@sloanlongway.org | Sloan*Longway | 1221 E. Kearsley Street | Flint, MI 48503

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From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 12:05 PM
To: Droste, Neal (DTMB);Robinson, Harle (DTMB);Shah, Sandip (DHHS);Burns, Robert (DTMB)
Cc: Smith, Carol (DEQ);Pieper, Julia (DEQ);Krisztian, George (DEQ);Leeming, Susan (DEQ);Wagner, Robert (DEQ);Uphaus, Jamie (DTMB);Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Thanks, Neal.

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 11:49 AM
To: Shane, Kirby (DEQ); Robinson, Harle (DTMB); Shah, Sandip (DHHS); Burns, Robert (DTMB)
Cc: Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner, Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
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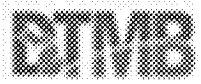
Hi Shane,

I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.

Please let me know if you need anything else Kirby and have a great day!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov



Help.Connect.Solve

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 11:41 AM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ)

<krisztiang@michigan.gov>; Leeming, Susan (DEQ) <Leeming5@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>
Subject: Sample Storage Space

Neal – Based on our phone conversation, I'm looking for storage/warehouse space for a potentially large amount of water samples over the next few months with the State of Emergency that is happening in Flint right now. Wondering if there are any locations near the Lab that we could utilize for this effort if necessary. At a minimum, the space would need to be secured and temperature controlled, only to prevent freezing. Also looking for pallets that can hold around 1000 Lbs or more. The idea is that we palletize samples here and have them transferred to this storage location on a daily/weekly basis as necessary. There is really no storage space for this kind of capacity here at the State Lab. Initial estimate of space needs based on the number of potential samples would be 1000-1500 ft^2, enough to hold around 100 (3'x4') pallets with additional space to maneuver around to get to specific pallets if necessary.

Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Representative Joseph Graves <JosephGraves@House.mi.gov>
Sent: Thursday, January 28, 2016 12:48 PM
To: JosephGraves@House.mi.gov
Subject: January 2016 E-News

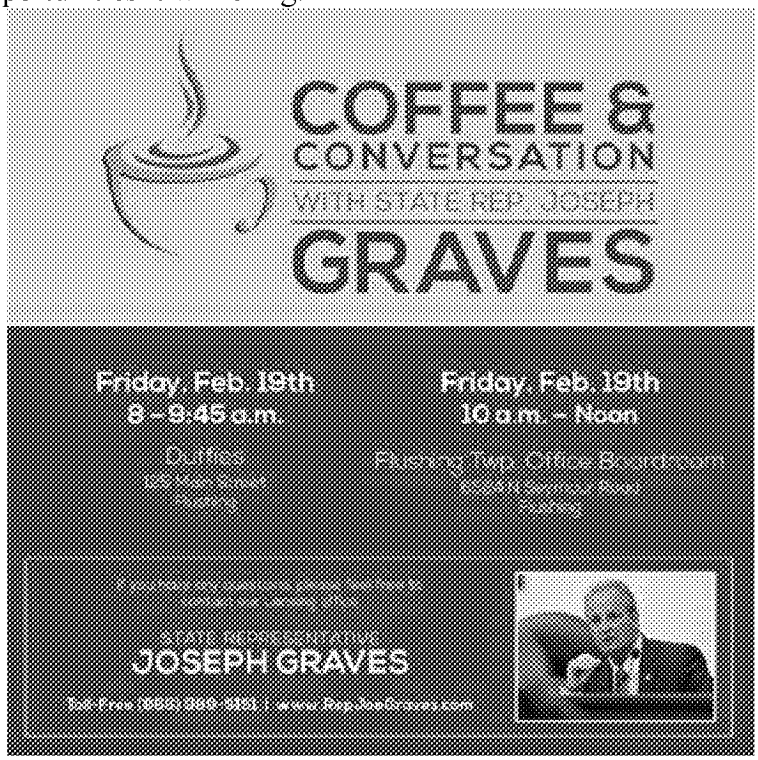


Dear Friends,

I hope everyone is staying warm and enjoying our Pure Michigan winter. I am excited to begin the new year and for the challenges and opportunities it will bring.

Senator Ken Horn and I will be holding joint coffee hours in Flushing for the month of February. I hope you will be able to join us.

- ✓ Friday, February 19th from 8:00-9:45 a.m. at Duffies. Located at 125 Main Street St in Flushing.
- ✓ Friday, February 19th from 10:00 am-12:00 noon in the Flushing Township Office Boardroom located at 6524 N Seymour Road in Flushing.



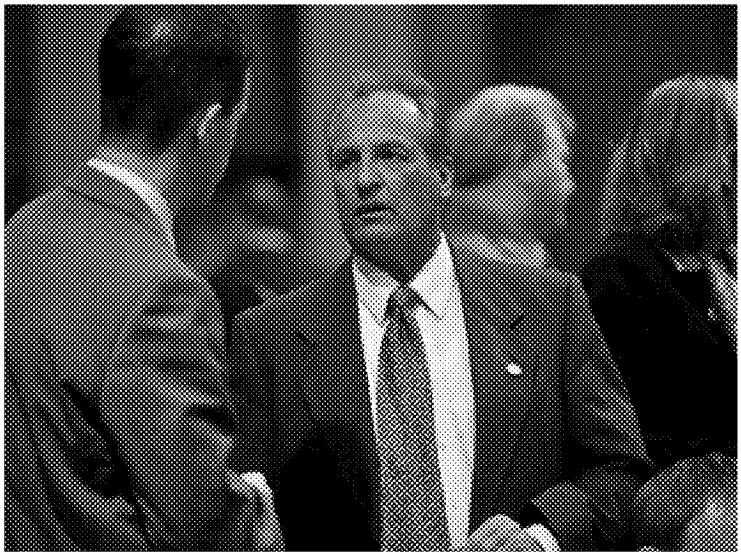
I recognize that these times may not work for everyone. I am happy to set up a time to hear from those that are not be able to attend. Whether it is a phone call, or having coffee at a more convenient time, please contact my office at (866) 989-5151 and I will be happy to set it up.

I hope you find the rest of the information contained in this newsletter helpful. As always, if you have any questions or concerns please do not hesitate to contact me at (866) 989-5151.

Joseph Graves
State Representative
District 51

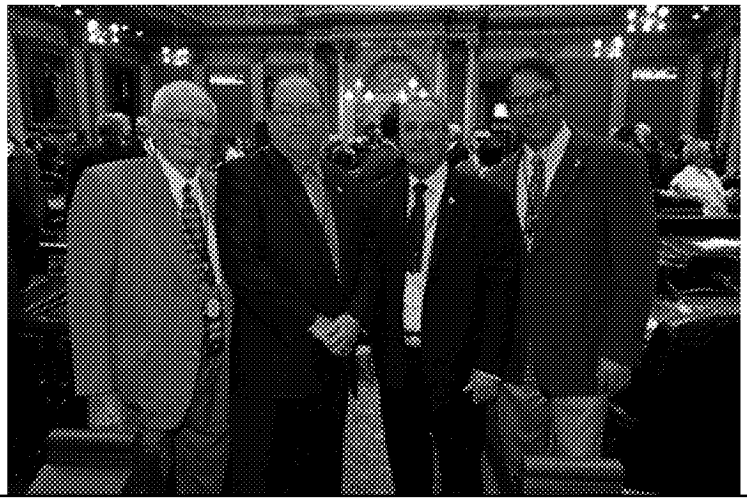
2015 Voting Record

In 2015, the House of Representatives had 520 record roll call votes. I consider voting to be one of the most significant and important things that I do as a legislator. It is an honor and a privilege to serve in Lansing and the people who elected me deserve nothing short of my absolute best. I am proud to say that I did not miss a single roll call vote in 2015.



Graves Invites Linden Constituent to Gov. Snyder's State of the State

On January 19, Gov. Snyder gave his State of the State address before a joint session of the Michigan Legislature. I had the honor of being joined by Dick Laing, a long-time resident of the 51st District (Far Left).



Free Fishing Weekend

February 13 and 14 is free fishing weekend in Michigan. All fishing license fees will be waived for these two days. All fishing regulations will still apply. I encourage everyone to get out and participate in this wonderful opportunity to experience Michigan's great outdoors.

Flint Water Update



As your State Representative, I feel that it is important to keep you informed as to what is going on both in Lansing and in the 51st House District. I have received numerous phone calls and emails regarding the Flint water situation. The finger pointing, deflecting and redirection of blame needs to end. This situation cannot and will not be solved with words. On January 21st, the House unanimously passed House Bill 5220. This legislation appropriates $28 million for filter distribution, health care for affected residents, and lead abatement efforts, among other things.

Nearly 31,000 homes in the city of Flint have either been visited by a water response team or the resident has visited a water resource center personally to pick up supplies. Water resource sites remain open daily from 9 a.m. to 9 p.m. at fire stations throughout the city. Actions have been underway and continue to be taken in both Flint and Lansing to help resolve this issue as quickly and safely as possible.

If you would like to unsubscribe from this e-newsletter, please send an email to josephgraves@house.mi.gov with the word "Unsubscribe" in the subject line.

###

DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT – DNRE

(DEQ merged with DNR to form DNRE)

I. DEPARTMENT DESCRIPTION - DNRE

1. Former DEQ Function –Constitutionally mandated protection of air, water and soils, and management of wild game and the renewable resources and permits for air, water, well drilling
2. Former DNR functions include operations of parks, forests and fisheries, fire management & service centers (sell licenses),

II. GROWTH/ CONTRACTION DRIVERS – DNRE

1. Economic Conditions impact tax revenue
2. Population Growth
3. Population shifts to, so goes the permits and regulations)
4. Changes in Demographics;
5. Political Issues;
6. Budget;
7. Legal

III. TRENDS THAT IMPACT STAFFING & SPACE NEED - DNRE

1. Major staffing changes - In the next five years Michigan will decline as a heavy manufacturing site, and thus tax revenues will shrink, as the agency is paid from tax revenues.
2. Major changes in operations – 1) Electronic content management [all electronic record keeping] the significant storage space needs for paper medium will be reduced, 2) telecommuting, and 3) home office.
3. Explored new data center at a cost of $40M to $90M; Considered outsourcing to data farm; Move MPSCS at a cost of $1M to $10M
4. Merger of DEQ and DNR offices will impact space needs and locations.

IV. ORGANIZATION/ LOCATION - DNRE

1. No statutory or policy for former DEQ to be in particular geographic areas – locations based on watersheds.
2. DNR owns hundreds of buildings in parks, fisheries, fire mgmt, service centers (sell license), and regional offices. DEQ owns nothing
3. Former DNR policy to be in specific areas due to services to public (Fishing, Wildlife, Forest Management, Park/Recreation, Law Enforcement, License Sales, etc.)
4. Typically no public concern or opposition to location of DNRE facilities in neighborhoods
3. No public hearings required/ advised for DNRE to locate in a particular area
4. Regulatory approval may be required for department to occupy a new facility

V. DEPARTMENT CO-LOCATION - DNRE

1. DEQ has co-located in Bay City, Gwinn, and Cadillac, and is open to do so in Gaylord, Warren, and in other areas that would not affect immediate program needs
   A. Not opposed to co-location, but not Secretary of State or State Police
   B. Funding restrictions may limit co-location opportunities
   C. Agriculture, MSP, DELEG, State are complimentary departments
2. Major overlap with DNR on the administration side after merger
3. DNR is co-located with the Michigan State Police at the following locations: Plainwell, Kalkaska, Baldwin, & Stephenson.
4. DNR has previously worked with DTMB on co-location proposals with other agencies, but they did not work out. Recent example would be with DNR/DEQ in Bay City – cost of office space too high and DNR/MDOT in Traverse City – did not work out

VI. Major Issues & Priorities - DNRE

1. Pay too much for labs, would like to be in a Lansing co-location – Short supply in the market
2. Accelerated imaging project would eliminate file cabinets – now 12 every 6 months
3. Merger creating opportunities for space reuse and co-location; Need to assess utilization for overcrowding and underutilization
4. Could close 1 or 2 (DEQ) offices; Kalamazoo targeted – biggest lease
   A. Detroit Cadillac: Holds 60 – 70 and has 4 -5 vacant
   B. Warren: Holds 171 and has about 50 vacant – File capacity problem with co-location
   C. Gwinn: Holds 55 and has 15 vacant
   D. Gaylord: Holds 40 – 45 and has 10 -15 vacant
5. Desire to close 1 or 2 district offices; Kalamazoo targeted – biggest lease; Could close Detroit Cadillac office and move into vacant space in Warren
6. Former DNR Occupancy - Currently have properties that are underutilized - Nine operations centers – fully occupied; several overtaxed
7. Track energy used – Would like to explore geo-thermal
8. Funding for energy projects is limited
9. Job functions (i.e., telecommuting, shared work areas for field personnel, satellite offices)
   A. As DNR and DEQ are merged, this topic is undecided.
   B. DEQ Not hoteling today – have field staff that return to desk in offices. Former DNR strategies such as telecommuting, flex time, shared work areas for field personnel and satellite offices are all used.
10. Next 5 years – Significant impact in voice/data, fiber optics, electronic files, HVAC, and electric distribution on space needs - envision space surplus, as paper use decreases
11. Consolidation of DNR and DEQ at Constitution Hall

VII. Recommendations - DNRE

1. Utilize programming and appropriate agency layout to take advantage of the telecommuting work force where possible.
2. Determine investment capabilities for appropriate technology and transportation. Dept would benefit from the state wide lab study as well.



APPROVED
August 7, 2012

Michigan State
Administrative Board

SECTION III

AGENCY

NEW
GRANTS

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	OFFICE OF PUBLIC HEALTH PREPAREDNESS

2. CONTRACTOR'S NAME	CONTRACT NO.
CMU MEDICAL EDUCATION PARTNERS	TO BE ASSIGNED
	AMENDMENT NO.
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NO JURISDICTION
1000 HOUGHTON	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
SAGINAW MI 48602	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
1,147,000	0	1,147,000	0	0	0	1,147,000	1,147,000	1,147,000	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)
100% FEDERAL

6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
MONTHLY FSR

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING CONTINUING REGIONAL HEALTHCARE COALITIONS FOR EMERGENCY PREPAREDNESS. THESE COALITIONS IMPROVE THE CAPACITY OF HEALTHCARE SYSTEMS, HOSPITALS/EMERGENCY DEPARTMENTS, OUT-PATIENT FACILITIES, AND EMERGENCY MEDICAL SERVICES TO RESPOND TO INCIDENTS OF BIOTERRORISM OR OTHER PUBLIC HEALTH EMERGENCIES.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE COORDINATED REGIONAL APPROACH TO HEALTHCARE PREPAREDNESS BY WORKING THROUGH MEDICAL CONTROL AUTHORITIES THAT ARE MADE UP OF REPRESENTATIVES FROM EACH OF THE HOSPITALS. THE ADDITIONAL MONIES WILL BETTER PREPARE THE HOSPITALS FOR AN EMERGENCY EVENT IN MICHIGAN ENABLING FOR THE PROTECTION AND SAFETY OF OUR CITIZENS.

9. COMMITMENT LEVEL:
THIS GRANT AGREEMENT IS FOR 1 SINGLE YEAR 10/1/12 - 9/30/13

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
10/1/2012 TO 9/30/2013	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
The grant was awarded as a result of a federal cooperative agreement and does not require a competitive process. This contractor is specified as the agency to provide these services in the federal grant application that was submitted to and approved by the Department of Health and Human Services, Assistant Secretary for Preparedness and Response.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30 day cancellation clause	a. Non-Appropriation Clause ☒ YES ☐ NO b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO If YES, specify Location In The Contract: Section III, A. Assurances

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — DATE
X MS — Kristi Bocsarl 7/13/12

22. AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	DIVISION OF PROGRAM DEVELOPMENT, CONSULTATION & CONTRACTS

2. CONTRACTOR'S NAME	CONTRACT NO. NOT YET ASSIGNED
CHALDEAN COMMUNITY FOUNDATION	AMENDMENT NO.
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NJ
29850 NORTHWESTERN HWY., SUITE 250	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
SOUTHFIELD, MI 48034	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
2,118,853	0	2,118,853	0	0	0	2,118,853	2,118,853	2,118,853	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)	6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
100% STATE RESTRICTED FUNDS FOR SPECIAL POPULATIONS	QUARTERLY FINANCIAL STATUS REPORTS

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING FOR MENTAL HEALTH SERVICES TO REFUGEES OF THE IRAQI WAR.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE CULTURALLY-SENSITIVE AND APPROPRIATE MENTAL HEALTH SERVICES.

9. COMMITMENT LEVEL:
THIS AGREEMENT BEGINS ON 10/01/12 AND ENDS ON 9/30/13.

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
10/01/12 TO 9/30/13	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
This contractor is legislatively selected through Sections 104 and 121 of the Appropriations Act for special populations funding.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30-DAY CANCELLATION CLAUSE	a. Non-Appropriation Clause ☒ YES ☐ NO b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO If YES, specify Location In The Contract: PART III, ASSURANCES A

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — DATE 7/13/12

22. AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	OFFICE OF PUBLIC HEALTH PREPAREDNESS

2. CONTRACTOR'S NAME	CONTRACT NO
HEALTH EMERGENCY MEDICAL SERVICES INC.	TO BE ASSIGNED
	AMENDMENT NO.
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NO JURISDICTION
33030 VAN BORN ROAD	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
WAYNE MI 48184	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
3,349,000	0	3,349,000	0	0	0	3,349,000	3,349,000	3,349,000	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)	6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
100% FEDERAL	MONTHLY FSR

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING CONTINUING REGIONAL HEALTHCARE COALITIONS FOR EMERGENCY PREPAREDNESS. THESE COALITIONS IMPROVE THE CAPACITY OF HEALTHCARE SYSTEMS, HOSPITALS/EMERGENCY DEPARTMENTS, OUT-PATIENT FACILITIES, AND EMERGENCY MEDICAL SERVICES TO RESPOND TO INCIDENTS OF BIOTERRORISM OR OTHER PUBLIC HEALTH EMERGENCIES.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE COORDINATED REGIONAL APPROACH TO HEALTHCARE PREPAREDNESS BY WORKING THROUGH MEDICAL CONTROL AUTHORITIES THAT ARE MADE UP OF REPRESENTATIVES FROM EACH OF THE HOSPITALS. THE ADDITIONAL MONIES WILL BETTER PREPARE THE HOSPITALS FOR AN EMERGENCY EVENT IN MICHIGAN ENABLING FOR THE PROTECTION AND SAFETY OF OUR CITIZENS.

9. COMMITMENT LEVEL:
THIS GRANT AGREEMENT IS FOR 1 SINGLE YEAR 10/1/12 - 9/30/13

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
10/1/2012 TO 9/30/2013	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
The grant was awarded as a result of a federal cooperative agreement and does not require a competitive process. This contractor is specified as the agency to provide these services in the federal grant application that was submitted to and approved by the Department of Health and Human Services, Assistant Secretary for Preparedness and Response.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30 day cancellation clause	a. Non-Appropriation Clause ☒ YES ☐ NO
	b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO If YES, specify Location in The Contract: Section III, A. Assurances

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — DATE
JMS — Kristie Breault 7/13/12

22. AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

DCH-0009(E) (04-2012) (W)

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	DIVISION OF PROGRAM DEVELOPMENT, CONSULTATION & CONTRACTS

2. CONTRACTOR'S NAME	CONTRACT NO. NOT YET ASSIGNED
JEWISH FEDERATION OF METROPOLITAN DETROIT	AMENDMENT NO.
3 ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NJ
6735 TELEGRAPH ROAD, P.O. BOX 2030	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
BLOOMFIELD HILLS, MI 48303-2030	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
1,995,741	0	1,995,741	0	0	0	1,995,741	1,995,741	1,995,741	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)
100% STATE RESTRICTED FUNDS FOR SPECIAL POPULATIONS

6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
QUARTERLY FINANCIAL STATUS REPORTS

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING FOR A VARIETY OF SERVICES TO INDIVIDUALS IN THE METRO TRI-COUNTY AREA THROUGH JEWISH WELFARE AND SOCIAL SERVICE AGENCIES.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE THERAPY, COUNSELING, CASE MANAGEMENT, TRANSPORTATION, AND VOCATIONAL SERVICES TO INDIVIDUALS WHO COULD NOT OTHERWISE OBTAIN THESE SERVICES AND/OR NEED THE SUPPORT PROVIDED BY A CULTURALLY-SENSITIVE AND APPROPRIATE SERVICE AGENCY.

9. COMMITMENT LEVEL:
THIS IS A SINGLE YEAR AGREEMENT FOR THE PERIOD FROM 10/1/2012 THROUGH 9/30/2013.

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
10/01/12 TO 9/30/13	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. **If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.**
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
This contractor is legislatively selected through Sections 104 and 121 of the Appropriations Act for special populations funding.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30-DAY CANCELLATION CLAUSE	a. Non-Appropriation Clause ☒ YES ☐ NO b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☐ YES ☐ NO **If YES, Specify Location In The Contract:** PART III, ASSURANCES A

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE Kristi Breese **DATE** 7/13/12

22. **AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN**
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	DIVISION OF PROGRAM DEVELOPMENT, CONSULATION & CONTRACTS

2. CONTRACTOR'S NAME	CONTRACT NO.
LANSING COMMUNITY COLLEGE	NOT YET ASSIGNED
	AMENDMENT NO.
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NJ
419 NORTH CAPITOL, P.O. BOX 400100	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
LANSING, MI 48901-7201	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
173,540	93,890	267,430	0	0	0	173,540	267,430	267,430	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)
7.0% STATE GF; 57.9% FEDERAL; 35.1% LOCAL

6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
QUARTERLY FINANCIAL STATUS REPORTS

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING FOR TRAININGS, CONFERENCE, AND OTHER EDUCATIONAL ACTIVITIES AND RESOURCES WITH THE INTENT OF INCREASING THE CAPACITY OF WORKERS IN MICHIGAN'S COMMUNITY MENTAL HEALTH SYSTEM AND OTHER SERIVCE SYSTEMS TO SERVE OLDER PERSONS WITH SERIOUS MENTAL ILLNESS, DEMENTIA, AND/OR DEVELOPMENTAL OR INTELLECTUAL DISABILITIES.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE MECHANISMS BY WHICH PROVIDERS WILL INCREASE THEIR KNOWLEDGE ABOUT MENTAL HEALTH AND AGING, EMERGING SERVICE TECHNOLOGIES AND ACCESS INFORMATION AND RESOURCES THAT EXPAND THEIR CURRENT LEVEL OF AWARENESS AND EXPERTISE. SERVICE RECIPIENTS MAY RECEIVE IMPROVED SUPPORTS AND ASSISTANCE FROM TRAINED PROVIDERS.

9. COMMITMENT LEVEL:
THIS IS A SINGLE YEAR AGREEMENT WHICH BEGINS ON 10/01/12 AND ENDS ON 9/30/13.

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
10/01/12 TO 9/30/13	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
The grant was awarded as a result of a federal grant and does not require a competitive process. This contract is specified in the federal block grant application and implementation report.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30-DAY CANCELLATION CLAUSE	a. Non-Appropriation Clause ☒ YES ☐ NO
	b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO If YES, specify Location In The Contract: PART III, ASSURANCES A

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — DATE
Kristi Bimmerl 7/13/12

22. AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

DCH-0009(E) (04-2012) (W)

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	DIVISION OF PROGRAM DEVELOPMENT, CONSULATION & CONTRACTS

2. CONTRACTOR'S NAME	CONTRACT NO.
MICHIGAN ASSOCIATION OF COMM.MENTAL HEALTH BOARDS	NOT YET ASSIGNED
	AMENDMENT NO.
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NJ
426 SOUTH WALNUT STREET	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
LANSING, MI 48933	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
1,738,628	110,000	1,848,628	0	0	0	1,738,628	1,848,628	1,848,628	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)
1.8% STATE GF; 92.3% FEDERAL; 5.9% FEES

6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
MONTHLY FINANCIAL STATUS REPORTS

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING FOR THE MICHIGAN ASSOCIATION OF COMMUNITY MENTAL HEALTH BOARDS TO ADMINISTER STATEWIDE MENTAL HEALTH TRAININGS AND OTHER INITIATIVES.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE IMPROVED PROFESSIONAL KNOWLEDGE AND SKILLS ON THE PART OF PERSONNEL WHO MANAGE AND DELIVER PUBLIC MENTAL HEALTH SERVICES.

9. COMMITMENT LEVEL:
THIS IS A SINGLE YEAR AGREEMENT WHICH BEGINS ON 10/01/12 AND ENDS ON 9/30/13.

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM
10/01/12 TO 9/30/13

13. CONTRACT BEING EXTENDED
TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
The grant was awarded as a result of a federal grant and does not require a competitive process. This contractor is specified in the federal block grant application and implementation report.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)
30-DAY CANCELLATION CLAUSE

18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
a. Non-Appropriation Clause ☒ YES ☐ NO
b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO If YES, specify Location In The Contract: PART III, ASSURANCES A

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — DATE 7/13/12

22. AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	DIVISION OF PROGRAM DEVELOPMENT, CONSULTATION & CONTRACTS

2. CONTRACTOR'S NAME	CONTRACT NO.
MICHIGAN DISABILITY RIGHTS COALITION	NOT YET ASSIGNED
	AMENDMENT NO.
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NJ
3498 E. LAKE LANSING RD., SUITE 100	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
EAST LANSING, MI 48823	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
686,922	90,000	776,922	0	0	0	686,922	776,922	776,922	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)
100% FEDERAL

6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
MONTHLY FINANCIAL STATUS REPORTS

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING FOR ADMINISTRATION OF THE PEER SUPPORT STAFFING AND TRAINING PROJECTS, INCLUDING HEALTH INTEGRATION USING CERTIFIED PEER SPECIALISTS AT FEDERALLY QUALIFIED HEALTH CENTERS.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE CONTRACT STAFF TO COORDINATE THE PEER SUPPORT SPECIALIST PROJECTS, SUPPORT CONSUMER INVOLVEMENT IN GRANT ACTIVITIES, FACILITATE SUCCESSFUL COMPLETION OF SUBCONTRACT WORK, AND PROVIDE TRAINING OPPORTUNITIES TO MEET GRANT OBJECTIVES.

9. COMMITMENT LEVEL:
THIS IS A SINGLE YEAR AGREEMENT WHICH BEGINS ON 10/01/12 AND ENDS ON 9/30/13.

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
10/01/12 TO 9/30/13	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
The grant was awarded as a result of a federal grant and does not require a competitive process. This contract is specified in the federal block grant application and implementation report.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30-DAY CANCELLATION CLAUSE	a. Non-Appropriation Clause ☒ YES ☐ NO b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO If YES, specify Location In The Contract: PART III, ASSURANCES A

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — DATE
Kristie Breaud, 7/13/12

22. AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	OFFICE OF PUBLIC HEALTH PREPAREDNESS

2. CONTRACTOR'S NAME	CONTRACT NO.
TRI-COUNTY EMERGENCY MEDICAL CONTROL AUTHORITY	TO BE ASSIGNED
	AMENDMENT NO.
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NO JURISDICTION
6920 S. CEDAR, SUITE 11	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
LANSING MI 48911	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
1,044,000	0	1,044,000	0	0	0	1,044,000	1,044,000	1,044,000	0.00 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)
100% FEDERAL

6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
MONTHLY FSR

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING CONTINUING REGIONAL HEALTHCARE COALITIONS FOR EMERGENCY PREPAREDNESS. THESE COALITIONS IMPROVE THE CAPACITY OF HEALTHCARE SYSTEMS, HOSPITALS/EMERGENCY DEPARTMENTS, OUT-PATIENT FACILITIES, AND EMERGENCY MEDICAL SERVICES TO RESPOND TO INCIDENTS OF BIOTERRORISM OR OTHER PUBLIC HEALTH EMERGENCIES.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE COORDINATED REGIONAL APPROACH TO HEALTHCARE PREPAREDNESS BY WORKING THROUGH MEDICAL CONTROL AUTHORITIES THAT ARE MADE UP OF REPRESENTATIVES FROM EACH OF THE HOSPITALS. THE ADDITIONAL MONIES WILL BETTER PREPARE THE HOSPITALS FOR AN EMERGENCY EVENT IN MICHIGAN ENABLING FOR THE PROTECTION AND SAFETY OF OUR CITIZENS.

9. COMMITMENT LEVEL:
THIS GRANT AGREEMENT IS FOR 1 SINGLE YEAR 10/1/12 - 9/30/13

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
10/1/2012 TO 9/30/2013	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. **If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.**
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – **ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE**

16. GRANT AWARD PROCESS SUMMARY:
The grant was awarded as a result of a federal cooperative agreement and does not require a competitive process. This contractor is specified as the agency to provide these services in the federal grant application that was submitted to and approved by the Department of Health and Human Services, Assistant Secretary for Preparedness and Response.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30 day cancellation clause	a. Non-Appropriation Clause ☒ YES ☐ NO b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO **If YES, specify Location In The Contract:** Section III, A. Assurances

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE Krista Breaux 7/13/12 **DATE**

22. **AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN**
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

MICHIGAN DEPARTMENT OF MANAGEMENT AND BUDGET
STATE ADMINISTRATIVE BOARD
GRANT ABSTRACT (New or Amendments)

APPROVED
August 7, 2012
Michigan State Administrative Board

1 DEPARTMENT Human Services (DHS)			2 AGENCY/FACILITY Division of Family Program Policy	
3 GRANTEE'S NAME Detroit Edison Company (DTE)			4 AGENCY'S GRANT DESIGNATION ADMIN 12-99053	
5 ADDRESS One Energy Plaza Detroit, MI 48826			6 AMENDMENT NO. N/A	
7 CURRENT GRANT AMOUNT $15, 500,000.00	8 AMENDMENT AMOUNT N/A	9 PERCENT OF INCREASE N/A	10 NEW TOTAL $15,500,000.00	11 COST BY FISCAL YEAR FY12 - $6,000,000.00 FY13 – $9,500,000.00

12 PURPOSE/BUSINESS CASE – State whether services will be performed in-state or out-state.
This is an in-state pilot program with Detroit Edison Company to prevent arrearage costs and utility shut-offs for up to 30,000 clients/families who enroll in the GAP payment program.

Clients in the program will pay a set fee towards their utility costs each month, which will be matched by DHS. DTE will match a determined percentage by "forgiving" past balances on their accounts.

13 EXPECTED OUTCOMES/BENEFITS
Eligible individuals and families will not be in shut off status without heat and electric services. The number of utility shut-offs will be greatly reduced.

14 FUNDING SOURCE BY PERCENTAGE 100% Federal	15 METHOD OF PAYMENT (i.e., Monthly, Fee for Services, etc.) Monthly
16 RISK ASSESSMENT Pilot program that may be extended to other utility companies that provide heat & electric services to our clients. Failure to implement this program will lead to more utility shutoffs for Michigan's vulnerable residents.	17 COMMITMENT LEVEL Price fixed by grant amount
18 FOR NEW GRANTS ATTACH THE FOLLOWING - This pilot project includes DHS clients in areas of Michigan where they have heat/electric services with DTE. There are no administrative fees, only direct payments on clients' heat/electric accounts for clients enrolled in this pilot.	19 COST REDUCTION N/A

20 ORIGINAL GRANT TERM FROM September 1, 2012 TO September 30, 2013	21 REQUESTED OPTION LENGTH N/A	22 REQUESTED EXTENSION LENGTH N/A	23 OPTION OR EXTENSION TERM FROM TO

24 TYPE OF CANCELLATION CLAUSE (i.e., 30-day cancellation) 30 Day Cancellation Clause

DOES THE GRANT CONTAIN THE FOLLOWING?: YES or NO
25 Non-appropriation Clause Yes
26 Business Integrity Clause Yes

27 DOES THE GRANT INDICATE THAT THE GRANTEE WILL COMPLY WITH ALL LAWS, RULES, REGULATIONS THAT MAY PERTAIN TO THE GRANT? Yes

28 ADDITIONAL INFORMATION

THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS, REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.

DEPARTMENT/AGENCY APPROVED SIGNATURE _____ DATE 7/13/2012

AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: KAREN WELSH
ID MAIL ADDRESS: DHS, GRAND TOWER, #1201
TELEPHONE NUMBER: 517-373-3724
welshk@michigan.gov

SAB-812 (05/01/2008) **SUBMIT ORIGINAL WITH SIGNATURE AND 2 COPIES TO THE STATE ADMINISTRATIVE BOARD**

APPROVED
August 7, 2012
Michigan State Administrative Board

MICHIGAN DEPARTMENT OF MANAGEMENT AND BUDGET
STATE ADMINISTRATIVE BOARD
GRANT ABSTRACT (New or Amendments)

1 DEPARTMENT Michigan Department of State Police	2 AGENCY/FACILITY Office of Highway Safety Planning
3 GRANTEE'S NAME Wayne State University	4 AGENCY'S GRANT DESIGNATION (grant number) OP-13-01 and OP-13-02
5 ADDRESS 5050 Anthony Wayne Drive, EDC Detroit MI 48202	6 AMENDMENT NO. N/A

7 CURRENT GRANT AMOUNT	8 AMENDMENT AMOUNT	9 PERCENT OF INCREASE	10 NEW TOTAL	11 COST BY FISCAL YEAR
$210,000			$210,000	2013: $210,000

12 PURPOSE/BUSINESS CASE – State whether services will be preformed in-state or out-state.
Federal transportation funding (23 USC 402) requires an annual statewide safety belt use survey. Without this, Michigan cannot use approximately $8 million of federal transportation funds.
Traffic safety professionals use the resulting observed use rate to track improvements in safety belt use, correlate them with decreased fatalities, and identify avenues for improving safety belt use further. Increased safety belt use has been a major factor in decreasing traffic deaths by 20% in the past two years. Without surveys, enforcement could not be directed to the necessary areas and education could not be directed to the necessary populations. The biannual statewide child safety seat and booster seat use and misuse study is also included this year. Services will be performed in-state.

13 EXPECTED OUTCOMES/BENEFITS
Wayne State University will observe safety belt use and child safety seat and booster seat use and misuse, estimate statewide use, and report on the details of the survey. The estimate will be supplied to NHTSA for national comparisons and in compliance with federal requirements. The survey details will be used to develop enforcement and education campaigns to reduce traffic deaths.

14 FUNDING SOURCE BY PERCENTAGE 100% Federal Funds (National Highway Traffic Safety Administration NHTSA)	15 METHOD OF PAYMENT (i.e., Monthly, Fee for Services, etc.) Quarterly invoices from grantee
16 RISK ASSESSMENT This is a low risk to the state.	17 COMMITMENT LEVEL Single fiscal year

18 FOR NEW GRANTS ATTACH THE FOLLOWING -

1) A LIST OF GRANT APPLICANTS IN THE FORMAT - GRANTEE, CITY, STATE, AWARD AMOUNT, ANY OTHER INFO NOT THE SAME FOR ALL GRANTEES (i.e., purpose)

2) A GRANT PROCESS SUMMARY *See attached*

19 COST REDUCTION

20 ORIGINAL GRANT TERM FROM	TO	21 REQUESTED OPTION LENGTH	22 REQUESTED EXTENSION LENGTH	23 OPTION OR EXTENSION TERM FROM	TO
10/01/12	09/30/13				

24 TYPE OF CANCELLATION CLAUSE (i.e., 30-day cancellation)
Grant Management Requirements contain verbiage regarding termination for unsatisfactory services.

DOES THE GRANT CONTAIN THE FOLLOWING?: YES or NO

25 Non-appropriation Clause Yes

26 Business Integrity Clause Yes

27 DOES THE GRANT INDICATE THAT THE GRANTEE WILL COMPLY WITH ALL LAWS, RULES, REGULATIONS THAT MAY PERTAIN TO THE GRANT?
Yes

28 ADDITIONAL INFORMATION

THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS, REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.

DEPARTMENT/AGENCY APPROVED SIGNATURE _____ DATE 7/17/12

AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: Susan Bishop, Administrative Assistant,
Name and Title (type or print)

ID MAIL ADDRESS: MSP/OHSP, Planning Section, 333 S. Grand Ave., Lansing

TELEPHONE NUMBER: (517) 241-2520

SAB-812 **SUBMIT ORIGINAL WITH SIGNATURE**

APPROVED
August 7, 2012
Michigan State
Administrative Board

2013 Direct Observation of Safety Belt Use Grant and Child Safety Seat and Booster Seat Use and Misuse Study

Grantee was selected based on a competitive Request For Proposals. Grantee was the lowest bidder and judged by the award committee to be the best value to the State.

Bids:

Wayne State University	*$108,000 for Belt Study*
Wayne State University	*$102,000 for Child Safety Seat Study*
University of Michigan	$129,879 for Child Safety Seat Study
University of Michigan	$150,144 for Belt Study
Western Michigan University	$154,515 for Belt Study

MICHIGAN DEPARTMENT OF MANAGEMENT AND BUDGET
STATE ADMINISTRATIVE BOARD
GRANT ABSTRACT (New or Amendments)

APPROVED
August 7, 2012
Michigan State Administrative Board

1 DEPARTMENT	2 AGENCY/FACILITY
State Police	Office of Highway Safety Planning
3 GRANTEE'S NAME	4 AGENCY'S GRANT DESIGNATION
MTA Education, Inc/DBA/Michigan Center for Truck Safety	TS-13-01
5 ADDRESS	6 AMENDMENT NO.
1131 Centennial Way, Suite 2, Lansing, MI 48917	N/A

7 CURRENT GRANT AMOUNT	8 AMENDMENT AMOUNT	9 PERCENT OF INCREASE	10 NEW TOTAL	11 COST BY FISCAL YEAR
$1,505,055	N/A	N/A	$1,505,055	FY 2013: $1,505,055

12 PURPOSE/BUSINESS CASE – State whether services will be performed in-state or out-state.

The Michigan Truck Safety Commission (MTSC) provides oversight of the truck safety fund, pursuant to PA 348, which was established in 1988 to provide truck safety education and enforcement within Michigan. This is accomplished through the awarding of grants by the MTSC, through the Office of Highway Safety Planning (a grant-funding agency). The contractor (grantee) will provide the means to accomplish the educational goals and objectives of the MTSC, by providing staff, offices, equipment, goods and services for educational programs for the trucking industry and the motoring public, as deemed appropriate by the Commission. This is performed in-state.

13 EXPECTED OUTCOMES/BENEFITS

This grant will improve truck safety in Michigan through enhanced education of truck drivers, trucking companies, and the motoring public.

14 FUNDING SOURCE BY PERCENTAGE	15 METHOD OF PAYMENT (i.e., Monthly, Fee for Services, etc.)
100% State Restricted Funds, as mandated by the Michigan Truck Safety Commission, commonly known as the Truck Safety Fund.	Monthly invoices from grantee
16 RISK ASSESSMENT	17 COMMITMENT LEVEL
This is a low risk to the state. The Michigan Center for Truck Safety has held this grant since at least 1994.	This grant was put out for bid and approved by the MTSC for up to 5 years, beginning October 1, 2006.

18 FOR NEW GRANTS ATTACH THE FOLLOWING -

1) A LIST OF GRANT APPLICANTS IN THE FORMAT - GRANTEE, CITY, STATE, AWARD AMOUNT, ANY OTHER INFO NOT THE SAME FOR ALL GRANTEES (i.e., purpose)

2) A GRANT PROCESS SUMMARY – SEE ATTACHED

19 COST REDUCTION

20 ORIGINAL GRANT TERM	21 REQUESTED OPTION LENGTH	22 REQUESTED EXTENSION LENGTH	23 OPTION OR EXTENSION TERM FROM TO
10-1-12 TO 9-30-13			

24 TYPE OF CANCELLATION CLAUSE (i.e., 30-day cancellation)
Grant Management Requirements contain verbiage regarding termination for unsatisfactory services.

DOES THE GRANT CONTAIN THE FOLLOWING?: YES or NO

25 Non-appropriation Clause

Yes, funding is contingent upon an appropriation from the State of Michigan and sufficient collections in the truck safety fund.

26 Business Integrity Clause NO

27 DOES THE GRANT INDICATE THAT THE GRANTEE WILL COMPLY WITH ALL LAWS, RULES, REGULATIONS THAT MAY PERTAIN TO THE GRANT? Yes

28 ADDITIONAL INFORMATION

MTS Education Center, Inc., d.b.a./Michigan Center for Truck Safety, is a subsidiary of the Michigan Trucking Association (MTA). Michigan Center for Truck Safety received a similar grant in fiscal years 1998-2009, while the MTA received grants in FY 1994-1997.

THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS, REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.

DEPARTMENT/AGENCY APPROVED SIGNATURE _____ DATE 7/17/12

AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: Susan Bishop, Administrative Assistant,
Name and Title (type or print)

ID MAIL ADDRESS: Office of Highway Safety Planning, Planning Section
333 South Grand River, Lansing, MI

TELEPHONE NUMBER: (517) 241-2520

APPROVED
August 7, 2012

Michigan State
Administrative Board

Truck Safety Education Grant to MTA Education, Inc/DBA/Michigan Center for Truck Safety

Box 18(2)
The Michigan Truck Safety Commission (MTSC) requested proposals from interested agencies for the Education Center grant for fiscal year 2007 (FY07), with possible renewal for up to a total of five years. The MTA Education, Inc./D.B.A./Michigan Center for Truck Safety proposal was received in March 2006, evaluated by the MTSC Selection Committee and was awarded the grant.

APPROVED
August 7, 2012

Michigan State
Administrative Board

SECTION V

DTMB

BID TABS

NEW CONTRACTS

Updated 11/3/11

Ad Board Date: 8-7-12 (ver. 2)

APPROVED
August 7, 2012
Michigan State Administrative Board

STATE ADMINISTRATIVE BOARD
BID TABULATION AND RECOMMENDATION FOR NEW CONTRACT AWARD
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071I2200111; Twill Fabric; Michigan Department of Corrections (MDOC) - Michigan State Industries (MSI)

CONTRACT PERIOD – BASE YEAR(S): 8/8/12 - 7/31/15 (3 Years)

OPTIONS: Two - one year options

RESPONDERS:	**MICHIGAN BUSINESS**	**ORIGINAL BID AMOUNT** Base year(s) price only	**REVISED BID** (Optional)
Grand Strategy, South Haven, MI*	☒	$2,017,500.00	$1,997,000.00
Tabb Textiles, Opelika, AL	☐	$1,903,750.00	
Club Tex Inc., New York, NY	☐	$2,019,250.00	$2,003,875.00
Raytex Fabrics, Woodbury, NY	☐	$2,168,855.00	$2,104,000.00
Comade, Santa Anna, CA	☐	Samples did not pass	
Fox-Rich Textiles, Ridgefield, CT	☐	Samples did not pass	
Textillary Inc., Los Angeles, CA	☐	Samples did not pass	

*Grand Strategy is an SDVOB. The 10% preference was applied to his bid which equaled $1,806,625.00.

IDENTIFY AWARD TYPE (check one): Single ☒ Multiple ☐ Split ☐

AWARD RECOMMENDATION:		**ESTIMATED 12 FISCAL YEAR COST**	**AWARD AMOUNT (BASE YEARS)**
Grand Strategy		$665,667.00	$1,997,000.00
	Totals	$665,667.00	$1,997,000.00

☐ **Check if Agency/Purchasing has received the signed contract from vendor.**

☐ **Check if Award Recommendation is a 'Not-to-Exceed' amount.**

Does a Reciprocal Preference exist for this commodity? ☐ **Yes** ☐ **No** ☒ **N/A**

☐ **Check if this request is for a MiDEAL contract.**

APPROVED
August 7, 2012

Michigan State
Administrative Board

GOVERNMENT ESTIMATE for base years: $2,716,250.00

AWARD RECOMMENDATION NOTIFICATION DATE: 7/18/12

PROTEST EXPIRATION DATE: 7/23/12

CS-138 # PROVIDED: N/A

PURCHASE JUSTIFICATION:

Description of Product/Service Requested: This Invitation to Bid (ITB) is for the Michigan Department of Corrections (MDOC), Michigan State Industries (MSI) to purchase twill fabric for various MSI garment factories.

Purpose/Business Case of New Contract, Expected Outcomes: MSI manufactures goods and provides services for sale to state agencies, tax supported entities and local governmental units. The twill fabric is to be purchased by the various MSI garment factories for use in the production of inmates pants, parole/work clothing, prisoner jumpsuits, coveralls and aprons.

Award Recommendation/Process: An ITB was posted on Bid4Michigan on March 15, 2012 for 14 days. Seven companies submitted proposals for this fabric. Bids were evaluated in two steps with MSI testing the samples per the published criteria and DTMB evaluating the technical portion per the published criteria. Bidders who did not pass step one were not considered for further evaluation in step 2 or award of contract. Samples submitted by four of the seven bidders passed step one and were evaluated under step two. Grand Strategy was determined to be the responsive and responsible bidder who offers the best value to the State of Michigan and is recommended for award of contract.

Payment Method & Term: Invoices will be paid Net 45, following acceptance of delivered product.

Price Clause: Firm-Fixed Price

Risk Assessment: Without the twill fabric, MSI would be unable to produce pants, parole/work clothing, prisoner jumpsuits, coveralls and aprons. The Department of Corrections would have to purchase these items from other sources, possibly at a higher cost to the State.

FUNDING SOURCE:	PERCENTAGE	COMMENTS
Revolving Fund	100%	Correctional Industries Revolving Fund

COST REDUCTION/SAVINGS CONSIDERATIONS:

Second round pricing and negotiations resulted in a savings of $20,500.00 from the original bid.

RECOVERY ACT FUNDS

Percent of Total	0 %	Amount	$0.00

APPROVED
August 7, 2012
Michigan State
Administrative Board

AGENCY APPROVALS

Authorized Agency Representative (printed)
Authorized Agency Representative Signature

Return Information:
Contact Name:
ID Mail:
Phone No.:
e-Mail:

PURCHASING APPROVALS

None

Rebecca Cook
Acting Commodities Division Director

William C. Walsh, CPPB
Buyer/Manager

Jeff Brownlee,
Chief Procurement Officer
DTMB-Procurement

CIVIL RIGHTS INFORMATION (DTMB submitted items only):

JAG Textile Company
3349 Water Oak Street
Fort Lauderdale, FL 33312
Michael Resnick (954) 312-0408

Updated 11/3/11

Ad Board Date: 8-7-12 (ver. 2)

APPROVED
August 7, 2012
Michigan State
Administrative Board

STATE ADMINISTRATIVE BOARD
BID TABULATION AND RECOMMENDATION FOR NEW CONTRACT AWARD
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071I2200109; Rib Knit Fabric; Michigan Department of Corrections (MDOC) - Michigan State Industries (MSI)

CONTRACT PERIOD – BASE YEAR(S): 8/8/12 - 7/31/15 (3 Years)

OPTIONS: Two - one year options

RESPONDERS:	**MICHIGAN BUSINESS**	**ORIGINAL BID AMOUNT** Base year(s) price only	**REVISED BID** (Optional)
Grand Strategy, South Haven, MI *	☒	$3,336,000.00	$3,216,000.00
Tabb Textiles, Opelika, AL	☐	$3,240,000.00	$2,964,000.00
JAG Textile Company, Fort Lauderdale, FL	☐	$3,564,000.00	$2,778,000.00
Kelo, Wilton, CT	☐	$3,637,200.00	$3,446,400.00
Comade, Santa Anna, CA	☐	$3,840,000.00	$3,720,000.00
Fox-Rich Textiles, Ridgefield, CT	☐	Samples did not pass	
Nyltex Fabrics, Cape Coral, FL	☐	Samples did not pass	
Raytex Fabrics, Woodbury, NY	☐	Samples did not pass	

*Grand Strategy is an SDVOB. The 10% preference was applied to his bid which equaled $2,938,200.00.

IDENTIFY AWARD TYPE (check one): Single ☒ Multiple ☐ Split ☐

AWARD RECOMMENDATION:		**ESTIMATED 12 FISCAL YEAR COST**	**AWARD AMOUNT (BASE YEARS)**
JAG Textile Company		$926,000.00	$2,778,000.00
	Totals	$926,000.00	$2,778,000.00

☐ **Check if Agency/Purchasing has received the signed contract from vendor.**

☐ **Check if Award Recommendation is a 'Not-to-Exceed' amount.**

Does a Reciprocal Preference exist for this commodity? ☐ **Yes** ☒ **No** ☐ **N/A**

☐ **Check if this request is for a MiDEAL contract.**

APPROVED
August 7, 2012

Michigan State
Administrative Board

AWARD RECOMMENDATION NOTIFICATION DATE: 7/18/12

PROTEST EXPIRATION DATE: 7/23/12

CS-138 # PROVIDED: N/A

PURCHASE JUSTIFICATION:

Description of Product/Service Requested: This Invitation to Bid (ITB) is for the Michigan Department of Corrections (MDOC), Michigan State Industries (MSI) to purchase rib knit fabric for various MSI garment factories.

Purpose/Business Case of New Contract, Expected Outcomes: MSI manufactures goods and provides services for sale to state agencies, tax supported entities and local governmental units. The rib knit fabric is to be purchased by the various MSI garment factories for use in the production of jockey shorts for inmates.

Award Recommendation/Process: An ITB was posted on Bid4Michigan on March 15, 2012 for 14 days. Eight companies submitted proposals for this fabric. Bids were evaluated in two steps with MSI testing the samples per the published criteria and DTMB evaluating the technical portion per the published criteria. Bidders who did not pass step one were not considered for further evaluation in step 2 or award of contract. Samples submitted by five of the eight bidders passed step one and were evaluated under step two. JAG Textile Company was determined to be the responsive and responsible bidder who offers the best value to the State of Michigan and is recommended for award of contract.

Payment Method & Term: Invoices will be paid Net 45, following acceptance of delivered product.

Price Clause: Firm-Fixed Price

Risk Assessment: Without the rib knit fabric, MSI would be unable to produce jockey shorts for inmates. The Department of Corrections would have to purchase these items from other sources, possibly at a higher cost to the State.

FUNDING SOURCE:	PERCENTAGE	COMMENTS
Revolving Fund	100%	Correctional Industries Revolving Fund

COST REDUCTION/SAVINGS CONSIDERATIONS:

Second round pricing and negotiations resulted in a savings of $786,000.00 from the original bid.

RECOVERY ACT FUNDS

Percent of Total	0 %	Amount	$0.00

APPROVED
August 7, 2012

AGENCY APPROVALS

Authorized Agency Representative (printed)
Authorized Agency Representative Signature

Return Information: Michigan State Administrative Board
Contact Name:
ID Mail:
Phone No.:
e-Mail:

PURCHASING APPROVALS

None

Rebecca Cook
Acting Commodities Division Director

William C. Walsh, CPPB
Buyer/Manager

Jeff Brownlee,
Chief Procurement Officer
DTMB-Procurement

CIVIL RIGHTS INFORMATION (DTMB submitted items only):

JAG Textile Company
3349 Water Oak Street
Fort Lauderdale, FL 33312
Michael Resnick (954) 312-0408

Updated 11/3/11

Ad Board Date: 8-7-12 (ver. 2)

APPROVED
August 7, 2012
Michigan State
Administrative Board

STATE ADMINISTRATIVE BOARD
BID TABULATION AND RECOMMENDATION FOR NEW CONTRACT AWARD
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071I2200110; Thermal Knit Fabric; Michigan Department of Corrections (MDOC) - Michigan State Industries (MSI)

CONTRACT PERIOD – BASE YEAR(S): 8/8/12 - 7/31/15 (3 Years)

OPTIONS: Two - one year options

RESPONDERS:	**MICHIGAN BUSINESS**	**ORIGINAL BID AMOUNT** Base year(s) price only	**REVISED BID** (Optional)
JAG Textile Company, Fort Lauderdale, FL	☐	$1,764,000.00	$1,757,000.00
Kelo, Wilton, CT	☐	$2,182,600.00	
Grand Strategy, South Haven, MI	☒	Samples did not pass	
Kelo, Wilton, CT	☐	Samples did not pass	
Comade, Santa Anna, CA	☐	Samples did not pass	
Fox-Rich Textiles, Ridgefield, CT	☐	Samples did not pass	
Nyltex Fabrics, Cape Coral, FL	☐	Samples did not pass	
Raytex Fabrics, Woodbury, NY	☐	Samples did not pass	
Lafayette Textiles Corp, Vernon, CA	☐	Samples did not pass	
Tabb Textiles, Opelika, AL	☐	Samples did not pass	

IDENTIFY AWARD TYPE (check one): Single ☒ Multiple ☐ Split ☐

AWARD RECOMMENDATION:		**ESTIMATED 12 FISCAL YEAR COST**	**AWARD AMOUNT (BASE YEARS)**
JAG Textile Company		$585,667.00	$1,757,000.00
	Totals	$585,667.00	$7,757,000.00

☐ **Check if Agency/Purchasing has received the signed contract from vendor.**

☐ **Check if Award Recommendation is a 'Not-to-Exceed' amount.**

Does a Reciprocal Preference exist for this commodity? ☐ **Yes** ☒ **No** ☐ **N/A**

☐ **Check if this request is for a MiDEAL contract.**

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August 7, 2012

Michigan State
Administrative Board

GOVERNMENT ESTIMATE for base years: $1,925,000.00

AWARD RECOMMENDATION NOTIFICATION DATE: 7/18/12

PROTEST EXPIRATION DATE: 7/23/12

CS-138 # PROVIDED: N/A

PURCHASE JUSTIFICATION:

Description of Product/Service Requested: This Invitation to Bid (ITB) is for the Michigan Department of Corrections (MDOC), Michigan State Industries (MSI) to purchase thermal knit fabric for various MSI garment factories.

Purpose/Business Case of New Contract, Expected Outcomes: MSI manufactures goods and provides services for sale to state agencies, tax supported entities and local governmental units. The thermal knit fabric is to be purchased by the various MSI garment factories for use in the production of thermal underwear and tops for inmates.

Award Recommendation/Process: An ITB was posted on Bid4Michigan on March 15, 2012 for 14 days. Ten companies submitted proposals for this fabric. Bids were evaluated in two steps with MSI testing the samples per the published criteria and DTMB evaluating the technical portion per the published criteria. Bidders who did not pass step one were not considered for further evaluation in step 2 or award of contract. Samples submitted by two of the ten bidders passed step one and were evaluated under step two. JAG Textile Company was determined to be the responsive and responsible bidder who offers the best value to the State of Michigan and is recommended for award of contract.

Payment Method & Term: Invoices will be paid Net 45, following acceptance of delivered product.

Price Clause: Firm-Fixed Price

Risk Assessment: Without the thermal knit fabric, MSI would be unable to produce thermal underwear and tops for inmates. The Department of Corrections would have to purchase these items from other sources, possibly at a higher cost to the State.

FUNDING SOURCE:	PERCENTAGE	COMMENTS
Revolving Fund	100%	Correctional Industries Revolving Fund

COST REDUCTION/SAVINGS CONSIDERATIONS:

Second round pricing and negotiations resulted in a savings of $7,000.00 from the original bid.

RECOVERY ACT FUNDS

Percent of Total	0 %	Amount	$0.00

APPROVED
August 7, 2012

AGENCY APPROVALS

Authorized Agency Representative (printed)
Authorized Agency Representative Signature

Return Information: Michigan State Administrative Board
Contact Name:
ID Mail:
Phone No.:
e-Mail:

PURCHASING APPROVALS

None

William C. Walsh, CPPB
Buyer/Manager

Rebecca Cook
Acting Commodities Division Director

Jeff Brownlee,
Chief Procurement Officer
DTMB-Procurement

CIVIL RIGHTS INFORMATION (DTMB submitted items only):

JAG Textile Company
3349 Water Oak Street
Fort Lauderdale, FL 33312
Michael Resnick (954) 312-0408

Updated 11/3/11

APPROVED
Ad Board Date: August 7, 2012 (ver. 2)
August 7, 2012
Michigan State Administrative Board

STATE ADMINISTRATIVE BOARD
BID TABULATION AND RECOMMENDATION FOR NEW CONTRACT AWARD
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071I2200192; Advanced Disaster Management Simulator and Service Agreement; Michigan State Police

CONTRACT PERIOD – BASE YEAR(S): 09/20/2012 – 09/19/2013 (one year)

OPTIONS: Ten, one-year options

RESPONDERS:	**MICHIGAN BUSINESS**	**ORIGINAL BID AMOUNT** Base year(s) price only	**REVISED BID** (Optional)
ETC Simulation, Orlando, FL	☐	$871,224.00	$857,224.00

IDENTIFY AWARD TYPE (check one): Single ☒ Multiple ☐ Split ☐

AWARD RECOMMENDATION:		**ESTIMATED 12 FISCAL YEAR COST**	**AWARD AMOUNT (BASE YEARS)**
ETC Simulation		$476,000.00	$857,224.00
	Totals	$476,000.00	$857,224.00

☐ **Check if Agency/Purchasing has received the signed contract from vendor.**

☐ **Check if Award Recommendation is a 'Not-to-Exceed' amount.**

Does a Reciprocal Preference exist for this commodity? ☐ **Yes** ☒ **No** ☐ **N/A**

☐ **Check if this request is for a MiDEAL contract.**

GOVERNMENT ESTIMATE for base years: $600,000.00

AWARD RECOMMENDATION NOTIFICATION DATE: 07/16/2012

PROTEST EXPIRATION DATE: 07/20/2012

CS-138 # PROVIDED: N/A

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August 7, 2012
Michigan State
Administrative Board

PURCHASE JUSTIFICATION:

Description of Product/Service Requested: This request is for the purchase of an advanced disaster management system for use by the Michigan State Police, Emergency Management Homeland Security Division, and ten years of service to cover the equipment for the duration of its life expectancy.

Purpose/Business Case of New Contract, Expected Outcomes: This system will provide a realistic environment for first responders, on-scene commanders, and incident command teams to train in emergency and disaster management scenarios. The expected outcome is to allow students to have an interactive 3D simulator with built-in artificial intelligence, allowing for a birds-eye view of the entire scenarios and allowing for a minimum of five separate consoles (players) for the best training opportunity.

Award Recommendation/Process: The Invitation to Bid (ITB) was posted on the Bid4Michigan Website for seven days. One response was received and was evaluated based on the specifications contained in the ITB. The sole bidder, ETC Simulation, met all the requirements of the bid, and therefore is recommended for award of this Contract.

Price Clause: Firm, Fixed Price

Risk Assessment: The purchase of this equipment was written as part of a grant that was received. If this purchase is not made, it could result in the loss of federal funds.

FUNDING SOURCE:	PERCENTAGE	COMMENTS
Federal	**100%**	**2010 Emergency Management Performance Grant T&E Federal**

COST REDUCTION/SAVINGS CONSIDERATIONS:

Negotiations with the vendor resulted in a cost savings of $14,000.00 off the original bid price.

RECOVERY ACT FUNDS

Percent of Total	%	Amount	$

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August 7, 2012

AGENCY APPROVALS

Authorized Agency Representative (printed)
Authorized Agency Representative Signature

Return Information:	Michigan State Administrative Board
Contact Name:	
ID Mail:	
Phone No.:	
e-Mail:	

PURCHASING APPROVALS

Paula Hurst, Buyer

William C. Walsh, CPPB
Buyer Manager

Rebecca Cook
Acting Commodities Division Director

Jeff Brownlee,
Chief Procurement Officer
DTMB-Procurement

CIVIL RIGHTS INFORMATION (DTMB submitted items only):

ETC Simulation
ATTN: Lori Bozenbury
2100 North Alafaya Trail, Unit #900
Orlando, FL 32826
Email: LBozenbury@ETCsimulation.com
Phone: 407-282-3378, x3025

Updated 11/3/11

APPROVED
Ad Board Date: 8/7/12 (ver. 1)
August 7, 2012
Michigan State Administrative Board

STATE ADMINISTRATIVE BOARD
BID TABULATION AND RECOMMENDATION FOR NEW CONTRACT AWARD
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 084R2200145; Case Management Tracking and Investigation Solution; Department of Technology, Management and Budget for the Department of Human Services

CONTRACT PERIOD – BASE YEAR(S): 8/10/2012 – 8/9/2017 (5 years)

OPTIONS: Two optional one-year extensions

RESPONDERS:	**MICHIGAN BUSINESS**	**ORIGINAL BID AMOUNT** Base year(s) price only	**REVISED BID** (Optional)
Customer Expressions Corp, Ontario, CA	☐	**$1,096,000.00**	

IDENTIFY AWARD TYPE (check one): Single ☒ Multiple ☐ Split ☐

AWARD RECOMMENDATION:		**ESTIMATED 12 FISCAL YEAR COST**	**AWARD AMOUNT (BASE YEARS)**
Customer Expressions Corp, Ontario, CA		$200,000.00	$1,096,000.00
	Totals	$200,000.00	$1,096,000.00

☐ **Check if Agency/Purchasing has received the signed contract from vendor.**

☒ **Check if Award Recommendation is a 'Not-to-Exceed' amount.**

Does a Reciprocal Preference exist for this commodity? ☒ **Yes** ☒ **No** ☐ **N/A**

☐ **Check if this request is for a MiDEAL contract.**

GOVERNMENT ESTIMATE for base years: $1,096,000.00

AWARD RECOMMENDATION NOTIFICATION DATE: N/A

PROTEST EXPIRATION DATE: N/A

CS-138 # PROVIDED: 084S3000018

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August 7, 2012

Michigan State
Administrative Board

PURCHASE JUSTIFICATION:

Description of Product/Service Requested: This contract is for the purchase and installation of a pre-configured case management solution to help the DHS Office of Inspector General better monitor fraud investigations across state income-based eligibility programs (Food stamps, Medicaid, cash etc.).

Purpose/Business Case of New Contract, Expected Outcomes: The Office of Inspector General has put together an outline of the changes that need to be made to Michigan's case management system. This solution will consolidate the OIG case tracking from 3 systems into one uniform system and help with fraud detection. A consolidated case management system will allow for coordination between investigators and result in more convictions and positive recoupment activities. This Contract was awarded utilizing the competitive bid process that was conducted by the State of West Virginia to select Customer Expressions Corp.

Award Recommendation/Process: The State of West Virginua issued a Request For Quotation (RFQ) for Investigative Case Management Software on June 17, 2009. One company submitted a proposal by the posted time and due date. Customer Expressions Corp, was awarded the Contract.

Payment Method & Term: Firm fixed rate; not to exceed unit discount

Price Clause: Not-to-exceed rates for the duration of the Contract

Risk Assessment: The changes that will be obtained through the new system are necessary to help the DHS Office of Inspector General better monitor fraud investigations across state income-based eligibility programs (Food stamps, Medicaid, cash etc.).

FUNDING SOURCE:	PERCENTAGE	COMMENTS
Federal Fund	50%	
General Fund	50%	

COST REDUCTION/SAVINGS CONSIDERATIONS:

N/A

RECOVERY ACT FUNDS

Percent of Total	0%	Amount	$0.00

APPROVED
August 7, 2012

AGENCY APPROVALS

Authorized Agency Representative (printed)
Authorized Agency Representative Signature

Return Information: Michigan State Administrative Board
Contact Name:
ID Mail:
Phone No.:
e-Mail:

PURCHASING APPROVALS

Steve Motz
Buyer

N/A

Greg Faremouth
IT Division Director

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

CIVIL RIGHTS INFORMATION (DTMB submitted items only):

Customer Expressions Corp.
32 Claredon Avenue
Ottawa, Ontario K1OP
Joseph Gerard
613-244-5111 Ext. 231
jgerard@customerexpressions.com

Updated 11/3/11

Ad Board Date: August 7, 2012

APPROVED
August 7, 2012
Michigan State
Administrative Board

STATE ADMINISTRATIVE BOARD
BID TABULATION AND RECOMMENDATION FOR NEW CONTRACT AWARD
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☒
DTMB PURCHASING SUBMITTAL ☐

CONTRACT DESCRIPTION: 071I2200178; Cutting Edges for Snow Plows; Michigan Department of Transportation (MDOT), Bureau of Field Services

CONTRACT PERIOD – BASE YEAR(S): One-Time Purchase

OPTIONS: N/A

RESPONDERS:	**MICHIGAN BUSINESS**	**ORIGINAL BID AMOUNT** Base year(s) price only	**REVISED BID** (Optional)
Chemung Supply Corp, Elmira, NY		Failed Evaluation	
St. Regis Culvert, Charlotte, MI	☒	See Attached	
Truck & Trailer Specialties, Boyne Falls, MI	☒	Failed Evaluation	
Valk Manufacturing, New Kingstown, PA		Failed Evaluation	
Kennametal, Latrobe, PA		See Attached	

IDENTIFY AWARD TYPE (check one): Single ☐ Multiple ☐ Split ☒

AWARD RECOMMENDATION:	**ESTIMATED 12 FISCAL YEAR COST**	**AWARD AMOUNT (BASE YEARS)**
Kennametal	$ 317,332.20	$ 317,332.20
St. Regis Culvert	$ 19,557.00	$ 19,577.00
	$ 336,889.20	$ 336,889.20
	Totals	

☐ **Check if Agency/Purchasing has received the signed contract from vendor.**

☐ **Check if Award Recommendation is a 'Not-to-Exceed' amount.**

Does a Reciprocal Preference exist for this commodity? ☐ **Yes** ☒ **No** ☐ **N/A**

☐ **Check if this request is for a MiDEAL contract.**

GOVERNMENT ESTIMATE for base years: $ 336,889.20

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August 7, 2012

Michigan State
Administrative Board

AWARD RECOMMENDATION NOTIFICATION DATE: July 17, 2012

PROTEST EXPIRATION DATE: July 23, 2012

CS-138 # PROVIDED: N/A

PURCHASE JUSTIFICATION:

Description of Product/Service Requested: These one-time purchases will provide replaceable cutting edges to be used on graders and underbody scrappers on snow plow trucks statewide.

Purpose/Business Case of New Contract, Expected Outcomes: These one-time purchases will ensure that MDOT garages are adequately equipped with replacement edges to remove snow and ice from the public highways.

Award Recommendation/Process: DTMB Procurement posted the Request for Proposal (RFP) on the bid4michigan website on June 4, 2012 for 21 days. Five items were requested.

1) Cutting Edges, 4' 2) Cutting Edges, 5' 3) Cutting Edges, ¾"x6"x48"curved
4) Cutting Edges, 5/8" X 8" X 9' Steel for Wing Plow/Blade and 5) Wing Plow Shoe

Six bids were received by the posted due date and time.

Under the authority of the purchase order conditions, Section E, Reservations, Item (b), "the State reserves to award by item or part of an item". MDOT and DTMB decided not to evaluate two of the five items - neither the Cutting Edges ¾"x6"x48" nor the Wing Plow shoe. MDOT will purchase these items at a later date.

DTMB Procurement and MDOT evaluated the proposals. After evaluation of the proposals, the Bidders were contacted to determine if pricing could be further reduced.

Payment Method & Term: Invoice will be paid Net 45, following acceptance of delivered product.

Price Clause: Fixed

Risk Assessment: The replaceable cutting edges are used for snow and ice removal on the State highways and roads. Public safety may be at risk if MDOT does not have the needed equipment capable of scraping snow and ice from the highways and roads to achieve bare pavement.

FUNDING SOURCE:	PERCENTAGE	COMMENTS
Restricted	100%	State Trunkline Fund

APPROVED
August 7, 2012
Michigan State Administrative Board

COST REDUCTION/SAVINGS CONSIDERATIONS:

Due to the mineral and steel composite of the blade as well as the various delivery locations, neither St. Regis Culvert nor Kennametal was able to offer further reduction on the 4' and 5' blades. St. Regis however was able to offer an additional 2% off of the 5/8"x8"x9' blade, with a total savings of $389.55. Kennametal was unable to offer further reductions on the 5/8"x8"x9' blade.

RECOVERY ACT FUNDS

Percent of Total	0%	Amount	$0.00

AGENCY APPROVALS

	Return Information:
Authorized Agency Representative (printed)	Contact Name: ID Mail: Phone No.: e-Mail:
Authorized Agency Representative Signature	

PURCHASING APPROVALS

Klatra Pickett, Buyer

William C. Walsh, CPPB
Manager

Rebecca Cook, Acting Director
Commodities Division

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

CIVIL RIGHTS INFORMATION (DTMB submitted items only):

Kennametal Inc.
Terry Manway
1600 Technology Way
Latrobe, PA 15650
1-800-564-9489
TERRY.MANWAY@KENNAMETAL.COM

St. Regis Culvert, Inc.
Chris Mooney
202 Morrell Street
Charlotte, MI 48813
1-800-527-4604
cmoney@stregisculvert.com

APPROVED
August 7, 2012

Michigan State
Administrative Board

AD Board Date: August 7, 2012
Contract Description: 071I2200178; Cutting Edges for Snow Plows Attachment

Pricing Summary:

After second round pricing, the award was made to lowest bid by the following line items:

	St. Regis Culvert	Kennametal
Cutting Edges, 4'	$ 272.00/each	**$ 235.74/each**
Cutting Edges, 5'	$ 367.90/each	**$ 316.50/each**
Cutting Edges, 5/8" X 8" X 9' Steel for Wing Plow/Blade	**$ 123.00/each**	$ 168.77/each

APPROVED
August 7, 2012

Michigan State
Administrative Board

SECTION VI

DTMB

BID TABS

CONTRACT CHANGES

Updated 11/3/11

APPROVED
Ad Board Date: 8-7-12 (ver. 1)
August 7, 2012

STATE ADMINISTRATIVE BOARD
CONTRACT CHANGE RECOMMENDATIONS
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

Michigan State
Administrative Board

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071B1300202; Digital In-Car Video Systems; Michigan State Police

CHANGE NOTICE NUMBER: 2

CONTRACTOR:	**MICHIGAN BUSINESS**	**INCREASE**
Digital Ally, Inc., Overland Park, KS	☐	$2,040,000.00

☐ **Check if request is to exercise Contract option(s).**
Requested time period:

☐ **Check if request is to extend Contract (no option in base).**
Time period of extension:

☐ **Check if extension is beyond Contract option year(s).**
Time period of extension:

☒ **Check if MiDEAL contract.**

ORIGINAL CONTRACT: **Term:** 12/08/10 - 12/07/13 (3 years) **Value:** $142,285.71
of Base Years: 3

CURRENT CONTRACT VALUE: $449,315.00

NEW TOTAL CONTRACT VALUE: $2,489,315.00

PREVIOUS OPTION YEARS/EXTENSIONS:

APPROVED
August 7, 2012
Michigan State Administrative Board

	PERIOD (Option/Extension start date - end date and state length in years)	SAB APPROVAL DATE	$ Value
☐ Option 1 CN #			
☐ Option 2 CN #			
☐ Option 3 CN #			
☐ Extension CN #			
		Total	**0**

PREVIOUS CHANGES NOT LISTED ABOVE IN THE OPTIONS/EXTENSIONS TABLE:

	TYPE OF CHANGE:	SAB APPROVAL DATE (if applicable)	VALUE OF CHANGE:
First CN	Added monies to cover FY'12 expenditures		$120,000.00
Last CN	9/13/11 – a total of $187,029.29 transfered from 071B130020 and 071B1300204.		

Total number of processed changes to time, scope, and/or dollars: 1

FUNDING SOURCE:	PERCENTAGE	COMMENTS
General Fund	100	

ESTIMATED INCREASE DETAILED BY FISCAL YEAR(S):

FY	Dollar Amount
12	$1,020,000.00
13	$1,020,000.00

PURCHASE JUSTIFICATION:

Description of Product/Service <u>Modification</u> Requested and Process Explanation: This Contract provides for various Digital In-Car Video Equipment to the Michigan State Police (MSP), MiDEAL members, participating NASPO member states, and authorized local units of Government.

Purpose/Business Case of Amendment or Extension, and Expected Outcomes: This amendment will be used for the purchase, service and repair of in-car video camera equipment used by MSP officers in their law enforcement duties. MSP currently has 870 vehicles and will increase the patrol fleet by an additional 150 vehicles in 2013. Only 451 of the current patrol vehicles have in-car cameras and of these 250 are the old VHS systems. New systems will be purchased for the entire fleet in order to bring them up to date, utilizing this contract and contract 071B1200203. The in-car video systems are used during traffic stops while officers are on patrol and may be used in court as evidence. It is also a mechanism to protect our officers while they are on the road performing their duties. In March of 2011, MSP announced the adoption of a regional policing model designed to provide increased services while relying less upon traditional "bricks and mortar" post buildings. MSP officers will be working more out of their vehicles than physical post worksites. As a result of House Bill 5380 and Senate Bill 962, additional funding was placed in the MSP budget to purchase additional accessory equipment and upgrades. These accessory items are going to be installed in the

APPROVED
August 7, 2012
Michigan State
Administrative Board

entire fleet of MSP vehicles and will be used in conjunction with the in-car video cameras for the officers to meet the needs of regional policing.

Risk Assessment: Failure to increase the contract will result in in-car video cameras not being repaired or replaced in a timely manner. The officers would not be able to complete their patrol duties, which would affect the safety of the citizens of the state. Also, MSP would not be able to be in compliance with House Bill 5380 and Senate Bill 962. Failure to provide operable in-car video cameras to MSP officers will result in a lack of evidence of traffic enforcement stops and may result in frivolous complaints and litigation to the department.

PRICE CLAUSE: Firm-Fixed Unit Rate

CS-138 #: Not Applicable (NA)

COST REDUCTION/SAVINGS CONSIDERATIONS:

☐ **Check if > $500,000 for software development, computer hardware acquisition or quality assurance?**

RECOVERY ACT FUNDS

Percent of Total	0%	**Amount**	$0

APPROVED
August 7, 2012
Michigan State Administrative Board

AGENCY APPROVALS

Authorized Agency Representative (printed)
Authorized Agency Representative Signature

Return Information:
Contact Name:
ID Mail:
Phone No.:
e-Mail:

PURCHASING APPROVALS

Lymon Hunter, CPPB
Buyer Specialist

William C. Walsh, CPPB
Buyer/Manager

Rebecca Cook
Acting Commodities Division Director

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

Updated 11/3/11

APPROVED
Ad Board Date: 8-7-12 (ver. 1)
August 7, 2012

Michigan State
Administrative Board

STATE ADMINISTRATIVE BOARD
CONTRACT CHANGE RECOMMENDATIONS
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071B1300203; Digital In-Car Video Systems; Michigan State Police

CHANGE NOTICE NUMBER: 2

CONTRACTOR:	**MICHIGAN BUSINESS**	**INCREASE**
Kustom Signals, Inc., Lenexa, KS	☐	$3,060,000.00

☐ **Check if request is to exercise Contract option(s).**
Requested time period:

☐ **Check if request is to extend Contract (no option in base).**
Time period of extension:

☐ **Check if extension is beyond Contract option year(s).**
Time period of extension:

☒ **Check if MiDEAL contract.**

ORIGINAL CONTRACT: **Term:** 2/15/11 - 12/07/13 (3 years) **Value:** $142,285.71
of Base Years: 3

CURRENT CONTRACT VALUE: $624,399.26

NEW TOTAL CONTRACT VALUE: $3,684,399.26

APPROVED
August 7, 2012
Michigan State Administrative Board

PREVIOUS OPTION YEARS/EXTENSIONS:

	PERIOD (Option/Extension start date - end date and state length in years)	**SAB APPROVAL DATE**	**$ Value**
☐ Option 1 CN #			
☐ Option 2 CN #			
☐ Option 3 CN #			
☐ Extension CN #			
		Total	**0**

PREVIOUS CHANGES NOT LISTED ABOVE IN THE OPTIONS/EXTENSIONS TABLE:

	TYPE OF CHANGE:	**SAB APPROVAL DATE** (if applicable)	**VALUE OF CHANGE:**
First CN	Added monies to cover FY'12 expenditures		$120,000.00
Last CN	9/13/11 a total of $382,113.55 transferred from 071B1300182, 071B1300204 and 071B1300205.		

Total number of processed changes to time, scope, and/or dollars: 1

FUNDING SOURCE:	**PERCENTAGE**	**COMMENTS**
General Fund	100	

ESTIMATED INCREASE DETAILED BY FISCAL YEAR(S):

FY	**Dollar Amount**
12	$1,530,000.00
13	$1,530,000.00

PURCHASE JUSTIFICATION:

Description of Product/Service <u>Modification</u> Requested and Process Explanation: This Contract provides for various Digital In-Car Video Equipment for the Michigan State Police (MSP), MiDEAL members, participating NASPO member states, and authorized local units of Government.

Purpose/Business Case of Amendment or Extension, and Expected Outcomes: This amendment will be used for the purchase, service and repair of in-car video camera equipment used by MSP officers in their law enforcement duties. MSP currently has 870 vehicles and will increase the patrol fleet by an additional 150 vehicles in 2013. Only 451 of the current patrol vehicles have in-car cameras and of these 250 are the old VHS systems. New systems will be purchased for the entire fleet in order to bring them up to date, utilizing this contract and contract 071B1200202. The in-car video systems are used during traffic stops while officers are on patrol and may be used in court as evidence. It is also a mechanism to protect our officers while they are on the road performing their duties. In March of 2011, MSP announced the adoption of a regional policing model designed to provide increased services while relying less upon traditional "bricks and mortar" post buildings. MSP officers will be working more out of their vehicles than physical post worksites. As a result of House Bill 5380 and Senate Bill 962, additional funding was placed in the MSP budget to purchase

APPROVED
August 7, 2012
Michigan State
Administrative Board

additional accessory equipment and upgrades. These accessory items are going to be installed in the entire fleet of MSP vehicles and will be used in conjunction with the in-car video cameras for the officers to meet the needs of regional policing.

Risk Assessment: Failure to increase the contract will result in in-car video cameras not being repaired or replaced in a timely manner. The officers would not be able to complete their patrol duties, which would affect the safety of the citizens of the state. Also, MSP would not be able to be in compliance with House Bill 5380 and Senate Bill 962. Failure to provide operable in-car video cameras to MSP officers will result in a lack of evidence of traffic enforcement stops and may result in frivolous complaints and litigation to the department.

PRICE CLAUSE: Firm-Fixed Unit Rate

CS-138 #: Not Applicable (NA)

COST REDUCTION/SAVINGS CONSIDERATIONS:

☐ **Check if > $500,000 for software development, computer hardware acquisition or quality assurance?**

RECOVERY ACT FUNDS

Percent of Total	0%	**Amount**	$0

APPROVED
August 7, 2012
Michigan State Administrative Board

AGENCY APPROVALS

	Return Information:
Authorized Agency Representative (printed)	Contact Name: ID Mail: Phone No.: e-Mail:
Authorized Agency Representative Signature	

PURCHASING APPROVALS

Lymon Hunter, CPPB
Buyer Specialist

William C. Walsh, CPPB
Buyer/Manager

Rebecca Cook
Acting Commodities Division Director

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

Updated 11/3/11

APPROVED
Ad Board Date: 8/7/12 (ver. 1) August 7, 2012

STATE ADMINISTRATIVE BOARD
CONTRACT CHANGE RECOMMENDATIONS
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

Michigan State Administrative Board

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071B2200039; Additional funds for the BAA Secure Site Re-Write Project; Department of Technology, Management and Budget for the Department of Education

CHANGE NOTICE NUMBER: 1

CONTRACTOR:	**MICHIGAN BUSINESS**	**INCREASE**
Compuware Corporation; Detroit, MI	☒	$418,291.18

☐ **Check if request is to exercise Contract option(s).**
Requested time period:

☐ **Check if request is to extend Contract (no option in base).**
Time period of extension:

☐ **Check if extension is beyond Contract option year(s).**
Time period of extension:

☐ **Check if MiDEAL contract.**

ORIGINAL CONTRACT: **Term:** 12/1/11 through 11/30/14 **Value:** $2,883,415.00
of Base Years: 3

CURRENT CONTRACT VALUE: $2,883,415.00

NEW TOTAL CONTRACT VALUE: $3,301,706.18

APPROVED
August 7, 2012
Michigan State Administrative Board

PREVIOUS OPTION YEARS/EXTENSIONS:

	PERIOD (Option/Extension start date - end date and state length in years)	**SAB APPROVAL DATE**	**$ Value**
☐ Option 1 CN #			
☐ Option 2 CN #			
☐ Option 3 CN #			
☐ Extension CN #			
		Total	**0**

PREVIOUS CHANGES NOT LISTED ABOVE IN THE OPTIONS/EXTENSIONS TABLE:

	TYPE OF CHANGE:	**SAB APPROVAL DATE** (if applicable)	**VALUE OF CHANGE:**
First CN			
Last CN			

Total number of processed changes to time, scope, and/or dollars: 0

FUNDING SOURCE:	**PERCENTAGE**	**COMMENTS**
GF	100%	

ESTIMATED INCREASE DETAILED BY FISCAL YEAR(S):

FY	**Dollar Amount**
2012	$418,291.18

PURCHASE JUSTIFICATION:

Description of Product/Service <u>Modification</u> Requested and Process Explanation: This is a request for additional funds to enhance the BAA Secure Site Re-Write Project to continue to provide for the development, administration, scoring, and reporting of all statewide educational assessment programs for K-12 students provide data to other state agencies for acquiring grants and funding and to provide data for federal reporting for the Michigan Department of Education (MDE).

Purpose/Business Case of Amendment or Extension, and Expected Outcomes: The purpose of this request for additional funds to enhance the BAA Secure Site Re-Write Project. Mandatory reforms to Public Act 102 thru House Bill 4627 and Federal Title 1 changes have contributed to an increase in requirements needed to support Student Growth and Educator Effectiveness measures. Enhancements are allowed under the contract, per Article 1.104, Section O.

Risk Assessment: MDE-BAA is required to provide for the development, administration, scoring, and reporting of all statewide educational assessment programs for K-12 students in accordance with Federal and State legal mandates. Failure to do so is not a viable option for MDE. In addition, provision of compliant functionality and assessment data is necessary to support the continued acquisition of Federal and State grants and funding.

PRICE CLAUSE: firm, fixed-priced per deliverable basis

CS-138 #: 084S3000018

APPROVED
August 7, 2012

Michigan State
Administrative Board

COST REDUCTION/SAVINGS CONSIDERATIONS:

☐ **Check if > $500,000 for software development, computer hardware acquisition or quality assurance?**

RECOVERY ACT FUNDS

Percent of Total	0%	**Amount**	$0.00

APPROVED
August 7, 2012

AGENCY APPROVALS

	Return Information: Michigan State Administrative Board
Authorized Agency Representative (printed)	Contact Name: ID Mail: Phone No.: e-Mail:
Authorized Agency Representative Signature	

PURCHASING APPROVALS

Joe Kelly
Buyer

N/A

Greg Faremouth
IT Division Director

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

Updated 11/3/11

APPROVED
Ad Board Date: 8/7/12 (ver. 3)
AUGUST 7, 2012

Michigan State
Administrative Board

STATE ADMINISTRATIVE BOARD
CONTRACT CHANGE RECOMMENDATIONS
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071B0200035; Additional funding for Option Years One and Two of the Ursa Infosuite contract for Software Maintenance and Support; Department of Technology, Management and Budget

CHANGE NOTICE NUMBER: 1

CONTRACTOR:	**MICHIGAN BUSINESS**	**INCREASE**
Decision Support, LLC; Matthews, NC	☐	$159,039.89

☒ **Check if request is to exercise Contract option(s).**
Requested time period: 10/1/12 through 9/30/14 (2 years)

☐ **Check if request is to extend Contract (no option in base).**
Time period of extension:

☐ **Check if extension is beyond Contract option year(s).**
Time period of extension:

☐ **Check if MiDEAL contract.**

ORIGINAL CONTRACT: **Term:** 10/1/09 through 9/30/12 **Value:** $215,583.00
of Base Years: 3

CURRENT CONTRACT VALUE: $215,583.00

NEW TOTAL CONTRACT VALUE: $374,673.69

APPROVED
August 7, 2012
Michigan State Administrative Board

PREVIOUS OPTION YEARS/EXTENSIONS:

	PERIOD (Option/Extension start date - end date and state length in years)	**SAB APPROVAL DATE**	**$ Value**
☐ Option 1 CN #			
☐ Option 2 CN #			
☐ Option 3 CN #			
☐ Extension CN #			
		Total	**0**

PREVIOUS CHANGES NOT LISTED ABOVE IN THE OPTIONS/EXTENSIONS TABLE:

	TYPE OF CHANGE:	**SAB APPROVAL DATE** (if applicable)	**VALUE OF CHANGE:**
First CN			
Last CN			

Total number of processed changes to time, scope, and/or dollars: 0

FUNDING SOURCE:	**PERCENTAGE**	**COMMENTS**
Revolving Fund	100%	Varies by agency

ESTIMATED INCREASE DETAILED BY FISCAL YEAR(S):

FY	**Dollar Amount**
2013	$78,369.40
2014	$80,720.49

PURCHASE JUSTIFICATION:

Description of Product/Service Modification Requested and Process Explanation: This is to add funding for option years one and two of the contract for the 2013 and 2014 Ursa Infosuite, annual software maintenance.

Purpose/Business Case of Amendment or Extension, and Expected Outcomes: This software is used by Department of Community Health, Corrections, Department of State, and Treasury to access their data in the State mainframe computing environment. It allows them to create ad-hoc reports and to provide access to agencies' legacy data on the mainframe. This amendment is allowed under the current contract language.

Risk Assessment: Failure to purchase software maintenance would result in affected agencies becoming unable to access their data hosted on the State mainframe. This include Treasury tax data, Department of State driver and vehicle records, Corrections inmate records, and Community Health Medicaid records.

PRICE CLAUSE: Fixed Price with Escalation

CS-138 #: Non-Jurisdictional (NJ)

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August 7, 2012

Michigan State
Administrative Board

COST REDUCTION/SAVINGS CONSIDERATIONS:

Rate Reduction. Negotiated allowable annual rate increase from 6% down to 3%.

☐ **Check if > $500,000 for software development, computer hardware acquisition or quality assurance?**

RECOVERY ACT FUNDS

Percent of Total	0%	**Amount**	$0.00

APPROVED
August 7, 2012

AGENCY APPROVALS

	Return Information: Michigan State Administrative Board
Authorized Agency Representative (printed)	Contact Name: ID Mail: Phone No.: e-Mail:
Authorized Agency Representative Signature	

PURCHASING APPROVALS

Reid Sisson, Buyer Signature

Greg Faremouth, Division Director Signature

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

APPROVED

Updated 11/3/11 Ad Board Date: 8/7/2012 (ver. 3) AUGUST 7, 2012

STATE ADMINISTRATIVE BOARD
CONTRACT CHANGE RECOMMENDATIONS
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

Michigan State Administrative Board

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071B7200344; Integrated Tax Project Control Office; Department of Technology, Management and Budget for the Department of Treasury

CHANGE NOTICE NUMBER: 4

CONTRACTOR:	**MICHIGAN BUSINESS**	**INCREASE**
HP Enterprise Services, LLC, Lansing, MI	☒	$500,000.00

☐ **Check if request is to exercise Contract option(s).**
Requested time period:

☐ **Check if request is to extend Contract (no option in base).**
Time period of extension:

☒ **Check if extension is beyond Contract option year(s).**
Time period of extension: 9/10/2012 to 3/9/2013 (6 months)

☐ **Check if MiDEAL contract.**

ORIGINAL CONTRACT: **Term:** 9/10/2007 to 9/9/2010 **Value:** $2,989,440.00
of Base Years: 3

CURRENT CONTRACT VALUE: $4,989,440.00

NEW TOTAL CONTRACT VALUE: $5,489,440.00

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August 7, 2012
Michigan State Administrative Board

PREVIOUS OPTION YEARS/EXTENSIONS:

	PERIOD (Option/Extension start date - end date and state length in years)	**SAB APPROVAL DATE**	**$ Value**
☐ Option 1 CN # 2	9/10/2010 to 12/31/2011 (One Year, Three Months, 21 Days)	9/14/2010	$2,000,000
☐ Option 2 CN # 3	1/1/2012 to 9/09/2012 (Eight Months, Eight Days)	none	$0.00
☐ Option 3 CN #			
☐ Extension CN #			
		Total	$2,000,000

PREVIOUS CHANGES NOT LISTED ABOVE IN THE OPTIONS/EXTENSIONS TABLE:

	TYPE OF CHANGE:	**SAB APPROVAL DATE** (if applicable)	**VALUE OF CHANGE:**
First CN	Contractor provided a release manager position		$0
Last CN	Exercised Option		$0

Total number of processed changes to time, scope, and/or dollars: 2

FUNDING SOURCE:	**PERCENTAGE**	**COMMENTS**
GF	100%	

ESTIMATED INCREASE DETAILED BY FISCAL YEAR(S):

FY	**Dollar Amount**
13	$500,000

PURCHASE JUSTIFICATION:

Description of Product/Service <u>Modification</u> Requested and Process Explanation: This is a request for additional funds and a six-month contract extension for Project Control Office consulting services/project management services, resource planning services and support, executive level management reporting, and support services required to implement legislative tax changes. The Department of Treasury is required to implement legislative changes for the new Corporate Income Tax (CIT), Flow Through Withholding (FTW), Michigan Business tax (MBT)and certified credits. These are complex projects which require project management/project control to keep them on time and on budget. The State has received proposals for a prequalified Project Control Office (PCO) services program. This program will be utilized to award a contract for the services that are currently being provided through this Contract. This short term extension will provide the State with the time necessary to procure these services through the PCO prequalification program.

Purpose/Business Case of Amendment or Extension, and Expected Outcomes: The purpose of this request is to maintain continuity of support and oversight for the Project Control Office consulting services/project management services, resource planning services and support, executive

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August 7, 2012
Michigan State
Administrative Board

level management reporting, and support services required to implement legislative tax changes. The Department of Treasury is required to implement legislative changes for the new Corporate Income Tax (CIT), Flow Through Withholding (FTW), Michigan Business tax (MBT)and certified credits. These are complex projects which require project management/project control to keep them on time and on budget.

Risk Assessment: If project management/project control is not in place, Treasury would be at risk of not completing the project within the legislative timelines. Treasury would not be able to fulfill the legal mandate to collect CIT/FTW/MBT which would result in lost revenue for the State of Michigan. This amendment is necessary for the imminent protection of public health or safety or to mitigate an imminent threat to the health and safety of the citizens of the State of Michigan.

PRICE CLAUSE: Firm-Fixed Unit Rate

CS-138 #: 084S3000018

COST REDUCTION/SAVINGS CONSIDERATIONS:

☐ **Check if > $500,000 for software development, computer hardware acquisition or quality assurance?**

RECOVERY ACT FUNDS

Percent of Total	%	**Amount**	$

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August 7, 2012

AGENCY APPROVALS

	Return Information: Michigan State Administrative Board
Authorized Agency Representative (printed)	Contact Name: ID Mail: Phone No.: e-Mail:
Authorized Agency Representative Signature	

PURCHASING APPROVALS

Steve Motz, Buyer Signature

N/A, Manager Signature

Greg Faremouth, Division Director Signature

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

APPROVED
August 7, 2012
Michigan State Administrative Board

RE:START Bid Tab		
Contract No	**Department**	**Ad Board Date**
071B1300324	Technology Management and Budget – IT	August 7, 2012
This request is to exercise the first option year and to add funds for the continuation of services of a Telecom Project Coordinator to provide the Department of Technology, Management, and Budget (DTMB) and Telecom with vital project coordination activities for critical infrastructure and Managed LAN installation projects.		
Awardee Name V2Soft, Inc. Pankaj Kulkarni 248-904-1713	**City, State** 300 Enterprise Court- Global HQ Bloomfield, Hills	**Amount Increased** **$128,960.00** **NOT TO EXCEED**
Pankaj Kulkarni	**Michigan Business** ☑ Yes ☐ No	**Revised Contract Amount** $257,324.80
Contract Term 8/01/11-7/31/13	**Funding Source** 100% Restricted (LEIN Field Services fees)	**Funding Fiscal Year** 2012

Purpose/Business Case

The purpose of this request is to exercise the first option year and to add funds for services of a Telecom Project Coordinator to provide the Department of Technology, Management, and Budget (DTMB) with continued support of network infrastructure. This is a critical component for the delivery of services and communications within the agencies. Particularly, the Michigan State Police, Department of Human Services, Department of Corrections, Department of Natural Resources, Department of Community Health. These agencies are tasked with protecting the health and safety for Michigan's citizens in general as well as Michigan's most vulnerable citizens.

1. **What has been completed to date from the original request by the resource?**

   Teresa successfully coordinated telecom projects though implementation, set up, and monitoring daily tasks. The number of projects, over the last year, has ranged from 195 to 225 at any given time. Teresa also provided weekly and monthly reports to management and other stakeholders. Teresa facilitated the team meetings and the design meetings with the SME.

2. **What does Agency (Department of Community Health) expect to be accomplished during the upcoming year?**

   We expect to continue with a high level of projects being worked within Telecom. MLAN projects are still on going, WIFI projects are on the rise, VoIP systems are being implemented and there is the continuing agency moves and system upgrades.

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August 7, 2012
Michigan State
Administrative Board

3. **Are there any changes to the scope of the current contract?**
   No change in scope.

Risk Assessment

DTMB would not be able to complete installation of mission critical IT services to the agencies, which may put at risk the health and safety organizations' ability to provide services to state of Michigan citizens. It will also jeopardize DTMB's ability to meet necessary service levels for these mission critical services.

APPROVED
August 7, 2012
Michigan State
Administrative Board

INFORMATION BELOW THIS LINE FOR INTERNAL USE ONLY

Joe Kelly
Buyer

NA

Greg Faremouth
IT Division Director

Jeff Brownlee
Chief Procurement Officer
DTMB, Procurement

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August 7, 2012

Michigan State
Administrative Board

SECTION IV

AGENCY

GRANT CHANGES

RECOVERY ACT FUNDS

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	MICHIGAN DEPARTENT OF COMMUNITY HEALTH

2. CONTRACTOR'S NAME	CONTRACT NO. VARIOUS
MICHIGAN STATE UNIVERSITY	AMENDMENT NO. 5
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NJ
301 ADMINISTRATION BUILDING	MICHIGAN BASED BUSINESS? ☒YES ☐NO ☐ N/A- Local unit of government
EAST LANSING, MI 48824	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
6,202,933	1,657,563	7,875,925	269,207	-11,364	257,843	6,472,140	8,133,768	8,133,768	3.27 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)
57.62% FEDERAL, 1.31% ARRA, 8.94% STATE GF, 11.18% STATE RESTRICTED, .3.19% PRIVATE, 17.76% LOCAL

6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
MONTHLY REIMBURSEMENT

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING AND ALLOCATES GRANT FUNDING FOR VARIOUS COMMUNITY HEALTH PROJECTS

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE FUNDING FOR VARIOUS MICHIGAN DEPARTMENT OF COMMUNITY HEALTH PROJECTS THAT ARE DESIGNED TO MEET THE NEEDS OF THE DEPARTMENT AND CITIZENS OF MICHIGAN.

9. COMMITMENT LEVEL:
THE GRANT AGREEMENT EXPIRES ON SEPTEMBER 30, 2012

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
OCT 1, 2011 TO SEP 30,2012	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE

16. GRANT AWARD PROCESS SUMMARY:
THIS MASTER AGREEMENT CONTRACTOR WAS AWARDED THESE GRANT PROJECTS AS A RESULT OF THE CONTRACTOR AND PROJECT BEING SPECIFIED IN FEDERAL GRANT OR IN MDCH'S APPROPRIATION ACT OR AS A RESULT OF THE DEPARTMENT'S COMMUNITY HEALTH PRIORITIES AND GOALS.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30 DAY CANCELLATION CLAUSE	a. Non-Appropriation Clause ☒ YES ☐ NO b. Business Integrity Clause ☒ YES ☐ NO

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ YES ☐ NO If YES, specify Location In The Contract: SECTION III ASSURANCE A

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — DATE
LMS — Kristie Breese 7/13/12

22. AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

ADMINISTRATIVE BOARD
Michigan State University
MASTER AGREEMENT
FY 11/12

PROJECT TITLE	CONTRACT #	ATT #	Current Project State Amount	Current Local Amount	Current Total Agreement Amount	Amended State Amount	Amended Local Fees, and other	Combined Amendment Total	New State Agreement Amount	New Total Project Amount	Funding Sources and Percentage(s) State GF, State Restricted, Federal Exic. FED	FED ARRA	GF	State Restricted	PRIV.	Local
HRSA Personal/Home Care Aide	20120451	S	96,556		96,556	30,292	0	30,292	126,848	126,848	100%					
Maternal Infant Health Program Experimental Study	20120454	V	68,190	68,700	136,890	24,791	0	24,791	92,981	161,681	25%		25%			50%
MSU Sexual Assault Program	20120458	Z	195,000	48,750	243,750	-15,519	0	-15,519	179,481	228,231	80%					20%
Pregnancy Risk Assessment Monitoring Survey (PRAMS) - PRAMS Operations	20120462	AD	152,842	0	152,842	50,000	0	50,000	202,842	202,842	100%					
Project Launch Evaluation	20120464	AF	127,500	0	127,500	20,000	0	20,000	147,500	147,500	100%					
Public Health Advisor	20122621	AI	0		0	14,309	0	14,309	14,309	14,309			100%			
Reducing Disparities at the Practice Site	20122622	AJ	0		0	27,647	0	27,647	27,647	27,647	100%					
WISEWOMAN	20120471	AN	40,000	0	40,000	41,400	0	41,400	81,400	81,400	100%					
Wraparound Information System - Fidelity Instrument Development	20120472	AO	129,017		129,017	27,447	0	27,447	156,464	156,464	100%					
MHC Outcome Evaluation Project	20120906	AS	91,623	0	91,623	15,044	0	15,044	106,667	106,667		100%				
Vermont Oxford Network MI Quality Initiative	20122319	AY	127,720	127,720	255,440	-16,404	-16,404	-32,808	111,316	222,632	100%					
Michigan/Detroit Bed Bug Prevention and Control Initiative		BD	0	0	0	25,000	0	25,000	25,000	25,000					100%	
GIS Training Project		BE	0	0	0	25,200	5,040	30,240	25,200	30,240					100%	
			8,202,933	1,667,663	7,875,925	269,207	-11,364	257,843	6,472,140	8,133,768	57.62%	1.31%	8.94%	11.18%	9%	17.75%

APPROVED
August 7, 2012
Michigan State
Administrative Board

PROJECT TITLE	CONTRACT #	ATT #	Current Project State Amount	Current Local Amount	Current Total Agreement Amount	Amended State Amount	Amended Local Fees, and other	Combined Amendment Total	New State Agreement Amount	New Total Project Amount

Funding Sources and Percentage(s) State GF, State Restricted, Federal Extc.

FED	FED ARRA	GF	State Restricted	PRIV.	Local

	Ad Board Current	Changes	Ad Board New Total
TOTAL MDCH Agreement Amoun	6,202,933	269,207	6,472,140
Total Fees & Collections	1,657,593	-11,364	1,646,199
Total Agreement Amount	7,875,925	257,843	8,133,768

APPROVED
August 7, 2012
Michigan State
Administrative Board

Michigan Department of Management and Budget
STATE ADMINISTRATIVE BOARD
CONTRACT ABSTRACT

APPROVED
August 7, 2012
Michigan State Administrative Board

1. DEPARTMENT	DIVISION/BUREAU/ FACILITY
COMMUNITY HEALTH	GRANTS AND PURCHASING DIVISION

2. CONTRACTOR'S NAME	CONTRACT NO. VARIOUS
VARIOUS - SEE ATTACHED	AMENDMENT NO. 10
3. ADDRESS	CIVIL SERVICE CS-138 NO. (If Applicable) NJ
VARIOUS	MICHIGAN BASED BUSINESS? ☐YES ☐NO ☒ N/A- Local unit of government
	PERCENTAGE OF SERVICES PERFORMED IN MICHIGAN (i.e.: 100% of services) 100%

4. (a) CURRENT STATE AGREEMENT AMOUNT	(b) CURRENT LOCAL, FEES AND OTHER	(c) CURRENT TOTAL AGREEMENT AMOUNT	(d) AMENDED STATE AMOUNT	(e) AMENDED LOCAL FEES AND OTHER	(f) COMBINED AMENDMENT TOTAL	(g) NEW STATE AGREEMENT AMOUNT	(h) NEW AGREEMENT TOTAL	(i) ESTIMATED TOTAL CURRENT YEAR COST	(j) AMENDMENT % OF TOTAL INCREASE OR DECREASE
122,410,719	0	122,410,719	389,794	0	389,794	122,800,513	122,800,513	122,800,513	0.32 %

5. FUNDING SOURCE BY PERCENTAGE (i.e.: 50% State Restricted, 45%Federal, 5% State GF)	6. METHOD OF PAYMENT (i.e.: Monthly, Fee for Service, etc.)
63.26% FEDERAL, 0.17% FEDERAL ARRA, 30.39% GENERAL FUND, 1.86% STATE RESTRICTED, 4.32% PRIVATE	**FINANCIAL STATUS REPORTS SUBMITTED QUARTERLY**

7. PURPOSE/BUSINESS CASE:
THIS AGREEMENT PROVIDES FUNDING FOR A JOINT & COOPERATIVE AGENCY/DEPARTMENT RELATIONSHIP & BASIS FOR FACILITATING HEALTH SERVICE DELIVERY TO MICHIGAN CITIZENS UNDER THEIR JURISDICTION, IN ACCORDANCE WITH THE MICHIGAN PUBLIC HEALTH CODE (P.A. 368 OF 1978 AS AMD), RULES PROMULGATED UNDER CODE, ESTABLISHED MINIMUM PROGRAM REQUIREMENTS & OTHER APPLICABLE STATE/LOCAL LAWS & REGULATIONS.

8. BENEFIT:
THIS AGREEMENT WILL PROVIDE MPROVED ACCESS TO CRITICAL HEALTH SERVICES. ACCESS TO SERVICES WOULD BE NEGATIVELY IMPACTED OR SERVICES MAY BE DISCONTINUED IF AGREEMENT IS NOT APPROVED.

9. COMMITMENT LEVEL:
THIS IS A SINGLE FISCAL YEAR AGREEMENT STARTING 0CTOBER 1, 2011 TO SEPTEMBER 30, 2012 (FISCAL YEAR 11/12)

10. RISK ASSESSMENT:
N/A

11. COST REDUCTION/SAVINGS:
N/A

12. ORIGINAL CONTRACT TERM	13. CONTRACT BEING EXTENDED
OCT 1, 2011 TO SEP 30, 2012	TO

14. ACQUISITION METHOD: CHECK THE APPROPRIATE BOX. **If DMB OR AGENCY COMPETITIVELY BID, FOLLOW INSTRUCTIONS FOR ITEM #15.**
☒ Grant Award ☐ Federal ☐ DMB Competitively Bid ☐ Agency Competitively Bid

15. SUMMARY OF GRANT APPLICANTS OR BIDS – **ATTACH A SEPARATE PAGE IN THE FORMAT AS FOLLOWS – BIDDER, CITY, STATE, PRICE**

16. GRANT AWARD PROCESS SUMMARY:
The Comprehensive contractors are awarded these grant projects as a result of the contractor and project being specified in a Federal Grant or in Michigan Department of Community Health's appropriation act or as a result of the Department's community health priorities and goals.

17. TYPE OF CANCELLATION CLAUSE: (i.e.: 30 Day Cancellation Clause)	18. DOES THE CONTRACT CONTAIN THE FOLLOWING:
30 DAY CANCELLATION CLAUSE	a. Non-Appropriation Clause ☒ **YES** ☐ **NO** b. Business Integrity Clause ☒ **YES** ☐ **NO**

19. DOES THE CONTRACT INDICATE THAT THE CONTRACTOR WILL COMPLY WITH ALL LAWS, RULES, AND REGULATONS THAT MAY PERTAIN TO THE CONTRACT? ☒ **YES** ☐ **NO** **If YES, specify Location In The Contract:** PART II, SECTION III ASSURANCE A

20. ADDITIONAL INFORMATION:

21. THE UNDERSIGNED CERTIFIES THAT ALL THE APPROVALS REQUIRED BY THE STATE ADMINISTRATIVE BOARD HAVE BEEN OBTAINED.
DEPARTMENT/AGENCY APPROVED SIGNATURE — **DATE** 7/13/12

22. **AFTER AD BOARD – RETURN STAMPED APPROVAL(S) TO: LAURA KWIECIEN**
ID MAIL ADDRESS: 4TH FLOOR, LEWIS CASS BLDG.
320 S. WALNUT STREET
LANSING, MI 48913

State Administrative Board Contract Abstract
Various Vendor Submission

Vendor	Vendor Address	Current State Agreement	Current Local, Fees and Other	Current TOTAL Agreement	Amended State Amount	Amended Local, Fees and Other Total	Combined Amendment Total	New Agreement Total	Fed	GF	ARRA	State Restricted HMF (201)	State Restricted MHI (202)	Priv
Allegan County Health Department	3255 122nd Avenue Allegan MI 49010	$ 747,963	0.00	$ 747,963	$ (1,800)	0.00	$ (1,800)	$ 746,163	40.24%	50.52%	0.85%	2.01%	0.00%	6.58%
Barry Eaton District Health Department	1033 Health Care Dr. Charlotte MI 48813	$ 1,786,899	0.00	$ 1,786,899	$ 11,737	0.00	$ 11,737	$ 1,798,636	58.96%	35.48%	0.00%	1.11%	0.00%	4.45%
Bay County Health Department	1200 Washington Ave. Bay City MI 48708	$ 1,260,416	0.00	$ 1,260,416	$ 2,800	0.00	$ 2,800	$ 1,263,216	73.91%	20.83%	0.38%	1.19%	0.00%	3.69%
Benzie-Leelanau District Health Department	6051 Franfort Highway, Suite 100 Benzonia MI 48708	$ 629,098	0.00	$ 629,098	$ 2,400	0.00	$ 2,400	$ 631,498	61.40%	34.85%	0.00%	0.00%	0.00%	3.75%
Berrien County Health Department	769 Pipestone Benton Harbor MI 49022	$ 2,656,618	0.00	$ 2,656,618	$ 3,200	0.00	$ 3,200	$ 2,659,818	64.79%	28.47%	0.24%	0.75%	0.00%	5.75%
Branch Hillsdale St Joseph District Health Department	570 Marshall Road Coldwater MI 49036	$ 2,345,712	0.00	$ 2,345,712	$ -	0.00	$ -	$ 2,345,712	59.99%	35.63%	0.00%	0.85%	0.00%	3.33%
Calhoun County Health Department	190 E MICHIGAN AVE SUITE A100 Battle Creek MI 49014	$ 1,985,964	0.00	$ 1,985,964	$ -	0.00	$ -	$ 1,985,964	65.83%	30.13%	0.00%	1.01%	0.00%	3.23%
Central Michigan District Health Department	2012 E. Preston Ave. Mt. Pleasant MI 48858	$ 3,256,265	0.00	$ 3,256,265	$ 12,425	0.00	$ 12,425	$ 3,268,690	60.76%	31.36%	0.23%	0.61%	2.75%	4.29%
Chippewa County Health Department	508 Ashmun Street Ste 120 Sault Ste. Marie MI 49783	$ 837,833	0.00	$ 837,833	$ 2,800	0.00	$ 2,800	$ 840,633	64.86%	30.49%	0.00%	1.78%	0.00%	2.87%
Delta Menominee District Health Department	2920 College Ave Escanaba MI 49829	$ 1,205,736	0.00	$ 1,205,736	$ 11,100	0.00	$ 11,100	$ 1,216,836	58.60%	25.83%	0.41%	13.56%	0.00%	1.60%
Detroit Department of Health	City Treasurer 1151 Taylor Ste 333-C Detroit MI 48202	$ 15,688,767	0.00	$ 15,688,767	$ 12,900	0.00	$ 12,900	$ 15,701,667	71.14%	24.52%	0.00%	0.19%	0.00%	4.15%
Dickinson-Iron District Health Department	601 Washington Ave. Iron River MI 49935	$ 746,146	0.00	$ 746,146	$ 4,893	0.00	$ 4,893	$ 751,039	70.89%	24.14%	0.00%	0.00%	0.00%	4.97%
District Health Department #10	14485 Northland Dr Big Rapids MI 49307	$ 4,882,519	0.00	$ 4,882,519	$ 67,305	0.00	$ 67,305	$ 4,949,824	66.14%	24.71%	0.00%	3.54%	0.81%	4.80%
District Health Department #2	630 Progress West Branch MI 48661	$ 1,284,969	0.00	$ 1,284,969	$ 17,751	0.00	$ 17,751	$ 1,302,720	67.75%	26.89%	0.00%	1.54%	0.00%	4.02%
District Health Department #4	100 Woods Circle Suite 200 Alpena MI 49707	$ 1,425,196	0.00	$ 1,425,196	$ 7,541	0.00	$ 7,541	$ 1,432,737	63.89%	30.39%	0.38%	1.05%	0.00%	4.29%
Genesee County Health Department	630 S. Saginew Street Flint MI 48502-1540	$ 5,656,631	0.00	$ 5,656,631	$ 18,400	0.00	$ 18,400	$ 5,675,031	60.98%	30.50%	0.21%	4.85%	0.00%	3.46%
Grand Traverse County Health Department	2325 Garfield Rd. North Suite B Traverse City MI 49686	$ 1,188,151	0.00	$ 1,188,151	$ 2,800	0.00	$ 2,800	$ 1,190,951	65.94%	29.32%	0.00%	0.00%	0.00%	4.74%

APPROVED
Michigan State Administrative Board
August 2012

Vendor	Vendor Address	Current State Agreement	Current Local, Fees and Other	Current TOTAL Agreement	Amended State Amount	Amended Local, Fees and Other Total	Combined Amendment Total	New Agreement Total	Fed	GF	ARRA	State Restricted HMF (201)	State Restricted MHI (202)	Priv
Houghton County West UP District Health Dept	540 Depot Hancock MI 49930	$ 1,186,058	0.00	$ 1,186,058	$ 7,068	0.00	$ 7,068	$ 1,193,126	63.36%	31.28%	0.00%	1.26%	0.00%	4.10%
Huron County Health Department	1142 S. Van Dyke Bad Axe MI 48413	$ 866,339	0.00	$ 866,339	$ 25,989	0.00	$ 25,989	$ 892,328	72.92%	20.88%	0.00%	2.24%	0.00%	3.96%
Ingham County Health Department	5303 S. Cedar Lansing MI 48909	$ 5,294,790	0.00	$ 5,294,790	$ 52,924	0.00	$ 52,924	$ 5,347,714	64.28%	28.11%	0.60%	0.47%	5.14%	3.40%
Ionia County Health Department	175 East Adams Street Ionia MI 48846	$ 761,845	0.00	$ 761,845	$ -	0.00	$ -	$ 761,845	73.11%	22.17%	0.00%	2.63%	0.00%	2.09%
Jackson County Health Department	1897 Lansing Avenue Jackson MI 49202	$ 2,055,807	0.00	$ 2,055,807	$ -	0.00	$ -	$ 2,055,807	71.63%	24.74%	0.00%	0.97%	0.00%	2.66%
Kalamazoo County Human Service Dept	3299 Gull Rd. P.O. Box 42 Nazareth MI 49074-0042	$ 3,567,774	0.00	$ 3,567,774	$ 13,095	0.00	$ 13,095	$ 3,580,869	51.14%	38.22%	0.00%	8.38%	0.00%	2.26%
Kent County Health Department	700 Fuller Ave., NE Grand Rapids MI 49503-1996	$ 7,896,199	0.00	$ 7,896,199	$ 26,207	0.00	$ 26,207	$ 7,922,406	74.65%	22.01%	0.00%	0.00%	0.00%	3.14%
Lapeer County Health Department	1800 Imlay City Rd Lapeer MI 48446-3208	$ 974,489	0.00	$ 974,489	$ -	0.00	$ -	$ 974,489	62.14%	29.19%	0.55%	0.00%	0.00%	8.12%
Lenawee County Health Department	1040 S. Winter, Suite 2328 Adrian MI 49221-3871	$ 845,165	0.00	$ 845,165	$ 20,921	0.00	$ 20,921	$ 866,086	50.52%	40.45%	0.00%	2.31%	0.00%	6.72%
Livingston County Department of Public Health	2300 E. Grand River Ave., Suite 102 Howell MI 48843-7578	$ 1,447,336	0.00	$ 1,447,336	$ -	0.00	$ -	$ 1,447,336	51.07%	31.90%	0.48%	1.04%	0.00%	15.51%
Luce-Mackinac-Alger-Schoolcraft DHD	14150 Hamilton Lake Rd. Newberry MI 49868	$ 848,089	0.00	$ 848,089	$ 4,809	0.00	$ 4,809	$ 852,898	61.14%	37.75%	0.00%	0.00%	0.00%	1.11%
Macomb County Health Department	43525 Elizabeth Rd. Mt Clemens MI 48043	$ 5,179,659	0.00	$ 5,179,659	$ 60,000	0.00	$ 60,000	$ 5,239,659	60.28%	36.71%	0.00%	0.57%	0.00%	2.43%
Marquette County Health Department	184 US 41 Highway East Negaunee MI 49866	$ 1,432,633	0.00	$ 1,432,633	$ 2,545	0.00	$ 2,545	$ 1,435,178	58.58%	18.18%	5.05%	1.74%	13.94%	2.51%
Midland County Health Department	220 W. Ellsworth St Midland MI 48640-5194	$ 872,962	0.00	$ 872,962	$ 2,800	0.00	$ 2,800	$ 875,762	38.91%	54.24%	0.00%	0.00%	0.00%	6.85%
Mid-Michigan District Health Department	Administrative Offices 615 N. State St., Suite 2 Stanton MI 48888-9702	$ 2,226,140	0.00	$ 2,226,140	$ 2,800	0.00	$ 2,800	$ 2,228,940	59.94%	31.38%	0.00%	6.73%	0.00%	1.95%
Monroe County Health Department	2353 S. Custer Rd. (M-50) Monroe MI 48161	$ 1,666,621	0.00	$ 1,666,621	$ 2,800	0.00	$ 2,800	$ 1,669,421	59.24%	30.32%	0.42%	0.60%	0.00%	9.42%
Muskegon County Health Department	209 E. Apple Ave. Muskegon MI 49442	$ 2,810,970	0.00	$ 2,810,970	$ 7,302	0.00	$ 7,302	$ 2,818,272	69.99%	25.13%	0.42%	2.24%	0.00%	2.22%

APPROVED
Michigan State Administrative Board
AUG 07 2012

State Administrative Board Contract Abstract
Various Vendor Submission

Vendor	Vendor Address	Current State Agreement	Current Local, Fees and Other	Current TOTAL Agreement	Amended State Amount	Amended Local, Fees and Other Total	Combined Amendment Total	New Agreement Total	Fed	GF	ARRA	State Restricted HMF (201)	State Restricted MHI (202)	Priv
Northwest MI Community Health Agency	220 West Garfield Charlevoix MI 49720	$ 1,820,405	0.00	$ 1,820,405	$ 38,803	0.00	$ 38,803	$ 1,859,208	63.84%	32.88%	0.00%	1.08%	0.00%	2.20%
Oakland County Health Department	1200 N. Telegraph Rd. Pontiac MI 48341-0432	$ 9,900,193	0.00	$ 9,900,193	$ (40,000)	0.00	$ (40,000)	$ 9,860,193	53.88%	41.43%	0.00%	0.30%	0.00%	4.39%
Ottawa County Health Department	12251 James Street, Ste. 100 Holland MI 49424	$ 1,890,753	0.00	$ 1,890,753	$ 3,200	0.00	$ 3,200	$ 1,893,953	40.63%	51.63%	0.28%	0.00%	0.00%	7.48%
Saginaw County Health Department	1600 N Michigan RM 304 Saginaw MI 48602	$ 3,219,358	0.00	$ 3,219,358	$ 13,200	0.00	$ 13,200	$ 3,232,558	65.57%	30.97%	0.00%	0.00%	0.00%	3.46%
Sanilac County Health Department	171 Dawson St Sandusky MI 48471	$ 625,126	0.00	$ 625,126	$ -	0.00	$ -	$ 625,126	61.42%	34.23%	0.00%	0.00%	0.00%	4.35%
Shiawassee County Health Department	James P. Capitan Center 149 E. Corunna Ave, 2nd Floor Corunna MI 48817	$ 859,805	0.00	$ 859,805	$ 679	0.00	$ 679	$ 860,484	67.02%	28.38%	0.00%	0.00%	0.00%	4.60%
St. Clair County Health Department	3416 28th Street Port Huron MI 48060	$ 2,023,538	0.00	$ 2,023,538	$ 2,800	0.00	$ 2,800	$ 2,026,338	66.87%	28.58%	0.00%	0.99%	0.00%	3.45%
Tuscola County Health Department	1309 Cleaver Rd. Suite B Caro MI 48723-9135	$ 954,278	0.00	$ 954,278	$ 2,800	0.00	$ 2,800	$ 957,078	73.70%	18.76%	0.00%	2.09%	0.00%	5.46%
Van Buren County Public Health Dept	57418 CR 681, Suite A Hartford MI 49057	$ 1,083,230	0.00	$ 1,083,230	$ 2,800	0.00	$ 2,800	$ 1,086,030	43.88%	42.91%	0.64%	1.38%	0.00%	11.19%
Washtenaw County Public Health Department	555 Towner Ave. Ypsilanti MI 48197-0915	$ 3,120,424	0.00	$ 3,120,424	$ -	0.00	$ -	$ 3,120,424	57.70%	32.64%	0.38%	0.00%	0.00%	9.28%
Wayne County Health Department	33030 Van Born Rd Wayne MI 48184	$ 9,395,850	0.00	$ 9,395,850	$ (40,000)	0.00	$ (40,000)	$ 9,355,850	64.49%	29.87%	0.00%	0.43%	0.00%	5.21%
GRAND TOTAL		$ 122,410,719	0.00	$ 122,410,719	$ 389,794	0.00	$ 389,794	$ 122,800,513	63.26%	30.39%	0.17%	1.37%	0.49%	4.32%

APPROVED
August 7, 2012
Michigan State
Administrative Board

Comprehensive Agreement with Local Health Departments
FY11/12
SUPPLEMENTAL REPORT - STATE RESTRICTED FUNDING

AGENCY NAME	PROGRAM	MDCH Amendment Project Amount	State Restricted Fund Portion	State Restricted Funding Description
Allegan County Health Department	MIHP Oral Health Pilot Project	($1,800)	$0	
Barry Eaton District Health Department	Family Planning Services	$2,800	$0	
	Wisewoman	$5,160	$0	
	BCCCP Coordination	$3,977	$0	
	Michigan Colorectal Cancer Early Detection Program	($200)	$0	
Bay County Health Department	Family Planning Services	$2,800	$0	
Benzie-Leelanau District Health Department	Family Planning Services	$2,400	$0	
Berrien County Health Department	Family Planning Services	$3,200	$0	
Central Michigan District Health Department	Family Planning Services	$4,000	$0	
	FP/BCCCP Joint Project	$990	$0	
	BCCCP Coordination	$5,335	$0	
	Michigan Colorectal Cancer Early Detection Program	$2,100	$0	
Chippewa County Health Department	Family Planning Services	$2,800	$0	
Delta Menominee District Health Department	Family Planning Services	$2,800	$0	
	Wisewoman	$8,300	$0	
Detroit Department of Health	Family Planning Services	$9,200	$0	
	Wisewoman	$3,700	$0	
Dickinson-Iron District Health Department	Family Planning Services	$2,400	$0	
	FP/BCCCP Joint Project	$165	$0	
	BCCCP Coordination	$2,328	$0	
District Health Department #2	Family Planning Services	$2,800	$0	
	Wisewoman	$6,900	$0	
	BCCCP Coordination	$8,051	$0	
District Health Department #4	Family Planning Services	$2,800	$0	
	BCCCP Coordination	$5,141	$0	
	Michigan Colorectal Cancer Early Detection Program	($400)	$0	
District Health Department #10	Family Planning Services	$3,600	$0	
	Wisewoman	$37,900	$0	
	BCCCP Coordination	$20,955	$0	
	Michigan Colorectal Cancer Early Detection Program	$4,850	$0	
Genesee County Health Department	Nurse Family Partnership Services	$10,000	$0	
	Family Planning Services	$4,400	$0	
	Wisewomen	$4,000	$0	
Grand Traverse County Health Department	Family Planning Services	$2,800	$0	

APPROVED
August 7, 2012
Michigan State
Administrative Board

Comprehensive Agreement with Local Health Departments
FY11/12
SUPPLEMENTAL REPORT - STATE RESTRICTED FUNDING

AGENCY NAME	PROGRAM	MDCH Amendment Project Amount	State Restricted Fund Portion	State Restricted Funding Description
Huron County Health Department	Family Planning Services	$2,400	$0	
	Wisewoman	$8,760	$0	
	BCCCP Coordination	$15,229	$0	
	Michigan Colorectal Cancer Early Detection Program	($400)	$0	
Ingham County Health Department	PRIME Local Learning Collaborative	$4,700	$0	
	Family Planning Services	$5,200	$0	
	BCCCP Coordination	$38,024	$0	
	FDA Tobacco Retailer (A&L) Inspections	$5,000	$0	
Kalamazoo County Health Department	BCCCP Coordination	$13,095	$0	
Kent County Health Department	FP/BCCCP Joint Project	$1,375	$0	
	BCCCP Coordination	$24,832	$0	
Lenawee County Health Department	Family Planning Services	$2,800	$0	
	Wisewoman	$12,220	$0	
	FP/BCCCP Joint Project	$275	$0	
	BCCCP Coordination	$5,626	$0	
Luce-Mackinac-Alger-Schoolcraft DHD	Family Planning Services	$2,400	$0	
	FP/BCCCP Joint Project	$275	$0	
	BCCCP Coordination	$2,134	$0	
Macomb County Health Department	Family Planning Services	$3,200	$0	
	WIC Resident Services	$56,800	$0	
Marquette County Health Department	Family Planning Services	$2,800	$0	
	FP/BCCCP Joint Project	$825	$0	
	MIHP Oral Health Pilot Project	($1,080)	$0	
Mid Michigan District Health Department	Family Planning Services	$2,800	$0	
	Immunizations ELPHS	$20,000	$0	
	Food ELPHS	($30,000)	$0	
	General Communicable Disease ELPHS	$50,000	$0	
	MDEQ Drinking Water	($20,000)	$0	
	MDEQ Onsite Sewage	($20,000)	$0	
Midland County Health Department	Family Planning Services	$2,800	$0	
Monroe County Health Department	Family Planning Services	$2,800	$0	
Muskegon County Health Department	FP/BCCCP Joint Project	$1,100	$0	
	BCCCP Coordination	$6,402	$0	
	Michigan Colorectal Cancer Early Detection Program	($200)	$0	

APPROVED
August 7, 2012
Michigan State
Administrative Board

Comprehensive Agreement with Local Health Departments
FY11/12
SUPPLEMENTAL REPORT - STATE RESTRICTED FUNDING

AGENCY NAME	PROGRAM	MDCH Amendment Project Amount	State Restricted Fund Portion	State Restricted Funding Description
	Wisewoman	$22,920	$0	
	BCCCP Coordination	$13,483	$0	
	Michigan Colorectal Cancer Early Detection Program	($400)	$0	
Oakland County Health Department	FDA Tobacco Retailer (A&L) Inspections	($40,000)	$0	
Ottawa County Health Department	Family Planning Services	$3,200	$0	
Saginaw County Health Department	Nurse Family Partnership Services	$10,000	$0	
	Family Planning Services	$3,200	$0	
Shiawassee County Health Department	BCCCP Coordination	$879	$0	
St. Clair County Health Department	Family Planning Services	$2,800	$0	
Tuscola County Health Department	Family Planning Services	$2,800	$0	
Van Buren-Cass District Health Department	Family Planning Services	$2,800	$0	
Wayne County Health Department	FDA Tobacco Retailer (A&L) Inspections	($40,000)	$0	
Western U.P. District Health Department	Family Planning Services	$2,800	$0	
	BCCCP Coordination	$4,268	$0	
TOTAL MDCH Amendment Amount		$389,794	$0	
Total State Restricted Portion of MDCH Change			**$0**	

APPROVED
August 7, 2012
Michigan State
Administrative Board

APPROVED
August 7, 2012

Michigan State
Administrative Board

SECTION XI

SPECIAL ITEMS

APPROVED
August 7, 2012

Michigan State Administrative Board

STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

RICK SNYDER
GOVERNOR

DANIEL H. HEYNS
DIRECTOR

June 28, 2012

State Administrative Board
Department of Management and Budget
Mason Building, 2nd Floor
Lansing, Michigan 48909

RE: REPORT OF UNCLAIMED AND ABANDONED PROPERTY

Dear Ms. Bond:

Attached you will find lists of unclaimed and abandoned property from Baraga Correctional (AMF). In accordance with procedures, we have determined that the property on these lists has no market value.

We are requesting State Administrative Board approval to dispose of the listed items through the best means available.

If you have any questions, please contact Sue Donaldson of my staff at 335-1340. Thank you for your cooperation in this matter.

Sincerely,

DEPARTMENT OF CORRECTIONS

Lia Gulick, Manager
Bureau of Fiscal Management
Operation Support Administration

LG:skd

Attachments

APPROVED
August 7, 2012

Michigan State
Administrative Board
STEVEN H. HILFINGER
DIRECTOR

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
UNEMPLOYMENT INSURANCE AGENCY
STEVE ARWOOD
DIRECTOR

Memorandum

DATE: July 13, 2012

TO: State Administrative Board

FROM: Steve Arwood, Director
Unemployment Insurance Agency

SUBJECT: Request for Write-Off of Uncollectible Taxes and Penalties on Quarters from Employer Accounts

The Unemployment Insurance Agency is recommending that the State Administrative Board approve the write-off of uncollectible taxes and penalties on quarters from employer accounts on which collection is no longer possible.

The Agency has exhausted all remedies for collection of these accounts. Consequently, bookkeeping and record maintenance is no longer advisable.

SUMMARY OF UNCOLLECTIBLE DELINQUENT ACCOUNTS FOR WRITE-OFF		
Criterion	Number of Accounts	Amount
Barred by Statute	5915	$4,563,278.36
Discontinued Corporation-No Assets	25	1,320,013.02
Discharged Bankrupt Corporation	4	101,544.61
Deceased Employer – Insufficient estate	1	1,320.44
Discontinued Corporation-No Assets (Reimbursing Employers)	1	11,298.72
Total	5,946	$5,997,455.15

Approved: Steve Arwood

Steve Arwood, Director
Unemployment Insurance Agency

Rodger M. Palm

Rodger M. Palm, Director
Division of Trust Fund

APPROVED
August 7, 2012

Michigan State
Administrative Board

This recommendation will be submitted to the Administrative Board for approval.

William DiSessa, Manager, Wage Record, Collections and
Special Projects, Unemployment Insurance Agency

APPROVED
August 7, 2012

Michigan State
Administrative Board
JOHN E. NIXON, CPA
DIRECTOR

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
STATE BUDGET OFFICE
LANSING

July 5, 2012

MEMORANDUM

TO: Sherry Bond, Secretary
State Administrative Board

FROM: Lisa Shoemaker, Capital Outlay Coordinator
State Budget Office

SUBJECT: Release of FY 2012 Supplemental and FY 2013 Capital Outlay Appropriations

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The State Budget Office recommends approval to release allotments for the attached fiscal year 2012 supplemental capital outlay appropriations included in Public Acts 192 and 236 of 2012, and FY 2013 capital outlay appropriations included in Public Act 200 of 2012 at the next scheduled Finance and Claims Committee meeting. This request is in compliance with Section 246(2) of PA 431 of 1984, as amended.

APPROVAL OF SPECIAL ITEMS

1. **FY 2012 Supplemental**: Release allotments for capital outlay appropriations included in Section 102 of Public Act 192 of 2012 totaling $1,800 ($1,800 state general fund) for the fiscal year ending September 30, 2012. The act effectively authorizes the construction of eighteen university and community college capital outlay projects totaling $613.1 million, of which $304.5 million state share. Primary financing for the state share is provided through long-term notes issued by the State Building Authority (detail attached).

2. **FY 2012 Supplemental**: Release allotments for a Department of Technology, Management and Budget capital outlay appropriation included in Section 111(2) of Public Act 236 of 2012 totaling $200,000 ($200,000 state general fund) for the fiscal year ending September 30, 2012. The $200,000 appropriation to the institutional road program is

APPROVED
August 7, 2012
Michigan State
Administrative Board

earmarked in Section 351 for an access road project at Montcalm Community College (detail attached).

3. **FY 2013 Appropriations**: Release allotments for capital outlay appropriations included in Public Act 200 of 2012 for the following departments for the fiscal ending September 30, 2013 (detail attached):

Agriculture	(Art. I, Sec. 111)	$500,000
Military and Veterans Affairs	(Art. XIII, Sec. 106)	$31,766,000
Natural Resources	(Art. XIV, Sec. 114)	$18,376,500
Technology, Mgmt & Budget	(Art. VIII, Sec. 107, 9-10)	$30,000,000
Transportation	(Art. XVII, Sec. 119)	$110,734,700

If you have questions regarding this submission, please feel free to contact me at 335-7192. Your assistance in facilitating this request is appreciated.

Attachment

FY 2012 APPROVED
18 August 7, 2012
projects
Michigan State
Administrative Board

Act No. 192
Public Acts of 2012
Approved by the Governor
June 25, 2012
Filed with the Secretary of State
June 26, 2012
EFFECTIVE DATE: June 26, 2012

STATE OF MICHIGAN
96TH LEGISLATURE
REGULAR SESSION OF 2012

Introduced by Rep. Kowall

ENROLLED HOUSE BILL No. 5541

AN ACT to provide for a capital outlay program; to set forth the provisions for its implementation within the budgetary process; to make appropriations for planning and construction at state institutions and the acquisition of land; to provide for the elimination of fire hazards at the institutions; to provide for certain special maintenance, remodeling, alteration, renovation, or demolition of and additions to projects at state institutions; to provide for elimination of occupational safety and health hazards at state agencies and institutions; to provide for the award of contracts; and to provide for the expenditure thereof under the supervision of the director of the department of technology, management, and budget and the state administrative board.

The People of the State of Michigan enact:

PART 1

LINE-ITEM APPROPRIATIONS

Sec. 101. Subject to the conditions set forth in this act, the amounts listed in this part are appropriated for certain capital outlay projects at the various state agencies and institutions for the fiscal year ending September 30, 2012, from the funds indicated in this part. The following is a summary of the appropriations in this part:

CAPITAL OUTLAY
APPROPRIATION SUMMARY

GROSS APPROPRIATION	$	1,800
Interdepartmental grant revenues:		
Total interdepartmental grants and intradepartmental transfers		0
ADJUSTED GROSS APPROPRIATION	$	1,800
Federal revenues:		
Total federal revenues		0
Special revenue funds:		
Total local revenues		0
Total private revenues		0
Total other state restricted revenues		0
State general fund/general purpose	$	1,800

APPROVED
August 7, 2012
Michigan State
Administrative Board

Sec. 102. STATE BUILDING AUTHORITY FINANCED CONSTRUCTION AUTHORIZATIONS

Central Michigan University - bio-science building (total authorized cost $89,420,000; state building authority share $29,999,800; Central Michigan University share $59,420,000; state general fund share $200)	$	100
Grand Valley State University - science laboratory, classroom, and office building (total authorized cost $55,000,000; state building authority share $29,999,800; Grand Valley State University share $25,000,000; state general fund share $200)		100
Michigan State University - bio-engineering facility (total authorized cost $40,340,200; state building authority share $29,999,800; Michigan State University share $10,340,200; state general fund share $200)		100
Northern Michigan University - Jamrich hall replacement (total authorized cost $33,400,000; state building authority share $25,049,800; Northern Michigan University share $8,350,000; state general fund share $200)		100
Oakland University - engineering center (total authorized cost $74,551,700; state building authority share $29,999,800; Oakland University share $44,551,700; state general fund share $200)		100
University of Michigan - Ann Arbor - G.G. Brown memorial laboratories renovation (total authorized cost $47,000,000; state building authority share $29,999,800; University of Michigan - Ann Arbor share $17,000,000; state general fund share $200)		100
University of Michigan - Dearborn - science and computer information science building renovations (total authorized cost $51,000,000; state building authority share $29,999,800; University of Michigan - Dearborn share $21,000,000; state general fund share $200)		100
University of Michigan - Flint - Murchie science laboratory building renovations (total authorized cost $22,170,000; state building authority share $16,627,300; University of Michigan - Flint share $5,542,500; state general fund share $200)		100
Wayne State University - multidisciplinary bio-medical research building (total authorized cost $90,414,700; state building authority share $29,999,800; Wayne State University share $60,414,700; state general fund share $200)		100
Alpena Community College - electrical power technology education and training center addition (total authorized cost $4,989,600; state building authority share $2,494,600; Alpena Community College share $2,494,800; state general fund share $200)		100
Bay de Noc Community College - nursing laboratory and lecture hall remodeling (total authorized cost $1,500,000; state building authority share $749,800; Bay de Noc Community College share $750,000; state general fund share $200)		100
Delta College - health and wellness F-wing renovations (total authorized cost $19,984,000; state building authority share $9,991,800; Delta College share $9,992,000; state general fund share $200)		100
Gogebic Community College - building renovations (total authorized cost $1,500,000; state building authority share $749,800; Gogebic Community College share $750,000; state general fund share $200)		100
Grand Rapids Community College - Cook academic hall renovations (total authorized cost $14,255,400; state building authority share $4,999,800; Grand Rapids Community College share $9,255,400; state general fund share $200)		100
Jackson Community College - Bert Walker hall renovations (total authorized cost $19,500,000; state building authority share $9,749,800; Jackson Community College share $9,750,000; state general fund share $200)		100
Lansing Community College - arts and sciences building renovations (total authorized cost $19,950,000; state building authority share $9,974,800; Lansing Community College share $9,975,000; state general fund share $200)		100
Mid-Michigan Community College - Mt. Pleasant campus unification (total authorized cost $17,704,600; state building authority share $8,852,100; Mid-Michigan Community College share $8,852,300; state general fund share $200)		100
North Central Michigan College - health education and science center project (total authorized cost $10,428,400; state building authority share $5,214,000; North Central Michigan College share $5,214,200; state general fund share $200)		100
GROSS APPROPRIATION	$	1,800
Appropriated from:		
State general fund/general purpose	$	1,800

FY 2012 Supplement.
APPROVED
August 7, 2012
Michigan State
Administrative Board

PA 236 of 2012

STATE OF MICHIGAN
96TH LEGISLATURE
REGULAR SESSION OF 2012

Introduced by Senator Kahn

ENROLLED SENATE BILL No. 871

AN ACT to make, supplement, and adjust appropriations for various state departments and agencies, the judicial branch, and the legislative branch for the fiscal year ending September 30, 2012; to provide for the expenditure of the appropriations; and to repeal acts and parts of acts.

The People of the State of Michigan enact:

PART 1

LINE-ITEM APPROPRIATIONS

Sec. 101. There is appropriated for the various state departments and agencies to supplement appropriations for the fiscal year ending September 30, 2012, from the following funds:

APPROPRIATION SUMMARY

Full-time equated classified positions	172.0	
GROSS APPROPRIATION	$	(218,415,200)
Interdepartmental grant revenues:		
Total interdepartmental grants and intradepartmental transfers		733,100
ADJUSTED GROSS APPROPRIATION	$	(219,148,300)
Federal revenues:		
Total federal revenues		(85,555,200)
Special revenue funds:		
Total local revenues		(747,800)
Total private revenues		876,100
Total other state restricted revenues		34,175,100
State general fund/general purpose	$	(167,896,500)

Sec. 102. DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
(1) APPROPRIATION SUMMARY

GROSS APPROPRIATION	$	140,000
Interdepartmental grant revenues:		
Total interdepartmental grants and intradepartmental transfers		0
ADJUSTED GROSS APPROPRIATION	$	140,000
Federal revenues:		
Total federal revenues		0

APPROVED
August 7, 2012
Michigan State
Administrative Board

(2) DEPARTMENT INITIATIVES		
Summer youth initiative	$	2,000,000
GROSS APPROPRIATION	$	2,000,000
Appropriated from:		
State general fund/general purpose	$	2,000,000
(3) FOREST MANAGEMENT DIVISION		
Wildfire protection	$	3,500,000
GROSS APPROPRIATION	$	3,500,000
Appropriated from:		
State general fund/general purpose	$	3,500,000

Sec. 112. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

(1) APPROPRIATION SUMMARY		
GROSS APPROPRIATION	$	200,000
Interdepartmental grant revenues:		
Total interdepartmental grants and intradepartmental transfers		0
ADJUSTED GROSS APPROPRIATION	$	200,000
Federal revenues:		
Total federal revenues		0
Special revenue funds:		
Total local revenues		0
Total private revenues		0
Total other state restricted revenues		0
State general fund/general purpose	$	200,000
(2) CAPITAL OUTLAY		
Institutional roads program	$	200,000
GROSS APPROPRIATION	$	200,000
Appropriated from:		
State general fund/general purpose	$	200,000

Sec. 113. DEPARTMENT OF TREASURY

(1) APPROPRIATION SUMMARY		
GROSS APPROPRIATION	$	14,299,400
Interdepartmental grant revenues:		
Total interdepartmental grants and intradepartmental transfers		0
ADJUSTED GROSS APPROPRIATION	$	14,299,400
Federal revenues:		
Total federal revenues		0
Special revenue funds:		
Total local revenues		0
Total private revenues		0
Total other state restricted revenues		13,299,400
State general fund/general purpose	$	1,000,000
(2) PAYMENTS IN LIEU OF TAXES		
Commercial forest reserve	$	195,300
Purchased lands		600,800
Swamp and tax reverted lands		503,300
GROSS APPROPRIATION	$	1,299,400
Appropriated from:		
Special revenue funds:		
Game and fish protection fund		273,600
Michigan state waterways fund		25,800
State general fund/general purpose	$	1,000,000
(3) MICHIGAN STRATEGIC FUND		
Land bank fast track authority - bond finance	$	3,000,000
GROSS APPROPRIATION	$	3,000,000

APPROVED
August 7, 2012
Michigan State
Administrative Board

fiscal year. The following is in compliance with section 451a(1) of the management and budget act, 1984 PA 431, MCL 18.1451a:

(a) The purpose of the projects to be carried forward is to carry out the provisions of the autism coverage reimbursement program, as established in the autism coverage reimbursement act, 2012 PA 101.

(b) The projects will be accomplished by state employees and by contract.

(c) The total estimated cost of the project is $150,000.00.

(d) The tentative completion date is September 30, 2013.

DEPARTMENT OF NATURAL RESOURCES

Sec. 301. (1) From the funds appropriated in part 1, the department shall award funds to nongovernment organizations that specialize in the employment of at-risk youth in Detroit, Flint, Saginaw, and Pontiac. The department may utilize the funding to have the at-risk youth participate in outdoor recreation activities consistent with the department's mission. The funds shall be awarded in a form and manner prescribed by the department.

(2) As used in this section:

(a) "At-risk youth" means individuals between the ages of 16 and 19 who are eligible for the free school lunch program.

(b) "Department" means the department of natural resources.

Sec. 302. The funding appropriated in part 1 to the department of natural resources for wildfire protection shall be used for costs associated with the state of disaster in Luce County and Schoolcraft County due to the Duck Lake wildfire.

Sec. 303. In the event that Federal Emergency Management Agency (FEMA) reimbursement is approved, the federal revenue shall be deposited into the general fund.

DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

Sec. 351. From the funds appropriated in part 1 for the institutional roads program, the department shall allocate not more than $200,000.00 for a project at Montcalm Community College.

DEPARTMENT OF TREASURY

Sec. 401. From the funds appropriated in part 1 for the competitive grant assistance program, $5,000,000.00 is to be used for grants to cities, villages, townships, and counties to offset the costs associated with mergers, interlocal agreements, and cooperative efforts for those cities, villages, townships, and counties that elect to combine government operations. The remaining $5,000,000.00 is to be used for grants to cities, villages, townships, and counties to offset the costs of mergers, interlocal agreements, and cooperative efforts for those cities, villages, townships, and counties that elect to combine public safety operations. Grant funding shall be available for mergers, interlocal agreements, and cooperative efforts that occur on or after October 1, 2011. The department of treasury shall develop an application process and method of grant distribution.

Sec. 402. (1) The Michigan strategic fund shall not expend any state appropriations for construction planning or construction of the Detroit River International Crossing or a renamed successor. In addition, except as provided in subsection (3), the Michigan strategic fund shall not commit the state to any new contract related to the construction planning or construction of the Detroit River International Crossing or a renamed successor unless the legislature has enacted specific enabling legislation to allow for the construction of the Detroit River International Crossing or a renamed successor, and the department of transportation has completed the Gateway project.

(2) On or before March 31, 2013, the Michigan strategic fund shall report to the state budget director, the house and senate appropriations subcommittees on general government, and the house and senate fiscal agencies on Michigan strategic fund activities related to the Detroit River International Crossing or a renamed successor.

(3) If the legislature enacts specific enabling legislation for the construction of the Detroit River International Crossing or a renamed successor, subsection (1) does not apply once the enabling legislation goes into effect.

FY 2012 APPROVED
August 7, 2012
Michigan State
Administrative Board
MDARD
DNR
DTMB
MDOT

PA 200 of 2012

STATE OF MICHIGAN
96TH LEGISLATURE
REGULAR SESSION OF 2012

Introduced by Rep. Moss

ENROLLED HOUSE BILL No. 5365

AN ACT to make, supplement, adjust, and consolidate appropriations for various state departments and agencies, capital outlay, the judicial branch, and the legislative branch for the fiscal year ending September 30, 2013; to provide for certain conditions on appropriations; to provide for the expenditure of the appropriations; and to repeal acts and parts of acts.

The People of the State of Michigan enact:

ARTICLE I

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

PART 1

LINE-ITEM APPROPRIATIONS

Sec. 101. Subject to the conditions set forth in this article, the amounts listed in this part are appropriated for the department of agriculture and rural development for the fiscal year ending September 30, 2013, from the funds indicated in this part. The following is a summary of the appropriations in this part:

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

APPROPRIATION SUMMARY		
Full-time equated unclassified positions	6.0	
Full-time equated classified positions	425.0	
GROSS APPROPRIATION		$ 76,953,000
Interdepartmental grant revenues:		
IDG from LARA (LCC), liquor quality testing fees		209,900
IDG from MDNR, forest development fund		200,000
IDG from MDEQ, biosolids		107,000
One-time interdepartmental grant revenues		2,400
Total interdepartmental grants and intradepartmental transfers		519,300
ADJUSTED GROSS APPROPRIATION		$ 76,433,700
Federal revenues:		
USDA, multiple grants		7,629,800
EPA, multiple grants		1,704,400
HHS-FDA		1,780,400
One-time federal revenues		85,000
Total federal revenues		11,199,600

APPROVED
August 7, 2012
Michigan State
Administrative Board

Special revenue funds:		
Industry support funds	$	148,800
Nonretail liquor fees		744,300
State general fund/general purpose	$	2,090,700

Sec. 110. FAIRS AND EXPOSITIONS

Full-time equated classified positions	3.0	
Fairs and racing—3.0 FTE positions	$	351,100
County fairs capital improvement grants		281,600
Purses and supplements - fairs/licensed tracks		708,300
Licensed tracks - light horse racing		40,300
Light horse racing - breeders' awards		20,000
Standardbred breeders' awards		285,900
Standardbred purses and supplements - licensed tracks		527,800
Standardbred sire stakes		239,000
Thoroughbred supplements - licensed tracks		385,900
Thoroughbred breeders' awards		358,600
Thoroughbred sire stakes		244,800
GROSS APPROPRIATION	$	3,443,300
Appropriated from:		
Special revenue funds:		
Agriculture equine industry development fund		3,161,700
State general fund/general purpose	$	281,600

Sec. 111. CAPITAL OUTLAY

* Farmland and open space development acquisition	$	500,000
GROSS APPROPRIATION	$	500,000
Appropriated from:		
Special revenue funds:		
Agriculture preservation fund		500,000
State general fund/general purpose	$	0

Article I

MDARD

Sec. 112. ONE-TIME BASIS ONLY

State employee lump-sum payments	$	470,300
Private forestry program		600,000
Rural development value-added grants (1-time)		900,000
New food safety requirements		500,000
GROSS APPROPRIATION	$	2,470,300
Appropriated from:		
One-time interdepartmental grant revenues		2,400
One-time federal revenues		85,000
One-time private revenues		1,500
One-time state restricted revenues		146,100
State general fund/general purpose	$	2,235,300

PART 2

PROVISIONS CONCERNING APPROPRIATIONS
FOR FISCAL YEAR 2012-2013

GENERAL SECTIONS

Sec. 201. Pursuant to section 30 of article IX of the state constitution of 1963, total state spending from state resources under part 1 for fiscal year 2012-2013 is $65,058,300.00 and state spending from state resources to be paid to local units of government for fiscal year 2012-2013 is $1,500,000.00. The itemized statement below identifies appropriations from which spending to local units of government will occur:

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

Environmental protection	$	1,500,000
TOTAL	$	1,500,000

APPROVED
August 7, 2012
For Fiscal Year
Ending Sept. 30,
2013
Michigan State
Administrative Board

Military family relief fund	600,000	
Starbase grant	2,322,000	

Sec. 105. HOMES

Full-time equated classified positions	501.0	
Homes		$ 65,552,200
GROSS APPROPRIATION		$ 65,552,200
Appropriated from:		
Federal revenues		29,317,500
Private revenues		540,000
State restricted revenues		20,373,300
State general fund/general purpose		$ 15,321,400
Schedule of programs:		
Grand Rapids veterans' home	46,516,500	
Board of managers	665,000	
D.J. Jacobetti veterans' home	18,095,700	
Board of managers	275,000	

Sec. 106. CAPITAL OUTLAY AND ONE-TIME APPROPRIATIONS

* Special maintenance, remodeling and additions	$ 15,000,000
* Land acquisitions and appraisals	250,000
* Flint armory replacement	12,000,000
State employee lump-sum payments	707,900
* Special maintenance - state	2,400,000
* Special maintenance and remodeling - Grand Rapids veterans' home	1,600,000
* Special maintenance and remodeling - D.J. Jacobetti veterans' home	516,000
Veterans service enhancements	434,000
County counselor accreditation	200,000
Department data upgrades and digitization of records	750,000
GROSS APPROPRIATION	$ 33,857,900
Appropriated from:	
Interdepartmental grant revenues	700
Federal revenues	24,407,500
Local revenues	3,600
Private revenues	4,200
State restricted revenues	3,386,000
State general fund/general purpose	$ 6,055,900

Article XIII DMVA

PART 2

PROVISIONS CONCERNING APPROPRIATIONS
FOR FISCAL YEAR 2012-2013

GENERAL SECTIONS

Sec. 201. Pursuant to section 30 of article IX of the state constitution of 1963, total state spending from state resources under part 1 for fiscal year 2012-2013 is $68,660,400.00 and state spending from state resources to be paid to local units of government for fiscal year 2012-2013 is $120,000.00. The itemized statement below identifies appropriations from which spending to local units of government will occur:

DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

Military	$ 70,000
Schedule of programs:	
Payments in lieu of taxes	70,000
Veterans and community outreach	50,000
Schedule of programs:	
County counselor education and training expenses	50,000
TOTAL	$ 120,000

APPROVED
August 7, 2012
Michigan State
Administrative Board

	For Fiscal Year Ending Sept. 30, 2013
Recreation improvement account	$ 918,900
Snowmobile registration fee revenue	604,800
Snowmobile trail improvement fund	7,489,400
State general fund/general purpose	$ 350,000

Sec. 113. INFORMATION TECHNOLOGY

Information technology services and projects	$ 9,723,400
GROSS APPROPRIATION	$ 9,723,400
Appropriated from:	
Special revenue funds:	
Commercial forest fund	4,500
Forest development fund	1,662,700
Forest land user charges	54,400
Forest recreation account	54,000
Game and fish protection fund	3,811,600
Game and fish protection fund - deer habitat reserve	125,800
Game and fish protection fund - turkey permit fees	88,500
Game and fish protection fund - waterfowl fees	2,200
Game and fish protection fund - wildlife resource protection fund	49,800
Game and fish protection fund - youth hunting and fishing education and outreach fund	5,400
Land exchange facilitation fund	66,500
Marine safety fund	84,700
Michigan natural resources trust fund	21,000
Michigan state parks endowment fund	645,000
Michigan state waterways fund	468,500
Michigan trailways fund	100
Nongame wildlife fund	35,100
Off-road vehicle safety education fund	12,400
Off-road vehicle trail improvement fund	18,500
Park improvement fund	1,208,900
Recreation improvement account	19,800
Snowmobile registration fee revenue	48,900
Snowmobile trail improvement fund	119,000
Sportsmen against hunger fund	600
State general fund/general purpose	$ 1,115,500

Sec. 114. CAPITAL OUTLAY

Article XIV DNR

(1) STATE PARK AND FOREST AREA IMPROVEMENTS

State parks repair and maintenance	$ 12,125,900
GROSS APPROPRIATION	$ 12,125,900
Appropriated from:	
Special revenue funds:	
Michigan state parks endowment fund	4,553,100
Recreation passport fees	7,572,800
State general fund/general purpose	$ 0

(2) WATERWAYS BOATING PROGRAM

Infrastructure improvements - local projects	$ 737,000
State infrastructure improvement and land acquisition	2,091,400
Port Austin state harbor, Huron County, dredging, utilities, and replacement of docks and piers, phase III (total authorized cost is increased from $5,000,000 to $7,283,600; federal share $1,100,000; state share is increased from $3,900,000 to $6,183,600)	2,283,600
Presque Isle, Marquette County, removal and reconstruction of boat launch, phase I (total authorized cost is $402,400; state share is $201,200; local share is $201,200)	201,200
Munising, Alger County, east breakwall extension, phase I (total authorized cost is $874,800; state share is $437,400; local share is $437,400)	437,400

APPROVED
August 7, 2012
For Fiscal Year
Ending Sept. 30, 2013
Michigan State
Administrative Board

Manistique, Schoolcraft County, floating docks, and replacement of bin-walls, phase II (total authorized cost is increased from $1,660,000 to $2,660,000; state share is increased from $830,000 to $1,330,000; local share is increased from $830,000 to $1,330,000)	$	500,000
GROSS APPROPRIATION	$	6,250,600
Appropriated from:		
Federal revenues:		
Federal funds		1,300,000
Special revenue funds:		
Michigan state waterways fund		4,950,600
State general fund/general purpose	$	0

Sec. 115. ONE-TIME BASIS ONLY APPROPRIATIONS

State employee lump-sum payments	$	1,892,600
Dam management program		2,000,000
GROSS APPROPRIATION	$	3,892,600
Appropriated from:		
Interdepartmental grant revenues:		
Interdepartmental grant revenues		11,300
Federal revenues:		
Federal funds		260,500
Special revenue funds		
Private funds		15,500
State restricted revenues		1,509,100
State general fund/general purpose	$	2,096,200

PART 2

PROVISIONS CONCERNING APPROPRIATIONS
FOR FISCAL YEAR 2012-2013

GENERAL SECTIONS

Sec. 201. Pursuant to section 30 of article IX of the state constitution of 1963, total state spending from state resources under part 1 for fiscal year 2012-2013 is $262,091,600.00 and state spending from state resources to be paid to local units of government for fiscal year 2012-2013 is $5,921,100.00. The itemized statement below identifies appropriations from which spending to local units of government will occur:

DEPARTMENT OF NATURAL RESOURCES

GRANTS		
Dam management grant program	$	175,000
Grants to counties - marine safety		1,980,000
Off-road vehicle safety training grants		150,000
Off-road vehicle trail improvement grants		272,500
Recreation improvement fund grants		91,900
Recreation passport local grants		771,300
Snowmobile law enforcement grants		604,800
CAPITAL OUTLAY		
Waterways boating program	$	1,875,600
TOTAL	$	5,921,100

Sec. 202. The appropriations authorized under this article are subject to the management and budget act, 1984 PA 431, MCL 18.1101 to 18.1594.

APPROVED
August 7, 2012
For Fiscal Year
Ending Sept. 30, 2013
Michigan State
Administrative Board

(5) STATEWIDE APPROPRIATIONS		
Professional development fund - MPE, SEIU, scientific and engineering unit	$	125,000
Professional development fund - AFSCME		50,000
GROSS APPROPRIATION	$	175,000
Appropriated from:		
Interdepartmental grant revenues:		
IDG from employer contributions		175,000
State general fund/general purpose	$	0
(6) SPECIAL PROGRAMS		
Full-time equated classified positions 172.0		
Building occupancy charges - property management services for executive/legislative building occupancy	$	1,138,600
Retirement services—162.0 FTE positions		23,922,300
Office of children's ombudsman—10.0 FTE positions		1,194,000
GROSS APPROPRIATION	$	26,254,900
Appropriated from:		
Special revenue funds:		
Deferred compensation		1,542,400
Pension trust funds		18,398,200
State general fund/general purpose	$	6,314,300
(7) STATE BUILDING AUTHORITY RENT		
State building authority rent - state agencies	$	68,305,800
State building authority rent - department of corrections		47,379,900
State building authority rent - universities		117,225,300
State building authority rent - community colleges		23,959,600
GROSS APPROPRIATION	$	256,870,600
Appropriated from:		
State general fund/general purpose	$	256,870,600
(8) CIVIL SERVICE COMMISSION		
Full-time equated classified positions 450.0		
Agency services—81.5 FTE positions	$	12,176,300
Executive direction—32.5 FTE positions		9,134,500
Employee benefits—16.0 FTE positions		5,587,900
Training		1,300,000
Human resources operations—320.0 FTE positions		34,394,200
Information technology services and projects		4,187,100
GROSS APPROPRIATION	$	66,780,000
Appropriated from:		
Interdepartmental grant revenues:		
IDG, training charges		1,300,000
IDG, 1% special funds		3,110,400
Federal revenues:		
Federal funds 1%		3,107,400
Special revenue funds:		
Local funds 1%		1,320,800
Private funds 1%		190,200
State restricted funds 1%		21,182,700
State restricted indirect funds		6,789,100
State sponsored group insurance		2,743,100
State sponsored group insurance, flexible spending accounts and COBRA		5,734,500
State general fund/general purpose	$	21,301,800
(9) CAPITAL OUTLAY		
Major special maintenance, remodeling, and additions for state agencies	$	2,000,000
Enterprisewide special maintenance for state facilities		18,000,000
GROSS APPROPRIATION	$	20,000,000
Appropriated from:		
Interdepartmental grant revenues:		
IDG from building occupancy charges		2,000,000
State general fund/general purpose	$	18,000,000

Article VIII Sec 107

DTMB

APPROVED
August 7, 2012
Michigan State
Administrative Board

(10) ONE-TIME BASIS ONLY APPROPRIATIONS		
State employee lump-sum payments	$	4,680,200
Special maintenance, remodeling and addition - state facilities		10,000,000
Space consolidation fund		7,000,000
Teacher evaluation pilot program		4,000,000
GROSS APPROPRIATION	$	25,680,200
Appropriated from:		
Interdepartmental grant revenues:		
Interdepartmental grant revenues		3,104,100
Federal revenues:		
Federal Funds		426,700
Special revenue funds:		
State restricted revenues		357,200
State general fund/general purpose	$	21,792,200
Sec. 108. DEPARTMENT OF TREASURY		
(1) APPROPRIATION SUMMARY		
Full-time equated unclassified positions 10.0		
Full-time equated classified positions 2,522.5		
GROSS APPROPRIATION	$	2,711,374,700
Interdepartmental grant revenues:		
Total interdepartmental grants and intradepartmental transfers		8,899,400
ADJUSTED GROSS APPROPRIATION	$	2,702,475,300
Federal revenues:		
Total federal revenues		698,385,900
Special revenue funds:		
Total local revenues		6,686,200
Total private revenues		5,380,000
Total other state restricted revenues		1,594,934,100
State general fund/general purpose	$	397,089,100
State general fund/general purpose schedule:		
Ongoing state general fund/general purpose 343,636,700		
One-time state general fund/general purpose 53,452,400		
(2) EXECUTIVE DIRECTION		
Full-time equated unclassified positions 10.0		
Full-time equated classified positions 5.0		
Unclassified positions—10.0 FTE positions	$	924,000
Office of the director—5.0 FTE positions		1,497,400
GROSS APPROPRIATION	$	2,421,400
Appropriated from:		
Federal revenues:		
DED-OPSE, federal lenders allowance		20,000
DED-OPSE, higher education act of 1965, insured loans		45,000
Special revenue funds:		
State lottery fund		255,700
State services fee fund		459,300
State general fund/general purpose	$	1,641,400
(3) DEPARTMENTWIDE APPROPRIATIONS		
Travel	$	1,209,500
Rent and building occupancy charges - property management services		5,488,300
Worker's compensation insurance premium		158,600
GROSS APPROPRIATION	$	6,856,400
Appropriated from:		
Special revenue funds:		
Delinquent tax collection revenue		3,885,000
State general fund/general purpose	$	2,971,400

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August 7, 2012
Michigan State
Administrative Board

Appropriated from:		
Federal revenues:		
DOT, federal transit administration	$	21,987,900
Special revenue funds:		
Comprehensive transportation fund		166,624,000
Local funds		800,000
State general fund/general purpose	$	0

Sec. 117. INTERCITY PASSENGER AND FREIGHT

Full-time equated classified positions	36.5	
Office of rail—36.5 FTE positions	$	5,768,900
Freight property management		1,000,000
Detroit/Wayne County port authority		468,200
Intercity services		7,690,000
Rail passenger service/rail operations and infrastructure		24,592,000
Marine passenger service		400,000
Terminal development		461,000
GROSS APPROPRIATION	$	40,380,100
Appropriated from:		
Federal revenues:		
DOT, federal transit administration		4,500,000
DOT-FRA, local rail service assistance		100,000
DOT-FRA, rail passenger/PRIIA		3,000,000
Special revenue funds:		
Local funds		150,000
Private funds		100,000
Comprehensive transportation fund		26,984,900
Intercity bus equipment fund		140,000
Rail freight fund		2,000,000
Michigan transportation fund		2,482,900
State trunkline fund		922,300
State general fund/general purpose	$	0

Sec. 118. PUBLIC TRANSPORTATION DEVELOPMENT

Specialized services	$	8,913,800
Municipal credit program		2,000,000
Transit capital		66,942,900
Van pooling		807,000
Service initiatives		1,865,000
Transportation to work		9,700,000
GROSS APPROPRIATION	$	90,228,700
Appropriated from:		
Federal revenues:		
DOT, federal transit administration		34,635,000
Special revenue funds:		
Local funds		9,985,000
Comprehensive transportation fund		45,608,700
State general fund/general purpose	$	0

Sec. 119. CAPITAL OUTLAY

(1) BUILDINGS AND FACILITIES

* Special maintenance, remodeling, and additions	$	3,001,500
GROSS APPROPRIATION	$	3,001,500
Appropriated from:		
State trunkline fund		3,001,500
State general fund/general purpose	$	0

Article XVII

(2) AIRPORT IMPROVEMENT PROGRAMS

* Airport safety, protection, and improvement program	$	107,733,200
GROSS APPROPRIATION	$	107,733,200

MDOT

APPROVED
August 7, 2012
For Fiscal Year
Ending Sept. 30,
2013
Michigan State
Administrative Board

Appropriated from:		
Federal revenues:		
DOT, federal aviation administration	$	82,183,100
Special revenue funds:		
Local funds		11,145,200
State aeronautics fund		14,404,900
State general fund/general purpose	$	0

Sec. 120. ONE-TIME BASIS ONLY

State employee lump-sum payments	$	3,260,800
Federal aid match for transit capital		12,000,000
Federal aid match for rail operations and infrastructure		11,000,000
GROSS APPROPRIATION	$	26,260,800
Appropriated from:		
One-time interdepartmental grant revenues		14,800
One-time state restricted revenues		3,246,000
State general fund/general purpose	$	23,000,000

PART 2

PROVISIONS CONCERNING APPROPRIATIONS
FOR FISCAL YEAR 2012-2013

GENERAL SECTIONS

Sec. 201. Pursuant to section 30 of article IX of the state constitution of 1963, total state spending from state resources under part 1 for fiscal year 2012-2013 is $2,188,645,300.00 and state spending from state resources to be paid to local units of government for fiscal year 2012-2013 is $1,233,655,900.00. The itemized statement below identifies appropriations from which spending to local units of government will occur:

DEPARTMENT OF TRANSPORTATION

Grants to regional planning councils	$	488,800
Grants to local programs		33,000,000
Rail grade crossing		3,000,000
Local bridge program		26,763,700
Grants to county road commissions		576,860,100
Grants to cities and villages		321,625,300
Economic development fund		32,058,200
Air service program		700,000
Local bus operating		166,624,000
Detroit/Wayne County port authority		468,200
Marine passenger service		400,000
Terminal development		461,000
Specialized services		3,943,800
Municipal credit program		2,000,000
Transit capital		33,642,900
Service initiatives		515,000
Transportation to work		4,700,000
Airport safety, protection, and improvement program		14,404,900
One-time transit capital		12,000,000
Total payments to local units of government	$	1,233,655,900

Sec. 202. The appropriations authorized under this article are subject to the management and budget act, 1984 PA 431, MCL 18.1101 to 18.1594.

Sec. 203. As used in this article:

(a) "AASHTO" means the American association of state highway and transportation officials.

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August 7, 2012

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SECTION VI

DTMB

BID TABS

CONTRACT CHANGES

Updated 11/3/11

Ad Board Date: 8/7/12 (ver. 1)

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August 7, 2012
Michigan State
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STATE ADMINISTRATIVE BOARD
CONTRACT CHANGE RECOMMENDATIONS
DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
PROCUREMENT

AGENCY SUBMITTAL ☐
DTMB PURCHASING SUBMITTAL ☒

CONTRACT DESCRIPTION: 071B7200163 Medical Supplies; Additional Funds for Three Month Extension; Department of Technology, Management and Budget – Statewide

CHANGE NOTICE NUMBER: 14

CONTRACTOR:	**MICHIGAN BUSINESS**	**INCREASE**
J & B Medical Supply Co., Inc. Wixom, MI	☒	$2,000,000.00

☐ **Check if request is to exercise Contract option(s).**
Requested time period:

☐ **Check if request is to extend Contract (no option in base).**
Time period of extension:

☒ **Check if extension is beyond Contract option year(s).**
Time period of extension: 10/1/12 - 12/31/12 (3 months)

☒ **Check if MiDEAL contract.**

ORIGINAL CONTRACT: **Term:** 3/1/07 - 2/28/08 **Value:** $1,064,254.72
of Base Years: 1

CURRENT CONTRACT VALUE: $10,182,004.51

NEW TOTAL CONTRACT VALUE: $12,182,004.51

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August 7, 2012
Michigan State Administrative Board

PREVIOUS OPTION YEARS/EXTENSIONS:

	PERIOD (Option/Extension start date - end date and state length in years)	**SAB APPROVAL DATE**	**$ Value**
☒ Option 1 CN # 2	3/1/08 - 2/28/09	2/19/08	$789,800.00
☒ Option 2 CN # 4	3/1/09 - 2/28/10	2/17/09	$903,000.00
☒ Option 3 CN # 6	3/1/10 - 2/28/11	3/2/10	$2,900,000.00
☒ Option 4 CN # 9	3/1/10 - 2/28/12	11/16/10	$2,905,000.00
☒ Extension CN # 12	3/1/12-6/30/12	1/17/12	$1,500.000.00
☒ Extension CN # 13	6/30/12- 9/30/12	6/19/12	$500,000.00
		Total	$7,997,800.00

PREVIOUS CHANGES NOT LISTED ABOVE IN THE OPTIONS/EXTENSIONS TABLE:

	TYPE OF CHANGE:	**SAB APPROVAL DATE** (if applicable)	**VALUE OF CHANGE:**
First CN	J & B Medical - Corrected contract number in header of contract for pages 3-41.	N/A	$0.00
Last CN	J & B Medical - Increased contract value.	N/A	$100,000.00

Total number of processed changes to time, scope, and/or dollars: 11

FUNDING SOURCE:	**PERCENTAGE**	**COMMENTS**
Various		**Varies by Agency**

ESTIMATED INCREASE DETAILED BY FISCAL YEAR(S):

FY	**Dollar Amount**
2012	$500,000.00
2013	$1,500,000.00

PURCHASE JUSTIFICATION:

Description of Product/Service <u>Modification</u> Requested and Process Explanation: This amendment is for a three month extension to the medical supplies contract required for the care of patients in state and local facilities statewide. This contract is also extended to local units of government through the MiDEAL program. This amendment to the contract is also to add funds.

Purpose/Business Case of Amendment or Extension, and Expected Outcomes: This medical supplies contract expires on September 30, 2012. This contract was established in 2007 for a one-year term with four one-year options. The option years have been exercised and there are no options remaining. DTMB, Procurement is requesting a three month contract extension to rebid the contract. An increase in contract value is also requested based on the estimated expenditures through the end of the contract extension.

Risk Assessment: This extension is necessary to mitigate an imminent threat to the health and safety of the citizens of the State of Michigan. If medical supplies are not purchased, proper care of patients in state facilities cannot be provided.

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Administrative Board

PRICE CLAUSE: Prices quoted are the maximum for a period of 365 days from the date the Contract becomes effective. Prices are subject to change at the end of each 365-day period.

CS-138 #: Not Applicable (NA)

COST REDUCTION/SAVINGS CONSIDERATIONS:

Cost Avoidance. The vendor agreed to hold current contract prices firm through the extension period, instead of requesting a price increase.

☐ **Check if > $500,000 for software development, computer hardware acquisition or quality assurance?**

RECOVERY ACT FUNDS

Percent of Total	0%	**Amount**	$0.00

APPROVED
August 7, 2012

AGENCY APPROVALS

	Return Information: Michigan State Administrative Board
Authorized Agency Representative (printed)	Contact Name: ID Mail: Phone No.: e-Mail:
Authorized Agency Representative Signature	

PURCHASING APPROVALS

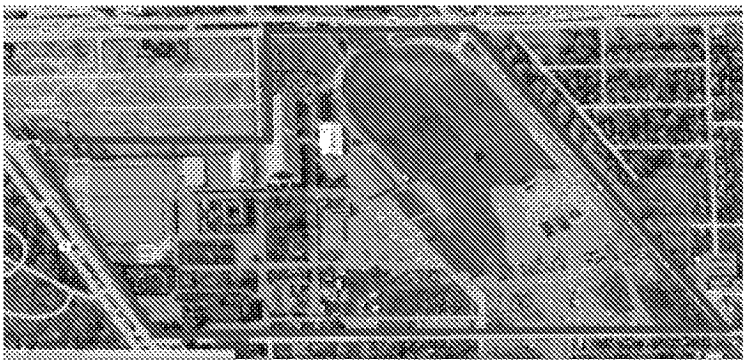
Sue Cieciwa
Buyer

William C. Walsh, CPPB
Buyer Manager

Rebecca Cook
Acting Commodities Division Director

Jeff Brownlee
Chief Procurement Officer
DTMB-Procurement

APPRAISAL REPORT
Of the State Fairgrounds
Located at State Fair and Woodward
Detroit, Wayne County, Michigan



Date of Value
"As Is" as of June 10, 2012

Date of Report
August 6, 2012

Prepared for:

Michigan Land Bank Fast Track Authority
MEDC Building
300 North Washington Square
Lansing, Michigan 48913

Prepared By:
ALLEN & ASSOCIATES
APPRAISAL GROUP, INC.
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ALLEN & ASSOCIATES
Real Estate Valuation and Consulting

August 6, 2012

Mr. Kevin Francart
Michigan Land Bank Fast Track Authority
MEDC Building
300 North Washington Square
Lansing, Michigan 48913

Re: Michigan State Fairgrounds
Detroit, MI

Dear Mr. Francart:

In accordance with your request, we have prepared an appraisal of the fee simple and leased fee interests in the Michigan State Fairgrounds located in Detroit, Wayne County, Michigan. At your request our disposition value estimate of the subject property considers a six-month exposure time which is shorter than what is typical for the area.

The purpose of this appraisal report is to provide an opinion of the market and disposition values of the subject "as improved" or "as is" and "as vacant." Both valuation dates reflect the date of our last inspection. The function of this appraisal is for support of redevelopment of the site.

Our final report has been researched and to the best of our knowledge written in conformance with the requirements of the Code of Ethics and the Standards of Professional Practice (USPAP) of the Appraisal Institute,

Neither all, nor any part of the contents of this report (especially conclusions as to value, the identity of the appraisers, or the firm with which they are connected, or any references to the Appraisal Institute, or to the MAI designation) shall be disseminated to the public through advertising media, news media, sales media, or any other public means of communication without prior written consent and approval of Allen & Associates.

The accompanying summary report, of which this letter is a part, describes the site, methods of appraisal, and contains the pertinent data considered in reaching our value conclusions. The opinion of value is subject to the statement of assumptions and limiting conditions attached herewith.

This appraisal has been prepared solely and exclusively for the State of Michigan for the purpose of sale of the property. This valuation assignment was developed consistent with the scope specified by the State of Michigan. Use for any other purpose or by any other user is prohibited without the express written permission of the appraiser.

Neither the name Allen & Associates, nor the material submitted in this report may be included in any prospectus, or used in offerings or representations in connection with the sale of real estate, securities, or participation interests to the public without our expressed written permission.

Based on our analysis, along with the basic assumptions and limiting conditions of the appraisal contained herein, it is our opinion that the disposition value of the leased fee interest in the subject development, considering the six-month exposure time, "as is", as of June 10, 2012 is:

**DISPOSITION VALUE OF LEASED FEE INTEREST,
AS OF JUNE 10, 2012:**

ONE MILLION FIVE HUNDRED FORTY THOUSAND ($1,540,000) DOLLARS

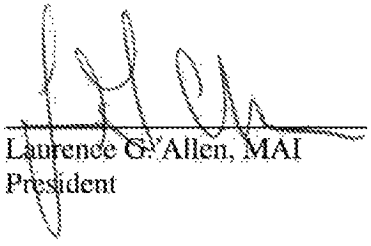
Furthermore it is our opinion that the disposition value of the fee simple interest in the subject development, considering the six-month exposure time, "as vacant," as of June 10, 2012 is:

**DISPOSITION VALUE OF FEE SIMPLE INTEREST,
AS OF JUNE 10, 2012:**

THREE MILLION ONE HUNDRED EIGHTY THOUSAND ($3,180,000) DOLLARS

The opinions of fee simple disposition value are based upon marketing and exposure times of 6 months. The opinion of disposition value should be reviewed within the context of the statement of assumptions and limiting conditions.

Respectfully submitted:
ALLEN & ASSOCIATES



Laurence G. Allen, MAI
President

TABLE OF CONTENTS

Summary of Salient Facts and Conclusions 1
Identification of the Subject Property 3
Property Rights Appraised 3
Scope of Work 3
Intended Use/User 6
Definition of Leased Fee 6
Definition of Fee Simple 6
Purpose and Function of the Appraisal 7
Date of Report 7
Date of Value 7
Definition of Market Value 7
Exposure Time 8
Sales History of the Property 9
Statement of Assumptions and Limiting Conditions 10
Certification 11
Area Description 13
Neighborhood Description 21
Site Description 26
Overall Site Improvement Description 35
Building Improvements 37
Real Estate Assessment and Taxes 49
Zoning 50
Residential Market Analysis 51
Retail Market Analysis 58
Valuation Methodology 76
Sales Comparison Approach - Woodward Strip Retail Land Area (Zone 1) 79
Sales Comparison Approach Eight Mile Retail Land Area (Zone #2) 88
Church Building Use (Zone # 3) 90
Agricultural Building (Joe Dumars' Fieldhouse) Zone #4 99
Low Density Residential Land Area Zone #5 108

Addendum
Sales Comparison Approaches Supplemental Tables & Analyses
Legal Description
Engagement Letter
Qualifications

Summary of Salient Facts and Conclusions

Property Identification: Michigan State Fairgrounds
20110 Woodward
Detroit, Wayne County, MI

Date of Report: August 6, 2012
Effective Date of Value, "As Is": June 10, 2012

Highest & Best Use

As Vacant: -Retail wtith Low Density Multifamily Residential Development
As Improved: -Retail wtith Low Density Multifamily Residential Development,
-Sale of Community Arts Building and Hudson Auditorium as a Church,
-Continued use of Agricultural Building and Parking area as leased to current tenant.

Site Summary

Gross Land Area (Acres): 157.47
Site Shape: Irregular
Zoning: B4, Business

Building Improvement Summary

Total Number of Buildings: 23
Gross Building Area (SF): 547,399
Year Built/Year Renovated: Various. Most are estimated to have been built in the 1950s.

As Improved, As Is, Entire Subject

Zone #	Concluded Land Use	Acres	SF	Income	Concluded Value
Zone 1	Woodward Strip Retail Use	9.290	404,674	----	$1,040,000
Zone 2	Eight Mile Big Box Retail Use	17.570	765,367	----	$1,840,000
Zone 3	Church Building Use (Community Arts Center)	6.690	291,407	----	$320,000
Zone 4	Agricultural Building and Parking	1.246	54,259	$160,000	$160,000
Zone 5	Low Density Residential Multifamily Use	122.674	5,343,686	---	$1,290,000
	Interim Total	**157.47**			**$4,650,000**
	Less Demolition				**$2,601,283**
	Total Market Value, As-Improved/As-Is, rounded				**$2,050,000**

Disposition Value Conclusion, As Improved

Total Market Value, As-Improved/As-Is, rounded	**$2,050,000**
Disposition (Six-Month Exposure Time)	**25%**
Disposition Value, As Improved	**$1,540,000**

As Vacant Valuation, Entire Subject

Zone #	Concluded Land Use	Acres	SF	Concluded Value
Zone 1	Woodward Strip Retail Use	9.290	404,674	$1,040,000
Zone 2	Eight Mile Big Box Retail Use	17.570	765,367	$1,840,000
Zone 3	Church Building Use (Community Arts Center)	---	---	n/a
Zone 4	Agricultural Building and Parking	---	---	n/a
Zone 5	Low Density Residential Multifamily Use	130.610	5,689,352	$1,360,000
	Total	**157.47**		**$4,240,000**

Disposition Value Conclusion, As Vacant

As Vacant Valuation, Entire Subject	**$4,240,000**
Disposition (Six-Month Exposure Time)	**25%**
Disposition Value, As Vacant	**$3,180,000**

Identification of the Subject Property

The subject property is located at the common street address of 20110 Woodward, Detroit, Michigan. The subject parcel is identified by the following ID #.01-009845 in the city of Detroit.

A legal description for the subject property is provided in the addendum of this report.

Property Rights Appraised

The property right appraised is the fee simple interest, including all rights in realty encumbered by applicable zoning and building code regulations.

A leased fee interest is determined for the Agricultural Building and East mall, as-impproved.

Scope of Work

The scope of this assignment consists of an appraisal of the market disposition values of the leased fee and fee simple interests in the subject real property ("as is" and "as vacant") considering the Cost, Income, and Sales Comparison Approaches to value. This appraisal has been prepared solely and exclusively for the State of Michigan for the purpose of sale of the property. The following bullet points provide additional detail related to the scope of this appraisal.

- **Extent to which the property is identified**: We were provided with a recent survey of the property as well as a site plan. Moreover we have reviewed municipal parcel boundary sketches. As a result, this appraisal is based on the assumption that provided records provide an accurate reflection of the size and shape of the subject site. Later in the report we delineated various areas of the subject for valuation analysis subject to our Highest and Best Use conclusions. Our estimates of the site area and determination of the different areas delineated for sale was done using the provided site detail along with Google Earth Pro and other on-line mapping and measuring tools. We did not perform a title search or survey of the subject property.

- **Extent to which tangible property is inspected:** In preparing this appraisal, we visited the subject property (June 10, 2012), walked the site and the interior and the exterior of the building(s). The subject property is improved with 23 buildings. One of the buildings, the Grant House, is being moved and is not considered in our valuation. Only one of the buildings is currently occupied. Building size estimates were determined using information provided by the client as well as estimates made using Google Earth Pro and other on-line mapping and measuring software. We researched the immediate area surrounding the subject property via physical examinations, including comparables noted in this report.

Our examination of the subject property was done in order to develop impressions of the physical characteristics based on visual observations of apparent, not unapparent conditions. We are not engineers and are not qualified to assess structural integrity or the adequacy and condition of its mechanical, electrical, or plumbing components. This appraisal is not a property condition report, and should not be relied upon to disclose any conditions present in the property, and it does not guarantee the property to be free of defects. We are not licensed inspectors, and we did not make an "inspection" of the property as defined by law.

We are not qualified to detect or identify hazardous substances, which may, or may not, be present on, in, or near the subject property. The presence of hazardous materials may negatively affect market value. We have no reason to suspect the presence of hazardous substances, and we valued the subject assuming that none are present. No responsibility is assumed for any such conditions or for any expertise or engineering required to detect or discover them. We urge the user of this report to obtain the services of specialists for the purpose of conducting inspections, engineering studies, or environmental audits. While we refer to FEMA flood maps, we are not surveyors and not qualified to make flood plain determinations, and we recommend that a qualified party be consulted before any investment decision is made.

- **Market Analysis**: The market analysis section of this report provides an overview, discussion, and analysis of the pertinent supply and demand factors for the primary market area and region. Data compiled and presented in this section is secured from a variety of sources, including Claritas, U.S. Census, Site to do Business, and local authorities. Our analysis includes a market rent determination using grid chart analysis as well as an occupancy survey. The data presented is assumed to be accurate.

- **Valuation**: The valuation section of this report was developed considering all three (3) traditional valuation methodologies, the Income, Sales Comparison, and Cost Approaches. In the case of the subject property, the Income and Sales Comparison Approaches were applied. The Cost Approach was considered, but not applied due to the age of the subject improvements, obsolescence associated with the improvements, and the difficulty in estimating accrued depreciation. The Cost Approach is also the least indicative of the actions of buyers/sellers in the market.

- Only one building (Eastern Arts Building #3) within the subject development is currently leased. The property is currently leased to Joe Dumars' Fieldhouse, which operates a gymnasium at the property. An Income Approach using direct capitalization was applied to that portion of the development based upon an analysis of rent and operating expenses. Our analysis considers comparable operating costs. The capitalization rate was determined by market derived

capitalization rates, the band-of-investment, and the Korpacz Investment Survey.

- The subject property is concluded to have its maximally productive use based upon the sale of various portions of the property according to different uses. Portions of the subject property most financially feasible for retail development were delineated and analyzed separately using relevant market comparables. Portions of the property most financially feasible for residential development were also analyzed separately using relevant market comparables. Finally two buildings with connected interiors known as the Community Arts Center and Hudson Auditorium, respectively, located in the southwest corner of the parcel were analyzed using relevant comparables pursuant to our conclusions that the Highest and Best Use of that portion of the property was as a church building.

- The Sales Comparison approaches were each based upon our analysis of recent sales of similar properties. We utilized standard adjustment analysis. Each Sales Comparison reconciliation analysis examines the reliability of each methodology applied, giving more weight to the methodology or methodologies that were determined to be more reliable.

- The results of the analysis of each portion of the property are summed for a final valuation of the property as-improved:

    1. Valuation of the Woodward Strip Area
    2. Valuation of the Eight Mile Retail Area
    3. Valuation of the Church Building Area
    4. Valuation of the Agricultural Building and Land (leased to Joe Dumars' Fieldhouse)
    5. Valuation of the Low Density Residential Land Area (122.674 acres)

Demolition Estimates for As Is, As Improved, Value

Demolition estimated of the various building and site improvements on the site were prepared using building size estimates provided by Marshall and Swift and our discussions with various development and construction professionals. The total expected demolition costs are deducted from the Interim Value of the Subject, As Improved.

Valuation of the Subject, As Vacant

Our analysis of the property as vacant considers that property sections #3 and #4 would not exist, as vacant and the value of the property is based upon the sum of the following:

1. Valuation of the Woodward Strip Area
2. Valuation of the Eight Mile Retail Area

5. Valuation of the Low Density Residential Land Area (larger at 130.610 acres)

Disposition Values for As-Is and As Vacant Values

The concluded "As Is" and "As Vacant" values are discounted to determine Disposition Values, for the "As Is" and "As Vacant" analysis based upon a six month's exposure time, as specified by the client.

- Ronald Rivers, Jr. has assisted in the fieldwork, analysis, and draft of this report; we would like to recognize his contribution to the report. Laurence G. Allen, MAI and Ronald Rivers, Jr. have personally inspected the property.

Statement of Competency

Allen and Associates has performed numerous appraisals of residential properties, including properties that are similar to the subject, throughout the nation for various functions including, but not limited to: mortgage financing, tax review, estate planning, litigation, and condemnation. As a result, we are well qualified to perform this assignment.

Intended Use/User

This appraisal has been prepared solely and exclusively for the State of Michigan, for the purpose of selling and redeveloping the property.

Definition of Leased Fee

A leased fee estate is defined in The Appraisal of Real Estate, 13th Edition, (Appraisal Institute, 2010, p. 114) as:

> "An ownership interests held by a landlord with the rights of use and occupancy conveyed by lease to others. The rights of the lessor (the leased fee owner) and the leased fee are specified by contract terms contained within the lease."

Definition of Fee Simple

A fee simple estate is defined in The Appraisal of Real Estate, 13th Edition, (Appraisal Institute, 2010, p. 111) as:

A fee simple estate is defined as: "Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the government powers of taxation, eminent domain, police power, and escheat".

Purpose and Function of the Appraisal

The purpose of the appraisal is to provide an estimate of the market and disposition values of the leased fee and the fee simple interest in the subject property "as is." The function of this appraisal is for property disposition.

Date of Report

The date of the report is August 6, 2012.

Date of Value

The "as is" date of value is June 10, 2012, the date of last inspection.

Definition of Market Value

Market value is defined by the Federal Reserve as promulgated by FIRREA as:

> The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:
>
> 1. Buyer and seller are typically motivated;
>
> 2. Both parties are well informed or well advised, and acting in what they consider their own best interest;
>
> 3. A reasonable time is allowed for exposure in the open market;
>
> 4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and

5. The price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Office of the Comptroller of the Currency, 12 CFR, Part 34.

Definition of Disposition Value

Disposition Value is defined by The Dictionary of Real Estate (5th Edition pg. 59) as:

The most probable price that a specified interest in real property should bring under the following conditions:

1. Consummation of a sale within a future exposure time specified by the client.
2. The property is subjected to market conditions prevailing as of the date of valuation.
3. Both the buyer and seller are acting prudently and knowledgeably.
4. The seller is under compulsion to sell.
5. The buyer is typically motivated.
6. Both parties are acting in what they consider their best interests.
7. An adequate marketing effort will be made during the exposure time specified by the client.
8. Payment will be made in cash in U.S. dollars or in terms of financial arrangements comparable thereto.
9. The price represents the normal consideration for the property sold, unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Exposure Time

Exposure time is defined by The Dictionary of Real Estate (5th Edition pg. 73) as "the estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective estimate based on an analysis of past events assuming a competitive and open market." The disposition value estimate for exposure time is six months per the client's request.

Sales History of the Property

In accordance with the Uniform Standards of Professional Appraisal Practice of the Appraisal Institute, for a property, such as the subject, the appraiser must consider and analyze any prior sales of the property, which have occurred within the last three years, as well as any current agreements of sale, options, or listings of the property.

Based on our research and interviews with the current ownership, there have been no sales or offerings of the subject property in the past three (3) years.

Statement of Assumptions and Limiting Conditions

1. The title to the subject property is marketable and the property is free and clear of all liens and encumbrances, except as noted.

2. No liability is assumed for matters legal in nature.

3. Ownership and management are assumed to be in competent and responsible hands.

4. No survey has been made by the appraiser. A survey has been provided by the client. Dimensions are as supplied by others and are assumed to be correct.

5. This appraisal has been prepared solely and exclusively for the State of Michigan, Land Bank supporting the redevelopment of the site. This valuation assignment was developed consistent with the scope specified by the client. The report should not be used for any other reason or by any other user without the express written permission of the appraiser.

6. All direct and indirect information supplied by the owner and their representatives concerning the subject property is assumed to be true and accurate.

7. No responsibility is assumed for information supplied by others which is believed to be reliable and correct. This includes zoning and tax information provided by Detroit and Wayne County.

8. The signatories shall not be required to give testimony or attend court or be at any governmental hearing with references to the said properties unless prior arrangements have been made with the client.

9. Disclosure of the contents of this appraisal report is governed by the By-Laws and Regulations of the Appraisal Institute.

10. The legal description is assumed to be accurate.

11. This report specifically assumes that there are no site, subsoil, or building contaminates present resulting from residual substances or construction materials, such as asbestos, radon gas, PCB, etc. It is suggested that if there are concerns regarding these issues, that an environmental report be obtained. Should any of these factors exist, the appraiser reserves the right to review these findings, review the value estimates, and change the estimates, if deemed necessary.

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Certification

1. We have no present or contemplated future interest in the real estate that is the subject of this appraisal.

2. We have no personal interest or bias with respect to the subject matter of this appraisal report or the parties involved.

3. To the best of our knowledge and belief, the statements of fact contained in this appraisal report, upon which the analysis, opinions, and conclusions expressed herein are based, are true and correct.

4. This appraisal report sets forth all of the limiting conditions (imposed by the terms of our assignment or by the undersigned), affecting the analysis, opinions, and conclusions contained in this report.

5. Our compensation is not contingent upon an action or event resulting from the analyses, opinions, or conclusions in, or the use of, this report.

6. The appraiser acknowledges the assistance of Ronald Rivers, Jr. in the market research, analyses and drafting of this report. The conclusions and opinions concerning the real estate that are set forth in this appraisal report are those of the appraiser. Laurence G. Allen, MAI and Ronald Rivers, Jr. have personally inspected the property.

7. As of the date of this report, Laurence G. Allen, MAI has completed the continuing education program of the Appraisal Institute.

8. The appraisal assignment was not based upon a minimum valuation, a specific valuation, or approval of a loan.

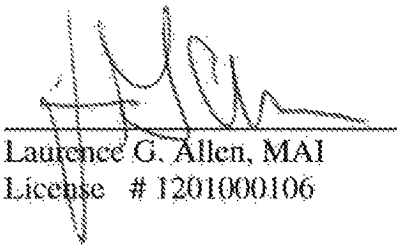
9. The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute.

10. The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.

11. We have not appraised this property or provided appraisal or any other services regarding this property over the three years immediately preceding the commencement of this assignment.

12. Appraisers are required to be licensed and are regulated by the Michigan Department of Licensing & Regulatory Affairs, P.O. Box 30018, Lansing, Michigan 48909. Laurence G. Allen, MAI is presently licensed as a State Certified Real Estate Appraiser, which allows appraisals of all types of real estate in Michigan.

Respectfully submitted:
ALLEN & ASSOCIATES

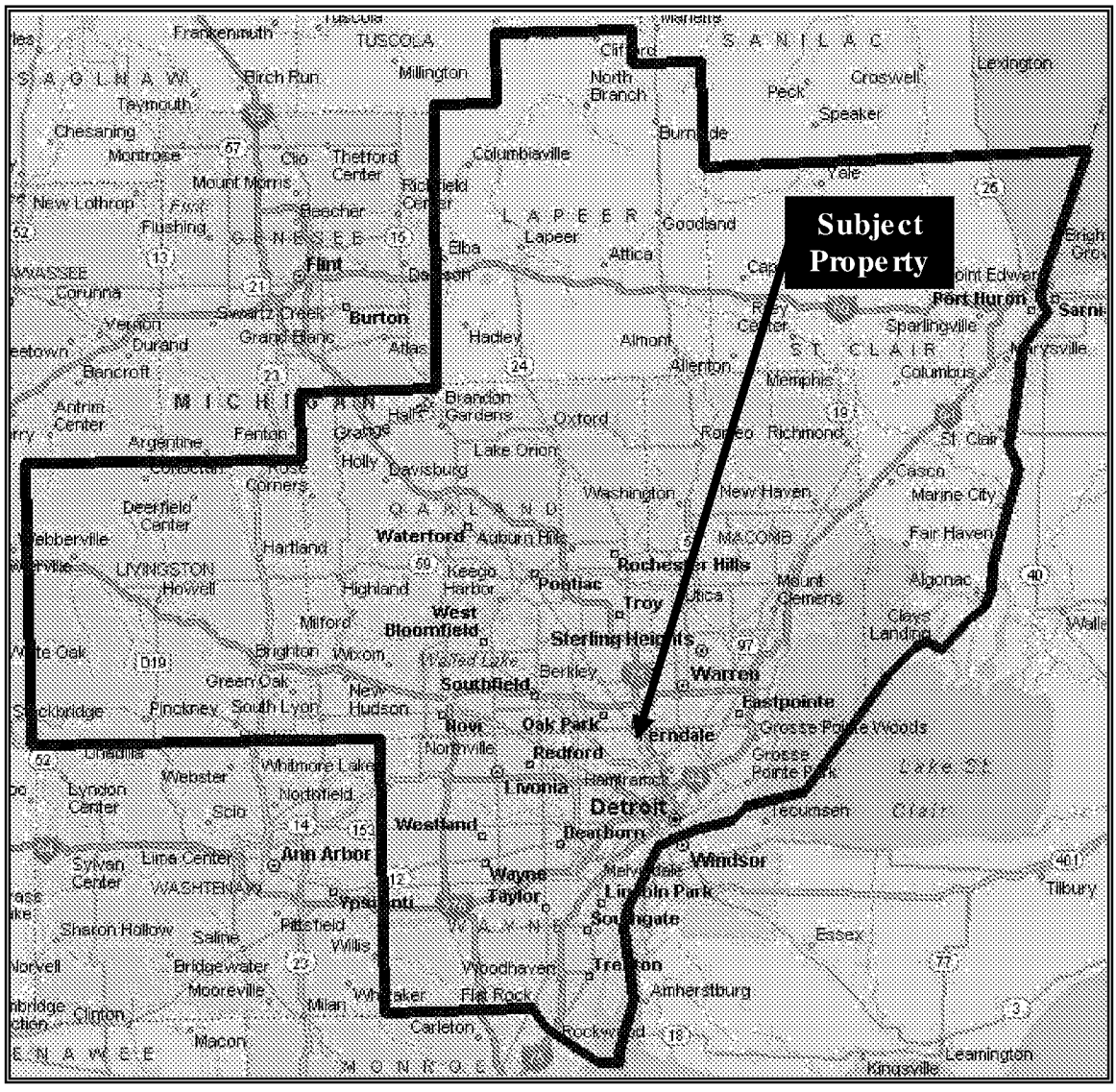


Laurence G. Allen, MAI
License # 1201000106

Area Description

The subject property is located in the Detroit Metropolitan Statistical Area (MSA), including Lapeer, Livingston, Oakland, Macomb, St. Clair, and Wayne Counties. In this section, we analyze the regional economy and the relevant economic factors affecting the Detroit area. The geographic expanse of the Detroit MSA is outlined in black.

Detroit MSA



Because of its convenient location near a variety of freeway access points, the subject site is well-linked to major travel destinations throughout the region. Within Michigan, I-75 extends from north of Toledo north to Flint and beyond, I-94 enters Macomb County from the northeast and traversing Detroit, extends southwest to Chicago, and I-696 connects Detroit to Grand Rapids. The Detroit MSA is home to Detroit Metropolitan Wayne County Airport. Located in Romulus, west of Detroit along the I-94 corridor, the airport is the largest commercial airport in the state of Michigan and an active hub for several international flights.

Distances from Detroit to major cities, in driving mileage:

Flint:	57
Lansing:	81
Toledo, OH:	58
Chicago, IL:	266

Key Economic Indicators

Population, households, household income, and retail sales are among key measures of an area's economic status. Future trends can determine the direction of the area's growth. Projections of these population, households, income, and retail sales are provided by Woods & Poole and the Site to Do Business for the US, Michigan and the Detroit MSA, as noted on the following table.

	2000	2010	Annual % change	2015	Annual % change
Population					
Detroit MSA	4,452,557	4,473,111	0.05%	4,418,392	-0.24%
Michigan	9,938,444	10,104,633	0.17%	10,039,343	-0.13%
USA	281,421,906	311,212,863	1.06%	323,209,391	0.77%
Households					
Detroit MSA	1,696,943	1,711,958	0.09%	1,694,140	-0.21%
Michigan	3,785,661	3,885,942	0.26%	3,871,753	-0.07%
USA	105,480,101	116,761,140	1.07%	121,359,604	0.79%
Average Household Income					
Detroit MSA	$63,833	$76,734	2.02%	$86,757	2.61%
Michigan	$57,400	$67,356	1.73%	$75,782	2.50%
USA	$56,644	$70,173	2.39%	$79,340	2.61%
Total Retail Sales (in millions of 2005 Dollars)					
Detroit MSA	$74,896	$71,961	-0.39%	$77,224	1.46%
Michigan	$131,214	$127,072	-0.32%	$136,961	1.56%
USA	$3,613,909	$3,880,980	0.74%	$4,325,045	2.29%

Source: Site to Do Business, Woods & Poole, Allen & Associates

For the Detroit MSA, population and households are expected to decrease at a quicker pace than for the state or nation. Average household income remains similar to the national rate. Retail sales have been decreasing. Woods & Poole projects an eventual recovery at a rate lower than the state and the nation.

Economic Base

An economic base analysis evaluates the industries and economic activities that generate employment, income and population growth in a region. Basic sources of employment are those generators that bring money from outside of the local economy into the local market. Nonbasic goods and services are both sold and consumed by the local population. Because of these characteristics, Basic industries determine both the population growth and the wealth of the population.

One way to understand the economic base of the Detroit metropolitan area is to look at its largest employers. As obtained from *Crain's Book of Lists 2011*, the following are the largest employers in the Detroit MSA:

MSA Leading Employers			
Company Name	Product or Service Type	Employment Count	Industry
Ford Motor Co	Basic	38,000	Automobile Manufacturer
University of Michigan	Basic	27,754	Education
General Motors Co.	Basic	24,867	Automobile Manufacturer
Chrysler Group LLC	Basic	21,927	Automobile Manufacturer
Henry Ford Health System	Nonbasic	19,951	Medical Care
U.S. Government	Nonbasic	18,900	Government
Trinity Health	Nonbasic	13,123	Medical Care
St. John Providence Health System	Nonbasic	13,004	Medical Care
Beaumont Health System	Nonbasic	12,437	Medical Care
Detroit Medical Center	Nonbasic	12,121	Medical Care
The City of Detroit	Nonbasic	11,396	Government

Crain's Detroit Business - Book of Lists 2012

Includes Livingston, Oakland, Wayne, Washtenaw and Macomb Counties

This high concentration of major basic employers in one industry demonstrates Detroit's dependency on the domestic automobile industry. The domestic auto industry is currently undergoing major re-structuring resulting in significant downsizing. Because of economic disruptions in this key employment sector, neither the employment in the region nor its population or income levels are growing at any substantial rate.

The following table presents historic trends in establishment-based employment data for the Detroit MSA to January 2012.

Annual Average Employment, Establishment-Based Detroit MSA	
2002-2007	
2002 Employment	2,086,181
2007 Employment	1,991,644
2002-2007 Change	-94,537
2002-2007 Annual Change %	-0.9%
2007-2012 YTD	
2007 Employment	1,991,644
2012 YTD Employment	1,805,338
2007-2012 YTD Change	-186,306
2007-2012 YTD Annual Change %	-1.9%

Source: Bureau of Labor and Statistics, Allen & Associates

The pace of annual employment growth was -0.9% from 2002 to 2007, which declined at an even larger rate of -1.9% from 2007 to early 2012. This 2007-2012 change represents approximately 186,000 establishment-based jobs lost during this period.

According to representatives of the Michigan Labor Information Department interviewed for our study, the outlook for Southeast Michigan is currently in a very slow recovery. As the automotive industries continue to shift in size and clout, an aging population and a changing workforce due to downsizing affect the area's demographics. The Michigan Labor Information Department has projected a change in industry for the next six years.

Establishment-Based Employment by Industry				
	Employment		Change	
Industry Title	2008	2018	#	%
Total, Wage and Salary Employment	1,907,590	2,014,910	107,320	5.6
Goods - Producing Industries	296,560	260,000	-36,560	-12.3
- Natural Resources and Mining	880	790	-90	-10.6
- Construction	64,520	68,380	3,860	6.0
- Manufacturing	231,160	190,830	-40,330	-17.4
Service - Providing Industries	1,611,020	1,754,910	143,890	8.9
- Wholesale Trade	88,960	89,540	580	0.6
- Retail Trade	206,030	211,170	5,140	2.5
- Transportation, Warehousing and Utilities	76,150	78,700	2,550	3.4
- Information	31,560	31,810	250	0.8
- Finance and Insurance	76,670	78,760	2,090	2.7
- Real Estate and Rental & Leasing	27,810	28,850	1,040	3.8
- Professional and Business Services	340,180	396,250	56,070	16.5
- Education and Health Services	411,330	464,870	53,540	13.0
- Leisure and Hospitality	181,200	194,060	12,860	7.1
- Other Services	77,540	84,340	6,800	8.8
- Government	93,600	96,550	2,950	3.2

Lapeer, Macomb, Monroe, Oakland, St.Clair, and Wayne Counties.

Source: Michigan Labor Information Department

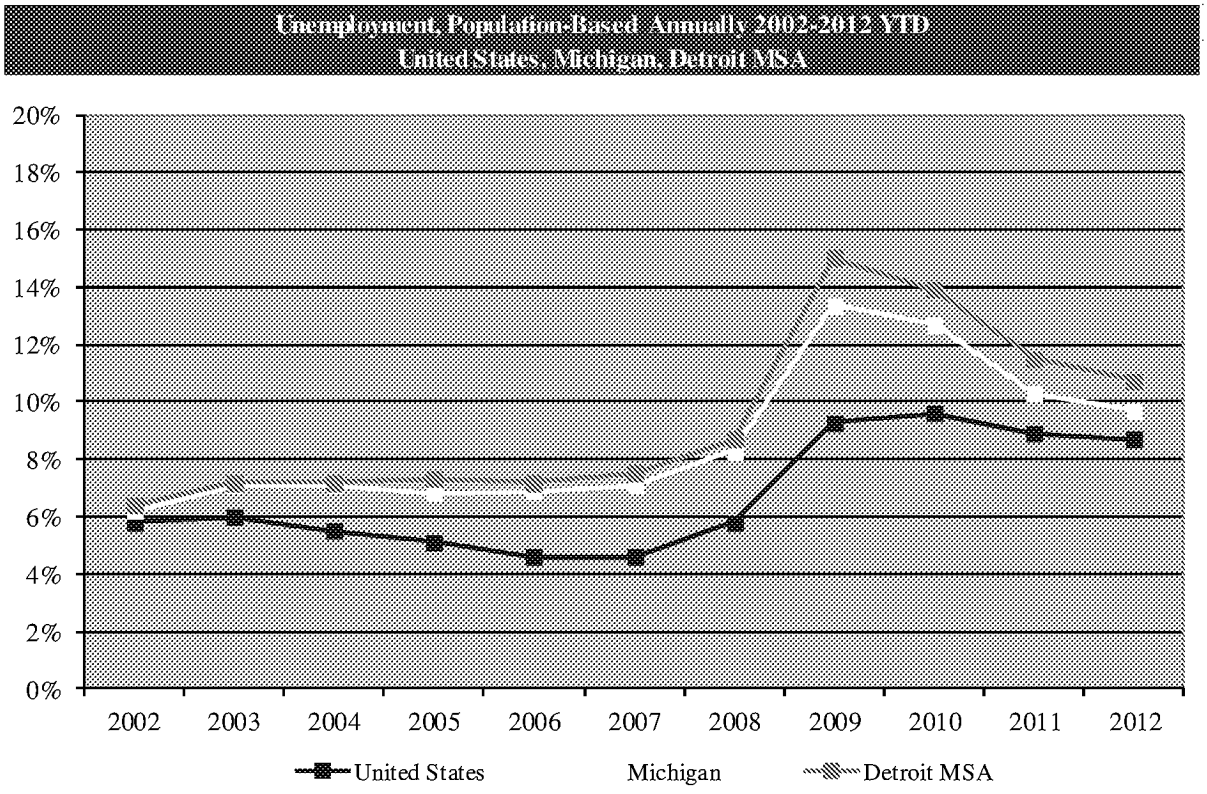
As shown in the above table, Services rather than Goods is the largest industry sector and is expected to continue to dominate the region's employment through 2018. Major employment growth in any industry is not anticipated. The industries that represent the projected fastest-growing sectors 2008 to 2018 time period are Professional and Business Services, Education and Health Services, and Other Services. The Professional and Business Services sector has the largest projected rate of growth of 16.5%, or 1.65% per year over the projection period. Manufacturing, once the keystone of employment for blue-collar workers, is not as viable an option as it was in the past. This sector is projected to lose nearly 36,500 from 2008 to 2018.

Employment, Population Based

Since 2000, employment among the Detroit MSA's residents has declined as the local economy has been in a continuing downturn with no significant employment growth with a recent upswing, as the following table and chart illustrate up to January 2012.

Annual Average Employment – Population-Based Detroit MSA				
Year	Labor Force	Employment	Unemployment	Unemployment Rate
2002	2,227,898	2,086,181	141,717	6.4%
2003	2,212,027	2,053,643	158,384	7.2%
2004	2,200,345	2,042,002	158,343	7.2%
2005	2,191,003	2,031,486	159,517	7.3%
2006	2,176,425	2,019,275	157,150	7.2%
2007	2,153,620	1,991,644	161,976	7.5%
2008	2,119,164	1,934,879	184,285	8.7%
2009	2,105,969	1,790,344	315,625	15.0%
2010	2,058,460	1,773,244	285,216	13.9%
2011	2,017,827	1,785,750	232,077	11.5%
2012	2,022,788	1,805,338	217,450	10.8%

Source: Bureau of Labor Statistics



Source: Bureau of Labor Statistics

Post 2009, the annual average unemployment in the Detroit MSA has decreased to a current rate of 10.8% in as of January 2012. Since 2002 the MSA has been higher than both the state and national rates. These rates are expected to remain at a higher than normal level for both the Detroit MSA and the state.

Residential Permits

The following table portrays annual residential permit data for the Detroit MSA between 2000 and 2011, including part of 2012.

Residential Permits - Detroit MSA					
Year	Total	Single Family	Multi Family	Single Family	Multi Family
2000	20,794	16,404	4,390	78.9%	21.1%
2001	19,360	13,861	5,499	71.6%	28.4%
2002	21,055	13,832	7,223	65.7%	34.3%
2003	22,670	14,613	8,057	64.5%	35.5%
2004	24,549	15,053	9,496	61.3%	38.7%
2005	17,915	11,545	6,370	64.4%	35.6%
2006	9,735	6,641	3,094	68.2%	31.8%
2007	4,954	3,419	1,535	69.0%	31.0%
2008	3,021	1,933	1,088	64.0%	36.0%
2009	1,550	1,296	254	83.6%	16.4%
2010	3,279	2,411	868	73.5%	26.5%
2011	3,999	2,976	1,023	74.4%	25.6%
2012	163	153	10	93.9%	6.1%

Source: SEMCOG, Census Bureau

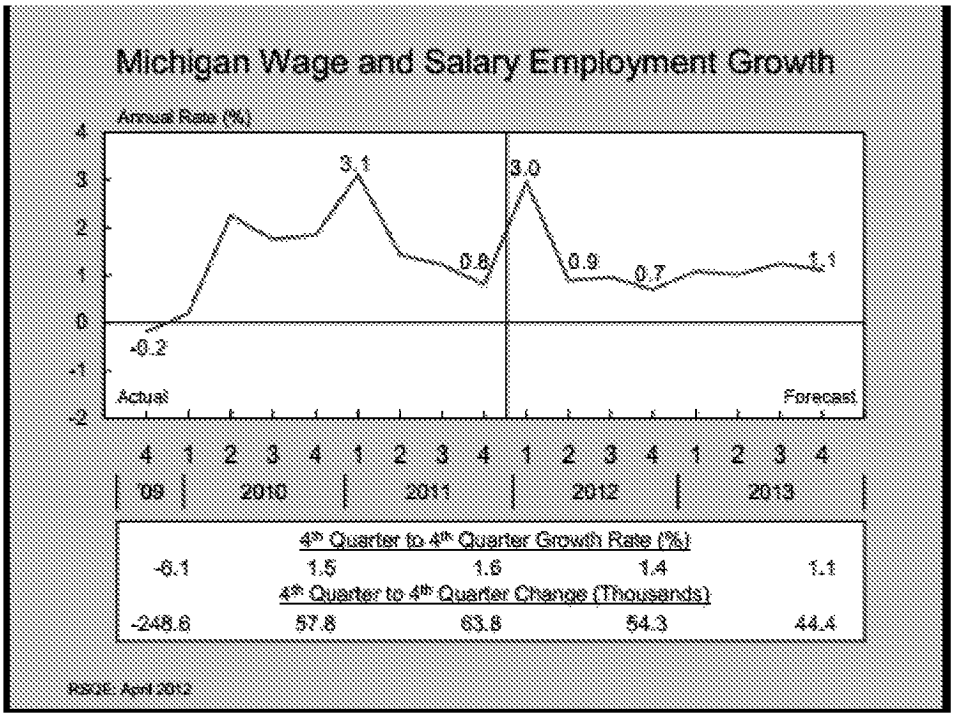
In 2011, 3,999 residential permits were authorized in the Detroit MSA, of which 1,023 or 74.4% were for single-family permits. The number of residential permits has increased from 2009- 2010. Permits for 2011 are a higher percentage of single-family residential than the previous years.

Conclusions

The following is a summary of our observations regarding the Detroit MSA economy and its outlook:

- The region's population growth is decreasing with a projected population growth of -0.24% per year through 2015. Household growth through 2015 is projected at a rate of -0.21% and Average Household Income is to grow 2.61% per year respectively. Retail sales are projected at 1.46%
- The annual establishment-based employment growth for the Detroit MSA was -0.9% from 2002-2007. This negative growth figure increased to a loss of -1.9% per year during 2007-early 2012.
- The two fastest-growing employment sectors through 2016 are Professional and Business Services (16.5%) and Education and Health Services (13.0%).
- The annual average unemployment rate among the MSA's residents increased from a 2002 low of 6.4% to 15.0% in 2009. The current unemployment rate has declined since 2009 from to 10.8%.
- Single-family housing building permits increased from 15,053 in 2004 to 1,296 in 2009 and increased in 2010-2011.

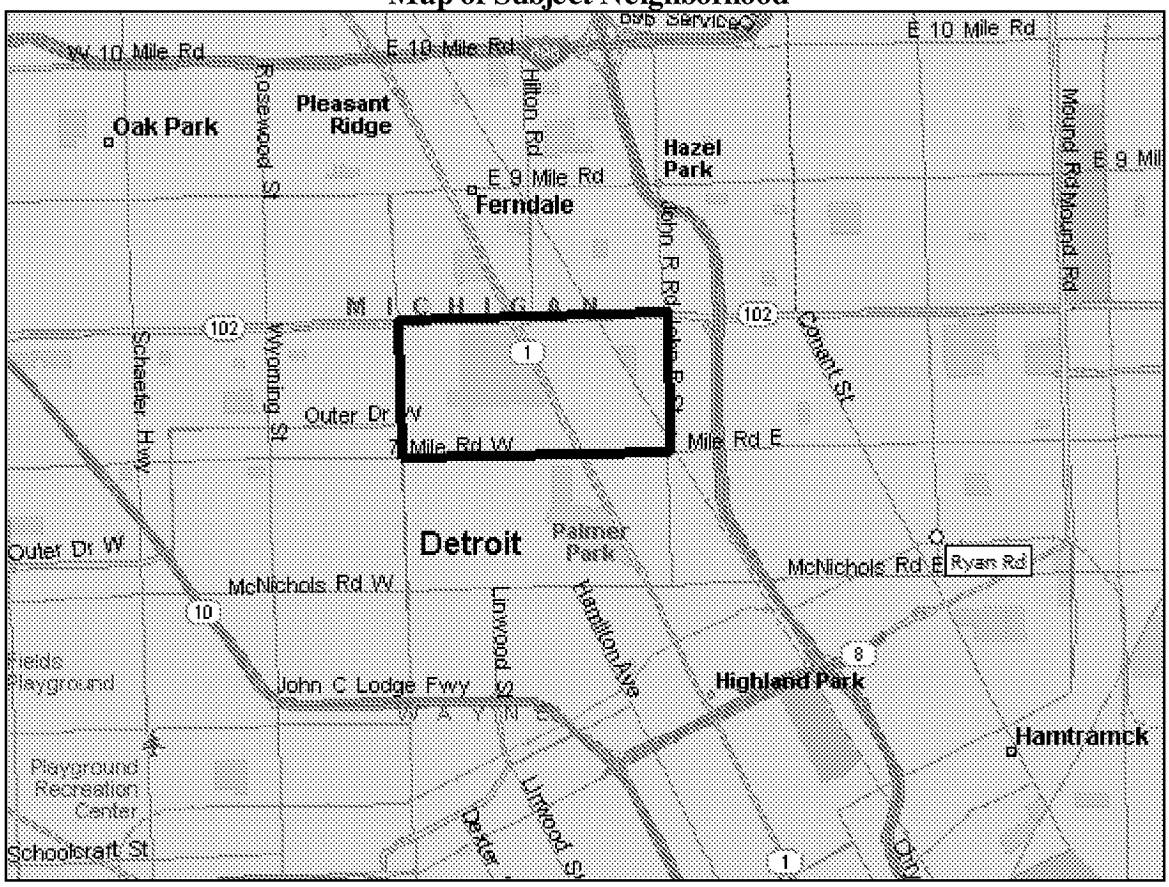
- The state of Michigan is beginning to show signs of life, according to The RSQE Michigan Forecast, released on April 2012. The forecast is prepared by University of Michigan economists George A. Fulton. The forecast suggests that the 2nd quarter of 2010 represented the last period of job losses, while an increase of 54,300 jobs is projected through 2012. Following the spike in job growth in the 1st quarter of 2012 a slight decline rate of 0.9 to 0.7% is expected through 2012. The growth areas of the Michigan economy are expected to be in the service and health care industries.



Neighborhood Description

For the purposes of this analysis, we have defined the subject neighborhood as the general area encompassed which is bounded by Eight Mile to the north, Seven Mile Road to the south John R to the east and Livernois to the west. The following map provides an illustration of our concluded neighborhood, outlined in black.

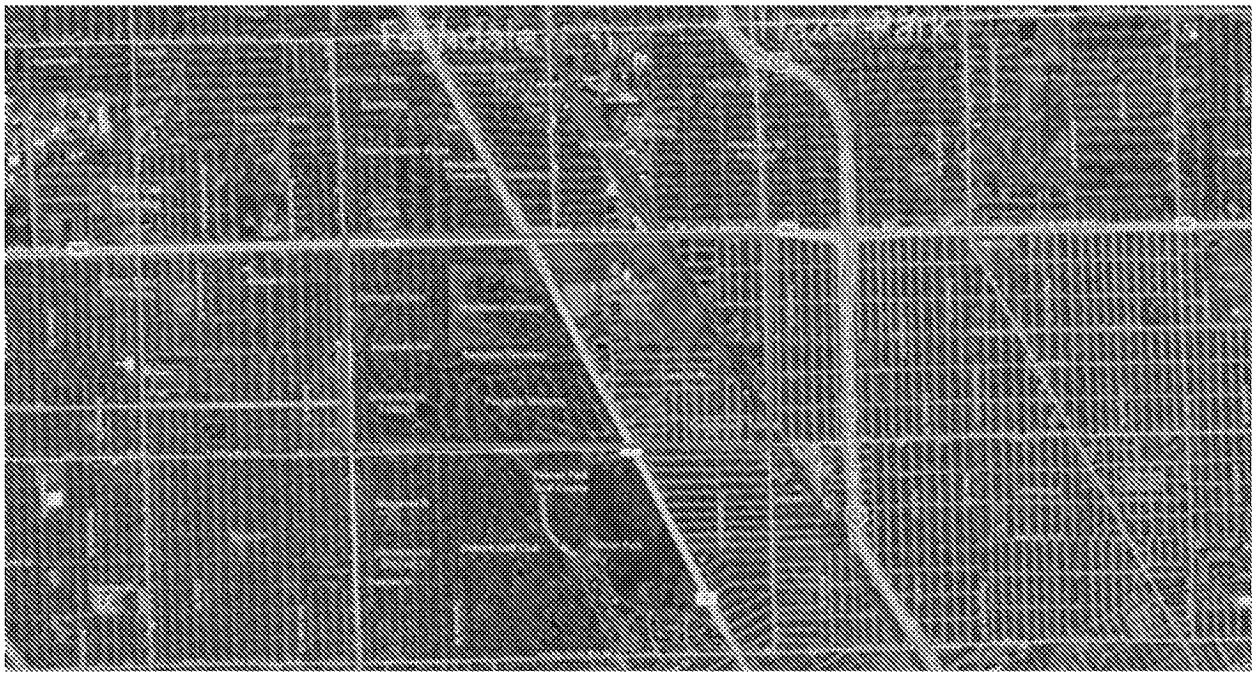
Map of Subject Neighborhood



The following image provides an aerial view of the approximate subject neighborhood.

Neighborhood Aerial Photograph

Note: Image is not current and is not presented to scale.



Neighborhood Transportation and Transportation Network – The subject neighborhood is serviced by an established local transportation network. Woodward Avenue and Eight Mile Road are key regional thoroughfares, although the traffic load along both streets has lightened as population has shifted away from Detroit. Woodward Avenue bisects the city of Detroit and the overall metropolitan area, in general. Eight-mile road is the northern border of the city of Detroit and the boundary between Wayne County and Oakland and Macomb counties.

Access to I-75 freeway is available just east of the neighborhood. Bus service is excellent along Woodward and Eight Mile Road. The city of Detroit, Department of Transportation (DOT) bus system and the Southeastern Michigan Regional Transportation Authority (SMART) share use of a bus turnabout located along the western border of the subject.

Light-Rail Plans - Five years ago plans began to develop for a new light-rail "circulator" known as M-1 to extend from the Detroit CBD northward to the subject. Although plans for the railway at one point included stops at the subject, in its final rendition of the plan, the service will offer rail service from the Detroit CBD northward up to Grand Boulevard, several miles south of the subject. An approval was just granted from the Department of Transportation and the Federal Transportation Authority. Construction is expected to begin in 2013. Officials report that the funding is 95% in place. The extension of the project to Eight Mile near the subject is possible, but is thought to be many years in coming as the success of the M-1 is considered and evaluated.

Overall the access to the neighborhood is considered to be very good.

Neighborhood Land Uses – The subject neighborhood is primarily single-family residential and multi-family. Retail, light industrial other commercial uses are located along Woodward in the area. Most of the secondary streets in and around the neighborhood are made up primarily of single-family homes.

The most notable influence on the neighborhood is its location at the intersection of two major regional roadways; Eight Mile Road and Woodward Avenue.

Development Trends – Development trends in the area in the past few years include the on-going development of a new shopping center known as the Gateway Retail. Approximately 36 acres of land are planned for development of center which is located just north and west of the subject. It should be noted that individuals close to the project note that there are several legal entanglements yet to be completed.

Palmer Park Area Redevelopment - Palmer Park is one of the city of Detroit's planned areas for neighborhood stabilization. Recently one developer has purchased several buildings in the area and plans a wide scale redevelopment of the enclave. Furthermore, there is an active community development corporation which has added programming and other activities to the park. These actions enhance the profile and livability of the surrounding communities.

Neighborhoods go through life cycles, which are described as follows:

1. **Growth** – A period during which the neighborhood gains public favor and acceptance;
2. **Stability** – A period of equilibrium without marked gains or losses;
3. **Decline** - A period of diminishing demand;
4. **Revitalization** – A period of renewal, modernization, and increasing demand.

Demographic Trends - We have analyzed the general demographic characteristics for the immediate area around the subject, which are presented as follows:

Neighborhood Demographic Summary	
Population	
2015 Population	8,963
2010 Population	7,319
2000 Population	8,455
% Population Change 2000-2010	-13.48%
# of Households	
2015 Households	2,870
2010 Households	2,654
2000 Households	3,044
% Households Change 2000-2010	-12.81%
Summary of Household Income	
2010 Average Household Income	$71,427
2010 Median Household Income	$36,087
2010 Per Capita Income	$25,996
Aggregate Income (2010)	$189,567,558
Household Income	
(2010) Household Income < $15,000	19.4%
(2010) Household Income $15,000 - $19,999	9.7%
(2010) Household Income $20,000 - $24,999	6.7%
(2010) Household Income $25,000 - $34,999	9.6%
(2010) Household Income $35,000 - $49,999	19.5%
(2010) Household Income $50,000 - $74,999	9.7%
(2010) Household Income $75,000 - $99,999	13.7%
(2010) Household Income $100,000 - $149,999	7.5%
(2010) Household Income $150,000 - $199,999	4.3%
(2010) Household Income > $200,000	

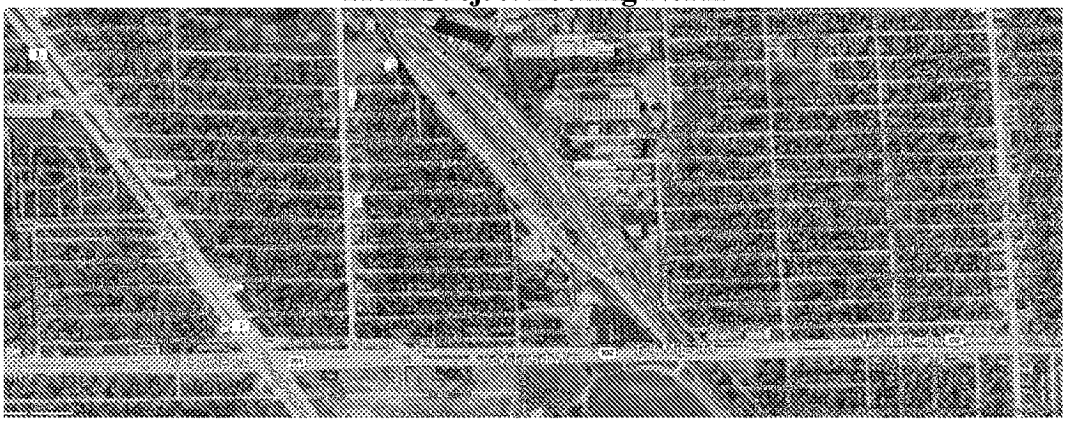
Source: ESRI

The demographics indicate an area in severe decline. We have concluded the subject neighborhood to be in the decline stage of its lifecycle.

From Subject Looking South



From Subject Looking North

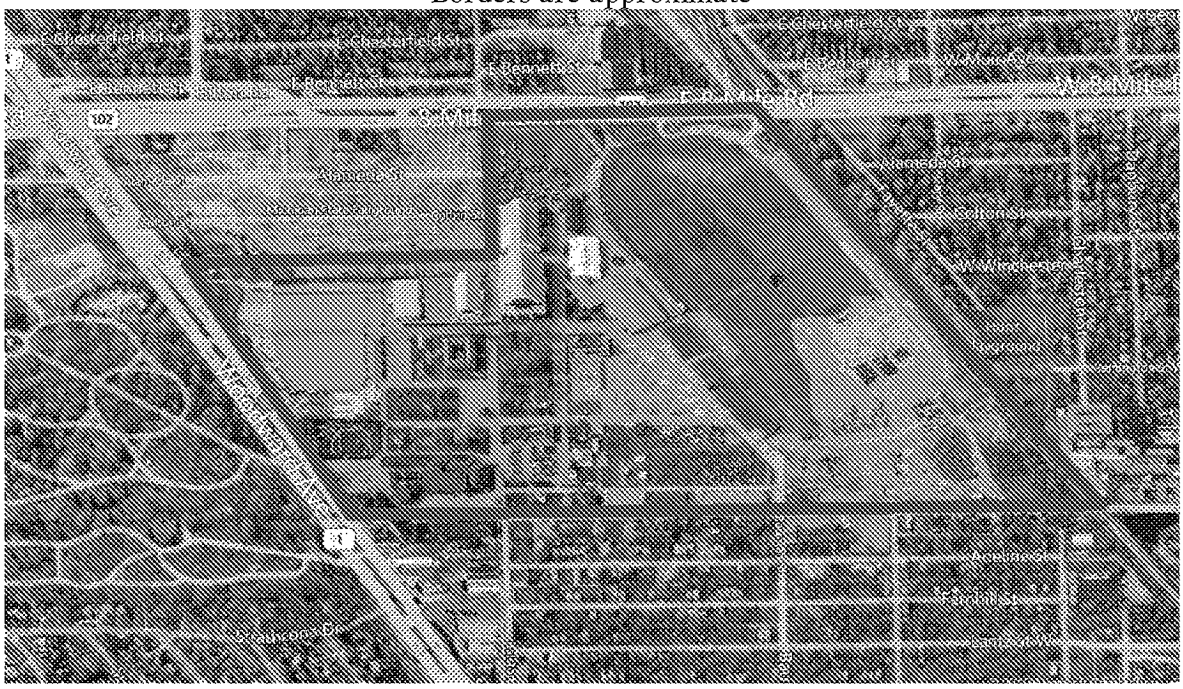


Neighborhood Conclusion:
Overall the subject neighborhood is in the declining stage of its lifecycle. The subject neighborhood is serviced by an established transportation network that provides average access to freeways. The area is marked by severe demographic decline. New development prospects could increase the profile of the area, however.

Site Description

The following imagery provides an overview for our site description section.

Aerial Image
Source: Municipal Records
Borders are approximate



Site Description

The following table describes the overall subject land parcel.

Overall Master Site Description

General Site Information	
Gross Acreage:	157.470
Retail Land Area along E. Eight Mile (Acres):	17.570
Retail Land Area along Woodward (Acres):	9.275
Wetland Area (Acres):	None
Overall Parcel Shape	Irregular
Topography:	Generally Level
Frontage:	Along Woodward and Eight Mile
Visibility:	Very Good
Access:	Curb cuts provided along Woodward, State Fair and Eight Mile
Flood Zone/Panel Number:	Panel # 26163C0140E printed February 2, 2012 Zone C.
Easements:	Typical utility easements assumed.
Soil Conditions [1]:	Appear adequate for current use
Environmental Hazards [2]:	No obvious environmental hazards were noted during our site visit.
Utility Service Summary	
Water Service:	Municipal service available & provided to site
Sewer Service:	Municipal service available & provided to site
Gas Service:	Available & provided to site
Electric Service:	Available & provided to site
Functional Utility of Site:	The subject site is considered to be functionally adequate for its current use. We have not

[1] We are not qualified to assess soil conditions. No obvious negative conditions were observed. If additional detail is required we recommend consulting with an expert.

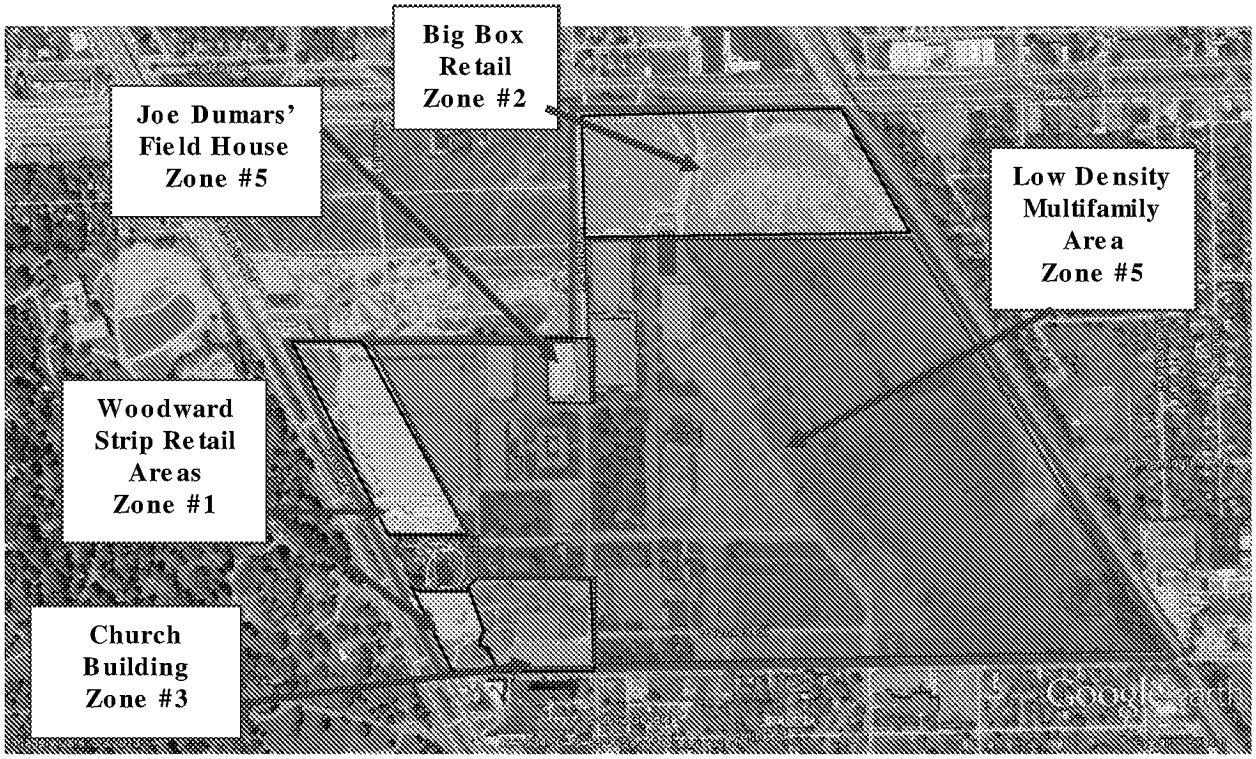
[2] We cannot guarantee the property is free of encroachments. If additional detail is required we suggest consulting with an expert

As Improved

Later in this report we conclude the Highest and Best Use of the subject property is the sale of various portions of the property for different use. Our conclusions are based upon market supply and demand and other factors and are discussed in greater detail in our Highest and Best Use analysis. As improved, only two of the existing structures would fit the highest and best use of the site. One is currently leased and the other has a good location and building condition and would have remaining economic value for an alternative use. All of the other buildings should be demolished, in a highest and best use analysis of the subject, as-improved, as-is.

Based upon our analysis presented later in the report we conclude five major real estate areas which are outlined and diagrammed below:

Property Designations, As Improved Analysis



Borders are approximate and not to scale

As improved, as-is, versus as-vacant

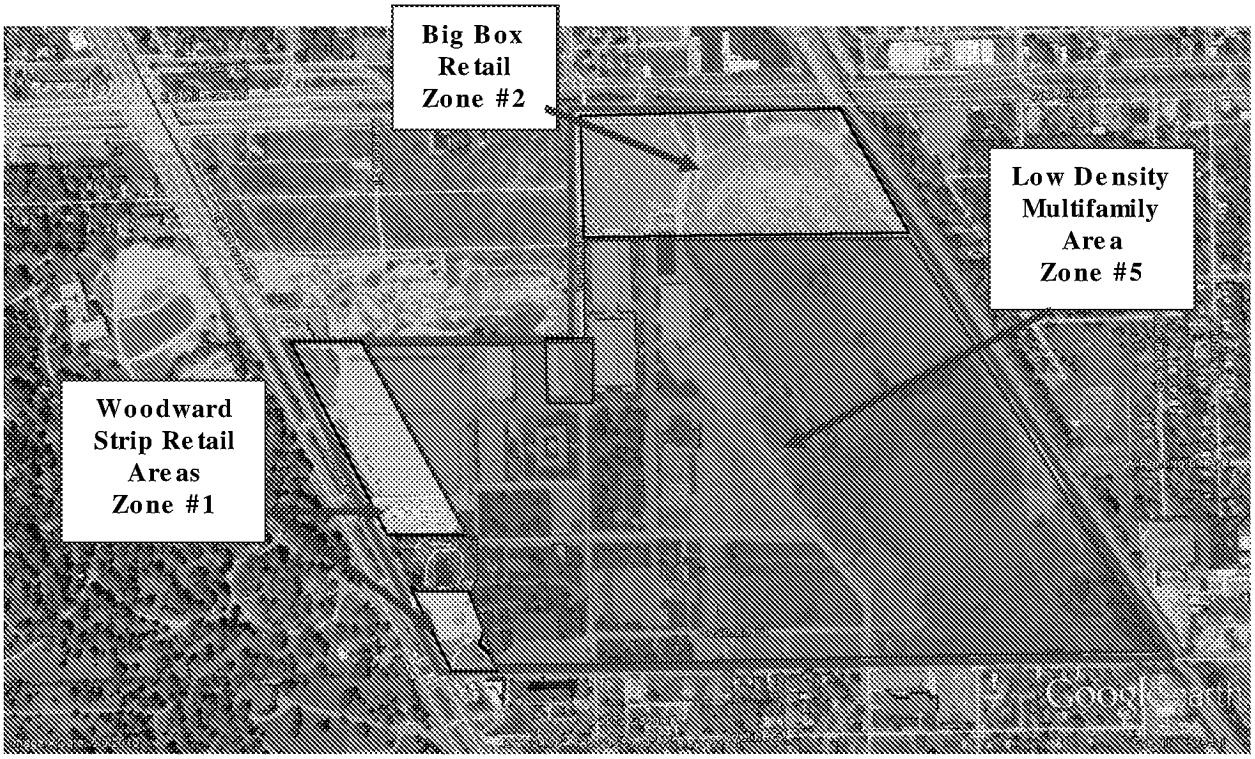
The majority of the overall subject parcel has a highest and best use as low-density multifamily residential.

Portions of the site located along Woodward and Eight Mile are best offered as retail uses. Considering the whole site as improved, the areas of Community Arts building and Joe Dumars Fieldhouse would remain with the existing improvements and not be included in the low density multifamily delineation.

Later in this section we discuss the whole subject site, as vacant. Under an analysis of the property, as-vacant, the Community Arts building and Joe Dumars Fieldhouse are assumed vacant land and thus offered as low density multifamily residential land. The Woodward Strip Retail and Eight Mile Big Box retail areas would remain considered as retail as is the case in our as-improved, as-is analysis.

A diagram of the property indicating the delineation of our concluded areas, as vacant is presented below:

Property Designations, As Vacant



Borders are approximate and not to scale

*the previously delineated church building and agricultural building areas are considered as vacant, and the highest and best use of thos areas is concluded to be inclusion in the Low Density Multifamily area (Zone #5, as vacant)

The following tables describe the property delineations previously presented:

Woodward Avenue Strip Retail Land Area, Zone #1

General Site Information	
Gross Acreage:	9.29
Gross SF:	404,674
Wetland Area (Acres):	None
Overall Parcel Shape	Trapezoid
Topography:	Generally Level
Frontage:	~800 feet along Woodward
Depth:	300 feet
Visibility:	Excellent
Existing Access:	Curb cuts provided along Woodward
Likely Use:	Strip Retail Development
Other/Notes:	The parcel includes the land currently operated by the city of Detroit as a bus turnaround.
Flood Zone/Panel Number:	Panel # 26163C0140E printed February 2, 2012 Zone C.
Functional Utility of Site:	The subject site is two non-adjacent parcels which the appraiser has concluded and delineated which are separated by a public park space. The overall parcel area is considered

[1] We are not qualified to assess soil conditions. No obvious negative conditions were observed. If additional detail is required we recommend consulting with an expert.

[2] We cannot guarantee the property is free of encroachments. If additional detail is required we suggest consulting with an expert

Eight Mile Big Box Retail Land Area, Zone #2

General Site Information	
Gross Acreage:	17.57
Gross SF:	765,367
Overall Parcel Shape	Trapezoid
Topography:	Generally Level
Frontage:	1,214 feet along Eight Mile
Depth:	Approximately 570 feet
Visibility:	Average
Existing Access:	Curb cuts provided along Eight Mile Road
Likely Use:	Retail Development
Notes:	The delineated parcel is somewhat obscured from westbound traffic as Eight Mile Road travles underneath a railway viaduct and emerges just east of the subject parcel. Railway access is provided along the eastern border of the entire subject and this parcel specifically. Most of the Big Box area is covered with gravel.
Functional Utility of Site:	The overall parcel area is considered to be functionally adequate for Big box retail in its current use. We have not identified any functional obsolescence associated with the subject site.

[1] We are not qualified to assess soil conditions. No obvious negative conditions were observed. If additional

[2] We cannot guarantee the property is free of encroachments. If additional detail is required we suggest consulting with an expert

Church Land Area, Zone #3

General Site Information	
Gross Acreage:	6.690
Gross SF:	291,407
Overall Parcel Shape	Irregular
Topography:	Generally Level
Frontage:	445 feet along State Fair
Depth:	410 feet from State Fair
Visibility:	Average
Existing Access:	Two curb cuts provided along State Fair
Likely Use:	Church
Notes:	The delineated parcel is improved with the Community Arts Building and the Hudson Auditorium. Later in the report we conclude the highest and best use of the area is to be sold as a church with the oval drive to the north and parking area to the south along State Fair.
Functional Utility of Site:	The delineated parcel is improved with a general purpose/showroom building with offices which is attached to an auditorium. We have not identified any functional obsolescence associated with the subject site.

Agricultural Building & East Mall (Joe Dumars' Fieldhouse) Zone #4

General Site Information	
Gross Acreage:	0.71
Gross SF:	30,917
Wetland Area (Acres):	None
Overall Parcel Shape	Irregular
Topography:	Generally Level
Frontage:	n/a
Depth:	n/a
Visibility:	Currently average from Eight Mile; new development to the north may hinder access.
Existing Access:	Ralston street provides access into the overall subject site. The East Mall, where parking is provided, is located at the end of Ralston Road.
Likely Use:	On-going use as gymnasium/sports center.
Other/Notes:	The delineated area is improved with the Agricultural Building and East Mall. The property is currently leased to the tenant operating as Joe Dumars' Fieldhouse. The tenant uses the property as an open basketball and sports gymnasium. Later in the report we conclude the highest and best use of the area, as-improved, is continued use of this site and buildings as a basketball gymnasium with parking.
Functional Utility of Site:	We have not identified any functional obsolescence associated with the subject site.

[1] We are not qualified to assess soil conditions. No obvious negative conditions were observed. If additional

[2] We cannot guarantee the property is free of encroachments. If additional detail is required we suggest consulting with an expert

Low Density Multifamily Residential Land, Zone #5, As Improved, As Is

General Site Information	
Gross Acreage, As Improved, As Is:	123.210
Gross SF, As Improved, As Is:	5,367,028
Overall Parcel Shape	Irregular
Topography:	Generally Level
Frontage:	Approximately 2,730 along State Fair
Depth:	1,979 from State Fair
Visibility:	Below Average
Existing Access:	Curb cuts provided along Eight Mile Road, State Fair, Ralston
Likely Use:	Low Density Multifamily Residential
Other/Notes:	Considering the whole site as improved, the areas of Community Arts building and Joe Dumars fieldhouse, discussed earlier, would remain with the existing improvements and are not therefore included in the low density multifamily delineation.
Functional Utility of Site:	We have not identified any functional obsolescence associated with the subject site.

[1] We are not qualified to assess soil conditions. No obvious negative conditions were observed. If additional

[2] We cannot guarantee the property is free of encroachments. If additional detail is required we suggest consulting with an expert

Low Density Multifamily Residential Land, Zone #5, As Improved & As Vacant	
General Site Information	
Gross Acreage, As Improved , As Is:	122.674
Gross SF, As Improved, As Is:	5,343,686
Gross Acreage, As Vacant:	130.610
Gross SF, As Vacant:	5,689,352
Wetland Area (Acres):	None
Overall Parcel Shape	Irregular
Topography:	Generally Level
Frontage:	Approximately 2,730 along State Fair
Depth:	1,979 from State Fair
Visibility:	Below Average
Existing Access:	Curb cuts provided along Eight Mile Road, State Fair, Ralston
Likely Use:	Low Density Multifamily Residential
Other/Notes:	Considering the whole site as improved, the areas of Community Arts building and Joe Dumars fieldhouse, discussed earlier, would remain with the existing improvements and are not therefore included in the low density multifamily delineation.
Functional Utility of Site:	We have not identified any functional obsolescence associated with the subject site.

[1] We are not qualified to assess soil conditions. No obvious negative conditions were observed. If additional

[2] We cannot guarantee the property is free of encroachments. If additional detail is required we suggest consulting with an expert

Source: Allen & Associates, Management, Municipal Records

Overall Site Improvement Description

The subject property improvements include the infrastructure necessary to support a community of farm, office and entertainment related developments. The following paragraph provides a summary of the overall (entire) subject site improvements.

Two delineated portions of the property which have a highest and best use which includes on-going use of the existing improvements (the Community Arts building and auditorium and the Joe Dumars' Fieldhouse and parking area). The site improvements summary for those two parcels appears later in this section and are not included with our site improvements discussion of the subject, as-improved, as-is which follow:

Paving - Much of the property has been improved with now vacated public right of-ways. Using mapping and measuring software such as Google Earth Pro and freemaptools.com we have estimated the subject paving as follows:

Gravel - We have estimated approximately 3,204,000 SF of gravel ground cover. Most of the gravel ground cover is located in the zone delineated for multifamily residential uses.

Concrete/Asphalt – We have calculated approximately 2,035,138 square feet of asphalt or concrete paving.

Lighting – Pole lighting is found throughout the development. It is unclear if all of the lighting is operable. Pole lighting includes typical street lighting and athletic field lights which are leftover from previous use as softball fields.

Landscaping – The subject area is generally improved with supportive landscaping areas including some small park areas, trees, shrubs and other landscaping.

Later in this report we estimate demolition costs for the property excepting the Community Arts Building and Hudson Auditorium and the Agricultural Building and East Mall parking area. Site improvements for the two excepted areas are discussed below:

Site Improvement Description, Community Arts Center, Hudson Auditorium

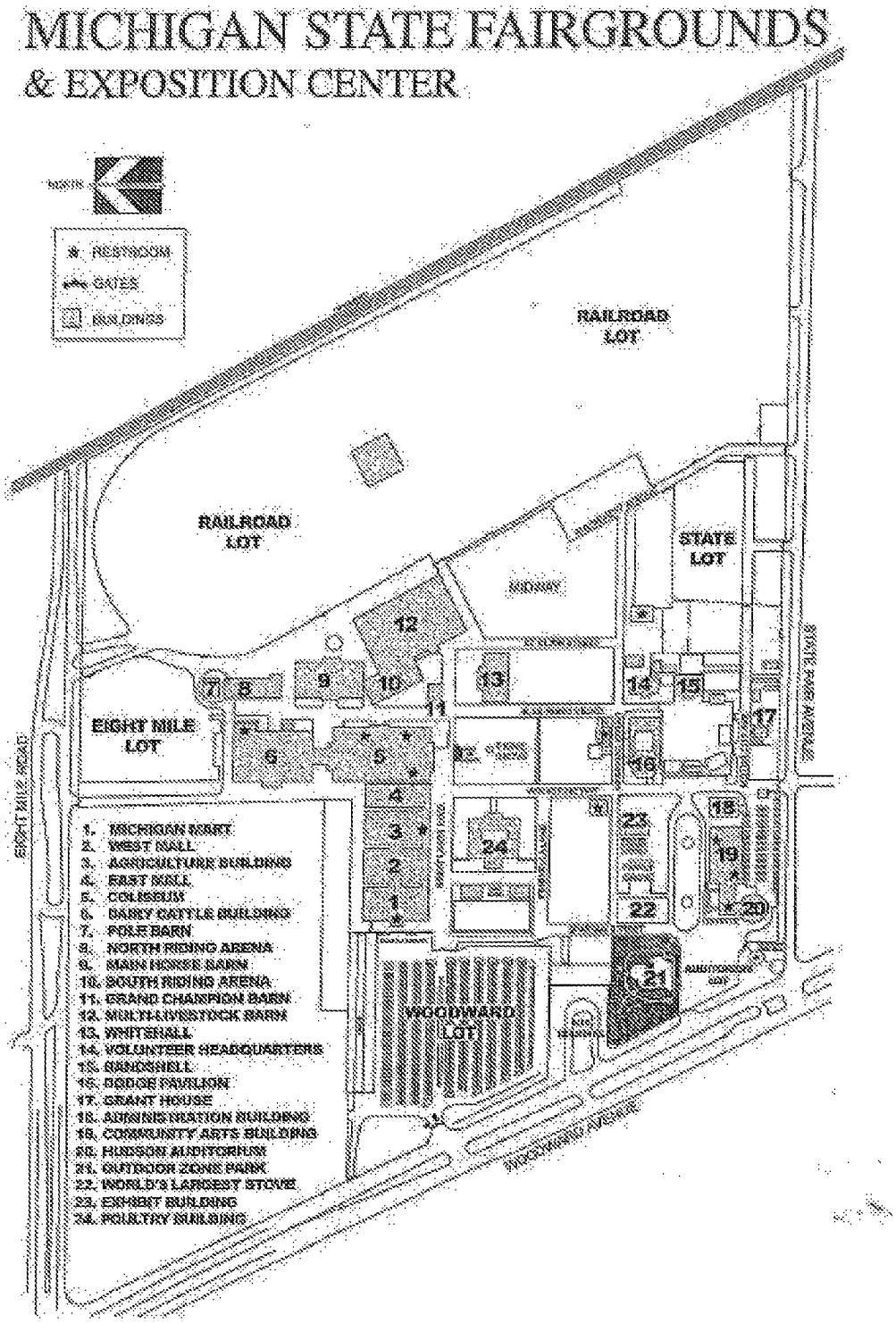
Paving Detail	
Internal Roadway/Parking Material:	Asphalt paved roadway and parking lot
Curbs & Material:	Public Concrete
Gutter/Storm Drains:	Yes/Yes
Sidewalks & Material:	Concrete sidewalks on streets and to each building entrance.
Overall Paving Condition:	Below average
Total Parking Spaces (Including Surface, Carport, & Garage):	160
Landscaping & Miscellaneous Site Improvements	
Signage:	None installed.
Street/Parking Area Lighting:	Pole lighting in parking lot. Municipal street lighting.
Perimeter Fencing:	Cyclone Fencing along State Fair
General Landscaping Quality, Condition, and Appearance:	Below average, includes shrubs, trees, grass
Site Improvement Physical Age:	13
Site Improvement Useful Life, Estimated:	15
Remaining Useful Life, Estimated:	2
Functional Utility of Site Improvements:	The subject provides excellent parking and also includes an oval drive ring which provides good access to the property for dropping off auto passengers. The site improvements are considered to be functionally adequate for their current use. The site improvements are in fair condition.

Site Improvement Description, Agricultural Building and East Mall (Joe Dumars' Fieldhouse)	
Paving Detail	
Internal Roadway/Parking Material:	Asphalt paved parking area in East Mall canopy
Curbs & Material:	n/a
Gutter/Storm Drains:	Yes/yes
Overall Paving Condition:	Above average
Total Parking Spaces (Including Surface, Carport, & Garage):	40 (estimated)
Landscaping & Miscellaneous Site Improvements	
Signage:	None installed.
Street/Parking Area Lighting:	Pole lighting; mounted lighting
Perimeter Fencing:	n/a
General Landscaping Quality, Condition, and Appearance:	n/a
Site Improvement Physical Age:	10
Site Improvement Useful Life, Estimated:	15
Remaining Useful Life, Estimated:	5
Functional Utility of Site Improvements:	The subject provides parking in the East Mall area which is essentiall a building canopy over a paved parking area. It appears that the tenant in the Agricultural building allows patrons parking at other portions of the development as well. If there is not enough parking associated with the East Mall only then the need for parking would be considered an impairment to utility.

Source: Allen & Associates, Municipal Records

Building Improvements

The overall subject site is improved with 23 prominent existing building structures. A sketch of the overall site area with the names of each of the building improvements follows.


MICHIGAN STATE FAIRGROUNDS
& EXPOSITION CENTER
NORTH
RESTROOM
GATES
BUILDINGS
RAILROAD LOT
RAILROAD LOT
STATE LOT
MIDWAY
EIGHT MILE LOT
WOODWARD LOT
EIGHT MILE ROAD
WOODWARD AVENUE
1. MICHIGAN MART
2. WEST HALL
3. AGRICULTURE BUILDING
4. EAST HALL
5. COLISEUM
6. DAIRY CATTLE BUILDING
7. POLE BARN
8. NORTH RIDING ARENA
9. MAIN HORSE BARN
10. SOUTH RIDING ARENA
11. GRAND CHAMPION BARN
12. MULTI-LIVESTOCK BARN
13. WHITEHALL
14. VOLUNTEER HEADQUARTERS
15. BANDSHELL
16. DODGE PAVILION
17. GRANT HOUSE
18. ADMINISTRATION BUILDING
19. COMMUNITY ARTS BUILDING
20. HUDSON AUDITORIUM
21. OUTDOOR ZONE PARK
22. WORLD'S LARGEST STOVE
23. EXHIBIT BUILDING
24. POULTRY BUILDING

A detailed description of the improvements on the property follows:

Building Number	Property Name	Most Recent/Current Use/Type	Building Class	Square Footage	Condition	Effective Age	Remaining Economic Life
1	Michigan Mart	Exhibit Space	Class C	26,894	Above Average	45	0
2	West Mall	Exhibit Space	Class C	36,140	Above Average	45	0
3	Agricultural Building	Gymnaisum	Class C	54,259	Above Average	45	15
4	East Mall	Canopy	Class C	23,272	Good	45	15
5	Colisseum	Sporting Events, Circus, etc	Class A	78,471	Below Average	60	0
6	Dairy Cattle Building	Animal Show	Class C	57,000	Average	45	0
7	Pole Barn	Barn	Class D	723	Fair	40	0
8	North Riding Area	Animal Show/Riding Area	Class D	16,219	Below Average	40	0
9	Main Horse Barn	Barn	Class C	36,799	Average	45	0
10	South Riding Area	Shelter/Animal Show	Class C	16,609	Average	45	0
11	Grand Champion Barn	Barn	Class D	451	Average	40	0
12	Multi-Livestock Barn	Barn	Class S	72,313	Average	40	0
13	Whitehall	Exhibit Space, Livestock	Class C	12,066	Below Average	45	0
14	Volunteer Headquarters	Office	Class C	10,277	Below Average	45	0
15	Bandshell		Class C	6,823	Fair	45	0
16	Dodge Pavillion	Canopy and Exhibit Space	Class C	10,326	Fair	45	0
17	Grant House	Historic Residence	n/a	n/a	n/a	n/a	n/a
18	Administration Building	Office	Class C	2,857	Below Average	45	0
19	Community Arts	Exhibit Space, Office	Class C	24,300	Below Average	45	15
20	Hudson Auditorium	Auditorium	Class C	5,278	Fair	45	15
23	Exhibit Building	Barn/ Exhibit Area	Class D	5,124	Average	40	0
24	Poultry Building	Exhibit Area	Class C	51,199	Average	45	0
n/a	Restrooms, guardhouse & other small buildings	-	Class C	6,953		45	0
n/a	Other Sheds/Shelters	-	Class D	6,588		40	0
Total Gross Building Area				**562,020**			

The site is also improved with a few restroom buildings and open shelters.

Later in this report we conclude the Highest and Best Use of the subject is demolition of all of the buildings except for building numbered above as 3 and 4, (the Agricultural Building and the East Mall which are currently leased) and buildings numbered above as 19 and 20, (the Community Arts Building and Hudson Auditorium) which are connected and have a higher value as a church than they do for demolition for redevelopment..

Summaries of those two buildings follow:

Building Improvement Description

General Building Information	
Building Description:	Community Arts & Hudson Auditorium
MVS Construction Class:	Class C
MVS Construction Quality:	Average
MVS Section & Page Reference:	Section 12, Page 16
Building Area & Unit Summary	
Year Built:	1950 est.
Year Renovated:	n/a
Physical Age, est. (Years):	52
Effective Age (Years):	35
Estimated Remaining Economic Life (Years):	15
Stories:	One
Entrance Type:	Private entrances from central plaza and balconies
Unit Styling:	Flats
Foundation:	Concrete Slab is assumed
Floor System:	Mix of carpet and vinyle tile
Exterior Construction & Materials	Decorative brick
Roof System:	Flat
Roof Condition:	Evidence of leaking was reported where the Auditorium is adjoined to the Community Arts building.
HVAC Sytem:	Some rooftop units/some on-ground units
Electrical System:	Building is serviced and appears adequate
Plumbing System:	Appears adequate
Fire Protection:	Smoke detectors, fire extenguishers
Elevator(s):	None
Quality, Condition, & Functional Utility Summary:	The property is genrealy adeuqate for use as a church. A new roof is needed for the auditorium, the cost of which is estimated at $5.00/SF or $25,000 rounded.

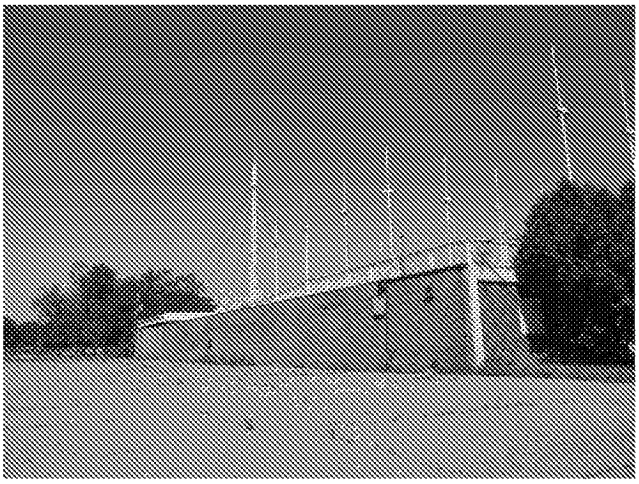
Source: Municipal Records, Management, Allen & Associates

East Agricultural Building, Building Description

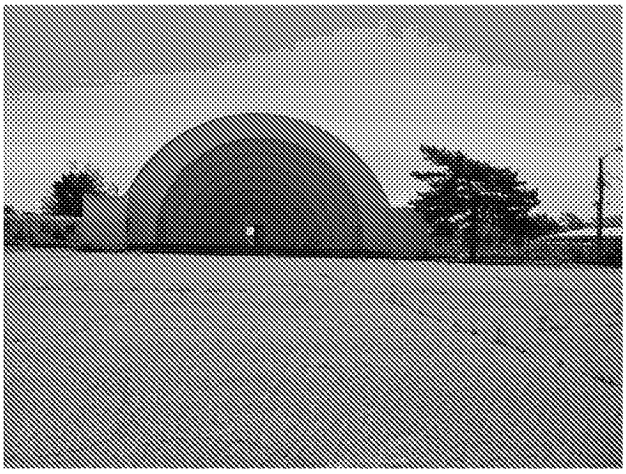
General Building Information	
Building Description:	Warehouse building improved as a gymnasium
MVS Construction Class:	Class C
Gross Building Area (SF):	30,917
Physical Characteristics	
Year Built:	est 1955
Year Renovated:	n/a
Physical Age, est. (Years):	57
Effective Age (Years):	35
Estimated Remaining Economic Life (Years):	15
Stories:	One mezzanine loft
Entrance Type:	Common
Floor System:	imrpoved with traditional wood basketball court. Tile in restrooms.
Exterior Construction & Materials	Brick
Roof System:	Pitched
Roof Condition:	No problems identified.
Windows:	Minmal. Single pane assumed.
HVAC System:	Building is heated and cooled.
Electrical System:	Appears Adequate.
Plumbing System:	Restrooms and lockerroom service
Elevator(s):	None
Quality, Condition, & Functional Utility Summary:	The building imrprovements are considered funtinoally adequate for the use as a gymnasium.

Source: Municipal Records, Management, Allen & Associates

Refer to the following photographs of the subject building improvements:



Dodge Pavilion #16



Bandshell #15



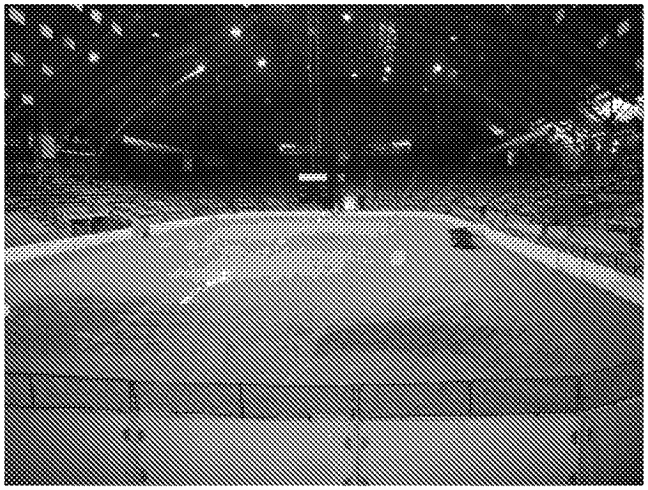
Office #17



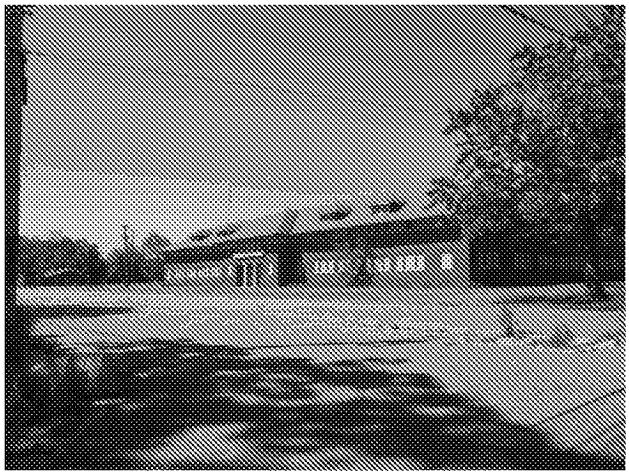
Community Arts/Hudson Auditorium #19,20



Pole Barn #7



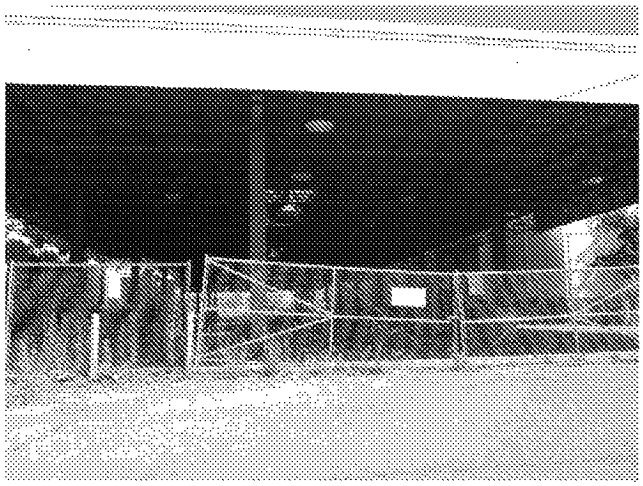
Coliseum Interior #5



Poultry Building #24, Exterior



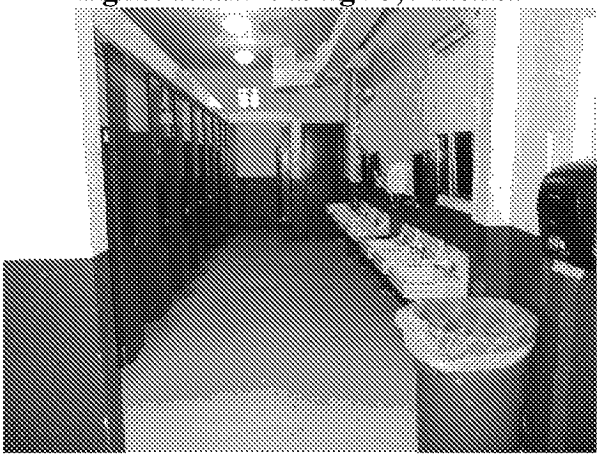
Poultry Building Interior #24



East Mall/ Parking Area #4



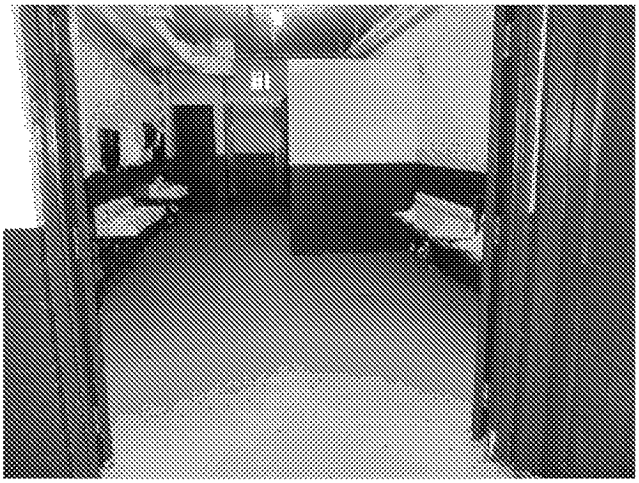
Agricultural Building #3, Exterior



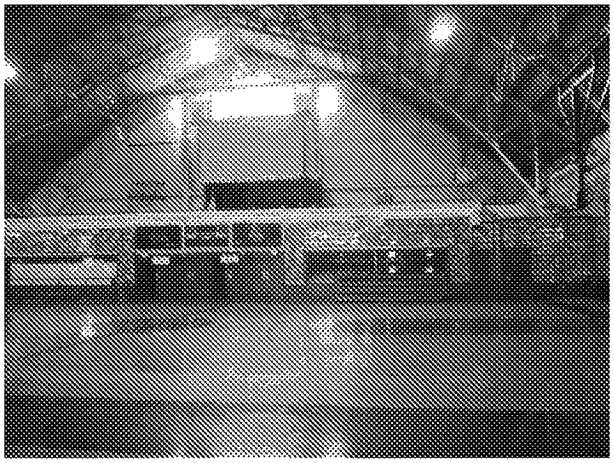
Agricultural Building #3, Restroom



Agricultural Building #3- Gym Floor



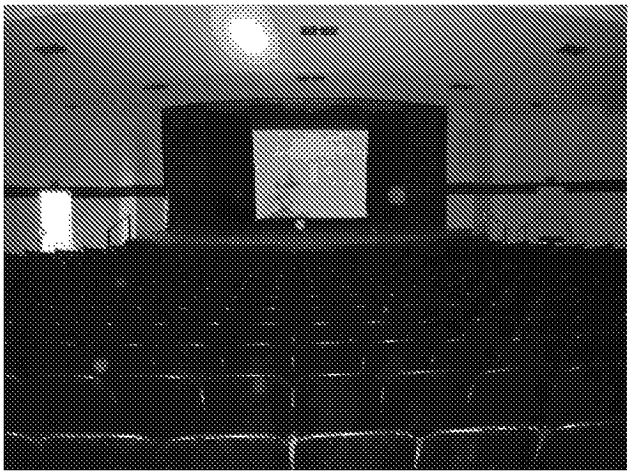
Agricultural Building #3 – Restroom



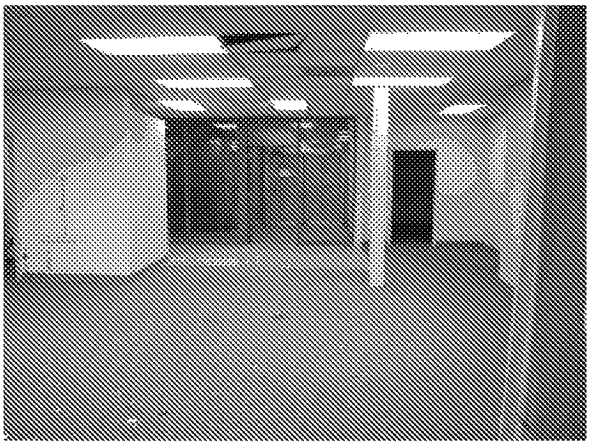
Agricultural Building #3 – Gym Floor



Community Arts Building #19



Hudson Auditorium #20



Administration Building #18

Personal Property Included in Value Estimate

The personal property at the property includes standard equipment and appliances in the units (window air conditioners, copying machines, refrigerators etc.). The value of personal property is not included in the real property value.

Real Estate Assessment and Taxes

Property taxes are determined by applying a mandated millage rate for a given township, city, or school district to the taxable basis of the property. The tax burden is based upon the lower of the state-equalized value (SEV) or the taxable value. The taxable value is increased at a rate equal to the lesser of the consumer price index change or five percent. When a property sells, the SEV at the time of the sale becomes the property's taxable value. The SEV should represent 50 percent of true cash value as estimated by the local assessor. The 1994 SEV became the capped taxable value for all properties in the State of Michigan when this change was instituted.

Properties are re-assessed every year to establish that year's SEV. When a sale occurs, the property's SEV can become the taxable value. Until another sale occurs, the new taxable value is limited to CPI increases or 5%. At the time of a sale, a new SEV is established.

As noted previously, the subject is located in Detroit in the Detroit Public School District The city's current millage rate for this school district was 85.9672 mills, the most recent non-homestead millage rate, which does include a 1.0% administration fee

The subject does not provide a current assessment because it is publicly owned.

Zoning

The subject site is zoned B4, General Business District. According to the applicable zoning ordinance, the district is provides for business and commercial uses of a thoroughfare-oriented nature.

Among other uses, those permitted by right include,

- bake shop,
- offices,
- dry cleaning,
- dance halls
- boarding schools
- religious institutions

The subject's current use, as a fairground with supportive exhibit spaces and offices, is a permitted with approval only within the B4 District.

Residential Market Analysis

We first provide an analysis of multi-family apartment market for the subject property.

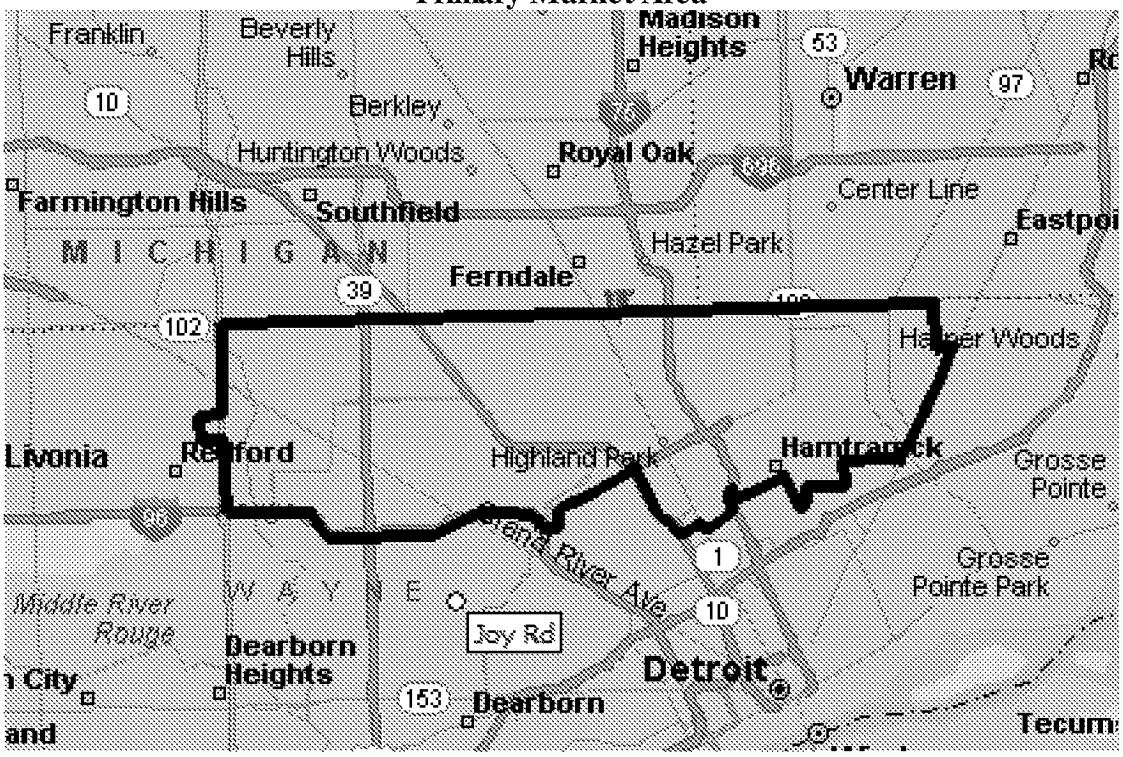
Market Overview

Our Market Analysis presents a discussion of the relevant supply and demand factors impacting the subject property, and its use as residential development. Our supply analysis focuses on quantifying the supply of rental housing the primary market area and describing overall trends in the area. The demand analysis will analyze the demographic composition of the primary market area.

Definition of Market Area

The subject market area is concluded considering a variety distance, competitive factors and natural and psychological boundaries that exist in the area. We have concluded an area based on psychological barriers and Census Tracts. The market area is presented visually on the black line below:

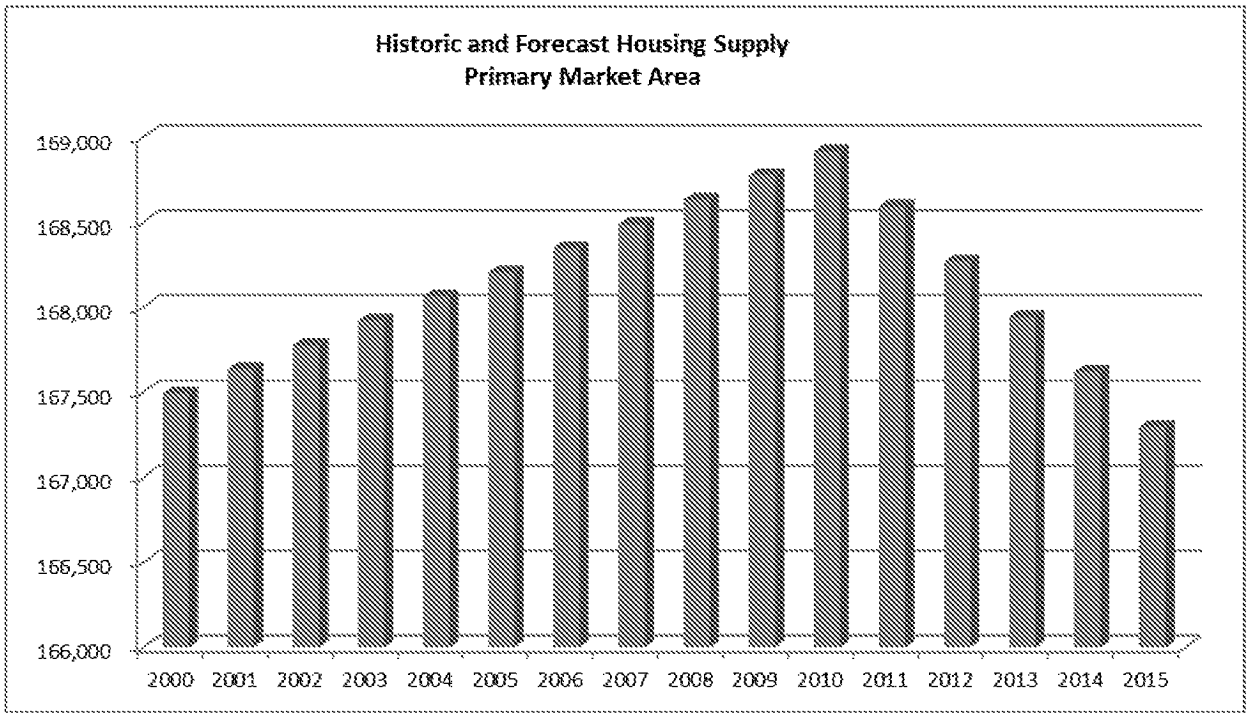
Primary Market Area



The secondary market area is considerably larger, consisting of the tri-county area of Oakland, Wayne, and Macomb Counties.

Supply

There are a large number of single-family home rental properties in the area. Data provided by Sitetodobusiness.com indicates that the overall supply of housing units within the area had been increasing through 2010, but has begun to decline quicker than it had increased.



The provided data does not incorporate the large number of homes which have been "abandoned" and or vandalized during the housing decline of the past few years or those which have been demolished since being abandoned. The loss of investment dollars for renovation of these properties, the vandalism of the housing stock and the general demographic decline has had a cyclical effect of increasing some disinvestment in these areas.

Unfortunately, the apartment markets appear to stand out as distinct winners in the market as many previous homeowners have now begun to move toward apartment living options based upon their inability to obtain regular financing.

We are not aware of any new construction projects in the area begun since 2010.

Supply Conclusion

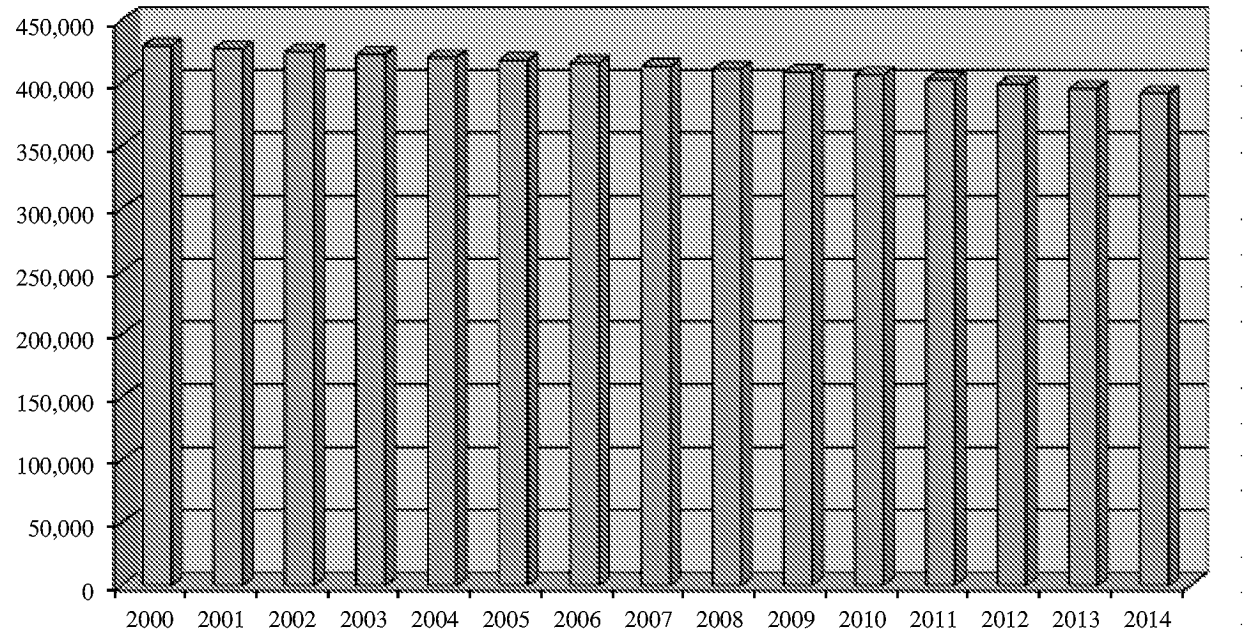
New construction has generally has not been evident in the market for the past few years, and we conclude that supply within the subject market is generally declining. Although there were numerous

vacant apartments in the market only a few years ago, these have eventually been sold for cash as REO properties and are now back online and units are being offered at lower rental rates.

Demand

Demand for apartment units in the subject market is derived from the following principle sources: (1) Persons currently residing within the identified market area who would be likely to move to the subject provided the proposed product offering is made available; (2) Population and household growth within the subject's identified market area. The following charts provide information relative to population and households, which will be cited throughout the forthcoming demand analysis. Data contained within the forthcoming charts is based on census tract information obtained from Sitetodobusiness.com via the U.S. Census and Claritas. The concluded neighborhood area for this analysis is defined by the property's census tract.

Population Trends, Primary Market Area
2000-2015



Population Summary Data & Analysis

Description	Neighborhood	PMA	SMA	State	Nation
2000 Population	325,514	429,525	4,043,467	9,938,444	281,283,229
2010 Population	304,700	406,100	3,949,251	9,961,386	309,038,974
2015 Population	291,515	387,936	3,860,098	9,865,096	321,675,005
Absolute Growth, 2000-2010	-20,814	-23,425	-94,216	22,942	27,755,745
Annual Growth Rate, 2000-2010	-0.64%	-0.55%	-0.23%	0.02%	0.99%
Absolute Growth Forecast, 2010-2015	-13,185	-18,164	-89,153	-96,290	12,636,031
Annual Growth Forecast, 2010-2015	-0.87%	-0.89%	-0.45%	-0.19%	0.82%

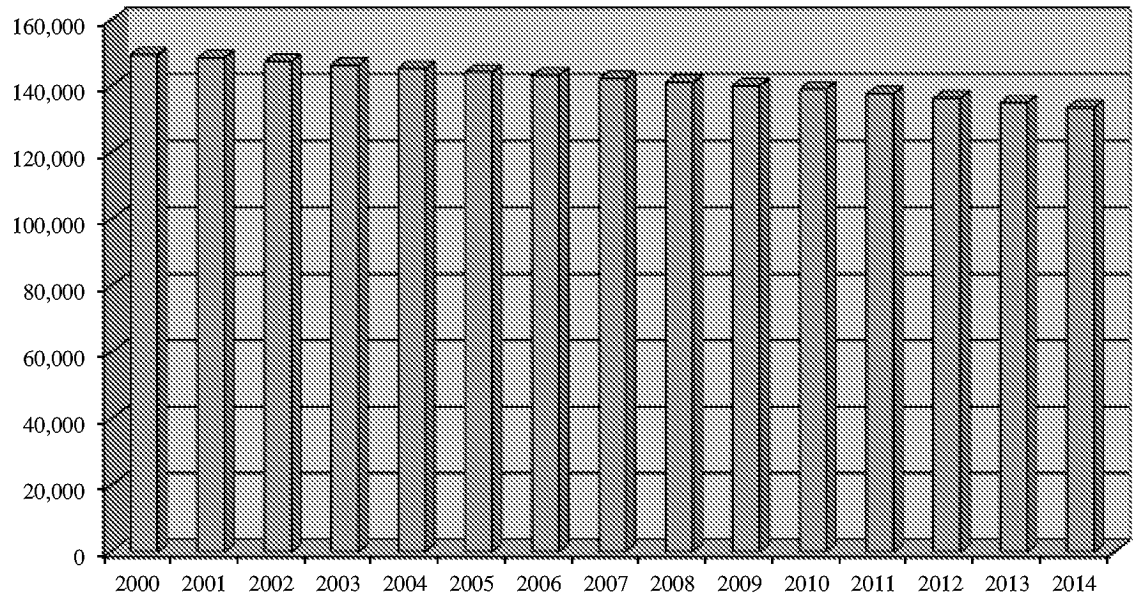
Note: Interim data points extrapolated based on 2000, 2010, and 2015 source data.

Source: U.S. Census, Clartias 2006, Claritas 2010

The provided demographic information indicates that the secondary market area is expected to exhibit population decline at a rate of -0.45% for the period 2010-2015, compared to a 2000-2010 rate of -0.23%. Absolute growth/decline in population for the secondary market area, 2010-2015, is projected to be -89,153. The projected population growth rate for the secondary market area for the period 2010-2015 is expected to be less than the projected rate for the state, -0.19%, for the same period.

The data analyzed indicates that the primary market area is expected to exhibit population decline at a rate of -0.89% for the period 2010-2015, compared to a 2000-2010 rate of -0.55%. Absolute growth/decline in population for the primary market area, 2010-2015, is projected to be -18,164. The projected population growth rate for the primary market area for the period 2010-2015 is expected to be less than the projected rate for the secondary market area, -0.45%, for the same period.

Household Trends, Primary Market Area
2000-2015



Household Summary Data & Analysis

Description	Neighborhood	PMA	SMA	State	Nation
2000 Households	123,655	149,507	1,549,518	3,788,780	105,539,122
2010 Households	116,128	139,155	1,522,167	3,846,728	116,136,617
2015 Households	111,461	132,268	1,492,804	3,828,030	120,947,177
Absolute Growth, 2000-2010	-7,527	-10,352	-27,351	57,948	10,597,495
Annual Growth Rate, 2000-2010	-0.61%	-0.69%	-0.18%	0.15%	1.00%
Absolute Growth Forecast, 2010-2015	-4,667	-6,887	-29,363	-18,698	4,810,560
Annual Growth Forecast, 2010-2015	-0.80%	-0.99%	-0.39%	-0.10%	0.83%

Note: Interim data points extrapolated based on 2000, 2010, and 2015 source data.
Source: U.S. Census, Clartias 2006, Claritas 2010

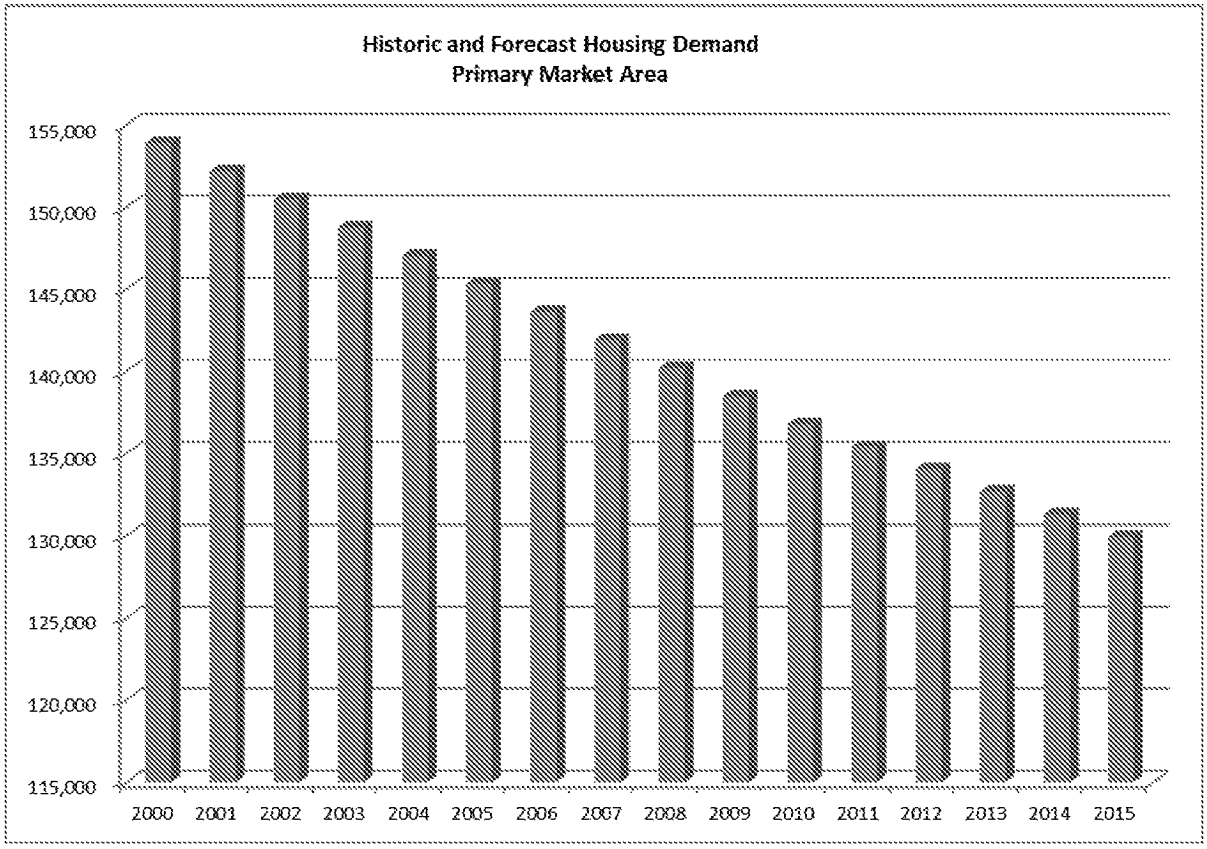
The provided demographic information indicates that the secondary market area is expected to exhibit household decline at a rate of -0.39% for the period 2010-2015, compared to a 2000-2010 rate of -0.18%. Absolute growth/decline in households for the secondary market area, 2010-2015, is projected to be -29,363. The projected household growth rate for the secondary market area for the period 2010-2015 is expected to be less than the projected rate for the state, -0.10%, for the same period.

The data analyzed indicates that the primary market area is expected to exhibit household decline at a rate of -0.99% for the period 2010-2015, compared to a 2000-2010 rate of -0.69%. Absolute growth/decline in households for the primary market area, 2010-2015, is projected to be -6,887. The projected household growth rate for the primary market area for the period 2010-2015 is expected to be less than the projected rate for the secondary market area, -0.39%, for the same period.

The previous household and population statistics indicate community with some losses and a forecast continued decline for the foreseeable future. In reviewing the provided household and population statistics it should be noted that the forecasts are based on historical trends within the market area and are based upon the most recent decennial census and do not accurately reflect the changes in the market since housing downturn beginning in 2006 and its acceleration throughout 2009 and 2010.

Demonstrated Demand

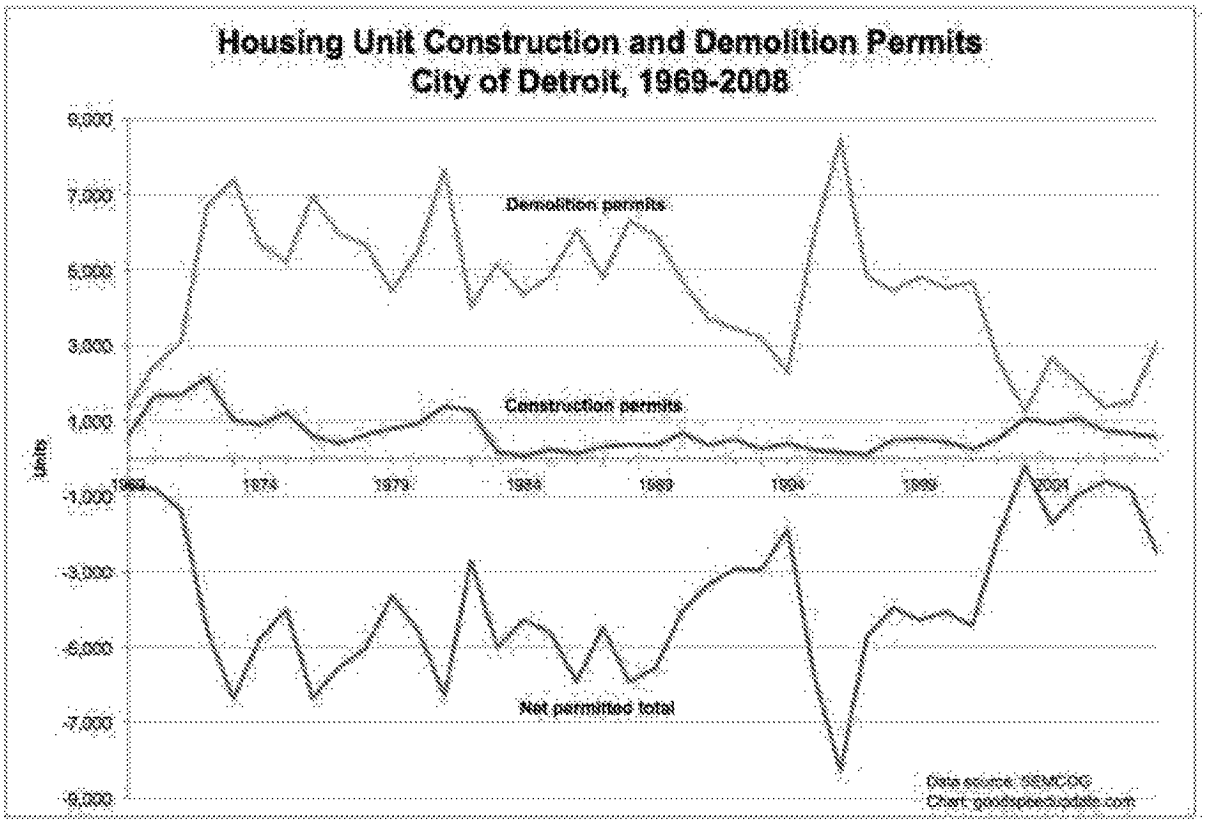
Data provided by Sitetodobusiness.com indicate that overall rental housing demand including single family home, flats and smaller apartments has declined substantially over the past few years. The following table tracks historic and forecast housing demand in the Primary Market Area.



The data analyzed indicates that the primary market area is expected to exhibit an overall decline in housing demand through 2015. It is well known that the region and the city of Detroit in particular have been losing population over the past several years. The data are based in part upon the projected overall population loss in the area and may not reflect the higher percentage of the remaining residents likely to be renters versus owners compared with previous norms of tenure. Rental-occupied housing is

currently 31% of the total housing in the market area, with a decline since 2000 from 34% renter-occupied.

The following table is derived from U.S. Census data and indicates net housing loss in the city of Detroit from 1969 to 2008 as far more homes have been demolished than have been constructed for many years. It is generally understood that the decline in household supersedes the demolition of vacant homes.



Retail Market Analysis

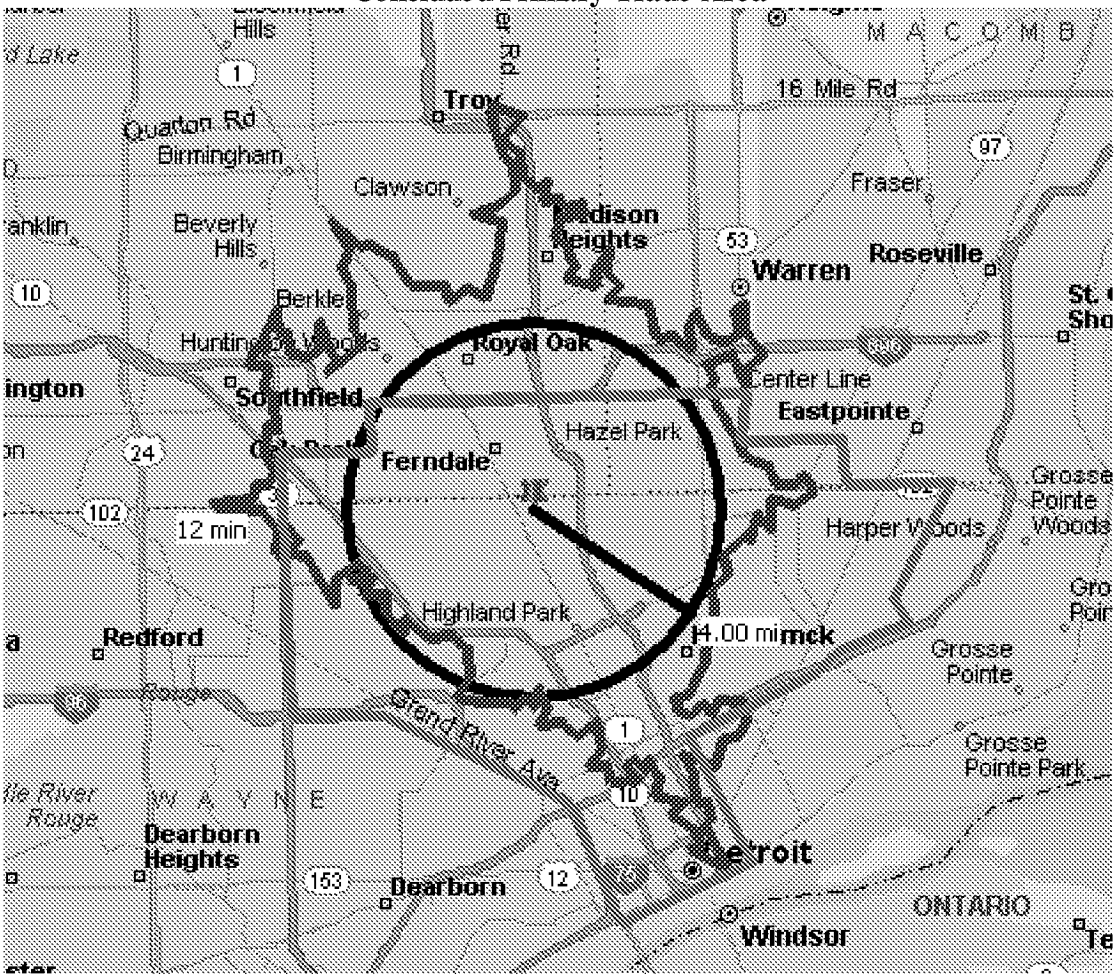
Market Analysis Overview

In addition we have prepared a retail market analysis of the subject property. The market analysis will provide data and analysis for the primary trade area. The market analysis will present and analyze relevant data pertaining to supply, demand, and the balance of supply/demand.

No Delineation of Primary Trade Area

The concluded primary trade area is illustrated in the following map and is identified by the area outlined in red. The area noted by the blue line represents a 4.0-mile trade ring, while the yellow line represents a 12.0-minute drive-time radius.

Concluded Primary Trade Area



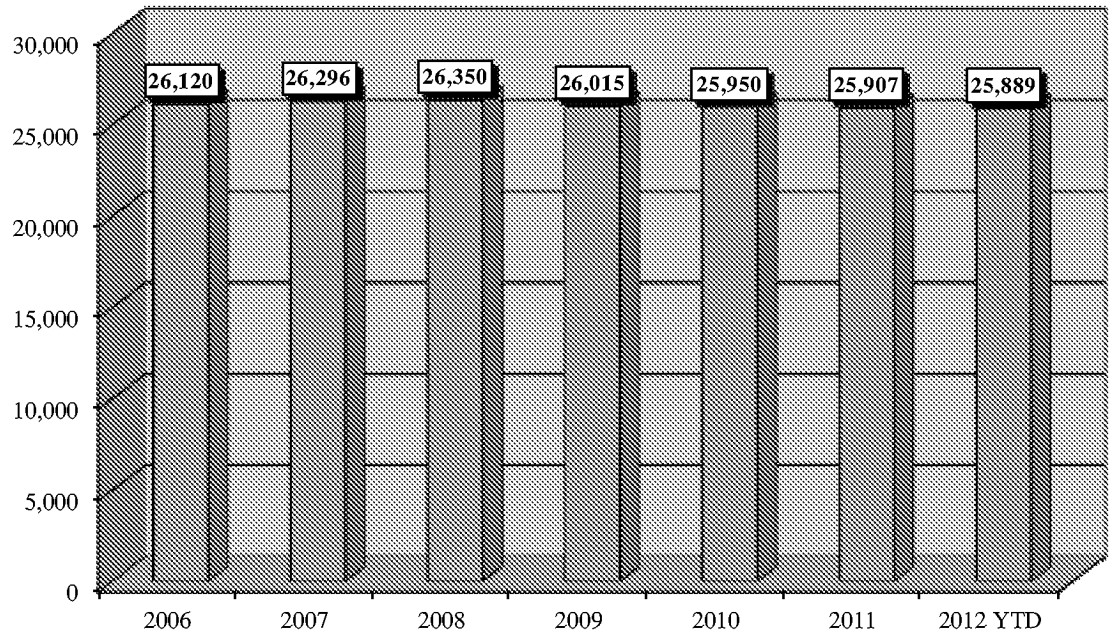
The above concluded primary trade area, outlined in red, is based census tract boundaries, thus has an erratic boundary. However, the primary trade area is generally bounded by Interstate 96 to the north, Interstate 96, Grand River Avenue and Grand Boulevard to the east, US-12 (Michigan Avenue) to the south, and M-39 (Southfield Freeway) to the west.

The Secondary Trade Area (STA) is the tri-county collection of Oakland, Macomb, and Wayne Counties.

Retail Supply

Our supply analysis was developed based on a supply sample from Costar Property. Our supply study provides a general overview of the retail supply level within the primary trade area. The provided supply analyses do not provide an exact total of the trade area supply; rather it is an attempt to survey all of the retail in the area, but is likely to understate the total retail space in the market area. Refer to the following charts for a general overview of the primary trade area retail inventory levels.

Historical Inventory Levels (Stated in 000's)
Primary Trade Area



Current Inventory Level (SF):	**25,888,763**
Average Annual Inventory Growth 2006-Present (SF):	**-46,236**
Average Annual Inventory Growth Rate, 2006-Present:	**-0.18%**

Source: Costar

As the above chart illustrates, the inventory level for the primary trade area increased annually from

2006 to 2008, and decreased from 2009-2012 with a current inventory level of 25,888,763 square feet. The average annual inventory growth rate in the primary trade area since 2006 is -0.18%.

Demand

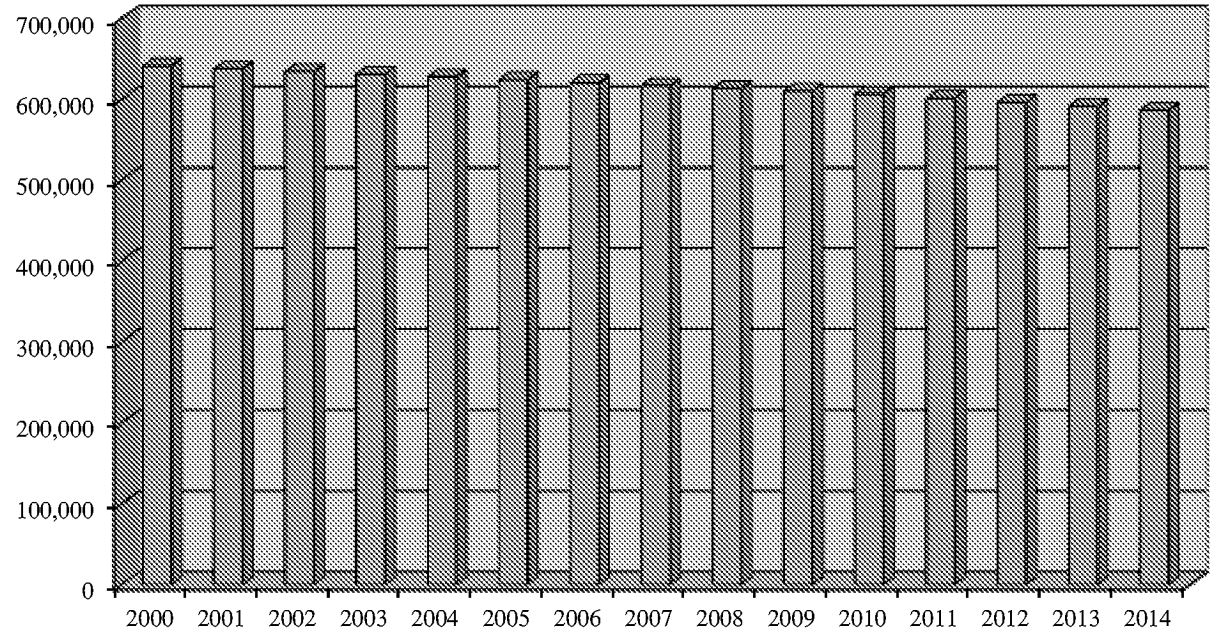
Factors affecting demand for retail properties such as the subject include trends in population, households, and income. The forthcoming demographic data is presented on multiple geographic levels, summarized as follows:

- Nation – Covers the entire United States of America
- State – Covers the entire State of Michigan
- Secondary Trade Area/Region (STA) – Wayne, Oakland, and Macomb Counties
- Primary Trade Area (PTA) – As defined previously in market analysis
- Neighborhood – Census tracts within a four-mile radius

Population

The following table provides population data for the previously defined geographic levels.

Population Trends, Primary Market Area
2000-2015



Population Summary Data & Analysis

Description	Neighborhood	PMA	SMA	State	Nation
2000 Population	680,631	641,147	4,043,467	9,938,444	281,283,229
2010 Population	674,819	606,281	3,949,251	9,961,386	309,038,974
2015 Population	665,919	581,288	3,860,098	9,865,096	321,675,005
Absolute Growth, 2000-2010	-5,812	-34,866	-94,216	22,942	27,755,745
Annual Growth Rate, 2000-2010	-0.09%	-0.54%	-0.23%	0.02%	0.99%
Absolute Growth Forecast, 2010-2015	-8,900	-24,993	-89,153	-96,290	12,636,031
Annual Growth Forecast, 2010-2015	-0.26%	-0.82%	-0.45%	-0.19%	0.82%

Note: Interim data points extrapolated based on 2000, 2010, and 2015 source data.

Source: U.S. Census, Clartias 2006, Claritas 2010

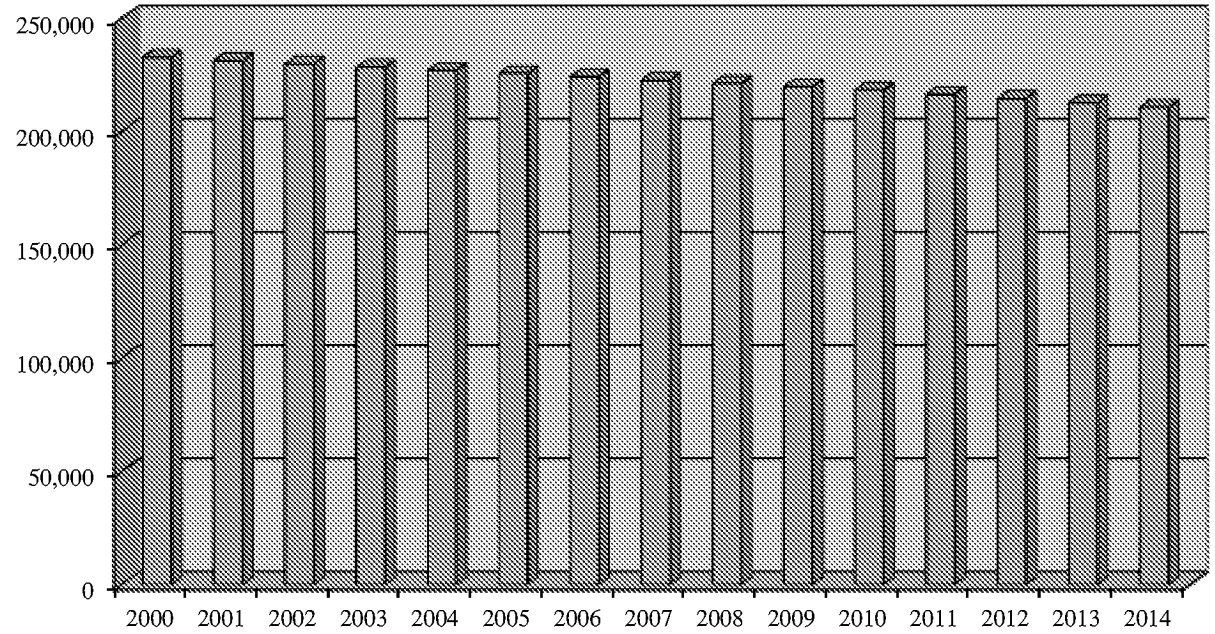
The provided demographic information indicates that the secondary market area is expected to exhibit population decline at a rate of -0.45% for the period 2010-2015, compared to a 2000-2010 rate of -0.23%. Absolute growth/decline in population for the secondary market area, 2010-2015, is projected to be -89,153. The projected population growth rate for the secondary market area for the period 2010-2015 is expected to be less than the projected rate for the state, -0.19%, for the same period.

The data analyzed indicates that the primary market area is expected to exhibit population decline at a rate of -0.82% for the period 2010-2015, compared to a 2000-2010 rate of -0.54%. Absolute growth/decline in population for the primary market area, 2010-2015, is projected to be -24,993. The projected population growth rate for the primary market area for the period 2010-2015 is expected to be less than the projected rate for the secondary market area, -0.45%, for the same period.

Households

The following table provides an overview of historical and forecast household data for the previously defined geographic levels.

Household Trends, Primary Market Area
2000-2015



Household Summary Data & Analysis

Description	Neighborhood	PMA	SMA	State	Nation
2000 Households	253,241	232,709	1,549,518	3,788,780	105,539,122
2010 Households	254,027	218,323	1,522,167	3,846,728	116,136,617
2015 Households	251,834	208,869	1,492,804	3,828,030	120,947,177
Absolute Growth, 2000-2010	786	-14,386	-27,351	57,948	10,597,495
Annual Growth Rate, 2000-2010	0.03%	-0.62%	-0.18%	0.15%	1.00%
Absolute Growth Forecast, 2010-2015	-2,193	-9,454	-29,363	-18,698	4,810,560
Annual Growth Forecast, 2010-2015	-0.17%	-0.87%	-0.39%	-0.10%	0.83%

Note: Interim data points extrapolated based on 2000, 2010, and 2015 source data.
Source: U.S. Census, Clartias 2006, Claritas 2010

The provided demographic information indicates that the secondary market area is expected to exhibit household decline at a rate of -0.39% for the period 2010-2015, compared to a 2000-2010 rate of -0.18%. Absolute growth/decline in households for the secondary market area, 2010-2015, is projected to be -29,363. The projected household growth rate for the secondary market area for the period 2010-2015 is expected to be less than the projected rate for the state, -0.10%, for the same period.

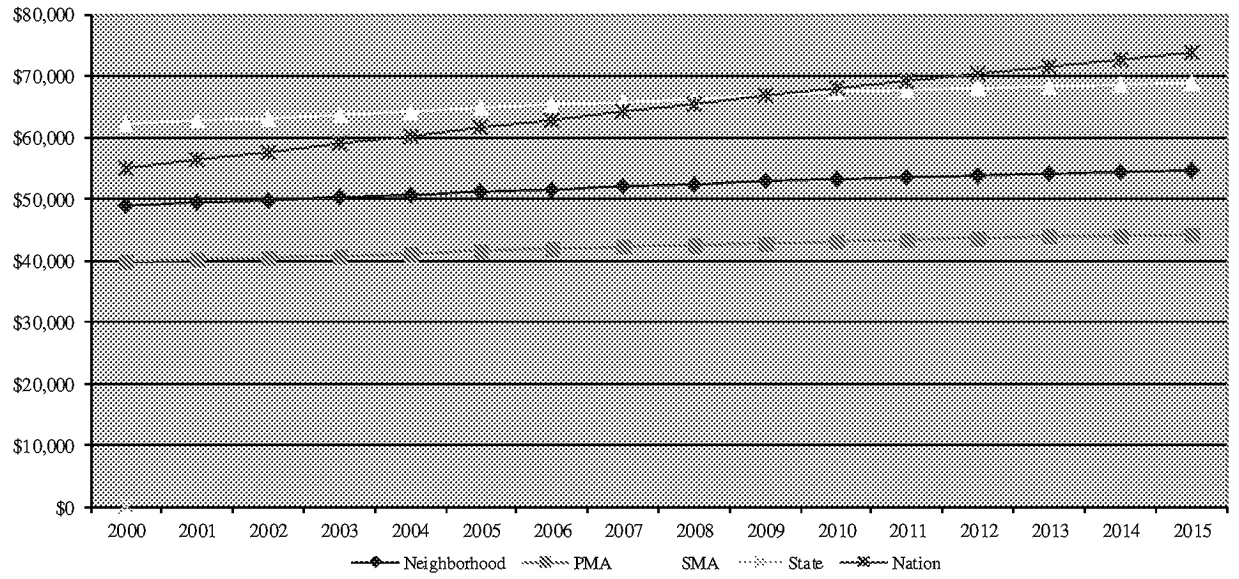
The data analyzed indicates that the primary market area is expected to exhibit household decline at a rate of -0.87% for the period 2010-2015, compared to a 2000-2010 rate of -0.62%. Absolute growth/decline in households for the primary market area, 2010-2015, is projected to be -9,454. The

projected household growth rate for the primary market area for the period 2010-2015 is expected to be less than the projected rate for the secondary market area, -0.39%, for the same period.

Household Income

The following chart and table summarize the average household incomes for the previously mentioned areas, presented as follows:

Average Household Income (AHI) Trends



Summary Data & Analysis, Average Houeshold Incomes

Description	Neighborhood	PMA	SMA	State	Nation
2000 Average Household Income	$48,919	$39,756	$62,119	$56,436	$54,974
2010 Average Household Income	$53,273	$43,178	$67,310	$62,082	$67,988
2015 Average Household Income	$54,720	$44,210	$68,932	$63,960	$73,658
2000-2010 Annual Growth Rate	0.89%	0.86%	0.84%	1.00%	2.37%
2010-2015 Forcast Growth Rate	0.54%	0.48%	0.48%	0.61%	1.67%

Note: Interim data points extrapolated based on 2000, 2010, and 2015 source data.

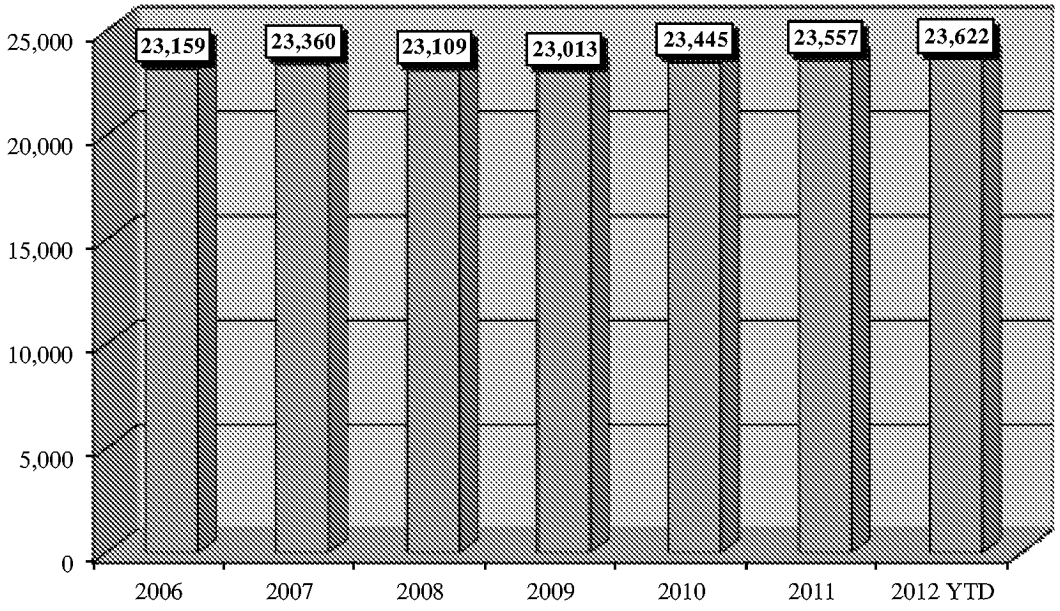
Source: U.S. Census, Clartias 2006, Claritas 2010

The primary trade area notes lower income levels than the neighborhood, secondary trade area, the state, and the nation.

Demonstrated Demand

The following chart illustrates actual demonstrated demand for the primary trade area, as published by Costar.

Historical Demonstrated Demand Levels (Stated in 000's)
Primary Trade Area



Current Demand Level (SF):	**23,622,259**
Average Annual Demand Growth 2006-Present (SF):	**77,167**
Average Annual Demand Growth Rate, 2006-Present:	**0.33%**

Source: Costar

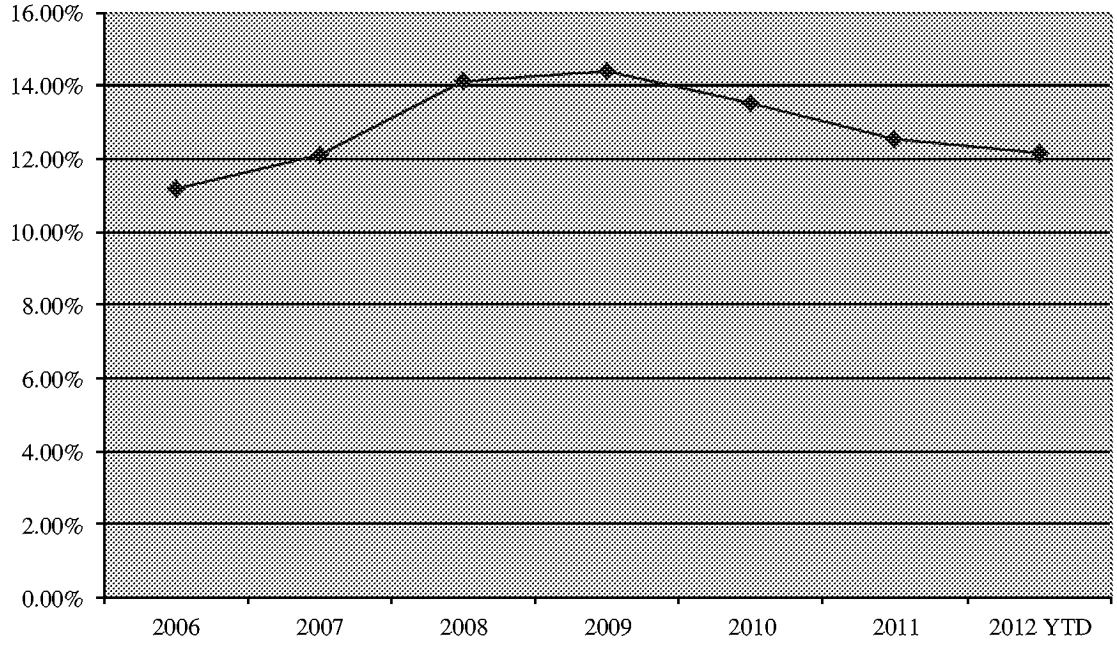
As the above chart illustrates, despite declines in demographic demand, the demonstrated demand level for the primary trade area experienced overall slight growth from 2006 to 2012 at an annual growth rate of 0.33%. The primary trade area has a current demand level of 23,622,259 square feet.

Given current market conditions, it is expected that demand levels will likely remain flat for the foreseeable future. Our research suggests that some metro area markets have exhibited slight improvements in the retail sector in the past quarter, but the expected trend is for little to no growth in demand until 2012.

Balance of Retail Supply and Demand

The following chart illustrates historical vacancy trends for the primary trade area.

Summary of Historical Vacancy Trends
Primary Trade Area



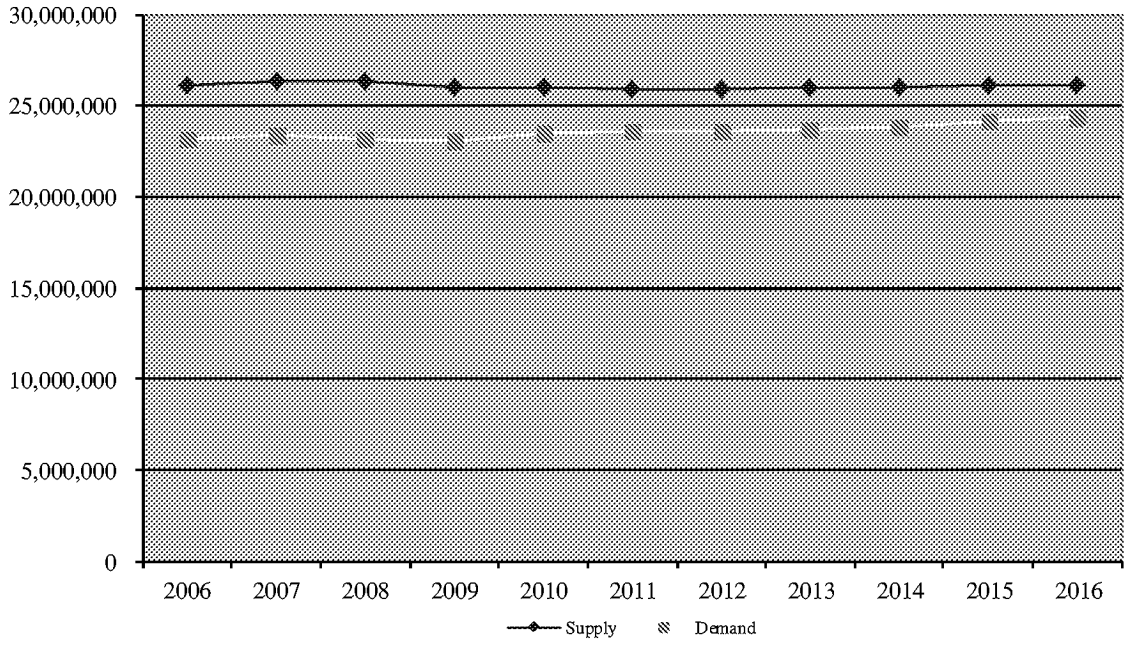
Current Primary Trade Area Vacancy Rate:	**12.15%**

Source: Costar

The current primary trade area economic vacancy rate is reportedly 12.15%. The provided data suggests the vacancy trend for the primary trade area has fluctuated since 2006 and has generally been decreasing since 2009.

The following chart provides an illustration of the relationship between supply and demand for the primary trade area for the period 2006 to 2012, first quarter.

Historical & Forecast Balance of Supply & Demand
Primary Trade Area



Current Vacancy:	**12.15%**
Forecast 2016 Vacant Area (SF):	**1,809,984**
Forecast 2016 Vacancy Rate:	**6.92%**
Absolute Absorption Forecast:	**716,380**
Annual Absorption Forecast:	**179,095**

Source: Costar, Allen & Associates

Healthy markets or markets near equilibrium tend to exhibit vacancy rates from 5% to 7%. The provided analysis suggests that the primary trade area is currently oversupplied with a 12.15% vacancy level. It should be noted, the occupancy rate is based on the primary trade area, which includes a relatively narrow trade area. Per Costar, the secondary trade area has a 10.71% physical vacancy rate (not shown in chart).

As an additional source for the balance of supply and demand we have conducted the following consumer spending analysis for the approximate trade area.

Retail Market Profile

Primary Trade Area

Industry Summary	Demand (Retail Potential)	Supply (Retail Sales)	Retail Gap (Demand-Supply)	Surplus/Leakage
Total Retail Trade and Food & Drink (NAICS 44-45, 722)	$4,624,392,956	$3,668,096,174	$956,296,782	11.5
Total Retail Trade (NAICS 44-45)	$3,945,213,130	$3,035,176,528	$910,036,602	13.0
Total Food & Drink (NAICS 722)	$679,179,826	$632,919,646	$46,260,180	3.5
Industry Group				
Motor Vehicle & Parts Dealers (NAICS 441)	$905,411,734	$478,458,440	$426,953,294	30.90
Automobile Dealers (NAICS 4411)	$766,092,284	$419,978,431	$346,113,853	29.20
Other Motor Vehicle Dealers (NAICS 4412)	$57,535,640	$15,218,382	$42,317,258	58.20
Auto Parts, Accessories, and Tire Stores (NAICS 4413)	$81,783,810	$43,261,627	$38,522,183	30.80
Furniture & Home Furnishings Stores (NAICS 442)	$104,665,899	$82,506,866	$22,159,033	11.80
Furniture Stores (NAICS 4421)	$67,751,981	$60,823,542	$6,928,439	5.40
Home Furnishings Stores (NAICS 4422)	$36,913,918	$21,683,324	$15,230,594	26.00
Electronics & Appliance Stores (NAICS 443/NAICS 4431)	$137,948,409	$41,556,524	$96,391,885	53.70
Bldg Materials, Garden Equip. & Supply Stores (NAICS 444)	$140,287,941	$83,909,814	$56,378,127	25.10
Building Material and Supplies Dealers (NAICS 4441)	$127,313,977	$79,344,698	$47,969,279	23.20
Lawn and Garden Equipment and Supplies Stores (NAICS 4442)	$12,973,964	$4,565,116	$8,408,848	47.90
Food & Beverage Stores (NAICS 445)	$601,598,674	$522,994,071	$78,604,603	7.00
Grocery Stores (NAICS 4451)	$463,671,143	$317,348,901	$146,322,242	18.70
Specialty Food Stores (NAICS 4452)	$50,106,435	$59,256,128	($9,149,693)	8.46
Beer, Wine, and Liquor Stores (NAICS 4453)	$87,821,096	$146,389,042	($58,567,946)	25.00
Health & Personal Care Stores (NAICS 446/NAICS 4461)	$209,306,107	$200,531,515	$8,774,592	2.10
Gasoline Stations (NAICS 447/NAICS 4471)	$663,939,533	$579,800,316	$84,139,217	6.80
Clothing and Clothing Accessories Stores (NAICS 448)	$170,760,329	$133,754,519	$37,005,810	12.20
Clothing Stores (NAICS 4481)	$129,813,780	$99,512,740	$30,301,040	13.20
Shoe Stores (NAICS 4482)	$21,599,453	$20,700,278	$899,175	2.10
Jewelry, Luggage, and Leather Goods Stores (NAICS 4483)	$19,347,096	$13,541,501	$5,805,595	17.70
Sporting Goods, Hobby, Book, and Music Stores (NAICS 451)	$62,450,844	$79,208,806	($16,757,962)	11.80
Sporting Goods/Hobby/Musical Instrument Stores (NAICS 4511)	$29,414,061	$21,052,280	$8,361,781	16.60
Book, Periodical, and Music Stores (NAICS 4512)	$33,036,783	$58,156,526	($25,119,743)	27.50
General Merchandise Stores (NAICS 452)	$760,229,193	$460,637,834	$299,591,359	24.50
Department Stores Excluding Leased Depts. (NAICS 4521)	$259,760,315	$51,905,702	$207,854,613	66.70
Other General Merchandise Stores (NAICS 4529)	$500,468,878	$408,732,132	$91,736,746	10.10
Miscellaneous Store Retailers (NAICS 453)	$81,001,506	$56,361,416	$24,640,090	17.90
Florists (NAICS 4531)	$6,516,890	$6,276,704	$240,186	1.90
Office Supplies, Stationery, and Gift Stores (NAICS 4532)	$34,438,883	$25,601,840	$8,837,043	14.70
Used Merchandise Stores (NAICS 4533)	$2,841,537	$3,767,634	($926,097)	14.00
Other Miscellaneous Store Retailers (NAICS 4539)	$37,204,196	$20,715,238	$16,488,958	28.50
Nonstore Retailers (NAICS 454)	$107,612,961	$315,456,407	($207,843,446)	49.10
Electronic Shopping and Mail-Order Houses (NAICS 4541)	$43,260,995	$32,060,911	$11,200,084	14.90
Vending Machine Operators (NAICS 4542)	$23,548,853	$16,330,417	$7,218,436	18.10
Direct Selling Establishments (NAICS 4543)	$40,803,113	$267,065,079	($226,261,966)	73.50
Food Services & Drinking Places (NAICS 722)	$679,179,826	$632,919,646	$46,260,180	3.50
Full-Service Restaurants (NAICS 7221)	$279,326,891	$290,452,228	($11,125,337)	2.00
Limited-Service Eating Places (NAICS 7222)	$311,501,559	$255,860,018	$55,641,541	9.80
Special Food Services (NAICS 7223)	$64,305,085	$48,218,707	$16,086,378	14.30
Drinking Places - Alcoholic Beverages (NAICS 7224)	$24,046,291	$38,388,693	($14,342,402)	23.00

Data Note: Supply (retail sales) estimates sales to consumers by establishments. Sales to businesses are excluded. Demand (retail potential) estimates the expected amount spent by consumers at retail establishments. Supply and demand estimates are in current dollars. The Leakage/Surplus Factor presents a snapshot of retail opportunity. This is a measure of the relationship between supply and demand that ranges from +100 (total leakage) to -100 (total surplus). A positive value represents 'leakage' of retail opportunity outside the trade area. A negative value represents a surplus of retail sales, a market where customers are drawn in from outside the trade area. The Retail Gap represents the difference between Retail Potential and Retail Sales. ESRI uses the North American Industry Classification System (NAICS) to classify businesses by their primary type of economic activity. Retail establishments are classified into 27 industry groups in the Retail Trade sector, as well as four industry groups within the Food Services & Drinking Establishments subsector

Sources: Esri and Infogroup.

The provided consumer spending analysis suggests that the vast majority of the NAICS categories are under-supplied. Specialty Food Stores; Beer, Wine, and Liquor Stores; Sporting Goods, Hobby, Book, and Music Stores; Book, Periodical, and Music Stores; Used Merchandise Stores; Nonstore Retailers; Direct Selling Establishments; Full-Service Restaurants; and Drinking Places – Alcoholic Beverages appear to be the over-supplied categories based on the above table.

Our supply and demand projections are developed based on available data at the time of this report.

Highest & Best Use

Highest and Best Use is defined by the Dictionary of Real Estate Appraisal (5th Edition, Appraisal Institute pg. 93) as:

> "The reasonably probable and legal use of vacant land or an improved property that is physically possible, appropriately supported, financially feasible, and that results in the highest value. The four criteria the highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum productivity. Alternatively, the probable use of land or improved property-specific with respect to the user and timing of the use-that is adequately supported and results in the highest present value."

The above definition of Highest and Best Use applies to the use of a site as though vacant, as well as to the total property, as improved. When a site contains improvements, the Highest and Best Use may be determined to be different from the existing use. The existing use will continue unless and until the land value in its Highest and Best Use exceeds the sum of the value of the entire property in its existing use plus the cost to remove the improvements.

Four criteria must be examined to determine whether a use represents a property's Highest and Best Use. These requirements are that the use is physically possible, legally permissible, financially feasible, and maximally productive.

The analysis of Highest and Best Use for the subject property involves two elements: the analysis of the site as though it were vacant and available for development, and the analysis of the property as whole, including the existing improvements.

As Vacant

Physically Possible Uses: There are a number of uses that are physically possible for the subject property. Given the size of the site, the physically possible uses are virtually limitless and include, but are not limited to: retail/service, office, industrial, recreation, and residential.

Legally Permissible Uses: The subject site is zoned B4, per the local zoning ordinance. This district permits a variety of commercial and residential developments including, but not limited to single and multi-family residential and a wide variety of retail and office uses.

Financially Feasible Uses: The determination of financial feasibility involves examination of the economic environment within the primary market area. Given the current demographic profile of the subject neighborhood, the subject's location attributes, and prevailing market occupancy rates, holding

for future retail uses along the sites frontage along Woodward and Eight Mile is concluded to be financially feasible. Multi-family development with subsidy can be financially feasible.

Woodward Frontage

In general a strip retail development with smaller users is more feasible than one with larger tenants. The potential for new development north of the subject at Eight Mile and Woodward suggests retail value for the land located along Woodward. Typically strip centers have a building depth of 80-100 feet. We conclude a depth of 300 feet for development of retail along the Woodward frontage of the subject, from E, State Fair north to the border of the property along Woodward. It should be noted that this frontage includes an area currently being used for a bus turnaround by the city of Detroit. There are no legal encumbrances which restrict the use of that area.

Eight Mile Frontage

Because of the weaker visibility and higher traffic density along E. Eight Mile development of retail with a larger footprint in concluded to be more viable along East Eight Mile. Typically, big-box retail uses range in size from 14 to 18 acres. Considering the ~1,220 lineal feet of frontage along Eight Mile we have delineated a site size most optimal for retail of 17.570 acres which travels along the main access drive into the site, traveling between the delineated Big Box retail area from the proposed Gateway development and running south along the eastern border and rail tracks.

Other Uses

Single family residential uses in the city of Detroit still exhibit considerable vacancy. Recent large scale development projects have had mixed results. Woodbridge Estates is located near the Midtown Detroit area and has been generally successful as a rental development, but still has several vacant lots where new homes or condominiums were planned, but still are not built. Gardenview Estates is a redevelopment of a similarly sized former public housing project. Although several multifamily rental units have been completed and are reported to be well-occupied, none of the single-family homes which had been planned for the project have ever been built, suggesting that there is limited demand for new homes, outside of the Detroit Greater Downtown area.

Furthermore, we note that there is still considerable single family residential vacancy in the neighborhoods located just west of the subject which are widely considered among Detroit's most prominent.

Our experience with new developments in the city of Detroit, confirms a stronger demand for good quality rental units with low density, especially in the form of two-family flats or duplexes. These units are often considered safer than regular homes by single female heads of households and also provide a better sense of community. We note that occupancy among similar two-flats and duplexes in the Green Acres neighborhood to the west of the subject appears strong.

Therefore we conclude the majority of the overall subject parcel is financially feasible for use as low-density multifamily residential with subsidy. Considering the whole subject site, as vacant, the Community Arts building and Joe Dumars' Fieldhouse would be assumed vacant and thus also be financially feasible for development low-density multifamily residential use with subsidy.

Maximally Productive Use: The determination of maximal productivity requires consideration of several development options and scenarios. Given the subject's location and the surrounding developments, it is our opinion maximally productive use, as vacant is as follows:

- Development of the Woodward frontage of the site, 9.290 acres, as strip retail. (Zone #1)
- Development of the northeast 17.570 acres of the subject, including all of the Eight Mile frontage as indicated below as big box retail (Zone #2)
- Development of the remainder of the site 130.610 acres as low density multifamily residential. (Zone #5)

As Improved

Physically Possible Uses: There are a number of uses that are physically possible for the subject property. Given the size of the site, and the existing improvements the physically possible uses are virtually limitless and include, but are not limited to: retail/service, office, industrial, recreation, and residential.

Legally Permissible Uses: The subject site is zoned B4, per the local zoning ordinance. This district permits a variety of commercial and residential developments including, but not limited to single and multi-family residential and a wide variety of retail and office uses.

Financially Feasible Uses: The determination of financial feasibility involves examination of the economic environment within the primary market area.

Retail Use

Given the current demographic profile of the subject neighborhood, the subject's location attributes, and prevailing market occupancy rates, holding for future retail uses along the sites frontage along Woodward and Eight Mile, as determined above in the as-vacant analysis, is concluded to be financially feasible.

Agricultural Building/East Mall – Joe Dumars' Fieldhouse

The agricultural building is currently leased to Joe Dumars' Fieldhouse. Guests generally enjoy parking privileges in the area known as the East Mall, which is a canopied, outdoor area. Documents provided by the client indicate that the current rent for the facility is $4,166.66 per month. An additional $4,000 per month for utilities is also provided as a pass-through expense. The tenant is in the third year of a five-year renewal option. The tenant has two additional five-year renewal options available per the terms of the lease. Considering the likelihood of development of the subject the probability that the tenant should renew is considered to be high (estimated at 75% or better).

The lease provides an option for a buyout of the tenant's right via a termination clause in the event of a sale of that property. Later in this report we estimate that the buyout for the tenant is $3,000,000. Later in the report we further conclude the value of the subject, as is, is $160,000 which far exceeds the value of the same property area, as vacant. A financially feasible use of the Agricultural Building and the adjacent parking area (the East Mall) is continued use as a gymnasium with rental to the current tenant.

Community Arts Building & Hudson Auditorium

The buildings are currently vacant but provide an auditorium, offices and showplace hall which are adjoined and connected in their interior. The attached buildings are generally conducive for church use. Church uses are legally permissible. Because of the generally strong demographics in the neighborhoods to the west and potential for new residences in the subject interior, a church use in the building complex would be desirable. The value of the property as a church well exceeds the value of the land less demolition. Therefore a financially feasible use of the Community Arts Building and Hudson Auditorium is as a church.

Low Density Multifamily Residential Use

Earlier in this section we noted the dearth in demand for single-family residential uses in the city in general. Lower density multi-family residential projects generally appear to have higher occupancies throughout the city. A financially feasible use of the remainder of the property (not including the retail areas discussed above, the Agricultural Building with parking area and of the Community Arts Building and Hudson Auditorium) is demolition of the existing building and site improvements for use as low-density multifamily residential.

Maximally Productive Use: The determination of maximal productivity requires consideration of several development options and scenarios. Given the subject's location and the surrounding developments, it is our opinion maximally productive use, as is, is as follows:

- Demolition of existing improvements and development of the Woodward frontage of the parcel 9.290 acres, as strip retail. (Zone #1)

- Demolition of existing improvements and development of the northeast 17.570 acres of the subject, including the entire Eight Mile frontage as indicated below as big box retail. (Zone #2)

- Use of the Agricultural Building and the adjacent parking area (the East Mall as a gymnasium with rental to the current tenant. (Zone #3)

- Use of the Community Arts Building and Hudson Auditorium is as a church. (Zone #4)

- Demolition of existing improvements and development of the remainder of the site as low density multifamily residential. (Zone #5)

Valuation Methodology

The three approaches to valuation - the Income, Sales Comparison, and Cost Approaches - are based upon distinct measures that, although applied separately, may be used to verify each other.

In the Income Approach to value, an estimate is made of future financial benefits, which can be derived from ownership. After ascertaining the net rental income that can reasonably be expected from the property by a knowledgeable owner, the net operating income is discounted using a method appropriate to investments of similar type and category. This approach generally is most similar to the manner in which investors view income-producing property.

The Sales Comparison Approach to value seeks to identify those sales, or offerings, which may be comparable in terms of condition, amenities, quality, age, location, type, timing, financing terms, and motivation of buyers and sellers. No two properties are precisely comparable so adjustments must be taken into account for discernible differences. This approach generally reflects the actions of buyers and sellers in an active marketplace.

The Cost Approach to estimate value entails preparing an estimate of land value and adding an estimate of the replacement cost of the building and site improvements, less any physical, economic, or functional depreciation or obsolescence. Implicit in the Cost Approach is that a knowledgeable buyer would pay no more for a property than it would cost to replace.

Our valuation analysis has been developed using the Income and Sales Comparison Approaches. Sales Comparison Approaches were used for the value of all portions of the subject values as land. A Sales Comparison Approach was also used for the portion of the subject, which has a highest and best use for sale as a church. An Income Approach was used to value the Agricultural Building and East Mall which is leased. A Sales Comparison Approach was not used to value those (Agricultural Building and East Mall) buildings due the difficulty in finding similar buildings with similar long-term leases.

Our analysis presents valuations of the retail land portions of the site, followed by an analysis of the portion of the property value as a church, then the Agricultural Building and East Mall property and then finally an analysis of the site which is concluded to have a highest and best use as low-density multi-family residential land.

It should be noted that the portion of land to be valued as low-density multifamily residential land does not include the buildings to be valued as a church and leased buildings when considered on an as-improved, basis. The land area for these two aforementioned buildings is included as low-density multifamily residential land considering the parcel on an as-vacant basis. Both valuations are presented.

Cost Approaches were considered but not utilized due to the inherent difficulty in estimating accrued depreciation.

Definition of the Sales Comparison Approach

According to The Appraisal of Real Estate, 13th, (Appraisal Institute, 2010, p. 141).

> "The Sales Comparison Approach is most useful when a number of similar properties have recently been sold or are currently for sale in the subject property market. Using this approach, an appraiser produces a value indication by comparing the subject property with similar (i.e. comparable) properties. The sale prices of the properties that are judged to be most comparable tend to indicate a range in which the value indication for the subject property will fall."

An appraiser estimates the degree of similarity or difference between the subject property and comparable sales by considering various elements of comparison:

1. Real property rights conveyed,
2. Financing terms,
3. Conditions of sale,
4. Market conditions,
5. Location,
6. Physical characteristics,
7. Economic characteristics,
8. Use,
9. Non-realty components of value, and
10. Expenditures immediately after purchase.

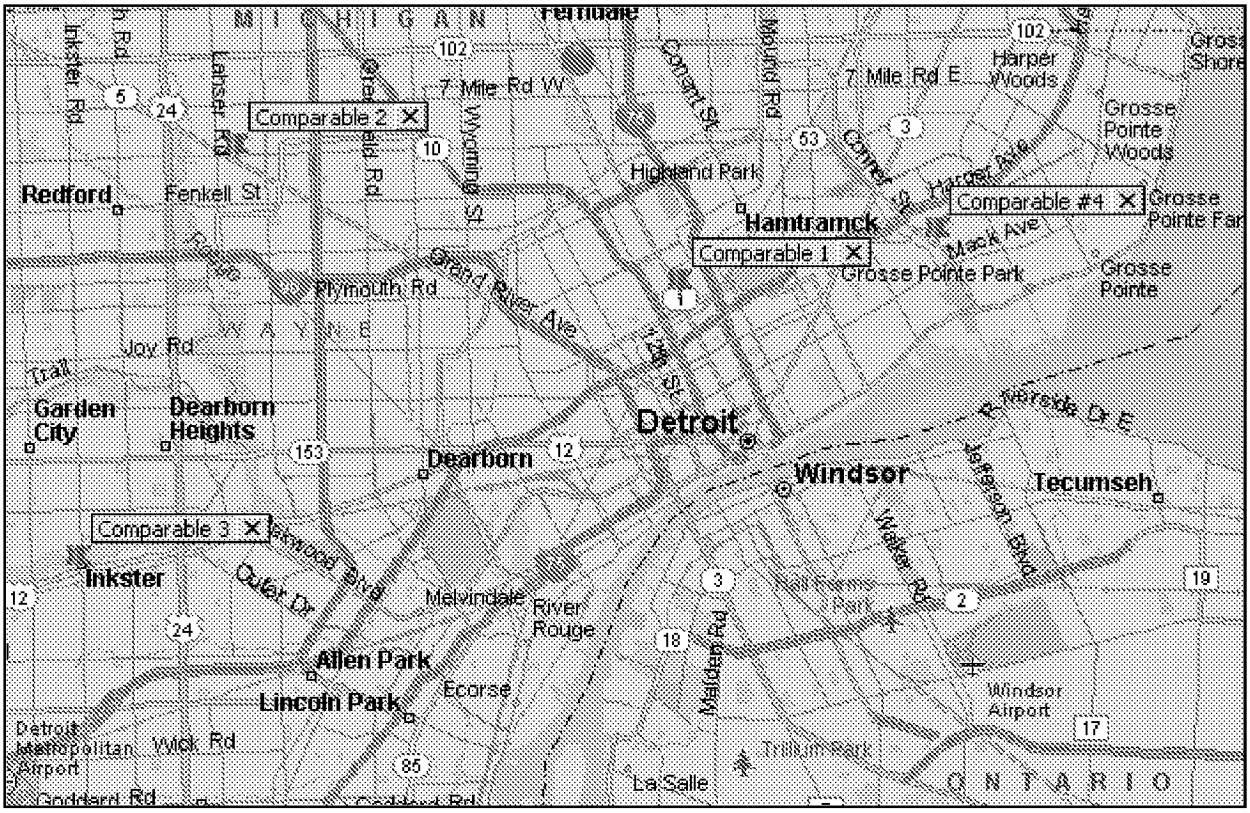
Discussion of Methodology

The Sales Comparison Approach is the most applicable approach. Whenever possible, land should be valued via the Sales Comparison Approach.

Our Sales Comparison Approach will be developed using standard adjustments, checked with adjustments extracted from the market using Quality Point techniques. This analysis is developed on a price per square foot basis. Comparables were selected based on their data of sale, physical similarity to the subject, location and functional utility. The best comparables available for review have been utilized in our Sales Comparison Approach, which is presented in the following pages.

Sales Comparison Approach - Woodward Strip Retail Land Area (Zone 1)

A map of the comparables is followed by detailed write-ups of each comparable.



Comparable #1



Development:	Retail Development Site	**Sale**	
Address:	8011-8047 Woodward, 46-80 Delaware	Grantor:	Crosswinds Communities
Cross Streets:	Seward	Grantee:	Ivery Group, LLC
City:	Detroit	Verification:	Broker, Grantee
County:	Wayne	Sale Date:	Jul-07
Parcel #(s):	various	Sale Price:	$315,000
Site Description		On/Off-Site Costs	$0
Land Area (Acres):	1.88	Adj. Sale Price:	$315,000
Land Area (SF):	82,109	Sale Price/SF:	$3.84
Shape:	Rectangular	Sale Price/Acre:	$167,112
Topography:	Generally Level	Intended Use:	Retail Center
Frontage:	n/a	Sale Terms:	Arm's Length
Zoning:	R6	Financing:	Cash Equivalent
Utilities:	All Available		
Traffic Counts:	15,871		

Comments:
The comparable was reportedly acquired by a buyer/developer who intended to construct a retail center. The development of the site was stalled due to the decline in market rental rates and financing. The owner is reportedly attempting to begin development soon.

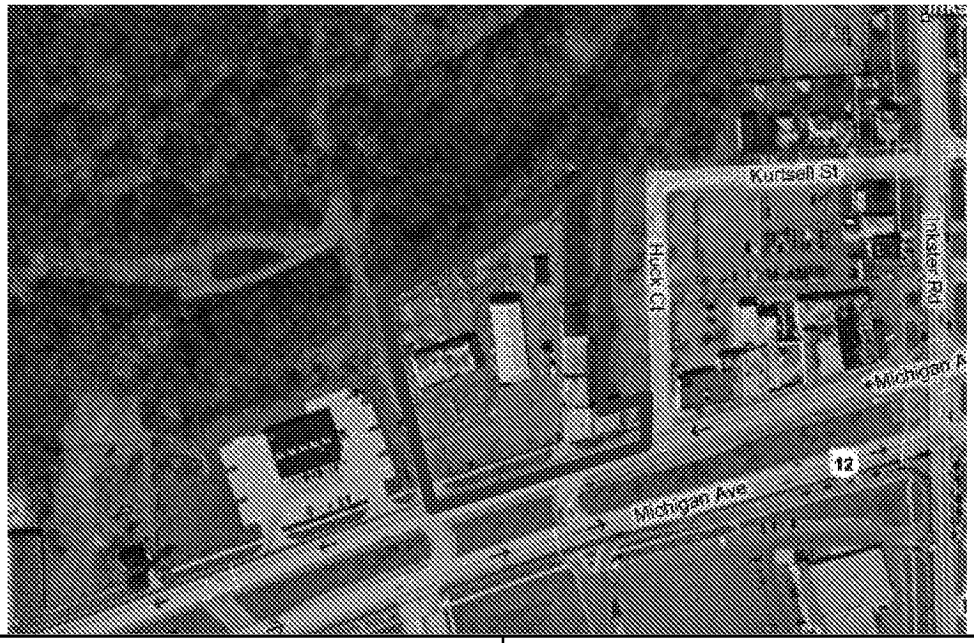
Comparable #2



Development:	Meijer Redford High	**Sale Analysis**	
Address:	21200 Grand River	Grantor:	Detroit Public Schools
Cross Streets:	Verne	Grantee:	Meijer Stores
City:	Detroit	Verification:	Grantee
County:	Wayne	Sale Date:	Apr-12
Parcel #(s):	22-007454-60	DOM:	n/a
Site Description		Sale Price:	$1,800,000
Land Area (Acres	17.30	On/Off-Site Costs:	$1,760,000
Land Area (SF):	753,588	Adj. Sale Price:	$3,560,000
Shape:	Irregular	Sale Price/SF:	$4.72
Topography:	Level	Sale Price/Acre:	$205,780
Frontage:	Grand River, Chapel, McNichols	Intended Use:	Grocery & Big Box
Zoning:	M-4	Sale Terms:	Arms-Length
Utilities:	All Available	Financing:	Cash Equivalent
Traffic Count:	14,261		

Comments:
Meijer purchased the property from the Detroit Public School System in an acquisition that took over two years to complete. The original price of $2 MM was reduced to $1.8 MM during the course of the negotiations and due diligence. Costs to demolish the buildings are estimated at $1,760,000, based upon our conversations with other developers and are added to the sale price above.

Comparable #3



Development:	Hold for Future Development Site	**Sale Analysis**	
Address:	27541 Michigan	Grantor:	Allen Plywood Company
Cross Streets:	Inkster	Grantee:	City of Inkster
City:	Inkster	Verification:	Deed, Grantor
County:	Wayne	Sale Date:	Apr-09
Parcel #(s):	Various	DOM:	n/a
Site Description		Sale Price:	$275,000
Land Area (Acres):	4.33	On/Off-Site Costs:	$42,550
Land Area (SF):	188,615	Adj. Sale Price:	$317,550
Shape:	Irregular	Sale Price/SF:	$1.68
Topography:	Level	Sale Price/Acre:	$73,337
Frontage:	~150 feet on Michigan Avenue	Intended Use:	New Development
Zoning:	Town Center District	Sale Terms:	Arms-Length
Utilities:	All Available	Financing:	Cash Equivalent
Traffic Count:	19,117		

Comments:
The City of Inster approached the seller directly about acquiring the property. The city expects to make the property available for re-development in the future. The re-development of the site will include $42,550 in demolition costs which have been added above.

Comparable #4



Boders are approximate

Development:	Unnamed Land Parcel	**Sale**	
Address:	4801 Conner	Grantor:	---
Cross Streets:	Mack	Grantee:	---
City:	Detroit	Verification:	Broker
County:	Wayne	Sale Date:	Listing
Parcel #(s):	21-046423-001	Sale Price:	$775,000
Site Description		On/Off-Site Costs:	$0.00
Land Area (Acres):	8.00	Adj. Sale Price:	$775,000
Land Area (SF):	348,480	Sale Price/SF:	$2.22
Shape:	Irregular	Sale Price/Acre:	$96,875
Topography:	Generally Level	Intended Use:	n/a
Frontage:	Conner	Sale Terms:	Arm's Length
Zoning:	Commercial	Financing:	Cash Equivalent
Utilities:	All Available		
Traffic Counts:			

Comments:
The parcel has frontage on Conner and also includes space for an outlot. The Warren-Conner area is a relatively strong retail corridor with historically strong population density although weaker income demographics. Population density has declined in recent years however. The seller was offered $120,000 for the entire parcel but does not consider the offer serious.

We have chosen the sale price per square foot as the unit of comparison for our analysis. In this analysis the individual attributes of each sale are analyzed and compared to the subject. The comparable sales may be inferior, superior, or equal to the subject. Positive or negative adjustments are

made to each sale to account for differences with the subject. Adjustments are made to account for property rights transferred, financing terms, conditions of sale, market conditions, size, location and functional utility. The following paragraphs summarize our adjustments.

Property Rights Transferred – All of the comparable sales are the sale of the fee simple interest. No property rights adjustments were deemed necessary.

Financing Terms – No adjustments for financing terms were deemed necessary.

Conditions of Sale – Comparable four is a listing as of July 2012 and is adjusted downward by 25% as the seller has received no serious offers on the property and any final closing price is expected to be lower than the asking price. All of the other comparables are considered arm's-length cash or cash equivalent transactions, thus no conditions of sale adjustments are applied.

Market Conditions - The adjustment for market conditions accounts for changes in the market conditions between the date of sale of the comparables and the date of value of the subject. Changes in the ability for developers to obtain financing have been pronounced in the past three or four years beginning with the collapse of Lehman Brothers in 2008. Because it has been significantly more difficult to obtain financing, the number of buyers has decreased along with market conditions. We have developed our market conditions adjustment through an analysis of the cited comparable sales, with consideration given to available economic and statistical data for the region. Overall, with respect the comparables we have concluded retail land adjustments of
-25.0% per annum for 2008 and -10% per annum for 2009 as appropriate with no market condition adjustment for 2010, 2011 or 2012.

Size – A size adjustment can reflect a relationship between property sizes and prices per square foot. Typically larger parcels sell for less per square foot than do smaller parcels. Based on our analysis of the comparables, we have provided an appropriate size adjustment.

Location – Location is a key element for retail developments. As such, land values reflect the desirability of each site. The subject is located in an area with significant blight to the south and east and is located in an overall part of the metropolitan area with a declining number of households and household income levels. Demographics for the communities to the west are stronger, but access is more difficult. Demographics to the north are also strong, however there has historically been little crossover of shoppers from the north side of Eight Mile to the south. In addition, despite tax incentives, the tax rates in the subject municipality relative to city services reduce affordability and value to end users. Political will behind the future development of the State Fairgrounds and possibility for spin-off development enhances the subject's viability.

The subject Woodward retail frontage occupies a highly visible location along a major metropolitan thoroughfare. Our appraisal report assumes the bus turnaround would be sold along with the rest of the property. However the lease of space somewhere along Woodward near the subject for bus turnaround or as a hub is likely based upon the convergence of Eight Mile and Woodward two of the city's most prominent streets. Therefore the retail frontage along Woodward is considered be a location likely to be accessible to many bus riders for many future years to come. Based upon the foregoing the subject is rated average, (3). Comparable one is located on Woodward just north of an area where there had been some gentrification and growth indications in the early part of the past decade. However, much of this had deflated prior to the time of the comparable sale. Most of the properties frontage is along a tertiary, feeder street. The comparable site provides good visibility. It is rated average, (3) and not adjusted. Comparable two is located on the border of what is generally considered one of Detroit's most stable large community areas, Rosedale Park. The buyer plans to hold the site for future development of a new Meijer superstore, but has no immediate construction plans and is essentially holding the former school for future development. A rating of above average, (4) is applied with a corresponding downward adjustment. Comparable three was purchased by the local municipality for potential retail development. The location is on a major thoroughfare within a block of a significant intersection. Demographics and growth trends in the area are generally weak. Comparable three is rated fair, (1) and adjusted upward substantially. Comparable four is a listing of a large land parcel in the city of Detroit in a major retail area. Rents are down in the area although the best centers are still well-occupied. The comparable is rated below average, (2).

Functional Utility – This adjustment considers parcel topography, shape, frontage, access, zoning, overall development potential including view, etc., and density. Site or parcel size was accounted for earlier in this section. The subject property as defined has a shape which provides good frontage relative to depth and a B-4 zoning which allows a variety of uses. The subject is rated above average (4) for functional utility. Comparable one is generally level, but has most of its frontage on a secondary street. It is zoned for broad commercial uses, but would allow residences as well. Comparable one is considered to be inferior to the subject property as is rated fair, (1) rating, and warrants no adjustment. Comparable two provides some retail frontage on major streets, but most of the properties frontage is along secondary streets and the parcel has more depth than frontage. It is rated average, (3) and adjusted upward. Comparable three has an irregular shape and access via only one street. The topography slopes downward toward the street increasing visibility. The site is zoned for many commercial uses in the city of Inkster's main commercial district. Comparable three was considered to have inferior utility to the subject with an average (3) rating, and required an upward adjustment. Comparable four provides limited frontage on the main street and no secondary road frontage or access. There is access to the property via a parking lot however. It is rated fair (1) and adjusted upward.

Our adjustment process and the actual adjustments were developed based on our review of numerous market area transactions, experience in the market, and checked with extracted adjustments using the

Quality Point mathematics. Quality Point is a mathematical means of extracting quantitative adjustments in the Sales Comparison Approach. A detailed overview of the Sales Comparison Approach and its application in our appraisal is provided in the addendum of this report.

A summary of the adjustments applied is provided as follows:

Sales Comparison Approach Analysis

Comparable #	Subject	1	2	3	4
Development	Strip Retail Use	8011-8047 Woodward, 46-80 Delaware	21200 Grand River	27541 Michigan	4801 Conner
Location	Detroit	Detroit	Detroit	Inkster	Detroit
Comparable Summary Data					
Sale Date	---	Jul-07	Apr-12	Apr-09	Jul-12
Land Size (SF)	334,122	82,109	753,588	188,615	348,480
Sale Price/ Implied Sale Price	---	$315,000	$3,560,000	$317,550	$775,000
Sale Price/SF	---	$3.84	$4.72	$1.68	$2.22
Transaction Related Adjustments					
Property Rights		1.00	1.00	1.00	1.00
Financing Terms		1.00	1.00	1.00	1.00
Conditions of Sale		1.00	1.00	1.00	0.75
Market Conditions		0.66	1.00	0.93	1.00
Adjusted Sale Price/SF		**$2.51**	**$4.72**	**$1.57**	**$1.67**
Characteristic Adjustments					
Size		0.85	1.10	0.95	1.00
Location		1.00	0.80	2.00	1.40
Functional Utility		1.30	1.10	1.10	1.30
Total Adjustment		**1.11**	**0.97**	**2.09**	**1.82**
Total Adjustments, $ [1]		**($1.06)**	**($0.15)**	**$1.60**	**$0.81**
Indicated Market Value/SF		**$2.78**	**$4.57**	**$3.28**	**$3.04**
Maximum:	**$4.57**				
Minimum:	**$2.78**				
Average:	**$3.42**				

[1] Total adjustments include transaction and characteristic based adjustments.

The comparables, as adjusted, indicate a market value of $2.78/SF to $4.57/SF, with an average of $3.42/SF. Comparable two is concluded to be something of an outlier. Comparable one has the next smallest net adjustments. Based upon the foregoing, we conclude a market value of $3.10/SF. With 334,122 SF, we conclude an "as is" fee simple market value of $1,040,000, rounded, via the Sales Comparison Approach.

"AS IS" FEE SIMPLE MARKET VALUE
VIA THE SALES COMPARISON APPROACH, AS OF JULY 1, 2012:

ONE MILLION FORTY THOUSAND ($1,040,000) DOLLARS

The opinion of market value should be reviewed within the context of the statement of assumptions and limiting conditions.

Sales Comparison Approach Eight Mile Big Box Retail Land Area (Zone #2)

A Sales Comparison Approach is again utilized for the valuation of the delineated big-box retail land area. The same comparables are used as in the valuation of the land delineated for strip retail. A recognition of the difference in the attributes of the big box area as compared to the strip retail area is developed first. Then the adjustments to the comparables are noted and then presented as a grid.

Size – The big box land area is larger and thus slightly different adjustments are provided to comparables in recognition of the fact that larger parcels of land generally sell for more per square foot or acre than smaller properties, when similar. The same curvilinear formula applied above for the Woodward strip retail area is applied with slightly different adjustments to the comparables.

Location – The big box retail location is slightly inferior to the Woodward Strip retail location, based upon its proximity to the railroad underpass along Eight Mile at the north east of the property. Whereas the Woodward strip retail was rated average, the big box area is rated below average/average (2.5).

Functional Utility– The big-box retail location has a slightly inferior functional utility when compared with the Woodward strip retail location based upon its greater depth relative to frontage. Whereas the Woodward's strip retail was rated above average, the big-box area is rated average/above average (3.5).

The adjustments are indicated as follows:

Sales Comparison Approach Analysis

Comparable #	Subject	1	2	3	4
Development	Strip Retail Use	8011-8047 Woodward, 46-80 Delaware	21200 Grand River	27541 Michigan	4801 Conner
Location	Detroit	Detroit	Detroit	Inkster	Detroit
Comparable Summary Data					
Sale Date	---	Jul-07	Apr-12	Apr-09	Jul-12
Land Size (SF)	765,366	82,109	753,588	188,615	348,480
Sale Price/ Implied Sale Price	---	$315,000	$3,560,000	$317,550	$775,000
Sale Price/SF	---	$3.84	$4.72	$1.68	$2.22
Transaction Related Adjustments					
Property Rights		1.00	1.00	1.00	1.00
Financing Terms		1.00	1.00	1.00	1.00
Conditions of Sale		1.00	1.00	1.00	0.75
Market Conditions		0.66	1.00	0.93	1.00
Adjusted Sale Price/SF		**$2.51**	**$4.72**	**$1.57**	**$1.67**
Characteristic Adjustments					
Size		0.75	1.00	0.85	0.90
Location		0.85	0.70	1.75	1.20
Functional Utility		1.30	1.05	1.05	1.30
Total Adjustment		**0.83**	**0.74**	**1.56**	**1.40**
Total Adjustments, $ [1]		**($1.75)**	**($1.25)**	**$0.77**	**$0.12**
Indicated Market Value/SF		**$2.08**	**$3.47**	**$2.45**	**$2.34**
Maximum:	**$3.47**				
Minimum:	**$2.08**				
Average:	**$2.59**				

[1] Total adjustments include transaction and characteristic based adjustments.

The comparables, as adjusted, indicate a market value of $2.08/SF to $3.47/SF, with an average of $2.59/SF. Comparable two is considered something of an outlier. Comparable one has the smallest net percentage adjustment. Based upon the foregoing, we conclude a market value of $2.40/SF. With 765,366 SF, we conclude an "as is" fee simple market value of $1,840,000, rounded, via the Sales Comparison Approach.

"AS IS" FEE SIMPLE MARKET VALUE
VIA THE SALES COMPARISON APPROACH, AS OF JULY 1, 2012:

ONE MILLION EIGHT HUNDRED FORTY THOUSAND ($1,840,000) DOLLARS

The opinion of market value should be reviewed within the context of the statement of assumptions and limiting conditions.

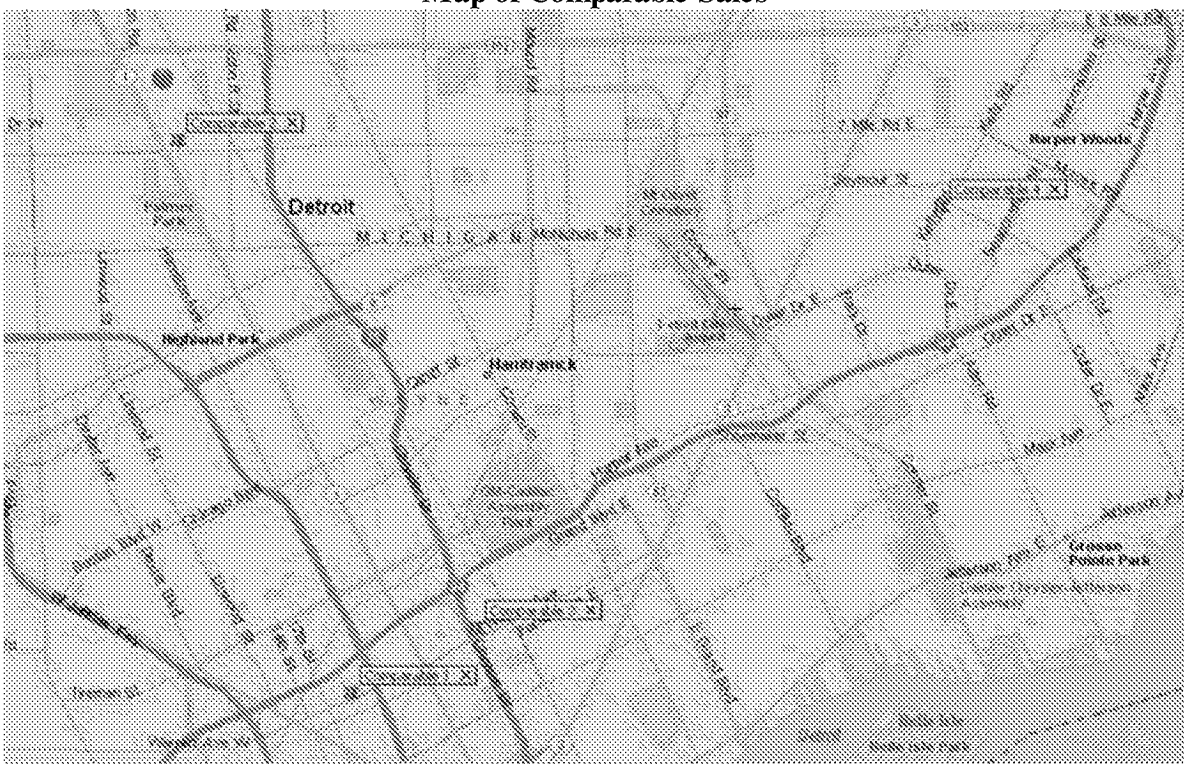
Church Building Use (Zone # 3)

Comparables were selected based on their data of sale, physical similarity to the subject, year constructed, size and quality/amenities offered at the time of sale. The comparables selected represent the sale of similar buildings with similar potential and generally similar demographic qualities in their respective locations. The sales chosen are the most comparable and most recent transactions available for review.

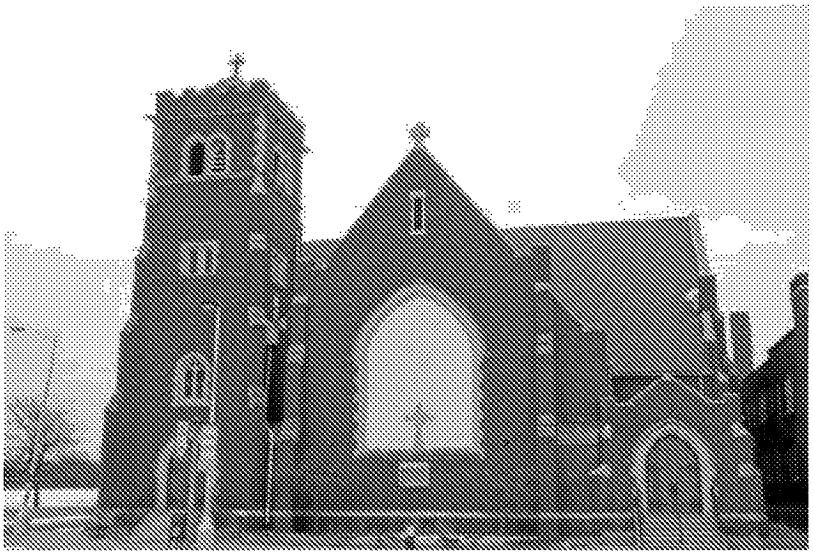
Sales Comparison Approach Analysis

Comparable #	Subject	1	2	3	4
Development	Community Arts & Hudson Auditorium	St. Dominic's / Citadel of Faith	Lutheran Church of Epiphany	Christ United Methodist	New Greater Zion MBC
Location	Detroit	Detroit	Detroit	Detroit	Detroit
Comparable Summary Data					
Sale Date	---	Apr-10	Nov-09	Feb-11	Current Listing
Gross Building Area	29,578	49,600	38,000	20,000	31,130
Sale Price	---	$450,000	$550,000	$335,000	$400,000
Sale Price/Seat	---	$818	$846	$744	$333
Sale Price/SF	---	$9.07	$14.47	$16.75	$12.85

Map of Comparable Sales



Comparable Sale #1



Development Name:	St. Dominic's / Citadel of Faith
Address:	4856 Trumbull
Cross Streets:	Warren
City:	Detroit
County:	Wayne
Tax ID	---
Building Description:	
Building Area (SF):	49,600
Year Built:	1916/1927
Seating:	550
SF/Seat:	90.2
Amenities:	Gymnasium, kitchen, rectory w/15 bedrooms, school w/14 large classrooms, elevator, dining room, large pipe organ
Floors:	3
Site Description:	
Land Size (Acres):	1.02
Shape:	Rectangular
Zoning:	R5
Parking:	Space for ~35 cars
Land to Building Ratio:	0.90

Sale Analysis:	
Grantor:	Catholic Archdiocese of Detroit
Grantee:	Citadel of Faith Covenant Church
Verification:	Broker
Sale Date:	Apr-10
Sale Price:	$450,000
Sale Price Adjustments:	$0
Adjusted Sale Price:	$450,000
Occupancy at Sale:	100%
Property Rights Transferred:	Fee Simple
Conditions of Sale:	Arm's Length
Sale Terms:	Cash Equivalent
Financial Analysis:	
Sale Price/Seat:	$818.18
Sale Price/SF:	$9.07

Comments:
The building was sold with a 1-year old boiler but overall was reported to be in generally bad condition. The buyer expected to spend up to $850,000 renovating the property. Parking is limited. The location is relatively stable one toward the edge of Midtown; although the location is not prominent. The school improvements are large enough to support the economics of developing charter school use. The sale price was approximately 9% lower than the asking price.

Comparable Sale #2

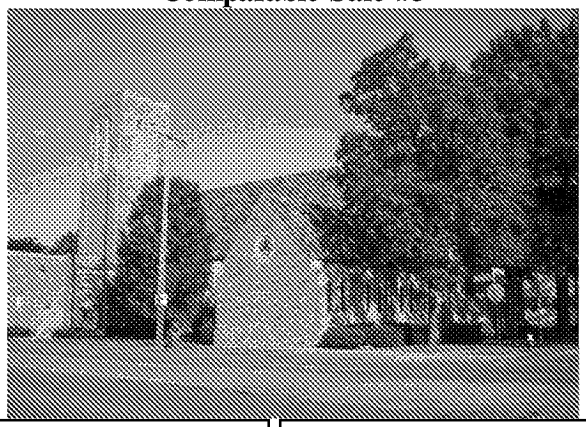


Development Name:	Lutheran Church of Epiphany
Address:	933 W. Seven Mile
Cross Streets:	Woodward
City:	Detroit
County:	Wayne
Tax ID	
Building Description:	
Building Area (SF):	38,000
Year Built:	1928/41/58
Seating:	650
SF/Seat:	58
Amenities:	Fellowship Hall w/stage, 3 kitchens, nursery, garage, 15 classrooms, 7 offices
Floors:	2
Site Description:	
Land Size (Acres):	2.36
Shape:	Rectangular
Zoning:	B4
Parking:	157 Car Paved Lot
Land to Building Ratio:	2.71

Sale Analysis:	
Grantor:	Jehovah Missionary Baptist Church
Grantee:	The Lutheran Church of the Epiphany
Verification:	Broker
Sale Date:	Nov-09
Sale Price:	$550,000
Sale Price Adjustments:	$0
Adjusted Sale Price:	$550,000
Occupancy at Sale:	0%
Property Rights Transferred:	Fee Simple
Conditions of Sale:	Arm's Length
Sale Terms:	Land Contract
Financial Analysis:	
Sale Price/Seat:	$846
Sale Price/SF:	$14.47

Comments:
The property is located in the first block west of Woodward at Seven Mile and has minimal visibility from the corner. The building improvements include a day-care facility. The building improvements were sold in very good condition. Bus service along Woodward and Seven Mile are both good. Light-rail service planned along Woodward is expected to stop at Seven Mile near to the property.

Comparable Sale #3

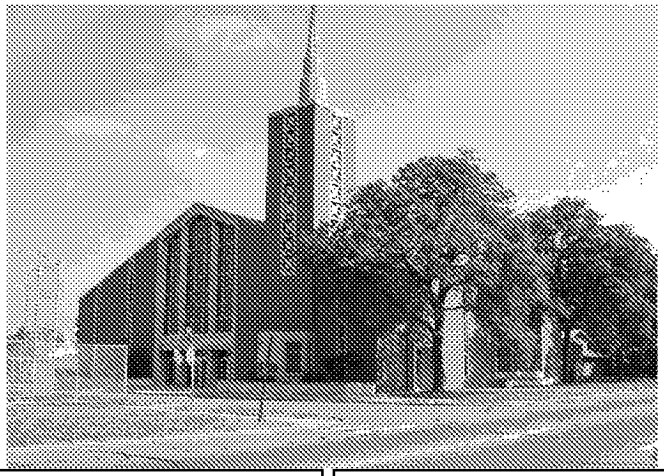


Development Name:	Christ United Methodist
Address:	15932 E. Warren
Cross Streets:	Haverhill, Buckingham
City:	Detroit
County:	Wayne
Tax ID	21-002362
Building Description:	
Building Area (SF):	20,000
Year Built:	1950 est.
Seating:	450
SF/Seat:	44
Amenities:	Basement fellowship Hall w/stage, kitchen w/5 sinks, 13 classrooms, auxillary chapel, nursery
Floors:	2
Site Description:	
Land Size (Acres):	0.43
Shape:	n/a
Zoning:	n/a
Parking:	157 Car Paved Lot
Land to Building Ratio:	0.94

Sale Analysis:	
Grantor:	Pentecostal Temple of Alter Road
Grantee:	United Methodist Union Detroit
Verification:	Broker
Sale Date:	Feb-11
Sale Price:	$285,000
Sale Price Adjustments:	$50,000
Adjusted Sale Price:	$335,000
Occupancy at Sale:	0%
Property Rights Transferred:	Fee Simple
Conditions of Sale:	Arm's Length
Sale Terms:	Land Contract
Financial Analysis:	
Sale Price/Seat:	$744.44
Sale Price/SF:	$16.75

Comments:
The property was sold via Land Contract at a 12% discount over the asking price of $325,000. There is limited off-street parking. The broker describes the condition as being average. There was no air conditioning for the property. Based upon our conversation with the broker the cost of adding air conditioning has been estimated at $50,000 and added to the sale price above.

Comparable Sale #4



Development Name:	New Greater Zion MBC
Address:	12545 Kelly Road
Cross Streets:	Mayfield and Rochelle
City:	Detroit
County:	Wayne
Tax ID	21-0574102
Building Description:	
Building Area (SF):	31,130
Year Built:	1959
Seating (estimate):	1,200
SF/Seat:	26
Amenities:	5 Offices, Rectory, 5 Car Garage, 11 Bedrooms
Floors:	2
Site Description:	
Land Size (Acres):	1.43
Shape:	Irregular
Zoning:	n/a
Parking:	Asphalt Paved Parking; 60+ Cars
Land to Building Ratio:	2.00

Sale Analysis:	
Grantor:	New Greater Zion MBC
Grantee:	---
Verification:	Broker
Status:	Current Listing
Asking Price:	$400,000
Sale Price Adjustments:	$0
Adjusted Sale Price:	$400,000
Occupancy at Sale:	100%
Property Rights Transferred:	Fee Simple
Conditions of Sale:	Land Contract
Sale Terms:	Arm's Length
Financial Analysis:	
Sale Price/Seat:	$333
Sale Price/SF:	$12.85

Comments:
The traditional church property has been on the market for approximatley three and one-half years. The property was constructed as a catholic parish. The broker notes being very close to a deal on the sale of the property right now at $400,000 under land contract terms. The current asking price is $595,000.

Explanation of Adjustments

Unit of Comparison - Our conversations with brokers familiar with the market indicate that the price per square foot is a more appropriate unit of measure than is the price per seat. Therefore, we have chosen the sale price per square foot as the unit of measure comparison for our analysis.

In this analysis the individual attributes of each sale are analyzed and compared to the subject. The comparable sales may be inferior, superior, or equal to the subject. Positive or negative adjustments are made to each sale to account for differences with the subject. Adjustments are made to account for property rights transferred, financing terms, conditions of sale, and market conditions, location, quality/amenities and, age/condition at time of sale. The following paragraphs summarize our adjustments.

Property Rights Transferred – All of the comparable sales are the sale of the fee simple interest. No property rights adjustments were deemed necessary.

Financing Terms – Cash or equivalent financing is likely to be required for the subject were it to be sold. Brokers interviewed indicated that based upon the climate for financing in the market that cash or cash equivalent sales of churches are truly rare. More than one broker indicated discounts of 15%-20% for cash sales or buyers with bank financing. However, this is more common for smaller buildings than larger ones. Comparables #2, #3 and #4 were or are being purchased via seller financing. We have adjusted the comparables downward by 15% based upon the seller financing.

Conditions of Sale – No conditions of sale adjustments are warranted.

Market Conditions - Based on our review of the provided transactions, other market conditions and discussion with brokers familiar with the market for churches, we have concluded a -20% per annum total downward adjustment for the period beginning January 1, 2009 through December 31, 2009. We also conclude a -5% per annum total downward adjustment for the period beginning January 1, 2010 through December 31, 2010. Brokers report that the market appears to have stabilized, since December 2010 and no other adjustments are warranted.

Size - Churches with smaller sizes generally sell for more per square foot than do churches with larger sizes based upon economies of scale. With this in mind, we provide a small adjustment to account for the sizes of the comparables.

Location –We have concluded the subject property to have a below average/average (2.5) location; based upon the significant blight and loss of population and households in the area but also the prospect of new development. Comparable one is in a below average, (2) location based upon it not being on heavily trafficked thoroughfares but is one which is near to redevelopment in the core Midtown area to the east. It is adjusted upward. Comparable two is concluded to have a below average location, in a blighted area which does however provide some visibility from Woodward. It is adjusted upward.

Comparable three is located on a main thoroughfare but is in a generally blighted area. It is inferior to the subject and is rated below average, (2) and adjusted upward. Comparable four has a similar location to comparable three and is rated fair/below average (1) and adjusted upward.

Functional Utility/Amenities – The quality/amenities adjustment considers the package of amenities available at the development such as parking, classrooms, etc., as well as the overall appeal of the quality of the improvements for the current market needs. The subject provides good asphalt parking but is not built out specifically for church use. The subject is rated fair, (1). Comparable one provides adequate classrooms for charter school development with an elevator but has limited parking. It is considered to have above average, (4) quality/amenities and is adjusted downward. Comparables two and three also provide adequate classroom space for future school development as well as other amenities. They are both rated above average, (4) and adjusted downward. Comparable four provides several rectory bedrooms along with the sanctuary and is rated average, (3) and adjusted downward.

Age and Condition – Our Age and Condition rating addresses the overall age of the structure and the general condition of the improvements without respect to quality. The age and condition rating is significant as our research and conversations with brokers confirms a substantial premium for newer or church buildings or those which appear to be recently constructed in "turn-key condition." Although later in the section we deduct deferred maintenance, the subject building is still rated below average, (2) based upon its age and the likely problems inherent due to its lack of recent use. Comparable one is an older building and rated fair, (1) and adjusted upward. Comparable two is 1920s-1950s construction which has been well maintained and is rated average, relative to the comparables, (3) and adjusted downward. Comparable three has average age and condition, and is rated average (3) and adjusted downward. Comparable four has slightly better age and condition than comparable three and is rated above average (4) and adjusted downward.

A summary of the adjustments applied is provided as follows:

Sales Comparison Approach Analysis

Comparable #	Subject	1	2	3	4
Development	Community Arts & Hudson Auditorium	St. Dominic's / Citadel of Faith	Lutheran Church of Epiphany	Christ United Methodist	New Greater Zion MBC
Location	Detroit	Detroit	Detroit	Detroit	Detroit
Comparable Summary Data					
Sale Date	---	Apr-10	Nov-09	Feb-11	Current Listing
Gross Building Area	29,578	49,600	38,000	20,000	31,130
Sale Price	---	$450,000	$550,000	$335,000	$400,000
Sale Price/Seat	---	$818	$846	$744	$333
Sale Price/SF	---	$9.07	$14.47	$16.75	$12.85
Transaction Related Adjustments					
Property Rights		1.00	1.00	1.00	1.00
Financing Terms		1.00	1.00	0.85	0.85
Conditions of Sale		1.00	1.00	1.00	1.00
Market Conditions		0.97	0.95	1.00	1.00
Adjusted Sale Price/SF		**$8.77**	**$13.76**	**$14.24**	**$10.92**
Characteristic Adjustments					
Size		1.05	1.00	0.95	1.00
Location		1.15	1.10	1.10	1.46
Quality / Amenities		0.90	0.95	0.95	0.95
Age/Condition		1.15	0.85	0.85	0.75
Total Characteristc Adjustment		**1.25**	**0.89**	**0.84**	**1.04**
Total Adjustments, $ [1]		**$1.89**	**($2.25)**	**($4.74)**	**($1.53)**
Indicated Market Value/SF		**$10.96**	**$12.22**	**$12.01**	**$11.32**
Maximum:	**$12.22**				
Minimum:	**$10.96**				
Average:	**$11.63**				

[1] Total adjustments include transaction and characteristic based adjustments.

The ratings and resulting adjustments were checked with a Quality Point analysis. This involves rating each relevant attribute for the subject and comparables as described above and running a Solver analysis that weights each attribute by the weighting that minimizes the variance of the sale prices.

The comparables, as adjusted, indicate a market value of $10.96/SF to $12.22/SF, with an average of $11.63/SF. While none of the sales features an exactly comparable location or amenities, the comparables do provide an indication of what buyers are willing to pay under cash or cash equivalent terms in the local market. Comparables two and four provides the smallest net part II adjustments in terms of percentage. Comparables two and four provide the smallest adjustments in dollar value. Based on the provided analysis we have concluded an interim market value of $12.00/SF as appropriate, or $350,000, rounded.

Deferred Maintenance

The Community Arts building theater is in need of roof repairs. We estimate deferred maintenance at $25,000.

Interim Value of Community Arts Property	$350,000
Less: Deferred Maintenance	$25,000
Concluded Market Value of Property	$320,000, rounded.

Based upon the foregoing we conclude the subject value at $320,000.

CONCLUDED "AS IS" FEE SIMPLE MARKET VALUE
VIA THE SALES COMPARISON APPROACH, AS OF AUGUST 6, 2012:

THREE HUNDRED TWENTY THOUSAND ($320,000) DOLLARS

The opinion of market value should be reviewed within the context of the Statement of Assumptions and Limiting Conditions.

Agricultural Building (Joe Dumars' Fieldhouse) Zone #4

The agricultural building is currently leased to Joe Dumars' Fieldhouse. Guests generally enjoy parking privileges in the area known as the East Mall, which is canopied, outdoor area. Earlier in the report we concluded the Highest and Best Use of the subject, As-Improved, As-Is, was continued use of the area as a rental. Therefore an Income Approach to value is used to analyze the value.

Definition of the Income Approach

The Income Approach is defined in The Appraisal of Real Estate, 13th Edition, (Appraisal Institute, 2010, p. 142) as:

"The present value of the future benefits of property ownership is measured. A property's income and resale value upon reversion may be capitalized into a current, lump-sum value."

Discussion of Methodology

Rental developments are classified as income-producing real estate. Income-producing real estate is typically developed, owned, and operated with the objective of creating value by renting space to users who will pay rental rates high enough to cover all operating expenses, fixed costs, and a profit on, as well as a return of, the original investment. Therefore, the value of income-producing real estate will typically be determined by the amount of net operating income the property can be expected to generate as well as by the rates of return on alternative investments available to potential buyers.

The value estimate from the Income Approach is the result of a direct capitalization analysis. The forthcoming pages provide an overview of our Income Approach analysis.

Income

Dumars' Fieldhouse Lease

The client reports annual rent from the facility known as the Agricultural Building (#3). It should be noted that the tenant also enjoys parking privileges at the East Mall (#4). The building is currently being leased to Fieldhouse, LLC, operating as a recreation center known as Joe Dumars Fieldhouse. The current rent for the facility is $4,166.67 per month or $50,000 per year.

An abstract of the lease follows:

Tenant Name:	Fieldhouse, LLC, (Joe Dumars' Fieldhouse)
Termination Right:	After 3rd anniversary of lease commencement in order to sell the property the landlord must present to the tenant sale contract and shall have the right to terminate the lease

	no earlier than 12 months before the closing date. The land lord must also pay to the tenant a non-refundable termination fee. Our calculation is that this fee would be $3,000,000 as of a likely closing date for the property.
Lease Payment	The current rent is $50,000 per month. The client indicates that the tenant pays an additional $4,000 per month for utilities, but that is considered a pass-through expense.
Maintenance Obligation:	Landlord is generally responsible for the roof and outer four walls and building systems located outside of the building.
Options for Renewal:	The lease allows the tenant three renewal options. The tenant is in the first renewal option term, presently. The subsequent options stipulate rent of the greater of $50,000 per month (no change) or 10% of gross sales.
Utilities:	Although the lease stipulates that the tenant contract their own utilities, the client has indicated that a monthly utility charge is paid by tenant. This is considered to be a pass-through expense.
Original Lease:	The lease provided to us is a subsequent one to the original lease signed in 2004. We were not provided a copy of that lease.

The tenant is in the third year of a five-year renewal option. The tenant has two additional five-year renew options available per the terms of the lease. Considering the likelihood of future development of the subject the probability that the tenant should renew is considered to be high (75% or better).

The lease terms require the landlord to maintain the outside of the building structure and grounds. There is no reimbursement for insurance or taxes. Considering the annual rent charge and utility reimbursement, we conclude the subject rental rate is reasonable.

Vacancy & Collection Loss – We have concluded a vacancy factor of 5% as appropriate for the subject property.

Operating Expenses

We were not provided with historic operating expenses for the property. Operating expenses for retail properties in the region similar in size to the subject are provided below.

The following tables summarize comparable and industry expense data for retail centers.

Operating Expense Comparables

Expense	Comp 1	Comp 2	Comp 3	Comp 4	Comp 5	Comp 6	Comp 7	Comp 8
CAM	$1.15	$1.11	$1.44	$1.39	1.61	n/a	n/a	$1.53
Real Estate Taxes	$2.41	$1.71	$1.95	$2.26	$1.09	n/a	n/a	$1.87
Insurance	$0.27	$0.20	$0.44	$0.19	n/a	n/a	n/a	$0.14
Management Fee [1]	$0.92	$0.65	$1.16	$0.70	$0.35	n/a	n/a	$0.29
Administrative	$0.03	$0.25	$0.34	$0.77	$0.00	n/a	n/a	n/a
Replacement Allowance	$0.01	$0.00	$0.00	$0.00	$0.00	n/a	n/a	n/a
Total Operating Expenses	**$4.79**	**$3.92**	**$5.33**	**$5.31**	**$3.05**	**$4.06**	**$4.40**	**$3.83**
Comparable Maximum:	**$5.33**							
Comparable Minimum:	**$3.05**							
Comparable Average:	**$4.34**							

[1] Comparable 2 management fee estimated

Source: Allen & Associates

Industry Operating Expense Data

Midwest Neighborhood Shopping Center

Description	Average	Median	Lower Decile	Upper Decile
CAM	$1.26	$1.30	$0.49	$2.43
Real Estate Taxes	$1.65	$1.58	$0.64	$3.30
Insurance	$0.19	$0.19	$0.12	$0.29
Management Fees	$0.54	$0.52	$0.19	$0.96
Administrative	$0.06	$0.05	$0.00	$0.17
Replacement Allowance	n/a	n/a	n/a	n/a
Subtotal	**$3.70**	**$3.64**	**$1.44**	**$7.15**
Utilities - All	$0.12	$0.07		
Utilities - Water	$0.10	$0.09	---	---

Source: Dollars & Cents 2008, p. 257

The provided operating expense comparables indicate expenses that are generally comparable to the industry data reported by Dollars & Cents.

Janitorial, Maintenance and Repairs – The landlord is only required to maintain the outside of the building structure and grounds. The parking area used by the tenant's patrons is covered/canopied parking area. We have estimated janitorial maintenance and repairs expense of $4,600 for the property.

Property Taxes - Real Estate Taxes were not included in the income analysis and pro-forma so that a sense of the properties fair tax assessment could be developed. In order to account for the property taxes we have added and an adjusting cap rate which is presented later in this section.

Insurance - The landlord is not reimbursed for insurance taken out on the property. We have estimated insurance on the building at $0.25/SF or $7,600 per annum.

Administration – We conclude an administrative expense estimate of $1,500 per annum is reasonable for the subject.

Management Fee – We conclude a 3% management fee would be estimated for the single tenant property.

Replacement Reserve- We conclude a replacement reserve of $0.25/SF for the subject.

Net Operating Income

Based upon the above a pro-forma estimate of the Net Operating Income from the Agricultural building and parking area is presented below:

INCOME STATEMENT
Agricultural Building

INCOME				
Rental Income				
Building Size SF			30,917	
Rental Rate per SF			$12.00	
Rental Income				$50,000
Potential Gross Income				$50,000
Less: Vacancy & Credit Loss	@		5.0%	$2,500
Effective Gross Income (EGI)				$47,500
EXPENSES				
Janitorial, Maintenance & Repairs		$0.15	per SF	$4,600
Property Taxes				---
Insurance		$0.25		$7,600
Administration		--		$1,500
Management Fee	@	3%	of EGI	$1,425
Replacement Reserve		$0.25		$7,729
Total Expenses				$22,854
NET OPERATING INCOME (NOI)				$24,646

Source: Allen & Associates

Capitalization Rate Analysis

Determination of Overall Rate

Determination of an overall capitalization rate has been accomplished by analysis of capitalization rates derived from retail center sales, band-of-investment techniques, and investor surveys.

Market Derived Capitalization Rates

We were unsuccessful in finding cap rates for building's leased for gymnasium use. The following table provides a summary of capitalization rate comparables derived from shopping center sales across Southeastern Michigan.

Market Derived Capitalization Rates

Retail Development Sales

#	Development	City/Twp	Size (SF)	Sale Date	OAR
1	12300-12336 E Warren Ave	Detroit	8,000	Listing	23.24%
2	Bretton Mall	Kentwood	30,946	Listing	11.38%
3	Parkwoods Plaza	Oak Park	146,882	Oct-11	12.25%
4	CVS Center	Southfield	27,720	Apr-11	11.38%
5	Chene Square	Detroit	52,222	Apr-11	14.04%
6	2523-2529 Elizabeth Lake Road	Waterford	82,363	Jul-10	13.13%
7	11460-11528 E. 12 Mile	Warren	7,400	Jun-10	11.50%
12	Grandland Shopping Center	Detroit	51,320	Mar-10	20.00%
8	Orleans Plaza	Southfield	34,710	2009 Purchase Offer	10.00%
9	Waterford Towne Center	Waterford	185,194	Aug-08	8.14%
10	Huntington Square	South Lyon	57,056	Mar-08	8.51%
11	Fairlane Green, Ph. II	Allen Park	118,950	Feb-08	7.76%
				Average OAR:	**12.61%**
				Maximum OAR:	**23.24%**
				Minimum OAR:	**7.76%**

Source: Allen & Associates

The market derived indications range from 7.76% to 23.24% and average 12.61%. There have been limited sales of anchored centers in the past several quarters. Brokers interviewed noted that it is sometimes possible to find out of state investors willing to purchase properties at lower cap rates, but it is not typical. It is noted that most of the more recent cap rates above are rates in the low teens. Some of the more recent comparables reflected above are discussed below:

#3 Parkwoods Plaza is fairly large, grocery-anchored shopping center located in a stable/declining area. The center has excellent freeway access and good occupancy. The subject is a smaller investment with only one tenant and might be expected to trade at a similar or lower cap rate on that basis as smaller properties are often purchased by less-sophisticated investors who will tend to overpay.

#5 Chene Square is an unanchored center located in Detroit proximate to the waterfront and new development there. Generally investors demand a premium for Detroit investments of up to a few

hundred basis points. The subject tenant has been in operation for a relatively long time period. Moreover prospects for future growth for the tenant are good. A cap rate lower than the 14.04% for this comparable would be indicated thereby.

The market-extracted cap rates in the current market are somewhat difficult from which to make good comparison as many of the sales include what are now above-market leases. The subject is leased to only one long-term tenant.

Band-of-Investment

The band-of-investment technique of deriving an overall rate is based on current mortgage and equity requirements. These figures are weighted and combined to arrive at an overall rate. The band-of-investment technique used in this analysis is based on the formula:

Ro = (M * Rm) + ((1-M) * Re)

Where:

Ro = the overall rate M = loan to value ratio
Rm = loan constant Re = equity dividend rate

We have consulted realtyrates.com to assist in our determination of the appropriate LTV, equity dividend rate, and amortization period. The following chart summarizes the realtyrates.com survey data:

Band-of-Investment Technique				
2nd Quarter 2012, Realtyrates.com				
	Un-Anchored Centers			
Description	**Minimum**	**Maximum**	**Average**	**AA**
Interest Rates	2.97%	9.21%	6.09%	7.00%
Amortization Period	25	15	20	15
Mortgage Constant	0.05672	0.12322	0.08660	0.10786
LTV	65.0%	50.0%	58.0%	60.0%
Debt Coverage Ratio	1.30	2.25	1.78	1.55
Equity Dividend Rate	8.46%	18.40%	12.93%	14.00%
Band of Investment Technique	**6.65%**	**15.36%**	**10.45%**	**12.07%**

Investment Surveys

The following chart provides a summary of industry publication data relative to capitalization rates.

Industry Publications					
Capitalization Rates					
Publication	**Survey Date**	**Property Type**	**OAR Range**	**Average OAR**	**BP Spread for Non-Institutional**
Korpacz Real Estate Investor Survey	1st Qtr 2012	Power Center, National	6.25%-9.00%	7.32%	n/a
Korpacz Real Estate Investor Survey	1st Qtr 2012	Strip Retail, National	5.50% - 9.50%	7.18%	25-1,000
Realtyrates.com	2nd Qtr 2012	Un-anchored Retail	6.32%-14.59%	11.13%	n/a

The average survey cap rates range from 7.32% to 11.13%. PwC Korpacz also indicates a point spread of 25 to 1,000 basis points for non-institutional grade real estate.

Conclusion of Overall Capitalization Rate

The market derived overall rates from the comparable shopping centers indicate going-in cap rates that average 12.61% with a range of 7.76% to 23.24%. Our band-of-investment derived overall rate is 12.07%. These rates reflect the current requirements of lenders and investors. The average surveyed rates ranged from 7.32% to 11.13%. The capitalization rate data from Korpacz relate primarily to institutional grade investments generally superior to the subject. The range of OARs from Realtyrates.com is higher and reflects non-institutional investments. In general, the market derived data is considered less reliable.

Our capitalization rate conclusion recognizes the following market indications:

- The premium which most investors and lenders apply to properties in the state of Michigan. Our conversations with brokers suggest a 150-250 basis point premium is appropriate for most properties in the state.

- The difficulty in obtaining financing for most borrowers is noted to influence capitalization rates higher than would be typical has also been considered and recognized.

- The market-extracted cap rates in the current market are somewhat difficult from which to make good comparison as many of the sales include what are now above-market leases. In contrast, the subject includes several recent leases which are corrected to be closer to true market levels.

- The subject has one long-term tenant in place and the prospects for the tenants business are improving.

Considering the subject, we conclude an 11.0% cap rate is appropriate. Our conclusion is within the averages noted by industry survey data for institutional grade investments. Although no direct capitalization is applied, the concluded capitalization rate will serve as a basis for our terminal capitalization rate conclusion.

Tax Cap Rate

Real Estate Taxes were extracted from the above income analysis and pro-forma so that a sense of the properties fair tax assessment could be based without respect to previous taxes paid. In order to account for the property taxes we have added an adjusting cap rate. It is calculated by taking the millage rate multiplied by 50%.

The city's current millage rate for this school district was 85.9672 mills, the most recent non-homestead millage rate, which includes a 1.0% administration fee

The millage rate, tax cap rates and overall cap rate conclusions as derived are presented below:

Property Tax Cap Rate Calculation	
Millage Rate	85.9672
50% of Millage Rate	42.9836
Tax Cap Rate	4.30%
Plus: Cap Rate Conclusion	11.00%
Total Loaded Cap Rate Conclusion	**15.2984%**

Conclusion of the Income Approach

The capitalized value, after rounding, is determined by taking the projected NOI and dividing it by the concluded overall rate.

Net Operating Income	$24,646
Divided By: Overall Rate	**15.298%**
Interim Value Estimate	$161,101
Concluded Value Via Income Approach	**$160,000**

Buyout option

It should be noted that the lease provides an option for a buyout of the tenant's right via termination clause in the event of the sale. The termination clause may be presented no earlier than 12 months from the actual closing date of the sale contemplated and within 30 days of the full execution of the sale contract. Considering the plans to redevelop the overall fairgrounds site and the RFP issued by the client, we have estimated a likely contract execution date of December 1, 2012 and that the termination clause may be presented to the tenant before December 31, 2011. The termination notice would then be presented during the tenant's fourth year of the option and ninth overall year of the lease term. The buyout for the tenant is thus indicated by the lessee is $3,000,000.

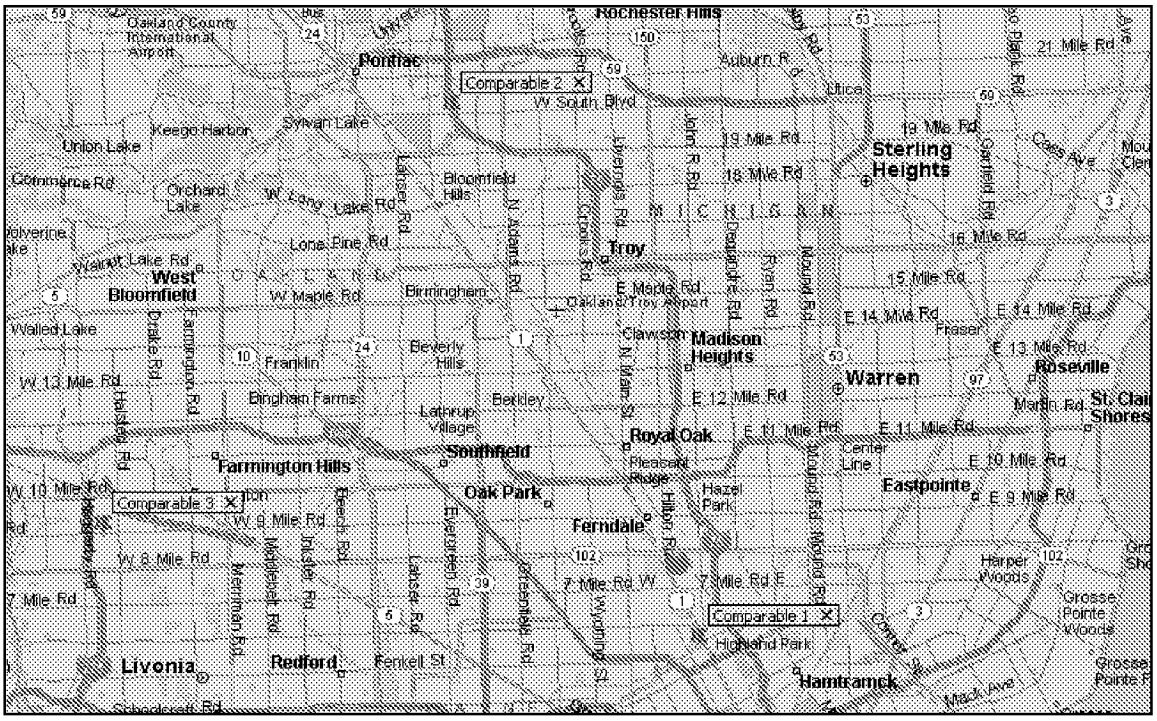
Low Density Residential Land Area Zone #5

An estimate of the land value for the low-density multifamily residential area is also prepared using the Sales Comparison Approach as discussed previously.

First an analysis of the area not including the Agricultural Building and East Mall [Joe Dumars' Fieldhouse] or Community Arts and Hudson Auditorium [Church] is presented.

This is followed by an analysis of the property including the land for the two aforementioned areas. The second analysis will be used to reflect the value of the subject, as vacant, since those two buildings with residual value in their buildings, would not exist, per a consideration of the property as vacant.

Map of Comparable Sales



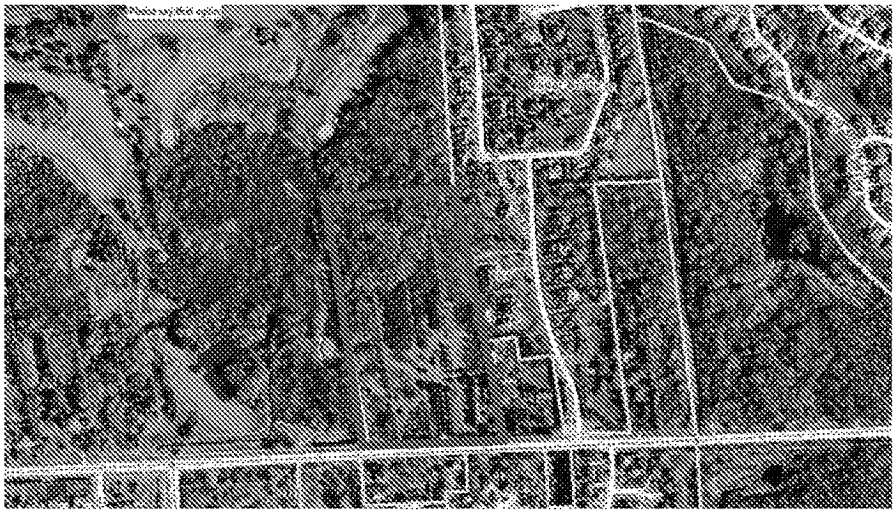
Comparable Sale #1



Development:	2nd avenue at Sears	**Sale Analysis**	
Address:	6600 Lynch	Grantor:	HP Devco
Cross Streets:	Mt. Elliott	Grantee:	MHT Housing
City:	Detroit	Verification:	Grantor
County:	Wayne	Sale Date:	Sep-09
Parcel #(s):	15-002525-004, 15-002525-005	Sale Price:	$400,000
Site Description		On/Off-Site Costs:	$0.00
Land Area (Acres):	43.13	Adj. Sale Price:	$400,000
Land Area (SF):	1,878,743	Sale Price/SF:	$0.21
Shape:	Irregular	Sale Price/Acre:	$9,274
Topography:	Generally Level	Intended Use:	N/A
Frontage:	Van Dyke, Winfield, Grinnell	Sale Terms:	Non-Arm's Length
Zoning:	Industrial	Financing:	Cash Equivalent
Utilities:	All Available		
Traffic Counts:	N/A		

Comments:
The comparable is an industrial site in a heavily industrialized area. The parcel provides some frontage on Van Dyke. Other access is available from some smaller streets. The site was one of few large parcels available in the city of Detroit at the time. The broker reported that the grantor may have had multiple bidders for the site - increasing the value of the sale price. The site had been given clearance regarding any environmental concerns by State of Michigan. Rail service was also provided. It is reported that the seller "wanted the developer to have" the site and a corresponding upward adjustment has been provided.

Comparable Sale #2



General Property Information	
Property Name:	2630 South Boulevard
Property Address:	2630 South Boulevard
Cross Streets:	South Boulevard & Coolidge
City/Township:	Rochester Hills
County:	Oakland
State:	MI
Parcel ID(s):	15-32-300-007/008/009/010
Site Size Information	
Gross Land Area (Acres):	19.23
Wetland Area (Acres):	None noted
Other Unusable Land Area (Acres):	None noted
Net Land Area (Acres):	19.23
Site Shape, Topography, Frontage, & Access	
Site Shape:	Rectangular
Site Topography:	Generally level
Site Frontage:	South Boulevard
Site Ingress/Egress:	Potential via South Boulevard
Utilities & Zoning	
Utility Service:	All Provided
Utilities at Site (Yes/No):	Yes
Zoning at Time of Sale:	Residential
Entitlements at Time of Sale:	+/-48 lots
Proposed/Permitted Units:	48
Proposed/Permitted Density/Net Acre:	2.50

Transaction Data	
Sale Date:	Sep-10
Grantor:	Ardent Service Corp.
Grantee:	Bostick Rochester Hills
Property Rights:	Fee Simple
Sale Terms:	Cash Equivalent
Conditions of Sale:	Arm's-Length
Bank Owned Property:	Yes
Land Contract Sale:	No
Intended Use:	Single-Family
Source:	Broker, Public Records
Sale Price & Adjustments	
Sale Price:	$575,000
Demolition Expenses:	$0
Utility Extension Expenses:	$0
Other Sale Price Adjustments:	$0
Adjusted Sale Price:	$575,000
Adjusted Sale Price/Unit:	$11,979
Adjusted Sale Price/Net Acre:	$29,901
Adjusted Sale Price/Net SF:	$0.69

Comments/Notes

This comparable is located along the north side of South Boulevard near its intersection with Coolidge Highway. The property is located adjacent to an upscale development and Pine Trace Golf Club. The property can reportedly accommodate '+/-48 lots based on prevailing zoning restrictions. All utilities are available to the site.

Comparable Sale #3



Land Sale Comparable #1

General Property Information		Transaction Data	
Property Name:	Vacant Land	Sale Date:	Pending
Property Address:	38185 Nine Mile	Grantor:	---
Cross Streets:	Halsted	Grantee:	---
City/Township:	Farmington Hills	Property Rights:	Fee Simple
County:	Oakland	Sale Terms:	Cash Equivalent
State:	MI	Conditions of Sale:	Arm's-Length
Parcel ID(s):	23-31-201-004	Bank Owned Property:	Yes
Site Size Information		Land Contract Sale:	No
Gross Land Area (Acres):	29.00	Intended Use:	Single Family Housing
Wetland Area (Acres):	None noted	Source:	Broker
Other Unusable Land Area (Acres):	None noted	**Sale Price & Adjustments**	
Net Land Area (Acres):	29.00	Sale Price:	$750,000
Site Shape, Topography, Frontage, & Access		Demolition Expenses:	$0
Site Shape:	Generally rectangular	Utility Extension Expenses:	$0
Site Topography:	Slightly rolling	Other Sale Price Adjustments:	$0
Site Frontage:	Nine Mile Road	Adjusted Sale Price:	$750,000
Site Ingress/Egress:	Nine Mile Road	Adjusted Sale Price/Unit:	Undetermined
Utilities & Zoning		Adjusted Sale Price/Net Acre:	$25,862
Utility Service:	Municipal Water, Sewer	Adjusted Sale Price/Net SF:	$0.59
Utilities at Site (Yes/No):	Yes		
Zoning at Time of Sale:	Low Density Residential		
Entitlements at Time of Sale:	None noted		
Proposed/Permitted Units:	Undetermined		
Proposed/Permitted Density/Net Acre:	Undetermined		

Comments/Notes

The broker notes a pending deal, but was unwilling to disclose the actual sale prices. The buyer intends construction of new single-family residences on the property in the near future. Public records indicate the site size as 29 acres.

Comparable Sale #4

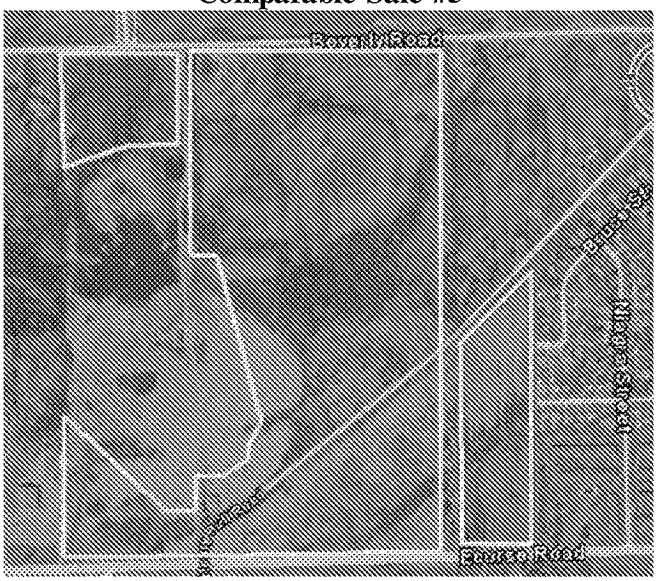


General Property Information		Transaction Data	
Property Name:	Improved Land	Sale Date:	Aug-10
Property Address:	24 Mile & Romeo Plank	Grantor:	MLA Properties
Cross Streets:	24 Mile & Romeo Plank	Grantee:	Empire Building
City/Township:	Macomb Township	Property Rights:	Fee Simple
County:	Macomb	Sale Terms:	Cash Equivalent
State:	MI	Conditions of Sale:	Arm's-Length
Parcel ID(s):	Multiple	Bank Owned Property:	Yes
Site Size Information		Land Contract Sale:	No
Gross Land Area (Acres):	71.00	Intended Use:	Single-Family/Multi-Family
Wetland Area (Acres):	None noted	Source:	Broker, Public Records
Other Unusable Land Area (Acres):	None noted	**Sale Price & Adjustments**	
Net Land Area (Acres):	71.00	Sale Price:	$900,000
Site Shape, Topography, Frontage, & Access		Demolition Expenses:	$0
Site Shape:	Irregular	Utility Extension Expenses:	$0
Site Topography:	Generally level	Other Sale Price Adjustments:	$0
Site Frontage:	24 Mile Road	Adjusted Sale Price:	$900,000
Site Ingress/Egress:	24 Mile Road	Adjusted Sale Price/Unit:	$5,625
Utilities & Zoning		Adjusted Sale Price/Net Acre:	$12,676
Utility Service:	All Provided	Adjusted Sale Price/Net SF:	$0.29
Utilities at Site (Yes/No):	Yes		
Zoning at Time of Sale:	Residential		
Entitlements at Time of Sale:	+/-160 lots/units		
Proposed/Permitted Units:	160		
Proposed/Permitted Density/Net Acre:	2.25		

Comments/Notes

This comparable is phase I of a multiple phase development. At the time of sale the property was improved with internal roadways and infrastructure to support what the broker reported as approximatley 110 single-family lots and 50 condominiums. The property offers frontage along 24 Mile Road and is located east of Romeo Plank Road.

Comparable Sale #5



Land Sale Comparable #4

General Property Information	
Property Name:	Unnamed
Property Address:	Beverly at Henry Ruff Road
Cross Streets:	Beverly at Henry Ruff Road
City/Township:	Romulus
County:	Wayne
State:	MI
Parcel ID(s):	80-011-99-0006-701,704/80-012-99-0002-000
Site Size Information	
Gross Land Area (Acres):	89.72
Wetland Area (Acres):	None noted
Other Unusable Land Area (Acres):	None noted
Net Land Area (Acres):	89.72
Site Shape, Topography, Frontage, & Access	
Site Shape:	Irregular; non-adjacent
Site Topography:	Generally level
Site Frontage:	Beverly Rd, Henry Ruff Rd, Ecorse Rd
Site Ingress/Egress:	Beverly Rd, Henry Ruff Rd, Ecorse Rd
Utilities & Zoning	
Utility Service:	All Provided
Utilities at Site (Yes/No):	Yes
Zoning at Time of Sale:	Commercial/Residential
Entitlements at Time of Sale:	None noted
Proposed/Permitted Units:	200
Proposed/Permitted Density/Net Acre:	2.23

Transaction Data	
Sale Date:	Jun-12
Grantor:	---
Grantee:	---
Property Rights:	Fee Simple
Sale Terms:	Cash Equivalent
Conditions of Sale:	Arm's-Length
Bank Owned Property:	No
Land Contract Sale:	No
Intended Use:	Single-Family
Source:	Grantor, Broker
Sale Price & Adjustments	
Sale Price:	$220,000
Demolition Expenses:	$0
Utility Extension Expenses:	$0
Other Sale Price Adjustments:	$0
Adjusted Sale Price:	$220,000
Adjusted Sale Price/Unit:	$1,100
Adjusted Sale Price/Net Acre:	$2,452
Adjusted Sale Price/Net SF:	$0.06

Comments/Notes

The buyer intends the long-term construction of single-family residences after the market improves. The purchase is an attempt to hold the property. The seller is a bank property and the brokers involved noted a willingness to get rid of the property quickly. The original asking price was $450,000. The indicated permited number of units is based upon the development of 100% of the site as residential which would not require a zoning change.

Comparable Sale #6



General Property Information	
Property Name:	26000 24 Mile Road
Property Address:	26000 24 Mile Road
Cross Streets:	24 Mile & Fairchild
City/Township:	Chesterfield Township
County:	Macomb
State:	MI
Parcel ID(s):	09-18-200-024/010
Site Size Information	
Gross Land Area (Acres):	81.19
Wetland Area (Acres):	None noted
Other Unusable Land Area (Acres):	None noted
Net Land Area (Acres):	81.19
Site Shape, Topography, Frontage, & Access	
Site Shape:	Irregular
Site Topography:	Generally level
Site Frontage:	24 Mile & Fairchild
Site Ingress/Egress:	24 Mile & Fairchild
Utilities & Zoning	
Utility Service:	All Provided
Utilities at Site (Yes/No):	Yes
Zoning at Time of Sale:	Residential
Entitlements at Time of Sale:	+/-185 lots/units
Proposed/Permitted Units:	185
Proposed/Permitted Density/Net Acre:	2.28

Transaction Data	
Sale Date:	Dec-10
Grantor:	S.E. Michigan Land Holdings
Grantee:	Rosseel Properties
Property Rights:	Fee Simple
Sale Terms:	Cash Equivalent
Conditions of Sale:	Arm's-Length
Bank Owned Property:	No
Land Contract Sale:	No
Intended Use:	Single-Family
Source:	Public Records
Sale Price & Adjustments	
Sale Price:	$400,000
Demolition Expenses:	$0
Utility Extension Expenses:	$0
Other Sale Price Adjustments:	$0
Adjusted Sale Price:	$400,000
Adjusted Sale Price/Unit:	$2,162
Adjusted Sale Price/Net Acre:	$4,927
Adjusted Sale Price/Net SF:	$0.11

Comments/Notes

This comparable is comprised of two (2) parcels that cumulatively represent an irregularly shaped parcel. The parcel can reportedly accommodate approximately 185 lots based on the existing zoning. The site has frontage along 24 Mile Road and a small area of frontage along Fairchild.

Source: Allen & Associates

Explanation of Adjustments

We have chosen the sale price per acre as the unit of comparison for our analysis. In this analysis the individual attributes of each sale are analyzed and compared to the subject. The comparable sales may be inferior, superior, or equal to the subject. Positive or negative adjustments are made to each sale to account for differences with the subject. Adjustments are made to account for property rights transferred, financing terms, conditions of sale, market conditions, location and functional utility. The following paragraphs summarize our adjustments.

Property Rights Transferred – All of the comparable sales are the sale of the fee simple interest. No property rights adjustments were deemed necessary.

Financing Terms – No adjustments for financing terms were deemed necessary.

Conditions of Sale – Comparable one was sold to an unrelated party and confirmed with the seller. However a third-party and participating broker on the transaction noted that the sale should not be considered truly arm's length as the parties were affiliated in other transactions and the seller had some desire to see that the buyer was able to purchase the property. An upward adjustment of 20% has been applied based upon our discussion with the broker.

Comparable three is a pending sale. Although we were unsuccessful in determining the final closing prices a downward adjustment of 20% is applied based upon our experience with land sales in the market and other discussions with brokers.

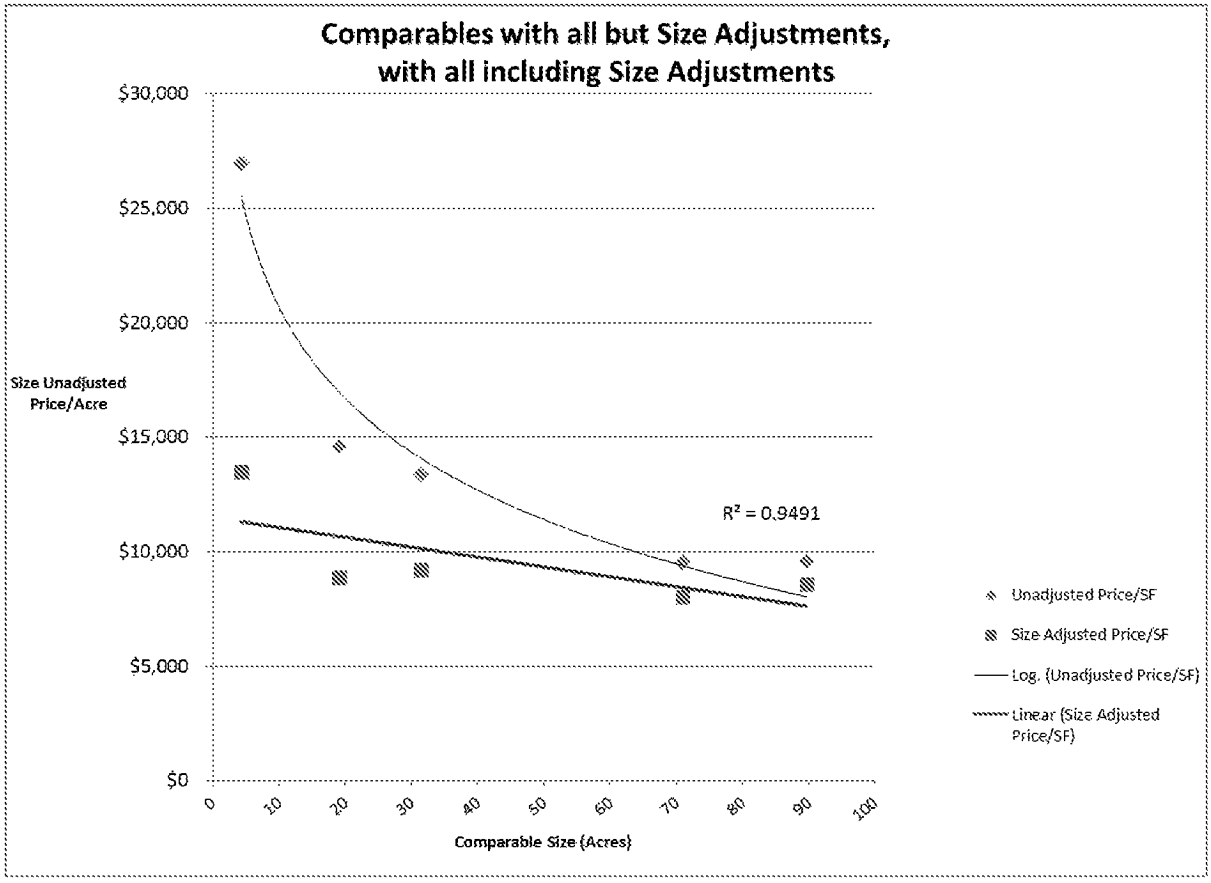
Comparable five is an REO sale by a seller who was unusually motivated to liquidate or dispossesses the property. The following paragraph summarizes some of our interviews with brokers on liquidation values.

Liquidation Value		
Firm	**Commentary**	**Telephone**
Grubb & Ellis	This representative indicates that the appropriate discount varies with every property, but did suggest discounts up to 75% off asking prices may be appropriate.	(248) 357-6593
Freidman Real Estate	This interviewee, which represents the acquisition side, suggested that most commercial notes are trading at 30 to 35% off par, which would translate to a +/-50% discount assuming an 80% LTV.	(248) 324-2000
Income Property Organization	This representative indicates that the appropriate discount for apartments could vary from 25% to 50%.	(248) 932-3200

Vacant land sites were noted to be especially difficult to sell. An upward adjustment of 30% is applied to comparable five. All of the other sales are considered arm's-length cash or cash equivalent transactions. No conditions of sale adjustments were deemed necessary.

Market Conditions -Beginning in 2008 with the collapse of Lehman Brothers all real estate values began to decline precipitously. We have applied a downward negative per annum adjustment of 25% for the 2009 calendar year. In 2010 the declining market values began to subside. Another downward adjustment of 10% per annum is applied for the 2010 calendar year. The comparables are adjusted accordingly. Based on our review of the provided transactions and other market transactions, we have concluded no market conditions adjustment was necessary.

Size Adjustment – Land parcels with smaller sizes generally sell for more per square foot than those parcels with larger sizes. Large parcels of land sold or for sale within the city of Detroit are difficult to find. We provide a size adjustment to capture this fact. The following paragraphs explain our methodology and large size adjustments more fully. The following table indicates the total adjustments for each comparable without adjustment for size (Blue Marker and Line) along with the "final" size and other adjusted indications.



The analysis indicates that after considering all the adjustments other than size there is a well correlated relationship between the size of the comparables (Blue Markers) and the price per acre. The data suggest that perhaps the price per acre drops quickly until about 30 acres at which point there is less rate of change between the size of the comparable and the price per acre.

The chart also indicates the final indications, after the size adjustments and all of the other adjustments (Red Marker). The trendline is more flat indicating the overall effect of the size adjustments and the comparables. After this adjustment indications are all within a range of $8,000 - $13,500 per acre. Considering the volatility and inefficiency of the land market in metropolitan Detroit, this is acceptable.

Actual Adjustments

The actual adjustment between size and sale prices per acre are outputs of a size adjustment formula and the use of Solver technology via the Quality Point methodology (discussed later). Our process utilizes the following formula:

$$\frac{\dfrac{(\text{Subject Size})^{(\text{Appraiser Determined \%Factor})}}{(\text{Appraiser Determined \%Factor})}}{(\text{Subject Size})} \Bigg/ \frac{(\text{Comparable Size})^{(\text{Appraiser Determined \%Factor})}}{(\text{Appraiser Determined \%Factor})}}{\text{Comparable Size)}}$$

The formula distinguishes the amount of adjustment for comparables based upon their land sizes. Based upon the appraiser determined % factor, the formula determines a "growth curve" or relative increase in adjustment for any size comparable selected. A factor close to 100% will apply almost no adjustment to the comparables, regardless of their size. A very small factor, say 50% will apply large adjustments to all but the comparables of the closest in size to the subject.

Using the experience of the appraiser and Quality Point Analysis discussed later in this section, a size factor can be "tested" to determine a point that minimizes the variance in the comparables. Because Microsoft Excel Solver technology is used to minimize the variance between the subject and comparables, the results are by definition – "market driven".

Location – The subject location is considered average, (3). Although there are plans for forthcoming new development, there is considerable blight in the neighborhoods to the East and South of the subject. A large residential housing development had been planned for the area south of the subject associated with the construction of Perfecting Church near Seven Mile and Woodward. The housing project was

not completed due to the decline in the market; moreover, housing vacancy in the residential areas to the east and west remains persistent. The potential of light rail service to the subject area brightened possibilities of future development, however officials associated with the project suggest that it will be several years, if at all, before light-rail service is extended to the subject area. Comparable one provides a location next to a well trafficked retail area. It is rated very good and adjusted downward. Populated area provides slightly better location. It is rated average (3), and adjusted downward. Comparables two and three provide suburban locations with strong demographic indications; they are both rated excellent, (7), and adjusted downward. Comparable four provides an average location in Macomb Township and is rated average, (3) and not adjusted. Comparable five is a suburban location where there has not been much strength of demand and weaker demographic indications. It is rated fair (1), and adjusted upward. Comparable six is a suburban location slightly inferior to comparable four; it is rated below average (2), and adjusted upward.

Functional Utility - Our functional utility adjustment considers non-location related factors such as topography, zoning and the shape of the parcels. The subject has a large and buildable shape and is rated average, (3). Comparable one provided some entitlements, with frontage on two streets. The zoning was adequate for multifamily development. It is rated excellent, (7) and is adjusted downward. Comparable two provides single-family density zoning and is rated average, (3) and not adjusted. Comparable three provides raw land with no entitlements and is zoned for single-family. It is rated average, (3) and not adjusted. Comparable four provides a similar type of zoning and is rated average (3) and not adjusted. Comparable five provides a large shape which has good frontage. There are two non-adjacent portions of the parcel and it is rated fair, (0.5) and adjusted upward. Comparable six is rated fair, (1) and adjusted upward.

Our adjustment process and the actual adjustments were developed based on our review of numerous market area transactions, experience in the market, and with some adjustments checked using the Quality Point mathematics. Quality Point is a mathematical means of extracting quantitative adjustments in the Sales Comparison Approach. A detailed overview of the Sales Comparison Approach and its application in our appraisal is provided in the addendum of this report.

Sales Comparison Approach Analysis

Comparable #	Subject	1	2	3	4	5	6
Development	Fairgrounds	2nd at Sears	2630 South Boulevard	Nine Mile Road	24 Mile & Romeo Plank	Beverly Road	26000 24 Mile
Location	Detroit	Highland Park	Rochester Hills	Farmington Hills	Macomb Twp.	Romulus	Chesterfield Twp.
Comparable Summary Data							
Sale Date	---	Sep-09	Sep-10	Pending	Aug-10	Jun-12	Dec-10
Land Size (Acres)	122.674	4.340	19.230	31.550	71.000	89.750	81.190
Sale Price/ Implied Sale Price	---	$400,000	$575,000	$975,000	$900,000	$220,000	$400,000
Sale Price/SF	---	$92,166	$29,901	$30,903	$12,676	$2,451	$4,927
Transaction Related Adjustments							
Property Rights		1.00	1.00	1.00	1.00	1.00	1.00
Financing Terms		1.00	1.00	1.00	1.00	1.00	1.00
Conditions of Sale		1.00	1.00	0.80	1.00	1.30	1.00
Market Conditions		0.70	0.95	1.00	0.93	1.00	0.98
Adjusted Sale Price/SF		**$64,516**	**$28,406**	**$24,723**	**$11,831**	**$3,187**	**$4,845**
Characteristic Adjustments							
Size		0.40	0.63	0.71	0.87	0.92	0.90
Location		0.75	0.55	0.55	1.00	2.00	1.35
Functional Utility		0.65	1.00	1.00	1.00	1.60	1.40
Total Charcteristic Adjustment		**0.20**	**0.35**	**0.39**	**0.87**	**2.96**	**1.70**
Total Adjustments, $ [1]		**($79,585)**	**($20,071)**	**($21,220)**	**($2,357)**	**$6,980**	**$3,332**
Indicated Market Value/SF		**$12,581**	**$9,831**	**$9,683**	**$10,319**	**$9,431**	**$8,259**
Maximum:	**$12,581**						
Minimum:	**$9,431**						
Average:	**$10,369**						

[1] Numbers may not foot precisely due to rounding.

[2] Total adjustments include transaction and characteristic based adjustments.

The comparables, as adjusted, indicate a range of $8,259 per acre to $12,581 per acre, with an average of $10,369 per unit. Comparable one is the most proximate to the subject in terms of location. Comparable three is the most recent. Comparable four requires the fewest adjustments.

Using emphasis on all of the comparables, but especially comparables one, three and four, we conclude the market value of the subject property at $10,500 per acre. Considering the subject size of 122.674 acres, the concluded value is $1,290,000, rounded.

Low Density Multifamily Area, As Vacant

We also provide an analysis of the subjects' low density multifamily area based upon the consideration of the entire site as vacant. As noted before, the agricultural building and parking area and the community arts building and Hudson auditorium areas would only be valued with their existing improvements under an as-is analysis. Under our consideration of the entire property as vacant, both of these areas would be valued as low density multifamily land. As vacant, the entire low density multi-family residential land area is 130.61 acres.

An analysis of the subject as-vacant, is presented in the following paragraph. Some differences in the size adjustments are arithmetically derived due to the difference in the size of the low-density multifamily residential land, as improved/as-is and as-vacant. The location and functional utility ratings for the subject and comparables are considered equivalent.

Sales Comparison Approach Analysis

Comparable #	Subject	1	2	3	4	5	6
Development	Fairgrounds	2nd at Sears	2630 South Boulevard	Nine Mile Road	24 Mile & Romeo Plank	Beverly Road	26000 24 Mile
Location	Detroit	Highland Park	Rochester Hills	Farmington Hills	Macomb Twp.	Romulus	Chesterfield Twp.
Comparable Summary Data							
Sale Date	---	Sep-09	Sep-10	Pending	Aug-10	Jun-12	Dec-10
Land Size (Acres)	130.610	4.340	19.230	31.550	71.000	89.750	81.190
Sale Price/ Implied Sale Price	---	$400,000	$575,000	$975,000	$900,000	$220,000	$400,000
Sale Price/SF	---	$92,166	$29,901	$30,903	$12,676	$2,451	$4,927
Transaction Related Adjustments							
Property Rights		1.00	1.00	1.00	1.00	1.00	1.00
Financing Terms		1.00	1.00	1.00	1.00	1.00	1.00
Conditions of Sale		1.00	1.00	0.80	1.00	1.30	1.00
Market Conditions		0.70	0.95	1.00	0.93	1.00	0.98
Adjusted Sale Price/SF		**$64,516**	**$28,406**	**$24,723**	**$11,831**	**$3,187**	**$4,845**
Characteristic Adjustments							
Size		0.40	0.62	0.70	0.86	0.91	0.89
affect		0.75	0.55	0.55	1.00	2.00	1.35
2		0.65	1.00	1.00	1.00	1.60	1.40
Total Charcteristic Adjustment		**0.20**	**0.34**	**0.39**	**0.86**	**2.91**	**1.68**
Total Adjustments, $ [1]		**($79,585)**	**($20,223)**	**($21,371)**	**($2,517)**	**$6,833**	**$3,203**
Indicated Market Value/SF		**$12,581**	**$9,678**	**$9,533**	**$10,159**	**$9,284**	**$8,130**
Maximum:	**$12,581**						
Minimum:	**$9,284**						
Average:	**$10,247**						

[1] Numbers may not foot precisely due to rounding.

The comparables, as adjusted, indicate a range of $9,284 per acre to $12,581 per acre, with an average of $10,247 per unit. Using emphasis on all of the comparables, but especially comparables one, three and four, we conclude the market value of the subject property at $10,400 per acre. Considering the subject size of 130.610 acres the concluded value is $1,360,000, rounded.

Summary of Values

Our analysis of the property, as-is, includes the land and building associated with the Agricultural Building and East Mall (Dumars' Fieldhouse) and the land and building associated with the Community Arts and Hudson auditorium buildings.

Our analysis of the property, as vacant, considers that both of those buildings do not exist and therefore their highest and best use is in the land alone, which is valued as low density multifamily residential land.

The summary of the values as concluded above are summarized below on an as-vacant basis, and on an as-improved/as-is basis.

As Vacant Value Conclusion

As Vacant Valuation, Entire Subject

Zone #	Concluded Land Use	Acres	SF	Concluded Value
Zone 1	Woodward Strip Retail Use	9.290	404,674	$1,040,000
Zone 2	Eight Mile Big Box Retail Use	17.570	765,367	$1,840,000
Zone 3	Church Building Use (Community Arts Center)	---	---	n/a
Zone 4	Agricultural Building and Parking	---	---	n/a
Zone 5	Low Density Residential Multifamily Use	130.610	5,689,352	$1,360,000
	Total	**157.47**		**$4,240,000**

Disposition Value (Six Month Exposure Time), As – Vacant

At the client's request we provide a disposition value for the subject based upon the client's request that an exposure time of six months be considered.

Our discussions and interviews with brokers familiar with the real estate market suggest a six-month exposure time discount of 15% to 30% may be appropriate depending upon the type of real estate and location. There are few parcels of land of the subject's size in the city of Detroit which makes the property a unique development opportunity. It is our understanding that there are several development teams interested in acquiring the property. Based upon the foregoing considering the size of the subject we conclude a discount of 25% as appropriate. The concluded Disposition Value of the subject, as vacant, considering a 25% discount for a six-month exposure time is indicated below:

Disposition Value Conclusion, As Vacant

As Vacant Valuation, Entire Subject	**$4,240,000**
Disposition (Six-Month Exposure Time)	**25%**
Disposition Value, As Vacant	**$3,180,000**

As Improved / As Is Value Conclusion

The value of the subject property as-improved is derived from the valued identified above less demolitions cost estimates. Per square foot costs for demolition were developed based upon our discussions with developer's and contractors and through analysis of Marshall and Swift Valuation Services. Current cost multipliers and the local multiplier were also applied.

Demolition cost estimates are presented on the page following:

Demolition Estimates

Building Number	Property Name	Most Recent/Current Use/Type	Building Class	Square Footage	Demolition Expense	Current Multiplier	Local Multiplier	Demolition Cost
1	Michigan Mart	Exhibit Space	Class C	26,894	$5.00	1.05	1.13	$159,549
2	West Mall	Exhibit Space	Class C	36,140	$5.00	1.05	1.13	$214,401
3	Agricultural Building	Gymnaisum	Class C	54,259	$5.00	-		$0
4	East Mall	Canopy	Class C	23,272	$4.00	-		$0
5	Colisseum	Sporting Events, Circus, etc	Class A	78,471	$6.00	1.01	1.13	$537,355
6	Dairy Cattle Building	Animal Show	Class C	57,000	$5.00	0.99	1.13	$318,830
7	Pole Barn	Barn	Class D	723	$5.00	1.02	1.15	$4,238
8	North Riding Area	Animal Show/Riding Area	Class D	16,219	$4.00	1.02	1.15	$76,101
9	Main Horse Barn	Barn	Class C	36,799	$5.00	1.01	1.13	$209,992
10	South Riding Area	Shelter/Animal Show	Class C	16,609	$5.00	1.01	1.13	$94,776
11	Grand Champion Barn	Barn	Class D	451	$4.00	1.02	1.15	$2,117
12	Multi-Livestock Barn	Barn	Class S	72,313	$3.00	1.03	1.12	$250,261
13	Whitehall	Exhibit Space, Livestock	Class C	12,066	$5.00	1.01	1.13	$68,853
14	Volunteer Headquarters	Office	Class C	10,277	$5.00	1.01	1.13	$58,648
15	Bandshell		Class C	6,823	$5.00	0.99	1.13	$38,162
16	Dodge Pavillion	Canopy and Exhibit Space	Class C	10,326	$5.00	0.99	1.13	$57,761
17	Grant House	Historic Residence	n/a	n/a	n/a	n/a	n/a	n/a
18	Administration Building	Office	Class C	2,857	$5.00	1.01	1.13	$16,303
19	Community Arts	Exhibit Space, Office	Class C	24,300	$5.00	0.99	1.13	$135,922
20	Hudson Auditorium	Auditorium	Class C	5,278	$5.00	-	1.13	$0
23	Exhibit Building	Barn/ Exhibit Area	Class D	5,124	$4.00	-	1.15	$0
24	Poultry Building	Exhibit Area	Class C	51,199	$5.00	0.99	1.13	$286,382
n/a	Restrooms, guardhouse & other small buildings	-	Class C	6,953	$5.00	1.02	1.13	$40,073
n/a	Other Sheds/Shelters	-	Class D	6,588	$4.00	1.06	1.13	$31,562
Total Gross Building Area				**562,020**				**$2,601,283**

As Improved, As Is, Entire Subject

Zone #	Concluded Land Use	Acres	SF	Income	Concluded Value
Zone 1	Woodward Strip Retail Use	9.290	404,674	----	$1,040,000
Zone 2	Eight Mile Big Box Retail Use	17.570	765,367	----	$1,840,000
Zone 3	Church Building Use (Community Arts Center)	6.690	291,407	----	$320,000
Zone 4	Agricultural Building and Parking	1.246	54,259	$160,000	$160,000
Zone 5	Low Density Residential Multifamily Use	122.674	5,343,686	---	$1,290,000
	Interim Total	**157.47**			**$4,650,000**
	Less Demolition				**$2,601,283**
	Total Market Value, As-Improved/As-Is, rounded				**$2,050,000**

Disposition Value (Six Month Exposure Time), As – Improved

At the client's request we provide a disposition value for the subject based upon the client's request that an exposure time of six month's be considered.

Our discussions and interviews with brokers familiar with the real estate market suggest a six-month exposure time discount of 15% to 30% may be appropriate depending upon the type of real estate and location. There are few parcels of land of the subject's size in the city of Detroit which makes the property a unique development opportunity. It is our understanding that there are several development teams interested in acquiring the property. Based upon the foregoing considering the size of the subject we conclude a discount of 25% as appropriate. The concluded Disposition Value of the subject, As Improved, considering a 25% discount for a six-month exposure time is indicated below:

Disposition Value Conclusion, As Improved

Total Market Value, As-Improved/As-Is, rounded	**$2,050,000**
Disposition (Six-Month Exposure Time)	**25%**
Disposition Value, As Improved	**$1,540,000**

ADDENDUM

SALES COMPARISON SUPPLEMENTAL ANALYSES
QUALITY POINT

Quality Point Methodology Overviews,

Sales Comparison Approach Strip Retail Land

SALE DETAILS	Sale 1	Sale 2	Sale 3	Sale 4
Location:	8011-8047 Woodward, 46-80 Delaware	21200 Grand River	27541 Michigan	4801 Conner
City:	Detroit	Detroit	Inkster	Detroit
Sale Date	Jul-07	Apr-12	Apr-09	Jul-12
Land Size (SF)	82,109	753,588	188,615	348,480
Adjusted Sale Price:	$315,000	$3,560,000	$317,550	$775,000
Price/SF	$3.84	$4.72	$1.68	$2.22
Property Rights Conveyed	1.00	1.00	1.00	1.00
Financing Terms	1.00	1.00	1.00	1.00
Conditions of Sale	1.00	1.00	1.00	0.75
Market Conditions	0.66	1.00	0.93	1.00
Adjusted Price Per Unit	$2.51	$4.72	$1.57	$1.67
Size Adjustment	0.87	1.08	0.94	1.00
Adjusted Price Per Unit	$2.18	$5.12	$1.48	$1.67

Note: Numbers may not foot due to rounding

QUALITY POINT RATINGS	Weights Market		Sale 1	Sale 2	Sale 3	Sale 4
Location	(x	0.746)	3.00	4.00	1.00	2.00
Functional Utility	(x	0.254)	1.00	3.00	3.00	1.00
Traffic Counts	(x	0.000)	3.29	2.96	3.97	1.78
Total Weighted Quality Points	(x	1.00)	2.49	3.75	1.51	1.75
Adjusted Sale Price Per Point Per SF			$0.88	$1.37	$0.98	$0.96

PREDICTED UNIT PRICE	Sale 1	Sale 2	Sale 3	Sale 4
Predicted Unit Price	$2.61	$3.92	$1.58	$1.83
Actual Unit Price (After Quantitative Adjustment)	$2.18	$5.12	$1.48	$1.67
Absolute Error (Predicted less Actual)	$0.42	-$1.20	$0.10	$0.15
Absolute Error As % of Actual Price	19.42%	-23.46%	6.41%	9.14%

Indicatd Price/Unit	Sale 1	Sale 2	Sale 3	Sale 4
Comparable Price/Point	$0.88	$1.37	$0.98	$0.96
Subject Weighted Quality Points	3.25	3.25	3.25	3.25
Indicatd Price/Unit	**$2.85**	**$4.45**	**$3.20**	**$3.12**
Average Price/Unit	**$3.50**			

QUALITY POINT RATINGS	Hits Market		Subject
Location	(x	0.746)	3.00
Functional Utility	(x	0.254)	4.00
Total Weighted Quality Points	(x	1.00)	3.25
Building Size Adjustment Factor		0.90	

Sales Comparison Approach Big Box Retail Land

SALE DETAILS	Sale 1	Sale 2	Sale 3	Sale 4
Location:	8011-8047 Woodward, 46-80 Delaware	21200 Grand River	27541 Michigan	4801 Conner
City:	Detroit	Detroit	Inkster	Detroit
Sale Date	Jul-07	Apr-12	Apr-09	Jul-12
Land Size (SF)	82,109	753,588	188,615	348,480
Adjusted Sale Price:	$315,000	$3,560,000	$317,550	$775,000
Price/SF	$3.84	$4.72	$1.68	$2.22
Property Rights Conveyed	1.00	1.00	1.00	1.00
Financing Terms	1.00	1.00	1.00	1.00
Conditions of Sale	1.00	1.00	1.00	0.75
Market Conditions	0.66	1.00	0.93	1.00
Adjusted Price Per Unit	$2.51	$4.72	$1.57	$1.67
Size Adjustment	0.80	1.00	0.87	0.92
Adjusted Price Per Unit	$2.01	$4.72	$1.37	$1.54

Note: Numbers may not foot due to rounding

QUALITY POINT RATINGS	Weights Market		Sale 1	Sale 2	Sale 3	Sale 4
Location	(x	0.746)	3.00	4.00	1.00	2.00
Functional Utility	(x	0.254)	1.00	3.00	3.00	1.00
Traffic Counts	(x	0.000)	3.29	2.96	3.97	1.78
Total Weighted Quality Points	(x	1.00)	2.49	3.75	1.51	1.75
Adjusted Sale Price Per Point Per SF			$0.81	$1.26	$0.91	$0.88

PREDICTED UNIT PRICE	Sale 1	Sale 2	Sale 3	Sale 4
Predicted Unit Price	$2.40	$3.61	$1.45	$1.68
Actual Unit Price (After Quantitative Adjustment)	$2.01	$4.72	$1.37	$1.54
Absolute Error (Predicted less Actual)	$0.39	-$1.11	$0.09	$0.14
Absolute Error As % of Actual Price	19.42%	-23.46%	6.41%	9.14%

Indicatd Price/Unit	Sale 1	Sale 2	Sale 3	Sale 4
Comparable Price/Point	$0.81	$1.26	$0.91	$0.88
Subject Weighted Quality Points	2.75	2.75	2.75	2.75
Indicatd Price/Unit	**$2.22**	**$3.47**	**$2.49**	**$2.43**
Average Price/Unit	**$2.73**			

QUALITY POINT RATINGS	hts Market		Subject
Location	(x	0.746)	2.50
Functional Utility	(x	0.254)	3.50
Total Weighted Quality Points	(x	1.00)	2.75
Building Size Adjustment Factor		0.90	

Sales Comparison Approach Church Land

SALE DETAILS		Sale 1	Sale 2	Sale 3	Sale 4
Address	Subject	St. Dominic's / Citadel of Faith	Lutheran Church of Epiphany	Christ United Methodist	New Greater Zion MBC
Location	Detroit	Detroit	Detroit	Detroit	Detroit
Sale Date	---	Apr-10	Nov-09	Feb-11	Current Listing
Sale Price	---	$450,000	$550,000	$335,000	$400,000
Gross Building Area (SF)		49,600	38,000	20,000	31,130
Price/Seat		$818	$846	$744	$333
Price/SF	---	$9.07	$14.47	$16.75	$12.85
Property Rights Conveyed		1.00	1.00	1.00	1.00
Financing Terms		1.00	1.00	0.85	0.85
Conditions of Sale		1.00	1.00	1.00	1.00
Market Conditions		0.97	0.95	1.00	1.00
Adjusted Price Per SF		$8.77	$13.76	$14.24	$10.92
Size Adjustment		1.05	1.03	0.96	1.01
Adjusted Price Per SF		$9.24	$14.11	$13.69	$10.98

Note: Numbers may not foot due to rounding

QUALITY POINT RATINGS	Weights Market	Sale 1	Sale 2	Sale 3	Sale 4
Location	(x 0.627)	2.00	2.00	2.00	1.00
Quality / Amenities	(x 0.056)	4.00	4.00	4.00	3.00
Age/Condition	(x 0.317)	1.00	3.00	3.00	4.00
Total Weighted Quality Points	(x 1.000)	1.80	2.43	2.43	2.06
Adjusted Sale Price Per Point Per SF		$5.14	$5.81	$5.63	$5.32

PREDICTED UNIT PRICE	Sale 1	Sale 2	Sale 3	Sale 4
Predicted Unit Price	$9.83	$13.31	$13.31	$11.30
Actual Unit Price (After Quantitative Adjustment)	$9.24	$14.11	$13.69	$10.98
Absolute Error (Predicted less Actual)	$0.60	-$0.81	-$0.39	$0.32
Absolute Error As % of Actual Price	6.47%	-5.71%	-2.81%	2.96%

Indicatd Price/SF	Sale 1	Sale 2	Sale 3	Sale 4
Comparable Price/Point	$5.14	$5.81	$5.63	$5.32
Subject Weighted Quality Points	2.26	2.26	2.26	2.26
Indicated Price/SF	**$11.61**	**$13.11**	**$12.72**	**$12.00**
Average Price/SF	**$12.36**			

QUALITY POINT RATINGS	Weights Market	Subject
Location	(x 0.627)	2.50
Quality/Amenities	(x 0.056)	1.00
Age/Condition	(x 0.317)	2.00
Total Weighted Quality Points	(x 1.000)	2.26
Ch	0.9	

Sales Comparison Approach Low Density Residential Multifamily Land

SALE DETAILS	Sale 1	Sale 2	Sale 3	Sale 4	Sale 5	Sale 6
Location:	2nd at Sears	2630 South Boulevard	Nine Mile Road	24 Mile & Romeo Plank	Beverly Road	26000 24 Mile
City:	Highland Park	Rochester Hills	Farmington Hills	Macomb Twp.	Romulus	Chesterfield Twp.
Sale Date	Sep-09	Sep-10	Pending	Aug-10	Jun-12	Dec-10
Land Size (SF)	4.34	19	32	71	90	81
Adjusted Sale Price:	$400,000	$575,000	$975,000	$900,000	$220,000	$400,000
Adjusted Price/SF of Land	$92,166	$29,901	$30,903	$12,676	$2,451	$4,927
Property Rights Conveyed	1.00	1.00	1.00	1.00	1.00	1.00
Financing Terms	1.00	1.00	1.00	1.00	1.00	1.00
Conditions of Sale	1.00	1.00	0.80	1.00	1.30	1.00
Market Conditions	0.72	0.95	1.00	0.93	1.00	0.98
Adjusted Price Per SF of Land	$66,359.45	$28,406.14	$24,722.66	$11,830.99	$3,186.63	$4,844.60
Size Adjustment	0.43	0.62	0.70	0.86	0.91	0.89
Adjusted Price Per SF of Land	$28,332.28	$17,595.97	$17,332.11	$10,158.79	$2,901.33	$4,301.70

Note: Numbers may not foot due to rounding

QUALITY POINT RATINGS	Weights Market	Sale 1	Sale 2	Sale 3	Sale 4	Sale 5	Sale 6
Location	(x 0.553)	6.00	7.00	7.00	3.00	1.00	2.00
Functional Utility	(x 0.447)	7.00	3.00	3.00	3.00	0.50	1.00
Total Weighted Quality Points	(x 1.00)	6.45	5.21	5.21	3.00	0.78	1.55
Adjusted Sale Price Per Point Per SF Land		$4,394.57	$3,376.35	$3,325.72	$3,386.26	$3,736.69	$2,770.13

PREDICTED UNIT PRICE	Sale 1	Sale 2	Sale 3	Sale 4	Sale 5	Sale 6
Predicted Unit Price	$22,553.85	$18,231.46	$18,231.46	$10,494.86	$2,716.22	$5,432.44
Actual Unit Price (After Quantitative Adjustment)	$28,332.28	$17,595.97	$17,332.11	$10,158.79	$2,901.33	$4,301.70
Absolute Error (Predicted less Actual)	-$5,778.43	$635.49	$899.36	$336.07	-$185.11	$1,130.74
Absolute Error As % of Actual Price	-20.40%	3.61%	5.19%	3.31%	-6.38%	26.29%

Indicated Price/SF	Sale 1	Sale 2	Sale 3	Sale 4	Sale 5	Sale 6
Comparable Price/Point	$4,394.57	$3,376.35	$3,325.72	$3,386.26	$3,736.69	$2,770.13
Subject Weighted Quality Points	3.00	3.00	3.00	3.00	3.00	3.00
Indicated Price/SF	**$13,183.70**	**$10,129.04**	**$9,977.15**	**$10,158.79**	**$11,210.07**	**$8,310.40**
Average Price/SF	**$10,494.86**					

Note: Numbers may not foot due to rounding

QUALITY POINT RATINGS	Weights Market	Subject
Location	(x 0.553)	3.00
Functional Utility	(x 0.447)	3.00
Total Weighted Quality Points	(x 1.00)	3.00
Land Size Adjustment Factor	0.75	

ADJUSTED SELLING PRICE OUTPUT	
Mean	$3,498.29
Standard Deviation %(Expressed As Dollars)	$491.18
Coefficient of Variance(Expressed as a %)	14.04%

LEGAL DESCRIPTION

E WHITTIER 219 THRU 215 KING HEIGHTS SUB L50 P60 PLATS, WCR 21/826 99X100

LICENSE

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN

A1085765

DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH

BOARD OF REAL ESTATE APPRAISERS
CERTIFIED GENERAL APPRAISER
LICENSE

LAURENCE GEORGE ALLEN
2100 E MAPLE RD STE 350
BIRMINGHAM MI 48009

PERMANENT I.D. NO	EXPIRATION DATE	AUDIT NO
1201000106	07/31/2012	2310876

THIS DOCUMENT IS DULY ISSUED UNDER THE LAWS OF THE STATE OF MICHIGAN.

QUALIFICATIONS

LAURENCE G. ALLEN
PRESIDENT

PROFESSIONAL HISTORY

1991-present President, Allen & Associates Appraisal Group, Inc., a real estate valuation and consulting firm. Vice President and Chairman of Real Estate Services Group, Inc., a real estate brokerage and consulting firm. President of Hospitality Advisors - Valuation Group, specialist in the valuation of hotel properties.

1988-1991 National Director of Appraisal and Valuation Services, BDO Seidman, an international accounting and consulting firm, in charge of the Detroit office and the national real estate appraisal, machinery & equipment appraisal, business valuation, and hospitality consulting practice.

1973-1988 Partner/President, Dean Appraisal Company, in charge of valuation and counseling assignments involving market feasibility, business valuation and commercial real estate appraising.

MAJOR PROJECTS

Quarterly valuations of a regional shopping center for a national commingled pension fund.

Hotel valuations on an individual and portfolio basis for loan underwriting in the Detroit area and across the U.S.

Valuation of distressed office, retail, and residential properties in the northeastern U.S.

Valuations of major commercial and industrial properties involved with condemnation actions of the City of Detroit as well as subsequent court testimony.

Real estate appraisals and market studies for the acquisition and development of manufactured housing land lease communities

EDUCATION

Linfield College, BA (Cum laude) - in Psychology with Departmental Honors.

University of Michigan, MBA - concentration in Marketing and Finance.

A.I.R.E.A. Courses I-A, I-B, II, and VI. S.R.E.A. 301, "Special Applications of Appraisal Analysis", "Computer Applications in Real Estate Analysis", "Industrial Real Estate", Residential Construction", "Real Estate Syndication Institute", "Appraising Troubled Properties", "Rates, Ratios & Reasonableness", "Hotel/Motel Valuation", "Analysis of Retail Properties", "Dynamics of Office Building Valuation".

PROFESSIONAL LICENSURE / DESIGNATIONS

Licensed Real Estate Broker, State of Michigan

MAI, Member of the American Institute of Real Estate Appraisers, President of Michigan Chapter, 1988.

CFA, Chartered Financial Analyst with the Institute of Chartered Financial Analysts.

TEACHING EXPERIENCE

1995-96 - Workshop lecturer at the annual Networking Roundtable at the Amelia Island Resort in Florida and in Seaside, Oregon.

1982 - Guest lecturer in real estate appraising at University of Michigan School of Business Administration, Graduate program.

1976 - "Real Estate Appraisal II", for the University of Michigan, St. Clair Shores.

1975 - "Real Estate Appraisal I", for the Oakland Community College, Auburn Heights Campus.

1975 - "Real Estate Appraisal I", for the University of Michigan, Monroe Community College.

PUBLICATIONS

"Market Testing of Ellwood", **Appraisal Journal**, April, 1976

"Market Testing of Ellwood, Part Two", **Appraisal Journal,** January 1977.

"Single Business Tax: A Factor in the Appraisal of Investment Real Estate", **The Michigan Assessor**, January 1977.

"Appraising Income Investment Properties for Real Estate Assessment Purposes", **NAPTR**, 1978.

"True Cash Value for Assessed Purposes in a Land Contract Market", **The Michigan Assessor**, July 1980, and **Michigan Tax Law**, April/June, 1980.

"Valuation of a Terminal Grain Elevator", **The Appraisal Journal**, July 1982.

"Expressway Proximity Damages to Residential Properties", **Right of Way**, (Vol. 30, No. 1), February 1983.

"Amortizing Favorable Financing as an Intangible Asset", **Appraisal Journal** (Notes and Comments), April 1983.

"Appraising Subsidized Housing for Property Tax Purposes", **Appraisal Journal**, January 1986.

"Hotel Enterprise Valuation", **The Appraisal Journal**, April 1988.

"Hotel Valuation Guidelines for the 1990's", **Lodging Commentary**, November 1992.

"Why MH Communities are Superior Real Estate Investments", **Manufactured Home Merchandiser,** March 1996.

"1996 Allen Survey of Manufactured Home Landlease Communities as Real Estate Investments", **The Journal,** August 1996.
"Chapter 5 Estimating Value", How **to Find, Buy and Sell a Manufactured Home Community,** John Wiley & Sons, Inc., 1996.

Genesee County Register of Deeds
Rosalyn Bozarden
Inst. # 201106140055820
Date 6-14-11
Time 10:38 am

QUITCLAIM DEED

The State of Michigan, by the State Administrative Board, Grantor, whose address is Department of Technology, Management and Budget, P.O. Box 30026, Lansing, Michigan 48909, by authority of MCL 18.1101 *et seq.* and 2010 PA 374 and by the approval of the State Administrative Board on May 17, 2011, for One Million Three Hundred Thousand and No/100 Dollars ($1,300,000.00), paid by **Lurvey White Ventures 1, LLC**, Grantee, a Michigan limited liability company, whose address is 503 South Saginaw Street, Flint, Michigan 48502-1851, quitclaims to Grantee the following described real property (Property) in the City of Flint, County of Genesee, State of Michigan:

See Attachment A for Legal Description

Subject to all easements, encumbrances, restrictions of record, the following reservations; and Grantor's right of first refusal in the Property, as provided in the Act and the State of Michigan's Right of First Refusal.

The Property shall be used exclusively for education or education related purposes. In the event the Property is not used exclusively for education or education related purposes by Grantee or any other person or entity in possession of the Property or any portion thereof, Grantor may reenter and repossess the Property, terminating Grantee's or any successor's estate.

The Property shall be developed according to specifications and drawings approved by the Michigan School for the Deaf (School for the Deaf) and the Department of Technology, Management and Budget (DTMB) no later than December 22, 2011. If by December 22, 2011 Grantee fails to submit: 1) specifications and drawings acceptable to the School for the Deaf and DTMB; and 2) proof to DTMB of Grantee's financial ability to complete the approved development of the Property, Grantor may reenter and repossess the Property, terminating Grantee's or any successor's estate.

The Property shall be developed according to the specifications and drawings approved by the School for the Deaf and DTMB no later than December 22, 2013. If by December 22, 2013 the construction of the development is not completed and a certificate of occupancy is not received, Grantor may reenter and repossess the Property, terminating Grantee's or any successor's estate.

If Grantor reenters and repossesses the Property, Grantor shall not be liable to reimburse any party for any improvements on the Property.

If Grantee or any successor disputes Grantor's exercise of its right of reentry and fails to promptly deliver title and possession of the property to Grantor, the Attorney General, on behalf of Grantor, may bring an action to quiet title to, and regain possession of, the Property.

Grantor reserves to the State of Michigan an undivided fifty percent (50%) interest in and to all royalties payable to the Grantee, or any successor or assignee, including any lessee, under every oil and gas lease, mineral lease, or any other agreement authorizing the removal or extraction of any oil, gas, coal, or other minerals or mineral products, including both metallic and nonmetallic minerals, from the Property. The Grantee, successors, assignees, or lessees shall remit payment of the State of Michigan's fifty percent (50%) interest in royalties by a check payable to: "State of Michigan" and sent to the Director of the Real Estate Division, Department of Technology, Management and Budget, P.O. Box 30026, Lansing, Michigan 48909. The State of Michigan has the right to audit all relevant records of any grantee, successor, assignee, or lessee to determine compliance with this reservation.

10-32570
CISLO TITLE CO.
32

Grantor reserves to the State of Michigan all aboriginal antiquities including mounds, earthworks, forts, burial and village sites, mines, or other relics lying on, within, or under the Property with power to the State of Michigan and all others acting under its authority to enter the Property for any purpose related to exploring, excavating, and taking away the aboriginal antiquities.

The Property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right To Farm Act, MCL 286.471 *et seq.*

The terms of this conveyance apply to the administrators, successors, and assigns of the parties.

STATE OF MICHIGAN
STATE ADMINISTRATIVE BOARD

By: Rick Snyder
Its: Chairperson

Date: May 26, 2011

State of Michigan)
)
County of Ingham)

This instrument was acknowledged before me on May 26, 2011, by Rick Snyder, Chairperson of the State Administrative Board, on behalf of the Board for the State of Michigan.

Signature

Cheryl J Arwood

Print name exactly as it appears on notary public certificate of appointment

CHERYL J. ARWOOD
NOTARY PUBLIC-STATE OF MICHIGAN
COUNTY OF CLINTON
My Commission Expires Dec. 29, 2016

Notary Public, State of Michigan, County of Clinton.
My commission expires 12-26-16.
Acting in the County of Ingham.

STATE OF MICHIGAN
STATE ADMINISTRATIVE BOARD

Sherry Bond

By: Sherry Bond
Its: Secretary

Date: 5-18-2011

State of Michigan)
)
County of Ingham)

This instrument was acknowledged before me on May 18, 2011, by Sherry Bond, Secretary of the State Administrative Board, on behalf of the Board for the State of Michigan.

Alicia L. Plaunt.
Signature

Alicia L. Plaunt.
Print name exactly as it appears on notary public certificate of appointment

ALICIA L. PLAUNT
NOTARY PUBLIC, STATE OF MI
COUNTY OF INGHAM
MY COMMISSION EXPIRES Jul 30, 2013
ACTING IN COUNTY OF Ingham

Notary Public, State of Michigan, County of Ingham.
My commission expires 7/30/2013.
Acting in the County of Ingham.

This Instrument Drafted By:
Michael J. Reilly (P-42593)
Assistant Attorney General
State Operations Division
P. O. Box 30754
Lansing, MI 48909
(517) 373-1162

Legal Description Reviewed By:
John Spencer, P.S, 33141
Department of Technology, Management and Budget
Office of Facilities, Design & Construction Division

After Recording, Return To:

Grantee

THIS INSTRUMENT IS EXEMPT FROM REAL ESTATE
TRANSFER TAXES PURSUANT TO SECTION 5(H) OF 1966 PA 134,
MCL 207.505(H), AND SECTION 6(H)(I) OF 1993 PA 330, MCL 207.526(H)(I).

ATTACHMENT A

Legal Description

A parcel of land located in Sections 8 and 9 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of Woodcroft No. 1 as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence South 21°28'40" East (recorded South 20°37'00" East) along the Easterly line of said Woodcroft No. 1 a distance of 50.78 feet to the Southerly right of way line of Miller Road; thence North 58°29'55" East along the Southerly right of way line of Miller Road (recorded as North 58°51'00" East) a distance of 304.66 feet to the Easterly right of way line of Hammerberg Road and the point of beginning of this description; thence South 21°35'20" East along the Easterly line of Hammerberg Road (recorded South 21°07'00" East) a distance of 1150.36 feet; thence North 58°19'10" East a distance of 980.29 feet; thence North 50°35'15" East a distance of 217.02 feet; thence North 83°13'45" East a distance of 16.81'; thence North 02°55'00" West a distance of 21.62 feet; thence North 12°38'30" West a distance of 54.56 feet; thence North 22°32'00 West a distance of 144.46 feet; thence North 00°57'35" East a distance of 65.50; thence North 09°38'00" East a distance of 64.53 feet; thence North 12°15'20" East a distance of 38.60 feet; thence on a non-tangent curve to the right a distance of 71.75 feet, said curve having a central angle of 20°33'14", a radius of 200.00 feet, a chord of 71.36 feet bearing North 22°19'20" East; thence North 38°38'05" East a distance of 128.98 feet; thence North 45°27'15" East a distance of 91.14 feet; thence North 53°20'00" East a distance of 116.37 feet; thence North 21°12'15" East a distance of 46.87 feet; thence North 46°13'40" East a distance of 161.79 feet; thence North 82°23'50" East a distance of 95.46 feet; thence South 69°44'00" East a distance of 82.39 feet; thence South 49°58'35" East a distance of 117.53 feet; thence North 73°41'15" East a distance of 104.52 feet; thence South 67°27'45" East a distance of 58.44 feet; thence on a non-tangent curve to the left a distance of 72.42 feet, said curve having a central angle of 23°42'32", a radius of 175.00 feet, a chord of 71.90 feet bearing South 80°57'30" East; thence North 87°47'40" East a distance of 28.22 feet; thence North 52°53'30" East a distance of 75.71 feet; thence on a non-tangent curve to the left a distance of 129.04 feet, said curve having a central angle of 49°17'21", a radius of 150.00 feet, a chord of 125.10 feet bearing North 28°51'20" East; thence North 07°13'25" East a distance of 92.16 feet; thence North 01°22'00" East a distance of 22.55 feet; thence North 03°00'45" West a distance of 88.50 feet; thence North 07°43'45" East a distance of 66.36 feet; thence North 25°24'15" West a distance of 44.43 feet; thence on a non-tangent curve to the right a distance of 69.55 feet, said curve having a central angle of 49°48'33", a radius of 80.00 feet, a chord of 67.38 feet bearing North 22°31'00" East; thence South 72°39'00" East a distance of 53.51 feet; thence North 43°01'10" East a distance of 42.54 feet; thence North 20°45'40" East a distance of 44.59 feet; thence North 09°05'35" East a distance of 35.35 feet; thence North 21°02'35" East a distance of 63.16 feet; thence North 29°01'30" East a distance of 18.38 feet; thence North 17°03'10" East a distance of 25.95 feet; thence North 22°18'55" East a distance of 67.21 feet; thence North 28°24'35" East a distance of 66.38 feet; thence North 45°31'25" East a distance of 62.69 feet to a point on the Westerly line of the Fenton and Bishop's Plat of Outlots as recorded in Liber 14, Page 38 of Plats, Genesee County Records; thence North 21°32'22" West along said Westerly line a distance of 394.56 feet to a point on the Southerly right of way line of Court Street; thence South 58°28'55" West along the Southerly right of way line of Court Street (recorded South 58°50'00" West) a distance of 430.63; thence North 89°53'35" West along the Southerly line of Court Street (recorded North 89°32'30" West) a distance of 827.56 feet; thence South

51°15'25" West along the Southerly right of way line of Miller Road (recorded South 51°36'30" West) a distance of 144.67 feet; thence on a curve to the left along the Southerly right of way line of Miller Road a distance of 318.36 feet, said curve having a central angle of 31°03'37", a radius of 587.27 feet a chord of 314.48 feet bearing South 35°43'40" West (recorded South 36°04'45" West); thence South 20°11'55" West along the Southerly right of way line of Miller Road a distance of 244.83 feet (recorded South 20°33'00" West 244.83 feet); thence on a curve to the right along the Southerly right of way line of Miller Road a distance of 459.42 feet, said curve having a central angle of 38°18'00", a radius of 687.27 feet, a chord of 450.91 feet bearing South 39°20'55" West (recorded South 39°42'00" West); thence South 58°29'55" West a distance of 807.72 feet (recorded South 58°51'00" West) to the point of beginning of this description. Parcel contains 68.67 acres of land, more or less.

Happy Hollow Property Description:

A parcel of land located in Section 24, Town 7 North, Range 6 East, and partly in Sections 8 and 9 of Indian Reservation of 11 Sections at near The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of said Section 24; thence North 89°32'40" East along the South line of said Section 24 a distance of 1,684.47 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 4,172.06 feet to a point on the Northerly right of way line of Limited Access Highway I-69 at the intersection of the Easterly Right of Way line of Hammerberg Road and the point of beginning of this description; thence North 21°28'00" West along the Easterly line of Hammerberg Road a distance of 122.00 feet; thence North 58°19'10" East a distance of 980.29 feet; thence North 50°35'15" East a distance of 217.02 feet; thence North 83°13'45" East a distance of 16.81 feet; thence North 02°55'00" West a distance of 21.62 feet; thence North 12°38'30" West a distance of 54.56 feet; thence North 22°32'00 West a distance of 144.46 feet; thence North 00°57'35" East a distance of 65.50 feet; thence North 09°38'00" East a distance of 64.53 feet; thence North 12°15'20" East a distance of 38.60 feet; thence on a non-tangent curve to the right a distance of 71.75 feet, said curve having a central angle of 20°33'14", a radius of 200.00 feet, a chord of 71.36 feet bearing North 22°19'20" East; thence North 38°38'05" East a distance of 128.98 feet; thence North 45°27'15" East a distance of 91.14 feet; thence North 53°20'00" East a distance of 116.37 feet; thence North 21°12'15" East a distance of 46.87 feet; thence North 46°13'40" East a distance of 161.79 feet; thence North 82°23'50" East a distance of 95.46 feet; thence South 69°44'00" East a distance of 82.39 feet; thence South 49°58'35" East a distance of 117.53 feet; thence North 73°41'15" East a distance of 104.52 feet; thence South 67°27'45" East a distance of 58.44 feet; thence on a non-tangent curve to the left a distance of 72.42 feet, said curve having a central angle of 23°42'32", a radius of 175.00 feet, a chord of 71.90 feet bearing South 80°57'30" East; thence North 87°47'40" East a distance of 28.22 feet; thence North 52°53'30" East a distance of 75.71 feet; thence on a non-tangent curve to the left a distance of 129.04 feet, said curve having a central angle of 49°17'21", a radius of 150.00 feet, a chord of 125.10 feet bearing North 28°51'20" East; thence North 07°13'25" East a distance of 92.16 feet; thence North 01°22'00" East a distance of 22.55 feet; thence North 03°00'45" West a distance of 88.50 feet; thence North 07°43'45" East a distance of 66.36 feet; thence North 25°24'15" West a distance of 44.43 feet; thence on a non-tangent curve to the right a distance of 69.55 feet, said curve having a central angle of 49°48'33", a radius of 80.00 feet, a chord of 67.38 feet bearing North 22°31'00" East; thence South 72°39'00" East a distance of 53.51 feet; thence North 43°01'10" East a distance of 42.54 feet; thence North 20°45'40" East a distance of 44.59 feet; thence North 09°05'35" East a distance of 35.35 feet; thence North 21°02'35" East a distance of 63.16 feet; thence North 29°01'30" East a distance of 18.38 feet; thence North 17°03'10" East a distance of 25.95 feet; thence North 22°18'55" East a distance of 67.21 feet; thence North 28°24'35" East a distance of 66.38 feet; thence North 45°31'25" East a distance of 62.69

feet to a point on the Westerly line of the Fenton and Bishop's Plat of Outlots as recorded in Liber 14, Page 38 of Plats, Genesee County Records; thence South 21°32'20" East along said Westerly line a distance of 206.27 feet to a point on the Northerly bank of Swartz Creek; said point being 10 feet from the water's edge and 35 feet Northerly of the centerline of said creek; thence on an intermediate traverse line along the water's edge of said Swartz Creek South 15°46'40" West a distance of 135.65 feet to a point 19 feet from the water's edge and 44 feet Westerly of the centerline of said creek; thence continuing on an intermediate traverse line South 49°04'20" East a distance of 114.55 feet to a point 9 feet from the water's edge and 34 feet Westerly from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 23°03'00" East a distance of 102.31 feet to a point 20 feet from the water's edge and 45 feet Westerly from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 12°03'20" East a distance of 182.96 feet to a point 7 feet from the water's edge and 32 feet from the centerline of said Swart Creek; thence continuing on an intermediate traverse line South 14°25'30" West a distance of 122.84 feet to a point 18 feet from the water's edge and 43 feet from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 57°01'55" West a distance of 39.82 feet to a point 19 feet from the water's edge and 44 feet Northerly from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 23°10'20" West a distance of 63.88 feet to a point 15 feet from the water's edge and 40 feet Northerly from the centerline of said Swartz Creek and the end of the intermediate traverse line along the creek; thence South 21°12'45" East along the Westerly line of the Michigan Department of Transportation drainage right of way a distance of 560.00 feet to the Northerly right of way of Highway I-69; thence South 68°47'15" West along the Northerly right of way line of said highway I-69 a distance of 610.97 feet; thence South 61°41'12" West continuing along the Northerly right of way line of said highway I-69 a distance of 534.91 feet; thence South 21°28'05" East continuing along the Northerly right of way line of said highway I-69 a distance of 40.29 feet; thence South 61°41'12" West continuing along the Northerly right of way line of said highway I-69 a distance of 50.36 feet; thence North 21°28'05" West continuing along the Northerly right of way line of said highway I-69 a distance of 113.31 feet; thence South 68°31'55" West continuing along the Northerly right of way line of said highway I-69 a distance of 1539.58 feet to the point of beginning of this description; said parcel to include all land between the intermediate traverse line and the thread of the stream of the creek and is subject to the correlative rights of the other riparian owners and the public trust in these waters; said parcel containing more or less 41.244 acres to the intermediate traverse line.

Act No. 374
Public Acts of 2010
Approved by the Governor
December 22, 2010
Filed with the Secretary of State
December 22, 2010
EFFECTIVE DATE: December 22, 2010

STATE OF MICHIGAN
95TH LEGISLATURE
REGULAR SESSION OF 2010

Introduced by Senators George and Gleason

ENROLLED SENATE BILL No. 1558

AN ACT to authorize the state administrative board to convey certain state-owned property in Genesee county; to prescribe conditions for the conveyance; to provide for certain powers and duties of certain state departments in regard to the property; and to provide for disposition of revenue derived from the conveyance.

The People of the State of Michigan enact:

Sec. 1. (1) The state administrative board, on behalf of the state, may convey by quitclaim deed all or portions of certain state-owned property now under the jurisdiction of the department of education, commonly known as school for the deaf, and located in the city of Flint, county of Genesee, Michigan, and more particularly described as follows:

PARCEL 1

A parcel of land located in Sections 8 and 9 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of Woodcroft No. 1 as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence South 21°28'40" East (recorded South 20°37'00" East) along the Easterly line of said Woodcroft No. 1 a distance of 50.78 feet to the Southerly right of way line of Miller Road; thence North 58°29'55" East along the Southerly right of way line of Miller Road (recorded as North 58°51'00" East) a distance of 304.66 feet to the Easterly right of way line of Hammerberg Road and the point of beginning of this description; thence South 21°35'20" East along the Easterly line of Hammerberg Road (recorded South 21°07'00" East) a distance of 1150.36 feet; thence North 58°19'10" East a distance of 980.29 feet; thence North 50°35'15" East a distance of 217.02 feet; thence North 83°13'45" East a distance of 16.81'; thence North 02°55'00" West a distance of 21.62 feet; thence North 12°38'30" West a distance of 54.56 feet; thence North 22°32'00 West a distance of 144.46 feet; thence North 00°57'35" East a distance of 65.50 feet; thence North 09°38'00" East a distance of 64.53 feet; thence North 12°15'20" East a distance of 38.60 feet; thence on a non-tangent curve to the right a distance of 71.75 feet, said curve having a central angle of 20°33'14", a radius of 200.00 feet, a chord of 71.36 feet bearing North 22°19'20" East; thence North 38°38'05" East a distance of 128.98 feet; thence North 45°27'15" East a distance of 91.14 feet; thence North 53°20'00" East a distance of 116.37 feet; thence North 21°12'15" East a distance of 46.87 feet; thence North 46°13'40" East a distance of 161.79 feet; thence North 82°23'50" East a distance of 95.46 feet; thence South 69°44'00" East distance of 82.39 feet; thence South 49°58'35" East a distance of 117.53 feet; thence North 73°41'15" East a distance of 104.52 feet; thence South 67°27'45"East a distance of 58.44 feet; thence on a non-tangent curve to the left a distance of 72.42 feet, said curve having a central angle of 23°42'32", a radius of 175.00 feet, a chord of 71.90 feet bearing South 80°57'30" East; thence North 87°47'40" East a distance of 28.22 feet; thence North 52°53'30" East a distance of 75.71 feet; thence on a non-tangent curve to the left a distance of 129.04 feet, said curve having a central

angle of 49°17'21", a radius of 150.00 feet, a chord of 125.10 feet bearing North 28°51'20" East; thence North 07°13'25" East a distance of 92.16 feet; thence North 01°22'00" East a distance of 22.55 feet; thence North 03°00'45" West a distance of 88.50 feet thence North 07°43'45" East a distance of 66.36 feet; thence North 25°24'15" West a distance of 44.43 feet; thence on a non-tangent curve to the right a distance of 69.55 feet, said curve having a central angle of 49°48'33", a radius of 80.00 feet, a chord of 67.38 feet bearing North 22°31'00" East; thence South 72°39'00" East a distance of 53.51 feet; thence North 43°01'10" East a distance of 42.54 feet; thence North 20°45'40" East a distance of 44.59 feet; thence North 09°05'35" East a distance of 35.35 feet; thence North 21°02'35" East a distance of 63.16 feet; thence North 29°01'30" East a distance of 18.38 feet; thence North 17°03'10" East a distance of 25.95 feet; thence North 22°18'55" East a distance of 67.21 feet; thence North 28°24'35" East a distance of 66.38 feet; thence North 45°31'25" East a distance of 62.69 feet to a point on the Westerly line of the Fenton and Bishop's Plat of Outlots as recorded in Liber 14, Page 38 of Plats, Genesee County Records; thence North 21°32'22" West along said Westerly line a distance of 394.56 feet to a point on the Southerly right of way line of Court Street; thence South 58°28'55" West along the Southerly right of way line of Court Street (recorded South 58°50'00" West) a distance of 116.00 feet; thence South 31°31'05" East perpendicular to the Southerly right of way line of Court Street a distance of 343.24 feet; thence South 21°37'55" West a distance of 186.15 feet; thence North 44°41'55" West a distance of 154.71 feet; thence South 60°59'50" West a distance of 28.99 feet; thence North 59°50'20" West a distance of 70.27 feet; thence North 31°51'45" West a distance of 291.12 feet to a point on the Southerly right of way line of Court Street; thence South 58°28'55" West along the Southerly line of Court Street a distance of 66.34 feet; thence North 89°53'35" West along the Southerly line of Court Street (recorded North 89°32'30" West) a distance of 827.56 feet; thence South 51°15'25" West along the Southerly right of way line of Miller Road (recorded South 51°36'30" West) a distance of 144.67 feet; thence on a curve to the left along the Southerly right of way line of Miller Road a distance of 318.36 feet, said curve having a central angle of 31°03'37", a radius of 587.27 feet a chord of 314.48 feet bearing South 35°43'40" West (recorded South 36°04'45" West); thence South 20°11'55" West along the Southerly right of way line of Miller Road a distance of 244.83 feet (recorded South 20°33'00" West 244.83 feet); thence on a curve to the right along the Southerly right of way line of Miller Road a distance of 459.42 feet, said curve having a central angle of 38°18'00", a radius of 687.27 feet, a chord of 450.91 feet bearing South 39°20'55" West (recorded South 39°42'00" West); thence South 58°29'55" West a distance of 807.72 feet (recorded South 58°51'00" West) to the point of beginning of this description.

Appurtenant to said parcel is an easement for purposes of ingress and egress more particularly described as: A parcel of land located in Section 8 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of Woodcroft No. 1 as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence North 58°29'55" East a distance of 1103.54 feet along the centerline of Miller Road as established by the Michigan Department of Transportation (recorded as North 58°51'00" East, 1103.54 feet); thence continuing along said centerline on a curve to the left 426.00 feet, said curve having a central angle of 38°18'00", a radius of 637.27 feet, a chord of 418.11 feet bearing North 39°20'55" East (recorded as radius of 637.27 feet, chord 418.10 feet bearing North 39°42'00" East); thence North 20°11'55" East continuing along said centerline a distance of 244.83 feet (recorded as North 20°33'00" East 244.83 feet); thence continuing on said centerline on a curve to the right 345.46 feet, said curve having a central angle of 31°03'35", a radius of 637.27 feet, a chord of 341.25 feet bearing North 35°43'40" East (recorded as radius of 637.27 feet, chord 341.23 feet bearing North 36°04'45" East); thence North 51°15'25" East continuing along said centerline a distance of 162.30 feet (recorded as North 51°36'30" East 158.66 feet) to a point on the centerline of Court Street as established by the Michigan Department of Transportation; thence South 89°53'35" East along the centerline of said Court Street a distance of 831.03 feet (recorded as South 89°32'30" East 837.65 feet); thence North 58°28'55" East along the centerline of said Court Street a distance of 52.18 feet (recorded as North 58°50'00" East); thence South 31°51'45" East a distance of 291.12 feet (recorded South 31°10'00" East); thence South 59°50'20" East a distance of 70.27 feet (recorded as South 59°08'34" East 70.27 feet); thence North 60°59'50" East a distance of 28.99 feet (recorded as North 61°41'37" East 28.99 feet); thence South 44°41'55" East a distance of 12.98 feet (recorded as South 44°00'10" East 12.98 feet) to the place of beginning of this easement description; said easement being 25 feet in width being 12.5 feet each side of the following described centerline; thence South 60°59'50" West a distance of 39.60 feet (recorded as South 61°41'37" West 39.60 feet); thence North 59°50'20" West a distance of 170.43 feet (recorded as North 59°08'34" West 170.43 feet); thence on a curve to the left a distance of 53.88 feet, said curve having a central angle of 61°44'28", a radius of 50.00 feet, a chord of 51.31 feet bearing South 89°17'25" West (recorded as a curve with a radius of 50.00 feet with a chord of 51.31 feet bearing South 89°59'08" West); thence South 58°25'05" West a distance of 112.72 feet (recorded as South 59°06'51" West 112.72 feet) to the place of ending.

Said parcel also subject to an easement for ingress and egress more particularly described as a parcel of land located in Section 8 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of Woodcroft No. 1 as recorded in Liber 8, Pages 34-36 of

Genesee County Records; thence North 58°29'55" East a distance of 1103.54 feet along the centerline of Miller Road as established by the Michigan Department of Transportation (recorded as North 58°51'00" East, 1103.54 feet); thence continuing along said centerline on a curve to the left 426.00 feet, said curve having a central angle of 38°18'00", a radius of 637.27 feet, a chord of 418.11 feet bearing North 39°20'55" East (recorded as radius of 637.27 feet, chord 418.10 feet bearing North 39°42'00" East); thence North 20°11'55" East continuing along said centerline a distance of 244.83 feet (recorded as North 20°33'00" East 244.83 feet); thence continuing on said centerline on a curve to the right 345.46 feet, said curve having a central angle of 31°03'35", a radius of 637.27 feet, a chord of 341.25 feet bearing North 35°43'40" East (recorded as radius of 637.27 feet, chord 341.23 feet bearing North 36°04'45" East); thence North 51°15'25" East continuing along said centerline a distance of 162.30 feet (recorded as North 51°36'30" East 158.66 feet) to a point on the centerline of Court Street as established by the Michigan Department of Transportation; thence South 89°53'35" East along the centerline of said Court Street a distance of 730.58 feet (recorded as South 89°32'30" East 737.07 feet) to the point of beginning of this easement description, said easement being 25 feet in width being 12.5 feet each side of following described centerline; thence South 00°14'15" East a distance of 57.31 feet (recorded as South 00°27'30" West 60.00 feet); thence South 17°03'30" East a distance of 176.42 feet (recorded as South 16°21'46" East 176.42 feet); thence South 00°08'30" East a distance of 223.22 feet (recorded as South 00°33'18" West 223.22 feet) to the point of ending of this centerline description.

PARCEL 2

Property commonly referred to as Brown Hall described as follows: A parcel of land located in Section 8 of Indian Reservation of 11 Sections at near The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 fee; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of Woodcroft No. 1 as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence North 58°29'55" East a distance of 1,103.54 feet along the centerline of Miller Road as established by the Michigan Department of Transportation (recorded as North 58°51'00" East, 1,103.54 feet); thence continuing along said centerline on a curve to the left 426.00 feet, said curve having a central angle of 38°18'00", a radius of 637.27 feet, a chord of 418.11 feet bearing North 39°20'55" East (recorded as radius of 637.27 feet, chord 418.10 feet bearing North 39°42'00" East); thence North 20°11'55" East continuing along said centerline a distance of 244.83 feet (recorded as North 20°33'00" East 244.83 feet); thence continuing on said centerline on a curve to the right 345.46 feet, said curve having a central angle of 31°03'35", a radius of 637.27 feet, a chord of 341.25 feet bearing North 35°43'40" East (recorded as radius of 637.27 feet, chord 341.23 feet bearing North 36°04'45" East); thence North 51°15'25" East continuing along said centerline a distance of 162.30 feet (recorded as North 51°36'30" East 158.66 feet) to a point on the centerline of Court Street as established by the Michigan Department of Transportation; thence South 89°53'35" East along the centerline of said Court Street a distance of 831.03 feet (recorded as South 89°32'30" East 837.65 feet); thence North 58°28'55" East along the centerline of said Court Street a distance of 52.18 feet (recorded as North 58°50'00" East); thence South 31°51'45" East a distance of 50.00 feet to the Southerly right of way line of Court Street and the point of beginning of his description; thence North 58°28'55" East along the Southerly line of Court Street (recorded as North 58°50'00" East) a distance of 248.00 feet; thence South 31°31'05" East perpendicular to the Southerly right of way line of Court Street a distance of 343.24 feet; thence South 21°37'55" West a distance of 186.15 feet; thence North 44°41'55" West a distance of 154.71 feet (recorded as North 44°00'10" West 154.71 feet); thence South 60°59'50" West a distance of 28.99 feet (recorded as South 61°41'37" West 28.99 feet); thence North 59°50'20" West a distance of 70.27 feet (recorded as North 59°08'34" West 70.27 feet); thence North 31°51'45" West a distance of 241.12 feet (recorded as North 31°10'00" West) to the point of the beginning; said parcel containing 2.086 acres.

PARCEL 3

Property commonly referred to as Happy Hollow described as follows: A parcel of land located in part of Sections 8 & 9 of Indian Reservation of Eleven Sections at and Near the Grand Traverse on Flint River Described as: Commencing at the Southwest Corner of section 24, T7N, R6E; thence North 89°32'40" East along the south line of said section 24, 1684.47 feet; thence North 00°27'20" West perpendicular to the south line of said section 24, 4172.06 feet to a point on the northerly right-of-way line of limited access Highway I-69 at the intersection of the easterly right-of-way line of Hammerberg Road and point of beginning of this description; thence North 21°28'00" West along the easterly line of Hammerberg Road, 122.00 feet; thence North 58°19'10" East, 980.29 feet; thence North 50°35'15" East, 217.02 feet; thence North 83°13'45" East, 16.81 feet; thence North 02°55'00" West, 21.62 feet; thence North 12°38'30" West, 54.56 feet; thence North 22°32'00" West, 144.46 feet; thence North 00°57'35" East, 65.50 feet; thence North 09°38'00" East, 64.53 feet; thence North 12°15'20" East, 38.60 feet; thence on a non-tangent curve to the right 71.75 feet; said curve having a central angle of 20°33'14 section, a radius of 200.00 feet, a chord of 71.36 feet, bearing North 22°19'20" East; thence North 38°38'05" East, 128.98 feet; thence North 45°27'15" East, 91.14 feet; thence North 53°20'00" East, 116.37 feet; thence North 21°12'15" East, 46.87 feet; thence North 46°13'40" East, 161.79 feet; thence North 82°23'50" East, 95.46 feet; thence South 69°44'00" East, 82.39 feet; thence South 49°58'35" East, 117.53 feet; thence North 73°41'15" East, 104.52 feet; thence South 67°27'45" East, 58.44 feet; thence on a non-tangent curve to the left 72.42 feet, said curve having a central

angle of 23°42'32", a radius of 175.00 feet, a chord of 71.90 feet, bearing South 80°57'30" East; thence North 87°47'40" East, 28.22 feet; thence North 52°53'30" East, 75.71 feet; thence on a non-tangent curve to the left 129.04 feet, said curve having a central angle of 49°17'21", a radius of 150.00 feet, a chord of 125.10 feet bearing North 28°51'20" East; thence North 07°13'25" East, 92.16 feet; thence North 01°22'00" East, 22.55 feet; thence North 03°00'45" West, 88.50 feet; thence North 07°43'45" East, 66.36 feet; thence North 25°24'15" West, 44.43 feet; thence on a non-tangent curve to the right 69.55 feet, said curve having a central angle of 49°48'33", a radius of 80.00 feet, a chord of 67.38 feet, bearing North 22°31'00" East; thence South 72°39'00" East, 53.51 feet; thence North 43°01'10" East, 42.54 feet; thence North 20°45'40" East 44.59 feet; thence North 09°05'35" East, 35.35 feet; thence North 21°02'35" East, 63.16 feet; thence North 29°01'30" East, 18.38 feet; thence North 17°03'10" East, 25.95 feet; thence North 22°18'55" East, 67.21 feet; thence North 28°24'35" East, 66.38 feet; thence North 45°31'25" East, 62.69 feet to a point on the westerly line of FENTON & BISHOP'S PLAT OF OUTLOTS; thence South 21°32'20" East along said westerly line, 206.27 feet; thence South 15°46'40" West, 135.65 feet; thence South 49°04'20" East, 114.55 feet; thence South 23°03'00" East, 102.31 feet; thence South 12°03'20" East, 182.96 feet; thence South 14°25'30" West, 122.84 feet; thence South 57°01'55" West, 39.82 feet; thence South 23°10'20" West, 63.88 feet; thence South 21°12'45" East along the westerly line of Michigan DOT Draining right-of-way, 560.00 feet to the northerly right-of-way of Highway I-69; thence South 68°47'15" West along the northerly right-of-way of Highway I-69, 610.97 feet; thence South 61°41'12" West along the northerly right-of-way of Highway I-69, 534.91 feet; thence South 21°28'05" East along the northerly right-of-way of Highway I-69, 40.29 feet; thence South 61°41'12" West along the northerly right-of-way of Highway I-69, 50.36 feet; thence North 21°28'05" West along the northerly right-of-way of Highway I-69, 113.31 feet; thence South 68°31'55" West along the northerly right-of-way of Highway I-69, 1539.58 feet to the point of beginning of this description.

(2) The description of the property in subsection (1) is approximate and, for purposes of the conveyance, is subject to adjustments as the state administrative board or the attorney general considers necessary by survey or other legal description.

(3) The property described in subsection (1) shall only include surplus, salvage, and scrap property or equipment identified by the department of education and school for the deaf as being included.

(4) The fair market value of the property described in subsection (1) shall be determined by an appraisal prepared for the department of technology, management, and budget by an independent appraiser.

(5) Subject to subsection (6), the director of the department of technology, management, and budget shall take the necessary steps to prepare to convey the property described in subsection (1) using any of the following at any time:

(a) Competitive bidding designed to realize the best value to the state, as determined by the department of technology, management, and budget.

(b) A public auction designed to realize the best value to the state, as determined by the department of technology, management, and budget.

(c) Real estate brokerage services designed to realize the best value to the state, as determined by the department of technology, management, and budget.

(d) A value-for-value conveyance negotiated by the department of technology, management, and budget designed to realize the best value to the state. In determining whether value-for-value consideration for the property represents the best value, the department may consider the fair market value or the total value based on any positive economic impact to the state likely to be generated by the proposed use of the property, especially economic impact resulting in the creation of jobs or increased capital investment in the state.

(e) Offering the property for sale for fair market value to a local unit or units of government.

(f) Offering the property for sale for less than fair market value to a local unit or units of government, subject to subsection (9).

(g) Transferring or conveying the property to the land bank fast track authority established under the land bank fast track act, 2003 PA 258, MCL 124.751 to 124.774, for an amount of consideration the director considers proper, fair, and valuable, including a transfer or conveyance for no monetary consideration.

(6) Before offering the property described in section 1 for public sale, the director of the department of technology, management, and budget shall first offer the property described in subsection (1), or any portion of that property, to Lurvey White Ventures 1, LLC for consideration of not less than $1,300,000.00, for the construction and renovation of a new school for the deaf, subject to subsection (7). Lurvey White Ventures 1, LLC shall have the first right to purchase the property for a period of 180 days after the effective date of this act. Conveyance of any portion of the property to Lurvey White Ventures 1, LLC shall be subject to the conditions prescribed in subsection (7) and is contingent upon Lurvey White Ventures 1, LLC entering into lease number 11530 with the state for possession of a portion of the property of approximately 120,000 usable square feet of space, with an initial annual base rent not to exceed $2,060,000.00 for the department of education for the purpose of providing school facilities for educating the deaf.

(7) Any conveyance of the property to Lurvey White Ventures 1, LLC authorized by subsection (6) shall provide for all of the following:

(a) The property shall continue to be used exclusively for education or education-related purposes.

(b) Lurvey White Ventures 1, LLC shall reimburse the state for requested costs necessary to prepare the property for conveyance.

(c) The property shall be developed according to proposed and approved specifications of the school for the deaf presented to the department of technology, management, and budget, within 1 year of the effective date of this legislation.

(d) Proof shall be provided to the department of technology, management, and budget of the financial ability to complete the project as proposed.

(e) Proposed project construction and occupancy must be completed within 3 years of the effective date of this act.

(f) In the event of an activity inconsistent with subdivision (a), (c), (d), or (e), the state may reenter and repossess the property, terminating the grantee's or successor's estate in the property.

(g) If the grantee or successor disputes the state's exercise of its right of reentry and fails to promptly deliver possession of the property to the state, the attorney general, on behalf of the state, may bring an action to quiet title to, and regain possession of, the property.

(h) If the state reenters and repossesses the property, the state shall not be liable to reimburse any party for any improvements made on the property.

(8) If the property is conveyed to Lurvey White Ventures 1, LLC according to subsection (6), and if Lurvey White Ventures 1, LLC intends to convey the property within 7 years after the conveyance from the state, Lurvey White Ventures 1, LLC shall provide notice to the department of technology, management, and budget of its intent to offer the property for sale. The department of technology, management, and budget shall retain a right to first purchase the property, or any portion of the property being offered, at the original sale price, or if a partition of the property is being offered, the prorated sale price, within 90 days of the notice. If the state waives its first refusal right, Lurvey White Ventures 1, LLC shall pay to the state 40% of the difference between the sale price of the conveyance from the state and the sale price of the subsequent sale or sales to a third party.

(9) Any conveyance for less than fair market value authorized by subsection (5)(f) shall provide for all of the following:

(a) The property shall be used exclusively for public purposes and if any fee, term, or condition for the use of the property is imposed on members of the public, or if any of those fees, terms, or conditions are waived for use of this property, all members of the public shall be subject to the same fees, terms, conditions, and waivers.

(b) In the event of an activity inconsistent with subdivision (a), the state may reenter and repossess the property, terminating the grantee's or successor's estate in the property.

(c) If the grantee or successor disputes the state's exercise of its right of reentry and fails to promptly deliver possession of the property to the state, the attorney general, on behalf of the state, may bring an action to quiet title to, and regain possession of, the property.

(d) If the state reenters and repossesses the property, the state shall not be liable to reimburse any party for any improvements made on the property.

(e) The grantee shall reimburse the state for requested costs necessary to prepare the property for conveyance.

(f) If the local unit of government grantee intends to convey the property, or any portion of the property, within 7 years after the conveyance from the state, the grantee shall provide notice to the department of technology, management, and budget of its intent to offer the property for sale. The department of technology, management, and budget shall retain a right to first purchase the property at the original sale price, or if a partition of the property is being offered, the prorated sale price, within 90 days after the notice. In the event that the state waives its first refusal right, the local unit of government shall pay to the state 40% of the difference between the sale price of the conveyance from the state and the sale price of the local unit's subsequent sale or sales to a third party.

(10) The department of attorney general shall approve as to legal form the quitclaim deed authorized by this section.

(11) The state shall not reserve oil, gas, or mineral rights to the property conveyed under this section. However, the conveyance authorized under this section shall provide that, if the purchaser or any grantee develops any oil, gas, or minerals found on, within, or under the conveyed property, the purchaser or any grantee shall pay the state 50% of the gross revenue generated from the development of the oil, gas, or minerals. This payment shall be deposited in the general fund.

(12) The state reserves all aboriginal antiquities including mounds, earthworks, forts, burial and village sites, mines, or other relics lying on, within, or under the property with power to the state and all others acting under its authority to enter the property for any purpose related to exploring, excavating, and taking away the aboriginal antiquities.

(13) The net revenue received from the sale of property under this section shall be used first to retire outstanding debt financed by the state building authority for the residential facility on the property. Any funds remaining will then be used to reimburse any money that has been financed by the state building authority for special maintenance projects

on the property. Any funds remaining shall be deposited in the state treasury and credited to the general fund. As used in this section, "net revenue" means the proceeds from the sale of the property less reimbursement for any costs to the state associated with the sale of property, including, but not limited to, administrative costs, including employee wages, salaries, and benefits; costs of reports and studies and other materials necessary to the preparation of sale; environmental remediation; legal fees; and any litigation related to the conveyance of the property.

(14) Contingent upon the conveyance of the property as authorized in subsection (6) and with the approval of the state administrative board, the department of technology, management, and budget is authorized to enter into a lease for possession of a portion of the property of approximately 120,000 usable square feet of space, with an initial annual base rent not to exceed $2,060,000.00, for the department of education for the purpose of providing school facilities for educating the deaf. All documents regarding the lease shall be approved as to legal form by the attorney general. The initial lease entered into under this subsection is exempt from the requirement of joint capital outlay subcommittee approval under section 221(3) of the management and budget act, 1984 PA 431, MCL 18.1221.

This act is ordered to take immediate effect.

Carol Morey Viventi

Secretary of the Senate

Richard J. Brown

Clerk of the House of Representatives

Approved _____

_____

Governor

OFFER TO PURCHASE REAL PROPERTY

Issued by Authority of Public Act 374 of 2010, State of Michigan

THIS OFFER TO PURCHASE REAL PROPERTY ("Offer") is entered into between **Lurvey White Ventures 1, LLC**, a Michigan limited liability company, ("Buyer"), and the **State of Michigan through its Department of Technology, Management and Budget** ("Seller"). Buyer agrees to purchase from Seller the land, structures and improvements ("Property") located in the City of Flint, Genesee County, State of Michigan, commonly known as the former Michigan School for the Deaf, located at 1667 Miller Road, Flint, Michigan, containing approximately 109 acres, more or less, and legally described on the attached Exhibit A, under the following terms and conditions:

1. **Purchase Price**. Buyer shall pay to Seller the sum of One Million Three Hundred Thousand Dollars ($1,300,000) ("Purchase Price") in exchange for a quitclaim deed to the Property. The Property is subject to all applicable building and use restrictions, liens, encumbrances, charges, title exceptions, and easements, if any, affecting the Property.

2. **Irrevocable Offer**. This Offer shall be irrevocable except as otherwise set forth in this Offer with respect to cancellation during the Inspection Period.

2.1 Seller, by executing the acceptance portion hereof and depositing the same in the U.S. mail, addressed to Buyer per Section 12, shall cause this Offer, without further action of either party, to become a binding contract for the sale of Property subject to all terms set forth in this Offer.

3. **Approvals**. Notwithstanding any other provision of this Offer, Buyer acknowledges that sale of the Property must be approved by the State Administrative Board prior to Closing. Seller makes no representation or assurance that the State Administrative Board will approve this Offer. Buyer further acknowledges that the Attorney General must approve the quitclaim deed conveying the Property as to legal form and compliance with the provisions of Public Act 374 of 2010.

4. **Earnest Money**. Upon execution of this Offer, Buyer shall deliver an earnest money deposit in the form of a certified check or cashier's check made payable to "The State of Michigan" in the amount of Sixty Five Thousand Dollars ($65,000) ("Earnest Money"). The Earnest Money shall be credited to the Purchase Price at Closing. Buyer shall not be entitled to any interest earned on the Earnest Money.

4.1 Upon acceptance of this Offer, Thirty Two Thousand Five Hundred Dollars ($32,500) of the Earnest Money is immediately non-refundable. Buyer acknowledges that the Earnest Money is deemed non-refundable and Buyer shall have no right, claim or interest in or to such Earnest Money. Buyer further acknowledges that the balance of the Earnest Money deposit shall only be refundable under the conditions set forth in Section 6 and that the full amount of the Earnest Money is non-refundable as liquidated damages in the event of default or failure by Buyer to perform any of its obligations under the terms of this Offer.

In the event that the State Administrative Board does not approve the lease transaction (Lease 11530) or the conveyance of the Property, Seller will return all of the Earnest Money to Buyer.

5. **Closing**. Closing ("Closing") must occur on or before June 20, 2011, at a location and time agreed upon by Seller and Buyer. Buyer acknowledges that Seller is prohibited from conveying the Property to Buyer pursuant to this Offer after June 20, 2011.

Initials _____

5.1. Closing shall be contingent upon receiving the approval of the State Administrative Board.

5.2. The quitclaim deed will be prepared by Seller and approved by the Attorney General. All other closing documents will be prepared by Buyer. Closing costs will be paid by Buyer. Special assessments, if any, up to $5,000 will be paid by Buyer. Amounts exceeding $5,000 will be paid by Seller.

5.3. At Closing, after receipt of the balance of the Purchase Price in the form of a certified check, cashier's check or electronic funds transfer from Buyer, Seller shall convey title to the Property by quitclaim deed, prepared and approved by the Attorney General, subject to any liens, charges, actions, encumbrances, restrictive covenant and title exceptions, Historic Preservation Covenant (Exhibit B) for superintendent's house and subject to the provisions of Public Act 374 of 2010.

5.4. The execution and delivery of the quitclaim deed by Seller shall be deemed to be in full performance and discharge of all the terms and conditions of this Offer to be observed or performed by Seller, except those that are stated expressly to survive Closing.

6. Inspection Period.

6.1. Buyer acknowledges that it has had the opportunity for physical inspection of the Property prior to acceptance of this Offer and agrees to accept the Property "AS IS, WHERE IS, WITH ALL FAULTS" that is, in its present condition.

6.2. Seller authorizes Buyer to enter the Property, with prior notification to Seller, to conduct investigations and studies, and Buyer hereby releases Seller of any and all liability associated with entry and inspection, and warrants that it will comply with applicable regulations regarding environmental and other matters. It shall be the sole responsibility of Buyer to make its own investigations, studies, tests, reports, and other due diligence inquiries as to the Property as deemed appropriate to Buyer until 5:00 p.m., Monday, June 6, 2011 ("Inspection Period").

6.3. After the Inspection Period, if Buyer is not reasonably satisfied with the results of its investigations and due diligence inquiries, Buyer may revoke its acceptance of this Offer at Buyer's sole discretion. If Buyer revokes its acceptance, it shall provide Seller with copies of any and all due diligence materials created by Buyer or any party engaged by Buyer to assist with the inspection of the Property including, but not limited to, environmental reports, surveys, title commitments, and other due diligence materials. If Buyer fails to provide these materials to Seller by June 20, 2011, Buyer waives its right to the return of Thirty Two Thousand Five Hundred Dollars ($32,500) of the Earnest Money.

After its inspection, if Buyer cannot meet the requirements of Article III of Lease #11530, Buyer may revoke its acceptance of this Offer. If Buyer revokes its acceptance, it shall provide Seller with copies of any and all its due diligence materials created by Buyer or any party engaged by Buyer to assist with the inspection of the Property including, but not limited to, environmental reports, surveys, title commitments, and other due diligence materials, and be entitled to a return of Sixty Five Thousand Dollars ($65,000) of the Earnest Money.

7. Environmental. Buyer agrees that Seller assumes no liability or responsibility for the presence of any toxic, hazardous, polluting or injurious substances on, in, or below the

Property. Except as expressly stated herein, Seller makes no representations as to any toxic, hazardous, polluting or injurious substances on, in, or below the Property or any property adjacent to the Property.

7.1. Pursuant to MCL 324.20116(1), Seller provides notice to Buyer that Seller has information indicating that one or more hazardous substances have been detected at the Property in excess of concentrations referenced in MCL 324.20120a, and that the Property may therefore be a "facility" as defined in MCL 324.20101(1)(o).

7.2. Buyer acknowledges that asbestos, lead paint, lead plumbing, mold, PCBs, and irradiating materials may be present within building materials and structures located on or below the surface of the Property. Buyer agrees to accept the Property "as is." Buyer further acknowledges and understands that the building materials and structures on the Property may contain asbestos and mold and that any reuse or redevelopment of the Property that results in demolition or structural changes may result in the release of asbestos or asbestos-containing materials and mold. After Closing, Buyer agrees to release and hold harmless Seller from any and all claims related to the existence or discovery of asbestos, asbestos-containing materials, lead paint, lead plumbing, PCBs and irradiating materials present within building materials and structures located on or below the surface of the Property.

7.3. Buyer further agrees to take no administrative, judicial or other legal action against Seller because of the existence or discovery of any toxic, hazardous, polluting or injurious substances. Actions include, but are not limited to, any action for contribution, cost recovery, third party action, injunctive relief to compel Seller to investigate or take remedial action, declaratory relief, damages, or any action associated with any obligations Buyer may have to comply with federal, state or local law in conjunction with the investigation, removal, or abatement of any toxic, hazardous, polluting or injurious substance including, but not limited to, asbestos or asbestos-containing materials. After Closing, Buyer agrees to release and hold harmless Seller from any and all claims related to the existence or discovery of any toxic, hazardous, polluting or injurious materials in, on, below or emanating from the Property.

7.4. Buyer agrees to indemnify Seller and to hold Seller harmless if any hazardous, polluting, injurious, or toxic substances exist, are discovered in, on, below, or emanating from the Property or their condition is exacerbated by Buyer.

7.5. Notwithstanding anything to the contrary in this Section or in this Offer, Seller will not be responsible to Buyer for asbestos, lead, or mold-related claims arising from exposure to asbestos, lead, or mold (if any) where the exposure occurs after the date of Closing, and Buyer will not be responsible to Seller for asbestos, lead, or mold-related claims arising from exposure to asbestos, lead, or mold (if any) where the exposure occurred prior to the date of Closing.

7.6. Except as expressly stated herein, Seller makes no representation or warranty as to the truth, accuracy or completeness of any materials, data or information delivered or made available by Seller to Buyer in connection with the sale of the Property. Buyer acknowledges and agrees that all materials, data and information delivered or made available by Seller to Buyer are provided as a convenience only and that any reliance on or use of such materials, data or information by Buyer shall be at the sole risk of Buyer.

Initials _____

7.7. Without limiting the foregoing provisions, Buyer acknowledges and agrees that (a) any environmental or other report regarding the Property which is delivered or made available by Seller to Buyer shall be for general informational purposes only, (b) Buyer shall not have any right to rely on such report delivered or made available by Seller to Buyer, but rather will rely on its own inspections and investigations of the Property and any reports commissioned by Buyer with respect thereto, (c) neither Seller nor the person or entity which prepared any such report delivered or made available by Seller to Buyer shall have any liability to Buyer for any inaccuracy in or omission from any such report, and (d) Buyer shall assume all liability and costs associated with federal, state and/or local environmental laws or regulations.

8. **Property Survey.** The survey dated January 24, 1998, by Polaris Survey Company for DTMB Facilities Administration, shall be the survey of record and shall govern the Closing. Buyer may, at Buyer's expense, obtain an independent survey of the Property. Any proposed changes to the survey of record, by Buyer or others, will require approval by the State Surveyor.

9. **Title Insurance.** Buyer shall be responsible for the costs of issuance of a title insurance policy, to be obtained at the discretion of Buyer.

10. **Zoning, Safety and Regulatory Compliance.** When title passes to Buyer at Closing, the Property will immediately become subject to certain State safety and regulatory laws and to certain local ordinances and regulations (including zoning and use requirements) to which the Property was not previously subject to because it was owned by the State. Buyer acknowledges that in certain substantial respects the Property may not comply with such statutes, rules, ordinances and regulations and may have to be substantially altered or repaired to become compliant. Buyer acknowledges that it shall comply with all zoning and use requirements. Buyer acknowledges that Seller is under no obligation to take any action to bring the Property into compliance with such statutes, and that Buyer has had the opportunity to make a personal inspection of the Property. Buyer further acknowledges that it is Buyer's responsibility to consult with all State and local regulatory agencies, which have and will continue to have, or will obtain jurisdiction.

11. **Fees and Commissions.** If Buyer has caused any person to assert a claim to a fee, commission or other compensation in relation to this transaction, as a broker, finder, or other capacity or for performance of services as a broker or finder in connection with this Offer, Buyer shall (a) indemnify, defend and hold harmless Seller against and from any such claim and all costs, expenses and liabilities incurred in connection with such claim or any action or proceeding brought thereon (including without limitation, any and all attorney fees and costs incurred in defending against such claim) and (b) satisfy promptly any settlement or judgment arising from any such claim or any action or proceeding brought thereon. Seller represents that Seller has not used the services of a broker in connection with this transaction.

Initials _____

12. Notices. Notices under this Offer shall be delivered to:

SELLER:	BUYER:
Department of Technology, Management and Budget C/O Deborah M. Roberts, Interim Director Real Estate Division Stevens T. Mason Building, 1st Floor 530 W. Allegan St. Lansing, Michigan 48933 Phone (517) 335-6877	_____ _____ _____ _____ Phone _____
WITH COPY TO: Department of Attorney General C/O Michael Reilly, State Operations Division G. Mennen Williams Building, 2nd floor 525 W. Ottawa St. Lansing, MI 48933	WITH COPY TO: _____ _____ _____ _____

Facsimile or electronic notices shall not be accepted.

13. Buyer Representations and Warranties. Buyer represents and warrants to Seller:

13.1. Buyer has the full right, power and authority to purchase the Property as provided in this Offer and to carry out Buyer's obligations hereunder, and all requisite action necessary to authorize Buyer to enter into this Offer and to carry out its obligations hereunder have been, or by the Closing will have been, taken. The person signing this Offer on behalf of Buyer is authorized to do so.

13.2. There is no action, suit, arbitration, unsatisfied order or judgment, government investigation or proceeding pending against Buyer which, if adversely determined, could interfere with the consummation of the transaction contemplated by this Offer.

13.3. The representation and warranties of Buyer shall survive Closing.

14. Public Policy Provisions.

14.1. Nondiscrimination. Pursuant to MCL 37.2209 and MCL 37.1209, Buyer shall comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.*; the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 *et seq.*; and all other federal, state and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Offer, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Buyer agrees to include in every subcontract entered into for the performance of this Offer this covenant not to discriminate in employment. A breach of this covenant will constitute a material breach of the contract arising out of this Offer.

14.2. Unfair Labor Practices. Pursuant to MCL 423.324, the State may void a contract if Buyer or any of its contractors, subcontractors, manufacturers, or suppliers appears in the register compiled pursuant to 1980 PA 278, MCL 423.321 *et seq.* A breach of this covenant will constitute a material breach of the contract arising out of this Offer.

15. Termination. If Buyer fails to perform any of its obligations under this Offer, Seller will provide written notice of default to Buyer. If Buyer fails to cure within thirty (30) days after Seller's written notice, Seller may terminate this Offer and any monies paid hereunder may be retained by Seller as liquidated damages.

16. Miscellaneous Provisions.

16.1. In the event that the Property is damaged or destroyed by any casualty after Buyer's acceptance of this Offer and before Closing, Buyer may continue with Closing at the same purchase price or revoke its acceptance of this Offer without recourse against Seller and be entitled to a refund of Thirty Two Thousand Five Hundred ($32,500) of the Earnest Money.

If any of the above damage involves Fay Hall, Stevens Hall or the LRC Building and affects the historical value of the Property, Buyer may withdraw or terminate its Offer without recourse against Seller and be entitled to a full refund of the Earnest Money.

16.2. It is expressly understood and agreed that neither Seller nor Buyer shall assign its interest under this Offer or any portion thereof without the prior written consent of the other party, its successors or assigns.

16.3. Prior to Closing, any news releases or other media releases to the public of information with respect to the sale of the Property or any matters set forth in this Offer will be made only in the form approved by Seller in writing.

16.4. Each provision of this Offer shall be deemed to be severable from all other provisions of the Offer and, if one or more of the provisions of the Offer shall be declared invalid, the remaining provisions of this Offer shall remain in full force and effect.

16.5. This Offer may be changed or modified only if in writing. This Offer cannot be changed orally, and no Offer shall be effective to waive, change, modify or discharge it in whole or in part unless such Offer is in writing and is signed by the parties against whom enforcement of any waiver, change, modification or discharge is sought.

16.6. Each party will, without further consideration, execute and deliver such other documents and take such other action, whether prior or subsequent to Closing, as may be reasonably requested by the other party to consummate more effectively this Offer. Without limiting the generality of the foregoing, Buyer shall, if requested by Seller, execute acknowledgments of receipt with respect to any materials delivered by Seller to Buyer with respect to the Property. The provisions of this Section shall survive Closing.

16.7. The provisions of this Offer and of the documents to be executed and delivered at Closing are and will be for the benefit of Seller and Buyer only and are not for the

benefit of any third party. Accordingly, no third party shall have the right to enforce the provisions of this Offer or of the documents to be executed and delivered at Closing.

16.8. This Offer may be executed in any number of counterparts, each of which shall be deemed an original, and all of which when taken together, shall constitute the same instrument.

16.9. Captions and headings used in this Offer are for information and organizational purposes. Captions and headings, including inaccurate references, do not, in any way, define or limit the requirements or terms and conditions of this Offer.

16.10. Except as expressly stated herein, Seller makes no representation or warranty as to the truth, accuracy or completeness of any materials, data or information delivered or made available by Seller to Buyer in connection with the transaction contemplated hereby. Buyer acknowledges and agrees that all materials, data and information delivered or made available by Seller to Buyer in connection with the transaction contemplated hereby are provided to Buyer as a convenience only and that any reliance on or use of such materials, data or information by Buyer shall be at the sole risk of Buyer, except as otherwise expressly stated herein. Without limiting the generality of the foregoing provisions, Buyer acknowledges and agrees that (a) any environmental or other report with respect to the Property which is delivered or made available by Seller to Buyer shall be for general informational purposes only, (b) Buyer shall not have any right to rely on such report delivered or made available by Seller to Buyer, but rather will rely on its own inspections and investigations of the Property and any reports commissioned by Buyer with respect thereto, (c) neither Seller nor the person or entity which prepared any such report delivered or made available by Seller to Buyer shall have any liability to Buyer for any inaccuracy in or omission from any such report, and (d) Buyer shall assume all liability and costs associated with federal, state and/or local environmental laws or regulations.

17. **Governing Law**. This Offer shall in all respects be governed by, and construed in accordance with, the laws of the State of Michigan.

18. **Entire Agreement**. This instrument constitutes the entire agreement between Seller and Buyer, and there are no other terms, conditions, promises, understandings, statements or representations, express or implied, oral or written, concerning the transaction contemplated hereunder. The contract arising out of this Offer shall inure to the benefit of and bind both parties and their respective agents, representatives, successors and assigns.

19. **Effective Date**. The Effective Date of the contract arising out of this Offer shall be the date signed as accepted by the Interim Real Estate Director of the Department of Technology, Management and Budget.

Initials _____

Signed on behalf of Buyer this _____ day of _____, 2011.

WITNESSES

_____
Signature

_____
Printed Name

_____
Signature

_____
Printed Name

_____
Signature

Printed Name
Its: _____

_____
Signature

Printed Name
Its: _____

Federal Identification #: _____

ACCEPTANCE

On this _____ day of _____, 2011, the State of Michigan, by its Department of Technology, Management and Budget acting pursuant to Public Act 374 of 2010, and subject to the provisions of Public Act 374 of 2010 and the approval of the State Administrative Board, accepts the foregoing Offer according to its terms.

WITNESSES

_____
Signature

_____
Printed Name

_____
Signature

_____
Printed Name

STATE OF MICHIGAN

By: _____
Deborah M. Roberts, Interim Director
Real Estate Division
Department of Technology,
Management and Budget

Initials _____

EXHIBIT A

A parcel of land located in Sections 8 and 9 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of Woodcroft No. 1 as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence South 21°28'40" East (recorded South 20°37'00" East) along the Easterly line of said Woodcroft No. 1 a distance of 50.78 feet to the Southerly right of way line of Miller Road; thence North 58°29'55" East along the Southerly right of way line of Miller Road (recorded as North 58°51'00" East) a distance of 304.66 feet to the Easterly right of way line of Hammerberg Road and the point of beginning of this description; thence South 21°35'20" East along the Easterly line of Hammerberg Road (recorded South 21°07'00" East) a distance of 1150.36 feet; thence North 58°19'10" East a distance of 980.29 feet; thence North 50°35'15" East a distance of 217.02 feet; thence North 83°13'45" East a distance of 16.81'; thence North 02°55'00" West a distance of 21.62 feet; thence North 12°38'30" West a distance of 54.56 feet; thence North 22°32'00 West a distance of 144.46 feet; thence North 00°57'35" East a distance of 65.50; thence North 09°38'00" East a distance of 64.53 feet; thence North 12°15'20" East a distance of 38.60 feet; thence on a non-tangent curve to the right a distance of 71.75 feet, said curve having a central angle of 20°33'14", a radius of 200.00 feet, a chord of 71.36 feet bearing North 22°19'20" East; thence North 38°38'05" East a distance of 128.98 feet; thence North 45°27'15" East a distance of 91.14 feet; thence North 53°20'00" East a distance of 116.37 feet; thence North 21°12'15" East a distance of 46.87 feet; thence North 46°13'40" East a distance of 161.79 feet; thence North 82°23'50" East a distance of 95.46 feet; thence South 69°44'00" East a distance of 82.39 feet; thence South 49°58'35" East a distance of 117.53 feet; thence North 73°41'15" East a distance of 104.52 feet; thence South 67°27'45" East a distance of 58.44 feet; thence on a non-tangent curve to the left a distance of 72.42 feet, said curve having a central angle of 23°42'32", a radius of 175.00 feet, a chord of 71.90 feet bearing South 80°57'30" East; thence North 87°47'40" East a distance of 28.22 feet; thence North 52°53'30" East a distance of 75.71 feet; thence on a non-tangent curve to the left a distance of 129.04 feet, said curve having a central angle of 49°17'21", a radius of 150.00 feet, a chord of 125.10 feet bearing North 28°51'20" East; thence North 07°13'25" East a distance of 92.16 feet; thence North 01°22'00" East a distance of 22.55 feet; thence North 03°00'45" West a distance of 88.50 feet; thence North 07°43'45" East a distance of 66.36 feet; thence North 25°24'15" West a distance of 44.43 feet; thence on a non-tangent curve to the right a distance of 69.55 feet, said curve having a central angle of 49°48'33", a radius of 80.00 feet, a chord of 67.38 feet bearing North 22°31'00" East; thence South 72°39'00" East a distance of 53.51 feet; thence North 43°01'10" East a distance of 42.54 feet; thence North 20°45'40" East a distance of 44.59 feet; thence North 09°05'35" East a distance of 35.35 feet; thence North 21°02'35" East a distance of 63.16 feet; thence North 29°01'30" East a distance of 18.38 feet; thence North 17°03'10" East a distance of 25.95 feet; thence North 22°18'55" East a distance of 67.21 feet; thence North 28°24'35" East a distance of 66.38 feet; thence North 45°31'25" East a distance of 62.69 feet to a point on the Westerly line of the Fenton and Bishop's Plat of Outlots as recorded in Liber 14, Page 38 of Plats, Genesee County Records; thence North 21°32'22" West along said Westerly line a distance of 394.56 feet to a point on the Southerly right of way line of Court Street; thence South 58°28'55" West along the Southerly right of way line of Court Street (recorded South 58°50'00" West) a distance of 430.63; thence North 89°53'35" West along the Southerly line of Court Street (recorded North 89°32'30" West) a distance of 827.56 feet; thence South 51°15'25" West along the Southerly right of way line of Miller Road (recorded South 51°36'30" West) a distance of 144.67 feet; thence on a curve to the left along the Southerly right of way line of Miller Road a distance of 318.36 feet, said curve having a central angle of 31°03'37", a radius of 587.27 feet a chord of 314.48 feet bearing South

Initials _____

35°43'40" West (recorded South 36°04'45" West); thence South 20°11'55" West along the Southerly right of way line of Miller Road a distance of 244.83 feet (recorded South 20°33'00" West 244.83 feet); thence on a curve to the right along the Southerly right of way line of Miller Road a distance of 459.42 feet, said curve having a central angle of 38°18'00", a radius of 687.27 feet, a chord of 450.91 feet bearing South 39°20'55" West (recorded South 39°42'00" West); thence South 58°29'55" West a distance of 807.72 feet (recorded South 58°51'00" West) to the point of beginning of this description. Parcel contains 68.67 acres of land, more or less.

Happy Hollow Property Description:

A parcel of land located in Section 24, Town 7 North, Range 6 East, and partly in Sections 8 and 9 of Indian Reservation of 11 Sections at near The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of said Section 24; thence North 89°32'40" East along the South line of said Section 24 a distance of 1,684.47 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 4,172.06 feet to a point on the Northerly right of way line of Limited Access Highway I-69 at the intersection of the Easterly Right of Way line of Hammerberg Road and the point of beginning of this description; thence North 21°28'00" West along the Easterly line of Hammerberg Road a distance of 122.00 feet; thence North 58°19'10" East a distance of 980.29 feet; thence North 50°35'15" East a distance of 217.02 feet; thence North 83°13'45" East a distance of 16.81 feet; thence North 02°55'00" West a distance of 21.62 feet; thence North 12°38'30" West a distance of 54.56 feet; thence North 22°32'00 West a distance of 144.46 feet; thence North 00°57'35" East a distance of 65.50 feet; thence North 09°38'00" East a distance of 64.53 feet; thence North 12°15'20" East a distance of 38.60 feet; thence on a non-tangent curve to the right a distance of 71.75 feet, said curve having a central angle of 20°33'14", a radius of 200.00 feet, a chord of 71.36 feet bearing North 22°19'20" East; thence North 38°38'05" East a distance of 128.98 feet; thence North 45°27'15" East a distance of 91.14 feet; thence North 53°20'00" East a distance of 116.37 feet; thence North 21°12'15" East a distance of 46.87 feet; thence North 46°13'40" East a distance of 161.79 feet; thence North 82°23'50" East a distance of 95.46 feet; thence South 69°44'00" East a distance of 82.39 feet; thence South 49°58'35" East a distance of 117.53 feet; thence North 73°41'15" East a distance of 104.52 feet; thence South 67°27'45" East a distance of 58.44 feet; thence on a non-tangent curve to the left a distance of 72.42 feet, said curve having a central angle of 23°42'32", a radius of 175.00 feet, a chord of 71.90 feet bearing South 80°57'30" East; thence North 87°47'40" East a distance of 28.22 feet; thence North 52°53'30" East a distance of 75.71 feet; thence on a non-tangent curve to the left a distance of 129.04 feet, said curve having a central angle of 49°17'21", a radius of 150.00 feet, a chord of 125.10 feet bearing North 28°51'20" East; thence North 07°13'25" East a distance of 92.16 feet; thence North 01°22'00" East a distance of 22.55 feet; thence North 03°00'45" West a distance of 88.50 feet; thence North 07°43'45" East a distance of 66.36 feet; thence North 25°24'15" West a distance of 44.43 feet; thence on a non-tangent curve to the right a distance of 69.55 feet, said curve having a central angle of 49°48'33", a radius of 80.00 feet, a chord of 67.38 feet bearing North 22°31'00" East; thence South 72°39'00" East a distance of 53.51 feet; thence North 43°01'10" East a distance of 42.54 feet; thence North 20°45'40" East a distance of 44.59 feet; thence North 09°05'35" East a distance of 35.35 feet; thence North 21°02'35" East a distance of 63.16 feet; thence North 29°01'30" East a distance of 18.38 feet; thence North 17°03'10" East a distance of 25.95 feet; thence North 22°18'55" East a distance of 67.21 feet; thence North 28°24'35" East a distance of 66.38 feet; thence North 45°31'25" East a distance of 62.69 feet to a point on the Westerly line of the Fenton and Bishop's Plat of Outlots as recorded in Liber 14, Page 38 of Plats, Genesee County Records; thence South 21°32'20" East along said Westerly line a distance of 206.27 feet to a point on the Northerly bank of Swartz Creek; said point being 10 feet from the water's edge and 35 feet Northerly of the centerline of said creek; thence on an intermediate traverse line along the water's edge of said Swartz Creek South 15°46'40" West

a distance of 135.65 feet to a point 19 feet from the water's edge and 44 feet Westerly of the centerline of said creek; thence continuing on an intermediate traverse line South 49°04'20" East a distance of 114.55 feet to a point 9 feet from the water's edge and 34 feet Westerly from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 23°03'00" East a distance of 102.31 feet to a point 20 feet from the water's edge and 45 feet Westerly from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 12°03'20" East a distance of 182.96 feet to a point 7 feet from the water's edge and 32 feet from the centerline of said Swart Creek; thence continuing on an intermediate traverse line South 14°25'30" West a distance of 122.84 feet to a point 18 feet from the water's edge and 43 feet from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 57°01'55" West a distance of 39.82 feet to a point 19 feet from the water's edge and 44 feet Northerly from the centerline of said Swartz Creek; thence continuing on an intermediate traverse line South 23°10'20" West a distance of 63.88 feet to a point 15 feet from the water's edge and 40 feet Northerly from the centerline of said Swartz Creek and the end of the intermediate traverse line along the creek; thence South 21°12'45" East along the Westerly line of the Michigan Department of Transportation drainage right of way a distance of 560.00 feet to the Northerly right of way of Highway I-69; thence South 68°47'15" West along the Northerly right of way line of said highway I-69 a distance of 610.97 feet; thence South 61°41'12" West continuing along the Northerly right of way line of said highway I-69 a distance of 534.91 feet; thence South 21°28'05" East continuing along the Northerly right of way line of said highway I-69 a distance of 40.29 feet; thence South 61°41'12" West continuing along the Northerly right of way line of said highway I-69 a distance of 50.36 feet; thence North 21°28'05" West continuing along the Northerly right of way line of said highway I-69 a distance of 113.31 feet; thence South 68°31'55" West continuing along the Northerly right of way line of said highway I-69 a distance of 1539.58 feet to the point of beginning of this description; said parcel to include all land between the intermediate traverse line and the thread of the stream of the creek and is subject to the correlative rights of the other riparian owners and the public trust in these waters; said parcel containing more or less 41.244 acres to the intermediate traverse line.

Initials _____

HISTORIC PRESERVATION COVENANT

In consideration of the conveyance of certain real property commonly known as the Superintendent House (Property), located at 1301 West Court Street, City of Flint, Genesee County, Michigan, and is listed or eligible for listing in the National Register of Historic Places, which is more fully described as:

A parcel of land lying in Section 8 of Indian Reservation of 11 sections near the Grand Traverse on Flint River, Genesee County, Michigan, described as follows: Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence N 89°32'40" E along the South line of Section 24, 946.72 feet; thence N 00°27'20" W 5249.20 feet to the Northeast Corner of record Plat of "Woodcroft No. 1", recorded in Liber 8, Page 34, 35 and 36, of the Genesee County, Michigan records; thence, along the Center Line of Miller Road, so-called, as established by the Michigan State Highway Department, N 58°29'55" E 1103.54 feet AND on a curve to the left, having a radius of 637.27 feet, with a chord bearing and distance of N 39°20'55" E 418.11 feet AND N 20°11'55" E 244.83 feet AND on a curve to the right, having a radius of 637.27 feet, with a chord bearing and distance of N 35°43'40" E 341.25 feet AND N 51°15'25" E 162.30 feet to a point on the Center Line of West Court Street, so-called, as established by the Michigan State Highway Department; thence, along the said Center Line of West Court Street, S 89°53'35" E 403.38 feet AND S 00°06'25" E 327.32 feet to the point of beginning of this description; thence S31°57'25"E 114.00 feet; thence S58°02'35"W 61.50 feet; thence N31°57'25"W 114.00 feet; thence N58°02'35"E 61.50 feet to the point of beginning. Parcel contains 0.16 acres of land, more or less.

Purchaser covenants on behalf of self, heirs, successors, and assigns at all time to the State of Michigan, acting through the State Historic Preservation Office (SHPO), to maintain and preserve the Property. The Purchaser, in accepting this Deed, acknowledges and accepts the following conditions and covenants:

1. Purchaser shall maintain and preserve the Property in accordance with the recommended approaches in the Secretary of the Interior's *Standards for Treatment of Historic Properties,* 36 CFR 67-68 (Secretary's Standards) in order to preserve and enhance those distinctive materials, features and spaces that make the Property eligible for inclusion in the National Register of Historic Places (National Register).

2. Purchaser assumes all costs necessary to preserve the historic integrity of those features, materials, appearance, and workmanship that make the Property eligible for listing in the National Register. Purchaser further covenants to maintain and repair the Property so as to keep it in a sound state of repair, prevent deterioration and preserve the architectural and historical integrity of the Property that make the Property eligible for listing on the National Register.

3. Purchaser shall, when appropriate, rehabilitate the Property in accordance with the Secretary's Standards. Rehabilitation is appropriate when repair and replacement of deteriorated features is necessary or when alteration or additions to the property are planned.

4. Purchaser shall preserve distinctive interior and exterior materials, features, finishes, construction techniques and examples of craftsmanship that characterize the Property and make it eligible for listing on the National Register.

5. Purchaser shall provide plans of proposed rehabilitation, construction, alteration or replacement of distinctive materials, features, finishes or spaces which would affect the appearance or structural integrity of the Property to the State Historic Preservation Officer (SHPO) for review and final approval of consistency with the Secretary's Standards.

6. Purchaser agrees, upon written request from the SHPO, to provide the SHPO written certification that to the best of Purchaser's knowledge, Purchaser is in compliance with the terms and conditions of these covenants. Purchaser further agrees to permit the SHPO, upon reasonable request, to inspect the Property in order to ascertain if the above conditions are being observed.

7. Purchaser agrees that all covenants, conditions and restrictions contained within this Historic Preservation Covenant shall be inserted verbatim or by express reference in any deed or other legal instrument by which it divests itself of either the fee simple title or any other lesser estate in the Property.

8. In the event of a violation of this Historic Preservation Covenant, and in addition to any remedy that is now or may be provided by law, the SHPO may, following reasonable notice to the Purchaser, institute suit to enjoin the violation or to require the restoration of the Property. In the event that equitable remedies are deemed unavailable, Purchaser agrees to pay damages equal to the fair market value of the Property at the time of the violation, less the cost of the improvements to the Property made by or through Purchaser after the date of the transfer of the Property to Purchaser, not to exceed $250,000.

9. The failure of the SHPO to exercise any right or remedy granted under this instrument shall not have the effect of waiving or limiting the exercise of any other right or remedy or the use of such right or remedy at any other time.

10. Purchaser agrees that the covenants, conditions and restrictions set forth in this Historic Preservation Covenant shall constitute a binding servitude upon the Property, shall be deemed to run with the land, and further agrees to promptly and properly record this Historic Preservation Covenant with the Register of Deeds' Office in the county in which the Property is located.

11. This Historic Preservation Covenant will be interpreted in accordance with the laws of the State of Michigan. If any provision of this document or future amendment to this document is found to be illegal or otherwise unenforceable by a court of competent jurisdiction, such provision shall be severed and such action will not affect the enforceability of the remaining provisions of this Historic Preservation Covenant.

Dated this _____ day of _____, 2011.

By: _____

Its: _____

Lurvey White Ventures 1, LLC

STATE OF MICHIGAN,
Michigan State Housing Development Authority, acting through the State Historic Preservation Office

By: _____
Brian D. Conway
State Historic Preservation Officer

AMENDMENT TO
NOTICE OF LEASE

This Amendment to Notice of Lease dated the _____ day of August, 2012, by the State of Michigan, by its Department of Technology, Management & Budget, located at 530 West Allegan Street, Lansing, Michigan 48933, for the Michigan Department of Education ("Lessee"), and Lurvey White Ventures 1, LLC, a Michigan limited liability company, with offices at 503 South Saginaw, Suite 1500, Flint, Michigan 48502 ("Lessor").

Recitals

A. On August 18, 2011, Lessee executed a Notice of Lease regarding the above Lease, which Notice of Lease was recorded on November 9, 2011, as Instrument 201111090077271, Genesee County Register of Deeds.

B. The purpose of this Notice is to amend the legal description attached to the Notice of Lease to reflect the property subject to that Lease.

NOW, THEREFORE, for good and sufficient consideration, Lessee and Lessor hereby give notice that the real property described on the attached Exhibit A shall and hereafter is the description of the real property which is subject to the Lease.

LESSEE

STATE OF MICHIGAN, by its Department of Technology, Management & Budget

By_____

Its: _____

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

The foregoing instrument was acknowledged before me this ____ day of August, 2012, by _____, _____ of the Michigan Department of Technology, Management and Budget on behalf of the State of Michigan.

_____

Notary Public, _____ County MI
My Commission Expires: _____
Acting in the County of _____

LESSOR

LURVEY WHITE VENTURES 1, LLC, a Michigan limited liability company

By_____
Ridgway H. White
Its: Authorized Member

STATE OF MICHIGAN)
) ss
COUNTY OF INGHAM)

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by Ridgway H. White, the Authorized Member of Lurvey White Ventures 1, LLC, a Michigan limited liability company, on behalf of the Company.

_____

Notary Public, _____ County MI
My Commission Expires: _____
Acting in the County of _____

Drafted by and return to:
Kenneth W. Beall
Loomis, Ewert, Parsley, Davis & Gotting, P.C.
124 West Allegan, Suite 700
Lansing, MI 48933 (517) 482-2400
<< AUTO PATH >>

EXHIBIT A

Legal Description

A parcel of land located in Sections 8 and 9 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan, being more particularly described as Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of "WOODCROFT NO. 1" as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence South 21°28'40" East along the Easterly line of said "WOODCROFT NO. 1" a distance of 50.78 feet to the Southerly right of way line of Miller Road; thence along said Southerly right of way line of Miller Road the following five (5) courses: (1) North 58°29'55" East, 1112.64 feet; (2) 459.41 feet along a curve to the left having a chord bearing and distance of North 39°20'55" East, 450.91 feet and a radius of 687.27 feet; (3) North 20°11'55" East, 244.83 feet; (4) 318.36 feet along a curve to the right having a chord bearing and distance of North 35°43'40" East, 314.48 feet and a radius 587.27 feet; and (5) North 51°15'25" East, 144.67 feet to a point on the South line of Court Street (50' half width); thence along said South line, South 89°53'35" East, 747.73 feet to the POINT OF BEGINNING; thence continuing along said South line of Court Street, South 89°53'35" East, 79.83 feet and North 58°28'55" East, 430.32 feet to the Northwesterly corner of "FENTON AND BISHOP'S PLAT OF OUTLOTS" as recorded in Liber 14, Page 38, Genesee County Records; thence along the Westerly line of said plat, South 21°32'22" East, 394.56 feet; thence South 45°31'25" West, 62.69 feet; thence South 28°24'35" West, 66.38 feet; thence South 22°18'55" West, 67.21 feet; thence South 17°03'10" West, 25.95 feet; thence South 29°01'30" West, 18.38 feet; thence South 21°02'35" West, 63.16 feet; thence South 09°05'35" West, 35.35 feet; thence South 20°45'40" West, 44.59 feet; thence South 43°01'10" West, 42.54 feet; thence North 72°39'00" West, 53.51 feet; thence 69.55 feet along a curve to the left having a chord bearing and distance of South 22°31'00" West, 67.38 feet and a radius of 80.00 feet; thence South 25°24'15" East, 44.43 feet; thence South 07°43'45" West, 66.36 feet; thence South 03°00'45" East, 88.50 feet; thence South 01°22'00" West, 22.55 feet; thence South 07°13'25" West, 92.16 feet; thence 129.04 feet along a curve to the right having a chord bearing and distance of South 28°51'20" West, 125.10 feet and a radius of 150.00 feet; thence South 52°53'30" West, 75.71 feet; thence South 87°47'40" West, 28.22 feet; thence 72.42 feet along a curve to the right having a chord bearing and distance of North 80°57'30" West, 71.90 feet and a radius of 175.00 feet; thence North 67°27'45" West, 58.44 feet; thence South 73°41'15" West, 104.52 feet; thence North 49°58'35" West, 117.53 feet; thence North 69°44'00" West, 82.39 feet; thence South 82°23'50" West, 32.55 feet; thence North 28°30'13" West, 231.41 feet; thence North 58°41'36" East, 91.16 feet; thence North 31°28'28" West, 414.10 feet; thence 22.60 feet along a curve to the left having a chord bearing and distance of North 40°33'11" East, 22.57 feet and a radius of 137.50 feet; thence 159.76 feet along a curve to the right having a chord bearing and distance of North 55°06'57" East, 156.77 feet and a radius of 237.50 feet; thence 163.12 feet along a curve to the left having a chord bearing and distance of North 63°03'30" East, 162.06 feet and a radius of 412.50 feet; thence 47.61 feet along a curve to the right having a chord bearing and distance of North 54°31'38" East, 47.59 feet and a radius of 487.50 feet; thence North 57°19'30" East, 202.18 feet to the POINT OF BEGINNING. Parcel contains 17.86 acres of land and is subject to covenants, easements and restrictions of record, if any. EXCEPT a parcel of land located in Sections 8 and 9 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan, being more particularly described as Commencing at the Southwest corner of Section 24, Town 7 North,

Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 5,249.20 feet to the Northeast corner of The Plat of "WOODCROFT NO. 1" as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence South 21°28'40" East along the Easterly line of said "WOODCROFT NO. 1" a distance of 50.78 feet to the Southerly right of way line of Miller Road; thence along said Southerly right of way line of Miller Road the following five [5] courses: (1) North 58°29'55" East, 1112.64 feet; (2) 459.41 feet along a curve to the left having a chord bearing and distance of North 39°20'55" East, 450.91 feet and a radius of 687.27 feet; (3) North 20°11'55" East, 244.83 feet; (4) 318.36 feet along a curve to the right having a chord bearing and distance of North 35°43'40" East, 314.48 feet and a radius of 587.27 feet; (5) North 51°15'25" East, 144.67 feet to a point on the South line of Court Street (50' half width); thence along said south line, South 89°53'35" East, 825.85 feet; thence South 00°06'25" West, 470.63 feet to the POINT OF BEGINNING; thence South 59°43'04" East, 103.41 feet; thence South 30°16'56" West, 55.47 feet; thence South 59°43'04" East, 26.75 feet; thence South 30°16'56" West, 102.88 feet; thence North 59°43'04" West, 26.60 feet; thence South 30°16'56" West, 63.28 feet; thence North 59°43'04" West, 103.56 feet; thence North 30°16'56" East, 221.63 feet to the POINT OF BEGINNING. Parcel contains 0.58 acres of land and is subject to covenants, easements and restrictions of record, if any.

GEN CO REGISTER OF DEEDS
RECEIVED

2011 NOV -9 A 10:42

201111090077271 11/09/2011
P:1 of 5 F:$26.00 3:06PM
Rosalyn Bogardus T20110038632
Genesee County Register TC

NOTICE OF LEASE

This document is recorded to give notice that on June 10, 2011, the State of Michigan, by its Department of Technology, Management and Budget, located at 530 West Allegan Street, Lansing, MI 48933, for the Michigan Department of Education (Lessee), entered into a lease with Larvey White Ventures 1, LLC, a Michigan limited liability company, with offices at 503 South Saginaw Street, Suite 1500, Flint, MI 48502 (Lessor), to lease office, school, and dorm room space on the real property described on the attached Exhibit A. The lease includes possible expansion of the leasehold, rights of refusal of adjacent lease space, and the option to purchase.

LESSEE
State of Michigan, by its Department of Technology, Management and Budget

Deborah M. Roberts

By: Deborah M. Roberts
Its: Interim Director, Real Estate Division

State of Michigan)
County of Ingram)

The foregoing instrument was acknowledged before me this 8th day of October, 2011 by Deborah M. Roberts, Interim Director, Real Estate Division of the Michigan Department of Technology, Management and Budget on behalf of the State of Michigan.

Alicia L. Plaunt

Notary Public, State of Michigan, County of Ingham
My Commission Expires: 3/30/2013
Acting in the County of Ingham

ALICIA L. PLAUNT
NOTARY PUBLIC, STATE OF MI
COUNTY OF INGHAM
MY COMMISSION EXPIRES Jul 30, 2013
ACTING IN COUNTY OF Ingham

10-34570-A
CISLO TITLE CO.
dy

5/5

LESSOR
Larvey White Ventures 1, LLC, a
Michigan limited liability company

By: Ridgway H. White
Its: Member

By: David W. Larvey
Its: Member

November Ridgway H. White &

The foregoing instrument was acknowledged before me this 4th day of ~~XXXXX~~, 2011 by David W. Larvey the Members of Larvey White Ventures 1, LLC, a Michigan limited liability company, on behalf of the company.

Lisa Crist

Lisa Crist
Notary Public, State of Michigan, County of Genesee
My Commission Expires: August 7, 2013
Acting in the County of Genesee

This Instrument Drafted By:
Iris M. Lopez (P-48148)
Assistant Attorney General
State Operations Division
P. O. Box 30754
Lansing, MI 48909

Legal Description Reviewed By:
John Spencer, P.S. 33141
Department of Technology Management and Budget
Office of Facilities, Design & Construction Division

After Recording, Return To:
Department of Technology, Management and Budget
Attn: Deborah M. Roberts, Interim Director
Real Estate Division
530 West Allegan St.
Lansing, MI 48933

EXHIBIT A

Legal Description

A parcel of land located in Sections 8 and 9 of Indian Reservation of 11 Sections at The Grand Traverse on Flint River, City of Flint, Genesee County, Michigan; the surveyed boundary being described as Commencing at the Southwest corner of Section 24, Town 7 North, Range 6 East, City of Flint, Genesee County, Michigan; thence North 89°32'40" East along the South line of said Section 24 a distance of 946.72 feet; thence North 00°27'20" West perpendicular to the South line of said Section 24 a distance of 6,249.29 feet to the Northeast corner of The Plat of Woodcroft No. 1 as recorded in Liber 8, Pages 34-36 of Genesee County Records; thence South 21°28'40" East (recorded South 20°37'00" East) along the Easterly line of said Woodcroft No. 1 a distance of 30.78 feet to the Southerly right of way line of Miller Road; thence North 58°29'55" East along the Southerly right of way line of Miller Road (recorded as North 58°51'00" East) a distance of 304.66 feet to the Easterly right of way line of Hammerberg Road and the point of beginning of this description; thence South 21°35'20" East along the Easterly line of Hammerberg Road (recorded South 21°07'00" East) a distance of 1,150.36 feet; thence North 58°19'10" East a distance of 980.29 feet; thence North 50°35'15" East a distance of 217.02 feet; thence North 83°13'45" East a distance of 16.81 feet; thence North 02°55'00" West a distance of 21.62 feet; thence North 12°38'30" West a distance of 54.56 feet; thence North 22°32'00 West a distance of 144.46 feet; thence North 00°57'35" East a distance of 65.50; thence North 09°38'00" East a distance of 64.53 feet; thence North 12°15'20" East a distance of 38.60 feet; thence on a non-tangent curve to the right a distance of 71.75 feet, said curve having a central angle of 20°33'14", a radius of 200.00 feet, a chord of 71.36 feet bearing North 22°19'20" East; thence North 38°38'05" East a distance of 128.98 feet; thence North 45°27'15" East a distance of 91.14 feet; thence North 53°20'00" East a distance of 116.37 feet; thence North 21°12'15" East a distance of 46.87 feet; thence North 46°13'40" East a distance of 161.79 feet; thence North 82°23'50" East a distance of 95.46 feet; thence South 69°44'00" East a distance of 82.39 feet; thence South 49°58'35" East a distance of 117.53 feet; thence North 73°41'15" East a distance of 104.52 feet; thence South 67°27'45" East a distance of 58.44 feet; thence on a non-tangent curve to the left a distance of 72.42 feet, said curve having a central angle of 23°42'32", a radius of 175.00 feet, a chord of 71.90 feet bearing South 80°57'30" East; thence North 87°47'40" East a distance of 28.22 feet; thence North 52°53'30" East a distance of 75.71 feet; thence on a non-tangent curve to the left a distance of 129.04 feet, said curve having a central angle of 49°17'21", a radius of 150.00 feet, a chord of 125.10 feet bearing North 28°51'20" East; thence North 07°13'25" East a distance of 92.16 feet; thence North 01°22'00" East a distance of 22.55 feet; thence North 03°00'45" West a distance of 88.50 feet; thence North 07°43'45" East a distance of 66.36 feet; thence North 25°24'15" West a distance of 44.43 feet; thence on a non-tangent curve to the right a distance of 69.55 feet, said curve having a central angle of 49°48'33", a radius of 80.00 feet, a chord of 67.38 feet bearing North 22°31'00" East; thence South 72°39'00" East a distance of 53.51 feet; thence North 43°01'10" East a distance of 42.54 feet; thence North 20°45'40" East a distance of 44.59 feet; thence North 09°05'35" East a distance of 35.35 feet; thence North 21°02'35" East a distance of 63.16 feet; thence North 29°01'30" East a distance of 18.38 feet; thence North 17°03'10" East a distance of 25.95 feet; thence North 22°18'55" East a distance of 67.21 feet; thence North 28°24'35" East a distance of 66.38 feet; thence North 45°31'25" East a distance of 62.69 feet to a point on the Westerly line of the Fenton and Bishop's Plat of Outlots as recorded in Liber 14, Page 38 of Plats, Genesee County Records; thence North 21°32'22" West along said Westerly line a distance of 394.56 feet to a point on the Southerly right of way line of Court Street; thence South 58°28'55" West along the Southerly right of way line of Court Street (recorded South 58°50'00" West) a distance of 430.63 feet; thence North 89°53'35" West along the Southerly line of Court Street (recorded North 89°32'30" West) a distance of 827.56 feet; thence South 51°15'25" West along the Southerly right of way line of Miller Road (recorded South 51°36'30" West) a distance of 144.67 feet; thence on a curve to the left along the Southerly right of way line of Miller Road a distance of 318.36 feet, said curve having a central angle of 31°03'37", a radius of 587.27 feet a chord of 314.48 feet bearing South 35°43'40" West (recorded South 36°04'45" West); thence South 20°11'55" West along the Southerly right of way line of Miller Road a distance of 244.83 feet (recorded South 20°33'00" West 244.83 feet); thence on a curve to the right along the Southerly right of way line of Miller Road a distance of 459.42 feet, said curve having a central angle of 38°18'00", a radius of 687.27 feet, a chord of 450.91 feet bearing South 39°20'55" West (recorded South 39°42'00" West); thence South 58°29'55" West a distance of 807.72 feet (recorded South 58°51'00" West) to the point of beginning of this description. Parcel contains 68.67 acres of land, more or less.

thence South 68°31'55" West continuing along the Northerly right of way line of said highway I-69 a distance of 1539.58 feet to the point of beginning of this description; said parcel to include all land between the intermediate traverse line and the thread of the stream of the creek and is subject to the correlative rights of the other riparian owners and the public trust in these waters; said parcel containing more or less 41.244 acres to the intermediate traverse line.

8010-0038168C-School For the Deaf/Leaseback / Notice of Lease

DTMB Executive Team
FBSA Monthly Management Report
August 31, 2012

Building Operations Division

Major Projects/Initiatives Status:

- **Building Energy Assessment Team (BEAT)**: Hired GMB Engineering to perform energy audits on 2 facilities. GMB will show the BEAT team how to perform audits so going forward we can do this internally on all of DTMB facilities

Major Accomplishments:

- As always, significant building renovations, upgrades and maintenance projects are ongoing. Detailed lists can be provided upon request. Some examples include:
  - **Cadillac Place:** Getting bids for the east entrance and starting side walk and HVAC upgrade for first floor.
  - **Constitution Hall**: Stamp Right designing plaque for Zachariah statue to explain his role within the State Of Michigan
  - **Flint SOB:**
    - Penthouse level completely renovated by DTMB crew. Entire area repainted, re-arranged for more efficient use, old and unused items removed from facility and sent to surplus.
    - Open house took place on August 17, 2012 to show off the mechanical areas and updates to the tenants.
  - **Lottery Building:**
    - The Interior Renovation Project has been closed out and the additional work requested by the Commissioner's office on the installation of lighting fixtures has begun
    - Planning meeting with ODC last Friday to bid out making more room for Gaming Commission
  - **Records Center:**
    - Installed AHU from fairgrounds on the roof of the Records Center
  - **Romney Building:**
    - Installed 80 gallon electric water heater – passed inspection and ready to run
    - Cusack Masonry started replacement of limestone column bases

Other:

- **Kudos**:

  - **From:** Deb Stanaway (DTMB-MI Cybersecurity & Infrastructure Protection)

    Just wanted to let you know of the exceptional customer service we received from Fred Brock at the GOB building this week. He once again went above and beyond, when at the last minute, we had many more folks show up then we had planned. Because he was checking in to see how things were going for our group – he immediately got more chairs, etc., to assist us. He is always there when he says he will be, and does whatever he can to help us make our meeting a success. Seems to have a positive attitude and never complains.

    I just wanted you to know – I don't write these kind of notes very often. We are in the customer service business so much of this is expected as part of the job. However, every once in a while you run across that employee that just makes a difference – and for me this week it was Fred.

    Thanks-

- **From:** Joe Chin

  Just wanted to let you know about the excellent project that this crew recently completed. Not only did they complete the project on time (which I promised a pizza luncheon if they did!!), but they completed it under budget by several thousand dollars!! The work was done in a quality manner and we are very pleased. Incidentally this was bid to the private sector and the original bid from facilities was less than the private companies and they actually finished it below that bid amount. Thank You to all of them!! Join them if you have a chance to stop by for lunch.

- **From:** Arasim, JoAnne (DNR)

  Thank you to all of you for the help that you gave me that made this past Saturday's Girl Scout events at the museum a success!

  We had about 117 girls and scout leaders here and for about 75% of the group this was their first time in the museum. So it was a good opportunity for more people to know about the museum.

  Thank you all for your many kindnesses and helpfulness! I so enjoy working with all of you!

Design & Construction Division

Major Projects/Initiatives Status:

- Management and legal agreements between the State of Michigan and the Detroit Building Authority for the Michigan State Police Metropolitan Detroit Forensic Laboratory continue under discussion, with a goal to have agreements finalized by October 1st.
- Demolitions of blighted houses in Detroit began, with the goad of demolishing a minimum of twenty structures by August 31st.
- Plaza: Notified the contractor of a unilateral change order allowing 61 additional calendar days and a portion of their requested extended general conditions costs; a counterproposal is being discussed.
- Assisting the Attorney General's Office with response to the ADA lawsuit filed regarding Cadillac Place.
- Beginning the Technical Energy Assessment Audit for performance contracting at the Department of Corrections' Ionia complex.
- Meeting to review Capital Outlay process requirements with the colleges and universities with recently approved projects.

Major Accomplishments:

- Over half of the leaking underground storage tanks at statewide State Police Posts are removed with the others under contract or being bid.
- Gained agreement with the DEQ regarding the Memorandum of Understanding and fee structure for DEQ projects.
- Completed the DNR's Lapeer/Holly Storage Buildings project with enough surplus budget remaining to fund the additional DTMB oversight activity and still return monies to the client.

Looking Ahead...

- Beginning design work for the Pine Street Parking Lot, including DEQ, who will supply grant funding for sustainable design features such as pervious paving, rain gardens, and tree wells to not only reduce the amount of storm water runoff but also improve its quality.

Real Estate Division

Major Projects/Initiatives Status:

- Next week we will be hosting a conference call with Bill McBride and Marsha Quebbeman to discuss the final three designs and price estimates for the lease renewal for the Governor's Washington DC office. The designs run from simple paint and carpet to a full renovation and reduction of the space.

- Two armories in Lansing, built on state-owned land will be vacated this summer. The MOU for the DMVA to use the former Navy building is ready for signature. The DMVA is interested in taking over the properties at no cost, so DTMB can avoid the continued cost. They may also be interested in another-recently-vacated former Army building.
- Finalizing acceptance of purchase agreement of Scott Correctional with Northville Twp. With guidance from the AG's office.
- Following our review, the appraiser has provided a final draft of the Michigan State Fairgrounds appraisal. Draft has been provided to the Land Bank for review.
- Final moves from leased space into the Escanaba State Office building are complete.
- The Construction of the Michigan School for the Deaf is complete. The dedication ceremony is scheduled for Sept. 17.
- Lease RFPs closed this month: None
- Lease RFP's/RFI's out for bid:
  - RFP for replacement space for DHS & SOS in Gladwin. Will see IT savings if they can co-locate.
  - RFI for swing space in the Lansing area was posted on 8/23. We requested a variety of potential size spaces and will use a month-to-month agreement to secure the space as needed.
- RED has achieved $10,754,552 in lease savings over the life of the leases 2012 FYTD.
  - $40,923 saved this month by consolidating one lease into state owned.
- $161,058 saved FYTD by reducing adjustments payments through audit.
- $95,889 saved FYTD through the audit of State actual expense to lease terms.

Major Accomplishments:

- Cadillac Place: Drafting proposal to relocate Subway subs onto the Concourse level thereby eliminating all retail from the basement and avoiding security/access concerns.

Other:

- **Kudos**:

  - **From:** King, Kevin (DEQ)

    A few weeks ago Steve Martin stopped by to handle a furniture request. He worked alone. From my position of observation you should know: a) he worked quickly with no chatter, b) he had all of the necessary tools and kept them within reach and wasted no motion, c) he knew what he was doing with the furniture product, d) when the employee wanted a small field change, Steve accommodated it with no commentary. All of these things add up and we in DEQ appreciated it.

	C	D
1		**DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**
2		**2015 - 2019 CAPITAL OUTLAY PLAN SUMMARY**
3		
4	**LOCATION**	
5		**LOCATION/PROJECT DESCRIPTION**
6		
7		**DTMB OWNED FACILITIES REQUESTS**
8		
9		**ALLEGAN RAMP**
10		Design and install new control panel to operate sump pumps in ramp
11		
12		Install snowmelt system around Austin and VanWagoner buildings
13		
14		**AUSTIN BUILDING**
15		Pressurize east, west and center stairways and install fire sprinkling in the penthouse
16		
17		Replace supply air fans 5,6&7 and AHU#14 that service the upper and lower levels of the building entry from the ramp into the building.
18		
19		
20		
21		**BUTLER LOT & MICHIGAN LIBRARY AND HISTORICAL CENTER VISITOR LOT**
22		Resurface Parking Lot
23		
24		**CADILLAC PLACE**
25		Upgrade east and west freight elevators
26		
27		OIP - install lobby security
28		
29		Upgrade escalator/elevator in showroom area (one elevator is unusable)
30		
31		Replace 95-year old piping in building (Phase I)
32		
33		OIP-Fire system replacement
34		
35		Design and construct conference center on 1st floor
36		
37		Convert showroom into rentable office space
38		
39		
40		**CAPITOL COMPLEX**
41		Study for hoist lift stations at various buildings
42		
43		Steam infrastructure study
44		
45		**CONSTITUTION HALL**
46		OIP-replace fire system

	E	F	G	H	I	J
1						
2						
3						
4	**PRELIMINARY PROJECT ESTIMATE**					
5	**2004**	**2015**	**2016**	**2017**	**2018**	**2019**
6						
7						
8						
9						
10				$100,000		
11						
12						$800,000
13						
14						
15				$700,000		
16						
17					$120,000	
18						
19						
20						
21						
22						$830,000
23						
24						
25			$1,800,000			
26						
27				$1,500,000		
28						
29				$1,000,000		
30						
31				$1,000,000		
32						
33					$2,000,000	
34						
35						$2,200,000
36						
37						$1,000,000
38						
39						
40						
41					$65,000	
42						
43						$25,000
44						
45						
46				$750,000		

	C	D
47		
48		Replace damaged roof that is nearing its end of life cycle. Water has infiltrated the insulation and will cause the steel base to rust. (4 worst areas are being patched in 2013)
49		
50		**DTMB OWNED BUILDINGS**
51		Install dashboard/automated billing/smart metering/green practices. $1m was identified in the BOD Strategic Plan.
52		
53		Energy improvements based on Energy Team findings
54		
55		OIP-Parking ramps-replace high speed overhead doors
56		
57		OIP-Various buildings-lobby turnstile expansion
58		
59		OIP-Replace visitor parking lot/pay station/ticket vend
60		
61		**ENERGY CENTER**
62		Install a unified plant control system
63		
64		Replace original fire suppression system
65		
66		Replace boiler #1
67		
68		Install security enhancements - tunnel hatch access locks and exterior door upgrades
69		
70		Waterproof exterior
71		
72		Replace portion of roof
73		
74		**ESCANABA STATE OFFICE BUILDING**
75		
76		Upgrade elevator controls and equipment to meet current ADA standards
77		
78		Replace hot water piping
79		
80		Repair/resurface parking lot
81		
82		Waterproof building exterior
83		
84		Replace switchgear
85		
86		Replace main and riser to improve water flow
87		
88		Replace roof
89		
90		**FLINT STATE OFFICE BUILDING**
91		Parking Ramp - upgrade elevator controls and equipment to meet current ADA standards (in partnership with UM-F)
92		
93		

	E	F	G	H	I	J
47						
48					$600,000	
49						
50						
51		$500,000	$500,000			
52						
53				$500,000	$500,000	$500,000
54						
55					$300,000	
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57						$1,500,000
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59						$300,000
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62			$375,000			
63						
64			$300,000			
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66				$1,700,000		
67						
68				$75,000		
69						
70				$500,000		
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72					$200,000	
73						
74						
75						
76				$200,000		
77						
78				$60,000		
79						
80				$200,000		
81						
82					$300,000	
83						
84					$500,000	
85						
86						$70,000
87						
88						$200,000
89						
90						
91		$600,000				
92						
93						

	C	D
94		**GENERAL OFFICE BUILDING**
95		Upgrade elevator controls and equipment to meet current ADA standards
96		
97		Renovate restrooms to current ADA standards; scope and replace piping as needed
98		
99		Repair and waterproof building exterior
100		
101		**GENERAL SERVICES BUILDING**
102		Replace ACU #9 & #10
103		
104		Repair/replace drainage system
105		
106		Replace heat coils in AHU 5,6,7,&8
107		
108		Replace portion of roof (one section of warehouse completed several years ago)
109		
110		Replace windows with energy efficient system
111		
112		Replace transformers
113		
114		OIP-Fire system upgrade
115		
116		**GRAND RAPIDS STATE OFFICE BUILDING**
117		Replace generator transfer switch and fuel source
118		
119		Replace escalator, ceiling and lighting above
120		
121		Replace transformers
122		
123		**GRAND TOWER**
124		Replace air handling systems that have exceeded design life. Install a new system utilizing district chilled water to reduce electrical demand thus reducing energy costs. Design is currently funded and in progress.
125		
126		Design and construct an insulated entry system to improve indoor air quality and energy efficiency (remove revolving doors)
127		
128		**GROUNDS MAINTENANCE CENTER**
129		Repipe leaking steam line from Energy Center
130		
131		**HALL OF JUSTICE**
132		Reconstruct the paver system at east entry and courtyard areas
133		
134		Install automatic transfer station to the main electrical vault in the Distribution Center
135		
136		Replace storm sewer
137		
138		Replace parking ramp sprinkler system
139		

	E	F	G	H	I	J
94						
95			$2,000,000			
96						
97				$1,100,000		
98						
99					$100,000	
100						
101						
102			$500,000			
103						
104				$200,000		
105						
106					$200,000	
107						
108					$1,500,000	
109						
110					$100,000	
111						
112						$100,000
113						
114						$200,000
115						
116						
117			$350,000			
118						
119				$1,000,000		
120						
121				$200,000		
122						
123						
124		$3,500,000				
125						
126					$300,000	
127						
128						
129			$150,000			
130						
131						
132			$2,000,000			
133						
134				$125,000		
135						
136					$325,000	
137						
138					$900,000	
139						

	C	D
140		**HANNAH BUILDING**
141		Renovate restrooms to current ADA standards; scope and replace piping as needed
142		
143		Replace storm drains
144		
145		Upgrade HVAC System
146		
147		Replace lighting throughout building with energy efficient system
148		
149		Study for window system to determine overall condition and need for replacement
150		
151		Replace motor circuit control panels
152		
153		Replace/refurbish switchgear
154		
155		**JACKSON STATE OFFICE BUILDING**
156		Upgrade the building exterior to ensure a water/air tight seal, replace the roof, upgrade life safety systems and improve tenant environment including lighting, heating, ventilation, air conditioning, ceilings, hazardous abatement, fire system, including upgrades to the reporting systems in Central Control, furniture, carpeting, painting, and blinds.
157		
158		**JOINT LAB - NORTH COMPLEX**
159		Update mechanical systems. A study is currently underway to determine the most economical and efficient method to heat the lab while providing steam for tenant-specific operations. Possible solutions may include recapitalization of existing boiler plant or installation of hot-water hydronic system. $2m was funded in FY13 for the study/design and controls; $5m is being earmarked for FY15 towards the construction of this project.
160		
161		Replace 66 damaged fume hoods
162		
163		Install new HVAC controls
164		
165		Replace air handling units
166		
167		**JOINT OPERATIONS CENTER**
168		Wateproof exterior
169		
170		Resurface parking lot
171		
172		Add a 3rd floor to the building
173		
174		**LTA**
175		Renovate Building 600 piping, AHU and north office; Building 400 office, and building 100 office, boiler, roof and windows
176		
177		Replace/repair parking lot and concrete Phase I
178		
179		**LEWIS CASS BUILDING**
180		
181		Remove steam valve in Executive Lot and fill vault

	E	F	G	H	I	J
140						
141				$1,500,000		
142						
143				$500,000		
144						
145				$3,400,000		
146						
147					$200,000	
148						
149					$25,000	
150						
151						$200,000
152						
153						$1,750,000
154						
155						
156		$16,000,000				
157						
158						
159		$5,000,000				
160						
161			$2,500,000			
162						
163				$4,000,000		
164						
165					$5,000,000	
166						
167						
168				$200,000		
169						
170						$50,000
171						
172						$1,500,000
173						
174						
175			$3,000,000			
176						
177				$500,000		
178						
179						
180						
181			$75,000			

	C	D
182		
183		Resurface Cass D parking lot
184	**MASON BUILDING**	
185		**LOTTERY BUILDING**
186		Upgrade HVAC system and controls
187		
188		Replace automatic transfer switch that failed on 1/5/12
189		
190		Renovate restrooms to current ADA standards; scope and upgrade piping as needed
191		
192		Replace generator
193		
194		Waterproof building exterior
195		
196		**MDOT CONSTRUCTION AND TECHNOLOGY BUILDING**
197		Upgrade life safety systems and improve tenant environment including lighting, heating, ventilation, air conditioning, ceilings, hazardous abatement, fire system, including upgrades to the reporting systems in Central Control, furniture, carpeting, and painting. This project also includes exterior repairs/renovations to ensure a tightly sealed building.
198		
199		Replace roof
200		
201		Replace transformers
202		
203		Exterior repairs including waterproofing and tuckpoint as needed
204		
205		**MDOT PHOTO LAB**
206		Replace 1976 windows with energy efficient window system
207		
208		Modify air handlers to isolate and maintain paper storage room conditions only so AHUs do not have to run 24/7/365
209		
210		**MDOT WAREHOUSE**
211		Waterproof exterior
212		
213		Replace transformer
214		
215		Replace windows with energy efficient system
216		
217		Roof replacement
218		
219		**MICHIGAN LIBRARY AND HISTORICAL CENTER**
220		Waterproof building envelope and repair fountain area
221		
222		Upgrade elevator controls and equipment to meet current ADA standards. Replace monitor system.
223		
224		Replace air handling units
225		
226		Replace windows with energy efficient system

	E	F	G	H	I	J
182						
183				$880,000		
184						
185						
186			$2,500,000			
187						
188					$30,000	
189						
190						$400,000
191						
192						$200,000
193						
194						$400,000
195						
196						
197			$13,300,000			
198						
199					$1,500,000	
200						
201						$100,000
202						
203						$450,000
204						
205						
206					$150,000	
207						
208						$75,000
209						
210						
211				$800,000		
212						
213						$200,000
214						
215						$50,000
216						
217						$900,000
218						
219						
220			$2,500,000			
221						
222			$3,500,000			
223						
224					$3,500,000	
225						
226					$1,500,000	

	C	D
227		
228		Update restroom fixtures and counters; replace drinking fountains on 1st floor
229		
230		**OPERATIONS BUILDING**
231		Resurface parking lot
232		
233		Repair exterior including tuckpointing and waterproofing
234		
235		Replace all exterior door hardware
236		
237		Replace roof
238		
239		**OTTAWA BUILDING**
240		Replace storm drains
241		
242		Renovate restrooms to current ADA standards; scope and upgrade piping as needed.
243		
244		Replace carpet on 3rd floor
245		
246		Upgrade HVAC system
247		
248		Replace lighting throughout building with energy efficient system
249		
250		Study for window system to determine overall condition and need for replacement
251		
252		Replace motor circuit control panels
253		
254		Replace/refurbish switchgear
255		
256		**OTTAWA PARKING RAMP**
257		Remodel UL hallway including lighting, carpeting, HVAC and ceiling
258		
259		Renovate/update UL conference rooms 1-5
260		
261		Replace exhaust fan rooms to the outside storm drains
262		
263		Replace cafeteria and dining area ceiling
264		
265		Replace in-floor heat transfer system for UL offices
266		
267		Insulate wall between Ottawa upper ramp and Ottawa upper interior
268		
269		Study to determine cause and repair options for exterior west wall in the UL hallway
270		
271		**OTTAWA PLAZA**
272		Repair/replace fountain
273		
274		**RECORDS BUILDING AND GARAGE**

	E	F	G	H	I	J
227						
228						$1,500,000
229						
230						
231			$3,000,000			
232						
233			$450,000			
234						
235				$60,000		
236						
237						$2,500,000
238						
239						
240				$500,000		
241						
242				$1,500,000		
243						
244				$230,000		
245						
246				$3,400,000		
247						
248					$200,000	
249						
250					$25,000	
251						
252						$200,000
253						
254						$1,750,000
255						
256						
257			$300,000			
258						
259				$200,000		
260						
261					$100,000	
262						
263					$50,000	
264						
265					$2,000,000	
266						
267						$75,000
268						
269						$50,000
270						
271						
272						$100,000
273						
274						

	C	D
275		Replace single pane glass and aluminum frame windows to reduce energy consumption
276		
277		Replace roof (metal and built up roof excluding front area recently replaced)
278		
279		Replace parking lot and drainage system that have deteriorated beyond repair
280		
281		Upgrade heating system and controls
282		
283		**ROOSEVELT RAMP**
284		Recaulk flat surface joints, clean, seal and restripe ramp surface
285		
286		**ROMNEY BUILDING**
287		Upgrade elevator controls and equipment to meet current ADA standards
288		
289		Relace/repair and seal sidewalk wall and pillar bases along the north and west entrances
290		
291		Install primary electrical switches to prevent power shutdown
292		
293		Renovate restrooms to current ADA standards; scope and upgrade piping as needed
294		
295		Replace generator
296		
297		Replace/repair building window seals in the atrium area
298		
299		Exterior repairs including waterproofing and tuckpointing as needed
300		
301		**SAGINAW**
302		Replace obsolete switchgear that failed in 2012
303		
304		Replace chiller #1
305		
306		Install new energy efficient boiler to replace original boilers
307		
308		Exterior repairs including waterproofing and tuckpointing as needed
309		
310		Replace roof
311		
312		**SECONDARY COMPLEX**
313		PH 4 & 5 repair remaining steam tunnel pipe stanchions and replace piping (high priorities completed)
314		
315		Design and procure a portable chiller system
316		
317		Design and construct the 3rd phase of the chilled water loop
318		
319		OIP-security camera expansion
320		
321		**SECRETARY OF STATE BUILDING**

	E	F	G	H	I	J
275				$75,000		
276						
277					$1,750,000	
278						
279					$1,000,000	
280						
281						$400,000
282						
283						
284					$100,000	
285						
286						
287		$2,500,000				
288						
289			$400,000			
290						
291			$200,000			
292						
293						$1,500,000
294						
295						$450,000
296						
297						$90,000
298						
299						$1,200,000
300						
301						
302				$650,000		
303						
304				$500,000		
305						
306					$1,000,000	
307						
308					$800,000	
309						
310						$350,000
311						
312						
313			$6,000,000			
314						
315				$60,000		
316						
317						$6,500,000
318						
319						$250,000
320						
321						

	C	D
322		Upgrade building envelope including walls, windows, roof-top equipment and removal of roof-top piping, roof replacement, life safety systems and improve tenant environment including lighting, heating, ventilation, air conditioning, ceilings, hazardous abatement, fire system, restrooms, floor tile removal , carpeting and painting.
323		
324		**STATE POLICE 1ST DISTRICT HEADQUARTERS**
325		Replace air condensing unit, tube bundle and circulation pumps
326		
327		Renovate restrooms and locker rooms to meet current ADA standards; scope and replace piping as needed.
328		
329		Repair/replace drainage foundation tile system
330		
331		**STATE POLICE TRAINING ACADEMY**
332		Replace hot water heater and demo the water tank
333		
334		Upgrade elevator controls and equipment to meet current ADA standards
335		
336		Install insulated (low E) window system and waterproof exterior. Design was completed in 2013 and bid documents are ready to send out. It is DTMB/BOD's intention to fund in FY14 if funds are available.
337		
338		Replace air handling units
339		
340		Pressurize high rise stairwell
341		
342		Renovate restrooms to meet current ADA standards; scope and replace piping as needed.
343		
344		Upgrade gymnasium HVAC and add cooling system
345		
346		Replace transformers
347		
348		Replace generator
349		
350		Replace switchgear
351	**VAN WAGONER BUILDING**	
352		**TRAVERSE CITY**
353		Add a parking lot, sidewalk, parking lot and site improvements
354		
355		Repair/replace hydronic heating system pipes
356		
357		Exterior repairs including waterproofing and tuckpointing as needed
358		
359		Replace roof
360		
361		Relocate front sidewalk for pedestrian use during winter months when plowed snow from the street blocks the sidewalk.
362		
363		**VAN WAGONER BUILDING**

	E	F	G	H	I	J
322		$25,000,000				
323						
324						
325					$200,000	
326						
327					$220,000	
328						
329					$200,000	
330						
331						
332			$1,000,000			
333						
334			$900,000			
335						
336		$2,500,000				
337						
338			$5,500,000			
339						
340			$750,000			
341						
342					$1,100,000	
343						
344					$600,000	
345						
346						$200,000
347						
348						$200,000
349						
350						$750,000
351						
352						
353				$500,000		
354						
355				$100,000		
356						
357					$800,000	
358						
359						$200,000
360						
361						$75,000
362						
363						

	C	D
364		Upgrade life safety systems and improve tenant environment including lighting, heating (including lobby entrance), ventilation, air conditioning, ceilings, hazardous abatement, fire system, carpeting, and painting. Estimate includes moving and swing space costs.
365		
366		**VEHICLE AND TRAVEL SERVICES**
367		Replace transformers
368		
369		Replace AHUs
370		
371		Replace hot water system. Equipment is past life expectancy.
372	**WILLIAMS BUILDING**	
373		**WILLIAMS BUILDING**
374		Replace fin tube perimeter heating system and insulate the columns to reduce themal heat loss and reduce risk of freezing pipes; redesign and install lobby entrance heating
375		
376		**TOTAL REQUEST 2015-2019**

	E	F	G	H	I	J
364				$42,100,000		
365						
366						
367				$200,000		
368						
369					$1,500,000	
370						
371						$100,000
372						
373						
374				$900,000		
375						
376		**$55,600,000**	**$53,850,000**	**$73,665,000**	**$31,560,000**	**$32,440,000**

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	County	Dept	Lease #	Bldg. Address	Bldg. City	Bldg. Zip	Start Date	End Date	Monthly Rate	Annual Rent	SqFt Rate	SqFt	Contract Type	Use	Status	Option Term
2	Alcona	SOS	7483-2010-0370	205 N. State St	Harrisville	48740	6/1/2010	5/31/2020	$1,227.00	$14,724.00	$13.23	1,113	Lease	Office Building	Rent Authorized	None
3	Alger	DHS	2719-1997-1020	103 Court St	Munising	49862	11/5/1999	11/4/2024	$8,607.06	$103,284.72	$18.59	5,556	Lease	Office Building	Rent Authorized	One 5yr; 30 days
4	Alger	SOS	2486-2004-1198	418 Mill St	Munising	49862	8/1/1995	7/13/2015	$545.00	$6,540.00	$10.90	600	Lease	Office Building	Rent Authorized	None
5	Allegan	DHS	11026-2003-1031	3255 122Nd Ave	Allegan	49010	9/1/2003	8/31/2023	$32,856.92	$394,283.04	$20.36	19,362	Sublease	Office Building	Rent Authorized	Two 5yr; 60 days
6	Allegan	MSP	11421-2010-0101	3463 Blue Star Highway	Saugatuck	48453	3/1/2010	2/28/2011	$0.00	$1.00	$1.00	835	RA	Office Building	Holding Over	None
7	Allegan	MSP	1024-2009-0075	2 Oak St	Wayland	49348	1/1/2009	6/30/2016	$449.75	$5,397.00	$0.55	9,801	Lease	Parking	Rent Authorized	Two 2yr; 90 days
8	Allegan	SOS	10135-2004-1067	430 Western Ave, Suite C	Allegan	49010	7/1/2006	6/30/2016	$1,867.80	$22,413.60	$12.47	1,584	Lease	Office Building	Rent Authorized	None
9	Alpena	DHS	11069-2010-0127	315 West Chisholm	Alpena	49707	7/1/2006	10/31/2013	$1,229.34	$14,752.08	$10.08	1,463	Sublease	Office Building	Rent Authorized	None
10	Alpena	DHS	7707-1990-1254	711 W Chisholm St	Alpena	49707	12/1/1992	11/30/2022	$5,556.25	$66,675.00	$12.15	17,500	Lease	Office Building	Rent Authorized	None
11	Alpena	LARA	11628-2012-0198	315 W Chisholm St.	Alpena	49707	6/1/2012	5/31/2013	$237.55	$2,850.60	$10.00	285	RA	Office Building	Holding Over	None
12	Alpena	MDOT	10739-1998-1291	1540 Airport Rd	Alpena	49707	2/22/2000	2/21/2015	$6,115.00	$73,380.00	$12.23	6,000	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
13	Alpena	MSP	10829-2000-1036	3283 W Washington Ave	Alpena	49707	1/1/2001	12/31/2020	$10,792.07	$129,504.84	$11.21	11,548	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
14	Alpena	SOS	10096-2010-0505	2666 South Us-23	Alpena	49707	5/1/2010	4/30/2020	$1,645.00	$19,740.00	$10.00	1,974	Lease	Office Building	Rent Authorized	One 5yr; 60 days
15	Antrim	DHS	10171-2004-1006	203 E Cayuga St	Bellaire	49615	6/1/1994	12/31/2014	$6,512.08	$78,144.96	$12.97	6,025	Lease	Office Building	Rent Authorized	None
16	Antrim	SOS	10194-2004-1136	4607 S M-88 Highway	Bellaire	49615	4/1/2005	3/31/2015	$750.00	$9,000.00	$8.57	1,050	Lease	Office Building	Rent Authorized	None
17	Arenac	DHS	6928-1987-176	3709 Deer River	Standish	48658	11/1/1987	10/31/2012	$7,600.00	$91,200.00	$9.00	9,600	Lease	Office Building	Holding Over	Two 5yr; 90 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
1	Purchase Option	Cancel Clause	Tenant Responsibilities	Public Utilities	Janitorial	Grounds
2	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
3	None	Exec. Old; 60 days	Janitorial	0.00	6,774.05	0.00
4	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
5	None	Leg. Rest; 90 days	Gross (Full Service)	38,273.77	0.00	0.00
6	None	Either Party; 60 days	Public Utilities, Janitorial	0.00	0.00	0.00
7	None	Either Party; 60 days	Grounds	0.00	0.00	3,626.37
8	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	4,930.41	3,736.00	0.00
9	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	3,233.23	2,384.69	541.31
10	None	Leg. Rest; 90 days	Public Utilities	38,273.77	0.00	0.00
11	None	Standard; 30 days	Public Utilities, Janitorial, Grounds, Dumpster Service, Pest Control	$629.85	$464.55	$105.45
12	None	Standard; 90 days	Public Utilities, Janitorial	13,260.00	9,780.00	0.00
13	After 10th yr of possession/ Market Value	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	25,521.08	18,823.24	4,272.76
14	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	$4,401.19	$4,020.00	$0.00
15	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
16	None	Standard; 90 days	Public Utilities, Janitorial	2,732.35	4,140.00	0.00
17	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	17,610.27	9,402.34	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
1	Other	Security	Rent Adjustments
2	0.00	0.00	0.00
3	0.00	0.00	0.00
4	0.00	0.00	0.00
5	0.00	0.00	0.00
6	0.00	0.00	0.00
7	0.00	0.00	0.00
8	101.00	0.00	0.00
9	0.00	0.00	0.00
10	0.00	0.00	(815.00)
11	$0.00	$0.00	$0.00
12	0.00	0.00	0.00
13	0.00	0.00	0.00
14	$1,284.26	$0.00	$0.00
15	1,781.90	0.00	37,590.91
16	889.98	0.00	0.00
17	0.00	0.00	7,730.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
1	Total Annual Cost w/ Tenant Expenses	Square Foot Rate w/ Tenant Expenses	Renovations	Expense	Expense Year	Lessor	Lessor Address	Lessor City	Lessor State	Lessor Zip	Property Specialist	Number of workstations, hard walled offices, etc.	Number of employees, and contractors at this facility.	Occupancy Rate
2	14,724.00	13.23	0.00	Actual	2012	Bruce And Julie Dietz	105 Glenridge	Alpena	MI	49707	E25			N/A - Branch Office
3	110,058.77	19.81	0.00	Actual	2012	Alger County	P O Box 538	Munising	MI	49862	E102	17	10	59%
4	6,540.00	10.90	0.00	Actual	2012	Michael J Kolbus	418 Mill Street	Munising	MI	49862	E100			N/A - Branch Office
5	432,556.81	22.34	0.00	Actual	2012	County Of Allegan	3283 122Nd Avenue	Allegan	MI	49010	E25	92	92	100%
6	1.00	1.00	0.00	Estimated	2012	Saugatuck Township	3461 Blue Star Highway	Saugatuck	MI	49453				100%
7	9,023.37	0.92	0.00	Estimated	2012	Barry Brower	5149 Campbell Lake Road	Anacortes	WA	98221	E92			N/A - Parking
8	31,181.01	19.68	0.00	Actual	2012	Schulz Properties, Llc	3255 118Th Avenue	Allegan	MI	49010	E92			N/A - Branch Office
9	20,911.31	14.29	0.00	Estimated	2012	Northeast Michigan Consortium	20709 State Street	Onaway	MI	49765	E92			
10	104,133.77	5.95	0.00	Actual	2012	County Of Alpena	Court House, Chisholm Street	Alpena	MI	49707	E25	69	57	83%
11	$4,050.45	$14.21	$0.00	Estimated	2012	Northeast Michigan Consortium	20709 State Street	Onaway	MI	49765	E92	2	1	50%
12	96,420.00	16.07	0.00	Estimated	2012	County Of Alpena	Court House, Chisholm Street	Alpena	MI	49707	E100	19	19	100%
13	178,121.92	15.42	0.00	Estimated	2012	Bruce And Julie Dietz	105 Glenridge	Alpena	MI	49707		15	32	100%
14	$29,445.45	$14.92	$0.00	Actual	2012	Bear Pointe Ventures Llc	44160 Riverview Ridge	Clinton Twp	MI	48038	E25			N/A - Branch Office
15	117,517.77	19.51	0.00	Actual	2011	County Of Antrim	County Building	Bellaire	MI	49615	E100	17	15	88%
16	16,762.33	15.96	0.00	Actual	2012	Asher And Evelyn J. Tadian	3861 N. Adams Road	Bloomfield Hills	MI	48304	E100			N/A - Branch Office
17	125,942.61	13.12	0.00	Actual	2012	Cathead Properties L.L.C.	777 West Cedar Ave.,	Gladwin	MI	48624	E92	36	34	94%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
1	Notes
2	Branch Office
3	
4	Branch Office
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7	
8	Branch Office
9	In Process of Cancellation 10/31/2013
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12	
13	
14	Branch Office
15	
16	Branch Office
17	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
18	Arenac	SOS	7879-2002-2084	529 Main St	Standish	48658	1/1/2003	12/31/2022	$1,245.42	$14,945.04	$8.75	1,708	Lease	Office Building	Rent Authorized	None
19	Baraga	DHS	10723-2007-0160	108 Main St	Baraga	49908	9/1/2000	8/31/2015	$8,357.46	$100,289.52	$15.23	6,585	Lease	Office Building	Rent Authorized	One 5yr; 30 days
20	Baraga	SOS	1285-2009-0003	115 N Front St	L'Anse	49946	4/1/2000	3/31/2020	$600.00	$7,200.00	$8.81	817	Lease	Office Building	Rent Authorized	None
21	Barry	DHS	10766-1998-1164	430 E Barfield Drive	Hastings	49058	12/1/2000	11/30/2020	$20,167.00	$242,004.00	$19.00	12,737	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
22	Barry	MSP	6563-2011-0356	1127 W. State St.	Hastings	49058	10/1/2010	9/30/2020	$1,132.80	$13,593.60	$9.60	1,416	Lease	Office Building	Rent Authorized	None
23	Barry	SOS	10511-2012-0013	1611 S. Hanover	Hastings	49058	3/1/2008	2/28/2018	$3,699.71	$44,396.52	$15.97	2,780	Lease	Office Building	Rent Authorized	None
24	Bay	DEQ	11320-2009-0008	401 Ketchum St	Bay City	48708	1/1/2009	12/31/2038	$30,866.00	$370,392.00	$17.60	21,045	Lease	Office Building	Rent Authorized	None
25	Bay	DHS	10343-2010-0642	1415 W Center Rd	Bay City	48732	12/11/1996	12/10/2016	$26,264.46	$315,173.52	$10.34	30,481	Lease	Office Building	Rent Authorized	Three 5yr; 60 days
26	Bay	DHS	11342-2009-0105	401 Ketchum St	Bay City	48708	1/1/2009	12/31/2028	$6,561.95	$78,743.40	$19.93	3,951	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
27	Bay	DNR	7357-2003-1066	1700 Marquette St	Bay City	48706	12/1/1989	11/30/2014	$3,470.00	$41,640.00	$3.34	12,460	Lease	Warehouse	Rent Authorized	None
28	Bay	DOC	11609-2012-0113	1230 Washington Ave.	Bay City	48708	7/1/2012	1/31/2013	$656.68	$7,880.20	$9.61	820	RA	Office Building	Holding Over	None
29	Bay	MSF	11305-2009-0393	4071 North Euclid Ave	Bay City	48707	1/1/2010	12/31/2014	$407.00	$4,884.00	$11.82	414	Sublease	Office Building	Rent Authorized	None
30	Bay	MSP	10696-1999-1052	3202 S Euclid	Bay City	48706	6/1/1999	5/31/2014	$2,024.00	$24,288.00	$6.10	3,983	Lease	Office Building	Rent Authorized	None
31	Bay	SOS	10399-2006-0067	1007 N Euclid St	Bay City	48706	6/16/2007	6/15/2017	$3,575.00	$42,900.00	$12.00	3,575	Lease	Office Building	Rent Authorized	One 5yr; 60 days
32	Benzie	DHS	2340-2007-0153	448 Court Place	Beulah	49617	11/1/1999	10/31/2019	$8,809.27	$105,711.24	$17.56	6,020	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
33	Benzie	SOS	11412-2009-0035	10577 Main St	Honor	49640	12/1/2009	11/30/2019	$2,100.00	$25,200.00	$16.80	1,500	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
34	Berrien	DHS	11164-2010-0354	499 West Main St.,	Benton Harbor	49022	9/1/2012	8/31/2013	$5,382.00	$64,584.00	$18.72	3,450	RA	Office Building	Holding Over	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
18	None	Standard; 90 days	Public Utilities, Janitorial	3,643.30	5,340.00	0.00
19	None	Standard; 90 days	Public Utilities, Janitorial	16,053.26	6,729.15	0.00
20	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
21	None	Exec. New; 90 days	Public Utilities, Janitorial, Pest Control	38,007.04	10,887.14	0.00
22	None	Standard; 90 days	Public Utilities	3,129.36	0.00	0.00
23	None	Standard; 90 days	Public Utilities, Janitorial	5,713.27	3,287.64	0.00
24	None	Exec. New; 90 days	Public Utilities, Janitorial, Dumpster Service	39,909.79	27,013.20	0.00
25	None	Standard; 120 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	65,495.27	36,501.20	0.00
26	None	Exec; 90 days	Public Utilities, Janitorial, Dumpster Service	8,731.71	6,440.13	0.00
27	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	5,069.70	0.00	0.00
28	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
29	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
30	None	Standard; 90 days	Public Utilities, Janitorial	8,802.43	6,492.29	0.00
31	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	9,620.38	5,530.00	0.00
32	None	Exec. New; 60 days	Janitorial	0.00	6,683.10	0.00
33	None	Standard; 90 days	Janitorial	0.00	3,683.38	0.00
34	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
18	0.00	0.00	345.00
19	0.00	0.00	0.00
20	0.00	0.00	0.00
21	0.00	0.00	0.00
22	0.00	0.00	0.00
23	0.00	0.00	0.00
24	1,797.25	0.00	56,457.66
25	0.00	0.00	0.00
26	0.00	0.00	10,599.37
27	0.00	0.00	0.00
28	0.00	0.00	0.00
29	0.00	0.00	0.00
30	0.00	0.00	0.00
31	0.00	0.00	0.00
32	0.00	0.00	0.00
33	50.00	0.00	0.00
34	$0.00	$0.00	$0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
18	24,273.34	14.21	0.00	Actual	2012	Standish Plaza Associates	606 Handy Drive	Bay City	MI	48706	E25			N/A - Branch Office
19	123,071.93	18.69	0.00	Actual	2012	Steven P. & Nancy A. Kinnunen	15980 Niemi Rd	Atlantic Mine	MI	49905	E25	20	11	55%
20	7,200.00	8.81	0.00	Actual	2012	William Mcglue, Post 144	115 North Front Street	L'Anse	MI	49946	E97			N/A - Branch Office
21	290,898.18	22.84	0.00	Actual	2012	Strawberry Enterprises L.C.	821 S. Elmwood Avenue, Studio D	Traverse City	MI	49684	E100	50	45	90%
22	16,722.96	11.81	0.00	Estimated	2012	Jsl Associates	1127 W. State Street	Hastings	MI	49058	E100	4	14	100%
23	53,397.43	19.21	0.00	Actual	2012	Meadowstone, L.L.C.	231 W. Fulton Street	Grand Rapids	MI	49503	E100			N/A - Branch Office
24	495,569.90	23.55	0.00	Actual	2012	Cfp Michigan, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E25			
25	417,169.99	13.69	0.00	Actual	2012	Dore Hampton, Llc	900 Harry Truman Parkway	Bay City	MI	48706	E102	107	107	100%
26	104,514.61	26.45	0.00	Estimated	2012	Cfp Michigan, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E25	18	18	100%
27	46,709.70	3.75	0.00	Actual	2012	Enterprise Sales & Service Inc.	Po Box 1234	Bay City	MI	48706	E25			N/A - Warehouse
28	7,880.20	9.61	0.00	Actual	2012	Bay County	515 Center Ave., Suite 401	Bay City	MI	48708				
29	4,884.00	11.80	0.00	Actual	2012	County Of Saginaw	111 S. Michigan Avenue	Saginaw	MI	48602	E102			100%
30	39,582.72	9.94	0.00	Estimated	2012	Enterprise Sales & Service Inc.	Po Box 1234	Bay City	MI	48706	E97	5	7	100%
31	58,050.38	16.24	0.00	Actual	2012	Ray'S Family Center	715 Mcgraw Street	Bay City	MI	48708	E102			N/A - Branch Office
32	112,394.34	18.67	0.00	Actual	2012	Benzie County	425 Court Place	Beulah	MI	49617	E92	35	28	80%
33	28,933.38	19.29	0.00	Actual	2012	Beaton Development, Inc.	4030 N. Setterbo Road	Suttons Bay	MI	49682	E92			N/A - Branch Office
34	$64,584.00	$18.72	$0.00	Actual	2012	Berrien-Cass-Van Buren Workforce	499 West Main St	Benton Harbor	MI	49022	E92	16	16	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
18	Branch Office
19	
20	Branch Office
21	
22	
23	Branch Office
24	No occupancy information supplied by Agency
25	
26	
27	
28	No occupancy information supplied by Agency
29	
30	
31	Branch Office
32	
33	Branch Office
34	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
35	Berrien	DHS	7807-2001-1330	401 Eighth St	Benton Harbor	49023	1/14/1994	1/13/2024	$128,259.66	$1,539,115.92	$20.89	73,684	Lease	Office Building	Rent Authorized	None
36	Berrien	DOC	7621-2010-0468	497 Waukonda Ave	Benton Harbor	49022	7/1/2009	6/30/2019	$8,356.00	$100,272.00	$17.53	5,720	Lease	Office Building	Rent Authorized	One 5yr; 60 days
37	Berrien	MSF	11661-2013-0074	499 West Main St.,	Benton Harbor	49022	9/1/2012	8/31/2013	$168.48	$2,021.76	$18.72	108	RA	Office Building	Holding Over	None
38	Berrien	MVA	11279-2006-0243	115 Main St.	St Joseph	49085	1/1/2008	12/31/2013	$1,909.50	$22,914.00	$24.12	950	Lease	Office Building	Rent Authorized	None
39	Berrien	SOS	10309-2005-0166	110 E. Main St.	Niles	49120	8/16/2006	8/15/2016	$2,351.76	$28,221.12	$9.57	2,842	Lease	Office Building	Rent Authorized	None
40	Berrien	SOS	11074-2005-0160	1960 Mall Place	Benton Harbor	49022	1/1/2005	12/31/2014	$7,221.19	$86,654.28	$16.86	4,851	Lease	Office Building	Rent Authorized	One 5yr; 120 days
41	Branch	DHS	10485-1996-1367	388 Keith Wilhelm Dr	Coldwater	49036	4/1/1999	3/31/2019	$19,365.16	$232,381.92	$17.50	13,278	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
42	Branch	MSF	11653-2012-0333	210 Vista Dr	Coldwater	49036	6/1/2012	5/31/2014	$389.29	$4,671.48	$22.68	206	RA	Office Building	Rent Authorized	None
43	Branch	SOS	7343-2009-0306	7 Vans Ave	Coldwater	49036	9/1/2010	8/31/2020	$1,234.00	$14,808.00	$7.15	2,071	Lease	Office Building	Rent Authorized	One 5yr; 60 days
44	Calhoun	DEQ	11672-2013-0300	13444 Preston Drive	Marshall	49068	10/15/2012	9/30/2014	$5,920.00	$71,040.00	$20.00	3,552	RA	Office Building	Rent Authorized	None
45	Calhoun	DHS	10362-2005-0242	424 Riverside Dr	Battle Creek	49015	3/1/2007	5/31/2012	$6,907.08	$82,884.96	$15.07	5,500	Lease	Office Building	Holding Over	One 5yr; 60 days
46	Calhoun	DHS	11685-2013-0063	190 E. Michigan	Battle Creek	49014	2/1/2013	1/31/2014	$705.00	$8,460.00	$16.27	520	RA	Office Building	Rent Authorized	None
47	Calhoun	DHS	2524-2009-0009	190 E. Michigan	Battle Creek	49014	10/1/2007	9/30/2017	$51,016.95	$612,203.40	$16.81	36,419	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
48	Calhoun	DOC	11394-2008-0057	190 E. Michigan	Battle Creek	49014	9/1/2009	8/30/2019	$5,084.45	$61,013.40	$15.33	3,980	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
49	Calhoun	SOS	11336-2007-0121	2545 Capital Ave Sw	Battle Creek	49015	10/23/2008	10/22/2018	$6,756.50	$81,078.00	$18.18	4,460	Lease	Office Building	Rent Authorized	One 5yr; 60 days
50	Calhoun	SOS	2329-2006-0085	308 S. Superior St	Albion	49224	6/1/2007	5/31/2017	$1,304.00	$15,648.00	$8.39	1,866	Lease	Office Building	Rent Authorized	One 10yr; 30 days
51	Cass	DHS	10412-1996-1311	325 M-62 North	Cassopolis	49031	9/1/1998	8/31/2018	$15,833.34	$190,000.08	$12.50	15,200	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
52	Cass	MSF	11533-2013-0017	601 - D Front St.	Dowagiac	49047	11/1/2012	10/31/2013	$311.55	$3,738.58	$17.47	214	RA	Office Building	Rent Authorized	None
53	Cass	SOS	10332-2006-0065	601-C N Front St	Dowagiac	49047	10/1/1996	9/30/2016	$798.74	$9,584.88	$4.71	2,035	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
35	None	Leg. Rest; 60 days	Public Utilities, Janitorial	130,202.25	45,811.72	0.00
36	None	Standard; 90 days	Janitorial	0.00	10,233.00	0.00
37	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
38	None	Standard; 30 days	Janitorial	0.00	1,548.50	0.00
39	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	6,908.85	3,107.50	734.00
40	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
41	None	Exec. Leg; 60 days	Janitorial	0.00	10,750.00	0.00
42	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
43	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	5,634.89	5,476.00	0.00
44	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
45	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
46	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
47	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
48	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
49	None	Standard; 90 days	Public Utilities	7,826.95	0.00	0.00
50	None	Standard; 90 days	Public Utilities, Janitorial	4,754.74	5,224.00	0.00
51	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	23,746.00	15,167.00	0.00
52	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
53	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	4,201.65	3,840.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
35	0.00	0.00	233,847.00
36	0.00	0.00	0.00
37	$0.00	$0.00	$0.00
38	0.00	0.00	0.00
39	0.00	0.00	0.00
40	380.50	0.00	0.00
41	0.00	0.00	17,059.51
42	0.00	0.00	0.00
43	976.78	0.00	0.00
44	0.00	0.00	0.00
45	0.00	0.00	0.00
46	0.00	0.00	0.00
47	0.00	0.00	0.00
48	0.00	0.00	0.00
49	0.00	0.00	0.00
50	0.00	0.00	0.00
51	1,333.00	0.00	1,429.00
52	0.00	0.00	0.00
53	0.00	0.00	276.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
35	1,948,976.89	26.45	0.00	Actual	2012	B-H Prop. Ltd. Partnership	401 Eight St	Bath	MI	48808	E25	230	198	86%
36	110,505.00	19.32	0.00	Actual	2012	Kalamazoo Probation Enhancement	519 South Park Street	Kalamazoo	MI	49007	E92			
37	$2,021.76	$18.72	$0.00	Actual	2012	Berrien-Cass-Van Buren Workforce	499 West Main St	Benton Harbor	MI	49022	E25			100%
38	24,462.50	25.75	0.00	Actual	2012	B L & C Realty, Inc.	117 Main Street	St Joseph	MI	49085	E45	2	2	100%
39	38,971.47	13.71	0.00	Actual	2012	Riverfront Sc, Inc.	1410 S Clinton	Chicago	IL	60607	E92			N/A - Branch Office
40	87,034.78	17.94	0.00	Actual	2012	Orchards Plaza, Llc	1974 Mall Pl	Benton Harbor	MI	49022	E92			N/A - Branch Office
41	260,191.43	19.60	0.00	Actual	2012	County Of Branch	31 Division St	Coldwater	MI	49036	E25	61	57	93%
42	4,671.48	22.68	0.00	Actual	2012	Michigan State Afl-Cio Hrdi	419 S Washington	Coldwater	MI	49036	E100			100%
43	26,895.67	12.99	0.00	Actual	2012	B.W.P. Leasing Services, Llc	403 E. Chicago Street	Coldwater	MI	49036	E102			N/A - Branch Office
44	71,040.00	20.00	0.00	Actual	2012	Weston Solutions, Inc.	1400 Weston Way	West Chester	PA	19380	E92			100%
45	82,884.96	15.07	0.00	Actual	2012	Karen R. Baker	424 Riverside Drive	Battle Creek	MI	49015	E25	24	22	92%
46	8,460.00	16.27	0.00	Actual	2012	County Of Calhoun	315 W Green St	Marshall	MI	49068	E100			100%
47	612,203.40	16.81	0.00	Actual	2012	Calhoun County	315 West Green Street	Marshall	MI	49068	E100	196	187	95%
48	61,013.40	15.33	0.00	Actual	2012	County Of Calhoun	315 W Green St	Marshall	MI	49068	E25			
49	88,904.95	19.93	0.00	Actual	2012	Bc Capital Centre	750 Trade Centre Way, Suite 100	Kalamazoo	MI	49005	E102			N/A - Branch Office
50	25,626.74	13.73	0.00	Actual	2012	Gateway Properties Of Albion Iv	P.O. Box 568	Albion	MI	49224	E92			N/A - Branch Office
51	231,675.08	15.24	0.00	Actual	2012	Essenburg Investment, Co., Llc	630 Ottawa Avenue,	Holland	MI	49423	E100	64	64	100%
52	3,738.58	17.47	0.00	Actual	2012	Berrien-Cass-Van Buren Workforce	499 West Main St	Benton Harbor	MI	49022				100%
53	17,902.53	8.80	0.00	Actual	2012	Lewis Cass Isd	61682 Dailey Road	Cassopolis	MI	49031	E25			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
35	
36	No occupancy information supplied by Agency
37	
38	
39	Branch Office
40	Branch Office
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43	Branch Office
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48	'No occupancy information supplied by Agency
49	Branch Office
50	Branch Office
51	
52	
53	Branch Office

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
54	Charlevoix	SOS	11647-2012-0286	185 M-66 Hwy	Charlevoix	49720	7/1/2013	6/30/2023	$1,013.63	$12,163.50	$8.50	1,431	Lease	Retail	Rent Authorized	Two 5yr;30 days
55	Cheboygan	DHS	10456-1995-1268	827 S Huron St	Cheboygan	49721	10/10/1997	10/9/2017	$4,833.34	$58,000.08	$5.30	10,950	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
56	Cheboygan	SOS	10546-2007-0017	300 Mill St #110	Cheboygan	49721	11/1/2008	10/31/2018	$1,875.00	$22,500.00	$12.50	1,800	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
57	Chippewa	DHS	11059-2009-0090	1118 E Easterday Ave	Sault Ste Marie	49783	7/1/2007	11/29/2013	$918.22	$11,018.64	$45.72	241	Sublease	Office Building	Rent Authorized	None
58	Chippewa	DHS	10614-1997-1085	463 East Three Mile	Sault Ste Marie	49783	6/1/2000	5/31/2015	$18,673.17	$224,078.04	$16.38	13,680	Lease	Office Building	Rent Authorized	One 5yr; 30 days
59	Chippewa	DOC	11125-2005-0133	Near Kinross Correctional Facility	Kinross	49788	12/1/2005	11/30/2045	$0.00	$58.33		0	Lease	Land	Rent Authorized	One 40 yr; 30 days
60	Chippewa	LARA	11630-2012-0200	1118 E Easterday Ave.	Sault Ste Marie	49783	5/15/2013	5/14/2014	$571.52	$6,858.24	$45.12	152	RA	Office Building	Holding Over	None
61	Chippewa	SOS	10467-2007-0060	2700 Davitt St, Suite 2	Sault Ste Marie	49783	4/12/2008	4/30/2018	$1,464.00	$17,568.00	$9.89	1,776	Lease	Office Building	Rent Authorized	One 5yr; 30 days
62	Clare	DHS	10173-1994-1179	725 Richard	Harrison	48625	12/15/1995	12/14/2015	$8,333.33	$99,999.96	$7.65	13,072	Lease	Office Building	Rent Authorized	None
63	Clare	DHS	10703-2005-0066	402 N. First St	Harrison	48625	7/1/2006	6/30/2021	$264.44	$3,173.28	$16.44	193	Lease	Office Building	Rent Authorized	None
64	Clare	DNR	11018-2002-2219	2115 Sullivan Dr	Harrison	48625	7/1/2003	6/30/2018	$2,567.91	$30,814.92	$6.08	5,069	Sublease	Office Building	Rent Authorized	One 5yr; 30 days
65	Clare	SOS	7769-2006-0068	121 Schoolcrest St.	Clare	48617	9/1/2007	8/31/2017	$1,758.55	$21,102.60	$15.08	1,400	Lease	Office Building	Rent Authorized	None
66	Clinton	DHS	11315-2007-0068	101 W Cass St	St Johns	48879	9/1/2007	8/31/2017	$738.68	$8,864.16	$9.45	938	Lease	Office Building	Rent Authorized	None
67	Clinton	DHS	11435-2009-0214	105 W. Tolles	St Johns	48879	4/1/2011	3/31/2031	$30,992.00	$371,904.00	$22.35	16,640	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
68	Clinton	MSP	6842-1987-138	Capital City Airport	Lansing	48906	11/1/1986	10/31/2036	$2,459.43	$29,513.16	$0.32	85,000	Lease	Warehouse	Rent Authorized	none
69	Clinton	SOS	6793-2006-0070	1041 South Us-27	St Johns	48879	7/1/2007	6/30/2017	$2,173.44	$26,081.28	$8.75	2,675	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
70	Crawford	DCH	2760-2010-0130	5690 W M-72	Grayling	49738	7/1/1996	6/30/2016	$1,914.00	$22,968.00	$14.55	1,579	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
54	None	Standard; 90 days	Public Utilities, Janitorial	0.00	0.00	0.00
55	None	Exec. Leg; 60 days	Public Utilities	20,025.04	0.00	0.00
56	None	Standard; 90 days	Public Utilities, Janitorial	3,200.24	5,040.00	0.00
57	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
58	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	41,425.45	11,116.42	0.00
59	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
60	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
61	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	2,821.03	5,025.00	555.38
62	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	28,889.12	21,307.36	0.00
63	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
64	None	Standard; 90 days	Janitorial	0.00	8,262.47	0.00
65	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	5,031.48	5,970.00	0.00
66	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
67	None	Exec. New; 90 days	Public Utilities	36,774.40	0.00	0.00
68	None	Leg. Rest; 60 days	Public Utilities, Janitorial, Grounds	187,000.00	134,300.00	39,100.00
69	None	Standard; 90 days	Public Utilities, Janitorial	4,926.48	4,994.00	0.00
70	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
54	0.00	0.00	0.00
55	0.00	0.00	0.00
56	0.00	0.00	0.00
57	0.00	0.00	0.00
58	0.00	0.00	6,371.00
59	0.00	0.00	0.00
60	$0.00	$0.00	$0.00
61	0.00	0.00	0.00
62	0.00	0.00	0.00
63	0.00	0.00	0.00
64	0.00	0.00	0.00
65	874.48	0.00	0.00
66	0.00	0.00	0.00
67	0.00	0.00	0.00
68	0.00	0.00	0.00
69	1,325.00	0.00	0.00
70	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
54	0.00	0.00	0.00	Estimated	2012	Captain's Corner, LLC	25900 W. 11 Miler Road #250	Southfield	MI	48034				N/A - Branch Office
55	78,025.12	7.13	0.00	Actual	2012	County Of Cheboygan	County Bldg. 720 South Main St	Cheboygan	MI	49721	E100	54	51	94%
56	30,740.24	17.08	0.00	Actual	2012	Tdk Development	2929 Cedar Beach Lane	Cheboygan	MI	49721	E100			N/A - Branch Office
57	11,018.64	45.72	0.00	Actual	2012	Eup Employment & Training	1118 E Easterday Ave	Sault Ste Marie	MI	49783	E102			
58	282,990.91	20.69	0.00	Actual	2012	Hillco Properties Llc	Po Box 4533	East Lansing	MI	48826	E100	59	52	88%
59	58.33	0.00	0.00	Actual	2012	Chippewa County Edc	119 Airport Drive	Kincheloe	MI	49788	E100			N/A - Land
60	$6,858.24	$45.12	$0.00	Actual	2012	Eup Employment & Training	1118 E Easterday Ave	Sault Ste Marie	MI	49783	E100	2	1	50%
61	25,969.41	14.62	0.00	Actual	2012	Salwan Atto	6257 Rose Blvd	West Bloomfield	MI	48322	E100			N/A - Branch Office
62	150,196.44	11.49	0.00	Estimated	2012	Avis M. Gerber	415 South Morse Street	Reed City	MI	49677	E25	54	42	78%
63	3,173.28	16.42	0.00	Actual	2012	Region 7B Employment & Training	402 N. First Street	Harrison	MI	48625	E92	1	1	100%
64	39,077.39	7.71	0.00	Estimated	2012	City Of Harrison	229 E Beech St	Harrison	MI	48625	E92	23	19	83%
65	32,978.56	23.56	0.00	Actual	2012	Jon Squires Enterprises	4108 Dyckman Rd.	Midland	MI	48640	E100			N/A - Branch Office
66	8,864.16	9.45	0.00	Actual	2012	St Johns Public Schools	501 West Sickels Street	St Johns	MI	48879	E100	1	1	100%
67	408,678.40	24.56	0.00	Estimated	2012	Tolles Dhs, Llc	5000 E. Airport Road	Mt Pleasant	MI	48858	E100	68	68	100%
68	389,913.16	4.59	0.00	Estimated	2012	Capital Region Airport Auth.	4100 Capital City Boulevard	Lansing	MI	48906	E11			N/A - Warehouse
69	37,326.76	13.95	6,012.50	Actual	2012	Harry'S St. Johns, Llc	2618 E. Paris S.E., Suite 500	Grand Rapids	MI	49546	E25			N/A - Branch Office
70	22,968.00	14.55	0.00	Actual	2012	Randy G & Dorothy L Thompson	5688 M-72 West, Grayling,	Grayling	MI	49738	E100	5	5	100%

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54	Branch Office
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56	Branch Office
57	In Process of Cancellation 11/29/2013
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61	Branch Office
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64	estimated from older data
65	Branch Office
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69	Branch Office
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
71	Crawford	DHS	2797-2011-0371	500 Milltown Corner	Grayling	49738	10/1/2012	9/30/2022	$8,657.80	$103,893.60	$11.86	8,760	Lease	Office Building	Rent Authorized	One 5yr; 30 days
72	Crawford	MSP	2933-1989-63	103 James St	Grayling	49738	10/1/1989	12/31/2013	$10,626.21	$127,514.52	$11.37	11,215	Lease	Laboratory	Holding Over	None
73	Crawford	SOS	7661-2010-0108	2384C I-75 Business Loop	Grayling	49738	4/24/2011	4/30/2021	$962.00	$11,544.00	$10.66	1,083	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
74	Delta	DNR	7500-2009-0407	1601 Ludington St	Escanaba	49829	12/1/2005	11/30/2015	$2,391.00	$28,692.00	$8.07	2,936	Lease	Laboratory	Rent Authorized	One 5yr; 30 days
75	Delta	MSP	293-1943-2	City Reservoir	Gladstone	49837	7/29/1943	7/28/2043	$0.00	$1.00	$0.00	0	Lease	Land	Rent Authorized	None
76	Dickinson	DHS	11027-2010-0215	140 North Hooper St.	Kingsford	49802	8/1/2011	7/31/2013	$156.94	$1,883.28	$11.21	168	RA	Office Building	Holding Over	None
77	Dickinson	DHS	11306-2007-0064	1401 Carpenter Ave	Iron Mountain	49801	2/1/2009	1/31/2019	$6,552.00	$78,624.00	$9.00	8,736	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
78	Dickinson	DTMB	11426-2009-0107	1401 Carpenter Ave	Iron Mountain	49801	10/1/2009	9/30/2019	$383.00	$4,596.00	$13.02	353	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
79	Dickinson	MDOT	6333-2004-1109	618 S Stephenson	Iron Mountain	49801	8/1/2005	7/31/2015	$0.00	$1.00	$0.00	1,625	Lease	Office Building	Rent Authorized	One 10yr; 30 days
80	Dickinson	MSP	298-2004-1250	Highway Us 2	Iron Mountain	49801	12/30/1985	6/30/2015	$44.59	$535.08		0	Lease	Land	Rent Authorized	None
81	Dickinson	SOS	7667-2010-0542	1044 S. Stephenson Ave	Iron Mountain	49801	11/1/2006	10/31/2016	$1,837.00	$22,044.00	$11.05	1,925	Sublease	Office Building	Rent Authorized	None
82	Eaton	DHS	10291-2006-0028	7109 W Saginaw Highway	Lansing	48917	10/15/1995	11/30/2013	$94,196.81	$1,130,361.72	$14.75	71,769	Lease	Office Building	Rent Authorized	None
83	Eaton	DHS	4358-2004-1088	1050 Independence Blvd.	Charlotte	48813	1/1/2007	12/31/2016	$13,027.00	$156,324.00	$8.45	18,500	Lease	Office Building	Rent Authorized	One 5yr; 60 days
84	Eaton	DTMB	10990-2007-0100	515 Westshire Drive	Lansing	48917	2/1/2008	1/31/2018	$23,500.00	$282,000.00	$15.00	18,800	Lease	Office Building	Rent Authorized	None
85	Eaton	LARA	10853-2000-1204	7707 Rickle Rd	Lansing	48917	4/1/2001	3/31/2016	$27,497.71	$329,972.52	$28.99	11,382	Lease	Laboratory	Rent Authorized	None
86	Eaton	LARA	11567-2012-0384	4300 W. Saginaw Hwy.	Lansing	48917	8/1/2012	7/31/2013	$39,377.67	$472,532.04	$17.00	27,796	RA	Office Building	Holding Over	None
87	Eaton	MVA	10159-2010-0463	16801 Wright Rd	Grand Ledge	48837	7/1/2011	6/30/2021	$1,583.33	$18,999.96		0	Lease	Land	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
71	None	Exec. New; 90 days	Public Utilities, Janitorial	15,057.05	14,435.04	0.00
72	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
73	None	Standard; 90 days	Public Utilities, Janitorial	3,721.87	3,234.20	0.00
74	None	Standard; 90 days	Janitorial	0.00	0.00	0.00
75	None	No Cancellation	Gross (Full Service)	0.00	0.00	0.00
76	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
77	None	Standard; 90 days	Public Utilities, Janitorial	22,695.99	10,853.15	0.00
78	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
79	None	Standard; 60 days	Public Utilities, Janitorial	3,591.25	2,648.75	0.00
80	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
81	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	7,618.06	3,900.00	0.00
82	None	Exec. New; 90 days	Public Utilities	104,592.58	0.00	0.00
83	None	Standard; 90 days	Public Utilities	27,938.01	0.00	0.00
84	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
85	None	Exec. New; 90 days	Public Utilities	79,957.46	0.00	0.00
86	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
87	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
71	0.00	0.00	7,113.00
72	0.00	0.00	0.00
73	0.00	0.00	0.00
74	0.00	0.00	0.00
75	0.00	0.00	0.00
76	$0.00	$0.00	$0.00
77	0.00	0.00	0.00
78	0.00	0.00	0.00
79	0.00	0.00	0.00
80	0.00	0.00	0.00
81	0.00	0.00	0.00
82	0.00	0.00	0.00
83	0.00	0.00	0.00
84	0.00	0.00	0.00
85	0.00	0.00	4,938.00
86	$0.00	$0.00	$0.00
87	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
71	140,498.69	16.04	0.00	Actual	2012	Covenant Capital, Inc.	Po Box 927	Lake City	MI	49651	E102	20	14	70%
72	127,514.52	11.37	0.00	Actual	2012	City Of Grayling	Po Box 549	Grayling	MI	49738	E102			N/A - Lab
73	18,500.07	17.08	0.00	Actual	2012	Grayling Mini Mall #4 Llc	Po Box 897	Grayling	MI	49738	E25			N/A - Branch Office
74	28,692.00	9.77	0.00	Actual	2012	Bay De Noc Development, Llc	Po Box 278	Escanaba	MI	49829	E25			N/A - Lab
75	1.00	0.00	0.00	Actual	2012	City Of Gladstone	1100 Delta Avenue	Gladstone	MI	49837	E102			N/A - Land
76	$1,883.28	$11.21	$0.00	Actual	2012	Trico Opportunities, Inc.	Po Box 2610	Kingsford	MI	48902	E25	1	1	100%
77	112,173.14	12.84	0.00	Actual	2012	Cable Constructors Inc.	Po Box 190	Iron Mountain	MI	49801	E97	28	17	61%
78	4,596.00	13.02	0.00	Actual	2012	Cci Systems Inc.	Po Box 190	Iron Mountain	MI	49801	E25			100%
79	6,241.00	3.84	0.00	Estimated	2012	City Of Iron Mountain & Dickins	501 S. Stephenson Ave - City	Iron Mountain	MI	49801	E25	1	1	100%
80	535.08	0.00	0.00	Actual	2012	City Of Iron Mountain	501 South Stephenson Avenue	Iron Mountain	MI	49801	E92			N/A - Land
81	33,562.06	17.43	0.00	Actual	2012	Osborne Properties Lmtd Prtnrsp.	4210 West Old Shakopee Road Suite 200	Bloomington	MN	55437	E92			N/A - Branch Office
82	1,234,954.30	17.21	0.00	Actual	2012	Bittersweet Land Company, Llc	200-D Westgate Parkway	Amarillo	TX	79121	E92			
83	184,262.01	9.96	0.00	Actual	2012	County Of Eaton	1045 Independence Boulevard	Charlotte	MI	48813	E25	93	89	96%
84	282,000.00	15.00	0.00	Actual	2012	Paul V. Genilozzi	900 Victor Office Center	Lansing	MI	48933	E97	85	70	82%
85	414,867.98	36.45	0.00	Actual	2012	Lawrence D. & Doris A. Clark	6851 Millet Highway	Lansing	MI	48917	E100	12	9	N/A - Lab
86	$472,532.04	$17.00	$0.00	Actual	2012	4300 West Saginaw L.L.C.	4660 South Hagadorn Road	East Lansing	MI	48823	E100	170	165	97%
87	18,999.96	0.00	0.00	Actual	2012	City Of Grand Ledge	200 E. Jefferson	Grand Ledge	MI	48837	E25			N/A - Land

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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81	Branch Office
82	In Process of Cancellation 11/30/2013
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
88	Eaton	SOS	10447-2006-0126	5827 & 5829 W Saginaw	Lansing	48917	6/1/2007	5/31/2017	$7,791.67	$93,500.04	$17.00	5,500	Lease	Office Building	Rent Authorized	None
89	Emmet	DCR	11538-2011-0052	225 Summit Park Drive	Petoskey	49770	10/1/2011	9/30/2012	$240.00	$2,880.00	$45.00	64	RA	Office Building	Holding Over	None
90	Emmet	DHS	11079-2010-0031	2225 Summit Park Drive	Petoskey	49770	6/1/2009	10/31/2013	$2,055.00	$24,660.00	$45.00	548	Sublease	Office Building	Rent Authorized	One 5yr; 20 days
91	Emmet	DHS	10870-1999-1262	2229 Summit Park Drive	Petoskey	49770	8/1/2001	7/31/2021	$13,652.50	$163,830.00	$12.90	12,700	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
92	Emmet	SOS	7523-2005-0038	1187 Us-31 North	Petoskey	49770	5/1/2006	4/30/2016	$1,967.86	$23,614.32	$10.53	2,041	Lease	Office Building	Rent Authorized	None
93	Genessee	DCH	10678-2004-1196	14165 Fenton Rd	Fenton	48430	7/1/2005	6/30/2015	$5,314.25	$63,771.00	$21.75	2,932	Lease	Office Building	Rent Authorized	None
94	Genessee	DHS	10694-2009-0367	711 N Saginaw St	Flint	48503	9/1/2005	12/31/2015	$9,290.42	$111,485.04	$11.00	10,135	Lease	Office Building	Rent Authorized	One 5yr; 60 days
95	Genessee	DHS	11428-2012-0052	4809 Clio Rd	Flint	48505	10/1/2011	9/30/2041	$56,902.25	$682,827.00	$16.76	40,734	Lease	Office Building	Rent Authorized	None
96	Genessee	DHS	7692-1991-1074	660 S Saginaw St	Flint	48502	3/9/1991	3/8/2021	$23,507.00	$282,084.00	$5.77	48,917	Lease	Office Building	Rent Authorized	None
97	Genessee	DNR	11539-2013-0200	8359 Farrand Rd	Otisville	48463	4/1/2013	3/31/2014	$400.00	$4,800.00	$0.89	5,400	RA	Warehouse	Rent Authorized	none
98	Genessee	DOC	11507-2012-0033	251 West Court St	Flint	48504	10/1/2011	9/30/2021	$10,040.00	$120,480.00	$9.50	12,682	Lease	Office Building	Rent Authorized	One 5yr; 30 days
99	Genessee	LARA	6477-2013-0066	G-1388 W Bristol Rd	Flint	48507	1/8/2013	1/7/2014	$3,628.33	$43,539.96	$10.00	4,354	RA	Office Building	Rent Authorized	None
100	Genessee	MDE	11530-2010-0512	1235 W. Court St	Flint	48503	7/1/2012	6/30/2032	$171,666.00	$2,059,992.00	$17.76	115,966	Lease	School	Rent Authorized	One 10yr; 90 days
101	Genessee	MSF	10884-2000-1229	711 N Saginaw St	Flint	48503	8/1/2001	7/31/2016	$471.67	$5,660.04	$10.00	566	Lease	Office Building	Rent Authorized	None
102	Genessee	MSP	10235-2011-0407	4481 Corunna Rd	Flint	48532	12/20/1995	12/19/2025	$0.00	$0.00		10,712	Lease	Office Building	Rent Authorized	none
103	Genessee	MVA	11577-2011-0410	3292 S. Linden Rd	Flint	48532	10/1/2012	9/30/2022	$2,962.50	$35,550.00	$19.75	1,800	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
88	None	Standard; 90 days	Public Utilities, Janitorial	10,004.50	5,155.80	0.00
89	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
90	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
91	None	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service	28,067.00	20,701.00	0.00
92	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	6,866.94	4,607.59	0.00
93	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
94	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
95	Option to buy for $1	Leg. Rest; 30 days	Public Utilities	96,860.20	0.00	0.00
96	None	Leg. Rest; 60 days	Gross (Full Service)	0.00	0.00	0.00
97	None	Standard; 30 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	11,934.00	8,802.00	1,998.00
98	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
99	None	Standard; 30 days	Public Utilities, Janitorial	9,622.34	7,097.02	0.00
100	Anytime after 7th year	Leg.; 30 days	Gross (Full Service)	0.00	0.00	0.00
101	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
102	None	Exec. Old; 60 days	Janitorial	0.00	17,460.56	0.00
103	None	Standard; 90 days	Janitorial	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
88	858.42	0.00	0.00
89	0.00	0.00	0.00
90	0.00	0.00	0.00
91	0.00	0.00	(2,288.00)
92	564.00	0.00	0.00
93	0.00	0.00	0.00
94	0.00	0.00	0.00
95	0.00	0.00	0.00
96	0.00	0.00	0.00
97	0.00	0.00	0.00
98	0.00	30,416.00	0.00
99	0.00	0.00	0.00
100	0.00	0.00	0.00
101	0.00	0.00	0.00
102	0.00	0.00	0.00
103	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
88	109,518.76	19.91	0.00	Actual	2012	Brixmor Ga Delta Center	22054 Farmington Road	Farmington	MI	48336	E92			N/A - Branch Office
89	2,880.00	45.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E100			100%
90	24,660.00	45.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E97			
91	210,310.00	16.56	0.00	Estimated	2012	Fia Investment Llc	3916 Traxler Court	Bay City	MI	48706		59	58	98%
92	35,652.85	17.47	0.00	Actual	2012	Koffman & Mcentee L.L.C.	Po Box 0903	Bay City	MI	48707	E25			N/A - Branch Office
93	63,771.00	21.75	0.00	Actual	2012	Northtown Commons L.L.C.	10809 Sparkling Waters Court	South Lyon	MI	48178	E100	8	8	100%
94	111,485.04	11.00	0.00	Actual	2012	Career Alliance, Inc.	711 North Saginaw Street, Ste #300	Flint	MI	48503	E100	19	19	100%
95	779,687.20	19.14	0.00	Actual	2012	The Economic Dev, Corp. Of Flint	1101 S. Saginaw St	Flint	MI	48502	E102	129	124	96%
96	282,084.00	5.77	0.00	Actual	2012	County Of Genesee	1101 Beach St	Flint	MI	48502	E102	180	173	96%
97	27,534.00	5.10	0.00	Estimated	2012	Forest Township	130 E Main	Otisville	MI	48463	E100			N/A - Warehouse
98	150,896.00	11.90	0.00	Actual	2012	County Of Genesee	1101 Beach St	Flint	MI	48502	E100			
99	60,259.32	13.84	0.00	Estimated	2012	Michael J. Costanza	5081 S Genesee	Grand Blanc	MI	48439	E92	3	3	100%
100	2,059,992.00	17.76	569,692.11	Actual	2012	Lurvey White Ventures 1, Llc	5225 S. Linden Road	Swartz Creek	MI	48473	E102			N/A - School
101	5,660.04	10.00	0.00	Actual	2012	Career Alliance, Inc.	711 North Saginaw Street, Ste #300	Flint	MI	48503	E97			100%
102	17,460.56	1.63	0.00	Estimated	2012	Genesee County 9-1-1 Consortium	G-4481 Corunna Road	Flint	MI	48532``	E25	54	86	100%
103	35,550.00	19.75	0.00	Actual	2012	Shapiro Ii, L.L.C.	3487 S. Linden Road	Flint	MI	48507	E100			100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
88	Branch Office
89	
90	In Process of Cancellation 10/31/2013
91	
92	Branch Office
93	
94	
95	
96	
97	
98	No information supplied by the Agency
99	
100	
101	
102	
103	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
104	Genessee	SOS	10022-2003-1098	11960 N Saginaw	Mt Morris	48458	1/1/2004	11/15/2013	$2,033.00	$24,396.00	$10.28	2,372	Lease	Office Building	Rent Authorized	None
105	Genessee	SOS	10666-1997-1099	302 N Main St	Davison	48423	4/3/2003	3/31/2015	$2,608.33	$31,299.96	$10.00	3,130	Lease	Office Building	Rent Authorized	One 5yr; 60 days
106	Genessee	SOS	10751-2004-1216	5512 Fenton Rd	Flint	48507	7/1/2005	6/30/2015	$7,668.17	$92,018.04	$13.90	6,620	Lease	Office Building	Rent Authorized	One 5yr; 180 days
107	Genessee	SOS	11546-2011-0078	15045 Dixie Hwy, Holly	Holly	48933	10/1/2011	9/30/2015	$2,140.00	$25,680.00	$8.66	2,965	Lease	Office Building	Rent Authorized	One %yr; 30 days
108	Genessee	SOS	7890-2011-0392	408 S Saginaw	Flint	48502	1/1/2013	12/31/2017	$2,678.29	$32,139.48	$9.52	3,376	Lease	Office Building	Rent Authorized	None
109	Gladwin	DHS	6858-2012-0136	250 W State St	Gladwin	48624	12/1/2012	11/29/2013	$11,777.64	$141,331.68	$17.64	8,012	RA	Office Building	Rent Authorized	None
110	Gladwin	DNR	11020-2011-0013	201 S. State St	Gladwin	48624	5/1/2012	4/30/2017	$380.00	$4,560.00	$3.13	1,456	Lease	Warehouse	Rent Authorized	One 5yr; 90 days
111	Gladwin	SOS	7563-2005-0063	1208 North State St	Gladwin	48624	3/1/2006	12/23/2013	$1,150.00	$13,800.00	$8.00	1,725	Lease	Office Building	Rent Authorized	None
112	Gogebic	DHS	10491-1996-1273	301 Lead St	Bessemer	49911	1/1/1998	12/31/2017	$8,691.58	$104,298.96	$13.83	7,541	Lease	Office Building	Rent Authorized	None
113	Gogebic	MSP	325-1960-1	City Resevoir	Wakefield	49968	5/19/1960	5/18/2060	$0.00	$1.00	$0.00	0	Lease	Land	Rent Authorized	None
114	Gogebic	MSP	339-1986-2	100 Sunday Lake St	Wakefield	49968	1/1/1936	12/31/2035	$0.00	$1.00	$0.00	11,955	Lease	Land	Rent Authorized	None
115	Gogebic	MSP	338-2004-1279	Adjacent To Msp Post Building	Wakefield	49968	4/16/1990	4/15/2015	$0.00	$0.33		0	Lease	Parking	Rent Authorized	None
116	Gogebic	SOS	1158-2007-0025	206 East Mary St	Bessemer	49911	11/1/2002	10/31/2017	$846.00	$10,152.00	$8.46	1,200	Lease	Office Building	Rent Authorized	None
117	Grand Traverse	DHS	10301-2004-1111	315 E Front St	Traverse City	49684	2/9/1996	2/8/2016	$39,878.00	$478,536.00	$18.54	25,813	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
118	Grand Traverse	DHS	11500-2010-9058	315 E Front St	Traverse City	49684	2/1/2011	1/31/2016	$5,041.00	$60,492.00	$17.20	3,517	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
119	Grand Traverse	DNR	10531-2013-0143	970 Emerson	Traverse City	49684	12/25/2012	11/30/2013	$11,375.98	$136,511.76	$11.62	11,748	RA	Warehouse	Rent Authorized	None
120	Grand Traverse	LARA	11627-2012-0197	1209 E Garfield	Traverse City	49686	6/1/2012	2/28/2013	$520.83	$6,249.96	$25.00	250	RA	Office Building	Holding Over	None
121	Grand Traverse	LARA	7891-2003-1042	10850 Traverse Hwy	Traverse City	49684	11/1/2003	1/31/2014	$2,451.50	$29,418.00	$14.71	2,000	Lease	Office Building	Rent Authorized	None
122	Grand Traverse	MDOT	10606-2007-0152	2084 Us31 S	Traverse City	49684	1/1/2009	12/31/2018	$11,506.37	$138,076.44	$18.47	7,476	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
104	None	Standard; 90 days	Public Utilities, Janitorial	7,132.29	5,340.00	0.00
105	None	Standard; 90 days	Public Utilities, Janitorial	7,625.69	2,640.00	0.00
106	None	Standard; 90 days	Public Utilities, Janitorial	17,183.20	5,040.00	0.00
107	None	Standard; 30 days	Janitorial	0.00	4,832.95	0.00
108	None	Standard; 90 days	Public Utilities, Janitorial	7,460.96	5,502.88	0.00
109	None	Standard; 30 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	17,706.52	13,059.56	2,964.44
110	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
111	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	3,643.46	5,560.00	0.00
112	Anytime after 1st year	Standard; 90 days	Public Utilities, Janitorial	14,258.22	6,550.50	0.00
113	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
114	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
115	None	Standard; 30 days	Grounds	0.00	0.00	0.00
116	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	2,793.40	4,836.00	0.00
117	None	Exec. New; 60 days	Public Utilities, Janitorial	57,046.73	42,075.19	0.00
118	None	Standard; 90 days	Public Utilities	7,772.57	0.00	0.00
119	None	Standard; 30 days	Public Utilities, Janitorial, Grounds, Pest Control	10,207.60	0.00	1,407.50
120	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
121	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
122	None	Standard; 90 days	Public Utilities	16,521.96	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
104	60.00	0.00	0.00
105	0.00	0.00	0.00
106	245.22	0.00	0.00
107	0.00	0.00	0.00
108	0.00	0.00	0.00
109	8,184.46	0.00	4,297.00
110	0.00	0.00	0.00
111	649.72	0.00	0.00
112	0.00	0.00	0.00
113	0.00	0.00	0.00
114	0.00	0.00	0.00
115	0.00	0.00	0.00
116	94.80	0.00	0.00
117	0.00	0.00	23,845.00
118	0.00	0.00	0.00
119	1,143.84	0.00	0.00
120	0.00	0.00	0.00
121	0.00	0.00	0.00
122	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
104	36,928.29	15.57	0.00	Actual	2012	Mt. Morris Plaza, L.L.C.	30835 W 10 Mile Rd	Farmington Hills	MI	48336	E100			N/A - Branch Office
105	41,565.65	13.28	0.00	Actual	2012	City Of Davison	200 East Flint Street	Davison	MI	48423	E25			N/A - Branch Office
106	114,486.46	17.29	1,223.00	Actual	2012	Chesterfield Industrial Corp.	27223 23 Mile Road	Chesterfield	MI	48051	E25			N/A - Branch Office
107	30,512.95	10.29	0.00	Estimated	2012	Blakely Enterprise's, Inc.	15045 Dixie Highway, Suite A	Holly	MI	48442	E92			N/A - Branch Office
108	45,103.32	13.36	0.00	Estimated	2012	Bnb Company	405 South State	Davison	MI	48423	E25			N/A - Branch Office
109	187,543.66	23.41	0.00	Estimated	2012	Mary R. Griffore/M&M Kreckman	458 St. Andrews Drive,	Gladwin	MI	48624	E92	37	36	97%
110	4,560.00	3.13	0.00	Actual	2012	City Of Gladwin	1000 West Cedar Avenue	Gladwin	MI	48624	E97			N/A - Warehouse
111	23,653.18	13.71	0.00	Actual	2012	Ashcraft-Gladwin Llc	4615 Temple Dr	Harrison	MI	48625	E100			N/A - Branch Office
112	125,107.68	16.59	0.00	Actual	2012	Bessemer Projects, Inc.	200 South Sophie Street	Bessemer	MI	49911	E102	32	28	88%
113	1.00	0.00	0.00	Actual	2012	City Of Wakefield	311 Sunday Lake Street	Wakefield	MI	49968	E100			N/A - Land
114	1.00	0.00	0.00	Actual	2012	City Of Wakefield	311 Sunday Lake Street	Wakefield	MI	49968	E25			N/A - Land
115	0.33	0.00	0.00	Actual	2012	City Of Wakefield-City Hall	311 Sunday Lake Street.	Wakefield	MI	49968	E92			N/A - Parking
116	17,876.20	14.90	0.00	Actual	2012	Grimgribber Rentals Llc	3182 County Mm	Sturgeon Bay	WI	54235	E97			N/A - Branch Office
117	601,502.92	23.30	0.00	Estimated	2012	River Front Plaza, Inc..	P. O. Box 75	Elmira	MI	49730	E92	10	10	100%
118	68,264.57	19.41	0.00	Estimated	2012	River Front Plaza, Inc..	P. O. Box 75	Elmira	MI	49730	E102	9	9	100%
119	149,270.70	12.71	0.00	Actual	2012	Ronald L. Sommerfield	11808 Russell Ridge Dr	Williamsburg	MI	49690	E97			N/A- Warehouse and Garage
120	6,249.96	25.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E25	2	2	100%
121	29,418.00	14.71	0.00	Actual	2012	Bayview Professional Centre Llc	P.O. Box 348	Traverse City	MI	49684	E100	5	2	40%
122	154,598.40	20.68	0.00	Estimated	2012	Family Properties, L.L.C.	9572 East Bingham Road,	Traverse City	MI	49684	E25	24	24	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
104	Branch Office
105	Branch Office
106	Branch Office
107	Branch Office
108	Branch Office
109	
110	
111	Branch Office
112	
113	
114	
115	
116	Branch Office
117	
118	
119	Majority warehouse and garage with minor office area
120	
121	
122	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
123	Grand Traverse	MSF	11249-2012-0222	1209 E Garfield	Traverse City	49686	3/1/2013	2/28/2014	$1,200.00	$14,400.00	$32.00	450	RA	Office Building	Rent Authorized	None
124	Grand Traverse	SOS	10031-2004-1307	1759 Barlow	Traverse City	49684	3/20/2006	3/19/2016	$7,120.00	$85,440.00	$17.85	4,786	Lease	Office Building	Rent Authorized	One 5yr; 30 days
125	Gratiot	DHS	10423-1994-1326	201 Commerce Dr	Ithaca	48847	10/10/1997	10/9/2017	$14,800.00	$177,600.00	$15.00	11,840	Lease	Office Building	Rent Authorized	None
126	Gratiot	DHS	10794-2008-0140	327 E Center St	Alma	48801	1/1/2009	12/31/2013	$576.45	$6,917.40	$15.43	427	Lease	Office Building	Rent Authorized	None
127	Gratiot	SOS	10107-2003-1132	221 N State St	Alma	48801	9/9/2004	9/30/2014	$1,102.50	$13,230.00	$5.72	2,314	Lease	Office Building	Rent Authorized	None
128	Hillsdale	DHS	10347-1995-1006	40 Care Dr	Hillsdale	49242	6/18/1997	6/17/2017	$20,467.83	$245,613.96	$17.27	14,222	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
129	Hillsdale	MSF	11220-2006-0162	21 Care Dr	Hillsdale	49242	6/1/2009	5/31/2014	$10.37	$124.44	$10.37	80	Sublease	Office Building	Rent Authorized	None
130	Hillsdale	MSP	302-1955-1	Fayette Twp Hillsdale Cty	Jonesville	49250	4/15/1955	4/14/2054	$0.00	$1.00	$0.00	0	Lease	Land	Rent Authorized	none
131	Hillsdale	SOS	10244-2005-0217	59 E St Joe St	Hillsdale	49242	9/1/2006	8/31/2016	$2,550.00	$30,600.00	$15.00	1,800	Lease	Office Building	Rent Authorized	None
132	Houghton	DHS	2331-2004-1211	200 Quincy St	Hancock	49930	10/1/2005	9/30/2016	$6,905.60	$82,867.20	$6.45	11,754	Lease	Office Building	Rent Authorized	None
133	Houghton	DHS	7000-2005-0197	809 Hecla St	Hancock	49930	12/1/2005	11/30/2015	$66.67	$800.04	$8.89	90	Lease	Office Building	Rent Authorized	One 5yr; 30 days
134	Houghton	DNR	11265-2006-0190	Houghton Co Hangar 11	Calumet	49913	7/1/2007	5/31/2014	$600.00	$7,200.00	$4.62	1,990	Sublease	Warehouse	Rent Authorized	None
135	Houghton	LARA	11641-2012-0267	902 Razorback Drive	Houghton	49931	6/1/2012	5/31/2013	$50.21	$602.56	$10.76	56	RA	Office Building	Rent Authorized	None
136	Houghton	MSF	11088-2007-0039	902 Razorback Dr.	Houghton	49931	6/1/2007	4/30/2013	$156.00	$1,872.00	$33.43	56	Sublease	Office Building	Rent Authorized	None
137	Houghton	SOS	10508-2007-0026	902 Razorback Drive	Houghton	49931	1/12/2008	1/31/2018	$1,760.44	$21,125.28	$11.45	1,845	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
138	Huron	DHS	2193-2010-0077	1911 Sand Beach Rd	Bad Axe	48413	8/1/2011	7/31/2021	$7,978.58	$95,742.96	$10.18	9,405	Lease	Office Building	Rent Authorized	One 10yr; 60 days
139	Huron	SOS	7402-2009-0292	33 Patrick Drive	Bad Axe	48413	9/1/2005	8/31/2015	$1,667.50	$20,010.00	$14.29	1,400	Lease	Office Building	Rent Authorized	One 5yr; 30 days
140	Ingham	AG	10149-2008-0079	116 W Ottawa St	Lansing	48933	7/1/2009	6/30/2019	$5,927.07	$71,124.84	$7.88	9,026	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
123	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
124	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
125	None	Standard; 90 days	Public Utilities, Janitorial	34,439.52	9,937.54	0.00
126	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
127	None	Standard; 90 days	Public Utilities, Janitorial	4,992.30	3,948.00	0.00
128	None	Exec. New; 60 days	Gross (Full Service)	0.00	0.00	0.00
129	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
130	None	Lessor; 30 days	Gross (Full Service)	0.00	0.00	0.00
131	None	Standard; 90 days	Public Utilities, Janitorial	3,821.33	4,120.00	0.00
132	None	Standard; 90 days	Public Utilities	19,213.90	0.00	0.00
133	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
134	None	Standard; 90 days	Public Utilities, Janitorial	$4,397.90	$3,243.70	$0.00
135	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
136	None	Standard; 90 days	Gross (Full Service)	$0.00	$0.00	$0.00
137	None	Standard; 90 days	Public Utilities, Janitorial	3,395.35	3,900.00	0.00
138	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	20,785.05	15,330.15	3,479.85
139	None	Standard; 90 days	Public Utilities, Janitorial	3,398.91	5,095.50	0.00
140	None	Standard; 90 days	Public Utilities	19,947.46	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
123	0.00	0.00	0.00
124	0.00	0.00	0.00
125	0.00	0.00	6,038.00
126	0.00	0.00	0.00
127	0.00	0.00	0.00
128	0.00	0.00	41,793.00
129	0.00	0.00	0.00
130	0.00	0.00	0.00
131	0.00	0.00	0.00
132	0.00	0.00	0.00
133	0.00	0.00	0.00
134	$0.00	$0.00	$0.00
135	0.00	0.00	0.00
136	$0.00	$0.00	$0.00
137	78.00	0.00	0.00
138	0.00	0.00	0.00
139	0.00	0.00	0.00
140	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
123	14,400.00	32.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E25			100%
124	85,440.00	17.85	0.00	Actual	2012	Blair Plaza, Llc	526 W. 14Th St., Suite 221	Traverse City	MI	49684	E92			N/A - Branch Office
125	228,015.06	19.26	0.00	Actual	2012	H & M Properties	813 N Main Street	Mt Pleasant	MI	48858	E25	52	50	96%
126	6,917.40	16.20	0.00	Actual	2012	Gratiot-Isabella Resd	1131 East Center Street	Ithaca	MI	48847	E25	1	1	100%
127	22,170.30	9.58	0.00	Actual	2012	City Of Alma	525 E Superior St.	Alma	MI	48801	E100			N/A - Branch Office
128	287,406.96	20.21	0.00	Actual	2012	County Of Hillsdale	County Courthouse	Hillsdale	MI	49242	E97	60	56	93%
129	124.44	1.56	0.00	Actual	2012	South Central Michigan Works	310 W Bacon St	Hillsdale	MI	49242	E25			100%
130	1.00	0.00	0.00	Actual	2012	Fayette Twp Hillsdale Cty	6600 Dobson Rd	Jonesville	MI	49250	E25			N/A - Land
131	38,541.33	21.41	0.00	Actual	2012	Ronald M And Connie J Gow	5171 Bean Road	Allen	MI	49227	E92			N/A - Branch Office
132	102,081.10	8.68	0.00	Actual	2012	County Of Houghton	401 E Houghton Avenue	Houghton	MI	49931	E100	32	29	91%
133	800.04	8.89	0.00	Actual	2012	Copper Country Isd	809 Hecla Street	Hancock	MI	49930	E92	1	1	100%
134	$14,841.60	$7.46	$0.00	Estimated	2012	Masini Aero Marine	20049 State Hwy M-203	Hancock	MI	49930	E25			N/A - Warehouse
135	602.56	10.76	0.00	Actual	2012	Western U.P. Michigan Works!	100 West Cloverland Drive	Ironwood	MI	49938				100%
136	$1,872.00	$33.43	$0.00	Actual	2012	Western Up Manpower Consortium	100 West Cloverland Drive	Ironwood	MI	49938	E25			100%
137	28,498.63	15.45	0.00	Actual	2012	Moyle Retail Centres Llc	46702 Highway M-26	Houghton	MI	49931	E102			N/A - Branch Office
138	135,338.01	14.39	0.00	Estimated	2012	Hhlw Development Company	1895 Sand Beach Road	Bad Axe	MI	48413	E102	38	30	79%
139	28,504.41	20.36	0.00	Actual	2012	Rooney Realty Holdings, Llc	P.O. Box 271	Bad Axe	MI	48413	E97			N/A - Branch Office
140	91,072.30	10.09	0.00	Estimated	2012	Prosecuting Attorneys Assoc.	116 West Ottawa Street	Lansing	MI	48913	E97			

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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123	
124	Branch Office
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127	Branch Office
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131	Branch Office
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137	Branch Office
138	
139	Branch Office
140	'No occupancy information supplied by Agency

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
141	Ingham	AG	10911-2010-0376	2860 Eyde Parkway	East Lansing	48823	10/1/2001	9/30/2016	$29,679.00	$356,148.00	$16.95	21,012	Lease	Office Building	Rent Authorized	None
142	Ingham	DCH	11072-2006-0232	109 West Michigan Ave	Lansing	48933	8/1/2005	10/31/2026	$80,902.50	$970,830.00	$17.16	51,750	Lease	Office Building	Rent Authorized	None
143	Ingham	DCH	11080-2007-0042	201 Townsend	Lansing	48933	10/3/2005	9/30/2026	$200,344.00	$2,404,128.00	$25.54	94,132	Lease	Office Building	Rent Authorized	None
144	Ingham	DCH	11263-2006-0087	1001 Terminal Rd	Lansing	48906	8/1/2006	7/31/2016	$33,996.93	$407,963.16	$13.29	30,697	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
145	Ingham	DCH	11368-2009-0024	300 E Michigan Ave	Lansing	48933	5/1/2009	4/30/2014	$13,858.45	$166,301.40	$14.31	11,625	Lease	Office Building	Rent Authorized	None
146	Ingham	DCH	7617-2004-1165	1808 W Saginaw St	Lansing	48917	6/1/2006	5/31/2016	$12,914.00	$154,968.00	$12.80	11,260	Lease	Office Building	Rent Authorized	None
147	Ingham	DCH	11278-2006-0239	914 Terminal Rd	Lansing	48906	12/1/2006	11/30/2016	$4,024.29	$48,291.48	$4.85	9,957	Lease	Warehouse	Rent Authorized	Two 5yr; 60 days
148	Ingham	DCH	11300-2008-0100	737 Filley St, Suite A	Lansing	48906	10/1/2008	9/30/2014	$2,931.25	$35,175.00	$5.25	6,700	Lease	Warehouse	Rent Authorized	Four 1yr; 30 days
149	Ingham	DCR	10226-1995-1035	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$3,665.42	$43,985.04	$19.00	2,315	Lease	Office Building	Rent Authorized	None
150	Ingham	DCR	10900-2008-0083	110 W Michigan Ave	Lansing	48933	3/1/2009	2/28/2019	$17,016.00	$204,192.00	$14.00	13,613	Lease	Office Building	Rent Authorized	None
151	Ingham	DCS	11169-2005-0216	400 S Pine St	Lansing	48933	7/1/2005	6/30/2029	$392,268.16	$4,707,217.92	$24.76	185,494	Lease	Office Building	Rent Authorized	None
152	Ingham	DEQ	6686-2000-1348	815 Filley St	Lansing	48906	4/1/2001	3/31/2016	$14,719.73	$176,636.76	$4.05	43,614	Lease	Laboratory	Rent Authorized	One 5yr; 60 days Two 10yr; 60 days
153	Ingham	DEQ	2705-2011-0035	6520 Mercantile Way	Lansing	48911	10/1/2011	3/1/2023	$8,268.56	$99,222.72	$10.45	9,495	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
154	Ingham	DEQ	11404-2009-0004	635 Filley St	Lansing	48906	8/1/2010	7/31/2020	$10,087.00	$121,044.00	$5.33	22,710	Lease	Warehouse	Rent Authorized	Two 5yr; 30 days
155	Ingham	DHS	6233-1985-43	5305 S Cedar #315	Lansing	48911	1/1/1985	12/31/2014	$36,647.56	$439,770.72	$6.61	66,573	Lease	Office Building	Rent Authorized	Nine 5yr; 120 days
156	Ingham	DHS	10892-2011-0130	1048 Pierpont	Lansing	48911	2/1/2012	1/31/2022	$14,421.00	$173,052.00	$10.45	16,560	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
141	None	Standard; 90 days	Electricity	22,062.60	0.00	0.00
142	None	Exec. New; 90 days	Gross (Full Service)	0.00	0.00	0.00
143	None	Exec; 90 days	Gross (Full Service)	0.00	0.00	0.00
144	None	Standard; 90 days	Public Utilities	53,998.50	0.00	0.00
145	None	Standard; 120 days	Electricity	11,208.96	0.00	0.00
146	None	Standard; 90 days	Public Utilities	24,884.60	0.00	0.00
147	None	Standard; 90 days	Public Utilities, Janitorial	22,004.97	16,229.91	0.00
148	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	5,012.10	0.00	0.00
149	180 days after occupancy	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
150	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
151	None	Leg. Rest; 60 days	Public Utilities	379,917.00	0.00	0.00
152	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	31,167.18	2,918.28	2,160.00
153	None	Exec. New; 90 days	Gross (Full Service)	0.00	0.00	0.00
154	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	13,031.03	5,745.50	10,758.00
155	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
156	None	Standard; 90 days	Electricity	17,388.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
141	0.00	0.00	0.00
142	0.00	0.00	0.00
143	0.00	0.00	0.00
144	0.00	0.00	0.00
145	0.00	0.00	0.00
146	0.00	0.00	0.00
147	0.00	0.00	0.00
148	0.00	0.00	0.00
149	0.00	0.00	0.00
150	0.00	0.00	0.00
151	(36,091.00)	0.00	0.00
152	1,945.52	0.00	19,609.00
153	0.00	0.00	0.00
154	1,857.00	0.00	0.00
155	0.00	0.00	41,607.00
156	0.00	0.00	(2,807.00)

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
141	378,210.60	18.00	0.00	Estimated	2012	Louis&George Eyde Ltd.Fam.Prnshp	4660 S. Hagadorn Road, Suite 660	East Lansing	MI	48823	E100			
142	970,830.00	18.76	0.00	Actual	2012	Paul Gentilozzi	201 N. Washington Square	Lansing	MI	48933	E100	239	192	80%
143	2,404,128.00	25.54	0.00	Actual	2012	Boji Group Of Lansing L.L.C.	124 West Allegan, Suite 2100	Lansing	MI	48933	E25	377	332	88%
144	461,961.66	15.05	0.00	Actual	2012	Kerrins, L.L.C.	P.O. Box 14073	Lansing	MI	48901	E25	42	36	86%
145	177,510.36	15.27	0.00	Actual	2012	River Plaza Llc	316 E Michigan Avenue	Lansing	MI	48933	E93	38	38	100%
146	179,852.60	15.97	0.00	Estimated	2012	John-Pierre Mendoza - Jpm Dev.	P.O. Box 3406	Merced	CA	95344	E100	70	64	91%
147	86,526.36	8.69	0.00	Estimated	2012	Chrismark I, Llc	600 S. Walnut, P.O. Box 14073	Lansing	MI	48901	E92			N/A - Warehouse
148	40,187.10	6.00	0.00	Actual	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917	E92			N/A - Warehouse
149	43,985.04	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E97			
150	204,192.00	15.00	0.00	Actual	2012	Capital Tower, Llc	110 W. Washington Ave.	Lansing	MI	48933	E25			
151	5,051,043.92	27.23	3,036.00	Actual	2012	Heart Of The City Associates	4275 Five Oaks Drive	Lansing	MI	48911	E92			100%
152	234,436.74	5.38	0.00	Actual	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917	E100			N/A - Lab
153	99,222.72	10.45	0.00	Actual	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E102			
154	152,435.53	6.71	0.00	Actual	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917	E25			N/A - Warehouse
155	481,377.72	7.23	0.00	Actual	2012	County Of Ingham	121 East Maple	Mason	MI	48854	E102	302	257	85%
156	187,633.00	11.33	0.00	Estimated	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E25	22	22	100%

	AN
141	'No occupancy information supplied by Agency
142	
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149	'No occupancy information supplied by Agency
150	'No occupancy information supplied by Agency
151	Building exceeding DCH capacity
152	
153	'No occupancy information supplied by Agency
154	
155	Estimated base don older data
156	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
157	Ingham	DHS	10937-2010-0106	2110 S. Cedar St	Lansing	48910	5/1/2010	4/30/2015	$3,827.00	$45,924.00	$33.94	1,353	Sublease	Office Building	Rent Authorized	None
158	Ingham	DHS	11515-2010-0520	120 North Washington Square	Lansing	48933	10/1/2010	9/30/2015	$24,594.00	$295,128.00	$12.75	23,147	Lease	Office Building	Rent Authorized	None
159	Ingham	DHS	7158-1990-115	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$45,905.58	$550,866.96	$19.00	28,993	Lease	Office Building	Rent Authorized	None
160	Ingham	DIFS	11700-2013-0205	110 W Michigan Ave	Lansing	48933	5/21/2013	4/30/2014	$8,194.33	$98,331.96	$15.25	6,448	RA	Office Building	Rent Authorized	None
161	Ingham	DOC	10476-2006-0228	1305 S Washington Ave, Suite #103	Lansing	48910	8/1/1997	7/31/2017	$9,557.30	$114,687.60	$17.77	6,454	Lease	Office Building	Rent Authorized	None
162	Ingham	DOC	10805-2000-1178	5341 S Pennsylvania	Lansing	48911	6/1/2000	5/31/2015	$6,127.04	$73,524.48	$12.25	6,002	Lease	Office Building	Rent Authorized	None
163	Ingham	DOC	11684-2013-0103	620 South Capitol Ave	Lansing	48906	4/1/2013	3/31/2014	$804.00	$9,648.00	$16.00	603	RA	Office Building	Rent Authorized	None
164	Ingham	DOC	7157-2005-0212	206 E Michigan Ave	Lansing	48933	10/1/2005	9/30/2018	$168,045.00	$2,016,540.00	$19.98	96,990	Lease	Office Building	Rent Authorized	None
165	Ingham	DTMB	10249-2005-0026	124 W Allegan Ste 200	Lansing	48933	10/1/2005	9/30/2015	$6,670.04	$80,040.48	$16.51	4,848	Lease	Office Building	Rent Authorized	None
166	Ingham	DTMB	10464-2012-0116	300 E Michigan Ave	Lansing	48933	8/1/1997	7/31/2017	$41,628.75	$499,545.00	$15.00	33,303	Lease	Office Building	Rent Authorized	None
167	Ingham	DTMB	10521-1996-1310	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$867.67	$10,412.04	$19.00	548	Lease	Office Building	Rent Authorized	None
168	Ingham	DTMB	11282-2006-0246	3101 Technology Blvd	Lansing	48910	5/1/2007	4/30/2017	$16,189.83	$194,277.96	$14.00	13,877	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
169	Ingham	DTMB	11670-2012-0461	106 W Allegan St	Lansing	48933	10/1/2012	9/30/2013	$24,724.33	$296,691.96	$11.00	26,972	RA	Office Building	Holding Over	None
170	Ingham	DTMB	11677-2013-0058	106 W Allegan St	Lansing	48933	1/1/2013	12/31/2013	$11,429.00	$137,148.00	$11.00	12,468	RA	Office Building	Rent Authorized	None
171	Ingham	DTMB	11682-2013-0095	106 W Allegan St	Lansing	48933	2/1/2013	1/31/2014	$10,302.42	$123,629.04	$11.00	11,239	RA	Office Building	Rent Authorized	None
172	Ingham	DTMB	11690-2012-0184	2395 Jollly Rd	Okemos	48911	3/1/2013	2/28/2014	$10,876.76	$130,521.12	$17.50	7,458	RA	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
157	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
158	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
159	None	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
160	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
161	None	Standard; 90 days	Public Utilities	10,270.00	0.00	0.00
162	None	Standard; 60 days	Public Utilities, Pest Control	15,762.00	0.00	0.00
163	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
164	None	Exec. New; 180 days	Public Utilities	160,275.00	0.00	0.00
165	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
166	None	Standard; 180 days	Electricity	41,112.98	0.00	0.00
167	None	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
168	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
169	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
170	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
171	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
172	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
157	0.00	0.00	0.00
158	0.00	0.00	0.00
159	0.00	0.00	0.00
160	0.00	0.00	0.00
161	0.00	0.00	0.00
162	0.00	16,644.00	0.00
163	0.00	0.00	0.00
164	0.00	51,106.00	0.00
165	0.00	0.00	0.00
166	0.00	0.00	0.00
167	0.00	0.00	0.00
168	0.00	0.00	0.00
169	0.00	0.00	0.00
170	0.00	0.00	0.00
171	0.00	0.00	0.00
172	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
157	45,924.00	33.94	0.00	Actual	2012	Capital Area Michigan Works!	2110 S Cedar	Lansing	MI	48910	E100	2	1	50%
158	295,128.00	12.75	0.00	Actual	2012	Oma Lansing, Llc	120 N. Washington Square, Suite 625	Lansing	MI	48933	E102	200	136	68%
159	550,866.96	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E97	76	69	91%
160	98,331.96	15.25	0.00	Actual	2012	Capital Tower, Llc	110 W. Washington Ave.	Lansing	MI	48933	E25			100%
161	124,957.60	19.36	0.00	Actual	2012	Kmh Investment, Llc	1375 South Washington Avenue	Lansing	MI	48910	E92			
162	105,930.48	17.65	0.00	Actual	2012	Reichenbach, L.L.C.	4216 Legacy Parkway	Lansing	MI	48909	E25			
163	9,648.00	16.00	0.00	Actual	2012	Mi Sheriffs Assoc Educational	620 South Capitol Avenue	Lansing	MI	48933	E97			
164	2,227,921.00	22.97	0.00	Actual	2012	Riverview Associates One Limited	1118 Centennial Way	Lansing	MI	48908	E25			
165	80,040.48	16.51	0.00	Actual	2012	Boji Tower, L.L.C.	124 West Allegan, Suite 2100	Lansing	MI	48933	E92	22	18	82%
166	540,657.98	16.23	0.00	Actual	2012	River Plaza Limited Liability	316 E Michigan Avenue	Lansing	MI	48933	E25	133	111	83%
167	10,412.04	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E25			100%
168	194,277.96	14.00	0.00	Actual	2012	Granger Park Development L.L.C.	6267 Aurrlius Road	Lansing	MI	48911	E92			100%
169	296,691.96	11.00	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933	E25			100%
170	137,148.00	11.00	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933				100%
171	123,629.04	11.00	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933	E25			100%
172	130,521.12	17.50	0.00	Actual	2012	Meip Borrower C, Llc	2365 Woodlake Drive	Okemos	MI	48864	E100			100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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157	
158	
159	
160	
161	'No occupancy information supplied by Agency
162	'No occupancy information supplied by Agency
163	'No occupancy information supplied by Agency
164	'No occupancy information supplied by Agency
165	
166	
167	
168	Temporary Space
169	Temporary Space
170	Temporary Space
171	Temporary Space
172	Temporary Space

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
173	Ingham	DTMB	11697-2013-0176	222 Washington Square, North	Lansing	48933	3/1/2013	2/28/2014	$10,836.33	$130,035.96	$9.50	13,688	RA	Office Building	Rent Authorized	None
174	Ingham	DTMB	10978-2002-2026	Lansing City Hall	Lansing	48933	9/1/2005	8/31/2015	$57,072.00	$684,864.00	$0.00	0	Lease	Parking	Rent Authorized	Eight 5yr; 90 days
175	Ingham	DTMB	11192-2006-0007	5511 Enterprise Drive	Lansing	48911	1/1/2007	12/31/2016	$15,086.00	$181,032.00	$6.10	29,668	Lease	Warehouse	Rent Authorized	One 5yr; 30 days
176	Ingham	LARA	10469-2006-0022	2501 Woodlake Circle	Okemos	48864	6/1/1997	7/31/2017	$83,375.00	$1,000,500.00	$17.51	52,290	Lease	Office Building	Rent Authorized	None
177	Ingham	LARA	11420-2009-0336	4300 W. Saginaw Highway	Lansing	48917	2/1/2011	1/31/2012	$53,439.50	$641,274.00	$17.00	37,722	RA	Office Building	Holding Over	None
178	Ingham	LARA	11570-2012-0383	6520 Mercantile Way	Lansing	48911	7/1/2012	6/30/2013	$5,380.00	$64,560.00	$10.45	6,178	RA	Office Building	Holding Over	None
179	Ingham	LARA	11608-2012-0094	6546 Mercantile Way	Lansing	48911	1/1/2012	12/31/2012	$5,999.00	$71,988.00	$10.50	8,656	RA	Office Building	Holding Over	None
180	Ingham	LARA	2432-2012-0044	6546 Mercantile Way	Lansing	48911	2/1/2012	1/31/2022	$15,800.40	$189,604.80	$10.45	18,144	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
181	Ingham	LARA	2787-2006-0019	5015 S. Cedar St	Lansing	48910	12/30/1998	1/31/2016	$18,248.75	$218,985.00	$13.00	16,845	Lease	Office Building	Rent Authorized	None
182	Ingham	LARA	11733-2013-0129	6545 Mercantile Way	Lansing	48911	2/1/2013	1/31/2014	$0.08	$0.96		144	RA	Warehouse	Rent Authorized	None
183	Ingham	MDARD	9-1956-1	1615 S Harrison Rd	East Lansing	48823	12/30/1956	2/10/2056	$0.00	$1.00	$0.00	43,000	Lease	Laboratory	Rent Authorized	None
184	Ingham	MSF	11576-2011-0373	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$70,683.17	$848,198.04	$19.00	44,642	Lease	Office Building	Rent Authorized	None
185	Ingham	MSHDA	10596-1997-1399	735 E Michigan Ave	Lansing	48912	4/1/2001	3/31/2021	$184,996.60	$2,219,959.20	$19.41	114,380	Lease	Office Building	Rent Authorized	None
186	Ingham	MSHDA	11351-2013-0159	636 E. Michigan Ave	Lansing	48912	3/1/2013	2/28/2014	$1,400.00	$16,800.00		0	RA	Parking	Rent Authorized	None
187	Ingham	MSP	10120-2008-0167	2510 Kerry St	Lansing	48912	3/1/2009	2/28/2014	$4,241.67	$50,900.04	$20.00	2,545	Lease	Office Building	Rent Authorized	One 5yr; 60 days
188	Ingham	MSP	10261-1994-1204	4000 Collins Rd	Lansing	48910	9/10/1996	2/29/2016	$105,766.10	$1,269,193.20	$16.34	77,674	Lease	Office Building	Rent Authorized	None
189	Ingham	MSP	11384-2008-0130	106 W Allegan St	Lansing	48933	1/1/2010	12/31/2014	$17,396.17	$208,754.04	$15.50	13,468	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
173	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
174	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
175	None	Standard; 90 days	Public Utilities, Janitorial	22,543.29	4,930.88	0.00
176	None	Standard; 180 days	Public Utilities	115,560.90	0.00	0.00
177	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
178	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
179	None	Standard; 30 days	Electricity	$9,088.80	$0.00	$0.00
180	None	Standard; 90 days	Electricity	19,051.20	0.00	0.00
181	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
182	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
183	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
184	None	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
185	Every 5 yrs; 120 days	Exec. New; 60 days	Public Utilities	166,173.00	0.00	0.00
186	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
187	None	Standard; 90 days	Public Utilities	5,624.45	0.00	0.00
188	None	Standard; 90 days	Public Utilities	171,659.54	0.00	0.00
189	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
173	0.00	0.00	0.00
174	0.00	0.00	0.00
175	0.00	0.00	0.00
176	0.00	0.00	0.00
177	0.00	0.00	0.00
178	$0.00	$0.00	$0.00
179	$0.00	$0.00	$0.00
180	0.00	0.00	0.00
181	0.00	0.00	0.00
182	0.00	0.00	0.00
183	0.00	0.00	0.00
184	0.00	0.00	0.00
185	0.00	0.00	353,061.00
186	0.00	0.00	0.00
187	0.00	0.00	0.00
188	0.00	0.00	63,437.00
189	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
173	130,035.96	9.50	0.00	Actual	2012	R&A Development, L.L.C.	200 Washington Sq N	Lansing	MI	48933	E97			100%
174	684,864.00	0.00	0.00	Actual	2012	City Of Lansing	124 W Michigan	Lansing	MI	48933	E25			N/A - Parking
175	208,506.17	7.03	0.00	Actual	2012	Gtb Properties, Llc	1111 Michigan Avenue,	East Lansing	MI	48823	E25			N/A - Warehouse
176	1,116,060.90	21.34	0.00	Estimated	2012	Mwc Associates Llc	1111 E.Michigan Avenue, Suite 2331	East Lansing	MI	48823	E100	225	216	96%
177	641,274.00	17.00	0.00	Actual	2012	4300 West Saginaw L.L.C.	4660 South Hagadorn Road	East Lansing	MI	48823	E97	225	158	70%
178	$64,560.00	$10.45	$0.00	Actual	2012	Holiday Park Realty, LLC	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E92	12	12	100%
179	$81,076.80	$9.37	$0.00	Estimated	2012	Holiday Park Realty, LLC	150 Great Neck Road, Suite 304	Great Neck	NY	11021		38	37	97%
180	208,656.00	11.50	0.00	Actual	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E45	87	78	90%
181	218,985.00	13.00	0.00	Actual	2012	Eyde Construction Company	4660 South Hagadorn Road	East Lansing	MI	48823	E25	44	25	57%
182	0.96	0.01	0.00	Actual	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E97			N/A - Warehouse
183	1.00	0.00	0.00	Actual	2012	State Board Of Agriculture	M.S.U.	East Lansing	MI	48823	E100			N/A - Lab
184	848,198.04	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E100	202	172	85%
185	2,739,193.20	23.95	0.00	Actual	2012	Sxje Ii, L.L.C.	2800 Byron Circle Drive	Lansing	MI	48912	E25	480	408	85%
186	16,800.00	0.00	0.00	Actual	2012	Mi Avenue Development Co., Llc	405 E. Maple Street	Lansing	MI	48906	E93			N/A - Parking
187	56,524.49	22.21	0.00	Estimated	2012	Corprex Center Llc	2510 Kerry Street, Suite 102	Lansing	MI	48912	E25	10	6	60%
188	1,504,289.74	19.37	0.00	Estimated	2012	Lansing Dhs, Llc	P.O. Box 417	Grosse Ile	MI	48138	E25	232	144	62%
189	208,754.04	15.50	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933	E100	26	21	81%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
173	Temporary Space
174	
175	
176	
177	
178	
179	
180	
181	
182	
183	
184	Estimated
185	Estimated
186	
187	
188	
189	

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
190	Ingham	MSP	7852-2007-0092	Undisclosed			11/1/2008	10/31/2018	$1,145.67	$13,748.04	$4.91	2,800	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
191	Ingham	MSP	10559-2008-0101	3234 W St. Joseph	Lansing	48917	7/1/1998	9/30/2018	$1,500.00	$18,000.00	$5.00	3,600	Lease	Warehouse	Rent Authorized	None
192	Ingham	MVA	6618-1985-96	2502 S Washngton	Lansing	48910	8/1/1985	7/31/2013	$0.00	$0.00	$0.00	0	RA	Land	Holding Over	None
193	Ingham	MVA	11696-2013-0175	222 Washington Square, North	Lansing	48933	5/1/2013	3/31/2014	$11,157.00	$133,884.00	$9.00	14,876	RA	Office Building	Rent Authorized	None
194	Ingham	SOS	11399-2009-0001	806 Hogsback Rd, Suite A	Mason	48854	11/9/2009	10/30/2019	$4,561.67	$54,740.04	$17.00	3,220	Lease	Office Building	Rent Authorized	One 5yr; 180 days
195	Ingham	SOS	11480-2010-0063	3315 E. Michigan Ave	Lansing	48823	2/11/2011	1/31/2021	$8,250.00	$99,000.00	$14.68	6,745	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
196	Ingham	SOS	6976-2012-0408	1301 Sunset Ave	Lansing	48909	10/1/2007	9/30/2017	$8,604.50	$103,254.00	$3.00	34,418	Lease	Warehouse	Rent Authorized	One 5yr; 30 days
197	Ingham	TRE	10708-2005-0239	2501 N Coolidge	East Lansing	48823	4/1/2001	3/31/2021	$51,473.80	$617,685.60	$24.12	24,986	Lease	Office Building	Rent Authorized	None
198	Ingham	TRE	10940-2005-0240	2501 N Coolidge	East Lansing	48823	5/18/2001	3/31/2021	$1,386.00	$16,632.00	$6.00	2,772	Lease	Office Building	Rent Authorized	None
199	Ingham	TRE	7316-2007-0070	5015 S. Cedar St	Lansing	48910	3/1/2008	2/28/2018	$6,863.75	$82,365.00	$15.00	5,491	Lease	Office Building	Rent Authorized	None
200	Ionia	DHS	10132-2007-0033	920 E. Lincoln Ave	Ionia	48846	2/1/1995	1/31/2015	$14,274.00	$171,288.00	$13.22	12,955	Lease	Office Building	Rent Authorized	One 3yr; 60 days
201	Ionia	DHS	11207-2012-0047	309 W. Adams St	Ionia	48846	1/1/2009	4/30/2014	$585.55	$7,026.60	$23.19	303	Sublease	Office Building	Rent Authorized	None
202	Ionia	SOS	11254-2005-0079	603 West Adams	Ionia	48846	8/1/2007	7/31/2017	$2,750.00	$33,000.00	$11.00	3,000	Lease	Office Building	Rent Authorized	One 5yr; 30 days
203	Ionia	SOS	11454-2009-0334	301 West Genesee St.	Lapeer	48446	7/19/2011	7/18/2021	$5,866.00	$70,392.50	$18.50	3,805	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
204	Iosco	DHS	2364-2007-0043	2145 E Huron Rd	East Tawas	48763	10/1/2007	9/30/2017	$10,150.00	$121,800.00	$11.99	10,160	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
205	Iosco	DNR	11030-2009-0086	Us 123 & Wadsworth	East Tawas	48730	6/1/2009	5/31/2019	$0.00	$0.00		13,200	Lease	Land	Rent Authorized	None
206	Iosco	SOS	10198-2004-1287	1712 E. Huron Rd	East Tawas	48730	7/1/2006	6/30/2016	$1,073.25	$12,879.00	$9.00	1,431	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
190	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds	6,188.00	4,564.00	1,036.00
191	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	7,920.00	5,688.00	0.00
192	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
193	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
194	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
195	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
196	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	37,093.70	2,762.60	0.00
197	None	Exec. New; 180 days	Gross (Full Service)	0.00	0.00	0.00
198	None	Exec. New; 180 days	Gross (Full Service)	0.00	0.00	0.00
199	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
200	None	Exec. Leg; 120 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	28,630.55	21,116.65	0.00
201	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
202	None	Standard; 90 days	Public Utilities	6,884.90	0.00	0.00
203	None	Standard; 90 days	Gross (Full Service)	$0.00	$0.00	$0.00
204	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	26,165.05	10,018.33	0.00
205	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
206	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	4,410.06	5,252.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
190	0.00	0.00	0.00
191	0.00	0.00	0.00
192	0.00	0.00	0.00
193	0.00	0.00	0.00
194	222.72	0.00	0.00
195	272.72	0.00	0.00
196	1,198.08	0.00	0.00
197	0.00	0.00	0.00
198	0.00	0.00	0.00
199	0.00	0.00	0.00
200	0.00	0.00	25,460.00
201	0.00	0.00	0.00
202	0.00	0.00	0.00
203	$0.00	$0.00	$0.00
204	0.00	0.00	0.00
205	0.00	0.00	0.00
206	853.68	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
190	25,536.04	9.12	0.00	Estimated	2012	Nrj Llc	1111 Michigan Ave #201	East Lansing	MI	48823	E92	2	2	100%
191	31,608.00	8.78	0.00	Estimated	2012	Jrt Properties, L.L.C.	3236 W. St. Joseph Street	Lansing	MI	48917	E92			N/A - Warehouse
192	0.00	0.00	0.00	Actual	2012	Ingham Medical Center	401 W Greenlawn	Lansing	MI	48910	E25			N/A - Land
193	133,884.00	9.00	0.00	Actual	2012	R&A Development, L.L.C.	200 Washington Sq N	Lansing	MI	48933	E102			100%
194	54,962.76	17.07	0.00	Actual	2012	Cedar View Prof. Park L.L.C.	3384 James Phillips Drive	Okemos	MI	48864	E25			N/A - Branch Office
195	99,272.72	14.72	0.00	Actual	2012	3301 East Michigan Partnership	Lorna Mchugh	East Lansing	MI	48823	E100			N/A - Branch Office
196	144,308.38	4.19	0.00	Actual	2012	1301 Sunset Partners	Kenneth Simon	Cadillac	MI	49601	E25			N/A - Warehouse
197	617,685.60	24.72	0.00	Actual	2012	Sam X Eyde & Judith A Eyde	2800 Bryon Circle	Lansing	MI	48912	E100	82	79	96%
198	16,632.00	6.00	0.00	Actual	2012	Sam X Eyde & Judith A Eyde	2800 Bryon Circle	Lansing	MI	48912	E25	6	6	100%
199	82,365.00	15.00	0.00	Actual	2012	Eyde Construction Company	4660 South Hagadorn Road	East Lansing	MI	48823	E25	31	30	97%
200	246,495.20	19.03	0.00	Actual	2012	H & M Properties	813 N Main Street	Mt Pleasant	MI	48858	E102	68	61	90%
201	7,026.60	23.19	0.00	Actual	2012	Central Area Mi Works Agency	904 Oak Drive	Greenville	MI	48838	E25	1	1	100%
202	39,884.90	13.29	0.00	Actual	2012	Saginaw Ionia, Llc	1674 Champagne Dr N	Saginaw	MI	48604	E97			N/A - Branch Office
203	$70,392.50	$18.50	$0.00	Actual	2012	Cornerstone Management Team, Llc	301 West Genesee St	Lapeer	MI	48446	E93			N/A - Branch Office
204	157,983.38	15.55	0.00	Actual	2012	Jjs Wolf Realty Llc	4336 Elmonte Street	Saginaw	MI	48638	E100	41	37	90%
205	0.00	0.00	0.00	Actual	2012	City Of East Tawas	760 Newman Street	East Tawas	MI	48730	E102			N/A - Land
206	23,394.74	16.35	0.00	Actual	2012	Midway Super Market, Inc.	P.O. Box 0903	Bay City	MI	48707	E92			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
190	
191	
192	
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194	Branch Office
195	Branch Office
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202	Branch Office
203	Branch Office
204	
205	
206	Branch Office

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
207	Iron	DHS	7136-2008-0067	337 Brady Ave	Caspian	49915	8/1/2009	7/31/2014	$5,305.05	$63,660.60	$6.55	9,720	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
208	Iron	DNR	11032-2006-0130	Iron County Airport	Mastodon Twp	49920	1/1/2007	12/31/2012	$0.00	$87.00		0	Lease	Land	Holding Over	Two 1yr; 30 days
209	Iron	SOS	10569-2007-0071	992 Lalley Rd	Iron River	49935	8/10/2008	8/31/2013	$1,297.83	$15,573.96	$11.77	1,323	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
210	Isabella	DHS	11344-2007-0144	Parkland Drive	Mt Pleasant	48858	10/1/2009	7/31/2019	$40,280.14	$483,361.68	$23.37	20,683	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
211	Isabella	DHS	7119-2009-0054	2258 Enterprise	Mt Pleasant	48858	4/1/2010	2/28/2017	$5,432.12	$65,185.44	$14.15	4,608	Lease	Office Building	Rent Authorized	None
212	Isabella	MSP	10571-1996-1446	3580 S Isabella Rd	Mt Pleasant	48858	2/1/1999	1/31/2019	$10,375.00	$124,500.00	$12.39	10,050	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
213	Isabella	SOS	6756-2008-0082	1245 N Mission St	Mt Pleasant	48858	8/1/2009	7/31/2019	$3,062.50	$36,750.00	$15.00	2,450	Lease	Office Building	Rent Authorized	One 5yr; 60 days
214	Jackson	DHS	10735-2005-0089	209 E Washington St	Jackson	49201	5/1/2006	12/31/2013	$4,500.00	$54,000.00	$16.14	3,346	Lease	Office Building	Rent Authorized	None
215	Jackson	DOC	11221-2010-0469	1697 Lansing Ave	Jackson	49202	5/1/2007	4/30/2017	$4,514.00	$54,168.00	$8.17	6,373	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
216	Jackson	MSF	11070-2006-0163	209 E Washington St	Jackson	49201	6/1/2009	5/31/2014	$359.19	$4,310.28	$12.04	358	Sublease	Office Building	Rent Authorized	None
217	Jackson	SOS	11430-2009-0187	1184 Jackson Crossing - G102	Jackson	49202	3/1/2011	2/28/2021	$7,792.00	$93,504.00	$17.00	5,500	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
218	Kalamazoo	DCH	10555-2006-0253	Box A-1312 Oakland Dr	Kalamazoo	49008	7/1/1998	6/30/2098	$0.00	$0.00		0	Lease	Hospital	Rent Authorized	None
219	Kalamazoo	DEQ	10704-1994-1151	7953 Adobe Rd	Kalamazoo	49009	11/1/2000	10/31/2020	$23,072.00	$276,864.00	$13.94	19,860	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
220	Kalamazoo	DEQ	11459-2009-0390	5272 W. Michigan Ave.	Kalamazoo	49008	5/1/2010	7/31/2015	$1,750.00	$21,000.00	$22.22	945	Sublease	Warehouse	Rent Authorized	Two 5yr; 30 days
221	Kalamazoo	DHS	10174-2008-0142	151 South Rose St.	Kalamazoo	49007	12/1/2009	11/30/2019	$35,295.60	$423,547.20	$17.56	24,120	Lease	Office Building	Rent Authorized	One 5yr; 60 days
222	Kalamazoo	DHS	10266-2005-0044	322 Stockbridge Ave	Kalamazoo	49001	10/1/2006	9/30/2016	$6,448.75	$77,385.00	$10.50	7,370	Lease	Office Building	Rent Authorized	None
223	Kalamazoo	DHS	10810-2010-0194	940 N. 10Th St	Kalamazoo	49001	8/1/2000	7/31/2015	$5,868.00	$70,416.00	$17.60	4,001	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
207	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	21,481.20	15,843.60	3,596.40
208	None	Standard; 90 days	Grounds	0.00	0.00	0.00
209	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	1,493.35	4,160.00	270.00
210	None	Standard; 90 days	Electricity	21,717.15	0.00	0.00
211	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
212	None	Exec. New; 60 days	Public Utilities, Janitorial	22,210.50	16,381.50	0.00
213		Standard; 90 days	Public Utilities, Janitorial	6,222.10	4,455.00	0.00
214	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
215	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
216	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
217	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
218	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds	546,257.69	0.00	0.00
219	None	Exec. New; 90 days	Public Utilities, Janitorial	37,730.10	15,058.00	0.00
220	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
221	None	Standard; 90 days	Electricity	25,326.00	0.00	0.00
222	None	Standard; 90 days	Public Utilities	16,287.70	0.00	0.00
223	None	Standard; 60 days	Public Utilities	8,842.21	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
207	0.00	0.00	0.00
208	0.00	0.00	0.00
209	144.21	0.00	0.00
210	0.00	0.00	0.00
211	0.00	0.00	0.00
212	0.00	0.00	0.00
213	0.00	0.00	0.00
214	0.00	0.00	0.00
215	0.00	0.00	0.00
216	0.00	0.00	0.00
217	0.00	0.00	0.00
218	0.00	0.00	0.00
219	0.00	0.00	23,873.00
220	0.00	0.00	0.00
221	0.00	0.00	0.00
222	0.00	0.00	0.00
223	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
207	104,581.80	10.76	0.00	Estimated	2012	A & B Rentals	2122 Pisoni Road	Iron River	MI	49935	E97	17	14	82%
208	87.00	0.00	0.00	Actual	2012	County Of Iron	2 South Sixth Street	Crystal Falls	MI	49920	E25			N/A - Land
209	21,641.52	16.36	4,640.38	Actual	2012	Maule Properties, Llc	1313 Evergreen Drive	Iron Mountain	MI	49801	E89			N/A - Branch Office
210	505,078.83	24.42	0.00	Estimated	2012	Parkland Dhs, Llc	5000 Airport Road	Mt Pleasant	MI	48858	E92	85	75	88%
211	65,185.44	14.15	0.00	Actual	2012	Edward J. & Nancy J. Degroat	4901 Towne Centre Road, Suite 140	Saginaw	MI	48604	E92	10	10	100%
212	163,092.00	16.23	0.00	Estimated	2012	County Of Isabella	200 North Main	Mt Pleasant	MI	48858	E92	13	24	100%
213	47,427.10	19.36	0.00	Actual	2012	Pleasant Plaza, Inc.	950 South Crawford Road	Mt Pleasant	MI	48858	E92			N/A - Branch Office
214	54,000.00	16.14	0.00	Actual	2012	Commonwealth Commerce Center	209 E. Washington	Jackson	MI	49201	E92	10	6	60%
215	54,168.00	8.50	0.00	Actual	2012	County Of Jackson	120 W Michigan Ave	Jackson	MI	49201	E100			
216	4,310.28	12.04	0.00	Actual	2012	South Central Michigan Works	310 W Bacon St	Hillsdale	MI	49242	E92			100%
217	93,504.00	17.00	0.00	Actual	2012	Ramco Gershenson Properties Lp	31500 Northwestern Hwy	Farmington Hills	MI	48334	E102			N/A - Branch Office
218	546,257.69	0.00	0.00	Actual	2012	Western Michigan University	W Michigan S3050	Kalamazoo	MI	49008	E100			N/A - Hospital
219	353,525.10	17.80	0.00	Actual	2012	D & J Real Estate, L.L.C.	4200 W Centre Avenue	Portage	MI	49024	E97			
220	21,000.00	22.22	0.00	Actual	2012	Wmu Board Of Trustees	1903 W Michigan Ave Ms 5222	Kalamazoo	MI	49008	E25			N/A - Warehouse
221	448,873.20	18.61	0.00	Estimated	2012	Gilmore Real Estate, Llc	162 E. Michigan Avenue	Kalamazoo	MI	49007	E95	157	108	69%
222	93,672.70	12.71	0.00	Estimated	2012	Louis&George Eyde Ltd.Fam.Prnshp	4660 S. Hagadorn Road, Suite 660	East Lansing	MI	48823	E92	30	29	97%
223	79,258.21	19.81	0.00	Estimated	2012	Westpointe Development, Llc.	2221 Health Drive S.W., Suite 2200	Wyoming	MI	49519	E100	25	25	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
207	
208	
209	Branch Office
210	
211	
212	
213	Branch Office
214	
215	No occupancy information supplied by Agency
216	
217	Branch Office
218	
219	No occupancy information supplied by Agency
220	
221	
222	
223	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
224	Kalamazoo	DHS	11147-2005-0044	322 Stockbridge Ave	Kalamazoo	49001	10/1/2006	9/30/2016	$50,737.75	$608,853.00	$10.50	57,986	Lease	Office Building	Rent Authorized	None
225	Kalamazoo	DHS	11484-2010-0079	151 South Rose St	Kalamazoo	49007	9/1/2010	8/31/2020	$7,847.00	$94,164.00	$17.35	5,427	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
226	Kalamazoo	DHS	6959-2006-0227	4210 S Westnedge	Kalamazoo	49008	4/1/2008	3/31/2018	$8,205.33	$98,463.96	$17.00	5,792	Lease	Office Building	Rent Authorized	
227	Kalamazoo	DOC	11216-2010-0643	201 W Kalamazoo Ave	Kalamazoo	49007	5/1/2007	4/30/2017	$3,517.50	$42,210.00	$12.60	3,350	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
228	Kalamazoo	LARA	11626-2012-0196	1601 South Burdick	Kalamazoo	49001	5/1/2012	4/30/2013	$270.93	$3,251.16	$21.82	149	RA	Office Building	Holding Over	None
229	Kalamazoo	SOS	11096-2004-1200	603 Romence	Portage	49024	9/27/2005	9/30/2015	$6,604.00	$79,248.00	$16.51	4,800	Lease	Office Building	Rent Authorized	One 5yr; 120 days
230	Kalamazoo	SOS	11390-2008-0137	3298 Stadium Drive	Kalamazoo	49008	10/1/2009	9/30/2019	$8,218.88	$98,626.56	$21.21	4,650	Lease	Office Building	Rent Authorized	None
231	Kalamazoo	TRE	10904-2009-0057	535 S. Burdick St	Kalamazoo	49007	5/1/2006	4/30/2016	$3,234.81	$38,817.72	$18.25	2,127	Lease	Office Building	Rent Authorized	One 5yr; 60 days
232	Kalkaska	DHS	2435-2008-0149	503 N Birch St	Kalkaska	49646	4/1/2010	3/31/2020	$5,634.87	$67,618.44	$8.76	7,719	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
233	Kalkaska	SOS	2831-2003-1138	114 Northland Plaza	Kalkaska	49646	5/1/2004	4/30/2014	$850.00	$10,200.00	$7.80	1,230	Lease	Office Building	Rent Authorized	None
234	Kent	BSL	11293-2004-1054	3391-B Plainfield Ave Ne	Grand Rapids	49505	12/1/2007	11/30/2017	$7,602.50	$91,230.00	$16.37	5,573	Lease	Office Building	Rent Authorized	One 5yr; 60 days
235	Kent	DEQ	7813-2007-0134	3415 Roger B Chaffee Se	Wyoming	49548	9/1/2008	8/31/2018	$1,450.00	$17,400.00	$7.50	2,000	Lease	Warehouse	Rent Authorized	None
236	Kent	DHS	10232-2005-0043	5303 28Th St Court Se	Grand Rapids	49512	7/1/2006	6/30/2016	$9,300.00	$111,600.00	$12.00	9,300	Lease	Office Building	Rent Authorized	None
237	Kent	DHS	10064-2002-2191	750 Front Ave Nw	Grand Rapids	49504	11/1/2004	6/30/2014	$8,123.45	$97,481.40	$14.27	6,831	Lease	Office Building	Rent Authorized	None
238	Kent	DHS	10109-2004-1123	536 South State St	Sparta	49345	1/1/2006	12/31/2015	$4,193.46	$50,321.52	$8.85	5,686	Lease	Office Building	Rent Authorized	None
239	Kent	DHS	10214-2005-0042	5303 28Th St Court Se	Grand Rapids	49512	7/1/2006	6/30/2016	$34,514.00	$414,168.00	$12.00	34,514	Lease	Office Building	Rent Authorized	None
240	Kent	DHS	11110-2010-0036	121 Franklin St Se	Grand Rapids	49507	6/1/2009	5/31/2029	$187,242.00	$2,246,904.00	$20.82	107,925	Sublease	Office Building	Rent Authorized	Two 5yr; 90 days
241	Kent	DTMB	10954-2008-0164	One North Division Ave	Grand Rapids	49503	5/1/2002	9/30/2028	$296,266.36	$3,555,196.32	$25.95	137,000	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
224	None	Standard; 90 days	Public Utilities	183,095.82	86,765.56	0.00
225	None	Standard; 90 days	Electricity	5,698.35	0.00	0.00
226	None	Standard; 90 days	Public Utilities, Janitorial	12,800.32	9,440.96	0.00
227	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
228	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
229	None	Standard; 90 days	Public Utilities, Pest Control	12,791.94	0.00	0.00
230	None	Standard; 90 days	Public Utilities, Janitorial	9,492.20	5,088.00	0.00
231	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
232	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
233	None	Standard; 60 days	Janitorial	0.00	4,462.50	0.00
234	None	Standard; 90 days	Public Utilities	8,995.01	0.00	0.00
235	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	1,500.05	0.00	0.00
236	None	Standard; 90 days	Public Utilities, Janitorial	20,553.00	15,159.00	0.00
237	None	Standard; 180 days	Electricity	7,172.55	0.00	0.00
238	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	12,566.06	9,268.18	0.00
239	None	Standard; 90 days	Public Utilities, Janitorial	76,275.94	56,257.82	0.00
240	None	Leg. Rest; 0 days	Gross (Full Service)	0.00	0.00	0.00
241	Buy for $1 and initial lease	Leg. Rest; 60 days	Public Utilities	252,538.79	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
224	0.00	0.00	0.00
225	0.00	0.00	0.00
226	0.00	0.00	0.00
227	0.00	0.00	0.00
228	$0.00	$0.00	$0.00
229	0.00	0.00	16,225.00
230	0.00	0.00	0.00
231	0.00	0.00	0.00
232	0.00	0.00	0.00
233	0.00	0.00	0.00
234	2,278.00	0.00	0.00
235	537.39	0.00	0.00
236	0.00	0.00	(1,550.00)
237	0.00	0.00	0.00
238	0.00	0.00	0.00
239	0.00	0.00	(5,753.00)
240	0.00	0.00	(91,736.00)
241	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
224	878,714.38	15.15	0.00	Actual	2012	Louis&George Eyde Ltd.Fam.Prnshp	4660 S. Hagadorn Road, Suite 660	East Lansing	MI	48823	E93	292	275	94%
225	99,862.35	18.40	0.00	Estimated	2012	Gilmore Real Estate, Llc	162 E. Michigan Avenue	Kalamazoo	MI	49007	E92	22	15	68%
226	120,705.24	20.84	0.00	Estimated	2012	Linda Lou Larocque	118 Superior Street	South Haven	MI	49090	E97	15	11	73%
227	42,210.00	12.60	0.00	Actual	2012	County Of Kalamazoo	201 W Kalamazoo	Kalamazoo	MI	49007	E92			
228	$3,251.16	$21.82	$0.00	Actual	2012	W. E. Upjohn Institute	300 S. Westnedge Ave.	Kalamazoo	MI	49007	E92	2	2	100%
229	108,264.94	22.56	0.00	Actual	2012	Bre Romence Village, Llc	255 East Brown Street	Birmingham	MI	48009	E102			N/A - Branch Office
230	113,206.76	24.35	0.00	Actual	2012	Hinman Stadium, Llc	750 Trade Centre Way	Kalamazoo	MI	49002	E25			N/A - Branch Office
231	38,817.72	18.25	0.00	Actual	2012	Wbc Properties Ltd Partnership	535 S Burdick Street, Suite 1	Kalamazoo	MI	49005	E25	9	9	100%
232	67,618.44	8.76	0.00	Actual	2012	County Of Kalkaska	605 N Birch Street	Kalkaska	MI	49646	E100	26	23	88%
233	14,662.50	11.92	0.00	Actual	2012	Ronald And Janice Ascione	2101 Us 131 N.W.	Kalkaska	MI	49646	E100			N/A - Branch Office
234	102,503.01	18.39	0.00	Actual	2012	Steven & Alicia Pestka Jnt Trst	2920 Fuller Ave Ne	Grand Rapids	MI	49505	E25	14	13	100%
235	19,437.44	9.72	0.00	Actual	2012	Ace Vending Service, Inc.	3417 Roger B. Chaffee Se	Grand Rapids	MI	49545	E100			N/A - Warehouse
236	145,762.00	15.67	0.00	Estimated	2012	Cascade Commons, Llc	1946 Turner Avenue Nw	Grand Rapids	MI	49504	E100			N/A - Training Facility
237	104,653.95	15.32	0.00	Estimated	2012	Ac Holdings Llc	750 Front Ave Nw	Grand Rapids	MI	49504	E100	21	21	100%
238	72,155.76	12.69	0.00	Estimated	2012	G&M Bear Properties Llc	8737 Thome Drive	Sparta	MI	49345	E102	23	23	100%
239	540,948.76	15.67	0.00	Estimated	2012	Cascade Commons, Llc	1946 Turner Avenue Nw	Grand Rapids	MI	49504	E102	317	270	85%
240	2,155,168.00	19.97	0.00	Actual	2012	County Of Kent	300 Monroe Nw	Grand Rapids	MI	49502		480	456	95%
241	3,807,735.11	27.79	0.00	Actual	2012	City Of Grand Rapids	201 Market	Grand Rapids	MI	49503	E102			94%

	AN
224	
225	
226	
227	No occupancy information supplied by Agency
228	
229	Branch Office
230	Branch Office
231	
232	
233	Branch Office
234	Retail
235	
236	Training Facility
237	
238	
239	
240	
241	Occupants: GSA, LARA-UIA, DOS, DOC - Branch office and parole office considered at full occupancy, GSA is a tenant of the Starte. UIA is currently reducing their need.

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
242	Kent	DTMB	11185-2006-0013	1 Michigan St Ne	Grand Rapids	49504	9/25/2005	9/30/2057	$4,416.32	$52,995.84		0	Lease	Parking	Rent Authorized	One 50yr; 365 days
243	Kent	LARA	10484-2006-0191	2942 Fuller Ave Ne	Grand Rapids	49505	9/1/2007	8/31/2017	$18,270.00	$219,240.00	$15.00	13,920	Lease	Office Building	Rent Authorized	One 5yr; 60 days
244	Kent	LARA	6144-2006-0047	3391-A Plainfield Ave Ne	Grand Rapids	49505	12/1/2007	11/30/2017	$11,794.65	$141,535.80	$15.77	8,975	Lease	Office Building	Rent Authorized	One 5yr; 60 days
245	Kent	LARA	7132-2009-0192	2922 Fuller Ave Ne	Grand Rapids	49505	9/1/2007	8/31/2017	$1,772.81	$21,273.72	$15.77	1,349	Lease	Office Building	Rent Authorized	One 5yr; 60 days
246	Kent	MDOT	11188-2009-0433	2660 Leonard, Ne	Grand Rapids	49505	4/1/2006	3/31/2016	$26,340.52	$316,086.24	$20.87	13,821	Lease	Office Building	Rent Authorized	One 5yr; 60 days
247	Kent	MSP	10673-1998-1069	8650 Algoma Ave	Rockford	49341	8/1/1999	7/31/2014	$3,294.50	$39,534.00	$6.96	5,680	Lease	Office Building	Rent Authorized	None
248	Kent	SOS	10048-2003-1131	534 South State St	Sparta	49345	7/1/2004	6/30/2014	$1,643.26	$19,719.12	$7.85	2,512	Lease	Office Building	Rent Authorized	None
249	Kent	SOS	10262-2010-0193	3472 Plainfield Ave Ne	Grand Rapids	49503	7/1/2011	6/30/2021	$5,663.00	$67,956.00	$11.50	5,909	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
250	Kent	SOS	10720-2008-0134	1056 28Th St Sw	Wyoming	49509	3/1/2010	2/29/2020	$5,533.38	$66,400.56	$11.03	6,020	Lease	Office Building	Rent Authorized	One 5yr; 60 days
251	Kent	SOS	11347-2007-0138	3665 28Th St Se	Grand Rapids	49512	8/7/2008	8/6/2018	$8,287.00	$99,444.00	$8.86	8,287	Lease	Office Building	Rent Authorized	One 5yr; 60 days
252	Keweenaw	SOS	10602-1997-1282	4541 North St	Mohawk	49950	1/28/1999	1/27/2014	$806.67	$9,680.04	$11.00	880	Lease	Office Building	Rent Authorized	None
253	Lake	DHS	7551-2010-0580	4459 M-37	Baldwin	49304	1/1/1992	12/31/2021	$5,000.00	$60,000.00	$4.11	14,600	Lease	Office Building	Rent Authorized	None
254	Lapeer	DHS	2710-2009-0314	1505 Suncrest Dr	Lapeer	48446	10/1/2010	9/30/2015	$13,240.00	$158,880.00	$8.50	18,692	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
255	Leelanau	DHS	11033-2008-0146	7401 East Duck Lake Rd	Lake Leelanau	49653	1/1/2007	12/31/2014	$236.00	$2,832.00	$22.00	120	Sublease	Office Building	Rent Authorized	None
256	Leelanau	MSP	10753-1999-1394		Leland	49654	1/1/2000	12/31/2029	$0.00	$0.00	$0.00	1,000	Lease	Land	Rent Authorized	Two 10yr; 90 days
257	Leelanau	SOS	6655-2007-0139	100-B Cedar St.	Suttons Bay	49682	9/1/2008	8/31/2013	$1,053.25	$12,639.00	$14.04	900	Lease	Office Building	Holding Over	None
258	Lenawee	DHS	7211-1990-118	1040 South Winter St	Adrian	49221	4/1/1990	4/30/2019	$12,500.00	$150,000.00	$7.50	20,000	Lease	Office Building	Rent Authorized	None
259	Lenawee	DHS	7225-2004-1189	1040 South Winter St	Adrian	49221	11/1/2005	10/31/2015	$3,653.55	$43,842.60	$14.23	3,081	Lease	Office Building	Rent Authorized	None
260	Lenawee	MSF	11219-2008-0038	1040 South Winter St	Adrian	49221	6/1/2009	5/31/2014	$241.92	$2,903.04	$14.23	204	Sublease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
242	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
243	None	Standard; 90 days	Public Utilities	30,763.20	0.00	0.00
244	None	Standard; 90 days	Public Utilities	19,834.75	0.00	0.00
245	None	Standard; 90 days	Electricity	1,416.45	0.00	0.00
246	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
247	None	Standard; 60 days	Public Utilities, Janitorial	12,552.80	9,258.40	0.00
248	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	6,051.54	4,140.00	0.00
249	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
250	None	Standard; 90 days	Public Utilities, Janitorial	13,365.26	5,228.00	0.00
251	None	Standard; 90 days	Public Utilities, Janitorial	12,793.10	6,830.00	0.00
252	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	1,944.80	1,434.40	325.60
253	None	Standard; 120 days	Public Utilities	32,266.00	23,798.00	0.00
254	None	Standard; 90 days	Public Utilities	32,767.22	0.00	0.00
255	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
256	Right of First Refusal	Standard; 180 days	Electricity, Grounds	1,050.00	0.00	370.00
257	None	Standard; 90 days	Public Utilities, Janitorial	$1,989.00	$1,467.00	$0.00
258	None	Leg. Rest; 60 days	Gross (Full Service)	0.00	0.00	0.00
259	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
260	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
242	0.00	0.00	0.00
243	0.00	0.00	0.00
244	0.00	0.00	0.00
245	0.00	0.00	0.00
246	0.00	0.00	0.00
247	0.00	0.00	0.00
248	0.00	0.00	0.00
249	297.20	0.00	(738.00)
250	0.00	0.00	0.00
251	16,631.45	0.00	0.00
252	0.00	0.00	0.00
253	0.00	0.00	0.00
254	0.00	0.00	0.00
255	0.00	0.00	0.00
256	0.00	0.00	0.00
257	$0.00	$0.00	$0.00
258	0.00	0.00	0.00
259	0.00	0.00	0.00
260	0.00	0.00	0.00

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
242	52,995.84	0.00	0.00	Actual	2012	Michigan Street Development Llc	408 E. Kalamazoo Plaza	Lansing	MI	48933	E100			N/A - Parking
243	250,003.20	17.96	0.00	Actual	2012	H & H Mmgt & Devel. Co., L.L.C.	2920 Fuller Avenue, N.E.	Grand Rapids	MI	49505	E100	26	36	138%
244	161,370.55	17.98	0.00	Estimated	2012	Steven & Alicia Pestka Jnt Trst	2920 Fuller Ave Ne	Grand Rapids	MI	49505	E25	42	9	21%
245	22,690.17	16.82	0.00	Estimated	2012	H & H Mmgt & Devel. Co., L.L.C.	2920 Fuller Avenue, N.E.	Grand Rapids	MI	49505	E25	6	10	167%
246	316,086.24	22.87	0.00	Actual	2012	2660 Leonard, Llc	4180 44Th Street Se	Grand Rapids	MI	49512	E92	48	48	100%
247	61,345.20	10.80	0.00	Estimated	2012	Rogue River Development L.L.C.	8620 Algoma Avenue	Rockford	MI	49341	E100	7	7	100%
248	29,910.66	11.91	0.00	Actual	2012	G&M Bear Properties Llc	8737 Thome Drive	Sparta	MI	49345	E102			N/A - Branch Office
249	67,515.20	11.43	0.00	Actual	2012	Northtown Center Inc	2920 Fuller Ave Ne	Grand Rapids	MI	49505	E102			N/A - Branch Office
250	84,993.82	14.12	0.00	Actual	2012	Sun Valley - Mi Ltd Partnership	70 Ne Loop 410	San Antonio	TX	78216	E97			N/A - Branch Office
251	135,698.55	16.37	0.00	Actual	2012	Centerpointe Partners, Llc	6755 Daly Road	West Bloomfield	MI	48322	E97			N/A - Branch Office
252	13,384.84	15.21	0.00	Estimated	2012	James Trevethan	17463 Osma Plat Road	Houghton	MI	49931	E25			N/A - Branch Office
253	116,064.00	7.95	0.00	Estimated	2012	Lake County	800 10Th Street	Baldwin	MI	49304	E100	44	40	91%
254	191,647.22	10.25	0.00	Actual	2012	Lapeer County	255 Clay Street	Lapeer	MI	48446	E92	91	81	89%
255	2,832.00	23.60	0.00	Actual	2012	Benzie Leelanau Dis. Health Dept	6051 Frankfort Hwy,, Suite 100	Benzonia	MI	49616	E92	2	2	100%
256	1,420.00	1.42	0.00	Estimated	2012	County Of Leelanau	301 Cedar Street	Leland	MI	49654	E92			N/A - Land
257	$16,095.00	$17.88	$0.00	Estimated	2012	Sharon A. Williams	105 Broadway	Suttons Bay	MI	49682	E25			N/A - Branch Office
258	150,000.00	7.50	0.00	Actual	2012	County Of Lenawee	301 N Main St	Adrian	MI	49221	E97	93	85	91%
259	43,842.60	14.23	0.00	Actual	2012	County Of Lenawee	301 N Main St	Adrian	MI	49221	E100	11	9	82%
260	2,903.04	14.23	0.00	Actual	2012	South Central Michigan Works	310 W Bacon St	Hillsdale	MI	49242	E102			100%

	AN
242	
243	Location has hoteling stations for staff that work out of the office and/or travel.
244	
245	
246	
247	
248	Branch Office
249	Branch Office
250	Branch Office
251	Branch Office
252	Branch Office
253	
254	
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256	
257	Branch Office
258	
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260	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
261	Lenawee	SOS	11523-2010-0621	1040 South Winter St	Adrian	49221	12/1/2011	11/30/2021	$4,107.87	$49,294.44	$14.21	3,469	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
262	Livingston	DHS	10440-1994-1263	2300 E Grand River	Howell	48844	6/6/1997	6/5/2017	$13,082.50	$156,990.00	$12.10	13,470	Lease	Office Building	Rent Authorized	None
263	Livingston	DOC	11491-2010-0155	2530 East Grand River	Howell	48843	8/1/2011	10/31/2021	$6,559.58	$78,715.00	$17.50	4,498	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
264	Livingston	LARA	11191-2013-0209	1240 Packard Drive	Howell	48843	4/1/2013	3/31/2014	$174.25	$2,091.00	$13.94	150	RA	Office Building	Rent Authorized	None
265	Livingston	MDOT	10483-2007-0053	10321 E Grand River St. Ste 500	Brighton	48116	4/1/2008	3/31/2018	$15,394.92	$184,739.04	$17.00	10,867	Lease	Office Building	Rent Authorized	None
266	Livingston	MSP	11415-2010-0532	4363 Buno Rd	Brighton	48114	12/1/2012	11/30/2032	$11,457.00	$137,484.00	$17.18	8,000	Sublease	Office Building	Rent Authorized	Two 5yr; 30 days
267	Livingston	SOS	11489-2010-0060	1448 Lawson Rd	Howell	48843	1/1/2011	12/31/2020	$7,500.00	$90,000.00	$18.00	5,000	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
268	Luce	DHS	4481-2007-0161	500 W Mcmillan Ave, 2Nd Floor	Newberry	49868	11/1/2008	10/31/2013	$6,241.33	$74,895.96	$15.10	4,960	Lease	Office Building	Rent Authorized	None
269	Luce	DNR	11041-2007-0013	Luce County Airport	Newberry	49868	1/1/2005	12/31/2012	$0.00	$33.33	$0.00	0	Lease	Land	Holding Over	Six 1yr; 30 days
270	Luce	DNR	7849-2012-0016	5100 State Hwy M123	Newberry	49868	10/1/2012	9/30/2022	$5,024.85	$60,298.20	$9.35	6,449	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
271	Luce	SOS	4965-2010-0201	504 W Mcmillan Ave	Newberry	49868	6/1/2006	5/31/2021	$862.00	$10,344.00	$13.00	796	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
272	Mackinac	DHS	6406-2007-0157	199 Ferry Lane	St Ignace	49781	11/1/2005	10/31/2015	$3,320.00	$39,840.00	$9.50	4,195	Lease	Office Building	Rent Authorized	One 5yr; 30 days
273	Mackinac	MDOT	4296-1980-34	M 185	Mackinac Island	49757	2/21/1980	2/20/2030	$0.00	$0.00	$0.00	0	Lease	Land	Rent Authorized	One 50yr; 90 days
274	Mackinac	MSP	10778-1999-1102	W1022 West Us-2	St Ignace	49781	3/10/2000	3/9/2015	$1,331.10	$15,973.20	$10.20	1,566	Lease	Mechanic Shop	Rent Authorized	None
275	Mackinac	SOS	2715-2006-0069	386 North State St	St Ignace	49781	12/1/2007	11/30/2017	$1,300.00	$15,600.00	$10.00	1,480	Lease	Office Building	Rent Authorized	None
276	Macomb	BSL	7194-2004-1060	34700 Dequindre	Sterling Heights	48310	5/1/2005	4/30/2015	$4,649.88	$55,798.56	$13.03	4,281	Lease	Office Building	Rent Authorized	One 5yr; 90 days
277	Macomb	DEQ	11040-2004-1154	27700 Donald Court	Warren	48090	1/4/2005	1/3/2025	$37,273.23	$447,278.76	$12.45	35,926	Lease	Office Building	Rent Authorized	One 5yr; 90 days
278	Macomb	DHS	10329-2009-0169	19700 Hall Rd	Clinton Twp	48038	1/1/2009	12/31/2018	$41,437.50	$497,250.00	$20.98	23,697	Lease	Office Building	Rent Authorized	One 5yr; 180 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
261	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
262	None	Standard; 180 days	Public Utilities	38,866.61	0.00	0.00
263	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
264	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
265	None	Standard; 90 days	Electricity, Janitorial	11,410.35	17,713.21	0.00
266	None	Exec. New; 90 days	Public Utilities, Janitorial, Pest Control	17,680.00	13,040.00	0.00
267	None	Standard; 90 days	Public Utilities, Janitorial	11,893.26	13,490.00	0.00
268	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	8,068.65	6,457.75	0.00
269	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
270	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	14,252.29	10,511.87	2,386.13
271	None	Standard; 90 days	Public Utilities	1,994.88	0.00	0.00
272	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	9,270.95	6,837.85	1,552.15
273	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
274	None	Standard; 90 days	Public Utilities, Janitorial	3,460.86	2,552.58	0.00
275	None	Standard; 180 days	Public Utilities, Janitorial, Dumpster Service, Grounds	3,270.80	2,412.40	547.60
276	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	9,461.01	6,978.03	0.00
277	None	Exec. New; 90 days	Public Utilities, Janitorial, Grounds	79,396.46	58,559.38	13,292.62
278	None	Standard; 180 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
261	0.00	0.00	0.00
262	0.00	0.00	0.00
263	0.00	0.00	0.00
264	0.00	0.00	0.00
265	0.00	0.00	0.00
266	0.00	0.00	0.00
267	282.50	0.00	0.00
268	0.00	0.00	0.00
269	0.00	0.00	0.00
270	0.00	0.00	0.00
271	0.00	0.00	0.00
272	0.00	0.00	0.00
273	0.00	0.00	0.00
274	0.00	0.00	0.00
275	0.00	0.00	0.00
276	0.00	0.00	0.00
277	0.00	0.00	(2,633.92)
278	0.00	0.00	(7,507.00)

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
261	49,294.44	14.21	0.00	Actual	2012	County Of Lenawee	301 N Main St	Adrian	MI	49221	E97			N/A - Branch Office
262	195,856.61	14.54	0.00	Actual	2012	Livingston County	304 E. Grand River	Howell	MI	48843	E102	77	77	100%
263	78,715.00	17.50	0.00	Actual	2012	Newtowne Center, LLC	320 North Main Street	Ann Arbor	MI	48104				
264	2,091.00	13.94	0.00	Actual	2012	The County Of Livingston	304 East Grand River	Howell	MI	48843	E25	1	1	100%
265	213,862.60	19.68	0.00	Estimated	2012	Fonda Place Partners, Ltd.	4121 Marsh Trail	Milford	MI	48380	E102	35	34	97%
266	168,204.00	21.03	0.00	Estimated	2012	Charter Township Of Brighton	4360 Buno Road	Brighton	MI	48114	E92	25	32	100%
267	115,665.76	23.13	0.00	Actual	2012	I-96 Kohls Associates, L.L.C.	3280 Woodward Avenue,	Royal Oak	MI	48073	E92			N/A - Branch Office
268	89,422.36	18.03	0.00	Actual	2012	Goldthorpe Enterprises Inc.	23972 County Road 98	Mcmillan	MI	49853	E92	18	12	67%
269	33.33	0.00	0.00	Actual	2012	County Of Luce	County Government Building	Newberry	MI	49868	E92			N/A - Land
270	87,448.49	13.56	0.00	Estimated	2012	Laurel Lea Development Co., Inc	13954 State Highway M-28	Newberry	MI	49868	E25			100%
271	12,338.88	15.50	0.00	Actual	2012	Goldthorpe Enterprises Inc.	23972 County Road 98	Mcmillan	MI	49853	E25			N/A - Branch Office
272	57,500.95	13.71	0.00	Estimated	2012	J & D Basel Development Llc	9171 North Long Lake Road	Traverse City	MI	49685	E100	17	12	71%
273	0.00	0.00	0.00	Actual	2012	City Of Mackinac Island	Market Street	Mackinac Island	MI	49757	E102			N/A - Land
274	21,986.64	14.04	0.00	Estimated	2012	Margaret M. Huskey	182 First Street	St Ignace	MI	49781	E100			N/A - Mechanic Shop
275	21,830.80	14.75	0.00	Estimated	2012	Thomas Briggs	Po Box 836	St Ignace	MI	49781	E102			N/A - Branch Office
276	72,237.60	16.87	0.00	Estimated	2012	Trout Henshaw 34700 Dequindre Ll	One Towne Sq #120	Southfield	MI	48076	E102	16	14	100%
277	595,893.30	16.59	0.00	Estimated	2012	Leedership, Llc	6632 Telegraph Road, Suite 350	Bloomfield Hills	MI	48301	E25			
278	489,743.00	20.67	0.00	Actual	2012	Thirty-Fifth Macomb, Llc	Attn: Charles M Bayer Jr	Grosse Pt Farms	MI	48236	E25	157	150	96%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
261	Branch Office
262	
263	No occupancy information supplied by Agency
264	
265	
266	
267	Branch Office
268	
269	
270	
271	Branch Office
272	
273	
274	
275	Branch Office
276	Retail
277	No occupancy information supplied by Agency
278	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
279	Macomb	DHS	10768-2004-1302	43630 Hayes Rd	Clinton Twp	48038	7/1/2006	6/30/2016	$17,211.79	$206,541.48	$22.75	8,789	Lease	Office Building	Rent Authorized	
280	Macomb	DHS	11340-2007-0133	41227 Mound Rd	Sterling Heights	48312	1/1/2010	12/31/2019	$38,750.00	$465,000.00	$15.00	31,000	Lease	Office Building	Rent Authorized	Two 5yr; 120 days
281	Macomb	DHS	11429-2009-0179	19800 Hall Rd	Clinton Twp	48038	6/1/2009	5/31/2019	$20,720.33	$248,643.96	$22.00	11,302	Lease	Office Building	Rent Authorized	One 5yr; 365 days
282	Macomb	DHS	2257-1998-1192	21885 Dunham St	Clinton Twp	48036	1/1/2001	12/31/2015	$56,309.67	$675,716.04	$19.00	35,564	Lease	Office Building	Rent Authorized	One 5yr; 90 days
283	Macomb	DHS	2259-2005-0159	27650-27690 Van Dyke	Warren	48093	8/1/1998	7/31/2018	$44,074.96	$528,899.52	$19.61	24,147	Lease	Office Building	Rent Authorized	None
284	Macomb	DOC	2664-2012-0459	76 S Main St	Mt Clemens	48043	12/1/2012	11/30/2013	$9,894.83	$118,737.96	$17.92	6,626	RA	Office Building	Rent Authorized	None
285	Macomb	MDOT	10255-2005-0192	35414 And 35418 Mound Rd	Sterling Heights	48314	6/1/2006	5/31/2016	$6,651.00	$79,812.00	$8.48	9,412	Lease	Laboratory	Rent Authorized	One 5yr; 60 days
286	Macomb	MDOT	11566-2011-0332	26170 21 Mile Rd	Chesterfield	48051	12/1/2012	11/30/2022	$15,207.50	$182,490.00	$17.50	10,428	Lease	Office Building	Rent Authorized	One 5yr; 30 days
287	Macomb	MSF	11068-2013-0072	43630 Hayes Rd	Clinton Twp	48038	10/1/2012	9/30/2013	$461.25	$5,535.00	$22.50	246	RA	Office Building	Holding Over	None
288	Macomb	MSF	11250-2013-0069	15950 Twelve Mile Rd.	Roseville	48066	10/1/2012	9/30/2013	$788.00	$9,455.60	$21.49	440	RA	Office Building	Holding Over	None
289	Macomb	MSP	7170-2009-0002	42800 Merrill	Sterling Heights	48314	3/1/2010	2/28/2015	$15,933.69	$191,204.28	$14.75	12,963	Lease	Laboratory	Rent Authorized	One 5yr; 60 days
290	Macomb	MVA	11099-2010-0018	44521 Schoenherr	Sterling Heights	48313	2/1/2005	1/31/2016	$2,000.00	$24,000.00	$17.14	1,400	Lease	Office Building	Rent Authorized	One 5yr; 30 days
291	Macomb	SOS	10184-2011-0300	71130 Van Dyke	Romeo	48065	2/1/2013	1/31/2023	$1,851.75	$22,221.00	$13.50	1,646	Lease	Office Building	Rent Authorized	One 5yr; 60 days
292	Macomb	SOS	10865-2010-0466	51305 Gratiot	Chesterfield Twp	48051	10/1/2011	9/30/2021	$5,667.00	$68,004.00	$17.00	4,000	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
293	Macomb	SOS	11106-2004-1205	37015 Gratiot Ave	Clinton Twp	48043	12/1/2005	6/30/2015	$9,444.54	$113,334.48	$16.92	6,506	Lease	Office Building	Rent Authorized	One 5yr; 120 days
294	Macomb	SOS	11111-2004-1203	24040 Harper Ave	St Clair Shores	48080	7/1/2005	6/30/2015	$10,848.50	$130,182.00	$26.00	5,007	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
295	Macomb	SOS	11149-2006-0177	50640 Schoenherr	Shelby Twp	48315	10/1/2006	9/30/2016	$9,116.00	$109,392.00	$20.00	5,500	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
279	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
280	None	Standard; 90 days	Public Utilities, Janitorial	68,510.00	50,530.00	0.00
281	None	Standard; 365 days	Electricity	20,175.30	0.00	0.00
282	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
283	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
284	None	Standard; 30 days	Public Utilities	15,090.00	0.00	0.00
285	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	20,800.52	15,341.56	0.00
286	None	Standard; 90 days	Public Utilities	23,045.88	0.00	0.00
287	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
288	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
289	None	Standard; 90 days	Public Utilities, Janitorial	28,518.60	20,481.54	0.00
290	None	Standard; 90 days	Janitorial	0.00	2,282.00	0.00
291	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	4,315.53	3,960.87	0.00
292	None	Standard; 90 days	Public Utilities, Janitorial	10,089.50	3,903.32	0.00
293	None	Standard; 90 days	Public Utilities, Janitorial	18,460.01	5,219.90	0.00
294	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
295	None	Standard; 90 days	Janitorial	0.00	8,965.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
279	0.00	0.00	0.00
280	0.00	0.00	0.00
281	0.00	0.00	(6,459.00)
282	0.00	0.00	0.00
283	0.00	0.00	0.00
284	0.00	0.00	0.00
285	0.00	0.00	0.00
286	0.00	0.00	0.00
287	0.00	0.00	0.00
288	$0.00	$0.00	$0.00
289	0.00	0.00	0.00
290	0.00	0.00	0.00
291	529.77	0.00	0.00
292	282.72	0.00	0.00
293	(23.90)	0.00	0.00
294	0.00	0.00	0.00
295	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
279	206,541.48	23.50	0.00	Actual	2012	Mc Portfolio Llc	6850 Nineteen Mile Road	Sterling Heights	MI	48314	E97	18	18	100%
280	584,040.00	18.84	0.00	Estimated	2012	Cpd Properties, Inc.	38700 Van Dyke	Sterling Heights	MI	48312	E25	125	121	97%
281	262,360.26	23.21	0.00	Actual	2012	Thirty-Fifth Macomb, Llc	Attn: Charles M Bayer Jr	Grosse Pt Farms	MI	48236	E100	157	150	96%
282	675,716.04	19.00	0.00	Actual	2012	Macomb County	10 North Main Street	Mt Clemens	MI	48043	E25	176	170	97%
283	528,899.52	21.90	0.00	Actual	2012	Macomb County	10 North Main Street	Mt Clemens	MI	48043	E97	118	111	94%
284	133,827.96	20.20	0.00	Actual	2012	Cannon Homes Inc	319 North Gratiot	Mt Clemens	MI	48043	E25			
285	115,954.08	12.32	0.00	Estimated	2012	Mound Industrial Commons Llc	42850 Mound Road	Sterling Heights	MI	48314	E25	16	16	N/A - Lab
286	205,535.88	19.71	0.00	Estimated	2012	Piera Commons, L.L.C.	50775 Richard W Blvd	Chesterfield	MI	48051	E25	35	35	100%
287	5,535.00	22.50	0.00	Actual	2012	Macomb/St. Clair Workforce Devel	21885 Dunham	Clinton Twp	MI	48038	E89			100%
288	$9,455.60	$21.49	$0.00	Actual	2012	Macomb/ St. Clair Workforce Development	21885 Dunham	Clinton Twp	MI	48038	E25			100%
289	240,204.42	18.53	0.00	Estimated	2012	Mancini Enterprises, Llc	6850 Enterprises, Llc	Sterling Heights	MI	48314	E102			N/A - Lab
290	26,282.00	18.77	0.00	Estimated	2012	Sterling Retail Llc	6303 26 Mile Road	Washington	MI	48094	E92	3	3	100%
291	31,027.17	18.85	0.00	Actual	2012	Stockbridge Michigan, Llc	Po Box 8385	Bloomfield Hills	MI	48302	E92			N/A - Branch Office
292	82,279.54	20.57	0.00	Actual	2012	Home-Field, L.L.C.	39525 13 Mile Road, Suite 250	Novi	MI	48377	E89			N/A - Branch Office
293	136,990.49	21.06	0.00	Actual	2012	Northpointe Plaza Limited Partne	29201 Telegraph Rd, Suite 450	Southfield	MI	48034	E92			N/A - Branch Office
294	130,182.00	26.00	0.00	Actual	2012	Danford Properties, Llc	26050 Orchard Lake Road, #300	Farmington Hills	MI	48334	E100			N/A - Branch Office
295	118,357.00	21.52	0.00	Estimated	2012	Summit Corporate Centre, Llc	30078 Schoenherr	Warren	MI	48088	E100			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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284	No occupancy information supplied by Agency
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291	Branch Office
292	Branch Office
293	Branch Office
294	Branch Office
295	Branch Office

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
296	Macomb	SOS	11499-2010-0330	7917 19 Mile Rd	Sterling Heights	48314	5/14/2012	5/13/2022	$8,409.00	$100,908.00	$14.00	7,207	Lease	Office Building	Rent Authorized	None
297	Macomb	TRE	10570-2009-0063	41300 Dequindre	Sterling Heights	48314	11/1/2009	2/28/2019	$22,769.50	$273,234.00	$19.50	14,012	Lease	Office Building	Rent Authorized	None
298	Manistee	DHS	10488-2006-0144	1672 Us-31 South	Manistee	49660	10/17/1997	10/16/2022	$10,308.14	$123,697.68	$11.63	10,635	Lease	Office Building	Rent Authorized	One 5yr; 60 days
299	Manistee	SOS	10094-2008-0085	1638 Us 31 S	Manistee	49660	9/1/2009	8/31/2019	$1,450.00	$17,400.00	$12.00	1,450	Lease	Office Building	Rent Authorized	None
300	Marquette	DEQ	10993-2004-1102	420 5Th St	Gwinn	49841	8/1/2006	11/30/2013	$12,216.22	$146,594.64	$8.30	17,662	Lease	Office Building	Rent Authorized	One 5yr; 30 days
301	Marquette	DHS	10783-2009-0185	1498 O'Dovero Drive	Marquette	49855	8/1/2000	7/31/2015	$5,375.00	$64,500.00	$12.25	5,264	Lease	Office Building	Rent Authorized	One 5yr; 30 days
302	Marquette	DHS	2395-2012-0053	234 West Baraga Ave	Marquette	49855	5/1/1992	11/30/2021	$17,041.04	$204,492.48	$14.79	13,825	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
303	Marquette	LARA	2113-2008-0119	2833 Us 41 West	Marquette	49855	2/1/2010	1/31/2015	$2,177.00	$26,124.00	$10.46	2,497	Lease	Office Building	Rent Authorized	One 5yr; 60 days
304	Marquette	SOS	11108-2004-1214	2025 S Highway 41 West	Marquette	49855	10/28/2005	10/27/2015	$5,666.75	$68,001.00	$13.50	4,772	Lease	Office Building	Rent Authorized	Three 5yr; 30 days
305	Mason	DHS	10318-1995-1349	915 Diana St	Ludington	49431	12/23/1996	12/22/2016	$3,079.75	$36,957.00	$3.53	10,477	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
306	Mason	MSF	11706-2013-0267	5722 W US 10	Ludington	49431	7/1/2013	6/30/2014	$345.14	$4,141.62	$11.97	346	RA	Office Building	Rent Authorized	None
307	Mason	SOS	10177-2004-1286	5902 West Us-10	Ludington	49431	1/1/2006	12/31/2015	$2,067.00	$24,804.00	$14.67	1,650	Lease	Office Building	Rent Authorized	None
308	Mecosta	DCH	10653-2008-0073	14485 Northland Drive	Big Rapids	49307	2/1/2009	1/31/2014	$83.33	$999.96	$10.00	100	Lease	Office Building	Rent Authorized	None
309	Mecosta	DHS	10338-1990-1077	800 Water Tower Rd	Big Rapids	49307	12/1/1996	11/30/2016	$21,493.41	$257,920.92	$15.59	16,544	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
310	Mecosta	DHS	11466-2012-0456	14330 Northland Dr	Big Rapids	49307	2/1/2013	1/31/2014	$4,742.00	$56,904.00	$13.42	4,239	RA	Office Building	Rent Authorized	None
311	Mecosta	DHS	11674-2013-0025	410 North Third Ave	Big Rapids	49307	12/1/2012	11/30/2013	$177.50	$2,130.00	$14.20	150	RA	Office Building	Rent Authorized	None
312	Mecosta	SOS	10492-2007-0016	206-A North Michigan Ave	Big Rapids	49307	1/13/2008	1/12/2018	$4,183.83	$50,205.96	$12.00	3,862	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
313	Menominee	DHS	2644-2000-1391	2612 Tenth St	Menominee	49858	1/1/2002	12/31/2016	$5,424.74	$65,096.88	$8.00	7,843	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
296	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	15,927.47	11,747.41	0.00
297	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
298	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service	10,212.33	9,647.84	0.00
299	None	Standard; 90 days	Public Utilities, Janitorial	3,390.92	5,092.46	0.00
300	None	Standard; 90 days	Public Utilities	27,025.20	0.00	0.00
301	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	11,633.44	8,580.32	0.00
302	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
303	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
304	None	Standard; 90 days	Public Utilities, Janitorial	8,810.51	5,238.00	0.00
305	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	29,589.98	10,102.72	0.00
306	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
307	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
308	None	Either Party; 180 days	Gross (Full Service)	0.00	0.00	0.00
309	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	36,562.24	26,966.72	6,121.28
310	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
311	None	Standard; 30 days	Janitorial	0.00	244.50	0.00
312	None	Standard; 90 days	Public Utilities, Janitorial	8,797.74	6,329.78	0.00
313	None	Standard; 90 days	Public Utilities, Janitorial	10,348.57	8,584.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
296	0.00	0.00	0.00
297	0.00	0.00	0.00
298	0.00	0.00	0.00
299	0.00	0.00	0.00
300	80.00	0.00	0.00
301	0.00	0.00	0.00
302	0.00	0.00	0.00
303	0.00	0.00	0.00
304	206.94	0.00	0.00
305	0.00	0.00	10,122.00
306	$0.00	$0.00	$0.00
307	0.00	0.00	0.00
308	0.00	0.00	0.00
309	0.00	0.00	5,153.00
310	0.00	0.00	0.00
311	0.00	0.00	0.00
312	33.00	0.00	0.00
313	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
296	128,582.88	17.84	0.00	Estimated	2012	42955 Van Dyke Ave., Llc	5560 Hampsire Dr.	West Bloomfield	MI	48322	E25			N/A - Branch Office
297	273,234.00	19.50	0.00	Actual	2012	Amber Crest, Inc.	11111 Hall Road, Suite 425	Utica	MI	48317	E25	68	68	100%
298	143,557.85	13.50	0.00	Actual	2012	Arissa Llc	16075 Cerro Vista Drive	Los Gatos	CA	95032	E97	37	37	100%
299	25,883.38	17.85	0.00	Actual	2012	Arissa Llc	16075 Cerro Vista Drive	Los Gatos	CA	95032	E97			N/A - Branch Office
300	173,699.84	9.83	0.00	Actual	2012	Telkite Enterprises Llc	417 A Avenue	Gwinn	MI	49841	E100			
301	84,713.76	16.09	0.00	Estimated	2012	O'Dovero Properties	110 Airport Road	Negaunee	MI	49866		7	7	100%
302	204,492.48	14.79	0.00	Actual	2012	Marquette County Board Of Comm.	234 West Baraga Street	Marquette	MI	49855	E97	65	65	100%
303	26,124.00	10.46	0.00	Actual	2012	American Tv & Appl Of Madison	2404 West Beltline Hwy	Madison	WI	53713	E25	5	3	60%
304	82,256.45	17.24	0.00	Actual	2012	Dagenais Real Estate Inc.	1505 N Lincoln Rd.	Escanaba	MI	49829	E100			N/A - Branch Office
305	86,771.70	8.28	0.00	Actual	2012	Mason County	300 East Ludington Ave.	Ludington	MI	49431	E25	28	26	93%
306	$4,141.62	$11.97	$0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307	E100			100%
307	24,804.00	15.03	0.00	Actual	2012	Nelson Llp.	3055 S. Lakeshore Dr.	Ludington	MI	49431	E25			N/A - Branch Office
308	999.96	10.00	0.00	Actual	2012	County Of Mecosta	400 Elm Street	Big Rapids	MI	49307	E93	1	1	100%
309	332,724.16	20.11	0.00	Estimated	2012	Wolgast Development Llc	4835 Town Centre Road	Saginaw	MI	48604	E25	84	84	100%
310	56,904.00	13.42	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307	E100	7	7	100%
311	2,374.50	15.83	0.00	Estimated	2012	Mecosta-Osceola Isd	15760 190Th Ave	Big Rapids	MI	49307	E25	1	1	100%
312	65,366.48	16.93	0.00	Actual	2012	Giant Super Market Inc.	715 Mcgraw	Bay City	MI	48708	E92			N/A - Branch Office
313	84,029.45	10.71	0.00	Actual	2012	Charles And Bette Gordon	N3689 Co. T	Marinette	WI	54143	E100	21	15	71%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
296	Branch Office
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299	Branch Office
300	In process of cancellation
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304	Branch Office
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307	Branch Office
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312	Branch Office
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DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
314	Menominee	SOS	10185-2009-0174	4000 Tenth St	Menominee	49858	11/1/2005	10/31/2015	$1,693.75	$20,325.00	$15.00	1,355	Lease	Office Building	Rent Authorized	None
315	Midland	DHS	10237-2010-0078	1509 Washington	Midland	48640	3/29/2011	3/31/2021	$23,917.00	$287,004.00	$14.00	24,500	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
316	Midland	DHS	10609-2013-0452	1409 Washington	Midland	48640	2/1/2013	1/31/2014	$1,474.34	$17,692.05	$11.85	1,493	RA	Office Building	Rent Authorized	None
317	Midland	SOS	10192-2004-1126	1830 N Saginaw Rd	Midland	48640	3/1/2007	2/28/2017	$3,062.50	$36,750.00	$12.25	3,000	Lease	Office Building	Rent Authorized	None
318	Missaukee	DHS	10372-1995-1318	3173 M-55	Lake City	49651	4/18/1997	4/17/2017	$15,926.53	$191,118.36	$10.74	17,795	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
319	Missaukee	SOS	11102-2005-0093	49 N Morey Rd	Lake City	49651	1/1/2007	12/31/2016	$1,925.00	$23,100.00	$21.00	1,000	Lease	Office Building	Rent Authorized	One 5yr; 90 days
320	Monroe	DHS	11184-2005-0237	903 S. Telegraph	Monroe	48161	1/14/2008	1/13/2018	$8,032.50	$96,390.00	$21.00	4,590	Lease	Office Building	Rent Authorized	One 5yr; 90 days
321	Monroe	DHS	11318-2006-0066	903 S. Telegraph	Monroe	48161	1/7/2008	1/6/2018	$41,058.33	$492,699.96	$20.00	24,635	Lease	Office Building	Rent Authorized	One 5yr; 90 days
322	Monroe	MSF	11128-2013-0068	1531 N. Telegraph Suite D	Monroe	48162	1/1/2013	12/31/2013	$345.78	$4,149.36	$16.66	249	RA	Office Building	Rent Authorized	None
323	Monroe	SOS	10035-2003-1136	7200 Lewis Bldg. C	Temperance	48182	6/1/2005	5/31/2015	$2,646.00	$31,752.00	$12.70	2,500	Lease	Office Building	Rent Authorized	None
324	Monroe	SOS	6950-2007-0095	1107 South Telegraph Rd	Monroe	48161	8/1/2008	7/31/2018	$4,150.54	$49,806.48	$11.99	4,154	Lease	Office Building	Rent Authorized	None
325	Montcalm	DHS	10122-1990-1070	619 N State St	Stanton	48888	8/28/1995	8/27/2015	$16,520.00	$198,240.00	$12.83	15,450	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
326	Montcalm	DHS	10887-2008-0121	110 S. Greenville West Drive	Greenville	48838	1/1/2009	12/31/2014	$962.37	$11,548.44	$17.52	612	Sublease	Office Building	Rent Authorized	None
327	Montcalm	MSP	1755-1996-1110	10300 Howard City-Edmore Rd	Lakeview	48850	1/1/1997	12/31/2016	$2,149.08	$25,788.96	$4.25	6,068	Lease	Office Building	Rent Authorized	None
328	Montcalm	SOS	11168-2005-0157	701 S. Greenville West Drive	Greenville	48838	12/1/2005	11/30/2015	$4,349.45	$52,193.40	$17.34	3,010	Lease	Office Building	Rent Authorized	One 5yr; 120 days
329	Montmorency	DHS	2314-2006-0045	11636 M-32 West	Atlanta	49709	1/1/2007	12/31/2016	$4,399.52	$52,794.24	$9.92	5,322	Lease	Office Building	Rent Authorized	Two 5yr; 60 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
314	None	Standard; 90 days	Public Utilities, Janitorial	2,050.41	3,376.71	0.00
315	None	Standard; 120 days	Public Utilities, Janitorial	31,064.10	16,360.48	0.00
316	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
317	None	Standard; 90 days	Public Utilities, Janitorial	6,812.24	5,555.00	0.00
318	None	Standard; 90 days	Public Utilities, Janitorial	39,592.02	15,046.06	0.00
319	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
320	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
321	None	Standard; 90 days	Janitorial	0.00	18,834.96	0.00
322	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
323	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
324	None	Standard; 180 days	Public Utilities, Janitorial	8,185.47	3,881.84	0.00
325	After 1st year of Possession	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service	34,144.50	25,183.50	7,107.00
326	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
327	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	13,410.28	9,890.84	2,245.16
328	None	Standard; 90 days	Public Utilities, Janitorial	6,593.40	4,640.00	0.00
329	None	Standard; 90 days	Public Utilities, Dumpster Service, Grounds	11,761.62	0.00	1,969.14

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
314	0.00	0.00	0.00
315	0.00	0.00	0.00
316	0.00	0.00	0.00
317	811.64	0.00	0.00
318	0.00	0.00	0.00
319	0.00	0.00	0.00
320	0.00	0.00	0.00
321	0.00	0.00	0.00
322	0.00	0.00	0.00
323	0.00	0.00	0.00
324	445.17	0.00	0.00
325	0.00	0.00	0.00
326	0.00	0.00	0.00
327	0.00	0.00	2,466.00
328	62.00	0.00	0.00
329	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
314	25,752.12	19.01	0.00	Actual	2012	Stephenson Bakery, Inc.	3104 13Th Street	Menominee	MI	49858	E25			N/A - Branch Office
315	334,428.58	13.65	0.00	Actual	2012	Rapanos Family, L.C.	1421 Washington Street,	Midland	MI	48640	E92	2	2	100%
316	21,904.68	12.87	0.00	Actual	2012	County Of Saginaw	111 S. Michigan Avenue	Saginaw	MI	48602	E25	5	3	60%
317	49,928.88	16.64	0.00	Actual	2012	Nw Plaza Associates, Llc	31800 Northwestern Highway, Suite 310,	Farmington Hills	MI	48334	E97			N/A - Branch Office
318	245,756.44	13.81	0.00	Actual	2012	Gary C. Hoffman Trust Agreement	4864 Forest Ridge,	Cadillac	MI	49601	E92	66	65	98%
319	23,100.00	23.10	0.00	Actual	2012	Covenant Capital, Inc.	Po Box 927	Lake City	MI	49651	E25			N/A - Branch Office
320	96,390.00	21.00	0.00	Actual	2012	Charlevoix Sunset, Llc	Po Box 910	Holland	OH	43528	E25	14	12	86%
321	511,534.92	20.76	0.00	Actual	2012	Charlevoix Sunset, Llc	Po Box 910	Holland	OH	43528	E25	105	100	95%
322	4,149.36	16.66	0.00	Actual	2012	Monroe Co Employment & Traing	1531 North Telegraph Road, Suite D,	Monroe	MI	48162	E25			100%
323	31,752.00	12.70	0.00	Actual	2012	Bedford Plaza, Llc	6725 W. Central Avenue, Unit U	Toledo	OH	43617	E92			N/A - Branch Office
324	62,318.96	15.00	0.00	Actual	2012	Linda Sieg, Wm & Robin Michaud	993 Tottenham Place	Monroe	MI	48161	E25			N/A - Branch Office
325	264,675.00	17.13	0.00	Estimated	2012	Deshano Construction Company	325 Commerce Court	Gladwin	MI	48624	E25	67	67	100%
326	11,548.44	18.87	0.00	Actual	2012	Eightcap, Inc.	904 Oak Drive	Greenville	MI	48838	E25	1	1	100%
327	53,801.24	8.87	0.00	Estimated	2012	Provada Gust	1420 North Long Rd	Pierson	MI	49339	E102	13	14	100%
328	63,488.80	21.09	0.00	Actual	2012	Hathaway Properties Llc	820 S. Greenville West Drive	Greenville	MI	48838	E25			N/A - Branch Office
329	66,525.00	12.50	0.00	Estimated	2012	Gary And Pamela Mcmurphy	14860 Airport Road	Atlanta	MI	49709	E97	16	11	69%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
314	Branch Office
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317	Branch Office
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319	Branch Office
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323	Branch Office
324	Branch Office
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328	Branch Office
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DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
330	Montmorency	MDARD	10698-2008-0127	16860 M-32 East	Atlanta	49709	11/1/2014	10/31/2019	$4,092.92	$49,115.04	$5.43	9,500	Lease	Laboratory	Rent Authorized	One 5yr; 60 days
331	Montmorency	SOS	10078-2008-0122	M-32/33 Elkland Center	Atlanta	49709	4/19/2009	4/30/2014	$399.80	$4,797.60	$6.05	793	Lease	Office Building	Rent Authorized	None
332	Muskegon	DHS	11283-2008-0076	316 Morris St	Muskegon	49440	12/1/2008	5/31/2019	$11,281.00	$135,372.00	$19.88	6,811	Lease	Office Building	Rent Authorized	One 5yr; 60 days
333	Muskegon	DHS	6948-2007-0149	2700 Baker St	Muskegon Heights	49444	10/1/2009	9/30/2019	$45,287.81	$543,453.72	$11.25	48,307	Lease	Office Building	Rent Authorized	None
334	Muskegon	DOC	6651-2010-0100	985 East Barney	Muskegon	49444	1/1/2007	12/31/2021	$8,357.00	$100,284.00	$12.62	7,940	Lease	Office Building	Rent Authorized	One 5yr; 30 days
335	Muskegon	SOS	10857-2010-0142	1485 East Apple Ave	Muskegon	49442	11/1/2012	10/31/2022	$5,759.98	$69,119.76	$13.74	5,030	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
336	Newaygo	DHS	10293-1990-1058	1018 Newell St	White Cloud	49349	7/1/1996	6/30/2016	$7,598.33	$91,179.96	$5.48	16,637	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
337	Newaygo	DHS	11243-2013-0309	4747 W 48Th St	Fremont	49412	11/1/2012	10/31/2014	$485.00	$5,820.00	$12.93	450	RA	Office Building	Rent Authorized	None
338	Newaygo	MSF	11620-2013-0057	4747 W 48Th St	Fremont	49412	11/1/2012	10/31/2013	$622.00	$7,464.00	$22.48	332	RA	Office Building	Rent Authorized	None
339	Newaygo	SOS	11161-2004-1151	7159 West 48Th St	Fremont	49412	10/1/2005	9/30/2015	$2,187.50	$26,250.00	$17.50	1,500	Lease	Office Building	Rent Authorized	None
340	Oakland	DHS	11367-2012-0444	51111 Woodward Ave	Pontiac	48342	4/1/2013	3/31/2024	$86,957.58	$1,043,490.96	$15.50	67,322	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
341	Oakland	DHS	11703-2013-0238	51111 Woodward Ave	Pontiac	48342	7/1/2013	10/31/2023	$15,769.83	$189,237.96	$14.00	13,517	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
342	Oakland	DHS	4397-2006-0230	25900 Greenfield Rd, Suite 400	Oak Park	48237	7/1/2008	11/30/2018	$13,802.83	$165,633.96	$14.00	11,831	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
343	Oakland	DHS	4606-2008-0003	195 Ladd Rd	Walled Lake	48390	9/1/2008	11/30/2013	$33,400.50	$400,806.00	$21.00	19,086	Lease	Office Building	Rent Authorized	One 5yr; 90 days
344	Oakland	DHS	4872-2010-0004	30755 Montpelier	Madison Heights	48071	1/1/2012	12/31/2031	$38,230.00	$458,760.00	$17.25	26,595	Lease	Office Building	Rent Authorized	None
345	Oakland	DHS	6938-2011-0079	235 N Saginaw St	Pontiac	48342	11/1/2002	10/31/2022	$35,655.00	$427,860.00	$15.00	28,524	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
346	Oakland	DNR	7622-2011-0009	26000 W Eight Mile Rd	Southfield	48034	8/1/1999	6/30/2017	$7,175.00	$86,100.00	$10.54	7,782	Lease	Office Building	Rent Authorized	One 10yr; 60 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
330	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	3,135.97	3,991.92	2,190.00
331	None	Standard; 90 days	Janitorial	0.00	2,580.00	0.00
332	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
333	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	129,369.32	46,346.03	0.00
334	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	17,547.40	12,942.20	0.00
335	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
336	None	Standard; 60 days	Public Utilities	55,807.09	0.00	0.00
337	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
338	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
339	None	Standard; 90 days	Public Utilities, Janitorial	3,963.17	4,212.48	0.00
340	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
341	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
342	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
343	None	Standard; 180 days	Public Utilities, Janitorial, Pest Control	42,180.06	31,110.18	0.00
344	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
345	None	Standard; 120 days	Public Utilities, Janitorial	33,617.36	20,427.10	0.00
346	None	Standard; 90 days	Public Utilities	13,842.01	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
330	2,227.12	0.00	0.00
331	0.00	0.00	0.00
332	0.00	0.00	0.00
333	0.00	0.00	0.00
334	0.00	0.00	0.00
335	341.52	0.00	0.00
336	0.00	0.00	0.00
337	0.00	0.00	0.00
338	0.00	0.00	0.00
339	0.00	0.00	0.00
340	0.00	0.00	0.00
341	0.00	0.00	0.00
342	0.00	0.00	0.00
343	0.00	0.00	0.00
344	0.00	0.00	50,747.00
345	0.00	0.00	5,995.00
346	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
330	60,660.05	6.39	3,688.70	Actual	2012	D & Tk Incorporated	8344 Hall Road, Ste 209	Utica	MI	48317	E25			N/A - Lab
331	7,377.60	9.30	0.00	Actual	2012	C.R.Otto, J.H.Otto, R.W.Pore	18465 Pleasant Valley Road	Atlanta	MI	49709	E25			N/A - Branch Office
332	135,372.00	19.88	0.00	Actual	2012	Hinman Lake, Llc	750 Trade Centre Way	Kalamazoo	MI	49002		19	19	100%
333	719,169.07	14.89	0.00	Actual	2012	Tridonn Development Co.	1838 Ruddiman Drive	North Muskegon	MI	49445	E92	113	113	100%
334	130,773.60	16.47	0.00	Estimated	2012	Kalamazoo Probation Enhancement	519 South Park Street	Kalamazoo	MI	49007	E102			
335	69,461.28	13.81	0.00	Actual	2012	Mad Dog Investments, Llc	1477 East Apple Ave	Muskegon	MI	49442	E25			N/A - Branch Office
336	146,987.05	8.83	0.00	Actual	2012	The County Of Newaygo	1087 Newell Street	White Cloud	MI	49349	E100	72	72	100%
337	5,820.00	12.93	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307		72	72	100%
338	7,464.00	22.48	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307				100%
339	34,425.65	22.95	0.00	Actual	2012	48Th Street Mall Group Fremont	403 Vienna Lane	Fremont	MI	49412	E100			N/A - Branch Office
340	1,043,490.96	15.50	0.00	Actual	2012	North Bay Drywall, Inc. Trust	715 S Point Blvd, Suite B	Petaluma	CA	94975	E92	350	341	97%
341	189,237.96	14.00	0.00	Actual	2012	North Bay Drywall, Inc. Trust	715 S Point Blvd, Suite B	Petaluma	CA	94975	E25	350	340	100%
342	165,633.96	14.00	0.00	Actual	2012	25900 Greenfield Road Holdings	C/O Mckinley Inc	Ann Arbor	MI	48104	E25	24	23	96%
343	474,096.24	24.84	0.00	Estimated	2012	A & J Plaza Square	23136 Alger Lane	St Clair Shores	MI	48080	E25	97	97	100%
344	509,507.00	19.16	0.00	Actual	2012	River Valley Investors, Llc	40 Varda Landing	Sausalito	CA	94965		113	113	100%
345	487,899.46	17.10	0.00	Actual	2012	235 N Saginaw Associates, Llc	560 Kirts Blvd	Troy	MI	48084	E25	109	105	96%
346	99,942.01	12.84	0.00	Actual	2012	The Wm J. Bellinger Revcbl Trust	3842 Elder	West Bloomfield	MI	48324	E102			

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
330	
331	Branch Office
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334	No occupancy information supplied by Agency
335	Branch Office
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339	Branch Office
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345	
346	No occupancy information supplied by Agency

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
347	Oakland	DOC	11534-2011-0025	2001 Centerpointparkway, Suite 101	Pontiac	48341	5/1/2012	4/30/2022	$13,771.00	$165,252.00	$17.50	9,443	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
348	Oakland	LARA	11418-2010-0003	25680 West Eight Mile Rd	Southfield	48033	10/1/2010	9/30/2020	$17,728.00	$212,736.00	$12.50	17,019	Lease	Mixed Use	Rent Authorized	Two 5yr; 60 days
349	Oakland	LARA	11471-2009-0484	25660 West 8 Mile Rd	Southfield	48033	10/1/2010	9/30/2020	$10,879.00	$130,548.00	$12.50	10,444	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
350	Oakland	LARA	11651-2012-0312	51111 Woodward Ave	Pontiac	48342	7/1/2013	6/30/2023	$6,650.00	$79,800.00	$14.00	5,700	Lease	Office Building	Rent Authorized	None
351	Oakland	MVA	11093-2008-0170	21500 Northwestern Hwy, Ste #773	Southfield	48075	1/1/2010	12/31/2014	$3,499.00	$41,988.00	$21.11	1,989	Lease	Retail	Rent Authorized	One 5yr; 60 days
352	Oakland	SOS	10552-2010-0076	25263 Telegraph Rd	Southfield	48034	9/1/2010	8/31/2020	$0.00	$0.00	$13.75	5,827	Lease	Office Building	Rent Authorized	None
353	Oakland	SOS	10680-2008-0041	1111 E Long Lake Rd	Troy	48085	6/1/2009	5/31/2019	$5,786.25	$69,435.00	$15.00	4,629	Lease	Office Building	Rent Authorized	One 5yr; 60 days
354	Oakland	SOS	11107-2004-1215	31164 Beck Rd	Novi	48377	3/1/2006	2/29/2016	$8,003.00	$96,036.00	$23.75	4,500	Lease	Office Building	Rent Authorized	None
355	Oakland	SOS	11115-2004-1202	1602 N Perry St	Pontiac	48340	7/1/2005	6/30/2015	$7,964.46	$95,573.52	$17.13	4,996	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
356	Oakland	SOS	11502-2010-0692	4301 Orchard Lake Rd	West Bloomfield	48323	8/1/2012	7/31/2022	$4,500.79	$54,009.48	$15.82	3,414	Lease	Office Building	Rent Authorized	One 5yr; 90 days
357	Oakland	SOS	11574-2011-0383	13401 W. Ten Mile Rd	Oak Park	48237	12/1/2012	11/30/2022	$6,668.00	$80,016.00	$16.00	5,001	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
358	Oakland	SOS	7354-2010-0075	2250 Crooks Rd	Rochester Hills	48309	1/1/2011	12/31/2015	$3,681.00	$44,172.00	$14.25	3,100	Lease	Office Building	Rent Authorized	One 5yr; 60 days
359	Oakland	SOS	11334-2008-0106	672 North Milford Rd	Highland	48356	9/15/2008	9/30/2018	$7,368.63	$88,423.56	$16.50	5,359	Lease	Retail	Rent Authorized	One 5yr; 60 days
360	Oakland	SOS	11335-2007-0120	7090 Shashabaw Rd	Clarkston	48348	9/15/2008	8/31/2018	$6,966.67	$83,600.04	$17.90	4,000	Lease	Retail	Rent Authorized	One 5yr; 60 days
361	Oceana	DHS	10726-1999-1163	4081 W Polk Rd	Hart	49420	1/1/2002	12/31/2021	$17,970.00	$215,640.00	$13.78	15,646	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
362	Oceana	SOS	6671-2005-0202	3740 W Polk	Hart	49420	5/1/2006	4/30/2016	$2,456.00	$29,472.00	$19.65	1,500	Lease	Office Building	Rent Authorized	One 5yr; 60 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
347	None	Standard; 180 days	Public Utilities	7,900.00	0.00	0.00
348	None	Exec. New; 90 days	Public Utilities	19,266.00	0.00	0.00
349	None	Exec. New; 90 days	Public Utilities	11,972.00	0.00	0.00
350	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
351	None	Standard; 90 days	Janitorial	0.00	3,242.07	0.00
352	None	Standard; 180 days	Public Utilities, Janitorial	12,337.74	4,154.78	0.00
353	None	Standard; 90 days	Public Utilities, Janitorial	10,130.95	3,900.00	0.00
354	None	Standard; 90 days	Janitorial	0.00	4,098.00	0.00
355	None	Standard; 90 days	Janitorial	0.00	3,795.47	0.00
356	None	Standard; 120 days	Public Utilities, Janitorial	7,435.70	2,472.00	0.00
357	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
358	None	Standard; 90 days	Janitorial	0.00	4,017.34	0.00
359	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
360	None	Standard; 90 days	Public Utilities, Janitorial	8,528.69	5,774.54	0.00
361	Refer to Article VI of the lease	Exec. New; 90 days	Public Utilities, Janitorial, Dumpster Service	48,856.72	14,769.83	0.00
362	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
347	0.00	0.00	0.00
348	0.00	0.00	0.00
349	0.00	0.00	0.00
350	0.00	0.00	0.00
351	0.00	0.00	0.00
352	497.52	0.00	0.00
353	1,747.72	0.00	0.00
354	315.92	0.00	0.00
355	621.22	0.00	0.00
356	5.40	0.00	0.00
357	0.00	0.00	0.00
358	0.00	0.00	0.00
359	0.00	0.00	0.00
360	302.10	0.00	0.00
361	0.00	0.00	30,070.00
362	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
347	173,152.00	18.34	0.00	Estimated	2012	Freedom Equities Llc	C/O Friedman Real Estate	Farmington Hills	MI	48331	E92			
348	232,002.00	13.63	0.00	Actual	2012	United Center, Llc	124 West Allegan Street	Lansing	MI	48933	E100	44	40	91%
349	142,520.00	13.65	0.00	Actual	2012	United Center, Llc	124 West Allegan Street	Lansing	MI	48933	E25	22	19	86%
350	79,800.00	14.00	0.00	Actual	2012	North Bay Drywall, Inc. Trust	715 S Point Blvd, Suite B	Petaluma	CA	94975	E25	4	4	100%
351	45,230.07	22.74	0.00	Estimated	2012	Gp-Northland Center, Llc	2000 Maplewood Dr	Maple Shade	NJ	08052	E92	3	3	100%
352	16,990.04	2.92	0.00	Actual	2012	Tel-Ex Shopping Center, L.L.C.	2150 B Franklin Road	Bloomfield Hills	MI	48302	E92			N/A - Branch Office
353	85,213.67	18.41	0.00	Actual	2012	Long Lake Plaza Associates L.L.C	462 Cape May Street	Englewood	NJ	07631				N/A - Branch Office
354	100,449.92	22.32	0.00	Actual	2012	Novi Shopping Center, Llc	31000 Northwestern Highway, Suite 120	Farmington Hills	MI	48334	E25			N/A - Branch Office
355	99,990.21	20.01	4,560.00	Actual	2012	Bnr Group Llc	425 W. 11 Mile Road	Madison Heights	MI	48071	E102			N/A - Branch Office
356	63,922.58	18.72	0.00	Actual	2012	Azoi, L.L.C.	31550 Northwestern Highway	Farmington Hills	MI	48334	E92			N/A - Branch Office
357	80,016.00	16.00	0.00	Actual	2012	Parkwoods Plaza Center, Llc	4036 Telegraph, Suite 201	Bloomfield Hills	MI	48302	E25			N/A - Branch Office
358	48,189.34	15.54	0.00	Actual	2012	Santia Family - Crooks Corner, L	17477 Iris Circle	Clinton Twp	MI	48036	E97			N/A - Branch Office
359	88,423.56	16.50	0.00	Actual	2012	Nancy A. Hollis	13676 Holtforth	Fenton	MI	48430	E100			N/A - Branch Office
360	98,205.37	24.55	0.00	Actual	2012	Sashabaw Crossing, Llc	25900 W Eleven Mile Rd #250	Southfield	MI	48034	E25			N/A - Branch Office
361	309,336.55	19.77	0.00	Actual	2012	Michigan-West Llc	611 E Main St	Hart	MI	49420	E100	70	70	100%
362	29,472.00	19.65	0.00	Actual	2012	James H. And Donna J. Hodges	27 State Street	Hart	MI	49420	E97			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
347	No occupancy information supplied by Agency
348	
349	
350	
351	
352	Branch Office
353	Branch Office
354	Branch Office
355	Branch Office
356	Branch Office
357	Branch Office
358	Branch Office
359	Branch Office
360	Branch Office
361	
362	Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
363	Ogemaw	DHS	10393-2012-0050	444 E Houghton Ave	West Branch	48661	12/6/1996	12/5/2026	$9,864.17	$118,370.04	$7.89	15,000	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
364	Ogemaw	MSF	11596-2012-0034	2389 S. M-76	West Branch	48661	9/1/2012	8/31/2014	$322.87	$3,874.44	$15.75	246	RA	Office Building	Rent Authorized	None
365	Ogemaw	MSP	1434-1972-2	Lot B Block 13	West Branch	48661	9/1/1972	8/30/2071	$0.00	$1.00	$0.00	400	Lease	Parking	Rent Authorized	None
366	Ogemaw	SOS	10377-2005-0234	2349 W M-55	West Branch	48661	3/17/2007	3/16/2017	$1,924.00	$23,088.00	$12.62	1,830	Lease	Retail	Rent Authorized	None
367	Ontonagon	DHS	6949-2007-0155	730 South 7Th St	Ontonagon	49953	10/1/2008	9/30/2018	$2,323.70	$27,884.40	$7.75	3,598	Lease	Office Building	Rent Authorized	One 10yr; 30 days
368	Ontonagon	SOS	6951-2006-0076	728 S 7Th St	Ontonagon	49953	9/1/2007	8/31/2017	$453.33	$5,439.96	$7.75	680	Lease	Office Building	Rent Authorized	One 10yr; 30 days
369	Osceola	DHS	11245-2008-0156	240 East Church	Reed City	49677	7/1/2010	6/30/2019	$650.00	$7,800.00	$14.31	545	Sublease	Office Building	Rent Authorized	None
370	Osceola	MSF	11621-2012-0122	240 East Church	Reed City	49677	7/1/2011	3/31/2013	$399.00	$4,790.09	$14.83	323	RA	Office Building	Holding Over	None
371	Osceola	SOS	11317-2007-0073	21719 Howard St	Reed City	49677	12/1/2008	11/30/2018	$1,246.10	$14,953.20	$13.82	1,082	Lease	Office Building	Rent Authorized	One 10yr; 60 days
372	Oscoda	DHS	4451-2006-0046	200 W Fifth St	Mio	48647	3/1/2007	2/28/2017	$4,630.68	$55,568.16	$9.87	5,630	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
373	Oscoda	SOS	6660-2007-0137	302 N Morenci	Mio	48647	1/13/2007	1/12/2017	$1,284.67	$15,416.04	$15.04	1,025	Lease	Retail	Rent Authorized	None
374	Otsego	DEQ	10706-2009-0183	2100 W M-32	Gaylord	49735	11/1/1999	10/31/2016	$15,000.00	$180,000.00	$12.00	15,000	Lease	Office Building	Rent Authorized	One 5yr; 30 days
375	Otsego	DHS	10213-2006-0200	800 Livingston Blvd.	Gaylord	49735	8/1/2007	12/31/2013	$5,167.00	$62,004.00	$12.16	5,262	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
376	Otsego	DHS	10809-2004-1290	1165 Elkview	Gaylord	49735	7/16/2005	12/31/2013	$935.00	$11,220.00	$12.75	880	Lease	Office Building	Rent Authorized	none
377	Otsego	DHS	11270-2013-0235	1999 Waldren Drive	Gaylord	49735	1/1/2013	12/31/2013	$16,805.47	$201,665.64	$16.55	12,188	RA	Office Building	Rent Authorized	none
378	Otsego	LARA	11047-2008-0042	400 W Main St	Gaylord	49735	6/1/2009	11/15/2013	$1,400.00	$16,800.00	$16.36	1,027	Lease	Office Building	Rent Authorized	One 5yr; 30 days
379	Otsego	LARA	4382-2010-0548	200 S Court St	Gaylord	49735	11/15/2000	11/15/2013	$858.00	$10,296.00	$12.53	822	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
363	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	33,150.00	24,450.00	5,550.00
364	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
365	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
366	None	Standard; 90 days	Public Utilities, Janitorial	4,259.05	4,345.00	0.00
367	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	7,951.58	5,864.74	1,331.26
368	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	1,502.80	1,108.40	251.60
369	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
370	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
371	None	Standard; 90 days	Public Utilities, Janitorial	1,517.18	4,052.00	0.00
372	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	12,442.30	9,176.90	2,083.10
373	None	Standard; 90 days	Public Utilities	3,281.55	0.00	0.00
374	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	18,673.25	11,940.00	0.00
375	None	Standard; 90 days	Public Utilities, Janitorial	11,629.02	8,577.06	0.00
376	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
377	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	11,566.75	1,317.40	0.00
378	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
379	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
363	0.00	0.00	4,609.69
364	$0.00	$0.00	$0.00
365	0.00	0.00	0.00
366	0.00	0.00	0.00
367	0.00	0.00	0.00
368	0.00	0.00	0.00
369	0.00	0.00	0.00
370	$0.00	$0.00	$0.00
371	0.00	0.00	0.00
372	0.00	0.00	0.00
373	0.00	0.00	0.00
374	1,589.37	0.00	2,214.00
375	0.00	0.00	0.00
376	0.00	0.00	0.00
377	0.00	0.00	0.00
378	0.00	0.00	0.00
379	0.00	0.00	0.00

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
363	186,129.73	12.41	0.00	Estimated	2012	Rl Development	Leonard Stephens	West Branch	MI	48661	E102	46	44	96%
364	$3,874.44	$15.75	$0.00	Actual	2012	Region 7B Employment & Training	402 N. First Street	Harrison	MI	48625	E25			100%
365	1.00	0.00	0.00	Actual	2012	City Of West Branch	121 North Fourth Street	West Branch	MI	48661	E25			N/A - Parking
366	31,692.05	17.32	0.00	Actual	2012	Gustav D. Hobohm, Et Al	2214 Eastman Avenue	Midland	MI	48640	E97			N/A - Branch Office
367	43,031.98	11.96	0.00	Estimated	2012	Jill A. Lundgren Trust	12769 Mansfeldt Road	Baraga	MI	49908	E100	10	7	70%
368	8,302.76	12.21	0.00	Estimated	2012	Jill A. Lundgren Trust	12769 Mansfeldt Road	Baraga	MI	49908	E97			N/A - Branch Office
369	7,800.00	14.31	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307	E100	1	1	100%
370	$4,790.09	$14.83	$0.00	Actual	2012	Michigan Works! West Central	14331 Northland Drive,	Big Rapids	MI	49308	E25			100%
371	20,522.38	18.97	0.00	Actual	2012	Kailing Land Company, Llc	153 220Th Avenue	Reed City	MI	49677	E25			N/A - Branch Office
372	79,270.46	14.08	0.00	Estimated	2012	Gary And Pamela Mcmurphy	14860 Airport Road	Atlanta	MI	49709	E25	16	10	63%
373	18,697.59	18.24	0.00	Actual	2012	Sam And Natalie Giardina	702 N Morenci Street	Mio	MI	48647	E25			N/A - Branch Office
374	214,416.62	14.29	0.00	Actual	2012	Dedrick Investment Llc	3916 Traxler Court	Bay City	MI	48706	E97			
375	82,210.08	15.62	0.00	Estimated	2012	County Of Otsego	225 W Main Street, Room 202	Gaylord	MI	49735	E89			
376	11,220.00	12.75	0.00	Actual	2012	Breitburn Operating Gp, Llc	P.O. Box 1256	Gaylord	MI	49735	E25	2	2	100%
377	214,549.79	17.60	0.00	Actual	2012	Wellness Enterprise Llc	Attn: Gary Saks	Gaylord	MI	49735	E92	49	49	100%
378	16,800.00	16.36	0.00	Actual	2012	Alpine Executive Center	Po Box 856	Elk Rapids	MI	49629	E92	5	4	80%
379	10,296.00	12.53	0.00	Actual	2012	Northland Property Llc	P.O. Box 2100	Gaylord	MI	49734	E25	5	3	60%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
363	
364	
365	
366	Branch Office
367	
368	Branch Office
369	
370	
371	Branch Office
372	
373	Branch Office
374	In process of cancellation
375	Facility Training
376	
377	
378	
379	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
380	Otsego	LARA	7470-1994-1320	400 W Main St	Gaylord	49735	6/1/1995	11/15/2013	$3,075.00	$36,900.00	$13.99	2,638	Lease	Office Building	Holding Over	None
381	Otsego	MSF	11360-2011-0339	2927 D&M Dr.	Gaylord	49735	05/01/208	6/30/2013	$130.44	$1,565.22	$13.73	114	Sublease	Office Building	Holding Over	Two 5yr; 30 days
382	Otsego	MSP	11031-2001-1071	580 South Otsego Ave	Gaylord	49735	10/1/2005	9/30/2015	$0.00	$5,000.00	$0.00	0	Lease	Land	Rent Authorized	One 10yr; 30 days
383	Otsego	MSP	10777-2009-0023	123 Fairview	Gaylord	49735	3/10/2000	12/31/2012	$4,000.00	$48,000.00	$9.23	5,200	Lease	Office Building	Holding Over	None
384	Otsego	MSP	6755-2005-0191	810 S Otsego Ave	Gaylord	49735	9/1/2006	8/31/2016	$1,800.00	$21,600.00	$12.00	1,800	Lease	Office Building	Rent Authorized	None
385	Otsego	MVA	11370-2008-0080	1249 West Main	Gaylord	49735	2/1/2009	12/15/2013	$2,000.00	$24,000.00	$17.91	1,340	Lease	Office Building	Rent Authorized	None
386	Otsego	SOS	2493-2007-0063	Alpine Plaza Mall	Gaylord	49735	9/1/2007	8/13/2017	$2,216.29	$26,595.48	$10.75	2,474	Lease	Retail	Rent Authorized	One 5yr; 30 days
387	Ottawa	DHS	10585-1996-1112	12285 James St	Holland	49424	1/1/2000	12/31/2014	$53,025.00	$636,300.00	$21.21	30,000	Lease	Office Building	Rent Authorized	Three 5yr; 60 days
388	Ottawa	DHS	11112-2009-0197	119 Clover Ave	Holland	49423	9/1/2005	11/30/2015	$3,398.21	$40,778.52	$9.49	4,297	Sublease	Office Building	Rent Authorized	One 5yr; 60 days
389	Ottawa	DNR	10967-2006-0218	4876 Allen Park Drive	Allendale	49401	10/1/2007	9/30/2022	$3,427.50	$41,130.00	$4.57	9,000	Lease	Warehouse	Rent Authorized	None
390	Ottawa	MVA	10885-2012-0332	24 East 9Th St	Holland	49423	6/1/2007	5/31/2014	$1,292.69	$15,512.28	$18.25	850	Lease	Office Building	Rent Authorized	None
391	Ottawa	SOS	10496-2011-0298	1110 Robbins Rd.	Grand Haven	49417	12/1/2012	11/30/2017	$2,257.50	$27,090.00	$10.50	2,580	Lease	Office Building	Rent Authorized	None
392	Ottawa	SOS	10497-2010-0620	5211 Cherry Ave	Hudsonville	49426	9/1/2007	8/31/2019	$4,062.60	$48,751.20	$12.97	3,760	Lease	Office Building	Rent Authorized	None
393	Ottawa	SOS	11208-2006-0044	587-80 East 8Th St	Holland	49423	1/22/2009	1/31/2019	$3,675.00	$44,100.00	$10.50	4,200	Lease	Office Building	Rent Authorized	One 5yr; 60 days
394	Presque Isle	DHS	7616-2005-0032	1242 W Third St	Rogers City	49779	10/1/2006	9/30/2016	$5,754.80	$69,057.60	$12.90	5,003	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
395	Presque Isle	SOS	10308-2005-0126	246 N Bradley Highway	Rogers City	49779	11/1/2006	10/31/2016	$1,281.00	$15,372.00	$13.48	1,041	Lease	Office Building	Rent Authorized	None
396	Roscommon	DHS	11322-2009-0059	1015 Short Drive, Suite 2,	Prudenville	48651	4/1/2009	12/29/2013	$121.63	$1,459.56	$12.69	115	Sublease	Office Building	Rent Authorized	None
397	Roscommon	DHS	2502-2006-0224	111 W Union	Roscommon	48653	1/1/1986	12/31/2016	$8,228.61	$98,743.32	$10.82	9,126	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
380	None	Standard; 90 days	Public Utilities	5,829.98	0.00	0.00
381	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
382	None	Standard; 90 days	Grounds	0.00	0.00	0.00
383	None	Standard; 90 days	Public Utilities, Janitorial	11,492.00	8,476.00	0.00
384	None	Standard; 90 days	Public Utilities, Janitorial	3,978.00	2,934.00	0.00
385	None	Standard; 90 days	Janitorial	0.00	2,184.20	0.00
386	None	Standard; 90 days	Public Utilities, Janitorial	$2,502.57	$3,758.70	$0.00
387	None	Exec. Leg; 180 days	Gross (Full Service)	0.00	0.00	0.00
388	None	Standard; 90 days	Janitorial	0.00	7,004.11	0.00
389	None	Standard; 90 days	Public Utilities, Janitorial	19,890.00	14,670.00	0.00
390	None	Either Party; 60 days	Janitorial	0.00	1,385.50	0.00
391	None	Standard; 90 days	Public Utilities, Janitorial	$6,295.21	$3,893.00	$0.00
392	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	7,662.20	6,177.50	0.00
393	None	Standard; 90 days	Public Utilities, Janitorial	10,073.09	5,724.00	0.00
394	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
395	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
396	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
397	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	20,168.46	14,875.38	3,376.62

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
380	0.00	0.00	0.00
381	0.00	0.00	0.00
382	0.00	0.00	0.00
383	0.00	0.00	0.00
384	0.00	0.00	0.00
385	0.00	0.00	0.00
386	$246.37	$0.00	$0.00
387	0.00	0.00	0.00
388	0.00	0.00	0.00
389	0.00	0.00	0.00
390	0.00	0.00	0.00
391	$0.00	$0.00	$0.00
392	767.87	0.00	(3,482.00)
393	222.72	0.00	0.00
394	0.00	0.00	0.00
395	0.00	0.00	0.00
396	0.00	0.00	0.00
397	6,469.00	0.00	10,939.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
380	42,729.98	16.20	0.00	Estimated	2012	Alpine Executive Center	Po Box 856	Elk Rapids	MI	49629	E97	17	11	65%
381	1,565.22	13.73	0.00	Actual	2012	Northeast Michigan Consortium	20709 State Street	Onaway	MI	49765				100%
382	5,000.00	0.00	0.00	Actual	2012	County Of Otsego	225 W Main Street, Room 202	Gaylord	MI	49735	E100			N/A - Land
383	67,968.00	13.07	0.00	Estimated	2012	Hayes And Bentz, Ent.	119 Fairview	Gaylord	MI	49735	E25	10	6	100%
384	28,512.00	15.84	0.00	Estimated	2012	Bavarian Group	1561 East Mitchell	Petoskey	MI	49770	E25	9	5	100%
385	26,184.20	19.54	0.00	Estimated	2012	Dap Gaylord Llc	26090 Lanny'S Road	Novi	MI	48375	E97	2	2	100%
386	$33,103.12	$13.38	$0.00	Actual	2012	Catt'S Realty Company	829 West Main Street	Gaylord	MI	49735	E102			N/A - Branch Office
387	636,300.00	21.21	0.00	Actual	2012	County Of Ottawa	12220 Fillmore	West Olive	MI	49460	E25	132	131	99%
388	47,782.63	11.12	0.00	Estimated	2012	The Huntington National Bank	Po Box 182334	Columbus	OH	4321	E97	16	13	81%
389	75,690.00	8.41	0.00	Estimated	2012	Rdr Development, L.L.C.	4850 Allen Park Drive, Ste 1	Allendale	MI	49401	E25			N/A - Warehouse
390	16,897.78	19.88	0.00	Estimated	2012	9Th Street Properties, Llc	30 East 9Th Street	Holland	MI	49423	E97	2	2	100%
391	$37,278.21	$14.45	$0.00	Actual	2012	Deg Development Co. L.L.C.	1946 Turner N.W.	Grand Rapids	MI	49504	E100			N/A - Branch Office
392	59,876.77	15.92	0.00	Actual	2012	Cherry Plaza Llc	3499 Kelly Street	Hudsonville	MI	49426	E25			N/A - Branch Office
393	60,119.81	14.31	0.00	Actual	2012	Clinton Corporation	P. O. Box 839	Grandville	MI	49468	E25			N/A - Branch Office
394	69,057.60	13.80	0.00	Actual	2012	John Vogelheim	354 East Huron Avenue	Rogers City	MI	49779	E102	12	9	75%
395	15,372.00	14.77	0.00	Actual	2012	Claude A. & Pamela R. Vogelheim	417 South 6Th Street	Rogers City	MI	49779	E97			N/A - Branch Office
396	1,459.56	12.69	0.00	Actual	2012	Region 7B Employment & Training	402 N. First Street	Harrison	MI	48625	E97	1	1	100%
397	154,571.78	16.94	0.00	Estimated	2012	Equity Trust Co Custodian Fbo	225 Burns Road,	Elyria	OH	44035	E102	39	38	97%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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381	
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386	Branch Office
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391	Branch Office
392	Branch Office
393	Branch Office
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395	Branch Office
396	
397	

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
398	Roscommon	SOS	6820-2005-0174	2565 S Gladwin Rd	Prudenville	48651	6/1/2006	5/31/2016	$850.00	$10,200.00	$8.01	1,274	Lease	Office Building	Rent Authorized	None
399	Saginaw	DOC	11511-2008-0058	1835 Treanor St	Saginaw	48601	6/1/2010	5/31/2021	$9,415.00	$112,980.00	$17.86	6,326	Lease	Office Building	Rent Authorized	One 5yr; 30 days
400	Saginaw	LARA	10180-2013-0213	4901 Towne Centre	Saginaw	48604	8/1/2005	7/31/2018	$4,606.25	$55,275.00	$16.50	3,350	Lease	Office Building	Rent Authorized	One 5yr; 60 days
401	Saginaw	LARA	11222-2006-0084	999 South Washington	Saginaw	48603	9/20/2007	9/19/2017	$52,804.27	$633,651.24	$21.85	29,000	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
402	Saginaw	SOS	10065-2008-0016	115 S. Saginaw St	St Charles	48655	2/1/2009	1/31/2019	$922.92	$11,075.04	$9.43	1,174	Lease	Office Building	Rent Authorized	None
403	Saginaw	SOS	10593-2008-0046	4404 Bay Rd	Saginaw	48603	7/1/2009	6/30/2019	$4,389.00	$52,668.00	$9.50	5,544	Lease	Office Building	Rent Authorized	None
404	Saginaw	SOS	10594-2009-0025	4212 Dixie Hwy	Saginaw	48601	10/1/2009	9/30/2019	$2,991.00	$35,892.00	$9.97	3,600	Lease	Office Building	Rent Authorized	None
405	Saint Clair	DHS	10433-1995-1299	150 Fort St	Port Huron	48060	6/1/1998	5/31/2023	$62,851.50	$754,218.00	$22.38	33,694	Lease	Office Building	Rent Authorized	One 5yr; 90 days
406	Saint Clair	DHS	4946-2004-1304	100 Mcmorran Blvd	Port Huron	48060	9/1/2005	8/31/2015	$6,408.96	$76,907.52	$18.13	4,242	Lease	Office Building	Rent Authorized	One 5yr; 30 days
407	Saint Clair	SOS	6695-2009-0175	2887 Krafft Rd	Port Huron	48060	6/1/2011	5/31/2021	$5,385.00	$64,620.00	$13.75	4,700	Lease	Office Building	Rent Authorized	None
408	Saint Joseph	DHS	10538-2007-0098	692 East Main St	Centreville	49032	9/1/1998	11/30/2013	$15,841.00	$190,092.00	$11.61	16,373	Lease	Office Building	Rent Authorized	None
409	Saint Joseph	DOC	11508-2010-0464	265 N Us-131	Three Rivers	49093	10/3/2011	9/30/2021	$3,463.00	$41,556.00	$16.96	2,450	Lease	Retail	Rent Authorized	One 5yr; 30 days
410	Saint Joseph	SOS	10583-2004-1228	931 South Centerville Rd	Sturgis	49091	4/1/2005	3/31/2015	$4,359.00	$52,308.00	$16.57	3,156	Lease	Office Building	Rent Authorized	One 5yr; 60 days
411	Sanilac	DHS	7026-2007-0102	515 S Sandusky	Sandusky	48471	12/7/2008	12/6/2018	$13,192.00	$158,304.00	$12.00	13,192	Lease	Office Building	Rent Authorized	One 10yr; 60 days
412	Sanilac	MSP	323-1940-1	90 W Sanilac Rd	Sandusky	48471	4/23/1940	4/22/2039	$0.00	$0.00	$0.00	2,100	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
398	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
399	None	Either party; 90 days	Janitorial, Grounds	0.00	10,311.38	2,340.62
400	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
401	None	Standard; 90 days	Gross (Full Service)	64,090.00	0.00	0.00
402	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	3,035.63	4,645.00	0.00
403	None	Standard; 90 days	Public Utilities, Janitorial	10,239.10	3,750.00	0.00
404	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
405	None	Exec. Leg; 90 days	Gross (Full Service)	0.00	0.00	0.00
406	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
407	None	Standard; 120 days	Public Utilities, Janitorial, Dumpster Service	8,135.53	8,480.00	0.00
408	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	61,865.25	15,465.41	0.00
409	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
410	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
411	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	29,154.32	21,502.96	4,881.04
412	None	No Cancellation	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
398	0.00	0.00	0.00
399	0.00	0.00	0.00
400	0.00	0.00	0.00
401	0.00	0.00	0.00
402	1,636.30	0.00	0.00
403	222.72	0.00	0.00
404	847.72	0.00	0.00
405	0.00	0.00	(251.06)
406	0.00	0.00	0.00
407	1,038.50	0.00	0.00
408	0.00	0.00	(1,855.00)
409	0.00	0.00	0.00
410	0.00	0.00	0.00
411	0.00	0.00	0.00
412	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
398	10,200.00	8.01	0.00	Actual	2012	Twp Bd Of The Twp Of Denton	P. O. Box 289	Prudenville	MI	48651	E97			N/A - Branch Office
399	125,632.00	19.86	0.00	Estimated	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917				
400	55,275.00	16.50	0.00	Actual	2012	Towne Center Investments	4901 Towne Center Road	Saginaw	MI	48604	E97	13	11	85%
401	697,741.24	24.06	0.00	Estimated	2012	Downtown Area Development Llc, I	3875 Bay Road	Saginaw	MI	48603	E25	160	99	62%
402	20,391.97	17.37	10,736.08	Actual	2012	Downtown Development Authority	110 West Spruce Street	St Charles	MI	48655	E97			N/A - Branch Office
403	66,879.82	12.06	0.00	Actual	2012	Brixmor Ga Fashion Corner, Llc	22054 Farmington Road	Farmington	MI	48336	E97			N/A - Branch Office
404	36,739.72	10.21	0.00	Actual	2012	Sahasa Realty Corporation	1100 S. Washington, Suite 3	Saginaw	MI	48601	E92			N/A - Branch Office
405	753,966.94	22.38	0.00	Actual	2012	County Of St Clair	201 Mcmorran Boulevard	Port Huron	MI	48060	E25	161	161	100%
406	76,907.52	18.13	0.00	Actual	2012	City Of Port Huron	100 Mcmorran Blvd	Port Huron	MI	48060		16	11	69%
407	82,274.03	17.51	0.00	Actual	2012	Top Notch Investments, Llc	3220 Erie Drive	Orchard Lake	MI	48324	E97			N/A - Branch Office
408	265,567.66	16.22	0.00	Actual	2012	Centreville Properties, Llc	2230 Lenora Drive	Stevensville	MI	49127	E92	78	77	99%
409	41,556.00	16.96	0.00	Actual	2012	Boscy-Westland Mall L.L.C.	4200 W. Centre Avenue	Portage	MI	49024	E25			
410	52,308.00	16.57	0.00	Actual	2012	Fairfield Corporation	209 East Michigan Avenue	Battle Creek	MI	49014	E102			N/A - Branch Office
411	213,842.32	16.21	0.00	Estimated	2012	Dennings Properties, Llc	777 W Cedar Ave	Gladwin	MI	48624	E92	58	50	86%
412	0.00	0.00	0.00	Actual	2012	Sanilac County Bd Of Supv	67 W Sanilac Rd	Sandusky	MI	48471	E97	2	6	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
398	Branch Office
399	No occupancy information supplied by Agency
400	In process of cancellation
401	
402	Branch Office
403	Branch Office
404	Branch Office
405	
406	
407	Branch Office
408	
409	No occupancy information supplied by Agency
410	Branch Office
411	
412	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
413	Sanilac	SOS	10285-2005-0065	277 E Sanilac	Sandusky	48471	6/1/2006	5/31/2016	$1,772.48	$21,269.76	$12.93	1,645	Lease	Office Building	Rent Authorized	One 5yr; 60 days
414	Schoolcraft	DHS	10448-1995-1224	300 Walnut St, Room 175A	Manistique	49854	8/19/1997	8/18/2022	$10,342.43	$124,109.16	$22.57	5,500	Lease	Office Building	Rent Authorized	One 5yr; 30 days
415	Schoolcraft	MSP	305-1942-2	Lakeside Park Property	Manistique	49854	6/12/1942	6/11/2042	$0.00	$0.00	$0.00	0	Lease	Land	Rent Authorized	None
416	Schoolcraft	SOS	11473-2010-0019	300 Walnut St, Room 175A	Manistique	49854	8/1/2010	7/31/2015	$790.00	$9,480.00	$14.72	644	Lease	Office Building	Rent Authorized	Three 5yr; 30 days
417	Shiawassee	DHS	11475-2010-0026	1720 West Main St. (M-21)	Owosso	48867	3/1/2011	2/28/2021	$30,400.00	$364,800.00	$15.20	24,000	Lease	Retail	Rent Authorized	Three 5yr; 60 days
418	Shiawassee	SOS	11453-2009-0317	1720 West Main St. (M-21)	Owosso	48867	10/1/2010	9/30/2020	$3,800.00	$45,600.00	$15.50	3,000	Lease	Retail	Rent Authorized	One 5yr; 60 days
419	Tuscola	DHS	11210-2004-1322	1796 West Caro Rd	Caro	48723	9/1/2006	12/31/2013	$3,933.00	$47,196.00	$21.85	2,160	Lease	Office Building	Rent Authorized	None
420	Tuscola	DHS	6987-2007-0090	1365 Cleaver Rd	Caro	48723	11/1/2008	10/31/2028	$22,292.16	$267,505.92	$17.33	15,436	Lease	Office Building	Rent Authorized	None
421	Tuscola	MSP	10724-1997-1256	1485 Cleaver Rd	Caro	48723	8/1/2000	7/31/2015	$13,511.18	$162,134.16	$21.49	7,546	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
422	Tuscola	SOS	11167-2006-0040	150 Millwood St	Caro	48723	12/1/2005	11/30/2015	$4,662.00	$55,944.00	$20.16	2,775	Lease	Office Building	Rent Authorized	One 5yr; 90 days
423	Van Buren	DHS	7405-1992-1031	57150 County Rd 681	Hartford	49057	1/1/1991	12/31/2015	$14,819.50	$177,834.00	$4.87	36,509	Lease	Office Building	Rent Authorized	None
424	Van Buren	MSF	11395-2011-0011	32849 Red Arrow Hwy	Paw Paw	49079	1/1/2012	12/31/2012	$783.02	$9,396.24	$15.98	588	RA	Retail	Holding Over	None
425	Van Buren	SOS	10418-2007-0084	1037 East Michigan Ave	Paw Paw	49079	10/1/2008	9/30/2018	$1,620.00	$19,440.00	$10.80	1,800	Lease	Office Building	Rent Authorized	One 5yr; 60 days
426	Washtenaw	DHS	7455-1992-1165	22 Center St	Ypsilanti	48198	11/1/1991	10/31/2016	$25,656.00	$307,872.00	$7.26	42,397	Lease	Office Building	Rent Authorized	One 5yr; 30 days
427	Washtenaw	DHS	7693-2012-0226	3810 Packard Rd	Ann Arbor	48104	12/1/2007	2/28/2023	$8,444.34	$101,332.08	$21.36	4,462	Lease	Office Building	Rent Authorized	None
428	Washtenaw	SOS	11236-2009-0160	295 North Maple Rd	Ann Arbor	48103	11/1/2009	10/31/2014	$10,752.00	$129,024.00	$20.16	6,400	Lease	Office Building	Rent Authorized	One 5yr; 90 days
429	Washtenaw	SOS	11633-2012-0203	4675 Washtenaw Ave	Ann Arbor	48108	6/1/2013	5/31/2023	$6,970.31	$83,643.72	$18.75	4,900	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
430	Washtenaw	SOS	7637-2005-0218	1113 South Main St	Chelsea	48118	8/1/2006	7/31/2016	$1,419.00	$17,028.00	$7.43	2,293	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
413	None	Standard; 90 days	Public Utilities, Janitorial	4,621.29	4,140.00	0.00
414	None	Exec. Leg; 60 days	Gross (Full Service)	0.00	0.00	0.00
415	None	No Cancellation	Gross (Full Service)	0.00	0.00	0.00
416	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
417	None	Exec; 90 days	Gross (Full Service)	0.00	0.00	0.00
418	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
419	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
420	None	Exec. New; 90 days	Gross (Full Service)	0.00	0.00	0.00
421	None	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	16,676.66	12,299.98	2,792.02
422	None	Standard; 90 days	Janitorial	0.00	6,128.00	0.00
423		Leg. Rest; 60 days	Gross (Full Service)	0.00	0.00	0.00
424	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
425	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	3,912.59	3,456.00	0.00
426		Exec. Old; 60 days	Gross (Full Service)	0.00	0.00	0.00
427		Standard; 90 days	Public Utilities	9,861.02	0.00	0.00
428		Standard; 90 days	Public Utilities, Janitorial	12,182.29	4,482.00	0.00
429	None	Standard; 180 days	Gross (Full Service)	0.00	0.00	0.00
430		Standard; 90 days	Public Utilities, Janitorial	6,045.66	4,590.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
413	0.00	0.00	0.00
414	0.00	0.00	6,538.00
415	0.00	0.00	0.00
416	0.00	0.00	0.00
417	0.00	0.00	0.00
418	0.00	0.00	0.00
419	0.00	0.00	0.00
420	0.00	0.00	0.00
421	0.00	0.00	0.00
422	0.00	0.00	0.00
423	0.00	0.00	53,318.00
424	0.00	0.00	0.00
425	0.00	0.00	0.00
426	0.00	0.00	(40,561.00)
427	0.00	0.00	0.00
428	974.85	0.00	0.00
429	0.00	0.00	0.00
430	143.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
413	30,031.05	18.26	0.00	Actual	2012	Stoutenburg Revokable Trust	275 S Banner Rd	Sandusky	MI	48471	E102			N/A - Branch Office
414	130,647.16	23.75	0.00	Actual	2012	Schoolcraft County	300 Walnut Street, Room 164A	Manistique	MI	49854	E25	19	11	58%
415	0.00	0.00	0.00	Actual	2012	City Of Manistique	70 Maple Street	Manistique	MI	49854	E97			N/A - Land
416	9,480.00	14.72	0.00	Actual	2012	Schoolcraft County	300 Walnut Street, Room 164A	Manistique	MI	49854	E97			N/A - Branch Office
417	364,800.00	15.20	0.00	Actual	2012	1720 E Main Llc	721 W Oliver	Owosso	MI	48867	E100	102	102	100%
418	45,600.00	15.20	0.00	Actual	2012	1720 E Main Llc	721 W Oliver	Owosso	MI	48867	E25			N/A - Branch Office
419	47,196.00	21.85	0.00	Actual	2012	Caro Trans Opportunities, Llc	3995 East Deckerville Road	Cass City	MI	48726	E100			
420	267,505.92	17.33	0.00	Actual	2012	County Of Tuscola	125 W Lincoln Street	Caro	MI	48723	E25	94	92	98%
421	193,902.82	25.70	0.00	Estimated	2012	The County Of Tuscola	207 E Grant St	Caro	MI	48723	E25	13	15	100%
422	62,072.00	22.37	1,223.00	Actual	2012	Tuscola Medical Center, Llc	150 Millwood Street	Caro	MI	48723	E11			N/A - Branch Office
423	231,152.00	6.33	0.00	Actual	2012	County Of Van Buren	212 Paw Paw St	Paw Paw	MI	49079	E25	181	128	71%
424	9,396.24	15.98	0.00	Actual	2012	MI Works Berrien-Cass-Van Buren	499 W. Main St.	Benton Harbor	MI	49022				100%
425	26,808.59	14.89	0.00	Actual	2012	Case Development	181 W. Michigan Avenue	Paw Paw	MI	49079	E100			N/A - Branch Office
426	267,311.00	6.30	0.00	Actual	2012	County Of Washtenaw	Po Box 8645	Ann Arbor	MI	48107	E25	190	187	98%
427	111,193.10	24.92	0.00	Estimated	2012	Guenther, Robert	2864 Carpenter Road	Ann Arbor	MI	48108	E100	15	9	60%
428	146,663.14	22.92	0.00	Actual	2012	Brixmor Holdings 1 Spe, Llc	Brixmor Holdings 1 Spe, Llc	Farmington	MI	48336	E97			N/A - Branch Office
429	83,643.72	17.07	0.00	Actual	2012	Washtenaw Mckinley Comm, Llc	320 North Main Street	Ann Arbor	MI	48104	E25			N/A - Branch Office
430	27,806.66	12.13	15,512.00	Actual	2012	F.A. Kennedy Co., L.L.C.	1821 Spring Arbor Road	Jackson	MI	49203	E92			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
413	Branch Office
414	
415	
416	Branch Office
417	
418	Branch Office
419	In Process of Cancellation 12/31/2013
420	
421	
422	Branch Office
423	
424	
425	Branch Office
426	
427	
428	Branch Office
429	Branch Office
430	Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
431	Wayne	AG	11024-2005-0013	1025 E. Forest	Detroit	48207	7/21/2005	7/20/2010	$0.00	$0.00		8,450	Sublease	Office Building	Holding Over	None
432	Wayne	BSL	11532-2010-0099	33231 Plymouth Rd.	Livonia	48150	6/1/2011	5/31/2021	$5,300.00	$63,614.20	$11.18	5,690	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
433	Wayne	DHS	10228-2008-0179	8625 Greenfield Rd	Detroit	48228	4/15/2010	4/14/2020	$28,831.83	$345,981.96	$19.01	18,200	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
434	Wayne	DHS	10217-1994-1011	396 Glendale	Highland Park	48203	2/1/1998	1/31/2018	$31,536.30	$378,435.60	$13.95	27,128	Lease	Office Building	Rent Authorized	One 10yr; 60 days
435	Wayne	DHS	10218-1994-1014	13233 Hamilton	Highland Park	48203	2/1/1998	1/31/2018	$57,687.90	$692,254.80	$13.95	49,624	Lease	Office Building	Rent Authorized	One 10yr; 60 days
436	Wayne	DHS	10224-2005-0002	20500 Eureka Rd, Suite #210	Taylor	48180	1/1/2006	3/31/2011	$6,533.69	$78,404.28	$16.05	4,885	Lease	Office Building	Holding Over	None
437	Wayne	DHS	10225-2006-0176	19251 Mack Ave	Grosse Pt Woods	48236	6/1/2007	5/31/2022	$9,828.13	$117,937.56	$23.50	4,625	Lease	Office Building	Rent Authorized	None
438	Wayne	DHS	10473-1999-1286	14061 Lappin Ave	Detroit	48205	6/16/2002	6/15/2022	$74,894.69	$898,736.28	$24.61	36,520	Sublease	Office Building	Rent Authorized	One 5yr; 90 days
439	Wayne	DHS	10479-1995-1223	1801 Canfield	Detroit	48207	1/1/1999	12/31/2018	$81,168.75	$974,025.00	$19.50	49,950	Lease	Office Building	Rent Authorized	None
440	Wayne	DHS	10949-2001-1227	27304 Plymouth	Redford	48239	12/1/2001	11/30/2016	$22,636.92	$271,643.04	$7.55	35,976	Sublease	Office Building	Rent Authorized	One 5yr; 120 days
441	Wayne	DHS	10998-2010-0668	30246 Plymouth Road	Livonia	48150	3/1/2012	2/28/2013	$6,517.00	$78,204.00	$17.15	4,560	RA	Office Building	Holding Over	None
442	Wayne	DHS	11163-2010-0176	17411 Grand River	Detroit	48227	3/1/2010	2/28/2040	$16,484.00	$197,808.00	$18.56	10,139	Lease	Office Building	Rent Authorized	None
443	Wayne	DHS	11246-2011-0377	35731 Michigan Ave	Wayne	48184	7/1/2012	6/30/2013	$9,298.97	$111,587.66	$18.53	6,022	RA	Office Building	Holding Over	None
444	Wayne	DHS	11284-2006-0255	333 W. Fort St	Detroit	48226	10/8/2007	10/31/2022	$10,405.54	$124,866.48	$17.25	6,842	Lease	Office Building	Rent Authorized	None
445	Wayne	DHS	11328-2010-0068	25637 Ecorse Rd	Taylor	48180	11/1/2010	10/31/2030	$41,147.00	$493,764.00	$15.45	31,959	Lease	Office Building	Rent Authorized	None
446	Wayne	DHS	11329-2010-0212	4733 Connor	Detroit	48215	2/1/2010	3/31/2020	$56,777.00	$681,324.00	$19.98	34,100	Lease	Office Building	Rent Authorized	Two 5yr; 120 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
431	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
432	None	Standard; 90 days	Gross (Full Service)	$0.00	$0.00	$0.00
433	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service	40,222.00	29,666.00	0.00
434	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	59,952.88	44,218.64	10,037.36
435	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	109,669.04	80,887.12	18,360.88
436	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
437	None	Standard; 90 days	Public Utilities	10,221.25	0.00	0.00
438	None	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	80,709.20	59,527.60	13,512.40
439	Year 11 & 20; First 60 days	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	110,389.50	81,418.50	18,481.50
440	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	79,506.96	58,640.88	0.00
441	None	Either Party; 90 days	Gross (Full Service)	0.00	0.00	0.00
442	None	Standard; 90 days	Public Utilities, Janitorial	22,407.19	16,526.57	0.00
443	None	Either Party; 90 days	Gross (Full Service)	0.00	0.00	0.00
444	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
445	None	Exec. New; 180 days	Public Utilities, Janitorial	70,629.39	52,093.17	0.00
446	None	Exec. New; 90 days	Public Utilities	60,004.13	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
431	0.00	0.00	0.00
432	$0.00	$0.00	$0.00
433	0.00	0.00	0.00
434	0.00	0.00	0.00
435	0.00	0.00	0.00
436	0.00	0.00	0.00
437	0.00	0.00	0.00
438	0.00	0.00	112,895.00
439	0.00	0.00	94,170.00
440	0.00	0.00	0.00
441	0.00	0.00	0.00
442	0.00	0.00	0.00
443	0.00	0.00	0.00
444	0.00	0.00	0.00
445	0.00	0.00	0.00
446	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
431	0.00	0.00	0.00	Actual	2012	Wayne County 3Rd Judicial Court	1025 E. Forest	Detroit	MI	48207	E92			N/A - Court area
432	$63,614.20	$11.18	$0.00	Actual	2012	Sheldon Center, L.L.C	24255 W.13 Mile Rd. Suite 220	Bingham Farms	MI	48025	E25	12	12	100%
433	415,869.96	22.85	0.00	Estimated	2012	Gesu, Llc	6334 Golden Lane	West Bloomfield	MI	48322	E25			
434	492,644.48	18.16	0.00	Estimated	2012	City Of Highland Park	535 Griswold St. Suite 550	Detroit	MI	48226	E25	94	75	80%
435	901,171.84	18.16	0.00	Estimated	2012	City Of Highland Park	535 Griswold St. Suite 550	Detroit	MI	48226	E97	204	197	97%
436	78,404.28	16.05	0.00	Actual	2012	Horizon Properties, L.L.C.	20600 Eureka, Suite 300	Taylor	MI	48180	E92	11	11	100%
437	128,158.81	27.71	0.00	Estimated	2012	Pointe Plaza Limited Partnership	17800 Laurel Park Dr N	Livonia	MI	48152	E100	15	11	73%
438	1,165,380.48	31.91	0.00	Estimated	2012	Apca Mi H, Tic Mi 1-13	C/O Paradigm Properties Llc	Boston	MA	02109	E102	134	88	66%
439	1,278,484.50	25.60	0.00	Estimated	2012	Forest Park Properties, L.L.C.	1300 Kirkway	Bloomfield Hills	MI	48302	E97	196	185	94%
440	409,790.88	11.39	0.00	Estimated	2012	Eja Redford	810 Seventh Avenue 10Th Fl	New York	NY	10019	E89	112	97	87%
441	78,204.00	17.15	0.00	Actual	2012	SEMCA	25363 Eureka Rd	Taylor	MI	48180	48180	16	14	88%
442	236,741.76	23.35	0.00	Estimated	2012	Cfp Michigan Ii, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E25	26	20	77%
443	111,587.66	18.53	0.00	Actual	2012	SEMCA	25364 Eureka Rd	Taylor	MI	48181		10	9	90%
444	124,866.48	18.25	0.00	Actual	2012	333 L.P., L.L.C.	C/O Sterling Group	Detroit	MI	48226	E97	35	30	86%
445	616,486.56	19.29	0.00	Estimated	2012	Cfp Taylor Governmental Cntr Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E102	120	107	89%
446	741,328.13	21.74	0.00	Actual	2012	Connor-Chene Properties, Llc	6020 West Maple Road	West Bloomfield	MI	48322	E25	141	91	65%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
431	No cost space
432	Retail
433	Combined with Lease No. 8655
434	
435	
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437	
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
447	Wayne	DHS	11330-2011-0318	12140 Joseph Campau St	Hamtramck	48212	11/1/2009	3/31/2040	$47,500.00	$570,000.00	$19.00	30,000	Lease	Office Building	Rent Authorized	None
448	Wayne	DHS	11331-2010-0195	17455 Grand River	Detroit	48227	4/1/2010	3/31/2040	$45,685.92	$548,231.04	$18.56	28,100	Lease	Office Building	Rent Authorized	None
449	Wayne	DHS	11387-2011-0319	26355 Michigan Ave	Inkster	48141	10/1/2010	2/28/2041	$50,825.00	$609,900.00	$19.00	32,100	Lease	Office Building	Rent Authorized	None
450	Wayne	DHS	11512-2013-9489	1641 Porter St	Detroit	48216	5/1/2013	4/30/2014	$17,973.40	$215,680.80	$18.07	11,939	RA	Office Building	Rent Authorized	None
451	Wayne	DHS	2539-1988-47	17330 Greydale	Detroit	48219	1/1/1978	9/30/2016	$44,501.40	$534,016.80	$17.85	29,914	Lease	Office Building	Rent Authorized	One 5yr; 90 days
452	Wayne	DHS	2625-1988-55	4505 Oakman Blvd	Detroit	48204	5/1/1988	5/31/2017	$31,160.42	$373,925.04	$12.50	29,914	Lease	Office Building	Rent Authorized	None
453	Wayne	DHS	4333-2012-0157	5131 Grand River	Detroit	48208	4/1/2013	3/31/2023	$40,012.45	$480,149.40	$18.51	25,940	Lease	Office Building	Rent Authorized	One 10yr; 180 days
454	Wayne	DHS	6922-2007-0105	8655 Greenfield Rd	Detroit	48228	4/15/2010	4/14/2020	$39,973.28	$479,679.36	$19.01	25,233	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
455	Wayne	DHS	7067-1990-111	6534 W Jefferson	Detroit	48209	6/1/1990	8/31/2010	$22,826.00	$273,912.00	$10.10	27,120	Lease	Office Building	Holding Over	One 10yr; 60 days
456	Wayne	DHS	7287-2001-1069	25350 Ecorse Rd	Taylor	48180	3/1/1991	5/31/2011	$11,958.33	$143,499.96	$3.50	41,000	Lease	Office Building	Holding Over	None
457	Wayne	DOC	10965-2010-0206	5300 Lawton	Detroit	48208	9/1/2003	8/31/2023	$51,608.00	$619,296.00	$16.09	38,494	Lease	Mixed Use	Rent Authorized	None
458	Wayne	DOC	11259-2006-0166	920 West Fort	Lincoln Park	48192	12/1/2007	11/30/2017	$17,176.25	$206,115.00	$19.50	10,570	Lease	Office Building	Rent Authorized	One 5yr; 60 days
459	Wayne	DTMB	10963-2001-1332	116 Lothrop Ave	Detroit	48201	9/1/2003	8/31/2021	$3,611.00	$43,332.00	$0.00	0	Lease	Parking	Rent Authorized	Two 5yr; 180 days
460	Wayne	DTMB	10964-2001-1333	6540 Cass Ave	Detroit	48201	9/1/2003	8/31/2021	$51,300.00	$615,600.00	$0.00	0	Lease	Parking	Rent Authorized	Two 5yr; 180 days
461	Wayne	LARA	4581-2006-0178	14333 Woodrow Wilson	Detroit	48238	6/1/2007	5/31/2017	$27,579.46	$330,953.52	$2.61	115,718	Lease	Warehouse	Rent Authorized	Two 5yr; 90 days
462	Wayne	MDOT	11138-2005-0167	2835 Bagley Ave	Detroit	48216	7/15/2008	7/14/2018	$12,962.67	$155,552.04	$32.00	4,861	Lease	Office Building	Rent Authorized	One 10yr; 90 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
447	None	Leg.; 180 days	Public Utilities	69,463.97	0.00	0.00
448	None	Exec. New; 90 days	Public Utilities, Janitorial	62,101.00	45,803.00	0.00
449	None	Leg.; 30 days	Public Utilities	93,786.51	0.00	0.00
450	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
451	None	Standard; 90 days	Public Utilities	66,109.94	0.00	0.00
452	None	Standard; 180 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	66,109.94	48,759.85	11,068.18
453	None	Exec; 180 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	57,327.40	42,282.20	9,597.80
454	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service	55,764.93	41,129.79	0.00
455	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	59,935.20	44,205.60	10,034.40
456	None	Leg. Rest; 60 days	Public Utilities, Janitorial	94,158.28	34,631.13	0.00
457	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	38,729.00	37,711.00	0.00
458	None	Exec. New; 90 days	Public Utilities	15,490.00	0.00	0.00
459	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
460	None	Standard; 90 days	Security	0.00	0.00	0.00
461	None	Standard; 120 days	Public Utilities, Janitorial, Dumpster Service, Grounds	255,736.78	188,620.34	45,815.66
462	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
447	0.00	2,077.76	66,781.00
448	0.00	0.00	0.00
449	4,076.64	0.00	61,765.00
450	0.00	0.00	0.00
451	0.00	0.00	0.00
452	0.00	0.00	22,440.00
453	22,081.77	0.00	6,525.00
454	0.00	0.00	0.00
455	0.00	0.00	0.00
456	7,259.27	0.00	0.00
457	2,238.00	0.00	0.00
458	0.00	25,838.00	0.00
459	0.00	0.00	0.00
460	0.00	49,031.10	0.00
461	0.00	0.00	0.00
462	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
447	708,322.73	23.61	0.00	Actual	2012	Charter County Of Wayne	500 Griswold	Detroit	MI	48226	E25	122	75	61%
448	656,135.04	23.35	0.00	Estimated	2012	Cfp Michigan Ii, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E97	112	76	68%
449	769,528.15	23.97	0.00	Actual	2012	Charter County Of Wayne	500 Griswold	Detroit	MI	48226	E25	121	115	95%
450	215,680.80	18.07	0.00	Actual	2012	Mylocker Properties, Llc	28241 Mound Road	Warren	MI	48092	E102	26	26	100%
451	600,126.74	20.06	0.00	Estimated	2012	17330 Greydale Llc	4975 Spanish Heights Drive	Las Vegas	NV	89148	E100	108	104	96%
452	522,303.01	17.46	0.00	Estimated	2012	Sos Oakman, Llc	24655 Southfield Road	Southfield	MI	48075	E25	160	160	100%
453	604,913.57	23.32	0.00	Estimated	2012	Grand River Ventures, Llc	1300 Kirkway	Bloomfield Hills	MI	48302	E102	103	77	75%
454	576,574.08	22.85	0.00	Estimated	2012	Apollo Holdings, Llc	6334 Golden Lane	West Bloomfield	MI	48322	E97	135	94	70%
455	388,087.20	14.31	0.00	Estimated	2012	Dss #1 Limited Partnership	2146 Livernois Road	Troy	MI	48083	E25	122	83	68%
456	279,548.64	6.82	0.00	Actual	2012	City Of Taylor	23555 Goddard Road	Taylor	MI	48180	E25	214	194	91%
457	697,974.00	18.13	0.00	Actual	2012	5300 Lawton, Inc	2411 Vinewood	Detroit	MI	48216	E97			
458	247,443.00	23.41	0.00	Actual	2012	Blue Shamrock, Llc	1065 Nortoon	Lincoln Park	MI	48381	E102			
459	43,332.00	0.00	0.00	Actual	2012	New Center Parking Decks Venture	70 W Madison #3940	Chicago	IL	60602	E100			N/A - Parking
460	664,631.10	0.00	0.00	Actual	2012	New Center Parking Decks Venture	70 W Madison #3940	Chicago	IL	60602	E92			N/A - Parking
461	821,126.30	7.10	0.00	Estimated	2012	14333 Associates, Llc	560 Kirts Blvd	Troy	MI	48084	E25			N/A - Warehouse
462	155,552.04	32.00	0.00	Actual	2012	Plaza Del Norte	2835 Bagley	Detroit	MI	48216	E102	2	2	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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457	No occupancy information supplied by Agency
458	No occupancy information supplied by Agency
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
463	Wayne	MSF	10843-2002-2208	455 Fort St	Detroit	48226	5/1/2000	4/30/2001	$2,298.63	$27,583.56	$12.95	2,130	Sublease	Office Building	Holding Over	None
464	Wayne	MSF	11129-2013-0120	15100 Northline Rd	Southgate	48195	2/1/2013	1/31/2014	$462.87	$5,554.44	$17.25	322	RA	Office Building	Rent Authorized	None
465	Wayne	MSF	11637-2013-0193	35731 Michigan Ave	Wayne	48184	7/1/2013	6/30/2014	$98.83	$1,185.96	$18.53	64	RA	Office Building	Rent Authorized	None
466	Wayne	MSF	11638-2013-0067	30246 Plymouth Rd	Livonia	48150	3/1/2013	2/28/2014	$591.33	$7,095.96	$17.14	414	RA	Office Building	Rent Authorized	None
467	Wayne	MSP	11065-2003-1148	645-661 W Baltimore St	Detroit	48202	1/1/2005	12/31/2019	$3,300.00	$39,600.00		0	Lease	Parking	Rent Authorized	None
468	Wayne	MVA	11127-2010-0467	30104 Ford Rd	Garden City	48135	8/1/2006	7/31/2016	$2,120.00	$25,440.00	$16.50	1,400	Lease	Office Building	Rent Authorized	None
469	Wayne	SOS	10283-2009-0379	20210 West 7 Mile Rd	Detroit	48219	1/1/2012	12/31/2012	$4,888.21	$58,658.52	$16.75	3,502	RA	Office Building	Holding Over	None
470	Wayne	SOS	10358-2006-0189	7760 W Vernor	Detroit	48209	5/1/2009	7/31/2014	$3,063.67	$36,764.04	$14.00	2,626	Lease	Office Building	Rent Authorized	None
471	Wayne	SOS	10586-2008-0118	5094 Schaeffer Rd	Dearborn	48126	12/1/2009	11/30/2019	$7,744.00	$92,928.00	$18.75	4,956	Lease	Office Building	Rent Authorized	None
472	Wayne	SOS	10604-2009-0019	8717 Joseph Campau	Hamtramck	48212	10/1/2004	12/31/2014	$6,132.75	$73,593.00	$16.65	4,420	Lease	Office Building	Rent Authorized	None
473	Wayne	SOS	10670-2008-0099	795 Sumpter Rd	Belleville	48111	12/1/2009	11/30/2014	$3,440.61	$41,287.32	$11.82	3,493	Lease	Office Building	Rent Authorized	One 5yr; 60 days
474	Wayne	SOS	10818-2009-0284	3040 Van Horn Rd	Trenton	48183	10/1/2010	9/30/2015	$3,214.00	$38,568.00	$8.10	4,761	Lease	Office Building	Rent Authorized	One 5yr; 90 days
475	Wayne	SOS	10935-2000-1411	9560 E Eight Mile	Detroit	48234	12/1/2001	11/30/2016	$4,022.00	$48,264.00	$16.25	3,300	Lease	Office Building	Rent Authorized	None
476	Wayne	SOS	11109-2009-0184	6090 Wayne Rd	Westland	48185	8/1/2005	7/31/2015	$5,083.33	$60,999.96	$12.50	4,880	Lease	Office Building	Rent Authorized	One 5yr; 30 days
477	Wayne	SOS	11144-2004-1208	17176 Farmington Rd	Livonia	48153	7/17/2006	10/31/2015	$17,998.75	$215,985.00	$20.57	10,500	Lease	Office Building	Rent Authorized	None
478	Wayne	SOS	11146-2004-1209	21572 Ecorse Rd	Taylor	48180	1/1/2006	12/31/2015	$8,812.83	$105,753.96	$19.30	4,840	Lease	Office Building	Rent Authorized	None
479	Wayne	SOS	11193-2005-0085	18412 Telegraph Rd	Brownstown	48174	7/1/2006	6/30/2016	$5,876.33	$70,515.96	$19.75	3,400	Lease	Office Building	Rent Authorized	Three 5yr; 60 days
480	Wayne	SOS	11195-2005-0060	14634-36 Mack Ave	Detroit	48215	8/24/2006	8/23/2016	$6,816.00	$81,792.00	$25.56	3,200	Lease	Office Building	Rent Authorized	Two 5yr; 90 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
463	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
464	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
465	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
466	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
467	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
468	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
469	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	9,608.09	4,628.75	0.00
470	None	Standard; 90 days	Public Utilities, Janitorial	5,803.46	4,280.38	0.00
471	None	Standard; 90 days	Public Utilities, Janitorial	16,206.74	7,992.00	0.00
472	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	9,675.16	3,310.61	0.00
473	None	Standard; 90 days	Public Utilities, Janitorial	13,015.05	2,585.00	0.00
474	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	9,562.39	3,094.96	0.00
475	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	10,401.46	5,213.65	0.00
476	None	Standard; 90 days	Public Utilities, Janitorial	11,711.89	3,690.00	0.00
477	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	23,205.00	17,115.00	0.00
478	None	Standard; 120 days	Public Utilities, Janitorial	10,469.94	4,579.88	0.00
479	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
480	None	Standard; 90 days	Public Utilities, Janitorial	10,806.19	5,161.03	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
463	0.00	0.00	0.00
464	0.00	0.00	0.00
465	0.00	0.00	0.00
466	0.00	0.00	0.00
467	0.00	0.00	0.00
468	0.00	0.00	0.00
469	1,091.93	0.00	0.00
470	0.00	0.00	0.00
471	232.52	0.00	0.00
472	774.93	0.00	0.00
473	222.72	0.00	0.00
474	1,156.77	0.00	4,642.00
475	3,000.74	0.00	0.00
476	222.72	0.00	0.00
477	0.00	0.00	0.00
478	1,022.20	0.00	0.00
479	222.06	0.00	0.00
480	693.72	0.00	(222.00)

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
463	27,583.56	12.95	0.00	Actual	2012	City Of Detroit	707 W Milwaukee	Detroit	MI	48202	E102			
464	5,554.44	17.25	0.00	Actual	2012	Downriver Community Conference	15100 Northline Road	Southgate	MI	48195	E102			100%
465	1,185.96	18.53	0.00	Actual	2012	Semca	25363 Eureka Rd	Taylor	MI	48180	E25			100%
466	7,095.96	17.14	0.00	Actual	2012	Semca	25363 Eureka Rd	Taylor	MI	48180	E100			100%
467	39,600.00	0.00	0.00	Actual	2012	Fk South Llc	C/O Farbman Group, 105 Fisher Bldg	Detroit	MI	48202	E25			N/A - Parking
468	25,440.00	18.17	0.00	Actual	2012	Pierce Place Llc	1715 Middlebelt Road	Garden City	MI	48135	E25	3	3	100%
469	73,987.29	21.13	0.00	Actual	2012	Seven Evergreen Property, Llc	2150-B Franklin Road	Bloomfield Hills	MI	48302	E92			N/A - Branch Office
470	46,847.88	17.84	0.00	Estimated	2012	Rebert Building, Llc	7752 West Vernor	Detroit	MI	48209	E25			N/A - Branch Office
471	117,359.26	23.68	0.00	Actual	2012	Michigan Schaeffer, L.L.C.	28000 Middlebelt Road	Farmington Hills	MI	48334	E100			N/A - Branch Office
472	87,353.70	19.76	0.00	Actual	2012	Henry Velleman Revoc Livin Trust	9618 Joseph Campau	Hamtramck	MI	48212	E25			N/A - Branch Office
473	57,110.09	16.35	0.00	Actual	2012	Belle Plaza Shopping Center, Ii	901 Ridgewood	Bloomfield Hills	MI	48304	E102			N/A - Branch Office
474	57,024.12	11.98	0.00	Actual	2012	Trafford Square L.P.	12627 Greenfield Avenue	Detroit	MI	48227	E97			N/A - Branch Office
475	66,879.85	20.27	755.00	Actual	2012	Bel-Air Realty LLC	150 Great Neck Road	Great Neck	NY	11021	E92			N/A - Branch Office
476	76,624.57	15.70	0.00	Actual	2012	Westview Associates, Llc	30407 West 13 Mile Road	Farmington Hills	MI	48334	E25			N/A - Branch Office
477	256,305.00	24.41	0.00	Estimated	2012	Farmington Six Llc	4521 Pga Blvd	Palm Beach Garde	FL	33418	E102			N/A - Branch Office
478	121,825.98	25.17	0.00	Actual	2012	Taylor Commons Lmt Partnership	22333 Allen Road	Woodhaven	MI	48183	E92			N/A - Branch Office
479	70,738.02	20.81	0.00	Actual	2012	Flood Properties Llc	18406 Telegraph Road	Brownstown	MI	48143	E100			N/A - Branch Office
480	98,230.94	30.70	0.00	Actual	2012	Mack-Alter Llc	18633 Mack Avenue	Detroit	MI	48236	E102			N/A - Branch Office

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463	In process of cancellation
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469	Branch Office
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472	Branch Office
473	Branch Office
474	Branch Office
475	Branch Office
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477	Branch Office
478	Branch Office
479	Branch Office
480	Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
481	Wayne	SOS	11299-2007-0027	8500 North Lilley Rd	Canton	48187	10/13/2009	10/12/2019	$9,250.00	$111,000.00	$18.50	6,000	Lease	Office Building	Rent Authorized	One 5yr; 60 days
482	Wayne	SOS	11389-2008-0136	17500 Livernois	Detroit	48221	4/16/2010	4/15/2020	$6,720.54	$80,646.48	$21.50	3,751	Lease	Office Building	Rent Authorized	None
483	Wayne	SOS	11495-2010-0196	26603 Michigan Ave	Inkster	48141	5/1/2011	4/30/2021	$7,933.00	$95,196.00	$17.00	5,600	Lease	Office Building	Rent Authorized	Two 5yr;30 days
484	Wayne	SOS	7153-2004-1217	25700 Joy Rd	Redford	48239	10/10/2005	10/9/2015	$5,866.67	$70,400.04	$14.50	4,400	Lease	Office Building	Rent Authorized	One 5yr; 90 days
485	Wexford	DEQ	10215-2002-2201	120 Chapin St	Cadillac	49601	5/1/1996	4/30/2016	$16,322.50	$195,870.00	$10.15	19,305	Lease	Office Building	Rent Authorized	None
486	Wexford	MSF	11625-2012-0190	401 Lake St., Suite 700	Cadillac	49601	7/1/2012	6/30/2013	$145.83	$1,750.00	$25.00	70	RA	Office Building	Holding Over	None
487	Wexford	MSP	10651-1998-1109	7711 S Us 131	Cadillac	49601	2/1/1999	1/31/2019	$16,295.00	$195,540.00	$9.70	20,168	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
488	Wexford	SOS	7525-2005-0068	1574 N Mitchell	Cadillac	49601	1/1/2007	12/31/2012	$2,745.00	$32,940.00	$14.26	2,310	Lease	Office Building	Holding Over	One 5yr; 30 days
489	Z-Out of State	GOV	2445-2012-0211	400/444 N Capitol St Nw	Washington	20001	2/1/2012	1/31/2020	$10,211.09	$122,533.08	$54.80	2,236	Sublease	Office Building	Rent Authorized	None
490	Z-Out of State	TRE	10588-2010-0549	360 W Butterfield	Elmhurst	60126	11/1/2011	2/28/2022	$4,525.00	$54,300.00	$21.00	2,586	Lease	Office Building	Rent Authorized	None
491	Z-Out of State	TRE	11113-2004-1259	2975 Westchester Ave, Fourth Fl.	Purchase	10577	3/1/2006	2/28/2016	$6,787.00	$81,444.00	$25.95	3,139	Lease	Office Building	Rent Authorized	None
492	Z-Out of State	TRE	11372-2008-0089	6100 Rockside Woods Blvd.	Independence	44131	4/1/2009	3/31/2014	$3,274.38	$39,292.56	$16.25	2,418	Lease	Office Building	Rent Authorized	One 5yr; 60 days
493	Z-Out of State	TRE	7113-2005-0007	12200 Ford Rd	Dallas	75234	4/1/2006	3/31/2016	$2,760.29	$33,123.48	$15.50	2,137	Lease	Office Building	Rent Authorized	None
494	Z-Out of State	TRE	11386-2008-0128	2171 Campus Drive	Irvine	92612	9/1/2009	8/31/2014	$5,087.35	$61,048.20	$20.99	2,825	Lease	Other	Rent Authorized	None
495									Total Monthly Rent	Total Annual Rent		Total Square Footage				
496									$7,045,150.42	$84,547,008.37		5,603,223				

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
481	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
482	None	Standard; 90 days	Public Utilities	10,255.27	0.00	0.00
483	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
484	None	Standard; 90 days	Public Utilities	8,569.83	0.00	0.00
485	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	36,238.59	19,051.04	0.00
486	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
487	Option to buy after 5 years	Exec. New; 30 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	44,571.28	32,873.84	7,462.16
488	None	Standard; 90 days	Public Utilities	7,800.31	0.00	0.00
489	None	180 days & end of a month	Gross (Full Service)	0.00	0.00	0.00
490	None	Standard; 120 days	Electricity	1,998.40	0.00	0.00
491	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
492	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
493	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
494	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
495						
496						

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
481	491.00	0.00	0.00
482	222.72	0.00	0.00
483	525.20	0.00	0.00
484	222.72	0.00	0.00
485	2,906.76	0.00	0.00
486	0.00	0.00	0.00
487	0.00	0.00	7,075.00
488	0.00	0.00	0.00
489	0.00	0.00	0.00
490	9++	0.00	0.00
491	0.00	0.00	0.00
492	0.00	0.00	0.00
493	0.00	0.00	0.00
494	0.00	0.00	0.00
495			
496			

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
481	111,491.00	18.58	0.00	Actual	2012	Golden Gate Shopping Center, Llc	4104 W. Maple Rd	Bloomfield Hills	MI	48301	E100			N/A - Branch Office
482	91,124.47	24.29	0.00	Actual	2012	Binno And Shallal	42690 Woodward Ave, Suite 225	Bloomfield Hills	MI	48304	E100			N/A - Branch Office
483	95,721.20	17.09	0.00	Actual	2012	City Market Place	124 W. Allegan Street	Lansing	MI	48933	E100			N/A - Branch Office
484	79,192.59	18.00	0.00	Actual	2012	Iws Ventures Llc	31300 Orchard Lake Road	Farmington Hills	MI	48334	E102			N/A - Branch Office
485	254,066.39	13.16	0.00	Actual	2012	City Of Cadillac	Municipal Complex	Cadillac	MI	49601	E100			
486	1,750.00	25.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685				100%
487	287,522.28	14.26	0.00	Estimated	2012	B R B Properties, Llc	200 East Main St	Cadillac	MI	49601	E100	21	29	100%
488	40,740.31	17.64	0.00	Actual	2012	Mitchell Road Mall, Llc	28400 Northwestern Hwy 4Th Fl	Southfield	MI	48034	E92			N/A - Branch Office
489	122,533.08	54.80	0.00	Actual	2012	State Services Organization	444 N Capitol Nw	Washington	DC	20001	E100			100%
490	56,298.40	21.77	0.00	Actual	2012	360 Butterfield, Llc	2239 W North Ave #4-A	Chicago	IL	60647	E102	17	17	100%
491	81,444.00	25.95	0.00	Actual	2012	572 Main Street, Corp.	120 Bloomingdale Rd	White Plains	NY	10605	E25	13	3	23%
492	39,292.56	16.25	0.00	Actual	2012	6100 Associates, Ltd.	23250 Chagrin Blvd #255	Beachwood	OH	44122	E102	10	9	90%
493	33,123.48	15.50	0.00	Actual	2012	Metro Glen, L.P.	720 North Post Oak Road	Houston	TX	77024	E25	9	9	100%
494	61,048.20	21.61	0.00	Actual	2012	Tpf Partners	2361 Campus Drive	Irvine	CA	92612	E25	8	8	100%
495	Total Annual Rent w/ Expenses										E89			
496	$97,315,632.75													

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
481	Branch Office
482	Branch Office
483	Branch Office
484	Branch Office
485	No occupancy information supplied by Agency
486	
487	
488	Branch Office
489	
490	
491	
492	
493	
494	
495	
496	

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
1						
2	**Location**	**Agency**	**Street Address**	**City**	**County**	**Building Type**
3	**Allegan Ramp**	N/A	430 W. Allegan	Lansing	Ingham	Parking Ramp
4						
5						
6						
7	**Austin Building**	DOS, Treasury	430 W. Allegan	Lansing	Ingham	Office Building
8						
9						
10						
11	**Cadillac Place**	AG, DCH, DCR, DCS, DHS, DTMB, LARA, MSF, MSP, SOS, TRE	3020-3068 W. Grand Blvd.	Detroit	Wayne	Office Building
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25	**Constitution Hall**	DEQ, DNR, DARD, DTMB, LARA	525 W. Allegan	Lansing	Ingham	Office Building
26						
27						
28						
29	**Energy Center**	N/A	7432 Parson Dr.	Dimondale	Eaton	Physical Plant
30						
31						
32						
33						
34						
35						
36						
37						
38						
39						
40						
41	**Escanaba State Office Building**	DHS, LARA, DOS, DTMB	305 Ludington	Escanaba	Delta	Office Building

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
1					
2	Area (Sq. Ft.)	Number of Workstations/Offices	Number of Occupants	Occupancy Rate	Notes
3	9,508	1	1	100.00%	Predominantly Parking
4					
5					
6					
7		748	678	90.64%	
8					
9					
10					
11	1,338,710	2,567	1,755	68.37%	Multiple agencies planned for occupancy, including DHS, LARA and others. Associated lease cancellations not yet announced.
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25	471,592			Currently being restacked.	Currently being restacked.
26					
27					
28					
29		18	15		Predominantly a Physical Plant, but contains related office areas.
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41	24,298	87	81	93.10%	Restacked in 2011

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
1		PRELIMINARY PROJECT ESTIMATE - FIVE-YEAR CAPITAL OUTLAY ESTIMATES		
2	**Special Maintenance Projects**	**2014**	**2015**	**2016**
3				
4	Design and install new control panel to operate sump pumps in ramp			
5				
6	Install snowmelt system around Austin and VanWagoner buildings			
7				
8	Pressurize east, west and center stairways and install fire sprinkling in the penthouse			
9				
10	Replace supply air fans 5,6&7 and AHU#14 that service the upper and lower levels of the building entry from the ramp into the building.			
11				
12	Upgrade east and west freight elevators			$1,800,000
13				
14	OIP - install lobby security			
15				
16	Upgrade escalator/elevator in showroom area (one elevator is unusable)			
17				
18	Replace 95-year old piping in building (Phase I)			
19				
20	OIP-Fire system replacement			
21				
22	Design and construct conference center on 1st floor			
23				
24	Convert showroom into rentable office space			
25				
26	OIP-replace fire system			
27				
28	Replace damaged roof that is nearing its end of life cycle. Water has infiltrated the insulation and will cause the steel base to rust. (4 worst areas are being patched in 2013)			
29				
30	Install a unified plant control system			$375,000
31				
32	Replace original fire suppression system			$300,000
33				
34	Replace boiler #1			
35				
36	Install security enhancements - tunnel hatch access locks and exterior door upgrades			
37				
38	Waterproof exterior			
39				
40	Replace portion of roof			
41				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
1			
2	2017	2018	2019
3			
4	$100,000		
5			
6			$800,000
7			
8	$700,000		
9			
10		$120,000	
11			
12			
13			
14	$1,500,000		
15			
16	$1,000,000		
17			
18	$1,000,000		
19			
20		$2,000,000	
21			
22			$2,200,000
23			
24			$1,000,000
25			
26	$750,000		
27			
28		$600,000	
29			
30			
31			
32			
33			
34	$1,700,000		
35			
36	$75,000		
37			
38	$500,000		
39			
40		$200,000	
41			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
42						
43						
44						
45						
46						
47						
48						
49						
50						
51						
52						
53						
54						
55	**Flint State Office Building**	DCR, DHS, DTMB, LARA, TRE	125 E. Union	Flint	Genesee	Office Building
56						
57	**General Office Building**	DOC, DTMB, LARA, SOS	7150 Harris Drive	Dimondale	Eaton	Office Building
58						
59						
60						
61						
62						
63	**General Services Building**	DTMB	7461 Crowner Drive	Dimondale	Eaton	Office Building
64						
65						
66						
67						
68						
69						
70						
71						
72						
73						
74						
75						
76						
77						
78						
79	**Grand Rapids State Office Building**	AG,DCR, DEQ, DHS, DTMB, LARA, TRE	350 Ottawa St.	Grand Rapids	Kent	Office Building
80						
81						
82						
83						
84						
85	**Grand Tower**	DHS	235 South Grand Ave.	Lansing	Ingham	Office Building
86						
87						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
42					
43					
44					
45					
46					
47					
48					
49					
50					
51					
52					
53					
54					
55	107,564			Under Construction	Under Construction
56					
57	243,059	836	702	83.97%	Portions being vacated for upcoming State Emergency Operation Center (SEOC) construction.
58					
59					
60					
61					
62					
63	152,750	45	38	84.44%	
64					
65					
66					
67					
68					
69					
70					
71					
72					
73					
74					
75					
76					
77					
78					
79	88,672	255	224	87.84%	
80					
81					
82					
83					
84					
85	273,691			Currently being restacked	Currently being restacked thrugh major DHS-run project, will
86					
87					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
42	Upgrade elevator controls and equipment to meet current ADA standards			
43				
44	Replace hot water piping			
45				
46	Repair/resurface parking lot			
47				
48	Waterproof building exterior			
49				
50	Replace switchgear			
51				
52	Replace main and riser to improve water flow			
53				
54	Replace roof			
55				
56	Parking Ramp - upgrade elevator controls and equipment to meet current ADA standards (in partnership with UM-F)		$450,000	
57				
58	Upgrade elevator controls and equipment to meet current ADA standards			$2,000,000
59				
60	Renovate restrooms to current ADA standards; scope and replace piping as needed			
61				
62	Repair and waterproof building exterior			
63				
64	Replace ACU #9 & #10			$500,000
65				
66	Install safer roof access for mechanical equipment maintenance			
67				
68	Repair/replace drainage system			
69				
70	Replace heat coils in AHU 5,6,7,&8			
71				
72	Replace portion of roof (one section of warehouse completed several years ago)			
73				
74	Replace windows with energy efficient system			
75				
76	Replace transformers			
77				
78	OIP-Fire system upgrade			
79				
80	Replace generator transfer switch and fuel source			$350,000
81				
82	Replace escalator, ceiling and lighting above			
83				
84	Replace transformers			
85				
86	Replace air handling systems that have exceeded design life. Install a new system utilizing district chilled water to reduce electrical demand thus reducing energy costs. Design is currently funded and in progress.		$3,500,000	
87				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
42	$200,000		
43			
44	$60,000		
45			
46	$200,000		
47			
48		$300,000	
49			
50		$500,000	
51			
52			$70,000
53			
54			$200,000
55			
56			
57			
58			
59			
60	$1,100,000		
61			
62		$100,000	
63			
64			
65			
66	$60,000		
67			
68	$200,000		
69			
70		$200,000	
71			
72		$1,500,000	
73			
74		$100,000	
75			
76			$100,000
77			
78			$200,000
79			
80			
81			
82	$1,000,000		
83			
84	$200,000		
85			
86			
87			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
88						
89	**Hall of Justice**	Judicial Branch Only	925 W. Ottawa St.	Lansing	Ingham	Court Rooms/ Offices
90						
91						
92						
93						
94						
95						
96						
97	**Hannah Building**	EDU	608 W. Allegan	Lansing	Ingham	Office Building
98						
99						
100						
101						
102						
103						
104						
105						
106						
107						
108						
109						
110						
111	**Jackson State Office Building**	DEQ, DHS, DTMB, LARA	301 E. Lewis B. Glick Hwy.	Jackson	Jackson	Office Building
112						
113	**Joint Lab - North Complex**		3350 N. MLK Blvd.	Lansing	Ingham	Laboratory
114						
115						
116						
117						
118						
119						
120						
121						
122	**Joint Operations Center**		615 W. Allegan	Lansing	Ingham	Emergency Operations
123						
124						
125						
126						
127						
128	**LTA**		W. St. Joseph	Lansing	Ingham	Warehousing and Office Complex

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
88					
89	271,099			Judicial Branch Controlled	Judicial Branch Controlled
90					
91					
92					
93					
94					
95					
96					
97	180,196	772	638	82.64%	
98					
99					
100					
101					
102					
103					
104					
105					
106					
107					
108					
109					
110					
111	73,193	231	204	88.31%	
112					
113				At capacity	Per DCH laboratory at or exceeding capacity
114					
115					
116					
117					
118					
119					
120					
121					
122				At capacity	Emergency Operations Center at capacity
123					
124					
125					
126					
127					
128				Renovated areas at capacity	Warehousing, surplus operations and carpentry shop at capacity in renovated areas. Office areas awaiting renovation after occupancy identified.

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
88	Design and construct an insulated entry system to improve indoor air quality and energy efficiency (remove revolving doors)			
89				
90	Reconstruct the paver system at east entry and courtyard areas			$2,000,000
91				
92	Install automatic transfer station to the main electrical vault in the Distribution Center			
93				
94	Replace storm sewer			
95				
96	Replace parking ramp sprinkler system			
97				
98	Renovate restrooms to current ADA standards; scope and replace piping as needed			
99				
100	Replace storm drains			
101				
102	Upgrade HVAC System			
103				
104	Replace lighting throughout building with energy efficient system			
105				
106	Study for window system to determine overall condition and need for replacement			
107				
108	Replace motor circuit control panels			
109				
110	Replace/refurbish switchgear			
111				
112	Upgrade the building exterior to ensure a water/air tight seal, replace the roof, upgrade life safety systems and improve tenant environment including lighting, heating, ventilation, air conditioning, ceilings, hazardous abatement, fire system, including upgrades to the reporting systems in Central Control, furniture, carpeting, painting, and blinds.		$16,000,000	
113				
114	Update mechanical systems. A study is currently underway to determine the most economical and efficient method to heat the lab while providing steam for tenant-specific operations. Possible solutions may include recapitalization of existing boiler plant or installation of hot-water hydronic system. $2m was funded in FY13 for the study/design and controls; $5m is being earmarked for FY15 towards the construction of this project.		$5,000,000	
115				
116	Replace 66 damaged fume hoods			$2,500,000
117				
118	Install new HVAC controls			
119				
120	Replace air handling units			
121				
122				
123	Waterproof exterior			
124				
125	Resurface parking lot			
126				
127	Add a 3rd floor to the building			
128				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
88		$300,000	
89			
90			
91			
92	$125,000		
93			
94		$325,000	
95			
96		$900,000	
97			
98	$1,500,000		
99			
100	$500,000		
101			
102	$3,400,000		
103			
104		$200,000	
105			
106		$25,000	
107			
108			$200,000
109			
110			$1,750,000
111			
112			
113			
114			
115			
116			
117			
118	$4,000,000		
119			
120		$5,000,000	
121			
122			
123	$200,000		
124			
125			$50,000
126			
127			$1,500,000
128			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
129						
130						
131						
132	**Lewis Cass Building**	DCH, DTMB, LARA	320 S. Walnut St.	Lansing	Ingham	Office Building
133						
134						
135						
136	**Lottery Building**	MSL, Gaming Control	101 E. Hillsdale	Lansing	Ingham	Office Building
137						
138						
139						
140						
141						
142						
143						
144						
145						
146	**Mason Building**	Vacant	530 W. Allegan	Lansing	Ingham	Office Building
147						
148	**MDOT Photo Lab**	MDOT	7050 Harris Drive	Dimondale	Eaton	Office Building
149						
150						
151						
152	**MDOT Warehouse**	MDOT	7575 Crowner Dr.	Dimondale	Eaton	Warehouse
153						
154						
155						
156						
157						
158						
159						
160	**Michigan Library and Historical Center**	DNR, EDU, LARA, MSF	702 W. Kalamazoo St.	Lansing	Ingham	Library and Offices
161						
162						
163						
164						
165						
166						
167						
168						
169						
170	**Operations Building**	Treasury, DTMB	3335 Parsons Drive	Dimondale	Eaton	Office Building
171						
172						
173						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
129					
130					
131					
132	205,016	687	570	82.97%	
133					
134					
135					
136	286,561	177	168	94.92%	
137					
138					
139					
140					
141					
142					
143					
144					
145					
146	204,192			To be vacant at end of 2013.	Under construction and restack - being vacated
147					
148	28,831			To be vacant at end of 2013.	To be repurposed for MSP operations.
149					
150					
151					
152	93,594			Warehouse	Warehouse
153					
154					
155					
156					
157					
158					
159					
160	286,374	190	172	90.53%	Predominantly Museum and Library Space. Office portions shown
161					
162					
163					
164					
165					
166					
167					
168					
169					
170	346,736	1,067	933	87.44%	Currently being restacked
171					
172					
173					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
129	Renovate Building 600 piping, AHU and north office; Building 400 office, and building 100 office, boiler, roof and windows			$3,000,000
130				
131	Replace/repair parking lot and concrete Phase I			
132				
133	Remove steam valve in Executive Lot and fill vault			$75,000
134				
135	Resurface Cass D parking lot			
136				
137	Upgrade HVAC system and controls			$2,500,000
138				
139	Replace automatic transfer switch that failed on 1/5/12			
140				
141	Renovate restrooms to current ADA standards; scope and upgrade piping as needed			
142				
143	Replace generator			
144				
145	Waterproof building exterior			
146				
147				
148				
149	Replace 1976 windows with energy efficient window system			
150				
151	Modify air handlers to isolate and maintain paper storage room conditions only so AHUs do not have to run 24/7/365			
152				
153	Waterproof exterior			
154				
155	Replace transformer			
156				
157	Replace windows with energy efficient system			
158				
159	Roof replacement			
160				
161	Waterproof building envelope and repair fountain area			$2,500,000
162				
163	Upgrade elevator controls and equipment to meet current ADA standards. Replace monitor system.			$3,500,000
164				
165	Replace air handling units			
166				
167	Replace windows with energy efficient system			
168				
169	Update restroom fixtures and counters; replace drinking fountains on 1st floor			
170				
171	Resurface parking lot			$3,000,000
172				
173	Repair exterior including tuckpointing and waterproofing			$450,000

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
129			
130			
131	$500,000		
132			
133			
134			
135	$880,000		
136			
137			
138			
139		$30,000	
140			
141			$400,000
142			
143			$200,000
144			
145			$400,000
146			
147			
148			
149		$150,000	
150			
151			$75,000
152			
153	$800,000		
154			
155			$200,000
156			
157			$50,000
158			
159			$900,000
160			
161			
162			
163			
164			
165		$3,500,000	
166			
167		$1,500,000	
168			
169			$1,500,000
170			
171			
172			
173			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
174						
175						
176						
177						
178	**Ottawa Building**	LARA	611 W. Ottawa	Lansing	Ingham	Office Building
179						
180						
181						
182						
183						
184						
185						
186						
187						
188						
189						
190						
191						
192						
193						
194	**Records Building and Garage**	DNR, DTMB, TRE	3400 W. Grand River	Lansing	Ingham	Warehouse
195						
196						
197						
198						
199						
200						
201						
202	**Romney Building**	DTMB, LARA, MSF	111 S. Capitol	Lansing	Ingham	Office Building
203						
204						
205						
206						
207						
208						
209						
210						
211						
212						
213						
214						
215						
216						
217	**Saginaw State Office Building**	DHS, LARA, TRE, MSP	411 E Genesee	Saginaw	Saginaw	Office Building
218						
219						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
174					
175					
176					
177					
178	174,600	656	561	85.52%	
179					
180					
181					
182					
183					
184					
185					
186					
187					
188					
189					
190					
191					
192					
193					
194	6,293			Records and Warehousing	Records and Warehousing
195					
196					
197					
198					
199					
200					
201					
202	228,927	644	466	72.36%	
203					
204					
205					
206					
207					
208					
209					
210					
211					
212					
213					
214					
215					
216					
217	111,186	342	295	86.26%	
218					
219					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
174				
175	Replace all exterior door hardware			
176				
177	Replace roof			
178				
179	Replace storm drains			
180				
181	Renovate restrooms to current ADA standards; scope and upgrade piping as needed.			
182				
183	Replace carpet on 3rd floor			
184				
185	Upgrade HVAC system			
186				
187	Replace lighting throughout building with energy efficient system			
188				
189	Study for window system to determine overall condition and need for replacement			
190				
191	Replace motor circuit control panels			
192				
193	Replace/refurbish switchgear			
194				
195	Replace single pane glass and aluminum frame windows to reduce energy consumption			
196				
197	Replace roof (metal and built up roof excluding front area recently replaced)			
198				
199	Replace parking lot and drainage system that have deteriorated beyond repair			
200				
201	Upgrade heating system and controls			
202				
203	Upgrade elevator controls and equipment to meet current ADA standards		$2,500,000	
204				
205	Replace/repair and seal sidewalk wall and pillar bases along the north and west entrances			$400,000
206				
207	Install primary electrical switches to prevent power shutdown			$200,000
208				
209	Renovate restrooms to current ADA standards; scope and upgrade piping as needed			
210				
211	Replace generator			
212				
213	Replace/repair building window seals in the atrium area			
214				
215	Exterior repairs including waterproofing and tuckpointing as needed			
216				
217				
218	Replace obsolete switchgear that failed in 2012			
219				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
174			
175	$60,000		
176			
177			$2,500,000
178			
179	$500,000		
180			
181	$1,500,000		
182			
183	$230,000		
184			
185	$3,400,000		
186			
187		$200,000	
188			
189		$25,000	
190			
191			$200,000
192			
193			$1,750,000
194			
195	$75,000		
196			
197		$1,750,000	
198			
199		$1,000,000	
200			
201			$400,000
202			
203			
204			
205			
206			
207			
208			
209			$1,500,000
210			
211			$450,000
212			
213			$90,000
214			
215			$1,200,000
216			
217			
218	$650,000		
219			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
220						
221						
222						
223						
224						
225						
226						
227						
228	**Secretary of State Building**	SOS	7064 Crowner Dr.	Dimondale	Eaton	Office Building
229						
230						
231	**State Police 1st District Headquarters**	MSP	7119 N Canal Rd.	Dimondale	Eaton	Police Post
232						
233						
234						
235						
236						
237	**State Police Training Academy**	MSP	7426 N. Canal Rd.	Dimondale	Eaton	Training
238						
239						
240						
241						
242						
243						
244						
245						
246						
247						
248						
249						
250						
251						
252						
253						
254						
255						
256						
257	**Traverse City State Office Building**	DHS, DTMB, LARA, MDARD, TRE	701 S. Elmwood	Traverse City	Grand Traverse	Office Building
258						
259						
260						
261						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
220					
221					
222					
223					
224					
225					
226					
227					
228	119,316	456	411	90.13%	
229					
230					
231	138,384			Police Post	Police Post
232					
233					
234					
235					
236					
237	143,748			Training Academy	Training Academy
238					
239					
240					
241					
242					
243					
244					
245					
246					
247					
248					
249					
250					
251					
252					
253					
254					
255					
256					
257	51,655	147	140	95.24%	
258					
259					
260					
261					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
220	Replace chiller #1			
221				
222	Install new energy efficient boiler to replace original boilers			
223				
224	Exterior repairs including waterproofing and tuckpointing as needed			
225				
226	Replace roof			
227				
228				
229	Upgrade building envelope including walls, windows, roof-top equipment and removal of roof-top piping, roof replacement, life safety systems and improve tenant environment including lighting, heating, ventilation, air conditioning, ceilings, hazardous abatement, fire system, restrooms, floor tile removal , carpeting and painting.		$25,000,000	
230				
231				
232	Replace air condensing unit, tube bundle and circulation pumps			
233				
234	Renovate restrooms and locker rooms to meet current ADA standards; scope and replace piping as needed.			
235				
236	Repair/replace drainage foundation tile system			
237				
238	Replace hot water heater and demo the water tank			$1,000,000
239				
240	Upgrade elevator controls and equipment to meet current ADA standards			$900,000
241				
242	Install insulated (low E) window system and waterproof exterior. Design was completed in 2013 and bid documents are ready to send out. It is DTMB/BOD's intention to fund in FY14 if funds are available.		$2,500,000	
243				
244	Replace air handling units			$5,500,000
245				
246	Pressurize high rise stairwell			$750,000
247				
248	Renovate restrooms to meet current ADA standards; scope and replace piping as needed.			
249				
250	Upgrade gymnasium HVAC and add cooling system			
251				
252	Replace transformers			
253				
254	Replace generator			
255				
256	Replace switchgear			
257				
258	Add a parking lot, sidewalk, parking lot and site improvements			
259				
260	Repair/replace hydronic heating system pipes			
261				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
220	$500,000		
221			
222		$1,000,000	
223			
224		$800,000	
225			
226			$350,000
227			
228			
229			
230			
231			
232		$200,000	
233			
234		$220,000	
235			
236		$200,000	
237			
238			
239			
240			
241			
242			
243			
244			
245			
246			
247			
248		$1,100,000	
249			
250		$600,000	
251			
252			$200,000
253			
254			$200,000
255			
256			$750,000
257			
258	$500,000		
259			
260	$100,000		
261			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
262						
263						
264						
265						
266						
267						
268						
269						
270	**VanWagoner Building**	LARA, MDOT	425 W. Ottawa St.	Lansing	Ingham	Office Building
271						
272	**Vehicle and Travel Services**	DTMB, MSP	6951 Crowner Dr.	Dimondale	Eaton	Garage and Offices
273						
274						
275						
276						
277						
278	**Williams Building**	AG	525 W. Ottawa	Lansing	Ingham	Office Building
279						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
262					
263					
264					
265					
266					
267					
268					
269					
270	231,657	975	854	87.59%	
271					
272	86,588	15	13	86.67%	Garage with minimal offices
273					
274					
275					
276					
277					
278	128,555	405	370	91.36%	
279					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
262	Exterior repairs including waterproofing and tuckpointing as needed			
263				
264	Replace roof			
265				
266				
267	Relocate front sidewalk for pedestrian use during winter months when plowed snow from the street blocks the sidewalk.			
268				
269				
270				
271	Upgrade life safety systems and improve tenant environment including lighting, heating (including lobby entrance), ventilation, air conditioning, ceilings, hazardous abatement, fire system, carpeting, and painting. Estimate includes moving and swing space costs.			
272				
273	Replace transformers			
274				
275	Replace AHUs			
276				
277	Replace hot water system. Equipment is past life expectancy.			
278				
279	Replace fin tube perimeter heating system and insulate the columns to reduce thermal heat loss and reduce risk of freezing pipes; redesign and install lobby entrance heating			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
262		$800,000	
263			
264			$200,000
265			
266			
267			$75,000
268			
269			
270			
271	$42,100,000		
272			
273	$200,000		
274			
275		$1,500,000	
276			
277			$100,000
278			
279	$900,000		

Cell: K63
Comment: Burns, Robert (DTMB):

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	County	Dept	Lease #	Bldg. Address	Bldg. City	Bldg. Zip	Start Date	End Date	Monthly Rate	Annual Rent	SqFt Rate	SqFt	Contract Type	Use	Status	Option Term
2	Alcona	SOS	7483-2010-0370	205 N. State St	Harrisville	48740	6/1/2010	5/31/2020	$1,227.00	$14,724.00	$13.23	1,113	Lease	Office Building	Rent Authorized	None
3	Alger	DHS	2719-1997-1020	103 Court St	Munising	49862	11/5/1999	11/4/2024	$8,607.06	$103,284.72	$18.59	5,556	Lease	Office Building	Rent Authorized	One 5yr; 30 days
4	Alger	SOS	2486-2004-1198	418 Mill St	Munising	49862	8/1/1995	7/13/2015	$545.00	$6,540.00	$10.90	600	Lease	Office Building	Rent Authorized	None
5	Allegan	DHS	11026-2003-1031	3255 122Nd Ave	Allegan	49010	9/1/2003	8/31/2023	$32,856.92	$394,283.04	$20.36	19,362	Sublease	Office Building	Rent Authorized	Two 5yr; 60 days
6	Allegan	MSP	11421-2010-0101	3463 Blue Star Highway	Saugatuck	48453	3/1/2010	2/28/2011	$0.00	$1.00	$1.00	835	RA	Office Building	Holding Over	None
7	Allegan	MSP	1024-2009-0075	2 Oak St	Wayland	49348	1/1/2009	6/30/2016	$449.75	$5,397.00	$0.55	9,801	Lease	Parking	Rent Authorized	Two 2yr; 90 days
8	Allegan	SOS	10135-2004-1067	430 Western Ave, Suite C	Allegan	49010	7/1/2006	6/30/2016	$1,867.80	$22,413.60	$12.47	1,584	Lease	Office Building	Rent Authorized	None
9	Alpena	DHS	11069-2010-0127	315 West Chisholm	Alpena	49707	7/1/2006	10/31/2013	$1,229.34	$14,752.08	$10.08	1,463	Sublease	Office Building	Rent Authorized	None
10	Alpena	DHS	7707-1990-1254	711 W Chisholm St	Alpena	49707	12/1/1992	11/30/2022	$5,556.25	$66,675.00	$12.15	17,500	Lease	Office Building	Rent Authorized	None
11	Alpena	LARA	11628-2012-0198	315 W Chisholm St.	Alpena	49707	6/1/2012	5/31/2013	$237.55	$2,850.60	$10.00	285	RA	Office Building	Holding Over	None
12	Alpena	MDOT	10739-1998-1291	1540 Airport Rd	Alpena	49707	2/22/2000	2/21/2015	$6,115.00	$73,380.00	$12.23	6,000	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
13	Alpena	MSP	10829-2000-1036	3283 W Washington Ave	Alpena	49707	1/1/2001	12/31/2020	$10,792.07	$129,504.84	$11.21	11,548	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
14	Alpena	SOS	10096-2010-0505	2666 South Us-23	Alpena	49707	5/1/2010	4/30/2020	$1,645.00	$19,740.00	$10.00	1,974	Lease	Office Building	Rent Authorized	One 5yr; 60 days
15	Antrim	DHS	10171-2004-1006	203 E Cayuga St	Bellaire	49615	6/1/1994	12/31/2014	$6,512.08	$78,144.96	$12.97	6,025	Lease	Office Building	Rent Authorized	None
16	Antrim	SOS	10194-2004-1136	4607 S M-88 Highway	Bellaire	49615	4/1/2005	3/31/2015	$750.00	$9,000.00	$8.57	1,050	Lease	Office Building	Rent Authorized	None
17	Arenac	DHS	6928-1987-176	3709 Deer River	Standish	48658	11/1/1987	10/31/2012	$7,600.00	$91,200.00	$9.00	9,600	Lease	Office Building	Holding Over	Two 5yr; 90 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
1	Purchase Option	Cancel Clause	Tenant Responsibilities	Public Utilities	Janitorial	Grounds
2	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
3	None	Exec. Old; 60 days	Janitorial	0.00	6,774.05	0.00
4	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
5	None	Leg. Rest; 90 days	Gross (Full Service)	38,273.77	0.00	0.00
6	None	Either Party; 60 days	Public Utilities, Janitorial	0.00	0.00	0.00
7	None	Either Party; 60 days	Grounds	0.00	0.00	3,626.37
8	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	4,930.41	3,736.00	0.00
9	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	3,233.23	2,384.69	541.31
10	None	Leg. Rest; 90 days	Public Utilities	38,273.77	0.00	0.00
11	None	Standard; 30 days	Public Utilities, Janitorial, Grounds, Dumpster Service, Pest Control	$629.85	$464.55	$105.45
12	None	Standard; 90 days	Public Utilities, Janitorial	13,260.00	9,780.00	0.00
13	After 10th yr of possession/ Market Value	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	25,521.08	18,823.24	4,272.76
14	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	$4,401.19	$4,020.00	$0.00
15	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
16	None	Standard; 90 days	Public Utilities, Janitorial	2,732.35	4,140.00	0.00
17	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	17,610.27	9,402.34	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
1	Other	Security	Rent Adjustments
2	0.00	0.00	0.00
3	0.00	0.00	0.00
4	0.00	0.00	0.00
5	0.00	0.00	0.00
6	0.00	0.00	0.00
7	0.00	0.00	0.00
8	101.00	0.00	0.00
9	0.00	0.00	0.00
10	0.00	0.00	(815.00)
11	$0.00	$0.00	$0.00
12	0.00	0.00	0.00
13	0.00	0.00	0.00
14	$1,284.26	$0.00	$0.00
15	1,781.90	0.00	37,590.91
16	889.98	0.00	0.00
17	0.00	0.00	7,730.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
1	Total Annual Cost w/ Tenant Expenses	Square Foot Rate w/ Tenant Expenses	Renovations	Expense	Expense Year	Lessor	Lessor Address	Lessor City	Lessor State	Lessor Zip	Property Specialist	Number of workstations, hard walled offices, etc.	Number of employees, and contractors at this facility.	Occupancy Rate
2	14,724.00	13.23	0.00	Actual	2012	Bruce And Julie Dietz	105 Glenridge	Alpena	MI	49707	E25			N/A - Branch Office
3	110,058.77	19.81	0.00	Actual	2012	Alger County	P O Box 538	Munising	MI	49862	E102	17	10	59%
4	6,540.00	10.90	0.00	Actual	2012	Michael J Kolbus	418 Mill Street	Munising	MI	49862	E100			N/A - Branch Office
5	432,556.81	22.34	0.00	Actual	2012	County Of Allegan	3283 122Nd Avenue	Allegan	MI	49010	E25	92	92	100%
6	1.00	1.00	0.00	Estimated	2012	Saugatuck Township	3461 Blue Star Highway	Saugatuck	MI	49453				100%
7	9,023.37	0.92	0.00	Estimated	2012	Barry Brower	5149 Campbell Lake Road	Anacortes	WA	98221	E92			N/A - Parking
8	31,181.01	19.68	0.00	Actual	2012	Schulz Properties, Llc	3255 118Th Avenue	Allegan	MI	49010	E92			N/A - Branch Office
9	20,911.31	14.29	0.00	Estimated	2012	Northeast Michigan Consortium	20709 State Street	Onaway	MI	49765	E92			
10	104,133.77	5.95	0.00	Actual	2012	County Of Alpena	Court House, Chisholm Street	Alpena	MI	49707	E25	69	57	83%
11	$4,050.45	$14.21	$0.00	Estimated	2012	Northeast Michigan Consortium	20709 State Street	Onaway	MI	49765	E92	2	1	50%
12	96,420.00	16.07	0.00	Estimated	2012	County Of Alpena	Court House, Chisholm Street	Alpena	MI	49707	E100	19	19	100%
13	178,121.92	15.42	0.00	Estimated	2012	Bruce And Julie Dietz	105 Glenridge	Alpena	MI	49707		15	32	100%
14	$29,445.45	$14.92	$0.00	Actual	2012	Bear Pointe Ventures Llc	44160 Riverview Ridge	Clinton Twp	MI	48038	E25			N/A - Branch Office
15	117,517.77	19.51	0.00	Actual	2011	County Of Antrim	County Building	Bellaire	MI	49615	E100	17	15	88%
16	16,762.33	15.96	0.00	Actual	2012	Asher And Evelyn J. Tadian	3861 N. Adams Road	Bloomfield Hills	MI	48304	E100			N/A - Branch Office
17	125,942.61	13.12	0.00	Actual	2012	Cathead Properties L.L.C.	777 West Cedar Ave.,	Gladwin	MI	48624	E92	36	34	94%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
1	Notes
2	Branch Office
3	
4	Branch Office
5	
6	
7	
8	Branch Office
9	In Process of Cancellation 10/31/2013
10	
11	
12	
13	
14	Branch Office
15	
16	Branch Office
17	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
18	Arenac	SOS	7879-2002-2084	529 Main St	Standish	48658	1/1/2003	12/31/2022	$1,245.42	$14,945.04	$8.75	1,708	Lease	Office Building	Rent Authorized	None
19	Baraga	DHS	10723-2007-0160	108 Main St	Baraga	49908	9/1/2000	8/31/2015	$8,357.46	$100,289.52	$15.23	6,585	Lease	Office Building	Rent Authorized	One 5yr; 30 days
20	Baraga	SOS	1285-2009-0003	115 N Front St	L'Anse	49946	4/1/2000	3/31/2020	$600.00	$7,200.00	$8.81	817	Lease	Office Building	Rent Authorized	None
21	Barry	DHS	10766-1998-1164	430 E Barfield Drive	Hastings	49058	12/1/2000	11/30/2020	$20,167.00	$242,004.00	$19.00	12,737	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
22	Barry	MSP	6563-2011-0356	1127 W. State St.	Hastings	49058	10/1/2010	9/30/2020	$1,132.80	$13,593.60	$9.60	1,416	Lease	Office Building	Rent Authorized	None
23	Barry	SOS	10511-2012-0013	1611 S. Hanover	Hastings	49058	3/1/2008	2/28/2018	$3,699.71	$44,396.52	$15.97	2,780	Lease	Office Building	Rent Authorized	None
24	Bay	DEQ	11320-2009-0008	401 Ketchum St	Bay City	48708	1/1/2009	12/31/2038	$30,866.00	$370,392.00	$17.60	21,045	Lease	Office Building	Rent Authorized	None
25	Bay	DHS	10343-2010-0642	1415 W Center Rd	Bay City	48732	12/11/1996	12/10/2016	$26,264.46	$315,173.52	$10.34	30,481	Lease	Office Building	Rent Authorized	Three 5yr; 60 days
26	Bay	DHS	11342-2009-0105	401 Ketchum St	Bay City	48708	1/1/2009	12/31/2028	$6,561.95	$78,743.40	$19.93	3,951	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
27	Bay	DNR	7357-2003-1066	1700 Marquette St	Bay City	48706	12/1/1989	11/30/2014	$3,470.00	$41,640.00	$3.34	12,460	Lease	Warehouse	Rent Authorized	None
28	Bay	DOC	11609-2012-0113	1230 Washington Ave.	Bay City	48708	7/1/2012	1/31/2013	$656.68	$7,880.20	$9.61	820	RA	Office Building	Holding Over	None
29	Bay	MSF	11305-2009-0393	4071 North Euclid Ave	Bay City	48707	1/1/2010	12/31/2014	$407.00	$4,884.00	$11.82	414	Sublease	Office Building	Rent Authorized	None
30	Bay	MSP	10696-1999-1052	3202 S Euclid	Bay City	48706	6/1/1999	5/31/2014	$2,024.00	$24,288.00	$6.10	3,983	Lease	Office Building	Rent Authorized	None
31	Bay	SOS	10399-2006-0067	1007 N Euclid St	Bay City	48706	6/16/2007	6/15/2017	$3,575.00	$42,900.00	$12.00	3,575	Lease	Office Building	Rent Authorized	One 5yr; 60 days
32	Benzie	DHS	2340-2007-0153	448 Court Place	Beulah	49617	11/1/1999	10/31/2019	$8,809.27	$105,711.24	$17.56	6,020	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
33	Benzie	SOS	11412-2009-0035	10577 Main St	Honor	49640	12/1/2009	11/30/2019	$2,100.00	$25,200.00	$16.80	1,500	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
34	Berrien	DHS	11164-2010-0354	499 West Main St.,	Benton Harbor	49022	9/1/2012	8/31/2013	$5,382.00	$64,584.00	$18.72	3,450	RA	Office Building	Holding Over	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
18	None	Standard; 90 days	Public Utilities, Janitorial	3,643.30	5,340.00	0.00
19	None	Standard; 90 days	Public Utilities, Janitorial	16,053.26	6,729.15	0.00
20	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
21	None	Exec. New; 90 days	Public Utilities, Janitorial, Pest Control	38,007.04	10,887.14	0.00
22	None	Standard; 90 days	Public Utilities	3,129.36	0.00	0.00
23	None	Standard; 90 days	Public Utilities, Janitorial	5,713.27	3,287.64	0.00
24	None	Exec. New; 90 days	Public Utilities, Janitorial, Dumpster Service	39,909.79	27,013.20	0.00
25	None	Standard; 120 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	65,495.27	36,501.20	0.00
26	None	Exec; 90 days	Public Utilities, Janitorial, Dumpster Service	8,731.71	6,440.13	0.00
27	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	5,069.70	0.00	0.00
28	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
29	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
30	None	Standard; 90 days	Public Utilities, Janitorial	8,802.43	6,492.29	0.00
31	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	9,620.38	5,530.00	0.00
32	None	Exec. New; 60 days	Janitorial	0.00	6,683.10	0.00
33	None	Standard; 90 days	Janitorial	0.00	3,683.38	0.00
34	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
18	0.00	0.00	345.00
19	0.00	0.00	0.00
20	0.00	0.00	0.00
21	0.00	0.00	0.00
22	0.00	0.00	0.00
23	0.00	0.00	0.00
24	1,797.25	0.00	56,457.66
25	0.00	0.00	0.00
26	0.00	0.00	10,599.37
27	0.00	0.00	0.00
28	0.00	0.00	0.00
29	0.00	0.00	0.00
30	0.00	0.00	0.00
31	0.00	0.00	0.00
32	0.00	0.00	0.00
33	50.00	0.00	0.00
34	$0.00	$0.00	$0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
18	24,273.34	14.21	0.00	Actual	2012	Standish Plaza Associates	606 Handy Drive	Bay City	MI	48706	E25			N/A - Branch Office
19	123,071.93	18.69	0.00	Actual	2012	Steven P. & Nancy A. Kinnunen	15980 Niemi Rd	Atlantic Mine	MI	49905	E25	20	11	55%
20	7,200.00	8.81	0.00	Actual	2012	William Mcglue, Post 144	115 North Front Street	L'Anse	MI	49946	E97			N/A - Branch Office
21	290,898.18	22.84	0.00	Actual	2012	Strawberry Enterprises L.C.	821 S. Elmwood Avenue, Studio D	Traverse City	MI	49684	E100	50	45	90%
22	16,722.96	11.81	0.00	Estimated	2012	Jsl Associates	1127 W. State Street	Hastings	MI	49058	E100	4	14	100%
23	53,397.43	19.21	0.00	Actual	2012	Meadowstone, L.L.C.	231 W. Fulton Street	Grand Rapids	MI	49503	E100			N/A - Branch Office
24	495,569.90	23.55	0.00	Actual	2012	Cfp Michigan, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E25			
25	417,169.99	13.69	0.00	Actual	2012	Dore Hampton, Llc	900 Harry Truman Parkway	Bay City	MI	48706	E102	107	107	100%
26	104,514.61	26.45	0.00	Estimated	2012	Cfp Michigan, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E25	18	18	100%
27	46,709.70	3.75	0.00	Actual	2012	Enterprise Sales & Service Inc.	Po Box 1234	Bay City	MI	48706	E25			N/A - Warehouse
28	7,880.20	9.61	0.00	Actual	2012	Bay County	515 Center Ave., Suite 401	Bay City	MI	48708				
29	4,884.00	11.80	0.00	Actual	2012	County Of Saginaw	111 S. Michigan Avenue	Saginaw	MI	48602	E102			100%
30	39,582.72	9.94	0.00	Estimated	2012	Enterprise Sales & Service Inc.	Po Box 1234	Bay City	MI	48706	E97	5	7	100%
31	58,050.38	16.24	0.00	Actual	2012	Ray'S Family Center	715 Mcgraw Street	Bay City	MI	48708	E102			N/A - Branch Office
32	112,394.34	18.67	0.00	Actual	2012	Benzie County	425 Court Place	Beulah	MI	49617	E92	35	28	80%
33	28,933.38	19.29	0.00	Actual	2012	Beaton Development, Inc.	4030 N. Setterbo Road	Suttons Bay	MI	49682	E92			N/A - Branch Office
34	$64,584.00	$18.72	$0.00	Actual	2012	Berrien-Cass-Van Buren Workforce	499 West Main St	Benton Harbor	MI	49022	E92	16	16	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
18	Branch Office
19	
20	Branch Office
21	
22	
23	Branch Office
24	No occupancy information supplied by Agency
25	
26	
27	
28	No occupancy information supplied by Agency
29	
30	
31	Branch Office
32	
33	Branch Office
34	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
35	Berrien	DHS	7807-2001-1330	401 Eighth St	Benton Harbor	49023	1/14/1994	1/13/2024	$128,259.66	$1,539,115.92	$20.89	73,684	Lease	Office Building	Rent Authorized	None
36	Berrien	DOC	7621-2010-0468	497 Waukonda Ave	Benton Harbor	49022	7/1/2009	6/30/2019	$8,356.00	$100,272.00	$17.53	5,720	Lease	Office Building	Rent Authorized	One 5yr; 60 days
37	Berrien	MSF	11661-2013-0074	499 West Main St.,	Benton Harbor	49022	9/1/2012	8/31/2013	$168.48	$2,021.76	$18.72	108	RA	Office Building	Holding Over	None
38	Berrien	MVA	11279-2006-0243	115 Main St.	St Joseph	49085	1/1/2008	12/31/2013	$1,909.50	$22,914.00	$24.12	950	Lease	Office Building	Rent Authorized	None
39	Berrien	SOS	10309-2005-0166	110 E. Main St.	Niles	49120	8/16/2006	8/15/2016	$2,351.76	$28,221.12	$9.57	2,842	Lease	Office Building	Rent Authorized	None
40	Berrien	SOS	11074-2005-0160	1960 Mall Place	Benton Harbor	49022	1/1/2005	12/31/2014	$7,221.19	$86,654.28	$16.86	4,851	Lease	Office Building	Rent Authorized	One 5yr; 120 days
41	Branch	DHS	10485-1996-1367	388 Keith Wilhelm Dr	Coldwater	49036	4/1/1999	3/31/2019	$19,365.16	$232,381.92	$17.50	13,278	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
42	Branch	MSF	11653-2012-0333	210 Vista Dr	Coldwater	49036	6/1/2012	5/31/2014	$389.29	$4,671.48	$22.68	206	RA	Office Building	Rent Authorized	None
43	Branch	SOS	7343-2009-0306	7 Vans Ave	Coldwater	49036	9/1/2010	8/31/2020	$1,234.00	$14,808.00	$7.15	2,071	Lease	Office Building	Rent Authorized	One 5yr; 60 days
44	Calhoun	DEQ	11672-2013-0300	13444 Preston Drive	Marshall	49068	10/15/2012	9/30/2014	$5,920.00	$71,040.00	$20.00	3,552	RA	Office Building	Rent Authorized	None
45	Calhoun	DHS	10362-2005-0242	424 Riverside Dr	Battle Creek	49015	3/1/2007	5/31/2012	$6,907.08	$82,884.96	$15.07	5,500	Lease	Office Building	Holding Over	One 5yr; 60 days
46	Calhoun	DHS	11685-2013-0063	190 E. Michigan	Battle Creek	49014	2/1/2013	1/31/2014	$705.00	$8,460.00	$16.27	520	RA	Office Building	Rent Authorized	None
47	Calhoun	DHS	2524-2009-0009	190 E. Michigan	Battle Creek	49014	10/1/2007	9/30/2017	$51,016.95	$612,203.40	$16.81	36,419	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
48	Calhoun	DOC	11394-2008-0057	190 E. Michigan	Battle Creek	49014	9/1/2009	8/30/2019	$5,084.45	$61,013.40	$15.33	3,980	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
49	Calhoun	SOS	11336-2007-0121	2545 Capital Ave Sw	Battle Creek	49015	10/23/2008	10/22/2018	$6,756.50	$81,078.00	$18.18	4,460	Lease	Office Building	Rent Authorized	One 5yr; 60 days
50	Calhoun	SOS	2329-2006-0085	308 S. Superior St	Albion	49224	6/1/2007	5/31/2017	$1,304.00	$15,648.00	$8.39	1,866	Lease	Office Building	Rent Authorized	One 10yr; 30 days
51	Cass	DHS	10412-1996-1311	325 M-62 North	Cassopolis	49031	9/1/1998	8/31/2018	$15,833.34	$190,000.08	$12.50	15,200	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
52	Cass	MSF	11533-2013-0017	601 - D Front St.	Dowagiac	49047	11/1/2012	10/31/2013	$311.55	$3,738.58	$17.47	214	RA	Office Building	Rent Authorized	None
53	Cass	SOS	10332-2006-0065	601-C N Front St	Dowagiac	49047	10/1/1996	9/30/2016	$798.74	$9,584.88	$4.71	2,035	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
35	None	Leg. Rest; 60 days	Public Utilities, Janitorial	130,202.25	45,811.72	0.00
36	None	Standard; 90 days	Janitorial	0.00	10,233.00	0.00
37	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
38	None	Standard; 30 days	Janitorial	0.00	1,548.50	0.00
39	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	6,908.85	3,107.50	734.00
40	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
41	None	Exec. Leg; 60 days	Janitorial	0.00	10,750.00	0.00
42	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
43	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	5,634.89	5,476.00	0.00
44	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
45	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
46	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
47	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
48	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
49	None	Standard; 90 days	Public Utilities	7,826.95	0.00	0.00
50	None	Standard; 90 days	Public Utilities, Janitorial	4,754.74	5,224.00	0.00
51	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	23,746.00	15,167.00	0.00
52	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
53	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	4,201.65	3,840.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
35	0.00	0.00	233,847.00
36	0.00	0.00	0.00
37	$0.00	$0.00	$0.00
38	0.00	0.00	0.00
39	0.00	0.00	0.00
40	380.50	0.00	0.00
41	0.00	0.00	17,059.51
42	0.00	0.00	0.00
43	976.78	0.00	0.00
44	0.00	0.00	0.00
45	0.00	0.00	0.00
46	0.00	0.00	0.00
47	0.00	0.00	0.00
48	0.00	0.00	0.00
49	0.00	0.00	0.00
50	0.00	0.00	0.00
51	1,333.00	0.00	1,429.00
52	0.00	0.00	0.00
53	0.00	0.00	276.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
35	1,948,976.89	26.45	0.00	Actual	2012	B-H Prop. Ltd. Partnership	401 Eight St	Bath	MI	48808	E25	230	198	86%
36	110,505.00	19.32	0.00	Actual	2012	Kalamazoo Probation Enhancement	519 South Park Street	Kalamazoo	MI	49007	E92			
37	$2,021.76	$18.72	$0.00	Actual	2012	Berrien-Cass-Van Buren Workforce	499 West Main St	Benton Harbor	MI	49022	E25			100%
38	24,462.50	25.75	0.00	Actual	2012	B L & C Realty, Inc.	117 Main Street	St Joseph	MI	49085	E45	2	2	100%
39	38,971.47	13.71	0.00	Actual	2012	Riverfront Sc, Inc.	1410 S Clinton	Chicago	IL	60607	E92			N/A - Branch Office
40	87,034.78	17.94	0.00	Actual	2012	Orchards Plaza, Llc	1974 Mall Pl	Benton Harbor	MI	49022	E92			N/A - Branch Office
41	260,191.43	19.60	0.00	Actual	2012	County Of Branch	31 Division St	Coldwater	MI	49036	E25	61	57	93%
42	4,671.48	22.68	0.00	Actual	2012	Michigan State Afl-Cio Hrdi	419 S Washington	Coldwater	MI	49036	E100			100%
43	26,895.67	12.99	0.00	Actual	2012	B.W.P. Leasing Services, Llc	403 E. Chicago Street	Coldwater	MI	49036	E102			N/A - Branch Office
44	71,040.00	20.00	0.00	Actual	2012	Weston Solutions, Inc.	1400 Weston Way	West Chester	PA	19380	E92			100%
45	82,884.96	15.07	0.00	Actual	2012	Karen R. Baker	424 Riverside Drive	Battle Creek	MI	49015	E25	24	22	92%
46	8,460.00	16.27	0.00	Actual	2012	County Of Calhoun	315 W Green St	Marshall	MI	49068	E100			100%
47	612,203.40	16.81	0.00	Actual	2012	Calhoun County	315 West Green Street	Marshall	MI	49068	E100	196	187	95%
48	61,013.40	15.33	0.00	Actual	2012	County Of Calhoun	315 W Green St	Marshall	MI	49068	E25			
49	88,904.95	19.93	0.00	Actual	2012	Bc Capital Centre	750 Trade Centre Way, Suite 100	Kalamazoo	MI	49005	E102			N/A - Branch Office
50	25,626.74	13.73	0.00	Actual	2012	Gateway Properties Of Albion Iv	P.O. Box 568	Albion	MI	49224	E92			N/A - Branch Office
51	231,675.08	15.24	0.00	Actual	2012	Essenburg Investment, Co., Llc	630 Ottawa Avenue,	Holland	MI	49423	E100	64	64	100%
52	3,738.58	17.47	0.00	Actual	2012	Berrien-Cass-Van Buren Workforce	499 West Main St	Benton Harbor	MI	49022				100%
53	17,902.53	8.80	0.00	Actual	2012	Lewis Cass Isd	61682 Dailey Road	Cassopolis	MI	49031	E25			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
35	
36	No occupancy information supplied by Agency
37	
38	
39	Branch Office
40	Branch Office
41	
42	
43	Branch Office
44	
45	
46	
47	
48	'No occupancy information supplied by Agency
49	Branch Office
50	Branch Office
51	
52	
53	Branch Office

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
54	Charlevoix	SOS	11647-2012-0286	185 M-66 Hwy	Charlevoix	49720	7/1/2013	6/30/2023	$1,013.63	$12,163.50	$8.50	1,431	Lease	Retail	Rent Authorized	Two 5yr;30 days
55	Cheboygan	DHS	10456-1995-1268	827 S Huron St	Cheboygan	49721	10/10/1997	10/9/2017	$4,833.34	$58,000.08	$5.30	10,950	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
56	Cheboygan	SOS	10546-2007-0017	300 Mill St #110	Cheboygan	49721	11/1/2008	10/31/2018	$1,875.00	$22,500.00	$12.50	1,800	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
57	Chippewa	DHS	11059-2009-0090	1118 E Easterday Ave	Sault Ste Marie	49783	7/1/2007	11/29/2013	$918.22	$11,018.64	$45.72	241	Sublease	Office Building	Rent Authorized	None
58	Chippewa	DHS	10614-1997-1085	463 East Three Mile	Sault Ste Marie	49783	6/1/2000	5/31/2015	$18,673.17	$224,078.04	$16.38	13,680	Lease	Office Building	Rent Authorized	One 5yr; 30 days
59	Chippewa	DOC	11125-2005-0133	Near Kinross Correctional Facility	Kinross	49788	12/1/2005	11/30/2045	$0.00	$58.33		0	Lease	Land	Rent Authorized	One 40 yr; 30 days
60	Chippewa	LARA	11630-2012-0200	1118 E Easterday Ave.	Sault Ste Marie	49783	5/15/2013	5/14/2014	$571.52	$6,858.24	$45.12	152	RA	Office Building	Holding Over	None
61	Chippewa	SOS	10467-2007-0060	2700 Davitt St, Suite 2	Sault Ste Marie	49783	4/12/2008	4/30/2018	$1,464.00	$17,568.00	$9.89	1,776	Lease	Office Building	Rent Authorized	One 5yr; 30 days
62	Clare	DHS	10173-1994-1179	725 Richard	Harrison	48625	12/15/1995	12/14/2015	$8,333.33	$99,999.96	$7.65	13,072	Lease	Office Building	Rent Authorized	None
63	Clare	DHS	10703-2005-0066	402 N. First St	Harrison	48625	7/1/2006	6/30/2021	$264.44	$3,173.28	$16.44	193	Lease	Office Building	Rent Authorized	None
64	Clare	DNR	11018-2002-2219	2115 Sullivan Dr	Harrison	48625	7/1/2003	6/30/2018	$2,567.91	$30,814.92	$6.08	5,069	Sublease	Office Building	Rent Authorized	One 5yr; 30 days
65	Clare	SOS	7769-2006-0068	121 Schoolcrest St.	Clare	48617	9/1/2007	8/31/2017	$1,758.55	$21,102.60	$15.08	1,400	Lease	Office Building	Rent Authorized	None
66	Clinton	DHS	11315-2007-0068	101 W Cass St	St Johns	48879	9/1/2007	8/31/2017	$738.68	$8,864.16	$9.45	938	Lease	Office Building	Rent Authorized	None
67	Clinton	DHS	11435-2009-0214	105 W. Tolles	St Johns	48879	4/1/2011	3/31/2031	$30,992.00	$371,904.00	$22.35	16,640	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
68	Clinton	MSP	6842-1987-138	Capital City Airport	Lansing	48906	11/1/1986	10/31/2036	$2,459.43	$29,513.16	$0.32	85,000	Lease	Warehouse	Rent Authorized	none
69	Clinton	SOS	6793-2006-0070	1041 South Us-27	St Johns	48879	7/1/2007	6/30/2017	$2,173.44	$26,081.28	$8.75	2,675	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
70	Crawford	DCH	2760-2010-0130	5690 W M-72	Grayling	49738	7/1/1996	6/30/2016	$1,914.00	$22,968.00	$14.55	1,579	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
54	None	Standard; 90 days	Public Utilities, Janitorial	0.00	0.00	0.00
55	None	Exec. Leg; 60 days	Public Utilities	20,025.04	0.00	0.00
56	None	Standard; 90 days	Public Utilities, Janitorial	3,200.24	5,040.00	0.00
57	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
58	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	41,425.45	11,116.42	0.00
59	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
60	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
61	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	2,821.03	5,025.00	555.38
62	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	28,889.12	21,307.36	0.00
63	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
64	None	Standard; 90 days	Janitorial	0.00	8,262.47	0.00
65	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	5,031.48	5,970.00	0.00
66	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
67	None	Exec. New; 90 days	Public Utilities	36,774.40	0.00	0.00
68	None	Leg. Rest; 60 days	Public Utilities, Janitorial, Grounds	187,000.00	134,300.00	39,100.00
69	None	Standard; 90 days	Public Utilities, Janitorial	4,926.48	4,994.00	0.00
70	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
54	0.00	0.00	0.00
55	0.00	0.00	0.00
56	0.00	0.00	0.00
57	0.00	0.00	0.00
58	0.00	0.00	6,371.00
59	0.00	0.00	0.00
60	$0.00	$0.00	$0.00
61	0.00	0.00	0.00
62	0.00	0.00	0.00
63	0.00	0.00	0.00
64	0.00	0.00	0.00
65	874.48	0.00	0.00
66	0.00	0.00	0.00
67	0.00	0.00	0.00
68	0.00	0.00	0.00
69	1,325.00	0.00	0.00
70	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
54	0.00	0.00	0.00	Estimated	2012	Captain's Corner, LLC	25900 W. 11 Miler Road #250	Southfield	MI	48034				N/A - Branch Office
55	78,025.12	7.13	0.00	Actual	2012	County Of Cheboygan	County Bldg. 720 South Main St	Cheboygan	MI	49721	E100	54	51	94%
56	30,740.24	17.08	0.00	Actual	2012	Tdk Development	2929 Cedar Beach Lane	Cheboygan	MI	49721	E100			N/A - Branch Office
57	11,018.64	45.72	0.00	Actual	2012	Eup Employment & Training	1118 E Easterday Ave	Sault Ste Marie	MI	49783	E102			
58	282,990.91	20.69	0.00	Actual	2012	Hillco Properties Llc	Po Box 4533	East Lansing	MI	48826	E100	59	52	88%
59	58.33	0.00	0.00	Actual	2012	Chippewa County Edc	119 Airport Drive	Kincheloe	MI	49788	E100			N/A - Land
60	$6,858.24	$45.12	$0.00	Actual	2012	Eup Employment & Training	1118 E Easterday Ave	Sault Ste Marie	MI	49783	E100	2	1	50%
61	25,969.41	14.62	0.00	Actual	2012	Salwan Atto	6257 Rose Blvd	West Bloomfield	MI	48322	E100			N/A - Branch Office
62	150,196.44	11.49	0.00	Estimated	2012	Avis M. Gerber	415 South Morse Street	Reed City	MI	49677	E25	54	42	78%
63	3,173.28	16.42	0.00	Actual	2012	Region 7B Employment & Training	402 N. First Street	Harrison	MI	48625	E92	1	1	100%
64	39,077.39	7.71	0.00	Estimated	2012	City Of Harrison	229 E Beech St	Harrison	MI	48625	E92	23	19	83%
65	32,978.56	23.56	0.00	Actual	2012	Jon Squires Enterprises	4108 Dyckman Rd.	Midland	MI	48640	E100			N/A - Branch Office
66	8,864.16	9.45	0.00	Actual	2012	St Johns Public Schools	501 West Sickels Street	St Johns	MI	48879	E100	1	1	100%
67	408,678.40	24.56	0.00	Estimated	2012	Tolles Dhs, Llc	5000 E. Airport Road	Mt Pleasant	MI	48858	E100	68	68	100%
68	389,913.16	4.59	0.00	Estimated	2012	Capital Region Airport Auth.	4100 Capital City Boulevard	Lansing	MI	48906	E11			N/A - Warehouse
69	37,326.76	13.95	6,012.50	Actual	2012	Harry'S St. Johns, Llc	2618 E. Paris S.E., Suite 500	Grand Rapids	MI	49546	E25			N/A - Branch Office
70	22,968.00	14.55	0.00	Actual	2012	Randy G & Dorothy L Thompson	5688 M-72 West, Grayling,	Grayling	MI	49738	E100	5	5	100%

	AN
54	Branch Office
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56	Branch Office
57	In Process of Cancellation 11/29/2013
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61	Branch Office
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64	estimated from older data
65	Branch Office
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69	Branch Office
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
71	Crawford	DHS	2797-2011-0371	500 Milltown Corner	Grayling	49738	10/1/2012	9/30/2022	$8,657.80	$103,893.60	$11.86	8,760	Lease	Office Building	Rent Authorized	One 5yr; 30 days
72	Crawford	MSP	2933-1989-63	103 James St	Grayling	49738	10/1/1989	12/31/2013	$10,626.21	$127,514.52	$11.37	11,215	Lease	Laboratory	Holding Over	None
73	Crawford	SOS	7661-2010-0108	2384C I-75 Business Loop	Grayling	49738	4/24/2011	4/30/2021	$962.00	$11,544.00	$10.66	1,083	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
74	Delta	DNR	7500-2009-0407	1601 Ludington St	Escanaba	49829	12/1/2005	11/30/2015	$2,391.00	$28,692.00	$8.07	2,936	Lease	Laboratory	Rent Authorized	One 5yr; 30 days
75	Delta	MSP	293-1943-2	City Reservoir	Gladstone	49837	7/29/1943	7/28/2043	$0.00	$1.00	$0.00	0	Lease	Land	Rent Authorized	None
76	Dickinson	DHS	11027-2010-0215	140 North Hooper St.	Kingsford	49802	8/1/2011	7/31/2013	$156.94	$1,883.28	$11.21	168	RA	Office Building	Holding Over	None
77	Dickinson	DHS	11306-2007-0064	1401 Carpenter Ave	Iron Mountain	49801	2/1/2009	1/31/2019	$6,552.00	$78,624.00	$9.00	8,736	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
78	Dickinson	DTMB	11426-2009-0107	1401 Carpenter Ave	Iron Mountain	49801	10/1/2009	9/30/2019	$383.00	$4,596.00	$13.02	353	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
79	Dickinson	MDOT	6333-2004-1109	618 S Stephenson	Iron Mountain	49801	8/1/2005	7/31/2015	$0.00	$1.00	$0.00	1,625	Lease	Office Building	Rent Authorized	One 10yr; 30 days
80	Dickinson	MSP	298-2004-1250	Highway Us 2	Iron Mountain	49801	12/30/1985	6/30/2015	$44.59	$535.08		0	Lease	Land	Rent Authorized	None
81	Dickinson	SOS	7667-2010-0542	1044 S. Stephenson Ave	Iron Mountain	49801	11/1/2006	10/31/2016	$1,837.00	$22,044.00	$11.05	1,925	Sublease	Office Building	Rent Authorized	None
82	Eaton	DHS	10291-2006-0028	7109 W Saginaw Highway	Lansing	48917	10/15/1995	11/30/2013	$94,196.81	$1,130,361.72	$14.75	71,769	Lease	Office Building	Rent Authorized	None
83	Eaton	DHS	4358-2004-1088	1050 Independence Blvd.	Charlotte	48813	1/1/2007	12/31/2016	$13,027.00	$156,324.00	$8.45	18,500	Lease	Office Building	Rent Authorized	One 5yr; 60 days
84	Eaton	DTMB	10990-2007-0100	515 Westshire Drive	Lansing	48917	2/1/2008	1/31/2018	$23,500.00	$282,000.00	$15.00	18,800	Lease	Office Building	Rent Authorized	None
85	Eaton	LARA	10853-2000-1204	7707 Rickle Rd	Lansing	48917	4/1/2001	3/31/2016	$27,497.71	$329,972.52	$28.99	11,382	Lease	Laboratory	Rent Authorized	None
86	Eaton	LARA	11567-2012-0384	4300 W. Saginaw Hwy.	Lansing	48917	8/1/2012	7/31/2013	$39,377.67	$472,532.04	$17.00	27,796	RA	Office Building	Holding Over	None
87	Eaton	MVA	10159-2010-0463	16801 Wright Rd	Grand Ledge	48837	7/1/2011	6/30/2021	$1,583.33	$18,999.96		0	Lease	Land	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
71	None	Exec. New; 90 days	Public Utilities, Janitorial	15,057.05	14,435.04	0.00
72	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
73	None	Standard; 90 days	Public Utilities, Janitorial	3,721.87	3,234.20	0.00
74	None	Standard; 90 days	Janitorial	0.00	0.00	0.00
75	None	No Cancellation	Gross (Full Service)	0.00	0.00	0.00
76	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
77	None	Standard; 90 days	Public Utilities, Janitorial	22,695.99	10,853.15	0.00
78	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
79	None	Standard; 60 days	Public Utilities, Janitorial	3,591.25	2,648.75	0.00
80	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
81	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	7,618.06	3,900.00	0.00
82	None	Exec. New; 90 days	Public Utilities	104,592.58	0.00	0.00
83	None	Standard; 90 days	Public Utilities	27,938.01	0.00	0.00
84	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
85	None	Exec. New; 90 days	Public Utilities	79,957.46	0.00	0.00
86	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
87	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
71	0.00	0.00	7,113.00
72	0.00	0.00	0.00
73	0.00	0.00	0.00
74	0.00	0.00	0.00
75	0.00	0.00	0.00
76	$0.00	$0.00	$0.00
77	0.00	0.00	0.00
78	0.00	0.00	0.00
79	0.00	0.00	0.00
80	0.00	0.00	0.00
81	0.00	0.00	0.00
82	0.00	0.00	0.00
83	0.00	0.00	0.00
84	0.00	0.00	0.00
85	0.00	0.00	4,938.00
86	$0.00	$0.00	$0.00
87	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
71	140,498.69	16.04	0.00	Actual	2012	Covenant Capital, Inc.	Po Box 927	Lake City	MI	49651	E102	20	14	70%
72	127,514.52	11.37	0.00	Actual	2012	City Of Grayling	Po Box 549	Grayling	MI	49738	E102			N/A - Lab
73	18,500.07	17.08	0.00	Actual	2012	Grayling Mini Mall #4 Llc	Po Box 897	Grayling	MI	49738	E25			N/A - Branch Office
74	28,692.00	9.77	0.00	Actual	2012	Bay De Noc Development, Llc	Po Box 278	Escanaba	MI	49829	E25			N/A - Lab
75	1.00	0.00	0.00	Actual	2012	City Of Gladstone	1100 Delta Avenue	Gladstone	MI	49837	E102			N/A - Land
76	$1,883.28	$11.21	$0.00	Actual	2012	Trico Opportunities, Inc.	Po Box 2610	Kingsford	MI	48902	E25	1	1	100%
77	112,173.14	12.84	0.00	Actual	2012	Cable Constructors Inc.	Po Box 190	Iron Mountain	MI	49801	E97	28	17	61%
78	4,596.00	13.02	0.00	Actual	2012	Cci Systems Inc.	Po Box 190	Iron Mountain	MI	49801	E25			100%
79	6,241.00	3.84	0.00	Estimated	2012	City Of Iron Mountain & Dickins	501 S. Stephenson Ave - City	Iron Mountain	MI	49801	E25	1	1	100%
80	535.08	0.00	0.00	Actual	2012	City Of Iron Mountain	501 South Stephenson Avenue	Iron Mountain	MI	49801	E92			N/A - Land
81	33,562.06	17.43	0.00	Actual	2012	Osborne Properties Lmtd Prtnrsp.	4210 West Old Shakopee Road Suite 200	Bloomington	MN	55437	E92			N/A - Branch Office
82	1,234,954.30	17.21	0.00	Actual	2012	Bittersweet Land Company, Llc	200-D Westgate Parkway	Amarillo	TX	79121	E92			
83	184,262.01	9.96	0.00	Actual	2012	County Of Eaton	1045 Independence Boulevard	Charlotte	MI	48813	E25	93	89	96%
84	282,000.00	15.00	0.00	Actual	2012	Paul V. Genilozzi	900 Victor Office Center	Lansing	MI	48933	E97	85	70	82%
85	414,867.98	36.45	0.00	Actual	2012	Lawrence D. & Doris A. Clark	6851 Millet Highway	Lansing	MI	48917	E100	12	9	N/A - Lab
86	$472,532.04	$17.00	$0.00	Actual	2012	4300 West Saginaw L.L.C.	4660 South Hagadorn Road	East Lansing	MI	48823	E100	170	165	97%
87	18,999.96	0.00	0.00	Actual	2012	City Of Grand Ledge	200 E. Jefferson	Grand Ledge	MI	48837	E25			N/A - Land

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
71	
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73	Branch Office
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81	Branch Office
82	In Process of Cancellation 11/30/2013
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84	Estimated
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
88	Eaton	SOS	10447-2006-0126	5827 & 5829 W Saginaw	Lansing	48917	6/1/2007	5/31/2017	$7,791.67	$93,500.04	$17.00	5,500	Lease	Office Building	Rent Authorized	None
89	Emmet	DCR	11538-2011-0052	225 Summit Park Drive	Petoskey	49770	10/1/2011	9/30/2012	$240.00	$2,880.00	$45.00	64	RA	Office Building	Holding Over	None
90	Emmet	DHS	11079-2010-0031	2225 Summit Park Drive	Petoskey	49770	6/1/2009	10/31/2013	$2,055.00	$24,660.00	$45.00	548	Sublease	Office Building	Rent Authorized	One 5yr; 20 days
91	Emmet	DHS	10870-1999-1262	2229 Summit Park Drive	Petoskey	49770	8/1/2001	7/31/2021	$13,652.50	$163,830.00	$12.90	12,700	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
92	Emmet	SOS	7523-2005-0038	1187 Us-31 North	Petoskey	49770	5/1/2006	4/30/2016	$1,967.86	$23,614.32	$10.53	2,041	Lease	Office Building	Rent Authorized	None
93	Genessee	DCH	10678-2004-1196	14165 Fenton Rd	Fenton	48430	7/1/2005	6/30/2015	$5,314.25	$63,771.00	$21.75	2,932	Lease	Office Building	Rent Authorized	None
94	Genessee	DHS	10694-2009-0367	711 N Saginaw St	Flint	48503	9/1/2005	12/31/2015	$9,290.42	$111,485.04	$11.00	10,135	Lease	Office Building	Rent Authorized	One 5yr; 60 days
95	Genessee	DHS	11428-2012-0052	4809 Clio Rd	Flint	48505	10/1/2011	9/30/2041	$56,902.25	$682,827.00	$16.76	40,734	Lease	Office Building	Rent Authorized	None
96	Genessee	DHS	7692-1991-1074	660 S Saginaw St	Flint	48502	3/9/1991	3/8/2021	$23,507.00	$282,084.00	$5.77	48,917	Lease	Office Building	Rent Authorized	None
97	Genessee	DNR	11539-2013-0200	8359 Farrand Rd	Otisville	48463	4/1/2013	3/31/2014	$400.00	$4,800.00	$0.89	5,400	RA	Warehouse	Rent Authorized	none
98	Genessee	DOC	11507-2012-0033	251 West Court St	Flint	48504	10/1/2011	9/30/2021	$10,040.00	$120,480.00	$9.50	12,682	Lease	Office Building	Rent Authorized	One 5yr; 30 days
99	Genessee	LARA	6477-2013-0066	G-1388 W Bristol Rd	Flint	48507	1/8/2013	1/7/2014	$3,628.33	$43,539.96	$10.00	4,354	RA	Office Building	Rent Authorized	None
100	Genessee	MDE	11530-2010-0512	1235 W. Court St	Flint	48503	7/1/2012	6/30/2032	$171,666.00	$2,059,992.00	$17.76	115,966	Lease	School	Rent Authorized	One 10yr; 90 days
101	Genessee	MSF	10884-2000-1229	711 N Saginaw St	Flint	48503	8/1/2001	7/31/2016	$471.67	$5,660.04	$10.00	566	Lease	Office Building	Rent Authorized	None
102	Genessee	MSP	10235-2011-0407	4481 Corunna Rd	Flint	48532	12/20/1995	12/19/2025	$0.00	$0.00		10,712	Lease	Office Building	Rent Authorized	none
103	Genessee	MVA	11577-2011-0410	3292 S. Linden Rd	Flint	48532	10/1/2012	9/30/2022	$2,962.50	$35,550.00	$19.75	1,800	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
88	None	Standard; 90 days	Public Utilities, Janitorial	10,004.50	5,155.80	0.00
89	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
90	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
91	None	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service	28,067.00	20,701.00	0.00
92	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	6,866.94	4,607.59	0.00
93	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
94	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
95	Option to buy for $1	Leg. Rest; 30 days	Public Utilities	96,860.20	0.00	0.00
96	None	Leg. Rest; 60 days	Gross (Full Service)	0.00	0.00	0.00
97	None	Standard; 30 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	11,934.00	8,802.00	1,998.00
98	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
99	None	Standard; 30 days	Public Utilities, Janitorial	9,622.34	7,097.02	0.00
100	Anytime after 7th year	Leg.; 30 days	Gross (Full Service)	0.00	0.00	0.00
101	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
102	None	Exec. Old; 60 days	Janitorial	0.00	17,460.56	0.00
103	None	Standard; 90 days	Janitorial	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
88	858.42	0.00	0.00
89	0.00	0.00	0.00
90	0.00	0.00	0.00
91	0.00	0.00	(2,288.00)
92	564.00	0.00	0.00
93	0.00	0.00	0.00
94	0.00	0.00	0.00
95	0.00	0.00	0.00
96	0.00	0.00	0.00
97	0.00	0.00	0.00
98	0.00	30,416.00	0.00
99	0.00	0.00	0.00
100	0.00	0.00	0.00
101	0.00	0.00	0.00
102	0.00	0.00	0.00
103	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
88	109,518.76	19.91	0.00	Actual	2012	Brixmor Ga Delta Center	22054 Farmington Road	Farmington	MI	48336	E92			N/A - Branch Office
89	2,880.00	45.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E100			100%
90	24,660.00	45.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E97			
91	210,310.00	16.56	0.00	Estimated	2012	Fia Investment Llc	3916 Traxler Court	Bay City	MI	48706		59	58	98%
92	35,652.85	17.47	0.00	Actual	2012	Koffman & Mcentee L.L.C.	Po Box 0903	Bay City	MI	48707	E25			N/A - Branch Office
93	63,771.00	21.75	0.00	Actual	2012	Northtown Commons L.L.C.	10809 Sparkling Waters Court	South Lyon	MI	48178	E100	8	8	100%
94	111,485.04	11.00	0.00	Actual	2012	Career Alliance, Inc.	711 North Saginaw Street, Ste #300	Flint	MI	48503	E100	19	19	100%
95	779,687.20	19.14	0.00	Actual	2012	The Economic Dev, Corp. Of Flint	1101 S. Saginaw St	Flint	MI	48502	E102	129	124	96%
96	282,084.00	5.77	0.00	Actual	2012	County Of Genesee	1101 Beach St	Flint	MI	48502	E102	180	173	96%
97	27,534.00	5.10	0.00	Estimated	2012	Forest Township	130 E Main	Otisville	MI	48463	E100			N/A - Warehouse
98	150,896.00	11.90	0.00	Actual	2012	County Of Genesee	1101 Beach St	Flint	MI	48502	E100			
99	60,259.32	13.84	0.00	Estimated	2012	Michael J. Costanza	5081 S Genesee	Grand Blanc	MI	48439	E92	3	3	100%
100	2,059,992.00	17.76	569,692.11	Actual	2012	Lurvey White Ventures 1, Llc	5225 S. Linden Road	Swartz Creek	MI	48473	E102			N/A - School
101	5,660.04	10.00	0.00	Actual	2012	Career Alliance, Inc.	711 North Saginaw Street, Ste #300	Flint	MI	48503	E97			100%
102	17,460.56	1.63	0.00	Estimated	2012	Genesee County 9-1-1 Consortium	G-4481 Corunna Road	Flint	MI	48532``	E25	54	86	100%
103	35,550.00	19.75	0.00	Actual	2012	Shapiro Ii, L.L.C.	3487 S. Linden Road	Flint	MI	48507	E100			100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
88	Branch Office
89	
90	In Process of Cancellation 10/31/2013
91	
92	Branch Office
93	
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98	No information supplied by the Agency
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103	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
104	Genessee	SOS	10022-2003-1098	11960 N Saginaw	Mt Morris	48458	1/1/2004	11/15/2013	$2,033.00	$24,396.00	$10.28	2,372	Lease	Office Building	Rent Authorized	None
105	Genessee	SOS	10666-1997-1099	302 N Main St	Davison	48423	4/3/2003	3/31/2015	$2,608.33	$31,299.96	$10.00	3,130	Lease	Office Building	Rent Authorized	One 5yr; 60 days
106	Genessee	SOS	10751-2004-1216	5512 Fenton Rd	Flint	48507	7/1/2005	6/30/2015	$7,668.17	$92,018.04	$13.90	6,620	Lease	Office Building	Rent Authorized	One 5yr; 180 days
107	Genessee	SOS	11546-2011-0078	15045 Dixie Hwy, Holly	Holly	48933	10/1/2011	9/30/2015	$2,140.00	$25,680.00	$8.66	2,965	Lease	Office Building	Rent Authorized	One %yr; 30 days
108	Genessee	SOS	7890-2011-0392	408 S Saginaw	Flint	48502	1/1/2013	12/31/2017	$2,678.29	$32,139.48	$9.52	3,376	Lease	Office Building	Rent Authorized	None
109	Gladwin	DHS	6858-2012-0136	250 W State St	Gladwin	48624	12/1/2012	11/29/2013	$11,777.64	$141,331.68	$17.64	8,012	RA	Office Building	Rent Authorized	None
110	Gladwin	DNR	11020-2011-0013	201 S. State St	Gladwin	48624	5/1/2012	4/30/2017	$380.00	$4,560.00	$3.13	1,456	Lease	Warehouse	Rent Authorized	One 5yr; 90 days
111	Gladwin	SOS	7563-2005-0063	1208 North State St	Gladwin	48624	3/1/2006	12/23/2013	$1,150.00	$13,800.00	$8.00	1,725	Lease	Office Building	Rent Authorized	None
112	Gogebic	DHS	10491-1996-1273	301 Lead St	Bessemer	49911	1/1/1998	12/31/2017	$8,691.58	$104,298.96	$13.83	7,541	Lease	Office Building	Rent Authorized	None
113	Gogebic	MSP	325-1960-1	City Resevoir	Wakefield	49968	5/19/1960	5/18/2060	$0.00	$1.00	$0.00	0	Lease	Land	Rent Authorized	None
114	Gogebic	MSP	339-1986-2	100 Sunday Lake St	Wakefield	49968	1/1/1936	12/31/2035	$0.00	$1.00	$0.00	11,955	Lease	Land	Rent Authorized	None
115	Gogebic	MSP	338-2004-1279	Adjacent To Msp Post Building	Wakefield	49968	4/16/1990	4/15/2015	$0.00	$0.33		0	Lease	Parking	Rent Authorized	None
116	Gogebic	SOS	1158-2007-0025	206 East Mary St	Bessemer	49911	11/1/2002	10/31/2017	$846.00	$10,152.00	$8.46	1,200	Lease	Office Building	Rent Authorized	None
117	Grand Traverse	DHS	10301-2004-1111	315 E Front St	Traverse City	49684	2/9/1996	2/8/2016	$39,878.00	$478,536.00	$18.54	25,813	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
118	Grand Traverse	DHS	11500-2010-9058	315 E Front St	Traverse City	49684	2/1/2011	1/31/2016	$5,041.00	$60,492.00	$17.20	3,517	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
119	Grand Traverse	DNR	10531-2013-0143	970 Emerson	Traverse City	49684	12/25/2012	11/30/2013	$11,375.98	$136,511.76	$11.62	11,748	RA	Warehouse	Rent Authorized	None
120	Grand Traverse	LARA	11627-2012-0197	1209 E Garfield	Traverse City	49686	6/1/2012	2/28/2013	$520.83	$6,249.96	$25.00	250	RA	Office Building	Holding Over	None
121	Grand Traverse	LARA	7891-2003-1042	10850 Traverse Hwy	Traverse City	49684	11/1/2003	1/31/2014	$2,451.50	$29,418.00	$14.71	2,000	Lease	Office Building	Rent Authorized	None
122	Grand Traverse	MDOT	10606-2007-0152	2084 Us31 S	Traverse City	49684	1/1/2009	12/31/2018	$11,506.37	$138,076.44	$18.47	7,476	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
104	None	Standard; 90 days	Public Utilities, Janitorial	7,132.29	5,340.00	0.00
105	None	Standard; 90 days	Public Utilities, Janitorial	7,625.69	2,640.00	0.00
106	None	Standard; 90 days	Public Utilities, Janitorial	17,183.20	5,040.00	0.00
107	None	Standard; 30 days	Janitorial	0.00	4,832.95	0.00
108	None	Standard; 90 days	Public Utilities, Janitorial	7,460.96	5,502.88	0.00
109	None	Standard; 30 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	17,706.52	13,059.56	2,964.44
110	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
111	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	3,643.46	5,560.00	0.00
112	Anytime after 1st year	Standard; 90 days	Public Utilities, Janitorial	14,258.22	6,550.50	0.00
113	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
114	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
115	None	Standard; 30 days	Grounds	0.00	0.00	0.00
116	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	2,793.40	4,836.00	0.00
117	None	Exec. New; 60 days	Public Utilities, Janitorial	57,046.73	42,075.19	0.00
118	None	Standard; 90 days	Public Utilities	7,772.57	0.00	0.00
119	None	Standard; 30 days	Public Utilities, Janitorial, Grounds, Pest Control	10,207.60	0.00	1,407.50
120	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
121	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
122	None	Standard; 90 days	Public Utilities	16,521.96	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
104	60.00	0.00	0.00
105	0.00	0.00	0.00
106	245.22	0.00	0.00
107	0.00	0.00	0.00
108	0.00	0.00	0.00
109	8,184.46	0.00	4,297.00
110	0.00	0.00	0.00
111	649.72	0.00	0.00
112	0.00	0.00	0.00
113	0.00	0.00	0.00
114	0.00	0.00	0.00
115	0.00	0.00	0.00
116	94.80	0.00	0.00
117	0.00	0.00	23,845.00
118	0.00	0.00	0.00
119	1,143.84	0.00	0.00
120	0.00	0.00	0.00
121	0.00	0.00	0.00
122	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
104	36,928.29	15.57	0.00	Actual	2012	Mt. Morris Plaza, L.L.C.	30835 W 10 Mile Rd	Farmington Hills	MI	48336	E100			N/A - Branch Office
105	41,565.65	13.28	0.00	Actual	2012	City Of Davison	200 East Flint Street	Davison	MI	48423	E25			N/A - Branch Office
106	114,486.46	17.29	1,223.00	Actual	2012	Chesterfield Industrial Corp.	27223 23 Mile Road	Chesterfield	MI	48051	E25			N/A - Branch Office
107	30,512.95	10.29	0.00	Estimated	2012	Blakely Enterprise's, Inc.	15045 Dixie Highway, Suite A	Holly	MI	48442	E92			N/A - Branch Office
108	45,103.32	13.36	0.00	Estimated	2012	Bnb Company	405 South State	Davison	MI	48423	E25			N/A - Branch Office
109	187,543.66	23.41	0.00	Estimated	2012	Mary R. Griffore/M&M Kreckman	458 St. Andrews Drive,	Gladwin	MI	48624	E92	37	36	97%
110	4,560.00	3.13	0.00	Actual	2012	City Of Gladwin	1000 West Cedar Avenue	Gladwin	MI	48624	E97			N/A - Warehouse
111	23,653.18	13.71	0.00	Actual	2012	Ashcraft-Gladwin Llc	4615 Temple Dr	Harrison	MI	48625	E100			N/A - Branch Office
112	125,107.68	16.59	0.00	Actual	2012	Bessemer Projects, Inc.	200 South Sophie Street	Bessemer	MI	49911	E102	32	28	88%
113	1.00	0.00	0.00	Actual	2012	City Of Wakefield	311 Sunday Lake Street	Wakefield	MI	49968	E100			N/A - Land
114	1.00	0.00	0.00	Actual	2012	City Of Wakefield	311 Sunday Lake Street	Wakefield	MI	49968	E25			N/A - Land
115	0.33	0.00	0.00	Actual	2012	City Of Wakefield-City Hall	311 Sunday Lake Street.	Wakefield	MI	49968	E92			N/A - Parking
116	17,876.20	14.90	0.00	Actual	2012	Grimgribber Rentals Llc	3182 County Mm	Sturgeon Bay	WI	54235	E97			N/A - Branch Office
117	601,502.92	23.30	0.00	Estimated	2012	River Front Plaza, Inc..	P. O. Box 75	Elmira	MI	49730	E92	10	10	100%
118	68,264.57	19.41	0.00	Estimated	2012	River Front Plaza, Inc..	P. O. Box 75	Elmira	MI	49730	E102	9	9	100%
119	149,270.70	12.71	0.00	Actual	2012	Ronald L. Sommerfield	11808 Russell Ridge Dr	Williamsburg	MI	49690	E97			N/A- Warehouse and Garage
120	6,249.96	25.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E25	2	2	100%
121	29,418.00	14.71	0.00	Actual	2012	Bayview Professional Centre Llc	P.O. Box 348	Traverse City	MI	49684	E100	5	2	40%
122	154,598.40	20.68	0.00	Estimated	2012	Family Properties, L.L.C.	9572 East Bingham Road,	Traverse City	MI	49684	E25	24	24	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
104	Branch Office
105	Branch Office
106	Branch Office
107	Branch Office
108	Branch Office
109	
110	
111	Branch Office
112	
113	
114	
115	
116	Branch Office
117	
118	
119	Majority warehouse and garage with minor office area
120	
121	
122	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
123	Grand Traverse	MSF	11249-2012-0222	1209 E Garfield	Traverse City	49686	3/1/2013	2/28/2014	$1,200.00	$14,400.00	$32.00	450	RA	Office Building	Rent Authorized	None
124	Grand Traverse	SOS	10031-2004-1307	1759 Barlow	Traverse City	49684	3/20/2006	3/19/2016	$7,120.00	$85,440.00	$17.85	4,786	Lease	Office Building	Rent Authorized	One 5yr; 30 days
125	Gratiot	DHS	10423-1994-1326	201 Commerce Dr	Ithaca	48847	10/10/1997	10/9/2017	$14,800.00	$177,600.00	$15.00	11,840	Lease	Office Building	Rent Authorized	None
126	Gratiot	DHS	10794-2008-0140	327 E Center St	Alma	48801	1/1/2009	12/31/2013	$576.45	$6,917.40	$15.43	427	Lease	Office Building	Rent Authorized	None
127	Gratiot	SOS	10107-2003-1132	221 N State St	Alma	48801	9/9/2004	9/30/2014	$1,102.50	$13,230.00	$5.72	2,314	Lease	Office Building	Rent Authorized	None
128	Hillsdale	DHS	10347-1995-1006	40 Care Dr	Hillsdale	49242	6/18/1997	6/17/2017	$20,467.83	$245,613.96	$17.27	14,222	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
129	Hillsdale	MSF	11220-2006-0162	21 Care Dr	Hillsdale	49242	6/1/2009	5/31/2014	$10.37	$124.44	$10.37	80	Sublease	Office Building	Rent Authorized	None
130	Hillsdale	MSP	302-1955-1	Fayette Twp Hillsdale Cty	Jonesville	49250	4/15/1955	4/14/2054	$0.00	$1.00	$0.00	0	Lease	Land	Rent Authorized	none
131	Hillsdale	SOS	10244-2005-0217	59 E St Joe St	Hillsdale	49242	9/1/2006	8/31/2016	$2,550.00	$30,600.00	$15.00	1,800	Lease	Office Building	Rent Authorized	None
132	Houghton	DHS	2331-2004-1211	200 Quincy St	Hancock	49930	10/1/2005	9/30/2016	$6,905.60	$82,867.20	$6.45	11,754	Lease	Office Building	Rent Authorized	None
133	Houghton	DHS	7000-2005-0197	809 Hecla St	Hancock	49930	12/1/2005	11/30/2015	$66.67	$800.04	$8.89	90	Lease	Office Building	Rent Authorized	One 5yr; 30 days
134	Houghton	DNR	11265-2006-0190	Houghton Co Hangar 11	Calumet	49913	7/1/2007	5/31/2014	$600.00	$7,200.00	$4.62	1,990	Sublease	Warehouse	Rent Authorized	None
135	Houghton	LARA	11641-2012-0267	902 Razorback Drive	Houghton	49931	6/1/2012	5/31/2013	$50.21	$602.56	$10.76	56	RA	Office Building	Rent Authorized	None
136	Houghton	MSF	11088-2007-0039	902 Razorback Dr.	Houghton	49931	6/1/2007	4/30/2013	$156.00	$1,872.00	$33.43	56	Sublease	Office Building	Rent Authorized	None
137	Houghton	SOS	10508-2007-0026	902 Razorback Drive	Houghton	49931	1/12/2008	1/31/2018	$1,760.44	$21,125.28	$11.45	1,845	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
138	Huron	DHS	2193-2010-0077	1911 Sand Beach Rd	Bad Axe	48413	8/1/2011	7/31/2021	$7,978.58	$95,742.96	$10.18	9,405	Lease	Office Building	Rent Authorized	One 10yr; 60 days
139	Huron	SOS	7402-2009-0292	33 Patrick Drive	Bad Axe	48413	9/1/2005	8/31/2015	$1,667.50	$20,010.00	$14.29	1,400	Lease	Office Building	Rent Authorized	One 5yr; 30 days
140	Ingham	AG	10149-2008-0079	116 W Ottawa St	Lansing	48933	7/1/2009	6/30/2019	$5,927.07	$71,124.84	$7.88	9,026	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
123	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
124	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
125	None	Standard; 90 days	Public Utilities, Janitorial	34,439.52	9,937.54	0.00
126	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
127	None	Standard; 90 days	Public Utilities, Janitorial	4,992.30	3,948.00	0.00
128	None	Exec. New; 60 days	Gross (Full Service)	0.00	0.00	0.00
129	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
130	None	Lessor; 30 days	Gross (Full Service)	0.00	0.00	0.00
131	None	Standard; 90 days	Public Utilities, Janitorial	3,821.33	4,120.00	0.00
132	None	Standard; 90 days	Public Utilities	19,213.90	0.00	0.00
133	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
134	None	Standard; 90 days	Public Utilities, Janitorial	$4,397.90	$3,243.70	$0.00
135	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
136	None	Standard; 90 days	Gross (Full Service)	$0.00	$0.00	$0.00
137	None	Standard; 90 days	Public Utilities, Janitorial	3,395.35	3,900.00	0.00
138	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	20,785.05	15,330.15	3,479.85
139	None	Standard; 90 days	Public Utilities, Janitorial	3,398.91	5,095.50	0.00
140	None	Standard; 90 days	Public Utilities	19,947.46	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
123	0.00	0.00	0.00
124	0.00	0.00	0.00
125	0.00	0.00	6,038.00
126	0.00	0.00	0.00
127	0.00	0.00	0.00
128	0.00	0.00	41,793.00
129	0.00	0.00	0.00
130	0.00	0.00	0.00
131	0.00	0.00	0.00
132	0.00	0.00	0.00
133	0.00	0.00	0.00
134	$0.00	$0.00	$0.00
135	0.00	0.00	0.00
136	$0.00	$0.00	$0.00
137	78.00	0.00	0.00
138	0.00	0.00	0.00
139	0.00	0.00	0.00
140	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
123	14,400.00	32.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685	E25			100%
124	85,440.00	17.85	0.00	Actual	2012	Blair Plaza, Llc	526 W. 14Th St., Suite 221	Traverse City	MI	49684	E92			N/A - Branch Office
125	228,015.06	19.26	0.00	Actual	2012	H & M Properties	813 N Main Street	Mt Pleasant	MI	48858	E25	52	50	96%
126	6,917.40	16.20	0.00	Actual	2012	Gratiot-Isabella Resd	1131 East Center Street	Ithaca	MI	48847	E25	1	1	100%
127	22,170.30	9.58	0.00	Actual	2012	City Of Alma	525 E Superior St.	Alma	MI	48801	E100			N/A - Branch Office
128	287,406.96	20.21	0.00	Actual	2012	County Of Hillsdale	County Courthouse	Hillsdale	MI	49242	E97	60	56	93%
129	124.44	1.56	0.00	Actual	2012	South Central Michigan Works	310 W Bacon St	Hillsdale	MI	49242	E25			100%
130	1.00	0.00	0.00	Actual	2012	Fayette Twp Hillsdale Cty	6600 Dobson Rd	Jonesville	MI	49250	E25			N/A - Land
131	38,541.33	21.41	0.00	Actual	2012	Ronald M And Connie J Gow	5171 Bean Road	Allen	MI	49227	E92			N/A - Branch Office
132	102,081.10	8.68	0.00	Actual	2012	County Of Houghton	401 E Houghton Avenue	Houghton	MI	49931	E100	32	29	91%
133	800.04	8.89	0.00	Actual	2012	Copper Country Isd	809 Hecla Street	Hancock	MI	49930	E92	1	1	100%
134	$14,841.60	$7.46	$0.00	Estimated	2012	Masini Aero Marine	20049 State Hwy M-203	Hancock	MI	49930	E25			N/A - Warehouse
135	602.56	10.76	0.00	Actual	2012	Western U.P. Michigan Works!	100 West Cloverland Drive	Ironwood	MI	49938				100%
136	$1,872.00	$33.43	$0.00	Actual	2012	Western Up Manpower Consortium	100 West Cloverland Drive	Ironwood	MI	49938	E25			100%
137	28,498.63	15.45	0.00	Actual	2012	Moyle Retail Centres Llc	46702 Highway M-26	Houghton	MI	49931	E102			N/A - Branch Office
138	135,338.01	14.39	0.00	Estimated	2012	Hhlw Development Company	1895 Sand Beach Road	Bad Axe	MI	48413	E102	38	30	79%
139	28,504.41	20.36	0.00	Actual	2012	Rooney Realty Holdings, Llc	P.O. Box 271	Bad Axe	MI	48413	E97			N/A - Branch Office
140	91,072.30	10.09	0.00	Estimated	2012	Prosecuting Attorneys Assoc.	116 West Ottawa Street	Lansing	MI	48913	E97			

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
123	
124	Branch Office
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127	Branch Office
128	
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131	Branch Office
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137	Branch Office
138	
139	Branch Office
140	'No occupancy information supplied by Agency

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
141	Ingham	AG	10911-2010-0376	2860 Eyde Parkway	East Lansing	48823	10/1/2001	9/30/2016	$29,679.00	$356,148.00	$16.95	21,012	Lease	Office Building	Rent Authorized	None
142	Ingham	DCH	11072-2006-0232	109 West Michigan Ave	Lansing	48933	8/1/2005	10/31/2026	$80,902.50	$970,830.00	$17.16	51,750	Lease	Office Building	Rent Authorized	None
143	Ingham	DCH	11080-2007-0042	201 Townsend	Lansing	48933	10/3/2005	9/30/2026	$200,344.00	$2,404,128.00	$25.54	94,132	Lease	Office Building	Rent Authorized	None
144	Ingham	DCH	11263-2006-0087	1001 Terminal Rd	Lansing	48906	8/1/2006	7/31/2016	$33,996.93	$407,963.16	$13.29	30,697	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
145	Ingham	DCH	11368-2009-0024	300 E Michigan Ave	Lansing	48933	5/1/2009	4/30/2014	$13,858.45	$166,301.40	$14.31	11,625	Lease	Office Building	Rent Authorized	None
146	Ingham	DCH	7617-2004-1165	1808 W Saginaw St	Lansing	48917	6/1/2006	5/31/2016	$12,914.00	$154,968.00	$12.80	11,260	Lease	Office Building	Rent Authorized	None
147	Ingham	DCH	11278-2006-0239	914 Terminal Rd	Lansing	48906	12/1/2006	11/30/2016	$4,024.29	$48,291.48	$4.85	9,957	Lease	Warehouse	Rent Authorized	Two 5yr; 60 days
148	Ingham	DCH	11300-2008-0100	737 Filley St, Suite A	Lansing	48906	10/1/2008	9/30/2014	$2,931.25	$35,175.00	$5.25	6,700	Lease	Warehouse	Rent Authorized	Four 1yr; 30 days
149	Ingham	DCR	10226-1995-1035	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$3,665.42	$43,985.04	$19.00	2,315	Lease	Office Building	Rent Authorized	None
150	Ingham	DCR	10900-2008-0083	110 W Michigan Ave	Lansing	48933	3/1/2009	2/28/2019	$17,016.00	$204,192.00	$14.00	13,613	Lease	Office Building	Rent Authorized	None
151	Ingham	DCS	11169-2005-0216	400 S Pine St	Lansing	48933	7/1/2005	6/30/2029	$392,268.16	$4,707,217.92	$24.76	185,494	Lease	Office Building	Rent Authorized	None
152	Ingham	DEQ	6686-2000-1348	815 Filley St	Lansing	48906	4/1/2001	3/31/2016	$14,719.73	$176,636.76	$4.05	43,614	Lease	Laboratory	Rent Authorized	One 5yr; 60 days Two 10yr; 60 days
153	Ingham	DEQ	2705-2011-0035	6520 Mercantile Way	Lansing	48911	10/1/2011	3/1/2023	$8,268.56	$99,222.72	$10.45	9,495	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
154	Ingham	DEQ	11404-2009-0004	635 Filley St	Lansing	48906	8/1/2010	7/31/2020	$10,087.00	$121,044.00	$5.33	22,710	Lease	Warehouse	Rent Authorized	Two 5yr; 30 days
155	Ingham	DHS	6233-1985-43	5305 S Cedar #315	Lansing	48911	1/1/1985	12/31/2014	$36,647.56	$439,770.72	$6.61	66,573	Lease	Office Building	Rent Authorized	Nine 5yr; 120 days
156	Ingham	DHS	10892-2011-0130	1048 Pierpont	Lansing	48911	2/1/2012	1/31/2022	$14,421.00	$173,052.00	$10.45	16,560	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
141	None	Standard; 90 days	Electricity	22,062.60	0.00	0.00
142	None	Exec. New; 90 days	Gross (Full Service)	0.00	0.00	0.00
143	None	Exec; 90 days	Gross (Full Service)	0.00	0.00	0.00
144	None	Standard; 90 days	Public Utilities	53,998.50	0.00	0.00
145	None	Standard; 120 days	Electricity	11,208.96	0.00	0.00
146	None	Standard; 90 days	Public Utilities	24,884.60	0.00	0.00
147	None	Standard; 90 days	Public Utilities, Janitorial	22,004.97	16,229.91	0.00
148	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	5,012.10	0.00	0.00
149	180 days after occupancy	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
150	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
151	None	Leg. Rest; 60 days	Public Utilities	379,917.00	0.00	0.00
152	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	31,167.18	2,918.28	2,160.00
153	None	Exec. New; 90 days	Gross (Full Service)	0.00	0.00	0.00
154	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	13,031.03	5,745.50	10,758.00
155	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
156	None	Standard; 90 days	Electricity	17,388.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
141	0.00	0.00	0.00
142	0.00	0.00	0.00
143	0.00	0.00	0.00
144	0.00	0.00	0.00
145	0.00	0.00	0.00
146	0.00	0.00	0.00
147	0.00	0.00	0.00
148	0.00	0.00	0.00
149	0.00	0.00	0.00
150	0.00	0.00	0.00
151	(36,091.00)	0.00	0.00
152	1,945.52	0.00	19,609.00
153	0.00	0.00	0.00
154	1,857.00	0.00	0.00
155	0.00	0.00	41,607.00
156	0.00	0.00	(2,807.00)

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
141	378,210.60	18.00	0.00	Estimated	2012	Louis&George Eyde Ltd.Fam.Prnshp	4660 S. Hagadorn Road, Suite 660	East Lansing	MI	48823	E100			
142	970,830.00	18.76	0.00	Actual	2012	Paul Gentilozzi	201 N. Washington Square	Lansing	MI	48933	E100	239	192	80%
143	2,404,128.00	25.54	0.00	Actual	2012	Boji Group Of Lansing L.L.C.	124 West Allegan, Suite 2100	Lansing	MI	48933	E25	377	332	88%
144	461,961.66	15.05	0.00	Actual	2012	Kerrins, L.L.C.	P.O. Box 14073	Lansing	MI	48901	E25	42	36	86%
145	177,510.36	15.27	0.00	Actual	2012	River Plaza Llc	316 E Michigan Avenue	Lansing	MI	48933	E93	38	38	100%
146	179,852.60	15.97	0.00	Estimated	2012	John-Pierre Mendoza - Jpm Dev.	P.O. Box 3406	Merced	CA	95344	E100	70	64	91%
147	86,526.36	8.69	0.00	Estimated	2012	Chrismark I, Llc	600 S. Walnut, P.O. Box 14073	Lansing	MI	48901	E92			N/A - Warehouse
148	40,187.10	6.00	0.00	Actual	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917	E92			N/A - Warehouse
149	43,985.04	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E97			
150	204,192.00	15.00	0.00	Actual	2012	Capital Tower, Llc	110 W. Washington Ave.	Lansing	MI	48933	E25			
151	5,051,043.92	27.23	3,036.00	Actual	2012	Heart Of The City Associates	4275 Five Oaks Drive	Lansing	MI	48911	E92			100%
152	234,436.74	5.38	0.00	Actual	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917	E100			N/A - Lab
153	99,222.72	10.45	0.00	Actual	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E102			
154	152,435.53	6.71	0.00	Actual	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917	E25			N/A - Warehouse
155	481,377.72	7.23	0.00	Actual	2012	County Of Ingham	121 East Maple	Mason	MI	48854	E102	302	257	85%
156	187,633.00	11.33	0.00	Estimated	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E25	22	22	100%

	AN
141	'No occupancy information supplied by Agency
142	
143	
144	
145	
146	
147	
148	
149	'No occupancy information supplied by Agency
150	'No occupancy information supplied by Agency
151	Building exceeding DCH capacity
152	
153	'No occupancy information supplied by Agency
154	
155	Estimated base don older data
156	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
157	Ingham	DHS	10937-2010-0106	2110 S. Cedar St	Lansing	48910	5/1/2010	4/30/2015	$3,827.00	$45,924.00	$33.94	1,353	Sublease	Office Building	Rent Authorized	None
158	Ingham	DHS	11515-2010-0520	120 North Washington Square	Lansing	48933	10/1/2010	9/30/2015	$24,594.00	$295,128.00	$12.75	23,147	Lease	Office Building	Rent Authorized	None
159	Ingham	DHS	7158-1990-115	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$45,905.58	$550,866.96	$19.00	28,993	Lease	Office Building	Rent Authorized	None
160	Ingham	DIFS	11700-2013-0205	110 W Michigan Ave	Lansing	48933	5/21/2013	4/30/2014	$8,194.33	$98,331.96	$15.25	6,448	RA	Office Building	Rent Authorized	None
161	Ingham	DOC	10476-2006-0228	1305 S Washington Ave, Suite #103	Lansing	48910	8/1/1997	7/31/2017	$9,557.30	$114,687.60	$17.77	6,454	Lease	Office Building	Rent Authorized	None
162	Ingham	DOC	10805-2000-1178	5341 S Pennsylvania	Lansing	48911	6/1/2000	5/31/2015	$6,127.04	$73,524.48	$12.25	6,002	Lease	Office Building	Rent Authorized	None
163	Ingham	DOC	11684-2013-0103	620 South Capitol Ave	Lansing	48906	4/1/2013	3/31/2014	$804.00	$9,648.00	$16.00	603	RA	Office Building	Rent Authorized	None
164	Ingham	DOC	7157-2005-0212	206 E Michigan Ave	Lansing	48933	10/1/2005	9/30/2018	$168,045.00	$2,016,540.00	$19.98	96,990	Lease	Office Building	Rent Authorized	None
165	Ingham	DTMB	10249-2005-0026	124 W Allegan Ste 200	Lansing	48933	10/1/2005	9/30/2015	$6,670.04	$80,040.48	$16.51	4,848	Lease	Office Building	Rent Authorized	None
166	Ingham	DTMB	10464-2012-0116	300 E Michigan Ave	Lansing	48933	8/1/1997	7/31/2017	$41,628.75	$499,545.00	$15.00	33,303	Lease	Office Building	Rent Authorized	None
167	Ingham	DTMB	10521-1996-1310	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$867.67	$10,412.04	$19.00	548	Lease	Office Building	Rent Authorized	None
168	Ingham	DTMB	11282-2006-0246	3101 Technology Blvd	Lansing	48910	5/1/2007	4/30/2017	$16,189.83	$194,277.96	$14.00	13,877	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
169	Ingham	DTMB	11670-2012-0461	106 W Allegan St	Lansing	48933	10/1/2012	9/30/2013	$24,724.33	$296,691.96	$11.00	26,972	RA	Office Building	Holding Over	None
170	Ingham	DTMB	11677-2013-0058	106 W Allegan St	Lansing	48933	1/1/2013	12/31/2013	$11,429.00	$137,148.00	$11.00	12,468	RA	Office Building	Rent Authorized	None
171	Ingham	DTMB	11682-2013-0095	106 W Allegan St	Lansing	48933	2/1/2013	1/31/2014	$10,302.42	$123,629.04	$11.00	11,239	RA	Office Building	Rent Authorized	None
172	Ingham	DTMB	11690-2012-0184	2395 Jollly Rd	Okemos	48911	3/1/2013	2/28/2014	$10,876.76	$130,521.12	$17.50	7,458	RA	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
157	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
158	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
159	None	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
160	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
161	None	Standard; 90 days	Public Utilities	10,270.00	0.00	0.00
162	None	Standard; 60 days	Public Utilities, Pest Control	15,762.00	0.00	0.00
163	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
164	None	Exec. New; 180 days	Public Utilities	160,275.00	0.00	0.00
165	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
166	None	Standard; 180 days	Electricity	41,112.98	0.00	0.00
167	None	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
168	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
169	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
170	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
171	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
172	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
157	0.00	0.00	0.00
158	0.00	0.00	0.00
159	0.00	0.00	0.00
160	0.00	0.00	0.00
161	0.00	0.00	0.00
162	0.00	16,644.00	0.00
163	0.00	0.00	0.00
164	0.00	51,106.00	0.00
165	0.00	0.00	0.00
166	0.00	0.00	0.00
167	0.00	0.00	0.00
168	0.00	0.00	0.00
169	0.00	0.00	0.00
170	0.00	0.00	0.00
171	0.00	0.00	0.00
172	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
157	45,924.00	33.94	0.00	Actual	2012	Capital Area Michigan Works!	2110 S Cedar	Lansing	MI	48910	E100	2	1	50%
158	295,128.00	12.75	0.00	Actual	2012	Oma Lansing, Llc	120 N. Washington Square, Suite 625	Lansing	MI	48933	E102	200	136	68%
159	550,866.96	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E97	76	69	91%
160	98,331.96	15.25	0.00	Actual	2012	Capital Tower, Llc	110 W. Washington Ave.	Lansing	MI	48933	E25			100%
161	124,957.60	19.36	0.00	Actual	2012	Kmh Investment, Llc	1375 South Washington Avenue	Lansing	MI	48910	E92			
162	105,930.48	17.65	0.00	Actual	2012	Reichenbach, L.L.C.	4216 Legacy Parkway	Lansing	MI	48909	E25			
163	9,648.00	16.00	0.00	Actual	2012	Mi Sheriffs Assoc Educational	620 South Capitol Avenue	Lansing	MI	48933	E97			
164	2,227,921.00	22.97	0.00	Actual	2012	Riverview Associates One Limited	1118 Centennial Way	Lansing	MI	48908	E25			
165	80,040.48	16.51	0.00	Actual	2012	Boji Tower, L.L.C.	124 West Allegan, Suite 2100	Lansing	MI	48933	E92	22	18	82%
166	540,657.98	16.23	0.00	Actual	2012	River Plaza Limited Liability	316 E Michigan Avenue	Lansing	MI	48933	E25	133	111	83%
167	10,412.04	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E25			100%
168	194,277.96	14.00	0.00	Actual	2012	Granger Park Development L.L.C.	6267 Aurrlius Road	Lansing	MI	48911	E92			100%
169	296,691.96	11.00	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933	E25			100%
170	137,148.00	11.00	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933				100%
171	123,629.04	11.00	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933	E25			100%
172	130,521.12	17.50	0.00	Actual	2012	Meip Borrower C, Llc	2365 Woodlake Drive	Okemos	MI	48864	E100			100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
157	
158	
159	
160	
161	'No occupancy information supplied by Agency
162	'No occupancy information supplied by Agency
163	'No occupancy information supplied by Agency
164	'No occupancy information supplied by Agency
165	
166	
167	
168	Temporary Space
169	Temporary Space
170	Temporary Space
171	Temporary Space
172	Temporary Space

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
173	Ingham	DTMB	11697-2013-0176	222 Washington Square, North	Lansing	48933	3/1/2013	2/28/2014	$10,836.33	$130,035.96	$9.50	13,688	RA	Office Building	Rent Authorized	None
174	Ingham	DTMB	10978-2002-2026	Lansing City Hall	Lansing	48933	9/1/2005	8/31/2015	$57,072.00	$684,864.00	$0.00	0	Lease	Parking	Rent Authorized	Eight 5yr; 90 days
175	Ingham	DTMB	11192-2006-0007	5511 Enterprise Drive	Lansing	48911	1/1/2007	12/31/2016	$15,086.00	$181,032.00	$6.10	29,668	Lease	Warehouse	Rent Authorized	One 5yr; 30 days
176	Ingham	LARA	10469-2006-0022	2501 Woodlake Circle	Okemos	48864	6/1/1997	7/31/2017	$83,375.00	$1,000,500.00	$17.51	52,290	Lease	Office Building	Rent Authorized	None
177	Ingham	LARA	11420-2009-0336	4300 W. Saginaw Highway	Lansing	48917	2/1/2011	1/31/2012	$53,439.50	$641,274.00	$17.00	37,722	RA	Office Building	Holding Over	None
178	Ingham	LARA	11570-2012-0383	6520 Mercantile Way	Lansing	48911	7/1/2012	6/30/2013	$5,380.00	$64,560.00	$10.45	6,178	RA	Office Building	Holding Over	None
179	Ingham	LARA	11608-2012-0094	6546 Mercantile Way	Lansing	48911	1/1/2012	12/31/2012	$5,999.00	$71,988.00	$10.50	8,656	RA	Office Building	Holding Over	None
180	Ingham	LARA	2432-2012-0044	6546 Mercantile Way	Lansing	48911	2/1/2012	1/31/2022	$15,800.40	$189,604.80	$10.45	18,144	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
181	Ingham	LARA	2787-2006-0019	5015 S. Cedar St	Lansing	48910	12/30/1998	1/31/2016	$18,248.75	$218,985.00	$13.00	16,845	Lease	Office Building	Rent Authorized	None
182	Ingham	LARA	11733-2013-0129	6545 Mercantile Way	Lansing	48911	2/1/2013	1/31/2014	$0.08	$0.96		144	RA	Warehouse	Rent Authorized	None
183	Ingham	MDARD	9-1956-1	1615 S Harrison Rd	East Lansing	48823	12/30/1956	2/10/2056	$0.00	$1.00	$0.00	43,000	Lease	Laboratory	Rent Authorized	None
184	Ingham	MSF	11576-2011-0373	201 N Washington	Lansing	48933	2/1/1990	1/31/2020	$70,683.17	$848,198.04	$19.00	44,642	Lease	Office Building	Rent Authorized	None
185	Ingham	MSHDA	10596-1997-1399	735 E Michigan Ave	Lansing	48912	4/1/2001	3/31/2021	$184,996.60	$2,219,959.20	$19.41	114,380	Lease	Office Building	Rent Authorized	None
186	Ingham	MSHDA	11351-2013-0159	636 E. Michigan Ave	Lansing	48912	3/1/2013	2/28/2014	$1,400.00	$16,800.00		0	RA	Parking	Rent Authorized	None
187	Ingham	MSP	10120-2008-0167	2510 Kerry St	Lansing	48912	3/1/2009	2/28/2014	$4,241.67	$50,900.04	$20.00	2,545	Lease	Office Building	Rent Authorized	One 5yr; 60 days
188	Ingham	MSP	10261-1994-1204	4000 Collins Rd	Lansing	48910	9/10/1996	2/29/2016	$105,766.10	$1,269,193.20	$16.34	77,674	Lease	Office Building	Rent Authorized	None
189	Ingham	MSP	11384-2008-0130	106 W Allegan St	Lansing	48933	1/1/2010	12/31/2014	$17,396.17	$208,754.04	$15.50	13,468	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
173	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
174	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
175	None	Standard; 90 days	Public Utilities, Janitorial	22,543.29	4,930.88	0.00
176	None	Standard; 180 days	Public Utilities	115,560.90	0.00	0.00
177	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
178	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
179	None	Standard; 30 days	Electricity	$9,088.80	$0.00	$0.00
180	None	Standard; 90 days	Electricity	19,051.20	0.00	0.00
181	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
182	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
183	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
184	None	Leg. Rest; 180 days	Gross (Full Service)	0.00	0.00	0.00
185	Every 5 yrs; 120 days	Exec. New; 60 days	Public Utilities	166,173.00	0.00	0.00
186	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
187	None	Standard; 90 days	Public Utilities	5,624.45	0.00	0.00
188	None	Standard; 90 days	Public Utilities	171,659.54	0.00	0.00
189	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
173	0.00	0.00	0.00
174	0.00	0.00	0.00
175	0.00	0.00	0.00
176	0.00	0.00	0.00
177	0.00	0.00	0.00
178	$0.00	$0.00	$0.00
179	$0.00	$0.00	$0.00
180	0.00	0.00	0.00
181	0.00	0.00	0.00
182	0.00	0.00	0.00
183	0.00	0.00	0.00
184	0.00	0.00	0.00
185	0.00	0.00	353,061.00
186	0.00	0.00	0.00
187	0.00	0.00	0.00
188	0.00	0.00	63,437.00
189	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
173	130,035.96	9.50	0.00	Actual	2012	R&A Development, L.L.C.	200 Washington Sq N	Lansing	MI	48933	E97			100%
174	684,864.00	0.00	0.00	Actual	2012	City Of Lansing	124 W Michigan	Lansing	MI	48933	E25			N/A - Parking
175	208,506.17	7.03	0.00	Actual	2012	Gtb Properties, Llc	1111 Michigan Avenue,	East Lansing	MI	48823	E25			N/A - Warehouse
176	1,116,060.90	21.34	0.00	Estimated	2012	Mwc Associates Llc	1111 E.Michigan Avenue, Suite 2331	East Lansing	MI	48823	E100	225	216	96%
177	641,274.00	17.00	0.00	Actual	2012	4300 West Saginaw L.L.C.	4660 South Hagadorn Road	East Lansing	MI	48823	E97	225	158	70%
178	$64,560.00	$10.45	$0.00	Actual	2012	Holiday Park Realty, LLC	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E92	12	12	100%
179	$81,076.80	$9.37	$0.00	Estimated	2012	Holiday Park Realty, LLC	150 Great Neck Road, Suite 304	Great Neck	NY	11021		38	37	97%
180	208,656.00	11.50	0.00	Actual	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E45	87	78	90%
181	218,985.00	13.00	0.00	Actual	2012	Eyde Construction Company	4660 South Hagadorn Road	East Lansing	MI	48823	E25	44	25	57%
182	0.96	0.01	0.00	Actual	2012	Holiday Park Realty, Llc	150 Great Neck Road, Suite 304	Great Neck	NY	11021	E97			N/A - Warehouse
183	1.00	0.00	0.00	Actual	2012	State Board Of Agriculture	M.S.U.	East Lansing	MI	48823	E100			N/A - Lab
184	848,198.04	19.00	0.00	Actual	2012	Victor Ii Partnership	201 N Washington Square	Lansing	MI	48933	E100	202	172	85%
185	2,739,193.20	23.95	0.00	Actual	2012	Sxje Ii, L.L.C.	2800 Byron Circle Drive	Lansing	MI	48912	E25	480	408	85%
186	16,800.00	0.00	0.00	Actual	2012	Mi Avenue Development Co., Llc	405 E. Maple Street	Lansing	MI	48906	E93			N/A - Parking
187	56,524.49	22.21	0.00	Estimated	2012	Corprex Center Llc	2510 Kerry Street, Suite 102	Lansing	MI	48912	E25	10	6	60%
188	1,504,289.74	19.37	0.00	Estimated	2012	Lansing Dhs, Llc	P.O. Box 417	Grosse Ile	MI	48138	E25	232	144	62%
189	208,754.04	15.50	0.00	Actual	2012	Hollister Holding, Llc	124 W. Allegan, Suite 2000	Lansing	MI	48933	E100	26	21	81%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
173	Temporary Space
174	
175	
176	
177	
178	
179	
180	
181	
182	
183	
184	Estimated
185	Estimated
186	
187	
188	
189	

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
190	Ingham	MSP	7852-2007-0092	Undisclosed			11/1/2008	10/31/2018	$1,145.67	$13,748.04	$4.91	2,800	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
191	Ingham	MSP	10559-2008-0101	3234 W St. Joseph	Lansing	48917	7/1/1998	9/30/2018	$1,500.00	$18,000.00	$5.00	3,600	Lease	Warehouse	Rent Authorized	None
192	Ingham	MVA	6618-1985-96	2502 S Washngton	Lansing	48910	8/1/1985	7/31/2013	$0.00	$0.00	$0.00	0	RA	Land	Holding Over	None
193	Ingham	MVA	11696-2013-0175	222 Washington Square, North	Lansing	48933	5/1/2013	3/31/2014	$11,157.00	$133,884.00	$9.00	14,876	RA	Office Building	Rent Authorized	None
194	Ingham	SOS	11399-2009-0001	806 Hogsback Rd, Suite A	Mason	48854	11/9/2009	10/30/2019	$4,561.67	$54,740.04	$17.00	3,220	Lease	Office Building	Rent Authorized	One 5yr; 180 days
195	Ingham	SOS	11480-2010-0063	3315 E. Michigan Ave	Lansing	48823	2/11/2011	1/31/2021	$8,250.00	$99,000.00	$14.68	6,745	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
196	Ingham	SOS	6976-2012-0408	1301 Sunset Ave	Lansing	48909	10/1/2007	9/30/2017	$8,604.50	$103,254.00	$3.00	34,418	Lease	Warehouse	Rent Authorized	One 5yr; 30 days
197	Ingham	TRE	10708-2005-0239	2501 N Coolidge	East Lansing	48823	4/1/2001	3/31/2021	$51,473.80	$617,685.60	$24.12	24,986	Lease	Office Building	Rent Authorized	None
198	Ingham	TRE	10940-2005-0240	2501 N Coolidge	East Lansing	48823	5/18/2001	3/31/2021	$1,386.00	$16,632.00	$6.00	2,772	Lease	Office Building	Rent Authorized	None
199	Ingham	TRE	7316-2007-0070	5015 S. Cedar St	Lansing	48910	3/1/2008	2/28/2018	$6,863.75	$82,365.00	$15.00	5,491	Lease	Office Building	Rent Authorized	None
200	Ionia	DHS	10132-2007-0033	920 E. Lincoln Ave	Ionia	48846	2/1/1995	1/31/2015	$14,274.00	$171,288.00	$13.22	12,955	Lease	Office Building	Rent Authorized	One 3yr; 60 days
201	Ionia	DHS	11207-2012-0047	309 W. Adams St	Ionia	48846	1/1/2009	4/30/2014	$585.55	$7,026.60	$23.19	303	Sublease	Office Building	Rent Authorized	None
202	Ionia	SOS	11254-2005-0079	603 West Adams	Ionia	48846	8/1/2007	7/31/2017	$2,750.00	$33,000.00	$11.00	3,000	Lease	Office Building	Rent Authorized	One 5yr; 30 days
203	Ionia	SOS	11454-2009-0334	301 West Genesee St.	Lapeer	48446	7/19/2011	7/18/2021	$5,866.00	$70,392.50	$18.50	3,805	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
204	Iosco	DHS	2364-2007-0043	2145 E Huron Rd	East Tawas	48763	10/1/2007	9/30/2017	$10,150.00	$121,800.00	$11.99	10,160	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
205	Iosco	DNR	11030-2009-0086	Us 123 & Wadsworth	East Tawas	48730	6/1/2009	5/31/2019	$0.00	$0.00		13,200	Lease	Land	Rent Authorized	None
206	Iosco	SOS	10198-2004-1287	1712 E. Huron Rd	East Tawas	48730	7/1/2006	6/30/2016	$1,073.25	$12,879.00	$9.00	1,431	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
190	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds	6,188.00	4,564.00	1,036.00
191	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	7,920.00	5,688.00	0.00
192	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
193	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
194	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
195	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
196	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	37,093.70	2,762.60	0.00
197	None	Exec. New; 180 days	Gross (Full Service)	0.00	0.00	0.00
198	None	Exec. New; 180 days	Gross (Full Service)	0.00	0.00	0.00
199	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
200	None	Exec. Leg; 120 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	28,630.55	21,116.65	0.00
201	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
202	None	Standard; 90 days	Public Utilities	6,884.90	0.00	0.00
203	None	Standard; 90 days	Gross (Full Service)	$0.00	$0.00	$0.00
204	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	26,165.05	10,018.33	0.00
205	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
206	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	4,410.06	5,252.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
190	0.00	0.00	0.00
191	0.00	0.00	0.00
192	0.00	0.00	0.00
193	0.00	0.00	0.00
194	222.72	0.00	0.00
195	272.72	0.00	0.00
196	1,198.08	0.00	0.00
197	0.00	0.00	0.00
198	0.00	0.00	0.00
199	0.00	0.00	0.00
200	0.00	0.00	25,460.00
201	0.00	0.00	0.00
202	0.00	0.00	0.00
203	$0.00	$0.00	$0.00
204	0.00	0.00	0.00
205	0.00	0.00	0.00
206	853.68	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
190	25,536.04	9.12	0.00	Estimated	2012	Nrj Llc	1111 Michigan Ave #201	East Lansing	MI	48823	E92	2	2	100%
191	31,608.00	8.78	0.00	Estimated	2012	Jrt Properties, L.L.C.	3236 W. St. Joseph Street	Lansing	MI	48917	E92			N/A - Warehouse
192	0.00	0.00	0.00	Actual	2012	Ingham Medical Center	401 W Greenlawn	Lansing	MI	48910	E25			N/A - Land
193	133,884.00	9.00	0.00	Actual	2012	R&A Development, L.L.C.	200 Washington Sq N	Lansing	MI	48933	E102			100%
194	54,962.76	17.07	0.00	Actual	2012	Cedar View Prof. Park L.L.C.	3384 James Phillips Drive	Okemos	MI	48864	E25			N/A - Branch Office
195	99,272.72	14.72	0.00	Actual	2012	3301 East Michigan Partnership	Lorna Mchugh	East Lansing	MI	48823	E100			N/A - Branch Office
196	144,308.38	4.19	0.00	Actual	2012	1301 Sunset Partners	Kenneth Simon	Cadillac	MI	49601	E25			N/A - Warehouse
197	617,685.60	24.72	0.00	Actual	2012	Sam X Eyde & Judith A Eyde	2800 Bryon Circle	Lansing	MI	48912	E100	82	79	96%
198	16,632.00	6.00	0.00	Actual	2012	Sam X Eyde & Judith A Eyde	2800 Bryon Circle	Lansing	MI	48912	E25	6	6	100%
199	82,365.00	15.00	0.00	Actual	2012	Eyde Construction Company	4660 South Hagadorn Road	East Lansing	MI	48823	E25	31	30	97%
200	246,495.20	19.03	0.00	Actual	2012	H & M Properties	813 N Main Street	Mt Pleasant	MI	48858	E102	68	61	90%
201	7,026.60	23.19	0.00	Actual	2012	Central Area Mi Works Agency	904 Oak Drive	Greenville	MI	48838	E25	1	1	100%
202	39,884.90	13.29	0.00	Actual	2012	Saginaw Ionia, Llc	1674 Champagne Dr N	Saginaw	MI	48604	E97			N/A - Branch Office
203	$70,392.50	$18.50	$0.00	Actual	2012	Cornerstone Management Team, Llc	301 West Genesee St	Lapeer	MI	48446	E93			N/A - Branch Office
204	157,983.38	15.55	0.00	Actual	2012	Jjs Wolf Realty Llc	4336 Elmonte Street	Saginaw	MI	48638	E100	41	37	90%
205	0.00	0.00	0.00	Actual	2012	City Of East Tawas	760 Newman Street	East Tawas	MI	48730	E102			N/A - Land
206	23,394.74	16.35	0.00	Actual	2012	Midway Super Market, Inc.	P.O. Box 0903	Bay City	MI	48707	E92			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
190	
191	
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194	Branch Office
195	Branch Office
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202	Branch Office
203	Branch Office
204	
205	
206	Branch Office

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
207	Iron	DHS	7136-2008-0067	337 Brady Ave	Caspian	49915	8/1/2009	7/31/2014	$5,305.05	$63,660.60	$6.55	9,720	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
208	Iron	DNR	11032-2006-0130	Iron County Airport	Mastodon Twp	49920	1/1/2007	12/31/2012	$0.00	$87.00		0	Lease	Land	Holding Over	Two 1yr; 30 days
209	Iron	SOS	10569-2007-0071	992 Lalley Rd	Iron River	49935	8/10/2008	8/31/2013	$1,297.83	$15,573.96	$11.77	1,323	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
210	Isabella	DHS	11344-2007-0144	Parkland Drive	Mt Pleasant	48858	10/1/2009	7/31/2019	$40,280.14	$483,361.68	$23.37	20,683	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
211	Isabella	DHS	7119-2009-0054	2258 Enterprise	Mt Pleasant	48858	4/1/2010	2/28/2017	$5,432.12	$65,185.44	$14.15	4,608	Lease	Office Building	Rent Authorized	None
212	Isabella	MSP	10571-1996-1446	3580 S Isabella Rd	Mt Pleasant	48858	2/1/1999	1/31/2019	$10,375.00	$124,500.00	$12.39	10,050	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
213	Isabella	SOS	6756-2008-0082	1245 N Mission St	Mt Pleasant	48858	8/1/2009	7/31/2019	$3,062.50	$36,750.00	$15.00	2,450	Lease	Office Building	Rent Authorized	One 5yr; 60 days
214	Jackson	DHS	10735-2005-0089	209 E Washington St	Jackson	49201	5/1/2006	12/31/2013	$4,500.00	$54,000.00	$16.14	3,346	Lease	Office Building	Rent Authorized	None
215	Jackson	DOC	11221-2010-0469	1697 Lansing Ave	Jackson	49202	5/1/2007	4/30/2017	$4,514.00	$54,168.00	$8.17	6,373	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
216	Jackson	MSF	11070-2006-0163	209 E Washington St	Jackson	49201	6/1/2009	5/31/2014	$359.19	$4,310.28	$12.04	358	Sublease	Office Building	Rent Authorized	None
217	Jackson	SOS	11430-2009-0187	1184 Jackson Crossing - G102	Jackson	49202	3/1/2011	2/28/2021	$7,792.00	$93,504.00	$17.00	5,500	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
218	Kalamazoo	DCH	10555-2006-0253	Box A-1312 Oakland Dr	Kalamazoo	49008	7/1/1998	6/30/2098	$0.00	$0.00		0	Lease	Hospital	Rent Authorized	None
219	Kalamazoo	DEQ	10704-1994-1151	7953 Adobe Rd	Kalamazoo	49009	11/1/2000	10/31/2020	$23,072.00	$276,864.00	$13.94	19,860	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
220	Kalamazoo	DEQ	11459-2009-0390	5272 W. Michigan Ave.	Kalamazoo	49008	5/1/2010	7/31/2015	$1,750.00	$21,000.00	$22.22	945	Sublease	Warehouse	Rent Authorized	Two 5yr; 30 days
221	Kalamazoo	DHS	10174-2008-0142	151 South Rose St.	Kalamazoo	49007	12/1/2009	11/30/2019	$35,295.60	$423,547.20	$17.56	24,120	Lease	Office Building	Rent Authorized	One 5yr; 60 days
222	Kalamazoo	DHS	10266-2005-0044	322 Stockbridge Ave	Kalamazoo	49001	10/1/2006	9/30/2016	$6,448.75	$77,385.00	$10.50	7,370	Lease	Office Building	Rent Authorized	None
223	Kalamazoo	DHS	10810-2010-0194	940 N. 10Th St	Kalamazoo	49001	8/1/2000	7/31/2015	$5,868.00	$70,416.00	$17.60	4,001	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
207	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	21,481.20	15,843.60	3,596.40
208	None	Standard; 90 days	Grounds	0.00	0.00	0.00
209	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	1,493.35	4,160.00	270.00
210	None	Standard; 90 days	Electricity	21,717.15	0.00	0.00
211	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
212	None	Exec. New; 60 days	Public Utilities, Janitorial	22,210.50	16,381.50	0.00
213		Standard; 90 days	Public Utilities, Janitorial	6,222.10	4,455.00	0.00
214	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
215	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
216	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
217	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
218	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds	546,257.69	0.00	0.00
219	None	Exec. New; 90 days	Public Utilities, Janitorial	37,730.10	15,058.00	0.00
220	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
221	None	Standard; 90 days	Electricity	25,326.00	0.00	0.00
222	None	Standard; 90 days	Public Utilities	16,287.70	0.00	0.00
223	None	Standard; 60 days	Public Utilities	8,842.21	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
207	0.00	0.00	0.00
208	0.00	0.00	0.00
209	144.21	0.00	0.00
210	0.00	0.00	0.00
211	0.00	0.00	0.00
212	0.00	0.00	0.00
213	0.00	0.00	0.00
214	0.00	0.00	0.00
215	0.00	0.00	0.00
216	0.00	0.00	0.00
217	0.00	0.00	0.00
218	0.00	0.00	0.00
219	0.00	0.00	23,873.00
220	0.00	0.00	0.00
221	0.00	0.00	0.00
222	0.00	0.00	0.00
223	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
207	104,581.80	10.76	0.00	Estimated	2012	A & B Rentals	2122 Pisoni Road	Iron River	MI	49935	E97	17	14	82%
208	87.00	0.00	0.00	Actual	2012	County Of Iron	2 South Sixth Street	Crystal Falls	MI	49920	E25			N/A - Land
209	21,641.52	16.36	4,640.38	Actual	2012	Maule Properties, Llc	1313 Evergreen Drive	Iron Mountain	MI	49801	E89			N/A - Branch Office
210	505,078.83	24.42	0.00	Estimated	2012	Parkland Dhs, Llc	5000 Airport Road	Mt Pleasant	MI	48858	E92	85	75	88%
211	65,185.44	14.15	0.00	Actual	2012	Edward J. & Nancy J. Degroat	4901 Towne Centre Road, Suite 140	Saginaw	MI	48604	E92	10	10	100%
212	163,092.00	16.23	0.00	Estimated	2012	County Of Isabella	200 North Main	Mt Pleasant	MI	48858	E92	13	24	100%
213	47,427.10	19.36	0.00	Actual	2012	Pleasant Plaza, Inc.	950 South Crawford Road	Mt Pleasant	MI	48858	E92			N/A - Branch Office
214	54,000.00	16.14	0.00	Actual	2012	Commonwealth Commerce Center	209 E. Washington	Jackson	MI	49201	E92	10	6	60%
215	54,168.00	8.50	0.00	Actual	2012	County Of Jackson	120 W Michigan Ave	Jackson	MI	49201	E100			
216	4,310.28	12.04	0.00	Actual	2012	South Central Michigan Works	310 W Bacon St	Hillsdale	MI	49242	E92			100%
217	93,504.00	17.00	0.00	Actual	2012	Ramco Gershenson Properties Lp	31500 Northwestern Hwy	Farmington Hills	MI	48334	E102			N/A - Branch Office
218	546,257.69	0.00	0.00	Actual	2012	Western Michigan University	W Michigan S3050	Kalamazoo	MI	49008	E100			N/A - Hospital
219	353,525.10	17.80	0.00	Actual	2012	D & J Real Estate, L.L.C.	4200 W Centre Avenue	Portage	MI	49024	E97			
220	21,000.00	22.22	0.00	Actual	2012	Wmu Board Of Trustees	1903 W Michigan Ave Ms 5222	Kalamazoo	MI	49008	E25			N/A - Warehouse
221	448,873.20	18.61	0.00	Estimated	2012	Gilmore Real Estate, Llc	162 E. Michigan Avenue	Kalamazoo	MI	49007	E95	157	108	69%
222	93,672.70	12.71	0.00	Estimated	2012	Louis&George Eyde Ltd.Fam.Prnshp	4660 S. Hagadorn Road, Suite 660	East Lansing	MI	48823	E92	30	29	97%
223	79,258.21	19.81	0.00	Estimated	2012	Westpointe Development, Llc.	2221 Health Drive S.W., Suite 2200	Wyoming	MI	49519	E100	25	25	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
207	
208	
209	Branch Office
210	
211	
212	
213	Branch Office
214	
215	No occupancy information supplied by Agency
216	
217	Branch Office
218	
219	No occupancy information supplied by Agency
220	
221	
222	
223	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
224	Kalamazoo	DHS	11147-2005-0044	322 Stockbridge Ave	Kalamazoo	49001	10/1/2006	9/30/2016	$50,737.75	$608,853.00	$10.50	57,986	Lease	Office Building	Rent Authorized	None
225	Kalamazoo	DHS	11484-2010-0079	151 South Rose St	Kalamazoo	49007	9/1/2010	8/31/2020	$7,847.00	$94,164.00	$17.35	5,427	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
226	Kalamazoo	DHS	6959-2006-0227	4210 S Westnedge	Kalamazoo	49008	4/1/2008	3/31/2018	$8,205.33	$98,463.96	$17.00	5,792	Lease	Office Building	Rent Authorized	
227	Kalamazoo	DOC	11216-2010-0643	201 W Kalamazoo Ave	Kalamazoo	49007	5/1/2007	4/30/2017	$3,517.50	$42,210.00	$12.60	3,350	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
228	Kalamazoo	LARA	11626-2012-0196	1601 South Burdick	Kalamazoo	49001	5/1/2012	4/30/2013	$270.93	$3,251.16	$21.82	149	RA	Office Building	Holding Over	None
229	Kalamazoo	SOS	11096-2004-1200	603 Romence	Portage	49024	9/27/2005	9/30/2015	$6,604.00	$79,248.00	$16.51	4,800	Lease	Office Building	Rent Authorized	One 5yr; 120 days
230	Kalamazoo	SOS	11390-2008-0137	3298 Stadium Drive	Kalamazoo	49008	10/1/2009	9/30/2019	$8,218.88	$98,626.56	$21.21	4,650	Lease	Office Building	Rent Authorized	None
231	Kalamazoo	TRE	10904-2009-0057	535 S. Burdick St	Kalamazoo	49007	5/1/2006	4/30/2016	$3,234.81	$38,817.72	$18.25	2,127	Lease	Office Building	Rent Authorized	One 5yr; 60 days
232	Kalkaska	DHS	2435-2008-0149	503 N Birch St	Kalkaska	49646	4/1/2010	3/31/2020	$5,634.87	$67,618.44	$8.76	7,719	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
233	Kalkaska	SOS	2831-2003-1138	114 Northland Plaza	Kalkaska	49646	5/1/2004	4/30/2014	$850.00	$10,200.00	$7.80	1,230	Lease	Office Building	Rent Authorized	None
234	Kent	BSL	11293-2004-1054	3391-B Plainfield Ave Ne	Grand Rapids	49505	12/1/2007	11/30/2017	$7,602.50	$91,230.00	$16.37	5,573	Lease	Office Building	Rent Authorized	One 5yr; 60 days
235	Kent	DEQ	7813-2007-0134	3415 Roger B Chaffee Se	Wyoming	49548	9/1/2008	8/31/2018	$1,450.00	$17,400.00	$7.50	2,000	Lease	Warehouse	Rent Authorized	None
236	Kent	DHS	10232-2005-0043	5303 28Th St Court Se	Grand Rapids	49512	7/1/2006	6/30/2016	$9,300.00	$111,600.00	$12.00	9,300	Lease	Office Building	Rent Authorized	None
237	Kent	DHS	10064-2002-2191	750 Front Ave Nw	Grand Rapids	49504	11/1/2004	6/30/2014	$8,123.45	$97,481.40	$14.27	6,831	Lease	Office Building	Rent Authorized	None
238	Kent	DHS	10109-2004-1123	536 South State St	Sparta	49345	1/1/2006	12/31/2015	$4,193.46	$50,321.52	$8.85	5,686	Lease	Office Building	Rent Authorized	None
239	Kent	DHS	10214-2005-0042	5303 28Th St Court Se	Grand Rapids	49512	7/1/2006	6/30/2016	$34,514.00	$414,168.00	$12.00	34,514	Lease	Office Building	Rent Authorized	None
240	Kent	DHS	11110-2010-0036	121 Franklin St Se	Grand Rapids	49507	6/1/2009	5/31/2029	$187,242.00	$2,246,904.00	$20.82	107,925	Sublease	Office Building	Rent Authorized	Two 5yr; 90 days
241	Kent	DTMB	10954-2008-0164	One North Division Ave	Grand Rapids	49503	5/1/2002	9/30/2028	$296,266.36	$3,555,196.32	$25.95	137,000	Lease	Office Building	Rent Authorized	Two 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
224	None	Standard; 90 days	Public Utilities	183,095.82	86,765.56	0.00
225	None	Standard; 90 days	Electricity	5,698.35	0.00	0.00
226	None	Standard; 90 days	Public Utilities, Janitorial	12,800.32	9,440.96	0.00
227	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
228	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
229	None	Standard; 90 days	Public Utilities, Pest Control	12,791.94	0.00	0.00
230	None	Standard; 90 days	Public Utilities, Janitorial	9,492.20	5,088.00	0.00
231	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
232	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
233	None	Standard; 60 days	Janitorial	0.00	4,462.50	0.00
234	None	Standard; 90 days	Public Utilities	8,995.01	0.00	0.00
235	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	1,500.05	0.00	0.00
236	None	Standard; 90 days	Public Utilities, Janitorial	20,553.00	15,159.00	0.00
237	None	Standard; 180 days	Electricity	7,172.55	0.00	0.00
238	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	12,566.06	9,268.18	0.00
239	None	Standard; 90 days	Public Utilities, Janitorial	76,275.94	56,257.82	0.00
240	None	Leg. Rest; 0 days	Gross (Full Service)	0.00	0.00	0.00
241	Buy for $1 and initial lease	Leg. Rest; 60 days	Public Utilities	252,538.79	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
224	0.00	0.00	0.00
225	0.00	0.00	0.00
226	0.00	0.00	0.00
227	0.00	0.00	0.00
228	$0.00	$0.00	$0.00
229	0.00	0.00	16,225.00
230	0.00	0.00	0.00
231	0.00	0.00	0.00
232	0.00	0.00	0.00
233	0.00	0.00	0.00
234	2,278.00	0.00	0.00
235	537.39	0.00	0.00
236	0.00	0.00	(1,550.00)
237	0.00	0.00	0.00
238	0.00	0.00	0.00
239	0.00	0.00	(5,753.00)
240	0.00	0.00	(91,736.00)
241	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
224	878,714.38	15.15	0.00	Actual	2012	Louis&George Eyde Ltd.Fam.Prnshp	4660 S. Hagadorn Road, Suite 660	East Lansing	MI	48823	E93	292	275	94%
225	99,862.35	18.40	0.00	Estimated	2012	Gilmore Real Estate, Llc	162 E. Michigan Avenue	Kalamazoo	MI	49007	E92	22	15	68%
226	120,705.24	20.84	0.00	Estimated	2012	Linda Lou Larocque	118 Superior Street	South Haven	MI	49090	E97	15	11	73%
227	42,210.00	12.60	0.00	Actual	2012	County Of Kalamazoo	201 W Kalamazoo	Kalamazoo	MI	49007	E92			
228	$3,251.16	$21.82	$0.00	Actual	2012	W. E. Upjohn Institute	300 S. Westnedge Ave.	Kalamazoo	MI	49007	E92	2	2	100%
229	108,264.94	22.56	0.00	Actual	2012	Bre Romence Village, Llc	255 East Brown Street	Birmingham	MI	48009	E102			N/A - Branch Office
230	113,206.76	24.35	0.00	Actual	2012	Hinman Stadium, Llc	750 Trade Centre Way	Kalamazoo	MI	49002	E25			N/A - Branch Office
231	38,817.72	18.25	0.00	Actual	2012	Wbc Properties Ltd Partnership	535 S Burdick Street, Suite 1	Kalamazoo	MI	49005	E25	9	9	100%
232	67,618.44	8.76	0.00	Actual	2012	County Of Kalkaska	605 N Birch Street	Kalkaska	MI	49646	E100	26	23	88%
233	14,662.50	11.92	0.00	Actual	2012	Ronald And Janice Ascione	2101 Us 131 N.W.	Kalkaska	MI	49646	E100			N/A - Branch Office
234	102,503.01	18.39	0.00	Actual	2012	Steven & Alicia Pestka Jnt Trst	2920 Fuller Ave Ne	Grand Rapids	MI	49505	E25	14	13	100%
235	19,437.44	9.72	0.00	Actual	2012	Ace Vending Service, Inc.	3417 Roger B. Chaffee Se	Grand Rapids	MI	49545	E100			N/A - Warehouse
236	145,762.00	15.67	0.00	Estimated	2012	Cascade Commons, Llc	1946 Turner Avenue Nw	Grand Rapids	MI	49504	E100			N/A - Training Facility
237	104,653.95	15.32	0.00	Estimated	2012	Ac Holdings Llc	750 Front Ave Nw	Grand Rapids	MI	49504	E100	21	21	100%
238	72,155.76	12.69	0.00	Estimated	2012	G&M Bear Properties Llc	8737 Thome Drive	Sparta	MI	49345	E102	23	23	100%
239	540,948.76	15.67	0.00	Estimated	2012	Cascade Commons, Llc	1946 Turner Avenue Nw	Grand Rapids	MI	49504	E102	317	270	85%
240	2,155,168.00	19.97	0.00	Actual	2012	County Of Kent	300 Monroe Nw	Grand Rapids	MI	49502		480	456	95%
241	3,807,735.11	27.79	0.00	Actual	2012	City Of Grand Rapids	201 Market	Grand Rapids	MI	49503	E102			94%

	AN
224	
225	
226	
227	No occupancy information supplied by Agency
228	
229	Branch Office
230	Branch Office
231	
232	
233	Branch Office
234	Retail
235	
236	Training Facility
237	
238	
239	
240	
241	Occupants: GSA, LARA-UIA, DOS, DOC - Branch office and parole office considered at full occupancy, GSA is a tenant of the Starte. UIA is currently reducing their need.

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
242	Kent	DTMB	11185-2006-0013	1 Michigan St Ne	Grand Rapids	49504	9/25/2005	9/30/2057	$4,416.32	$52,995.84		0	Lease	Parking	Rent Authorized	One 50yr; 365 days
243	Kent	LARA	10484-2006-0191	2942 Fuller Ave Ne	Grand Rapids	49505	9/1/2007	8/31/2017	$18,270.00	$219,240.00	$15.00	13,920	Lease	Office Building	Rent Authorized	One 5yr; 60 days
244	Kent	LARA	6144-2006-0047	3391-A Plainfield Ave Ne	Grand Rapids	49505	12/1/2007	11/30/2017	$11,794.65	$141,535.80	$15.77	8,975	Lease	Office Building	Rent Authorized	One 5yr; 60 days
245	Kent	LARA	7132-2009-0192	2922 Fuller Ave Ne	Grand Rapids	49505	9/1/2007	8/31/2017	$1,772.81	$21,273.72	$15.77	1,349	Lease	Office Building	Rent Authorized	One 5yr; 60 days
246	Kent	MDOT	11188-2009-0433	2660 Leonard, Ne	Grand Rapids	49505	4/1/2006	3/31/2016	$26,340.52	$316,086.24	$20.87	13,821	Lease	Office Building	Rent Authorized	One 5yr; 60 days
247	Kent	MSP	10673-1998-1069	8650 Algoma Ave	Rockford	49341	8/1/1999	7/31/2014	$3,294.50	$39,534.00	$6.96	5,680	Lease	Office Building	Rent Authorized	None
248	Kent	SOS	10048-2003-1131	534 South State St	Sparta	49345	7/1/2004	6/30/2014	$1,643.26	$19,719.12	$7.85	2,512	Lease	Office Building	Rent Authorized	None
249	Kent	SOS	10262-2010-0193	3472 Plainfield Ave Ne	Grand Rapids	49503	7/1/2011	6/30/2021	$5,663.00	$67,956.00	$11.50	5,909	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
250	Kent	SOS	10720-2008-0134	1056 28Th St Sw	Wyoming	49509	3/1/2010	2/29/2020	$5,533.38	$66,400.56	$11.03	6,020	Lease	Office Building	Rent Authorized	One 5yr; 60 days
251	Kent	SOS	11347-2007-0138	3665 28Th St Se	Grand Rapids	49512	8/7/2008	8/6/2018	$8,287.00	$99,444.00	$8.86	8,287	Lease	Office Building	Rent Authorized	One 5yr; 60 days
252	Keweenaw	SOS	10602-1997-1282	4541 North St	Mohawk	49950	1/28/1999	1/27/2014	$806.67	$9,680.04	$11.00	880	Lease	Office Building	Rent Authorized	None
253	Lake	DHS	7551-2010-0580	4459 M-37	Baldwin	49304	1/1/1992	12/31/2021	$5,000.00	$60,000.00	$4.11	14,600	Lease	Office Building	Rent Authorized	None
254	Lapeer	DHS	2710-2009-0314	1505 Suncrest Dr	Lapeer	48446	10/1/2010	9/30/2015	$13,240.00	$158,880.00	$8.50	18,692	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
255	Leelanau	DHS	11033-2008-0146	7401 East Duck Lake Rd	Lake Leelanau	49653	1/1/2007	12/31/2014	$236.00	$2,832.00	$22.00	120	Sublease	Office Building	Rent Authorized	None
256	Leelanau	MSP	10753-1999-1394		Leland	49654	1/1/2000	12/31/2029	$0.00	$0.00	$0.00	1,000	Lease	Land	Rent Authorized	Two 10yr; 90 days
257	Leelanau	SOS	6655-2007-0139	100-B Cedar St.	Suttons Bay	49682	9/1/2008	8/31/2013	$1,053.25	$12,639.00	$14.04	900	Lease	Office Building	Holding Over	None
258	Lenawee	DHS	7211-1990-118	1040 South Winter St	Adrian	49221	4/1/1990	4/30/2019	$12,500.00	$150,000.00	$7.50	20,000	Lease	Office Building	Rent Authorized	None
259	Lenawee	DHS	7225-2004-1189	1040 South Winter St	Adrian	49221	11/1/2005	10/31/2015	$3,653.55	$43,842.60	$14.23	3,081	Lease	Office Building	Rent Authorized	None
260	Lenawee	MSF	11219-2008-0038	1040 South Winter St	Adrian	49221	6/1/2009	5/31/2014	$241.92	$2,903.04	$14.23	204	Sublease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
242	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
243	None	Standard; 90 days	Public Utilities	30,763.20	0.00	0.00
244	None	Standard; 90 days	Public Utilities	19,834.75	0.00	0.00
245	None	Standard; 90 days	Electricity	1,416.45	0.00	0.00
246	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
247	None	Standard; 60 days	Public Utilities, Janitorial	12,552.80	9,258.40	0.00
248	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	6,051.54	4,140.00	0.00
249	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
250	None	Standard; 90 days	Public Utilities, Janitorial	13,365.26	5,228.00	0.00
251	None	Standard; 90 days	Public Utilities, Janitorial	12,793.10	6,830.00	0.00
252	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	1,944.80	1,434.40	325.60
253	None	Standard; 120 days	Public Utilities	32,266.00	23,798.00	0.00
254	None	Standard; 90 days	Public Utilities	32,767.22	0.00	0.00
255	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
256	Right of First Refusal	Standard; 180 days	Electricity, Grounds	1,050.00	0.00	370.00
257	None	Standard; 90 days	Public Utilities, Janitorial	$1,989.00	$1,467.00	$0.00
258	None	Leg. Rest; 60 days	Gross (Full Service)	0.00	0.00	0.00
259	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
260	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
242	0.00	0.00	0.00
243	0.00	0.00	0.00
244	0.00	0.00	0.00
245	0.00	0.00	0.00
246	0.00	0.00	0.00
247	0.00	0.00	0.00
248	0.00	0.00	0.00
249	297.20	0.00	(738.00)
250	0.00	0.00	0.00
251	16,631.45	0.00	0.00
252	0.00	0.00	0.00
253	0.00	0.00	0.00
254	0.00	0.00	0.00
255	0.00	0.00	0.00
256	0.00	0.00	0.00
257	$0.00	$0.00	$0.00
258	0.00	0.00	0.00
259	0.00	0.00	0.00
260	0.00	0.00	0.00

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
242	52,995.84	0.00	0.00	Actual	2012	Michigan Street Development Llc	408 E. Kalamazoo Plaza	Lansing	MI	48933	E100			N/A - Parking
243	250,003.20	17.96	0.00	Actual	2012	H & H Mmgt & Devel. Co., L.L.C.	2920 Fuller Avenue, N.E.	Grand Rapids	MI	49505	E100	26	36	138%
244	161,370.55	17.98	0.00	Estimated	2012	Steven & Alicia Pestka Jnt Trst	2920 Fuller Ave Ne	Grand Rapids	MI	49505	E25	42	9	21%
245	22,690.17	16.82	0.00	Estimated	2012	H & H Mmgt & Devel. Co., L.L.C.	2920 Fuller Avenue, N.E.	Grand Rapids	MI	49505	E25	6	10	167%
246	316,086.24	22.87	0.00	Actual	2012	2660 Leonard, Llc	4180 44Th Street Se	Grand Rapids	MI	49512	E92	48	48	100%
247	61,345.20	10.80	0.00	Estimated	2012	Rogue River Development L.L.C.	8620 Algoma Avenue	Rockford	MI	49341	E100	7	7	100%
248	29,910.66	11.91	0.00	Actual	2012	G&M Bear Properties Llc	8737 Thome Drive	Sparta	MI	49345	E102			N/A - Branch Office
249	67,515.20	11.43	0.00	Actual	2012	Northtown Center Inc	2920 Fuller Ave Ne	Grand Rapids	MI	49505	E102			N/A - Branch Office
250	84,993.82	14.12	0.00	Actual	2012	Sun Valley - Mi Ltd Partnership	70 Ne Loop 410	San Antonio	TX	78216	E97			N/A - Branch Office
251	135,698.55	16.37	0.00	Actual	2012	Centerpointe Partners, Llc	6755 Daly Road	West Bloomfield	MI	48322	E97			N/A - Branch Office
252	13,384.84	15.21	0.00	Estimated	2012	James Trevethan	17463 Osma Plat Road	Houghton	MI	49931	E25			N/A - Branch Office
253	116,064.00	7.95	0.00	Estimated	2012	Lake County	800 10Th Street	Baldwin	MI	49304	E100	44	40	91%
254	191,647.22	10.25	0.00	Actual	2012	Lapeer County	255 Clay Street	Lapeer	MI	48446	E92	91	81	89%
255	2,832.00	23.60	0.00	Actual	2012	Benzie Leelanau Dis. Health Dept	6051 Frankfort Hwy,, Suite 100	Benzonia	MI	49616	E92	2	2	100%
256	1,420.00	1.42	0.00	Estimated	2012	County Of Leelanau	301 Cedar Street	Leland	MI	49654	E92			N/A - Land
257	$16,095.00	$17.88	$0.00	Estimated	2012	Sharon A. Williams	105 Broadway	Suttons Bay	MI	49682	E25			N/A - Branch Office
258	150,000.00	7.50	0.00	Actual	2012	County Of Lenawee	301 N Main St	Adrian	MI	49221	E97	93	85	91%
259	43,842.60	14.23	0.00	Actual	2012	County Of Lenawee	301 N Main St	Adrian	MI	49221	E100	11	9	82%
260	2,903.04	14.23	0.00	Actual	2012	South Central Michigan Works	310 W Bacon St	Hillsdale	MI	49242	E102			100%

	AN
242	
243	Location has hoteling stations for staff that work out of the office and/or travel.
244	
245	
246	
247	
248	Branch Office
249	Branch Office
250	Branch Office
251	Branch Office
252	Branch Office
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254	
255	
256	
257	Branch Office
258	
259	
260	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
261	Lenawee	SOS	11523-2010-0621	1040 South Winter St	Adrian	49221	12/1/2011	11/30/2021	$4,107.87	$49,294.44	$14.21	3,469	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
262	Livingston	DHS	10440-1994-1263	2300 E Grand River	Howell	48844	6/6/1997	6/5/2017	$13,082.50	$156,990.00	$12.10	13,470	Lease	Office Building	Rent Authorized	None
263	Livingston	DOC	11491-2010-0155	2530 East Grand River	Howell	48843	8/1/2011	10/31/2021	$6,559.58	$78,715.00	$17.50	4,498	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
264	Livingston	LARA	11191-2013-0209	1240 Packard Drive	Howell	48843	4/1/2013	3/31/2014	$174.25	$2,091.00	$13.94	150	RA	Office Building	Rent Authorized	None
265	Livingston	MDOT	10483-2007-0053	10321 E Grand River St. Ste 500	Brighton	48116	4/1/2008	3/31/2018	$15,394.92	$184,739.04	$17.00	10,867	Lease	Office Building	Rent Authorized	None
266	Livingston	MSP	11415-2010-0532	4363 Buno Rd	Brighton	48114	12/1/2012	11/30/2032	$11,457.00	$137,484.00	$17.18	8,000	Sublease	Office Building	Rent Authorized	Two 5yr; 30 days
267	Livingston	SOS	11489-2010-0060	1448 Lawson Rd	Howell	48843	1/1/2011	12/31/2020	$7,500.00	$90,000.00	$18.00	5,000	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
268	Luce	DHS	4481-2007-0161	500 W Mcmillan Ave, 2Nd Floor	Newberry	49868	11/1/2008	10/31/2013	$6,241.33	$74,895.96	$15.10	4,960	Lease	Office Building	Rent Authorized	None
269	Luce	DNR	11041-2007-0013	Luce County Airport	Newberry	49868	1/1/2005	12/31/2012	$0.00	$33.33	$0.00	0	Lease	Land	Holding Over	Six 1yr; 30 days
270	Luce	DNR	7849-2012-0016	5100 State Hwy M123	Newberry	49868	10/1/2012	9/30/2022	$5,024.85	$60,298.20	$9.35	6,449	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
271	Luce	SOS	4965-2010-0201	504 W Mcmillan Ave	Newberry	49868	6/1/2006	5/31/2021	$862.00	$10,344.00	$13.00	796	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
272	Mackinac	DHS	6406-2007-0157	199 Ferry Lane	St Ignace	49781	11/1/2005	10/31/2015	$3,320.00	$39,840.00	$9.50	4,195	Lease	Office Building	Rent Authorized	One 5yr; 30 days
273	Mackinac	MDOT	4296-1980-34	M 185	Mackinac Island	49757	2/21/1980	2/20/2030	$0.00	$0.00	$0.00	0	Lease	Land	Rent Authorized	One 50yr; 90 days
274	Mackinac	MSP	10778-1999-1102	W1022 West Us-2	St Ignace	49781	3/10/2000	3/9/2015	$1,331.10	$15,973.20	$10.20	1,566	Lease	Mechanic Shop	Rent Authorized	None
275	Mackinac	SOS	2715-2006-0069	386 North State St	St Ignace	49781	12/1/2007	11/30/2017	$1,300.00	$15,600.00	$10.00	1,480	Lease	Office Building	Rent Authorized	None
276	Macomb	BSL	7194-2004-1060	34700 Dequindre	Sterling Heights	48310	5/1/2005	4/30/2015	$4,649.88	$55,798.56	$13.03	4,281	Lease	Office Building	Rent Authorized	One 5yr; 90 days
277	Macomb	DEQ	11040-2004-1154	27700 Donald Court	Warren	48090	1/4/2005	1/3/2025	$37,273.23	$447,278.76	$12.45	35,926	Lease	Office Building	Rent Authorized	One 5yr; 90 days
278	Macomb	DHS	10329-2009-0169	19700 Hall Rd	Clinton Twp	48038	1/1/2009	12/31/2018	$41,437.50	$497,250.00	$20.98	23,697	Lease	Office Building	Rent Authorized	One 5yr; 180 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
261	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
262	None	Standard; 180 days	Public Utilities	38,866.61	0.00	0.00
263	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
264	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
265	None	Standard; 90 days	Electricity, Janitorial	11,410.35	17,713.21	0.00
266	None	Exec. New; 90 days	Public Utilities, Janitorial, Pest Control	17,680.00	13,040.00	0.00
267	None	Standard; 90 days	Public Utilities, Janitorial	11,893.26	13,490.00	0.00
268	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	8,068.65	6,457.75	0.00
269	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
270	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	14,252.29	10,511.87	2,386.13
271	None	Standard; 90 days	Public Utilities	1,994.88	0.00	0.00
272	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	9,270.95	6,837.85	1,552.15
273	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
274	None	Standard; 90 days	Public Utilities, Janitorial	3,460.86	2,552.58	0.00
275	None	Standard; 180 days	Public Utilities, Janitorial, Dumpster Service, Grounds	3,270.80	2,412.40	547.60
276	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	9,461.01	6,978.03	0.00
277	None	Exec. New; 90 days	Public Utilities, Janitorial, Grounds	79,396.46	58,559.38	13,292.62
278	None	Standard; 180 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
261	0.00	0.00	0.00
262	0.00	0.00	0.00
263	0.00	0.00	0.00
264	0.00	0.00	0.00
265	0.00	0.00	0.00
266	0.00	0.00	0.00
267	282.50	0.00	0.00
268	0.00	0.00	0.00
269	0.00	0.00	0.00
270	0.00	0.00	0.00
271	0.00	0.00	0.00
272	0.00	0.00	0.00
273	0.00	0.00	0.00
274	0.00	0.00	0.00
275	0.00	0.00	0.00
276	0.00	0.00	0.00
277	0.00	0.00	(2,633.92)
278	0.00	0.00	(7,507.00)

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
261	49,294.44	14.21	0.00	Actual	2012	County Of Lenawee	301 N Main St	Adrian	MI	49221	E97			N/A - Branch Office
262	195,856.61	14.54	0.00	Actual	2012	Livingston County	304 E. Grand River	Howell	MI	48843	E102	77	77	100%
263	78,715.00	17.50	0.00	Actual	2012	Newtowne Center, LLC	320 North Main Street	Ann Arbor	MI	48104				
264	2,091.00	13.94	0.00	Actual	2012	The County Of Livingston	304 East Grand River	Howell	MI	48843	E25	1	1	100%
265	213,862.60	19.68	0.00	Estimated	2012	Fonda Place Partners, Ltd.	4121 Marsh Trail	Milford	MI	48380	E102	35	34	97%
266	168,204.00	21.03	0.00	Estimated	2012	Charter Township Of Brighton	4360 Buno Road	Brighton	MI	48114	E92	25	32	100%
267	115,665.76	23.13	0.00	Actual	2012	I-96 Kohls Associates, L.L.C.	3280 Woodward Avenue,	Royal Oak	MI	48073	E92			N/A - Branch Office
268	89,422.36	18.03	0.00	Actual	2012	Goldthorpe Enterprises Inc.	23972 County Road 98	Mcmillan	MI	49853	E92	18	12	67%
269	33.33	0.00	0.00	Actual	2012	County Of Luce	County Government Building	Newberry	MI	49868	E92			N/A - Land
270	87,448.49	13.56	0.00	Estimated	2012	Laurel Lea Development Co., Inc	13954 State Highway M-28	Newberry	MI	49868	E25			100%
271	12,338.88	15.50	0.00	Actual	2012	Goldthorpe Enterprises Inc.	23972 County Road 98	Mcmillan	MI	49853	E25			N/A - Branch Office
272	57,500.95	13.71	0.00	Estimated	2012	J & D Basel Development Llc	9171 North Long Lake Road	Traverse City	MI	49685	E100	17	12	71%
273	0.00	0.00	0.00	Actual	2012	City Of Mackinac Island	Market Street	Mackinac Island	MI	49757	E102			N/A - Land
274	21,986.64	14.04	0.00	Estimated	2012	Margaret M. Huskey	182 First Street	St Ignace	MI	49781	E100			N/A - Mechanic Shop
275	21,830.80	14.75	0.00	Estimated	2012	Thomas Briggs	Po Box 836	St Ignace	MI	49781	E102			N/A - Branch Office
276	72,237.60	16.87	0.00	Estimated	2012	Trout Henshaw 34700 Dequindre Ll	One Towne Sq #120	Southfield	MI	48076	E102	16	14	100%
277	595,893.30	16.59	0.00	Estimated	2012	Leedership, Llc	6632 Telegraph Road, Suite 350	Bloomfield Hills	MI	48301	E25			
278	489,743.00	20.67	0.00	Actual	2012	Thirty-Fifth Macomb, Llc	Attn: Charles M Bayer Jr	Grosse Pt Farms	MI	48236	E25	157	150	96%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
261	Branch Office
262	
263	No occupancy information supplied by Agency
264	
265	
266	
267	Branch Office
268	
269	
270	
271	Branch Office
272	
273	
274	
275	Branch Office
276	Retail
277	No occupancy information supplied by Agency
278	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
279	Macomb	DHS	10768-2004-1302	43630 Hayes Rd	Clinton Twp	48038	7/1/2006	6/30/2016	$17,211.79	$206,541.48	$22.75	8,789	Lease	Office Building	Rent Authorized	
280	Macomb	DHS	11340-2007-0133	41227 Mound Rd	Sterling Heights	48312	1/1/2010	12/31/2019	$38,750.00	$465,000.00	$15.00	31,000	Lease	Office Building	Rent Authorized	Two 5yr; 120 days
281	Macomb	DHS	11429-2009-0179	19800 Hall Rd	Clinton Twp	48038	6/1/2009	5/31/2019	$20,720.33	$248,643.96	$22.00	11,302	Lease	Office Building	Rent Authorized	One 5yr; 365 days
282	Macomb	DHS	2257-1998-1192	21885 Dunham St	Clinton Twp	48036	1/1/2001	12/31/2015	$56,309.67	$675,716.04	$19.00	35,564	Lease	Office Building	Rent Authorized	One 5yr; 90 days
283	Macomb	DHS	2259-2005-0159	27650-27690 Van Dyke	Warren	48093	8/1/1998	7/31/2018	$44,074.96	$528,899.52	$19.61	24,147	Lease	Office Building	Rent Authorized	None
284	Macomb	DOC	2664-2012-0459	76 S Main St	Mt Clemens	48043	12/1/2012	11/30/2013	$9,894.83	$118,737.96	$17.92	6,626	RA	Office Building	Rent Authorized	None
285	Macomb	MDOT	10255-2005-0192	35414 And 35418 Mound Rd	Sterling Heights	48314	6/1/2006	5/31/2016	$6,651.00	$79,812.00	$8.48	9,412	Lease	Laboratory	Rent Authorized	One 5yr; 60 days
286	Macomb	MDOT	11566-2011-0332	26170 21 Mile Rd	Chesterfield	48051	12/1/2012	11/30/2022	$15,207.50	$182,490.00	$17.50	10,428	Lease	Office Building	Rent Authorized	One 5yr; 30 days
287	Macomb	MSF	11068-2013-0072	43630 Hayes Rd	Clinton Twp	48038	10/1/2012	9/30/2013	$461.25	$5,535.00	$22.50	246	RA	Office Building	Holding Over	None
288	Macomb	MSF	11250-2013-0069	15950 Twelve Mile Rd.	Roseville	48066	10/1/2012	9/30/2013	$788.00	$9,455.60	$21.49	440	RA	Office Building	Holding Over	None
289	Macomb	MSP	7170-2009-0002	42800 Merrill	Sterling Heights	48314	3/1/2010	2/28/2015	$15,933.69	$191,204.28	$14.75	12,963	Lease	Laboratory	Rent Authorized	One 5yr; 60 days
290	Macomb	MVA	11099-2010-0018	44521 Schoenherr	Sterling Heights	48313	2/1/2005	1/31/2016	$2,000.00	$24,000.00	$17.14	1,400	Lease	Office Building	Rent Authorized	One 5yr; 30 days
291	Macomb	SOS	10184-2011-0300	71130 Van Dyke	Romeo	48065	2/1/2013	1/31/2023	$1,851.75	$22,221.00	$13.50	1,646	Lease	Office Building	Rent Authorized	One 5yr; 60 days
292	Macomb	SOS	10865-2010-0466	51305 Gratiot	Chesterfield Twp	48051	10/1/2011	9/30/2021	$5,667.00	$68,004.00	$17.00	4,000	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
293	Macomb	SOS	11106-2004-1205	37015 Gratiot Ave	Clinton Twp	48043	12/1/2005	6/30/2015	$9,444.54	$113,334.48	$16.92	6,506	Lease	Office Building	Rent Authorized	One 5yr; 120 days
294	Macomb	SOS	11111-2004-1203	24040 Harper Ave	St Clair Shores	48080	7/1/2005	6/30/2015	$10,848.50	$130,182.00	$26.00	5,007	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
295	Macomb	SOS	11149-2006-0177	50640 Schoenherr	Shelby Twp	48315	10/1/2006	9/30/2016	$9,116.00	$109,392.00	$20.00	5,500	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
279	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
280	None	Standard; 90 days	Public Utilities, Janitorial	68,510.00	50,530.00	0.00
281	None	Standard; 365 days	Electricity	20,175.30	0.00	0.00
282	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
283	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
284	None	Standard; 30 days	Public Utilities	15,090.00	0.00	0.00
285	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	20,800.52	15,341.56	0.00
286	None	Standard; 90 days	Public Utilities	23,045.88	0.00	0.00
287	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
288	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
289	None	Standard; 90 days	Public Utilities, Janitorial	28,518.60	20,481.54	0.00
290	None	Standard; 90 days	Janitorial	0.00	2,282.00	0.00
291	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	4,315.53	3,960.87	0.00
292	None	Standard; 90 days	Public Utilities, Janitorial	10,089.50	3,903.32	0.00
293	None	Standard; 90 days	Public Utilities, Janitorial	18,460.01	5,219.90	0.00
294	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
295	None	Standard; 90 days	Janitorial	0.00	8,965.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
279	0.00	0.00	0.00
280	0.00	0.00	0.00
281	0.00	0.00	(6,459.00)
282	0.00	0.00	0.00
283	0.00	0.00	0.00
284	0.00	0.00	0.00
285	0.00	0.00	0.00
286	0.00	0.00	0.00
287	0.00	0.00	0.00
288	$0.00	$0.00	$0.00
289	0.00	0.00	0.00
290	0.00	0.00	0.00
291	529.77	0.00	0.00
292	282.72	0.00	0.00
293	(23.90)	0.00	0.00
294	0.00	0.00	0.00
295	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
279	206,541.48	23.50	0.00	Actual	2012	Mc Portfolio Llc	6850 Nineteen Mile Road	Sterling Heights	MI	48314	E97	18	18	100%
280	584,040.00	18.84	0.00	Estimated	2012	Cpd Properties, Inc.	38700 Van Dyke	Sterling Heights	MI	48312	E25	125	121	97%
281	262,360.26	23.21	0.00	Actual	2012	Thirty-Fifth Macomb, Llc	Attn: Charles M Bayer Jr	Grosse Pt Farms	MI	48236	E100	157	150	96%
282	675,716.04	19.00	0.00	Actual	2012	Macomb County	10 North Main Street	Mt Clemens	MI	48043	E25	176	170	97%
283	528,899.52	21.90	0.00	Actual	2012	Macomb County	10 North Main Street	Mt Clemens	MI	48043	E97	118	111	94%
284	133,827.96	20.20	0.00	Actual	2012	Cannon Homes Inc	319 North Gratiot	Mt Clemens	MI	48043	E25			
285	115,954.08	12.32	0.00	Estimated	2012	Mound Industrial Commons Llc	42850 Mound Road	Sterling Heights	MI	48314	E25	16	16	N/A - Lab
286	205,535.88	19.71	0.00	Estimated	2012	Piera Commons, L.L.C.	50775 Richard W Blvd	Chesterfield	MI	48051	E25	35	35	100%
287	5,535.00	22.50	0.00	Actual	2012	Macomb/St. Clair Workforce Devel	21885 Dunham	Clinton Twp	MI	48038	E89			100%
288	$9,455.60	$21.49	$0.00	Actual	2012	Macomb/ St. Clair Workforce Development	21885 Dunham	Clinton Twp	MI	48038	E25			100%
289	240,204.42	18.53	0.00	Estimated	2012	Mancini Enterprises, Llc	6850 Enterprises, Llc	Sterling Heights	MI	48314	E102			N/A - Lab
290	26,282.00	18.77	0.00	Estimated	2012	Sterling Retail Llc	6303 26 Mile Road	Washington	MI	48094	E92	3	3	100%
291	31,027.17	18.85	0.00	Actual	2012	Stockbridge Michigan, Llc	Po Box 8385	Bloomfield Hills	MI	48302	E92			N/A - Branch Office
292	82,279.54	20.57	0.00	Actual	2012	Home-Field, L.L.C.	39525 13 Mile Road, Suite 250	Novi	MI	48377	E89			N/A - Branch Office
293	136,990.49	21.06	0.00	Actual	2012	Northpointe Plaza Limited Partne	29201 Telegraph Rd, Suite 450	Southfield	MI	48034	E92			N/A - Branch Office
294	130,182.00	26.00	0.00	Actual	2012	Danford Properties, Llc	26050 Orchard Lake Road, #300	Farmington Hills	MI	48334	E100			N/A - Branch Office
295	118,357.00	21.52	0.00	Estimated	2012	Summit Corporate Centre, Llc	30078 Schoenherr	Warren	MI	48088	E100			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
279	
280	
281	
282	
283	
284	No occupancy information supplied by Agency
285	
286	
287	
288	
289	
290	
291	Branch Office
292	Branch Office
293	Branch Office
294	Branch Office
295	Branch Office

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
296	Macomb	SOS	11499-2010-0330	7917 19 Mile Rd	Sterling Heights	48314	5/14/2012	5/13/2022	$8,409.00	$100,908.00	$14.00	7,207	Lease	Office Building	Rent Authorized	None
297	Macomb	TRE	10570-2009-0063	41300 Dequindre	Sterling Heights	48314	11/1/2009	2/28/2019	$22,769.50	$273,234.00	$19.50	14,012	Lease	Office Building	Rent Authorized	None
298	Manistee	DHS	10488-2006-0144	1672 Us-31 South	Manistee	49660	10/17/1997	10/16/2022	$10,308.14	$123,697.68	$11.63	10,635	Lease	Office Building	Rent Authorized	One 5yr; 60 days
299	Manistee	SOS	10094-2008-0085	1638 Us 31 S	Manistee	49660	9/1/2009	8/31/2019	$1,450.00	$17,400.00	$12.00	1,450	Lease	Office Building	Rent Authorized	None
300	Marquette	DEQ	10993-2004-1102	420 5Th St	Gwinn	49841	8/1/2006	11/30/2013	$12,216.22	$146,594.64	$8.30	17,662	Lease	Office Building	Rent Authorized	One 5yr; 30 days
301	Marquette	DHS	10783-2009-0185	1498 O'Dovero Drive	Marquette	49855	8/1/2000	7/31/2015	$5,375.00	$64,500.00	$12.25	5,264	Lease	Office Building	Rent Authorized	One 5yr; 30 days
302	Marquette	DHS	2395-2012-0053	234 West Baraga Ave	Marquette	49855	5/1/1992	11/30/2021	$17,041.04	$204,492.48	$14.79	13,825	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
303	Marquette	LARA	2113-2008-0119	2833 Us 41 West	Marquette	49855	2/1/2010	1/31/2015	$2,177.00	$26,124.00	$10.46	2,497	Lease	Office Building	Rent Authorized	One 5yr; 60 days
304	Marquette	SOS	11108-2004-1214	2025 S Highway 41 West	Marquette	49855	10/28/2005	10/27/2015	$5,666.75	$68,001.00	$13.50	4,772	Lease	Office Building	Rent Authorized	Three 5yr; 30 days
305	Mason	DHS	10318-1995-1349	915 Diana St	Ludington	49431	12/23/1996	12/22/2016	$3,079.75	$36,957.00	$3.53	10,477	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
306	Mason	MSF	11706-2013-0267	5722 W US 10	Ludington	49431	7/1/2013	6/30/2014	$345.14	$4,141.62	$11.97	346	RA	Office Building	Rent Authorized	None
307	Mason	SOS	10177-2004-1286	5902 West Us-10	Ludington	49431	1/1/2006	12/31/2015	$2,067.00	$24,804.00	$14.67	1,650	Lease	Office Building	Rent Authorized	None
308	Mecosta	DCH	10653-2008-0073	14485 Northland Drive	Big Rapids	49307	2/1/2009	1/31/2014	$83.33	$999.96	$10.00	100	Lease	Office Building	Rent Authorized	None
309	Mecosta	DHS	10338-1990-1077	800 Water Tower Rd	Big Rapids	49307	12/1/1996	11/30/2016	$21,493.41	$257,920.92	$15.59	16,544	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
310	Mecosta	DHS	11466-2012-0456	14330 Northland Dr	Big Rapids	49307	2/1/2013	1/31/2014	$4,742.00	$56,904.00	$13.42	4,239	RA	Office Building	Rent Authorized	None
311	Mecosta	DHS	11674-2013-0025	410 North Third Ave	Big Rapids	49307	12/1/2012	11/30/2013	$177.50	$2,130.00	$14.20	150	RA	Office Building	Rent Authorized	None
312	Mecosta	SOS	10492-2007-0016	206-A North Michigan Ave	Big Rapids	49307	1/13/2008	1/12/2018	$4,183.83	$50,205.96	$12.00	3,862	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
313	Menominee	DHS	2644-2000-1391	2612 Tenth St	Menominee	49858	1/1/2002	12/31/2016	$5,424.74	$65,096.88	$8.00	7,843	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
296	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	15,927.47	11,747.41	0.00
297	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
298	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service	10,212.33	9,647.84	0.00
299	None	Standard; 90 days	Public Utilities, Janitorial	3,390.92	5,092.46	0.00
300	None	Standard; 90 days	Public Utilities	27,025.20	0.00	0.00
301	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	11,633.44	8,580.32	0.00
302	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
303	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
304	None	Standard; 90 days	Public Utilities, Janitorial	8,810.51	5,238.00	0.00
305	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	29,589.98	10,102.72	0.00
306	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
307	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
308	None	Either Party; 180 days	Gross (Full Service)	0.00	0.00	0.00
309	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	36,562.24	26,966.72	6,121.28
310	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
311	None	Standard; 30 days	Janitorial	0.00	244.50	0.00
312	None	Standard; 90 days	Public Utilities, Janitorial	8,797.74	6,329.78	0.00
313	None	Standard; 90 days	Public Utilities, Janitorial	10,348.57	8,584.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
296	0.00	0.00	0.00
297	0.00	0.00	0.00
298	0.00	0.00	0.00
299	0.00	0.00	0.00
300	80.00	0.00	0.00
301	0.00	0.00	0.00
302	0.00	0.00	0.00
303	0.00	0.00	0.00
304	206.94	0.00	0.00
305	0.00	0.00	10,122.00
306	$0.00	$0.00	$0.00
307	0.00	0.00	0.00
308	0.00	0.00	0.00
309	0.00	0.00	5,153.00
310	0.00	0.00	0.00
311	0.00	0.00	0.00
312	33.00	0.00	0.00
313	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
296	128,582.88	17.84	0.00	Estimated	2012	42955 Van Dyke Ave., Llc	5560 Hampsire Dr.	West Bloomfield	MI	48322	E25			N/A - Branch Office
297	273,234.00	19.50	0.00	Actual	2012	Amber Crest, Inc.	11111 Hall Road, Suite 425	Utica	MI	48317	E25	68	68	100%
298	143,557.85	13.50	0.00	Actual	2012	Arissa Llc	16075 Cerro Vista Drive	Los Gatos	CA	95032	E97	37	37	100%
299	25,883.38	17.85	0.00	Actual	2012	Arissa Llc	16075 Cerro Vista Drive	Los Gatos	CA	95032	E97			N/A - Branch Office
300	173,699.84	9.83	0.00	Actual	2012	Telkite Enterprises Llc	417 A Avenue	Gwinn	MI	49841	E100			
301	84,713.76	16.09	0.00	Estimated	2012	O'Dovero Properties	110 Airport Road	Negaunee	MI	49866		7	7	100%
302	204,492.48	14.79	0.00	Actual	2012	Marquette County Board Of Comm.	234 West Baraga Street	Marquette	MI	49855	E97	65	65	100%
303	26,124.00	10.46	0.00	Actual	2012	American Tv & Appl Of Madison	2404 West Beltline Hwy	Madison	WI	53713	E25	5	3	60%
304	82,256.45	17.24	0.00	Actual	2012	Dagenais Real Estate Inc.	1505 N Lincoln Rd.	Escanaba	MI	49829	E100			N/A - Branch Office
305	86,771.70	8.28	0.00	Actual	2012	Mason County	300 East Ludington Ave.	Ludington	MI	49431	E25	28	26	93%
306	$4,141.62	$11.97	$0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307	E100			100%
307	24,804.00	15.03	0.00	Actual	2012	Nelson Llp.	3055 S. Lakeshore Dr.	Ludington	MI	49431	E25			N/A - Branch Office
308	999.96	10.00	0.00	Actual	2012	County Of Mecosta	400 Elm Street	Big Rapids	MI	49307	E93	1	1	100%
309	332,724.16	20.11	0.00	Estimated	2012	Wolgast Development Llc	4835 Town Centre Road	Saginaw	MI	48604	E25	84	84	100%
310	56,904.00	13.42	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307	E100	7	7	100%
311	2,374.50	15.83	0.00	Estimated	2012	Mecosta-Osceola Isd	15760 190Th Ave	Big Rapids	MI	49307	E25	1	1	100%
312	65,366.48	16.93	0.00	Actual	2012	Giant Super Market Inc.	715 Mcgraw	Bay City	MI	48708	E92			N/A - Branch Office
313	84,029.45	10.71	0.00	Actual	2012	Charles And Bette Gordon	N3689 Co. T	Marinette	WI	54143	E100	21	15	71%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
296	Branch Office
297	
298	
299	Branch Office
300	In process of cancellation
301	
302	
303	
304	Branch Office
305	
306	
307	Branch Office
308	
309	
310	
311	
312	Branch Office
313	

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
314	Menominee	SOS	10185-2009-0174	4000 Tenth St	Menominee	49858	11/1/2005	10/31/2015	$1,693.75	$20,325.00	$15.00	1,355	Lease	Office Building	Rent Authorized	None
315	Midland	DHS	10237-2010-0078	1509 Washington	Midland	48640	3/29/2011	3/31/2021	$23,917.00	$287,004.00	$14.00	24,500	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
316	Midland	DHS	10609-2013-0452	1409 Washington	Midland	48640	2/1/2013	1/31/2014	$1,474.34	$17,692.05	$11.85	1,493	RA	Office Building	Rent Authorized	None
317	Midland	SOS	10192-2004-1126	1830 N Saginaw Rd	Midland	48640	3/1/2007	2/28/2017	$3,062.50	$36,750.00	$12.25	3,000	Lease	Office Building	Rent Authorized	None
318	Missaukee	DHS	10372-1995-1318	3173 M-55	Lake City	49651	4/18/1997	4/17/2017	$15,926.53	$191,118.36	$10.74	17,795	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
319	Missaukee	SOS	11102-2005-0093	49 N Morey Rd	Lake City	49651	1/1/2007	12/31/2016	$1,925.00	$23,100.00	$21.00	1,000	Lease	Office Building	Rent Authorized	One 5yr; 90 days
320	Monroe	DHS	11184-2005-0237	903 S. Telegraph	Monroe	48161	1/14/2008	1/13/2018	$8,032.50	$96,390.00	$21.00	4,590	Lease	Office Building	Rent Authorized	One 5yr; 90 days
321	Monroe	DHS	11318-2006-0066	903 S. Telegraph	Monroe	48161	1/7/2008	1/6/2018	$41,058.33	$492,699.96	$20.00	24,635	Lease	Office Building	Rent Authorized	One 5yr; 90 days
322	Monroe	MSF	11128-2013-0068	1531 N. Telegraph Suite D	Monroe	48162	1/1/2013	12/31/2013	$345.78	$4,149.36	$16.66	249	RA	Office Building	Rent Authorized	None
323	Monroe	SOS	10035-2003-1136	7200 Lewis Bldg. C	Temperance	48182	6/1/2005	5/31/2015	$2,646.00	$31,752.00	$12.70	2,500	Lease	Office Building	Rent Authorized	None
324	Monroe	SOS	6950-2007-0095	1107 South Telegraph Rd	Monroe	48161	8/1/2008	7/31/2018	$4,150.54	$49,806.48	$11.99	4,154	Lease	Office Building	Rent Authorized	None
325	Montcalm	DHS	10122-1990-1070	619 N State St	Stanton	48888	8/28/1995	8/27/2015	$16,520.00	$198,240.00	$12.83	15,450	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
326	Montcalm	DHS	10887-2008-0121	110 S. Greenville West Drive	Greenville	48838	1/1/2009	12/31/2014	$962.37	$11,548.44	$17.52	612	Sublease	Office Building	Rent Authorized	None
327	Montcalm	MSP	1755-1996-1110	10300 Howard City-Edmore Rd	Lakeview	48850	1/1/1997	12/31/2016	$2,149.08	$25,788.96	$4.25	6,068	Lease	Office Building	Rent Authorized	None
328	Montcalm	SOS	11168-2005-0157	701 S. Greenville West Drive	Greenville	48838	12/1/2005	11/30/2015	$4,349.45	$52,193.40	$17.34	3,010	Lease	Office Building	Rent Authorized	One 5yr; 120 days
329	Montmorency	DHS	2314-2006-0045	11636 M-32 West	Atlanta	49709	1/1/2007	12/31/2016	$4,399.52	$52,794.24	$9.92	5,322	Lease	Office Building	Rent Authorized	Two 5yr; 60 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
314	None	Standard; 90 days	Public Utilities, Janitorial	2,050.41	3,376.71	0.00
315	None	Standard; 120 days	Public Utilities, Janitorial	31,064.10	16,360.48	0.00
316	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
317	None	Standard; 90 days	Public Utilities, Janitorial	6,812.24	5,555.00	0.00
318	None	Standard; 90 days	Public Utilities, Janitorial	39,592.02	15,046.06	0.00
319	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
320	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
321	None	Standard; 90 days	Janitorial	0.00	18,834.96	0.00
322	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
323	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
324	None	Standard; 180 days	Public Utilities, Janitorial	8,185.47	3,881.84	0.00
325	After 1st year of Possession	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service	34,144.50	25,183.50	7,107.00
326	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
327	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	13,410.28	9,890.84	2,245.16
328	None	Standard; 90 days	Public Utilities, Janitorial	6,593.40	4,640.00	0.00
329	None	Standard; 90 days	Public Utilities, Dumpster Service, Grounds	11,761.62	0.00	1,969.14

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
314	0.00	0.00	0.00
315	0.00	0.00	0.00
316	0.00	0.00	0.00
317	811.64	0.00	0.00
318	0.00	0.00	0.00
319	0.00	0.00	0.00
320	0.00	0.00	0.00
321	0.00	0.00	0.00
322	0.00	0.00	0.00
323	0.00	0.00	0.00
324	445.17	0.00	0.00
325	0.00	0.00	0.00
326	0.00	0.00	0.00
327	0.00	0.00	2,466.00
328	62.00	0.00	0.00
329	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
314	25,752.12	19.01	0.00	Actual	2012	Stephenson Bakery, Inc.	3104 13Th Street	Menominee	MI	49858	E25			N/A - Branch Office
315	334,428.58	13.65	0.00	Actual	2012	Rapanos Family, L.C.	1421 Washington Street,	Midland	MI	48640	E92	2	2	100%
316	21,904.68	12.87	0.00	Actual	2012	County Of Saginaw	111 S. Michigan Avenue	Saginaw	MI	48602	E25	5	3	60%
317	49,928.88	16.64	0.00	Actual	2012	Nw Plaza Associates, Llc	31800 Northwestern Highway, Suite 310,	Farmington Hills	MI	48334	E97			N/A - Branch Office
318	245,756.44	13.81	0.00	Actual	2012	Gary C. Hoffman Trust Agreement	4864 Forest Ridge,	Cadillac	MI	49601	E92	66	65	98%
319	23,100.00	23.10	0.00	Actual	2012	Covenant Capital, Inc.	Po Box 927	Lake City	MI	49651	E25			N/A - Branch Office
320	96,390.00	21.00	0.00	Actual	2012	Charlevoix Sunset, Llc	Po Box 910	Holland	OH	43528	E25	14	12	86%
321	511,534.92	20.76	0.00	Actual	2012	Charlevoix Sunset, Llc	Po Box 910	Holland	OH	43528	E25	105	100	95%
322	4,149.36	16.66	0.00	Actual	2012	Monroe Co Employment & Traing	1531 North Telegraph Road, Suite D,	Monroe	MI	48162	E25			100%
323	31,752.00	12.70	0.00	Actual	2012	Bedford Plaza, Llc	6725 W. Central Avenue, Unit U	Toledo	OH	43617	E92			N/A - Branch Office
324	62,318.96	15.00	0.00	Actual	2012	Linda Sieg, Wm & Robin Michaud	993 Tottenham Place	Monroe	MI	48161	E25			N/A - Branch Office
325	264,675.00	17.13	0.00	Estimated	2012	Deshano Construction Company	325 Commerce Court	Gladwin	MI	48624	E25	67	67	100%
326	11,548.44	18.87	0.00	Actual	2012	Eightcap, Inc.	904 Oak Drive	Greenville	MI	48838	E25	1	1	100%
327	53,801.24	8.87	0.00	Estimated	2012	Provada Gust	1420 North Long Rd	Pierson	MI	49339	E102	13	14	100%
328	63,488.80	21.09	0.00	Actual	2012	Hathaway Properties Llc	820 S. Greenville West Drive	Greenville	MI	48838	E25			N/A - Branch Office
329	66,525.00	12.50	0.00	Estimated	2012	Gary And Pamela Mcmurphy	14860 Airport Road	Atlanta	MI	49709	E97	16	11	69%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
314	Branch Office
315	
316	
317	Branch Office
318	
319	Branch Office
320	
321	
322	
323	Branch Office
324	Branch Office
325	
326	
327	
328	Branch Office
329	

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
330	Montmorency	MDARD	10698-2008-0127	16860 M-32 East	Atlanta	49709	11/1/2014	10/31/2019	$4,092.92	$49,115.04	$5.43	9,500	Lease	Laboratory	Rent Authorized	One 5yr; 60 days
331	Montmorency	SOS	10078-2008-0122	M-32/33 Elkland Center	Atlanta	49709	4/19/2009	4/30/2014	$399.80	$4,797.60	$6.05	793	Lease	Office Building	Rent Authorized	None
332	Muskegon	DHS	11283-2008-0076	316 Morris St	Muskegon	49440	12/1/2008	5/31/2019	$11,281.00	$135,372.00	$19.88	6,811	Lease	Office Building	Rent Authorized	One 5yr; 60 days
333	Muskegon	DHS	6948-2007-0149	2700 Baker St	Muskegon Heights	49444	10/1/2009	9/30/2019	$45,287.81	$543,453.72	$11.25	48,307	Lease	Office Building	Rent Authorized	None
334	Muskegon	DOC	6651-2010-0100	985 East Barney	Muskegon	49444	1/1/2007	12/31/2021	$8,357.00	$100,284.00	$12.62	7,940	Lease	Office Building	Rent Authorized	One 5yr; 30 days
335	Muskegon	SOS	10857-2010-0142	1485 East Apple Ave	Muskegon	49442	11/1/2012	10/31/2022	$5,759.98	$69,119.76	$13.74	5,030	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
336	Newaygo	DHS	10293-1990-1058	1018 Newell St	White Cloud	49349	7/1/1996	6/30/2016	$7,598.33	$91,179.96	$5.48	16,637	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
337	Newaygo	DHS	11243-2013-0309	4747 W 48Th St	Fremont	49412	11/1/2012	10/31/2014	$485.00	$5,820.00	$12.93	450	RA	Office Building	Rent Authorized	None
338	Newaygo	MSF	11620-2013-0057	4747 W 48Th St	Fremont	49412	11/1/2012	10/31/2013	$622.00	$7,464.00	$22.48	332	RA	Office Building	Rent Authorized	None
339	Newaygo	SOS	11161-2004-1151	7159 West 48Th St	Fremont	49412	10/1/2005	9/30/2015	$2,187.50	$26,250.00	$17.50	1,500	Lease	Office Building	Rent Authorized	None
340	Oakland	DHS	11367-2012-0444	51111 Woodward Ave	Pontiac	48342	4/1/2013	3/31/2024	$86,957.58	$1,043,490.96	$15.50	67,322	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
341	Oakland	DHS	11703-2013-0238	51111 Woodward Ave	Pontiac	48342	7/1/2013	10/31/2023	$15,769.83	$189,237.96	$14.00	13,517	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
342	Oakland	DHS	4397-2006-0230	25900 Greenfield Rd, Suite 400	Oak Park	48237	7/1/2008	11/30/2018	$13,802.83	$165,633.96	$14.00	11,831	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
343	Oakland	DHS	4606-2008-0003	195 Ladd Rd	Walled Lake	48390	9/1/2008	11/30/2013	$33,400.50	$400,806.00	$21.00	19,086	Lease	Office Building	Rent Authorized	One 5yr; 90 days
344	Oakland	DHS	4872-2010-0004	30755 Montpelier	Madison Heights	48071	1/1/2012	12/31/2031	$38,230.00	$458,760.00	$17.25	26,595	Lease	Office Building	Rent Authorized	None
345	Oakland	DHS	6938-2011-0079	235 N Saginaw St	Pontiac	48342	11/1/2002	10/31/2022	$35,655.00	$427,860.00	$15.00	28,524	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
346	Oakland	DNR	7622-2011-0009	26000 W Eight Mile Rd	Southfield	48034	8/1/1999	6/30/2017	$7,175.00	$86,100.00	$10.54	7,782	Lease	Office Building	Rent Authorized	One 10yr; 60 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
330	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	3,135.97	3,991.92	2,190.00
331	None	Standard; 90 days	Janitorial	0.00	2,580.00	0.00
332	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
333	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	129,369.32	46,346.03	0.00
334	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	17,547.40	12,942.20	0.00
335	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
336	None	Standard; 60 days	Public Utilities	55,807.09	0.00	0.00
337	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
338	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
339	None	Standard; 90 days	Public Utilities, Janitorial	3,963.17	4,212.48	0.00
340	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
341	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
342	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
343	None	Standard; 180 days	Public Utilities, Janitorial, Pest Control	42,180.06	31,110.18	0.00
344	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
345	None	Standard; 120 days	Public Utilities, Janitorial	33,617.36	20,427.10	0.00
346	None	Standard; 90 days	Public Utilities	13,842.01	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
330	2,227.12	0.00	0.00
331	0.00	0.00	0.00
332	0.00	0.00	0.00
333	0.00	0.00	0.00
334	0.00	0.00	0.00
335	341.52	0.00	0.00
336	0.00	0.00	0.00
337	0.00	0.00	0.00
338	0.00	0.00	0.00
339	0.00	0.00	0.00
340	0.00	0.00	0.00
341	0.00	0.00	0.00
342	0.00	0.00	0.00
343	0.00	0.00	0.00
344	0.00	0.00	50,747.00
345	0.00	0.00	5,995.00
346	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
330	60,660.05	6.39	3,688.70	Actual	2012	D & Tk Incorporated	8344 Hall Road, Ste 209	Utica	MI	48317	E25			N/A - Lab
331	7,377.60	9.30	0.00	Actual	2012	C.R.Otto, J.H.Otto, R.W.Pore	18465 Pleasant Valley Road	Atlanta	MI	49709	E25			N/A - Branch Office
332	135,372.00	19.88	0.00	Actual	2012	Hinman Lake, Llc	750 Trade Centre Way	Kalamazoo	MI	49002		19	19	100%
333	719,169.07	14.89	0.00	Actual	2012	Tridonn Development Co.	1838 Ruddiman Drive	North Muskegon	MI	49445	E92	113	113	100%
334	130,773.60	16.47	0.00	Estimated	2012	Kalamazoo Probation Enhancement	519 South Park Street	Kalamazoo	MI	49007	E102			
335	69,461.28	13.81	0.00	Actual	2012	Mad Dog Investments, Llc	1477 East Apple Ave	Muskegon	MI	49442	E25			N/A - Branch Office
336	146,987.05	8.83	0.00	Actual	2012	The County Of Newaygo	1087 Newell Street	White Cloud	MI	49349	E100	72	72	100%
337	5,820.00	12.93	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307		72	72	100%
338	7,464.00	22.48	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307				100%
339	34,425.65	22.95	0.00	Actual	2012	48Th Street Mall Group Fremont	403 Vienna Lane	Fremont	MI	49412	E100			N/A - Branch Office
340	1,043,490.96	15.50	0.00	Actual	2012	North Bay Drywall, Inc. Trust	715 S Point Blvd, Suite B	Petaluma	CA	94975	E92	350	341	97%
341	189,237.96	14.00	0.00	Actual	2012	North Bay Drywall, Inc. Trust	715 S Point Blvd, Suite B	Petaluma	CA	94975	E25	350	340	100%
342	165,633.96	14.00	0.00	Actual	2012	25900 Greenfield Road Holdings	C/O Mckinley Inc	Ann Arbor	MI	48104	E25	24	23	96%
343	474,096.24	24.84	0.00	Estimated	2012	A & J Plaza Square	23136 Alger Lane	St Clair Shores	MI	48080	E25	97	97	100%
344	509,507.00	19.16	0.00	Actual	2012	River Valley Investors, Llc	40 Varda Landing	Sausalito	CA	94965		113	113	100%
345	487,899.46	17.10	0.00	Actual	2012	235 N Saginaw Associates, Llc	560 Kirts Blvd	Troy	MI	48084	E25	109	105	96%
346	99,942.01	12.84	0.00	Actual	2012	The Wm J. Bellinger Revcbl Trust	3842 Elder	West Bloomfield	MI	48324	E102			

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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331	Branch Office
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334	No occupancy information supplied by Agency
335	Branch Office
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339	Branch Office
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346	No occupancy information supplied by Agency

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
347	Oakland	DOC	11534-2011-0025	2001 Centerpointparkway, Suite 101	Pontiac	48341	5/1/2012	4/30/2022	$13,771.00	$165,252.00	$17.50	9,443	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
348	Oakland	LARA	11418-2010-0003	25680 West Eight Mile Rd	Southfield	48033	10/1/2010	9/30/2020	$17,728.00	$212,736.00	$12.50	17,019	Lease	Mixed Use	Rent Authorized	Two 5yr; 60 days
349	Oakland	LARA	11471-2009-0484	25660 West 8 Mile Rd	Southfield	48033	10/1/2010	9/30/2020	$10,879.00	$130,548.00	$12.50	10,444	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
350	Oakland	LARA	11651-2012-0312	51111 Woodward Ave	Pontiac	48342	7/1/2013	6/30/2023	$6,650.00	$79,800.00	$14.00	5,700	Lease	Office Building	Rent Authorized	None
351	Oakland	MVA	11093-2008-0170	21500 Northwestern Hwy, Ste #773	Southfield	48075	1/1/2010	12/31/2014	$3,499.00	$41,988.00	$21.11	1,989	Lease	Retail	Rent Authorized	One 5yr; 60 days
352	Oakland	SOS	10552-2010-0076	25263 Telegraph Rd	Southfield	48034	9/1/2010	8/31/2020	$0.00	$0.00	$13.75	5,827	Lease	Office Building	Rent Authorized	None
353	Oakland	SOS	10680-2008-0041	1111 E Long Lake Rd	Troy	48085	6/1/2009	5/31/2019	$5,786.25	$69,435.00	$15.00	4,629	Lease	Office Building	Rent Authorized	One 5yr; 60 days
354	Oakland	SOS	11107-2004-1215	31164 Beck Rd	Novi	48377	3/1/2006	2/29/2016	$8,003.00	$96,036.00	$23.75	4,500	Lease	Office Building	Rent Authorized	None
355	Oakland	SOS	11115-2004-1202	1602 N Perry St	Pontiac	48340	7/1/2005	6/30/2015	$7,964.46	$95,573.52	$17.13	4,996	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
356	Oakland	SOS	11502-2010-0692	4301 Orchard Lake Rd	West Bloomfield	48323	8/1/2012	7/31/2022	$4,500.79	$54,009.48	$15.82	3,414	Lease	Office Building	Rent Authorized	One 5yr; 90 days
357	Oakland	SOS	11574-2011-0383	13401 W. Ten Mile Rd	Oak Park	48237	12/1/2012	11/30/2022	$6,668.00	$80,016.00	$16.00	5,001	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
358	Oakland	SOS	7354-2010-0075	2250 Crooks Rd	Rochester Hills	48309	1/1/2011	12/31/2015	$3,681.00	$44,172.00	$14.25	3,100	Lease	Office Building	Rent Authorized	One 5yr; 60 days
359	Oakland	SOS	11334-2008-0106	672 North Milford Rd	Highland	48356	9/15/2008	9/30/2018	$7,368.63	$88,423.56	$16.50	5,359	Lease	Retail	Rent Authorized	One 5yr; 60 days
360	Oakland	SOS	11335-2007-0120	7090 Shashabaw Rd	Clarkston	48348	9/15/2008	8/31/2018	$6,966.67	$83,600.04	$17.90	4,000	Lease	Retail	Rent Authorized	One 5yr; 60 days
361	Oceana	DHS	10726-1999-1163	4081 W Polk Rd	Hart	49420	1/1/2002	12/31/2021	$17,970.00	$215,640.00	$13.78	15,646	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
362	Oceana	SOS	6671-2005-0202	3740 W Polk	Hart	49420	5/1/2006	4/30/2016	$2,456.00	$29,472.00	$19.65	1,500	Lease	Office Building	Rent Authorized	One 5yr; 60 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
347	None	Standard; 180 days	Public Utilities	7,900.00	0.00	0.00
348	None	Exec. New; 90 days	Public Utilities	19,266.00	0.00	0.00
349	None	Exec. New; 90 days	Public Utilities	11,972.00	0.00	0.00
350	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
351	None	Standard; 90 days	Janitorial	0.00	3,242.07	0.00
352	None	Standard; 180 days	Public Utilities, Janitorial	12,337.74	4,154.78	0.00
353	None	Standard; 90 days	Public Utilities, Janitorial	10,130.95	3,900.00	0.00
354	None	Standard; 90 days	Janitorial	0.00	4,098.00	0.00
355	None	Standard; 90 days	Janitorial	0.00	3,795.47	0.00
356	None	Standard; 120 days	Public Utilities, Janitorial	7,435.70	2,472.00	0.00
357	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
358	None	Standard; 90 days	Janitorial	0.00	4,017.34	0.00
359	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
360	None	Standard; 90 days	Public Utilities, Janitorial	8,528.69	5,774.54	0.00
361	Refer to Article VI of the lease	Exec. New; 90 days	Public Utilities, Janitorial, Dumpster Service	48,856.72	14,769.83	0.00
362	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
347	0.00	0.00	0.00
348	0.00	0.00	0.00
349	0.00	0.00	0.00
350	0.00	0.00	0.00
351	0.00	0.00	0.00
352	497.52	0.00	0.00
353	1,747.72	0.00	0.00
354	315.92	0.00	0.00
355	621.22	0.00	0.00
356	5.40	0.00	0.00
357	0.00	0.00	0.00
358	0.00	0.00	0.00
359	0.00	0.00	0.00
360	302.10	0.00	0.00
361	0.00	0.00	30,070.00
362	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
347	173,152.00	18.34	0.00	Estimated	2012	Freedom Equities Llc	C/O Friedman Real Estate	Farmington Hills	MI	48331	E92			
348	232,002.00	13.63	0.00	Actual	2012	United Center, Llc	124 West Allegan Street	Lansing	MI	48933	E100	44	40	91%
349	142,520.00	13.65	0.00	Actual	2012	United Center, Llc	124 West Allegan Street	Lansing	MI	48933	E25	22	19	86%
350	79,800.00	14.00	0.00	Actual	2012	North Bay Drywall, Inc. Trust	715 S Point Blvd, Suite B	Petaluma	CA	94975	E25	4	4	100%
351	45,230.07	22.74	0.00	Estimated	2012	Gp-Northland Center, Llc	2000 Maplewood Dr	Maple Shade	NJ	08052	E92	3	3	100%
352	16,990.04	2.92	0.00	Actual	2012	Tel-Ex Shopping Center, L.L.C.	2150 B Franklin Road	Bloomfield Hills	MI	48302	E92			N/A - Branch Office
353	85,213.67	18.41	0.00	Actual	2012	Long Lake Plaza Associates L.L.C	462 Cape May Street	Englewood	NJ	07631				N/A - Branch Office
354	100,449.92	22.32	0.00	Actual	2012	Novi Shopping Center, Llc	31000 Northwestern Highway, Suite 120	Farmington Hills	MI	48334	E25			N/A - Branch Office
355	99,990.21	20.01	4,560.00	Actual	2012	Bnr Group Llc	425 W. 11 Mile Road	Madison Heights	MI	48071	E102			N/A - Branch Office
356	63,922.58	18.72	0.00	Actual	2012	Azoi, L.L.C.	31550 Northwestern Highway	Farmington Hills	MI	48334	E92			N/A - Branch Office
357	80,016.00	16.00	0.00	Actual	2012	Parkwoods Plaza Center, Llc	4036 Telegraph, Suite 201	Bloomfield Hills	MI	48302	E25			N/A - Branch Office
358	48,189.34	15.54	0.00	Actual	2012	Santia Family - Crooks Corner, L	17477 Iris Circle	Clinton Twp	MI	48036	E97			N/A - Branch Office
359	88,423.56	16.50	0.00	Actual	2012	Nancy A. Hollis	13676 Holtforth	Fenton	MI	48430	E100			N/A - Branch Office
360	98,205.37	24.55	0.00	Actual	2012	Sashabaw Crossing, Llc	25900 W Eleven Mile Rd #250	Southfield	MI	48034	E25			N/A - Branch Office
361	309,336.55	19.77	0.00	Actual	2012	Michigan-West Llc	611 E Main St	Hart	MI	49420	E100	70	70	100%
362	29,472.00	19.65	0.00	Actual	2012	James H. And Donna J. Hodges	27 State Street	Hart	MI	49420	E97			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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347	No occupancy information supplied by Agency
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352	Branch Office
353	Branch Office
354	Branch Office
355	Branch Office
356	Branch Office
357	Branch Office
358	Branch Office
359	Branch Office
360	Branch Office
361	
362	Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
363	Ogemaw	DHS	10393-2012-0050	444 E Houghton Ave	West Branch	48661	12/6/1996	12/5/2026	$9,864.17	$118,370.04	$7.89	15,000	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
364	Ogemaw	MSF	11596-2012-0034	2389 S. M-76	West Branch	48661	9/1/2012	8/31/2014	$322.87	$3,874.44	$15.75	246	RA	Office Building	Rent Authorized	None
365	Ogemaw	MSP	1434-1972-2	Lot B Block 13	West Branch	48661	9/1/1972	8/30/2071	$0.00	$1.00	$0.00	400	Lease	Parking	Rent Authorized	None
366	Ogemaw	SOS	10377-2005-0234	2349 W M-55	West Branch	48661	3/17/2007	3/16/2017	$1,924.00	$23,088.00	$12.62	1,830	Lease	Retail	Rent Authorized	None
367	Ontonagon	DHS	6949-2007-0155	730 South 7Th St	Ontonagon	49953	10/1/2008	9/30/2018	$2,323.70	$27,884.40	$7.75	3,598	Lease	Office Building	Rent Authorized	One 10yr; 30 days
368	Ontonagon	SOS	6951-2006-0076	728 S 7Th St	Ontonagon	49953	9/1/2007	8/31/2017	$453.33	$5,439.96	$7.75	680	Lease	Office Building	Rent Authorized	One 10yr; 30 days
369	Osceola	DHS	11245-2008-0156	240 East Church	Reed City	49677	7/1/2010	6/30/2019	$650.00	$7,800.00	$14.31	545	Sublease	Office Building	Rent Authorized	None
370	Osceola	MSF	11621-2012-0122	240 East Church	Reed City	49677	7/1/2011	3/31/2013	$399.00	$4,790.09	$14.83	323	RA	Office Building	Holding Over	None
371	Osceola	SOS	11317-2007-0073	21719 Howard St	Reed City	49677	12/1/2008	11/30/2018	$1,246.10	$14,953.20	$13.82	1,082	Lease	Office Building	Rent Authorized	One 10yr; 60 days
372	Oscoda	DHS	4451-2006-0046	200 W Fifth St	Mio	48647	3/1/2007	2/28/2017	$4,630.68	$55,568.16	$9.87	5,630	Lease	Office Building	Rent Authorized	Two 5yr; 60 days
373	Oscoda	SOS	6660-2007-0137	302 N Morenci	Mio	48647	1/13/2007	1/12/2017	$1,284.67	$15,416.04	$15.04	1,025	Lease	Retail	Rent Authorized	None
374	Otsego	DEQ	10706-2009-0183	2100 W M-32	Gaylord	49735	11/1/1999	10/31/2016	$15,000.00	$180,000.00	$12.00	15,000	Lease	Office Building	Rent Authorized	One 5yr; 30 days
375	Otsego	DHS	10213-2006-0200	800 Livingston Blvd.	Gaylord	49735	8/1/2007	12/31/2013	$5,167.00	$62,004.00	$12.16	5,262	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
376	Otsego	DHS	10809-2004-1290	1165 Elkview	Gaylord	49735	7/16/2005	12/31/2013	$935.00	$11,220.00	$12.75	880	Lease	Office Building	Rent Authorized	none
377	Otsego	DHS	11270-2013-0235	1999 Waldren Drive	Gaylord	49735	1/1/2013	12/31/2013	$16,805.47	$201,665.64	$16.55	12,188	RA	Office Building	Rent Authorized	none
378	Otsego	LARA	11047-2008-0042	400 W Main St	Gaylord	49735	6/1/2009	11/15/2013	$1,400.00	$16,800.00	$16.36	1,027	Lease	Office Building	Rent Authorized	One 5yr; 30 days
379	Otsego	LARA	4382-2010-0548	200 S Court St	Gaylord	49735	11/15/2000	11/15/2013	$858.00	$10,296.00	$12.53	822	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
363	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	33,150.00	24,450.00	5,550.00
364	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
365	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
366	None	Standard; 90 days	Public Utilities, Janitorial	4,259.05	4,345.00	0.00
367	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	7,951.58	5,864.74	1,331.26
368	None	Standard; 90 days	Public Utilities, Janitorial, Grounds	1,502.80	1,108.40	251.60
369	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
370	None	Standard; 30 days	Gross (Full Service)	$0.00	$0.00	$0.00
371	None	Standard; 90 days	Public Utilities, Janitorial	1,517.18	4,052.00	0.00
372	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	12,442.30	9,176.90	2,083.10
373	None	Standard; 90 days	Public Utilities	3,281.55	0.00	0.00
374	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	18,673.25	11,940.00	0.00
375	None	Standard; 90 days	Public Utilities, Janitorial	11,629.02	8,577.06	0.00
376	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
377	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	11,566.75	1,317.40	0.00
378	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
379	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
363	0.00	0.00	4,609.69
364	$0.00	$0.00	$0.00
365	0.00	0.00	0.00
366	0.00	0.00	0.00
367	0.00	0.00	0.00
368	0.00	0.00	0.00
369	0.00	0.00	0.00
370	$0.00	$0.00	$0.00
371	0.00	0.00	0.00
372	0.00	0.00	0.00
373	0.00	0.00	0.00
374	1,589.37	0.00	2,214.00
375	0.00	0.00	0.00
376	0.00	0.00	0.00
377	0.00	0.00	0.00
378	0.00	0.00	0.00
379	0.00	0.00	0.00

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
363	186,129.73	12.41	0.00	Estimated	2012	Rl Development	Leonard Stephens	West Branch	MI	48661	E102	46	44	96%
364	$3,874.44	$15.75	$0.00	Actual	2012	Region 7B Employment & Training	402 N. First Street	Harrison	MI	48625	E25			100%
365	1.00	0.00	0.00	Actual	2012	City Of West Branch	121 North Fourth Street	West Branch	MI	48661	E25			N/A - Parking
366	31,692.05	17.32	0.00	Actual	2012	Gustav D. Hobohm, Et Al	2214 Eastman Avenue	Midland	MI	48640	E97			N/A - Branch Office
367	43,031.98	11.96	0.00	Estimated	2012	Jill A. Lundgren Trust	12769 Mansfeldt Road	Baraga	MI	49908	E100	10	7	70%
368	8,302.76	12.21	0.00	Estimated	2012	Jill A. Lundgren Trust	12769 Mansfeldt Road	Baraga	MI	49908	E97			N/A - Branch Office
369	7,800.00	14.31	0.00	Actual	2012	Michigan Works! West Central	14330 Northland Drive,	Big Rapids	MI	49307	E100	1	1	100%
370	$4,790.09	$14.83	$0.00	Actual	2012	Michigan Works! West Central	14331 Northland Drive,	Big Rapids	MI	49308	E25			100%
371	20,522.38	18.97	0.00	Actual	2012	Kailing Land Company, Llc	153 220Th Avenue	Reed City	MI	49677	E25			N/A - Branch Office
372	79,270.46	14.08	0.00	Estimated	2012	Gary And Pamela Mcmurphy	14860 Airport Road	Atlanta	MI	49709	E25	16	10	63%
373	18,697.59	18.24	0.00	Actual	2012	Sam And Natalie Giardina	702 N Morenci Street	Mio	MI	48647	E25			N/A - Branch Office
374	214,416.62	14.29	0.00	Actual	2012	Dedrick Investment Llc	3916 Traxler Court	Bay City	MI	48706	E97			
375	82,210.08	15.62	0.00	Estimated	2012	County Of Otsego	225 W Main Street, Room 202	Gaylord	MI	49735	E89			
376	11,220.00	12.75	0.00	Actual	2012	Breitburn Operating Gp, Llc	P.O. Box 1256	Gaylord	MI	49735	E25	2	2	100%
377	214,549.79	17.60	0.00	Actual	2012	Wellness Enterprise Llc	Attn: Gary Saks	Gaylord	MI	49735	E92	49	49	100%
378	16,800.00	16.36	0.00	Actual	2012	Alpine Executive Center	Po Box 856	Elk Rapids	MI	49629	E92	5	4	80%
379	10,296.00	12.53	0.00	Actual	2012	Northland Property Llc	P.O. Box 2100	Gaylord	MI	49734	E25	5	3	60%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
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	AN
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365	
366	Branch Office
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368	Branch Office
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371	Branch Office
372	
373	Branch Office
374	In process of cancellation
375	Facility Training
376	
377	
378	
379	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
380	Otsego	LARA	7470-1994-1320	400 W Main St	Gaylord	49735	6/1/1995	11/15/2013	$3,075.00	$36,900.00	$13.99	2,638	Lease	Office Building	Holding Over	None
381	Otsego	MSF	11360-2011-0339	2927 D&M Dr.	Gaylord	49735	05/01/208	6/30/2013	$130.44	$1,565.22	$13.73	114	Sublease	Office Building	Holding Over	Two 5yr; 30 days
382	Otsego	MSP	11031-2001-1071	580 South Otsego Ave	Gaylord	49735	10/1/2005	9/30/2015	$0.00	$5,000.00	$0.00	0	Lease	Land	Rent Authorized	One 10yr; 30 days
383	Otsego	MSP	10777-2009-0023	123 Fairview	Gaylord	49735	3/10/2000	12/31/2012	$4,000.00	$48,000.00	$9.23	5,200	Lease	Office Building	Holding Over	None
384	Otsego	MSP	6755-2005-0191	810 S Otsego Ave	Gaylord	49735	9/1/2006	8/31/2016	$1,800.00	$21,600.00	$12.00	1,800	Lease	Office Building	Rent Authorized	None
385	Otsego	MVA	11370-2008-0080	1249 West Main	Gaylord	49735	2/1/2009	12/15/2013	$2,000.00	$24,000.00	$17.91	1,340	Lease	Office Building	Rent Authorized	None
386	Otsego	SOS	2493-2007-0063	Alpine Plaza Mall	Gaylord	49735	9/1/2007	8/13/2017	$2,216.29	$26,595.48	$10.75	2,474	Lease	Retail	Rent Authorized	One 5yr; 30 days
387	Ottawa	DHS	10585-1996-1112	12285 James St	Holland	49424	1/1/2000	12/31/2014	$53,025.00	$636,300.00	$21.21	30,000	Lease	Office Building	Rent Authorized	Three 5yr; 60 days
388	Ottawa	DHS	11112-2009-0197	119 Clover Ave	Holland	49423	9/1/2005	11/30/2015	$3,398.21	$40,778.52	$9.49	4,297	Sublease	Office Building	Rent Authorized	One 5yr; 60 days
389	Ottawa	DNR	10967-2006-0218	4876 Allen Park Drive	Allendale	49401	10/1/2007	9/30/2022	$3,427.50	$41,130.00	$4.57	9,000	Lease	Warehouse	Rent Authorized	None
390	Ottawa	MVA	10885-2012-0332	24 East 9Th St	Holland	49423	6/1/2007	5/31/2014	$1,292.69	$15,512.28	$18.25	850	Lease	Office Building	Rent Authorized	None
391	Ottawa	SOS	10496-2011-0298	1110 Robbins Rd.	Grand Haven	49417	12/1/2012	11/30/2017	$2,257.50	$27,090.00	$10.50	2,580	Lease	Office Building	Rent Authorized	None
392	Ottawa	SOS	10497-2010-0620	5211 Cherry Ave	Hudsonville	49426	9/1/2007	8/31/2019	$4,062.60	$48,751.20	$12.97	3,760	Lease	Office Building	Rent Authorized	None
393	Ottawa	SOS	11208-2006-0044	587-80 East 8Th St	Holland	49423	1/22/2009	1/31/2019	$3,675.00	$44,100.00	$10.50	4,200	Lease	Office Building	Rent Authorized	One 5yr; 60 days
394	Presque Isle	DHS	7616-2005-0032	1242 W Third St	Rogers City	49779	10/1/2006	9/30/2016	$5,754.80	$69,057.60	$12.90	5,003	Lease	Office Building	Rent Authorized	Two 5yr; 30 days
395	Presque Isle	SOS	10308-2005-0126	246 N Bradley Highway	Rogers City	49779	11/1/2006	10/31/2016	$1,281.00	$15,372.00	$13.48	1,041	Lease	Office Building	Rent Authorized	None
396	Roscommon	DHS	11322-2009-0059	1015 Short Drive, Suite 2,	Prudenville	48651	4/1/2009	12/29/2013	$121.63	$1,459.56	$12.69	115	Sublease	Office Building	Rent Authorized	None
397	Roscommon	DHS	2502-2006-0224	111 W Union	Roscommon	48653	1/1/1986	12/31/2016	$8,228.61	$98,743.32	$10.82	9,126	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
380	None	Standard; 90 days	Public Utilities	5,829.98	0.00	0.00
381	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
382	None	Standard; 90 days	Grounds	0.00	0.00	0.00
383	None	Standard; 90 days	Public Utilities, Janitorial	11,492.00	8,476.00	0.00
384	None	Standard; 90 days	Public Utilities, Janitorial	3,978.00	2,934.00	0.00
385	None	Standard; 90 days	Janitorial	0.00	2,184.20	0.00
386	None	Standard; 90 days	Public Utilities, Janitorial	$2,502.57	$3,758.70	$0.00
387	None	Exec. Leg; 180 days	Gross (Full Service)	0.00	0.00	0.00
388	None	Standard; 90 days	Janitorial	0.00	7,004.11	0.00
389	None	Standard; 90 days	Public Utilities, Janitorial	19,890.00	14,670.00	0.00
390	None	Either Party; 60 days	Janitorial	0.00	1,385.50	0.00
391	None	Standard; 90 days	Public Utilities, Janitorial	$6,295.21	$3,893.00	$0.00
392	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	7,662.20	6,177.50	0.00
393	None	Standard; 90 days	Public Utilities, Janitorial	10,073.09	5,724.00	0.00
394	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
395	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
396	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
397	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds	20,168.46	14,875.38	3,376.62

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
380	0.00	0.00	0.00
381	0.00	0.00	0.00
382	0.00	0.00	0.00
383	0.00	0.00	0.00
384	0.00	0.00	0.00
385	0.00	0.00	0.00
386	$246.37	$0.00	$0.00
387	0.00	0.00	0.00
388	0.00	0.00	0.00
389	0.00	0.00	0.00
390	0.00	0.00	0.00
391	$0.00	$0.00	$0.00
392	767.87	0.00	(3,482.00)
393	222.72	0.00	0.00
394	0.00	0.00	0.00
395	0.00	0.00	0.00
396	0.00	0.00	0.00
397	6,469.00	0.00	10,939.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
380	42,729.98	16.20	0.00	Estimated	2012	Alpine Executive Center	Po Box 856	Elk Rapids	MI	49629	E97	17	11	65%
381	1,565.22	13.73	0.00	Actual	2012	Northeast Michigan Consortium	20709 State Street	Onaway	MI	49765				100%
382	5,000.00	0.00	0.00	Actual	2012	County Of Otsego	225 W Main Street, Room 202	Gaylord	MI	49735	E100			N/A - Land
383	67,968.00	13.07	0.00	Estimated	2012	Hayes And Bentz, Ent.	119 Fairview	Gaylord	MI	49735	E25	10	6	100%
384	28,512.00	15.84	0.00	Estimated	2012	Bavarian Group	1561 East Mitchell	Petoskey	MI	49770	E25	9	5	100%
385	26,184.20	19.54	0.00	Estimated	2012	Dap Gaylord Llc	26090 Lanny'S Road	Novi	MI	48375	E97	2	2	100%
386	$33,103.12	$13.38	$0.00	Actual	2012	Catt'S Realty Company	829 West Main Street	Gaylord	MI	49735	E102			N/A - Branch Office
387	636,300.00	21.21	0.00	Actual	2012	County Of Ottawa	12220 Fillmore	West Olive	MI	49460	E25	132	131	99%
388	47,782.63	11.12	0.00	Estimated	2012	The Huntington National Bank	Po Box 182334	Columbus	OH	4321	E97	16	13	81%
389	75,690.00	8.41	0.00	Estimated	2012	Rdr Development, L.L.C.	4850 Allen Park Drive, Ste 1	Allendale	MI	49401	E25			N/A - Warehouse
390	16,897.78	19.88	0.00	Estimated	2012	9Th Street Properties, Llc	30 East 9Th Street	Holland	MI	49423	E97	2	2	100%
391	$37,278.21	$14.45	$0.00	Actual	2012	Deg Development Co. L.L.C.	1946 Turner N.W.	Grand Rapids	MI	49504	E100			N/A - Branch Office
392	59,876.77	15.92	0.00	Actual	2012	Cherry Plaza Llc	3499 Kelly Street	Hudsonville	MI	49426	E25			N/A - Branch Office
393	60,119.81	14.31	0.00	Actual	2012	Clinton Corporation	P. O. Box 839	Grandville	MI	49468	E25			N/A - Branch Office
394	69,057.60	13.80	0.00	Actual	2012	John Vogelheim	354 East Huron Avenue	Rogers City	MI	49779	E102	12	9	75%
395	15,372.00	14.77	0.00	Actual	2012	Claude A. & Pamela R. Vogelheim	417 South 6Th Street	Rogers City	MI	49779	E97			N/A - Branch Office
396	1,459.56	12.69	0.00	Actual	2012	Region 7B Employment & Training	402 N. First Street	Harrison	MI	48625	E97	1	1	100%
397	154,571.78	16.94	0.00	Estimated	2012	Equity Trust Co Custodian Fbo	225 Burns Road,	Elyria	OH	44035	E102	39	38	97%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
380	
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386	Branch Office
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391	Branch Office
392	Branch Office
393	Branch Office
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395	Branch Office
396	
397	

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
398	Roscommon	SOS	6820-2005-0174	2565 S Gladwin Rd	Prudenville	48651	6/1/2006	5/31/2016	$850.00	$10,200.00	$8.01	1,274	Lease	Office Building	Rent Authorized	None
399	Saginaw	DOC	11511-2008-0058	1835 Treanor St	Saginaw	48601	6/1/2010	5/31/2021	$9,415.00	$112,980.00	$17.86	6,326	Lease	Office Building	Rent Authorized	One 5yr; 30 days
400	Saginaw	LARA	10180-2013-0213	4901 Towne Centre	Saginaw	48604	8/1/2005	7/31/2018	$4,606.25	$55,275.00	$16.50	3,350	Lease	Office Building	Rent Authorized	One 5yr; 60 days
401	Saginaw	LARA	11222-2006-0084	999 South Washington	Saginaw	48603	9/20/2007	9/19/2017	$52,804.27	$633,651.24	$21.85	29,000	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
402	Saginaw	SOS	10065-2008-0016	115 S. Saginaw St	St Charles	48655	2/1/2009	1/31/2019	$922.92	$11,075.04	$9.43	1,174	Lease	Office Building	Rent Authorized	None
403	Saginaw	SOS	10593-2008-0046	4404 Bay Rd	Saginaw	48603	7/1/2009	6/30/2019	$4,389.00	$52,668.00	$9.50	5,544	Lease	Office Building	Rent Authorized	None
404	Saginaw	SOS	10594-2009-0025	4212 Dixie Hwy	Saginaw	48601	10/1/2009	9/30/2019	$2,991.00	$35,892.00	$9.97	3,600	Lease	Office Building	Rent Authorized	None
405	Saint Clair	DHS	10433-1995-1299	150 Fort St	Port Huron	48060	6/1/1998	5/31/2023	$62,851.50	$754,218.00	$22.38	33,694	Lease	Office Building	Rent Authorized	One 5yr; 90 days
406	Saint Clair	DHS	4946-2004-1304	100 Mcmorran Blvd	Port Huron	48060	9/1/2005	8/31/2015	$6,408.96	$76,907.52	$18.13	4,242	Lease	Office Building	Rent Authorized	One 5yr; 30 days
407	Saint Clair	SOS	6695-2009-0175	2887 Krafft Rd	Port Huron	48060	6/1/2011	5/31/2021	$5,385.00	$64,620.00	$13.75	4,700	Lease	Office Building	Rent Authorized	None
408	Saint Joseph	DHS	10538-2007-0098	692 East Main St	Centreville	49032	9/1/1998	11/30/2013	$15,841.00	$190,092.00	$11.61	16,373	Lease	Office Building	Rent Authorized	None
409	Saint Joseph	DOC	11508-2010-0464	265 N Us-131	Three Rivers	49093	10/3/2011	9/30/2021	$3,463.00	$41,556.00	$16.96	2,450	Lease	Retail	Rent Authorized	One 5yr; 30 days
410	Saint Joseph	SOS	10583-2004-1228	931 South Centerville Rd	Sturgis	49091	4/1/2005	3/31/2015	$4,359.00	$52,308.00	$16.57	3,156	Lease	Office Building	Rent Authorized	One 5yr; 60 days
411	Sanilac	DHS	7026-2007-0102	515 S Sandusky	Sandusky	48471	12/7/2008	12/6/2018	$13,192.00	$158,304.00	$12.00	13,192	Lease	Office Building	Rent Authorized	One 10yr; 60 days
412	Sanilac	MSP	323-1940-1	90 W Sanilac Rd	Sandusky	48471	4/23/1940	4/22/2039	$0.00	$0.00	$0.00	2,100	Lease	Office Building	Rent Authorized	None

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
398	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
399	None	Either party; 90 days	Janitorial, Grounds	0.00	10,311.38	2,340.62
400	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
401	None	Standard; 90 days	Gross (Full Service)	64,090.00	0.00	0.00
402	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	3,035.63	4,645.00	0.00
403	None	Standard; 90 days	Public Utilities, Janitorial	10,239.10	3,750.00	0.00
404	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
405	None	Exec. Leg; 90 days	Gross (Full Service)	0.00	0.00	0.00
406	None	Standard; 60 days	Gross (Full Service)	0.00	0.00	0.00
407	None	Standard; 120 days	Public Utilities, Janitorial, Dumpster Service	8,135.53	8,480.00	0.00
408	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	61,865.25	15,465.41	0.00
409	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
410	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
411	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	29,154.32	21,502.96	4,881.04
412	None	No Cancellation	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
398	0.00	0.00	0.00
399	0.00	0.00	0.00
400	0.00	0.00	0.00
401	0.00	0.00	0.00
402	1,636.30	0.00	0.00
403	222.72	0.00	0.00
404	847.72	0.00	0.00
405	0.00	0.00	(251.06)
406	0.00	0.00	0.00
407	1,038.50	0.00	0.00
408	0.00	0.00	(1,855.00)
409	0.00	0.00	0.00
410	0.00	0.00	0.00
411	0.00	0.00	0.00
412	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
398	10,200.00	8.01	0.00	Actual	2012	Twp Bd Of The Twp Of Denton	P. O. Box 289	Prudenville	MI	48651	E97			N/A - Branch Office
399	125,632.00	19.86	0.00	Estimated	2012	Spadafore Distributing Co.	2932 Sanders Road	Lansing	MI	48917				
400	55,275.00	16.50	0.00	Actual	2012	Towne Center Investments	4901 Towne Center Road	Saginaw	MI	48604	E97	13	11	85%
401	697,741.24	24.06	0.00	Estimated	2012	Downtown Area Development Llc, I	3875 Bay Road	Saginaw	MI	48603	E25	160	99	62%
402	20,391.97	17.37	10,736.08	Actual	2012	Downtown Development Authority	110 West Spruce Street	St Charles	MI	48655	E97			N/A - Branch Office
403	66,879.82	12.06	0.00	Actual	2012	Brixmor Ga Fashion Corner, Llc	22054 Farmington Road	Farmington	MI	48336	E97			N/A - Branch Office
404	36,739.72	10.21	0.00	Actual	2012	Sahasa Realty Corporation	1100 S. Washington, Suite 3	Saginaw	MI	48601	E92			N/A - Branch Office
405	753,966.94	22.38	0.00	Actual	2012	County Of St Clair	201 Mcmorran Boulevard	Port Huron	MI	48060	E25	161	161	100%
406	76,907.52	18.13	0.00	Actual	2012	City Of Port Huron	100 Mcmorran Blvd	Port Huron	MI	48060		16	11	69%
407	82,274.03	17.51	0.00	Actual	2012	Top Notch Investments, Llc	3220 Erie Drive	Orchard Lake	MI	48324	E97			N/A - Branch Office
408	265,567.66	16.22	0.00	Actual	2012	Centreville Properties, Llc	2230 Lenora Drive	Stevensville	MI	49127	E92	78	77	99%
409	41,556.00	16.96	0.00	Actual	2012	Boscy-Westland Mall L.L.C.	4200 W. Centre Avenue	Portage	MI	49024	E25			
410	52,308.00	16.57	0.00	Actual	2012	Fairfield Corporation	209 East Michigan Avenue	Battle Creek	MI	49014	E102			N/A - Branch Office
411	213,842.32	16.21	0.00	Estimated	2012	Dennings Properties, Llc	777 W Cedar Ave	Gladwin	MI	48624	E92	58	50	86%
412	0.00	0.00	0.00	Actual	2012	Sanilac County Bd Of Supv	67 W Sanilac Rd	Sandusky	MI	48471	E97	2	6	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
398	Branch Office
399	No occupancy information supplied by Agency
400	In process of cancellation
401	
402	Branch Office
403	Branch Office
404	Branch Office
405	
406	
407	Branch Office
408	
409	No occupancy information supplied by Agency
410	Branch Office
411	
412	

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
413	Sanilac	SOS	10285-2005-0065	277 E Sanilac	Sandusky	48471	6/1/2006	5/31/2016	$1,772.48	$21,269.76	$12.93	1,645	Lease	Office Building	Rent Authorized	One 5yr; 60 days
414	Schoolcraft	DHS	10448-1995-1224	300 Walnut St, Room 175A	Manistique	49854	8/19/1997	8/18/2022	$10,342.43	$124,109.16	$22.57	5,500	Lease	Office Building	Rent Authorized	One 5yr; 30 days
415	Schoolcraft	MSP	305-1942-2	Lakeside Park Property	Manistique	49854	6/12/1942	6/11/2042	$0.00	$0.00	$0.00	0	Lease	Land	Rent Authorized	None
416	Schoolcraft	SOS	11473-2010-0019	300 Walnut St, Room 175A	Manistique	49854	8/1/2010	7/31/2015	$790.00	$9,480.00	$14.72	644	Lease	Office Building	Rent Authorized	Three 5yr; 30 days
417	Shiawassee	DHS	11475-2010-0026	1720 West Main St. (M-21)	Owosso	48867	3/1/2011	2/28/2021	$30,400.00	$364,800.00	$15.20	24,000	Lease	Retail	Rent Authorized	Three 5yr; 60 days
418	Shiawassee	SOS	11453-2009-0317	1720 West Main St. (M-21)	Owosso	48867	10/1/2010	9/30/2020	$3,800.00	$45,600.00	$15.50	3,000	Lease	Retail	Rent Authorized	One 5yr; 60 days
419	Tuscola	DHS	11210-2004-1322	1796 West Caro Rd	Caro	48723	9/1/2006	12/31/2013	$3,933.00	$47,196.00	$21.85	2,160	Lease	Office Building	Rent Authorized	None
420	Tuscola	DHS	6987-2007-0090	1365 Cleaver Rd	Caro	48723	11/1/2008	10/31/2028	$22,292.16	$267,505.92	$17.33	15,436	Lease	Office Building	Rent Authorized	None
421	Tuscola	MSP	10724-1997-1256	1485 Cleaver Rd	Caro	48723	8/1/2000	7/31/2015	$13,511.18	$162,134.16	$21.49	7,546	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
422	Tuscola	SOS	11167-2006-0040	150 Millwood St	Caro	48723	12/1/2005	11/30/2015	$4,662.00	$55,944.00	$20.16	2,775	Lease	Office Building	Rent Authorized	One 5yr; 90 days
423	Van Buren	DHS	7405-1992-1031	57150 County Rd 681	Hartford	49057	1/1/1991	12/31/2015	$14,819.50	$177,834.00	$4.87	36,509	Lease	Office Building	Rent Authorized	None
424	Van Buren	MSF	11395-2011-0011	32849 Red Arrow Hwy	Paw Paw	49079	1/1/2012	12/31/2012	$783.02	$9,396.24	$15.98	588	RA	Retail	Holding Over	None
425	Van Buren	SOS	10418-2007-0084	1037 East Michigan Ave	Paw Paw	49079	10/1/2008	9/30/2018	$1,620.00	$19,440.00	$10.80	1,800	Lease	Office Building	Rent Authorized	One 5yr; 60 days
426	Washtenaw	DHS	7455-1992-1165	22 Center St	Ypsilanti	48198	11/1/1991	10/31/2016	$25,656.00	$307,872.00	$7.26	42,397	Lease	Office Building	Rent Authorized	One 5yr; 30 days
427	Washtenaw	DHS	7693-2012-0226	3810 Packard Rd	Ann Arbor	48104	12/1/2007	2/28/2023	$8,444.34	$101,332.08	$21.36	4,462	Lease	Office Building	Rent Authorized	None
428	Washtenaw	SOS	11236-2009-0160	295 North Maple Rd	Ann Arbor	48103	11/1/2009	10/31/2014	$10,752.00	$129,024.00	$20.16	6,400	Lease	Office Building	Rent Authorized	One 5yr; 90 days
429	Washtenaw	SOS	11633-2012-0203	4675 Washtenaw Ave	Ann Arbor	48108	6/1/2013	5/31/2023	$6,970.31	$83,643.72	$18.75	4,900	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
430	Washtenaw	SOS	7637-2005-0218	1113 South Main St	Chelsea	48118	8/1/2006	7/31/2016	$1,419.00	$17,028.00	$7.43	2,293	Lease	Office Building	Rent Authorized	One 5yr; 30 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
413	None	Standard; 90 days	Public Utilities, Janitorial	4,621.29	4,140.00	0.00
414	None	Exec. Leg; 60 days	Gross (Full Service)	0.00	0.00	0.00
415	None	No Cancellation	Gross (Full Service)	0.00	0.00	0.00
416	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
417	None	Exec; 90 days	Gross (Full Service)	0.00	0.00	0.00
418	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
419	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
420	None	Exec. New; 90 days	Gross (Full Service)	0.00	0.00	0.00
421	None	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	16,676.66	12,299.98	2,792.02
422	None	Standard; 90 days	Janitorial	0.00	6,128.00	0.00
423		Leg. Rest; 60 days	Gross (Full Service)	0.00	0.00	0.00
424	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
425	None	Standard; 90 days	Public Utilities, Janitorial, Pest Control	3,912.59	3,456.00	0.00
426		Exec. Old; 60 days	Gross (Full Service)	0.00	0.00	0.00
427		Standard; 90 days	Public Utilities	9,861.02	0.00	0.00
428		Standard; 90 days	Public Utilities, Janitorial	12,182.29	4,482.00	0.00
429	None	Standard; 180 days	Gross (Full Service)	0.00	0.00	0.00
430		Standard; 90 days	Public Utilities, Janitorial	6,045.66	4,590.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
413	0.00	0.00	0.00
414	0.00	0.00	6,538.00
415	0.00	0.00	0.00
416	0.00	0.00	0.00
417	0.00	0.00	0.00
418	0.00	0.00	0.00
419	0.00	0.00	0.00
420	0.00	0.00	0.00
421	0.00	0.00	0.00
422	0.00	0.00	0.00
423	0.00	0.00	53,318.00
424	0.00	0.00	0.00
425	0.00	0.00	0.00
426	0.00	0.00	(40,561.00)
427	0.00	0.00	0.00
428	974.85	0.00	0.00
429	0.00	0.00	0.00
430	143.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
413	30,031.05	18.26	0.00	Actual	2012	Stoutenburg Revokable Trust	275 S Banner Rd	Sandusky	MI	48471	E102			N/A - Branch Office
414	130,647.16	23.75	0.00	Actual	2012	Schoolcraft County	300 Walnut Street, Room 164A	Manistique	MI	49854	E25	19	11	58%
415	0.00	0.00	0.00	Actual	2012	City Of Manistique	70 Maple Street	Manistique	MI	49854	E97			N/A - Land
416	9,480.00	14.72	0.00	Actual	2012	Schoolcraft County	300 Walnut Street, Room 164A	Manistique	MI	49854	E97			N/A - Branch Office
417	364,800.00	15.20	0.00	Actual	2012	1720 E Main Llc	721 W Oliver	Owosso	MI	48867	E100	102	102	100%
418	45,600.00	15.20	0.00	Actual	2012	1720 E Main Llc	721 W Oliver	Owosso	MI	48867	E25			N/A - Branch Office
419	47,196.00	21.85	0.00	Actual	2012	Caro Trans Opportunities, Llc	3995 East Deckerville Road	Cass City	MI	48726	E100			
420	267,505.92	17.33	0.00	Actual	2012	County Of Tuscola	125 W Lincoln Street	Caro	MI	48723	E25	94	92	98%
421	193,902.82	25.70	0.00	Estimated	2012	The County Of Tuscola	207 E Grant St	Caro	MI	48723	E25	13	15	100%
422	62,072.00	22.37	1,223.00	Actual	2012	Tuscola Medical Center, Llc	150 Millwood Street	Caro	MI	48723	E11			N/A - Branch Office
423	231,152.00	6.33	0.00	Actual	2012	County Of Van Buren	212 Paw Paw St	Paw Paw	MI	49079	E25	181	128	71%
424	9,396.24	15.98	0.00	Actual	2012	MI Works Berrien-Cass-Van Buren	499 W. Main St.	Benton Harbor	MI	49022				100%
425	26,808.59	14.89	0.00	Actual	2012	Case Development	181 W. Michigan Avenue	Paw Paw	MI	49079	E100			N/A - Branch Office
426	267,311.00	6.30	0.00	Actual	2012	County Of Washtenaw	Po Box 8645	Ann Arbor	MI	48107	E25	190	187	98%
427	111,193.10	24.92	0.00	Estimated	2012	Guenther, Robert	2864 Carpenter Road	Ann Arbor	MI	48108	E100	15	9	60%
428	146,663.14	22.92	0.00	Actual	2012	Brixmor Holdings 1 Spe, Llc	Brixmor Holdings 1 Spe, Llc	Farmington	MI	48336	E97			N/A - Branch Office
429	83,643.72	17.07	0.00	Actual	2012	Washtenaw Mckinley Comm, Llc	320 North Main Street	Ann Arbor	MI	48104	E25			N/A - Branch Office
430	27,806.66	12.13	15,512.00	Actual	2012	F.A. Kennedy Co., L.L.C.	1821 Spring Arbor Road	Jackson	MI	49203	E92			N/A - Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
413	Branch Office
414	
415	
416	Branch Office
417	
418	Branch Office
419	In Process of Cancellation 12/31/2013
420	
421	
422	Branch Office
423	
424	
425	Branch Office
426	
427	
428	Branch Office
429	Branch Office
430	Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
431	Wayne	AG	11024-2005-0013	1025 E. Forest	Detroit	48207	7/21/2005	7/20/2010	$0.00	$0.00		8,450	Sublease	Office Building	Holding Over	None
432	Wayne	BSL	11532-2010-0099	33231 Plymouth Rd.	Livonia	48150	6/1/2011	5/31/2021	$5,300.00	$63,614.20	$11.18	5,690	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
433	Wayne	DHS	10228-2008-0179	8625 Greenfield Rd	Detroit	48228	4/15/2010	4/14/2020	$28,831.83	$345,981.96	$19.01	18,200	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
434	Wayne	DHS	10217-1994-1011	396 Glendale	Highland Park	48203	2/1/1998	1/31/2018	$31,536.30	$378,435.60	$13.95	27,128	Lease	Office Building	Rent Authorized	One 10yr; 60 days
435	Wayne	DHS	10218-1994-1014	13233 Hamilton	Highland Park	48203	2/1/1998	1/31/2018	$57,687.90	$692,254.80	$13.95	49,624	Lease	Office Building	Rent Authorized	One 10yr; 60 days
436	Wayne	DHS	10224-2005-0002	20500 Eureka Rd, Suite #210	Taylor	48180	1/1/2006	3/31/2011	$6,533.69	$78,404.28	$16.05	4,885	Lease	Office Building	Holding Over	None
437	Wayne	DHS	10225-2006-0176	19251 Mack Ave	Grosse Pt Woods	48236	6/1/2007	5/31/2022	$9,828.13	$117,937.56	$23.50	4,625	Lease	Office Building	Rent Authorized	None
438	Wayne	DHS	10473-1999-1286	14061 Lappin Ave	Detroit	48205	6/16/2002	6/15/2022	$74,894.69	$898,736.28	$24.61	36,520	Sublease	Office Building	Rent Authorized	One 5yr; 90 days
439	Wayne	DHS	10479-1995-1223	1801 Canfield	Detroit	48207	1/1/1999	12/31/2018	$81,168.75	$974,025.00	$19.50	49,950	Lease	Office Building	Rent Authorized	None
440	Wayne	DHS	10949-2001-1227	27304 Plymouth	Redford	48239	12/1/2001	11/30/2016	$22,636.92	$271,643.04	$7.55	35,976	Sublease	Office Building	Rent Authorized	One 5yr; 120 days
441	Wayne	DHS	10998-2010-0668	30246 Plymouth Road	Livonia	48150	3/1/2012	2/28/2013	$6,517.00	$78,204.00	$17.15	4,560	RA	Office Building	Holding Over	None
442	Wayne	DHS	11163-2010-0176	17411 Grand River	Detroit	48227	3/1/2010	2/28/2040	$16,484.00	$197,808.00	$18.56	10,139	Lease	Office Building	Rent Authorized	None
443	Wayne	DHS	11246-2011-0377	35731 Michigan Ave	Wayne	48184	7/1/2012	6/30/2013	$9,298.97	$111,587.66	$18.53	6,022	RA	Office Building	Holding Over	None
444	Wayne	DHS	11284-2006-0255	333 W. Fort St	Detroit	48226	10/8/2007	10/31/2022	$10,405.54	$124,866.48	$17.25	6,842	Lease	Office Building	Rent Authorized	None
445	Wayne	DHS	11328-2010-0068	25637 Ecorse Rd	Taylor	48180	11/1/2010	10/31/2030	$41,147.00	$493,764.00	$15.45	31,959	Lease	Office Building	Rent Authorized	None
446	Wayne	DHS	11329-2010-0212	4733 Connor	Detroit	48215	2/1/2010	3/31/2020	$56,777.00	$681,324.00	$19.98	34,100	Lease	Office Building	Rent Authorized	Two 5yr; 120 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
431	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
432	None	Standard; 90 days	Gross (Full Service)	$0.00	$0.00	$0.00
433	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service	40,222.00	29,666.00	0.00
434	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	59,952.88	44,218.64	10,037.36
435	None	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	109,669.04	80,887.12	18,360.88
436	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
437	None	Standard; 90 days	Public Utilities	10,221.25	0.00	0.00
438	None	Exec. New; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	80,709.20	59,527.60	13,512.40
439	Year 11 & 20; First 60 days	Exec. Leg; 60 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	110,389.50	81,418.50	18,481.50
440	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	79,506.96	58,640.88	0.00
441	None	Either Party; 90 days	Gross (Full Service)	0.00	0.00	0.00
442	None	Standard; 90 days	Public Utilities, Janitorial	22,407.19	16,526.57	0.00
443	None	Either Party; 90 days	Gross (Full Service)	0.00	0.00	0.00
444	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00
445	None	Exec. New; 180 days	Public Utilities, Janitorial	70,629.39	52,093.17	0.00
446	None	Exec. New; 90 days	Public Utilities	60,004.13	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
431	0.00	0.00	0.00
432	$0.00	$0.00	$0.00
433	0.00	0.00	0.00
434	0.00	0.00	0.00
435	0.00	0.00	0.00
436	0.00	0.00	0.00
437	0.00	0.00	0.00
438	0.00	0.00	112,895.00
439	0.00	0.00	94,170.00
440	0.00	0.00	0.00
441	0.00	0.00	0.00
442	0.00	0.00	0.00
443	0.00	0.00	0.00
444	0.00	0.00	0.00
445	0.00	0.00	0.00
446	0.00	0.00	0.00

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
431	0.00	0.00	0.00	Actual	2012	Wayne County 3Rd Judicial Court	1025 E. Forest	Detroit	MI	48207	E92			N/A - Court area
432	$63,614.20	$11.18	$0.00	Actual	2012	Sheldon Center, L.L.C	24255 W.13 Mile Rd. Suite 220	Bingham Farms	MI	48025	E25	12	12	100%
433	415,869.96	22.85	0.00	Estimated	2012	Gesu, Llc	6334 Golden Lane	West Bloomfield	MI	48322	E25			
434	492,644.48	18.16	0.00	Estimated	2012	City Of Highland Park	535 Griswold St. Suite 550	Detroit	MI	48226	E25	94	75	80%
435	901,171.84	18.16	0.00	Estimated	2012	City Of Highland Park	535 Griswold St. Suite 550	Detroit	MI	48226	E97	204	197	97%
436	78,404.28	16.05	0.00	Actual	2012	Horizon Properties, L.L.C.	20600 Eureka, Suite 300	Taylor	MI	48180	E92	11	11	100%
437	128,158.81	27.71	0.00	Estimated	2012	Pointe Plaza Limited Partnership	17800 Laurel Park Dr N	Livonia	MI	48152	E100	15	11	73%
438	1,165,380.48	31.91	0.00	Estimated	2012	Apca Mi H, Tic Mi 1-13	C/O Paradigm Properties Llc	Boston	MA	02109	E102	134	88	66%
439	1,278,484.50	25.60	0.00	Estimated	2012	Forest Park Properties, L.L.C.	1300 Kirkway	Bloomfield Hills	MI	48302	E97	196	185	94%
440	409,790.88	11.39	0.00	Estimated	2012	Eja Redford	810 Seventh Avenue 10Th Fl	New York	NY	10019	E89	112	97	87%
441	78,204.00	17.15	0.00	Actual	2012	SEMCA	25363 Eureka Rd	Taylor	MI	48180	48180	16	14	88%
442	236,741.76	23.35	0.00	Estimated	2012	Cfp Michigan Ii, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E25	26	20	77%
443	111,587.66	18.53	0.00	Actual	2012	SEMCA	25364 Eureka Rd	Taylor	MI	48181		10	9	90%
444	124,866.48	18.25	0.00	Actual	2012	333 L.P., L.L.C.	C/O Sterling Group	Detroit	MI	48226	E97	35	30	86%
445	616,486.56	19.29	0.00	Estimated	2012	Cfp Taylor Governmental Cntr Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E102	120	107	89%
446	741,328.13	21.74	0.00	Actual	2012	Connor-Chene Properties, Llc	6020 West Maple Road	West Bloomfield	MI	48322	E25	141	91	65%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
431	No cost space
432	Retail
433	Combined with Lease No. 8655
434	
435	
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437	
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
447	Wayne	DHS	11330-2011-0318	12140 Joseph Campau St	Hamtramck	48212	11/1/2009	3/31/2040	$47,500.00	$570,000.00	$19.00	30,000	Lease	Office Building	Rent Authorized	None
448	Wayne	DHS	11331-2010-0195	17455 Grand River	Detroit	48227	4/1/2010	3/31/2040	$45,685.92	$548,231.04	$18.56	28,100	Lease	Office Building	Rent Authorized	None
449	Wayne	DHS	11387-2011-0319	26355 Michigan Ave	Inkster	48141	10/1/2010	2/28/2041	$50,825.00	$609,900.00	$19.00	32,100	Lease	Office Building	Rent Authorized	None
450	Wayne	DHS	11512-2013-9489	1641 Porter St	Detroit	48216	5/1/2013	4/30/2014	$17,973.40	$215,680.80	$18.07	11,939	RA	Office Building	Rent Authorized	None
451	Wayne	DHS	2539-1988-47	17330 Greydale	Detroit	48219	1/1/1978	9/30/2016	$44,501.40	$534,016.80	$17.85	29,914	Lease	Office Building	Rent Authorized	One 5yr; 90 days
452	Wayne	DHS	2625-1988-55	4505 Oakman Blvd	Detroit	48204	5/1/1988	5/31/2017	$31,160.42	$373,925.04	$12.50	29,914	Lease	Office Building	Rent Authorized	None
453	Wayne	DHS	4333-2012-0157	5131 Grand River	Detroit	48208	4/1/2013	3/31/2023	$40,012.45	$480,149.40	$18.51	25,940	Lease	Office Building	Rent Authorized	One 10yr; 180 days
454	Wayne	DHS	6922-2007-0105	8655 Greenfield Rd	Detroit	48228	4/15/2010	4/14/2020	$39,973.28	$479,679.36	$19.01	25,233	Lease	Office Building	Rent Authorized	Two 5yr; 180 days
455	Wayne	DHS	7067-1990-111	6534 W Jefferson	Detroit	48209	6/1/1990	8/31/2010	$22,826.00	$273,912.00	$10.10	27,120	Lease	Office Building	Holding Over	One 10yr; 60 days
456	Wayne	DHS	7287-2001-1069	25350 Ecorse Rd	Taylor	48180	3/1/1991	5/31/2011	$11,958.33	$143,499.96	$3.50	41,000	Lease	Office Building	Holding Over	None
457	Wayne	DOC	10965-2010-0206	5300 Lawton	Detroit	48208	9/1/2003	8/31/2023	$51,608.00	$619,296.00	$16.09	38,494	Lease	Mixed Use	Rent Authorized	None
458	Wayne	DOC	11259-2006-0166	920 West Fort	Lincoln Park	48192	12/1/2007	11/30/2017	$17,176.25	$206,115.00	$19.50	10,570	Lease	Office Building	Rent Authorized	One 5yr; 60 days
459	Wayne	DTMB	10963-2001-1332	116 Lothrop Ave	Detroit	48201	9/1/2003	8/31/2021	$3,611.00	$43,332.00	$0.00	0	Lease	Parking	Rent Authorized	Two 5yr; 180 days
460	Wayne	DTMB	10964-2001-1333	6540 Cass Ave	Detroit	48201	9/1/2003	8/31/2021	$51,300.00	$615,600.00	$0.00	0	Lease	Parking	Rent Authorized	Two 5yr; 180 days
461	Wayne	LARA	4581-2006-0178	14333 Woodrow Wilson	Detroit	48238	6/1/2007	5/31/2017	$27,579.46	$330,953.52	$2.61	115,718	Lease	Warehouse	Rent Authorized	Two 5yr; 90 days
462	Wayne	MDOT	11138-2005-0167	2835 Bagley Ave	Detroit	48216	7/15/2008	7/14/2018	$12,962.67	$155,552.04	$32.00	4,861	Lease	Office Building	Rent Authorized	One 10yr; 90 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
447	None	Leg.; 180 days	Public Utilities	69,463.97	0.00	0.00
448	None	Exec. New; 90 days	Public Utilities, Janitorial	62,101.00	45,803.00	0.00
449	None	Leg.; 30 days	Public Utilities	93,786.51	0.00	0.00
450	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
451	None	Standard; 90 days	Public Utilities	66,109.94	0.00	0.00
452	None	Standard; 180 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	66,109.94	48,759.85	11,068.18
453	None	Exec; 180 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	57,327.40	42,282.20	9,597.80
454	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service	55,764.93	41,129.79	0.00
455	None	Standard; 90 days	Public Utilities, Janitorial, Grounds, Pest Control	59,935.20	44,205.60	10,034.40
456	None	Leg. Rest; 60 days	Public Utilities, Janitorial	94,158.28	34,631.13	0.00
457	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	38,729.00	37,711.00	0.00
458	None	Exec. New; 90 days	Public Utilities	15,490.00	0.00	0.00
459	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
460	None	Standard; 90 days	Security	0.00	0.00	0.00
461	None	Standard; 120 days	Public Utilities, Janitorial, Dumpster Service, Grounds	255,736.78	188,620.34	45,815.66
462	None	Standard; 120 days	Gross (Full Service)	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
447	0.00	2,077.76	66,781.00
448	0.00	0.00	0.00
449	4,076.64	0.00	61,765.00
450	0.00	0.00	0.00
451	0.00	0.00	0.00
452	0.00	0.00	22,440.00
453	22,081.77	0.00	6,525.00
454	0.00	0.00	0.00
455	0.00	0.00	0.00
456	7,259.27	0.00	0.00
457	2,238.00	0.00	0.00
458	0.00	25,838.00	0.00
459	0.00	0.00	0.00
460	0.00	49,031.10	0.00
461	0.00	0.00	0.00
462	0.00	0.00	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
447	708,322.73	23.61	0.00	Actual	2012	Charter County Of Wayne	500 Griswold	Detroit	MI	48226	E25	122	75	61%
448	656,135.04	23.35	0.00	Estimated	2012	Cfp Michigan Ii, Llc	18338 Minnetonka Blvd	Deephaven	MN	55392	E97	112	76	68%
449	769,528.15	23.97	0.00	Actual	2012	Charter County Of Wayne	500 Griswold	Detroit	MI	48226	E25	121	115	95%
450	215,680.80	18.07	0.00	Actual	2012	Mylocker Properties, Llc	28241 Mound Road	Warren	MI	48092	E102	26	26	100%
451	600,126.74	20.06	0.00	Estimated	2012	17330 Greydale Llc	4975 Spanish Heights Drive	Las Vegas	NV	89148	E100	108	104	96%
452	522,303.01	17.46	0.00	Estimated	2012	Sos Oakman, Llc	24655 Southfield Road	Southfield	MI	48075	E25	160	160	100%
453	604,913.57	23.32	0.00	Estimated	2012	Grand River Ventures, Llc	1300 Kirkway	Bloomfield Hills	MI	48302	E102	103	77	75%
454	576,574.08	22.85	0.00	Estimated	2012	Apollo Holdings, Llc	6334 Golden Lane	West Bloomfield	MI	48322	E97	135	94	70%
455	388,087.20	14.31	0.00	Estimated	2012	Dss #1 Limited Partnership	2146 Livernois Road	Troy	MI	48083	E25	122	83	68%
456	279,548.64	6.82	0.00	Actual	2012	City Of Taylor	23555 Goddard Road	Taylor	MI	48180	E25	214	194	91%
457	697,974.00	18.13	0.00	Actual	2012	5300 Lawton, Inc	2411 Vinewood	Detroit	MI	48216	E97			
458	247,443.00	23.41	0.00	Actual	2012	Blue Shamrock, Llc	1065 Nortoon	Lincoln Park	MI	48381	E102			
459	43,332.00	0.00	0.00	Actual	2012	New Center Parking Decks Venture	70 W Madison #3940	Chicago	IL	60602	E100			N/A - Parking
460	664,631.10	0.00	0.00	Actual	2012	New Center Parking Decks Venture	70 W Madison #3940	Chicago	IL	60602	E92			N/A - Parking
461	821,126.30	7.10	0.00	Estimated	2012	14333 Associates, Llc	560 Kirts Blvd	Troy	MI	48084	E25			N/A - Warehouse
462	155,552.04	32.00	0.00	Actual	2012	Plaza Del Norte	2835 Bagley	Detroit	MI	48216	E102	2	2	100%

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

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457	No occupancy information supplied by Agency
458	No occupancy information supplied by Agency
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DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
463	Wayne	MSF	10843-2002-2208	455 Fort St	Detroit	48226	5/1/2000	4/30/2001	$2,298.63	$27,583.56	$12.95	2,130	Sublease	Office Building	Holding Over	None
464	Wayne	MSF	11129-2013-0120	15100 Northline Rd	Southgate	48195	2/1/2013	1/31/2014	$462.87	$5,554.44	$17.25	322	RA	Office Building	Rent Authorized	None
465	Wayne	MSF	11637-2013-0193	35731 Michigan Ave	Wayne	48184	7/1/2013	6/30/2014	$98.83	$1,185.96	$18.53	64	RA	Office Building	Rent Authorized	None
466	Wayne	MSF	11638-2013-0067	30246 Plymouth Rd	Livonia	48150	3/1/2013	2/28/2014	$591.33	$7,095.96	$17.14	414	RA	Office Building	Rent Authorized	None
467	Wayne	MSP	11065-2003-1148	645-661 W Baltimore St	Detroit	48202	1/1/2005	12/31/2019	$3,300.00	$39,600.00		0	Lease	Parking	Rent Authorized	None
468	Wayne	MVA	11127-2010-0467	30104 Ford Rd	Garden City	48135	8/1/2006	7/31/2016	$2,120.00	$25,440.00	$16.50	1,400	Lease	Office Building	Rent Authorized	None
469	Wayne	SOS	10283-2009-0379	20210 West 7 Mile Rd	Detroit	48219	1/1/2012	12/31/2012	$4,888.21	$58,658.52	$16.75	3,502	RA	Office Building	Holding Over	None
470	Wayne	SOS	10358-2006-0189	7760 W Vernor	Detroit	48209	5/1/2009	7/31/2014	$3,063.67	$36,764.04	$14.00	2,626	Lease	Office Building	Rent Authorized	None
471	Wayne	SOS	10586-2008-0118	5094 Schaeffer Rd	Dearborn	48126	12/1/2009	11/30/2019	$7,744.00	$92,928.00	$18.75	4,956	Lease	Office Building	Rent Authorized	None
472	Wayne	SOS	10604-2009-0019	8717 Joseph Campau	Hamtramck	48212	10/1/2004	12/31/2014	$6,132.75	$73,593.00	$16.65	4,420	Lease	Office Building	Rent Authorized	None
473	Wayne	SOS	10670-2008-0099	795 Sumpter Rd	Belleville	48111	12/1/2009	11/30/2014	$3,440.61	$41,287.32	$11.82	3,493	Lease	Office Building	Rent Authorized	One 5yr; 60 days
474	Wayne	SOS	10818-2009-0284	3040 Van Horn Rd	Trenton	48183	10/1/2010	9/30/2015	$3,214.00	$38,568.00	$8.10	4,761	Lease	Office Building	Rent Authorized	One 5yr; 90 days
475	Wayne	SOS	10935-2000-1411	9560 E Eight Mile	Detroit	48234	12/1/2001	11/30/2016	$4,022.00	$48,264.00	$16.25	3,300	Lease	Office Building	Rent Authorized	None
476	Wayne	SOS	11109-2009-0184	6090 Wayne Rd	Westland	48185	8/1/2005	7/31/2015	$5,083.33	$60,999.96	$12.50	4,880	Lease	Office Building	Rent Authorized	One 5yr; 30 days
477	Wayne	SOS	11144-2004-1208	17176 Farmington Rd	Livonia	48153	7/17/2006	10/31/2015	$17,998.75	$215,985.00	$20.57	10,500	Lease	Office Building	Rent Authorized	None
478	Wayne	SOS	11146-2004-1209	21572 Ecorse Rd	Taylor	48180	1/1/2006	12/31/2015	$8,812.83	$105,753.96	$19.30	4,840	Lease	Office Building	Rent Authorized	None
479	Wayne	SOS	11193-2005-0085	18412 Telegraph Rd	Brownstown	48174	7/1/2006	6/30/2016	$5,876.33	$70,515.96	$19.75	3,400	Lease	Office Building	Rent Authorized	Three 5yr; 60 days
480	Wayne	SOS	11195-2005-0060	14634-36 Mack Ave	Detroit	48215	8/24/2006	8/23/2016	$6,816.00	$81,792.00	$25.56	3,200	Lease	Office Building	Rent Authorized	Two 5yr; 90 days

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
463	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
464	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
465	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
466	None	Either party; 90 days	Gross (Full Service)	0.00	0.00	0.00
467	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
468	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
469	None	Standard; 60 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	9,608.09	4,628.75	0.00
470	None	Standard; 90 days	Public Utilities, Janitorial	5,803.46	4,280.38	0.00
471	None	Standard; 90 days	Public Utilities, Janitorial	16,206.74	7,992.00	0.00
472	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	9,675.16	3,310.61	0.00
473	None	Standard; 90 days	Public Utilities, Janitorial	13,015.05	2,585.00	0.00
474	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	9,562.39	3,094.96	0.00
475	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service	10,401.46	5,213.65	0.00
476	None	Standard; 90 days	Public Utilities, Janitorial	11,711.89	3,690.00	0.00
477	None	Standard; 90 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	23,205.00	17,115.00	0.00
478	None	Standard; 120 days	Public Utilities, Janitorial	10,469.94	4,579.88	0.00
479	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
480	None	Standard; 90 days	Public Utilities, Janitorial	10,806.19	5,161.03	0.00

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
463	0.00	0.00	0.00
464	0.00	0.00	0.00
465	0.00	0.00	0.00
466	0.00	0.00	0.00
467	0.00	0.00	0.00
468	0.00	0.00	0.00
469	1,091.93	0.00	0.00
470	0.00	0.00	0.00
471	232.52	0.00	0.00
472	774.93	0.00	0.00
473	222.72	0.00	0.00
474	1,156.77	0.00	4,642.00
475	3,000.74	0.00	0.00
476	222.72	0.00	0.00
477	0.00	0.00	0.00
478	1,022.20	0.00	0.00
479	222.06	0.00	0.00
480	693.72	0.00	(222.00)

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
463	27,583.56	12.95	0.00	Actual	2012	City Of Detroit	707 W Milwaukee	Detroit	MI	48202	E102			
464	5,554.44	17.25	0.00	Actual	2012	Downriver Community Conference	15100 Northline Road	Southgate	MI	48195	E102			100%
465	1,185.96	18.53	0.00	Actual	2012	Semca	25363 Eureka Rd	Taylor	MI	48180	E25			100%
466	7,095.96	17.14	0.00	Actual	2012	Semca	25363 Eureka Rd	Taylor	MI	48180	E100			100%
467	39,600.00	0.00	0.00	Actual	2012	Fk South Llc	C/O Farbman Group, 105 Fisher Bldg	Detroit	MI	48202	E25			N/A - Parking
468	25,440.00	18.17	0.00	Actual	2012	Pierce Place Llc	1715 Middlebelt Road	Garden City	MI	48135	E25	3	3	100%
469	73,987.29	21.13	0.00	Actual	2012	Seven Evergreen Property, Llc	2150-B Franklin Road	Bloomfield Hills	MI	48302	E92			N/A - Branch Office
470	46,847.88	17.84	0.00	Estimated	2012	Rebert Building, Llc	7752 West Vernor	Detroit	MI	48209	E25			N/A - Branch Office
471	117,359.26	23.68	0.00	Actual	2012	Michigan Schaeffer, L.L.C.	28000 Middlebelt Road	Farmington Hills	MI	48334	E100			N/A - Branch Office
472	87,353.70	19.76	0.00	Actual	2012	Henry Velleman Revoc Livin Trust	9618 Joseph Campau	Hamtramck	MI	48212	E25			N/A - Branch Office
473	57,110.09	16.35	0.00	Actual	2012	Belle Plaza Shopping Center, Ii	901 Ridgewood	Bloomfield Hills	MI	48304	E102			N/A - Branch Office
474	57,024.12	11.98	0.00	Actual	2012	Trafford Square L.P.	12627 Greenfield Avenue	Detroit	MI	48227	E97			N/A - Branch Office
475	66,879.85	20.27	755.00	Actual	2012	Bel-Air Realty LLC	150 Great Neck Road	Great Neck	NY	11021	E92			N/A - Branch Office
476	76,624.57	15.70	0.00	Actual	2012	Westview Associates, Llc	30407 West 13 Mile Road	Farmington Hills	MI	48334	E25			N/A - Branch Office
477	256,305.00	24.41	0.00	Estimated	2012	Farmington Six Llc	4521 Pga Blvd	Palm Beach Garde	FL	33418	E102			N/A - Branch Office
478	121,825.98	25.17	0.00	Actual	2012	Taylor Commons Lmt Partnership	22333 Allen Road	Woodhaven	MI	48183	E92			N/A - Branch Office
479	70,738.02	20.81	0.00	Actual	2012	Flood Properties Llc	18406 Telegraph Road	Brownstown	MI	48143	E100			N/A - Branch Office
480	98,230.94	30.70	0.00	Actual	2012	Mack-Alter Llc	18633 Mack Avenue	Detroit	MI	48236	E102			N/A - Branch Office

	AN
463	In process of cancellation
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469	Branch Office
470	Branch Office
471	Branch Office
472	Branch Office
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479	Branch Office
480	Branch Office

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
481	Wayne	SOS	11299-2007-0027	8500 North Lilley Rd	Canton	48187	10/13/2009	10/12/2019	$9,250.00	$111,000.00	$18.50	6,000	Lease	Office Building	Rent Authorized	One 5yr; 60 days
482	Wayne	SOS	11389-2008-0136	17500 Livernois	Detroit	48221	4/16/2010	4/15/2020	$6,720.54	$80,646.48	$21.50	3,751	Lease	Office Building	Rent Authorized	None
483	Wayne	SOS	11495-2010-0196	26603 Michigan Ave	Inkster	48141	5/1/2011	4/30/2021	$7,933.00	$95,196.00	$17.00	5,600	Lease	Office Building	Rent Authorized	Two 5yr;30 days
484	Wayne	SOS	7153-2004-1217	25700 Joy Rd	Redford	48239	10/10/2005	10/9/2015	$5,866.67	$70,400.04	$14.50	4,400	Lease	Office Building	Rent Authorized	One 5yr; 90 days
485	Wexford	DEQ	10215-2002-2201	120 Chapin St	Cadillac	49601	5/1/1996	4/30/2016	$16,322.50	$195,870.00	$10.15	19,305	Lease	Office Building	Rent Authorized	None
486	Wexford	MSF	11625-2012-0190	401 Lake St., Suite 700	Cadillac	49601	7/1/2012	6/30/2013	$145.83	$1,750.00	$25.00	70	RA	Office Building	Holding Over	None
487	Wexford	MSP	10651-1998-1109	7711 S Us 131	Cadillac	49601	2/1/1999	1/31/2019	$16,295.00	$195,540.00	$9.70	20,168	Lease	Office Building	Rent Authorized	Two 5yr; 90 days
488	Wexford	SOS	7525-2005-0068	1574 N Mitchell	Cadillac	49601	1/1/2007	12/31/2012	$2,745.00	$32,940.00	$14.26	2,310	Lease	Office Building	Holding Over	One 5yr; 30 days
489	Z-Out of State	GOV	2445-2012-0211	400/444 N Capitol St Nw	Washington	20001	2/1/2012	1/31/2020	$10,211.09	$122,533.08	$54.80	2,236	Sublease	Office Building	Rent Authorized	None
490	Z-Out of State	TRE	10588-2010-0549	360 W Butterfield	Elmhurst	60126	11/1/2011	2/28/2022	$4,525.00	$54,300.00	$21.00	2,586	Lease	Office Building	Rent Authorized	None
491	Z-Out of State	TRE	11113-2004-1259	2975 Westchester Ave, Fourth Fl.	Purchase	10577	3/1/2006	2/28/2016	$6,787.00	$81,444.00	$25.95	3,139	Lease	Office Building	Rent Authorized	None
492	Z-Out of State	TRE	11372-2008-0089	6100 Rockside Woods Blvd.	Independence	44131	4/1/2009	3/31/2014	$3,274.38	$39,292.56	$16.25	2,418	Lease	Office Building	Rent Authorized	One 5yr; 60 days
493	Z-Out of State	TRE	7113-2005-0007	12200 Ford Rd	Dallas	75234	4/1/2006	3/31/2016	$2,760.29	$33,123.48	$15.50	2,137	Lease	Office Building	Rent Authorized	None
494	Z-Out of State	TRE	11386-2008-0128	2171 Campus Drive	Irvine	92612	9/1/2009	8/31/2014	$5,087.35	$61,048.20	$20.99	2,825	Lease	Other	Rent Authorized	None
495									Total Monthly Rent	Total Annual Rent		Total Square Footage				
496									$7,045,150.42	$84,547,008.37		5,603,223				

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	Q	R	S	T	U	V
481	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
482	None	Standard; 90 days	Public Utilities	10,255.27	0.00	0.00
483	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
484	None	Standard; 90 days	Public Utilities	8,569.83	0.00	0.00
485	None	Exec. New; 180 days	Public Utilities, Janitorial, Dumpster Service, Pest Control	36,238.59	19,051.04	0.00
486	None	Standard; 30 days	Gross (Full Service)	0.00	0.00	0.00
487	Option to buy after 5 years	Exec. New; 30 days	Public Utilities, Janitorial, Dumpster Service, Grounds, Pest Control	44,571.28	32,873.84	7,462.16
488	None	Standard; 90 days	Public Utilities	7,800.31	0.00	0.00
489	None	180 days & end of a month	Gross (Full Service)	0.00	0.00	0.00
490	None	Standard; 120 days	Electricity	1,998.40	0.00	0.00
491	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
492	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
493	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
494	None	Standard; 90 days	Gross (Full Service)	0.00	0.00	0.00
495						
496						

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	W	X	Y
481	491.00	0.00	0.00
482	222.72	0.00	0.00
483	525.20	0.00	0.00
484	222.72	0.00	0.00
485	2,906.76	0.00	0.00
486	0.00	0.00	0.00
487	0.00	0.00	7,075.00
488	0.00	0.00	0.00
489	0.00	0.00	0.00
490	9++	0.00	0.00
491	0.00	0.00	0.00
492	0.00	0.00	0.00
493	0.00	0.00	0.00
494	0.00	0.00	0.00
495			
496			

DTMB Real Estate Divison

Privately-owned, State-leased Facilities

Required by Section 221a(1)(b) of Public Act 431 of 1984

	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM
481	111,491.00	18.58	0.00	Actual	2012	Golden Gate Shopping Center, Llc	4104 W. Maple Rd	Bloomfield Hills	MI	48301	E100			N/A - Branch Office
482	91,124.47	24.29	0.00	Actual	2012	Binno And Shallal	42690 Woodward Ave, Suite 225	Bloomfield Hills	MI	48304	E100			N/A - Branch Office
483	95,721.20	17.09	0.00	Actual	2012	City Market Place	124 W. Allegan Street	Lansing	MI	48933	E100			N/A - Branch Office
484	79,192.59	18.00	0.00	Actual	2012	Iws Ventures Llc	31300 Orchard Lake Road	Farmington Hills	MI	48334	E102			N/A - Branch Office
485	254,066.39	13.16	0.00	Actual	2012	City Of Cadillac	Municipal Complex	Cadillac	MI	49601	E100			
486	1,750.00	25.00	0.00	Actual	2012	Nw Mi Council Of Governments	600 E Front St, Suite 104	Traverse City	MI	49685				100%
487	287,522.28	14.26	0.00	Estimated	2012	B R B Properties, Llc	200 East Main St	Cadillac	MI	49601	E100	21	29	100%
488	40,740.31	17.64	0.00	Actual	2012	Mitchell Road Mall, Llc	28400 Northwestern Hwy 4Th Fl	Southfield	MI	48034	E92			N/A - Branch Office
489	122,533.08	54.80	0.00	Actual	2012	State Services Organization	444 N Capitol Nw	Washington	DC	20001	E100			100%
490	56,298.40	21.77	0.00	Actual	2012	360 Butterfield, Llc	2239 W North Ave #4-A	Chicago	IL	60647	E102	17	17	100%
491	81,444.00	25.95	0.00	Actual	2012	572 Main Street, Corp.	120 Bloomingdale Rd	White Plains	NY	10605	E25	13	3	23%
492	39,292.56	16.25	0.00	Actual	2012	6100 Associates, Ltd.	23250 Chagrin Blvd #255	Beachwood	OH	44122	E102	10	9	90%
493	33,123.48	15.50	0.00	Actual	2012	Metro Glen, L.P.	720 North Post Oak Road	Houston	TX	77024	E25	9	9	100%
494	61,048.20	21.61	0.00	Actual	2012	Tpf Partners	2361 Campus Drive	Irvine	CA	92612	E25	8	8	100%
495	Total Annual Rent w/ Expenses										E89			
496	$97,315,632.75													

DTMB Real Estate Divison
Privately-owned, State-leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	AN
481	Branch Office
482	Branch Office
483	Branch Office
484	Branch Office
485	No occupancy information supplied by Agency
486	
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488	Branch Office
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DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
1						
2	**Location**	**Agency**	**Street Address**	**City**	**County**	**Building Type**
3	**Allegan Ramp**	N/A	430 W. Allegan	Lansing	Ingham	Parking Ramp
4						
5						
6						
7	**Austin Building**	DOS, Treasury	430 W. Allegan	Lansing	Ingham	Office Building
8						
9						
10						
11	**Cadillac Place**	AG, DCH, DCR, DCS, DHS, DTMB, LARA, MSF, MSP, SOS, TRE	3020-3068 W. Grand Blvd.	Detroit	Wayne	Office Building
12						
13						
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19						
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22						
23						
24						
25	**Constitution Hall**	DEQ, DNR, DARD, DTMB, LARA	525 W. Allegan	Lansing	Ingham	Office Building
26						
27						
28						
29	**Energy Center**	N/A	7432 Parson Dr.	Dimondale	Eaton	Physical Plant
30						
31						
32						
33						
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35						
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37						
38						
39						
40						
41	**Escanaba State Office Building**	DHS, LARA, DOS, DTMB	305 Ludington	Escanaba	Delta	Office Building

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
1					
2	Area (Sq. Ft.)	Number of Workstations/Offices	Number of Occupants	Occupancy Rate	Notes
3	9,508	1	1	100.00%	Predominantly Parking
4					
5					
6					
7		748	678	90.64%	
8					
9					
10					
11	1,338,710	2,567	1,755	68.37%	Multiple agencies planned for occupancy, including DHS, LARA and others. Associated lease cancellations not yet announced.
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25	471,592			Currently being restacked.	Currently being restacked.
26					
27					
28					
29		18	15		Predominantly a Physical Plant, but contains related office areas.
30					
31					
32					
33					
34					
35					
36					
37					
38					
39					
40					
41	24,298	87	81	93.10%	Restacked in 2011

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
1		PRELIMINARY PROJECT ESTIMATE - FIVE-YEAR CAPITAL OUTLAY ESTIMATES		
2	**Special Maintenance Projects**	**2014**	**2015**	**2016**
3				
4	Design and install new control panel to operate sump pumps in ramp			
5				
6	Install snowmelt system around Austin and VanWagoner buildings			
7				
8	Pressurize east, west and center stairways and install fire sprinkling in the penthouse			
9				
10	Replace supply air fans 5,6&7 and AHU#14 that service the upper and lower levels of the building entry from the ramp into the building.			
11				
12	Upgrade east and west freight elevators			$1,800,000
13				
14	OIP - install lobby security			
15				
16	Upgrade escalator/elevator in showroom area (one elevator is unusable)			
17				
18	Replace 95-year old piping in building (Phase I)			
19				
20	OIP-Fire system replacement			
21				
22	Design and construct conference center on 1st floor			
23				
24	Convert showroom into rentable office space			
25				
26	OIP-replace fire system			
27				
28	Replace damaged roof that is nearing its end of life cycle. Water has infiltrated the insulation and will cause the steel base to rust. (4 worst areas are being patched in 2013)			
29				
30	Install a unified plant control system			$375,000
31				
32	Replace original fire suppression system			$300,000
33				
34	Replace boiler #1			
35				
36	Install security enhancements - tunnel hatch access locks and exterior door upgrades			
37				
38	Waterproof exterior			
39				
40	Replace portion of roof			
41				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
1			
2	2017	2018	2019
3			
4	$100,000		
5			
6			$800,000
7			
8	$700,000		
9			
10		$120,000	
11			
12			
13			
14	$1,500,000		
15			
16	$1,000,000		
17			
18	$1,000,000		
19			
20		$2,000,000	
21			
22			$2,200,000
23			
24			$1,000,000
25			
26	$750,000		
27			
28		$600,000	
29			
30			
31			
32			
33			
34	$1,700,000		
35			
36	$75,000		
37			
38	$500,000		
39			
40		$200,000	
41			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
42						
43						
44						
45						
46						
47						
48						
49						
50						
51						
52						
53						
54						
55	**Flint State Office Building**	DCR, DHS, DTMB, LARA, TRE	125 E. Union	Flint	Genesee	Office Building
56						
57	**General Office Building**	DOC, DTMB, LARA, SOS	7150 Harris Drive	Dimondale	Eaton	Office Building
58						
59						
60						
61						
62						
63	**General Services Building**	DTMB	7461 Crowner Drive	Dimondale	Eaton	Office Building
64						
65						
66						
67						
68						
69						
70						
71						
72						
73						
74						
75						
76						
77						
78						
79	**Grand Rapids State Office Building**	AG,DCR, DEQ, DHS, DTMB, LARA, TRE	350 Ottawa St.	Grand Rapids	Kent	Office Building
80						
81						
82						
83						
84						
85	**Grand Tower**	DHS	235 South Grand Ave.	Lansing	Ingham	Office Building
86						
87						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
42					
43					
44					
45					
46					
47					
48					
49					
50					
51					
52					
53					
54					
55	107,564			Under Construction	Under Construction
56					
57	243,059	836	702	83.97%	Portions being vacated for upcoming State Emergency Operation Center (SEOC) construction.
58					
59					
60					
61					
62					
63	152,750	45	38	84.44%	
64					
65					
66					
67					
68					
69					
70					
71					
72					
73					
74					
75					
76					
77					
78					
79	88,672	255	224	87.84%	
80					
81					
82					
83					
84					
85	273,691			Currently being restacked	Currently being restacked thrugh major DHS-run project, will
86					
87					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
42	Upgrade elevator controls and equipment to meet current ADA standards			
43				
44	Replace hot water piping			
45				
46	Repair/resurface parking lot			
47				
48	Waterproof building exterior			
49				
50	Replace switchgear			
51				
52	Replace main and riser to improve water flow			
53				
54	Replace roof			
55				
56	Parking Ramp - upgrade elevator controls and equipment to meet current ADA standards (in partnership with UM-F)		$450,000	
57				
58	Upgrade elevator controls and equipment to meet current ADA standards			$2,000,000
59				
60	Renovate restrooms to current ADA standards; scope and replace piping as needed			
61				
62	Repair and waterproof building exterior			
63				
64	Replace ACU #9 & #10			$500,000
65				
66	Install safer roof access for mechanical equipment maintenance			
67				
68	Repair/replace drainage system			
69				
70	Replace heat coils in AHU 5,6,7,&8			
71				
72	Replace portion of roof (one section of warehouse completed several years ago)			
73				
74	Replace windows with energy efficient system			
75				
76	Replace transformers			
77				
78	OIP-Fire system upgrade			
79				
80	Replace generator transfer switch and fuel source			$350,000
81				
82	Replace escalator, ceiling and lighting above			
83				
84	Replace transformers			
85				
86	Replace air handling systems that have exceeded design life. Install a new system utilizing district chilled water to reduce electrical demand thus reducing energy costs. Design is currently funded and in progress.		$3,500,000	
87				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
42	$200,000		
43			
44	$60,000		
45			
46	$200,000		
47			
48		$300,000	
49			
50		$500,000	
51			
52			$70,000
53			
54			$200,000
55			
56			
57			
58			
59			
60	$1,100,000		
61			
62		$100,000	
63			
64			
65			
66	$60,000		
67			
68	$200,000		
69			
70		$200,000	
71			
72		$1,500,000	
73			
74		$100,000	
75			
76			$100,000
77			
78			$200,000
79			
80			
81			
82	$1,000,000		
83			
84	$200,000		
85			
86			
87			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
88						
89	**Hall of Justice**	Judicial Branch Only	925 W. Ottawa St.	Lansing	Ingham	Court Rooms/ Offices
90						
91						
92						
93						
94						
95						
96						
97	**Hannah Building**	EDU	608 W. Allegan	Lansing	Ingham	Office Building
98						
99						
100						
101						
102						
103						
104						
105						
106						
107						
108						
109						
110						
111	**Jackson State Office Building**	DEQ, DHS, DTMB, LARA	301 E. Lewis B. Glick Hwy.	Jackson	Jackson	Office Building
112						
113	**Joint Lab - North Complex**		3350 N. MLK Blvd.	Lansing	Ingham	Laboratory
114						
115						
116						
117						
118						
119						
120						
121						
122	**Joint Operations Center**		615 W. Allegan	Lansing	Ingham	Emergency Operations
123						
124						
125						
126						
127						
128	**LTA**		W. St. Joseph	Lansing	Ingham	Warehousing and Office Complex

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
88					
89	271,099			Judicial Branch Controlled	Judicial Branch Controlled
90					
91					
92					
93					
94					
95					
96					
97	180,196	772	638	82.64%	
98					
99					
100					
101					
102					
103					
104					
105					
106					
107					
108					
109					
110					
111	73,193	231	204	88.31%	
112					
113				At capacity	Per DCH laboratory at or exceeding capacity
114					
115					
116					
117					
118					
119					
120					
121					
122				At capacity	Emergency Operations Center at capacity
123					
124					
125					
126					
127					
128				Renovated areas at capacity	Warehousing, surplus operations and carpentry shop at capacity in renovated areas. Office areas awaiting renovation after occupancy identified.

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
88	Design and construct an insulated entry system to improve indoor air quality and energy efficiency (remove revolving doors)			
89				
90	Reconstruct the paver system at east entry and courtyard areas			$2,000,000
91				
92	Install automatic transfer station to the main electrical vault in the Distribution Center			
93				
94	Replace storm sewer			
95				
96	Replace parking ramp sprinkler system			
97				
98	Renovate restrooms to current ADA standards; scope and replace piping as needed			
99				
100	Replace storm drains			
101				
102	Upgrade HVAC System			
103				
104	Replace lighting throughout building with energy efficient system			
105				
106	Study for window system to determine overall condition and need for replacement			
107				
108	Replace motor circuit control panels			
109				
110	Replace/refurbish switchgear			
111				
112	Upgrade the building exterior to ensure a water/air tight seal, replace the roof, upgrade life safety systems and improve tenant environment including lighting, heating, ventilation, air conditioning, ceilings, hazardous abatement, fire system, including upgrades to the reporting systems in Central Control, furniture, carpeting, painting, and blinds.		$16,000,000	
113				
114	Update mechanical systems. A study is currently underway to determine the most economical and efficient method to heat the lab while providing steam for tenant-specific operations. Possible solutions may include recapitalization of existing boiler plant or installation of hot-water hydronic system. $2m was funded in FY13 for the study/design and controls; $5m is being earmarked for FY15 towards the construction of this project.		$5,000,000	
115				
116	Replace 66 damaged fume hoods			$2,500,000
117				
118	Install new HVAC controls			
119				
120	Replace air handling units			
121				
122				
123	Waterproof exterior			
124				
125	Resurface parking lot			
126				
127	Add a 3rd floor to the building			
128				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
88		$300,000	
89			
90			
91			
92	$125,000		
93			
94		$325,000	
95			
96		$900,000	
97			
98	$1,500,000		
99			
100	$500,000		
101			
102	$3,400,000		
103			
104		$200,000	
105			
106		$25,000	
107			
108			$200,000
109			
110			$1,750,000
111			
112			
113			
114			
115			
116			
117			
118	$4,000,000		
119			
120		$5,000,000	
121			
122			
123	$200,000		
124			
125			$50,000
126			
127			$1,500,000
128			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
129						
130						
131						
132	**Lewis Cass Building**	DCH, DTMB, LARA	320 S. Walnut St.	Lansing	Ingham	Office Building
133						
134						
135						
136	**Lottery Building**	MSL, Gaming Control	101 E. Hillsdale	Lansing	Ingham	Office Building
137						
138						
139						
140						
141						
142						
143						
144						
145						
146	**Mason Building**	Vacant	530 W. Allegan	Lansing	Ingham	Office Building
147						
148	**MDOT Photo Lab**	MDOT	7050 Harris Drive	Dimondale	Eaton	Office Building
149						
150						
151						
152	**MDOT Warehouse**	MDOT	7575 Crowner Dr.	Dimondale	Eaton	Warehouse
153						
154						
155						
156						
157						
158						
159						
160	**Michigan Library and Historical Center**	DNR, EDU, LARA, MSF	702 W. Kalamazoo St.	Lansing	Ingham	Library and Offices
161						
162						
163						
164						
165						
166						
167						
168						
169						
170	**Operations Building**	Treasury, DTMB	3335 Parsons Drive	Dimondale	Eaton	Office Building
171						
172						
173						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
129					
130					
131					
132	205,016	687	570	82.97%	
133					
134					
135					
136	286,561	177	168	94.92%	
137					
138					
139					
140					
141					
142					
143					
144					
145					
146	204,192			To be vacant at end of 2013.	Under construction and restack - being vacated
147					
148	28,831			To be vacant at end of 2013.	To be repurposed for MSP operations.
149					
150					
151					
152	93,594			Warehouse	Warehouse
153					
154					
155					
156					
157					
158					
159					
160	286,374	190	172	90.53%	Predominantly Museum and Library Space. Office portions shown
161					
162					
163					
164					
165					
166					
167					
168					
169					
170	346,736	1,067	933	87.44%	Currently being restacked
171					
172					
173					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
129	Renovate Building 600 piping, AHU and north office; Building 400 office, and building 100 office, boiler, roof and windows			$3,000,000
130				
131	Replace/repair parking lot and concrete Phase I			
132				
133	Remove steam valve in Executive Lot and fill vault			$75,000
134				
135	Resurface Cass D parking lot			
136				
137	Upgrade HVAC system and controls			$2,500,000
138				
139	Replace automatic transfer switch that failed on 1/5/12			
140				
141	Renovate restrooms to current ADA standards; scope and upgrade piping as needed			
142				
143	Replace generator			
144				
145	Waterproof building exterior			
146				
147				
148				
149	Replace 1976 windows with energy efficient window system			
150				
151	Modify air handlers to isolate and maintain paper storage room conditions only so AHUs do not have to run 24/7/365			
152				
153	Waterproof exterior			
154				
155	Replace transformer			
156				
157	Replace windows with energy efficient system			
158				
159	Roof replacement			
160				
161	Waterproof building envelope and repair fountain area			$2,500,000
162				
163	Upgrade elevator controls and equipment to meet current ADA standards. Replace monitor system.			$3,500,000
164				
165	Replace air handling units			
166				
167	Replace windows with energy efficient system			
168				
169	Update restroom fixtures and counters; replace drinking fountains on 1st floor			
170				
171	Resurface parking lot			$3,000,000
172				
173	Repair exterior including tuckpointing and waterproofing			$450,000

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
129			
130			
131	$500,000		
132			
133			
134			
135	$880,000		
136			
137			
138			
139		$30,000	
140			
141			$400,000
142			
143			$200,000
144			
145			$400,000
146			
147			
148			
149		$150,000	
150			
151			$75,000
152			
153	$800,000		
154			
155			$200,000
156			
157			$50,000
158			
159			$900,000
160			
161			
162			
163			
164			
165		$3,500,000	
166			
167		$1,500,000	
168			
169			$1,500,000
170			
171			
172			
173			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
174						
175						
176						
177						
178	**Ottawa Building**	LARA	611 W. Ottawa	Lansing	Ingham	Office Building
179						
180						
181						
182						
183						
184						
185						
186						
187						
188						
189						
190						
191						
192						
193						
194	**Records Building and Garage**	DNR, DTMB, TRE	3400 W. Grand River	Lansing	Ingham	Warehouse
195						
196						
197						
198						
199						
200						
201						
202	**Romney Building**	DTMB, LARA, MSF	111 S. Capitol	Lansing	Ingham	Office Building
203						
204						
205						
206						
207						
208						
209						
210						
211						
212						
213						
214						
215						
216						
217	**Saginaw State Office Building**	DHS, LARA, TRE, MSP	411 E Genesee	Saginaw	Saginaw	Office Building
218						
219						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
174					
175					
176					
177					
178	174,600	656	561	85.52%	
179					
180					
181					
182					
183					
184					
185					
186					
187					
188					
189					
190					
191					
192					
193					
194	6,293			Records and Warehousing	Records and Warehousing
195					
196					
197					
198					
199					
200					
201					
202	228,927	644	466	72.36%	
203					
204					
205					
206					
207					
208					
209					
210					
211					
212					
213					
214					
215					
216					
217	111,186	342	295	86.26%	
218					
219					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
174				
175	Replace all exterior door hardware			
176				
177	Replace roof			
178				
179	Replace storm drains			
180				
181	Renovate restrooms to current ADA standards; scope and upgrade piping as needed.			
182				
183	Replace carpet on 3rd floor			
184				
185	Upgrade HVAC system			
186				
187	Replace lighting throughout building with energy efficient system			
188				
189	Study for window system to determine overall condition and need for replacement			
190				
191	Replace motor circuit control panels			
192				
193	Replace/refurbish switchgear			
194				
195	Replace single pane glass and aluminum frame windows to reduce energy consumption			
196				
197	Replace roof (metal and built up roof excluding front area recently replaced)			
198				
199	Replace parking lot and drainage system that have deteriorated beyond repair			
200				
201	Upgrade heating system and controls			
202				
203	Upgrade elevator controls and equipment to meet current ADA standards		$2,500,000	
204				
205	Replace/repair and seal sidewalk wall and pillar bases along the north and west entrances			$400,000
206				
207	Install primary electrical switches to prevent power shutdown			$200,000
208				
209	Renovate restrooms to current ADA standards; scope and upgrade piping as needed			
210				
211	Replace generator			
212				
213	Replace/repair building window seals in the atrium area			
214				
215	Exterior repairs including waterproofing and tuckpointing as needed			
216				
217				
218	Replace obsolete switchgear that failed in 2012			
219				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
174			
175	$60,000		
176			
177			$2,500,000
178			
179	$500,000		
180			
181	$1,500,000		
182			
183	$230,000		
184			
185	$3,400,000		
186			
187		$200,000	
188			
189		$25,000	
190			
191			$200,000
192			
193			$1,750,000
194			
195	$75,000		
196			
197		$1,750,000	
198			
199		$1,000,000	
200			
201			$400,000
202			
203			
204			
205			
206			
207			
208			
209			$1,500,000
210			
211			$450,000
212			
213			$90,000
214			
215			$1,200,000
216			
217			
218	$650,000		
219			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
220						
221						
222						
223						
224						
225						
226						
227						
228	**Secretary of State Building**	SOS	7064 Crowner Dr.	Dimondale	Eaton	Office Building
229						
230						
231	**State Police 1st District Headquarters**	MSP	7119 N Canal Rd.	Dimondale	Eaton	Police Post
232						
233						
234						
235						
236						
237	**State Police Training Academy**	MSP	7426 N. Canal Rd.	Dimondale	Eaton	Training
238						
239						
240						
241						
242						
243						
244						
245						
246						
247						
248						
249						
250						
251						
252						
253						
254						
255						
256						
257	**Traverse City State Office Building**	DHS, DTMB, LARA, MDARD, TRE	701 S. Elmwood	Traverse City	Grand Traverse	Office Building
258						
259						
260						
261						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
220					
221					
222					
223					
224					
225					
226					
227					
228	119,316	456	411	90.13%	
229					
230					
231	138,384			Police Post	Police Post
232					
233					
234					
235					
236					
237	143,748			Training Academy	Training Academy
238					
239					
240					
241					
242					
243					
244					
245					
246					
247					
248					
249					
250					
251					
252					
253					
254					
255					
256					
257	51,655	147	140	95.24%	
258					
259					
260					
261					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
220	Replace chiller #1			
221				
222	Install new energy efficient boiler to replace original boilers			
223				
224	Exterior repairs including waterproofing and tuckpointing as needed			
225				
226	Replace roof			
227				
228				
229	Upgrade building envelope including walls, windows, roof-top equipment and removal of roof-top piping, roof replacement, life safety systems and improve tenant environment including lighting, heating, ventilation, air conditioning, ceilings, hazardous abatement, fire system, restrooms, floor tile removal , carpeting and painting.		$25,000,000	
230				
231				
232	Replace air condensing unit, tube bundle and circulation pumps			
233				
234	Renovate restrooms and locker rooms to meet current ADA standards; scope and replace piping as needed.			
235				
236	Repair/replace drainage foundation tile system			
237				
238	Replace hot water heater and demo the water tank			$1,000,000
239				
240	Upgrade elevator controls and equipment to meet current ADA standards			$900,000
241				
242	Install insulated (low E) window system and waterproof exterior. Design was completed in 2013 and bid documents are ready to send out. It is DTMB/BOD's intention to fund in FY14 if funds are available.		$2,500,000	
243				
244	Replace air handling units			$5,500,000
245				
246	Pressurize high rise stairwell			$750,000
247				
248	Renovate restrooms to meet current ADA standards; scope and replace piping as needed.			
249				
250	Upgrade gymnasium HVAC and add cooling system			
251				
252	Replace transformers			
253				
254	Replace generator			
255				
256	Replace switchgear			
257				
258	Add a parking lot, sidewalk, parking lot and site improvements			
259				
260	Repair/replace hydronic heating system pipes			
261				

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
220	$500,000		
221			
222		$1,000,000	
223			
224		$800,000	
225			
226			$350,000
227			
228			
229			
230			
231			
232		$200,000	
233			
234		$220,000	
235			
236		$200,000	
237			
238			
239			
240			
241			
242			
243			
244			
245			
246			
247			
248		$1,100,000	
249			
250		$600,000	
251			
252			$200,000
253			
254			$200,000
255			
256			$750,000
257			
258	$500,000		
259			
260	$100,000		
261			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	A	B	C	D	E	F
262						
263						
264						
265						
266						
267						
268						
269						
270	**VanWagoner Building**	LARA, MDOT	425 W. Ottawa St.	Lansing	Ingham	Office Building
271						
272	**Vehicle and Travel Services**	DTMB, MSP	6951 Crowner Dr.	Dimondale	Eaton	Garage and Offices
273						
274						
275						
276						
277						
278	**Williams Building**	AG	525 W. Ottawa	Lansing	Ingham	Office Building
279						

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	G	H	I	J	K
262					
263					
264					
265					
266					
267					
268					
269					
270	231,657	975	854	87.59%	
271					
272	86,588	15	13	86.67%	Garage with minimal offices
273					
274					
275					
276					
277					
278	128,555	405	370	91.36%	
279					

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	L	M	N	O
262	Exterior repairs including waterproofing and tuckpointing as needed			
263				
264	Replace roof			
265				
266				
267	Relocate front sidewalk for pedestrian use during winter months when plowed snow from the street blocks the sidewalk.			
268				
269				
270				
271	Upgrade life safety systems and improve tenant environment including lighting, heating (including lobby entrance), ventilation, air conditioning, ceilings, hazardous abatement, fire system, carpeting, and painting. Estimate includes moving and swing space costs.			
272				
273	Replace transformers			
274				
275	Replace AHUs			
276				
277	Replace hot water system. Equipment is past life expectancy.			
278				
279	Replace fin tube perimeter heating system and insulate the columns to reduce thermal heat loss and reduce risk of freezing pipes; redesign and install lobby entrance heating			

DTMB Real Estate Division
Privately-owned, State Leased Facilities
Required by Section 221a(1)(b) of Public Act 431 of 1984

	P	Q	R
262		$800,000	
263			
264			$200,000
265			
266			
267			$75,000
268			
269			
270			
271	$42,100,000		
272			
273	$200,000		
274			
275		$1,500,000	
276			
277			$100,000
278			
279	$900,000		

Cell: K63
Comment: Burns, Robert (DTMB):

From: Shilling, James (MDE)
Sent: Tuesday, January 06, 2015 2:01 PM
To: Burns, Robert (DTMB)
Cc: Schultz, Jane (MDE);Shilling, James (MDE)
Subject: FW: Flint Water
Attachments: Flint Water.pdf

Importance: High

Bob –
Are you or your office aware of this issue? Please see the attached.

I don't know if you have any other leases in the Flint area but I wanted to be sure your office knows this information.

Is there something we need to do?

Thanks

James Shilling
Facility and Department Manager
Office of Financial Management
Michigan Department of Education
517-373-8269

Invest in a child's future today. Support the MDE Culture of Reading.
www.michigan.gov/cultureofreading

culture of reading
Michigan Department of Education

From: Schultz, Jane (MDE)
Sent: Tuesday, January 06, 2015 1:16 PM
To: Shilling, James (MDE)
Subject: FW: Flint Water

FYI. I asked them if they notified DTMB.

From: Davlantes, Alex (MDE)
Sent: Tuesday, January 06, 2015 11:04 AM
To: Bouvy, Mark (MDE)

Cc: Schmitt, Jane (MDE); Schultz, Jane (MDE)
Subject: Flint Water

As requested..

They need to hook back up to Detroit water and pay the price ☺

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

City of Flint Did Not Meet Treatment Requirements

Our water system was recently found to be in violation of a drinking water standard. Although this incident was not an emergency, as our customers, you have a right to know what happened and what we are doing to correct this situation.

We routinely monitor for the presence of drinking water contaminants. Samples were collected for total trihalomethanes (TTHM) analysis from eight locations on a quarterly basis (May 21, August 21, and November 20 of 2014). The average of the results at **ANY** of the eight locations must not exceed the maximum contaminant level (MCL) for TTHMs, otherwise our water system exceeds the Maximum Contaminant Level (MCL). The standard for TTHMs is 80 ug/L. The location reporting the highest TTHM level was 81 ug/L, thus, our water system exceeds the TTHM MCL.

What should I do?

- There is nothing you need to do unless you have a severely compromised immune system, have an infant, or are elderly. In that case, you may be at increased risk and should seek advice about drinking water from your health care provider.
- You do not need to boil your water or take other corrective actions. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours.

What does this mean?

This is not an emergency. If it had been an emergency, you would have been notified within 24 hours.

People who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous system, and may have an increased risk of getting cancer.

What is being done?

We are currently working on solutions to correct the problem. We anticipate resolving the problem in 2015.

For more information, please contact Mr. Brent Wright or Mike Glasgow at 810-787-6537 or the Water Plant at 4500 North Dort Highway, Flint, MI 48505.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by the City of Flint.

CERTIFICATION: F1 S3 WSSN: 02310

I certify that this water supply has fully complied with the public notification requirements in the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and the administrative rules. Reminder to water supplier: This notice/certification must be sent to the DEQ.

Signature	Title	Date Distributed
Michael Glasgow	Assistant Supervisor	11/6/15

From: Bos, Troy (DTMB)
Sent: Wednesday, January 07, 2015 11:18 AM
To: Burns, Robert (DTMB)
Subject: FW: City of Flint WATER

FYI

From: Paasch, Keith (DTMB)
Sent: Wednesday, January 07, 2015 11:16 AM
To: Turner, David (DHS); Rauch, Randy (DHS); Bos, Troy (DTMB); Scates, Larry (DTMB)
Cc: Spitzley, Troy (DTMB); Mose, Sandi Kay (DHS); Warner, Kurt (DHS)
Subject: RE: City of Flint WATER

Good morning.

I just want to confirm DTMB is at this moment picking up water coolers and will place one at each drinking fountain on the occupied floors. DTMB will pay for the water coolers during the time Flint water does not meet treatment requirements.

A notice will be going out to all Flint State Office Building employees shortly.

Keith

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Cc: Spitzley, Troy (DTMB); Paasch, Keith (DTMB); Mose, Sandi Kay (DHS); Warner, Kurt (DHS)
Subject: RE: City of Flint WATER

DTMB is paying for it I believe.

David C. Turner
Deputy Director, Bureau of Organizational Services
Michigan Department of Human Services
235 S. Grand Ave., Suite 1210, Lansing, Michigan 48908
Desk - 517-241-9790; Mobile - 517-243-0453

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Thanks,

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Subject: RE: City of Flint WATER

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Cc: Spitzley, Troy (DTMB); Turner, David (DHS); Paasch, Keith (DTMB)
Subject: FW: City of Flint WATER

Forward

From: Turner, David (DHS)
Sent: Wednesday, January 07, 2015 10:06 AM
To: Bos, Troy (DTMB)
Cc: Warner, Kurt (DHS)
Subject: FW: City of Flint WATER

See attached. Apparently this is a long-term issue that keeps coming up in Flint. I have instructed our leased facilities to get water coolers (Absopure for example) until we feel that this problem has been resolved adequately and we are sure that this isn't a long-term issue.

I am requesting that DTMB provide the same for the Flint State Office Building.

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Subject: RE: City of Flint WATER

The notices listed on the City of Flint website are attached.
If you do a search on MLive for City of Flint water, you will see articles dating back 5 years. If you want these also, let me know.

From: Turner, David (DHS)
Sent: Wednesday, January 07, 2015 8:03 AM
To: Mose, Sandi Kay (DHS)
Subject: RE: City of Flint WATER

I agree – just forwarded it from DTMB Real Estate.

David C. Turner
Deputy Director, Bureau of Organizational Services
Michigan Department of Human Services
235 S. Grand Ave., Suite 1210, Lansing, Michigan 48908
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From: Mose, Sandi Kay (DHS)
Sent: Tuesday, January 06, 2015 4:56 PM
To: Turner, David (DHS); Rauch, Randy (DHS)
Cc: Holloway, Michelle (DHS); Roubal, Lewis (DHS); KnispelC, Cynthia Ann (DHS); Reinke, Nancy Lee (DHS); Fountain, Tracey (DHS)
Subject: RE: City of Flint WATER

David,

Thanks for forwarding this information.

Just a couple of items to point out.

1) The attached notice entitled *Flint Water.pdf* says that the water is not unsafe. It states:

   "What should I do?
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2) The press release attached indicates that this notice was sent due to test results for a period ending 11/30/14.

Sandi

Sandi Mose
County Director
Genesee County DHS
125 E. Union Street
PO Box 1629
Flint, MI 48501
Office (810) 760-2645
Cell (810) 347-6257
Fax (810) 760-2984

From: Turner, David (DHS)
Sent: Tuesday, January 06, 2015 4:14 PM
To: Mose, Sandi Kay (DHS); Rauch, Randy (DHS)
Cc: Holloway, Michelle (DHS); Roubal, Lewis (DHS)
Subject: FW: City of Flint WATER

FYI

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235 S. Grand Ave., Suite 1210, Lansing, Michigan 48908
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From: Bailey, Maureen (DTMB)
Sent: Tuesday, January 06, 2015 3:42 PM
To: Bos, Troy (DTMB); Warner, Kurt (DHS); Turner, David (DHS); Holloway, Michelle (DHS); Moyer, Susan (DHS); Brownell, Suzanne (DCH); Pasch, Kami K. (MDOC); Thomas, David (LARA); Thelen, Ethan (LARA); Spitzley, Troy (DTMB); Davlantes, Alex (MDE); 'modym@michigan.gov'; Fay, Kathleen (MSP); Badgero, William (MDOS); Algren, Keli (DMVA)
Subject: FW: City of Flint WATER

Flint water is unsafe.

From: Paasch, Keith (DTMB)
Sent: Wednesday, January 07, 2015 11:43 AM
To: Burns, Robert (DTMB)
Subject: RE: City of Flint WATER

Thank you!

From: Burns, Robert (DTMB)
Sent: Wednesday, January 07, 2015 11:41 AM
To: Paasch, Keith (DTMB)
Subject: FW: City of Flint WATER

As an FYI- Troy Bos called all the contacts for agencies in leased spaces to inform them of the water issues. He also told them they should considering obtaining bottled water for those locations.

Bob

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Sent: Wednesday, January 07, 2015 11:18 AM
To: Burns, Robert (DTMB)
Subject: FW: City of Flint WATER

FYI

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Subject: FW: City of Flint WATER

Flint water is unsafe.

From: Bos, Troy (DTMB)
Sent: Wednesday, January 21, 2015 3:11 PM
To: Burns, Robert (DTMB)
Subject: FW: PRESS RELEASE: Public Water Presentation
Attachments: Public Water Presentation 1.21.2015.pdf; Adressing Flint's Water Concerns Final.pdf

forward

From: Turner, David (DHS)
Sent: Wednesday, January 21, 2015 12:58 PM
To: Bailey, Maureen (DTMB)
Cc: Bos, Troy (DTMB); Doxie, William (DTMB)
Subject: FW: PRESS RELEASE: Public Water Presentation

FYI

David C. Turner
Deputy Director, Bureau of Organizational Services
Michigan Department of Human Services
235 S. Grand Ave., Suite 1210, Lansing, Michigan 48909
Desk - 517-241-9790; Mobile - 517-243-0453

From: Mose, Sandi Kay (DHS)
Sent: Wednesday, January 21, 2015 9:05 AM
To: Fountain, Tracey (DHS); Reinke, Nancy Lee (DHS); Milks, Michael (DHS)
Cc: Walts, Brian (DTMB); Noonan, Michael (DTMB); Turner, David (DHS); KnispelC, Cynthia Ann (DHS); Cook, Jan (DHS); Matthews, Sharon (DHS); Mazar, Deanna (DHS); January, Tamika (DHS); Sieting, Nancy L. (DHS); Brewer, Marlene M. (DHS)
Subject: FW: PRESS RELEASE: Public Water Presentation

FYI

From: Jason Lorenz [mailto:jlorenz@cityofflint.com]
Sent: Friday, January 16, 2015 4:55 PM
Subject: PRESS RELEASE: Public Water Presentation

For Immediate Release

City of Flint Will Hold Public Water Presentation Wednesday, January 21, 2015 at 7:00pm in the City Hall Dome

Flint, Michigan – January 16, 2015 – The City of Flint will be hosting a water presentation on Wednesday, January 21, 2015 at 7pm. That presentation will be held in the City Hall Dome and will feature information detailing

water treatment, water distribution and the steps being taken to ensure that citizens get water that meets all regulatory safety and quality standards. "We want the residents, businesses and visitors of Flint to know that the water in Flint is safe and that we are working every day to make improvements to our system to ensure that," said City DPW Director Howard Croft. "Our goal is make sure we get people the information on our efforts and assure them that we are on the right track with them."

DPW Director Croft and Utilities Administrator Daugherty Johnson will be joined on a panel by representatives from the Genesee County Drain Commissioner's office, the Michigan Department of Environmental Quality and LAN engineering. Written questions from the audience will be collected during the presentation and answered by the panel after the presentation.

–END–

-Jason Lorenz
Public Information Officer
City of Flint
(810) 237-2039
jlorenz@cityofflint.com

Gerald Ambrose
Emergency Manager

Dayne Walling
Mayor

Jason Lorenz
Public Information Officer
(810) 237-2039
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–END–

Addressing Flint's Water Concerns

Recent events have raised concerns among many as to the safety and quality of the water provided by the City's utility system. The City is and continues to be committed to assuring that residents and visitors know that the water is safe and that those responsible for providing water are working every day to improve the quality of the water. The quality of the water does need improvement, but that is not to be confused with safety of the water. The recent notice by MDEQ clearly stated that the water provided by the utility system is safe to drink, but cautioned that some vulnerable groups may want to consult with their health care provider if they have concerns. The City remains committed to their efforts to assure that the water is safe for everyone and that quality is both improved and improving.

To date, the City has taken the following actions:

- As an integral part of the transition to the Flint River on a temporary basis, the MDEQ was consulted about the City's plans, and ultimately issued necessary permits to proceed. The City also engaged the services of the LAN engineering firm to guide the city in installing the necessary equipment to treat the water on an ongoing basis. This resulted in the development of a comprehensive drinking water plan.

- The City monitors its water quality on a daily basis to assure that water quality remains within established guidelines. With the variances in water temperature and the leakage and infiltration problems arising as the result of failure of parts of the distribution system, water quality did exceed, for a time, some of the established guidelines. This resulted in the issuance of the recent notices to the public. Upon receipt of information that some guidelines were exceeded, the City's priority focus was to bring water quality back within guidelines. Efforts taken to address non-compliance included increasing water flow through valve replacements and hydrant flushing and optimizing treatment processes.

- The City has committed to increasing communication with the public in order to inform water users factually of the issues which have arisen, to alleviate unnecessary concern and to identify the steps being taken to address the issues. This is being implemented through detailed and easy to understand educational materials being made available both online and at City Hall, as well as through ongoing public informational meetings.

- Most recently, in light of recent concerns raised by resident groups over the quality and safety of water, Department of Public Works Director Howard Croft and his staff collected questions from citizens during a recent public meeting. After reviewing these questions, DPW Director Croft and his staff set out to answer them in concise detail; the result of that work is a full Water System Questions and Answers document is available online. Along with the detailed information within, the document also contains links to other source documents and regulatory statutes found online which were used as reference. **"We want the residents, businesses and visitors of Flint to know that the water in Flint is safe**

and that we are working every day to make improvements to our system to ensure that," said Croft. "Our goal is make sure we get people the information on our efforts and assure them that we are on the right track with them." More documentation, including regular water quality monitoring reports, will be made available.

- Additionally, a number of public meetings have and will continue to take place. Two of the most recent of these took place at the Antioch Baptist Church and the Mott Community College Regional Technology Center. These meetings were held by concerned neighborhood groups and were attended by Mayor Walling and DPW Director Croft. At both meetings, citizens voiced their concerns and asked questions about water quality and the recent violation notice. Director Croft offered detailed answers to common questions, but also offered to investigate specific water issues raised by residents in which the City could offer assistance. Those in attendance came away with a better understanding of the issues surrounding the drinking water in their community.

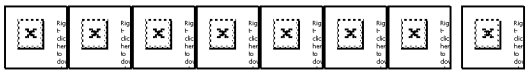
- The City of Flint will be hosting a water presentation on **Wednesday, January 21, 2015 at 7pm. That presentation will be held in the City Hall Dome** and will feature information detailing water treatment, water distribution and the steps being taken to ensure that citizens get water that meets all regulatory safety and quality standards. City DPW Director Howard Croft and Daugherty Johnson, Utilities Administrator, will be joined on a panel by representatives from the Genesee County Drain Commissioner's office, the Michigan Department of Environmental Quality and LAN engineering. Written questions from the audience will be collected during the presentation and answered by the panel after the presentation.

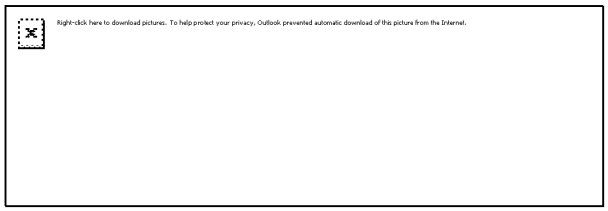
- The City of Flint has also determined that in light of the serious concerns raised, it will secure the services of an external firm with expertise in managing drinking water quality to assess the steps that the city has taken, to make recommendations as to other steps to be taken, to oversee their implementation, and to monitor operations until the City's water source becomes the KWA. A Request for Proposal was issued on January 15, 2015, with proposals due back on January 26.

The DWSD Question:

As a result of the concerns raised, several community members have suggested that the City reconnect to the Detroit Water and Sewer Department (DWSD). DWSD has advised that they would be willing to allow such a reconnection without a hook-up fee. However, the City would be obligated to pay a fixed monthly charge of $846,700 plus the $14.92/Mcf cost of water itself and agree to a long term arrangement. The City's analysis of the DWSD proposal concludes that the City's cost would increase by more than $12 million per year at the proposed rates, and could increase even more as proposed rates are subject to change after July 1, 2015. This increase in costs would not be in the best interests of the City or its water users, as the City is committed to assuring safety and improving water quality by following its current plan, and reconnecting to DWSD would likely require deferment of existing capital improvements or an additional increase in rates.

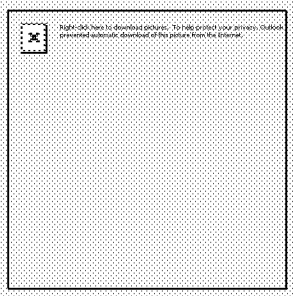
From: Bridge Magazine <ajones@thecenterformichigan.ccsend.com> on behalf of Bridge Magazine <info@thecenterformichigan.net>
Sent: Thursday, January 29, 2015 9:36 AM
To: Burns, Robert (DTMB)
Subject: What is the state's role in Flint's water fiasco?





News & Analysis from The Center for Michigan

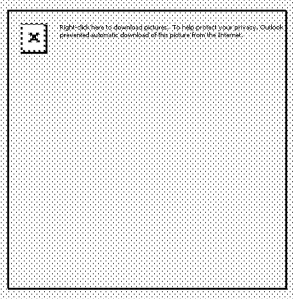
Cringe over troubled water - Flint's smelly dilemma



Flint calls on the state to clear up the city's low-quality drinking water. Who is responsible for the city's water problems?

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MSU Dean: Obama's free college plan is not best path to a degree



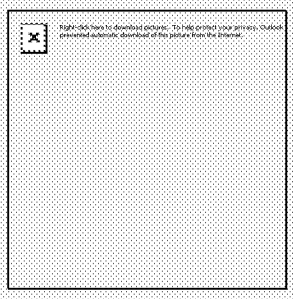
Where will the money come from? Why would Republicans embrace it? Wouldn't aid be better spent on only those students truly need help? Too many questions for now.

READ FULL STORY

Commentary: Michigan criminal code encroaching on civil liberties

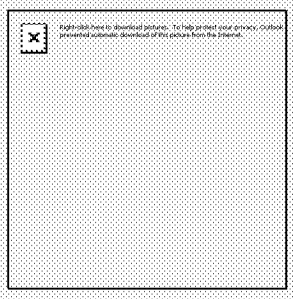
New, get-tough laws requiring DNA swabs or field sobriety tests from people who have not yet been convicted stretch the limits of government power.

READ FULL STORY



Coming Next Week: 2014 Academic State Champs

Bridge ranks every district, school and charter in the state by how much their students overachieve or underachieve academically, based on their socioeconomic status. The results may surprise you.

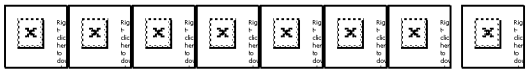


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From: Bridge Magazine <ajones@thecenterformichigan.ccsend.com> on behalf of Bridge Magazine <info@thecenterformichigan.net>
Sent: Sunday, February 01, 2015 12:07 AM
To: Burns, Robert (DTMB)
Subject: Week in review: Great Start off to a great start





Week in review

BRUNCH WITH BRIDGE

Brunch with Bridge columnist Rich Robinson looks at the dawning battles of the political year and sees trying times ahead. And Ken Winter recollects the now 40-year-old PBB crisis in Michigan agriculture.

New year, old battles and an upcoming year of more of the same (only worse)

After 40 years, effect of Michigan's PBB crisis still not fully known

NEWS YOU MAY HAVE MISSED

A Great Start to preschool expansion

How one Michigan community is benefiting from preschool expansion

Cringe over troubled water - Flint's smelly dilemma

COMMENTARY

MSU Dean: Obama's free college plan is not best path to a degree

Michigan criminal code encroaching on civil liberties

Conflict is inevitable in policy debates. An outside facilitator can help forge agreement.

Phil Power: Gov. Snyder goes big, bold in reimagining government programs

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From: NFMT Orlando <invitation@nfmt.com>
Sent: Thursday, September 17, 2015 12:25 PM
To: Burns, Robert (DTMB)
Subject: NFMT Orlando workshops address Legionella, OSHA

View online

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NFMT Orlando 2015

NFMT Orlando Pre-Conference Workshops Address Legionella and OSHA Compliance

By now you know that **NFMT Orlando** is *the place to be* if you want the latest FM strategies, solutions and best practices. The two-day **conference** and **expo** is FREE to attend and takes place October 27-28 at the Orange County Convention Center in sunny Orlando, Florida.

LEARN MORE **REGISTER**

And if you want the latest information on the new ASHRAE legionella standard or OSHA compliance, come to the Convention Center a day early for the pre-conference workshops.

The two workshops, "Understanding the New ASHRAE Legionella Standard" and "OSHA Bootcamp: Top 10 OSHA Violations in Facility Management (and How to Avoid Them)" take place on Monday, October 26. Separate from the no-cost content of NFMT Orlando, the cost to attend either pre-conference workshop is $99 for NFMT Members and $149 for non-members. (If you register onsite the cost to attend is $249.)

About the Pre-Conference Workshops

Understanding the New ASHRAE Legionella Standard

Presenter Matt Freije will clarify what it takes for your facility to comply with ANSI/ASHRAE 188-2015, help you make smart decisions that will lay a solid foundation for your water management plan (WMP), outline key components that a Legionella WMP should have, explain key steps and roles in developing

and implementing your WMP, and help you choose the best methods for validating your WMP.

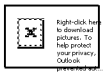
OSHA Bootcamp: Top 10 OSHA Violations in Facility Management (and How to Avoid Them)
OSHA compliance does not need to be difficult, time consuming or expensive. Attend this workshop to learn the top 10 OSHA violations in a "built environment." You will also receive a roadmap for OSHA compliance in six easy steps including training, documentation and more.

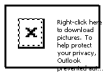
LEARN MORE **REGISTER**

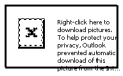
The Legionella workshop takes place from 1 to 3pm on Monday, October 26, and the OSHA workshop takes place from 1 to 5pm. You can sign up for either when you register for NFMT Orlando.

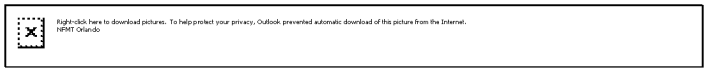
October 27-28, 2015 · Orange County Convention Center

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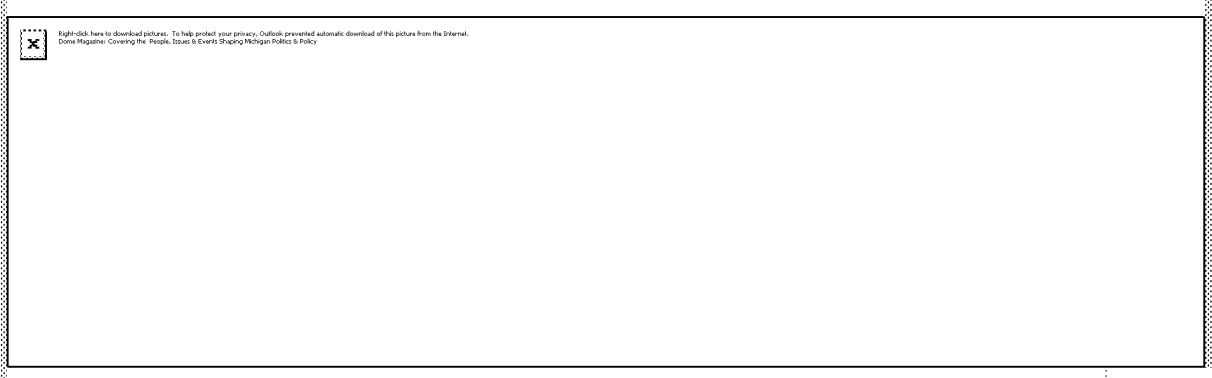
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NFMT Orlando
2100 W. Florist Ave.
Milwaukee, WI 53209

From: Dome Magazine <Dome=DomeMagazine.com@mail11.suw11.mcdlv.net> on behalf of Dome Magazine <Dome@DomeMagazine.com>
Sent: Friday, October 09, 2015 7:34 AM
To: Burns, Robert (DTMB)
Subject: Who Really Owns the Detroit/Wayne County Port Authority?; Political Fear Is Killing America; and much more

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New Columns at Award-Winning

Dome Magazine

October 9, 2015

Jack Lessenberry: Who Really Owns the Detroit/Wayne County Port Authority?

Matty Moroun has another monopoly that may be even more outrageous than his ownership of the bridge. Read

Tom Watkins: Political Fear Is Killing America

When will enough be enough for senseless gun violence? Read

Continuing from October 2, 2015



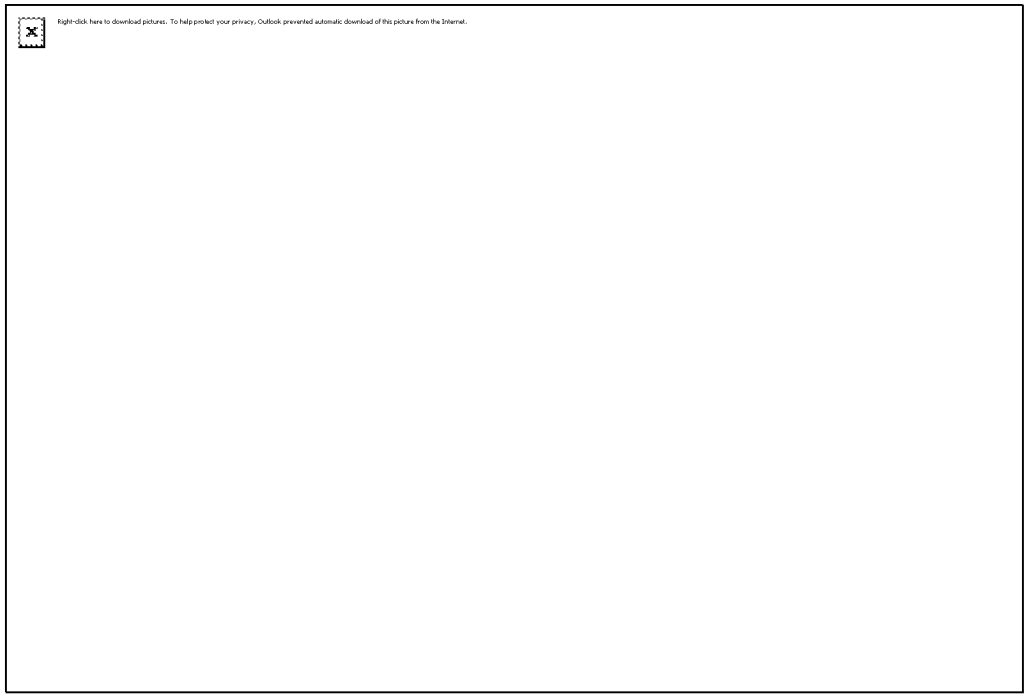
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Forward this email to a friend

From: Flint Mayor <mayor@cityofflint.com>
Sent: Thursday, November 05, 2015 5:48 PM
Subject: Thanks to You

Dear All,

I can't say thank you enough to everyone who supported me and the entire Flint community. It has been the honor of a lifetime to be mayor of our great City of Flint.

By working together we changed Flint for the better. From the bottom of the recession and through four state-appointed emergency managers, Flint's heart beat continued and positive developments were made in every part of the city.

Good work is being done every day to fix the water, win the war on blight, reduce crime, support new businesses, engage our youth, and provide essential public and community services. I am most proud of how we worked together to develop a comprehensive vision for Flint's future as a 21st Century City in the Imagine Flint Master Plan. The plan will serve as a blueprint for the next chapter in Flint's prosperity.

I am also confident that the positive momentum will be carried forward in the months and years to come. Here at City Hall, there is a strong professional management team in place along with a strategic plan, two-year budget, five-year financial projection and a performance evaluation process. This is very different from what I inherited six years ago when I first came into office as your mayor.

Despite the difficulties we continue to face, I know there is a bright future ahead and my family and I look forward to being involved. Thanks again for your support. You may reach me at daynewalling@gmail.com.

Sincerely,
Dayne Walling

From: Quebbeman, Marsha (GOV)
Sent: Sunday, January 10, 2016 4:49 PM
To: Burns, Robert (DTMB)
Subject: Re: Flint Office Space

Thanks Bob

Sent from my iPhone

On Jan 10, 2016, at 2:57 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

Making sure everyone is looped in. The chairs are handled. See below.

Sent from my iPhone

Begin forwarded message:

From: "Noonan, Michael (DTMB)" <noonanm@michigan.gov>
Date: January 10, 2016 at 2:48:57 PM EST
To: "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>
Cc: "Scates, Larry (DTMB)" <scatesl@michigan.gov>, "Paasch, Keith (DTMB)" <paaschK@michigan.gov>, "Droste, Kerri (DTMB)" <drostek@michigan.gov>, "Burns, Robert (DTMB)" <BurnsR@michigan.gov>, "Walts, Brian (DTMB)" <WaltsB@michigan.gov>
Subject: Re: Flint Office Space

Team,

DHHS said we can use the chairs that we have stored for them temporarily, so if weather is an issue we have the ok to use rose chairs and they are in much better shape than what we have.

So we will have them in that office by 7am.
When the other chars arrive we can swap them out when its convenient for everyone.

They will be in good hands in Flint

Sent from my iPhone

On Jan 10, 2016, at 2:45 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

That is great, let me know when they will be there. Much appreciated.

Sent from my iPhone

On Jan 10, 2016, at 2:41 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:

I can take two chairs that are stored for DHHS that are like new. We will need to get two soon.

I just spoke with Larry and he said that we can get two from Lansing this week or sooner if needed.

Im sure our tenants won't mind if I borrow two chairs temporarily. Given the circumstances.
I would even give them two of mine or my staffs chairs (not really in great shape mind you). I just didn't want them to have something like that.

But Monday two chairs will be in that office and we can swap out later .

Is everyone ok with that.

Sent from my iPhone

On Jan 10, 2016, at 2:30 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:

I received this just now from Brom as well. It is for 2 chairs. Can we make it happen?

Mike - we set up an office in Flint for Harvey Hollins in Gov's office to work on the water issue. He needs a chair.

Can we have something delivered ASAP?
Otherwise they have an extra chair in the Gov's office that someone could take up.

Oops. Two chairs.

Sent from my iPhone

On Jan 10, 2016, at 2:27 PM, Scates, Larry (DTMB) <scatesl@michigan.gov> wrote:

Mike,

I know you and your staff will provide the highest level of customer service. I have cc'd Mike and Keith on this email for a status update.

Sent from my iPhone

On Jan 10, 2016, at 1:52 PM, Noonan, Michael (DTMB) <noonanm@michigan.gov> wrote:

We have more staff from the governors office

Sent from my iPhone

Begin forwarded message:

From: "Quebbeman, Marsha (GOV)" <quebbemanm@michigan.gov>
Date: January 10, 2016 at 1:09:24 PM EST
To: "Phillippo, Jamie (DTMB)" <PhillippoJ@michigan.gov>, "Burns, Robert (DTMB)" <BurnsR@michigan.gov>
Cc: "Noonan, Michael (DTMB)" <noonanm@michigan.gov>, "Walts, Brian (DTMB)" <WaltsB@michigan.gov>, "Quebbeman, Marsha (GOV)" <quebbemanm@michigan.gov>
Subject: RE: Flint Office Space

Jamie,
Thanks so much. This is perfect. What does patch cord on the desk mean? Do you want me have a chair delivered to Flint?

The person using the office is Harvey Hollins. I will let you know when he starts using it.

Marsha

-----Original Message-----
From: Phillippo, Jamie (DTMB)
Sent: Friday, January 08, 2016 2:16 PM
To: Quebbeman, Marsha (GOV) <quebbemanm@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Walts, Brian (DTMB) <WaltsB@michigan.gov>
Subject: RE: Flint Office Space

Marsha-

We have one of the offices originally designed for the Governor's staff in Flint available for your use. It has furniture in it minus a chair and is ready to use starting today. I am sure that we can find an extra chair onsite. There is data in the wall, but I did not see a patch cord on the desk.

I have attached a furniture plan noting the location on the 5th floor and this room's relative location to where another group of individuals related to the water situation are stationed.

This space is currently vacant and in DTMB's control. I have cc'd Mike Noonan and Brian Walts onto this email and they are both aware of your request and in agreement that this room is open for your use. Mike is the Facility Manager and Brian the Building Trades Supervisor.

Please let us know if you need anything else.
Thanks,
Jamie Phillippo
Facilities & Business Services Administration DTMB-Real Estate Division
Desk: 517.284.7941
Cell: 517.927.6479

-----Original Message-----
From: Quebbeman, Marsha (GOV)
Sent: Friday, January 08, 2016 9:23 AM
To: Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>
Subject: Re: Flint Office Space

Thanks

Sent from my iPad

On Jan 8, 2016, at 8:31 AM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:

Marsha-

Jamie Phillippo (included on this email) will be going to Flint today. She has already identified a conference room for a related purpose and will identify a workstation/office and get back to you directly.

Bob

Sent from my iPhone

On Jan 8, 2016, at 8:02 AM, Quebbeman, Marsha (GOV) <quebbemann@michigan.gov> wrote:

Bob,
I am looking for an office or cubicle in the Flint State Office building for a few weeks. I have someone that needs to be there to help with the Flint water situation. Do you know of any space? Also can you let me know who has space in the building so I can reach out to those department directors.

Thanks
Marsha

Sent from my iPad

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 11:49 AM
To: Shane, Kirby (DEQ);Robinson, Harle (DTMB);Shah, Sandip (DHHS);Burns, Robert (DTMB)
Cc: Smith, Carol (DEQ);Pieper, Julia (DEQ);Krisztian, George (DEQ);Leeming, Susan (DEQ);Wagner, Robert (DEQ);Uphaus, Jamie (DTMB);Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Hi Shane,

I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.

Please let me know if you need anything else Kirby and have a great day!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov
DTMB Help.Connect.Solve

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 11:41 AM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <Leeming5@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>
Subject: Sample Storage Space

Neal – Based on our phone conversation, I'm looking for storage/warehouse space for a potentially large amount of water samples over the next few months with the State of Emergency that is happening in Flint right now. Wondering if there are any locations near the Lab that we could utilize for this effort if necessary. At a minimum, the space would need to be secured and temperature controlled, only to prevent freezing. Also looking for pallets that can hold around 1000 Lbs or more. The idea is that we palletize samples here and have them transferred to this storage location on a daily/weekly basis as necessary. There is really no storage space for this kind of capacity here at the State Lab. Initial estimate of space needs based on the number of potential samples would be 1000-1500 ft^2, enough to hold around 100 (3'x4') pallets with additional space to maneuver around to get to specific pallets if necessary.

Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services

MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 12:33 PM
To: Shah, Sandip (DHHS)
Cc: Droste, Neal (DTMB);Robinson, Harle (DTMB);Burns, Robert (DTMB);Smith, Carol (DEQ);Pieper, Julia (DEQ);Krisztian, George (DEQ);Leeming, Susan (DEQ);Wagner, Robert (DEQ);Uphaus, Jamie (DTMB);Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Thanks, Sandip!

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Shah, Sandip (DHHS)
Sent: Wednesday, January 13, 2016 12:12 PM
To: Shane, Kirby (DEQ)
Cc: Droste, Neal (DTMB); Robinson, Harle (DTMB); Burns, Robert (DTMB); Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner, Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
Subject: Re: Sample Storage Space

Hi Kirby,

Let's see what Bob Burns is able to offer. If not sufficient, I can ask our CHECC (which ha been activated) to find something.

Sandip.

On Jan 13, 2016, at 12:04 PM, Shane, Kirby (DEQ) <SHANEK@michigan.gov> wrote:

> Thanks, Neal.
>
> Kirby Shane
> Chief, Inorganic Unit
> Laboratory Services
> MichiganDEQ
> shanek@michigan.gov
> 517.335.9888
>
> ---
>
> **From:** Droste, Neal (DTMB)
> **Sent:** Wednesday, January 13, 2016 11:49 AM
> **To:** Shane, Kirby (DEQ); Robinson, Harle (DTMB); Shah, Sandip (DHHS); Burns, Robert (DTMB)
> **Cc:** Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner,

Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Hi Shane,

I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.

Please let me know if you need anything else Kirby and have a great day!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov
<image001.png>Help.Connect.Solve

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 11:41 AM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>
Subject: Sample Storage Space

Neal – Based on our phone conversation, I'm looking for storage/warehouse space for a potentially large amount of water samples over the next few months with the State of Emergency that is happening in Flint right now. Wondering if there are any locations near the Lab that we could utilize for this effort if necessary. At a minimum, the space would need to be secured and temperature controlled, only to prevent freezing. Also looking for pallets that can hold around 1000 Lbs or more. The idea is that we palletize samples here and have them transferred to this storage location on a daily/weekly basis as necessary. There is really no storage space for this kind of capacity here at the State Lab. Initial estimate of space needs based on the number of potential samples would be 1000-1500 ft^2, enough to hold around 100 (3'x4') pallets with additional space to maneuver around to get to specific pallets if necessary.

Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:23 PM
To: Burns, Robert (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

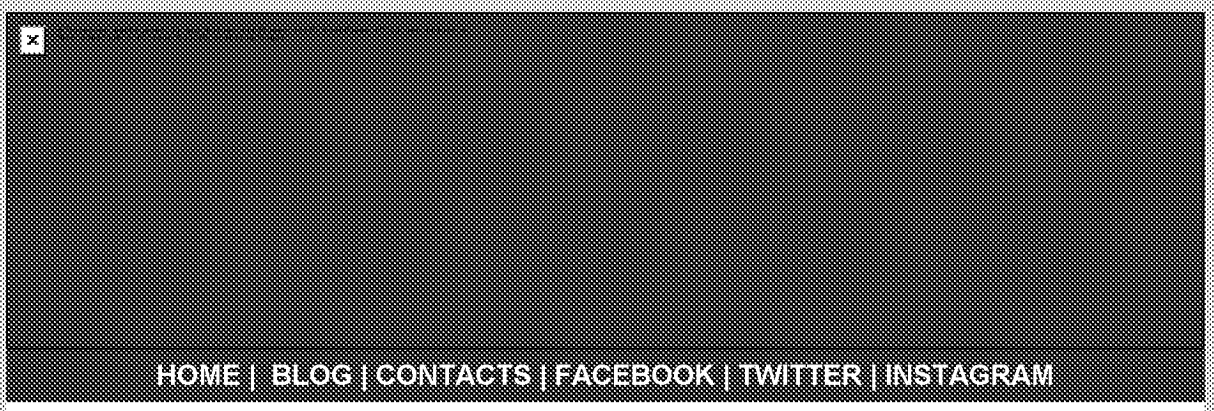
Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:43 PM
To: Burns, Robert (DTMB)
Subject: "He's his own best spokesman"

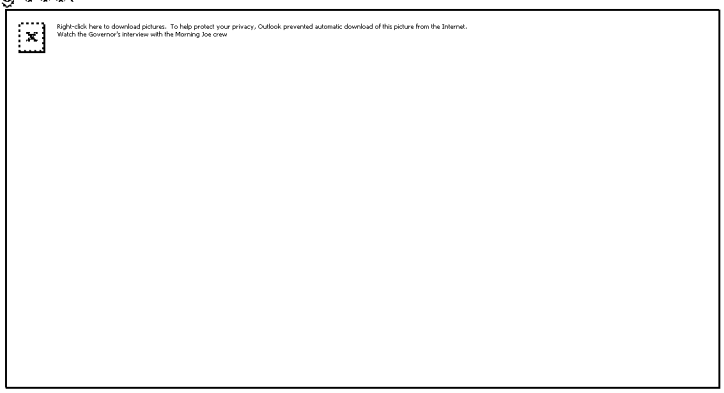


How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

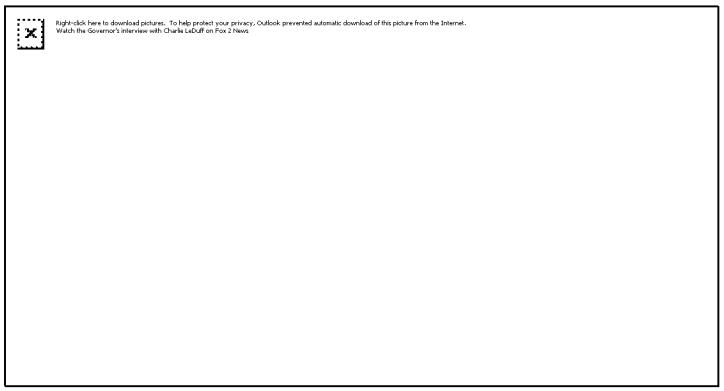
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

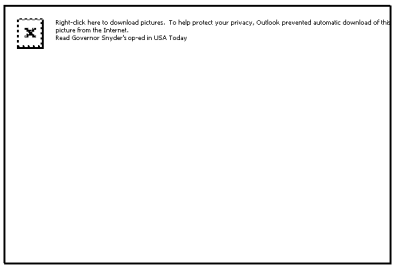


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



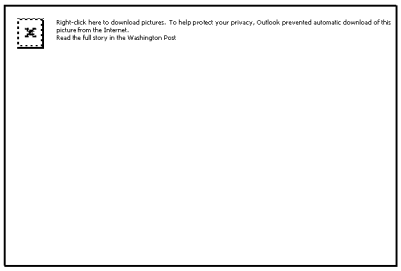
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



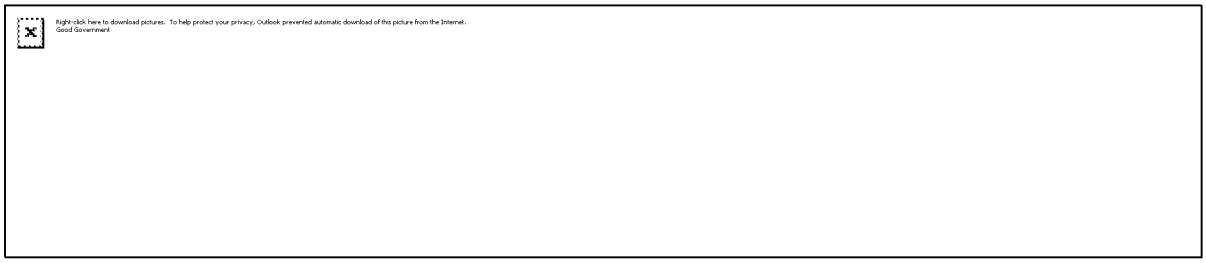
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:30 PM
To: Burns, Robert (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

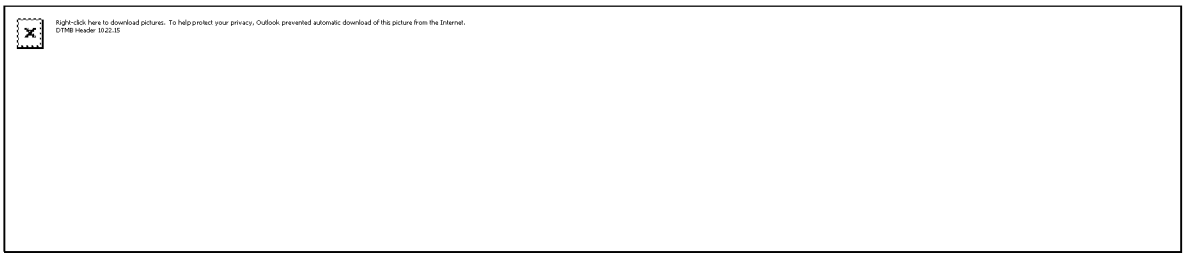
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

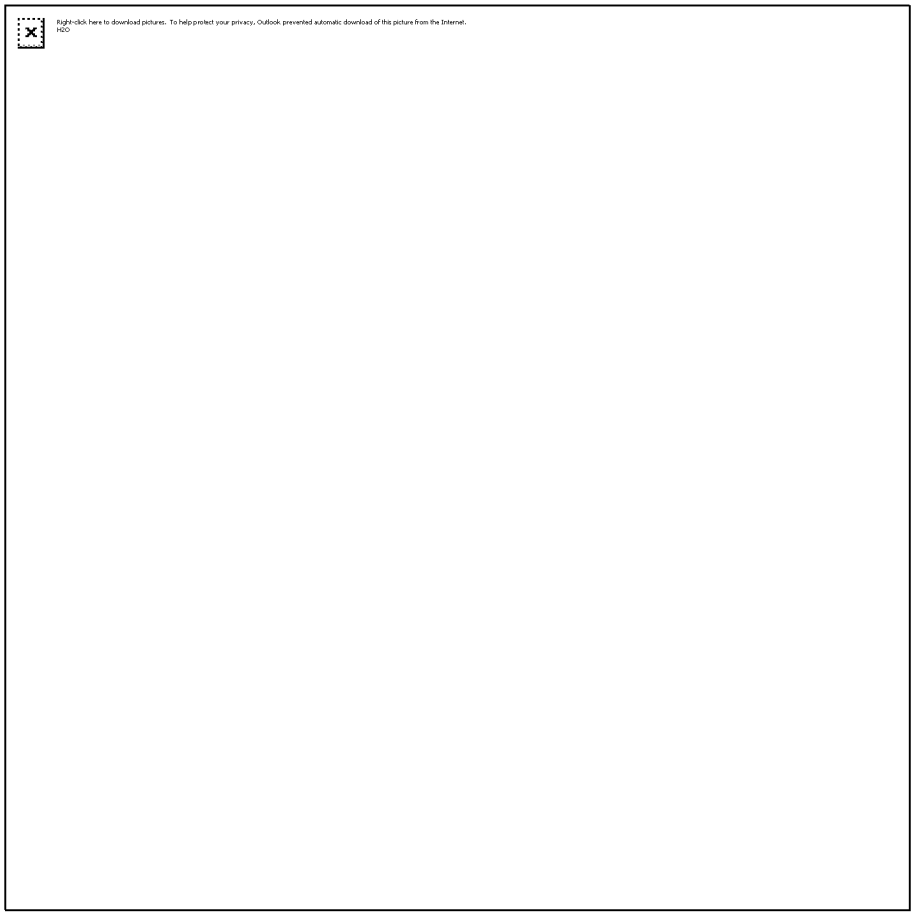
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

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From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Burns, Robert (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David

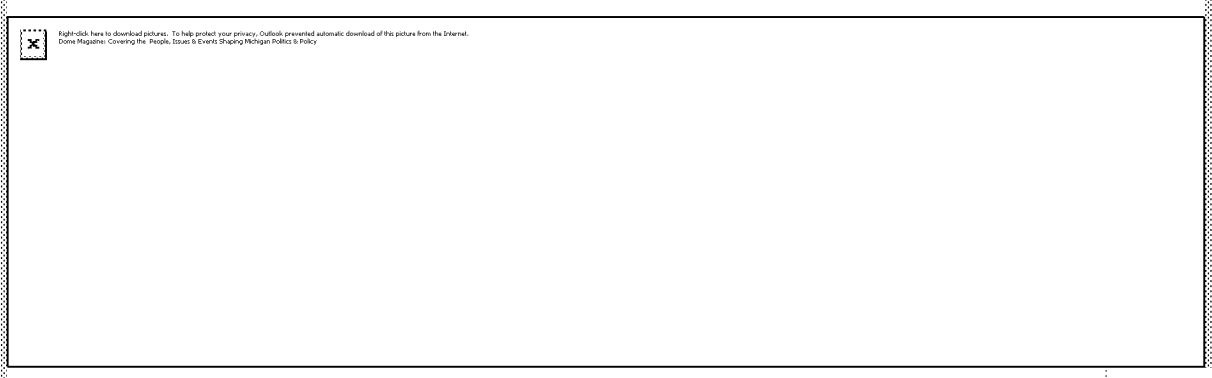


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From: Dome Magazine <Dome=DomeMagazine.com@mail31.atl31.mcdlv.net> on behalf of Dome Magazine <Dome@DomeMagazine.com>
Sent: Friday, January 29, 2016 7:38 AM
To: Burns, Robert (DTMB)
Subject: "You deserved better."Will MI Ever Learn How to Protect the Public?; Flint isn't the First, and Won't be the Last; and much more...

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Dome Magazine

January 29, 2016

Ken Winter: "You deserved better." Will MI Ever Learn How to Protect the Public?

No level of lead is safe. Read

Jack Lessenberry: Flint isn't the First, and Won't be the Last

Could Flint be seen as a canary in the coal mine? Read

Lou Glazer: Why "Low Cost" Doesn't Equal "High Value"

It's time for Michigan to look to Minnesota for its economic agenda. Read

Lisa Farnum: An Update from Lisa Farnum Read

Continued from January 15, 2016



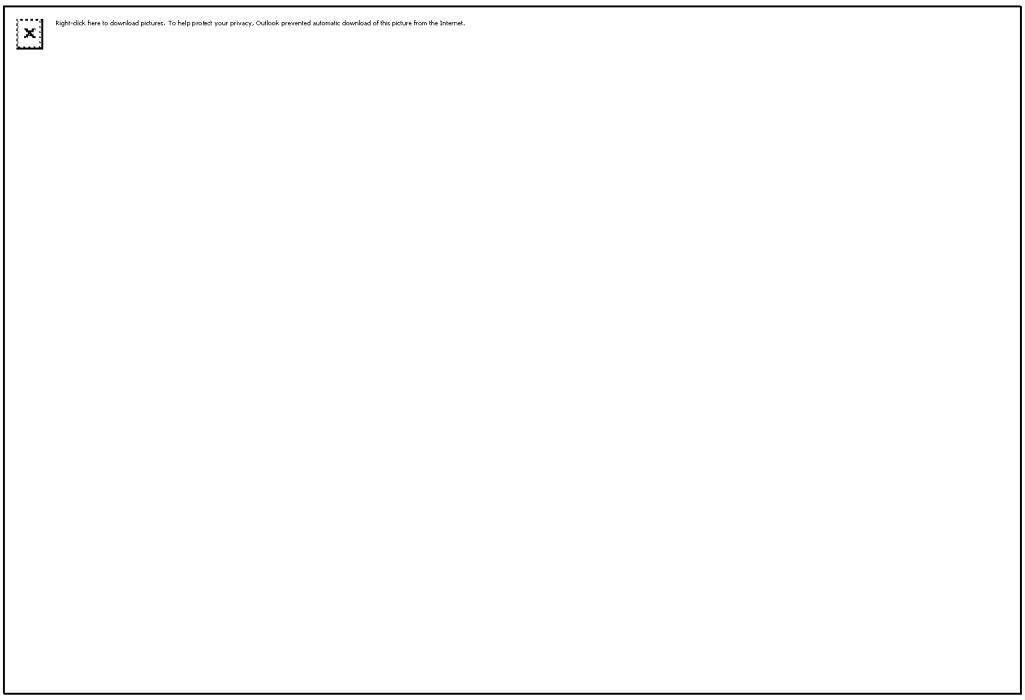
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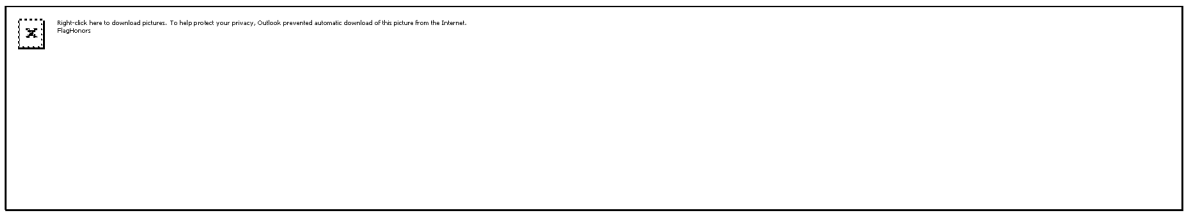
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:41 AM
To: Burns, Robert (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

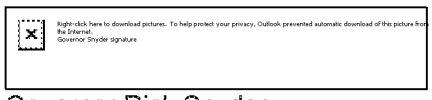
I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

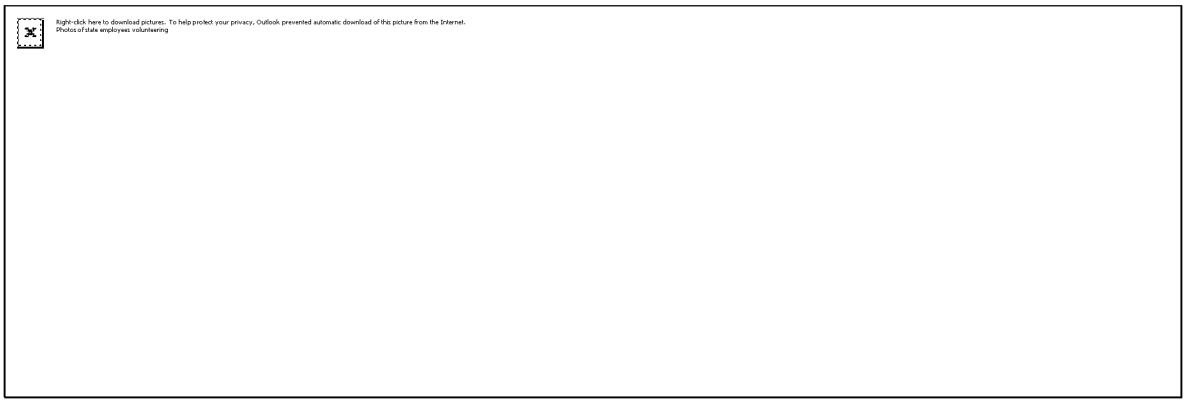
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

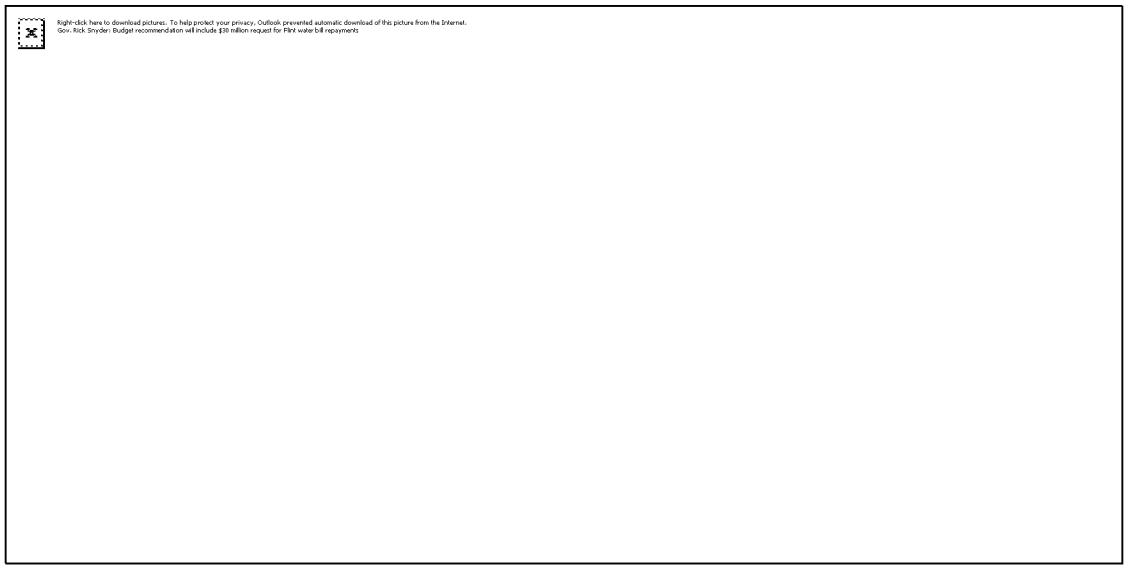


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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:02 PM
To: Burns, Robert (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

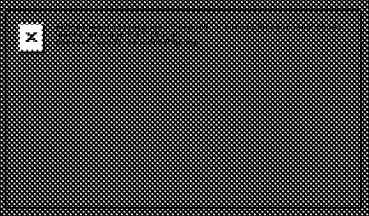
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion

of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

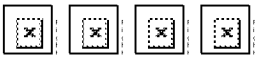




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

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From: Dome Magazine <Dome=DomeMagazine.com@mail45.suw11.mcdlv.net> on behalf of Dome Magazine <Dome@DomeMagazine.com>
Sent: Friday, February 05, 2016 7:37 AM
To: Burns, Robert (DTMB)
Subject: America's Aging Opportunity; How the Supreme Court Blocked Bill Schuette; and much more...

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Will Doxie Update (February 10, 2016):

1. **One on One Updates: See Attached Monthly Memo**
    a. Maureen=> Flint Space; UIA Relocation
    b. Tony=> Bridge Authority
    c. Marchan -> Issues in Southfield (DHHS)
    d. Eric=> S/L this A.M.
    e. Bernice=> Response for OAG Audit
    f. Jen=> K-Zoo BAFO out
2. **Assignments**:
    a. In-process Report: January 2016 ✶ 190 In-Process (130 Leasing); December 2016 179 (130 Leasing) – 54 projects Completed
    b. Archibus Web-Central/E-Maint/CoStar:
    c. Leasing Section Meetings:
        i. 618 Process (utilizing Kayla more) a number of 618 had not been processed for more than a week
        ii. Fire Inspection Language discussed and agreed
        iii. Discussion regarding RFP Process and receiving notifications
            1. Looking at electronic submissions
            2. Review process
        iv. Cancelled Leases e-File Room
        v. Supporting each other when projects are low

3. **Miscellaneous:**
    a. President's Day Holiday
    b. WD A/L Tuesday through Thursday

4. **Action Items**

Will Doxie Update (February 10, 2016):

MONTHLY REPORT INFORMATION

- Marchan Projects Completed:
  - Lease #4946/Port Huron/DHHS – Exercise Option
  - Agreement #11707/Lapeer/TED – Rental Agreement
  - Agreement #11829/Mt. Pleasant/MSF – Rental Agreement

  Projects Passing Milestones: *(Lease approved by A.G., CCO passed Ad. Board. etc.)*

  Other Accomplishments and Activities: *(Items not issued a project number)*
  - Peer Review – Addendum #2 to Lease #11515/Lansing
  - Peer Review – Lease #11826/Lansing/DTMB

- Maureen Projects Completed**:**
  - LARA-#10853-7707 Rickle Road, Lansing-Renewal Lease
  - MSP-#11822—706 Corunna Avenue, Corunna-New Lease
  - MSF-#11830-711 N. Saginaw Street, Flint-Rental Agreement
  - MSF-#10884-711 N. Saginaw Street, Flint-Rental Agreement
  - DEQ-#11870-3306 N. MLK, Lansing-Rental Agreement
  - DHHS-#7158-Assignment of Lease between TED/DHHS

  Projects Passing Milestones:
  The Flint water crisis has resulted in daily phone calls and negotiations with landlords to find retail and warehouse space to store water coming in on semi-trucks from all over the US. Sometimes there are 20-35 semi's a day just showing up with no warning. Some water comes in on pallets, or in many different ways, which causes them to be sent to another site, off-loaded, packed unto pallets and sent back to the warehouse where it is then stacked, counted and sent for distribution.

  A former Kroger store has been leased for a distribution site where the public can come in and pick up water, filters and filter containers etc.

  The rental agreements are in place, trucks are unloaded daily and the distribution center is being moved into.

  Though this is a very unfortunate situation, it is heartwarming to see the cooperation between the US government departments, state government, agencies, Red Cross and volunteers from the general public and individuals throughout the nation working together to bring some solos to the people of Flint

  Other Accomplishment and Activities:

Will Doxie Update (February 10, 2016):

Lease savings for Rickle Road from $29.09 per square foot (psf) to $24.00 psf and adjustments eliminated. There is $57,934.38 savings per year for 10 years in rent only.

- **Jen Lascari Projects Completed**: None

  Projects Passing Milestones: *(Lease approved by A.G., CCO passed Ad. Board. etc.)*
  - 11421 MSP Saugatuck Rental Agreement
  - 11720 MSF/TED Holland Cancellation
  - 11096 DOS Portage Tax Adjustment
  - 10479 DHHS Detroit Tax Adjustment
  - 10870 DHHS Petoskey Tax Adjustment
  - 10706 DEQ Gaylord Tax Adjustment
  - 11161 DOS Fremont Estoppel

  Other Accomplishments and Activities: *(Items not issued a project number)*

  - 11815 DOS Detroit Lease Peer Review
  - 10723 DHHS Baraga Addendum File Audit
  - 10215 DEQ Cadillac Addendum File Audit
  - 10564 MSP Clinton Township Addendum File Audit
  - 11659 DHHS Inkster Date Mod Peer Review
  - 11860 MSP Lansing Rental Agreement File Audit
  - 11822 MSP Corunna Date Mod File Audit
  - 11112 DHHS Holland Addendum File Audit
  - 11707 TED Lapper Rental Agreement File Audit
  - 10853 LARA Lansing Lease renewal File Audit
  - 11830 MSF Flint Rental Agreement File Audit
  - 11829 MSF Mt Pleasant Rental Agreement File Audit
  - 11195 DOS Detroit Option Peer Review
  - 11659 DHHS Inkster Non Disturbance and Estoppel Peer Review
  - 7693 TED Ann Arbor Non Disturbance and Estoppel Peer Review
  - 11870 DEQ Lansing Rental Agreement Peer Review/File Audit

- **Eric Yope Projects Completed**:
  - One close out inspection was completed for the DHHS-MRS office in Detroit (#11512) without any issues thereby completing the project. Two Estoppel Certificates for DHHS leases #11659 & 7693 were completed. DOS exercise option completed lease #11195. Change of Ownership project completed for DOS lease #10935.

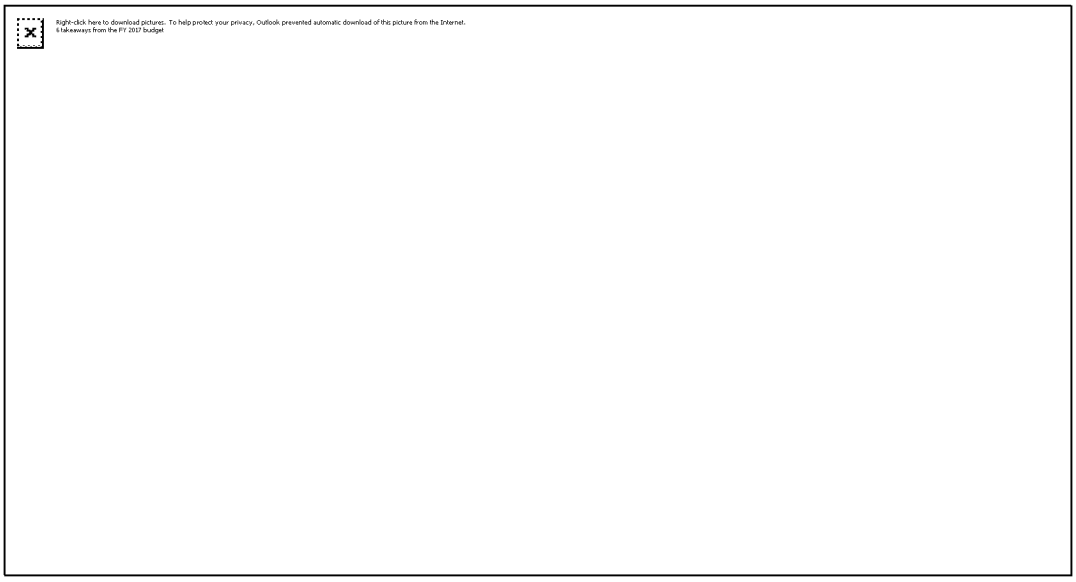
Will Doxie Update (February 10, 2016):

Projects Passing Milestones: *(Lease approved by A.G., CCO passed Ad. Board. etc.)* The DHHS Inkster project's follow up punch list inspection scheduled for February 4th and a final approval from DHHS needed. A close out inspections for a DHHS location (Oakman) in Wayne County to take place in February 29th. Site visit for the DHHS Taylor MRS office conducted to see if the Agency would like to relocate within the same building as part of renewing their currently expired lease. The RFP for the DOS Albion relocation project posted to the website with proposals due February 24th. Attended the biweekly construction meeting in Hamtramck for the new Dept. of TED/UIA print shop facility which should be done by mid-May. Executive cancellation for the Dept. of TED/UIA warehouse/print shop in Detroit distributed and a close out inspection will need to be conducted in late July.

Other Accomplishments and Activities: *(Items not issued a project number)*
The Leasing Team for the Real Estate Division is embarking on a process to better organize the electronic lease folders in the File Room (Common Drive) to mirror the set up format of the hard copies of the same active lease files. The Executive Cancellation of Lease #4581 exposed a gap in the SOP for preparing a cancellation notice. I will be drafting the needed templates and adding the needed steps to the current SOP for Cancellations so that the Leasing Team can review/comment/approve the updates.

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:44 PM
To: Burns, Robert (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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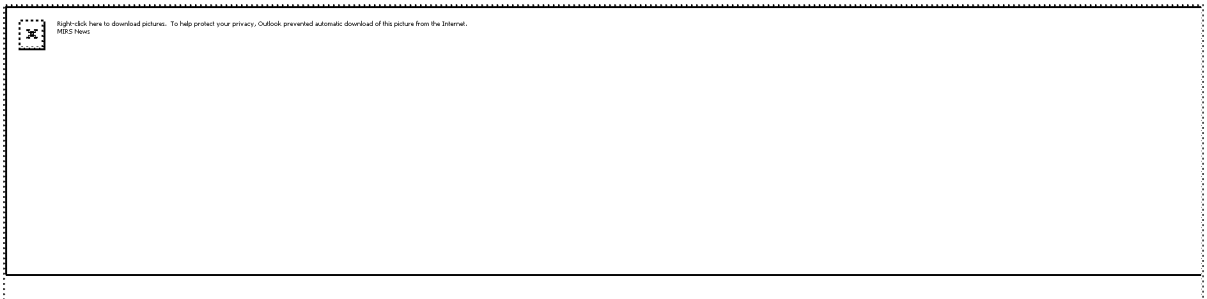
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From: Doxie, William (DTMB)
Sent: Friday, February 12, 2016 1:49 PM
To: Burns, Robert (DTMB)
Subject: FW: Gov Releases 21K Pages Of Department Documents Related To Flint -- 11:31 a.m.

fyi

From: MIRS Delivery [mailto:mirsdelivery@mirsnews.com]
Sent: Friday, February 12, 2016 11:56 AM
To: Doxie, William (DTMB) <DoxieW@michigan.gov>
Subject: Gov Releases 21K Pages Of Department Documents Related To Flint -- 11:31 a.m.



MIRS BREAKING NEWS: Gov Releases 21K Pages Of Department Documents Related To Flint -- 11:31 a.m.

http://www.mirsnews.com/alert.php?alert_id=2193

Gov. Rick **SNYDER**'s office today unleashed 21,065 pages of documents from several of his departments related to the Flint water crisis.

The Governor's office described the emails and documents as having been "made available to requesting entities from state departments regarding the Flint water crisis."

The documents span across the Michigan Departments of Environmental Quality (DEQ), Health and Human Services (DHHS), Treasury, Agriculture and Rural Development (MDARD) and Technology, Management and Budget (DTMB).

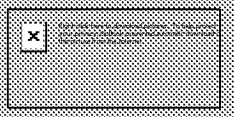
Since Snyder released his own emails about Flint from 2015 and 2014, he has faced pressure from Democrats and others to release more, including Snyder's earlier emails, his executive office staff's correspondence and emails from his departments.

Today's document dump appears to fulfill the latter of those demands.

A link at the Governor's office here provides links to download all the documents, with four separate files of DEQ correspondence.

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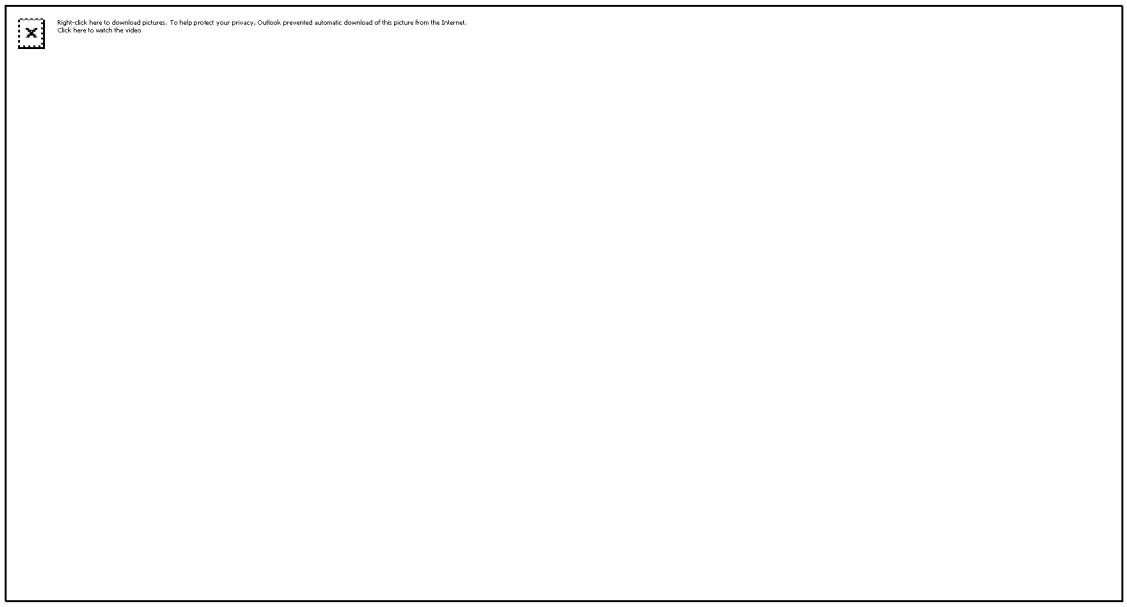
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:22 PM
To: Burns, Robert (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

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click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents

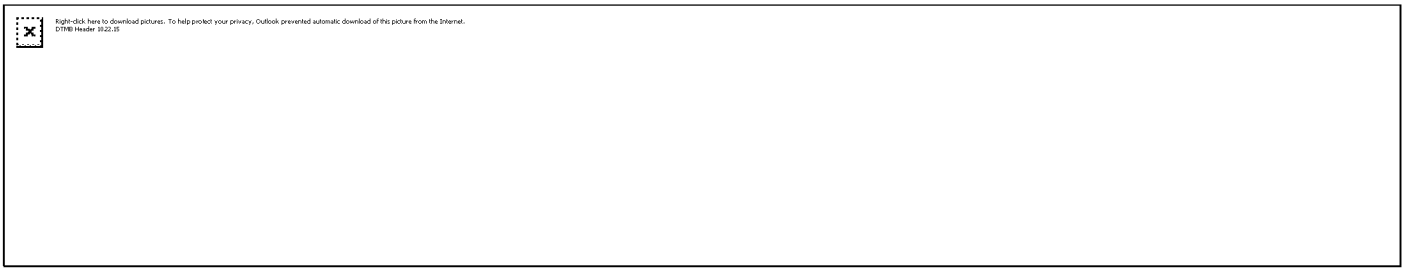
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Burns, Robert (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for

14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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From: Dome Magazine <Dome=DomeMagazine.com@mail175.atl121.mcsv.net> on behalf of Dome Magazine <Dome@DomeMagazine.com>
Sent: Friday, October 02, 2015 7:06 AM
To: Burns, Robert (DTMB)
Subject: Foul Water; Humiliation No More; and much more

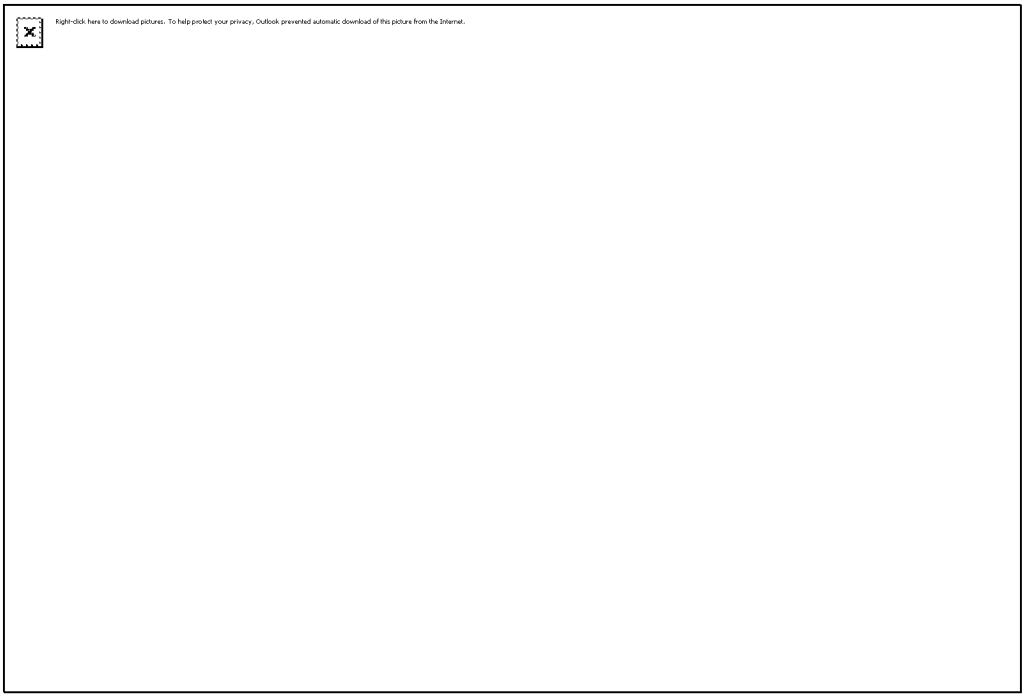
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From: Maxine Murray <mmurray@cityofflint.com>
Sent: Tuesday, October 28, 2014 3:58 PM
To: Maxine Murray
Subject: City of Flint Quarterly Update October 2014
Attachments: Fact Sheet.PDF

The City of Flint recently presented a quarterly strategic plan and budget review to the City Council and the public for the period July 1-September 30, 2014. We are pleased to report on the progress made despite the significant challenges and risks that remain.

Overall, the City of Flint has a vision and a plan and now it is focused on implementation in order to achieve a stronger and financially sound municipal government along with a safer and more stable community. Working together as a team, the City of Flint has been successful in the previous quarter in increasing public safety, improving infrastructure, creating jobs and development, eliminating blight, engaging citizens and managing financial and administrative challenges.

The quarterly strategic plan and budget review documents are available on the City's website at www.cityofflint.com and I encourage you to take a look and become informed on the City's current condition.

Areas of success noted in the quarterly report overview include:

ϖ Law enforcement is working hard with growing community support and total homicide victims is down 28% compared with 2013.

ϖ Utilities is managing with an eye toward the future and the construction of the KWA pipeline is underway, on time and within budget.

ϖ Development activities have increased with new facilities under construction at GM Flint Assembly, on the Buick City brownfield site with American Pipe, and downtown in the Health and Wellness District.

ϖ Blighted properties continue to be eliminated, using state and federal funds, and neighborhood volunteer groups have removed more than 2 million pounds of trash in major cleanup efforts.

ϖ The General Fund deficit continues to be reduced, and the City's financial position is stabilized at least for the near term. Preliminary projections show the deficit as of June 30, 2014 to be $9 million, a reduction from $12.9 million the previous year.

ϖ Revenues and expenses for the first quarter of FY15 are in line with expectations.

ϖ Internal restructuring of the City continues at it strives to become efficient, effective, and customer service focused in an environment much smaller than in the past.

ϖ The transition from state oversight to traditional home rule is underway, guided by the Seven Point Plan recently enacted. If progress continues as anticipated, the next step in transition will occur in 2015.

Challenges also continue. The transition from DWSD to the Flint River for the City's temporary supply of water until KWA is complete has occurred; however, the work of producing treated water has been complicated by the system's aging infrastructure and varying temperatures. A badly needed update to the City's web site is underway; progress has been delayed from initial completion targets as the selected vendor was unable to perform necessary tasks. The retiree lawsuit, whose outcome can seriously affect the financial solvency of the City, remains unresolved. Work continues to get done under difficult circumstances with limited resources, however the new strategic planning process is improving the City of Flint's productivity, responsiveness and accountability.

Another aspect of achieving the City's vision and mission is in governance and administration. Six charter questions are on the November 4th ballot that cover a charter commission, mayoral appointees, required offices, and the budget process. A fact sheet is attached so that you can be informed on the questions.

The next quarterly update and budget amendment is expected in January 2015. Stay tuned for that and please contact me anytime with questions, suggestions or concerns.

Sincerely,

Dayne Walling

mayor@cityofflint.com

--
Maxine Murray
Executive Assistant to
Mayor Dayne Walling
Darnell Earley, Emergency Manager
1101 S. Saginaw Street
Flint, MI 48502
810.237.2035 Telephone
810.766.7218 Fax

City of Flint, Michigan

FLINT BALLOT QUESTIONS FACT SHEET

ELECTION DAY - NOVEMER 4, 2014

On November 4, 2014, City of Flint voters will have an opportunity to decide on five charter amendment ballot questions, as well as whether to establish a charter review commission. The following is intended to provide basic information about these important issues.

A. What questions are on the Ballot?

There are six City of Flint Charter questions on the ballot, five charter amendment ballot questions, as well as whether to establish a charter review commission. The ballot language for each question is noted below. The ballot language is a summary of the proposed action that is approved by the State to ensure it is accurate and understandable. The actual change in the Charter is also provided for information purposes where applicable.

A PROPOSAL FOR A GENERAL REVISION OF THE FLINT CITY CHARTER
Shall there be a general revision of the Flint City Charter?

AN AMENDMENT TO REDUCE THE NUMBER OF MAYORAL PRINCIPAL STAFF APPOINTMENTS
Shall Flint City Charter §4-202(C) be amended to reduce the number of mayoral principal staff appointments from no more than ten (10) to no more than five (5)?

AN AMENDMENT TO REQUIRE BUDGETARY BEST PRACTICES
Shall Flint City Charter §7-101 be amended to provide that the annual budget presented to City Council be accompanied by a budget message explaining the budget, providing for multi-year financial plans and revenue projections, and the establishment of a Budget Stabilization Fund?

AN AMENDMENT TO ELIMINATE FLINT CITY CHARTER SECTION 4-203, EXECUTIVE DEPARTMENTS
Shall Flint City Charter §4-203 be eliminated, which would eliminate the requirement for specific executive departments?

AN AMENDMENT TO ELIMINATE THE CIVIL SERVICE COMMISSION
Shall Flint City Charter §5-101 through §5-205 be eliminated, which would eliminate the Civil Service Commission?

AN AMENDMENT TO ELIMINATE THE OFFICE OF THE OMBUDSMAN
Shall Flint City Charter §3-501 through §3-517 be eliminated, which would eliminate the Office of the Ombudsman?

B. What is a Charter Review Commission?

A charter review commission is established in order to consider changing the form of government. Often a charter review commission will propose substantial changes to the form of government with a total revision of the Charter. However, there is no requirement that they do so.

The establishment of a charter review commission is a long-term process, which is defined by Michigan's Home Rule City Act. (Act 279 of 1909, MCL 117.1, et seq.) The process entails several steps:

a) First, voters must decide whether to establish a charter review commission. That is the decision Flint voters will make on November 4, 2014.
b) If voters decide in favor of a charter review commission, then candidates for the charter review commission will have a period of time to submit nomination petitions. In this case, each candidate will need to submit a minimum of 246 valid signatures.
c) A second election will be held to elect nine (9) members to the charter review commission.
d) The charter review commission will then meet, analyze the Charter and, after an extensive period of careful study, either propose a new charter or take no action.
e) If the charter review commission proposes a new charter, it is placed on the ballot for Flint voters to decide. Flint voters will have the right to accept or reject the proposed new charter.

A charter review commission has independent authority to decide if any revisions to the Charter are necessary and, if so, what revisions should be made.

C. What is a Charter Amendment?

A charter amendment is a modification of an existing charter section. An amendment does not modify the form of government. Rather, an amendment addresses a needed change in a particular section of the charter. Even if all of the proposed amendments are approved by voters, the City of Flint will continue to have a strong mayor form of government, with the powers of the Mayor and City Council unchanged. The current Charter has been amended numerous times since 1974.

D. How did these questions get on the Ballot?

The ballot questions are the culmination of months of dedicated efforts by the Blue Ribbon Committee on Governance Reform, a research and study group composed of twenty-two members, more than 75% of whom are Flint residents including Mayor Dayne Walling and Councilman Bryant Nolden. These residents, like many in our community, are very concerned about the future of Flint. They carefully analyzed and debated Flint's government, and considered various ways the Charter might be revised to allow the City to maintain fiscal stability and improve governance. The BRC concluded its mission by preparing a report which can be read at: www.cityofflint.com. The report includes numerous recommendations including, among other things, six ballot questions that were approved by the Emergency Manager to be placed on the ballot.

E. Additional Information

On November 4, 2014, Flint voters will have a momentous opportunity to shape the future of their city. In determining whether the current City Charter should be revised, they have the power to set in motion changes to a governmental structure that has existed for forty years. Voters will also have the power to amend existing provisions of the Charter. These amendments, if adopted, would modify certain functions of government, but would not change the form of government. All of the proposed amendments would benefit the financial condition of Flint. With both a charter review commission and charter amendments, Flint voters face significant decisions about their government, and careful study and deliberation are warranted.

1. Charter Revision Question

A charter review commission is established in order to consider changing the form of government. Often a charter review commission will propose substantial changes to the form of government with a total revision of the Charter. However, there is no requirement that they do so.

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d) The charter review commission will then meet, analyze the Charter and, after an extensive period of careful study, either propose a new charter or take no action.
e) If the charter review commission proposes a new charter, it is placed on the ballot for Flint voters to decide. Flint voters will have the right to accept or reject the proposed new charter.

A charter review commission has independent authority to decide if any revisions to the Charter are necessary and, if so, what revisions should be made. The question on the ballot is as follows:

A PROPOSAL FOR A GENERAL REVISION OF THE FLINT CITY CHARTER

Shall there be a general revision of the Flint City Charter?
Yes
No

2. Amendment: Reduce Mayoral Executive Staff

This amendment to subsection 4-202(C) proposes reducing the maximum number of mayoral principal staff appointments from ten (10) to five (5). If it passes, the Mayor will appoint fewer individuals as staff.

AN AMENDMENT TO REDUCE THE NUMBER OF MAYORAL PRINCIPAL STAFF APPOINTMENTS

Shall Flint City Charter §4-202(C) be amended to reduce the number of mayoral principal staff appointments from no more than ten (10) to no more than five (5)?

Yes

No

3. Amendment: Require Budgetary Best Practices

This amendment to subsection 7-101 would require that the annual budget presented to City Council be accompanied by a budget message prepared by the Mayor. The budget message would explain the budget and provide for a multi-year financial plan and revenue projections.

It would also establish a Budget Stabilization Fund. This fund would be created and added to from surpluses within the General Fund. It will be used as a "rainy day fund" for when the City faces future economic downturns, recessions, or financial difficulties.

AN AMENDMENT TO REQUIRE BUDGETARY BEST PRACTICES

Shall Flint City Charter §7-101 be amended to provide that the annual budget presented to City Council be accompanied by a budget message explaining the budget, providing for multi-year financial plans and revenue projections, and the establishment of a Budget Stabilization Fund?

Yes

No

This charter amendment would add language to the Charter Sec. 7-101 BUDGET as follows.

Sec. 7-101 BUDGET.
Current: A. On or before the first (1st) Monday in April of each year, the Mayor shall submit to the City Council a proposed annual budget for the next fiscal year which shall begin on July 1.

Add: B. The Mayor's message shall explain the budget both in fiscal terms and in terms of the work programs, demonstrating how spending priorities are guided by and adherent to the City's Master Plan. It shall outline the proposed financial policies of the City for the ensuing fiscal year and the impact of those policies on future years. It shall describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the City's debt position, including factors affecting the ability to raise resources through debt issues, and include such other material as the Mayor deems desirable.

C. The budget shall provide a complete three (3) year financial plan of all City funds and activities, with five (5) years of revenue projections, and, except as required by law or this Charter, shall be in such form as the Mayor deems desirable or the City Council may require for effective management and an understanding of the relationship between the budget and the City's strategic goals. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year; and shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year. It shall indicate in separate sections:

1. The proposed goals and expenditures for current operations, detailed for each fund by department or by other organization unit, and program, purpose or activity, method of financing such expenditures, and methods to measure outcomes and performance related to the goals;

2. Proposed longer-term goals and capital expenditures, detailed for each fund by department or by other organization unit when practical, the proposed method of financing each such capital expenditure, and methods to measure outcomes and performance related to the goals; and

3. The proposed goals, anticipated income and expense, profit and loss for each utility or other enterprise fund or internal service fund operated by the City, and methods to measure outcomes and performance related to the goals. For any fund, the total of proposed expenditures shall not exceed the total of estimated income plus carried forward fund balance exclusive of reserves.

D. The City shall establish a budget stabilization fund which shall be separate and distinct from the City's general fund. Appropriations to the fund and expenditures from the fund shall be made in compliance with Act 30, Public Acts of Michigan of 1978, as amended, being MCL 141.441 et seq.

4. Amendment: Eliminate Executive Department Requirements

Currently, the City Charter Sec 4-203 requires the City to create specific executive departments with department heads appointed by the Mayor "to administer the responsibilities of the City for public safety, public works, utilities, parks and recreation, transportation including aviation, finance, community development, and environmental protection." The proposed amendment would eliminate this requirement and in the future, executive departments will be created and reorganized by ordinance, when necessary, pursuant to City policy.

AN AMENDMENT TO ELIMINATE FLINT CITY CHARTER SECTION 4-203, EXECUTIVE DEPARTMENTS

Shall Flint City Charter §4-203 be eliminated, which would eliminate the requirement for specific executive departments?

Yes

No

5. Amendment: Eliminate Civil Service Commission

This amendment would eliminate the Civil Service Commission. Under the current City Charter, the Civil Service Commission provides oversight to the personnel administration of the City through a separate staff. The Commission must be staffed at all times, even during periods of financial stress. Eliminating the Civil Service Commission and addressing its functions through an ordinance would grant the City flexibility to change as City policy is shaped. In addition, eliminating the Civil Service Commission will save the City an estimated $187,643 annually.

AN AMENDMENT TO ELIMINATE THE CIVIL SERVICE COMMISSION

Shall Flint City Charter §5-101 through §5-205 be eliminated, which would eliminate the Civil Service Commission?

Yes

No

6. Amendment: Eliminate Ombudsman Office

This amendment would eliminate the Office of the Ombudsman from the City Charter. Under the Charter, the Office investigates grievances against City agencies. Currently, the Ombudsman's Office must be staffed at all times, even during periods of financial stress. Eliminating the Ombudsman will save the City an estimated $635,780 in each adopted two-year budget. Eliminating the Ombudsman and addressing its functions through an ordinance would grant the City flexibility to change as City policy is shaped.

AN AMENDMENT TO ELIMINATE THE OFFICE OF THE OMBUDSMAN

Shall Flint City Charter §3-501 through §3-517 be eliminated, which would eliminate the Office of the Ombudsman?

Yes

No



City of Flint, Michigan

FLINT BALLOT QUESTIONS FACT SHEET

ELECTION DAY - NOVEMER 4, 2014

From: Amy Brown <notices@nfmt.com>
Sent: Monday, August 31, 2015 1:37 PM
To: Burns, Robert (DTMB)
Subject: How to get funds for FM projects, Intro to OLEDs and More

View Online

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
NFMT Orlando - October 27-28 - Orange County Convention Center

Vol. 1 Issue 2

Well, summer is almost over and kids are heading back to school, but kids aren't the only ones that need to learn. The facility management industry is changing rapidly so fall is the perfect time for you to focus on your education. NFMT offers many formats to help your professional development from live events (NFMT Orlando in October) to online videos and webcasts.

NFMT Training Videos

Five Rules for Speaking with the CEO and CFO

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Watch video

B. Alan Whitson, President, The Corporate Realty, Design & Management Institute

Learn how to win the competition for money inside your organization. Getting money for performance upgrades and end of life replacement projects is a constant battle inside any organization, but if you know the secrets you can get your fair share.

VIEW NOW

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Upcoming NFMT Member Events:

Live Event
NFMT Orlando
FM Conference & Expo
October 27-28
Orlando, FL
www.nfmt.com/orlando

An Introduction to OLEDs: The Other Solid-State Lighting Technology

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Watch video

John Curran, President, LED Transformations, LLC

Organic Light Emitting Diodes, or OLEDs, are beginning to move from high priced novelty products to more mainstream illumination solutions. OLEDs offer new and exciting capabilities where the light becomes the luminaire. In this presentation, Dr. Curran provides an excellent introduction for those unfamiliar with this technology.

VIEW NOW

Workshops —
NFMT Members Save Over 30%

Your choice of two in-depth workshops held at NFMT Orlando. As an NFMT member you pay only $99 for either workshop. Save $50 off the regular price of $149!

Monday, October 26 1:00 - 5:00 pm

OSHA Bootcamp: Top 10 OSHA Violations in Facility Management (and how to avoid them)



David A. Casavant, Executive Director, The Sustainable Workplace Alliance

This workshop is a must for facility managers who want to be proactive in their safety programs. By attending you'll learn how to quickly and easily become OSHA compliant while protecting your most valuable resource -- your employees!

Monday, October 26 1:00 - 3:00 pm

Understanding the New ASHRAE Legionella Standard



Matt Freije President, HC Info

The June 26th release of ANSI/ASHRAE Standard 188-2015 puts the responsibility for Legionella prevention squarely on the shoulders of facility managers. Presenter Matt Freije will clarify what it takes for your facility to comply with ANSI/ASHRAE 188-2015, help you make smart decisions that will lay a solid foundation for your water management plan (WMP)

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As a member, you will:

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- be invited to participate in informative member-only Webcasts throughout the year
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JOIN TODAY

Sincerely,
Amy Brown
Director of Education, Conferencing and Membership

This email was sent to burnsr@michigan.gov by notices@nfmt.com. To ensure delivery of emails to your inbox, please add notices@nfmt.com to your address book or safe sender list. If you are having trouble viewing this email, click here.

Subscription Management | **Privacy Policy** | **Subscribe a Colleague**

NFMT
2100 W. Florist Ave.
Milwaukee, WI 53209

Sent: Wednesday, January 13, 2016 12:19 PM
To: Shane, Kirby (DEQ);Droste, Neal (DTMB);Robinson, Harle (DTMB);Shah, Sandip (DHHS);Doxie, William (DTMB)
Cc: Smith, Carol (DEQ);Pieper, Julia (DEQ);Krisztian, George (DEQ);Leeming, Susan (DEQ);Wagner, Robert (DEQ);Uphaus, Jamie (DTMB);Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Mr. Shane,

I have added in Will Doxie, my Leasing Manager, who may be able to help. His team is working on leasing a distribution center for a related purpose that may also serve your needs. Will can assist you.

Bob

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 12:05 PM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: RE: Sample Storage Space

Thanks, Neal.

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 11:49 AM
To: Shane, Kirby (DEQ); Robinson, Harle (DTMB); Shah, Sandip (DHHS); Burns, Robert (DTMB)
Cc: Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner, Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Hi Shane,

I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.

Please let me know if you need anything else Kirby and have a great day!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov
Help.Connect.Solve

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 11:41 AM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>
Subject: Sample Storage Space

Neal – Based on our phone conversation, I'm looking for storage/warehouse space for a potentially large amount of water samples over the next few months with the State of Emergency that is happening in Flint right now. Wondering if there are any locations near the Lab that we could utilize for this effort if necessary. At a minimum, the space would need to be secured and temperature controlled, only to prevent freezing. Also looking for pallets that can hold around 1000 Lbs or more. The idea is that we palletize samples here and have them transferred to this storage location on a daily/weekly basis as necessary. There is really no storage space for this kind of capacity here at the State Lab. Initial estimate of space needs based on the number of potential samples would be 1000-1500 ft2, enough to hold around 100 (3'x4') pallets with additional space to maneuver around to get to specific pallets if necessary.

Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

Sent: Monday, February 08, 2016 9:33 AM
To: Hengesbach, Dane (DTMB)
Subject: FW: Flint Expenses

From: Hawes, Keith (DTMB)
Sent: Monday, February 08, 2016 9:30 AM
To: Burns, Robert (DTMB) <BurnsR@michigan.gov>
Subject: RE: Flint Expenses

Just the time that it took for Tome delivering the test kits for Janette Doll. It was only a 1.5 hours of OT and 2 hours of regular. If you want to add the time it took for us to load the truck on Friday for the delivery today, that was 8.5 hours regular. Today's delivery for the water should be 2 hours.

Total 12.5 hours regular and 1.5 hours OT.

From: Burns, Robert (DTMB)
Sent: Monday, February 08, 2016 9:23 AM
To: Hawes, Keith (DTMB) <HawesK@michigan.gov>
Subject: FW: Flint Expenses

Have you had to pay any OT as it relates to Flint deliveries or anything else I should know about?

From: Droste, Kerri (DTMB)
Sent: Monday, February 08, 2016 8:42 AM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Martin, Ric (DTMB) <MartinR3@michigan.gov>; Sanchez, Leasa (DTMB) <SanchezL1@michigan.gov>; Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>
Subject: FW: Flint Expenses

Good Morning –
Jeanette is looking for any extra costs related to Flint due to the water situation. From staff time/o.t. to water to supplies or purchases. Jeanette needs to report on this every Friday.

Dane, do you want to see this information or should our staff send it directly to Jeanette?

Mike, I know you and Dane have discussed this already.

Thank you in advance -

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

From: Hengesbach, Dane (DTMB)
Sent: Monday, February 08, 2016 8:05 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Flint Expenses

Kerri, is anybody keeping track of Flint water expenses, either OT hours or direct purchases? Jeanette called me last week and she needs to submit a report every Friday showing actual/estimated costs. I have e-mailed Mike Noonan and he is getting me some information but not sure if there is a central area within Facilities that is tracking.

Any ideas on what would be the best way to track for Facilities?

From: Burns, Robert (DTMB)
Sent: Sunday, January 10, 2016 3:13 PM
To: Quebbeman, Marsha (GOV)
Subject: Re: Flint Office Space

Thanks you for the kind words. Please let us know if you need anything more. It looks like the chairs are handled.

Sent from my iPhone

> On Jan 10, 2016, at 1:21 PM, Quebbeman, Marsha (GOV) <quebbemanm@michigan.gov> wrote:
>
> Bob,
> Jamie did a great job on the space.
>
> Thanks,
> Marsha
>
> -----Original Message-----
> From: Burns, Robert (DTMB)
> Sent: Friday, January 08, 2016 8:31 AM
> To: Quebbeman, Marsha (GOV) <quebbemanm@michigan.gov>
> Cc: Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>
> Subject: Re: Flint Office Space
>
> Marsha-
>
> Jamie Phillippo (included on this email) will be going to Flint today. She has already identified a conference room for a related purpose and will identify a workstation/office and get back to you directly.
>
> Bob
>
> Sent from my iPhone
>
>> On Jan 8, 2016, at 8:02 AM, Quebbeman, Marsha (GOV) <quebbemanm@michigan.gov> wrote:
>>
>> Bob,
>> I am looking for an office or cubicle in the Flint State Office building for a few weeks. I have someone that needs to be there to help with the Flint water situation. Do you know of any space? Also can you let me know who has space in the building so I can reach out to those department directors.
>>
>> Thanks
>> Marsha
>>
>>
>>
>> Sent from my iPad
>

From: Burns, Robert (DTMB)
Sent: Monday, January 25, 2016 12:02 PM
To: Mayes, Holly (DTMB)
Subject: Accepted: Flint Water Discussion

From: Burns, Robert (DTMB)
Sent: Monday, February 08, 2016 9:34 AM
To: Hengesbach, Dane (DTMB)
Subject: FW: Flint Expenses

I am not sure if all of this needs to be recorded for Flint or not. This is my carpentry crew expenses. There is some OT.

From: Hawes, Keith (DTMB)
Sent: Monday, February 08, 2016 9:30 AM
To: Burns, Robert (DTMB) <BurnsR@michigan.gov>
Subject: RE: Flint Expenses

Just the time that it took for Tome delivering the test kits for Janette Doll. It was only a 1.5 hours of OT and 2 hours of regular. If you want to add the time it took for us to load the truck on Friday for the delivery today, that was 8.5 hours regular. Today's delivery for the water should be 2 hours.

Total 12.5 hours regular and 1.5 hours OT.

From: Burns, Robert (DTMB)
Sent: Monday, February 08, 2016 9:23 AM
To: Hawes, Keith (DTMB) <HawesK@michigan.gov>
Subject: FW: Flint Expenses

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From: Droste, Kerri (DTMB)
Sent: Monday, February 08, 2016 8:42 AM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Martin, Ric (DTMB) <MartinR3@michigan.gov>; Sanchez, Leasa (DTMB) <SanchezL1@michigan.gov>; Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>
Subject: FW: Flint Expenses

Good Morning –
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Dane, do you want to see this information or should our staff send it directly to Jeanette?

Mike, I know you and Dane have discussed this already.

Thank you in advance -

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

DTMB
HELP. CONNECT. SOLVE.

From: Hengesbach, Dane (DTMB)
Sent: Monday, February 08, 2016 8:05 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Flint Expenses

Kerri, is anybody keeping track of Flint water expenses, either OT hours or direct purchases? Jeanette called me last week and she needs to submit a report every Friday showing actual/estimated costs. I have e-mailed Mike Noonan and he is getting me some information but not sure if there is a central area within Facilities that is tracking.

Any ideas on what would be the best way to track for Facilities?

Date Project Assigned	DBI PROJECT #	STATE 123 #	AGENCY	NUMBER OF STATIONS	DTMB INSTALL Y/N	PROJECT NAME	SCOPE OF WORK	DESIGN LEAD	DBI PC	TARGET INSTALL START DATE	SCHEDULED INSTALL START DATE	SUMMARY SHEET SENT	PO REC'D?	DATE PO REC'D	NOTES
3/13/2014	14130	P00073-14	DHS	1		DHS Cadillac place 1st fl lobby ARC	Reconfigure reception area	**BECKY**	Andrea	1/1/15	temp area 3/26		NO		**DHS NEEDS WALLS APPROVAL TO CONTINUE**. SENT DRAWING 6/4 PROJECT BACK ON TRACK 10-18 TROY NEEDS TO MEET WITH DHS - REVIEW REQ. TOMMY MEETING WITH CUSTOMER WEEK OF 2-9 ON HOLD STATE OF MICHIGAN PROJECT MANAGER WAS GOING TO MEET WITH ONSITE CUSTOMER ON 2.1 WAITING TO HEAR FROM TOMMY ON SECOND TEAR DOWN. WAITING TO HEAR FROM TOMMY ON NEW TIMELINE.
4/15/2014	14196	Design Auth.	DTMB	25-30		DTMB-Secretary of State, Dimondale	25-30 station reconfigure	**BECKY**	Andrea	TBD			NO		WAITING ON BLOCK PLAN APPROVAL - **ON HOLD, PER DO'S AND JAMIE PHILLIPPO 4/23** EMAILED JAMIE TO CHECK STATUS SHE TO KEEP ON HOLD FOR NOW. 6/12 SENT EMAIL TO CHECK IN N ORESPONSE AS OF 7/8
5/29/2014	14551	Design Auth.	DHS	90+		Dept of human services western wayne	design 90 stations and 110 mobile	**Becky**	Andrea				NO		11/5 PER TOMMY-WAITING TO DO ANYTHING KICKING OFF IN JANUARY INITIAL MEETING 1/6 AND 1-13 WAITING FOR FINAL FLOOR PLAN FROM ARCHITECT. REC'D FLOOR PLAN FROM ARCHITECT 1-21 SITE VISITS TO CURRENT LOCATIONS 1-27 MET WITH ARCHITECT AND TOMMY TO FINALIZE ARCHITECTURAL FLOOR PLAN 2/5 RECIEVED UPDATED ARCH PLAN 2/10 HAVE NOT HEARD ANYTHING ON STATIONS SINCE THEN.3-2 RECIEVED MOST RECENT ARCHITECTURAL PLAN. WAITING FOR DHS TO SIGN OFF TO FINALIZE BLOCK PLAN 3/17 SENT FOLLOW UP EMAIL STILL WAITING ON FINALIZED ARCHITECTURE PLAN TO DO FINAL BLOCK PLAN 3/17 TOMMY SAID HE WILL LET US KNOW WHEN THEY ARE READY TO PROCEED 4/9 SENT FOLLOW UP EMAIL TO CHECK IN, TOMMY SAID NO UPDATES TOMMY REQUESTED MOST RECENT PLAN 4/28 5/13 PER TOMMY WAITING FOR BOJI AND DTMB TO WORK THINGS OUT 5/26 CONFERENCE CALL WITH TOMMY DHS & MRS TO REVIEW LATEST PLAN 6/2 SENT PROPOSED DWG FOR COMFRENCE/MEETING ROOMS 6/11 REC'D BP SIGN OFF, SENT TYPICALS FOR SIGN OFFS 6/12 CONF CALL WITH TOMMY AND END USERS 6/16 SENT MANAGER TYPICAL OPTIONS 7/7 REC'D SIGN OFF ON TYPICALS REC'D MRS MANAGER LOCATIONS STILL NEED DHS MANAGER LOCATIONS 7/15 SENT FOLLOW UP TO TOMMY REQ DHS MANAGER LOCATIONS AND FILING REQUIRMENTS. 7-16 TOMMY SENT DHS MGR STN LIST 7/16 TOMMY ASKED FOR ADDITIONAL CHANGES TO
5/29/2014	14552	Design Auth.	DHS	120+		Dept of Human services sw service center	Design 120 station w/ 37 mobile new construction	**BECKY**	Andrea	9/1/15		2/9/2015	NO		WAITING FOR PROJECT INFORMATION FROM TOMMY. INVENTORY WITH TOMMY 12/17 FOR INITIAL MEETING. MWT QITH TOMMY 2.24 MAKING CHANGES SENT CUSTOMER DWG 3/11 MET WITH CUSTOMER AND REVIEWED DESIGN 4/3 4/17 SENT QUESTIONS TO TOMMY TO FINALIZE FLOOR PLAN. 4/21 REC'D SOME RESPONSES STILL WAITING ON FINAL COUNTS FOR DHS STATIONS 5/6 UPDATED MFU LOCATIONS ON DRAWING 5/13 ASKED FOR NAMES AND WS HEIGHTS TO PUT ON DWG 5/22 CONFERENCE CALL WITH TOMMY DHS & MRS TO REVIEW LATEST PLAN 5/22 SENT REVISED FLOOR PLAN 6/5 REC'D MRS STN ASSIGNMENTS 6/11 REC'D DRW SIGN OFF 6/19 MET WITH TOMMY TO DISCUSS PRODUCT SOURCING7/2 PULL LIST SENT TO DHS
1/14/2015	15017		MSP			MPSC-RADIO SHOP	REPLACE MOST WORK BENCHES WITH OFFICE STYLE FURNITURE WHILE RETAINING THREE WORK BENCHES. REPLACE WORK FLOORING IN SHOP AREA. RESURFACE FLOOR IN GARAGE. REPAINT.	**BECKY**	TRISHA				NO		SITE VISITED/FIELD MEASURED 1-23 SENT PROPOSED BLOCK PLAN 1-30 SENT FOLLOW UP EMAIL 2-9 2/10 CUSTOMER SAID WOULD SEND MARK UPS THAT WEEK 2/19 FOLLOW UP EMAIL 2/20 CUSTOMER SAID WOULD SEND MARK UPS 3/4 SENT FOLLOW UP EMAIL 3/5 CUSTOMER RESPONDED THEY ARE "WORKING ON IT" SENT ANOTHER FOLLOW UP EMAIL 3/17 3/20 REC'D FEED BACK FROM CUSTOMER 3/23 SENT REVISED BLOCK PLAN 3/25 REC'D FEED BACK FROM CUSTOMER 3/26 SENT REVISED BLOCK PLAN 3/31 SENT PROPOSED TYPICAL FOR CUSTOMER REVIEW. 4/16 KEITH FWD DWG OF TYPICAL TO MRSC STADD FOR THEIR REVIEW, EXPRESSED THAT THEY HAVE NO FIRM TIME LINES OR DROP DEAD DATES FOR PROJECT TO BE COMPLETED 5/13 FOLLOW UP,KEITH HAD NO UPDATES 6/8 SENT FOLLOW UP EMAIL 7/8 SENT FOLLOW UP 7/8 PER KEITH, PROJECT STILL ON BUT HAVING SOME HANG UPS ON THEIR END
2/20/2015	15089	P00603-15	DHHS	2		DHHS CASS 4TH FLOOR	REDESIGN CRAMPS OFFICE INTO CASHIER OFFICE. TURN OLD CASHIER OFFICE INTO BREAK ROOM. FLOOR TO CEILING WALL BUILT ON THE 4TH FLOOR TO CONSOLIDATE THE REIMBURSMENT SECTION IN THE BASEMENT WITH THEIR MANAGER	**BECKY**	TRISHA				NO		2-24 INITIAL MEETING 2/27 BLOCK PLAN FOR NEW WALL CONSTRUCTION SENT TO JK AND DAVE MCGRATH 3-3 BLOCK PLAN CASHIER OFFICE SENT 3/11 JULIE REQUESTED EXISTING CASHIER OFFICE DRAWING, WHICH I SENT HER. 3/17SENT FOLLOW UP,JULIE SAID NO UPDATES YET. WAITING ON ESTIMATE FOR NEW SUITE CONSTRUCTION 4/1 SENT FOLLOW UP EMAIL (NO RESPONSE) 4/21 SENT FOLLOW UP EMAIL NO RESPONSE AS OF 4/29 5/11 JULIE RESPONDED AND SAID THERE ARE NO UPDATES 6/8 SENT FOLLOW UP EMAIL
2/20/2015	15090	P00590-15	DTMB TECHNICAL SERVICES	150		OPS CENTER 1ST FLOOR RE STACK	RE EVALUATE 1ST FLOOR FOR RE STACK 150 STATIONS	**BECKY**	TRISHA				NO		INITIAL MEETING 2/24 BLOCK PLANS SENT 2/27 CUSTOMER HAD CHANGES FOR BLOCK PLAN SET UP MEETING FOR 3/30 TO REVIEW. 4/6 REVIEWED MINER BLOCK PLAN CHANGES WITH CUSTOMER 4/15 2ND INVENTORY VERIFICATION AT OPS 4/28 REC'D CHANGES FROM ASHLEY 5/12 SENT REVISED PLAN 5/14 REC'D CHANGES FROM ASHLEY AND SENT REVISIONS 5/18 REC'D CHANGES FROM ASHLEY AND SENT REVISIONS 5/18 REC'D BP SIGN OFF 5/21 SENT PROPOSED FURNITURE PLAN 6/1 ASHLEY SAID SHE'S WORKING ON GATHERING NOTES FOR REVISIONS 6/8 REC'D NOTES ON CHANGES NEEDED FROM ASHLEY 6/12 SENT SECRETARY TYPICALS 6/15 REC'D ADDITIONAL CHANGES 6/17 SENT REVISED PROPOSED DWG 6/30 met to discuss phasing and timeline 7/1 rec'd sign off on furniture plan 7/7 sent phasing dwgs for approvals 7/14 REC'D SIGN OFF ON PHASING DRAWINGS 7/22 SENT QUESTIONS ON PRODUCT REUSE TO ASHLEY
5/4/2015	15198	P00718-15	DTMB	79		HANNAH 1ST FLOOR WEST PHASE 2	MODULAR FURNITURE PHASE 2	**BECKY**	TRISHA				NO		5/6 MET WITH CUSTOMER 5/1 SENT PROPOSED DWG 5-29 SENT FOLLOW UP TO TROY 6/9 CUSTOMER ASKED FOR PRICING. INFORMED CUSTOMER WE NEED A SIGNED OFF DRAWING FIRST STILL NO RESPONSE ON LOCKER QUESTION FROM TROY. **6/18 ON HOLD PER TROY** UNTIL FURTHER DISCUSSIONS MADE RE: STAFF LOCATIONS
	15200	P00761-15	DOS	5		Dept of State 4th fl Austin	Reconfigure 5 stations	**BECKY**	Andrea			7/1/2015	NO		5/14 MET WITH CUSTOMER 5/15 SENT PROPOSED DWG 5/20 REC'D SIGN OFF ON DWG 5/22 SENT PULL LIST TO KEVIN TO CHECK HIS INVENTORY 6/3 KEVIN RETURNED PULL LIST NEEDS TO VERIFY ONE THING 6/10 KEVIN CONFIRMED FINAL QUESTIONS
	15199	P00766-15	DOS	1		Dept of State Occupancy services	Modify (1) Office for Nathan Buckwalter	**BECKY**	Andrea			7/1/2015	NO		5/14 MET WITH CUSTOMER 5-19 SENT PROPOSED DWG 5/20 REC'D SIGN OFF 5/22 SENT PULL LIST TO KEVIN 6/3 KEVIN RETURNED PULL LIST NEEDS TO VERIFY ONE THING 6/10 KEVIN CONFIRMED FINAL QUESTIONS
	15203	P00760-15	DOS	2		Dept of State 1st Austin	reconfigure 2 storage areas	**BECKY**	Andrea				NO		5/14 MET WITH CUSTOMER 5/15 SENT PROPOSED DWG 6/15 EMAILED KEVIN RE NEEDING MORE INFO ON SHELVING 6/24 KEVIN WAITING TO FIND OUT ABOUT SHELVING FROM INTERNAL SOURCES 7/23 SENT FOLLOW UP EMAIL

Date Project Assigned	DBI PROJECT #	STATE 123 #	AGENCY	NUMBER OF STATIONS	DTMB INSTALL Y/N	PROJECT NAME	SCOPE OF WORK	DESIGN LEAD	DBI PC	TARGET INSTALL START DATE	SCHEDULED INSTALL START DATE	SUMMARY SHEET SENT	PO REC'D?	DATE PO REC'D	NOTES
5/12/2015	15211	P00759-15	DTMB	TBD		OPS CENTER 1ST FLOOR SOUTHEAST CSC	MODULAR FURNTIURE RECONFIGURATION FOR ADDITIONAL STAFF.	**BECKY/CASSANDRA**	TRISHA				**NO**		5/14 MET WITH DAVE MCGRATH TO REVIEW 5/21 SENT 3 BLOCK PLAN OPTIONS 6/6 DAVE SENT DWG FROM CUSTOMER 6/16 SENT NEW BP OPTION 6/19 MET WITH DAVE AND ONSITE TO REVIEW. PROJECT 7/8 MET WITH PAM AND DAVE TO REVIEW BLOCK PLAN FURTHUR 7/9 SENT FINAL BLOCK PLAN AND TECH BAR OPTIONS 7/20 REC'D ADDITIONAL CHANGES FROM ANN.
7/17/2015	15316	DESIGN AUTH	MSP	8		MSP DETROIT	BUILD OUT 8 STATIONS	**BECKY**	TRISHA				**NO**		7/17 REC'D INFO FROM KATHY REGARDING WHAT THEY NEED.
6/12/2014	14313		MCSC	150		MCSC - Capital Commons	Redesign and remodel of 1st - 4th floor	**Carrie**	Andrea	START 2016			**NO**		WORKING THROUGH PROGRAMMING NEEDS WITH CLIENT **ON HOLD** INITIAL PROJECT MEETING TO RESTART PROJECT ON 5/6 WAITING ON CLIENT TO SEND PROGRAMMING INFO. FOLLOW UP EMAIL SENT ON 5/14 PROGRAMMING REC'D 5/21 INITIAL REVIEW OF FINANCE/ADMIN AREA ON 5/20 MEETINGS BEING SET UP WITH EACH DIVISION'S MGR. TO REVIEW PROGRAMMING NEEDS 7/15 PROGRAMMING MEETINGS IN PROCESS
8/4/2014	14394		LARA	45		LARA - Cadillac pl. 11th fl 9-650	recontig 13 stations & 32 hoteling	**CARRIE**	Andrea	12/15/14		8/13/2014	**NO**		1-5-15- Client put it on hold. DTMB product already pulled, but not picked up yet. Product also coming from LARA.Sent revised BP 10-6. sent design budget summary 8-13 MET WITH TERI ONSITE 8-22 ; SENT REVISED BP 10/24 11-13 CUSTOMER REQUESTED CHANGES. RESENT BLOCK PLAN, REVISED SIGN OFFS 11-19 CREATED AND SCHEDULED INVENTORY TRIP FOR 12-1 FOR 12-12 RECEIVED FLOOR PLAN APPROVAL 11-21. **ON HOLD AS OF 1/15 NEED CUSTOMER DIRECTION FOR CHANGES.** MET WITH TERI AND ETHAN AND KIM ON 3/27 TO REVIEW ADDITIONAL CHANGES. SENT REVISIONS ON 3/31. MORE REVISIONS FOLLOWED IN AN EMAIL ON 4/1 FROM KIM. WORKING ON CHANGES AS OF 4/13 4/3 SENT REVISIONS ON 4/7 WAITING ON SIGN OFFS. RESENT DWG TO KIM/GROUP ON 5/18 SENT FOLLOW UP EMAILS AND **PROJECT IS ON HOLD PER MANAGMENT 6/29**
5/8/2015	15209	DESIGN AUTH	CORRECTIONS	18	NO	DEPT OF CORRECTIONS LOWER LEVEL AND 3RD FLOOR	FOR THREE AREAS. EMERGENCY MANAGEMENT MOVING TO RECRUITMENT - LOWER LEVEL, CRIME VICTIMS MOVING TO 3RD	**CARRIE**	TRISHA	9/1/15		7/30/2015	**NO**		MET WITH CLIENT ON 5/13 TO DISCUSS PROJECT 5/27 FIELD MEASURED AND INVENTORIED PRODUCT LAYOUTS SENT 6/9/15 SIGN OFF RECEIVED FOR LOWER LEVEL AREAS AND REFURB PULLS STARTED AS OF 7/13. WAITING ON APPROVAL OF 3RD FLOOR AREA. RESENT NEW OPTIONS ON 7/1
5/26/2015	15231	DESIGN AUTH	CORRECTIONS	7	NO	IONIA CORRECTIONAL FACILITY	FURNISHING CONFERENCE ROOM, SEATING AND DESK SETTING	**CARRIE**	TRISHA	9/1/15		7/29/2015	**NO**		INITIAL CLIENT MTG 6/10/15 SENT 2 OPTIONS FOR 6 OFFICES AND 1 CONFERENCE ROOM ON 6/19 BUDGETARY PRICING SENT ON 7/17 WAITING ON PO
6/18/2015	15267	DESIGN AUTH	CORRECTIONS	4	NO	DEPT OF CORRECTIONS 5TH	RECONFIGURE 2 AREAS INTO 4 STATIONS	**CARRIE**	Andrea	9/1/15			**NO**		INITIAL CLIENT MEETING 6/25 SENT 1ST OPTIONS 7/1 FOLLOW UP CLIENT MEETING ON 7/14. WAITING ON DIRECTION FROM CLIENT
6/19/2015	15270		DTMB/DHS	TBD	NO	CADILLAC PLACE RESTACK	RESTACK OF 10 FLOORS	**CARRIE**	Trisha	TBD			**NO**		GAVE CLIENT OCCUPANCY STUDIES ON 6/29. WAITING IN FURTHUR DIRECTION.
7/14/2015	15306		MIOSHA / OSE	24		Office of State Employer CGO 4th fl	Design and install appx 24 stations	**CARRIE**	Andrea				**NO**		
	13206		DHS	600	no	Flint State Office Building Restack	windows, reconfigure to 6x8s mostly, 6x8s, etc Phased by floor	**CASSANDRA**	TRISHA	7/14/2014 9-29 3RD FLOOR	11/24/2014 4TH FLOOR 6/15 5TH FLOOR 7/3	6/1/2014	**YES**		2nd floor start 5/25 3RD PHASE TO START 7/14 2nd PHASE 7/14 GETTING 5TH FLOOR CUSTOMER SIGN OFFS FIELD MEASURE 1-15 5/22 MOVED INSTALL DATES DUE TO CONSTRUCTION DELAYS
	13209		DHHS	134	no	Flint State Office Building Restack	6TH FLOOR	**CASSANDRA**	TRISHA	5/13/15	5/17/15		**NO**		REVISED BLOCKPLANS WERE SENT DUE TO ARCHITECTUAL CHANGES - NEED SIGN OFF 6/12 REC'D CLIENT SIGN OFF 7/15 SENT BASEFEED PLAN
	13995		MSP	154	no	SEOC @GOB	Approx. 150 staff. New SEOC Building & GOB 1st & 2nd fl	**CASSANDRA**	TRISHA	9/1/15			**NO**		PARTIAL PO RECEIVED FROM GRANT 5-22 REVIEWED PLANS AND BUDGET WITH DAWN 3/26 MET WITH DAWN 4/21 TO REVIEW FLOOR PLAN CHANGES SENT REVISED DWGS 6/8 6/19 REC'D FINAL INFORMATION FROM DAWN 7/2 SENT FINAL DRAWINGS 7/13 RECEIVED SIGN OFF
6/19/2014	14321	P00243-14	LOTTERY	7	NO	LOTTERY BUILDING 4TH FLOOR	CREATE (1) OFFICE AND (3) WORK AREAS IN THE FORMER EXECUTIVE CONFERENCE ROOM ARC	**CHAR**	Andrea	8/1/15		MODULAR 7/16	**NO**		KICK OFF MEETING 6/24, MEASUREMENTS VERIFIED 6/30, PRO DWG SENT 7/7, MEETING TO DISCUSS CHANGES 7/9, DWG SENT TO JIM CLARK TO APPROVE 7/9, APPROVED BY JIM CLARK 7/15, 2 OPTIONS SENT 7/17, FOLLOWED UP 7/28, CLIENT WANTS TO MEET FOR FURTHER CHANGES, MET TO DISCUSS CHANGES 8/5/14, 2 MORE OPTIONS SENT 8/7, FOLLOWED UP 8/20, WATIING FOR CLIENT JAMIE P LEAVES MESSAGE TO MEET 9-15, RETURNED CALL AND LEFT MESSAGE 9-15 FOLLOWED UP VIA EMAIL 9-16 MET WITH JP REGARDING REDESIGN 9-17 2 MORE OPTIONS SENT 9-25 FOLLOWED UP WITH CLIENT 10/20 ON HOLD 10/20 MET 2/5 TO DISCUSS CHANGES. EMAIL TO DTMB (JP) REGARDING THESE CHANGES 2-9 FOLLOWED UP 2-13 DTMB APPROVED LAYOUT, PROPOSED DWG SENT TO LUCY 2/17 MET WITH LUCY 2/27 TO DISCUSS CHANGE IN PROJECT SCOPE REVISED DWG SENT 3/12 EMAIL TO KEITH HAWES TO CHECK CONSTRUCTION REQUIRMENTS 3/12 CHANGES NECESSARY PER VOICE MAIL 3/27 CALLED LUCY TO DISCUSS CHANGES 4/2 REVISED DWG SENT 4/6 REVISED DWG SENT 4/23 MET WITH CUSTOMER 5/6 TO DISCUSS CHANGES REVISED DWG SENT 5/7 TO JP FOLLOW IP 5/12 FOLLOWED U 5/13 APPROVED DRAWING SENT TO CUSTOMER 5/13 CUSTOMER CALLS 5/20 WITH ADDITIONAL CHANGES CAL FROM BRIAN 5/20 WITH ADDITIONAL CHANGES REVISED DWG SENT TO JP 5/26 60" HIGH PANELS UNACCEPTABLE, REVISSED DWG 6/2 CONSTRUCTION MEETING 6/2 MET WITH LUCY 6/8 TO SELECT SEATING FABRICS AND FINISHES. 6/10 EMAIL TO LUCY WITH RENDERINGS PULL SIF TO DTMB 6/18 PULL SIF TO DTMB 6/19 RECIEVED 6/22 ON SITE INVETORY COMPLETED 6/30 EMAILED LUCY RESULTS OF INVENTORY 7/1 APPROVED 7/6 SPOKE WITH JP 7/6 ON STATUS OF PROJECT 7/10 RECIEVED SEATING SELECTIONS FROM LUCY 7/10 EMAIL TO KEITH TO CONFIRM DBI DOING INSTALL 7/17 INFO FOR SEAT DEPTH SENT TO LUCY LOUNGE ON HOLD BUT STILL
11/4/2014	14557	P00366-14	ORS			Office of retirement services GOB Zen Rm	Design collaborative space	**CHAR**	TRISHA	TBD			**NO**		KICK OFF MEETING 11/11 MEETING 12/4 EMAILED JP MEETING NOTES 12-9 OPTIONS SENT TO PAM 12/22 FOLLOWED UP 1-14 **ON HOLD 2.16** FOLLOWED UP WITH PAM 7/22

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11/4/2014	14561	DESIGN AUTH	TREASURY	30	NO	TREASURY - EXECUTIVE AUSTIN 1ST FL SW	DEMO 30 STATIONS, SWING SPACE, REBUILD 30	CHAR	TRISHA	6/1/15	SWING SPACE 1-26 GASS 1-23 TEMP 2-11 AND 2-13 TEAR DOWN 1-6 TO 1-11	SWING SPACE 1-15 TEMP 2-10 TEARDOWN 1-26	YES FOR TEMP SPACE	2-1 TD 2-5	KICK OFF MEETING 11/10 IPDATED CAD PLAN REQUESTED 11-13 PRELIM POWER SENT 12-3 PRO DWG FOR SWING SPACE SENT 12-4 REVISION FOR SWING SPACE SENT 12/23 AND AGAIN 1-6 1ST FLOOR PRO DWG SENT 12/18 CHANGES NEEDED PER 12/22 MEETING MET WITH ANN 1/13 MEETING NOTES SENT PHONE CONVERSATION WITH ANN REGARDING VAULT TEARDOWN 1-27 TEMP SPACE MEETING 2-3 PRO DWG SENT 2-4 APPROVED 2-5 MEET ANN 2-6 FOR CONHALL SWING SPACE ADJUSTMENTS DWG SENT REVISIONS SENT 2-11 REVISIONS SENT 2-13 REVISION FOR ADJUSTMENT SENT 2-19 APPROVED MEETING TO DISCUSS 1ST FLOOR 2-17 PRO DWG FOR 1ST FLOOR SENT 2 20 EMAIL FROM ANN WITH CHANGES 3/3 MET WITH ANN 3/18 TP DISCUSS CHANGES REVISED DWGS SENT TO ANN 3/24 PRELIMINARY POWER PLANS SENT 3/24 SOME CHANGES TO POWER REQUIRED. MET WITH ANN 3/26 TO DISCUSS CHANGES NECESSARY. ANN EMAILS CHANGES TO BE MADE 3/31 REVISED POWER PLANS SENT 4/6 REVISED FURNITURE PLANS SENT 4/6 REVISIONS NECESSARY. REVISED AREAS A,B, AND E SENT 4/9 REVISIONS NECESSARY PER EMAIL 4/10 REVISIONS SENT 4/12 WITH AREA C AND D SUMMARY FOR SPECIAL COUNTER SENT TO ANN 4/12 APPROVED 4/13 NET ANN 4/13 TO DISCUSS FABRIC SELECTIONS MET WITH 4/14 TO DISCUSS CHANGES TO DWG SITE WALK THROUGH WITH ELECTRICIAN 4/16 REVISED DWG SENT 4/16 REVISED DWGS SENT 4/21 SIGN OFF RECIEVED PRICE SUMMARY FOR SWING SPACE ADJ, DEMO AND STORAGE SENT 4/24 MEETING WITH ANN TO DISCUSS PRICING 5/5 REVISED PRICING TO ANN 5/6 ANN CALLS WITH FINISH CHANGES 5/7 PULL LIST SENT TO DTMB 5/20 FOR PIECES MISSING FROM INVENTORY 6/9 ANN REQUESTS RECONFIGURE OF COPY ROOM 6/10 PROPOSED SENT ANN REQUESTS RECONFIGURE OF COPY ROOM 6/19 PRO DWG SENT 6/17 MET ONSITE TO DISCUSS REVISION SENT 6/18 APPROVED WALK THROUGH WITH ANN 7/1 MEETING NOTES SENT 7/13 RECIEVED ADDITIONAL REQUESTS 7/14 EMAILED ANN WITH FLOOR PLAN OF REQUESTED CHANGES AND PROPOSED LAYOUT TO STATION REQUESTING RECONFIGURE 7/21 SENT 3D'S OF SINGLE OFFICE PER ANN'S REQUEST
12/22/2014	14637	Design Auth	ECIC	3	NO	Early Childhood Investments Corp	Reconfigure (3) stations	Char	Andrea	9/1/15		6/1/2015	YES	7/13/2015	PRO DWG SENT 1-6 CHANGES NEEDED REVISED DWG SENT 1/8 FOLLOWED UP 1-27 FOLLOWED UP 2-11 MEETING TO DISCUSS SCHEDULED 3.12 FOLLOW UP SENT 2/26 MET 3/12 TO DISCUSS NEW SCOPE DWG SENT 3/19 FOLLOWED UP 4/24 FOLLOW UP 5/13 FOLLOWED UP 6/12 EMAIL REC'D APPROVING SUMMARY 6/18 EMAIL TO REQUEST SIGNATURE SENT TO CLIENT 6/18 RECIEVED 6/18 EMAIL REQUESTING PO SENT 6/18 FOLLOWED UP 7/1 7/9 FOLLOWED UP 7/13 RECIEVED
2/19/2015	15084	F00591-15	LOTTERY	4	NO	Dept of Lottery 4th fl Lottery bldg	Reconfig conference room to 4 offices	Char	Andrea				NO		THIS PROJECT IS AN ADDITION TO PROJECT 14321
4/1/2014	14176-DIFS		DTMB	240	NO	MASON RESTACK	Restack 8 floors	Char	Andrea				NO		Typicals presented in meeting 2/10, revisions necessary Proposed 7x9 typical sent to Jim Clark 2/16, responded 2/17 saying we should give them what they currently have, ie. facing the door. Received unsigned BP's from Alan on 2/11 Meeting scheduled 2/17 - Jim C narrowe down which typical selections to offer Typicals sent 2/17. Block Plan meeting 2/18, very close to sign off. Preliminary furniture plans for all floors sent 2/26, revisions necessary Email to Alan regarding door switch on BE 2/26, done Meeting with DIFS 3/10, Mk suggested 45° corners instead and they want to proceed Email to Curt to pull and pick up 12x62 glass panel 3/10. Proposed power drawings for 6-8 floors sent to Alan 3/11, revisions necessary DIFS requests 3d of director office on 7th floor 3/11, sent 3/12 Spreadsheets updated with Cubicle numbers sent 3/17 - changes needed, updated spreadsheets sent same day Request for work surface heights and ergos sent 3/17, received 4/3 and 4/4 Updated Furn plans sent to DIFS 3/19 Spreadsheets and printed plans given to J Bentley 3/19 7th fl dwgs sent 3/19, several changes requested 6th fl dwgs sent 3/20, several changes requested 8th fl dwgs sent 3/22, several changes requested Typicals sent for approval 3/22, 3/25 error in typicals were found, revisions sent 3/25, received approval for manager and floor to ceiling offices 4/1 7th floor Pull list sent to DTMB 3/23, followed up 3/24, received 3/26 Revised power plans for 7th fl. to Alan 3/24, waiting.. 6th floor Pull list to DTMB 4/1, followed up 4/10, received 4/12 -DTMB sent 24" tinted glass panels 4/10, Email to Alan 3/30 to confirm live loads for file cabinets, he responds 4/3 saying there are areas of concern and will provide marked up dwgs, dwgs received 4/8 Layed cores for floors 6-8 3/31 Brian Beaver says file cabinets can not be placed near air shafts 3/31 6th and 7th floor field measurements completed 4/1 columns significantly larger than what is shown on project causing issues with panel configurations and work surface widths in some offices. Alan notified and confirmed that file cabinets could not be near air shafts 4/3 Email to Alan to confirm file locations for 6th floor 4/9, confirmed Email to Alan to confirm file locations for 8th floor 4/11, confirmed Final plans for 6th floor sent to client 4/10, changes to file cabinet locations necessary, revisions sent 4/11 Final plans for 7th floor sent to client 4/11, waiting . . CHANGES TO FILE CABINET LOCATIONS WE HEIGHT MADE 4/14 FINAL PLANS SENT 4/24 EMAIL FROM JILL REQUESTING CUBICLE CHANGES 4/28 EMAIL FROM JILL REQUESTING ADDITIONAL CUBICLE CHANGES 4/29 5/11 REQUEST TO CHANGE CUBICLE PANELS ON 7TH, 5/18 8TH FLOOR MOVE IN SEVERAL CHANGES MADE. EMAIL TO BRIAN BEAVER 5/27 FOR POWER ON 8TH FLOOR CONFIRMED WITH JIM CLARK THAT DTMB WOULD PAY FOR REQUESTED TUNE UP ON 7TH FLOOR 6/3 WALK THROUGH WITH CLIENT 5/28 MET JILL TO DISCUSS 8TH FLOOR COPY
4/1/2014	14176-MIOSHA		DTMB	123	NO	MASON RESTACK	Restack 8 floors	CHAR	Andrea	7/14/15			NO		Programming/BP meeting 2/26, lots of block plan re-working Presented 7x9 typicals--changes needed Revised typical and resent 3/12 Jamie emails 3/20 for dwg comparison of office 838, dwg sent 3/20. Revised typicals sent to Jamie 3/24, approved??? No official sign off received Meeting 3/18, block plans approved, but furniture plans not ready Preliminary yet incomplete furniture plans presented during 4/8 meeting, revisions necessary Furniture plans sent 4/13, waiting... Meeting with MIOSHA 4/15 REVISED PLANS SENT 4/20 CHANGES REQUIRES GARDEN LEVEL CHANGES, OPTION CHOSEN 4/23 REVISIONS SENT 4/27 CHANGES REQUESTED REVISIONS SENT 4/30 SIGN OFF RECIEVED 5/4 TB OPTIONS TO JAMIE 5/8 REVISED DWG WITH CONF RM FURNITURE AND STATION CHANGES DUE TO COLUMNS SENT 5/21 CONVERSATION WITH JAMIE REGARDING CONVERSATIONAL LOUNGE PIECES NOT NEEDED ON 1ST AND GARDEN LEVELS 6/1 REVISED DWG FOR FILES SENT TO JAMIE 6/3 APPROVED MET WITH MIOSHA 6/16 EMAIL FROM BRIAN BEAVER STATING 2ND FLOOR CANNOT BE COFED. MEETING WITH MIOSHA TO DISCUSS POSSIBLE REDESIGN OF COPY AREA SCHEDULED 6/22 EMAIL SENT 7/7 REGARDING EXISTING PRODUCT MOVING TO MASON 7/9 WALK THROUGH TO TAG FILES 7/13 MET WITH DIRECTOR TO DISCUSS CHANGES TO OFFICE DESIGN 7/17 DESIGN APPROVED. EMAILED ALAN AND BRIAN TO MOVE LIGHT SWITCH 7/21 APPROVED EMAILED ETHAN TO SCHEDULE WALK THROUGH
4/2/2014	14176-FACILITIES & SECURITY DESK		DTMB	4	NO	MASON RESTACK	Restack 8 floors	CHAR	Andrea	FACILITIES 4/23	INSERTS 7/28		NO		MET DOUG CHURCH 6/3 TO DISCUSS FACILITIES PRO DWG SENT 3/23 APPROVED 3/24 EMAIL TO RON 4/20 FOR PULL. MET DWG FOR SECURITY DESK, PRO DWG SENT 4-20 APPROVED. EMAIL TO BRIAN FOR POWER 4/21 ON HOLD EMAILED DOUG FOR INSERT INSTALL FOR PECKHAM 7/21
6/23/2015	15274	Design Auth	DTMB	1		DTMB Hollister 1st fl	reconfig work station to use at standing height	Char	Andrea	9/1/15		7/14/2015	YES	7/17/2015	KICK OFF MEETING 6/30 PRO DDWG SENT 7/3 REVISED SENT 7/7 7/9 RECEIVED SIGN OFF 7/10 PULL LIST TO DTMB 7/13 RECEIVED DTMB KEYED ORDER IN 7/14
7/2/2015	15292	P00861-15	Education	55		Dept of Education OPPS office	Reconfig OPPS office	Char	Andrea	8/24/15			NO		KICK OFF MEETING 7/7 7/10 PRO BLOCK PLAN SENT 7/13 FOLLOWED UP APPROVED, FURNITURE PLAN SENT 7/21
7.6.15	15297	1573	TREASURY	TBD	NO	OFS 1ST FLOOR NE	RECONFIG	CHAR	TRISHA	8/17/15	8/24/15	PRODUCT 7/10	YES		KICK OFF MEETING 7/8 MEETING NOTES SENT 7/9 PHONE CALL FROM ANN ORDER ONLY 9 CORNERS REVISED DWG SENT 7/17 APPROVED REVISED PULL TO DTMB 7/20 KEYED IN 7/21
7/8/2015	15299		DTMB	1		DTMB Hollister 1st fl	Lower desk and add monitor arm	CHAR	Andrea				NO		KICK OFF MEETING 7/16 PRO DWG SENT 7/16 APPROVED 7/17
7/17/2015	15313	Design Auth	MDOC	20		Dept of Corrections Victor bldg	Move staff of 20	Char	Andrea				NO		REQUEST TO TROY FOR KICK OFF MEETING 7/17 FOLLOWED UP 7/22 TROY NOT READY

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7/17/2015	15314	Design Auth.	MDOC	40		Dept of Corrections	Move staff of 40	Char	Andrea				NO		
7/17/2015	15315	Design Auth	MDE	60		Dept of Education Phoenix Bldg.	222 N Washington Lansing MI 48933	Char	Andrea				NO		
7/17/2015	15317		Treasury	3		Treasury Bureau of Investments 4th fl	Work site adjustments to 3 stations	Char	Andrea				NO		KICK OFF MEETING 7/22
	13490		DCH	25	NO	Walter Reuther Psychiatric hospital	quote all new modular, free standing, tables, and chairs	DANIELLE	TRISHA	5/1/15		7/15/2015	NO		SENT LARRY BUDGET PRICING 10/1. SENT PRO 4/7 SENT FINISH OPTIONS AND UPDATED DWG 4/8 EMAILED FOR RENDERINGS 4/9 EMAILED FOR CARPET SAMPLE 4/9 TOM CONTACTED ABOUT ELECTRICAL 4/24 EMAILED ELECTRICAL PLAN 4/24 SENT PRO DWG 4/7 SENT FINISH OPTIONS 4/8 SENT UPDATED PRO 4/8 EMAILED FOR CARPET/PAINT 4/9 SENT CANVAS/RENDERINGS 4/14 RECIEVED CARPET/PAINT 4/14 EMAILED UPDATED RENDERINGS 4/15 TOM EMAILED FOR ELECTRICAL 4/24 SENT ELECTRICAL PLAN 4/24 LARRY EMAILED ABOUT ELECTRICAL 4/29 EMAILED SUSAN ABOUT SELECTION OF FINISHES 6/8 EMAILED GO WITH OPTION 4 6-8 EMAILED TO SEND SIGNED DWG 6-8 DWG APPROVED 6-8 EMAILED ABOUT NEW CHAIRS 6-10 EMAILED LIST OF CHAIRS 6/11 EMAILED SUSAN CAN SEND BROCHURES OR COME IN SHOWROOM TO SEE 6-11 EMAILED REQUESTING TO SEND BROCHURES AND FABRIC SAMPLES AFTER 6/11 MAILED CHAIR BROCHURES 6/12 EMAILED ABOUT CHAIR BROCHURES AND PICKING CHAIR TYPE 6/17 EMAILED REC'D BROCHURES SHOULD HAVE A CHOICE BY FRIDAY 6/17 EMAILED ABOUT CHAUR SELECTION 6/24 EMAILED TO ASSIST ON CHAIR SELECTION 6/25 EMAILED CHAIR RECOMMENDATION 6/26 PROCEED WITH RECOMMENDED CHAIR OPTION 6/26 MAIL OUT CHAIR FINISH OPTIONS 6/26 EMAILED SENT CHAIR FABRIC SAMPLES 6/26 SENT PULL LIST TO DTMB 7/7 EMAILED SUSAN IF RECIEVED CHAIR SAMPLES 7/8 SUSAN EMAILED RECIEVED SAMPLES WILL GET BACK WITH CHOICE 7/13 EMAILED DTMB PULL 7/13 EMAILED PULL BACK 7/14 EMAILED REGARDING PANEL TRIM 7/14 SKIP EMAILED ONLY NEED TO PAINT TRIM 7/14 SUSAN EMAILED CHAIR FABRIC 7/14 CONFERENCE CALL 7/16 SENT SUPERVISOR AND CONFERENCE ROOM LAYOUTS 7/17
1/27/2015	14080	Design Auth	MSHDA	1	NO	MSHDA-4TH FLOOR HR AREA	TAKE DOWN 2 WALLS IN HR AREA ARC	DANIELLE	Andrea	ON HOLD	ON HOLD		NO		ON HOLD
2/27/2014	14100		COMMUNITY HEALTH	25	NO (DHS)	CAPITOL COMMONS 6TH FLOOR	25 STATIONS MODIFIED FOR SINGLE OCCUPANCY	DANIELLE	TRISHA	6/10 HOTELLING 7/23 PHASE 2 8/25 PHASE 1 6/13 PHASE 2 SEP 4-11 PHASE 3 OCT 5/9	DHS TO INSTALL	6/15 REVISED SUMMARY SENT 6/16 7-26 HOTELLING BUDGETARY OVERALL 5/10 & 5/12	YES	6/17/2015	TEAR DOWN 5/8, WAITING ON APPROVED BLOCK PLAN BLOCK PLAN SENT 5/7, STILL ON HOLD AS OF 11/18 APPROVED TO PROCEED 1-15 MEETING 1-15 TO DISCUSS PHASING AND FIELD MEASURE SENT 7/10 AND 8/5 TYPICAL OPTIONS 1-15 SENT UPDATE BLOCK PLANS 1-16 RESENT TYPICALS 1-21 SENT HOTELING LAYOUT 1-26 APPROVED DWGS 1-26 RESEND OVERALL WITH CHANGES 2-05 RESEND OVERALL WITH HIGHLIGHTED AREAS 2-06 UPDATE FILES R TYPICALS 2-19 HOTELING TYPICALS SENT TOTALS 2-19 SENT OVERALL PLAN 2-19 HOTELING BUDGETARY 2-27 SENT 3-13 RESENT HOTELING BUDGETARY WITHOUT CHAIRS 3-25 APPROVED HOTELING BUDGETARY & OVERALL PLAN 3-27 EMAILED TO SET UP MEETING 3-27 MEETING 3-30 GAVE PROPOSALS TO JULIE DURING MEETING. SENT WALL COLOR RENDERINGS 3-31 SENT ELECTRICAL PHASING AND REVISED HOTELING PLAN 3-31 RE SENT UPDATED WALL COLOR PLANS PER JULIE 4-2 RESEND OVERALL CUMMINS 4-2 APPROVED WALL COLOR PLAN 4-2 RE EMAILED INSIDE IT DWG 4-3 REVISED OVERALL FOR DATA/ELECTRICAL RESEND OVERALL 4-20 FIELD MEASURE ELECTRICAL PLAN 4-21 RECT 4-23 SENT UPDATED PHASING PLAN 4-27 PICKED UP TORN DOWN PRODUCT 4-28 PHONE CONVERSATION WITH SUSAN MEYER 4-28 SENT HOTELING DWG PRODUCT HOTELING LIST TO SUSAN MEYER 4-29 MEETING 5-4 SENT SUZANNE 5TH, 6TH AND 7TH EXISTING DWGS MEETING 5-12 EMAIL SUSAN ABOUT FINISHES 5-12 RECEIVED 5-13 SENT UPDATED OVERALL ELECTRICAL PLAN 5-13 SENT OVERALL PRODUCT LIST TO SUSAN 5-13 DISCUSSION SWITCH TO 6-2 FINISHES 5-28 BLOCK PLAN 5-14 SUSAN SENT DWG TYPICAL 5-14 SEND 7TH DWG 5-14 SENT OVERALL HOTELING TO DAN 5-15 EMAILED DNR SOUTHFIELD TYPICALS LAYOUT 5-15 REVERIFY FIELD MEASURE 5-18 SENT ELECTRICAL PLAN HOTELING 5-19 SUSAN EMAIL DWG NOTES 5-20 PHONE CONVO ON TYPICALS 5-21 SENT OVER DWG SEATING TYPICAL INFO 5-21 SENT HOTELING CHANGES 5-26 MEETING 5-26 SENT PREVIOUS BLOCK PLAN 5-27 5-28 PLEASE APPROVED TRIPPLITE CHAIR CHECKED ON PHONE 5-27 EMAILED UPDATED FURNITURE PLAN HOTELING 5-29 SUSAN SENT PELIMINARY APPROVAL FOR FURNITURE PLAN 6-1 SENT CHANGES FOR HOTELING AREA 6-1 SENT UPDATED OVERALL 6-5 SUSAN EMAILED NEED 2 STOOLS 6-5 EMAILED STATION #5 HEIGHTS 6-5 EMAILED CAD'S DONE FOR 6-7 MEETING 6-5 PHONE CONVO WITH LAURA ABOUT ADDITIONAL PRINTER AREA 6-6 RECIEVED OVERALL DWG ON SENT SUSAN PULL LIST 6-8 RECEIVED ONE PULL LIST BACK 6-9 SENT SUSAN QUESTIONS ON PULL 6-8 ANSWERED QUESTIONS ON 6-8 SENT PULL LIST TO DTMB 6-8 SENT UPDATED ELECTRICAL PLAN 6-10 EMAILED SUSAN ABOUT PHASING PLAN 6-9 EMAILED TO MEET ABOUT PHASING 6-10 EMAILED LAURA FOR DIVIDER PLAN AND FILE DRAWN 6-10 SUSAN SENT PHASING PLAN 6-10 RECD DTMB PULL LIST BACK 6-10 EMAILED SUSAN FILES 6-10 EMAILED GET NEW FILES 6-11 PHASING MEETING 6-11 LAURA SENT DIVISION LAYOUT AND FILE TO MATCH 6-11 SENT REST FILE PLAN 6-12 EMAILED TO ADD LARGE PHAN 6-15 EMAILED ABOUT WRONG FINISHES 6-15 EMAILED SIGN OFFS 6-16 SENT SIGNED SIGN OFFS 6-17 SUSAN EMAILED ABOUT PHASE 1 LIST OF DNR PRODUCT 6-18 EMAILED WILL HAVE OUT TODAY 6-19 SENT LISTS OF DNR PRODUCT TO BE TAKEN PER PHASE 6-19 EMAILED ABOUT SWITCHING STATION TO MAILROOM 6-22 MEETING 6-24 KEYED IN PRODUCT 6-19 RON TO LET US KNOW WHEN READY FOR PICK UP 6-23 EMAILED UPDATED MAILROOM AND PHASING PRINT 6-24 DROP OFF ELECTRICAL PLAN TO LAURA 6-24 PHASE 1 PROGRESS MEETING 27 LAURA EMAILED NEEDS 3 MORE PRINTS 7-1 EMAILED BRING TO MEETING 7-1 EmaiLED SUMMARY FOR CORNERS 7-8 EMAILED HIGHLIGHTED BIF OF PRODUCT COMING 7-8 SENT ON TO SUSAN EMAILED UPDATED PROJECT TIMELINE 7-9 EMAILED KEN ON TRIM INFO 7-9 EMAILED ABOUT WRONG KEN 7-10 EMAILED NOTES ON REVISED 7-14 EMAILED SUSAN ABOUT MISSING PANELS AND RAILS 7-20 SUSAN FORWARD EMAIL ON TO JOHN 7-20
7/8/2014	14136	Design Auth.	MSHDA	15	NO	MSHDA 2nd floor	Fully enclose (15) manager offices	DANIELLE	Andrea	ON HOLD	ON HOLD		NO		ON HOLD
11/12/2014	14221	P00201 14	MDARD	1		MDARD 6TH FLOOR NORTH	REPLACE WORK SURFACE EFP 4662 WITH WORK SURFACE EFP 2462 ARC	DANIELLE	TRISHA	ON HOLD	ON HOLD		NO		5/6 E-MAILED DRAWING. SENT SUMMARY. WAITING ON PO. On Hold
4/6/2015	14229	P00202 14	DNR	1		DNR 4th fl pllsy 3-1	Reconfigure 1 station ARC	DANIELLE	Andrea	ON HOLD	ON HOLD		NO		ON HOLD PER JOE FRICK
2/5/2015	14343	Design Auth	MSHDA	1	NO	MSHDA 4TH FLOOR 4-27	INSTALL CLERESTPRY GLASS IN LEVEL 15 MANAGER'S OFFICE 4-37 ARC	DANIELLLE	TRISHA	TBD		8/4/2014	NO		KICK OFF MEETING 7/1. FIELD MEASURE 7/2. DWG SENT TO CUSTOMER 7/10 CUSTOMER SENT DWG ON 7/22. ONHOLD 3/18 PER CHRIS
2/10/2015	14357	Design Auth	MSHDA	2	NO	MSHDA 4TH FLOOR CLERESTORY	RECONFIG 2 STATIONS TO 1 15 LEVEL MANAGER OFFICE WITH CLERESTORY FLOOR TO CEILING. ARC	DANIELLE	TRISHA	TBD		8/4/2014	NO		INITIAL MEETING 7/1. FIELD MEASURE 7/2. DESIGN AUTHORIZATION SENT 7/7. RECEIEVED AUTHORIZATION 7/8. SENT DWG 7/9. RECEIVED DWG 7/10. Resent revised dwg 7/17. ON HOLD 3/18 PER CHRIS
4/6/2015	14403	P00305 14	DEQ	2		DEQ Drinking water 4th fl	Move components in 2 stations ARC	DANIELLE	Andrea	10/6/14		8/11/2014	NO		Dwg sent 8/15. APPROVED 8-27 ON HOLD?

Date Project Assigned	DBI PROJECT #	STATE 123 #	AGENCY	NUMBER OF STATIONS	DTMB INSTALL Y/N	PROJECT NAME	SCOPE OF WORK	DESIGN LEAD	DBI PC	TARGET INSTALL START DATE	SCHEDULED INSTALL START DATE	SUMMARY SHEET SENT	PO REC'D?	DATE PO REC'D	NOTES
5/1/2014	14452	Design Auth.	LARA	30	NO	LARA BSBP Victor 2nd Fl.	Demo 30 stations and rebuild at victor bldg	**Danielle**	Andrea	6/1/15	PHASE 1 6/2-6/5 AND 6/8-6/10 PHASE 2 6/15-6/16 AND 6/8-6/24	4/15/2015 PRODUCT SUMMARY 7/6	**YES**	4/20/2015	KICK OFF MEETING 9-9 CHECK ONSITE INVENTORY 9-18 MEETING 9-18 SENT INITIAL BLOCK PLAN 9-24 MEETING WITH CUSTOMER 10-21 CONFIRM FILES 10/23 DWG MEETING 11/3 UPDATED 10/29 MEET 11/3 SENT PULL LIST TO DTMB 11-19 RECEIVED BACK 11-24, SENT TOP FEED COUNT AND LOCATION TO ETHAN 11-24 MEETING 12-1 PHASING MEETING 12-8 keyed in product ctmo and live 12/8 SENT LEFT OVER PRODUCT SIF TO ETHAN 12/16 PICKED UP PRODUCT FROM MERCANTILE 1/5-1/7 KEYED IN DTMB AND LARA PRODUCT 12/8 PICK UP PRODUCT FROM MERCANTILE 1-5 TO 1-7 EMAILED ETHAN 1-14 ABOUT MISSING DAMAGED ITEMS TALKED TO ETHAN DESIGN TO BE RE WORKED SCHEDULING MEETING 1-28 MEETING TO BE SCHEDULED TO RE WORK FLOOR PLAN TBD RE EMAILED FOR MEETING 2/6ETHAN CALLED 2/17 MOVE FORWARD MEETING RESCHEDULED 3/27 MEETING 3/31 CHANGES MADE, SENT REVISED PLAN PER MEETING 4/1 EMAILED UPDATED ELECTRICAL 4/1 SENT UPDATED PROPOSED ELECTRICAL 3/30 MEETING 3/31 SENT REVISED PLAN 4/1 EMAILED ETHAN ABOUT MIKES OFFICE 3/31 - 4/1 ON SHELF, EMAILED UPDATED ELECTRICAL PLAN 4/1 MEETING 4/7 TO GO OVER MORE CHANGES. KATIE/SUE GET DIMENSIONS OF OFFICE RECIVED DIMENSIONS 4/8 SENT UPDATED PLAN/ELECTICAL 4/8 DWG APPROVED 4/8 SEND OUT ADDED PULL TO ETHAN 4/13 SENT BACK ADD PULL 4/14 INVENTORY PRODUCT AT SUITE VICTOR 4/21 RECIEVED SIGNED SUMMARY 4/17 EMAILED ABOUT PANEL AND TOP FEEDS 4/21 EMAILED ROY ABOUT TOP FEED S 4/22 MEETING TO GO OVER INSTALL DATES 4/24 ETHAN SENT INSTALL SCHEDULE 4/27 EMAILED TO CONFIRM DATES PHD OUT WHERE EXISTING PRODUCT TO BE GOING 4/29 CONFIRMED EXISTING PRODUCT SIF LAURA PICKED UP EXTRA TOP FEEDS DROPPED OFF 5/8 ADDITIONAL MEETING 5/16 ETHAN CALLED TO SEPERATE EXISTING PRODUCT 5/27 EMAILED TERI ABOUT EXISTING STATIONS PHASE 1 6/9 TERI EMAILED BACK ALL SET ON MOVING EXISTING 6/6 EMAILED ABOUT BETH'S STATION 6/17 HAVE PRODUCT EMAILED TO SEND TO VICTOR 6/17 ETHAN EMAILED DTMB TO PICK UP STRAIGHT WORK SURFACES FROM EXISTING PRODUCT 6/18 EMAILED TAGGED WS TO TAKE AND SHOULD BE FULL WALL THRU NEXT WEEK 6/18 CONTACT ETHAN ABOUT RSCP 6/22 ETHAN PULLED AND DELIVERED FROM LAURA 6/22 EMAILED ABOUT MISSING ITEMS 6/24 ETHAN CHECKING INVENTORY 6/24 SENT ITEMS 6/24 ETHAN CALLED ABOUT MEETING 5 (6/5 6/25 INSTALL 5HIS 6/29 EMAILED ETHAN ABOUT SIDE TO SIDE BAR INSTALL LARA TO INSTALL 6/26 ETHAN CALLED FOR FURNITURE PLAN 6/5 6/30 SENT PLAN WITH #'S 6/30 EMAILED CAD PLAN 7/1 EMAILED PROPOSAL PACKET FOR SIDE TO SIDE BARS 7/1 EMAILED PACKET WITH LOCK BARS 7/6 EMAILED DATE TO CLEAN CHAIRS 7/6 ETHAN CALLED ON FILES AND EMAILED FOR UPDATES 7/21 EMAILED ETHAN BACK WILL SEND UPDATED PROPOSAL AND CHECK ON KEYS 7/21
1/7/2015	14536	P00387-15	DTMB	1		DTMB General office bldg 3rd fl	Move a slider door and panel **ARC**	**DANIELLE**	Andrea	TBD		11/20/2014	**NO**		CONTACTED CUSTOMER TO SET UP MEETING 10/22 MEETING 11-5 SENT DWG 11-6 RESENT DWG 11/13 APPROVED DWG 11/19 RE-EMAIL 12-3 ABOUT SUMMARY **ON HOLD**
01.16.15	14579		DNR	2		CONHALL 5TH FLOOR DNR	CONVERT HOTELLING STATION INTO A WORK STATION AND A COFEERENCE ROOM INTO A HOTELLING AREA. **ARC**	**DANIELLE**	TRISHA	TBD		12/10/2014	**NO**		SENT TYPICAL OPTIONS 11/12 RE-EMAILED TYPICAL OPTIONS 11-25 SELECTED OPTION 11-26 SENT DWG 11-26 SENT UPDATED DWG 12-1 APPROVED 12-2 RE EMAILED ABOUT SUMMARY 12/29/2014 FOLLOW UP 1/12 RE EMAILED 1-12 ABOUT PROPOSAL **ON HOLD - 2.9**
2/20/2014	15001		DMVA	1		Dept of Military and Vet. Affairs	reconfigure reception area	**DANIELLE**	ANDREA	TBD			**NO**		MEETING 1-6 SENT A DWG AND BROCHURE 1/7 **ON HOLD 1-27**
5/2/2014	15021		AUDITOR GENERAL	1	YES	CONHALL-AUDITOR GENERAL	RECONFIGURE AUDITOR GENERAL AREA	**Danielle**	TRISHA	TBD			**NO**		SENT UPDATED DWG 1-16 INSTALLED TEMP 1-23 NEED REVISED SPACE SEND UPDATED DWGS 1-27 RE EMAILED BOB 2-5 BOB EMAILED FOR CHANGE ON OPTION 1 2.19 SENT CHANGE 2.19 RE EMAILED BOB RUFF ON STATUS 3-26 **BOB STILL WAITING ON FUNDS 3/26**
5/7/2014	15041	Design Auth.	MSHDA		NO	MSHDA 4TH FL	Convert area into conf.rm using floor to ceiling walls	**DANIELLE**	Andrea	TBD			**NO**		MEETING 1-29 CASSANDRA SENT DWGS 2-13 APPROVED 2-6 MET TO DISCUSS PRICING 2.23 **ON HOLD 2/25**
1/30/2015	15076	Design Auth.	MSHDA	5	NO	MSHDA HW	Reconfig a 6 station area to add on 2 more stations	**DANIELLE**	Andrea	TBD		3/26/2015	**YES**	3/31/2015	EMAILED 2.10 FOR MEETING. RE EMAILED 2.13 MET ON 2.23 INVENTORIED SPACE 2/24 SENT BLOCK PLAN 3/5 MEETING FOR BLOCK PLAN SIGN OFF 3/15 APPROVED 3/5 SENT DWG 3/9 APPROVED DWG 3/10 CHECK BASEMENT INVENTORY 3/13 EMAILED CHRIS ABOUT GLASS PANELS 3/20 SENT UPDATED MANAGER DWG 3/20 EMAILED 3/24 ABOUT FILES. CHRIS EMAILED INSTALLING FILES IN DATA ROOM THEMSELVES 3/26 SENT ELECTRICAL DWG 3/26 RE SENT SIGN OFF NOT SIGNED 4/1 WANT TO REMOVE FILES FROM ORDER 4/6 MEASURE BASEMENT FILE ROOM 4/15 AND MEETING ON FILES SEND PROPOSED DATA/STORAGE ROOM 4/16 MEETING TO DISCUSS STORAGE AREA3 4/27 PUT ON HOLD 4/27 DELIVER NEW PRODUCT 5/15 **ON HOLD**
2/19/2015	15085	P00598-15	DTMB	4	YES	DTMB Procurement 1st fl conf mall	Reconfig 3 stations and add 1 station	**DANIELLE**	Andrea	5/1/15	7/17/2015 2ND TRIP TBD	3/12/2015	**YES**	5/4/2015	EMAILED ABOUT WS 2/20 CONFIRM EXISTING AREA 2/20 SENT DWG 2/24 APPROVED 2/26 CONTACTED KEITH DTMB TO INSTALL 3/11 SUMMARY APPROVED 3/12 WAITING ON PO. EMAILED ABOUT PO 5/29 EMAILED KEITH TO PICK UP INSTALL PACK AND INSTALL DATE 6/12 KEITH EMAILED REQUESTING DTMB PROJECT # 6/12 emailed dtmb project # 6/12 EMAILED KEITH ABOUT BOOKCASES BY COLUMN P2 6/19 EMAILED CUSTOMER INSTALL DATE 6/29 EMAILED ABOUT INSTALL DATE 7/7 APPROVED INSTALL DATE 7/7 EMAILED KEITH APPROVED DATE 7/7 KEITH EMAILED IF PRODUCT ARRIVED 7/13 EMAILED KEITH PRODUCT ARRIVED 7/14 REFURB ON PANELS NEEDED PER INSTALLER 7/17 REFURB PANELS TO GO BACK AND INSTALL
5/26/2015	15123	P00648-15	LARA	1		LARA MI Liquor Control Commission	Replace freestanding furniture in one office	**DANIELLE**	Andrea	TBD			**NO**		JAMIE EMAILED 3/9 EMAILED NEEDED 123 3-19 EMAILED 3/17 ABOUT EXISTING LAYOUT RESPONDED 3/17 SENT DWGS 3/6 JAMIE REQUESTED LARGER CONFERENCE ROOMS 3/15 SENT REVISED DWG 3/20 EMAILED ABOUT PROJECT 4/17 PHONE CONVERSATION ABOUT CHANGED 4/21 EMAILE ABOUT RETURN DESK WITH PED 4/23 JAMIE TO GET WITH CLIENT 4/23 JAMIE RE EMAILED CUSTOMER 5/5 EMAILED JAMIE ON STATUS 5/14 EMAILED ABOUT STATUS OF PROJECT 6/8 JAMIE TO LOOK INTO IT 6/8
6/3/2014	15140	P00659-15	LOTTERY	1		LOTTERY 3RD FLOOR	MODIFICATIONS TO ENCLOSED OFFICE	**DANIELLLE**	TRISHA	9/1/15	7/17/15	5/29/2015	**NO**		EMAILED 3/26 FOR MEETING 4/1 SENT OPTIONS FOR 2 AREAS 4/3 RE EMAILED 4/15 PHONE CONVERSATION ABOUT CHANGES 4/16 RESENT 2 OPTIONS 4/17 RE EMAILED 4/24 PHONE CONVERSATION ABOUT CHNAGES 4/24 SENT UPDATED OPTIONS 4/24 DWGS APPROVED 4/29 CHECK EX FINISHES AND BASEMENT INVENTORY FOR PRODUCT 4/29 EMAILED LUCY ABOUT FINISHES 4/30 APPROVED EITHER FINISH 5/1 SENT PART 1 TO DTMB 5/15 DTMB RETURNED 5/7 WAITING ON 90° PANELS DTMB HAS 80° PANELS 5/8 EMAILED LUCY ABOUT USING DIFFERENT FABRIC ON PANELS 5/ RE SENT UPDATED OFFICE LAYOUT 5/7 RE SENT WITH DBI NOTES 5/11 RE EMAILED ABOUT PANELS 5/13 CHEGKING PANELS WITH MIGUEL 5/13 EMAILED RON ABOUT TOP CAPS 5/14 EMAILED ABOUT CHANGES PER JIM CLARK 5/19 SENT DTMB PULL 5/19 RESENT OFFICE PULL LIST DTMB 5/22 REC'D DTMB PULL LIST 5/26 EMAILED RON ABOUT PULL RF AND PRODUCT ON HOLD 5/27 EMAILED KEITH ABOUT DTMB INSTALL 5/29 DTMB TO INSTALL PER KEITH 6/1 SENT EMAIL ABOUT SUMMARY 6/5 EMAILED. WILL PROCEED ONCE WE HAVE CHRISTINA'S PRICING 6/5 EMAILED LUCY STATUS. LUCY EMAILED SHOULD HAVE SOON AND RESEND APPROVED DWG. RESENT APPROVED DWG 7/7 EMAILED LUCY ON STATUS 7/21

Date Project Assigned	DBI PROJECT #	STATE 123 #	AGENCY	NUMBER OF STATIONS	DTMB INSTALL Y/N	PROJECT NAME	SCOPE OF WORK	DESIGN LEAD	DBI PC	TARGET INSTALL START DATE	SCHEDULED INSTALL START DATE	SUMMARY SHEET SENT	PO REC'D?	DATE PO REC'D	NOTES
4/1/2015	15145		DTMB	TBD		VICTOR 5TH AND 2ND FLOORS	RECONFIGURE DIRECTOR'S AREA	DANIELLLE	TRISHA	9/1/15	7/14/15	WALLS 5/15	YES	WALLS PO 6/30/15	EMAILED REQUESTING MORE INFORMATION AND TO SET UP MEETING 4/2 REPLIED BACK "GET MORE INFO NEXT WEEK" 4/3 emailed info 4/7 MEETING FIELD MEASURE 4/9 EMAILED TOTAL #'S FOR 2ND FLOOR 4/13 EMAILED FOR HIGHLIGHTED AREAS 4/13 SENT 2ND FLOOR BLOCK PLAN 4/13 SENT 5TH FLOOR BLOCK PLAN 4/14 SENT BACK HIGHLIGHTED AREAS ON 5TH 4/15 SENT UPDATED 2ND AND 5TH FLOOR BLOCK PLAN 4/15 INVENTORY 2ND, 5TH & 3RD AREAS 4/21 EMAILED FOR MEETING 4/16 MEETING ON FLOORS WALK THRU 4/22 GAVE BLOCK PLANS/TYPICALS 4/22 SEND UPDATED BLOCK PLANS TYPICALS PER MEETING 4/22 EMAILED QUESTIONS 4/23 SENT INFO BACK 4/23 SENT BACK REQUESTED CHANGES ON 2ND FLOOR BLOCK PLAN 4/29 APPROVED BREAK ROOM 5TH FLOOR WALLS DWG 4/29 SENT UPDATED 2ND FLOOR BLOCK PLAN 4/29 SENT INFO ABOUT LOCATION OF EXISTING FILES 4/29 RECIEVED SIGNED 6X6 TYPICAL 4/30 REQUESTED CHANGE 10 X 13 TYPICAL 4/30 SENT INQUIRY ON BREAKROOM FURNITURE 4/29 RESPONDED BRINGING DWN 4/30 SENT UPDATED 10X13 5/1 EMAILED CHANGING SCOPE 5/4 MEETING 5/13 ON SCOPE EMAILED ABOUT 3RD FLOOR EXISTING FURNITURE AND 5TH FLOOR LARGER STATIONS 5/14 SENT EX 4TH FLOOR PLAN 5/18 EMAILED TO CONFIRM EXISTING 3RD FLOOR WALLS 5/19 EMAILED ABOUT LVELS FOR 5TH FLOOR 5/19 MIKE EMAILED CONFIRMING LEVELS FOR 5TH 5/19 SENT EMIAL ABOUT 6X8 5/21 SENT SIGNED SUMMARYY ON WALLS 5/22 EMAILED LONGER DOING 5TH 5/22 SENT SIGNED SUMMARY FOR WALLS 5/22 EMAILED ABOUT WALLS PO AND DESIGN HOURS TO FOLLOW 5/28 SENT PO FOR WALLS 6/30 LARRY CALLED MIKE ON FURTHUR DESIGN 7/7 MEETING TO GO OVER FOURTH FLOOR WALK THRU WITH CUSTOMER ON CHANGE NEEDED 7/13 CHAR
4/2/2015	15148	P00698-15	TREASURY	1	NO	AUSTIN 1ST FLOOR GESILL'S OFFICE	REASONABLE ACCOMODATION	DANIELLLE	TRISHA		TBD	4/21/2015	YES	5/7/2015	MEETING 4/2 SENT 3 OPTIONS DWG 4/3 RESENT OPTIONS 4/7 PER PHONE CALL 4/6 RESENT 2 OPTIONS 4/7 MEETING WITH ANN 4/9 EMAILED REVISED DWG 4/13 APPROVED 4/13 EMAILED ABOUT PULLED PRODUCT 4/13-4/15 EMAILED ABOUT PULL LIST 4/17 APPROVED 4/17 MET WITH ANN ON CHANGES 4/21 RE EMAILED 5/5 ON SUMMARY WAITING FOR PO 5/15 EMAILED ABOUT EARLY INSTALL 5/19 ANN EMAILED TO CANCEL INSTALL WILL EMAIL BACK WITH DESIRED EMAIL DATE 6/16 EMAILED ANN INSTALL DATE 7/8 NO DATE YET PER CUSTOMER 7/8
2/23/15	15153	P00697-15	LOTTERY	1	TBD	Dept of Lottery 3rd fl Lottery bldg	reconfigure (1) office	DANIELLE	Andrea	9/1/15		6/26/2015	NO		SENT HIGHLIGHTED PLAN 4/6 EMAILED INFO BACK 4/6 SENT PRO DWG 4/7 SENT UPDATED PRO DWG 4/8 EMAILED REQUESTING EMAIL OPENING 4/8 EMAILED ABOUT CODE ISSUE 4/9 APPROVED DWG 4/9 EMAILED ABOUT FIELD MEASURE 4/24 CHECK EXISTING INVENTORY BASEMENT PRODUCT 4/29 SENT EMAIL TO LUCY ABOUT FINISHES 5/30 APPROVED 4/30 SENT PULL TO DTMB 5/5 RECD BACK 5/6 RECD 60" PANLES 5/8 RE EMAILED ABOUR FABRIC PANELS 5/13 EMAILED CHANGES PER JIM CALRK 5/19 LUCAS WAITING ON APPROVAL RE EMAILED ON APPROVAL 5/27 EMAILED IF NEED REVISED LAYOUT 5/29 EMAILED YES AND ADD CABINET AND DRY ERASE BOARD SENT NEW DWG 6/1 PHONE CONVO WITH CHRISTINA ABOUT CHANGES 6/4 SEND UPDATED DWG 6/5 emailed furthur changes and to be last SENT DWG 6/5 6/5 EMAILED UPDATED DWG 6/5 APPROVED DWG 6/5 SENT UPDATED PULL LIST TO DTMB 6/10 APPROVED DWG 6/5 SENT FULL LIST TO RON 6/10 EMAILED ABOUT PULL LIST 6/16 RON EMAILED SHOULD HAVE BY TOMORROW 6/16 DTMB PULL LIST BACK 6/17 EMAILED RON ABOUT TRIM PIECES 6/17 RON EMAILED DONT NEED TO ORDER 6/18 EMAILED LUCY CLEANING 6/25 LUCY EMAILED TO INCLUDE CLEANING 6/26 EMAILED ON STATUS 7/7 EMAILED SHOULD HAVE SOON AND NEED APPROVED DWG RESENT 7/7 RESENT APPROVED DWG 7/7 LUCY CALED TO CHAMNGE FILE 7/13 LUCY EMAILED CABINET WANTED 7/13 EMAILED DWG AND PRICE OF OTHER CABINET 7/14 EMAILED LUCY ON STATUS 7/21
3/4/2015	15154	P00700-15	TREASURY	1	YES	AUSTIN 2ND FLOOR SHEENAMAN'S OFFICE	RECONFIGURE WORK STATION	DANIELLE	TRISHA	7/1/15	7/29/15	5/29/2015	NO	6/12/2015	EMAILED FOR MEETING 4/6 RE EMAILED 4/20 ASB TO GET BACK NEXT WEEK 4/22 MEETING 5/6 SENT DWG 5/7 RESENT 5/8 JACOB EMAILED LOCATION 5/8 SENT 3RD OPTION WITH BF DWG APPROVED 5/13 SENT CHANGES 5/18 SENT PULL TO DTMB 5/18-5/19 EMAILED ANN MOVE FORWARD WITH CHANGES 5/19 RON EMAILED DTMB INSTALLING 5/20 CHANGED DWG AND DWG WAS APPROVED 5/22 EMAILED RON/KEITH READY INSTALL 6/17 EMAILED CUSTOMER ABOUT INSTALL DATE 6/29 EMAILED TOO SOON OF A DATE WILL EMAIL NEW DATE SOON 6/30 EMAILED IF NEED TO MOVE EXISTING BASEFEEDS 7/1 EMAILED DO NOT NEED TO MOVE THE BASEFEEDS 7/1 EMAILED KEITH ON INSTALL 7/13 JACOB EMAILED ABOUT JANETS STATION 7/13 EMAILED WILL LET DTMB KNOW TO COMPLETE FAST AND NEED INSTALL DATE 7/13
4/8/2015	15158	P00682-15	DNR	2	YES	Dept of Natural Resources Kuhn room	convert conf. room into an office	DANIELLE	Andrea	9/1/15	TBD	5/29/2015	YES	6/4/2015	NEED APPROVAL 4/9 APPROVED 4/13 SENT MEETING EMAIL 4/13 MEETING 4/30 MEETING 5/5 SEND DWG 5/6 REQUEST CHANGE 5/6 SENT UPDATED DWG 5/7 DWG APPROVED 5/8 EMAILED UPDATE ON INSERTS 5/19 RECD SIGNED SUMMARY 5/1 EMAILED NEED SIGN OFFS 6/1 SIGNED SIGN OFFS SENT 6/2 EMAILED ISSUE WITH STANDING HEIGHT 6/2 EMAILED ABOUT PO 6/2 RECD CALL ON PO 6/2 EMAILED KEITH INSTALL PACK READY FOR PICK UP 6/12 EMAILED FOR DTMB PROJECT # 6/12 EMAILED WILL PICK UP WHEN NEW PRODUCT HAS COME IN 6/12 EMAILED CUSTOMER ABOUT INSTALL DATE 6/29 EMAILED BOB ON ELECTRICAL READY ON INSTALL DATE 7/7 EMAILED IF DTMB SUPPLY BASEFEED 7/7 EMAILED DTMB OPEN FRAME PANELS SHIPPING LAT 7/15 KEITH EMAILED CUSTOMER NEED TO RESCHEDULE INSTALL TILL PRODUCT ARRIVES 7/17
5/26/2015	15230	P00900-15	LOTTERY	6+	NO	LOTTERY MGCB 2ND FLOOR EAST	TBD	DANIELLE	TRISHA	TBD	TBD		NO		EMAILED FOR MEETING 6/2 MEETING 6/4 MEETING CANCELED UNTIL DECIDED HOW TO PROCEED 6/4 EMAILED TO SET UP NEW MEETING PER CURT 6/5 MEETING 6/15 MEETING CANCELED 6/15 NEW MEETING 7/1 EMAILED ABOUT EXISTING FURNITURE 7/13 MELISSA CONFIRMED 7/9 MELISSA EMAILED NO BE USE AND AVAILABLE FOR FIELD MEASURE 7/16 FIELD MEASURE 7/16 EMAILED MELISSA INVENTORY DATES 7/16 INVENTORY 7/23
6/2/2015	15246	DESIGN AUTH	MSHDA	2	NO	MSHDA 3RD FLOOR	REDONFIGURE 2 STATIONS	DANIELLE	ANDREA	8/1/15	8/4/15	6/18/2015	yes	6/22/2015	EMAILED FOR MEETING 6/2 MEETING 6/3 SEND PRO DWGS 6/4 CHRIS REMOVE D TOP 6/4 EMAILED UPDATED DWG 6/8 EMAILED APPROVED DWGS 6/8 EMAILED TO COME CHECK INV 6/11 CHECK BASEMENT INV 6/12 EMAILED CHRIS ABOUT CLEANING 6/17 CHRIS SAID CLEANING/INQUIRING ABOUT INSTALL DATE 6/17 EMAILED TENTATIVE 6 WEEK LEAN TIME 6/17 SENT SIGNED SUMMARY 6/22

Date Project Assigned	DBI PROJECT #	STATE 123 #	AGENCY	NUMBER OF STATIONS	DTMB INSTALL Y/N	PROJECT NAME	SCOPE OF WORK	DESIGN LEAD	DBI PC	TARGET INSTALL START DATE	SCHEDULED INSTALL START DATE	SUMMARY SHEET SENT	PO REC'D?	DATE PO REC'D	NOTES
6/9/2015	15254	P00813-15	LOTTERY	12	NO	LOTTERY 3RD FLOOR PILLAR E2	RECONFIGURE ADD 10 STATIONS SPLIT ROOM	**DANIELLE**	TRISHA	TBD	TBD		**NO**		EMAILED FOR MEETING 6/9 MEETING ON 6/11 SENT PRELIMINARY BLOCK PLAN 6/12 LUCY CALLED TO REVISE BLOCK PLAN 6/15 SENT UPDATED BLOCK PLAN 6/16 CHECKED/FIELD MEASURED EX SPACE 6/17 SENT UPDATED BLOCK PLAN 6/17 LUCY EMAILED ABOUT 14X12 WORK STATION 6/17 EMAILED EXPLAINING ABOUT WORK STATION LUCY CALLED FOR MORE INFO ON 14X12 6/18 APPROVED BLOCK PLAN 6/22 EMAILED FOR LEVEL 14X12 6/22 EMAILED LEVEL 6/22 FORWARDED BLOCK PLAN TO JAMIE 6/22 CALL JAMIE FOR LAYOUT 6/24 EMAILED JAMIE ON STATUS 6/25 AND 7/1 EMAILED UPDATED BLOCK PLAN TO JAMIE 7/2 EMAILED JAMIE BLOCK PLAN 7/9 CALLED JAMIE AND LEFT MESSAGE ABOUT BLOCK PLAN 7/13 JAMIE EMAILED APPROVED BLOCK PLAN 7/14 SENT APPROVED BLOCK PLAN TO LUCY 7/4 EMAILED LUCY ON STATUS 7/21 LUCY WAITING ON APPROVAL 7/21
6/15/2015	15264	P00827-15	DTMB	1	TBD	DTMB Con Hall 1st fl Pillar B-3	Reconfigure one station	**DANIELLE**	Andrea	TBD	TBD		**NO**		EMAILED FOR MEETING 6/15 EMAILED TO HAVE ASSISTANT MEET 6/15 EMAILED WITH NOTES 6/16 MEETING 6/22 EMAILED DWG 6/24 EMAILED IF FRAN SHOULD SIGN. EMAILED TO FRAN FOR SIGNATURE 6/25 EMAILED FRAN, OUT OF TOWN TILL 4/13 WILL RECEIVE DWG THEN 6/30 EMAILED JILL ABOUT DRAWING 7/14 JILL EMAILED HOLD OFF MOVING NEW LOCATION 7/21
61/15	15265	P00831-15	DTMB	2	TBD	DTMB Con Hall 1st fl N-3 & L-3	Reconfigure 1 STATION	**DANIELLE**	Andrea	TBD	TBD		**NO**		EMAILED FOR MEETING 6/15 METTING SCHEDULED FOR 6/19 EMAILED NEW BOOKCASE LOCATION AND DWG TO KEITH FOR OTHER INSTALL 6/19 SENT TWO OPTIONS FOR SECRETARY STATION 6/22 EMAILED ABOUT COST ON OPTIONS 6/23 EMAIL DEPENDS ON INVENTORY FOR PRICING 6/23 EMAILED TO CHANGE OPTION 1 6/26 RESENT OPTION 1 6/26 RECIEVED APPROVED DWG 7/1 EMAILED DWG OF MOVING EXISTING FILE 7/1 EMAILED ABOUT TACKBOARD FABRIC 7/14
6/23/2015	15279	P00841-15	DNR	1	TBD	Dept of Natural Resources	Change conference room to office	**DANIELLE**	Andrea	TBD	TBD		**NO**		EMAILED FOR MEETING 6/24 BOB EMAILED CURT ABOUT PROJECT 6/25 BOB EMAILED JAMIE FOR MEETING 6/29 JAMIE EMAILED TO CONTACT TIM ABOUT HIS STATION 7/7 BOB EMAILED TIM FOR MEETING 7/7 EMAILED BOB ON MEETING 7/14 BOB MET WITH CUSTOMER 7/15 EMAILED BOB LOOKING INTO PLACES FURNITURE 7/16 CHECK ATRIUM FOR PLACES 7/20 EMAILED DWG AND CHANGES 7/20 EMAILED UPDATED DWG AND WAS APPROVED 7/21
7/27/2015	15326	Design Auth.	TED/LARA	TBD		Dept of Talent and Economic Development	Expand office to accommodate relocated staff	**DANIELLE**	Andrea				**NO**		
7/29/2015	15331		DTMB	1		DTMB Procurement	Add tackboards to large conference rooms	**DANIELLE**	Andrea				**NO**		
	14452-ARC		LARA			LARA BSBP VICTOR 2ND FL	Misc. adjustments	**Danielle**	Andrea						
8/29/2014	14447		DTMB	40		DTMB OFS CENTER	ADDING 40 STATIONS TO EXISTING 1ST FLOOR SPACE	**KAITLYN**	TRISHA	6/15/15	6/15/15	2.24.15	**YES FOR MODULAR**	4/21/2015	SENT JIM BLOCK PLANS 8-27-14 MEETING ON FURNITURE PLANS DEC 1 BLOCK PLAN APPROVED. FLOOR PLAN APPROVED REC'D DTMB PULL LIST 1-23-15 PROPOSAL PACET SENT TO JIM CLARK 2-24 WAITING FOR PO WAITING ON LABOR AND SEATING POS 4/21 MONITOR ARM QUOTE SENT TO DAVE 6/12
4/1/2014	14176 ORS		DTMB	800+		MASON RESTACK	Restack 8 floors	**Kaitlyn/Char**	Andrea				**NO**		FINAL DWG SENT 4/13 EMAIL NOTES WITH KAITLYN SIGNED OFF FLOOR PLANS 4/20 1ST FLOOR SIGNED OFF 5/19
6/23/2015	15281	P00849-15	DTMB	1		ROMNEY 9TH FLOOR PILLAR E3	WORK SURFACE HEIGHT ADJUSTMENT AND CONVERSION KIT FOR A CHAIR	**KAITLYN**	TRISHA				**NO**		PROPOSED DWG SENT 6/29 FOLLOWED UP WITH CATHY ON 7/8 AND 7/14 ON THE PROPOSED DWG
8/4/2015	15337	Design Auth	Courts	8		Court of Appeals Troy	Replace/move 8 stations	**Kaitlyn**	Andrea						
5/12/2015	15213	P00772-15	TREASURY	1		Dept of Treasury 1558	Add a 9x6 work stations ops 1st fl 1558	**Kylie**	Andrea	7/20/15	7/14/15		**NO**		MET WITH CLIENT 5/18 SENT DWG FOR APPROVAL 5/27 WAITING ON SIGN OFF FROM CLIENT REVISED PROPOSED DWG AND SENT TO CLIENT ON 6/8 REC'D REVISIONS NOTES AND COMMENTS FROM CLIENT 6/11 RECEIVED APPROVAL SIGN OFF 6/17 REFAB NEEDED. INFORMED CUSTOMER OF MISSING PRODUCT POSSIBLY IN INVENTORY 7/7 REFABBED 1 12" PANEL FOR CLIENT DTMB TO INSTALL 7/14 RUSH WAITING ON APPROVED SUMMARY FOR PST
5/15/2015	15219	P00769-15	DTMB	1	YES	DTMB OFS Center	HOTELLING	KYLIE	Andrea				**NO**		**ON HOLD POSSIBLY NOT SURE IF HOTELLING IS NEEDED PER CLIENT WAITING FOR DECISION FROM THE DIRECTOR**
6/2/2015	15245	P00804-15	DTMB	1		DTMB IT DIRECTOR OFFICE	Reconfigure IT directors office	**KYLIE**	Andrea				**NO**		MEETING WITH CLIENT 6/12 WAITING TO MEET WITH ELECTRICIAN AND BUILDING MANAGER TO DETERMINE POWER TO STATION
6/11/2015	15261	P00782-15	DHHS	NA	YES	DHHS/HANNAH BLDG, 3RD FLOOR	EXISTING WORK STATION AND EXPANSION RECONFIG	**KYLIE**	Andrea			7/3/2015	**NO**		RECEIVED SIGNED SUMMARY 7/8 WAITING ON PO
6/16/2015	15286		DTMB	8		DTMB- 8 station Big	8 station work station cluster	**Kylie**	Andrea				**NO**		SENT SIF FILES TO JAMIE PHILLIPPO ON 6/23
3/24/2014	14153		Eaton County	1		CIRCUIT COUNTY CLERK CHARLOTTE	1 WORK STATION	**MELISSA**	TRISHA	TBD			**NO**		**ON HOLD**
3/26/2014	14167	Design Auth.	GRAND RAPIDS HOME FOR VETS	2		GRAND RAPIDS HOME FOR VETS	DESIGN 2 OFFICES IN SOCIAL SERVICES	**MELISSA**	TRISHA	TBD			**NO**		**ON HOLD**

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 12:37 PM
To: Clark, Jim (DTMB)
Cc: Robinson, Harle (DTMB);Uphaus, Jamie (DTMB);Salters, Scott (DTMB)
Subject: FW: Sample Storage Space

Hi Jim,

I am not sure if Bob is in today but could you please review the below and let us know if we have any available space we can offer? Thanks Jim!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov
DTMB Help.Connect.Solve

From: Shah, Sandip (DHHS)
Sent: Wednesday, January 13, 2016 12:12 PM
To: Shane, Kirby (DEQ) <SHANEK@michigan.gov>
Cc: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: Re: Sample Storage Space

Hi Kirby,

Let's see what Bob Burns is able to offer. If not sufficient, I can ask our CHECC (which ha been activated) to find something.

Sandip.

On Jan 13, 2016, at 12:04 PM, Shane, Kirby (DEQ) <SHANEK@michigan.gov> wrote:

> Thanks, Neal.
>
> Kirby Shane
> Chief, Inorganic Unit
> Laboratory Services
> MichiganDEQ
> shanek@michigan.gov
> 517.335.9888

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 11:49 AM
To: Shane, Kirby (DEQ); Robinson, Harle (DTMB); Shah, Sandip (DHHS); Burns, Robert (DTMB)
Cc: Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner, Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Hi Shane,

I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.

Please let me know if you need anything else Kirby and have a great day!!

Neal Droste

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(517) 335-4273
drosten@michigan.gov
<image001.png>Help.Connect.Solve

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 11:41 AM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
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Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit

Laboratory Services
MichiganDEQ
shanek@michigan.gov
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Sent: Wednesday, January 13, 2016 1:14 PM
To: Clark, Jim (DTMB)
Cc: Robinson, Harle (DTMB);Uphaus, Jamie (DTMB);Salters, Scott (DTMB);Burns, Robert (DTMB);Bos, Troy (DTMB)
Subject: RE: Sample Storage Space

Wonderful!! Thanks Jim☺!!

Neal Droste

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DTMB Help.Connect.Solve

From: Clark, Jim (DTMB)
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To: Droste, Neal (DTMB) <DrosteN@michigan.gov>
Cc: Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Bos, Troy (DTMB) <bost@michigan.gov>
Subject: RE: Sample Storage Space

Bob received the request and has staff working on the request.

James Clark
Dept of Technology Management & Budget
Facilities & Business Services Administration
Phone: 517-284-7937
Fax: 517-284-7973

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 12:37 PM
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Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:44 PM
To: Clark, Jim (DTMB)
Subject: "He's his own best spokesman"

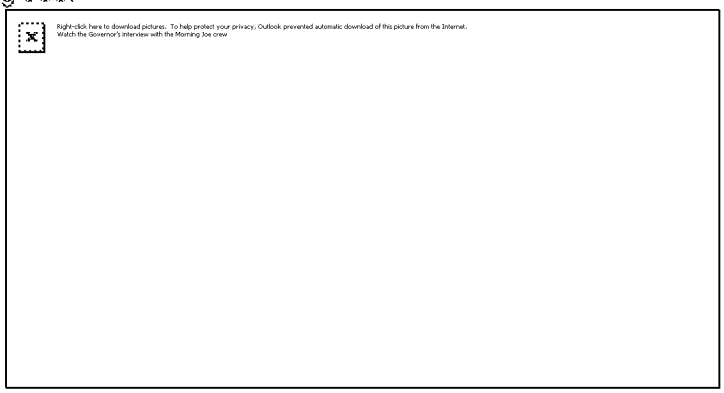
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

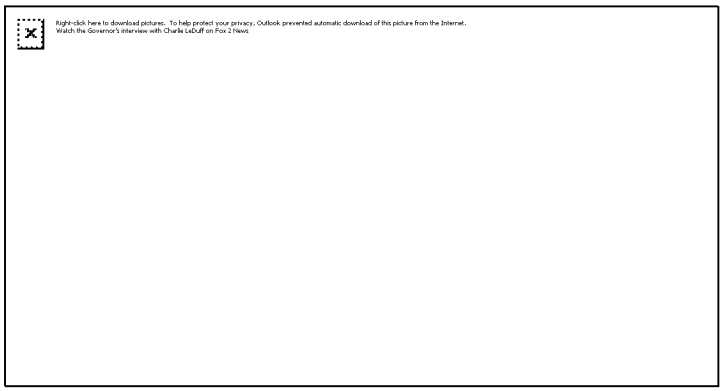
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

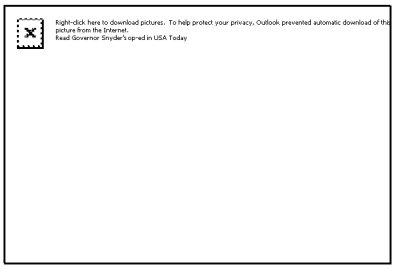


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



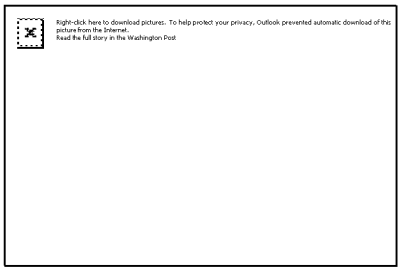
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



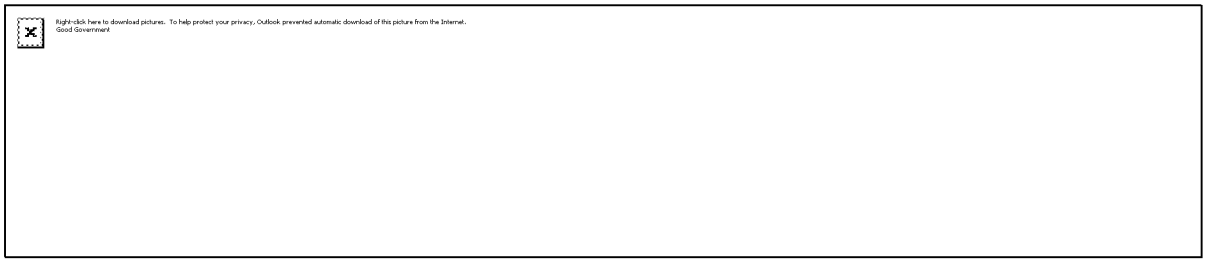
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:30 PM
To: Clark, Jim (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

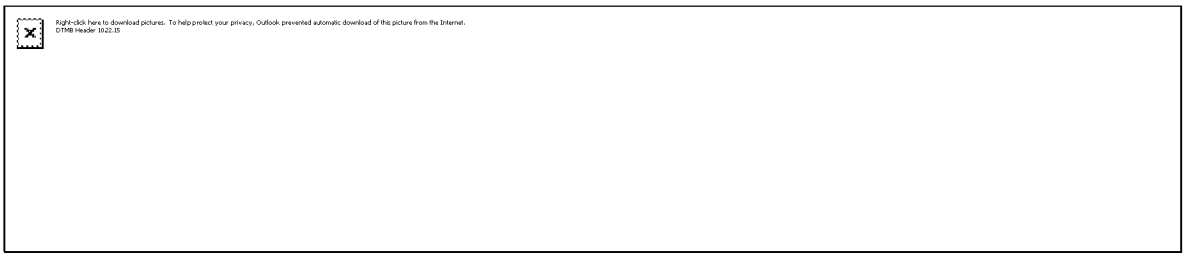
For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

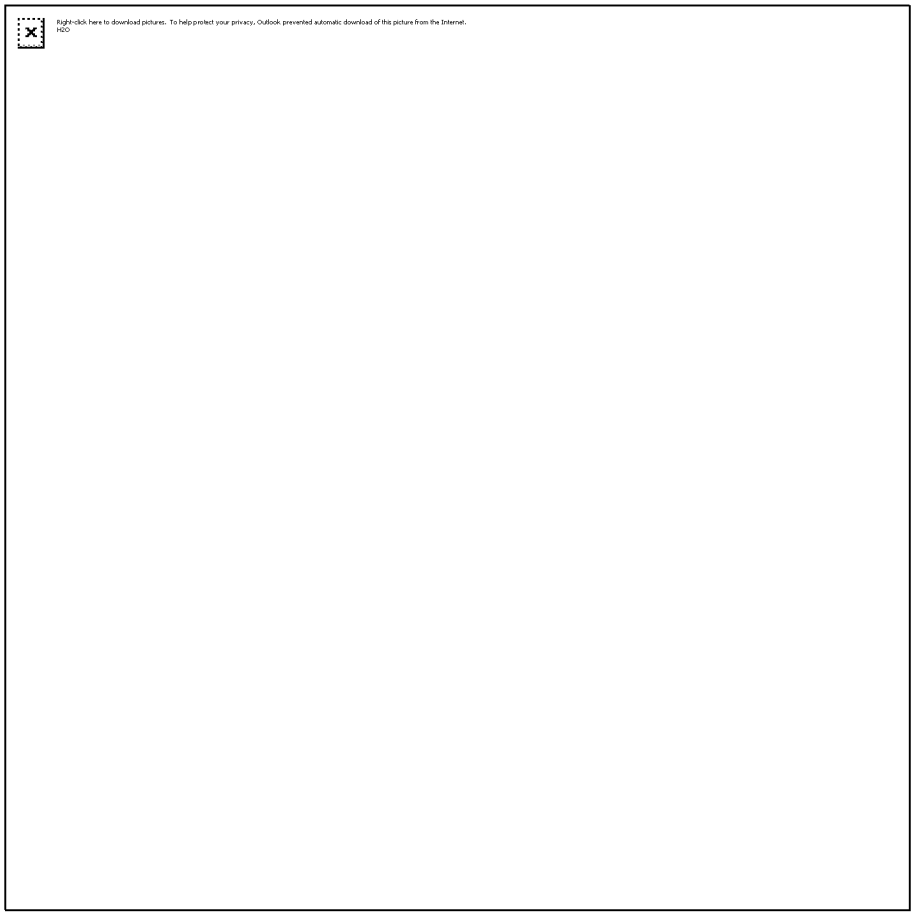
Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

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From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Clark, Jim (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

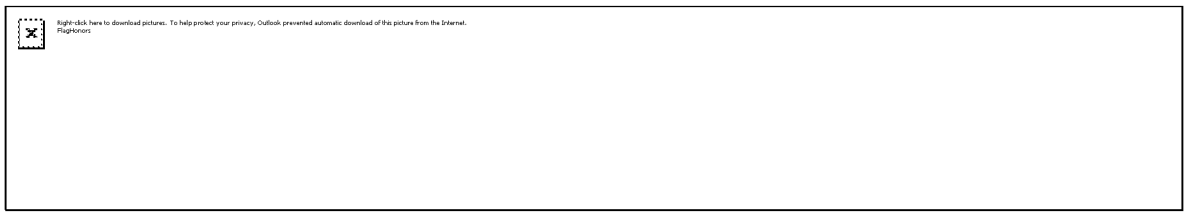
David



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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:44 AM
To: Clark, Jim (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

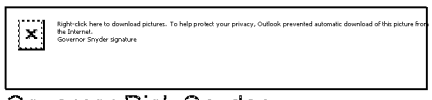
I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

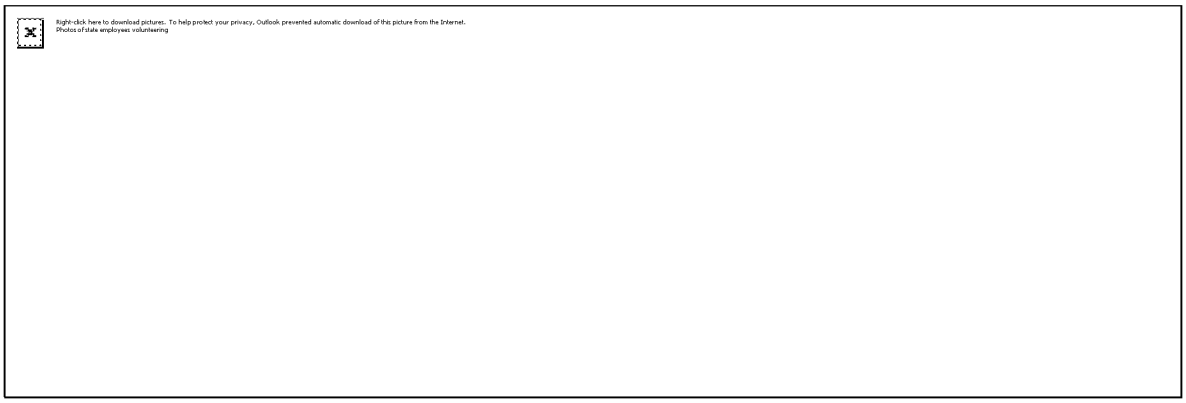
For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder



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From: SEIU Local 517M <noreply@seiu517m.org>
Sent: Friday, January 29, 2016 3:53 PM
To: Clark, Jim (DTMB)
Subject: Help Unload Water in Flint

TO: SEIU 517M Members in Chapter 6

FROM: SEIU 517M

RE: Water Delivery Help in Flint

Our SEIU 517M Local is delivering water to Flint and we need all the help we can get unloading water off the trucks tomorrow (Saturday) morning.

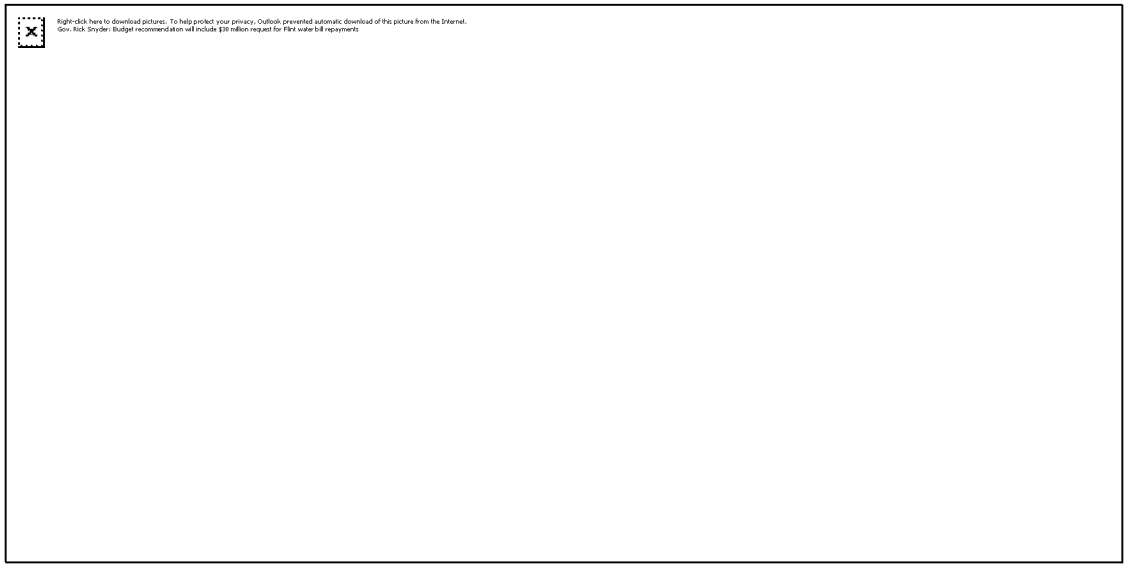
Here are the details: The first delivery is at 8:30 AM at Our Lady of Guadalupe and then there is a second delivery at 11:30 AM at Eternal Life Church. If you're interested in helping out, please RSVP to kkarpinski@seiu517m.org by 5:00 p.m. today so we can plan accordingly. Thanks!

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clarkj1@michigan.gov

To unsubscribe, go to:
http://seiu517m.seiu.org/unsubscribe

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:09 PM
To: Clark, Jim (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

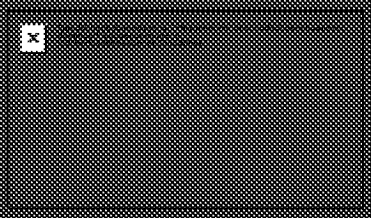
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking,

and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

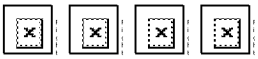




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

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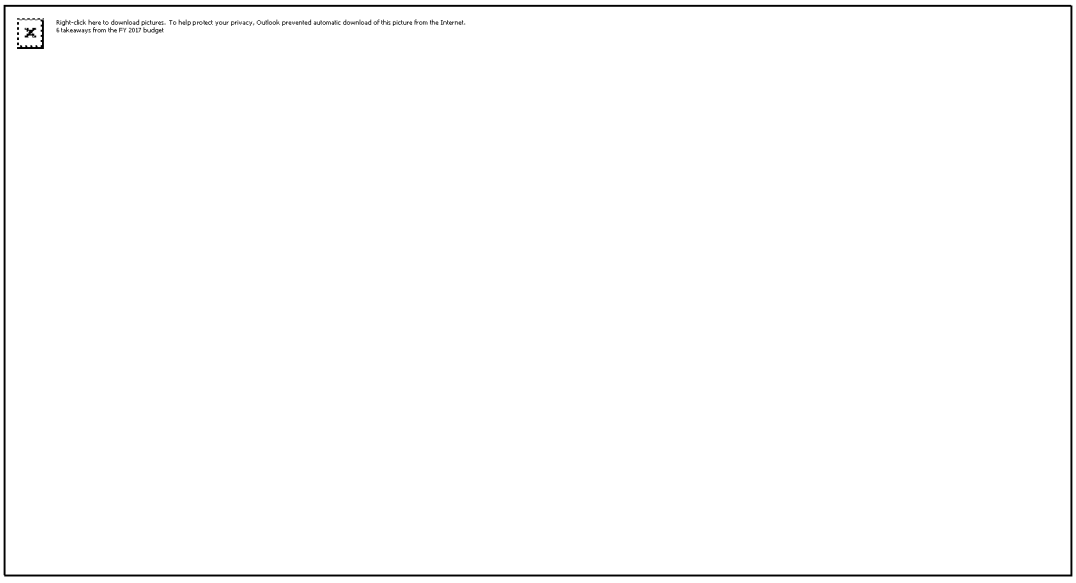
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:55 PM
To: Clark, Jim (DTMB)
Subject: What this year's budget means for Michigan...

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VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

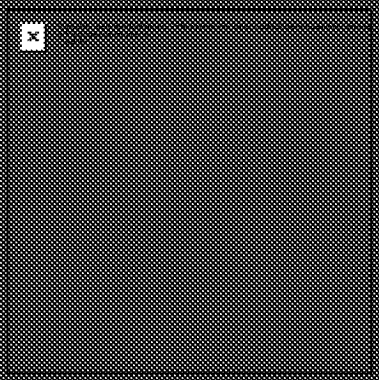
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of Michigan's families. Click here to learn more about the top 6 takeaways from the

Governor's FY 2017 state budget.



Click a tweet to tweet it out:



The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now --> www.mi.gov/MIBudget

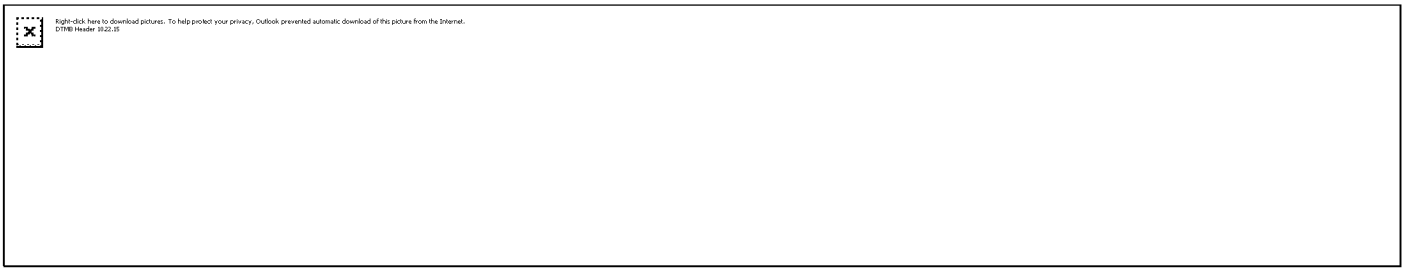
--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Clark, Jim (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for

14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.

- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:23 PM
To: Clark, Jim (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

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From: sandi clark <clarksandi44@gmail.com>
Sent: Friday, January 29, 2016 8:56 AM
To: Clark, Jim (DTMB)
Subject: Re:

oh oh!!!!!!!!

On Fri, Jan 29, 2016 at 8:45 AM, Clark, Jim (DTMB) <clarkj1@michigan.gov> wrote:

Big hoop-la going on about Flint today! A reporter said that the state has been giving state employees bottled water in the state office building while telling citizens that water was okay. Sounds like another potential mess!

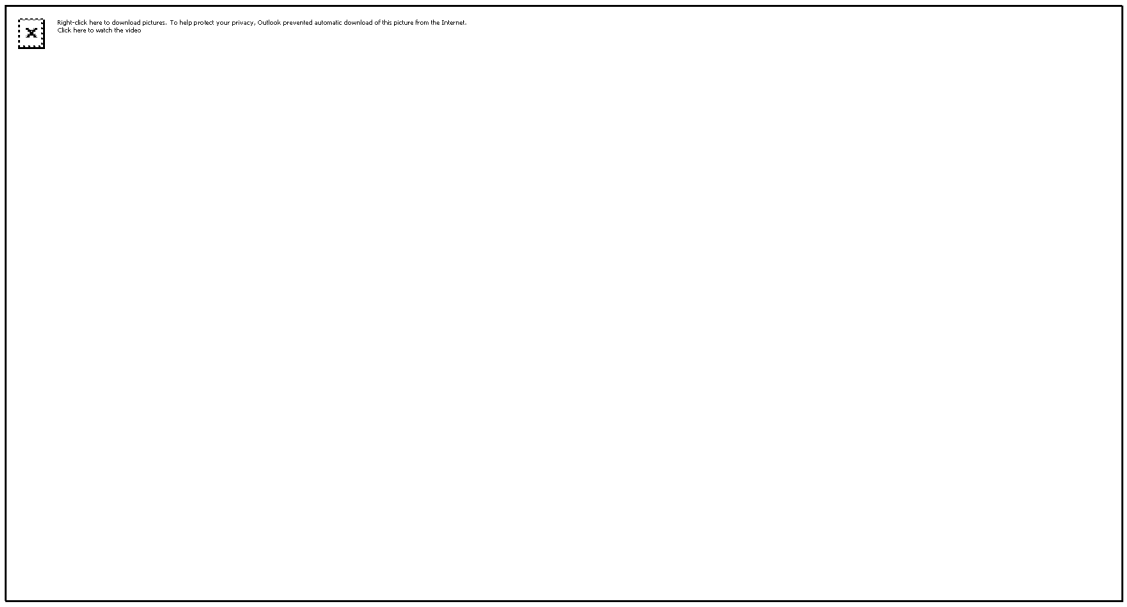
LFalco

From: sandi clark [mailto:clarksandi44@gmail.com]
Sent: Friday, January 29, 2016 8:38 AM
To: Clark, Jim (DTMB) <clarkj1@michigan.gov>
Subject:

tgif😊

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:21 PM
To: Clark, Jim (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents

Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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From: Clark, Jim (DTMB)
Sent: Thursday, November 06, 2014 8:46 AM
To: Katie Sundberg
Cc: Larry Johnson
Subject: RE: Flint Map

Yes, thanks for asking.

James Clark
Department of Management & Budget
Facilities & Business Services Administration
Real Estate Division
Office Phone: 517-284-7937
Cell Phone: 517-749-7508

From: Katie Sundberg [mailto:katie.sundberg@dbiyes.com]
Sent: Thursday, November 06, 2014 8:33 AM
To: Clark, Jim (DTMB)
Cc: Larry Johnson
Subject: FW: Flint Map

Jim, is it OK to send these CADs to Jeanette?

Katie Sundberg
Interior Designer / Project Manager
CELEBRATING 50 YEARS
DBI
We Do Office
(517) 267-8061
FAX (517) 485-6218
912 East Michigan Avenue
Lansing, MI 48912

From: Doll, Jeanette (DTMB) [mailto:dollj@michigan.gov]
Sent: Thursday, November 06, 2014 8:05 AM
To: Katie Sundberg
Cc: Noonan, Michael (DTMB)
Subject: RE: Flint Map

Katie –

We need the final AutoCAD drawings for the floors to design our evacuation maps.

Jeanette Doll
DTMB Office of Infrastructure Protection
Emergency Management Coordinator
(517) 373-2231 office
(517) 719-8763 cell

From: Katie Sundberg [mailto:katie.sundberg@dbiyes.com]
Sent: Thursday, November 06, 2014 8:02 AM

To: Doll, Jeanette (DTMB)
Cc: Noonan, Michael (DTMB)
Subject: RE: Flint Map

Hi Jeannette- I can probably help you... What is your role, or what is it specifically that you're looking for?

Katie Sundberg
Interior Designer / Project Manager
CELEBRATING 50 YEARS
DBI
We Do Office.
(517) 267-8061
FAX (517) 485-6218
912 East Michigan Avenue
Lansing, MI 48912

From: Noonan, Michael (DTMB) [mailto:noonanm@michigan.gov]
Sent: Thursday, November 06, 2014 7:33 AM
To: Doll, Jeanette (DTMB)
Cc: Katie Sundberg
Subject: Re: Flint Map

Sorry Jennette ,
I let ya down...

Katie can you forward Jennette the most current floor plans that have been signed off on.

Thanks

My apologizes

Michael Noonan

Facility Supervisor

East Zone 517-373-6227

On Nov 6, 2014, at 7:08 AM, "Doll, Jeanette (DTMB)" <dollj@michigan.gov> wrote:

> Mike –
>
> Were you able to obtain the newer floor plan versions from DBI? I hear you have tenants moving into floors soon.
>
> Jeanette

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From: Clark, Jim (DTMB)
Sent: Monday, January 04, 2016 11:06 AM
To: Hawes, Mary Kay (DEQ)
Subject: RE: Downtown Office Space

Sounds like a good idea, can you share your information? Or suggest a conference room?

What's the news about DEQ's Director leaving? Flint water issue?

James Clark
Dept of Technology Management & Budget
Facilities & Business Services Administration
Phone: 517-284-7937
Fax: 517-284-7973

From: Hawes, Mary Kay (DEQ)
Sent: Monday, January 04, 2016 10:30 AM
To: Clark, Jim (DTMB) <clarkj1@michigan.gov>
Subject: RE: Downtown Office Space

Happy New Year Jim! I agree that my 11 days off went too fast. ☺

What about a small conference room here in Con Hall? That study showed them only being used 22% of the time on average so maybe we could specifically find one on that spreadsheet that is not used often and convert it to hoteling type office space…..

Mary Kay Hawes
Department of Environmental Quality
Administration Division
Field Operations and Facilities Management
517-881-0768
hawesm@michigan.gov

From: Clark, Jim (DTMB)
Sent: Monday, January 04, 2016 10:27 AM
To: Hawes, Mary Kay (DEQ)
Subject: FW: Downtown Office Space

Hay MK!

Hope you had a great holiday with family and friends! I enjoyed my time off but it went by too quickly!

Do you know of any space in DEQ space to accommodate this request?

Thanks!

James Clark
Dept of Technology Management & Budget
Facilities & Business Services Administration
Phone: 517-284-7937
Fax: 517-284-7973

From: Droste, Kerri (DTMB)
Sent: Monday, January 04, 2016 10:17 AM
To: Clark, Jim (DTMB) <clarkj1@michigan.gov>
Subject: FW: Downtown Office Space

Jim –
I would like to get back with Kristen on this soon. Any luck? Or any update I can provide to her?

Thank you!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953



HELP. CONNECT. SOLVE.

From: Hampton, Kristen (DTMB)
Sent: Tuesday, December 22, 2015 12:39 PM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Downtown Office Space

Kerri –

Hoteling type space is sufficient. We basically need someplace for our laptop and a few paper swatch books, etc.

Thanks for your help!
Kristen

From: Droste, Kerri (DTMB)
Sent: Tuesday, December 22, 2015 12:28 PM
To: Hampton, Kristen (DTMB) <HamptonK@michigan.gov>
Subject: RE: Downtown Office Space

Kristen –
Let me discuss this with Jim Clark and see if he has any ideas or suggestions. Is a hoteling type space sufficient or is what they are using a floor to ceiling office or something in the middle?

Thanks!

Kerri Droste
Facilities and Business Services Administration

Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

DTMB
HELP. CONNECT. SOLVE.

From: Hampton, Kristen (DTMB)
Sent: Tuesday, December 22, 2015 11:23 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Downtown Office Space

Hi Kerri,

I have two employees who spend time downtown and have been utilizing an office in Procurement that last year or more. Procurement needs their space back so we are now looking for another office space in one of the downtown state buildings. Joyce VanCoevering thought you may be able to help us locate a single office? Can you help? Procurement was just allowing us to use the space at no charge. I'm not sure we'd find the same deal with anyone else. ☺

Thank you!
Kristen

Kristen Hampton
Manager, DTMB Printing Services
517-322-5488 Phone
517-322-5968 Fax

DTMB
HELP. CONNECT. SOLVE.

From: Clark, Jim (DTMB)
Sent: Wednesday, January 13, 2016 1:08 PM
To: Droste, Neal (DTMB)
Cc: Robinson, Harle (DTMB);Uphaus, Jamie (DTMB);Salters, Scott (DTMB);Burns, Robert (DTMB);Bos, Troy (DTMB)
Subject: RE: Sample Storage Space

Bob received the request and has staff working on the request.

James Clark
Dept of Technology Management & Budget
Facilities & Business Services Administration
Phone: 517-284-7937
Fax: 517-284-7973

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 12:37 PM
To: Clark, Jim (DTMB) <clarkj1@michigan.gov>
Cc: Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: FW: Sample Storage Space

Hi Jim,

I am not sure if Bob is in today but could you please review the below and let us know if we have any available space we can offer? Thanks Jim!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov

DTMB Help.Connect.Solve

From: Shah, Sandip (DHHS)
Sent: Wednesday, January 13, 2016 12:12 PM
To: Shane, Kirby (DEQ) <SHANEK@michigan.gov>
Cc: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: Re: Sample Storage Space

Hi Kirby,

Let's see what Bob Burns is able to offer. If not sufficient, I can ask our CHECC (which ha been activated) to find something.

Sandip.

On Jan 13, 2016, at 12:04 PM, Shane, Kirby (DEQ) <SHANEK@michigan.gov> wrote:

> Thanks, Neal.
>
> Kirby Shane
> Chief, Inorganic Unit
> Laboratory Services
> MichiganDEQ
> shanek@michigan.gov
> 517.335.9888
>
> ---
>
> **From:** Droste, Neal (DTMB)
> **Sent:** Wednesday, January 13, 2016 11:49 AM
> **To:** Shane, Kirby (DEQ); Robinson, Harle (DTMB); Shah, Sandip (DHHS); Burns, Robert (DTMB)
> **Cc:** Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner, Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
> **Subject:** RE: Sample Storage Space
>
> Hi Shane,
>
> I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.
>
> Please let me know if you need anything else Kirby and have a great day!!
>
> *Neal Droste*
>
> Facilities Supervisor Zone 5
> State Lab, Grand Tower, MSP HQ and Records Buildings
> (517) 335-4273
> drosten@michigan.gov
> <image001.png>Help.Connect.Solve
>
> ---
>
> **From:** Shane, Kirby (DEQ)
> **Sent:** Wednesday, January 13, 2016 11:41 AM
> **To:** Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
> **Cc:** Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>
> **Subject:** Sample Storage Space
>
> Neal – Based on our phone conversation, I'm looking for storage/warehouse space for a potentially large amount of water samples over the next few months with the State of Emergency that is happening in

Flint right now. Wondering if there are any locations near the Lab that we could utilize for this effort if necessary. At a minimum, the space would need to be secured and temperature controlled, only to prevent freezing. Also looking for pallets that can hold around 1000 Lbs or more. The idea is that we palletize samples here and have them transferred to this storage location on a daily/weekly basis as necessary. There is really no storage space for this kind of capacity here at the State Lab. Initial estimate of space needs based on the number of potential samples would be 1000-1500 ft^2, enough to hold around 100 (3'x4') pallets with additional space to maneuver around to get to specific pallets if necessary.

Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Clark, Jim (DTMB)
Sent: Monday, January 25, 2016 12:43 PM
To: Mayes, Holly (DTMB)
Subject: Accepted: FW: Flint Water Discussion

From: Clark, Jim (DTMB)
Sent: Friday, January 29, 2016 8:45 AM
To: sandi clark
Subject: RE:

Big hoop-la going on about Flint today! A reporter said that the state has been giving state employees bottled water in the state office building while telling citizens that water was okay. Sounds like another potential mess!
LFalco

From: sandi clark [mailto:clarksandi44@gmail.com]
Sent: Friday, January 29, 2016 8:38 AM
To: Clark, Jim (DTMB) <clarkj1@michigan.gov>
Subject:

tgif☺

Subject:	Monthly Meeting DNR/CSS
Location:	CH-4N-BLAQUE-KNIRK
Start:	Tue 2/2/2016 2:00 PM
End:	Tue 2/2/2016 3:00 PM
Show Time As:	Tentative
Recurrence:	Monthly
Recurrence Pattern:	the third Thursday of every 1 month(s) from 11:00 AM to 12:00 PM
Meeting Status:	Not yet responded
Organizer:	Holmes, Mark (DTMB)
Required Attendees:	Forstat, David (DNR); Maki, Brian (DNR); Cooley, Michael (DTMB); Noldy, Scott (DTMB); Clark, John (DTMB)
Optional Attendees:	Gamberg, Peter (DNR); Schmidt, Jeff (DNR)

Rescheduled for next week now based on all of the activities occurring with Flint Water crisis. We can revisit schedules next week based on status on Flint support and determine if this new time will still work.

Mark

Sent: Tuesday, January 26, 2016 1:02 PM
To: Swanson, Eric (DTMB);Surber, Rob (DTMB)
Subject: RE: Flint

Just checking to see if one of you is responding to this or if I should?

As I understand things and likely either of you should know more, we are providing GIS staff to support James Tchorzynski at the State's EOC and I went to Flint to assist Gary Hagler with a potential data set that might have needed converting but we were unable to find it.

John S. Clark
Enterprise GIS Solutions Architect

-----Original Message-----
From: Weston, Tom (DNR)
Sent: Tuesday, January 26, 2016 11:42 AM
To: Swanson, Eric (DTMB) <swansone@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Surber, Rob (DTMB) <SurberR@michigan.gov>
Cc: Hoffman, Mark (DNR) <HoffmanM@michigan.gov>; Forstat, David (DNR) <FORSTATD@michigan.gov>
Subject: Flint

Eric, John & Rob

DNR has been tasked with assisting DEQ in the response to the Flint emergency. DNR LED Chief Hagler is leading the team, with that said Dave Forstat's team is taking various forms of data and turning it into georeferenced maps.

In order to not duplicate efforts can you please tell us what your doing for flint in the GIS realm?

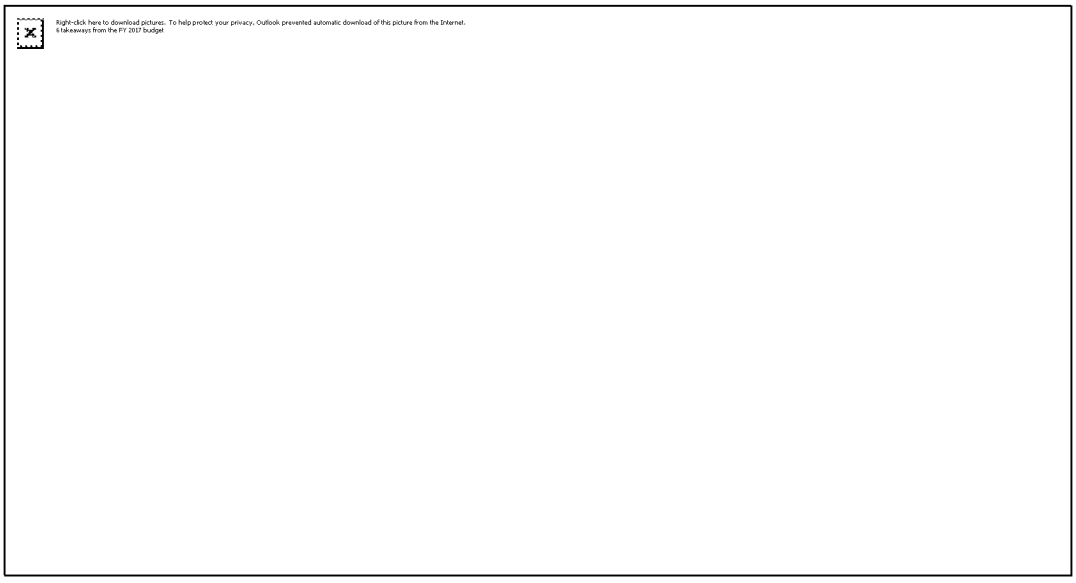
Tom

Sent from my iPhone

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:50 PM
To: Clark, John (DTMB)
Subject: What this year's budget means for Michigan...

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VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

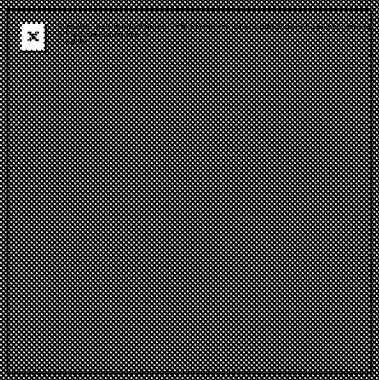
This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of Michigan's families. Click here to learn more about the top 6 takeaways from the

Governor's FY 2017 state budget.



Click a tweet to tweet it out:



The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now --> www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:23 PM
To: Clark, John (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

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Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

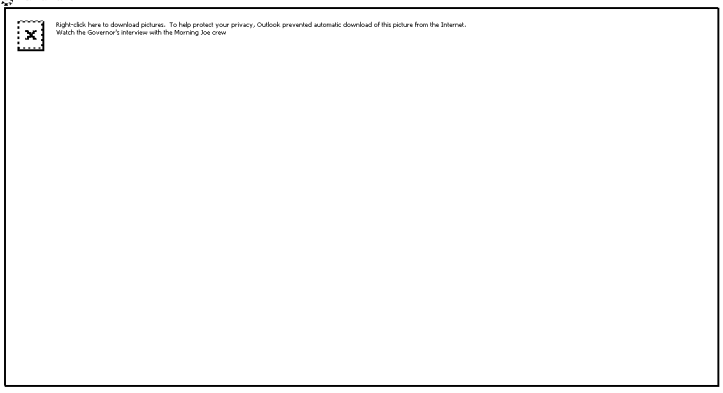
From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:44 PM
To: Clark, John (DTMB)
Subject: "He's his own best spokesman"

How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

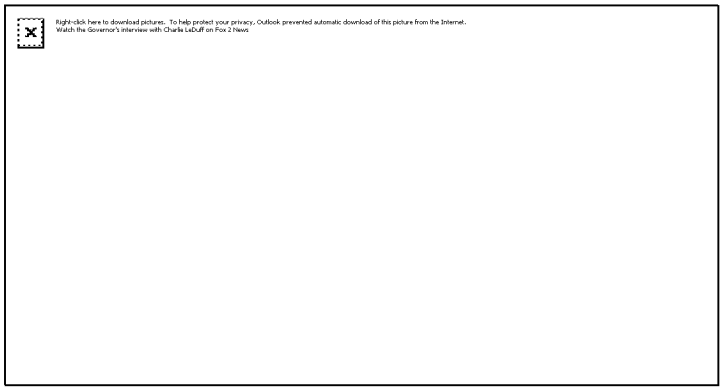
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

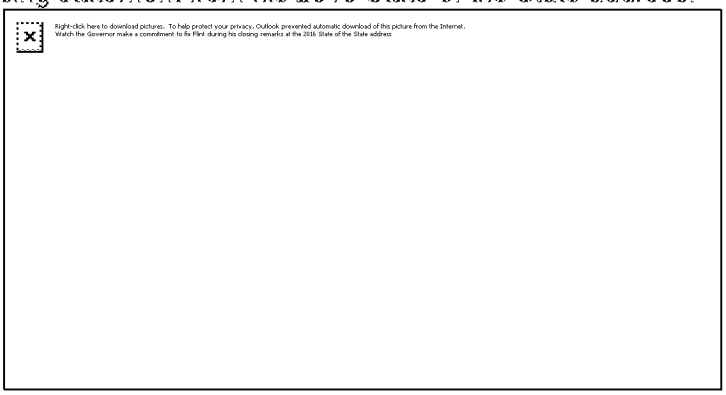
"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm came from people who worked for me, and I feel responsible for that. But I am committed

to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

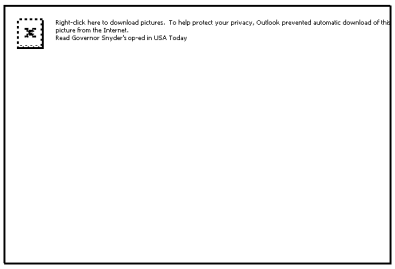


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



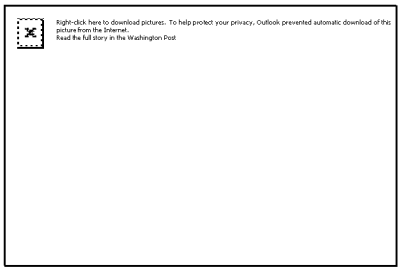
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



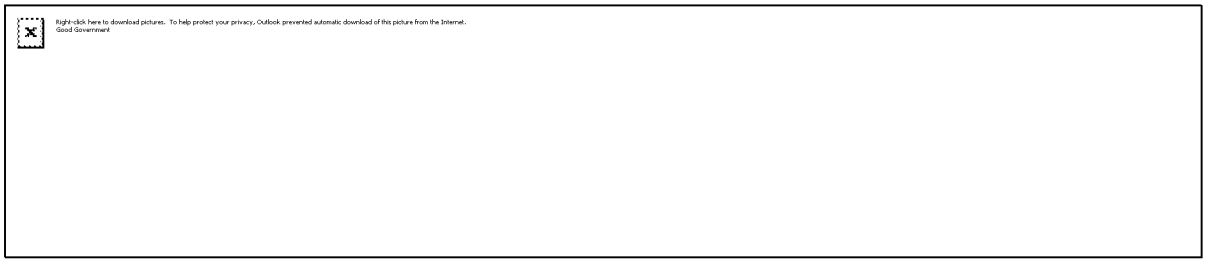
Visit HelpForFlint.com to learn how you can help Flint residents.

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From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:30 PM
To: Clark, John (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to clarkjs@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Prange, Laurie (DTMB)
Sent: Sunday, January 24, 2016 8:35 PM
To: Clark, John (DTMB)
Subject: Fwd: Monday morning meeting with Genessee

John

Info about Flint meeting is below. Looks like DNR/DEQ Emergency Management is coordinating. It's going to be an early morning. 8am at the Genesee County building, 900 S Saginaw St, Flint.

Thanks for doing this. I'm glad they are reaching out to DTMB to help.

Sent from my iPhone

Begin forwarded message:

> **From:** "Harris, Jack (DTMB)" <HarrisJ8@michigan.gov>
> **Date:** January 24, 2016 at 8:25:30 PM EST
> **To:** "Prange, Laurie (DTMB)" <prangel@michigan.gov>
> **Subject: Monday morning meeting with Genessee**
>
> Here is some background and contact info
>
> > Begin forwarded message:
> >
> > **From:** "Hagler, Gary (DNR)" <HAGLERG@michigan.gov>
> > **Date:** January 23, 2016 at 4:27:29 PM EST
> >
> > **Subject: Re: Test Results**
> >
> > I have a meeting set up for 8:00 am Monday morning to meet with the clerk and his IT folks. I would like someone with expertise or knowledge in the area of database information extraction from your shop to meet me there if possible. The Genesee County Clerks office is located at 900 S. Saginaw St. Flint Mi on the second floor of the county administration building.
> >
> > The software that the Clerk/register of Deeds is using is through a company out of Ohio "Document

Technology Systems or DTS". I have called the company's owner Pat Kelly on his cell 330-472-3811 and explained in a voicemail message that we need some information on the types of databases they utilize prior to the Monday meeting. John Geason the County Clerk is down with the flu today but is assisting me in getting in contact with this company. Mr. Gleason indicated that he will also assist in connecting us to the new IT Director for the County Monday morning, unfortunately he does not have his cell # to contact him this weekend. As I get more info I will pass it on. When Mr. Kelly returns my call who should I connect him to so our folks can discuss the databases, extraction etc., i would like to connect the data folks to him yet this weekend if possible.

Your assistance in this matter is greatly appreciated.

Thank you,
Gary Hagler
Law Enforcement Chief, MDNR
Emergency Management Coordinator for MDNR and MDEQ

Cell # 517-243-7885

Jack Harris
Michigan DTMB
mobile
"The only sustainable competitive advantage is creativity"

Message

From: Weston, Tom (DNR) [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=619D0CA506D443A9B36AA9CB539E9152-WESTON TOM]
Sent: 1/25/2016 4:42:03 PM
To: Clark, John (DTMB) [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=0e417c6f364047be87a87608f13065e0-Clark John_c8e810beda]
Subject: Re: Meeting with Genesee county clerk

I just got pulled into this a few hrs ago.

It appears we'll be tasked with bldg various maps, so I want to ensure what new data we collect is accurate.

I've asked for the contact person who owns that app, so I'll keep you in the loop and you do the same.

Sent from my iPhone

On Jan 25, 2016, at 4:26 PM, Clark, John (DTMB) <clarkjs@michigan.gov> wrote:
Hi Tom.

I'm pretty sure that MSP is using the ArcGIS online for their data collection as well.

Sent from my Windows Phone

From: Weston, Tom (DNR)
Sent: 1/25/2016 4:07 PM
To: Hagler, Gary (DNR)
Cc: Clark, John (DTMB); Harris, Jack (DTMB); Prange, Laurie (DTMB); Paulev, Michael (DTMB); Davenport, Rodney (DTMB); Holmes, Mark (DTMB); Hoffman, Mark (DNR)
Subject: Re: Meeting with Genesee county clerk
Just a quick update, the DNR GIS Team is now taking those old CAD drawings and is georeferencing the maps. With that said we have ERSI technology that we can build an app for the survey folks to use to accurately collect data that will automatically be fed to Arc GIS online.

We already use this tool to collect data in the field.

Sent from my iPhone

On Jan 25, 2016, at 2:22 PM, Hagler, Gary (DNR) <HAGLERG@michigan.gov> wrote:
John,

Great summary.
Thanks for your help today.
I am engaging Tom Weston (who is now at the DNR) to assist internally with some of the technology issues.

Gary

Gary Hagler
Law Enforcement Division, Chief
Michigan Department of Natural Resources

From: Clark, John (DTMB)
Sent: Monday, January 25, 2016 2:17 PM
To: Hagler, Gary (DNR); Harris, Jack (DTMB)
Cc: Prange, Laurie (DTMB); Pauley, Michael (DTMB); Davenport, Rodney (DTMB); Holmes, Mark (DTMB)
Subject: RE: Meeting with Genesee county clerk

All,

I met with Gary Hagler today in Flint to review a potential data opportunity that did not pan out. The source we met with had information but none of it that dated back to the 1950's and was in a format that we could readily use with today's technology. Recognizing that the effort may be to labor intensive Gary is following up on other leads.

While I was there I did see the EOC and meet with members of the plumbers union that were going out to individual houses and installing water filters. Today, they were also going to start collecting information on what type of pipe is being used to bring water into the house.

Although I was unable to help Gary with his request I did have these takeaways from what little I saw while in the field:

The plumbers union was using an IPad app provided by MSP to record data that was collected on paper forms in the field. While trying to demonstrate the app they were unable to locate the first address they tried. Once an address was found they used pick fields to set the values for several questions. Currently the form did not have a place to set which type of water pipe is coming into the home so I suggested that they type into the comments the following string signature until the app can be updated to collect that information:

pipe=C*

*C for copper, G for galvanized, L for lead, U for unknown
This will make it possible to perform an in string search for "pipe=" and then take the next character to determine what pipe information there is.

I am uncertain of the address source being used within the app although if I had to guess I would say it was a parcel layer. I would also suggest that if that is the case then the addresses assigned to those parcels should be passed through an address standardizer and validation such as SAP (which is a shared service from CSS and that team is willing to run the Flint data). Running those addresses through SAP should improve the quality by standardizing the address, updating street name and postal code changes and flagging any addresses that are non-deliverable.

The plumbers also indicated that apprentices were coming every day now to volunteer time as part of their career training and that they also expect many of their sister unions to volunteer time as well. Which will mean an increase in the amount of houses being processed and data having to be entered. My concern here is that there is so much manual reentry of collected paper data that the process will bog down. I see three scenarios in which this problem could be alleviated:

- Provide more devices to renter the data (Likely the easiest solution to implement, keeps the point of entry to a select few that know how to work the devices and minimizes device costs)
- Provide even more devices (or make the app something that can be downloaded on a personal device) to take in the field to collect the data (More equipment costs and more people to train, no idea of what security issues there maybe if personal devices are used)
- Implement a better paper process to collect the information like the way multiple choice tests are handled. Students use a pencil to fill in the circle of the possible choices they could answer and then the form is scanned. There are already IPad apps that can do this sort of thing. (The user base is familiar with a paper process, their already using one, and blotting out choice boxes on a structured form is more efficient than hand writing the values. The challenge here would be to implement the scanning on the IPad, perhaps a university or college has an option)

Please note that these are my few observations from a very narrow perspective. I am not aware of what all is and has been going on between the various agencies and EOCs but I thought I would provide these here in hopes that it helps. Please let me know if there is something further I can assist with.

John S. Clark
Enterprise GIS Solutions Architect

From: Hagler, Gary (DNR)
Sent: Sunday, January 24, 2016 10:18 PM
To: Harris, Jack (DTMB) <HarrisJ8@michigan.gov>
Cc: Prange, Laurie (DTMB) <prangel@michigan.gov>; Pauley, Michael (DTMB) <PauleyM@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>
Subject: Re: Meeting with Genesee county clerk

Mr. Harris,
I will be at the Genesee Count Clerks Office at 8:00 am. The information on the address and location of the Clerk's Office in your email below is correct. I look forward to working with you and your staff on data collection effort. My contact information is correct in your email as well.

Thanks,
Gary

Gary Hagler
Law Enforcement Chief
Michigan Dept. of Natural Resources

Sent from my iPhone

On Jan 24, 2016, at 9:51 PM, Harris, Jack (DTMB) <HarrisJ8@michigan.gov> wrote:
Mr Hagler,
I have been working on behalf of Rod Davenport to have a state IT specialist available to meet with you and the Genesee county clerk's IT folks on Monday morning to help with a plan to extract data from the clerk's database.

John Clark from our GIS area will be there Monday morning.
John's phone number is [redacted]nd his email is ClarkJS@michigan.gov

I can be available via phone during the morning, if needed. Our eMichigan team will also have additional staff available via phone if needed.
I am CC:ing a couple of management staff from the GIS and eMich offices here.

I believe that your cell phone # is [redacted] Please let me know if that is incorrect.
Also verifying: the Genesee County Clerks office is located at 900 S. Saginaw St. Flint Mi on the second floor of the county administration building.

Regards.

Jack L Harris
Director, Enterprise Architecture and Network Strategies
DTMB Office of the CTO
320 South Walnut Street
Lansing MI 48909
(517) 241-9850
Cell# 517-242-0942

<image001.gif>

From: Weston, Tom (DNR)
Sent: Monday, January 25, 2016 11:30 PM
To: Tchorzynski, James (MSP)
Cc: Forstat, David (DNR);Maki, Brian (DNR);Hagler, Gary (DNR);Wolf, Jennifer (DNR);Lord, Daniel (DNR);Clark, John (DTMB)
Subject: MSP App

James

I've been tasked to assist DNR Chief Hagler in the response to the Flint emergency, my focus is tied to the use of technology to accomplish our goals. With that said we are now converting numerous CAD drawings to georeferenced files and have been asked to map other data as well. I've heard second hand MSP developed an app for field workers to capture data and subsequently upload that data to some repository, my hunch any line data coming out of Flint might wind up in our shop for processing/mapping?

If your available tomorrow I'd like to meet with you to discuss this app.

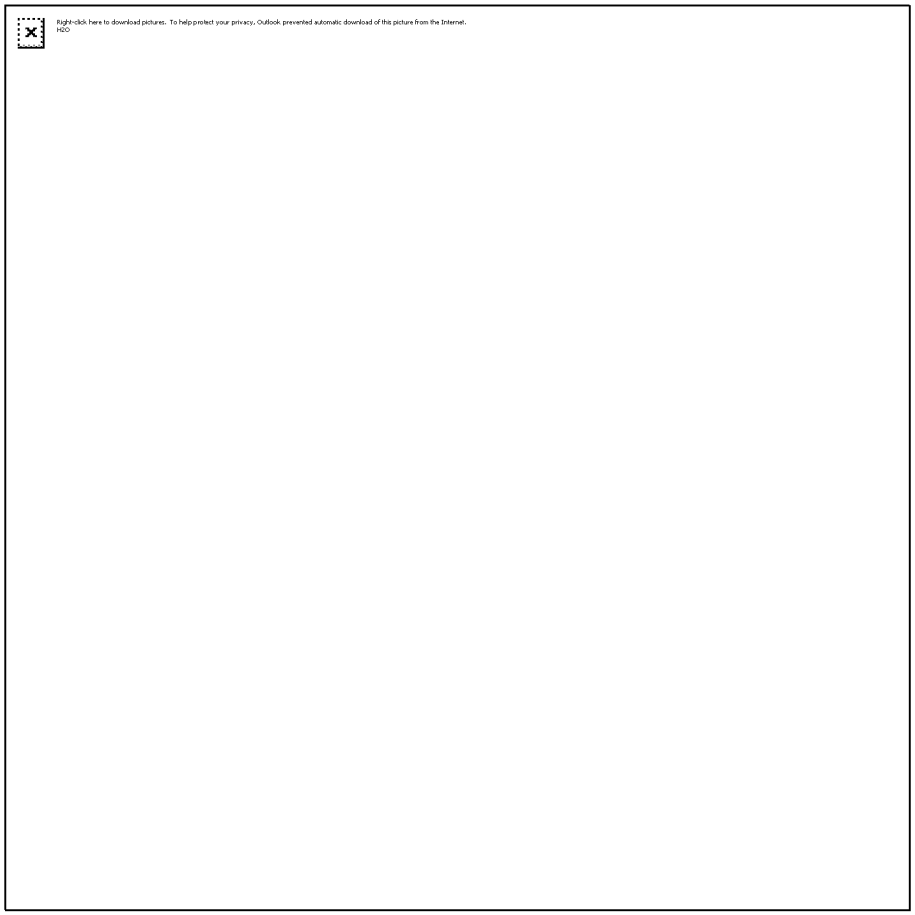
Regards

Tom Weston

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Clark, John (DTMB)
Subject: Contributing time, muscle and money

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
DTMB Header 1022.15

During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to clarkjs@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Tchorzynski, James (MSP)
Sent: Tuesday, January 26, 2016 12:45 PM
To: Weston, Tom (DNR)
Cc: Forstat, David (DNR);Maki, Brian (DNR);Hagler, Gary (DNR);Wolf, Jennifer (DNR);Lord, Daniel (DNR);Clark, John (DTMB)
Subject: RE: MSP App

I'm available for discussion.

For context, the app is ArcGIS Online's Collector app. It is used for field data entry to tie information back to parcels.

I think it will be a good tool to track changes from plumbers as the lines are updated. Definitely worth discussing.

VR

From: Weston, Tom (DNR)
Sent: Monday, January 25, 2016 11:30 PM
To: Tchorzynski, James (MSP)
Cc: Forstat, David (DNR); Maki, Brian (DNR); Hagler, Gary (DNR); Wolf, Jennifer (DNR); Lord, Daniel (DNR); Clark, John (DTMB)
Subject: MSP App

James

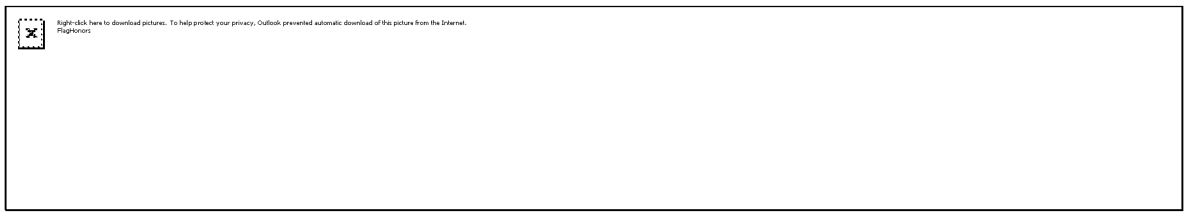
I've been tasked to assist DNR Chief Hagler in the response to the Flint emergency, my focus is tied to the use of technology to accomplish our goals. With that said we are now converting numerous CAD drawings to georeferenced files and have been asked to map other data as well. I've heard second hand MSP developed an app for field workers to capture data and subsequently upload that data to some repository, my hunch any line data coming out of Flint might wind up in our shop for processing/mapping?

If your available tomorrow I'd like to meet with you to discuss this app.

Regards

Tom Weston

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:44 AM
To: Clark, John (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

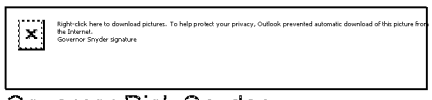
I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Photos of state employees volunteering

STAY CONNECTED:

This email was sent to clarkjs@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Merricle, Jennifer (DTMB)
Sent: Monday, February 01, 2016 3:22 PM
To: Adams, Clifton (DTMB);Ahmed, Syed (DTMB);Al-Ashari, Dave (DTMB);Anderson, Nikki (DTMB);Archer, Dave (DTMB);Atwell, Lisa (DTMB);Baker, David (DTMB);Ballard, Jeff (DTMB);Bartkowiak, Mike (DTMB);Bell, Thomas (DTMB);Bengel, Richard (DTMB);Bierwagen, Cindy (DTMB);Biggar, Robert (DTMB);Brown, Steven (DTMB);Buckley, Mark (DTMB);Cain, Matt (DTMB);Carey, John (DTMB);Caterino, Matt (DTMB);Chowdary, Sunil (DTMB);Clark, John (DTMB);Collier, Charles (DTMB);Corkins, Therese (DTMB);Cortright, Jon (DTMB);Coulter, Monica (DTMB);Coveart, Kevin (DTMB);Davis, Chris (DTMB);Davis, Daniel (DTMB);DeMello, Richard (DTMB);Dupuis, Richard (DTMB);Elliot, Thom (DTMB);Esteva, Juan (DHHS);Evani, Satyakant (DTMB);Ezzo, Stephen (DTMB);Felkowski, Susan (DTMB);Fernandez, Sharon (DTMB);Flagg, Scott (DTMB);Frost, Jason (DTMB);Garwolds, Scott (DTMB);Groll, Paul (DTMB);Haas, Eric (DTMB);Harris, Jack (DTMB);Holland, Bryan (DTMB);Hughey, Brock (DTMB);Jackson, Steve (DTMB);Jurkovic, Beth (DTMB);Jurkovic, Dane (DTMB);Kempton, Jennifer (DTMB);Khatri, Jyotindra (DTMB);Kincaid, Matthew (DTMB);Klassen, Vern (DTMB);Korganji, Udiyan (DTMB);Kotari, Sreevally (DTMB);Kulkarni, Pradeep (DTMB);Lamb, David (DTMB);Lee, Randy (DTMB);Lemieux, Larry (DTMB);Lynch, Vaughn (DTMB);Mahanti, Surendra (DTMB);Manina, Peter (DTMB);Marroquin, Chris (DTMB);Mason, Andrew (DTMB);Massey, GM (DTMB);Mayes, Gordon (DTMB);McDonough, Bob (DTMB);McMahon, Steven (DTMB);McPherson, Victoria (DTMB);Moye, Fred (DTMB);Mwakanandi, Cowen (DTMB);Myers, Vernon (DTMB);Nummer, Jerry (DTMB);Oliver, David (DTMB);Page, Brian (DTMB);Pagratis, Brad (DTMB);Painter, Bruce (DTMB);Park, Alex (DTMB);Pauley, Michael (DTMB);Pearl, David (DTMB);Piggott, Brian (DTMB);Rafih, Mohamed (DTMB);Ramachandran, Mathi (DTMB);Raymor, Kelly (DTMB);Rewalt, Daniel (DTMB);Romanov, Nick (DTMB);Salmon, Jay (DTMB);Sardar, Thasin (DTMB);Saylor, Douglas (DTMB);Schaefer, Kenneth (DTMB);Scherzer, Leigh (DTMB);Settles, Brad (DTMB);Singh, Shivkumar (DTMB);Sisson, Reid (DTMB);Smith, Todd (DTMB);Smith, Todd M. (DTMB);St. Laurent, Steve (DTMB);Thiagarajan, Krish (DTMB);Thurman, Dianne (DTMB);Wagner, Mark (DTMB);Wang, Fukang (DTMB);Watson, Bruce (DTMB);Weaver, Craig (DTMB);Weaver, Jason (DTMB);Weber, Brock (DTMB);Weldon, Robert (DTMB);Wilson, David (DTMB);Wojan, Greg (DTMB);Worden, Jesse (DTMB);Worthington, Lewis (DTMB);Yunge, Kent (DTMB)
Subject: Secure FTP from DEQ to EPA needed ASAP

EA,
Who can assist me with getting a DEQ employee access to a secure FTP connection right away so they can get information to the EPA regarding the Flint Water Crises? The data is PII.

Jennifer Wildrom Merricle
Department of Technology Management and Budget
Agency Services supporting DEQ, DNR and MDARD
Customer Service Team Manager

517.373.6834

DTMB
HELP. CONNECT. SOLVE.

Check out the DTMB Service Catalog!
http://inside.michigan.gov/dtmbsc/Pages/default.aspx

From: Elliot, Thom (DTMB)
Sent: Monday, February 01, 2016 3:33 PM
To: Merricle, Jennifer (DTMB);Adams, Clifton (DTMB);Ahmed, Syed (DTMB);Al-Ashari, Dave (DTMB);Anderson, Nikki (DTMB);Archer, Dave (DTMB);Atwell, Lisa (DTMB);Baker, David (DTMB);Ballard, Jeff (DTMB);Bartkowiak, Mike (DTMB);Bell, Thomas (DTMB);Bengel, Richard (DTMB);Bierwagen, Cindy (DTMB);Biggar, Robert (DTMB);Brown, Steven (DTMB);Buckley, Mark (DTMB);Cain, Matt (DTMB);Carey, John (DTMB);Caterino, Matt (DTMB);Chowdary, Sunil (DTMB);Clark, John (DTMB);Collier, Charles (DTMB);Corkins, Therese (DTMB);Cortright, Jon (DTMB);Coulter, Monica (DTMB);Coveart, Kevin (DTMB);Davis, Chris (DTMB);Davis, Daniel (DTMB);DeMello, Richard (DTMB);Dupuis, Richard (DTMB);Esteva, Juan (DHHS);Evani, Satyakant (DTMB);Ezzo, Stephen (DTMB);Felkowski, Susan (DTMB);Fernandez, Sharon (DTMB);Flagg, Scott (DTMB);Frost, Jason (DTMB);Garwolds, Scott (DTMB);Groll, Paul (DTMB);Haas, Eric (DTMB);Harris, Jack (DTMB);Holland, Bryan (DTMB);Hughey, Brock (DTMB);Jackson, Steve (DTMB);Jurkovic, Beth (DTMB);Jurkovic, Dane (DTMB);Kempton, Jennifer (DTMB);Khatri, Jyotindra (DTMB);Kincaid, Matthew (DTMB);Klassen, Vern (DTMB);Korganji, Udiyan (DTMB);Kotari, Sreevally (DTMB);Kulkarni, Pradeep (DTMB);Lamb, David (DTMB);Lee, Randy (DTMB);Lemieux, Larry (DTMB);Lynch, Vaughn (DTMB);Mahanti, Surendra (DTMB);Manina, Peter (DTMB);Marroquin, Chris (DTMB);Mason, Andrew (DTMB);Massey, GM (DTMB);Mayes, Gordon (DTMB);McDonough, Bob (DTMB);McMahon, Steven (DTMB);McPherson, Victoria (DTMB);Moye, Fred (DTMB);Mwakanandi, Cowen (DTMB);Myers, Vernon (DTMB);Nummer, Jerry (DTMB);Oliver, David (DTMB);Page, Brian (DTMB);Pagratis, Brad (DTMB);Painter, Bruce (DTMB);Park, Alex (DTMB);Pauley, Michael (DTMB);Pearl, David (DTMB);Piggott, Brian (DTMB);Rafih, Mohamed (DTMB);Ramachandran, Mathi (DTMB);Raymor, Kelly (DTMB);Rewalt, Daniel (DTMB);Romanov, Nick (DTMB);Salmon, Jay (DTMB);Sardar, Thasin (DTMB);Saylor, Douglas (DTMB);Schaefer, Kenneth (DTMB);Scherzer, Leigh (DTMB);Settles, Brad (DTMB);Singh, Shivkumar (DTMB);Sisson, Reid (DTMB);Smith, Todd (DTMB);St. Laurent, Steve (DTMB);Thiagarajan, Krish (DTMB);Thurman, Dianne (DTMB);Wagner, Mark (DTMB);Wang, Fukang (DTMB);Watson, Bruce (DTMB);Weaver, Craig (DTMB);Weaver, Jason (DTMB);Weber, Brock (DTMB);Weldon, Robert (DTMB);Wilson, David (DTMB);Wojan, Greg (DTMB);Worden, Jesse (DTMB);Worthington, Lewis (DTMB);Yunge, Kent (DTMB)
Cc: Kanclerz, James (DTMB);Mattingly, Michael (DTMB)
Subject: RE: Secure FTP from DEQ to EPA needed ASAP

The FTS is the standard solution. Jim Kanclerz, Mike Mattingly, or Mark Wagner can point you in the right direction.

Cheers,

Thom Elliot
Cloud Automation Architect
DTMB Technical Services
ElliotT@michigan.gov
(517) 636-0565

From: Merricle, Jennifer (DTMB)
Sent: Monday, February 01, 2016 3:22 PM
To: Adams, Clifton (DTMB) <AdamsC8@michigan.gov>; Ahmed, Syed (DTMB) <AhmedS2@michigan.gov>; Al-Ashari, Dave (DTMB) <AlashariD@michigan.gov>; Anderson, Nikki (DTMB) <AndersonN4@michigan.gov>; Archer, Dave (DTMB) <ArcherD@michigan.gov>; Atwell, Lisa (DTMB) <AtwellL@michigan.gov>; Baker, David (DTMB) <BakerD@michigan.gov>; Ballard, Jeff (DTMB) <BallardJ1@michigan.gov>; Bartkowiak, Mike (DTMB) <BartkowiakM@michigan.gov>; Bell, Thomas (DTMB) <BellT6@michigan.gov>; Bengel, Richard (DTMB) <bengelr@michigan.gov>; Bierwagen, Cindy (DTMB) <bierwagenc@michigan.gov>; Biggar, Robert (DTMB) <BiggarR@michigan.gov>; Brown, Steven (DTMB) <BrownS53@michigan.gov>; Buckley, Mark (DTMB) <buckleym@michigan.gov>; Cain, Matt (DTMB) <CainM2@michigan.gov>; Carey, John (DTMB) <CareyJ@michigan.gov>; Caterino, Matt (DTMB) <CaterinoM@michigan.gov>; Chowdary, Sunil (DTMB) <ChowdaryS@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Collier, Charles (DTMB) <CollierC5@michigan.gov>; Corkins, Therese (DTMB) <CorkinsT@michigan.gov>; Cortright, Jon (DTMB) <CORTRIGHTJ@michigan.gov>; Coulter, Monica (DTMB) <CoulterM@michigan.gov>; Coveart, Kevin (DTMB) <CoveartK@michigan.gov>; Davis, Chris (DTMB) <DavisR@michigan.gov>; Davis, Daniel (DTMB) <DavisD30@michigan.gov>; DeMello, Richard (DTMB) <DeMelloR@michigan.gov>; Dupuis, Richard (DTMB) <DupuisR@michigan.gov>; Elliot, Thom (DTMB) <elliott@michigan.gov>; Esteva, Juan (DHHS) <EstevaJ@michigan.gov>; Evani, Satyakant (DTMB) <evanis@michigan.gov>; Ezzo, Stephen (DTMB) <EzzoS@michigan.gov>; Felkowski, Susan (DTMB) <FelkowskiS@michigan.gov>; Fernandez, Sharon (DTMB) <FernandezS1@michigan.gov>; Flagg, Scott (DTMB) <FlaggS@michigan.gov>; Frost, Jason (DTMB) <FrostJ@michigan.gov>; Garwolds, Scott (DTMB) <GarwoldsS@michigan.gov>; Groll, Paul (DTMB) <GROLLP@michigan.gov>; Haas, Eric (DTMB) <HaasE@michigan.gov>; Harris, Jack (DTMB) <HarrisJ8@michigan.gov>; Holland, Bryan (DTMB) <HollandB3@michigan.gov>; Hughey, Brock (DTMB) <HugheyB@michigan.gov>; Jackson, Steve (DTMB) <JacksonS21@michigan.gov>; Jurkovic, Beth (DTMB) <jurkovicb@michigan.gov>; Jurkovic, Dane (DTMB) <jurkovicd@michigan.gov>; Kempton, Jennifer (DTMB) <KemptonJ@michigan.gov>; Khatri, Jyotindra (DTMB) <KhatriJ@michigan.gov>; Kincaid, Matthew (DTMB) <KincaidM1@michigan.gov>; Klassen, Vern (DTMB) <KlassenV@michigan.gov>; Korganji, Udiyan (DTMB) <KorganjiU@michigan.gov>; Kotari, Sreevally (DTMB) <KotariS@michigan.gov>; Kulkarni, Pradeep (DTMB) <KulkarniP@michigan.gov>; Lamb, David (DTMB) <LambD@michigan.gov>; Lee, Randy (DTMB) <LeeR6@michigan.gov>; Lemieux, Larry (DTMB) <LemieuxL@michigan.gov>; Lynch, Vaughn (DTMB) <LynchV@michigan.gov>; Mahanti, Surendra (DTMB) <MahantiS@michigan.gov>; Manina, Peter (DTMB) <maninap@michigan.gov>; Marroquin, Chris (DTMB) <MarroquinC@michigan.gov>; Mason, Andrew (DTMB) <MasonA5@michigan.gov>; Massey, GM (DTMB) <MasseyG@michigan.gov>; Mayes, Gordon (DTMB) <MayesG1@michigan.gov>; McDonough, Bob (DTMB) <McdonoughB@michigan.gov>; McMahon, Steven (DTMB) <McmahonS@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Moye, Fred (DTMB) <MoyeF@michigan.gov>; Mwakanandi, Cowen (DTMB) <MwakanandiC@michigan.gov>; Myers, Vernon (DTMB) <MyersV@michigan.gov>; Nummer, Jerry (DTMB) <nummerj@michigan.gov>; Oliver, David (DTMB) <OliverD2@michigan.gov>; Page, Brian (DTMB) <PageB@michigan.gov>; Pagratis, Brad (DTMB) <pagratisb@michigan.gov>; Painter, Bruce (DTMB) <PainterB@michigan.gov>; Park, Alex (DTMB) <ParkA@michigan.gov>; Pauley, Michael (DTMB) <PauleyM@michigan.gov>; Pearl, David (DTMB) <PearlD@michigan.gov>; Piggott, Brian (DTMB) <PiggottB@michigan.gov>; Rafih, Mohamed (DTMB) <RafihM@michigan.gov>; Ramachandran, Mathi (DTMB) <ramachandranm@michigan.gov>; Raymor, Kelly (DTMB) <raymork@michigan.gov>; Rewalt, Daniel (DTMB) <RewaltD@michigan.gov>; Romanov, Nick (DTMB) <RomanovN@michigan.gov>; Salmon, Jay (DTMB) <SalmonJ@michigan.gov>; Sardar, Thasin (DTMB) <SardarT@michigan.gov>; Saylor, Douglas (DTMB) <SaylorD@michigan.gov>; Schaefer, Kenneth (DTMB) <SchaeferK1@michigan.gov>; Scherzer, Leigh (DTMB) <scherzerl@michigan.gov>; Settles, Brad (DTMB) <settlesb@michigan.gov>; Singh, Shivkumar (DTMB) <singhs1@michigan.gov>; Sisson, Reid (DTMB) <SissonR@michigan.gov>; Smith, Todd (DTMB) <SmithT19@michigan.gov>; Smith, Todd M. (DTMB); St. Laurent, Steve (DTMB) <StLaurentS@michigan.gov>; Thiagarajan, Krish (DTMB) <ThiagarajanK@michigan.gov>; Thurman, Dianne (DTMB) <ThurmanD@michigan.gov>; Wagner, Mark (DTMB) <WagnerM2@michigan.gov>; Wang, Fukang (DTMB) <WangF@michigan.gov>; Watson, Bruce (DTMB) <WatsonB2@michigan.gov>; Weaver, Craig (DTMB) <WeaverC1@michigan.gov>; Weaver, Jason (DTMB) <weaverj@michigan.gov>; Weber, Brock (DTMB) <WeberB@michigan.gov>; Weldon, Robert (DTMB) <WeldonR@michigan.gov>; Wilson, David (DTMB) <WilsonD7@michigan.gov>; Wojan, Greg (DTMB)

<WojanG@michigan.gov>; Worden, Jesse (DTMB) <wordenj2@michigan.gov>; Worthington, Lewis (DTMB) <WorthingtonL@michigan.gov>; Yunge, Kent (DTMB) <YungeK@michigan.gov>
Subject: Secure FTP from DEQ to EPA needed ASAP

EA,
Who can assist me with getting a DEQ employee access to a secure FTP connection right away so they can get information to the EPA regarding the Flint Water Crises? The data is PII.

Jennifer Wildrom Merricle
Department of Technology Management and Budget
Agency Services supporting DEQ, DNR and MDARD
Customer Service Team Manager
517.373.6834

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From: Merricle, Jennifer (DTMB)
Sent: Monday, February 01, 2016 3:41 PM
To: Elliot, Thom (DTMB);Adams, Clifton (DTMB);Ahmed, Syed (DTMB);Al-Ashari, Dave (DTMB);Anderson, Nikki (DTMB);Archer, Dave (DTMB);Atwell, Lisa (DTMB);Baker, David (DTMB);Ballard, Jeff (DTMB);Bartkowiak, Mike (DTMB);Bell, Thomas (DTMB);Bengel, Richard (DTMB);Bierwagen, Cindy (DTMB);Biggar, Robert (DTMB);Brown, Steven (DTMB);Buckley, Mark (DTMB);Cain, Matt (DTMB);Carey, John (DTMB);Caterino, Matt (DTMB);Chowdary, Sunil (DTMB);Clark, John (DTMB);Collier, Charles (DTMB);Corkins, Therese (DTMB);Cortright, Jon (DTMB);Coulter, Monica (DTMB);Coveart, Kevin (DTMB);Davis, Chris (DTMB);Davis, Daniel (DTMB);DeMello, Richard (DTMB);Dupuis, Richard (DTMB);Esteva, Juan (DHHS);Evani, Satyakant (DTMB);Ezzo, Stephen (DTMB);Felkowski, Susan (DTMB);Fernandez, Sharon (DTMB);Flagg, Scott (DTMB);Frost, Jason (DTMB);Garwolds, Scott (DTMB);Groll, Paul (DTMB);Haas, Eric (DTMB);Harris, Jack (DTMB);Holland, Bryan (DTMB);Hughey, Brock (DTMB);Jackson, Steve (DTMB);Jurkovic, Beth (DTMB);Jurkovic, Dane (DTMB);Kempton, Jennifer (DTMB);Khatri, Jyotindra (DTMB);Kincaid, Matthew (DTMB);Klassen, Vern (DTMB);Korganji, Udiyan (DTMB);Kotari, Sreevally (DTMB);Kulkarni, Pradeep (DTMB);Lamb, David (DTMB);Lee, Randy (DTMB);Lemieux, Larry (DTMB);Lynch, Vaughn (DTMB);Mahanti, Surendra (DTMB);Manina, Peter (DTMB);Marroquin, Chris (DTMB);Mason, Andrew (DTMB);Massey, GM (DTMB);Mayes, Gordon (DTMB);McDonough, Bob (DTMB);McMahon, Steven (DTMB);McPherson, Victoria (DTMB);Moye, Fred (DTMB);Mwakanandi, Cowen (DTMB);Myers, Vernon (DTMB);Nummer, Jerry (DTMB);Oliver, David (DTMB);Page, Brian (DTMB);Pagratis, Brad (DTMB);Painter, Bruce (DTMB);Park, Alex (DTMB);Pauley, Michael (DTMB);Pearl, David (DTMB);Piggott, Brian (DTMB);Rafih, Mohamed (DTMB);Ramachandran, Mathi (DTMB);Raymor, Kelly (DTMB);Rewalt, Daniel (DTMB);Romanov, Nick (DTMB);Salmon, Jay (DTMB);Sardar, Thasin (DTMB);Saylor, Douglas (DTMB);Schaefer, Kenneth (DTMB);Scherzer, Leigh (DTMB);Settles, Brad (DTMB);Singh, Shivkumar (DTMB);Sisson, Reid (DTMB);Smith, Todd (DTMB);St. Laurent, Steve (DTMB);Thiagarajan, Krish (DTMB);Thurman, Dianne (DTMB);Wagner, Mark (DTMB);Wang, Fukang (DTMB);Watson, Bruce (DTMB);Weaver, Craig (DTMB);Weaver, Jason (DTMB);Weber, Brock (DTMB);Weldon, Robert (DTMB);Wilson, David (DTMB);Wojan, Greg (DTMB);Worden, Jesse (DTMB);Worthington, Lewis (DTMB);Yunge, Kent (DTMB)
Cc: Kanclerz, James (DTMB);Mattingly, Michael (DTMB)
Subject: RE: Secure FTP from DEQ to EPA needed ASAP

Mike's getting us set up! Thank you all so much! ☺

Jennifer Wildrom Merricle
Department of Technology Management and Budget
Agency Services supporting DEQ, DNR and MDARD
Customer Service Team Manager
517.373.6834

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From: Elliot, Thom (DTMB)
Sent: Monday, February 1, 2016 3:33 PM
To: Merricle, Jennifer (DTMB) <MerricleJ@Michigan.gov>; Adams, Clifton (DTMB) <AdamsC8@michigan.gov>; Ahmed, Syed (DTMB) <AhmedS2@michigan.gov>; Al-Ashari, Dave (DTMB) <AlashariD@michigan.gov>; Anderson, Nikki (DTMB) <AndersonN4@michigan.gov>; Archer, Dave (DTMB) <ArcherD@michigan.gov>; Atwell, Lisa (DTMB) <AtwellL@michigan.gov>; Baker, David (DTMB) <BakerD@michigan.gov>; Ballard, Jeff (DTMB) <BallardJ1@michigan.gov>; Bartkowiak, Mike (DTMB) <BartkowiakM@michigan.gov>; Bell, Thomas (DTMB) <BellT6@michigan.gov>; Bengel, Richard (DTMB) <bengelr@michigan.gov>; Bierwagen, Cindy (DTMB) <bierwagenc@michigan.gov>; Biggar, Robert (DTMB) <BiggarR@michigan.gov>; Brown, Steven (DTMB) <BrownS53@michigan.gov>; Buckley, Mark (DTMB) <buckleym@michigan.gov>; Cain, Matt (DTMB) <CainM2@michigan.gov>; Carey, John (DTMB) <CareyJ@michigan.gov>; Caterino, Matt (DTMB) <CaterinoM@michigan.gov>; Chowdary, Sunil (DTMB) <ChowdaryS@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Collier, Charles (DTMB) <CollierC5@michigan.gov>; Corkins, Therese (DTMB) <CorkinsT@michigan.gov>; Cortright, Jon (DTMB) <CORTRIGHTJ@michigan.gov>; Coulter, Monica (DTMB) <CoulterM@michigan.gov>; Coveart, Kevin (DTMB) <CoveartK@michigan.gov>; Davis, Chris (DTMB) <DavisR@michigan.gov>; Davis, Daniel (DTMB) <DavisD30@michigan.gov>; DeMello, Richard (DTMB) <DeMelloR@michigan.gov>; Dupuis, Richard (DTMB) <DupuisR@michigan.gov>; Esteva, Juan (DHHS) <EstevaJ@michigan.gov>; Evani, Satyakant (DTMB) <evanis@michigan.gov>; Ezzo, Stephen (DTMB) <EzzoS@michigan.gov>; Felkowski, Susan (DTMB) <FelkowskiS@michigan.gov>; Fernandez, Sharon (DTMB) <FernandezS1@michigan.gov>; Flagg, Scott (DTMB) <FlaggS@michigan.gov>; Frost, Jason (DTMB) <FrostJ@michigan.gov>; Garwolds, Scott (DTMB) <GarwoldsS@michigan.gov>; Groll, Paul (DTMB) <GROLLP@michigan.gov>; Haas, Eric (DTMB) <HaasE@michigan.gov>; Harris, Jack (DTMB) <HarrisJ8@michigan.gov>; Holland, Bryan (DTMB) <HollandB3@michigan.gov>; Hughey, Brock (DTMB) <HugheyB@michigan.gov>; Jackson, Steve (DTMB) <JacksonS21@michigan.gov>; Jurkovic, Beth (DTMB) <jurkovicb@michigan.gov>; Jurkovic, Dane (DTMB) <jurkovicd@michigan.gov>; Kempton, Jennifer (DTMB) <KemptonJ@michigan.gov>; Khatri, Jyotindra (DTMB) <KhatriJ@michigan.gov>; Kincaid, Matthew (DTMB) <KincaidM1@michigan.gov>; Klassen, Vern (DTMB) <KlassenV@michigan.gov>; Korganji, Udiyan (DTMB) <KorganjiU@michigan.gov>; Kotari, Sreevally (DTMB) <KotariS@michigan.gov>; Kulkarni, Pradeep (DTMB) <KulkarniP@michigan.gov>; Lamb, David (DTMB) <LambD@michigan.gov>; Lee, Randy (DTMB) <LeeR6@michigan.gov>; Lemieux, Larry (DTMB) <LemieuxL@michigan.gov>; Lynch, Vaughn (DTMB) <LynchV@michigan.gov>; Mahanti, Surendra (DTMB) <MahantiS@michigan.gov>; Manina, Peter (DTMB) <maninap@michigan.gov>; Marroquin, Chris (DTMB) <MarroquinC@michigan.gov>; Mason, Andrew (DTMB) <MasonA5@michigan.gov>; Massey, GM (DTMB) <MasseyG@michigan.gov>; Mayes, Gordon (DTMB) <MayesG1@michigan.gov>; McDonough, Bob (DTMB) <McdonoughB@michigan.gov>; McMahon, Steven (DTMB) <McmahonS@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Moye, Fred (DTMB) <MoyeF@michigan.gov>; Mwakanandi, Cowen (DTMB) <MwakanandiC@michigan.gov>; Myers, Vernon (DTMB) <MyersV@michigan.gov>; Nummer, Jerry (DTMB) <nummerj@michigan.gov>; Oliver, David (DTMB) <OliverD2@michigan.gov>; Page, Brian (DTMB) <PageB@michigan.gov>; Pagratis, Brad (DTMB) <pagratisb@michigan.gov>; Painter, Bruce (DTMB) <PainterB@michigan.gov>; Park, Alex (DTMB) <ParkA@michigan.gov>; Pauley, Michael (DTMB) <PauleyM@michigan.gov>; Pearl, David (DTMB) <PearlD@michigan.gov>; Piggott, Brian (DTMB) <PiggottB@michigan.gov>; Rafih, Mohamed (DTMB) <RafihM@michigan.gov>; Ramachandran, Mathi (DTMB) <ramachandranm@michigan.gov>; Raymor, Kelly (DTMB) <raymork@michigan.gov>; Rewalt, Daniel (DTMB) <RewaltD@michigan.gov>; Romanov, Nick (DTMB) <RomanovN@michigan.gov>; Salmon, Jay (DTMB) <SalmonJ@michigan.gov>; Sardar, Thasin (DTMB) <SardarT@michigan.gov>; Saylor, Douglas (DTMB) <SaylorD@michigan.gov>; Schaefer, Kenneth (DTMB) <SchaeferK1@michigan.gov>; Scherzer, Leigh (DTMB) <scherzerl@michigan.gov>; Settles, Brad (DTMB) <settlesb@michigan.gov>; Singh, Shivkumar (DTMB) <singhs1@michigan.gov>; Sisson, Reid (DTMB) <SissonR@michigan.gov>; Smith, Todd (DTMB) <SmithT19@michigan.gov>; St. Laurent, Steve (DTMB) <StLaurentS@michigan.gov>; Thiagarajan, Krish (DTMB) <ThiagarajanK@michigan.gov>; Thurman, Dianne (DTMB) <ThurmanD@michigan.gov>; Wagner, Mark (DTMB) <WagnerM2@michigan.gov>; Wang, Fukang (DTMB) <WangF@michigan.gov>; Watson, Bruce (DTMB) <WatsonB2@michigan.gov>; Weaver, Craig (DTMB) <WeaverC1@michigan.gov>; Weaver, Jason (DTMB) <weaverj@michigan.gov>; Weber, Brock (DTMB) <WeberB@michigan.gov>; Weldon, Robert (DTMB)

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Cc: Kanclerz, James (DTMB) <KanclerzJ@michigan.gov>; Mattingly, Michael (DTMB) <MattinglyM@michigan.gov>
Subject: RE: Secure FTP from DEQ to EPA needed ASAP

The FTS is the standard solution. Jim Kanclerz, Mike Mattingly, or Mark Wagner can point you in the right direction.

Cheers,

Thom Elliot
Cloud Automation Architect
DTMB Technical Services
ElliotT@michigan.gov
(517) 636-0565

From: Merricle, Jennifer (DTMB)
Sent: Monday, February 01, 2016 3:22 PM
To: Adams, Clifton (DTMB) <AdamsC8@michigan.gov>; Ahmed, Syed (DTMB) <AhmedS2@michigan.gov>; Al-Ashari, Dave (DTMB) <AlashariD@michigan.gov>; Anderson, Nikki (DTMB) <AndersonN4@michigan.gov>; Archer, Dave (DTMB) <ArcherD@michigan.gov>; Atwell, Lisa (DTMB) <AtwellL@michigan.gov>; Baker, David (DTMB) <BakerD@michigan.gov>; Ballard, Jeff (DTMB) <BallardJ1@michigan.gov>; Bartkowiak, Mike (DTMB) <BartkowiakM@michigan.gov>; Bell, Thomas (DTMB) <BellT6@michigan.gov>; Bengel, Richard (DTMB) <bengelr@michigan.gov>; Bierwagen, Cindy (DTMB) <bierwagenc@michigan.gov>; Biggar, Robert (DTMB) <BiggarR@michigan.gov>; Brown, Steven (DTMB) <BrownS53@michigan.gov>; Buckley, Mark (DTMB) <buckleym@michigan.gov>; Cain, Matt (DTMB) <CainM2@michigan.gov>; Carey, John (DTMB) <CareyJ@michigan.gov>; Caterino, Matt (DTMB) <CaterinoM@michigan.gov>; Chowdary, Sunil (DTMB) <ChowdaryS@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Collier, Charles (DTMB) <CollierC5@michigan.gov>; Corkins, Therese (DTMB) <CorkinsT@michigan.gov>; Cortright, Jon (DTMB) <CORTRIGHTJ@michigan.gov>; Coulter, Monica (DTMB) <CoulterM@michigan.gov>; Coveart, Kevin (DTMB) <CoveartK@michigan.gov>; Davis, Chris (DTMB) <DavisR@michigan.gov>; Davis, Daniel (DTMB) <DavisD30@michigan.gov>; DeMello, Richard (DTMB) <DeMelloR@michigan.gov>; Dupuis, Richard (DTMB) <DupuisR@michigan.gov>; Elliot, Thom (DTMB) <elliott@michigan.gov>; Esteva, Juan (DHHS) <EstevaJ@michigan.gov>; Evani, Satyakant (DTMB) <evanis@michigan.gov>; Ezzo, Stephen (DTMB) <EzzoS@michigan.gov>; Felkowski, Susan (DTMB) <FelkowskiS@michigan.gov>; Fernandez, Sharon (DTMB) <FernandezS1@michigan.gov>; Flagg, Scott (DTMB) <FlaggS@michigan.gov>; Frost, Jason (DTMB) <FrostJ@michigan.gov>; Garwolds, Scott (DTMB) <GarwoldsS@michigan.gov>; Groll, Paul (DTMB) <GROLLP@michigan.gov>; Haas, Eric (DTMB) <HaasE@michigan.gov>; Harris, Jack (DTMB) <HarrisJ8@michigan.gov>; Holland, Bryan (DTMB) <HollandB3@michigan.gov>; Hughey, Brock (DTMB) <HugheyB@michigan.gov>; Jackson, Steve (DTMB) <JacksonS21@michigan.gov>; Jurkovic, Beth (DTMB) <jurkovicb@michigan.gov>; Jurkovic, Dane (DTMB) <jurkovicd@michigan.gov>; Kempton, Jennifer (DTMB) <KemptonJ@michigan.gov>; Khatri, Jyotindra (DTMB) <KhatriJ@michigan.gov>; Kincaid, Matthew (DTMB) <KincaidM1@michigan.gov>; Klassen, Vern (DTMB) <KlassenV@michigan.gov>; Korganji, Udiyan (DTMB) <KorganjiU@michigan.gov>; Kotari, Sreevally (DTMB) <KotariS@michigan.gov>; Kulkarni, Pradeep (DTMB) <KulkarniP@michigan.gov>; Lamb, David (DTMB) <LambD@michigan.gov>; Lee, Randy (DTMB) <LeeR6@michigan.gov>; Lemieux, Larry (DTMB) <LemieuxL@michigan.gov>; Lynch, Vaughn (DTMB) <LynchV@michigan.gov>; Mahanti, Surendra (DTMB) <MahantiS@michigan.gov>; Manina, Peter (DTMB) <maninap@michigan.gov>; Marroquin, Chris (DTMB) <MarroquinC@michigan.gov>; Mason, Andrew (DTMB) <MasonA5@michigan.gov>; Massey, GM (DTMB) <MasseyG@michigan.gov>; Mayes, Gordon (DTMB) <MayesG1@michigan.gov>; McDonough, Bob (DTMB) <McdonoughB@michigan.gov>; McMahon, Steven (DTMB) <McmahonS@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Moye, Fred (DTMB) <MoyeF@michigan.gov>; Mwakanandi, Cowen (DTMB) <MwakanandiC@michigan.gov>; Myers, Vernon (DTMB) <MyersV@michigan.gov>; Nummer, Jerry (DTMB) <nummerj@michigan.gov>; Oliver, David (DTMB) <OliverD2@michigan.gov>; Page, Brian (DTMB)

<PageB@michigan.gov>; Pagratis, Brad (DTMB) <pagratisb@michigan.gov>; Painter, Bruce (DTMB) <PainterB@michigan.gov>; Park, Alex (DTMB) <ParkA@michigan.gov>; Pauley, Michael (DTMB) <PauleyM@michigan.gov>; Pearl, David (DTMB) <PearlD@michigan.gov>; Piggott, Brian (DTMB) <PiggottB@michigan.gov>; Rafih, Mohamed (DTMB) <RafihM@michigan.gov>; Ramachandran, Mathi (DTMB) <ramachandranm@michigan.gov>; Raymor, Kelly (DTMB) <raymork@michigan.gov>; Rewalt, Daniel (DTMB) <RewaltD@michigan.gov>; Romanov, Nick (DTMB) <RomanovN@michigan.gov>; Salmon, Jay (DTMB) <SalmonJ@michigan.gov>; Sardar, Thasin (DTMB) <SardarT@michigan.gov>; Saylor, Douglas (DTMB) <SaylorD@michigan.gov>; Schaefer, Kenneth (DTMB) <SchaeferK1@michigan.gov>; Scherzer, Leigh (DTMB) <scherzerl@michigan.gov>; Settles, Brad (DTMB) <settlesb@michigan.gov>; Singh, Shivkumar (DTMB) <singhs1@michigan.gov>; Sisson, Reid (DTMB) <SissonR@michigan.gov>; Smith, Todd (DTMB) <SmithT19@michigan.gov>; Smith, Todd M. (DTMB); St. Laurent, Steve (DTMB) <StLaurentS@michigan.gov>; Thiagarajan, Krish (DTMB) <ThiagarajanK@michigan.gov>; Thurman, Dianne (DTMB) <ThurmanD@michigan.gov>; Wagner, Mark (DTMB) <WagnerM2@michigan.gov>; Wang, Fukang (DTMB) <WangF@michigan.gov>; Watson, Bruce (DTMB) <WatsonB2@michigan.gov>; Weaver, Craig (DTMB) <WeaverC1@michigan.gov>; Weaver, Jason (DTMB) <weaverj@michigan.gov>; Weber, Brock (DTMB) <WeberB@michigan.gov>; Weldon, Robert (DTMB) <WeldonR@michigan.gov>; Wilson, David (DTMB) <WilsonD7@michigan.gov>; Wojan, Greg (DTMB) <WojanG@michigan.gov>; Worden, Jesse (DTMB) <wordenj2@michigan.gov>; Worthington, Lewis (DTMB) <WorthingtonL@michigan.gov>; Yunge, Kent (DTMB) <YungeK@michigan.gov>
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Jennifer Wildrom Merricle
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Agency Services supporting DEQ, DNR and MDARD
Customer Service Team Manager
517.373.6834

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From: Holmes, Mark (DTMB)
Sent: Tuesday, February 02, 2016 4:12 PM
To: Clark, John (DTMB);Ross, Josh (DTMB);Noldy, Scott (DTMB)
Subject: FW: Flint Assistance Offers and SEOC

FYI... see email thread below.

I know for our SEOC work we are working directly with James but any other requests that are made outside of the SEOC staff please let me know and we can coordinate appropriately with the SEOC.

Thanks
Mark

From: Surber, Rob (DTMB)
Sent: Tuesday, February 2, 2016 3:48 PM
To: Prange, Laurie (DTMB) <prangel@michigan.gov>; Holmes, Mark (DTMB) <HolmesM3@michigan.gov>
Subject: Fwd: Flint Assistance Offers and SEOC

Sent from my iPhone

Begin forwarded message:

> **From:** "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>
> **Date:** February 2, 2016 at 3:42:23 PM EST
> **To:** "DTMB IT Operations Team (DTMB ITOT)" <ITOperationsTeam-ITOT@michigan.gov>
> **Cc:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
> **Subject: FW: Flint Assistance Offers and SEOC**
>
> Hi all, any Flint related requests must be approved by SEOC (Chris Christensen) before we do any work.
>
> Thanks,
> James
>
> James McFarlane
> Department of Technology, Management & Budget
> 320 S. Walnut Street
> Lansing, MI 48933
> P: 517-241-1842
> C: 734-891-0517mcfarlanej@michigan.gov
> DTMB
> HELP. CONNECT. SOLVE.

From: Stibitz, Brom (DTMB)
Sent: Tuesday, February 02, 2016 7:24 AM

To: Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: RE: Flint Assistance Offers and SEOC

On this same topic, David and I had a conversation with the Governor's office after our post-EMT meeting this morning. They have agreed that as a general rule, before we do work on anything, it must be approved by the SEOC.

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To: Behen, David (DTMB) <Behend@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
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Subject: Flint Assistance Offers and SEOC

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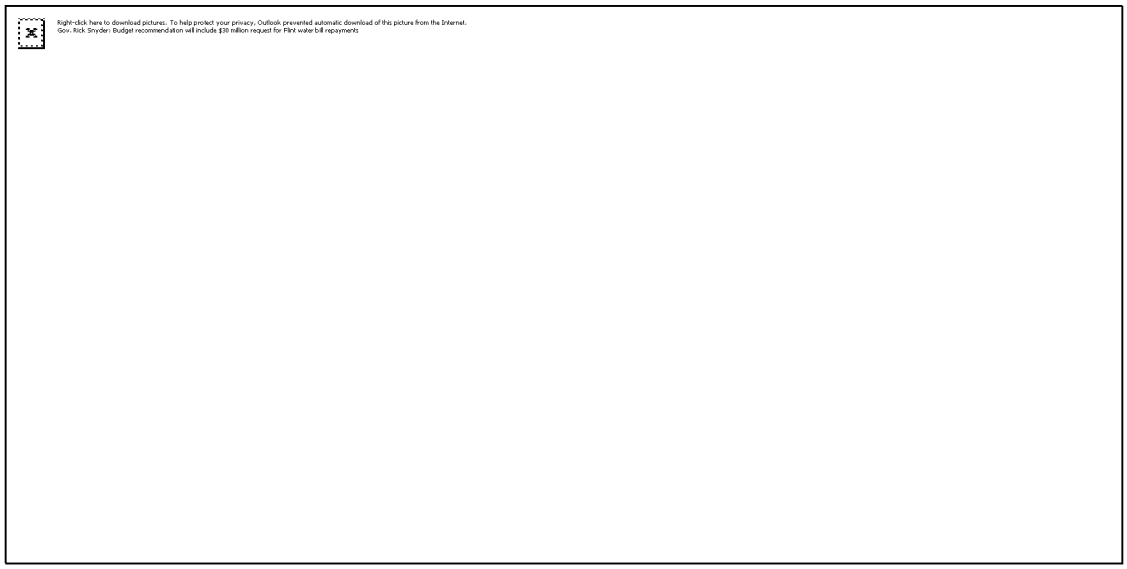
- If you are contacted by a vendor that would like to provide donation for the Flint water problem, please direct them to Flintdonations@michigan.gov
- If you have any additional questions relating to the Flint issue please direct them to DTMBECC@michigan.gov

Thank you,

Chanda

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:09 PM
To: Clark, John (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

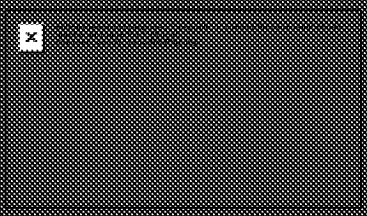
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly 65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion

of their water bills.

Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.

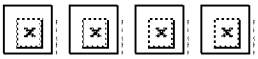




We spoke with Staff Sgt. Thomas Vega about the critical resources they're providing to Flint families every day. He also encouraged residents to pick up and return their water testing kits to Flint fire stations. Test results will be posted online at www.mi.gov/flintwater. **Click here to watch the video.**

www.mi.gov/FlintWater | www.HelpForFlint.com

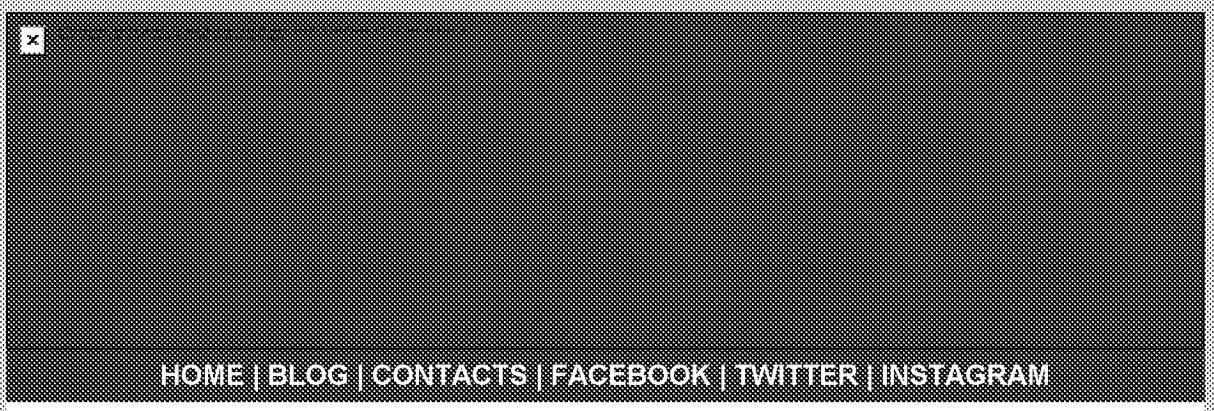
STAY CONNECTED:



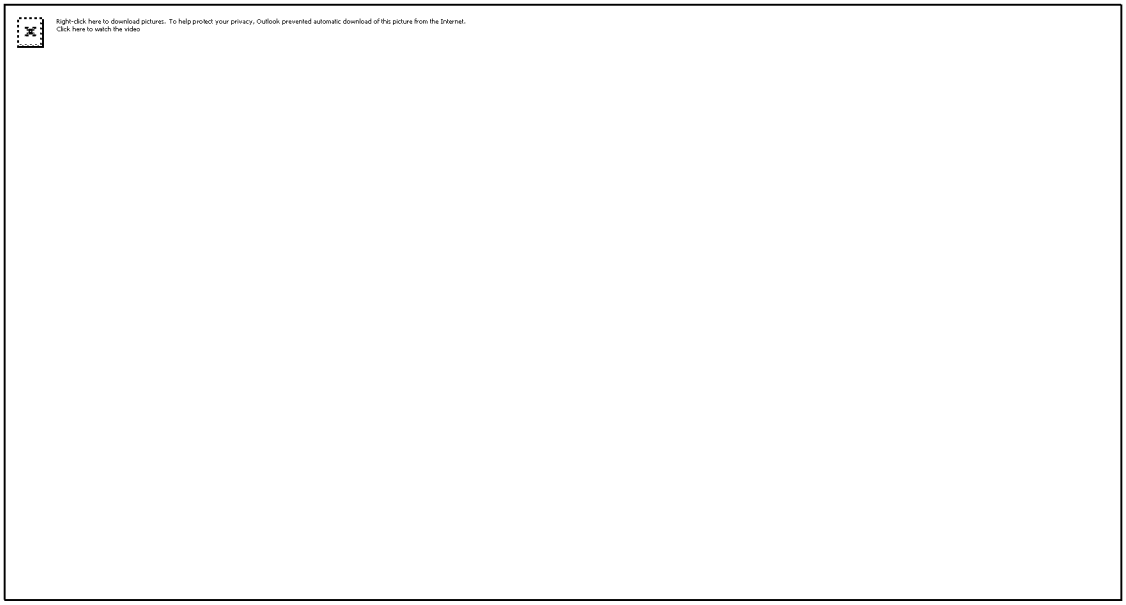
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This email was sent to clarkjs@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:05 PM
To: Clark, John (DTMB)
Subject: VIDEO: Volunteering in Flint



VIDEO: How volunteers are helping Flint



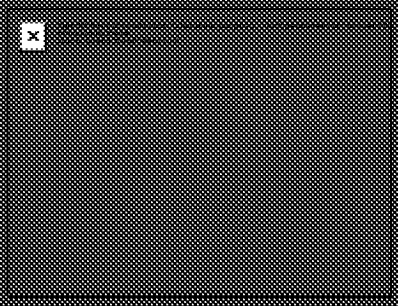
Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



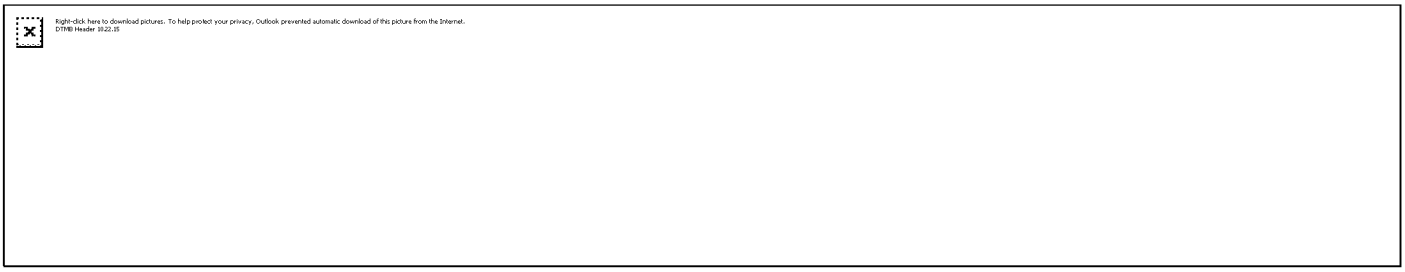
Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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This email was sent to clarkjs@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Clark, John (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for

14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to clarkjs@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Holmes, Mark (DTMB)
Sent: Thursday, February 18, 2016 9:20 AM
To: Clark, John (DTMB)
Subject: FW: Flint Assistance Offers and SEOC

See the contact name further down in this email. Chris Christensen with DTMB

I think it is best to loop him in even though this request is coming from the SEOC.

From: Holmes, Mark (DTMB)
Sent: Tuesday, February 2, 2016 4:12 PM
To: Clark, John (DTMB) <clarkjs@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Noldy, Scott (DTMB) <NoldyS@michigan.gov>
Subject: FW: Flint Assistance Offers and SEOC

FYI... see email thread below.

I know for our SEOC work we are working directly with James but any other requests that are made outside of the SEOC staff please let me know and we can coordinate appropriately with the SEOC.

Thanks
Mark

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Sent from my iPhone

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- If you have any additional questions relating to the Flint issue please direct them to DTMBECC@michigan.gov

Thank you,

Chanda

From: MSP-SEOCGIS2
Sent: Thursday, February 18, 2016 9:56 AM
To: Clark, John (DTMB)
Subject: RE: SEOC request for all addresses in the City of Flint
Attachments: AssessorParcelsWithCommercialStructures.csv; AssessorParcelsWithResidentialStructures.csv; active accts 1-12-16.CSV; Franchise 2-16-16.csv

John:

Here are the lists we have.

- Assessors files are from the City of Flint assessors office
- Active accts is from the city of flint water customers
- Franchise is customers that receive water from the City of Flint but are outside city boundaries

I will work with Jeannette on getting permission to run this work.

Regards,
Walter

From: Clark, John (DTMB)
Sent: Thursday, February 18, 2016 9:27 AM
To: MSP-SEOCGIS2
Cc: MSP-SEOCGIS
Subject: RE: SEOC request for all addresses in the City of Flint

Hi Walter,

Our address cleansing staff said to provide the addresses as excel spreadsheets and they will make the necessary formatting to feed it into our address cleansing and standardizing software.

Also DTMB staff were instructed that all work regarding Flint must be approved by Chris Christensen (SEOC) before we undertake the effort. Can you confirm for me that Chris is aware and has approved or should I follow up with him directly?

Thanks

John S. Clark
Enterprise GIS Solutions Architect

From: MSP-SEOCGIS2
Sent: Thursday, February 18, 2016 8:53 AM
To: Clark, John (DTMB) <clarkjs@michigan.gov>
Cc: MSP-SEOCGIS <MSP-SEOCGIS@michigan.gov>
Subject: SEOC request for all addresses in the City of Flint

John:

Please send all correspondence regarding the Flint address list project to this email as well as msp-seocgis.michigan.gov. That address is cc'd on this email.

Walter Chomentowski
517-243-3106

From: MSP-SEOCGIS2
Sent: Thursday, February 18, 2016 4:09 PM
To: Clark, John (DTMB)
Subject: RE: SEOC request for all addresses in the City of Flint

John:

Thank you for the update. Let us know if you need any more lists. Did you get access to the Secretary of State address data?

Walter
517-243-3106

From: Clark, John (DTMB)
Sent: Thursday, February 18, 2016 1:23 PM
To: MSP-SEOCGIS2
Subject: RE: SEOC request for all addresses in the City of Flint

Hi Walter,

I just wanted to give you a status. We talked with our Address Standardization vendor who is onsite today and they said it is possible to export data out from their software and provided us with the how to instructions. I am working with staff this afternoon to try and get that export.

The downside of this is that because our vendor is onsite our staff that does the address processing has been tied up in meetings.

I expect that we should have a result for you before close of business tomorrow but I will keep you posted as we progress.

Feel free to contact me if you have any questions.

John S. Clark
Enterprise GIS Solutions Architect

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Walter Chomentowski
517-243-3106

From: MSP-SEOCGIS2
Sent: Friday, February 19, 2016 12:58 PM
To: Clark, John (DTMB)
Subject: RE: SEOC request for all addresses in the City of Flint

John:

Thanks for the update, let me know when things get running.

Walter

-----Original Message-----
From: Clark, John (DTMB)
Sent: Friday, February 19, 2016 12:21 PM
To: MSP-SEOCGIS2
Subject: RE: SEOC request for all addresses in the City of Flint

Hi Walter,

I have some unfortunate news. Our standardization software has been offline since yesterday. While our server staff are working to correct the issue they have not been able to as of yet.

I greatly apologize for this situation. I knew yesterday that there was a problem but expected that it would be resolved by now and since running a file of addresses doesn't take very long I thought I still had time to meet today's deadline.

The server team assures me that we should be operational again by Monday so I expect to be able to produce you an address shapefile by the end of the day Monday.

Sorry for the inconvenience

John S. Clark
Enterprise GIS Solutions Architect

-----Original Message-----
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To: Clark, John (DTMB) <clarkjs@michigan.gov>
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Subject: RE: SEOC request for all addresses in the City of Flint

John:

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- Active accts is from the city of flint water customers
- Franchise is customers that receive water from the City of Flint but are outside city boundaries

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Regards,
Walter

From: Clark, John (DTMB)
Sent: Thursday, February 18, 2016 9:27 AM
To: MSP-SEOCGIS2
Cc: MSP-SEOCGIS
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Thanks

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Enterprise GIS Solutions Architect

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Sent: Thursday, February 18, 2016 8:53 AM
To: Clark, John (DTMB) <clarkjs@michigan.gov<mailto:clarkjs@michigan.gov>>
Cc: MSP-SEOCGIS <MSP-SEOCGIS@michigan.gov<mailto:MSP-SEOCGIS@michigan.gov>>
Subject: SEOC request for all addresses in the City of Flint

John:
Please send all correspondence regarding the Flint address list project to this email as well as msp-seocgis.michigan.gov. That address is cc'd on this email.

Walter Chomentowski
517-243-3106

Enterprise Architecture Solution Workshop

EA SOLUTION WORKSHOP: Gordon Mayes - MSP Video Storage
DATE: September 18 2014
TIME: 11:00 am
Draft Notes

Attendees:

Alex Park, CTO - EA	Paul Groll, CTO - EA
Bob McDonough, CTO – EA	Reid Sisson, EPMO
Brock Weber, CTO - EA	Mary Wichman State Police
Chris Marroquin, Enterprise Storage	Sgt. Aric .W. Dowling State Police Field Service Bureau
Dave Archer, CTO - EA	Jason Frost, Automation Services
Gordon Mayes, Customer Services - MSP	Jason Weaver, Technical Services
Jack Harris, CTO - EA	Mike Bartkowiak, MCS
Mike Pauley – CTO - EA	Dianne Thurman, CTO - EA

Requirements:

- Michigan State Police (MSP) plans to dramatically expand the use of video for their law enforcement activities.
  - Today they have a number of vehicles with dashboard cameras, but in the future MSP is looking to implement body cameras on the troopers. The increased number of cameras and camera resolution as dashboard cameras are replaced, will quickly overwhelm the current process to store and transfer video data
- MSP has requested an EA Solution Workshop to discuss possible options to resolved MSP's video data storage issues today and for the future expectations. Would need Office of Automation (OA), and Telecom at the workshop.

Findings:

- MSP's current system to store video data today insufficient for storage. MSP has 36 servers total: 29 posts and 7 districts. Storage is the problem! An Enterprise Storage solution needs to be put in place by December, 2014.
- Currently, MSP needs to record all surveillance videos, interviews, all pictures, and all evidence needs to be stored which is sensitive data- if lost, it could cost the state a lot of money. Backup currently not enough space. Need to track all videos for systems and back them up.
- Currently, need 3-4 Terabytes at the sites. At some sites can get up to a Petabyte for local storage.
  - Metro Flint and Tri City are high profile areas and will be getting a body camera as well.
- Metropol has 110 cars soon to be 200 which currently fill 6 terabytes in 6 months.

- Solid State Drive (SSD) cameras hold the data 1.5 weeks or so and the local Patrols bring in their cards to be downloaded.
    - When Troopers come in they have 200 gigabytes (GB) data which takes 40 min to unload each card.
- Resolution is a factor currently using 720x480 Video Graphics Array (VGA) - need the best quality possible.
- Statutory law requires video for cars archived for 3 years and junk/other video 9 months (traffic stops – 6 months).
- Currently they burn a DVD and hand it to prosecutor.
- Freedom of Information Act (FOIA) request for court discovery-videos have to be available to access upon request from the archives. This recording is considered evidence.
- Each Patrol car currently has (SSD) cameras being eliminated in the market and will need to upgrade to high definition (HD) within the next 2 years.
    - Soon won't be able to buy SD since it is going to HD. This will take longer to find a solution than they have. He is holding off buying HD camera's for now but in two years this will have to be put in place.
    - SSD cameras stream 2.2 (GB) per camera times 2, in addition they will also have a person video camera total per car is 6.6 gigabytes per hour times 5 hours/day/per trooper/365 days/year (troopers in-car videos. Does not include sergeants). This is a lot of data to back up.
    - 330 terabyte (TB) will double when HD camera comes out not including all of the other stuff that is now required to be recorded.
- Does software have a way of telling its priority? Today we can search by date time trooper car.
- Auto logs included in data. Security determined everything is Criminal Justice Info Systems (CJIS) classified.
    - Radio traffic needs to be secured on its own.
- Chris Marroquin–the more space you use the less it costs. What does it cost DTMB to store this and get charged back appropriately? Petabytes storage cost isn't feasible.
- Cost prohibited to install fiber at every post since there is already an enterprise solution of installing fiber; WAN project to run fiber at every location in the next 2 years.
- CJIS compliant use of private cloud
- Amazon would like to get in on the security hosting
- Considered going to bid? Haven't got to that point.
- What about other areas like 911 video upload? Not in his scope at this time.
- Compliance and Certifications all of these things have a cost
- Motor Vehicles will also have cameras.K-9 already has video for the Dogs - Aviation also has camera.

ACTION:

- Sgt. Aric Dowling sent Chris Marroquin of Storage Solutions, his email request so he could use this to problem solve storage issue.
- Offload physically now or plan for wireless download at some sites. Mobile Office can work with them to find solution.
    - Suggestions to have a state wide system build out. Having a server on every post with local post and sync it back to main server. To store it locally and sync it back. Cannot risk losing videos- Archive on a separate server.
- Fill out the template and activity code to bill time to. Can get it from Larry Lemieux (DTMB) will send it.
- Emergency Management Homeland Security (EMHS) already going forward with their solution for data storage; already purchased the hardware.
    - How big should the scope be? EMH looking at it from a disaster point of view to get their solution.
    - Check what they did for a solution.
- Suggestion to join together teams that all have similar issues within the state.
- Suggestion to partner with other states. Florida already has a system similar to what we are using. Florida streams back to a computer live cars still has local drive using 32 GB flash drive. Check to see how they set up their systems and what equipment specifications they use
- Scope- address the immediate problem of local storage for now by running tapes.
    - System can only absorb so much change at one time.
    - Address the local storage mechanism then work on phase 2- large storage
    - Take all requirements of expectation in the next 5 years.
- Need to have a different platform to store all this video for buildings and for other things.
- Possible suggestions:
    - Run Cat 6 cable back to Network Server then to server directly at the posts all meeting compliance. Then we would have centralized storage or dedicated pipes continually loading.
    - Suggestion to use Comcast backbone on their shared network.
- Suggested Vendor:
    - VBrick solution is one vendor to look at. Currently, they have the virtual version of that server. All of their servers already catalog everything and do what they need to have done.
    - Problem with a 3 year purge, how do you know exactly what to purge?

Follow Up:

- Aric's going to create a document with the following (send to Gordon Mayes and to David Behen), break it into phases. Create matrix large, med, small

and create a roadmap of how we are going to get from here to there Alex Park can assist:
  - Forecast of storage
  - Budget
  - Milestones dates-
  - Statement of Work
- Chris Marroquin to follow up with possible storage solutions.
- Alex Park follow-up helping Sgt. Aric Dowling with the template/roadmap.
- Team suggested Sgt. Aric Dowling surface it to the governor through David Behen.
  - Currently there isn't any money being spent on this because there isn't a current solution and they did not have to store interviews until now.
  - What is the budget for this? How to add functionality having no budget?
  - If allowed to buy this who will be responsible to maintain it?
  - Loop in legislative makes laws requiring recordings to be in place with no monetary support provided.
- Sgt. Aric Dowling to submit statement of work to design team. The EA team can then help with all of the data. Stay at tactical level because of budget. If Fiber comes in then that would be a solution.

Sent: Monday, January 25, 2016 1:14 PM
To: Hagler, Gary (DNR);Harris, Jack (DTMB)
Cc: Prange, Laurie (DTMB);Pauley, Michael (DTMB);Davenport, Rodney (DTMB);Holmes, Mark (DTMB)
Subject: RE: Meeting with Genesee county clerk

All,

I met with Gary Hagler today in Flint to review a potential data opportunity that did not pan out. The source we met with had information but none of it that dated back to the 1950's and was in a format that we could readily use with today's technology. Recognizing that the effort may be to labor intensive Gary is following up on other leads.

While I was there I did see the EOC and meet with members of the plumbers union that were going out to individual houses and installing water filters. Today, they were also going to start collecting information on what type of pipe is being used to bring water into the house.

Although I was unable to help Gary with his request I did have these takeaways from what little I saw while in the field:

The plumbers union was using an IPad app provided by MSP to record data that was collected on paper forms in the field. While trying to demonstrate the app they were unable to locate the first address they tried. Once an address was found they used pick fields to set the values for several questions. Currently the form did not have a place to set which type of water pipe is coming into the home so I suggested that they type into the comments the following string signature until the app can be updated to collect that information:

pipe=C*

*C for copper, G for galvanized, L for lead, U for unknown This will make it possible to perform an in string search for "pipe=" and then take the next character to determine what pipe information there is.

I am uncertain of the address source being used within the app although if I had to guess I would say it was a parcel layer. I would also suggest that if that is the case then the addresses assigned to those parcels should be passed through an address standardizer and validation such as SAP (which is a shared service from CSS and that team is willing to run the Flint data). Running those addresses through SAP should improve the quality by standardizing the address, updating street name and postal code changes and flagging any addresses that are non-deliverable.

The plumbers also indicated that apprentices were coming every day now to volunteer time as part of their career training and that they also expect many of their sister unions to volunteer time as well. Which will mean an increase in the amount of houses being processed and data having to be entered. My concern here is that there is so much manual reentry of collected paper data that the process will bog down. I see three scenarios in which this problem could be alleviated:

- Provide more devices to renter the data (Likely the easiest solution to implement, keeps the point of entry to a select few that know how to work the devices and minimizes device costs)
- Provide even more devices (or make the app something that can be downloaded on a personal device) to take in the field to collect the data (More equipment costs and more people to train, no idea of what security issues there maybe if personal devices are used)
- Implement a better paper process to collect the information like the way multiple choice tests are handled. Students use a pencil to fill in the circle of the possible choices they could answer and then the form is scanned. There

are already IPad apps that can do this sort of thing. (The user base is familiar with a paper process, their already using one, and blotting out choice boxes on a structured form is more efficient than hand writing the values. The challenge here would be to implement the scanning on the IPad.)

Please note that these are my few observations from very a narrowed perspective. I am not aware of what all is going on between the various agencies and EOCs but I thought I would provide them here in hopes that it helps. Please let me know if there is something further I can assist with.

John S. Clark
Enterprise GIS Solutions Architect

From: Hagler, Gary (DNR)
Sent: Sunday, January 24, 2016 10:18 PM
To: Harris, Jack (DTMB) <HarrisJ8@michigan.gov>
Cc: Prange, Laurie (DTMB) <prangel@michigan.gov>; Pauley, Michael (DTMB) <PauleyM@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>
Subject: Re: Meeting with Genesee county clerk

Mr. Harris,
I will be at the Genesee Count Clerks Office at 8:00 am. The information on the address and location of the Clerk's Office in your email below is correct. I look forward to working with you and your staff on data collection effort. My contact information is correct in your email as well.

Thanks,
Gary

Gary Hagler
Law Enforcement Chief
Michigan Dept. of Natural Resources

Sent from my iPhone

On Jan 24, 2016, at 9:51 PM, Harris, Jack (DTMB) <HarrisJ8@michigan.gov> wrote:
Mr Hagler,
I have been working on behalf of Rod Davenport to have a state IT specialist available to meet with you and the Genesee county clerk's IT folks on Monday morning to help with a plan to extract data from the clerk's database.

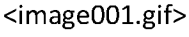
John Clark from our GIS area will be there Monday morning.
John's phone number is 517-281-8662 and his email is ClarkJS@michigan.gov

I can be available via phone during the morning, if needed. Our eMichigan team will also have additional staff available via phone if needed.
I am CC:ing a couple of management staff from the GIS and eMich offices here.

I believe that your cell phone # is 517-243-7885. Please let me know if that is incorrect.
Also verifying: the Genesee County Clerks office is located at 900 S. Saginaw St. Flint Mi on the second floor of the county administration building.

Regards.

Jack L Harris
Director, Enterprise Architecture and Network Strategies DTMB Office of the CTO
320 South Walnut Street
Lansing MI 48909
(517) 241-9850
Cell# 517-242-0942



Sent: Thursday, February 18, 2016 1:17 PM
To: MSP-SEOCGIS2
Subject: RE: SEOC request for all addresses in the City of Flint

Hi Walter,

I just wanted to give you a status. We talked with our Address Standardization vendor who is onsite today and they said it is possible to export data out from their software and provided us with the how to instructions. I am working with staff this afternoon to try and get that export.

The downside of this is that because our vendor is onsite our staff that does the address processing has been tied up in meetings.

I expect that we should have a result for you before close of business tomorrow but I will keep you posted as we progress.

John S. Clark
Enterprise GIS Solutions Architect

From: MSP-SEOCGIS2
Sent: Thursday, February 18, 2016 9:56 AM
To: Clark, John (DTMB) <clarkjs@michigan.gov>
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Regards,
Walter

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Walter Chomentowski
517-243-3106

Sent: Friday, February 19, 2016 12:16 PM
To: MSP-SEOCGIS2
Subject: RE: SEOC request for all addresses in the City of Flint

Hi Walter,

I have some unfortunate news. Our standardization software has been offline since yesterday. While our server staff are working to correct the issue they have not been able to as of yet.

I greatly apologize for this situation. I knew yesterday that there was a problem but expected that it would be resolved by now and since running a file of addresses doesn't take very long I thought I still had time to meet today's deadline.

The server team assures me that we should be operational again by Monday so I should be able to produce you an address shapefile on Monday.

John S. Clark
Enterprise GIS Solutions Architect

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Sent: Thursday, February 18, 2016 4:09 PM
To: Clark, John (DTMB) <clarkjs@michigan.gov>
Subject: RE: SEOC request for all addresses in the City of Flint

John:

Thank you for the update. Let us know if you need any more lists. Did you get access to the Secretary of State address data?

Walter
517-243-3106

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Walter Chomentowski
517-243-3106

Subject:	Monthly Meeting DNR/CSS
Location:	CH-4N-BLAQUE-KNIRK
Start:	Tue 2/2/2016 2:00 PM
End:	Tue 2/2/2016 3:00 PM
Show Time As:	Tentative
Recurrence:	Monthly
Recurrence Pattern:	the third Thursday of every 1 month(s) from 11:00 AM to 12:00 PM
Meeting Status:	Not yet responded
Organizer:	Holmes, Mark (DTMB)
Required Attendees:	Forstat, David (DNR); Maki, Brian (DNR); Cooley, Michael (DTMB); Noldy, Scott (DTMB); Clark, John (DTMB)
Optional Attendees:	Gamberg, Peter (DNR); Schmidt, Jeff (DNR)

Rescheduled for next week now based on all of the activities occurring with Flint Water crisis. We can revisit schedules next week based on status on Flint support and determine if this new time will still work.

Mark

From: Clark, John (DTMB)
Sent: Sunday, January 24, 2016 8:53 PM
To: Prange, Laurie (DTMB)
Subject: RE: Monday morning meeting with Genessee

Ok thanks

Sent from my Windows Phone

From: Prange, Laurie (DTMB)
Sent: 1/24/2016 8:34 PM
To: Clark, John (DTMB)
Subject: Fwd: Monday morning meeting with Genessee

John

Info about Flint meeting is below. Looks like DNR/DEQ Emergency Management is coordinating. It's going to be an early morning. 8am at the Genesee County building, 900 S Saginaw St, Flint.

Thanks for doing this. I'm glad they are reaching out to DTMB to help.

Sent from my iPhone

Begin forwarded message:

> **From:** "Harris, Jack (DTMB)" <HarrisJ8@michigan.gov>
> **Date:** January 24, 2016 at 8:25:30 PM EST
> **To:** "Prange, Laurie (DTMB)" <prangel@michigan.gov>
> **Subject: Monday morning meeting with Genessee**
>
> Here is some background and contact info
>
> > Begin forwarded message:
> >
> > **From:** "Hagler, Gary (DNR)" <HAGLERG@michigan.gov>
> > **Date:** January 23, 2016 at 4:27:29 PM EST
> >
> > **Subject: Re: Test Results**
> >
> > I have a meeting set up for 8:00 am Monday morning to meet with the clerk and his IT folks. I would like someone with expertise or knowledge in the area of database information extraction from your shop to meet me there if possible. The Genesee County Clerks office is located at 900 S. Saginaw

St. Flint Mi on the second floor of the county administration building.

The software that the Clerk/register of Deeds is using is through a company out of Ohio "Document Technology Systems or DTS". I have called the company's owner Pat Kelly on his cell 330-472-3811 and explained in a voicemail message that we need some information on the types of databases they utilize prior to the Monday meeting. John Geason the County Clerk is down with the flu today but is assisting me in getting in contact with this company. Mr. Gleason indicated that he will also assist in connecting us to the new IT Director for the County Monday morning, unfortunately he does not have his cell # to contact him this weekend. As I get more info I will pass it on. When Mr. Kelly returns my call who should I connect him to so our folks can discuss the databases, extraction etc., i would like to connect the data folks to him yet this weekend if possible.

Your assistance in this matter is greatly appreciated.

Thank you,
Gary Hagler
Law Enforcement Chief, MDNR
Emergency Management Coordinator for MDNR and MDEQ

Cell # 517-243-7885

Jack Harris
Michigan DTMB
mobile
"The only sustainable competitive advantage is creativity"

From: Clark, John (DTMB)
Sent: Thursday, February 18, 2016 1:24 PM
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Sorry for the inconvenience

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John S. Clark
Enterprise GIS Solutions Architect

From: MSP-SEOCGIS2

Sent: Thursday, February 18, 2016 8:53 AM
To: Clark, John (DTMB) <clarkjs@michigan.gov<mailto:clarkjs@michigan.gov>>
Cc: MSP-SEOCGIS <MSP-SEOCGIS@michigan.gov<mailto:MSP-SEOCGIS@michigan.gov>>
Subject: SEOC request for all addresses in the City of Flint

John:
Please send all correspondence regarding the Flint address list project to this email as well as msp-seocgis.michigan.gov. That address is cc'd on this email.

Walter Chomentowski
517-243-3106

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:33 PM
To: Das, Rajiv (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

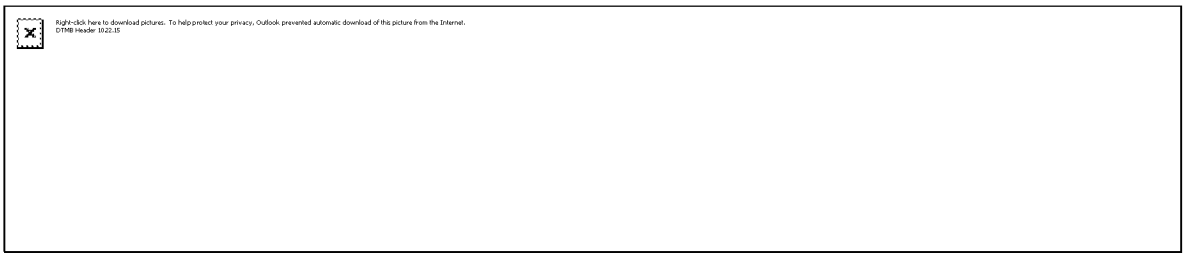
This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

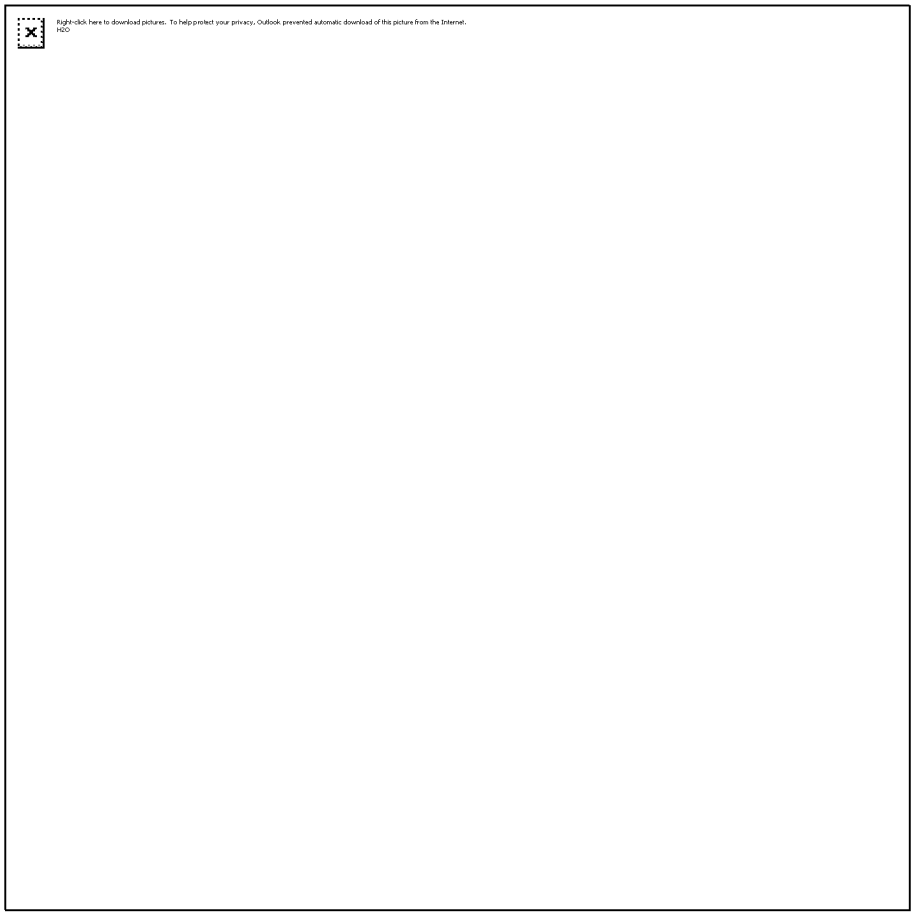
This e-mail was sent to dasr@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S.

Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Dept. Technology, Management & Budget <dtmb@govsubscriptions.michigan.gov>
Sent: Tuesday, January 26, 2016 8:39 AM
To: Das, Rajiv (DTMB)
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts.

everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to dasr@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Pline, Lucy (DTMB)
Sent: Friday, February 12, 2016 3:43 PM
To: Das, Rajiv (DTMB)
Subject: Re: FOIA Project Updates to General Managers

Yes, this is progressing. I am working closely with AG office, Ken Partridge of DTMB and Carla Robert Treasurer FOIA coordinator. Ken will be creating a private mailbox for Fred Headen and Wendy Lampier to review email files of designated staff named as mailboxes of several current and former staff have had litigation holds placed.

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It is good to know we have support for additional network space needed. I will get with Jodi Simon to determine process to request space for FOIA files.

Lucy
Sent from my iPhone

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> Sent from my iPhone
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> Begin forwarded message:
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> **Date:** February 12, 2016 at 12:38:25 PM EST
> **To:** "Galeazzi, Tiziana (DTMB)" <galeazzit@michigan.gov>
> **Cc:** "Berwald, Kirt (DTMB)" <berwaldk@michigan.gov>, "Hogan, James (DTMB)" <hoganj@michigan.gov>, "Buckwalter, Nathan (DTMB)" <BuckwalterN@michigan.gov>, "Pung, Linda (DTMB)" <PUNGL2@michigan.gov>, "Westfall, Laurie (DTMB)" <WestfallL@michigan.gov>, "Das, Rajiv (DTMB)" <DasR@michigan.gov>, "Simon, Jodi (DTMB)" <SimonJ@michigan.gov>, "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
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> Thanks
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> Stu Willard

Business Relationship Manager
DTMB AS LARA & MEDC
517-898-0385
willards@michigan.gov

On Feb 12, 2016, at 12:03 PM, Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov> wrote:

Happy Friday All!

As you're aware, the Governor's Office Legal Team is working with the agencies to gather email and documentation related to the Flint Water crisis. Each agency was invited to a meeting last Wednesday afternoon to discuss the details around this FOIA project.

Please note the following updated information:

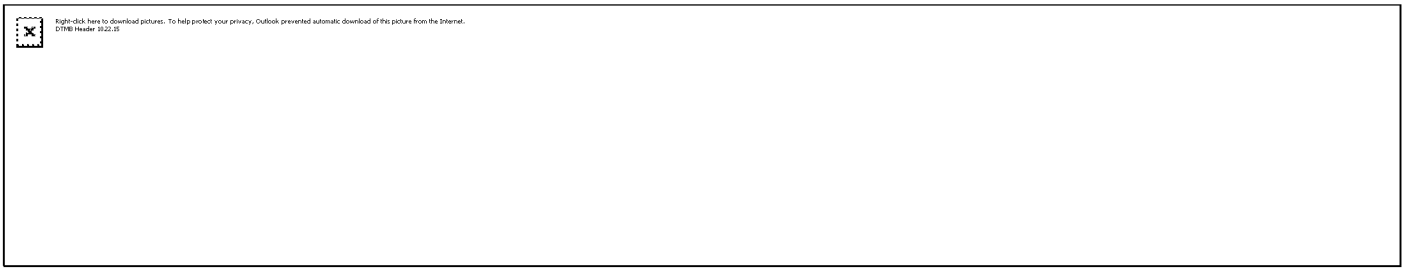
- The Governor's Office has asked each agency to perform their own searches on their email/repositories for all information pertaining to the Flint Water crisis.
- While the agencies may approach DTMB for assistance, we are under a tight timeframe and can't possibly assist every agency and every employee.
    - If the agency asks for DTMB assistance and you have internal resources available to assist (i.e. Client Specialist), please provide that assistance.
    - **If the agency needs assistance from OA** (i.e. due to a large quantity of email/documents or a large group of people) **please forward that request to Jodi Simon**. Also, please let the agency know that requests will be prioritized by the Governor's Office and we will provide feedback on availability as soon as possible (so if DTMB cannot assist, it will still leave time for the agency to perform the searches).
- The Governor's Office will provide the keyword search terms today to the Agencies.
    - The designated agency coordinators for this project will identify which employees from their agency will be the Custodians.

Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Das, Rajiv (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

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Meeting Minutes
DTMB IT Operations Team (ITOT)
February 16, 2016 1:00 pm – 3:00 pm
Willow Conference Room/Cass Building

Invited: DTMB ITOT Members
Facilitators: Tanis Lerash / Darlene Smith

Welcome:

Darlene welcomed everyone.

Executive Update – Rajiv Das

- Rajiv – gave Exec update from the GM Meeting.
- Sigma update done by Sean Koglin. Rajiv will send latest and greatest update.
- Windows 10 – Jerry King – Should he come every ITOT or once a month? Once a month was the consensus.
- Jodi Simon talked about the working with Deloitte and also pilot presentations.
- Update on the Specialist Committee. Tiziana is heading that up. They are going through some process improvements. Trying to speed this process up.
- Jodi Simon – Flint FOIA – are there any questions? What tools are being used for this process? Three tools were discussed…HP Trim, Printing E-mails, or E-Discovery. Susan – asked if they have heard that the governor's office has initiated the keyword search yet? Yes – and Jodi will send out that communication. Is there a tool that has been purchased? Most agencies use HP Trim or want to use HP Trim – or E-Discovery.

Salary Survey
- Susan King – checking accuracy and completeness of the scorecard. Not too much of an update, hopefully we'll hear back this week.

Scorecard/Metrics
- Need a final update from Tiziana. Move this to the next ITOT.

Presentations:

Memo of Understanding/Notice of Non-Compliance
- Rick Hoffman – brought members of his team to present.
- Notice of Non-Compliance – talked about Patching. Maintenance Security Changes
- Will be sending out End of Life for operating systems – such as UNIX and Windows 2003. Goal is for Technical Services to provide you with information to give advanced notice for End of Life.
- Andrew – at what level are you expecting this to happen? Per System.

- MOU – will be sending out an e-mail to go over regular processes and will try to get a good maintenance window in place.
- Scott - Is there a date when all of this is supposed to be in place? Rick – the plan is that anything that goes thru EASA now will follow this process and any new process going forward.
- If you get a notice of non-compliance and you don't have an exception filled out, one will be filled out for you.
- Jodi – is there a projected date to get the individual meetings done by? Will be starting within 2 weeks, but 60 days is the target date.
-

Around the Room:

- FY16 BPR – Rajiv – Key projects for FY16 need to have BPR done. If you do not have that expertise in house, there is an arrangement thru procurement, for a list of vendors that have this service. Reach out to Bill Pemble. Scott – is there more documentation or definition detailed around what BPR means? **Rajiv will give some sample definitions.** Jodi said that James said to reach out to Holly Grandy-Miller.
- Kim – Policy/Procedure processes. She and a couple others are assigned to a team to review some policies that are coming in. If there is something related to AS specifically, something controversial with the way the revisions are written, they will bring them back. In the last meeting, there was a standard that had to do with the technical review process. It will go out to the BRMs today – and she needs some input from everyone. There are some significant changes in there. Clearer understanding of the risk and also that the agency understands that risk. Requested feedback by EOB Feb 18. Working on automating the form – coming down the line.
- Viji – Resource planning/training for everyone. Adding 2 more sessions. 1 Session is Mar 14 at Ops (ABC in the afternoon), 1 Session Mar 28 at Con Hall in the afternoon. Try to put on Inside DTMB. If people haven't attended, please let them know.
- Tim Gajda - Follow up on FOIA – Individual users to search e-mail. Question – will they have to submit a separate user FOIA e-mail for each employee? Or will one work for all the employees?
- Brad – Kristi (At Depot) handed out talking points. Encouraged group to have that dialogue with their customer about changes that are taking place.
- Jodi – ETLC meeting this Thursday. James, Kim and Jodi met this morning – an e-mail will be sent out to all BRMs.
- Acro Contract will be expiring on 5/31. CAI is coming up. March – training sessions.
- Scott – asked John McQuaid – e-mail about IE11 being the default browser. Is this official? No, not saying it's official. Have your PM direct that question to Jerry King.
- Kim – asked Jodi – will you share info about the skip level meetings. Jodi doesn't have a lot of information. David will implement this meeting – so it's not with his direct reports, but with THEIR direct reports. A week before the meeting there will be an agenda – it will be David, Brom, Ashley, etc…just starting and not sure if there has been one held yet.
- Darlene – Has there been any update to the ITOT governance? Jodi – Have not met in a while. Ashley is going on maternity leave soon – hoping to schedule something this month before she leaves.
- If the Flint Water crisis moves into a litigation phase – there is the capability to backup servers. Don't forget that that service is available.

- Dick Novello – Caleb asked Rod Davenport if there would be an open house at the data center – one is scheduled for tomorrow between 11am – 2pm. SOS Building.

AT&T Conference Call: 877-810-9415; 6934277#

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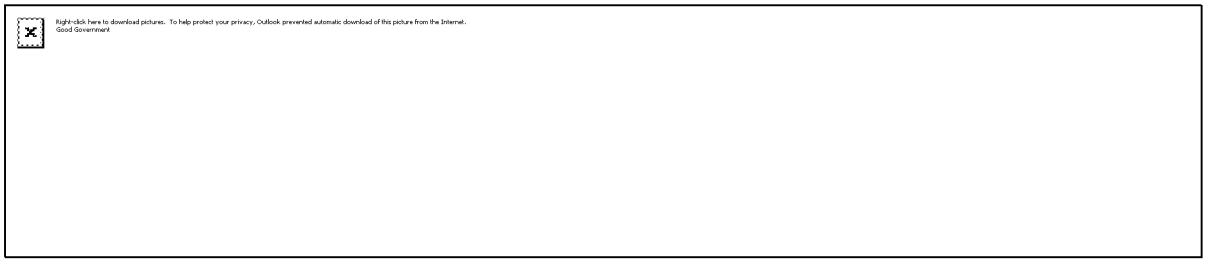
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Sent: Friday, January 22, 2016 4:31 PM
To: Das, Rajiv (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

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Sent: Friday, February 12, 2016 3:57 PM
To: Pline, Lucy (DTMB)
Subject: RE: FOIA Project Updates to General Managers

Thanks.

Rajiv Das
Department of Technology Management and Budget (DTMB)
Work – 517.241.9876
Mobile – 517.896.5972
dasr@michigan.gov
Austin Building, 430 W. Allegan, Lansing, MI 48933

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Please call me with any questions.

Thank you

Tiziana Galeazzi
General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Das, Rajiv (DTMB)
Sent: Friday, February 12, 2016 9:37 PM
To: Pline, Lucy (DTMB);Redwine, Carmen (DTMB)
Subject: Fwd: FOIA Project Updates to General Managers

FYI

Sent from my iPhone

Begin forwarded message:

From: "Simon, Jodi (DTMB)" <SimonJ@michigan.gov>
Date: February 12, 2016 at 9:27:31 PM EST
To: "Galeazzi, Tiziana (DTMB)" <galeazzit@michigan.gov>, "Berwald, Kirt (DTMB)" <berwaldk@michigan.gov>, "Hogan, James (DTMB)" <hoganj@michigan.gov>, "Buckwalter, Nathan (DTMB)" <BuckwalterN@michigan.gov>, "Pung, Linda (DTMB)" <PUNGL2@michigan.gov>, "Westfall, Laurie (DTMB)" <WestfallL@michigan.gov>, "Willard, Stuart (DTMB)" <WillardS@michigan.gov>, "Das, Rajiv (DTMB)" <DasR@michigan.gov>
Cc: "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>
Subject: RE: FOIA Project Updates to General Managers

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Jodi

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Sent: Friday, February 12, 2016 6:03 PM
To: Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
Cc: Simon, Jodi (DTMB) <SimonJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>
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Thank you for your time, please call with any questions. Have a great weekend.

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To: Buckberry, Gary (DTMB) <buckberryg@michigan.gov>; Chivis, Candace (MDCR) <Chivisc@michigan.gov>; Christian, Al (DMVA) <christiana@michigan.gov>; Colberg, Nicole (DNR) <ColbergN@michigan.gov>; Deacon, Brad (MDARD) <deaconb9@michigan.gov>; Fleming, Stephani (LARA) <FlemingS2@michigan.gov>; Gnodtke, John (MCSC) <GnodtkeJ@michigan.gov>; Gregg, Randall (DIFS) <GreggR2@michigan.gov>; Groves, Cheryl (MDOC) <GrovesC@michigan.gov>; Head, David (MDE) <HeadD@michigan.gov>; Heffner, Bradley (MEDC) <heffnerb@michigan.org>; Hinkley, Lori (MSP) <hinkleyl@michigan.gov>; Kobus, Dawn (DIFS) <kobusd@michigan.gov>; Noll, Melissa (MDOS) <NollM1@michigan.gov>; Novak, Doug (MDOS) <NovakD@michigan.gov>; Rick, Matthew (DHHS) <RickM@michigan.gov>; Robert, Carla M. (Treasury) <RobertC@michigan.gov>; Sarkisian, Jennifer (AG) <SarkisianJ@michigan.gov>; Vorce, Susan (DEQ) <VORCES@michigan.gov>; Weber, Travis (GOV) <WeberT7@michigan.gov>; Wendling-Richards, Christy (AG) <WendlingRichardsC@michigan.gov>; Ackley, Martin (MDE) <AckleyM@michigan.gov>; Bach, Katie (MSHDA) <BachK@michigan.gov>; Banner, Shanon (MSP) <BannerS@michigan.gov>; Begnoche, Michelle (MEDC) <begnochem@michigan.org>; Bitely, Andrea (AG) <BitelyA@michigan.gov>; Brown, Melanie (DEQ) <BrownM45@michigan.gov>; Brown, Tiffany (MSP) <BrownT22@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Campbell, Maura (DHHS) <CampbellM16@michigan.gov>; Cranson, Jeff (MDOT) <CransonJ@michigan.gov>; DeVol, Lauren (DMVA) <DeVolL@michigan.gov>; Ellis, Jan (MDE) <EllisJ@michigan.gov>; Fedorchuk, Matthew (MCSC) <fedorchukm@michigan.gov>; Fischer, Tim (MDOT) <FischerT2@michigan.gov>;

Gautz, Chris (MDOC) <GautzC@michigan.gov>; Gendreau, Gisgie (MDOS) <GendreauG@michigan.gov>; Golder, Edward (DNR) <GolderE@michigan.gov>; Guerrant, Emily (MEDC) <guerrante@michigan.org>; Hawthorne, Megan (AG) <HawthorneM1@michigan.gov>; Holton, Jennifer (MDARD) <holtonj@michigan.gov>; Humes, William R (DMVA) <william.r.humes2.mil@mail.mil>; Kramer, Holly (MDOC) <KramerH@michigan.gov>; Leeds, Lauren (DTMB) <LeedsL@michigan.gov>; Levengood, Vicki (MDCR) <LevengoodV@michigan.gov>; Miller, Andrea (DIFS) <MillerA16@michigan.gov>; Miller, Jacki (MDCR) <MillerJ31@michigan.gov>; Miller, Misty (MSHDA) <MillerM58@michigan.gov>; Minicuci, Angela (DHHS) <MinicuciA@michigan.gov>; Moon, Jason (LARA) <moonj@michigan.gov>; Pepin, John (DNR) <PepinJ@michigan.gov>; Sampson, Jeremy (TREASURY) <SampsonJ@michigan.gov>; Silfven, Ken (TIA) <SilfvenK@michigan.gov>; Simpson, Angela (DMVA) <SimpsonA3@michigan.gov>; Stanton, Terry A. (Treasury) <StantonT@michigan.gov>; Thelen, Suzanne (DMVA) <ThelenS3@michigan.gov>; Throne, Heather (MDARD) <ThroneH@michigan.gov>; Tommasulo, Karen (DEQ) <TommasuloK@michigan.gov>; Weiss, Kurt (DTMB) <WeissK1@michigan.gov>; Wheaton, Bob (DHHS) <WheatonB@michigan.gov>; Woodhams, Fred (MDOS) <WoodhamsF@michigan.gov>
Cc: Weber, Travis (GOV) <WeberT7@michigan.gov>
Subject: Flint Water Search Terms

All – below are the list of searches we would like you to use in order to try to find the most relevant documents related to the Flint water crisis. Thank you again for your assistance. Because of the late timing for getting you this list, you may wait until Tuesday to send Travis Weber your estimates of time it takes to search this. **Please remember that employees should search their hard drives as well as their e-mails, and that means DTMB cannot perform this search for you; your own folks who may have documents will have to do so from their machines.** Thank you again for all your assistance and efforts.

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Karegnondi

"Genesee County Health Department"

"Flint" (within sentence) "utilities"

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"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)

"DWSD" & "Flint" (anywhere in document)

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Happy Friday All!

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State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Das, Rajiv (DTMB)
Sent: Sunday, February 14, 2016 7:50 PM
To: Pline, Lucy (DTMB);Slagle, Neil (DTMB);Redwine, Carmen (DTMB)
Subject: FW: FOIA Project Updates to General Managers

FYI.

Rajiv Das
Department of Technology Management and Budget (DTMB)
Work – 517.241.9876
Mobile – 517.896.5972
dasr@michigan.gov
Austin Building, 430 W. Allegan, Lansing, MI 48933

From: Simon, Jodi (DTMB)
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To: Galeazzi, Tiziana (DTMB) <galeazzit@michigan.gov>; Berwald, Kirt (DTMB) <berwaldk@michigan.gov>; Hogan, James (DTMB) <hoganj@michigan.gov>; Buckwalter, Nathan (DTMB) <BuckwalterN@michigan.gov>; Pung, Linda (DTMB) <PUNGL2@michigan.gov>; Westfall, Laurie (DTMB) <WestfallL@michigan.gov>; Willard, Stuart (DTMB) <WillardS@michigan.gov>; Das, Rajiv (DTMB) <DasR@michigan.gov>
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General Manager for Attorney General, Civil Rights, Executive Office of the Governor, Talent and Economic Development
State of Michigan, Department of Technology, Management and Budget
Cell: (517) 749-9496 Office: (517) 241-3310

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 11:23 AM
To: Jensen, Bethanie (DTMB);DTMB-CustomerService
Cc: Scates, Larry (DTMB);Walts, Brian (DTMB);Droste, Kerri (DTMB)
Subject: RE: Flint Water Advisory
Attachments: Flint Water.pdf

Kerri, It looks like Bethanie may be out a while and we would like this to go sonner than later. Would you please review?

Thanks.

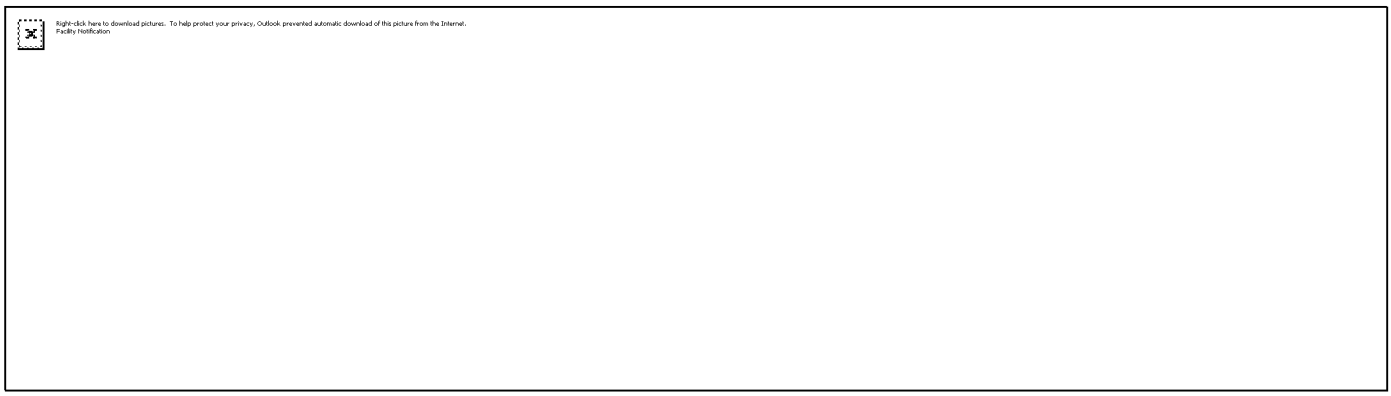
Ric

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 10:39 AM
To: Jensen, Bethanie (DTMB); DTMB-CustomerService
Cc: Scates, Larry (DTMB); Walts, Brian (DTMB)
Subject: FN: Flint Water Advisory

Bethanie, please review
CSC – please send to Flint employee with the enclosed attachment

Thanks.



Flint Water Advisory

Date/Time:

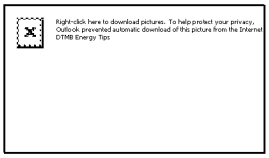
Effective Wednesday, January 7, 2015

Details:

The City of Flint recently sent out the attached notice regarding violations to the drinking water standards. While the City of Flint states that corrective actions are not necessary, DTMB is in the process of providing a water cooler on each occupied floor, positioned near the water fountain, so you can choose which water to drink. The coolers will today and will be provided as long as the public water does not meet treatment requirements.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (844) DTMB-CSC or (844-386-2272)

	Since we spend about 40 hours a week at our workplaces, isn't the office the best place to try out some new energy-saving tricks? The Energy Information Administration estimates that if commercial and industrial buildings improved their energy efficiency by 10 percent, our economy could see yearly savings of nearly $20 billion.

This email was sent to paaschk@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 (517) 373-1004

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

City of Flint Did Not Meet Treatment Requirements

Our water system was recently found to be in violation of a drinking water standard. Although this incident was not an emergency, as our customers, you have a right to know what happened and what we are doing to correct this situation.

We routinely monitor for the presence of drinking water contaminants. Samples were collected for total trihalomethanes (TTHM) analysis from eight locations on a quarterly basis (May 21, August 21, and November 20 of 2014). The average of the results at **ANY** of the eight locations must not exceed the maximum contaminant level (MCL) for TTHMs, otherwise our water system exceeds the Maximum Contaminant Level (MCL). The standard for TTHMs is 80 ug/L. The location reporting the highest TTHM level was 81 ug/L, thus, our water system exceeds the TTHM MCL.

What should I do?

- There is nothing you need to do unless you have a severely compromised immune system, have an infant, or are elderly. In that case, you may be at increased risk and should seek advice about drinking water from your health care provider.
- You do not need to boil your water or take other corrective actions. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours.

What does this mean?

This is not an emergency. If it had been an emergency, you would have been notified within 24 hours.

People who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous system, and may have an increased risk of getting cancer.

What is being done?

We are currently working on solutions to correct the problem. We anticipate resolving the problem in 2015.

For more information, please contact Mr. Brent Wright or Mike Glasgow at 810-787-6537 or the Water Plant at 4500 North Dort Highway, Flint, MI 48505.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by the City of Flint.

CERTIFICATION: F1 S3 WSSN: 02310

I certify that this water supply has fully complied with the public notification requirements in the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and the administrative rules. Reminder to water supplier: This notice/certification must be sent to the DEQ.

Signature	Title	Date Distributed
Michael Glasgow	Assistant Supervisor	11/6/15

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 11:27 AM
To: Droste, Kerri (DTMB);Jensen, Bethanie (DTMB);DTMB-CustomerService
Cc: Scates, Larry (DTMB);Walts, Brian (DTMB)
Subject: RE: Flint Water Advisory
Attachments: Flint Water.pdf

Thanks, Kerri.

CSC – we are ready to roll.

Again please send with the attachment.

Thanks.

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
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Sent: Wednesday, January 07, 2015 11:26 AM
To: Martin, Ric (DTMB); Jensen, Bethanie (DTMB); DTMB-CustomerService
Cc: Scates, Larry (DTMB); Walts, Brian (DTMB)
Subject: RE: Flint Water Advisory

One comment in red below.

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 11:23 AM
To: Jensen, Bethanie (DTMB); DTMB-CustomerService
Cc: Scates, Larry (DTMB); Walts, Brian (DTMB); Droste, Kerri (DTMB)
Subject: RE: Flint Water Advisory

Kerri, It looks like Bethanie may be out a while and we would like this to go sonner than later. Would you please review?

Thanks.

Ric

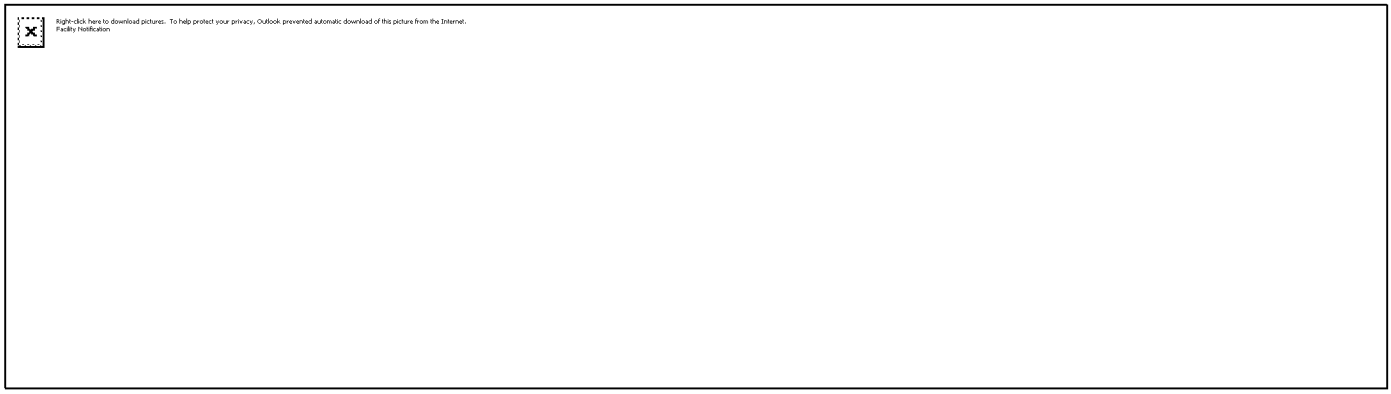
Ric Martin

Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 10:39 AM
To: Jensen, Bethanie (DTMB); DTMB-CustomerService
Cc: Scates, Larry (DTMB); Walts, Brian (DTMB)
Subject: FN: Flint Water Advisory

Bethanie, please review
CSC – please send to Flint employee with the enclosed attachment

Thanks.



Flint Water Advisory

Date/Time:

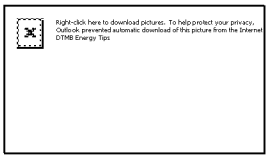
Effective Wednesday, January 7, 2015

Details:

The City of Flint recently sent out the attached notice regarding violations to the drinking water standards. While the City of Flint states that corrective actions are not necessary, DTMB is in the process of providing a water cooler on each occupied floor, positioned near the water fountain, so you can choose which water to drink. The coolers will arrive today and will be provided as long as the public water does not meet treatment requirements.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (844) DTMB-CSC or (844-386-2272)

	Since we spend about 40 hours a week at our workplaces, isn't the office the best place to try out some new energy-saving tricks? The Energy Information Administration estimates that if commercial and industrial buildings improved their energy efficiency by 10 percent, our economy could see yearly savings of nearly $20 billion.

This email was sent to paaschk@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 (517) 373-1004

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

City of Flint Did Not Meet Treatment Requirements

Our water system was recently found to be in violation of a drinking water standard. Although this incident was not an emergency, as our customers, you have a right to know what happened and what we are doing to correct this situation.

We routinely monitor for the presence of drinking water contaminants. Samples were collected for total trihalomethanes (TTHM) analysis from eight locations on a quarterly basis (May 21, August 21, and November 20 of 2014). The average of the results at **ANY** of the eight locations must not exceed the maximum contaminant level (MCL) for TTHMs, otherwise our water system exceeds the Maximum Contaminant Level (MCL). The standard for TTHMs is 80 ug/L. The location reporting the highest TTHM level was 81 ug/L, thus, our water system exceeds the TTHM MCL.

What should I do?

- There is nothing you need to do unless you have a severely compromised immune system, have an infant, or are elderly. In that case, you may be at increased risk and should seek advice about drinking water from your health care provider.
- You do not need to boil your water or take other corrective actions. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours.

What does this mean?

This is not an emergency. If it had been an emergency, you would have been notified within 24 hours.

People who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous system, and may have an increased risk of getting cancer.

What is being done?

We are currently working on solutions to correct the problem. We anticipate resolving the problem in 2015.

For more information, please contact Mr. Brent Wright or Mike Glasgow at 810-787-6537 or the Water Plant at 4500 North Dort Highway, Flint, MI 48505.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by the City of Flint.

CERTIFICATION: F1 S3 WSSN: 02310

I certify that this water supply has fully complied with the public notification requirements in the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and the administrative rules. Reminder to water supplier: This notice/certification must be sent to the DEQ.

Signature	Title	Date Distributed
Michael Glasgow	Assistant Supervisor	11/6/15

From: Paasch, Keith (DTMB)
Sent: Wednesday, January 07, 2015 11:41 AM
To: Schrauben, Nicole (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: RE: Michigan Facility Information System (formerly MIALEIS) - new UAT link

Thank you!

It gives us something to work with in talking with agencies about the city water alert in Flint.

Keith

From: Schrauben, Nicole (DTMB)
Sent: Wednesday, January 07, 2015 9:20 AM
To: Paasch, Keith (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: RE: Michigan Facility Information System (formerly MIALEIS) - new UAT link

Of course ☺

See the attached. Please note that I did NOTHING to clean it up or make it pretty. This is a sample of an export of search results to Excel.

From: Paasch, Keith (DTMB)
Sent: Wednesday, January 07, 2015 9:17 AM
To: Schrauben, Nicole (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: RE: Michigan Facility Information System (formerly MIALEIS) - new UAT link

Nicole,

Can we generate a list of state facilities in flint with this program?

Keith

From: Schrauben, Nicole (DTMB)
Sent: Tuesday, January 06, 2015 1:28 PM
To: Droste, Kerri (DTMB); Paasch, Keith (DTMB); Knieper, Kayla (DTMB); Spencer, John (DTMB)
Subject: Michigan Facility Information System (formerly MIALEIS) - new UAT link

Good Afternoon all –

It has been a while since some of us touched based on the new Facility Mapping application. In the last few months we have been working to create cleaner data pulls, integrated information from other agencies, and enhanced the performance of the new mapping application. Based on these efforts, we have a new version of MIALEIS (now called Michigan Facility Information System) available for you to test. This new version can be found at: http://webintuat.mcgi.state.mi.us/mialeis/

Please review the application as well as the data. If you find errors:

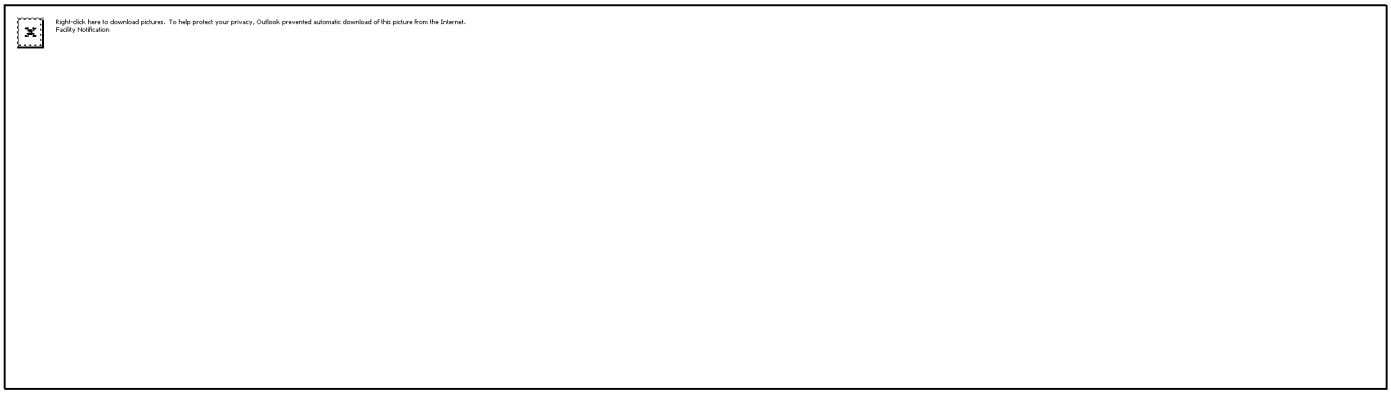
1) If it is the functionality of the application (filtering, mapping, etc.) I will need the exact steps you took that resulted in the error (to allow us to reproduce it)
2) If it is an error in the data, we can discuss the best way to correct it. i.e. correcting the Archibus field that the data is pulled from, updating Archibus, reviewing the other Agency data to see why they vary.

I will set up a meeting for John, Kayla, Kerri, and Nicole for next week. We can go over any questions and I would love to hear your comments. We can also determine "next steps."

In the meantime, please contact me with any questions that directly impact your ability to test/validate the application.

Thank you!
Nicole Schrauben, Project Manager
DTMB Center for Shared Solutions
Romney Building, 10th floor
517-335-3124
SchraubenN@michigan.gov

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, January 07, 2015 11:49 AM
To: Droste, Kerri (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Water Advisory

Date/Time:

Effective Wednesday, January 7, 2015

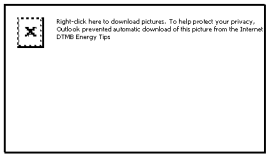
Details:

The City of Flint recently sent out the attached notice regarding violations to the drinking water standards. While the City of Flint states that corrective actions are not necessary, DTMB is in the process of providing a water cooler on each occupied floor, positioned near the water fountain, so you can choose which water to drink. The coolers will arrive today and will be provided as long as the public water does not meet treatment requirements.

- Flint Water.pdf

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or (517) 373-6227

	Since we spend about 40 hours a week at our workplaces, isn't the office the best place to try out some new energy-saving tricks? The Energy Information Administration estimates that if commercial and industrial buildings improved their energy efficiency by 10 percent, our economy could see yearly savings of nearly $20 billion.

This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · (517) 373-1004

From: Martin, Ric (DTMB)
Sent: Thursday, January 08, 2015 1:39 PM
To: Droste, Kerri (DTMB)
Subject: FW: Agency Partnership Information Request
Attachments: flint.pdf

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 12:39 PM
To: Martin, Ric (DTMB)
Subject: RE: Agency Partnership Information Request

DHS:

456 Work Orders – 8/1 – 1/1

1. Over the last three years DTMB and DHS has been working together on remolding the floors at the Grand Tower with new walls, kitchens , lights, paint and carpet. DHS is installing all new furniture and restacking to move more people into the building and getting them out of lease space. We only have two more floors to go before this project is completed and we are starting on the 2nd floor Monday January 12, 2015.
2. DTMB remolded the snack shop at the Grand Tower and we have new operators in there.
3. The Grand Tower is going through a AHU replacement project right now and we have a lot of the walls opened up on the floors with plywood covering the holes. We have construction workers throughout the building. Key Contacts will be updated during a meeting on January 14th at 10am. We have been work with the tenants at the Grand Tower on a daily base with temp issues this project is causing. A temporary cooling unit has been installed on the 2nd and 3rd floors to help with the temperature.
4. The City of Flint issued a notice that the drinking water does not meet treatment requirements (see attached) as the maximum containment level for trihalomethanes is exceeded. While they did not require any special action, BOD has rented water coolers and placed them on each occupied floor and placed them next to the water fountains. We also posted the notice next to each water fountain.
5. Issues could come up regarding the renovation of the Flint State Office Building. We are over 6 months past the original estimated completion date of the front entrance and skywalk due to contractor delays and currently have no estimated completion date. This will be the second winter that employees have to walk outside instead of the skywalk. This is especially contentious because after the contractor closed it down last year, they did not actively work on it. We are working with the contractor on this issue but there are frustrated customers.

DEQ:

165 work Orders – 8/1 – 1/1

1. Con Hall office moves: We receive multiple requests almost weekly. Some of these are just to change the set-up in the same space. Some are to change sizes of offices for new or newly promoted staff. When materials and staffing are available, we are able to fulfill the requests within 1-2 weeks. When new materials are needed and the scope is bigger the jobs take 1-2 months. We continue to do our best but Kevin King is not completely satisfied.

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 07, 2015 10:51 AM
To: Burns, Robert (DTMB); Doxie, William (DTMB); Mullen, Patrick (DTMB); Martin, Ric (DTMB)
Subject: FW: Agency Partnership Information Request
Importance: High

Good Morning –

Another Agency Partnership Meeting – data requested. **Please fill in the attached spreadsheet for DHS. IN ADDITION** – PHIL IS REQUESTING INFORMATION ON ANY BIG ISSUES OR PROJECTS FOR **DEQ OR DHS** THAT HE AND DAVID SHOULD BE MADE AWARE OF.

I know this is short notice…I apologize! Information required by close of business tomorrow.

Kerri

From: Manning, Kelly (DTMB)
Sent: Wednesday, January 07, 2015 10:11 AM
To: Brownlee, Jeff (DTMB); VanCoevering, Joyce (DTMB); Paasch, Keith (DTMB); Gilliland, Michael (DTMB); Christensen, Chris (DTMB)
Cc: Gonzalez, Tonyia (DTMB); Davis, Stephen (DTMB); Mathews, Jamie (DTMB); Schafer, Dana (DTMB); Knapp, Kathy (DTMB); Droste, Kerri (DTMB)
Subject: Agency Partnership Information Request

Good morning,

We have an agency partnership meetings scheduled next week with DHS; please update the attached template with information from your area. Please provide your statistics **by COB, Thursday, January 8th**. You can return the spreadsheet to me with just your section filled out and I will compile.

Thank you and please let me know if you have any questions,

Kelly

1-8378

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

City of Flint Did Not Meet Treatment Requirements

Our water system was recently found to be in violation of a drinking water standard. Although this incident was not an emergency, as our customers, you have a right to know what happened and what we are doing to correct this situation.

We routinely monitor for the presence of drinking water contaminants. Samples were collected for total trihalomethanes (TTHM) analysis from eight locations on a quarterly basis (May 21, August 21, and November 20 of 2014). The average of the results at ANY of the eight locations must not exceed the maximum contaminant level (MCL) for TTHMs, otherwise our water system exceeds the Maximum Contaminant Level (MCL). The standard for TTHMs is 80 ug/L. The location reporting the highest TTHM level was 99 ug/L; thus, our water system exceeds the TTHM MCL.

What should I do?

- There is nothing you need to do unless you have a severely compromised immune system, have an infant, or are elderly. In that case, you may be at increased risk and should seek advice about drinking water from your health care provider.
- You do not need to boil your water or take other corrective actions. If a situation arises where the water is no longer safe to drink, you will be notified within 24 hours.

What does this mean?

This is not an emergency. If it had been an emergency, you would have been notified within 24 hours.

People who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous system, and may have an increased risk of getting cancer.

What is being done?

We are currently working on solutions to correct the problem. We anticipate resolving the problem in 2015.

For more information, please contact Mr. Brent Wright or Mike Glasgow at 810-787-6537 or the Water Plant at 4500 North Dort Highway, Flint, MI 48505.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by the City of Flint.

CERTIFICATION: F1 S3 WSSN: 02310

I certify that this water supply has fully complied with the public notification requirements in the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, and the administrative rules. Reminder to water supplier: This notice/ certification must be sent to the DEQ.

Michael Glasgow	ASSISTANT SUPERVISOR	1/2/15
Signature	Title	Date Distributed

CITY OF FLINT
WATER PLANT
4500 N DORT HWY
FLINT, MI 48505

TEMP-RETURN SERVICE REQUESTED

PRESORTED
FIRST-CLASS MAIL
U.S. POSTAGE PAID
CITY OF FLINT

17070

JAN 07 2015

Treasury
State Bldg Authority
Austin Bldg

P62 T39 **********AUTO**MIXED AADC 170 29032
ST OF MICH DMB FLINT SOB
PO BOX 30026
LANSING MI 48909-7526

From: Holsinger, Michael (DTMB)
Sent: Friday, January 09, 2015 7:11 AM
To: Droste, Kerri (DTMB)
Subject: RE: Agency Partnership Information Request

73 open, 392 complete

From: Droste, Kerri (DTMB)
Sent: Thursday, January 08, 2015 5:03 PM
To: Martin, Ric (DTMB)
Cc: Holsinger, Michael (DTMB)
Subject: RE: Agency Partnership Information Request

Ric –
The 465 Work Orders – do you know how many are current and how many complete?

Thank you –
Kerri

From: Martin, Ric (DTMB)
Sent: Thursday, January 08, 2015 1:39 PM
To: Droste, Kerri (DTMB)
Subject: FW: Agency Partnership Information Request

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 12:39 PM
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From: Droste, Kerri (DTMB)
Sent: Wednesday, January 07, 2015 10:51 AM
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Subject: FW: Agency Partnership Information Request
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Kelly
1-8378

From: Holsinger, Michael (DTMB)
Sent: Friday, January 09, 2015 7:20 AM
To: Droste, Kerri (DTMB);Martin, Ric (DTMB)
Subject: FW: Agency Partnership Information Request

Correction: 33 open, 432 completed

From: Holsinger, Michael (DTMB)
Sent: Friday, January 09, 2015 7:11 AM
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73 open, 392 complete

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Kelly
1-8378

From: Holsinger, Michael (DTMB)
Sent: Friday, January 09, 2015 9:05 AM
To: Droste, Kerri (DTMB)
Subject: RE: Agency Partnership Information Request

14 are janitorial issues that should have been closed by Shawn Barker. 2 are Reasonable Accommodations. 11 are reactive maintenance. 1 ss. 3 Alterations & Improvements

---

From: Droste, Kerri (DTMB)
Sent: Friday, January 09, 2015 7:25 AM
To: Holsinger, Michael (DTMB); Martin, Ric (DTMB)
Subject: RE: Agency Partnership Information Request

Thank you Mike!

From: Holsinger, Michael (DTMB)
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4. The City of Flint issued a notice that the drinking water does not meet treatment requirements (see attached) as the maximum containment level for trihalomethanes is exceeded. While they did not require any special action, BOD has rented water coolers and placed them on each occupied floor and placed them next to the water fountains. We also posted the notice next to each water fountain.
5. Issues could come up regarding the renovation of the Flint State Office Building. We are over 6 months past the original estimated completion date of the front entrance and skywalk due to contractor delays and currently have no estimated completion date. This will be the second winter that employees have to walk outside instead of the skywalk. This is especially contentious because after the contractor closed it down last year, they did not actively work on it. We are working with the contractor on this issue but there are frustrated customers.

DEQ:

165 work Orders – 8/1 – 1/1

1. Con Hall office moves: We receive multiple requests almost weekly. Some of these are just to change the set-up in the same space. Some are to change sizes of offices for new or newly promoted staff. When materials and staffing are available, we are able to fulfill the requests within 1-2 weeks. When new materials are needed and the scope is bigger the jobs take 1-2 months. We continue to do our best but Kevin King is not completely satisfied.

Ric Martin

Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 07, 2015 10:51 AM
To: Burns, Robert (DTMB); Doxie, William (DTMB); Mullen, Patrick (DTMB); Martin, Ric (DTMB)
Subject: FW: Agency Partnership Information Request
Importance: High

Good Morning –

Another Agency Partnership Meeting – data requested. **Please fill in the attached spreadsheet for DHS. IN ADDITION** – PHIL IS REQUESTING INFORMATION ON ANY BIG ISSUES OR PROJECTS FOR **DEQ OR DHS** THAT HE AND DAVID SHOULD BE MADE AWARE OF.

I know this is short notice…I apologize! Information required by close of business tomorrow.

Kerri

From: Manning, Kelly (DTMB)
Sent: Wednesday, January 07, 2015 10:11 AM
To: Brownlee, Jeff (DTMB); VanCoevering, Joyce (DTMB); Paasch, Keith (DTMB); Gilliland, Michael (DTMB); Christensen, Chris (DTMB)
Cc: Gonzalez, Tonyia (DTMB); Davis, Stephen (DTMB); Mathews, Jamie (DTMB); Schafer, Dana (DTMB); Knapp, Kathy (DTMB); Droste, Kerri (DTMB)
Subject: Agency Partnership Information Request

Good morning,

We have an agency partnership meetings scheduled next week with DHS; please update the attached template with information from your area. Please provide your statistics **by COB, Thursday, January 8th**. You can return the spreadsheet to me with just your section filled out and I will compile.

Thank you and please let me know if you have any questions,

Kelly
1-8378

From: Martin, Ric (DTMB)
Sent: Friday, January 09, 2015 9:31 AM
To: Droste, Kerri (DTMB)
Subject: RE: Agency Partnership Information Request

I added the Neal/Doug bullet point.

DHS:

456 Work Orders – 8/1 – 1/1

1. We are transitioning Facilities Supervisor for Grand Tower/DHS for cross-training opportunities. Doug Church will be leaving the building but still consulting on the ongoing projects. Neal Droste will be taking over on January 18. This should not impact operations of the building since the BTS and staff remain the same but Doug has been there a long time and it may come up.
2. Over the last three years DTMB and DHS has been working together on remolding the floors at the Grand Tower with new walls, kitchens , lights, paint and carpet. DHS is installing all new furniture and restacking to move more people into the building and getting them out of lease space. We only have two more floors to go before this project is completed and we are starting on the 2nd floor Monday January 12, 2015.
3. DTMB remolded the snack shop at the Grand Tower and we have new operators in there.
4. The Grand Tower is going through a AHU replacement project right now and we have a lot of the walls opened up on the floors with plywood covering the holes. We have construction workers throughout the building. Key Contacts will be updated during a meeting on January 14th at 10am. We have been work with the tenants at the Grand Tower on a daily base with temp issues this project is causing. A temporary cooling unit has been installed on the 2nd and 3rd floors to help with the temperature.
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7.

DEQ:

165 work Orders – 8/1 – 1/1

1. Con Hall office moves: We receive multiple requests almost weekly. Some of these are just to change the set-up in the same space. Some are to change sizes of offices for new or newly promoted staff. When materials and staffing are available, we are able to fulfill the requests within 1-2 weeks. When new materials are needed and the scope is bigger the jobs take 1-2 months. We continue to do our best but Kevin King is not completely satisfied.

Ric Martin

Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 07, 2015 10:51 AM
To: Burns, Robert (DTMB); Doxie, William (DTMB); Mullen, Patrick (DTMB); Martin, Ric (DTMB)
Subject: FW: Agency Partnership Information Request
Importance: High

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To: Brownlee, Jeff (DTMB); VanCoevering, Joyce (DTMB); Paasch, Keith (DTMB); Gilliland, Michael (DTMB); Christensen, Chris (DTMB)
Cc: Gonzalez, Tonyia (DTMB); Davis, Stephen (DTMB); Mathews, Jamie (DTMB); Schafer, Dana (DTMB); Knapp, Kathy (DTMB); Droste, Kerri (DTMB)
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Thank you and please let me know if you have any questions,

Kelly
1-8378

From: Turnquist, Michael (DTMB)
Sent: Tuesday, October 06, 2015 9:26 AM
To: Droste, Kerri (DTMB)
Subject: RE: Water Filters FSOB

I connected with Brom and Chris C yesterday on this, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

From: Droste, Kerri (DTMB)
Sent: Tuesday, October 06, 2015 9:24 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: FW: Water Filters FSOB

FYI –
The address given is the Flint State Office Building. Have learned the press is there as well. Larry reminded all staff to basically support the DHHS operation, but stay in the background – Caleb is to be our voice. Larry said everything seems to be under control.

From: Noonan, Michael (DTMB)
Sent: Tuesday, October 06, 2015 9:12 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: FW: Water Filters FSOB

This was announced late yesterday…

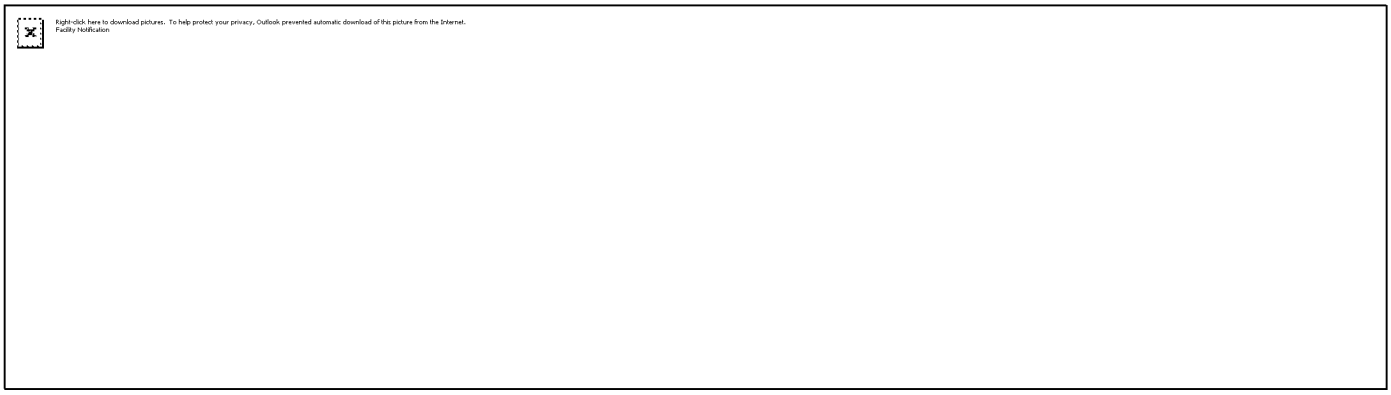
Glad we share information with everyone. Dhhs has the filters on the third floor and they are taking care of it.

From: Wright, Edward (DTMB)
Sent: Tuesday, October 06, 2015 9:10 AM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>
Subject: Water Filters FSOB

http://www.detroitnews.com/story/news/politics/2015/10/05/state-flint-water-filter-giveaway/73411770/

Eddie Wright
810-614-0043
Maintenance Mechanic
DTMB – Building Operations

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Thursday, October 15, 2015 4:37 PM
To: Droste, Kerri (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Water Quality

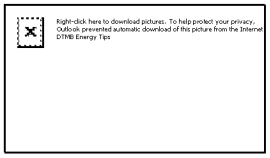
Details:

DTMB commissioned testing of the water in the Flint State Office Building and the results show our water poses no health threats. Although the water is safe to drink, we will continue to provide water coolers in common areas on floors 1-6 of the Flint State Office Building until we are connected to the Detroit water system.

If you have any questions, please contact the Flint Building Trades Supervisor, Brian Walts, at WaltsB@michigan.gov or 810-760-2044.

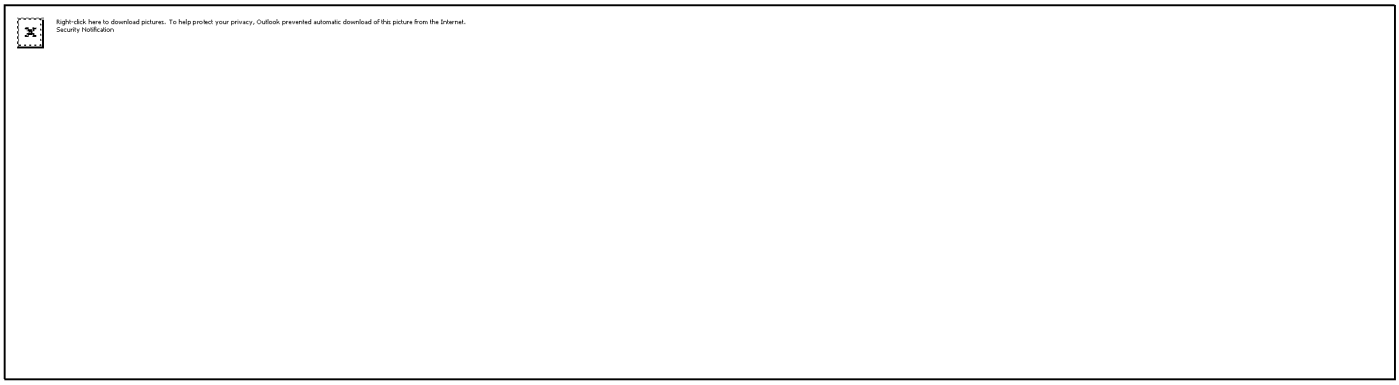
Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, October 28, 2015 8:17 AM
To: Droste, Kerri (DTMB)
Subject: Facility Notification: Constitution Hall



Protest Activity

Date/Time:

Wednesday, October 28, 2015 from 12:00pm to 4:00pm

Details:

Please be aware that there is a protest event planned for today, October 28, outside of the Constitution Hall from 12:00pm to 4:00pm. The event is being held in response to the water condition in Flint. Please plan your daily activities with this in mind as a large turnout for this event is anticipated. DTMB and MSP will be working together to monitor the situation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Turnquist, Michael (DTMB)
Sent: Sunday, January 10, 2016 3:30 PM
To: Burns, Robert (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: Re: Flint - Need 2 Chairs ASAP

Yes, looks like we are covered. Thanks

Sent from my iPhone

> On Jan 10, 2016, at 2:58 PM, Burns, Robert (DTMB) <BurnsR@michigan.gov> wrote:
>
> I think we had three groups working on this at once. Jamie P was also looking at this.
>
> Sent from my iPhone
>
>> On Jan 10, 2016, at 2:23 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
>>
>> Just received the following from Brom. Thoughts on making it happen?
>>
>>
>> Mike - we set up an office in Flint for Harvey Hollins in Gov's office to work on the water issue. He needs a chair.
>>
>> Can we have something delivered ASAP?
>> Otherwise they have an extra chair in the Gov's office that someone could take up.
>>
>> Oops. Two chairs.
>>
>>
>> Sent from my iPhone

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 12:31 PM
To: Droste, Kerri (DTMB)
Subject: FW: Sample Storage Space

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov
DTMB Help.Connect.Solve

From: Shah, Sandip (DHHS)
Sent: Wednesday, January 13, 2016 12:12 PM
To: Shane, Kirby (DEQ) <SHANEK@michigan.gov>
Cc: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>; Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: Re: Sample Storage Space

Hi Kirby,

Let's see what Bob Burns is able to offer. If not sufficient, I can ask our CHECC (which ha been activated) to find something.

Sandip.

On Jan 13, 2016, at 12:04 PM, Shane, Kirby (DEQ) <SHANEK@michigan.gov> wrote:

> Thanks, Neal.
>
> Kirby Shane
> Chief, Inorganic Unit
> Laboratory Services
> MichiganDEQ
> shanek@michigan.gov
> 517.335.9888

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 11:49 AM
To: Shane, Kirby (DEQ); Robinson, Harle (DTMB); Shah, Sandip (DHHS); Burns, Robert (DTMB)
Cc: Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner, Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Hi Shane,

I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.

Please let me know if you need anything else Kirby and have a great day!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov
<image001.png>Help.Connect.Solve

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 11:41 AM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>
Subject: Sample Storage Space

Neal – Based on our phone conversation, I'm looking for storage/warehouse space for a potentially large amount of water samples over the next few months with the State of Emergency that is happening in Flint right now. Wondering if there are any locations near the Lab that we could utilize for this effort if necessary. At a minimum, the space would need to be secured and temperature controlled, only to prevent freezing. Also looking for pallets that can hold around 1000 Lbs or more. The idea is that we palletize samples here and have them transferred to this storage location on a daily/weekly basis as necessary. There is really no storage space for this kind of capacity here at the State Lab. Initial estimate of space needs based on the number of potential samples would be 1000-1500 ft^2, enough to hold around 100 (3'x4') pallets with additional space to maneuver around to get to specific pallets if necessary.

Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 12:46 PM
To: Burns, Robert (DTMB)
Subject: RE: Sample Storage Space

Thanks Bob!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov

DTMB Help.Connect.Solve

From: Burns, Robert (DTMB)
Sent: Wednesday, January 13, 2016 12:40 PM
To: Shane, Kirby (DEQ) <SHANEK@michigan.gov>; Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>; Doxie, William (DTMB) <DoxieW@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: RE: Sample Storage Space

Mr. Shane,

I have added in Will Doxie, my Leasing Manager, who may be able to help. His team is working on leasing a distribution center for a related purpose that may also serve your needs. Will's team can assist you.

Bob

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 12:05 PM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <LeemingS@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: RE: Sample Storage Space

Thanks, Neal.

Kirby Shane
Chief, Inorganic Unit

Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

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Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
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Sandip – Copying you on this message if you have any ideas that could help.

Thank you!

Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Thursday, January 14, 2016 5:24 PM
To: Droste, Kerri (DTMB)
Subject: Volunteer Opportunity in Flint



The State Emergency Operations Center (SEOC) is coordinating a response to the ongoing health and safety issues in the city of Flint's drinking water. Teams from the Michigan State Police, Genesee County Sheriff's Department, Michigan Department of Health and Human Services, and volunteer organizations have been delivering bottled water, water filters, replacement cartridges and water testing kits at homes in the city of Flint since Tuesday.

To help with this critical work, the SEOC is looking for volunteers to expand this effort and continue this distribution during the upcoming holiday weekend. Teams are being assembled for shifts on Saturday, January 16; Sunday, January 17; and Monday, January 18, 2016. If you are interested in volunteering your time for this critical work, please complete the information in one of the attached surveys (depending on which day you are volunteering).

To volunteer on Saturday, January 16, https://www.surveymonkey.com/r/28NVJBL

To volunteer on Sunday, January 17, https://www.surveymonkey.com/r/26NMJKK

To volunteer on Monday, January 18, https://www.surveymonkey.com/r/26P7P5G

Volunteers will begin their assignment at the Local Emergency Operations Center located in the Genesee County Administration Building located at 1101 Beach St, Flint at 9 a.m. and end by 4 p.m. Parking is available at the corner of Beach Street and 8th Street. Lunch will be provided. This is strictly a volunteer effort, as all three days will be unpaid. Volunteers are responsible for their own transportation; mileage reimbursement for personal vehicles is not authorized. Volunteers should dress for working outdoors and wear foot attire appropriate for walking.

This opportunity is for state employees and their immediate family members 16 years of age or older only, others looking to assist should volunteer through the American Red Cross in Flint. The volunteer coordination center for the Red Cross is located at 1401 S. Grand Traverse, Flint, MI. They are open from 9 a.m. to 7 p.m.

For more information on the state's response efforts, visit www.michigan.gov/flintwater.

This e-mail was sent to drostek@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: Turnquist, Michael (DTMB)
Sent: Friday, January 15, 2016 11:04 AM
To: Droste, Kerri (DTMB)
Subject: Fwd: Lead in Drinking Water

Sent from my iPhone

Begin forwarded message:

> **From:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
> **Date:** January 15, 2016 at 10:57:22 AM EST
> **To:** "Behen, David (DTMB)" <Behend@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>
> **Cc:** "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>
> **Subject: RE: Lead in Drinking Water**
>
> This has been sent to the Logistic Chief at the SEOC.
>
> Thanks,
>
> Chris Christensen
> Director of Infrastructure Protection
> Office: (517) 241-2188
> Cell: (517) 243-1647
> Christensenc4@michigan.gov
> DTMB
> HELP. CONNECT. SOLVE.
>
> ---
>
> **From:** Behen, David (DTMB)
> **Sent:** Friday, January 15, 2016 10:43 AM
> **To:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Cc:** Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
> **Subject:** Re: Lead in Drinking Water
>
> Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!
>
> Thanks,
> David
>
> On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?

From: Arend-Ritter, Saige (DTMB)
Sent: Tuesday, January 12, 2016 1:16 PM
To: Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
Cc: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Subject: FW: Lead in Drinking Water

FYI

From: Vern [mailto:Vern@DynGlobal.net]
Sent: Tuesday, January 12, 2016 1:10 PM
To: DTMB <dtmb@michigan.gov>
Subject: Lead in Drinking Water

Hi David,

DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.

Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.

Thank you and best regards,

Vern
<image001.png>

<image004.png>

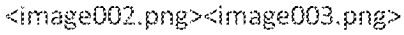
<image005.png>

<image006.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"



****

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****

From: Turnquist, Michael (DTMB)
Sent: Friday, January 15, 2016 12:00 PM
To: Droste, Kerri (DTMB)
Subject: RE: Lead in Drinking Water

Nope, all good.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Friday, January 15, 2016 11:22 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: Lead in Drinking Water

Do you need me to do anything on this?

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Friday, January 15, 2016 11:04 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Fwd: Lead in Drinking Water

Sent from my iPhone

Begin forwarded message:

> **From:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
> **Date:** January 15, 2016 at 10:57:22 AM EST
> **To:** "Behen, David (DTMB)" <Behend@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>
> **Cc:** "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>
> **Subject: RE: Lead in Drinking Water**

This has been sent to the Logistic Chief at the SEOC.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

> FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?
>
> ---
>
> **From:** Arend-Ritter, Saige (DTMB)
> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
>
> ---
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM
> **To:** DTMB <dtmb@michigan.gov>
> **Subject:** Lead in Drinking Water
>
> Hi David,

DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.

Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.

Thank you and best regards,

Vern
<image001.png>

<image004.png>

<image005.png>

<image006.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"

<image002.png><image003.png>

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****

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 12:47 PM
To: Droste, Kerri (DTMB)
Subject: "He's his own best spokesman"

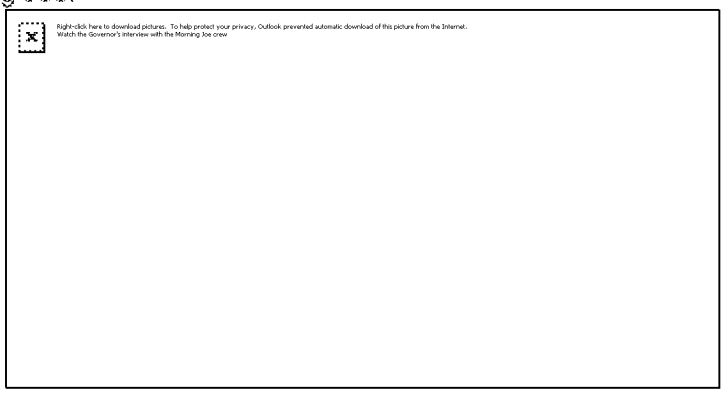
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How we are fixing the Flint water crsis

Governor Rick Snyder has committed to spending the rest of his time as Governor to fixing the Flint water crisis. Over the last few days, he has sat down to explain what happened and how we're fixing the Flint water crisis. Watch the interviews below and be sure to read the Governor's Op-Ed in the USA Today.

Governor Snyder on Morning Joe

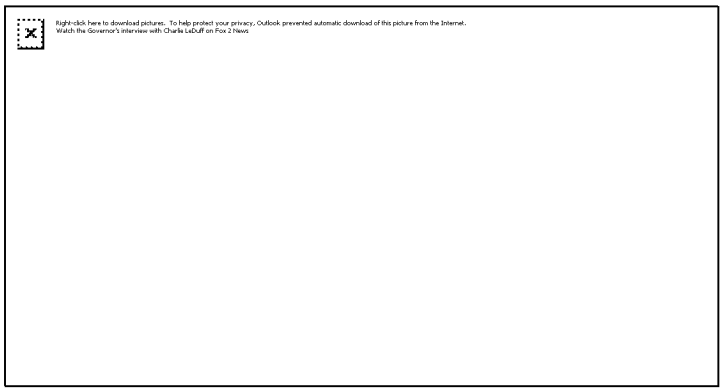
"What is so frustrating and what makes you so angry is you have a handful of experts who were career civil servants that made terrible decisions, in my view. We have to live with the consequences, and they worked for me, so I accept that responsibility. We are going to fix this problem." Watch Governor Snyder address how we are fixing the Flint water crisis on Morning Joe.



Governor Snyder with Charlie LeDuff on Fox 2 Detroit

"I feel awful about this. These are people. They've been harmed. You can't feel good about that. The people of Flint have been harmed and a major influence of that harm

came from people who worked for me, and I feel responsible for that. But I am committed to solving the problem and addressing the damage as much as possible for the rest of the time I'm Governor." Watch Governor Snyder address the Flint water crisis with Charlie LeDuff on Fox 2 News.

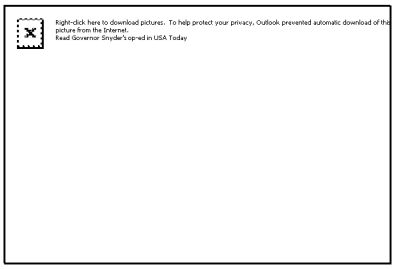


Governor Snyder's 2016 State of the State

"Michiganders don't quit, we don't give up, instead we will work with even more passion and commitment to truly improve our state. For everyone who's chosen to make Michigan their home, this is more than a promise, this is my commitment." Watch Governor Snyder's full closing statement from his 2016 State of the State address.



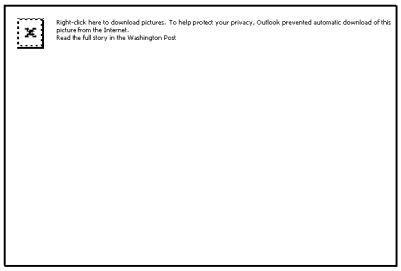
Governor in USA Today: "I will fix this, and I mean it."



"Residents in one of Michigan's proud cities cannot drink their water. That's unacceptable. The crisis in Flint arose from missteps at all levels of government — local, state and federal. But as governor, I take responsibility for what these families are going through, and I'm holding people in my administration accountable for their failures." Click here to read the Governor's full op-ed.

Washington Post: "Michigan Gov. Rick Snyder is in a tough spot, but he's his own best spokesman"

Snyder has born the brunt of criticism in the local health crisis that has turned into a national scandal. But unlike many other politicians facing crises of leadership, Snyder may also be his own best counter-programming. Click here to read the full story in the Washington Post.



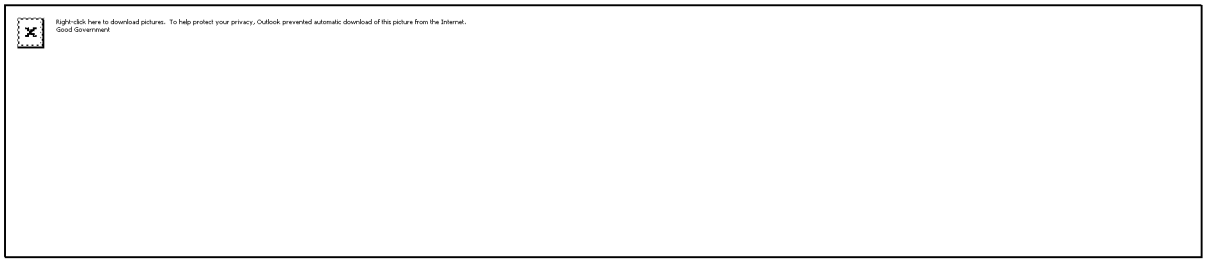
Visit HelpForFlint.com to learn how you can help Flint residents.

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This email was sent to drostek@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: State of Michigan <MISOM@govsubscriptions.michigan.gov>
Sent: Friday, January 22, 2016 4:31 PM
To: Droste, Kerri (DTMB)
Subject: Flint Volunteer Efforts



Dear State Employees,

Gov. Rick Snyder and I want to thank everyone who donated their time during the holiday weekend to deliver bottled water, water filters, replacement cartridges and water testing kits to families in the city of Flint. We are working hard to ensure all residents are provided with the safe water resources they need, and each donation and hour of your time volunteered goes a long way.

For employees who would like to help the residents of Flint, there are several opportunities to do so. Please visit www.helpforflint.com to learn how you can help.

For additional information and updates, visit www.michigan.gov/flintwater.

Again, thank you for all your support.

Sincerely, Mike Zimmer
Office of Good Government Director
Dept. of Licensing and Regulatory Affairs Director

This e-mail was sent to drostek@michigan.gov using GovDelivery on behalf of: the State of Michigan, 111 S. Capitol Ave., Lansing, MI. *You are receiving this message because you are a State of Michigan employee.*

From: McKenna-Ley, Patricia (DTMB)
Sent: Tuesday, January 26, 2016 9:09 AM
To: Droste, Kerri (DTMB)
Cc: Gonzalez, Tonyia (DTMB)
Subject: RE: Contributing time, muscle and money

Hi Kerri,

With the new Performance Management Policy, DTMB's IPM Program has now been transitioned to HR. All questions regarding the new policy can be directed to Susan King for assistance.

Thank you!

~Trish

Trish McKenna-Ley
Organizational Performance Management
Constitution Hall, 1st Floor, North Tower
517-284-7078
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:06 AM
To: McKenna-Ley, Patricia (DTMB) <mckennaleyp@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Contributing time, muscle and money

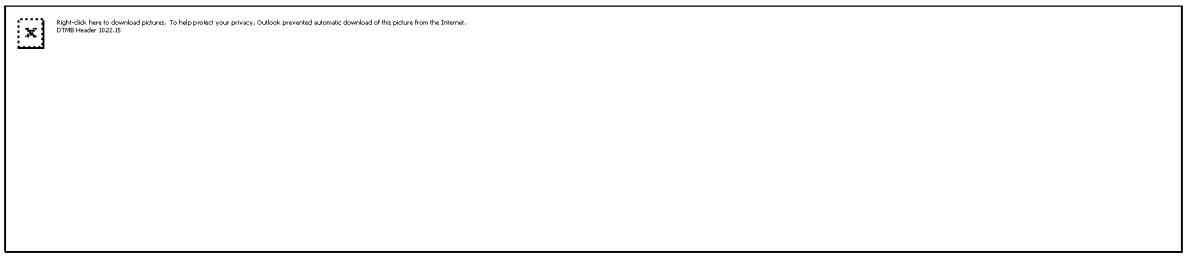
Trish –
This speaks to a common review date for all employees being Feb 1 – Jan 31st. For a few years now, two of our divisions have been on a common review date (9/1 – 8/31). – but not these dates. BOD opted to not use a common review date schedule – due to the number of staff in BOD, there were just too many due at one time and the supervisors didn't feel they could give the adequate attention needed to each one if done as a block at a time. Some supervisors have 15 direct reports.

Is this something we need to change in FBSA? If so, we will need some direction on how to go about getting HRMN changed for FBSA's 250+ staff.

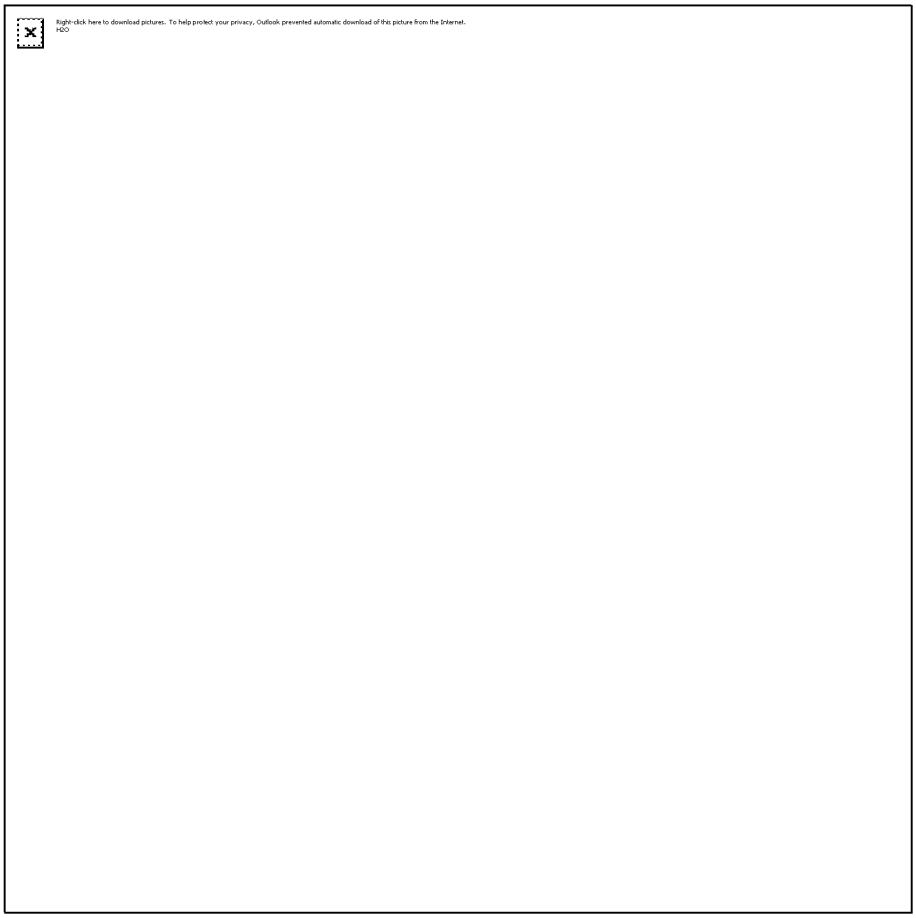
Thank you -

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Dept. Technology, Management & Budget [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Tuesday, January 26, 2016 8:39 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts, everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



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From: McKenna-Ley, Patricia (DTMB)
Sent: Tuesday, January 26, 2016 9:11 AM
To: Droste, Kerri (DTMB)
Cc: Gonzalez, Tonyia (DTMB)
Subject: RE: Contributing time, muscle and money

No worries Kerri….this change just occurred on 1/15 so it is still very new. ☺

~Trish

Trish McKenna-Ley
Organizational Performance Management
Constitution Hall, 1st Floor, North Tower
517-284-7078
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:10 AM
To: McKenna-Ley, Patricia (DTMB) <mckennaleyp@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: RE: Contributing time, muscle and money

Thank you Trish – sorry about that. I was not aware. Good for you though ☺!!!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
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HELP. CONNECT. SOLVE.

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Subject: FW: Contributing time, muscle and money

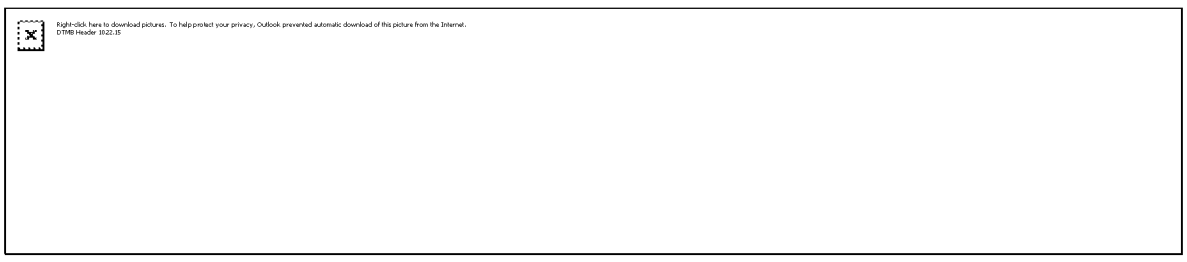
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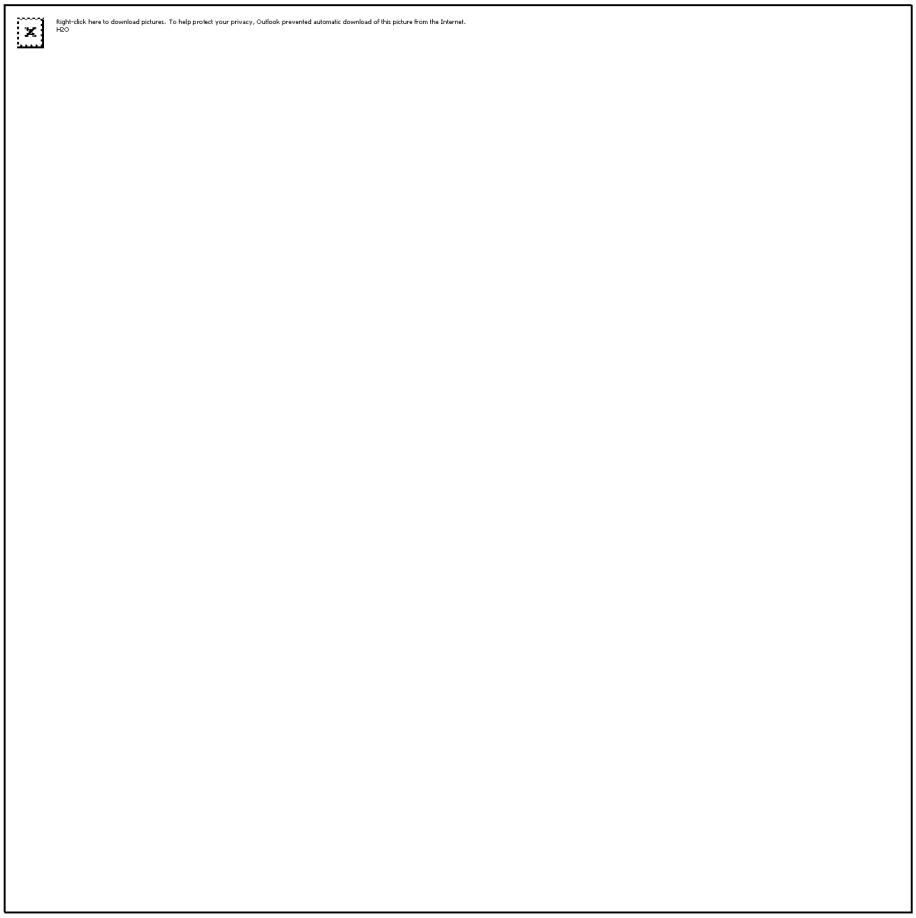
Thank you -

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Department of Technology, Management & Budget
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Sent: Tuesday, January 26, 2016 8:39 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Contributing time, muscle and money



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Have a great week,

David



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From: Doll, Jeanette (DTMB)
Sent: Tuesday, January 26, 2016 9:14 AM
To: Droste, Kerri (DTMB)
Subject: Automatic reply: MSP & MDHHS Move Timelines 01.19.16 COLOR + B&W

I am currently on special assignment and have limited ability to respond to requests that are not associated with the Flint Water Response.

If you need assistance with a building closure, please contact Central Control at (517) 373-0196 for immediate assistance.

Jeanette

From: Gonzalez, Tonyia (DTMB)
Sent: Tuesday, January 26, 2016 11:08 AM
To: Droste, Kerri (DTMB)
Subject: RE: Contributing time, muscle and money

Kerri – thank you for being on top of this – I really appreciate it.

teg

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:11 AM
To: King, Susan (MCSC) <KingS5@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Contributing time, muscle and money

Good Morning Susan –
Trish directed me your way – regarding IPM.

The email we received this morning, speaks to a common review date for all employees being Feb 1 – Jan 31st. For a few years now, two of our divisions have been on a common review date (9/1 – 8/31). – but not the dates listed in the email. BOD opted to not use a common review date schedule – due to the number of staff in BOD, there were just too many due at one time and the supervisors didn't feel they could give the adequate attention needed to each one if done as a block at a time. Some supervisors have 15 direct reports.

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Thank you Susan!

Kerri Droste
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Department of Technology, Management & Budget
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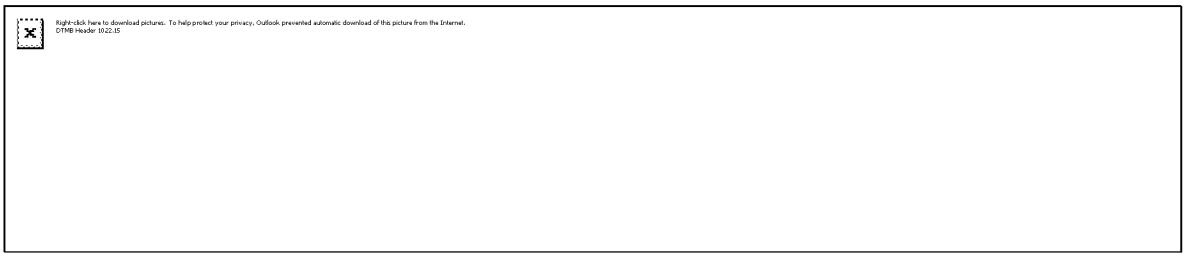
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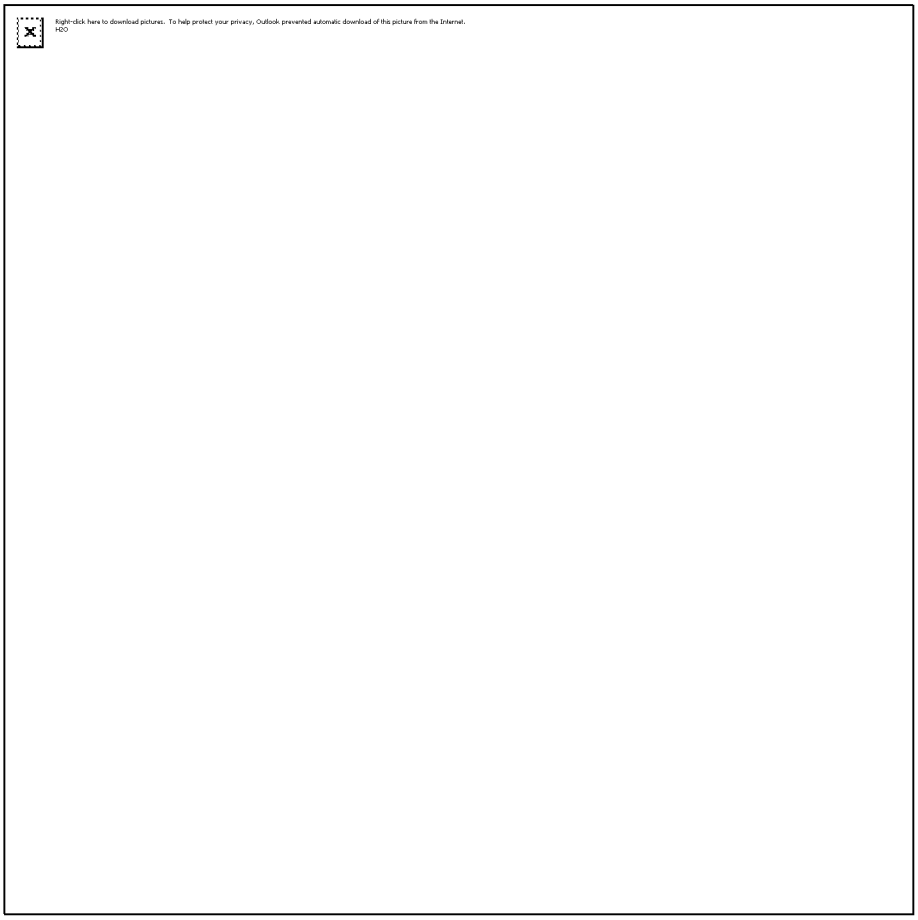
Thank you -

Kerri Droste
Facilities and Business Services Administration
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Subject: Contributing time, muscle and money



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Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.

Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts, everyone.

Now work.

Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:

- The mandatory use of HRMN
- A standard Feb. 1-Jan. 31 rating period for all employees

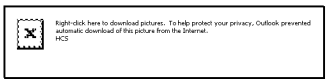
- An Individual Development Plan that specifies training or development programs for each employee
- Competencies and objectives that align to DTMB goals or scorecard metrics
- Consequences for managers and supervisors who do not complete the review process as required

A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.

I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



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This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: King, Susan (MCSC)
Sent: Tuesday, January 26, 2016 12:28 PM
To: Droste, Kerri (DTMB)
Cc: Gonzalez, Tonyia (DTMB);Turnquist, Michael (DTMB)
Subject: RE: Contributing time, muscle and money

Kerri,
The policy directs everyone to on the same review date across the department. Since the 8/31 review date falls after the cut off of July, their new date will be January 31, 2016. HR will be processing the new review date through an update in Civil Service, so it will be seamless to the employees.

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:11 AM
To: King, Susan (MCSC)
Cc: Gonzalez, Tonyia (DTMB)
Subject: FW: Contributing time, muscle and money

Good Morning Susan –
Trish directed me your way – regarding IPM.

The email we received this morning, speaks to a common review date for all employees being Feb 1 – Jan 31st. For a few years now, two of our divisions have been on a common review date (9/1 – 8/31). – but not the dates listed in the email. BOD opted to not use a common review date schedule – due to the number of staff in BOD, there were just too many due at one time and the supervisors didn't feel they could give the adequate attention needed to each one if done as a block at a time. Some supervisors have 15 direct reports.

Is this something we need to change in FBSA? If so, we will need some direction on how to go about getting HRMN changed for FBSA's 250+ staff.

Thank you Susan!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: McKenna-Ley, Patricia (DTMB)
Sent: Tuesday, January 26, 2016 9:09 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: RE: Contributing time, muscle and money

Hi Kerri,

With the new Performance Management Policy, DTMB's IPM Program has now been transitioned to HR. All questions regarding the new policy can be directed to Susan King for assistance.

Thank you!

~Trish

Trish McKenna-Ley
Organizational Performance Management
Constitution Hall, 1st Floor, North Tower
517-284-7078
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:06 AM
To: McKenna-Ley, Patricia (DTMB) <mckennaleyp@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Contributing time, muscle and money

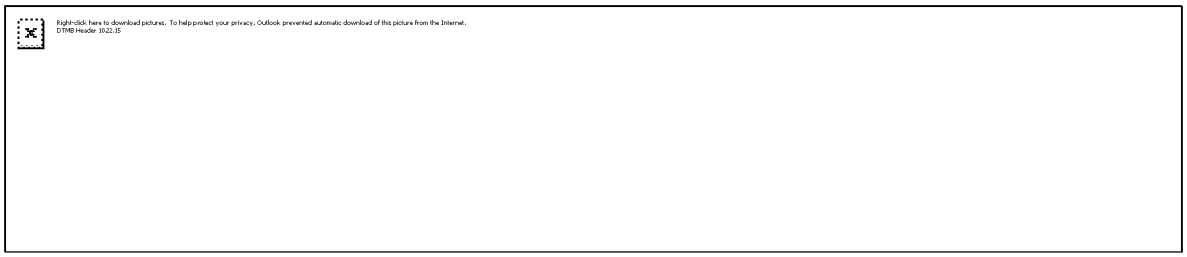
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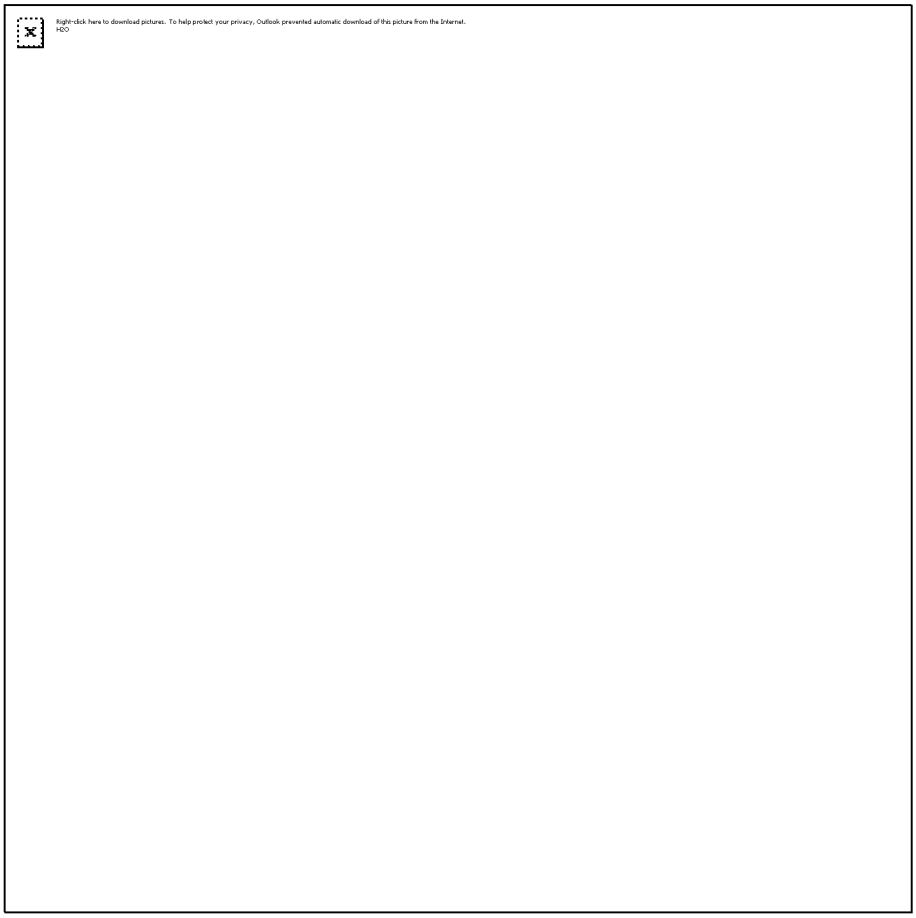
Thank you -

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Dept. Technology, Management & Budget [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Tuesday, January 26, 2016 8:39 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Contributing time, muscle and money



During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.



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Now work.

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I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



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From: Helen Dennis <helen.dennis@300decisions.com>
Sent: Tuesday, January 26, 2016 5:05 PM
To: Droste, Kerri (DTMB)
Subject: Re: SEOC

Yes that has been the plan I will forward the logistics

I have been working through all the needs today

The SEO C which has been activated for the flint water crisis has to activate part of the operations 40 computers will be placed and those staff that man the center will be coming Friday

There are points along the way to determine if it is a go

Today I was told it still is

Sent from my iPhone

On Jan 26, 2016, at 12:20 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:

> Helen-
>
> I'm hearing discussions about the SEOC being activated on Friday (with approximately 40 people moving in). Is this accurate? Please advise at your earliest convenience. There are concerns internally that we are not ready. Would appreciate any update/info you have on this.
>
> Thank you -
>
> **Kerri Droste**
> Facilities and Business Services Administration
> Department of Technology, Management & Budget
> Drostek@michigan.gov
> 517-284-7953
>
> <image001.gif>

From: Helen Dennis <helen.dennis@300decisions.com>
Sent: Tuesday, January 26, 2016 5:11 PM
To: Droste, Kerri (DTMB)
Subject: Fwd: SEOC Move
Attachments: image001.png

Below is communication

Sent from my iPhone

Begin forwarded message:

> **From:** "Hampton, Jacqueline (MSP)" <HamptonJ3@michigan.gov>
> **Date:** January 26, 2016 at 2:04:14 PM EST
> **To:** "helen.dennis@300decisions.com" <helen.dennis@300decisions.com>
> **Subject: FW: SEOC Move**

From: Hampton, Jacqueline (MSP)
Sent: Tuesday, January 26, 2016 1:51 PM
To: Strobel, Pamela (MSP)
Subject: SEOC Move

A little fix (my error)

Revised

Dear State Agency Emergency Management Coordinators:

As you may have already learned, the State Emergency Operation Center (SEOC) will be relocating from 4000 Collins Road, Lansing to 7150 Harris Drive, Dimondale (known as the General Office Building – GOB) on Friday, January 29, 2016.

While the new facility may not be 100% ready for us, we are ready for it! Moving of files has already begun and staff offices will be moved over this upcoming weekend.

The SEOC will be completed sufficiently to begin operations as of Friday, January 29. Those currently working the Flint Water Emergency in the SEOC, should report to the Harris Drive SEOC on Friday, January 29 at 8 a.m. You will enter at the SW corner of the GOB (see attached map). Staff members of EMHSD will be on hand by 7:45 a.m.to greet and escort you to the new SEOC.

This has been a major project to undertake while at the same time, the SEOC has been in full activation. We ask for your patience as we all learn our way around and with new equipment. It will be different, and may take a little time to adjust. The design team has done an amazing job in providing us with a state of the art facility. As completion of the project continues, you will realize many improvements.

It may be necessary for us to "temporarily" place computers in the SEOC; therefore, you may not be placed in your permanent sitting position until early next week.

As I have mentioned to those within the SEOC throughout the week, it is important that you secure any documents or files you may have stored on the PC's or desktops at Collins Rd. by saving to a memory stick. You may also talk to the IT support within the SEOC (Rich or Jaclyn) about saving information to the S Drive. You will most likely be working on a different PC, and we want to ensure you have what you need to continue operations with as little interruption as possible. If you have books specific to your discipline, please take those with you by Thursday (if you are not working in the SEOC at this time, you should stop by before Thursday) and bring to the Harris Rd SEOC. Any materials left behind will be discarded.

New phone numbers will be established in the SEOC and will be given to you as soon as permanent locations have been placed. Until then, we recommend if someone needs to contact you, please have them contact you by your cell.

We plan to open an official "SEOC orientation" very soon, and look forward to sharing all the great upgrades to the Michigan SEOC at that time.

Jackie Hampton, Manager
Preparedness & Training Section
Emergency Management and Homeland Security
Michigan State Police
4000 Collins Road
Lansing, MI 48910
TX: 517-333-5051

PLEASE NOTE: Effective **February 1, 2016**, the **Preparedness & Training Section/Emergency Management and Homeland Security Division** is moving.

My new contact information will be:
Phone: 517-284-3973
Fax: 517-284-3857

Physical Address:
7150 Harris Drive
Dimondale, Michigan 48821

Mailing Address:
PO Box #30634
Lansing, Michigan 48909


The linked image cannot be displayed. The file may have been moved, renamed, or deleted. Verify that the link points to the correct file and location.

From: Turnquist, Michael (DTMB)
Sent: Friday, January 29, 2016 6:45 AM
To: Droste, Kerri (DTMB)
Subject: Fwd: Tonight's Headlines

Sent from my iPhone

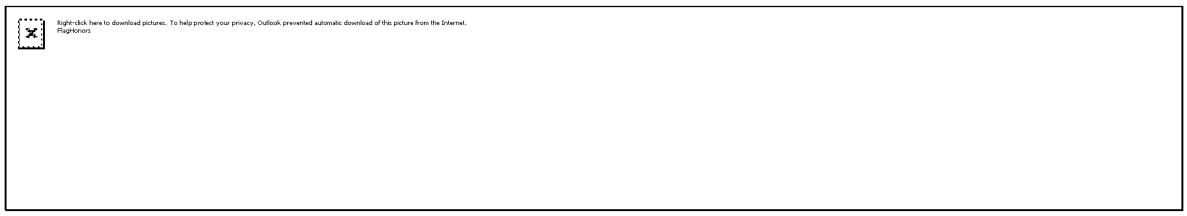
Begin forwarded message:

> **From:** "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>
> **Date:** January 28, 2016 at 8:01:35 PM EST
> **To:** "Behen, David (DTMB)" <Behend@michigan.gov>, "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
> **Subject: Tonight's Headlines**
>
> Here are some of the headlines from tonight. There will undoubtedly be more rolling in throughout the night. Call or text if you have any questions.
>
> Mlive: FYI, I have spoken with the reporter and he should be removing the "not immediately available for comment" line.
> http://www.mlive.com/news/flint/index.ssf/2016/01/documents_show_state_provided.html
> Freep:
> http://www.freep.com/story/news/local/michigan/flint-water-crisis/2016/01/28/amid-denials-state-workers-flint-got-clean-water/79470650/
>
> Det News:
> http://www.detroitnews.com/story/news/michigan/flint-water-crisis/2016/01/28/progress-michigan-flint-water/79483054/
>
> Associated Press:
> http://nbc4i.com/2016/01/28/state-workers-in-flint-have-been-getting-water-for-a-year/
>
> Time:
> http://time.com/4199126/flint-water-crisis-officials-clean-water/

Caleb Buhs
Public Information Officer
Dept. of Technology, Management and Budget
O: 517-241-7422
C: 517-303-4038
buhsc@michigan.gov

BTMB
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From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Friday, January 29, 2016 9:48 AM
To: Droste, Kerri (DTMB)
Subject: Thank you for your service



THANK YOU!

Fellow employees,

Each day, more than 46,000 state of Michigan employees come to work with the confidence and commitment to make Michigan a better place to live, work and play. I appreciate the way you care about the citizens we serve, and how it is reflected in the work that you do.

As you have heard from me and the media, our reputation and trust can be severely impacted when people do not make good decisions, or use good judgment in solving problems. That principle is universal, but never more so than when public health is at stake. What happened in Flint can never be allowed to happen again anywhere in our state.

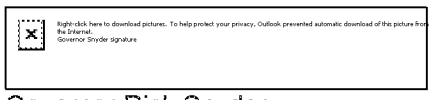
I know that you want to work in a place where employee input is valued, efforts are recognized, and teams are always striving for continuous improvement. That's why we introduced employee surveys, Bureaucracy Busters and other reinvention initiatives. We want and deserve a culture of innovation, continuous improvement and employee engagement at every level. We can never take for granted how important the people are who depend on us to do our jobs, and I am asking you not to let the situation in Flint negatively impact your motivation to excel every day.

Many of you have taken an interest in helping the citizens of Flint on your own time, and I'd like to take this opportunity to recognize and thank those who have volunteered over the last couple of weekends. You have worked tirelessly to deliver cases of bottled water, water filters, replacement cartridges and water testing kits to the families in need. I appreciate you donating your time to help our fellow Michiganders. To date, more than 37,000 homes have been visited by one of our water resource teams.

For employees who would like to further help the people of Flint, please visit www.HelpForFlint.com to learn how you can do so. For additional information and to sign up for daily updates, please visit www.mi.gov/FlintWater. I am committed to ensuring that all residents have access to safe and clean water.

Again, I'd like to express my gratitude for the work you do every day to continuously improve our state and earn the trust of those you serve. You make a real difference.

Thanks,



Governor Rick Snyder

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
Photos of state employees volunteering

STAY CONNECTED:

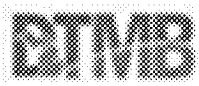
This email was sent to drostek@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Droste, Neal (DTMB)
Sent: Friday, January 29, 2016 11:31 AM
To: Droste, Kerri (DTMB)
Subject: you probably saw this

http://www.vox.com/2016/1/28/10864192/flint-water-crisis-bottled-water

Neal Droste

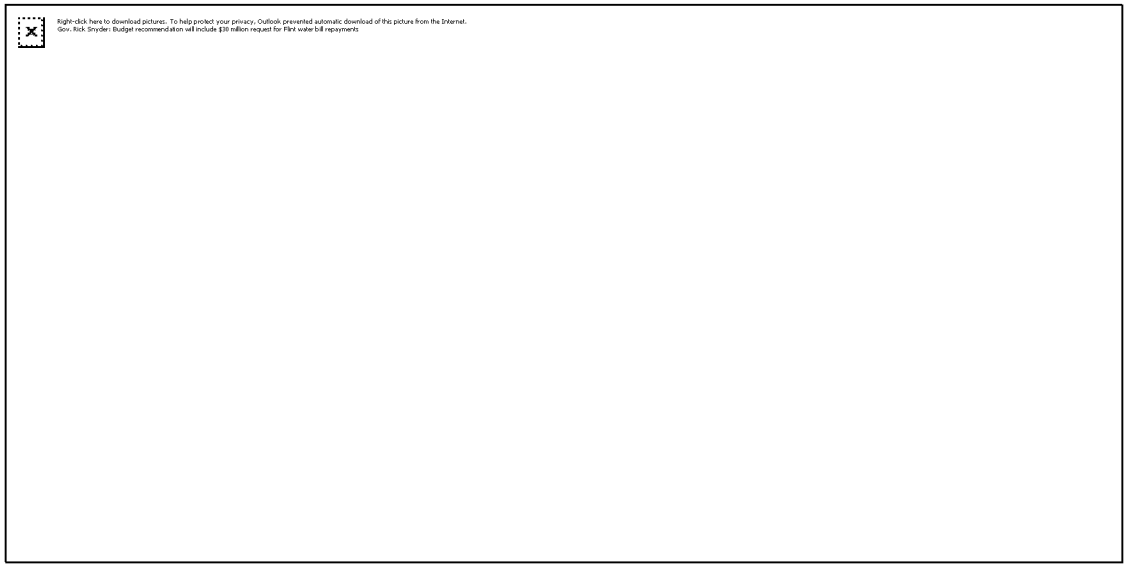
Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273 Office



Help.Connect.Solve

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Wednesday, February 03, 2016 6:12 PM
To: Droste, Kerri (DTMB)
Subject: "Flint residents should not have to pay for water they cannot drink"

Budget recommendation will include $30 million request for Flint water bill repayments



When Governor Rick Snyder presents his budget recommendation next Wednesday, Feb. 10, he will include a $30 million request for the residents of Flint to keep their water service on and eliminate the need to pay for water they cannot completely trust to drink.

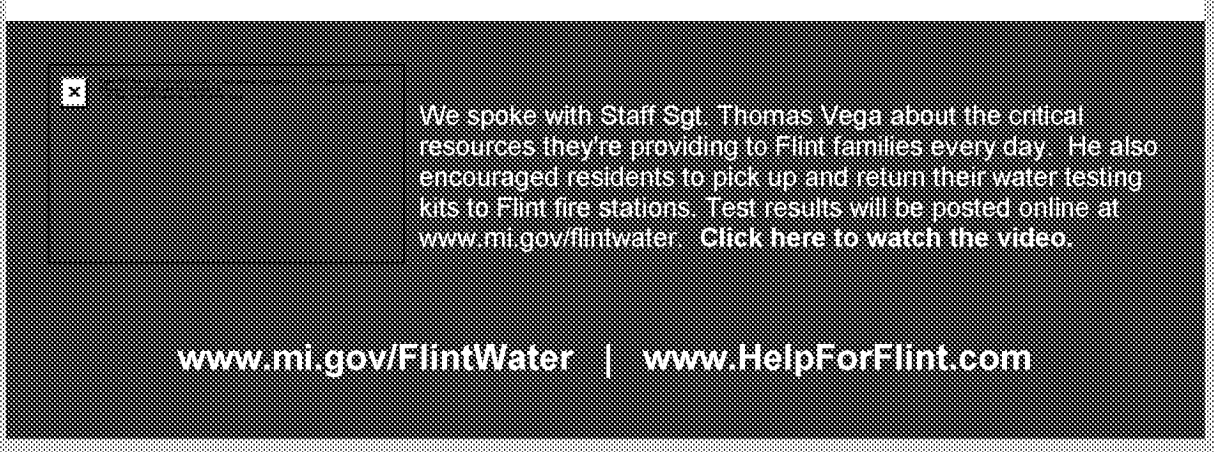
Under the governor's ask, the funding would enable the city of Flint to apply credits for customers on future bills. Estimates show water is roughly 47 percent of billing and sewer costs are around 53 percent. The credit would be applied to consumption usage (roughly

65 percent) of a resident's water portion of the bill, such as for bathing, drinking, cooking, and washing your hands. Residents still would be responsible for paying the sewer portion of their water bills.

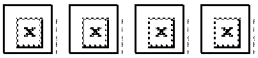
Professor Marc Edwards of Virginia Tech said, "This essentially refunds all the money associated with consumption or consumer use. I think it's an amazing gesture of common sense and good will and it corrects an injustice. I don't think there's a precedent for this. I feel so encouraged by the direction this is going."

Click here to learn more about the budget request.





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From: Turnquist, Michael (DTMB)
Sent: Friday, February 05, 2016 1:53 PM
To: Droste, Kerri (DTMB)
Subject: RE: FOIA Request

Thank you for looking into this, something new for me. Thanks

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Friday, February 05, 2016 1:50 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: FOIA Request

If Bob Burns' interpretation is correct, we would have no responsive documents from FBSA related to Progress Michigan.

If the request is for anything related to the Flint Water Supply, we have all of BOD's responsive documents pulled and ready to provide. We would just need RED's as well as anything you and/or Tonyia may have if anything. I have mine pulled also.

Gary Buckberry will determine the actual request today and will clarify, but regardless, I can't imagine it would take RED long to compile what they would have but that's my assumption. Bob did not give me an idea.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Friday, February 05, 2016 10:15 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>
Subject: FOIA Request
Importance: High

I have a meeting today at 3:30 to discuss this. What if any records would we have to support this? Thoughts on process and time to respond for our Team?

Request for Public Record

To: FOIA Coordinators via email

I am a person as defined under Michigan FOIA. Please accept this correspondence as a request pursuant to the Michigan Freedom of Information Act (FOIA) Michigan Compiled Laws §15.231 to §15.246 *et seq.*, the Michigan Constitution and common law, and the U.S. Constitution, for certain public documents hereinafter specified.

Date of Request: 2/4/16 **Time:** 4:40 p.m. via email

Person Requesting Record: Matthew Dolan Phone: 313-223-4743

Mailing address: Detroit Free Press

160 W. Fort Street

Detroit, MI 48226

Email Address: mdolan@freepress.com **Fax:** n/a

Delivery Specifications:

Please select the quickest form to be able to view the documents:

∟**Email:** to requestor at the email address above if possible, and if not please mail to the address above.

∟**In-office Inspection:** Please contact me with an acceptable contact, time, and date when I may appear for inspection and possible scanning of documents.

∟**Pick- up:** Please contact me with an acceptable contact, time, and date when I may pick up the documents.

Auditor or Attorney: _____ Contact: _____

Media Specification: Paper Copies or Email attachment less than 20 MB, CD-ROM or DVD, unless certain records are not available in computer format, in which case response by fax or in-person viewing is preferred

Records requested: The records and documents I am requesting are all those relating to:

Copies of the documents, including but not limited to emails already requested by and provided to Progress Michigan or those associated with the organization related to any and all discussion of Flint's water supply, including but not limited to contaminant such as lead and copper in the water as well as any and all discussion of Legionnaire's disease in Genesee County, Mich.

For the purposes of this request, the term "**you**" or "**your**" refers to public body generating or maintaining the public records requested in this request, and to which this request is directed, whether that be an agency, municipality, office, county, or any other entity subject to disclosure under this act; the term "**records**" refers to all documents, regardless of physical form (including without limitation papers, reports, notes of telephone conversations, telephone call messages, studies, proposals, indices, letters, messages, faxes, minutes, logs, journal entries, calendars, and computer-based or computer-generated materials including e-mail, or any other documentation of any kind of any and all kind) of or belonging to any department, agency, service area, board or other subdivision of the public body. "Records" shall include drafts of records to the extent permitted by law; The term "**email**" includes any electronic message and any attachment to any such message, and specifically includes emails sent or received by an officer, agent, or employee using an email address other than that person's official government issued email address if sent or received while on

duty, using a government computer, in a government building, sent or received using a government contact list, or other using any other government resource.

Michigan law requires you to respond to this request not more than five (5) days from your receipt of this request, but you are asked to expedite this request if possible. If this request is sent by fax or email, the time to comply begins the day after the faxed request is sent to you. If your agency does not maintain these public records, please let my designated auditor know who does, and include the proper custodian's name and address. If this fax request does not go directly to the office of the FOIA coordinator, you must deliver it there immediately. If you deny any part of this request, please indicate the name and position of the person too who an appeal should be directed prior to instituting suit, so that needless litigation in which costs, damages, and attorney fee may be taxed against you might be avoided.

Take notice of the penalties and consequences for failure to comply with this request: Willful violation of FOIA by refusing to disclose or delaying in disclosing or providing copies of a public record, may result in the court awarding in addition to any actual or compensatory damages, award punitive damages in the amount of $500 to the person seeking the right to inspect or receive a copy of a public record. Reasonable attorneys' fees, costs, and disbursements" will be awarded to any person who prevails in an action to compel disclosure under MCLA § 15.240. If the requesting person only prevails in part, "the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

Because of the civic educational purpose of this request, I request a fee waiver and ask that you determine that a waiver or reduction of the fee is in the public interest because furnishing copies of the public record can be considered as primarily benefiting the general public." MCLA § 15.234(l)

I agree to pay any reasonable search, copying, and postage fees of not more than $2.00. If the cost would be greater than this amount, Please immediately contact me by telephone or email if you anticipate that the costs will exceed this amount, so as not to cause delay in the prompt disclosure of the records requested. I may appear in person to inspect the documents on scan them using my portable equipment. Please provide a receipt indicating the charges for each document. The Michigan FOIA law provides that, "A fee shall not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information as provided in section 14 unless failure to charge a fee would result in unreasonably high costs to the public body because of the nature of the request in the particular instance, and the public body specifically identifies the nature of these unreasonably high costs. MCLA § 15.234(3).

If the documents I have requested are not subject to disclosure in their entirety, I request that you release all nonexempt portions of the documents that may be segregated and all parts of the documents that can be rendered disclosable by redaction without fee. If you determine that any of the requested documents fall within a statutory exemption, I request that you exercise your discretion to disclose those materials because of the overriding public concern about the improper use of government email systems and resources to further political agendas. As to any portion of the documents that you withhold, please state with specificity the legal and factual basis for withholding such portion. To the extent that you are unable to produce copies of or otherwise make available all records requested within the time frame provided, please notify my auditor in writing and provide me with those records that are available within the prescribed time frame and the remainder of the records on a "rolling" basis as they become available for production.

I appreciate your anticipated prompt cooperation and will expect your response within 5 days, as required by the act. If you need further explanation of the details or the nature or scope of this request, please feel free to call me or my designated auditor or attorney specified above using the contact information provided.

Matthew Dolan
Detroit Free Press

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908



HELP. CONNECT. SOLVE.

Facilities and Business Services Administration
2015 Accomplishments

Real Estate Division

- **Lease Savings and Portfolio**
  - In FY 2015, DTMB Real Estate Division has eliminated 10 leased facilities, totaling 159,080 square feet of space. This was accomplished through the maximization of state-owned buildings, moving personnel into other existing leases, and reducing workstations sizes.

- **Real Estate Successful Audit**
  - The DTMB-Real Estate Division (RED) recently underwent an external audit, performed by the Legislature's Office of the Auditor General (OAG). Real Estate was rated as "Effective" the OAG's highest rating. The audit only made only one recommendation, noting only a reportable (minor) condition (of which RED agrees).

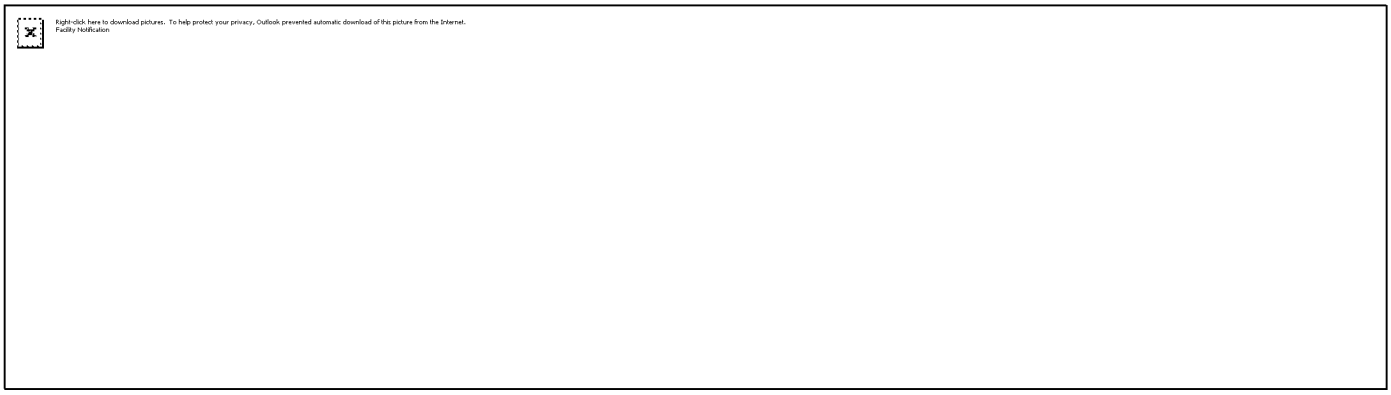
- **High-Profile Projects**
  - *MSP Marshall:* Last summer, completed lease and construction of the new Marshal Regional law Enforcement Center. This project collocates the Calhoun County Sheriff's Office, City of Marshall and the Michigan State Police in a regional law enforcement center, combining the three agencies into a single location.
  - *Gaylord Service Center Expansion:* The State once maintained more than 12 State of Michigan leased facilities throughout the City of Gaylord. In 2013 eight were combined into a single building. Last year, the Michigan State Police consolidated an additional three leased locations into the facility, bringing the total consolidation of eleven facilities into one. The center now includes the MSP, DOS, DMVA, LARA and DHHS.
  - *Flint Water Warehousing and Distribution Center:* Assisted the SEOC to locate emergency space to warehouse and distribute water and filters. Assisted DEQ with locating warehousing for water samples.
  - *"Clark Street" DHHS Relocation:* Completed project to relocate DHHS Clark Street office to make way for the Gordie Howe International Bridge.

- **State as Lessor – income year-to-date**
  - 33 State as Landlord Leases totaling $2.6 million in annual rent to the State.

- **Capitol Area Reconfiguration (CAR)**
  - Moved over 1,300 of staff from May 2015 through February, 2016 for CAR and related moves.
  - In seven post-move customer surveys, personnel moving as part of CAR gave DTMB an average 4.59 out of 5 score for move satisfaction.

- **Land Sales**
  - Camp Manistique, DOC Property in Manistique, MI. Private sale for $150,000, exceeding appraised value and allowing for the creation of a new business in the area.

From: DTMB Facilities <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 10, 2016 4:41 PM
To: Droste, Kerri (DTMB)
Subject: Facility Notification: Flint State Office Building



Flint Drinking Water

Details:

An advisory has been issued by the City of Flint asking water customers within a defined area (see attached notice and map) to boil water before using it. However, the Flint State Office Building does not fall within the identified area. DTMB continues to offer tap and bottled water in public areas on each floor as options in the Flint State Office Building.

- Precautionary Boil Water Notice 2-9-16.pdf
- Map - Precautionary Boil Water Advisory.pdf

Contact:

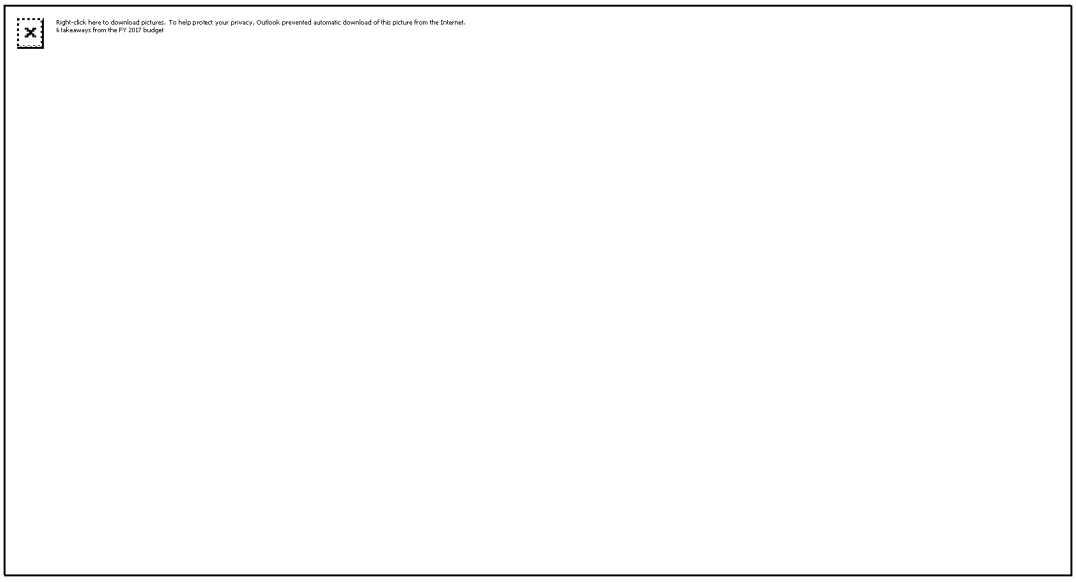
DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	Unplug electronics such as cell phones and laptops once they're charged. Adapters plugged into outlets use energy even if they're not charging.

This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Thursday, February 11, 2016 5:55 PM
To: Droste, Kerri (DTMB)
Subject: What this year's budget means for Michigan...

VIDEO: What Governor Snyder's FY17 budget means for Michigan



Gov. Rick Snyder's FY 2017 budget calls for critical investments for the Flint water crisis, statewide infrastructure and the Detroit Public Schools. The governor's recommendation also addresses the skyrocketing costs of specialty medications that Michigan residents depend on for better health outcomes.

This budget also stays committed to the Governor's core statewide priorities of education, talent and economic development, health and human services, and public safety.

The proposed FY 2017 budget makes key investments to strengthen the state for all of

Michigan's families. Click here to learn more about the top 6 takeaways from the Governor's FY 2017 state budget.



Click a tweet to tweet it out:

The #MIBudget @OneToughNerd proposed yesterday makes key investments to strengthen Michigan for all families --> www.mi.gov/MIBudget

--> @OneToughNerd's #MIBudget includes $72 million a year for Detroit Public Schools. It is time to act now -- > www.mi.gov/MIBudget

--> @onetoughnerd's significant investment in #Flint families is the right thing to do. #FlintFWD #MIBudget www.mi.gov/MIBudget

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This email was sent to drostek@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Mathews, Logan (DTMB)
Sent: Friday, February 12, 2016 12:09 PM
To: Gonzalez, Tonyia (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: 2/12/2016 Director's Agenda
Attachments: 02-12-2016.docx; DirectorMemo.docx

For Mike's approval.

Thank you,

Logan R. Mathews

Departmental Analyst
State of Michigan
Department of Technology, Management and Budget
Design and Construction Division
(517) 284-7913
mathewsl1@michigan.gov

For Customer Service Feedback Please Use this Link Below
START SURVEY

From: Turnquist, Michael (DTMB)
Sent: Friday, February 12, 2016 5:03 PM
To: Droste, Kerri (DTMB)
Subject: Re: NEW DEADLINE - Time Sensitive Request

We are more than good. And way better than "fine"

Sent from my iPhone

On Feb 12, 2016, at 4:41 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:

> I think we are good for now because you sent the names. Right?
>
> On Feb 12, 2016, at 4:35 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
>
> > We can discuss Tuesday, thanks.
> >
> > Sent from my iPhone
> >
> > Begin forwarded message:
> >
> > **From:** "Stibitz, Brom (DTMB)" <StibitzB@michigan.gov>
> > **Date:** February 12, 2016 at 3:57:18 PM EST
> > **To:** "Allen, Charlotte (DTMB)" <AllenC1@michigan.gov>, "Behen, David (DTMB)" <BehenD@michigan.gov>, "Best, Marcy (DTMB)" <BestM@michigan.gov>, "Brownlee, Jeff (DTMB)" <BrownleeJ@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Davenport, Rodney (DTMB)" <DavenportR1@michigan.gov>, "Donnan, Chanda (DTMB)" <DonnanC@michigan.gov>, "Fortino, Diane (DTMB)" <FortinoD@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>, "Gilliland, Michael (DTMB)" <gillilandm@michigan.gov>, "Gonzalez, Tonyia (DTMB)" <GonzalezT1@michigan.gov>, "Griswold, Kim (DTMB)" <GRISWOLDK@michigan.gov>, "Ingersoll, Jean (DHHS)" <IngersollJ@michigan.gov>, "Jeffery, Phillip (DTMB)" <Jefferyp@michigan.gov>, "King, Susan (MCSC)" <KingS5@michigan.gov>, "Kopacsi, Christian (DTMB)" <KopacsiC@michigan.gov>, "Lowe, Richard (DTMB)" <lower@michigan.gov>, "Manning, Kelly (DTMB)" <ManningK4@michigan.gov>, "Mathews, Jamie (DTMB)" <MathewsJ@michigan.gov>, "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Nixon, Ruth (DTMB)" <NixonR@michigan.gov>, "Palmer, Jason (DTMB)" <PalmerJ2@michigan.gov>, "Rabidoux, Jill (DTMB)" <RabidouxJ@michigan.gov>, "Ragsdale, Aimee (DTMB)" <RagsdaleA@michigan.gov>, "Schafer, Dana (DTMB)"

<schaferd1@michigan.gov>, "Swanson, Eric (DTMB)" <swansone@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Taylor, Beverly (DTMB)" <TaylorB8@michigan.gov>, "Trakul, Pamela (DTMB)" <TrakulP@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "VanCoevering, Joyce (DTMB)" <Vancoeveringj1@michigan.gov>, "Vanden Bosch, Kerrie (DTMB)" <vandenboschk@michigan.gov>, "Wellman, Jeff (DTMB)" <WellmanJ1@michigan.gov>
Cc: "Baker, Natasha (SRO)" <BakerN5@michigan.gov>, "Hawks, Orlene (DTMB)" <HawksO@michigan.gov>
Subject: NEW DEADLINE - Time Sensitive Request

Senior Management Team,

We just received the search terms for the document production. (See below.) Given the lateness of this email, we are asking you send your list of custodians to Jean Ingersoll **no later than noon on Tuesday, February 16**.

We are not asking you to conduct any searches right now. Further directions will come from Jean.

Search terms:

Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Please call me or Jean if you have any questions.

Brom

From: Stibitz, Brom (DTMB)
Sent: Thursday, February 11, 2016 4:40 PM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Best, Marcy (DTMB)

<BestM@michigan.gov>; Brownlee, Jeff (DTMB)
<Brownleej@michigan.gov>; Buhs, Caleb (DTMB)
<BuhsC@michigan.gov>; Davenport, Rodney (DTMB)
<DavenportR1@michigan.gov>; Donnan, Chanda (DTMB)
<DonnanC@michigan.gov>; Fortino, Diane (DTMB)
<FortinoD@michigan.gov>; Gelisse, Ashley (DTMB)
<GelisseA@michigan.gov>; Gilliland, Michael (DTMB)
<gillilandm@michigan.gov>; Gonzalez, Tonyia (DTMB)
<GonzalezT1@michigan.gov>; Griswold, Kim (DTMB)
<GRISWOLDK@michigan.gov>; Ingersoll, Jean (DHHS)
<IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB)
<Jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB)
<ManningK4@michigan.gov>; Mathews, Jamie (DTMB)
<Mathewsj@michigan.gov>; McFarlane, James (DTMB)
<mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB)
<NixonR@michigan.gov>; Palmer, Jason (DTMB)
<PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB)
<Rabidouxj@michigan.gov>; Ragsdale, Aimee (DTMB)
<RagsdaleA@michigan.gov>; Schafer, Dana (DTMB)
<schaferd1@michigan.gov>; Stibitz, Brom (DTMB)
<Stibitz8@michigan.gov>; Swanson, Eric (DTMB)
<swansone@michigan.gov>; Sweeney, Matthew (DTMB)
<SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB)
<TaylorB8@michigan.gov>; Trakul, Pamela (DTMB)
<TrakulP@michigan.gov>; Turnquist, Michael (DTMB)
<TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB)
<Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB)
<vandenboschk@michigan.gov>; Wellman, Jeff (DTMB)
<WellmanJ1@michigan.gov>
Subject: Time Sensitive Request

SMT,

Jean Ingersoll is leading DTMB's effort to comply with document production requests related to freedom of information requests and certain lawsuits against the state.

At some point during the day tomorrow, Jean will share with you a list of standard "search terms" which we will use to compile documents related to this lawsuit.

Within 2 hours of receiving this email from Jean, you need to respond with a list of likely custodians from your work area. Jean may have more information on this tomorrow, but generally speaking a custodian will be a staff member who might reasonably be expected to have documents (electronic or otherwise) that correspond to the issues identified in the search terms.

If you have any questions, please call me or Jean. This is an important issue and I thank you in advance for your attention to this matter.

Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget
stibitzb@michigan.gov
517-373-1004

From: Turnquist, Michael (DTMB)
Sent: Tuesday, February 16, 2016 3:09 PM
To: Droste, Kerri (DTMB)
Subject: Re: NEW DEADLINE - Time Sensitive Request

YTB, thanks.

Sent from my iPhone

On Feb 16, 2016, at 2:22 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:

> Checked earlier. She has all she needs from us at this time.
>
> All set on the call with the Event Application. Cross that off our list!! That was the big win for today ☺ Well, behind your dad being o.k. that is!
>
> **Kerri Droste**
> Facilities and Business Services Administration
> Department of Technology, Management & Budget
> Drostek@michigan.gov
> 517-284-7953
>
> <image001.gif>
>
> **From:** Turnquist, Michael (DTMB)
> **Sent:** Tuesday, February 16, 2016 1:54 PM
> **To:** Droste, Kerri (DTMB) <drostek@michigan.gov>
> **Subject:** Re: NEW DEADLINE - Time Sensitive Request
>
> Can you check with Jean and make sure we are OK? Thanks
>
> Sent from my iPhone
>
> On Feb 12, 2016, at 4:41 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:
>
> > I think we are good for now because you sent the names. Right?
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Date: February 12, 2016 at 3:57:18 PM EST
To: "Allen, Charlotte (DTMB)" <AllenC1@michigan.gov>, "Behen, David (DTMB)" <BehenD@michigan.gov>, "Best, Marcy (DTMB)" <BestM@michigan.gov>, "Brownlee, Jeff (DTMB)" <BrownleeJ@michigan.gov>, "Buhs, Caleb (DTMB)" <BuhsC@michigan.gov>, "Davenport, Rodney (DTMB)" <DavenportR1@michigan.gov>, "Donnan, Chanda (DTMB)" <DonnanC@michigan.gov>, "Fortino, Diane (DTMB)" <FortinoD@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>, "Gilliland, Michael (DTMB)" <gillilandm@michigan.gov>, "Gonzalez, Tonyia (DTMB)" <GonzalezT1@michigan.gov>, "Griswold, Kim (DTMB)" <GRISWOLDK@michigan.gov>, "Ingersoll, Jean (DHHS)" <ingersollJ@michigan.gov>, "Jeffery, Phillip (DTMB)" <Jefferyp@michigan.gov>, "King, Susan (MCSC)" <KingS5@michigan.gov>, "Kopacsi, Christian (DTMB)" <KopacsiC@michigan.gov>, "Lowe, Richard (DTMB)" <lower@michigan.gov>, "Manning, Kelly (DTMB)" <ManningK4@michigan.gov>, "Mathews, Jamie (DTMB)" <MathewsJ@michigan.gov>, "McFarlane, James (DTMB)" <mcfarlanej@michigan.gov>, "Nixon, Ruth (DTMB)" <NixonR@michigan.gov>, "Palmer, Jason (DTMB)" <PalmerJ2@michigan.gov>, "Rabidoux, Jill (DTMB)" <RabidouxJ@michigan.gov>, "Ragsdale, Aimee (DTMB)" <RagsdaleA@michigan.gov>, "Schafer, Dana (DTMB)" <schaferd1@michigan.gov>, "Swanson, Eric (DTMB)" <swansone@michigan.gov>, "Sweeney, Matthew (DTMB)" <SweeneyM1@michigan.gov>, "Taylor, Beverly (DTMB)" <TaylorB8@michigan.gov>, "Trakul, Pamela (DTMB)" <TrakulP@michigan.gov>, "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>, "VanCoevering, Joyce (DTMB)" <Vancoeveringj1@michigan.gov>, "Vanden Bosch, Kerrie (DTMB)" <vandenboschk@michigan.gov>, "Wellman, Jeff (DTMB)" <WellmanJ1@michigan.gov>
Cc: "Baker, Natasha (SRO)" <BakerN5@michigan.gov>, "Hawks, Orlene (DTMB)" <HawksO@michigan.gov>
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"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
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"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

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Brom

From: Stibitz, Brom (DTMB)
Sent: Thursday, February 11, 2016 4:40 PM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Behen, David (DTMB) <Behend@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Ingersoll, Jean (DHHS) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <jefferyp@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB)

<RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <Taylor88@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Subject: Time Sensitive Request

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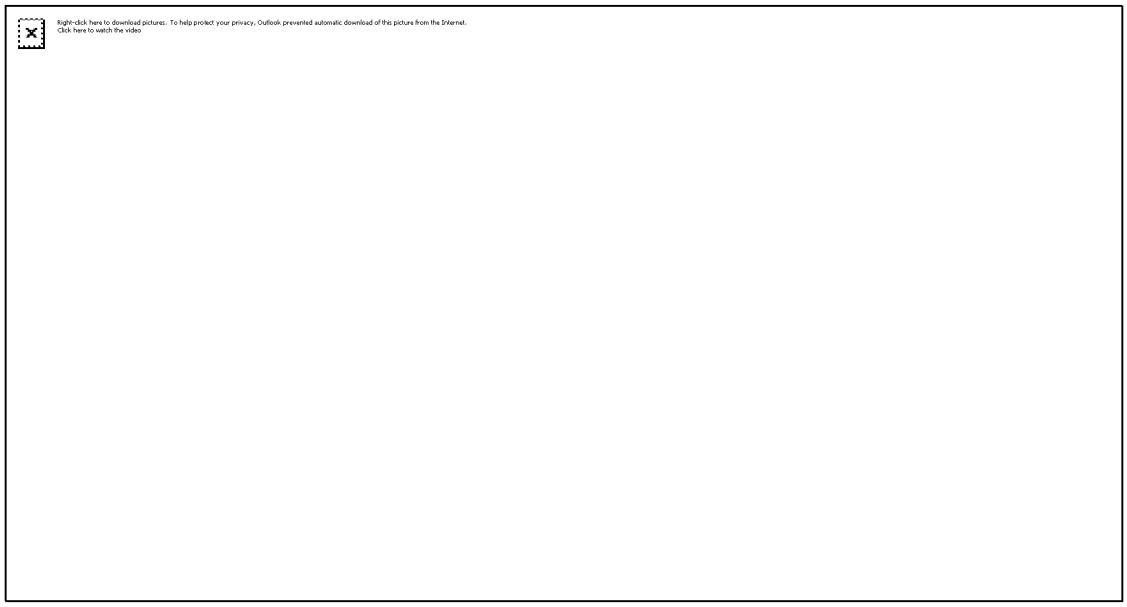
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Brom Stibitz
Chief Deputy Director
Michigan Department of Technology, Management and Budget
stibitzb@michigan.gov
517-373-1004
<image001.gif>

From: Governor's Office <governorsoffice@govsubscriptions.michigan.gov>
Sent: Tuesday, February 16, 2016 5:32 PM
To: Droste, Kerri (DTMB)
Subject: VIDEO: Volunteering in Flint

VIDEO: How volunteers are helping Flint



Volunteers at the Food Bank of Eastern Michigan are working hard to collect donations in order to help the families of Flint. Last Thursday, Governor Snyder visited with the many dedicated volunteers and helped sort cans of food.

Good nutrition is critically important for Flint's children. Foods that are high in calcium, vitamin C, and iron can help limit the effects of lead exposure. To donate or volunteer at the Food Bank of Eastern Michigan, visit www.fbem.org.

Click here to watch the video and learn more about how the Food Bank of Eastern Michigan is helping Flint's families.

Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.
click here to watch the video

LISTEN IN: Governor Snyder's tele-town hall with Flint residents



Governor Snyder hosted his third town hall with Flint residents on Thursday, Feb. 11, answering their questions directly. *Click here to listen to the call.*

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This email was sent to drostek@michigan.gov on behalf of: The Executive Office of the Governor · 111 South Capitol Avenue · Lansing, MI 48909 · 517-335-7858

From: Gonzalez, Tonyia (DTMB)
Sent: Wednesday, February 17, 2016 6:54 AM
To: Droste, Kerri (DTMB)
Subject: RE: Flint FOIA - DTMB Systems

From: Ingersoll, Jean (DTMB)
Sent: Wednesday, February 17, 2016 6:25 AM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gilliland, Michael (DTMB) <gilliandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <TaylorB8@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Behen, David (DTMB) <Behend@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Subject: Flint FOIA - DTMB Systems

SMT Members:
In response to the Flint FOIA Project we have compiled a list of DTMB-owned systems that may need to be searched depending on *whether or not the systems listed would reasonably contain any of the search terms* sent on Friday (see search terms below). We are not asking you to perform any searches at this time, additional instructions are forthcoming.

What I need from you is to:

1) review the list and tell me whether the systems listed may contain the search terms (center column);
2) notify me if there are DTMB systems that are not listed that may contain the search terms;
3) tell me who is the individual responsible for performing the search in the system on behalf of the custodians (right column);

This information is due back to me close of business (5:00pm) today, Wednesday.

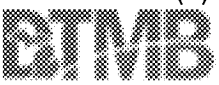
Electronic/DTMB Systems	E-Mich	Pauley (Swanson) (Already public facing?)
	Buy4Mich	Maynard (Brownlee/Wellman)
	MAIN	Dave Gabler (Brownlee/Wellman)
	MPSCS	Brad Stoddard (Swanson)
	Anything Related to Cyber?	Christian Kopacsi
	FileNet	Demello (Swanson)

	Time and Expense	Laurie Westfall/Dave Gabler (McFarlane)
	DCDS	Laurie Westfall/Dave Gabler (McFarlane)
	X3	Turnquist (Stibitz)
	HPTrim	Kristi Thompson (Joyce Vancovering)

Search Terms:
Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document)
"coli" & Flint (anywhere in document)
"bacteria" & "Flint" (anywhere in document)
"microb" & "Flint" (anywhere in document)
"TTHM" & "Flint" (anywhere in document)
"Lead" & "Flint" (anywhere in document)
"emergency" & "Flint" (anywhere in document)
Karegnondi
"Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Thank you all. Jean

Jean M. Ingersoll, JD
Michigan Department of Technology, Management & Budget
Lewis Cass Building
320 South Walnut St.
PO Box 30026
Lansing, MI 48909
517-241-8844 (O)
517-282-2474 (C)



HELP. CONNECT. SOLVE.

From: Gonzalez, Tonyia (DTMB)
Sent: Wednesday, February 17, 2016 7:05 AM
To: Droste, Kerri (DTMB)
Subject: RE: Flint FOIA - DTMB Systems

Kerri – let me know if you need any help on this.

Thanks!

teg

From: Droste, Kerri (DTMB)
Sent: Wednesday, February 17, 2016 7:04 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: RE: Flint FOIA - DTMB Systems

I will check with Todd Perry and/or Mike Holsinger on this.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 17, 2016 7:01 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Flint FOIA - DTMB Systems

Please see below the action due by end of day today, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Ingersoll, Jean (DTMB)
Sent: Wednesday, February 17, 2016 6:25 AM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Jeffery, Phillip (DTMB)

<Jefferyp@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <TaylorB8@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
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“Flint” (within sentence) “utilities”
“Lead and Copper Rule”

"Detroit Water and Sewerage Department" & "Flint" (anywhere in document)
"DWSD" & "Flint" (anywhere in document)
"Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

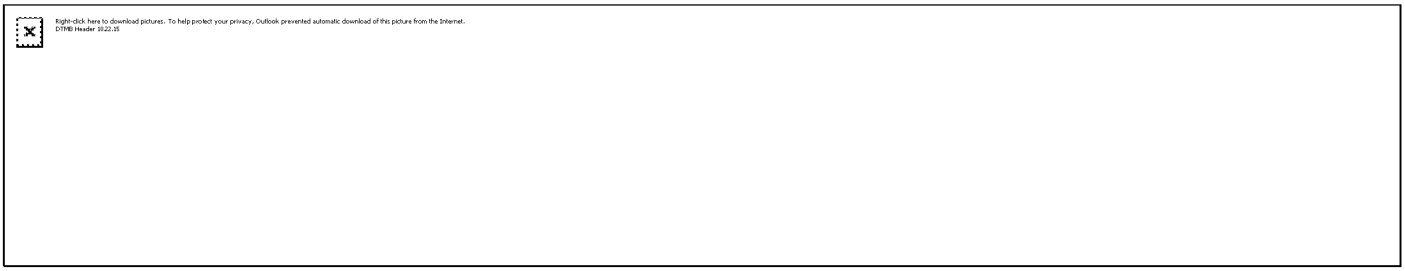
Thank you all. Jean

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HELP. CONNECT. SOLVE.

From: DTMB Director and CIO David Behen <dtmb@govsubscriptions.michigan.gov>
Sent: Wednesday, February 17, 2016 10:10 AM
To: Droste, Kerri (DTMB)
Subject: The Gov. Snyder's Budget Proposal



Good morning everyone. I hope everyone had a great holiday weekend.

I had the good fortune to travel to Marquette on Monday with Chad Laidlaw, DTMB's policy and planning analyst, to meet with city, business and university leaders and to address the Economic Club of Marquette. I told them about the many things DTMB does, placing special emphasis on our work in mobility and cybersecurity. Marquette is really developing and making its mark as an innovative and entrepreneurial community.

Now work.

The executive budget Gov. Snyder presented last week outlined his investment plan for Michigan. Yes, the proposal for fiscal year 2017-18 outlined a strategy to address the critical challenges of addressing the Flint water crisis and turning around Detroit's Public Schools, but the $54.9 billion plan also includes investment in four key areas:

- **Education.** The budget increases investment to K-12 schools, community colleges and the state's public universities. Additional funds are proposed to expand career, technical, science, technology, engineering and math programs.
- **Protecting the Public.** The governor's plan expands the Secure Cities program, which has reduced violent crime in four major Michigan cities. Funds also would support an additional trooper recruit school and an academy to train corrections officers, among other initiatives.
- **Putting People First.** The governor recommends continued expansion of the Healthy Kids Dental Program and funding efforts to ensure residents have access to affordable health care. His proposal boosts funds to help cover new higher cost specialty medications to treat conditions such as hepatitis C and cystic fibrosis, among others.
- **Investing in Infrastructure.** The proposal allocates $1.2 billion to maintain and repair Michigan roads, bridges and other critical infrastructure.

The budget proposal also includes FY 2017-18 funding recommendations for DTMB. Gov. Snyder recommends ongoing funding of $1.3 billion for department operations and a one-time allocation of $32.4 million.

A few highlights include:

- $502 million for information technology support for all state agencies and $132.8 million for 14 high-priority IT projects in seven agencies. He recommends increasing the Information Technology Investment Fund by $7 million, from $65 million to $72 million. This fund supports several major multiyear IT projects and upgrades, including the replacement of outdated legacy systems.
- An additional $5 million to support cybersecurity improvements to safeguard citizens' personal information and protect critical infrastructure and government services.
- IT support of $6.5 million to modernize the Office of Retirement Services' systems and enhance customer service for more than 530,000 current and future retirees.

You can see the full executive budget recommendations, which are posted on the Budget Office website. Details of DTMB's proposed budget begin on page B-75.

We can expect to see many changes before the budgets are signed and become effective Oct. 1. The executive budget will be used by the House and Senate Appropriations Committees as they work on their own budgets and hold committee hearings on the proposals. I'll keep you posted as the process moves ahead.

As always, I welcome your notes, whether about the budget process or any other topic. Please send them to me at behend@michigan.gov.

Thank you again for all the good work you do. I hope you have a great week ahead.

David

The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Turnquist, Michael (DTMB)
Sent: Thursday, February 18, 2016 8:17 AM
To: Gonzalez, Tonyia (DTMB)
Cc: Droste, Kerri (DTMB)
Subject: FW: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint

Importance: High

I think I would like to attend this in person. Can we move the meeting with Rachel and Dan to another time so I can drive down there? Thanks

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: DTMB-Directors-Office
Sent: Thursday, February 18, 2016 8:13 AM
To: Behen, David (DTMB) <Behend@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Spaniolo, Natalie (DTMB) <spaniolon@michigan.gov>; Wilke, Lacey (DTMB) <WilkeL@michigan.gov>; Stansfield, Marsha (DTMB) <StansfieldM@michigan.gov>; Ballard, Denice (DTMB) <ballardd@michigan.gov>; Hampton, Trisha (DTMB) <HamptonT@michigan.gov>; DeCamp, Greg (DTMB) <DeCampG1@michigan.gov>; Gibson, Jennifer (DTMB) <GibsonJ@michigan.gov>; Hengesbach, Dane (DTMB) <hengesbachd@michigan.gov>; Ingersoll, Jean (DTMB) <IngersollJ@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Philip, Brandon (DTMB) <philipb@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Doll, Jeanette (DTMB) <dollj@michigan.gov>; McKee, Ryan (DTMB) <mckeer1@michigan.gov>; Pratt, Jeff (DTMB) <prattj@michigan.gov>; Knapp, Kathy (DTMB) <knappk1@michigan.gov>; Bidelman, Craig (DTMB) <BidelmanC@michigan.gov>; Bussema, Terry (DTMB) <Bussemat@michigan.gov>; Rokely, Rick (DTMB) <RokelyR1@michigan.gov>; Tefft, Niki (DTMB) <tefftn@michigan.gov>; Schlegel, Nicolle (DTMB) <SchlegelN@michigan.gov>; Parker, Alexandrea (DTMB) <ParkerA8@michigan.gov>; Keilen, Elizabeth (DTMB) <KeilenE1@michigan.gov>; McPherson, Victoria (DTMB) <McPhersonV@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>; Lawson, Michelle (DTMB) <LawsonM1@michigan.gov>; Nevai, Tom (DTMB) <NevaiT@michigan.gov>; Evans, Carter (DTMB) <EvansC8@michigan.gov>; Fick, James (DTMB) <FickJ@michigan.gov>; McKee, Robert (DTMB) <McKeeR2@michigan.gov>; Perry, Blane (DTMB) <PerryB4@michigan.gov>; Riddering, Eric (DTMB) <RidderingE@michigan.gov>; Rodgers, Anthony (DTMB) <RodgersA1@michigan.gov>; Trial, Larry (DTMB) <TrialL@michigan.gov>; Thompson, Kyleigh (DTMB) <ThompsonK18@michigan.gov>; Glomski, Tom (DTMB) <glomskit@michigan.gov>; Seger, Seth (DTMB) <SegerS@michigan.gov>; 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Vijayaveeraraghavan, Anupkumar (DTMB) <VijayaveeraraghavanA@michigan.gov>; Harmon, Paul (DTMB) <harmonp@michigan.gov>; Root, Everett (DTMB) <RootE@michigan.gov>; Pauley, Suzanne (DTMB) <PauleyS@michigan.gov>; Thompson, John (DTMB) <thompsonj@michigan.gov>; Nolan, Anne (DTMB) <nolana@michigan.gov>; Peterson, Rick (DTMB) <petersonr@michigan.gov>; Stiffler, Michelle (DTMB) <StifflerM@michigan.gov>; Patke, Sunit (DTMB) <patkes1@michigan.gov>; Estill, John (DTMB) <EstillJ@michigan.gov>; Seckelman, Joe (DTMB) <SeckelmanJ@michigan.gov>; Martin, Ellen (DTMB) <MartinE@michigan.gov>; Aprill, Brian (DTMB) <aprillb@michigan.gov>; Ross, Josh (DTMB) <rossj@michigan.gov>; Locke, Joel (DTMB) <lockej@michigan.gov>; Cross, Steven (DTMB) <crosss3@michigan.gov>; Clark, John (DTMB) <clarkjs@michigan.gov>; Olkowski, Tony (DTMB) <OlkowskiT@michigan.gov>; Noldy, Scott (DTMB) <NoldyS@michigan.gov>; Baer, John (DTMB) <BAERJ@michigan.gov>; Dickinson, Holly (DTMB) <DickinsonH1@michigan.gov>; Post, Corey (DTMB) <postc1@michigan.gov>; 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Cc: Stanaway, Deb (DTMB) <StanawayD@michigan.gov>; Huhn, Jacqueline (DTMB) <huhnj@michigan.gov>; McQuaid, John (DTMB) <mcquaidj@michigan.gov>; Reasner, Richard (DTMB) <ReasnerR@michigan.gov>; Rakowski, Rock (DTMB) <RakowskiJ@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Doerr, Stephen (DTMB) <DoerrS1@michigan.gov>; Isaacs, Jan (DTMB) <isaacsj@michigan.gov>
Subject: RE: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
Importance: High

Please note the attached document has been updated. Please discard the previous version. A paper copy will be provided to you at the meeting.



-----Original Appointment-----
From: Longanbach, Janelle (DTMB) **On Behalf Of** DTMB-Directors-Office
Sent: Wednesday, February 17, 2016 1:21 PM
Subject: Mandatory Meeting - DTMB Custodians of Correspondence Related to Flint
When: Thursday, February 18, 2016 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Ottawa Builidng - Upper Level – Conference Room 4 OR Call-in: 866-390-1828 access code: [redacted]

Please note this meeting can be attended in person or via conference call-in. Location and Dial in information are provided below.

<< File: All DTMB Custodians of Correspondence Related to Flint.pdf >>
***This attachment was updated 2/18/16**

*See agenda below

Requested By:
DTMB Executive Staff

Location:
Ottawa Building
Upper Level – Conference Room 4
611 W. Ottawa Street
Lansing, MI 48933

Call-in: 866-390-1828
Access code: [redacted]

Security:
Please have your State Employee ID showing at all times.

Parking:
Metered parking is available along Ottawa and Pine street.

Briefing:
In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to produce, by a certain date, any documents containing certain search terms. In this meeting we will review instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Agenda
1) Kickoff – Brom Stibitz, Chief Deputy Director
2) Why you are here – Jean Ingersoll, Interim Chief of Staff
3) What you need to do (February 22, 2016 deadline) – Jean
4) What will be done for you – Jean
5) What's next – Jean
6) Public Information Reminder – Caleb Buhs, Public Information Officer
7) Questions and Answers - Group

SOM Meeting Contact:
Janelle Longanbach
LonganbachJ@michigan.gov
Office: 517-373-4210

Participants:
David Behen
Chanda Donnan
Caleb Buhs
Rodney Davenport
Ashley Gelisse
Michael Gilliland
Natalie Spaniolo
Lacy Wilke
Marsha Stansfield
Denice Ballard
Trisha Hampton
Greg DeCamp
Jennifer Gibson
Dane Hengesbach
Jean Ingersoll
Phillip Jeffery
Brandon Philip
Christian Kopacsi
Jeanette Doll
Ryan McKee
Jeff Pratt
Kathy Knapp

Craig Bidelman
Terry Bussema
Rick Rokely
Niki Tefft
Nicolle Schlegel
Alexandrea Parker
Elizabeth Keilen
Vicki McPherson
Chris Christensen
Michelle Lawson
Tom Nevai
Carter Evans
James Fick
Robert McKee
Blane Perry
Eric Riddering
Anthony Rodgers
Larry Trial
Kyleigh Thompson
Tom Glomski
Seth Seger
Tim Lee
Tyler Sikkema
Kelly Manning
James McFarlane
Tiziana Galeazzi
Rajiv Das
Linda Pung
James Hogan
Laurie Westfall
Jason Palmer
Brom Stibitz
Pam Trakul
Eric Swanson
Laura Blastic
Kristen Furseth
Laura Brancheau
Yvonne Sebok
Richard Stankiewicz
Jason Vera
Jeremy Jehnsen
Ken Jodway
Jeremy Newman
Anup Vijay
Paul Harmon
Everett Root
Suzanne Pauley
John Thompson
Anne Nolan
Rick Peterson
Michelle Stiffler
Sunit Patke
James Foley
John Estill
Joe Seckelman
Ellen Martin
Brian Aprill
Josh Ross
Joel Locke
Steven Cross
John Clark
Tony Olkowski
Scott Noldy
John Baer
Holly Dickinson
Corey Post
David Cantin
Jeremy Brun
Lisa Hartsuff
Joni Kosloski
Gerald Jordon
Matthew Sweeney
Michael Turnquist
Dan Morgan
Kerri Droste
Keith Paasch
Larry Scates
Mike Noonan
Brian Walts
Ric Martin
Robert Burns
William Doxie
Jim Clark
Maureen Bailey
Troy Bos
Jamie Phillippo
Troy Spitzley

Marchan Darby
Keith Hawes
Seth Wright
Carrie Rambo
Shelly Millimaki
Chris Nelson
Chris Murphy
Stephanie Clark
Roy Cischke
David Hofmeister
Vince Reynolds
Joyce Van Coevering
Beth Ragla
Gary Shaw
Mike Wonn
Kristi Thompson
Thomas Goodine
Mike Armstrong
Jim Doyle
Kristen Hampton
Mark Miller
Tom Cooley
Rex Waltersdorf
Jerry Monroe
Kristin Bergan
William Banks
Mike Dyson
Dan Stiles
Dan Chipman
Steve Hodgman
Todd Martin
Jessie Weston
Scott Fitton
Brice Sample
Kerrie Vanden Bosch
Jeff Wellman
Jeff Brownlee
Sharon Maynard
Heather Calahan
Rebecca Cook
Genevieve Hayes
Jennifer Riehle
Tom Falik
Bill Pemble
Melissa Sambiagio
Sue Cieciwa
Lymon Hunter
Yvon Dufour
Will Camp
David Hatch
Shelby Troub
Stephanie Epps
<< File: All DTMB Custodians of Correspondence Related to Flint - UPDATED.pdf >>

STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

February 18, 2016

TO: All DTMB Custodians of Correspondence Related to Flint

FROM: Jean Ingersoll, Interim Chief of Staff to David B. Behen, Director and CIO

SUBJECT: Flint Document Production – Search Terms and Guidance

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. **As a custodian, you are required to produce any documents containing the search terms listed below, no later than Monday, February 22, 2016.** This memorandum contains detailed instructions for the process of identifying, compiling, scanning, and copying the necessary information.

Microsoft 365 – Outlook (*includes emails, calendar items) and OneDrive*

DTMB staff will centrally coordinate the Microsoft 365 search for all of DTMB's custodians. Therefore, DTMB's custodians *do not need to independently search any of their Microsoft 365 applications* for the search terms listed below.

Network Drives

Similar to the approach outlined above, DTMB staff will centrally coordinate the network drive search effort for all DTMB custodians. Custodians do *not* need to independently conduct a network drive search for the search terms below.

Non-Network Drives – *includes hard drives, desktop, and thumb/flash drives*

For all non-network drive types, ***each custodian will need to search every search term listed below in every non-network format, and move all relevant/related documents in to a network drive for collection. In order to move items to the network, you must be connected to the network.***

Start by conducting the search of all non-network drives, filling out the attached search term checklist as you go. If you need guidance as to how to perform this search, a step-by-step guide is included below in Appendix 1.

All relevant/responsive items that are produced as a result of your search need to be moved to a network drive. You can move your relevant/related documents to a network drive in whatever format the document is currently in. After the February 22, 2016, deadline, DTMB staff will access the network drives to collect the files.

Paper Files

Review all applicable paper files. Scan any relevant/related documents, and save them to a network drive, as described above. If this is not possible, you may provide hard copies of documents to Jean Ingersoll in the Director's Office. These documents must be received in the Director's Office by February 22, 2016, and will not be returned to you.

Home Computer

Any relevant e-mails or other documents on a personal computer also are subject to this request. Please check your personal computer for any e-mails or other documents relating to this search. If you discover any relevant/related documents, please include the phrase "personal computer" in the file name, and save them to the aforementioned network drive.

Conclusion

Thank you for your cooperation in complying with this request. Should you have any questions, please contact Jean Ingersoll at 1-8844.

Attachments

- FOIA Checklist
- Attachment 1 – Search Guidance

Search Term Checklist

In recent months, the State of Michigan has received a number of requests to produce documents related to the water emergency in Flint. You have been identified as a potential custodian of relevant/responsive correspondence and/or documents related to these requests. As a custodian, you are required to search and copy all items that you identify to a DTMB network drive, as described above.

Please complete your search no later than close of business on Monday, February 22, 2016. Relevant/related items from the past 10 years should be included.

You should search for *each term exactly as it is shown below, and include quotation marks around each separate word.* For example, "Legionnaire", "Legionella", or "Flint" would all go into search fields. After you complete a search term, check the box beside the term.

Search Terms:

- ☐ "Legionnaire"
- ☐ "Legionella"
- ☐ "boil water order" & "Flint"
- ☐ "coli" & "Flint"
- ☐ "bacteria" & "Flint"
- ☐ "microb" & "Flint"
- ☐ "TTHM" & "Flint"
- ☐ "Lead" & "Flint"
- ☐ "emergency" & "Flint"
- ☐ "Karegnondi"
- ☐ "Genesee County Health Department"
- ☐ "Flint" & "utilities"
- ☐ "Lead and Copper Rule"
- ☐ "Detroit Water and Sewerage Department" & "Flint"
- ☐ "DWSD" & "Flint"
- ☐ "Flint River"
- ☐ "Pb" & "water"
- ☐ "KWA"
- ☐ "Flint" & "water"

Search conducted on the email account of: _____

By (your name): _____

Date completed: _____

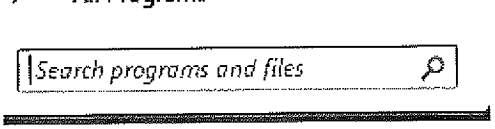
Please return this completed Checklist to DTMB Director's Office staff by Monday, February 22, 2016, at DTMB@michigan.gov, or Directors Office, Cass Building, Second Floor

APPENDIX 1 – Search Guidance

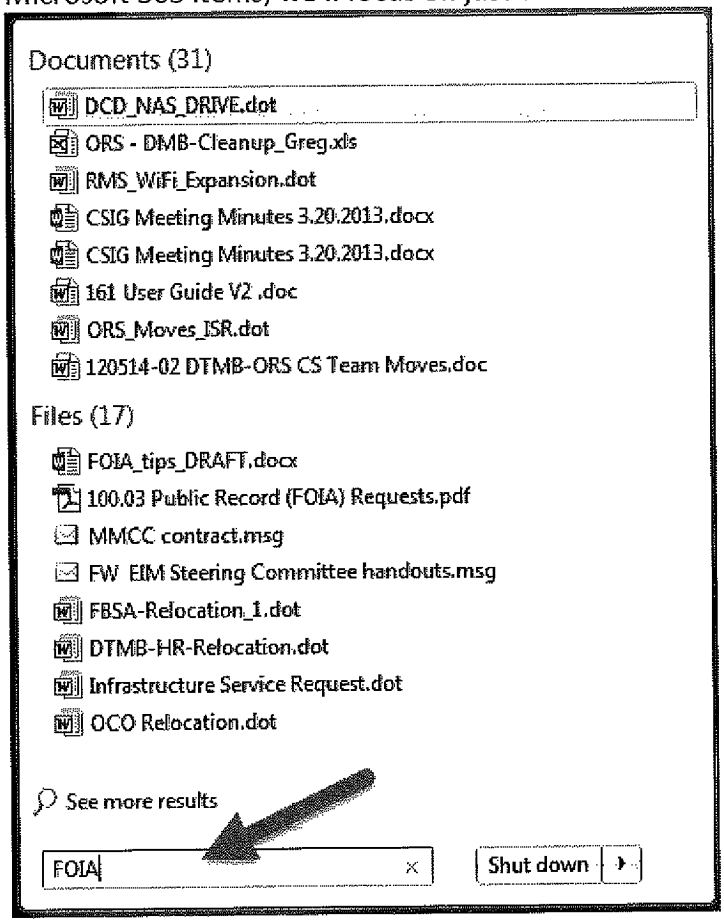
Regardless of what version of Windows you're using, each of them has a search feature built in called "Windows Explorer," you see it every time you open up a folder on a network drive, or on your own computer.

Using the search function in windows 7

Since the majority of DTMB is on Windows 7, the examples below are on that operating system. If you click on windows Start button, you'll see the search box right next to it

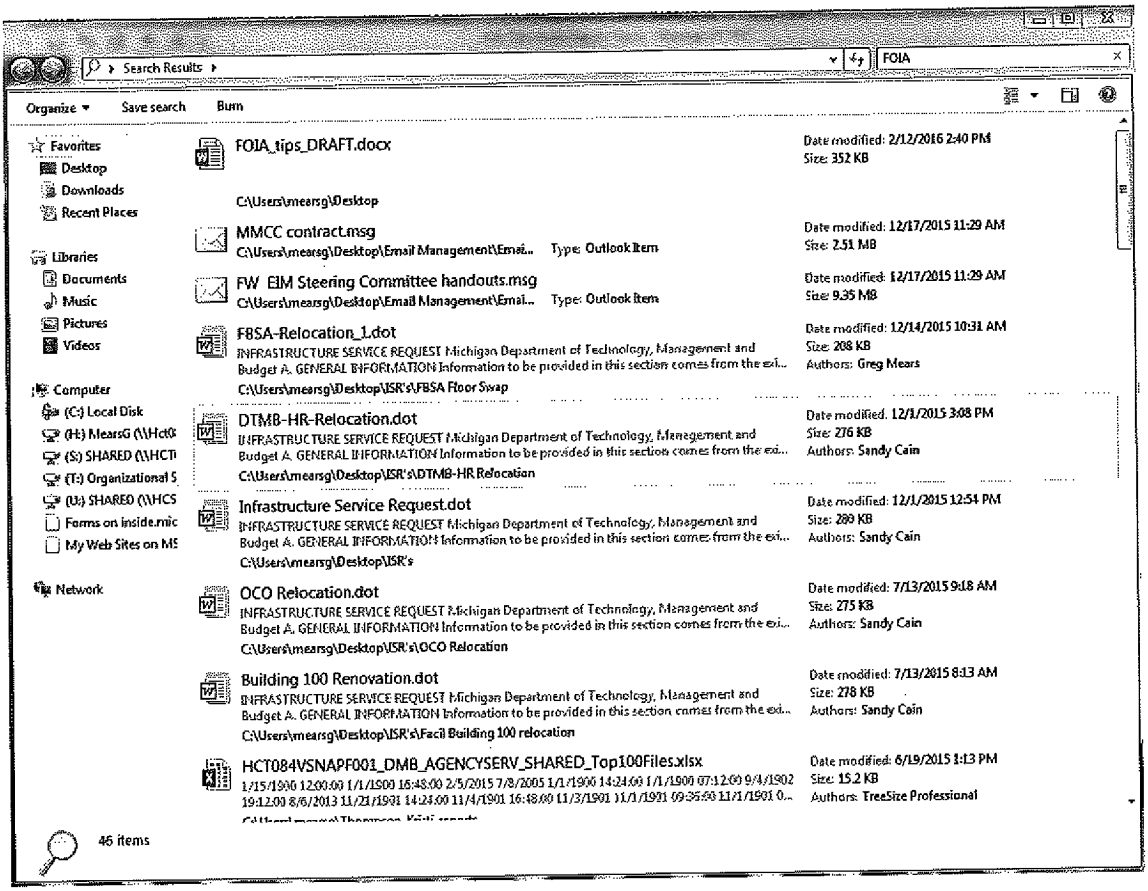


This example searches for the word FOIA. As you can see, the search yielded numerous documents including emails. Since DTMB is centrally collecting relevant emails and other Microsoft 365 items, we'll focus on just the documents.



You need to open each document to make sure that it's relevant. In this instance, the search brought up a DTMB Move form, but only because it has the word FOIA in the form.
You'll notice that the words "See more results" appears at the bottom of the list. This means that the search turned up a lot more documents than what can easily be displayed. You must

click on the link to open Windows Explorer and reveal a comprehensive list, along with their locations.



As you can see from this example the search found 46 items. We can now select them all using the "Ctrl-A method", and copy them to a network drive.

	A	B	C	D
1	**Unresolved Requests for Space- DTMB - Real Estate Division**			
2	**Agency**	**Agency Contact**	**DTMB-618 Submitted?**	**Current Location**
3	Internal Audit	Fran Wresinski	Email request	Romney, Grand Tower, Ottawa, Grand View Plaza, Con Hall
4	MDE	James Shilling & Kyle Guerrant	Yes	S. Washington
5	AS-MDOC, MDOT, MSP, DMVA	Kirt Berwald	No	Hannah 1st floor, S. Washington
6	Infrastructure & Operations	David Bates	Yes	OPS Westshire Hannah

	E	F	G	H	I	J	K
1							
2	**No. of People**	**Requested space by Agency**	**Recommended Space**	**Funding Approved?**	**Comments**	**Next Steps**	**Estimated Completion**
3	70	Romney or other state owned space.	Leased location (Capitol Tower)	Partially (Building Occupany cost only)	Request via email to Mike. Internal Audit wants to consolidate staff several locations in the Romney Building (preferred) or another state owned building downtown. Currently, there is not space available in State owned space to accommodate this request. Troy Spitzley has advised Fran of this and suggested leasing space at Capitol Tower which is located across the street from the Romney Building. Fran will advise Jeff and ask about leasing option. Met with Fran on 2/18 to talk about a partial consolidation of staff in Romney as a short term solution and plan for a long term solution. Short-term we can consolidate critical staff on the 8th floor of Romney. Fran will present to Jeff and get back with me.	Waiting to hear back from Fran regarding the proposal for the short term. In the meantime, continue to look for space to accommodate the entire team.	Short term plan 5/15/2016
4	40	Hannah 1st floor	Hannah 1st floor (West)	No	Education believes they had an agreement with DTMB that AS-MDOC would vacate their space in the Hannah Bldg. 1st floor for Education to move people from a leased location into state owned space in exchange for allowing CEPI to remain in Education space in the Library. This move allows Education to have all their staff in one location and eliminate S. Washington lease ($112,054 annually). Education cannot move into Hannah until AS-MDOC moves out. AS-MDOC does not have funding to move.	Need determination on funding for the AS-MDOC part of this move.	6/1/2016
5	65	Downtown	Leased location (downtown)	No	AS-MDOC agreed to relocate from Hannah 1st to a leased location (no state owned available) so that Education could move their staff from a leased location into the Hannah Building. However, AS-MDOC does not have funding and feel they should not have to pay for the move since they are leaving to accommodate Education. Education does not feel they should pay to move AS-MDOC because they would have moved into the Library if not for CEPI.	Who is funding this move?	6/1/2016
6	650	Lansing	Leased space	No	I & O wants consolidate staff from several locations into one location. The consolidation would free space in OPS, 1st floor, Hannah 1st floor and eliminate Westshire lease ($287,640 annually). Programming documents have been completed and are still being reviewed. I & O needs approx. 68,000 sq. ft. of space to consolidate staff. Currently, there isn't any space in state owned space to accomplish this so we will need to do an RFP for leased space.	Review programming documents. Determine funding source.	1/1/2017

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2	**Priority**
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	A	B	C	D
7	AS-LARA, DIF, MDOS	Stu Willard & Nathan Buckwalter	Yes	Phoenix-3rd floor
8	Treasury	Ann Luepnitz		OPS
9	AS-Lottery, AG, MSHDA, Landbank	Carmen Redwine	No (Con Hall/Mason swing space)	Hollister- 1st floor
10	Field Services	Vickie Myer	No (Con Hall/Mason swing space)	Hollister- 2nd floor
11	TIA	Teri Martin	Yes	Lansing One Michigan Cadillac Place Saginaw
12	MSP	Tim Bolles	Email request	MSP HQ

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7	108	Lansing	Hannah 1st (East)	No	Recommend moving AS to the Hannah Bldg. space vacated by Telecom when I&O consolidates staff. This would allow AS-LARA to be close to their client and eliminate Phoenix Bldg. lease ($130,036 annually). This move is dependent on I & O consolidating their space.	Determine if I & O will be able to fund project to consolidate staff and move Telecom to free up space for AS-LARA.	1/1/2017
8	Unknown	OPS		No	Treasury is expanding their operations and would like additional space in the OPS Center. Additional space would be available for Treasury if DTMB - I & O consolidates staff and relocates to a new location.	Determine if I & O will be able to fund project to consolidate staff and move out of OPS.	1/1/2017
9	22	Downtown	Capitol Tower	No	AS was moved to the Hollister Building swing space as part of the Con Hall/Mason Bldg. project. AS was supposed to move to the Mason building upon its completion. That did not happen and the Hollister Building rental rate has increased to $13/sq. ft. since then. The rate is too high for that property and AS wants nicer space. Capitol Tower has new space available for $12/sq. ft. Who should fund this move since AS' was originally part of the Mason Building moves?	Need determination on funding.	6/1/2016
10	40	Downtown	none	No	Field Services was moved to the Hollister Building swing space as part of the Con Hall/Mason Bldg. project. Field Services was supposed to move to the Mason building upon its completion. That did not happen and the Hollister Building rental rate has increased to $13/sq. ft. since then. The rate is too high for that property and Field Services wants nicer space. Capitol Tower has new space available for $12/sq. ft. Who should fund this move since Field Services was originally part of the Con Hall/Mason Building moves?	Need determination on who is funding.	6/1/2016
11	110	Lansing	Leased location	No	UIA would like to consolidate UIA from around the state into one location.	Waiting for approval from the Governor's Office to consolidate staff in Lansing.	TBD
12	2	Romney or Downtown	None	?	As part of the CAR project, MSP is moving their headquarters to the GOB at the Secondary Complex. MSP is requesting two workstations downtown, preferrably in the Romney building so that Colonel and Legislative Liasions have a place to use while working downtown.	Trying to locate available suitable space for MSP. Will need to confirm that MSP understands they will need a BOA on the final space selected.	4/1/2016

	A	B	C	D
13	DHHS	Patty Curtis	Email Request	Flint State Office Building
14	LARA	Ethan Thelen	Email request	Flint State Office Building
15				
16	**Special Notes:**			
17	AS-MDOC/MDOT/MSP/DMVA and Education moves are dependent on one another.			
18	Infrastructure & Operations, AS-LARA, and Treasury moves are dependent on one another			

	E	F	G	H	I	J	K
13	20	Flint State Office Buildnig	Flint State Office Building	Yes	The DHHS staff in Flint is continually growing. Since Civil Rights moved out of the 5th floor, DHHS has requested to take over the space.	This is delayed due to additional people needing to be in the building to respond to Flint's Water Situation. The space is accounted for and redesigned but the project is on hold until the space frees up.	5/1/2016
14	2	Flint State Office Buildnig	Flint State Office Building	Yes	LARA has brought more staff to Flint from another location and would like to add 2-3 additional stations to their area.	This is delayed due to additional people needing to be in the building to respond to Flint's Water Situation. The space is accounted for and redesigned but the project is on hold until the space frees up.	5/1/2016
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13	DHHS	Patty Curtis	Email Request	Flint State Office Building
14	LARA	Ethan Thelen	Email request	Flint State Office Building
15	DTMB-AGENCY SERVICES	Manny Rosales	Yes	Hollister-5th
16	**Special Notes:**			
17	AS-MDOC/MDOT/MSP/DMVA and Education moves are dependent on one another.			
18	Infrastructure & Operations, AS-LARA, and Treasury moves are dependent on one another			

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14	2	Flint State Office Buildnig	Flint State Office Building	Yes	LARA has brought more staff to Flint from another location and would like to add 2-3 additional stations to their area.	This is delayed due to additional people needing to be in the building to respond to Flint's Water Situation. The space is accounted for and redesigned but the project is on hold until the space frees up.	5/1/2016
15	96	Constitution Hall	Constitution Hall	Yes	QOL has requested that their IT providers be more accessible to them in Con Hall. Space allocation was given to the DTMB staff on the atrium and 1st floor. Agency services move requires another agency (OPM) to move out first. Funding was approved on Jan. 27th, and scheduling has taken place. Product orders have been sent to the furniture contractor for pricing for all areas in question. A preliminary schedule has been sent to the DTMB facilities superviors for their review on time alloted for the specific trades invovled in this project.	Make changes to timeline if facilities needs additional time to complete their work. Approve timeline with agencies and meet with IT so they can prepare for the 4 moves that will be taking place in the next 2-3 months.	5/20/2016
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17							
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	A	B	C	D
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1							
2	**No. of People**	**Requested space by Agency**	**Recommended Space**	**Funding Approved?**	**Comments**	**Next Steps**	**Estimated Completion**
3	70	Romney or other state owned space.	Leased location (Capitol Tower)	Partially (Building Occupany cost only)	Request via email to Mike. Internal Audit wants to consolidate staff several locations in the Romney Building (preferred) or another state owned building downtown. Currently, there is not space available in State owned space to accommodate this request. Troy Spitzley has advised Fran of this and suggested leasing space at Capitol Tower which is located across the street from the Romney Building. Fran will advise Jeff and ask about leasing option. Met with Fran on 2/18 to talk about a partial consolidation of staff in Romney as a short term solution and plan for a long term solution. Short-term we can consolidate critical staff on the 8th floor of Romney. Fran will present to Jeff and get back with me.	Waiting to hear back from Fran regarding the proposal for the short term. In the meantime, continue to look for space to accommodate the entire team.	Short term plan 5/15/2016
4	40	Hannah 1st floor	Hannah 1st floor (West)	No	Education believes they had an agreement with DTMB that AS-MDOC would vacate their space in the Hannah Bldg. 1st floor for Education to move people from a leased location into state owned space in exchange for allowing CEPI to remain in Education space in the Library. This move allows Education to have all their staff in one location and eliminate S. Washington lease ($112,054 annually). Education cannot move into Hannah until AS-MDOC moves out. AS-MDOC does not have funding to move.	Need determination on funding for the AS-MDOC part of this move.	6/1/2016
5	65	Downtown	Leased location (downtown)	No	AS-MDOC agreed to relocate from Hannah 1st to a leased location (no state owned available) so that Education could move their staff from a leased location into the Hannah Building. However, AS-MDOC does not have funding and feel they should not have to pay for the move since they are leaving to accommodate Education. Education does not feel they should pay to move AS-MDOC because they would have moved into the Library if not for CEPI.	Who is funding this move?	6/1/2016
6	650	Lansing	Leased space	No	I & O wants consolidate staff from several locations into one location. The consolidation would free space in OPS, 1st floor, Hannah 1st floor and eliminate Westshire lease ($287,640 annually). Programming documents have been completed and are still being reviewed. I & O needs approx. 68,000 sq. ft. of space to consolidate staff. Currently, there isn't any space in state owned space to accomplish this so we will need to do an RFP for leased space.	Review programming documents. Determine funding source.	1/1/2017

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2	**Priority**
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	A	B	C	D
7	AS-LARA, DIF, MDOS	Stu Willard & Nathan Buckwalter	Yes	Phoenix-3rd floor
8	Treasury	Ann Luepnitz		OPS
9	AS-Lottery, AG, MSHDA, Landbank	Carmen Redwine	No (Con Hall/Mason swing space)	Hollister- 1st floor
10	Field Services	Vickie Myer	No (Con Hall/Mason swing space)	Hollister- 2nd floor
11	TIA	Teri Martin	Yes	Lansing One Michigan Cadillac Place Saginaw
12	MSP	Tim Bolles	Email request	MSP HQ

	E	F	G	H	I	J	K
7	108	Lansing	Hannah 1st (East)	No	Recommend moving AS to the Hannah Bldg. space vacated by Telecom when I&O consolidates staff. This would allow AS-LARA to be close to their client and eliminate Phoenix Bldg. lease ($130,036 annually). This move is dependent on I & O consolidating their space.	Determine if I & O will be able to fund project to consolidate staff and move Telecom to free up space for AS-LARA.	1/1/2017
8	Unknown	OPS		No	Treasury is expanding their operations and would like additional space in the OPS Center. Additional space would be available for Treasury if DTMB - I & O consolidates staff and relocates to a new location.	Determine if I & O will be able to fund project to consolidate staff and move out of OPS.	1/1/2017
9	22	Downtown	Capitol Tower	No	AS was moved to the Hollister Building swing space as part of the Con Hall/Mason Bldg. project. AS was supposed to move to the Mason building upon its completion. That did not happen and the Hollister Building rental rate has increased to $13/sq. ft. since then. The rate is too high for that property and AS wants nicer space. Capitol Tower has new space available for $12/sq. ft. Who should fund this move since AS' was originally part of the Mason Building moves?	Need determination on funding.	6/1/2016
10	40	Downtown	none	No	Field Services was moved to the Hollister Building swing space as part of the Con Hall/Mason Bldg. project. Field Services was supposed to move to the Mason building upon its completion. That did not happen and the Hollister Building rental rate has increased to $13/sq. ft. since then. The rate is too high for that property and Field Services wants nicer space. Capitol Tower has new space available for $12/sq. ft. Who should fund this move since Field Services was originally part of the Con Hall/Mason Building moves?	Need determination on who is funding.	6/1/2016
11	110	Lansing	Leased location	No	UIA would like to consolidate UIA from around the state into one location.	Waiting for approval from the Governor's Office to consolidate staff in Lansing.	TBD
12	2	Romney or Downtown	None	?	As part of the CAR project, MSP is moving their headquarters to the GOB at the Secondary Complex. MSP is requesting two workstations downtown, preferrably in the Romney building so that Colonel and Legislative Liasions have a place to use while working downtown.	Trying to locate available suitable space for MSP. Will need to confirm that MSP understands they will need a BOA on the final space selected.	4/1/2016

	A	B	C	D
13	DHHS	Patty Curtis	Email Request	Flint State Office Building
14	LARA	Ethan Thelen	Email request	Flint State Office Building
15				
16	**Special Notes:**			
17	AS-MDOC/MDOT/MSP/DMVA and Education moves are dependent on one another.			
18	Infrastructure & Operations, AS-LARA, and Treasury moves are dependent on one another			

	E	F	G	H	I	J	K
13	20	Flint State Office Buildnig	Flint State Office Building	Yes	The DHHS staff in Flint is continually growing. Since Civil Rights moved out of the 5th floor, DHHS has requested to take over the space.	This is delayed due to additional people needing to be in the building to respond to Flint's Water Situation. The space is accounted for and redesigned but the project is on hold until the space frees up.	5/1/2016
14	2	Flint State Office Buildnig	Flint State Office Building	Yes	LARA has brought more staff to Flint from another location and would like to add 2-3 additional stations to their area.	This is delayed due to additional people needing to be in the building to respond to Flint's Water Situation. The space is accounted for and redesigned but the project is on hold until the space frees up.	5/1/2016
15							
16							
17							
18							

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 17, 2016 7:01 AM
To: Droste, Kerri (DTMB);Gonzalez, Tonyia (DTMB)
Subject: FW: Flint FOIA - DTMB Systems

Please see below the action due by end of day today, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Ingersoll, Jean (DTMB)
Sent: Wednesday, February 17, 2016 6:25 AM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB) <MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <TaylorB8@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Behen, David (DTMB) <Behend@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Subject: Flint FOIA - DTMB Systems

SMT Members:
In response to the Flint FOIA Project we have compiled a list of DTMB-owned systems that may need to be searched depending on *whether or not the systems listed would reasonably contain any of the search terms* sent on Friday (see search terms below). We are not asking you to perform any searches at this time, additional instructions are forthcoming.

What I need from you is to:

1) review the list and tell me whether the systems listed may contain the search terms (center column);
2) notify me if there are DTMB systems that are not listed that may contain the search terms;
3) tell me who is the individual responsible for performing the search in the system on behalf of the custodians (right column);

This information is due back to me close of business (5:00pm) today, Wednesday.

Electronic/DTMB Systems	E-Mich	Pauley (Swanson) (Already public facing?)
	Buy4Mich	Maynard (Brownlee/Wellman)
	MAIN	Dave Gabler (Brownlee/Wellman)
	MPSCS	Brad Stoddard (Swanson)
	Anything Related to Cyber?	Christian Kopacsi
	FileNet	Demello (Swanson)
	Time and Expense	Laurie Westfall/Dave Gabler (McFarlane)

	DCDS	Laurie Westfall/Dave Gabler (McFarlane)
	X3	Turnquist (Stibitz)
	HPTrim	Kristi Thompson (Joyce Vancovering)

Search Terms:
Legionnaire
Legionella
“boil water order” & “Flint” (anywhere in document)
“coli” & Flint (anywhere in document)
“bacteria” & “Flint” (anywhere in document)
“microb” & “Flint” (anywhere in document)
“TTHM” & “Flint” (anywhere in document)
“Lead” & “Flint” (anywhere in document)
“emergency” & “Flint” (anywhere in document)
Karegnondi
“Genesee County Health Department”
“Flint” (within sentence) “utilities”
“Lead and Copper Rule”
“Detroit Water and Sewerage Department” & “Flint” (anywhere in document)
“DWSD” & “Flint” (anywhere in document)
“Flint River”
“Pb” & “water” (anywhere in document)
“KWA”

Thank you all. Jean

Jean M. Ingersoll, JD
Michigan Department of Technology, Management & Budget
Lewis Cass Building
320 South Walnut St.
PO Box 30026
Lansing, MI 48909
517-241-8844 (O)
517-282-2474 (C)



From: Turnquist, Michael (DTMB)
Sent: Friday, January 22, 2016 1:22 PM
To: Droste, Kerri (DTMB)
Subject: FW: CSC Question

Help? Is this a work rules issue?

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 1:03 PM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: FW: CSC Question

Mike,

I wanted to make sure you are alright with this, please let me know.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov
DTMB
HELP. CONNECT. SOLVE.

From: Christensen, Chris (DTMB)
Sent: Friday, January 22, 2016 9:05 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: CSC Question

Mike,

With all of the activity at the SEOC I have needed to rely on Brandon and my team for many of the emergency needs. I wanted to make sure it is alright with you if I have Niki Taft work out of class in the CSC office as the manager. She will know that this is only temporary, I really need to empower her to continue to support the Flint emergency.
Please let me know if that alright with you.

Thanks,

Chris Christensen
Director of Infrastructure Protection
Office: (517) 241-2188
Cell: (517) 243-1647
Christensenc4@michigan.gov


Sent: Tuesday, January 26, 2016 9:02 AM
To: McKenna-Ley, Patricia (DTMB)
Cc: Gonzalez, Tonyia (DTMB)
Subject: FW: Contributing time, muscle and money

Trish –
This speaks to a common review date for all employees being Feb 1 – Jan 31st. For a few years now, two of our divisions have been on a common review date – but not these dates. BOD opted to not use a common review date schedule – due to the number of staff in BOD, there were just too many due at one time and the supervisors didn't feel they could give the adequate attention needed to each one if done as a block at a time.

Is this something we need to change in FBSA?

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

From: Dept. Technology, Management & Budget [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Tuesday, January 26, 2016 8:39 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Contributing time, muscle and money

During this month's Martin Luther King Jr. holiday weekend, some state employees turned their "day off" into a "day on" in Flint. There, they delivered bottled water, water filters, replacement cartridges and water testing kits to families. The volunteers joined other Michiganders, turning Dr. King's birthday observance into a day of service.

Mike Zimmer, director of the Office of Good Government and the Department of Licensing and Regulatory Affairs, has shared a link – www.helpforflint.com – that offers other opportunities to contribute time, muscle and money to bring clean drinking water to the community.Here in DTMB, some of our employees didn't wait for an invitation to lend a hand. Office of Retirement Services staff contributed funds that were used to buy 31 cases and 23 gallons of water, which a local organization transported to Flint.
Autumn Hubbard, Ambrea Mack and Sarah Esquivel, who are in the photo at the left, nearly emptied the shelves at their local grocery store. Thanks for your efforts, everyone.

Now work.
Last week, I signed a new policy that formalizes the annual employee review process and sets expectations for employees and managers. Administrative Policy 200.37 establishes consistent standards for implementing performance plans and reviews. Some of the standards are practices we have followed for years. Others are new. Some of particular note include:
The mandatory use of HRMN
A standard Feb. 1-Jan. 31 rating period for all employees
An Individual Development Plan that specifies training or development programs for each employee

Competencies and objectives that align to DTMB goals or scorecard metrics
Consequences for managers and supervisors who do not complete the review process as required
A fundamental role of each DTMB manager or supervisor is to provide employees with direction and feedback on their performance. Employees also are expected to take an active role in pursuing professional development opportunities and achieving their competencies and objectives. I encourage you to review the new policy and talk with your manager or supervisor if you have questions. Of course, I welcome your questions and input as well. Please send your comments and ideas to me at behend@michigan.gov.
I know these have been busy weeks for many of you as you take on additional responsibilities and work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.
Have a great week,
David

The Department of Technology, Management and Budget
You are receiving this email because you are an employee of the Department of Technology, Management and Budget. If you have questions about your subscription, please contact DTMB-Communications@michigan.gov.

This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 517-373-1004

Sent: Monday, February 08, 2016 8:16 AM
To: Noonan, Michael (DTMB);Paasch, Keith (DTMB);Burns, Robert (DTMB)
Cc: Martin, Ric (DTMB);Sanchez, Leasa (DTMB)
Subject: FW: Flint Expenses

Good Morning –
I just talked to Dane about this request. Jeanette is looking for any costs related to Flint. D

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

From: Hengesbach, Dane (DTMB)
Sent: Monday, February 08, 2016 8:05 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Flint Expenses

Kerri, is anybody keeping track of Flint water expenses, either OT hours or direct purchases? Jeanette called me last week and she needs to submit a report every Friday showing actual/estimated costs. I have e-mailed Mike Noonan and he is getting me some information but not sure if there is a central area within Facilities that is tracking.

Any ideas on what would be the best way to track for Facilities?

Sent: Wednesday, February 17, 2016 7:59 AM
To: Ingersoll, Jean (DTMB)
Cc: Turnquist, Michael (DTMB);Gonzalez, Tonyia (DTMB)
Subject: FW: Flint FOIA - DTMB Systems

Good Morning Jean –

We do not believe that X3 contains any of the search terms, however if it is decided that a search is needed on X3, Kurt King would be the individual responsible for performing the search on this. You can either reach out to Kurt directly or work through me.

In terms of other systems, we do not believe there are any other systems in place within FBSA that would list any of the search terms identified.

Please feel free to contact me if you have any questions or concerns.

Thank you -

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

From: Turnquist, Michael (DTMB)
Sent: Wednesday, February 17, 2016 7:01 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Flint FOIA - DTMB Systems

Please see below the action due by end of day today, thanks.

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

From: Ingersoll, Jean (DTMB)
Sent: Wednesday, February 17, 2016 6:25 AM
To: Allen, Charlotte (DTMB) <AllenC1@michigan.gov>; Best, Marcy (DTMB) <BestM@michigan.gov>; Brownlee, Jeff (DTMB) <BrownleeJ@michigan.gov>; Buhs, Caleb (DTMB) <BuhsC@michigan.gov>; Davenport, Rodney (DTMB) <DavenportR1@michigan.gov>; Donnan, Chanda (DTMB) <DonnanC@michigan.gov>; Fortino, Diane (DTMB) <FortinoD@michigan.gov>; Gilliland, Michael (DTMB) <gillilandm@michigan.gov>; Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Griswold, Kim (DTMB) <GRISWOLDK@michigan.gov>; Jeffery, Phillip (DTMB) <Jefferyp@michigan.gov>; Kopacsi, Christian (DTMB) <KopacsiC@michigan.gov>; Lowe, Richard (DTMB) <lower@michigan.gov>; Manning, Kelly (DTMB) <ManningK4@michigan.gov>; Mathews, Jamie (DTMB)

<MathewsJ@michigan.gov>; McFarlane, James (DTMB) <mcfarlanej@michigan.gov>; Nixon, Ruth (DTMB) <NixonR@michigan.gov>; Palmer, Jason (DTMB) <PalmerJ2@michigan.gov>; Rabidoux, Jill (DTMB) <RabidouxJ@michigan.gov>; Ragsdale, Aimee (DTMB) <RagsdaleA@michigan.gov>; Schafer, Dana (DTMB) <schaferd1@michigan.gov>; Swanson, Eric (DTMB) <swansone@michigan.gov>; Sweeney, Matthew (DTMB) <SweeneyM1@michigan.gov>; Taylor, Beverly (DTMB) <TaylorB8@michigan.gov>; Trakul, Pamela (DTMB) <TrakulP@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; VanCoevering, Joyce (DTMB) <Vancoeveringj1@michigan.gov>; Vanden Bosch, Kerrie (DTMB) <vandenboschk@michigan.gov>; Wellman, Jeff (DTMB) <WellmanJ1@michigan.gov>
Cc: Behen, David (DTMB) <Behend@michigan.gov>; Stibitz, Brom (DTMB) <StibitzB@michigan.gov>; King, Susan (MCSC) <KingS5@michigan.gov>; Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Subject: Flint FOIA - DTMB Systems

SMT Members:
In response to the Flint FOIA Project we have compiled a list of DTMB-owned systems that may need to be searched depending on whether or not the systems listed would reasonably contain any of the search terms sent on Friday (see search terms below). We are not asking you to perform any searches at this time, additional instructions are forthcoming.

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1) review the list and tell me whether the systems listed may contain the search terms (center column);
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Electronic/DTMB SystemsE-Mich Pauley (Swanson) (Already public facing?) Buy4MichMaynard (Brownlee/Wellman) MAINDave Gabler (Brownlee/Wellman) MPSCSBrad Stoddard (Swanson) Anything Related to Cyber?Christian Kopacsi FileNetDemello (Swanson) Time and ExpenseLaurie Westfall/Dave Gabler (McFarlane) DCDSLaurie Westfall/Dave Gabler (McFarlane) X3Turnquist (Stibitz) HPTrimKristi Thompson (Joyce Vancovering)

Search Terms:
Legionnaire
Legionella
"boil water order" & "Flint" (anywhere in document) "coli" & Flint (anywhere in document) "bacteria" & "Flint" (anywhere in document) "microb" & "Flint" (anywhere in document) "TTHM" & "Flint" (anywhere in document) "Lead" & "Flint" (anywhere in document) "emergency" & "Flint" (anywhere in document) Karegnondi "Genesee County Health Department"
"Flint" (within sentence) "utilities"
"Lead and Copper Rule"
"Detroit Water and Sewerage Department" & "Flint" (anywhere in document) "DWSD" & "Flint" (anywhere in document) "Flint River"
"Pb" & "water" (anywhere in document)
"KWA"

Thank you all. Jean

Jean M. Ingersoll, JD
Michigan Department of Technology, Management & Budget Lewis Cass Building
320 South Walnut St.
PO Box 30026

Lansing, MI 48909
517-241-8844 (O)
517-282-2474 (C)

From: Droste, Kerri (DTMB)
Sent: Friday, January 09, 2015 7:43 AM
To: Martin, Ric (DTMB)
Subject: FW: Agency Partnership Information Request

Should we mention the change in Facilities Supervisor from Doug to Neal for DHS in Grand Tower?

From: Droste, Kerri (DTMB)
Sent: Thursday, January 08, 2015 1:43 PM
To: Martin, Ric (DTMB)
Subject: RE: Agency Partnership Information Request

Great. Thank you.

From: Martin, Ric (DTMB)
Sent: Thursday, January 08, 2015 1:39 PM
To: Droste, Kerri (DTMB)
Subject: FW: Agency Partnership Information Request

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Martin, Ric (DTMB)
Sent: Wednesday, January 07, 2015 12:39 PM
To: Martin, Ric (DTMB)
Subject: RE: Agency Partnership Information Request

DHS:

456 Work Orders – 8/1 – 1/1

1. Over the last three years DTMB and DHS has been working together on remolding the floors at the Grand Tower with new walls, kitchens , lights, paint and carpet. DHS is installing all new furniture and restacking to move more people into the building and getting them out of lease space. We only have two more floors to go before this project is completed and we are starting on the 2nd floor Monday January 12, 2015.
2. DTMB remolded the snack shop at the Grand Tower and we have new operators in there.
3. The Grand Tower is going through a AHU replacement project right now and we have a lot of the walls opened up on the floors with plywood covering the holes. We have construction workers throughout the building. Key

Contacts will be updated during a meeting on January 14th at 10am. We have been work with the tenants at the Grand Tower on a daily base with temp issues this project is causing. A temporary cooling unit has been installed on the 2nd and 3rd floors to help with the temperature.

4. The City of Flint issued a notice that the drinking water does not meet treatment requirements (see attached) as the maximum containment level for trihalomethanes is exceeded. While they did not require any special action, BOD has rented water coolers and placed them on each occupied floor and placed them next to the water fountains. We also posted the notice next to each water fountain.
5. Issues could come up regarding the renovation of the Flint State Office Building. We are over 6 months past the original estimated completion date of the front entrance and skywalk due to contractor delays and currently have no estimated completion date. This will be the second winter that employees have to walk outside instead of the skywalk. This is especially contentious because after the contractor closed it down last year, they did not actively work on it. We are working with the contractor on this issue but there are frustrated customers.

DEQ:

165 work Orders – 8/1 – 1/1

1. Con Hall office moves: We receive multiple requests almost weekly. Some of these are just to change the set-up in the same space. Some are to change sizes of offices for new or newly promoted staff. When materials and staffing are available, we are able to fulfill the requests within 1-2 weeks. When new materials are needed and the scope is bigger the jobs take 1-2 months. We continue to do our best but Kevin King is not completely satisfied.

Ric Martin
Communications and Organizational Specialist
FBSA – Building Operations Division
Dept of Technology, Management & Budget
517-284-7959 office
517-281-0891 cell

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 07, 2015 10:51 AM
To: Burns, Robert (DTMB); Doxie, William (DTMB); Mullen, Patrick (DTMB); Martin, Ric (DTMB)
Subject: FW: Agency Partnership Information Request
Importance: High

Good Morning –

Another Agency Partnership Meeting – data requested. **Please fill in the attached spreadsheet for DHS. IN ADDITION** – PHIL IS REQUESTING INFORMATION ON ANY BIG ISSUES OR PROJECTS FOR **DEQ OR DHS** THAT HE AND DAVID SHOULD BE MADE AWARE OF.

I know this is short notice…I apologize! Information required by close of business tomorrow.

Kerri

From: Manning, Kelly (DTMB)
Sent: Wednesday, January 07, 2015 10:11 AM
To: Brownlee, Jeff (DTMB); VanCoevering, Joyce (DTMB); Paasch, Keith (DTMB); Gilliland, Michael (DTMB); Christensen,

Chris (DTMB)
Cc: Gonzalez, Tonyia (DTMB); Davis, Stephen (DTMB); Mathews, Jamie (DTMB); Schafer, Dana (DTMB); Knapp, Kathy (DTMB); Droste, Kerri (DTMB)
Subject: Agency Partnership Information Request

Good morning,

We have an agency partnership meetings scheduled next week with DHS; please update the attached template with information from your area. Please provide your statistics **by COB, Thursday, January 8th**. You can return the spreadsheet to me with just your section filled out and I will compile.

Thank you and please let me know if you have any questions,

Kelly
1-8378

Keith/Mike 1x1
September 29, 2015

Common Service Elements (FBSA Ten Commandments):
Keith asked to put some thoughts into this and provide feedback. Would like some ideas in the next couple of weeks. What customer service aspirations to support the customers.

Analyst Vacancy:
Kerri and Keith will talk offline.

D.M./O.T.:
Kerri will put together information on this to further support/deny.

Refrigerators: Supply Chain Yes

Monitors: Index; Costs
Construction portion of Mason building index. If not, BOD will have to go forward with this/and other buildings. Keith to check with his staff about ideas on messages to share.

Recycling Reporting - Joyce's call - DEQ statute or other that she had to report on - quantity/poundage, etc.

Energy Star:
Once the plaques arrive, BOD will work with the FS's to select appropriate plaque. Once the plaques arrive, do a site visit to those buildings to celebrate. Need to look at tentative dates for this and get time held.

Add certificates to the web pages for those certified.

FM Solutions/X3:
Cheaper to MEP staff to Florida to get the training.
Keith to have Troy Bos set up an hour with FM Systems to see if they can customize. Need more clarity on the PM side. Keith will look at them coming on sight so we aren't going through the travel expense.

Grand Rapids/One Division:
Keith: Why can't we get out of the middle of this? Kerri will add to Bob Burns' agenda.

Chilled Water Contract:
Keith getting ready to meet with BWL. BOD will put agreement together for David's signature.

Recycling Contract:
Keith updated Mike on the contract.

Flint:
Keith will get with Jan regarding expediting the solar panels in order to coordinate the open house and energy star.

Supply Chain:
Keith will contact ValuePoint to bring them in to talk to them.
Pcards: Keith doesn't like them -but options haven't existed. More than willing to bring back up and discuss again.

From: Droste, Kerri (DTMB)
Sent: Friday, October 02, 2015 9:25 AM
To: Turnquist, Michael (DTMB)
Subject: FW: Facility Notification: Flint State Office Building

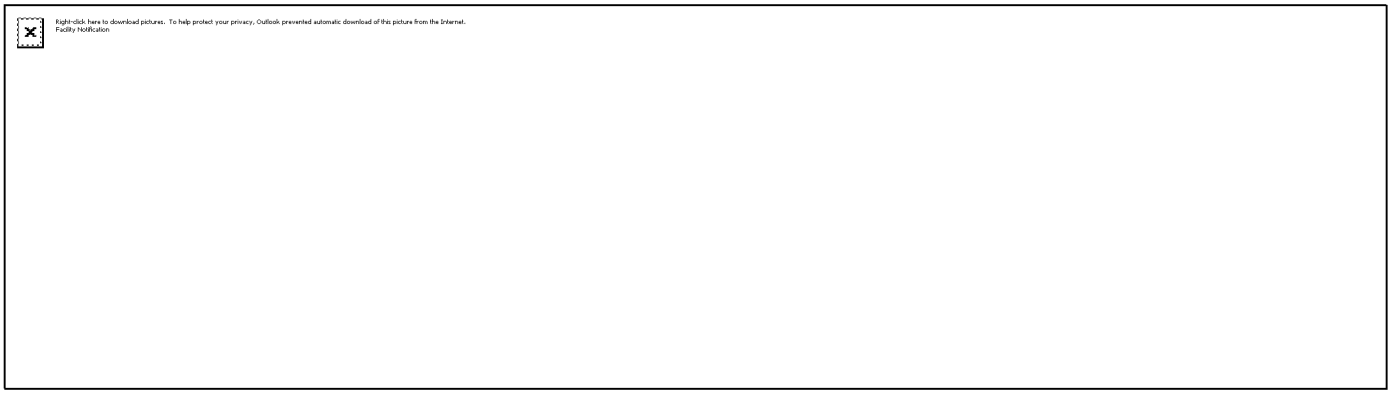
FYI only

From: Scates, Larry (DTMB)
Sent: Friday, October 02, 2015 9:24 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: FW: Facility Notification: Flint State Office Building

Good Morning Kerri,

Just an FYI. We are placing the water coolers on each occupied floor today.

From: DTMB Facilities [mailto:dtmb@govsubscriptions.michigan.gov]
Sent: Thursday, October 01, 2015 12:02 PM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>
Subject: Facility Notification: Flint State Office Building



Flint Alternate Water Resource

Date/Time:

Monday, October 5, 2015 at 6:00 a.m. until further notice

Details:

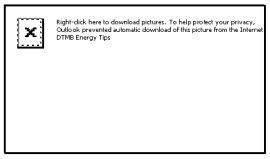
Beginning Monday, October 5, 2015, water coolers will be available in common areas on floors 1-6 of the Flint State Office Building. Although the drinking water has been

tested and falls within all DEQ and EPA regulation standards, alternate water sources will be offered to accommodate all tenants due to recent concerns regarding the water supply. Water testing will continue and the alternate water source will be available until all quality concerns are addressed.

Thank you for you cooperation.

Contact:

DTMB Customer Service Center, DTMB-Customerservice@michigan.gov or 517-373-6227

	According to the Clean Air Council, the average American throws away enough paper each year to build a 12-foot wall from Los Angeles to New York City. Consider going paperless by saving documents and manuals on a common server instead of handing them out in hard-copy form. If you must print a multi-page document, be sure to use the double-sided printing feature.

This email was sent to scatesl@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Droste, Kerri (DTMB)
Sent: Tuesday, October 06, 2015 9:32 AM
To: Turnquist, Michael (DTMB)
Subject: RE: Water Filters FSOB

I think so...sounds like they were surprised.

From: Turnquist, Michael (DTMB)
Sent: Tuesday, October 06, 2015 9:28 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: Water Filters FSOB

Do I detect a "snarkiness" in Michael's comment? They were not aware? Brom wanted to coordinate some security with Chris?

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908

From: Droste, Kerri (DTMB)
Sent: Tuesday, October 06, 2015 9:24 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: FW: Water Filters FSOB

FYI –
The address given is the Flint State Office Building. Have learned the press is there as well. Larry reminded all staff to basically support the DHHS operation, but stay in the background – Caleb is to be our voice. Larry said everything seems to be under control.

From: Noonan, Michael (DTMB)
Sent: Tuesday, October 06, 2015 9:12 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
Subject: FW: Water Filters FSOB

This was announced late yesterday...

Glad we share information with everyone. Dhhs has the filters on the third floor and they are taking care of it.

From: Wright, Edward (DTMB)
Sent: Tuesday, October 06, 2015 9:10 AM
To: Noonan, Michael (DTMB) <noonanm@michigan.gov>
Subject: Water Filters FSOB

http://www.detroitnews.com/story/news/politics/2015/10/05/state-flint-water-filter-giveaway/73411770/

Eddie Wright
810-614-0043
Maintenance Mechanic
DTMB – Building Operations

From: Droste, Kerri (DTMB)
Sent: Tuesday, October 06, 2015 7:22 PM
To: Turnquist, Michael (DTMB)
Subject: Fwd: Water Filters FSOB

FYI

Sent from my iPhone

Begin forwarded message:

> **From:** "Noonan, Michael (DTMB)" <noonanm@michigan.gov>
> **Date:** October 6, 2015 at 5:47:30 PM EDT
> **To:** "Droste, Kerri (DTMB)" <drostek@michigan.gov>
> **Subject: Re: Water Filters FSOB**
>
> Sounds like they will be doing this for two weeks.
>
> We had 840 adult visitors today
>
> Sent from my iPhone
>
> On Oct 6, 2015, at 9:24 AM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:
>
> > Thank you for the information Mike.
> >
> > ---
> >
> > **From:** Noonan, Michael (DTMB)
> > **Sent:** Tuesday, October 06, 2015 9:12 AM
> > **To:** Scates, Larry (DTMB) <scatesl@michigan.gov>; Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>
> > **Subject:** FW: Water Filters FSOB
> >
> > This was announced late yesterday...
> >
> > Glad we share information with everyone. Dhhs has the filters on the third floor and they are taking care of it.
> >
> > ---
> >
> > **From:** Wright, Edward (DTMB)
> > **Sent:** Tuesday, October 06, 2015 9:10 AM
> > **To:** Noonan, Michael (DTMB) <noonanm@michigan.gov>
> > **Subject:** Water Filters FSOB
> >
> > http://www.detroitnews.com/story/news/politics/2015/10/05/state-flint-water-filter-giveaway/73411770/
> >
> > Eddie Wright
> > 810-614-0043

1X1 BROM/MIKE

November 10, 2015

Discussion Items:

Action Items/Follow Up From October 15, 2015

I. **Mike**: Send a couple recommendations for a new MSP building name as well as the naming process document to Brom/David. You sent the naming process info. Will have to have further discussion on name options after the response received from DHHS yesterday.
II. **Mike**: Reach out to Nancy (cc Brom) after meeting with Tom. See if FBSA can assist with discussions with the Library staff on the use of conference rooms (talk to Tom about this).
III. **Brom**: Will touch base with DEQ/DNR/MDARD executives on Hollister moves and have them to work with Mike to move it forward.
IV. **Mike**: Schedule meeting with Mike/Bob/Brom/Randy on parking. Talk with the AG first, circle back with Brom Friday morning. I know the email was sent, but I'm not sure on the meeting.
V. **Mike**: Have one pager/memo on FM Systems on file (functionality, cost savings). Let me know if the document I sent to you needs additional work.
VI. **Mike**: Will send MiMove questions, copy Brom/Rod. **Response from Pam Kenney and team received on 11/2/15. Update meeting for 11/3/15 was postponed to allow for review of documents provided.**
VII. **Mike**: Any update since the summer on the Hamtramck/Flint/Inkster? **Will Doxie from RED will be following up on this.**
VIII. **Mike**: Pass along lessons learned, who makes the calls, etc. on Cass closure to Brom. Team meeting on Wednesday. Will update then.
IX. **Mike**: Have Dan compile his needs for health and safety assistance.
X. **Kelly**: Talk to Janelle: when is the meeting about business continuity (appointment sent yesterday)? Brom needs to talk to Mike and Chris before the meeting. The meeting to discuss Business Continuity is scheduled for 11/4 at 8:15 am. Jeanette, Chris C and Jeff P from OIP will attend in addition to our FBSA staff. Will update after Wednesdays meeting.

Standing Agenda Item:

- ✓ Upcoming RFP's:

Capitol Complex:

- ✓ CEPI Move
  - RED met with Tom Howell 2 weeks ago. There have been email correspondences since, addressing CEPI's questions relating to options provided.
    - Tom indicated he was o.k. staying in the Library. CEPI had some concerns which they have communicated to Brom.
    - RED responded back to Brom on those concerns.
  - Meeting with Tom and Mike– rescheduled for Tuesday, October 20th due to emergency appendectomy.

- Head Librarian expressed concern about the future of the building – library versus office space.
  - BOD shares same concern regarding future of the building as restrooms, HVAC, building controls, etc. would need to be modified and there is an expense to these types of changes.
- In addition, preliminary discussions/request from Education to move staff from leased space (1033 S. Washington) to Hannah. May move some IT staff out of Hannah (to where is to be determined).
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
- CEPI is to provide $100,000 for its permanent accommodations at the Library.
- FBSA staff have been meeting with Tom Howell and Trina Anderson to finalize request.
- FBSA staff pursing options regarding restrooms. Sensitivity around the architecture of the building would increase costs substantially.

✓ DTMB H/R, IT, OPM, EA Moves

- Overall concern is the availability of DTMB Mail and Delivery, Telecom and IT. Adding in additional moves along with CAR poses a concern to the availability of these resources.
- DTMB H/R: The design for space to move HR to Con Hall South Tower/Southwest Corner from the Hollister Building is complete.
  - Budget is also complete, but funding has not been identified.
  - FBSA received an email from H/R regarding a homeless man lying in front of the elevator at the Hollister Building. According to H/R, this was the second time this has occurred.
  - RED has contacted the Landlord regarding the issue and HR has been informed to contact the police.
  - The Landlord will also have someone check the lobby daily after the building opens at 5:45a.m.
  - FBSA has requested that HR keep us apprised of the situation and report any further issues to us. HR responded with appreciation of the action taken.
- DTMB OPM: The design for space to move OPM to Cass Building from Con Hall is complete.
  - OPM is requesting approval to veer from the typical office layout design.
  - Budget is also complete (using typical workstations), but funding has not been identified.
- DTMB IT: The design for space to move IT to Con Hall from Hollister is still pending due to the variation in the number of employees to be moved.
  - Budget is pending verification of the number of people to be moved.
  - The original number of staff to be moved started out at 50 and has moved up to as many as 108 with 24 vacant workstations.
  - The space an only accommodate a maximum of 96 employees (per code –HVAC, restrooms, egress, etc.).
- DTMB EA: The design for space to move EA to Mason is complete.
  - Budget is also complete and EA is covering their costs to move.

✓ Governor's Residence Project – Elliptical Garden Wall - Arch Wall – Brick Planters Project

- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- ✓ Discussions have begun with BOD Grounds crew to do demolition in the next two weeks once the design and estimate has been approved.

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- BOD met with Marsha and Sarah Tuesday, October 13
- Close to agreeing on a design – a few tweaks are needed
- Marsha requested a cost estimate to review estimate and design with the First Lady.
- May have approval for demolition work yet this fall. Likely use BOD Grounds Crew for demolition and removal work.
- Remainder of work would be under contract and scheduled for the spring.

✓ CAR Project

- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
-
- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
  - ~~CEPI~~
  - DTMB HR
  - OPM
  - Agency Services/Hogan's Group
  - DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
    - Agencies are looking into what they can contribute towards the moves.
- ~~Budget Review: FBSA worked with Greg DeCamp to finalize CAR Budget.~~
  - ~~Lisa Shoemaker passed the information on to Nancy Duncan on Tuesday, October 13th. Expect a decision from SBO soon.~~
- MSP CIJC will be moving the weekend of December 11th to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Schedule – (Preliminary):

DTMB FBSA from GOB to LTA	TBD
MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
MSP SEOC moves	TBD
MSP 2nd Floor A & B wings GOB	February 5, 2016
MSP 3rd Floor A wing GOB	March 11, 2016
MSP 3rd Floor B wing GOB	March 25, 2016
DHHS 5th Floor 333 Grand	May 20, 2016
DHHS 3rd Floor 333 Grand	June 24, 2016
DHHS 2nd & 1st Floors 333 Grand	August 12, 2016

- ~~The Construction Manager contract was pulled off the October 13th Ad Board Agenda. A member is requesting additional information which DCD is providing.~~
  - ~~It is expected that this will be approved on a Special Agenda through Ad Board on Tuesday, October 20th.~~
  - ~~This one week delay will make an already very tight timeframe even tighter.~~
  - ~~Further delays at Ad Board will cause project delays.~~
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. Mike to meet with them on 10/21 to discuss their concerns); parking concerns, moving a substantial number of files, retention schedules, etc.

- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elain Keilen to discussion communications. MSP

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Have connected with both Mike and Mary Anna from Wayne County and they are still working on their programming.
  - They currently have all of the info needed from us.
  - The finance team has been looking into the option of being able to expend the up-front costs and then have Wayne County pay it off over a couple of years.
  - Finance has found prior precedence where DTMB was able to expend funds through the land sale account and then recover the costs in future years.
  - This precedence was allowed by OFM so we believe it would be possible to do so again for this project.
  - If we want to pursue, OFM needs from us, an estimated dollar amount and the proposed payoff timeline so Phil can take a proposal forward for support.
  - NOTE: Provided Terri Fitzpatrick – Boji Group the requested Occupancy/Lease Information.

- ✓ Cadillac Place Parking Update
  - Rental Agreement became effective on October 1, 2015. (Rental Agreement 10/1/15 through 9/30/2016).
  - DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
  - DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

- ✓ Cadillac Place – Star Snack Update from your meeting today
  - Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).
  - August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.
  - December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).
  - September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.
  - November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.

- ✓ SEOC
  - Striving for substantial completion by mid-January, 2016.
    - Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
  - Project remains on budget.
  - The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.

- The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.
- Chilled water connection took place on Saturday, November 7th.
- ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

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Real Estate and Leasing:

- ✓ CCC Lease –
  - Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.
  - Option 1: Leave current lease in place:
    - The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.
    - Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.
    - The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.
  - Option 2: Extend lease and request additional improvements to the building:
    - Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.
    - Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.
    - Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.
    - The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.
    - The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.
    - If implemented, the proposed extension will exceed recent precedent.

- ✓ Kalamazoo – DHHS Options –
  - Met with potential Alcott Street Lessor which is a private lessor (not the county/city).
  - They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.
  - Evaluating with DHHS to determine if programmatically beneficial to move to this site.
  - State owned option still preferred but if state owned not viable a second lease site may be next best alternative.
  - Bob discussing with Kurt Warner.

- Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.

✓ Emergent/Bio Solutions Property:
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.

Agency Collaboration/Projects:

✓ Furniture RFP (Will need to update at the end of the week – meeting scheduled for Friday and prelim info sent via email by Lisa yesterday)
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)
  - Bid Posting 10-1-15
  - Pre-Proposal Bidder Phone Conference 10-9-15
  - Bidder Questions Due 10-30-15
  - Answers to Questions Published 11-9-15
  - Bids Due 11-30-15
  - Submit to Ad Board for Approval 5-17-16
  - Transition Period 5-20-16 to 7-29-16
  - New Contract Start Date 8-1-2016
- FBSA and Procurement finalized responses to the vendor questions.

✓ LTA Location – Potential FBSA Move (requested update from Tim Hall 11/3/15)
- Floorplan options/needs continue to be reviewed.
- FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
- Timeline is getting very tight. FBSA will likely have to move twice.
- Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?

✓ FM Systems (You mentioned you had connected with Troy on this – are you able to update or do you need me to connect with Troy?
- 9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.
- 9/22-25/2015 - Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.

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- 10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.
- 10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.
- 10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.

✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)
- Met with Chris and Christian on 10/7.
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

✓ State Christmas Tree Search
- Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
- ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
- ~~Press Release: Yesterday, Wednesday, October 14th.~~
- Tree lighting will take place on Friday, November 20th as part of Silver Bells.

✓ MiMove Process Update
- Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
- Response was received on Monday, November 2, 2015.
- Currently reviewing the information.
- Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry.
- ~~Would like to send from all three as project sponsors if in agreement.~~
- ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

✓ House Committee Appropriations Meeting (Can we just remove this since Brom was in attendance?)
- Scheduled for Wednesday, October 28th.
- Bob Burns will be attending to provide the update on the CAR project.
- I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12)
- ~~32 applicants – H/R screened down to 4 for internal review~~

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- Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
- ~~MSP and GOB sites will be a priority.~~
- ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

✓ Building Closures (will update after meeting Wednesday)
- At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
- The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
- I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
- Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
- Further training and communication on building closures will be communicated with staff.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)
- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)
- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

✓ DTMB Health and Safety
- ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
- ~~Sharon offered assistance from Judy and Joel.~~
- ~~Dan discussed a couple of ongoing program needs.~~
- ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
- ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
- Mike met with Sharon on Friday, October 23rd.
- Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?
CEPI and MDE/Library?

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On Call/O.T. Exception Requests and/or Henry email?
Anything regarding Op Ex?
State Veterans Home request from Lisa?
KPMG/HOK
Naming for 300 S. Grand/Input from Tim Becker?
Do you want to talk to Brom about changing FBSA's name?
Anything more to be discussed on the P3/Lab Review?
Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.
Do you want to talk to Brom about NASFA?

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1X1 BROM/MIKE

November 13, 2015

Discussion Items:

Action Items/Follow Up From October 15, 2015

I. **Mike**: Send a couple recommendations for a new MSP building name as well as the naming process document to Brom/David. You sent the naming process info. Will have to have further discussion on name options after the response received from DHHS yesterday.
II. **Mike**: Reach out to Nancy (cc Brom) after meeting with Tom. See if FBSA can assist with discussions with the Library staff on the use of conference rooms (talk to Tom about this).
III. **Brom**: Will touch base with DEQ/DNR/MDARD executives on Hollister moves and have them to work with Mike to move it forward.
IV. **Mike**: Schedule meeting with Mike/Bob/Brom/Randy on parking. Talk with the AG first, circle back with Brom Friday morning. I know the email was sent, but I'm not sure on the meeting.
V. **Mike**: Have one pager/memo on FM Systems on file (functionality, cost savings). Let me know if the document I sent to you needs additional work.
VI. **Mike**: Will send MiMove questions, copy Brom/Rod. **Response from Pam Kenney and team received on 11/2/15. Update meeting for 11/3/15 was postponed to allow for review of documents provided.**
VII. **Mike**: Any update since the summer on the Hamtramck/Flint/Inkster? **Will Doxie from RED will be following up on this.**
VIII. **Mike**: Pass along lessons learned, who makes the calls, etc. on Cass closure to Brom. Team meeting on Wednesday. Will update then.
IX. **Mike**: Have Dan compile his needs for health and safety assistance.
X. **Kelly**: Talk to Janelle: when is the meeting about business continuity (appointment sent yesterday)? Brom needs to talk to Mike and Chris before the meeting. The meeting to discuss Business Continuity is scheduled for 11/4 at 8:15 am. Jeanette, Chris C and Jeff P from OIP will attend in addition to our FBSA staff. Will update after Wednesdays meeting.

Standing Agenda Item:

- ✓ Upcoming RFP's:

Capitol Complex:

- ✓ CEPI Move
  - ~~RED met with Tom Howell 2 weeks ago. There have been email correspondences since, addressing CEPI's questions relating to options provided.~~
    - ~~Tom indicated he was o.k. staying in the Library. CEPI had some concerns which they have communicated to Brom.~~
    - ~~RED responded back to Brom on those concerns.~~
  - ~~Meeting with Tom and Mike– rescheduled for Tuesday, October 20th due to emergency appendectomy.~~

- ~~Head Librarian expressed concern about the future of the building – library versus office space.~~
  - ~~BOD shares same concern regarding future of the building as restrooms, HVAC, building controls, etc. would need to be modified and there is an expense to these types of changes.~~
- ~~In addition, preliminary discussions/request from Education to move staff from leased space (1033 S. Washington) to Hannah. May move some IT staff out of Hannah (to where is to be determined).~~
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
- CEPI is to provide $100,000 for its permanent accommodations at the Library.
- FBSA staff have been meeting with Tom Howell and Trina Anderson to finalize request.
- FBSA staff pursing options regarding restrooms. Sensitivity around the architecture of the building would increase costs substantially.
- Mike and RED team met with CEPI (Tom Howell and Trina Anderson) and MDE/Library.
- CEPI feels they have given enough over the past years and is sticking up for CEPI needs.
- CEPI's first choice: Hannah 1st Floor; Second choice: L shape on 3 at Library; Third choice: rectangle on 3 and dedicated conference space on 5 for them.
- Library will look into what effort it would be to move items to accommodate L shape and will look for financial support from us to do so.
- FBSA left it positive and communicated that we are doing our best and will further review all options.
- FBSA will review further and will circle back with each group to validate.

✓ DTMB H/R, IT, OPM, EA Moves
- Overall concern is the availability of DTMB Mail and Delivery, Telecom and IT. Adding in additional moves along with CAR poses a concern to the availability of these resources.
- DTMB H/R: The design for space to move HR to Con Hall South Tower/Southwest Corner from the Hollister Building is complete.
  - Budget is also complete, but funding has not been identified.
  - FBSA received an email from H/R regarding a homeless man lying in front of the elevator at the Hollister Building. According to H/R, this was the second time this has occurred.
  - RED has contacted the Landlord regarding the issue and HR has been informed to contact the police.
  - The Landlord will also have someone check the lobby daily after the building opens at 5:45a.m.
  - FBSA has requested that HR keep us apprised of the situation and report any further issues to us. HR responded with appreciation of the action taken.
- DTMB OPM: The design for space to move OPM to Cass Building from Con Hall is complete.
  - OPM is requesting approval to veer from the typical office layout design.
  - Budget is also complete (using typical workstations), but funding has not been identified.
- DTMB IT: The design for space to move IT to Con Hall from Hollister is still pending due to the variation in the number of employees to be moved.
  - Budget is pending verification of the number of people to be moved.
  - The original number of staff to be moved started out at 50 and has moved up to as many as 108 with 24 vacant workstations.

- The space an only accommodate a maximum of 96 employees (per code –HVAC, restrooms, egress, etc.).
- DTMB EA: The design for space to move EA to Mason is complete.
  - Budget is also complete and EA is covering their costs to move.

✓ Governor's Residence Project – Elliptical Garden Wall - Arch Wall – Brick Planters Project

- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- Discussions have begun with BOD Grounds crew to do demolition in the next two weeks once the design and estimate has been approved.
- ~~BOD met with Marsha and Sarah Tuesday, October 13~~
- ~~Close to agreeing on a design – a few tweaks are needed~~
- ~~Marsha requested a cost estimate to review estimate and design with the First Lady.~~
- ~~May have approval for demolition work yet this fall. Likely use BOD Grounds Crew for demolition and removal work.~~
- ~~Remainder of work would be under contract and scheduled for the spring.~~

✓ CAR Project

- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
-
- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
  - ~~CEPI~~
  - DTMB HR
  - OPM
  - Agency Services/Hogan's Group
  - DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
    - Agencies are looking into what they can contribute towards the moves.
- ~~Budget Review: FBSA worked with Greg DeCamp to finalize CAR Budget.~~
  - ~~Lisa Shoemaker passed the information on to Nancy Duncan on Tuesday, October 13th. Expect a decision from SBO soon.~~
- MSP CIJC will be moving the weekend of December 11th to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Schedule – (Preliminary):

DTMB FBSA from GOB to LTA	TBD
MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
MSP SEOC moves	TBD
MSP 2nd Floor A & B wings GOB	February 5, 2016
MSP 3rd Floor A wing GOB	March 11, 2016
MSP 3rd Floor B wing GOB	March 25, 2016
DHHS 5th Floor 333 Grand	May 20, 2016
DHHS 3rd Floor 333 Grand	June 24, 2016
DHHS 2nd & 1st Floors 333 Grand	August 12, 2016

- ~~The Construction Manager contract was pulled off the October 13th Ad Board Agenda. A member is requesting additional information which DCD is providing.~~
  - ~~It is expected that this will be approved on a Special Agenda through Ad Board on Tuesday, October 20th.~~

- ~~This one week delay will make an already very tight timeframe even tighter.~~
- ~~Further delays at Ad Board will cause project delays.~~

- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. ~~Mike to meet with them on 10/21 to discuss their concerns); parking concerns, moving a substantial number of files, retention schedules, etc.~~
- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elain Keilen to discussion communications. MSP insistent they maintain control of communications with their staff.

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Mike discussed with Eric Larson on October 26th and touched base with Wayne County.
  - Wayne County is doing their programming.
  - Eric indicated that the Wayne County sale of the Guardian Building to Dan Gilbert hit a bit of a lull. Gilbert purchase is contingent on a level of occupancy to make sense. Including wanting Wayne County to stay which keeps them from moving out to Cadillac Place. Eric is keeping tabs on progress.
  - Potential related item. We are going to assist DPS with a review of their current Fisher Building space. They have 120,000 sf and may not need that much but stuck in a bad deal there. New owners would like to get them out. We are going to try and perhaps help move them to Guardian which could allow Wayne County to leave and help the sale to Gilbert. We are waiting on a contact name for DPS.
  - Mike staying in contact with Wayne County. We also heard from the new owner of the Fisher today indicating he has a retail contact that needs 30,000 sf of street facing retail space and is connecting them with us.
  - Mike following up with Wayne County again this week and Eric is staying plugged in.
  - ~~Have connected with both Mike and Mary Anna from Wayne County and they are still working on their programming.~~
  - ~~They currently have all of the info needed from us.~~
  - ~~The finance team has been looking into the option of being able to expend the up-front costs and then have Wayne County pay it off over a couple of years.~~
  - ~~Finance has found prior precedence where DTMB was able to expend funds through the land sale account and then recover the costs in future years.~~
  - ~~This precedence was allowed by OFM so we believe it would be possible to do so again for this project.~~
  - ~~If we want to pursue, OFM needs from us, an estimated dollar amount and the proposed payoff timeline so Phil can take a proposal forward for support.~~
  - ~~NOTE: Provided Terri Fitzpatrick – Boji Group the requested Occupancy/Lease Information.~~

- ✓ Cadillac Place Parking Update
  - Rental Agreement became effective on October 1, 2015. (Rental Agreement 10/1/15 through 9/30/2016).
  - DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
  - DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

- ✓ Cadillac Place – Star Snack and Overall Vending/Food Service
  - Mike met with Ed Rodgers, Mike Pemble, James Hull, Tamela Meek, Joe Pelle and Nick Rose on November 3, 2015.
  - Bureau of Services for Blind Persons (BSBP) standing behind the rule/law as non-negotiable.
  - Star Snack will have to cease operations 12/31/15 as will Subway when the lease comes due.
  - BSBP indicated that they are very interested in taking over the existing Star Snack space with another vendor to continue to provide the "Dollar Store" type products being sold. Out staff will work with them to set this up after Star Snack exits the end of December.
  - DTMB has not communicated this decision to Star Snack. Looking for input from Brom.
  - DTMB is charging BSBP the sf rate for the space that their vending machines are in.
    - We are doing an inventory on what those amounts are and will meet with BSBP to review.
    - This has been an issue for their placing additional machines in buildings.
    - Mike offered to waive that leasing of space if it means we will be able to have more vending machines on more floors and make the occupants happy.
    - DTMB is going to establish regular cadence meetings to see what we can do to increase the level of service and offerings in our buildings.
    - DTMB will support their efforts on our new Facility Web Pages, promoting their menus, specials and encouraging catering service and locations.
  - Overall a very positive meeting. Mike Pemble in particular was extremely pleased with the support we provided. History with DTMB had not been good and he didn't even know that we provided support on these items and said it was one of the best meetings he has ever had.
  - ~~Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).~~
  - ~~August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.~~
  - ~~December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).~~
  - ~~September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.~~
  - ~~November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.~~

- ✓ SEOC
  - Striving for substantial completion by mid-January, 2016.
    - Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
  - Project remains on budget.
  - The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.
  - The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.

- Chilled water connection took place on Saturday, November 7th.
- ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

Real Estate and Leasing:

- ✓ CCC Lease –
  - Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.
  - Option 1: Leave current lease in place:
    - The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.
    - Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.
    - The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.
  - Option 2: Extend lease and request additional improvements to the building:
    - Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.
    - Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.
    - Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.
    - The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.
    - The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.
    - If implemented, the proposed extension will exceed recent precedent.

- ✓ Kalamazoo – DHHS Options –
  - Met with potential Alcott Street Lessor which is a private lessor (not the county/city).
  - They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.
  - Evaluating with DHHS to determine if programmatically beneficial to move to this site.
  - State owned option still preferred but if state owned not viable a second lease site may be next best alternative.
  - Bob discussing with Kurt Warner.

- Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.

✓ Emergent/Bio Solutions Property:
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.

Agency Collaboration/Projects:

✓ Furniture RFP (Will need to update at the end of the week – meeting scheduled for Friday and prelim info sent via email by Lisa yesterday)
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

Bid Posting	10-1-15
Pre-Proposal Bidder Phone Conference	10-9-15
Bidder Questions Due	10-30-15
Answers to Questions Published	11-9-15
Bids Due	11-30-15
Submit to Ad Board for Approval	5-17-16
Transition Period	5-20-16 to 7-29-16
New Contract Start Date	8-1-2016

- FBSA and Procurement finalized responses to the vendor questions.

✓ LTA Location – Potential FBSA Move
- Floorplan essentially complete with agreements from all three divisions.
- FBSA staff met with Krisi Thompson on November 9th to discuss and coordinate solution that addresses needs and goals for work area.
- ~~Floorplan options/needs continue to be reviewed.~~
- ~~FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.~~
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
  - Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
  - Funding delays created a substantial challenge to the timeline and FBSA may have to move twice however, with funding resolved and approval of construction contracts expected soon we will be analyzing in detail all options available to avoid the time, expense and inconvenience of a double move.
  - This process will continue over the next 4-6 weeks as construction is released, material & equipment deliveries are confirmed, etc.

        - Construction contact work has been released for bidding and bids are expected to be received and under review within the next 2-3 weeks.
        - Real Estate design staff is finalizing office furniture designs and details.
    - ~~Timeline is getting very tight. FBSA will likely have to move twice.~~
    - ~~Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?~~

- ✓ FM Systems (You mentioned you had connected with Troy on this – are you able to update or do you need me to connect with Troy?
    - 9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.
    - 9/22-25/2015 - Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.
    - 10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.
    - 10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.
    - 10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.

- ✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)
    - Met with Chris and Christian on 10/7.
    - Mutual agreement to move the Parking and Customer service center over to FBSA.
    - OIP would like to keep all things related to Security Systems and reviewing Repair.
        - Would still need some support from us for badging in some cases.
    - Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
    - OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

- ✓ State Christmas Tree Search
    - Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
    - ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
    - ~~Press Release: Yesterday, Wednesday, October 14th.~~
    - Tree lighting will take place on Friday, November 20th as part of Silver Bells.

- ✓ MiMove Process Update
    - Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
    - Response was received on Monday, November 2, 2015.
    - Currently reviewing the information.

- Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry.
- ~~Would like to send from all three as project sponsors if in agreement.~~
- ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

✓ House Committee Appropriations Meeting (Can we just remove this since Brom was in attendance?)
- Scheduled for Wednesday, October 28th.
- Bob Burns will be attending to provide the update on the CAR project.
- I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12)
- ~~32 applicants – H/R screened down to 4 for internal review~~
- Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
- ~~MSP and GOB sites will be a priority.~~
- ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

✓ Building Closures (will update after meeting Wednesday)
- At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
- The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
- I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
- Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
- Further training and communication on building closures will be communicated with staff.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)
- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)
- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

- ✓ DTMB Health and Safety
  - ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
  - ~~Sharon offered assistance from Judy and Joel.~~
  - ~~Dan discussed a couple of ongoing program needs.~~
  - ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
  - ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
  - Mike met with Sharon on Friday, October 23rd.
  - Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?
CEPI and MDE/Library?
On Call/O.T. Exception Requests and/or Henry email?
Anything regarding Op Ex?
State Veterans Home request from Lisa?
KPMG/HOK
Naming for 300 S. Grand/Input from Tim Becker?
Do you want to talk to Brom about changing FBSA's name?
Anything more to be discussed on the P3/Lab Review?
Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.
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KERRI/TONYIA/MIKE UPDATE MEETING

November 10, 2015

Action Items/Follow Up From October 15, 2015

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- Follow Up/Updates
    - O.T./O.C. Exemptions BOD
        - Anything further needed?
    - Mike/Keith 1x1
        - Mike to reach out on bike policy
    - Boji Leases/Hamtramck/Flint/Inkster – did Mike get what he needed from Bob B. on this? Have inquired to Bob but no response.
    - Fuel Pumps (email)
    - Kalamazoo response (email)
    - Arbaugh Building/OSE
    - Skype

- Analyst
    - Identify which office
    - Desk phone?

- Communication to direct reports? All staff?
- Training focus

- Funding for Move Manager position in RED.
  - Update on Phil discussion

- Brom Meeting Prep- November 13th
  - Tuesday p.m. to submit Thursday before 8:30

- Op Ex Meetings:
  - My role?
  - Take notes?

- Assignment Log/Calendar Items
  - Tonyia out Thursday and Friday
  - Kerri out Friday

1X1 BROM/MIKE

November 13, 2015

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✓ DTMB H/R, IT, OPM, EA Moves (no update per Troy Spitzley)

- Overall concern is the availability of DTMB Mail and Delivery, Telecom and IT. Adding in additional moves along with CAR poses a concern to the availability of these resources.
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  - Budget is also complete (using typical workstations), but funding has not been identified.
- DTMB IT: The design for space to move IT to Con Hall from Hollister is still pending due to the variation in the number of employees to be moved.

        - Budget is pending verification of the number of people to be moved.
        - The original number of staff to be moved started out at 50 and has moved up to as many as 108 with 24 vacant workstations.
        - The space an only accommodate a maximum of 96 employees (per code –HVAC, restrooms, egress, etc.).
    - DTMB EA: The design for space to move EA to Mason is complete.
        - Budget is also complete and EA is covering their costs to move.

✓ Governor's Residence Project – Elliptical Garden Wall - Arch Wall – Brick Planters Project
- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- Discussions have begun with BOD Grounds crew to do demolition in the next two weeks once the design and estimate has been approved.
- ~~BOD met with Marsha and Sarah Tuesday, October 13~~
- ~~Close to agreeing on a design – a few tweaks are needed~~
- ~~Marsha requested a cost estimate to review estimate and design with the First Lady.~~
- ~~May have approval for demolition work yet this fall. Likely use BOD Grounds Crew for demolition and removal work.~~
- ~~Remainder of work would be under contract and scheduled for the spring.~~

✓ CAR Project
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
-
- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
    - ~~CEPI~~
    - DTMB HR
    - OPM
    - Agency Services/Hogan's Group
    - DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
        - Agencies are looking into what they can contribute towards the moves.
- ~~Budget Review: FBSA worked with Greg DeCamp to finalize CAR Budget.~~
    - ~~Lisa Shoemaker passed the information on to Nancy Duncan on Tuesday, October 13th. Expect a decision from SBO soon.~~
- MSP CIJC will be moving the weekend of December 11th to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Schedule – (Preliminary):

DTMB FBSA from GOB to LTA	TBD
MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
MSP SEOC moves	TBD
MSP 2nd Floor A & B wings GOB	February 5, 2016
MSP 3rd Floor A wing GOB	March 11, 2016
MSP 3rd Floor B wing GOB	March 25, 2016
DHHS 5th Floor 333 Grand	May 20, 2016
DHHS 3rd Floor 333 Grand	June 24, 2016
DHHS 2nd & 1st Floors 333 Grand	August 12, 2016

- ~~The Construction Manager contract was pulled off the October 13th Ad Board Agenda. A member is requesting additional information which DCD is providing.~~
  - ~~It is expected that this will be approved on a Special Agenda through Ad Board on Tuesday, October 20th.~~
  - ~~This one week delay will make an already very tight timeframe even tighter.~~
  - ~~Further delays at Ad Board will cause project delays.~~
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. ~~Mike to meet with them on 10/21 to discuss their concerns); parking concerns, moving a substantial number of files, retention schedules, etc.~~
- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elain Keilen to discussion communications. MSP insistent they maintain control of communications with their staff.

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Mike discussed with Eric Larson on October 26th and touched base with Wayne County.
  - Wayne County is doing their programming.
  - Eric indicated that the Wayne County sale of the Guardian Building to Dan Gilbert hit a bit of a lull. Gilbert purchase is contingent on a level of occupancy to make sense. Including wanting Wayne County to stay which keeps them from moving out to Cadillac Place. Eric is keeping tabs on progress.
  - Potential related item. We are going to assist DPS with a review of their current Fisher Building space. They have 120,000 sf and may not need that much but stuck in a bad deal there. New owners would like to get them out. We are going to try and perhaps help move them to Guardian which could allow Wayne County to leave and help the sale to Gilbert. We are waiting on a contact name for DPS.
  - Mike staying in contact with Wayne County. We also heard from the new owner of the Fisher today indicating he has a retail contact that needs 30,000 sf of street facing retail space and is connecting them with us.
  - Mike following up with Wayne County again this week and Eric is staying plugged in.
  - ~~Have connected with both Mike and Mary Anna from Wayne County and they are still working on their programming.~~
  - ~~They currently have all of the info needed from us.~~
  - ~~The finance team has been looking into the option of being able to expend the up-front costs and then have Wayne County pay it off over a couple of years.~~
  - ~~Finance has found prior precedence where DTMB was able to expend funds through the land sale account and then recover the costs in future years.~~
  - ~~This precedence was allowed by OFM so we believe it would be possible to do so again for this project.~~
  - ~~If we want to pursue, OFM needs from us, an estimated dollar amount and the proposed payoff timeline so Phil can take a proposal forward for support.~~
  - ~~NOTE: Provided Terri Fitzpatrick – Boji Group the requested Occupancy/Lease Information.~~

- ✓ Cadillac Place Parking Update
  - Rental Agreement became effective on October 1, 2015. (Rental Agreement 10/1/15 through 9/30/2016).

- DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
- DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

✓ Cadillac Place – Star Snack and Overall Vending/Food Service

- Mike met with Ed Rodgers, Mike Pemble, James Hull, Tamela Meek, Joe Pelle and Nick Rose on November 3, 2015.
- Bureau of Services for Blind Persons (BSBP) standing behind the rule/law as non-negotiable.
- Star Snack will have to cease operations 12/31/15 as will Subway when the lease comes due.
- BSBP indicated that they are very interested in taking over the existing Star Snack space with another vendor to continue to provide the "Dollar Store" type products being sold. Out staff will work with them to set this up after Star Snack exits the end of December.
- DTMB RED communicated this decision to Sam Jawad on November 5th. Sam voiced he would be calling BSBP to discuss. RED staff provided BSBP that they may be receiving a call from Mr. Jawad.
- DTMB is charging BSBP the sf rate for the space that their vending machines are in.
  - We are doing an inventory on what those amounts are and will meet with BSBP to review.
  - This has been an issue for their placing additional machines in buildings.
  - Mike offered to waive that leasing of space if it means we will be able to have more vending machines on more floors and make the occupants happy.
  - DTMB is going to establish regular cadence meetings to see what we can do to increase the level of service and offerings in our buildings.
  - DTMB will support their efforts on our new Facility Web Pages, promoting their menus, specials and encouraging catering service and locations.
- Overall a very positive meeting. Mike Pemble in particular was extremely pleased with the support we provided. History with DTMB had not been good and he didn't even know that we provided support on these items and said it was one of the best meetings he has ever had.
- ~~Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).~~
- ~~August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.~~
- ~~December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).~~
- ~~September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.~~
- ~~November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.~~

✓ SEOC

- Striving for substantial completion by mid-January, 2016.

        - Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
    - Project remains on budget.
    - The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.
    - The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.
    - Chilled water connection took place on Saturday, November 7th.
    - ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

Real Estate and Leasing:

- ✓ CCC Lease –
    - Brom spoke to John Pirich and informed him we will not be extending.
    - ~~Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.~~
    - ~~Option 1: Leave current lease in place:~~
        - ~~The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.~~
        - ~~Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.~~
        - ~~The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.~~
    - ~~Option 2: Extend lease and request additional improvements to the building:~~
        - ~~Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.~~
        - ~~Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.~~
        - ~~Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.~~
        - ~~The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.~~
        - ~~The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.~~
        - ~~If implemented, the proposed extension will exceed recent precedent.~~

- ✓ Kalamazoo – DHHS Options –

- Mike and Bob Burns meeting with Kurt Warner on November 19th.
- ~~Met with potential Alcott Street Lessor which is a private lessor (not the county/city).~~
- ~~They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.~~
- ~~Evaluating with DHHS to determine if programmatically beneficial to move to this site.~~
- ~~State owned option still preferred but if state owned not viable a second lease site may be next best alternative.~~
- ~~Bob discussing with Kurt Warner.~~
- ~~Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.~~

✓ Emergent/Bio Solutions Property: (Bob reported no change on this. Do you still want to include?)
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.
- RED continuing to work through the process.

Agency Collaboration/Projects:

✓ Furniture RFP
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

Bid Posting	10-1-15
Pre-Proposal Bidder Phone Conference	10-9-15
Bidder Questions Due	10-30-15
Answers to Questions Published	11-9-15
Bids Due	11-30-15
Submit to Ad Board for Approval	5-17-16
Transition Period	5-20-16 to 7-29-16
New Contract Start Date	8-1-2016

- FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
- Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.

✓ LTA Location – Potential FBSA Move (Requested an update from Tim Hall on Fridays meeting)
- Floorplan essentially complete with agreements from all three divisions.
- FBSA staff met with Krisi Thompson on November 9th to discuss and coordinate solution that addresses needs and goals for work area.
- ~~Floorplan options/needs continue to be reviewed.~~
- ~~FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.~~
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~

- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
  - Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
  - Funding delays created a substantial challenge to the timeline and FBSA may have to move twice however, with funding resolved and approval of construction contracts expected soon we will be analyzing in detail all options available to avoid the time, expense and inconvenience of a double move.
  - This process will continue over the next 4-6 weeks as construction is released, material & equipment deliveries are confirmed, etc.
  - Construction contact work has been released for bidding and bids are expected to be received and under review within the next 2-3 weeks.
  - Real Estate design staff is finalizing office furniture designs and details.
- ~~Timeline is getting very tight. FBSA will likely have to move twice.~~
- ~~Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?~~

✓ FM Systems (You mentioned you had connected with Troy on this – are you able to update or do you need me to connect with Troy?

- 9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.
- 9/22-25/2015 - Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.
- 10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.
- 10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.
- 10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.

✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)

- Met with Chris and Christian on 10/7.
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

- ✓ State Christmas Tree Search (Can we remove?)
  - Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
  - ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
  - ~~Press Release: Yesterday, Wednesday, October 14th.~~
  - Tree lighting will take place on Friday, November 20th as part of Silver Bells.

- ✓ MiMove Process Update
  - Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
  - Response was received on Monday, November 2, 2015.
  - Currently reviewing the information.
  - Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry. Expected to be rescheduled in early December.
  - ~~Would like to send from all three as project sponsors if in agreement.~~
  - ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

- ✓ House Committee Appropriations Meeting (Can we remove this since Brom was in attendance?)
  - Scheduled for Wednesday, October 28th.
  - Bob Burns will be attending to provide the update on the CAR project.
  - I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

- ✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12) (Can we remove?
  - ~~32 applicants – H/R screened down to 4 for internal review~~
  - Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
  - ~~MSP and GOB sites will be a priority.~~
  - ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

- ✓ Building Closures
  - At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
  - The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
  - I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
  - Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
  - Further training and communication on building closures will be communicated with staff.
  - The meeting to discuss Business Continuity was held on Wednesday 11/4.
  - Jeanette, Chris Christiansen (via phone) and Jeff Pratt from OIP participated in addition to our FBSA staff.

- Action items include updating all policies including the Ad Guide, BOD will be holding refresher training with Facilities Supervisors and Building Trades Supervisors on building closures including use of the PA system.
- Also discussed the need for a 'scripted announcement' to be kept near the PA systems in the buildings.
- The group discussed new monitor vests and monitor flags for volunteers work stations. Jeanette will look into options.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)

- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review (Kerri has printed email – will discuss with Mike)

- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)

- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

✓ DTMB Health and Safety

- ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
- ~~Sharon offered assistance from Judy and Joel.~~
- ~~Dan discussed a couple of ongoing program needs.~~
- ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
- ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
- Mike met with Sharon on Friday, October 23rd.
- Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?

- On Call/O.T. Exception Requests and/or Henry email?
- Anything regarding Op Ex?
- State Veterans Home request from Lisa?
- KPMG/HOK
- Do you want to talk to Brom about changing FBSA's name?

- Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.

- Do you want to talk to Brom about NASFA?

1X1 BROM/MIKE

November 13, 2015

Discussion Items:

Action Items/Follow Up From October 15, 2015

I. **Mike**: Send a couple recommendations for a new MSP building name as well as the naming process document to Brom/David. Tim Becker suggested "DHHS Central Office"
II. **Mike**: Reach out to Nancy (cc Brom) after meeting with Tom. See if FBSA can assist with discussions with the Library staff on the use of conference rooms (talk to Tom about this). (Status update below)
III. **Brom**: Will touch base with DEQ/DNR/MDARD executives on Hollister moves and have them to work with Mike to move it forward.
IV. **Mike**: Schedule meeting with Mike/Bob/Brom/Randy on parking. Talk with the AG first, circle back with Brom Friday morning. (Met with AG and city on Friday 11/5)
V. **Mike**: Have one pager/memo on FM Systems on file (functionality, cost savings). (Document prepared)
VI. **Mike**: Will send MiMove questions, copy Brom/Rod. (Response from Pam Kenney and team received on 11/2/15. OPM is working on scheduling the MiMove meeting for early December. See below).
VII. **Mike**: Any update since the summer on the Hamtramck/Flint/Inkster? Will Doxie from RED following up on this.
VIII. **Mike**: Pass along lessons learned, who makes the calls, etc. on Cass closure to Brom. (Update below).
IX. **Mike**: Have Dan compile his needs for health and safety assistance.
X. **Kelly**: Talk to Janelle: when is the meeting about business continuity (appointment sent yesterday)? Brom needs to talk to Mike and Chris before the meeting.

Standing Agenda Item:

- ✓ Upcoming RFP's:
  - FM Systems? (Update below)

Capitol Complex:

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- The space an only accommodate a maximum of 96 employees (per code –HVAC, restrooms, egress, etc.).

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- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- Discussions have begun with BOD Grounds crew to do demolition in the next two weeks once the design and estimate has been approved.
- ~~BOD met with Marsha and Sarah Tuesday, October 13~~
- ~~Close to agreeing on a design – a few tweaks are needed~~
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- ~~Remainder of work would be under contract and scheduled for the spring.~~

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- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
  - ~~CEPI~~
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  - OPM
  - Agency Services/Hogan's Group
  - DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
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  - ~~Lisa Shoemaker passed the information on to Nancy Duncan on Tuesday, October 13th. Expect a decision from SBO soon.~~
- MSP CIJC will be moving the weekend of December 11th to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Schedule – (Preliminary):

DTMB FBSA from GOB to LTA	TBD
MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
MSP SEOC moves	TBD
MSP 2nd Floor A & B wings GOB	February 5, 2016
MSP 3rd Floor A wing GOB	March 11, 2016
MSP 3rd Floor B wing GOB	March 25, 2016
DHHS 5th Floor 333 Grand	May 20, 2016
DHHS 3rd Floor 333 Grand	June 24, 2016
DHHS 2nd & 1st Floors 333 Grand	August 12, 2016

- ~~The Construction Manager contract was pulled off the October 13th Ad Board Agenda. A member is requesting additional information which DCD is providing.~~
  - ~~It is expected that this will be approved on a Special Agenda through Ad Board on Tuesday, October 20th.~~
  - ~~This one-week delay will make an already very tight timeframe even tighter.~~
  - ~~Further delays at Ad Board will cause project delays.~~
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. ~~Mike to meet with them on 10/21 to discuss their concerns); parking concerns, moving a substantial number of files, retention schedules, etc.~~
- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elain Keilen to discussion communications. MSP insistent they maintain control of communications with their staff.

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Mike discussed with Eric Larson on October 26th and touched base with Wayne County.
  - Wayne County is doing their programming.
  - Eric indicated that the Wayne County sale of the Guardian Building to Dan Gilbert hit a bit of a lull. Gilbert purchase is contingent on a level of occupancy to make sense. Including wanting Wayne County to stay which keeps them from moving out to Cadillac Place. Eric is keeping tabs on progress.
  - Potential related item. We are going to assist DPS with a review of their current Fisher Building space. They have 120,000 sf and may not need that much but stuck in a bad deal there. New owners would like to get them out. We are going to try and perhaps help move them to Guardian which could allow Wayne County to leave and help the sale to Gilbert. We are waiting on a contact name for DPS.
  - Mike staying in contact with Wayne County. We also heard from the new owner of the Fisher today indicating he has a retail contact that needs 30,000 sf of street facing retail space and is connecting them with us.
  - Mike following up with Wayne County again this week and Eric is staying plugged in.
  - ~~Have connected with both Mike and Mary Anna from Wayne County and they are still working on their programming.~~
  - ~~They currently have all of the info needed from us.~~
  - ~~The finance team has been looking into the option of being able to expend the up-front costs and then have Wayne County pay it off over a couple of years.~~
  - ~~Finance has found prior precedence where DTMB was able to expend funds through the land sale account and then recover the costs in future years.~~
  - ~~This precedence was allowed by OFM so we believe it would be possible to do so again for this project.~~
  - ~~If we want to pursue, OFM needs from us, an estimated dollar amount and the proposed payoff timeline so Phil can take a proposal forward for support.~~
  - ~~NOTE: Provided Terri Fitzpatrick – Boji Group the requested Occupancy/Lease Information.~~

- ✓ Cadillac Place Parking Update
  - Rental Agreement became effective on October 1, 2015. (Rental Agreement 10/1/15 through 9/30/2016).

- DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
- DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

✓ Cadillac Place – Star Snack and Overall Vending/Food Service

- Mike met with Ed Rodgers, Mike Pemble, James Hull, Tamela Meek, Joe Pelle and Nick Rose on November 3, 2015.
- Bureau of Services for Blind Persons (BSBP) standing behind the rule/law as non-negotiable.
- Star Snack will have to cease operations 12/31/15 as will Subway when the lease comes due.
- BSBP indicated that they are very interested in taking over the existing Star Snack space with another vendor to continue to provide the "Dollar Store" type products being sold. Out staff will work with them to set this up after Star Snack exits the end of December.
- DTMB RED communicated this decision to Sam Jawad on November 5th. Sam voiced he would be calling BSBP to discuss. RED staff provided BSBP that they may be receiving a call from Mr. Jawad.
- DTMB is charging BSBP the sf rate for the space that their vending machines are in.
  - We are doing an inventory on what those amounts are and will meet with BSBP to review.
  - This has been an issue for their placing additional machines in buildings.
  - Mike offered to waive that leasing of space if it means we will be able to have more vending machines on more floors and make the occupants happy.
  - DTMB is going to establish regular cadence meetings to see what we can do to increase the level of service and offerings in our buildings.
  - DTMB will support their efforts on our new Facility Web Pages, promoting their menus, specials and encouraging catering service and locations.
- Overall a very positive meeting. Mike Pemble in particular was extremely pleased with the support we provided. History with DTMB had not been good and he didn't even know that we provided support on these items and said it was one of the best meetings he has ever had.
- ~~Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).~~
- ~~August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.~~
- ~~December 22, 2010- Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).~~
- ~~September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.~~
- ~~November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.~~

✓ SEOC

- Striving for substantial completion by mid-January, 2016.

- Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
- Project remains on budget.
- The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.
- The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.
- Chilled water connection took place on Saturday, November 7th.
- ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

Real Estate and Leasing:

- ✓ CCC Lease –
  - Brom spoke to John Pirich and informed him we will not be extending.
  - ~~Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.~~
  - ~~Option 1: Leave current lease in place:~~
    - ~~The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.~~
    - ~~Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.~~
    - ~~The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.~~
  - ~~Option 2: Extend lease and request additional improvements to the building:~~
    - ~~Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.~~
    - ~~Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.~~
    - ~~Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.~~
    - ~~The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.~~
    - ~~The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.~~
    - ~~If implemented, the proposed extension will exceed recent precedent.~~

- ✓ Kalamazoo – DHHS Options –

- Mike and Bob Burns meeting with Kurt Warner on November 19th.
- ~~Met with potential Alcott Street Lessor which is a private lessor (not the county/city).~~
- ~~They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.~~
- ~~Evaluating with DHHS to determine if programmatically beneficial to move to this site.~~
- ~~State owned option still preferred but if state owned not viable a second lease site may be next best alternative.~~
- ~~Bob discussing with Kurt Warner.~~
- ~~Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.~~

✓ Emergent/Bio Solutions Property: (Bob reported no change on this. Do you still want to include?)
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.
- RED continuing to work through the process.

Agency Collaboration/Projects:

✓ Furniture RFP
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

Bid Posting	10-1-15
Pre-Proposal Bidder Phone Conference	10-9-15
Bidder Questions Due	10-30-15
Answers to Questions Published	11-9-15
Bids Due	11-30-15
Submit to Ad Board for Approval	5-17-16
Transition Period	5-20-16 to 7-29-16
New Contract Start Date	8-1-2016

- FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
- Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.

✓ LTA Location – Potential FBSA Move
- ~~Floorplan options/needs continue to be reviewed.~~
- ~~FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.~~
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.

- Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
- Funding delays created a substantial challenge to the timeline and FBSA may have to move twice however, with funding resolved and approval of construction contracts expected soon we will be analyzing in detail all options available to avoid the time, expense and inconvenience of a double move.
- This process will continue over the next 4-6 weeks as construction is released, material & equipment deliveries are confirmed, etc.
- Construction contact work has been released for bidding and bids are expected to be received and under review within the next 2-3 weeks.
- Real Estate design staff is finalizing office furniture designs and details.
- Tim Hall met with Krisi Thompson on November 9th to discuss and coordinate a solution that addresses needs and goals for work area.
- Additional follow up is needed to conclude a final approach but are making progress.

- ~~Timeline is getting very tight. FBSA will likely have to move twice.~~
- ~~Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?~~

✓ FM Systems

- North Carolina State University was not being responsive to DTMB Procurement. We requested the SOM request a letter from the NC Purchasing authority granting us permission. DTMB Procurement responded that a letter allowing us to use NCSU contract is insufficient. We must document that the bidding community had reason to believe others might later leverage the contract.
  - Anne Brys and Laurie Westfall suggested FBSA look at some of the other contracts w/ the Buyer. Have been told most of them are Federal contracts through GSA and the State of Michigan will not accept their bids.
  - FBSA requested copies of the USGS contract previously provided by DTMB Procurement, but it might be a GSA contract not competitively bid. FBSA also started an evaluation of the Hennepin County RFP.
  - Troy did a web search and found some 2011-2012 North Carolina Purchasing Program transformational document links regarding "Sourcing" that discussed Statutory and Administrative Code policy changes that I forwarded to DTMB Procurement, along with contact information. Since the NCSU bid was from 2013, it should be okay if the proposals recommendations were implemented.
  - Back-up planning" Troy is requesting and will be reviewing other governmental bids, and have scheduled time beginning on Friday the 13th with Julie Proux (IT) to begin drafting an RFP just in case. A decision will be made in the next few weeks if we should move forward with a bid instead. That assumes we cannot move forward with leveraging some other entities contract.
  - ~~9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.~~
  - ~~9/22-25/2015 – Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.~~
  - ~~10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on~~

~~work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.~~
- ~~10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.~~
- ~~10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.~~

✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)
- Met with Chris and Christian on 10/7.
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

✓ State Christmas Tree Search (Can we remove?)
- Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
- ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
- ~~Press Release: Yesterday, Wednesday, October 14th.~~
- Tree lighting will take place on Friday, November 20th as part of Silver Bells.

✓ MiMove Process Update
- Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
- Response was received on Monday, November 2, 2015.
- Currently reviewing the information.
- Meeting was originally scheduled for Tuesday, November 3rd however was postponed to allow for time to review information sent by team in response to sponsor inquiry. Expected to be rescheduled in early December.
- ~~Would like to send from all three as project sponsors if in agreement.~~
- ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

✓ House Committee Appropriations Meeting (Can we remove this since Brom was in attendance?)
- Scheduled for Wednesday, October 28th.
- Bob Burns will be attending to provide the update on the CAR project.
- I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12) (Can we remove?
- ~~32 applicants – H/R screened down to 4 for internal review~~

- Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
- ~~MSP and GOB sites will be a priority.~~
- ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

✓ Building Closures
- At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
- The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
- I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
- Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
- Further training and communication on building closures will be communicated with staff.
- The meeting to discuss Business Continuity was held on Wednesday 11/4.
- Jeanette, Chris Christiansen (via phone) and Jeff Pratt from OIP participated in addition to our FBSA staff.
- Action items include updating all policies including the Ad Guide, BOD will be holding refresher training with Facilities Supervisors and Building Trades Supervisors on building closures including use of the PA system.
- Also discussed the need for a 'scripted announcement' to be kept near the PA systems in the buildings.
- The group discussed new monitor vests and monitor flags for volunteers work stations. Jeanette will look into options.

✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)
- Have met with Team and requested 1 – 3 good examples from each Division.

✓ DHHS New Lab Review (Kerri has printed email – will discuss with Mike)
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Next steps.

✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)
- David confirmed he can attend morning portion.
- Brom's availability for any/all?
- Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

✓ DTMB Health and Safety
- ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. Placed Dan in an awkward position.~~
- ~~Sharon offered assistance from Judy and Joel.~~
- ~~Dan discussed a couple of ongoing program needs.~~

- ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
- ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
- Mike met with Sharon on Friday, October 23rd.
- Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

Additional Items you may want to include?

- On Call/O.T. Exception Requests and/or Henry email?
- Anything regarding Op Ex?
- State Veterans Home request from Lisa?
- KPMG/HOK
- Do you want to talk to Brom about changing FBSA's name?
- Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.
- Do you want to talk to Brom about NASFA?

1X1 BROM/MIKE

November 13, 2015

Discussion Items:

Action Items/Follow Up From October 15, 2015

I. **Mike**: Send a couple recommendations for a new MSP building name as well as the naming process document to Brom/David. Tim Becker suggested "DHHS Central Office"
II. **Mike**: Reach out to Nancy (cc Brom) after meeting with Tom. See if FBSA can assist with discussions with the Library staff on the use of conference rooms (talk to Tom about this). (Status update below)
III. **Brom**: Will touch base with DEQ/DNR/MDARD executives on Hollister moves and have them to work with Mike to move it forward.
IV. **Mike**: Schedule meeting with Mike/Bob/Brom/Randy on parking. Talk with the AG first, circle back with Brom Friday morning. (Met with AG and city on Friday 11/5)
V. **Mike**: Have one pager/memo on FM Systems on file (functionality, cost savings). (Document prepared)
VI. **Mike**: Will send MiMove questions, copy Brom/Rod. (Response from Pam Kenney and team received on 11/2/15. OPM is working on scheduling the MiMove meeting for early December. See below).
VII. **Mike**: Any update since the summer on the Hamtramck/Flint/Inkster? Will Doxie from RED following up on this.
VIII. **Mike**: Pass along lessons learned, who makes the calls, etc. on Cass closure to Brom. (Update below).
IX. **Mike**: Have Dan compile his needs for health and safety assistance.
X. **Kelly**: Talk to Janelle: when is the meeting about business continuity (appointment sent yesterday)? Brom needs to talk to Mike and Chris before the meeting.

Standing Agenda Item:

- ✓ Upcoming RFP's:
  - FM Systems? (Update below)
  - Do we need to have Furniture listed here at this point? (Update on this is below)

Capitol Complex:

- ✓ CEPI Move
  - ~~RED met with Tom Howell 2 weeks ago. There have been email correspondences since, addressing CEPI's questions relating to options provided.~~
    - ~~Tom indicated he was o.k. staying in the Library. CEPI had some concerns which they have communicated to Brom.~~
    - ~~RED responded back to Brom on those concerns.~~
  - ~~Meeting with Tom and Mike– rescheduled for Tuesday, October 20th due to emergency appendectomy.~~

- ~~Head Librarian expressed concern about the future of the building – library versus office space.~~
  - ~~BOD shares same concern regarding future of the building as restrooms, HVAC, building controls, etc. would need to be modified and there is an expense to these types of changes.~~
- ~~In addition, preliminary discussions/request from Education to move staff from leased space (1033 S. Washington) to Hannah. May move some IT staff out of Hannah (to where is to be determined).~~
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations to accommodate DTMB's timing sensitivity related to Ad Board approval for the CAR project was approved.
- CEPI is to provide $100,000 for its permanent accommodations at the Library.
- FBSA staff have been meeting with Tom Howell and Trina Anderson to finalize request.
- FBSA staff pursing options regarding restrooms. Sensitivity around the architecture of the building would increase costs substantially.
- Mike and RED team met with CEPI (Tom Howell and Trina Anderson) and MDE/Library on November 4th.
- CEPI feels they have given enough over the past years and is sticking up for CEPI needs.
- CEPI's first choice: Hannah 1st Floor; Second choice: L shape on 3 at Library; Third choice: rectangle on 3 and dedicated conference space on 5 for them.
- Library will look into what effort it would be to move items to accommodate L shape and will look for financial support from us to do so.
- FBSA left it positive and communicated that we are doing our best and will further review all options.
- FBSA will review further and will circle back with each group to validate.
- AS-MDOC has indicated to RED that they no longer want to move out of the Hannah Building to the Victor Building. When originally presented with this, AS-MDOC was onboard with it. This move needs to occur in order to keep CEPI in the Library (Education was happy with this agreement).
  -

Comment [DK(1]: Troy Spitzley asked that I be sure you were aware of this.

✓ DTMB H/R, IT, OPM, EA Moves (no update per Troy Spitzley)

- Overall concern is the availability of DTMB Mail and Delivery, Telecom and IT. Adding in additional moves along with CAR poses a concern to the availability of these resources.
- DTMB H/R: The design for space to move HR to Con Hall South Tower/Southwest Corner from the Hollister Building is complete.
  - Budget is also complete, but funding has not been identified.
  - FBSA received an email from H/R regarding a homeless man lying in front of the elevator at the Hollister Building. According to H/R, this was the second time this has occurred.
  - RED has contacted the Landlord regarding the issue and HR has been informed to contact the police.
  - The Landlord will also have someone check the lobby daily after the building opens at 5:45a.m.
  - FBSA has requested that HR keep us apprised of the situation and report any further issues to us. HR responded with appreciation of the action taken.
- DTMB OPM: The design for space to move OPM to Cass Building from Con Hall is complete.
  - OPM is requesting approval to veer from the typical office layout design.
  - Budget is also complete (using typical workstations), but funding has not been identified.

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- Schedule – (Preliminary):

DTMB FBSA from GOB to LTA	TBD
MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
MSP SEOC moves	TBD
MSP 2nd Floor A & B wings GOB	February 5, 2016
MSP 3rd Floor A wing GOB	March 11, 2016
MSP 3rd Floor B wing GOB	March 25, 2016
DHHS 5th Floor 333 Grand	May 20, 2016
DHHS 3rd Floor 333 Grand	June 24, 2016

- DHHS 2nd & 1st Floors 333 Grand August 12, 2016
  - ~~The Construction Manager contract was pulled off the October 13th Ad Board Agenda. A member is requesting additional information which DCD is providing.~~
    - ~~It is expected that this will be approved on a Special Agenda through Ad Board on Tuesday, October 20th.~~
    - ~~This one-week delay will make an already very tight timeframe even tighter.~~
    - ~~Further delays at Ad Board will cause project delays.~~
  - Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
  - Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. ~~Mike to meet with them on 10/21 to discuss their concerns); parking concerns, moving a substantial number of files, retention schedules, etc.~~
  - Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elain Keilen to discussion communications. MSP insistent they maintain control of communications with their staff.

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Mike discussed with Eric Larson on October 26th and touched base with Wayne County.
  - Wayne County is doing their programming.
  - Eric indicated that the Wayne County sale of the Guardian Building to Dan Gilbert hit a bit of a lull. Gilbert purchase is contingent on a level of occupancy to make sense. Including wanting Wayne County to stay which keeps them from moving out to Cadillac Place. Eric is keeping tabs on progress.
  - Potential related item. We are going to assist DPS with a review of their current Fisher Building space. They have 120,000 sf and may not need that much but stuck in a bad deal there. New owners would like to get them out. We are going to try and perhaps help move them to Guardian which could allow Wayne County to leave and help the sale to Gilbert. We are waiting on a contact name for DPS.
  - Mike staying in contact with Wayne County. We also heard from the new owner of the Fisher today indicating he has a retail contact that needs 30,000 sf of street facing retail space and is connecting them with us.
  - Mike following up with Wayne County again this week and Eric is staying plugged in.
  - ~~Have connected with both Mike and Mary Anna from Wayne County and they are still working on their programming.~~
  - ~~They currently have all of the info needed from us.~~
  - ~~The finance team has been looking into the option of being able to expend the up-front costs and then have Wayne County pay it off over a couple of years.~~
  - ~~Finance has found prior precedence where DTMB was able to expend funds through the land sale account and then recover the costs in future years.~~
  - ~~This precedence was allowed by OFM so we believe it would be possible to do so again for this project.~~
  - ~~If we want to pursue, OFM needs from us, an estimated dollar amount and the proposed payoff timeline so Phil can take a proposal forward for support.~~
  - ~~NOTE: Provided Terri Fitzpatrick – Boji Group the requested Occupancy/Lease Information.~~

- ✓ Cadillac Place Parking Update

- Rental Agreement became effective on October 1, 2015. (Rental Agreement 10/1/15 through 9/30/2016).
- DTMB Parking Office sent out a notice on October 7, 2015, to Cadillac Place tenants to fill these spaces.
- DTMB RED will bid out these spaces and will work toward establishing these 100 spaces long term.

✓ Cadillac Place – Star Snack and Overall Vending/Food Service

- Mike met with Ed Rodgers, Mike Pemble, James Hull, Tamela Meek, Joe Pelle and Nick Rose on November 3, 2015.
- Bureau of Services for Blind Persons (BSBP) standing behind the rule/law as non-negotiable.
- Star Snack will have to cease operations 12/31/15 as will Subway when the lease comes due.
- BSBP indicated that they are very interested in taking over the existing Star Snack space with another vendor to continue to provide the "Dollar Store" type products being sold. Out staff will work with them to set this up after Star Snack exits the end of December.
- DTMB RED communicated this decision to Sam Jawad on November 5th. Sam voiced he would be calling BSBP to discuss. RED staff provided BSBP that they may be receiving a call from Mr. Jawad.
- DTMB is charging BSBP the sf rate for the space that their vending machines are in.
  - We are doing an inventory on what those amounts are and will meet with BSBP to review.
  - This has been an issue for their placing additional machines in buildings.
  - Mike offered to waive that leasing of space if it means we will be able to have more vending machines on more floors and make the occupants happy.
  - DTMB is going to establish regular cadence meetings to see what we can do to increase the level of service and offerings in our buildings.
  - DTMB will support their efforts on our new Facility Web Pages, promoting their menus, specials and encouraging catering service and locations.
- Overall a very positive meeting. Mike Pemble in particular was extremely pleased with the support we provided. History with DTMB had not been good and he didn't even know that we provided support on these items and said it was one of the best meetings he has ever had.
- ~~Date Range: October 1, 1985 through December 31, 2015 – (30 years in this location).~~
- ~~August 10, 2009 – Tenant (Mr. Issam Jwad) requested an additional fourth and fifth five-year extension be added to the original lease.~~
- ~~December 22, 2010 Assistant Attorney General sent a letter on behalf of the State of Michigan denying the extension request and stated Star Snack's lease will expire December 31, 2015. (Five year cancellation notice).~~
- ~~September 29, 2015 – Real Estate reached out to the Services for Blind Persons to discuss a possibility of this Convenience store being permitted to stay in the building. They understood our concerns, but informed RED, since the Services for Blind Persons has been sued by an Operator at Cadillac Place due to Star Snack's presence, they would be reluctant to permit any exception to the Act, but would be willing to look at a proposal.~~
- ~~November 3, 2015 – FBSA representatives will be meeting with Ed Rodgers from the Services for Blind Persons management team.~~

✓ SEOC

- Striving for substantial completion by mid-January, 2016.

- Numerous weather delays and some construction material delivery issues are effecting the final completion schedule from end of December 2015 to mid-January 2016.
- Project remains on budget.
- The renovated areas of the GOB are ahead of schedule and are anticipating furniture installation to begin by late November.
- The steam shutdown was conducted on Saturday, October 24th, with the new steam piping connection being completed and connected.
- Chilled water connection took place on Saturday, November 7th.
- ~~SEOC Tour scheduled for David, Christian, Chad Laidlaw/CTO, Matt Bolger/MSP and Tony Katarsky/EMHSD on Tuesday 10/20 at 3:00 pm. I am attending.~~ Conducted multiple tours of the overall construction progress to both DTMB Leadership and Representative Potvin. Tours were held on October 20th and October 27th and were very positive. MSP was also in attendance at these tours and provided MSP operational information.

Real Estate and Leasing:

- ✓ CCC Lease –
  - Brom spoke to John Pirich and informed him we will not be extending.
  - ~~Had a phone call with John Pirich and he is still hoping for an extension and removal of the cancellation clause. This all started when they had heard feedback that SOM was going to exit the lease. This jump started their taking care of improvements that had been delinquent.~~
  - ~~Option 1: Leave current lease in place:~~
    - ~~The Lessor has been providing improvements to the facility required under the current Lease, so additional improvements may not be necessary to improve satisfaction of tenants.~~
    - ~~Under the current agreement, the Lease will terminate naturally in 2029 or can be cancelled through a simple cancellation provision in 2024.~~
    - ~~The State likely will not need 185,000 square feet of space over the next ten years so the cancelation option should be preserved.~~
  - ~~Option 2: Extend lease and request additional improvements to the building:~~
    - ~~Based on our analysis, it is not in the State's interest to extend this Lease beyond the current term, considering the age of the building, recent space reductions and market conditions.~~
    - ~~Under the Lessors proposal the State will add five years to the term, but the last ten years will be at a Legislative Cancellation clause, making it difficult to leave until 2034.~~
    - ~~Under the Lessors proposal, the State will avoid $15 million in rent, but it will cost the State $30.9 million over the following ten years of a lease extension. The net cost of the extension is $15.9 million.~~
    - ~~The intent of a Lease extension is typically to lock in a rate to hedge against future rent increases. In this case, the extension rate exceeds the predicted market, especially considering the building will approach 50 years old by the end of the lease.~~
    - ~~The State will not likely need the entire 185,000 square feet in 10 years, let alone 20. The current lease is unusual in that the State leases the entire building instead of one lease per agency/program.~~
    - ~~If implemented, the proposed extension will exceed recent precedent.~~

- ✓ Kalamazoo – DHHS Options –

- Mike and Bob Burns meeting with Kurt Warner on November 19th.
- ~~Met with potential Alcott Street Lessor which is a private lessor (not the county/city).~~
- ~~They revised their site plan to push DHHS farther away from county services than planned and increase their rate slightly.~~
- ~~Evaluating with DHHS to determine if programmatically beneficial to move to this site.~~
- ~~State owned option still preferred but if state owned not viable a second lease site may be next best alternative.~~
- ~~Bob discussing with Kurt Warner.~~
- ~~Scheduling a meeting with Tim Becker/DHHS to gain his feedback/wishes for whether it is worth approximately an extra $10/SF cost to be adjacent to the other County/City Health Services targeted for the Alcott site.~~

✓ Emergent/Bio Solutions Property: (Bob reported no change on this. Do you still want to include?)
- Rental agreement for land signed.
- Longer term lease in progress.
- Conveyance bill being discussed with Matt Sweeney.
- RED continuing to work through the process.

✓ Maxey Visit:
- RED staff visited Maxey on Tuesday, November 10th.

Comment [DK(2]: Kerri requested an update on visit from Tracy Clark and Bob Burns. Due by 9:00 Thursday a.m. at the very latest.

Agency Collaboration/Projects:

✓ Furniture RFP
- RFP was posted on Buy4Michigan on Thursday, October 1st.
- Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

Bid Posting	10-1-15
Pre-Proposal Bidder Phone Conference	10-9-15
Bidder Questions Due	10-30-15
Answers to Questions Published	11-9-15
Bids Due	11-30-15
Submit to Ad Board for Approval	5-17-16
Transition Period	5-20-16 to 7-29-16
New Contract Start Date	8-1-2016

- FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
- Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.

✓ LTA Location – Potential FBSA Move
- ~~Floorplan options/needs continue to be reviewed.~~
- ~~FBSA met with Joyce and Kristi to discuss needs. Input provided from Kristi on October 1st. FBSA staff are following up to discuss further and determine financial responsibility for items that are specific to her program needs not covered in the BOA.~~
- ~~Team completed review of any and all options for space to determine if LTA is the best option. There are pockets of space in State owned buildings, but nothing that will accommodate the entire FBSA team of approximately 80 staff.~~
- ~~FBSA team worked with Phil/Greg/Lisa on validation of funding available. Budget information was passed on to Nancy Duncan on Tuesday, October 13th.~~

- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
- Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
- Funding delays created a substantial challenge to the timeline and FBSA may have to move twice however, with funding resolved and approval of construction contracts expected soon we will be analyzing in detail all options available to avoid the time, expense and inconvenience of a double move.
- This process will continue over the next 4-6 weeks as construction is released, material & equipment deliveries are confirmed, etc.
- Construction contact work has been released for bidding and bids are expected to be received and under review within the next 2-3 weeks.
- Real Estate design staff is finalizing office furniture designs and details.
- Tim Hall met with Krisi Thompson on November 9th to discuss and coordinate a solution that addresses needs and goals for work area.
- Additional follow up is needed to conclude a final approach but are making progress.

- ~~Timeline is getting very tight. FBSA will likely have to move twice.~~
- ~~Upon confirmation of CAR Funds available, what is the process for approval for FBSA to move forward with plans to occupy/renovate LTA for permanent use?~~

✓ FM Systems
- North Carolina State University was not being responsive to DTMB Procurement. We requested the SOM request a letter from the NC Purchasing authority granting us permission. DTMB Procurement responded that a letter allowing us to use NCSU contract is insufficient. We must document that the bidding community had reason to believe others might later leverage the contract.
  - Anne Brys and Laurie Westfall suggested FBSA look at some of the other contracts w/ the Buyer. Have been told most of them are Federal contracts through GSA and the State of Michigan will not accept their bids.
  - FBSA requested copies of the USGS contract previously provided by DTMB Procurement, but it might be a GSA contract not competitively bid. FBSA also started an evaluation of the Hennepin County RFP.
  - Troy did a web search and found some 2011-2012 North Carolina Purchasing Program transformational document links regarding "Sourcing" that discussed Statutory and Administrative Code policy changes that I forwarded to DTMB Procurement, along with contact information. Since the NCSU bid was from 2013, it should be okay if the proposals recommendations were implemented.
  - Back-up planning" Troy is requesting and will be reviewing other governmental bids, and have scheduled time beginning on Friday the 13th with Julie Proux (IT) to begin drafting an RFP just in case. A decision will be made in the next few weeks if we should move forward with a bid instead. That assumes we cannot move forward with leveraging some other entities contract.
  - ~~9/21/2015 – Jarrod Barron, DTMB Buyer, asked FBSA to review the various proposals received from the various Governmental agencies whom utilize FM Systems.~~
  - ~~9/22-25/2015 - Anne Brys, Julie Proux and Troy Bos all separately reviewed the proposals and selected the North Carolina State University proposal as the~~

~~agreement to utilize for the State of Michigan. An e-mail recommendation was sent to DTMB Procurement to proceed on 9/25/2015.~~
  - ~~10/2/2015 – Additional meeting scheduled between FM Systems and BOD's Maintenance Engineering personnel to find a solution to the inventory aspect on work orders and determine how we can use the system to roll up these needed costs. A meeting is scheduled for October 26, 2015 with BOD and FM Systems.~~
  - ~~10/8/2015 – Procurement connected the legal documents from NCSU to UNC to the State of North Carolina and is researching the laws of North Carolina's procurement rules and it is looking hopeful. In the interim, Procurement sent samples of several Statement of Work (SOW) documents for Troy to write a new FBSA SOW to ensure our needs will be addressed by the software contract.~~
  - ~~10/29/2015 – FM Systems meeting with MDOT at the Van Wagoner building for demo.~~

- ✓ OIP Organizational Updates (Anything new here…? I don't know that there is other than talking to Keith about the justification for other parts of OIP)
  - Met with Chris and Christian on 10/7.
  - Mutual agreement to move the Parking and Customer service center over to FBSA.
  - OIP would like to keep all things related to Security Systems and reviewing Repair.
    - Would still need some support from us for badging in some cases.
  - Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
  - OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.

- ✓ State Christmas Tree Search (Can we remove?)
  - Tree selected ~~is coming~~ from Wakefield – 10 miles east of Ironwood and the Wisconsin border and successfully made the trip to Lansing on Saturday, October 31st. ~~.~~
  - ~~Tree will arrive at the Capitol the morning of Saturday, October 31st.~~
  - ~~Press Release: Yesterday, Wednesday, October 14th.~~
  - Tree lighting will take place on Friday, November 20th as part of Silver Bells.

- ✓ MiMove Process Update
  - Drafted a note for MiMove team from sponsors. ~~Rod and Brom's review to send to Pam and Team.~~
  - Response was received on Monday, November 2, 2015.
  - Currently reviewing the information.
  - Meeting was originally scheduled for Tuesday, November 3rd however, was postponed to early January to allow Sponsors time to review the teams response to the Sponsors inquiry from 10/16/15. The team's response was sent to the Sponsors on 11/2/15.
  - ~~Would like to send from all three as project sponsors if in agreement.~~
  - ~~Meeting scheduled for Monday, October 26th. Attendees include Mike, Fran, Pam Kenney, Eric Swanson, Troy Spitzley, Jennifer Poirier, Kerri Droste.~~

- ✓ House Committee Appropriations Meeting (Can we remove this since Brom was in attendance?)
  - Scheduled for Wednesday, October 28th.
  - Bob Burns will be attending to provide the update on the CAR project.
  - I am scheduled to attend the Off-Site Tower Rescue Drill that David is attending. I indicated to Matt that I can attend to support Bob if critical. Reviewing needs with Matt, Greg DeCamp and Bob.

- ✓ DTMB Web Pages – External/Internal - Customer Service Liaison Position (12) (Can we remove?
  - ~~32 applicants – H/R screened down to 4 for internal review~~
  - Rachel Brim being selected as the qualified candidate. Start date ~~to be determined~~set for pay period beginning 11/22/15.
  - ~~MSP and GOB sites will be a priority.~~
  - ~~Meeting with MSP Public Affairs Manager and Key Contact to work out details on adding our link to their page. Caleb offering assistance as well to connect with MSP.~~

- ✓ Building Closures
  - At approximately 3:30 p.m. on Monday, October 12th, the Cass building was closed due to a plumbing issue.
  - The Building Closure process was followed (Building Closure Procedures Quick Reference attached).
  - I was on-site and made some observations relating to notification process/approval, use of PA, Email Notifications, etc. A lessons learned meeting will be held with the key players to validate process and roles.
  - Additional meetings will be held with OIP to ensure building closure documents, policies and procedures are up to date and current.
  - Further training and communication on building closures will be communicated with staff.
  - The meeting to discuss Business Continuity was held on Wednesday 11/4.
  - Jeanette, Chris Christiansen (via phone) and Jeff Pratt from OIP participated in addition to our FBSA staff.
  - Action items include updating all policies including the Ad Guide, BOD will be holding refresher training with Facilities Supervisors and Building Trades Supervisors on building closures including use of the PA system.
  - Also discussed the need for a 'scripted announcement' to be kept near the PA systems in the buildings.
  - The group discussed new monitor vests and monitor flags for volunteers work stations. Jeanette will look into options.

- ✓ DTMB – "Ten Commandments" Discussion (Can we remove?) Developed and have been sent to Kelly)
  - Have met with Team and requested 1 – 3 good examples from each Division.

- ✓ DHHS New Lab Review (Kerri has printed email – will discuss with Mike)
  - DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
  - Option to expand, double the size of existing facility.
  - P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
  - Next steps.

- ✓ Tower Rescue Scenario – Wednesday, October 28th (Can this be removed. I believe you said you had been in contact with David in Brom on the day's events but can update here if needed)
  - David confirmed he can attend morning portion.
  - Brom's availability for any/all?
  - Agenda attached for review/reference. Highlighted sections are desirable for Executive attendance.

- ✓ DTMB Health and Safety

- ~~Sharon Ellis requested a meeting with Dan Morgan – Meeting was held on September 22nd. – Placed Dan in an awkward position.~~
- ~~Sharon offered assistance from Judy and Joel.~~
- ~~Dan discussed a couple of ongoing program needs.~~
- ~~Sharon requested a written memo from Dan regarding the assistance Joel and Judy could provide.~~
- ~~Dan responded to Sharon via voicemail that we were looking at other options including utilizing BOD staff.~~
- Mike met with Sharon on Friday, October 23rd.
- Sharon was going to be scheduling a meeting (a meet and greet) for Mike to meet Joel and Judy. That meeting has not been scheduled at this point.

✓ Individual Performance Management Plan
- Plan is ready to be certified in HRMN.

Additional Items you may want to include?

- On Call/O.T. Exception Requests and/or Henry email?
- Anything regarding Op Ex?
- State Veterans Home request from Lisa?
- KPMG/HOK
- Do you want to talk to Brom about changing FBSA's name?
- Update on Crucial Conversations? We believe all staff have taken or are scheduled however the next report to confirm will not be available from OPM until December 2nd.
- Do you want to talk to Brom about NASFA?

Facilities and Business Services Administration
2015 Accomplishments

Real Estate Division

- **Lease Savings and Portfolio**
  - In FY 2015, DTMB Real Estate Division has eliminated 10 leased facilities, totaling 159,080 square feet of space. This totals $2.1 million worth of annual base rent eliminated through the maximization of state-owned buildings, moving personnel into other existing leases, and reducing workstations sizes.

- **Real Estate Successful Audit**
  - The DTMB-Real Estate Division (RED) recently underwent an external audit, performed by the Legislature's Office of the Auditor General (OAG). Real Estate was rated as "Effective" the OAG's highest rating. The audit only made only one recommendation, noting only a reportable (minor) condition (of which RED agrees).

- **High-Profile Projects**
  - *Marshal Regional Law Enforcement Center:* Completed lease and construction of the new Marshal Regional law Enforcement Center. This project collocates the Calhoun County Sheriff's Office, City of Marshal and the Michigan State Police in a regional law enforcement center, combining the three agencies into a single location.
  - *Public Service Commission:* Finalized relocation of the Public Service Commission into an energy efficient, cost-effective location in the Lansing area after being forced to relocate after a flood.
  - *Gaylord Service Center Expansion:* The State once maintained more than 12 State of Michigan leased facilities throughout the City of Gaylord. In 2013 eight were combined into a single building. This year, the Michigan State Police consolidated an additional three leased locations into the facility, bringing the total consolidation of eleven facilities into one. The center not includes the MSP, DOS, DMVA, LARA and DHHS.

- **State as Lessor – income year-to-date**
  - 33 State as Landlord Leases totaling $2.6 million in annual rent to the State.

- **Capitol Area Reconfiguration (CAR)**
  - Moved over 730 of staff from May 2015 to the present.
  - In post-move customer surveys, personnel moving to Mason rated gave DTMB a 4.61 out of 5 score for move satisfaction.
  - Project is 50% complete and is on time and on budget.

- **Land Sales**
  - Camp Manistique, DOC Property in Manistique, MI. Private sale for $150,000, exceeding appraised value and allowing for the creation of a new business in the area.

- **Projects Completed**
  - So far in 2015, has completed 88 interior design and minor construction projects.
  - So far in 2015 have processed 321 leasing and land-related transactions ranging from lease acquisitions, land sales, easements, lease adjustments, lease cancellations and more.

Design and Construction Division

- Complete renovation of the Stevens T. Mason Building. This $28M project included all new mechanical, electrical, along with interior finishes.

- DOC Hiawatha Video Management and Perimeter Surveillance Enhancement Project. This $3.75M project also included perimeter security and sally port improvements, and fire alarm system upgrades, which allowed the department to reopen the closed Kinross/Hiawatha correctional facility. The initial work which was intended to transfer 1,200 inmates was initially planned to take 22 months but then shorten to 10. The work was completed as requested by DOC.

- Worked with DNR in managing the Wilderness State Park Lakeshore Redevelopment Master Plan, which was awarded the 2015 Planning Excellence Award from the Michigan Chapter of the American Planning Association.

Building Operations Division

- Recycling: DTMB increased recycling efforts and was able to make money for the state by recycling old materials in FY 2015:

Metal:	$6,691.55
Wood Palettes:	$290.25
Lighting:	$25,085.43
Paper:	$81,818.97
TOTAL:	$114.606.20

- ENERGY STAR: DTMB has six building receive the ENERGY STAR award in 2015 for the first time.
  Constitution Hall
  Flint State Office Building
  Jerome T. Hart Building/Saginaw State Office Building
  Lewis Cass Building
  Lottery Building
  Traverse City State Office Building

  ENERGY STAR designation are given for top performing buildings in energy efficiency. DTMB anticipates more of its building qualifying as new energy metering is installed.

- Frank Kelley Walkway Fountain: The fountain on the Frank Kelley Walkway was decommissioned in the early 2000's because of budget restraints. Lack of use contributed to deterioration and made the fountain inoperable. Previously bids were received to fix the fountain that would have cost the state up to $150,000. In 2015 a team of DTMB employees under-took the challenge of restoring the fountain to its former glory and were able to get the fountain working again for only $5,000 in parts and materials.

Health and Safety

- Tower Rescue Scenario/Training Exercise was held on Wednesday, October 28, 2015 in Perry, Michigan which was a joint effort from Department of Technology Management and Budget Michigan Public Safety Communication Systems (MPSCS) Steeplejacks, Region 1 Urban Search and Rescue (USAR) Team, Shiawassee County Emergency Management, Shiawassee County Central Dispatch (911), Perry Area Fire Department, DTMB–MPSCS Network Communication Center (NCC), Michigan State Police (MSP) Aviation Unit, and DTMB Health and Safety.



DRAFT

DTMB
HELP. CONNECT. SOLVE.

Facilities and Business Services Administration

Enterprise Wide Plan

December 14, 2015

Michael Turnquist
Director, FBSA

Table of Contents

Introduction/Background – Overview of:

- Estimated number of Owned locations – SF
  - 6,200 – office to outhouse
  - 29 millions square feet
- How many acres of land Owned
  - Approximately 4.5 million acres (2012) – more than 3.5 million acres is timberland
- Amount of Leases and Leased space and SF
  - Amount of Leases ($$)
    - Total Monthly Rate: $6,809,422.09 / Total Annual Rent: $81,719,846.37
  - Number of Leases - 477
  - SF total of all leases – 5,349,415
- Number of Agencies/Divisions – # of SOM Employees
  - Three branches of government:
    - Executive Branch of State Government: 17 State Departments.
    - The Legislative Branch
    - Judicial Branch
  - Approximately 50,000 employees

Current Statutory/Laws/Executive Orders/etc.

- List of all current laws, orders, provisions that support the current DTMB and other Agencies for supporting locations/space/leases, etc.
  - Public Act 431 of 1984 – Management and Budget Act
  - Executive Order 2002-20 – consolidation of most real estate lease and surplus property functions
- Current Budget/Appropriations process for support same – Both day to day Operating Expenses and Capital Outlay

Current Organizational Structure

- DTMB Overview – What we currently manage
  - FBSA currently is responsible for providing efficient and functional workspaces for most State of Michigan employees by:
    - Maintaining the facilities and improving the occupancy of 41 State-owned, DTMB-managed buildings, including 27 office buildings.
      - Managing approximately 9.8 million square feet of State-owned, DTMB-managed space in 26 locations.
    - Leasing approximately 5.2 million square feet of office space over 432 locations

- Providing for the efficient operation of the above DTMB facilities in order to charge rent below the cost of similar, privately-owned leased facilities.
- Tracking each agency's space usage and Building Occupancy Agreements (BOA) to charge necessary rents for those DTMB facilities.
- Providing some interior design, furniture design, carpentry and other services in the above DTMB buildings.
- Procuring and maintaining less than 480 leases for all Executive Branch agencies, where State-owned facilities are unavailable, thereby reducing leased costs and monitoring the ongoing charges and services for these facilities.
- Providing move management services for a small portion of the State's move needs.

- High level Summary of other Divisions and estimates/guesses on how they support day to day facilities
- Overview of Facilities Management Practices

Opportunity – Consolidation of all State of Michigan Real Estate, Facilities Management, etc.

-

Building Operations

The Building Operations program is administered by DTMB, Facilities and Business Services Administration, to maintain and operate facilities owned and managed by the Department of Technology, Management and Budget. This responsibility includes support of state government operations by providing and maintaining an environment that enhances productivity and prolongs infrastructure life at a competitive cost.

Building Operations staff maintains and service the full range of building systems, including heating, ventilation, air conditioning, plumbing, electrical and air quality control. In addition, a crew of experienced groundskeepers and laborers landscape and maintain grounds.

Staff continues to put preventive and predictive maintenance programs in place to ensure that DTMB's facilities meet Michigan's needs far into the future. They are installing modern equipment designed to reduce energy use and are working with the public and private sectors to identify green, clean methods to use in DTMB facilities.

Building Operations, in conjunction with Office of Infrastructure Protection, work jointly to protect the critical infrastructure of DTMB-operated facilities and assure the safety and security of employees and visitors. They establish and carry out plans that assure continuity of government services during emergencies and serve as a communications hub. Central control functions around the clock, monitoring building environments and systems that control HVAC, electrical, life safety, energy management and building security and control systems. Parking staff assign employee parking and provide temporary parking for visitors and contractors.

FUND SOURCE(S)

Interdepartmental Grant (IDG) funding from Building Occupancy and Parking Charges
(IDGs are funds received by one state department from another state department – usually for service(s) provided).

LEGAL BASIS

PA 431 of 1984, as amended

NOTEABLE PROJECTS

- Capital Area Reconfiguration Project
- New SEOC (State Emergency Operations Center)
- Mason Building Renovation
- Flint State Office Building Renovation
- Remotely-accessible Building Controls
- Expansion of State-wide Recycling Program

- Thermal Storage at Energy Center
- LED Lighting Retrofit
- Co-Generation Plant

Design and Construction

The Design and Construction Division administers the State of Michigan's capital outlay, special maintenance, and miscellaneous operating project program. It is responsible for completing client agency projects for the State of Michigan's built environment, in accordance with statute, codes, standards, budget, and schedule. Providing services for all state agencies, Design and Construction provides professional management and direction of new facility construction, additions, renovations, and environmental cleanup projects. Facilities served range from offices through prisons, state parks, campgrounds, trails, bridges, health facilities, fish hatcheries, and harbors. Services in support of projects and facilities include contract procurement, project management, direction of contractors and consultants, complete construction oversight, environmental project management, land surveying, cost and budget analysis, problem solving, and technical consultation. Design and Construction provides evaluation of existing facilities and assists with long term planning. For state-supported university and community colleges, Design and Construction provides project and financial review and oversight for the Office of the Budget and the State Building Authority.

Services include:

- Master planning, including review of agencies' five-year master plans
- Consultation with client agencies on facility needs
- Site evaluation and selection
- Land and construction surveys
- Physical plant assessment for special maintenance, remodeling, and fire safety
- Life cycle cost analysis
- Environmental review and assessment
- Soil Erosion and Sedimentation Control program implementation and review
- Evaluation and testing of potential environmental health hazards
- Liaison with local government, regulatory agencies, and public utilities
- Liaison with client agencies and state and outside stakeholders
- Managing total project budgets and schedules
- Procurement and management of professional services contracts
- Schematic, preliminary, and final design direction and approval
- Review designs for completion, accuracy, and conformance with client agency needs and state standards
- Procurement and management of construction contracts
- Assessment of construction in progress

- Resolution of contract disputes
- Post-construction evaluation
- Budget documentation
- Real Estate assistance
- Oversight of state-funded University and Community College projects
- Managing work order accounts for capital outlay projects on DTMB-managed facilities
- Advertising and bidding of construction work
- Creating and obtaining State Administrative Board approval of contracts, contract orders, and change orders
- Reviewing, approving, and processing payment requests
- Maintaining document archives and physical plant inventory

FUND SOURCE(S)

Interdepartmental Grant (IDG) funding from User Fees
(IDGs are funds received by one state department from another state department – usually for service(s) provided).

LEGAL BASIS

PA 431 of 1984, as amended, and boilerplate of annual appropriation acts for capital outlay
PA 230 of 1972 – Stille-DeRossett Single State Construction Code Act
PA 213 of 1963 – Contractor's Bond for Public Buildings or Works Act
PA 290 of 1965 – Boiler Act of 1965
PA 299 of 1980 – Occupational Code
PA 279 of 1984 – Payments to Private Enterprises
PA 259 of 1931 – Building Contract Fund
PA 91 of 2005 – Qualified Disabled Veterans Preference
PA 2 of 1921 – State Administrative Board Act

NOTEABLE PROJECTS

- State Emergency Operations Center (SEOC)
- Belle Isle Conservatory, Aquarium & Casino Boilers
- Various Correctional Facility Fencing/Perimeter Security/Sally Ports/Personal Emergency Locator
- Energy Performance Contracts – Over $40,000,000
- Redevelopment of Wilderness State Park

Real Estate

The Department of Technology, Management and Budget - Real Estate Division (DTMB-RED) supports operations of state government by providing: facility lease procurement and administration; interior design and space programming; furniture installation, carpentry and construction; real property sales and acquisitions; and move management services. The Division has also recently taken on the responsibility for warehousing DTMB-owned modular furniture.

Under the DMB Act and Executive Order 2002-20, DTMB is solely responsible for procuring facilities for the use of state agencies through lease. The Leasing Section strategically manages the State's portfolio of 480 leases and 5.2 million square feet of space for 18 departments and agencies. Real estate lease procurement is augmented through a contract for real estate brokerage services. DTMB-RED's Land Management Section provides surplus property sale functions for all agencies with the exception of the Departments of: Transportation; Natural Resources; Military and Veterans Affairs; and the Michigan Land Bank Fast Track Authority. This Section is responsible for property acquisition; disposition of surplus real property; easements, and 29 State-as-Landlord leases. The Space Coordination staff has a design team, made up of interior designers and architects to provide interior design, furniture layout, and interior space programming. The Section also manages minor construction projects with private companies to design and construct projects for state facilities. The staff also works closely with state system furniture and carpet contract holders to provide agency clients with design and installation of these products. This Section also has a team of carpenters who work with state employees on their modular furniture needs; custom furniture construction; cabinetry construction and other services. DTMB-RED recently began offering Move Management services for DTMB-projects and on a fee basis for other agency initiatives.

The State Administrative Board (SAB), and the Building Committee approves all sales, jurisdictional transfers, easements and leases. By law, the Department of Attorney General approves all leases as to legal form prior to action by the SAB. By law, all leases exceeding $500,000 annual base rent must be approved by the Joint Capital Outlay Subcommittee.

Services include:

- Real estate lease acquisition, negotiations, approvals and amendments
- Ensuring compliance with state laws, executive directives and other requirements
- Oversight and verification of construction for leased facilities
- Development and implementation of a strategic facilities plan
- Site evaluation
- Lease compliance and problem resolution
- Lease adjustment verification

- Authorization of payments related to leases
- Processing easements for State Administrative Board approval.
- Property conveyances and jurisdictional transfers and the drafting of proposed legislation to enable such transactions
- Construction and renovation of interior office space
- Modular furniture design and assembly
- Planning and programming of agency needs
- Evaluating outside leases that could be eliminated by moving agency personnel into state-owned facilities
- Procurement of professional architectural services for minor projects
- Schematic, preliminary, and final planning
- Construction management of minor projects
- Post-construction troubleshooting for leases and minor projects
- Project budget documentation
- Review and approved all state purchases for systems furniture, seating and carpeting
- Modular furniture, carpet and seating contract compliance review and control
- DTMB-managed, State-owned occupancy tracking
- Real Estate construction change order review for outside leases
- Approving payment requests and submitting for processing
- Coordinating the DTMB modular construction crews daily activities
- Fine carpentry and custom cabinetry
- DTMB-owned furniture warehouse and inventory management
- Department contact for requesting new space of any type

FUND SOURCE(S)

Various state restricted funds based on the Statewide Cost Allocation Plan (SWCAP)
General Fund
Building Occupancy Charges
Interdepartmental Grant (IDG) funding from user fees (Space Coordination)
(IDGs are funds received by one state department from another state department – usually for service(s) provided).

LEGAL BASIS

Public Act 431 of 1984
Executive Order 2002-20
The Real Estate Division complies with administrative rules, which govern the lease procurement process and real property sales and acquisitions.

NOTABLE PROJECTS

- Notable Lease Projects: (Approx. 170 Lease projects ongoing at any time.)
- Marshall MSP Post: Co-location w/ local units of government: leased facilitate under construction
- Ron Boji Leases:
- DHS W. Wayne (Inkster) Lease – Under Construction
- Highland Park – Proposal to replace 2 City-owned buildings. Proposal has legal and other issues.
- Hollister Building
- 3 rental agreements in place for swing space.
- Boji wants them turned into leases with 30-day cancels.
- Cannot enter into leases when we know we will leave.
- Flint, Hamtramck and Inkster reimbursements – dispute with timeliness and market justification for reimbursable expenses.
- Notable Land Sale Projects: (Approx. 34 Land projects ongoing at any time.)
- REIS-Northville holds a land contract for the former Psychiatric facility in Northville. They are requesting an extension on their land contract.
- Scott Correctional Facility Northville Property
- Northville bought property for $1, now wants to remove public purpose restriction.
- Northville must rebuy the property at Fair Market Value to resell without restriction. Awaiting their offer.
- John Roberts involved with project.
- 16 upcoming Conveyance and Jurisdictional Transfer bills needed.
- Potential Sale of the Farnum Building.
- Cadillac Place occupancy/Detroit leases study ongoing.
- Space Coordination Projects: (Approx. 45 design/construction projects and dozens of carpentry projects ongoing at any time.)
- DHHS vacating Capitol View Building to make room for the Senate
- Capitol Area Reconfiguration
- Dependent on Appropriation, could include up to 3,000 personnel and 9 facilities.
- Substantial details, cost estimates and timelines available for review.
- Requires enforcement of space standards and minimal modifications to existing furniture/offices to meet budget and required timelines.

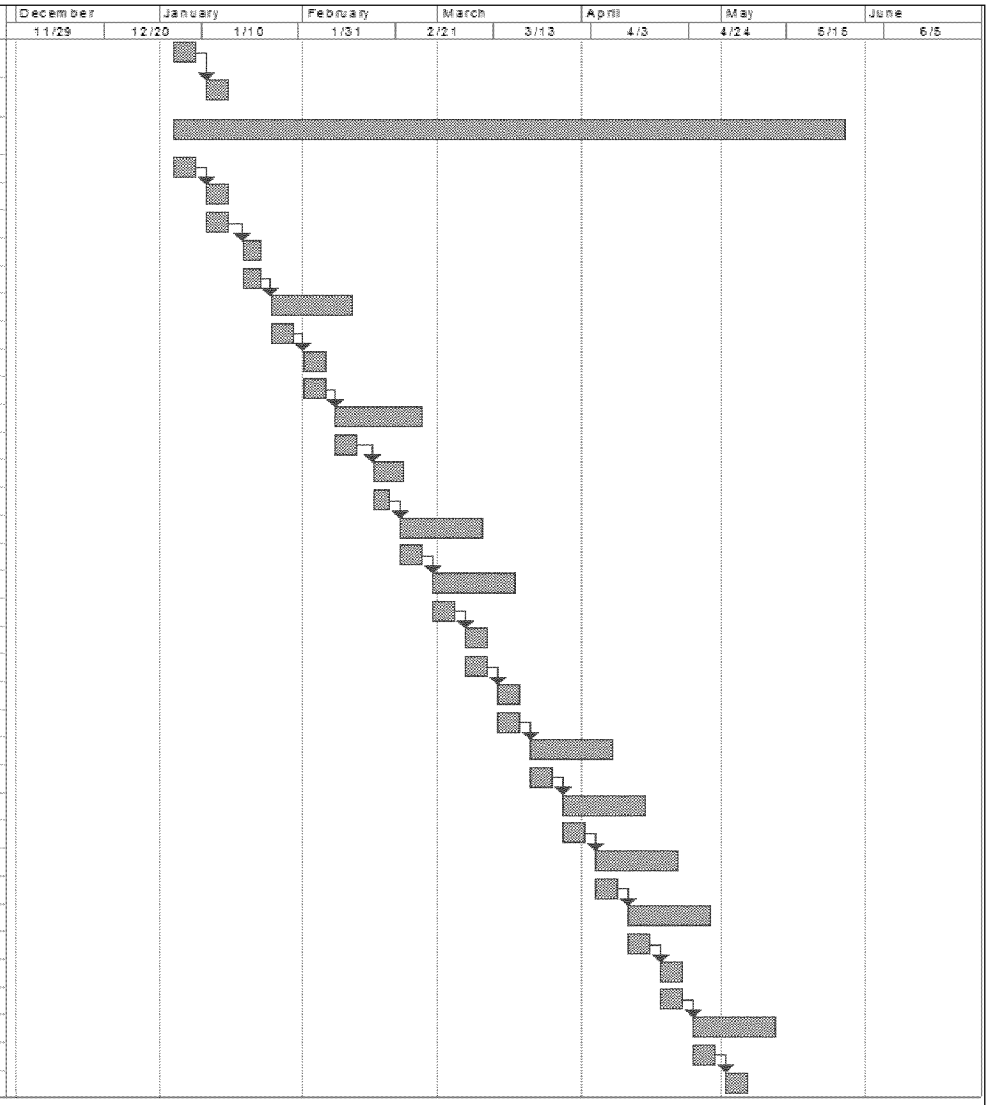
STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

DAVID B. BEHEN
DIRECTOR

ID	Task Name	Duration	Start	Finish
1	Preliminary discussions with DTMB H/R	5 days	Mon 1/4/16	Fri 1/8/16
2	Preliminary discussions with State Budget Office	5 days	Mon 1/11/16	Fri 1/15/16
3	Phase 1: Research and Inventory w/State Agencies	103 days	Mon 1/4/16	Fri 5/27/16
4	P1. DTMB meets w/MDARD	5 days	Mon 1/4/16	Fri 1/8/16
5	P1. MDARD provides DTMB w/data	5 days	Mon 1/11/16	Fri 1/15/16
6	P1. DTMB meets w/AG	5 days	Mon 1/11/16	Fri 1/15/16
7	P1. AG provides DTMB w/data	4 days	Tue 1/19/16	Fri 1/22/16
8	P1. DTMB meets w/MDCR	4 days	Tue 1/19/16	Fri 1/22/16
9	P1. MDCR provides DTMB w/data	14 days	Mon 1/25/16	Thu 2/11/16
10	P1. DTMB meets w/MDCS	5 days	Mon 1/25/16	Fri 1/29/16
11	P1. MDCS provides DTMB w/data	5 days	Mon 2/1/16	Fri 2/5/16
12	P1. DTMB meets w/MDOC	5 days	Mon 2/1/16	Fri 2/5/16
13	P1. MDOC provides DTMB w/data	14 days	Mon 2/8/16	Fri 2/26/16
14	P1. DTMB meets w/MDE	5 days	Mon 2/8/16	Fri 2/12/16
15	P1. MDE provides DTMB w/data	5 days	Tue 2/16/16	Mon 2/22/16
16	P1. DTMB meets w/DEQ	4 days	Tue 2/16/16	Fri 2/19/16
17	P1. DEQ provides DTMB w/data	14 days	Mon 2/22/16	Thu 3/10/16
18	P1. DTMB meets w/DHHS	5 days	Mon 2/22/16	Fri 2/26/16
19	P1. DHHS provides DTMB w/data	14 days	Mon 2/29/16	Thu 3/17/16
20	P1. DTMB meets w/DIFS	5 days	Mon 2/29/16	Fri 3/4/16
21	P1. DIFS provides DTMB w/data	5 days	Mon 3/7/16	Fri 3/11/16
22	P1. DTMB meets w/LARA	5 days	Mon 3/7/16	Fri 3/11/16
23	P1. LARA provides DTMB w/data	5 days	Mon 3/14/16	Fri 3/18/16
24	P1. DTMB meets w/DMVA	5 days	Mon 3/14/16	Fri 3/18/16
25	P1. DMVA provides DTMB w/data	14 days	Mon 3/21/16	Thu 4/7/16
26	P1. DTMB meets w/DNR	5 days	Mon 3/21/16	Fri 3/25/16
27	P1. DNR provides DTMB w/data	14 days	Mon 3/28/16	Thu 4/14/16
28	P1. DTMB meets w/MDOS	5 days	Mon 3/28/16	Fri 4/1/16
29	P1. MDOS provides DTMB w/data	14 days	Mon 4/4/16	Thu 4/21/16
30	P1. DTMB meets w/MSP	5 days	Mon 4/4/16	Fri 4/8/16
31	P1. MSP provides DTMB w/data	14 days	Mon 4/11/16	Thu 4/28/16
32	P1. DTMB meets w/TED	5 days	Mon 4/11/16	Fri 4/15/16
33	P1. TED provides DTMB w/data	5 days	Mon 4/18/16	Fri 4/22/16
34	P1. DTMB meets w/MDOT	5 days	Mon 4/18/16	Fri 4/22/16
35	P1. MDOT provides DTMB w/data	14 days	Mon 4/25/16	Thu 5/12/16
36	P1. DTMB meets w/Treasury	5 days	Mon 4/25/16	Fri 4/29/16
37	P1. Treasury provides DTMB w/data	5 days	Mon 5/2/16	Fri 5/6/16



Project: Enterprise Wide Timeline_v1
Date: Tue 12/1/15

Task
Split
Progress
Milestone
Summary
Project Summary
External Tasks
External Milestone
Deadline

1X1 BROM/MIKE

December 16, 2015

Discussion Items:

Action Items/Follow Up From November 13, 2015

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete
2) Send Brom details/budget on the Governor's Residence project. (Send budget for project, anticipated cost and confirmation on $100K savings for self-perform by landscape Team &copy of plan) - Complete
3) DTMB HR – Timeline and budget needs – (Move to Con Hall) Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016.
4) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Scheduled January 8, 2016 - 8:30a.m.
5) Ensure regular communications with Mary Balkema in Kalamazoo County. Meeting held on 12/14: Details……
6) Follow up on "informal" process for building closures. Group (OIP/BOD) met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
7) Send approvals for overtime and on-call exceptions. Submitted to HR on 11/16/15.
8) Floorplan for LTA – Sent to Brom.
9) NASFA – MT going to check on any others that make sense. Can we confirm who in DTMB Senior Management had the concerns and why? Concerns were from previous administration. Research pointing to NASFA as best option to connect with other State Government entities.
10) MT IPM – Brom was going to do. Double check on status Complete
11) MI Move – MT to send note to Rod and copy Brom on my thoughts for SPOC for IT Status?
12) Monitor Vests – Need to ping Jeanette on her decision for vest colors, new, etc. Jeanette Doll (OIP) working on vests, monitor to go kits and monitor flags.
13) Kalamazoo DHHS – Send Brom a note after Bob and I meet with Tim/DHHS on his thoughts for Kzoo. Also send Brom the latest site plan for Kzoo that shows the changes made locally and the new proposed SOM location. Meeting was held 12/7. Brom seemed to have the latest when he mentioned it at the Op Ex meeting–what do you want added here?
14) Generator – Joyce's Building – MT to reach out to "Chris Kalenski" (spelling of name unknown) at MSP for further detail on generator requirements. See Below

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems

- North Carolina State University was not being responsive to DTMB Procurement. We requested the SOM request a letter from the NC Purchasing authority granting us permission. DTMB Procurement responded that a letter allowing us to use NCSU contract is insufficient. We must document that the bidding community had reason to believe others might later leverage the contract.
- Anne Brys and Laurie Westfall suggested FBSA look at some of the other contracts w/ the Buyer. Have been told most of them are Federal contracts through GSA and the State of Michigan will not accept their bids.
- FBSA requested copies of the USGS contract previously provided by DTMB Procurement, but it might be a GSA contract not competitively bid. FBSA also started an evaluation of the Hennepin County RFP.
- Troy did a web search and found some 2011-2012 North Carolina Purchasing Program transformational document links regarding "Sourcing" that discussed Statutory and Administrative Code policy changes that I forwarded to DTMB Procurement, along with contact information. Since the NCSU bid was from 2013, it should be okay if the proposals recommendations were implemented.
- On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
- FBSA is working to compile the bid information to have ready for the March, 2016 Ad Board.
- Goal: FM Systems in place April 2016.

- Furniture
  - RFP was posted on Buy4Michigan on Thursday, October 1st.
  - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

  - FBSA and Procurement met to finalize responses to the vendor questions on Friday, November 6th.
  - Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.
  - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
  - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

Capitol Complex:

- ✓ Treasury – OPS Space (email)
  - Troy Spitzley (RED) has been working with Ann Luepnitz (Treasury).
  - There is no space available in OPS for swing space.
  - DTMB-CSC is also trying to find swing space while they renovate their space.

- RED has offered to help find swing space outside of OPS, but Treasury is not interested in that option.

✓ CEPI Move Mike to update – document due from Curt Myers to Mike 12/9/15)
- Revised floorplan provided to Tom/CEPI 12/9 by Curt Myers for review. Curt to provide update here…..
- Next steps: Curt to clarify budget (internally), finish draft plan and discuss with CEPI.
  - Library looking for $120,000 immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
- Does Mike know/need to know about DTMB-IT supporting DOC – currently in Hannah first floor? (Kurt Burwald's group- had agreed to move. Now does not want to move). This group needs to move out of Hannah for the CEPI move to work. Space shown to group originally, was in Victor – that space is now gone.

✓ DTMB H/R, IT, OPM, EA Moves
- HR move to Con Hall: Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016.

✓ Governor's Residence Project – Elliptical Garden Wall - Arch Wall – Brick Planters Project (do you want the schedule attached – sent to me in email 12/3/15?)
- A final design sketch and cost estimate was provided to the Governor's Office on Friday, October 30th.
- BOD Grounds crew is nearly complete with the demolition. By self-performing using the BOD Landscape crew we will **save the SOM almost $100K**
- Side Item: BOD Landscaping crew will re-install the brick pavers/wall at the new FBSA location for an outdoor seating/meeting area.
- A revised schedule has been provided (attached) that adds in the installation of a portion of the site storm water drainage system and a few days added to the site grading due to weather.
  - The site drainage system installation is needed to insure that the site drains properly in the spring as snow melts and rain begins.
- In communications from the DTMB Architect (Joel Gordon) and Marsha Quebbeman in the Governor's Office, it was requested that a representative from the Governor's Office participate in a meeting on January 8, 2016.
- The required pre-bid meeting is currently scheduled for January 25, 2016 with bids due February 3, 2016.

✓ CAR Project Kerri requested updated schedule from Jim)
- Notified on Friday, October 30, 2015 that partial approval of FY 2016 enterprise wide special maintenance allocations. This enabled FBSA to meet the timing for submittal to Ad Board and continued adherence to schedule.
- Programming for DHHS and MSP is complete
- Funding yet to be determined for:
  - DTMB HR
  - OPM
  - Agency Services/Hogan's Group

- DNR/DEQ/AG: Jim met with them and discussed budget. Discussions ongoing with agencies and DTMB regarding funding. Hogan currently pays for all space in Hollister.
    - Agencies are looking into what they can contribute towards the moves.
- MSP CIJC move this past weekend (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault. Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
    - There was a firewall issue and were some minor furniture issues that were resolved quickly.
    - Cold vending was to be an available option for MSP on day 1 and was not. As of noon on Monday, communications were continuing with LARA Business Enterprise Program to get resolved.
    - Surveys will be sent out no later than Wednesday, December 16th with results available on or around December 23rd.
- Schedule – (Preliminary – revisions have not been vetted through the agencies yet):

MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
DTMB FBSA from GOB 3rd to GOB 2nd	January 8, 2016
MSP SEOC moves	January 15, 2016
MSP 2nd Floor A & B wings GOB	March 11, 2016
MSP 3rd Floor A wing GOB	April 15, 2016
MSP 3rd Floor B wing GOB	April 15, 2016
DTMB FBSA from GOB 2nd to LTA	May, 2016
DHHS 2nd & 1st Floors 333 Grand	May 20, 2016
DHHS 5th Floor 333 Grand	June 3, 2016
DHHS 3rd Floor 333 Grand	June 10, 2016

- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications.
- Mike and FBSA staff met with MSP, Shanon Banner, Tim Bolles, Kathleen Fay and Elaine Keilen to discussion communications. MSP insistent they maintain control of communications with their staff. We can support this as they have agreed to allow the post move surveys and will forward our Move Information to MSP for us after editing.

Secondary Complex and Outstates:

- ✓ Cadillac Place Mike to update or send Kerri status to update
    -

- ✓ SEOC
    - Due to an electrical equipment deliver issue, the move-in date for MSP has been agreed to by all parties and adjusted to January 19, 2016.
    - Project remains on budget.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options Is this item the same as the item under the action items from your last meeting?
    - The County decided to build its building without the assistance of Plaza Corp.
    - The site will be on Alcott but not on the previously proposed location with DHHS.

- Mike and Bob Burns meeting with Kurt Warner on November 19th to determine what's needed.
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.

Agency Collaboration/Projects:

✓ Generator Installation at VTS
- Mike reached out to Captain Chris Kelenske.
- Discussions are ongoing with MSP and VTS.
- FBSA to put together a scope of operations supporting all comments and provide to MSP for review/sign off. (Who is putting this write up together?) Also discussion around establishing "Micro-Grid" at the Secondary.

✓ LTA Location – FBSA Move
- Per email from Lisa Shoemaker on Friday, October 30th, funding for move has been approved. Initial $6.3 approved for FBSA but driving actuals down to allow for accommodation of other CAR needs as they arise. Working theme is to focus only on absolute needs and not wants for move in. Tight schedule as tied to exiting of GOB.
- LTA estimate down to $5.7 with more work being done to sharpen that number. Looking for improvements on items that are not necessarily needed to move in.
- Reviewing potential work items such as exterior patio, landscaping as well as cabinetry and millwork interior items and furniture installation that may be able to be provided using internal DTMB resources.
- Funding delays created a substantial challenge to the timeline.
  - FBSA will have to vacate 3rd floor GOB and move to the GOB 2nd floor temporarily. FBSA staff are planning to move to the temporary space on January 8, 2016.
- Additional follow up is needed to conclude a final approach but are making progress.
- Discussions continue with Joyce and Kristi Thompson to discuss and coordinate a solution that addresses needs and goals for the work are. Meeting scheduled for Tuesday, December 22, 2015.
  - Intent is to provide Kristi with sufficient space to support both Auto/IT Depot needs and maintain public safely within a fenced in area so that they do not mix with heavy equipment operations of BOD Landscape areas.
- FBSA continues to finalize workspace plans/layout.
- Goal to move from GOB to LTA early May, 2016.

✓ OIP Organizational Updates How much do you want to elaborate here?
- Mutual agreement to move the Parking and Customer service center over to FBSA.
- OIP would like to keep all things related to Security Systems and reviewing Repair.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.
- Further discussions are being postponed until after the first of the year per Chris' request.

✓ MiMove Process Update Mike preparing email – will update once email sent.

- Drafted a note for MiMove team from sponsors.
- Response was received on Monday, November 2, 2015. Focus of new position was IT focused only. I would support a single POC for IT as we had for the Mason Move, but not as the overall contact. SPOC for IT would make sense for all IT requests that come through with no FBSA need for support. Any request that comes in that requires FBSA action should then place the FBSA Team lead as the overall SPOC and request IT support through the IT dedicated SPOC. I can support this if the "green box" position is identified as an IT/phone focused SPOC and not an added and unnecessary layer.
- Meeting was originally scheduled for Tuesday, November 3rd however, was postponed to early January to allow Sponsors time to review the teams response to the Sponsors inquiry from 10/16/15. The team's response was sent to the Sponsors on 11/2/15.

✓ Building Closures / Life Safety Programs
- The meeting to discuss Business Continuity was held on Wednesday 11/4.
- Jeanette, Chris Christiansen (via phone) and Jeff Pratt from OIP participated in addition to our FBSA staff.
- Action items include updating all policies including the Ad Guide, BOD will be holding refresher training with Facilities Supervisors and Building Trades Supervisors on building closures including use of the PA system.
- Also discussed the need for a 'scripted announcement' to be kept near the PA systems in the buildings.
- The group discussed new monitor vests and monitor flags for volunteers work stations. Jeanette will look into options.
- Team of both OIP and BOD met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
- Jeanette Doll (OIP) working on monitor vests, monitor to go kits and monitor flags.

✓ DHHS New Lab Review Mike to update
- DHHS Lab tour feedback. DHHS Lobbying hard for a new facility. DEQ content.
- Option to expand, double the size of existing facility.
- P3 review document. Feedback from FBSA and Deb Roberts. (Attached)
- Meeting held 11/10 with P3 Team, DHHS, FBSA, Procurement, etc. Follow up items to include review of business case, finance options, procurement validation and review of expanding the existing laboratory as part of the business case and justification for P3 if there is one.
- We committed to supporting the P3 process if all questions/review/legislation items are validated and the P3 option is selected.

✓ Op Ex Meetings – Discussion on how Real Estate – FBSA Meetings are going Assume you want to leave on here as a touch point?

✓ FBSA Name Change: O.K to remove or did you want to update on suggestions?

✓ ENERGY STAR
- Six ENERGY STAR rated office buildings:
  - Lewis Cass Building
    - Wednesday, August 19
  - Constitution Hall
    - Thursday, December 10

- Lottery Building
  - Tuesday, December 15
- Flint & Saginaw State Office Buildings
  - Wednesday, December 16
- Traverse City
  - Monday, December 21

✓ Town Hall
- Presented at the December 11th Town Hall in Constitution Hall.
- Attended by third shift staff.

1X1 BROM/MIKE

December 16, 2015

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1X1 BROM/MIKE

December 16, 2015

Discussion Items:

Action Items/Follow Up From November 13, 2015

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SCOPE **3**

PURPOSE **3**

ASSUMPTIONS AND CONSTRAINTS **3**

DEFINITIONS **4**

FACILITY LOCATION **4**

LIABILITY AND GOOD SAMARITAN LAW **5**

EQUIPMENT **6**

EQUIPMENT MAINTENANCE **6**

SYSTEM VERIFICATION AND REVIEW **7**

AUTHORIZED USERS **7**

TRAINING **8**

APPENDIX **9**

A. Maintenance 10

B AED Inventory 11

C. AED Monthly Checklist 15

Introduction

The use of an Automated External Defibrillator (AED) increases the rate of survival of personnel that may have sudden cardiac arrests. AEDs make it possible for responders to administer defibrillation prior to the arrival of professional emergency medical responders.

Sudden cardiac arrest is unpredictable and most often fatal. A person's chance of survival can be increased by establishing a chain of survival that includes cardiopulmonary resuscitation and defibrillation by responders equipped with an AED.

Scope

This document describes the policies and procedures relating to an early defibrillation program utilized in State-owned, Department of Technology, Management and Budget (DTMB)-managed facilities in the event of a medical emergency.

Purpose

The purpose of this document is to establish a consistent guideline for application, location, maintenance and other components described involving the early defibrillation program. The goal is to provide the appropriate defibrillator coverage with a response time of three to five minutes from time of incident to first shock to increase the chance of survival.

The Department of Technology, Management and Budget is committed to the safety of its building occupants. This AED program has been developed to ensure the availability, maintenance and proper use of the AEDs that are located in DTMB-managed state-owned facilities throughout the State of Michigan.

Assumptions and Constraints

The Project Implementation Plan describes the assumptions made regarding the development and execution of this document as well as the applicable constraints.

Identified assumptions and constraints are:

a) Schedule of project implementation
b) Funding allotted for purchase of AEDs and maintenance
c) Placement of one AED in the lobby of each DTMB-managed state-owned facility not already equipped with a DTMB device
d) Training of department responders
e) AED replacement pads
f) Inventory checks
g) Device back into service after use

Definitions

Automated External Defibrillator (AED): An automated computerized medical device that analyzes heart rhythm to detect cardiac arrest and delivers an electric shock to the heart (defibrillation) if necessary. It is used to restore normal heart rhythm to patients in cardiac arrest.

AED Program Coordinator: The Department of Technology, Management & Budget will provide the overall coordination of the DTMB AED program in DTMB-managed state-owned facilities.

AED Program Manager: DTMB personnel assigned to coordinate and responsible for maintaining the department's program.

Cardiopulmonary Resuscitation (CPR): Rescue breathing and external cardiac compression applied to an individual in respiratory and or sudden cardiac arrest.

Cardiac Chain of Survival: Optimizing a patient's chance for survival of sudden cardiac arrest. There are four links in the chain: early recognition, early CPR, early defibrillation, and early access to advanced cardiac life support.

Emergency Medical System (EMS): Professional community responder agency for emergency incidents, who provide medical assistance and / or ambulance transport.

Sudden Cardiac Arrest (SAC): A significant life-threatening event when a person's heart does not produce a pulse.

Training Coordinator: DTMB's Health and Safety Office is the contact for all training requirements associated with the devices.

Facility Location

Using the American Red Cross's recommendations, the devices are placed in areas that are easily accessible within the facilities. Monthly inspections of the AEDs will be facilitated.

AED Locations

Capitol Complex	**Cabinet Placement**
Constitution Hall	Atrium level Pillar AH - 5
G. Mennen Williams	Lobby area at Pillar G - 6
George W. Romney	Lobby at Pillar D - 8
Grand Tower	Lobby on Pillar A - 7
John A. Hannah	On old telephone wall facing guard desk Pillar E - 15
Lewis Cass	Garden level northwest pillar north elevator pillar E - 13
Murray D. Van Wagoner Building	Lobby wall next to ATM machine by pillar C - 15 west wall
Ottawa Building	Lobby behind guard desk behind Pillar F - 6
Richard A. Austin	Lobby area behind south security guard desk

Stevens T. Mason	Lobby area west side of Pillar N – 3; Elevator lobby 5th floor
Surplus Building 100	Inside of administration office on wall in between receptionist and pedestrian door
North Complex	**Cabinet Placement**
Records Building	In administrative office just east of the door entering the warehouse at Pillar F – 24
State Joint Laboratory	Pillar C3 – 5 in lobby
Secondary Complex	**Cabinet Placement**
Construction & Technology	Front lobby area southeast wall Pillar 5 – X
Energy Center	By loading dock (north wall) Pillar 1 – H
General Office Building	Inside hallway behind guard desk at Pillar H – 8
General Services Building	Next to fire panel between Pillars E & F – 14
MSP Annex Building	At exit door by loading dock at Pillar E – 2
MDOT Warehouse	South wall just inside of entrance Pillar U – 12
Operations Center	Front lobby by Pillar L9 – 86
Secretary of State	At alcove in front of elevators lobby Pillar K – 11
State Police Training Academy	Inside of west entrance Pillar S – 12
Vehicle & Travel Services	Front office area in southeast corner Pillar S – 2 east wall
Out State Facilities	**Cabinet Placement**
Cadillac Place	3 AEDs Security Center
Escanaba	1st Floor Elevator Lobby Pillar C – 1
Flint Office Building	1st Floor Lobby; 4th floor Elevator Lobby
Grand Rapids Office Building	1st Floor Lobby Pillar B – 5
Jackson Office Building	1st Floor Lobby Pillar C – 5
Jerome T. Hart Building	1st Floor Lobby – behind security desk
Traverse City Office Building	Ground Floor Pillar D – 9

Budget Office AEDs	**Cabinet Placement**
Romney Building (OFM)	Elevator lobby on column next to northwest elevator Pillar E – 8
Romney Building (SBO)	Elevator lobby on column next to northwest elevator Pillar E – 8
Romney Building (OFM)	Elevator lobby on column next to northwest elevator Pillar E – 8
Romney Building (OIAS Admin)	Elevator lobby on column next to northwest elevator Pillar E – 8
Lewis Cass Building (OIAS HHSD)	5th Floor south wing at Pillar D – 16
MI Library (CEPI)	3rd Floor Library Side Pillar H – 6
Grand Tower (OIAS HHSD)	11th Floor south at Pillar G - 13
Hannah Building (OIAS HHSD)	Upper Level inside MDE's area at Pillar D - 14

Liability and Good Samaritan Act

Liability of Certain Persons for Emergency Care, MCL 691.1501 to 691.1507 – is commonly referred to as *The Good Samaritan Act*.

An individual who having no duty to do so in good faith voluntarily renders emergency services to another individual using an automated external defibrillator is not liable in a civil action for damages resulting from an act or omission in rendering the emergency services using the automated external defibrillator, except an act or omission that constitutes gross negligence or willful and wanton misconduct.

House Bill 4420 (1999)
An individual who having no duty to do so in good faith voluntarily renders CPR to another individual is not liable in a civil action for damages resulting from an act or omission in rendering the CPR, except an act or omission that constitutes gross negligence or willful and wanton misconduct.

The following persons are not liable in a civil action for damages resulting from an act or omission of an individual rendering emergency services using an AED, except if the person's actions constitute gross negligence or willful and wanton misconduct:

a) A physician who provides medical authorization for use of an automated external defibrillator.
b) An individual who instructs others in the use of an automated external defibrillator.
c) An individual or entity that owns, occupies, or manages the premises where an AED is located or used.

Equipment

The HeartStart FRx Defbrillator is the device approved for this program and conforms to all state and local standards. Each AED has:

a) One set of defibrillation electrodes connected to the device
b) One fast response kit containing a pair of gloves, one razor, one pair of trauma shears, one towel and one facemask barrier device
c) One infant / child key
d) Alarmed cabinet
e) AED wall sign posted above wall cabinet

Equipment Maintenance

All AED equipment and accessories shall be maintained in a state of readiness and per manufacturer guidelines:

a) The AED program manager shall be informed of changes in availability of an AED (i.e.; taken out of or returned to services);
b) The program manager shall ensure all monthly maintenance tasks are performed to include inspecting ready kit for all accessories, checking device status (green light, or beeping for service), verify pads are installed and expiration dates for the pads and battery.

c) Following use of an AED, all equipment shall be cleaned. After use, the AED will be cleaned with a soft cloth dampened with an ammonia-based cleaner, isopropyl alcohol or hydrogen peroxide.

System Verification and Review

Annual AED Program Review: The AED project manager shall conduct, document and verify system readiness, to include the following:

a) Training records for department responders
b) Equipment operation
c) Maintenance records

Periodic Systems Check: Each month, the AED project manager shall conduct and document a system check to include the following elements:

a) Fast response check
b) AED battery
c) AED operation and status

Authorized Users

Trained responders:

a) Any state employee who has successfully completed an approved CPR and AED training program through the American Red Cross or other nationally recognized CPR course.
b) Trained volunteer responder who has successfully completed an approved CPR and AED training program through the American Red Cross or other nationally recognized CPR course.
c) Anyone can, at their discretion, provide voluntary assistance to someone in a medical emergency. The extent of their response will be appropriate to training received, experience and to the extent that they are comfortable. The response may include CPR, AED or first aid.

Training

Certification Training:

a) Training on the HeartStart FRx Defibrillator is offered to DTMB responders through the department's Health and Safety Office in accordance with the American Heart Association or American Red Cross guidelines. Training will also include basic first-aid and CPR.

b) Volunteer responders will possess training that is supplied by sources outside of the DTMB. DTMB will not maintain training records for any volunteer responders.

APPENDIX

APPENDIX A

Maintenance

Philips Medical Systems HEARTSTART FRx

Periodic Checks
Other than the checks recommended after each use of the FRx, maintenance is limited to periodically checking the following:

- Check the green ready light. If the green ready light is not blinking, see Troubleshooting Tips below.
- Replace any used, damaged or expired supplies and accessories.
- Check the outside of the defibrillator. If you see cracks or other signs of damage, contact Philips for technical support.

Cleaning the FRx
The outside of the HeartStart FRx can be cleaned with a soft cloth dampened in soapy water, chlorine bleach (2 tablespoons per quart or liter of water), ammonia-based cleaners, or 70% isopropyl (rubbing) alcohol. It is recommended that the carry case be cleaned with a soft cloth dampened in soapy water. Reminders:

- Do not use strong solvents such as acetone or acetone-based cleaners, abrasive materials, or enzymatic cleaners to clean the FRx and accessories.
- Do not immerse the FRx in fluids. Do not sterilize the FRx or its accessories.

AED Troubleshooting Instructions

- If the ready light is flashing, the AED is operational.
- If the ready light is solid, the AED is in use or running a self-test. The FRx performs a daily self-test.
- If the ready light is off, the AED is chirping and the i-button is flashing: A self-test error has occurred. There is a problem with the pads, the infant/child key has been left installed or the battery power is low. Press the i-button for instructions.
  If the ready light is off, but the FRx is not chirping and the i-button is not flashing: There is no battery inserted, the battery is depleted, or the defibrillator needs repair. Insert or replace the battery and run the self-test.

As long as the FRx passes the self-test, you can be assured it is ready for use. Tests can be conducted by removing the battery for five seconds and then reinstalling it. This method will take about one minute and is only recommend when:

- The defibrillator is first put into service
- After each use
- When the battery is replaced
- When the defibrillator may have been damaged

Disposing of the FRx
The FRx and its accessories should be disposed of in accordance with local regulations.

Appendix B

AED Inventory

Building	Location	Serial Number	Battery Expiration Date	Pad Expiration Date
Joint Operations Center Building	2nd Floor Pillar 1-B	SN: B10A-00654	October 2015	February 2015
Library & Historical Center Building	1st Floor Pillar E-9 Inside Facilities Office	SN: B09K-03437	February 2016	February 2015
John Hannah Building	1st Floor Lobby Pillar E-15	SN: B13G-02010	June 2019	December 2015
Ottawa Building	1st Floor Lobby Pillar F-6	SN: B13G-02019	June 2019	December 2015
G. Mennen Williams Building	1st Floor Lobby Pillar G-6	SN: B13G-02065	June 2019	December 2015
Richard A. Austin Building	1st Floor Lobby Pillar X-16	SN: B13G-02067	June 2019	December 2015
VanWagoner Building	1st Floor Lobby Pillar C-15	SN: B13G-02097	June 2019	December 2015
Constitution Hall Building	Atrium Pillar AH-5	SN: B13G-02104	June 2019	December 2015
Stevens T. Mason Building	1st Floor Lobby Pillar N-3 5th Floor Elevator Lobby	SN: B13G-02106 SN: B13G-02505	June 2019	December 2015
George Romney Building	1st Floor Lobby Pillar D-8	SN: B13G-02108	June 2019	December 2015
Grand Tower Building	1st Floor Lobby Pillar A-7	SN: B13G-02506	June 2019	December 2015
General Services Building	1st Floor Between Pillars E / F - 14	SN: B13G-02111	June 2019	December 2015
Building	**Location**	**Serial Number**	**Battery Expiration Date**	**Pad Expiration Date**

Operations Center Building	1st Floor Lobby Pillar L9 - 86	SN: B13G-02207	June 2019	December 2015
Lewis Cass Building	Garden Level Elevator Lobby Pillar E-13	SN: B13G-02215	June 2019	December 2015
Physical Plant Building	Loading Dock Pillar H-1	SN: B13G-02219	June 2019	December 2015
Secretary of State Building	1st Floor Lobby Pillar K-11	SN: B13G-02261	June 2019	December 2015
Transportation Warehouse Building	Front Entrance Lobby Pillar U-12	SN: B13G-02265	June 2019	December 2015
Escanaba Building	1st Floor Elevator Lobby Pillar C-1	SN: B13G-02267	June 2019	December 2015
Hart Building	1st Floor Lobby Pillar	SN: B13G-02285	June 2019	December 2015
Flint Building	1st Floor Lobby Pillar 4th Floor Elevator Lobby	SN: B13G-02294 SN: B13G-02398	June 2019	December 2015
Traverse Building	Ground Floor Elevator Lobby Pillar G-9	SN: B13G-02297	June 2019	December 2015
Grand Rapids Building	1st Floor Lobby Pillar	SN: B13G-02300	June 2019	December 2015
Jackson Building	1st Floor Lobby Pillar B-5	SN: B13G-02302	June 2019	December 2015
MSP Annex Building	North Entrance Door Pillar E-2	SN: B13G-02309	June 2019	December 2015
State Laboratory Building	1st Floor Lobby Pillar C3-5	SN: B13G-02310	June 2019	December 2015
State Warehouse Complex Building 100	Inside Administration Office	SN: B13G-02399	June 2019	December 2015
General Office Building	1st Floor Lobby Pillar H-8	SN: B13G-02405	June 2019	December 2015
Building	**Location**	**Serial Number**	**Battery Expiration Date**	**Pad Expiration Date**
Vehicle & Travel Services Building	Administration Office Pillar S-2	SN: B13G-02412	June 2019	December 2015
Police Training Academy	1st Floor Lobby Pillar	SN: B13G-02434	June 2019	December

Building				2015
Records Building	Administration Office – entrance door into warehouse (no pillar listed)	SN: B13G-02436	June 2019	December 2015
Construction & Technology Building	Front Lobby Pillar 5 X	SN: B13G-02109	June 2019	December 2015
Cadillac Place	Security Center	SN: B13G-02464	June 2019	December 2015
Cadillac Place	Security Center	SN: B13G-02463	June 2019	December 2015
Cadillac Place	Security Center	SN: A09D-04473	September 2020	August 2017
		SN: B13G-02507	June 2019	December 2015
Will go to MSP HQs Building		**SN: B13G-02502**		
General Office Building	3rd Floor Health & Safety Office	SN: F328009	Trainer Device	

Budget Office Purchased AEDs

Building	Location	Serial Number	Battery Expiration Date	Pad Expiration Date
George Romney	5th Floor Elevator Lobby Pillar E-8	SN: B13G-02012	June 2019	December 2015
George Romney	6th Floor Elevator Lobby Pillar E-8	SN: B13G-02074	June 2019	December 2015

George Romney	7th Floor Elevator Lobby Pillar E-8	SN: B13G-02075	June 2019	December 2015
George Romney	8th Floor Elevator Lobby Pillar E-8	SN: B13G-02088	June 2019	December 2015
Lewis Cass	5th Floor South Wing Pillar D-16	SN: B13G-02093	June 2019	December 2015
John Hannah	Upper Level Inside MDE Office Area Pillar D-14	SN: B13G-02094	June 2019	December 2015
Grand Tower	11th Floor South Tower Pillar G-13	SN: B13G-02224	June 2019	December 2015
Library & Historical Center	3rd Floor Library Side Pillar H – 6	SN: B13G-02233	June 2019	December 2015

Gaming Control Board Purchased AEDs

Building	Location	Serial Number	Battery Expiration Date	Pad Expiration Date
Cadillac Place	**Concourse Level awaiting placement**	SN: B13G-02403	June 2019	December 2015
Cadillac Place	**1st Floor – Security Office**	SN: V13G-02410	June 2019	December 2015

APPENDIX C

AED MONTHLY CHECKLIST

YEAR_____ SERIAL NUMBER_____

TASK	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Battery Indicator												
Child Key												
Two Sets of Pads												
Ready Kit: Face Mask												
Scissors												
Razor												
Gloves												
Towel												
INSPECTED BY:												
Issues, Remarks: Corrective Action:												

1X1 BROM/MIKE

January 13, 2016

Discussion Items:

Action Items/Follow Up From December 16, 2015

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Still a questions on funding. Waiting from QOL on what if anything they will pay.
2) Send Brom details/budget on the Governor's Residence project. (Send budget for project, anticipated cost and confirmation on $100K savings for self-perform by landscape Team &copy of plan) - Complete
3) DTMB HR – Timeline and budget needs – (Move to Con Hall) Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016. Still a question over budget (who is paying for what). Plans are complete. OPM plans are complete. With Kelly as interim Director, is OPM still going to move?
4) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Scheduled January 8, 2016 - 8:30a.m.
5) Ensure regular communications with Mary Balkema in Kalamazoo County. Meeting with Mary on 12/15 at 4:30 to review options.
6) Follow up on "informal" process for building closures. Group (OIP/BOD) met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
7) Send approvals for overtime and on-call exceptions. Submitted to HR on 11/16/15.
8) Floorplan for LTA – Sent working plan to Brom. Still going through programming.
9) NASFA – MT going to check on any others that make sense. Can we confirm who in DTMB Senior Management had the concerns and why? Concerns were from previous administration. Research pointing to NASFA as best option to connect with other State Government entities. 1/8/16: State of Michigan membership with NASFA processed and confirmed. NASFA will be notifying contacts and we will share this information with the agencies at our upcoming Customer Roundtable on February 9th.
10) MT IPM – Brom was going to do. Double check on status Complete
11) MI Move – MT to send note to Rod and copy Brom on my thoughts for SPOC for IT See below Meeting held on 1/5/16 with Sponsors and Team Leads. The MiMove Process Team requested a demo of FM Systems which FBSA will be coordinating. Likely to be February at the earliest at this point. Still working through some options.
12) Monitor Vests – Need to ping Jeanette on her decision for vest colors, new, etc. Jeanette Doll (OIP) working on vests, monitor to go kits and monitor flags. 1/8: Kerri requested status update from Jeanette
13) Kalamazoo DHHS – Send Brom a note after Bob and I meet with Tim/DHHS on his thoughts for Kzoo. Also send Brom the latest site plan for Kzoo that shows the changes made locally and the new proposed SOM location. See below

14) Generator – Joyce's Building – MT to reach out to "Chris Kalenski" (spelling of name unknown) at MSP for further detail on generator requirements. See below

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems Troy providing update
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is working to compile the bid information to have ready for the March, 2016 Ad Board.
    - Goal: FM Systems in place April 2016.

  - Furniture Requested update from Lisa Crozier-Green
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

    - FBSA and Procurement met to finalize responses to the vendor questions ~~n Friday, November 6th.~~ prior to the holiday.
    - Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.
    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

Capitol Complex:

- ✓ Treasury – OPS Space (email from Brom) Can this be removed?
  - Troy Spitzley (RED) has been working with Ann Luepnitz (Treasury).
  - There is no space available in OPS for swing space.
  - DTMB-CSC is also trying to find swing space while they renovate their space.
  - RED has offered to help find swing space outside of OPS, but per Ann, Treasury is not interested in that option.
  - Troy has offered to provide other options to Treasury for swing space, however Ann is aware that it would need to be in leased space.
  - Per Ann, there is nothing further required from RED at this point.

- ✓ CEPI Move
  - ~~On 12/10/15 Tom stated he wanted to take some time to review the proposal. Curt/Tom met on 12/14 to discuss and truly understand the details of the plan. The meeting went very well with all clarifications being answered and at this time there are not changes happening to the plan. They will continue to dive in a little deeper and look at how the individual teams will be arranged within the space. As for the Library, they~~

~~are still uncertain as to where the book collections will end up. They have been receiving bids on new high-density microfilm cabinets and will provide an update as soon as possible. Right now the bids are right around $100K. They also noticed that the microfilm readers will have to be moved causing another delay. An initial start date has not been determined at this time.~~

- Next steps: Curt and FBSA team working to clarify budget (internally)~~, finish draft plan and discuss with CEPI~~.
  - FBSA Staff have requested an estimate from the Contractor for the restrooms.
  - Library looking for $120,000 immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
  - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
  - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a schedule for review by her and John Roberts by 1/20/16.
- DTMB/IT (in support of Department of Corrections -Kirt Berwald's group) currently in Hannah Building: Update requested from Troy Spitzley
  - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
  - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
  - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.

✓ DTMB H/R, IT, OPM, EA Moves Update requested from Jim Clark

- HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
- IT: Waiting on funding decision.
- OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed.
- EA: Moving to Mason next month/January 2016.

✓ CAR Project

- MSP CIJC moved ~~this past weekend~~ (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault. Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available. Overall Mean Score: 4.52. Do you want to include the survey results as an attachment?
  - There was a firewall issue and were some minor furniture issues that were resolved quickly.
  - ~~Cold vending was to be an available option for MSP on day 1 and was not. As of noon on Monday, communications were continuing with LARA Business Enterprise Program to get resolved.~~
  - ~~Surveys was sent out Tuesday, December 15th with results available on or around December 23rd.~~
- Schedule ~~– (Preliminary – revisions have not been vetted through the agencies yet)~~:

- MSP CIJC from HQ to 1st Floor B wing GOB — December 11,2015
- DTMB FBSA from GOB 3rd to GOB 2nd — January ~~8~~11-13, 2016
- MSP SEOC moves — January ~~15~~29, 2016
- MSP 2nd Floor A & B wings GOB — March 11, 2016
- MSP 3rd Floor A wing GOB — April ~~15~~8, 2016
- MSP 3rd Floor B wing GOB — April 15, 2016
- DTMB FBSA from GOB 2nd to LTA — May, 2016
- DHHS 2nd & 1st Floors 333 Grand — May 20, 2016
- DHHS 5th Floor 333 Grand — June 3, 2016
- DHHS 3rd Floor 333 Grand — June 10, 2016

  - Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
  - Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
  - Do you want to include anything on the various requested changes Jim is receiving from DHHS?

Secondary Complex and Outstates:

- ✓ Cadillac Place
  - Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
  - Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
  - Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
  - Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).

- ✓ SEOC
  - ~~Due to an electrical equipment deliver issue, the move-in date for MSP was moved back one week. This was reviewed by all parties and adjusted to January 19, 2016.~~
  - ~~Scheduled T~~tour (coordinated by MSP) was held on 1/8/16~~ with David and Brom~~.
  - As communicated last week and Dave's report on 1/8/16, staff moves have been delayed to 1/29/16.
    - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
    - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
  - Project remains on budget.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options Will Doxie provided some info this morning when we are on the 2nd floor – do you have the info to update or do you want me to get with Will for an update?
  - On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.

- On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
- DTMB provided a status update. If not State owned, would look at bidding out for lease again.
- Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
- After bidding the sight was determined to be too small for the State's needs.
- Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
- The city and county are going to explore different ways of financing a State owned or leased building with county bonds.

Agency Collaboration/Projects:

✓ Generator Installation at VTS As you are aware, Ric is currently working on the revisions to the write up. What do you want included here?

- Mike met with Captain Chris Kelenske as provided by David and discussed/reviewed level of support needs as follows.
- Target 48-72 Hours of Generator Support. 72 hour target as preferred but evaluate the additional cost. 48 hours is minimum.
- Provide for the ability to fuel all vehicles for MSP Lansing Post and Headquarters – Also mentioned ability to support fueling for other Agencies in Tri-County area that would need support
- Timeframe above contingent upon our ability to re-fuel from our suppliers if an event kept power out beyond that.
- Wanted to determine a minimum number of gallons to keep on hand at all times, for example, never let the tank go lower than ½ empty. Need to determine usage per day now and extrapolate that over the period of time we could comfortably support between fuel supplier delivery schedule.
- He also wondered about whether back up power/support was necessary for the building so that Mechanics could function if needed.
- Discussions are ongoing with MSP and VTS.
- FBSA to put together a scope of operations supporting all comments and provide to MSP for review/sign off.
- Also discussion around establishing "Micro-Grid" at the Secondary where we create/provide our own utilities.
- We are putting together a one/two page narrative outlining specifications and costs for MSP to review.

✓ LTA Location – FBSA Move

- FBSA continues to finalize workspace plans/layout.
- FBSA will moved to 2nd Floor – GOB ~~in~~ this week~~early January to accommodate MSP move schedule~~
- Current target date for move to LTA early May, 2016.
- Since we must move to 2nd floor GOB first, urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.

✓ OIP Organizational Updates Anything new here? How much do you want removed?

- Mutual agreement to move the following so far to FBSA:
  - Parking and Customer Service Center
  - Building evacuation plans

        - Monitor Training
        - Monitor Handbook Review / Updates
        - Building Monitor Check-in Form
        - Purchase of vests, flags and go-kits for program volunteers
    - FBSA can absorb Parking/Customer Service Center under current structure
    - Life Safety Programs would require resource – Recommend moving Jeanette Doll to FBSA to continue to support these programs but OIP wants to keep Business Resumption Programs that are also currently supported by her.
    - OIP would like to keep all things related to Security Systems.
        - Would still need some support from us for badging in some cases.
    - Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
    - OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.
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    - Traverse City
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    - Presented at the December 11th Town Hall in Constitution Hall.
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11). Schedule another SEOC tour for David and Brom?
12). Anything needed regarding QDV?

1X1 BROM/MIKE

January 13, 2016

Discussion Items:

Action Items/Follow Up From December 16, 2015

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Still a questions on funding. Waiting from QOL on what if anything they will pay.
2) Send Brom details/budget on the Governor's Residence project. (Send budget for project, anticipated cost and confirmation on $100K savings for self-perform by landscape Team &copy of plan) - Complete
3) DTMB HR – Timeline and budget needs – (Move to Con Hall) Design is complete. Funding is available for either H/R or OPM but not both. Move is not currently scheduled and due to timelines already in place for CAR, are anticipating move July 2016. Still a question over budget (who is paying for what). Plans are complete. OPM plans are complete. With Kelly as interim Director, is OPM still going to move?
4) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Scheduled January 8, 2016 - 8:30a.m.
5) Ensure regular communications with Mary Balkema in Kalamazoo County. Meeting with Mary on 12/15 at 4:30 to review options.
6) Follow up on "informal" process for building closures. Group (OIP/BOD) met on 11/23/15 to discuss/update process. Discussed needs further in 1x1 with Keith. Group is working on edits/clarifications and will share once complete.
7) Send approvals for overtime and on-call exceptions. Submitted to HR on 11/16/15.
8) Floorplan for LTA – Sent working plan to Brom. Still going through programming.
9) NASFA – MT going to check on any others that make sense. Can we confirm who in DTMB Senior Management had the concerns and why? Concerns were from previous administration. Research pointing to NASFA as best option to connect with other State Government entities. 1/8/16: State of Michigan membership with NASFA processed and confirmed. NASFA will be notifying contacts and we will share this information with the agencies at our upcoming Customer Roundtable on February 9th.
10) MT IPM – Brom was going to do. Double check on status Complete
11) MI Move – MT to send note to Rod and copy Brom on my thoughts for SPOC for IT See below Meeting held on 1/5/16 with Sponsors and Team Leads. The MiMove Process Team requested a demo of FM Systems which FBSA will be coordinating. Likely to be February at the earliest at this point. Still working through some options.
12) Monitor Vests – Need to ping Jeanette on her decision for vest colors, new, etc. Jeanette Doll (OIP) working on vests, monitor to go kits and monitor flags. 1/8: Kerri requested status update from Jeanette
13) Kalamazoo DHHS – Send Brom a note after Bob and I meet with Tim/DHHS on his thoughts for Kzoo. Also send Brom the latest site plan for Kzoo that shows the changes made locally and the new proposed SOM location. See below

14) Generator – Joyce's Building – MT to reach out to "Chris Kalenski" (spelling of name unknown) at MSP for further detail on generator requirements. See below

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is finalizing contract language with our DTMB Agency Services Project Manager and will be submitting all information requested by DTMB Procurement. DTMB Procurement will vet the material and work with the AG's Office for Terms and Conditions. The goal is still to make it to the State Administrative Board in March 2016. All information submitted to Procurement on Monday, January 11th.
    - ~~is working to compile the bid information to have ready for the March, 2016 Ad Board.~~
    - Goal: FM Systems to begin the implementation ~~in place~~ April 2016 within FBSA.
  - Furniture Requested update from Lisa Crozier-Green
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

    - FBSA and Procurement met to finalize responses to the vendor questions ~~n Friday, November 6th~~ prior to the holiday.
    - Some sections require feedback/response from Plant Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.
    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

Capitol Complex:

- ✓ Treasury – OPS Space (email from Brom) Can this be removed?
  - Troy Spitzley (RED) has been working with Ann Luepnitz (Treasury).
  - There is no space available in OPS for swing space.
  - DTMB-CSC is also trying to find swing space while they renovate their space.
  - RED has offered to help find swing space outside of OPS, but per Ann, Treasury is not interested in that option.
  - Troy has offered to provide other options to Treasury for swing space, however Ann is aware that it would need to be in leased space.
  - Per Ann, there is nothing further required from RED at this point.

- ✓ CEPI Move
  - ~~On 12/10/15 Tom stated he wanted to take some time to review the proposal. Curt/Tom met on 12/14 to discuss and truly understand the details of the plan. The meeting went very well with all clarifications being answered and at this time there are not changes happening to the plan. They will continue to dive in a little deeper and look at how the individual teams will be arranged within the space. As for the Library, they are still uncertain as to where the book collections will end up. They have been receiving bids on new high-density microfilm cabinets and will provide an update as soon as possible. Right now the bids are right around $100K. They also noticed that the microfilm readers will have to be moved causing another delay. An initial start date has not been determined at this time.~~
  - Next steps: Curt and FBSA team working to clarify budget (internally)~~, finish draft plan and discuss with CEPI~~.
    - FBSA Staff have requested an estimate from the Contractor for the restrooms.
    - Library looking for $120,000 immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
    - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
    - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a schedule for review by her and John Roberts by 1/20/16.
  - DTMB/IT (in support of Department of Corrections -Kirt Berwald's group) currently in Hannah Building: Update requested from Troy Spitzley
    - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
    - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
    - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.

- ✓ DTMB H/R, IT, OPM, EA Moves Update requested from Jim Clark
  - HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
  - IT: Waiting on funding decision.
  - OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed.
  - EA: Moving to Mason next month/January 2016.

- ✓ CAR Project
  - MSP CIJC moved ~~this past weekend~~ (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault. Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available. Overall Mean Score: 4.52. Do you want to include the survey results as an attachment?
    - There was a firewall issue and were some minor furniture issues that were resolved quickly.

- ~~Cold vending was to be an available option for MSP on day 1 and was not. As of noon on Monday, communications were continuing with LARA Business Enterprise Program to get resolved.~~
- ~~Surveys was sent out Tuesday, December 15th with results available on or around December 23rd.~~

- Schedule – ~~(Preliminary – revisions have not been vetted through the agencies yet)~~:

MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
DTMB FBSA from GOB 3rd to GOB 2nd	January ~~8~~11-13, 2016
MSP SEOC moves	January ~~15~~29, 2016
MSP 2nd Floor A & B wings GOB	March 11, 2016
MSP 3rd Floor A wing GOB	April ~~15~~8, 2016
MSP 3rd Floor B wing GOB	April 15, 2016
DTMB FBSA from GOB 2nd to LTA	May, 2016
DHHS 2nd & 1st Floors 333 Grand	May 20, 2016
DHHS 5th Floor 333 Grand	June 3, 2016
DHHS 3rd Floor 333 Grand	June 10, 2016

- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications. Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
- Do you want to include anything on the various requested changes Jim is receiving from DHHS?

Secondary Complex and Outstates:

✓ Cadillac Place
- Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
- Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
- Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
- Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).

✓ SEOC
- ~~Due to an electrical equipment deliver issue, the move-in date for MSP was moved back one week. This was reviewed by all parties and adjusted to January 19, 2016.~~
- ~~Scheduled T~~tour (coordinated by MSP) was held on 1/8/16 ~~with David and Brom~~.
- As communicated last week and Dave's report on 1/8/16, staff moves have been delayed to 1/29/16.
  - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
  - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
- Project remains on budget.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options Will Doxie provided some info this morning when we are on the 2nd floor – do you have the info to update or do you want me to get with Will for an update?
  - On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
  - On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
  - DTMB provided a status update. If not State owned, would look at bidding out for lease again.
  - Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
  - After bidding the sight was determined to be too small for the State's needs.
  - Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
  - The city and county are going to explore different ways of financing a State owned or leased building with county bonds.

Agency Collaboration/Projects:

- ✓ Generator Installation at VTS As you are aware, Ric is currently working on the revisions to the write up. What do you want included here?
  - Mike met with Captain Chris Kelenske as provided by David and discussed/reviewed level of support needs as follows.
  - Target 48-72 Hours of Generator Support. 72 hour target as preferred but evaluate the additional cost. 48 hours is minimum.
  - Provide for the ability to fuel all vehicles for MSP Lansing Post and Headquarters – Also mentioned ability to support fueling for other Agencies in Tri-County area that would need support
  - Timeframe above contingent upon our ability to re-fuel from our suppliers if an event kept power out beyond that.
  - Wanted to determine a minimum number of gallons to keep on hand at all times, for example, never let the tank go lower than ½ empty. Need to determine usage per day now and extrapolate that over the period of time we could comfortably support between fuel supplier delivery schedule.
  - He also wondered about whether back up power/support was necessary for the building so that Mechanics could function if needed.
  - Discussions are ongoing with MSP and VTS.
  - FBSA to put together a scope of operations supporting all comments and provide to MSP for review/sign off.
  - Also discussion around establishing "Micro-Grid" at the Secondary where we create/provide our own utilities.
  - We are putting together a one/two page narrative outlining specifications and costs for MSP to review.

- ✓ LTA Location – FBSA Move
  - FBSA continues to finalize workspace plans/layout.
  - FBSA will moved to 2nd Floor – GOB ~~in this week~~early January to accommodate MSP move schedule
  - Current target date for move to LTA early May, 2016.

- Since we must move to 2nd floor GOB first, urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.

✓ OIP Organizational Updates Anything new here? How much do you want removed?
- Mutual agreement to move the following so far to FBSA:
  - Parking and Customer Service Center
  - Building evacuation plans
  - Monitor Training
  - Monitor Handbook Review / Updates
  - Building Monitor Check-in Form
  - Purchase of vests, flags and go-kits for program volunteers
- FBSA can absorb Parking/Customer Service Center under current structure
- Life Safety Programs would require resource – Recommend moving Jeanette Doll to FBSA to continue to support these programs but OIP wants to keep Business Resumption Programs that are also currently supported by her.
- OIP would like to keep all things related to Security Systems.
  - Would still need some support from us for badging in some cases.
- Still reviewing Safety training, disaster recovery role held by Jeanette and synergy with Joel/Judy positions with Dan.
- OIP in the process of providing Mike names/responsibilities of each individual in OIP and suggested transfer to FBSA by individual programs. Planning to meet again in a few weeks.
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From: Droste, Kerri (DTMB)
Sent: Sunday, January 10, 2016 2:31 PM
To: Turnquist, Michael (DTMB)
Cc: Burns, Robert (DTMB)
Subject: Re: Flint - Need 2 Chairs ASAP

I'll forward to Mike Noonan and Brian Walts to see if they have any decent extras

Sent from my iPhone

> On Jan 10, 2016, at 2:28 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
>
> Tomorrow
>
> Sent from my iPhone
>
>> On Jan 10, 2016, at 2:27 PM, Droste, Kerri (DTMB) <drostek@michigan.gov> wrote:
>>
>> Like now asap or asap in the morning?
>>
>> Sent from my iPhone
>>
>>> On Jan 10, 2016, at 2:23 PM, Turnquist, Michael (DTMB) <TurnquistM@michigan.gov> wrote:
>>>
>>> Just received the following from Brom. Thoughts on making it happen?
>>>
>>>
>>> Mike - we set up an office in Flint for Harvey Hollins in Gov's office to work on the water issue. He needs a chair.
>>>
>>> Can we have something delivered ASAP?
>>> Otherwise they have an extra chair in the Gov's office that someone could take up.
>>>
>>> Oops. Two chairs.
>>>
>>>
>>> Sent from my iPhone

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 13, 2016 9:33 AM
To: Burns, Robert (DTMB);Turnquist, Michael (DTMB)
Subject: RE: Flint assistance

Bob –
I'm going to put this in my quarterly employee recognition folder as possible staff we will recognize at our next event. I do not currently have the next event scheduled as I'm waiting on conference room options (hopefully) downstairs, but regardless, will be planning something soon.

Thank you!! And go TEAM!!!!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Burns, Robert (DTMB)
Sent: Wednesday, January 13, 2016 9:14 AM
To: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Cc: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Flint assistance

Mike-

As we discussed, our teams have been busy supporting the Governor's Office, OIP and the SEOC on the Flint water situation.

Late last week we were asked to set up a conference room for media relations and an office for Mr. Hollins who will be working out of Flint. Jamie Phillippo was in Flint so she located the needed spaces and responded quickly to the Governors' office needs. Mike Noonan also stepped up and made sure there were chairs and other equipment delivered for the space.

Over the weekend, Jeanette Doll from OIP called Will Doxie requesting help identify space to accept water deliveries. Through her knowledge of the market and contacts in Flint, Maureen Bailey got to work on Sunday to identify an affordable distribution center. Water deliveries are beginning this morning to that center.

Yesterday OIP also needed some lab equipment and testing kits delivered to Flint. Mail and Delivery was booked, so Keith Hawes reassigned Tom Taylor to take our truck to Flint and get the equipment delivered.

Bob

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 13, 2016 12:49 PM
To: Droste, Neal (DTMB)
Subject: RE: Sample Storage Space

Will is awesome!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 12:46 PM
To: Burns, Robert (DTMB) <BurnsR@michigan.gov>
Subject: RE: Sample Storage Space

Thanks Bob!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov
DTMB Help.Connect.Solve

From: Burns, Robert (DTMB)
Sent: Wednesday, January 13, 2016 12:40 PM
To: Shane, Kirby (DEQ) <SHANEK@michigan.gov>; Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>; Doxie, William (DTMB) <DoxieW@michigan.gov>; Bailey, Maureen (DTMB) <baileym1@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <Leeming5@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: RE: Sample Storage Space

Mr. Shane,

I have added in Will Doxie, my Leasing Manager, who may be able to help. His team is working on leasing a distribution center for a related purpose that may also serve your needs. Will's team can assist you.

Bob

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 12:05 PM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>; Burns, Robert (DTMB) <BurnsR@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ) <krisztiang@michigan.gov>; Leeming, Susan (DEQ) <Leeming5@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>; Uphaus, Jamie (DTMB) <uphausj@michigan.gov>; Salters, Scott (DTMB) <salterss@michigan.gov>
Subject: RE: Sample Storage Space

Thanks, Neal.

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Droste, Neal (DTMB)
Sent: Wednesday, January 13, 2016 11:49 AM
To: Shane, Kirby (DEQ); Robinson, Harle (DTMB); Shah, Sandip (DHHS); Burns, Robert (DTMB)
Cc: Smith, Carol (DEQ); Pieper, Julia (DEQ); Krisztian, George (DEQ); Leeming, Susan (DEQ); Wagner, Robert (DEQ); Uphaus, Jamie (DTMB); Salters, Scott (DTMB)
Subject: RE: Sample Storage Space

Hi Shane,

I have cc'd our Real Estate Division Director Bob Burns on this reply in hopes his team can assist with finding some available storage space.

Please let me know if you need anything else Kirby and have a great day!!

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273
drosten@michigan.gov



Help.Connect.Solve

From: Shane, Kirby (DEQ)
Sent: Wednesday, January 13, 2016 11:41 AM
To: Droste, Neal (DTMB) <DrosteN@michigan.gov>; Robinson, Harle (DTMB) <robinsonh1@michigan.gov>; Shah, Sandip (DHHS) <shahs@michigan.gov>
Cc: Smith, Carol (DEQ) <SMITHC@michigan.gov>; Pieper, Julia (DEQ) <PIEPERJ2@michigan.gov>; Krisztian, George (DEQ)

<krisztiang@michigan.gov>; Leeming, Susan (DEQ) <Leeming5@michigan.gov>; Wagner, Robert (DEQ) <WAGNERR1@michigan.gov>
Subject: Sample Storage Space

Neal – Based on our phone conversation, I'm looking for storage/warehouse space for a potentially large amount of water samples over the next few months with the State of Emergency that is happening in Flint right now. Wondering if there are any locations near the Lab that we could utilize for this effort if necessary. At a minimum, the space would need to be secured and temperature controlled, only to prevent freezing. Also looking for pallets that can hold around 1000 Lbs or more. The idea is that we palletize samples here and have them transferred to this storage location on a daily/weekly basis as necessary. There is really no storage space for this kind of capacity here at the State Lab. Initial estimate of space needs based on the number of potential samples would be 1000-1500 ft^2, enough to hold around 100 (3'x4') pallets with additional space to maneuver around to get to specific pallets if necessary.

Sandip – Copying you on this message if you have any ideas that could help.

Thank you!
Kirby

Kirby Shane
Chief, Inorganic Unit
Laboratory Services
MichiganDEQ
shanek@michigan.gov
517.335.9888

From: Droste, Kerri (DTMB)
Sent: Friday, January 15, 2016 11:22 AM
To: Turnquist, Michael (DTMB)
Subject: RE: Lead in Drinking Water

Do you need me to do anything on this?

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Friday, January 15, 2016 11:04 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Fwd: Lead in Drinking Water

Sent from my iPhone

Begin forwarded message:

> **From:** "Christensen, Chris (DTMB)" <christensenc4@michigan.gov>
> **Date:** January 15, 2016 at 10:57:22 AM EST
> **To:** "Behen, David (DTMB)" <Behend@michigan.gov>, "Gelisse, Ashley (DTMB)" <GelisseA@michigan.gov>
> **Cc:** "Turnquist, Michael (DTMB)" <TurnquistM@michigan.gov>
> **Subject: RE: Lead in Drinking Water**
>
> This has been sent to the Logistic Chief at the SEOC.
>
> Thanks,
>
> Chris Christensen
> Director of Infrastructure Protection
> Office: (517) 241-2188
> Cell: (517) 243-1647
> Christensenc4@michigan.gov
> DTMB
> HELP. CONNECT. SOLVE.

From: Behen, David (DTMB)
Sent: Friday, January 15, 2016 10:43 AM
To: Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>; Christensen, Chris (DTMB) <christensenc4@michigan.gov>
Subject: Re: Lead in Drinking Water

Hi - I would send this out to Mike T and Chris Christensen and they can share it with the teams at the SEOC. I would make sure all of them get forwarded as you never know which one might be the right one!

Thanks,
David

On Jan 13, 2016, at 10:08 AM, Gelisse, Ashley (DTMB) <GelisseA@michigan.gov> wrote:

> FYI – for your meeting with Rich today. Main question is – where do we send this type of stuff/who is considering potential options such as this & vetting the companies appropriately?
>
> **From:** Arend-Ritter, Saige (DTMB)
> **Sent:** Tuesday, January 12, 2016 1:16 PM
> **To:** Donnan, Chanda (DTMB) <DonnanC@michigan.gov>
> **Cc:** Gelisse, Ashley (DTMB) <GelisseA@michigan.gov>
> **Subject:** FW: Lead in Drinking Water
>
> FYI
>
> **From:** Vern [mailto:Vern@DynGlobal.net]
> **Sent:** Tuesday, January 12, 2016 1:10 PM
> **To:** DTMB <dtmb@michigan.gov>
> **Subject:** Lead in Drinking Water
>
> Hi David,
>
> DynGlobal manufactures units to remove heavy metals including lead from drinking water. Our technology is scalable from under sink units to large municipal scale facilities.
>
> Please let me know how we can assist Flint to remove lead or other metals or bacteria from drinking water. DynGlobal's technology can be rapidly deployed within less than two months to resolve the current emergency situation.
>
> Thank you and best regards,
>
> Vern
> <image001.png>

<image004.png>

<image005.png>

<image006.png>

Vern Wright
CEO
DynGlobal

Vern@DynGlobal.net
(949) 584-6198
DynGlobal California Corp
Telephone: (949) 584-6198 (Direct)
Facsimile: (909) 752-8225 (Direct)
E-Mail: Vern@DynGlobal.net

"Si vis pacem, para bellum"

<image002.png><image003.png>

****
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****

1X1 BROM/MIKE

January 26, 2016

Discussion Items:

Action Items/Follow Up From January 13, 2016

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Questions remain on funding. Waiting from QOL on what if anything they will pay. Brom mentioned a potential to stage the timing of the moves into segments Meeting with Jim Clark on 1/22/15. Update to follow and requested prior to 1x1.
2) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Kerri connecting with Dave Sproul on options for David to tour first week of February.
3) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley connecting with James McFarlane.
4) CAR Project: As I indicated, believe Brom was going to be reaching out to someone regarding the telecom issue and Jennifer that we relayed.
5) CAR DHHS: I informed Brom that I had reached out to Tim/Curt at DHHS to indicate that we need to lock in with no more requests for changes.
6) Detroit Public Schools: Need to confirm with Jamie that she did set up a meeting with DPS regarding the Fisher Building space Meeting scheduled for 1/22. Kerri will request update after discussion.
7) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? Kerri preparing write up/communication for Mike to submit to Brom.
8) Internal Building Signage: Brom asked about internal signage to help people find conference rooms in buildings. He mentioned Con Hall as a tough one to find rooms. I told him that we would/are providing that info on our new web pages but would also review building by building whether directional signage? Or adding the conference rooms to a map like we have on the walls already for evacuation routes would make sense. We should connect with BOD for some feedback.

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is finalizing contract language with our DTMB Agency Services Project Manager and will be submitting all information requested by DTMB Procurement. DTMB Procurement will vet the material and work with the AG's Office for Terms and Conditions. The goal is still to make it to the State

Administrative Board in March 2016. All information will be submitted to Procurement this week.

- Implementation plan to be complete by mid-February, 2016.
- Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
- Goal to include on the April 5, 2016 Ad Board.
- Goal: FM Systems to begin the implementation April 2016 within FBSA.

- Furniture
  - RFP was posted on Buy4Michigan on Thursday, October 1st.
  - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

  - FBSA and Procurement met to finalize responses to the vendor questions prior to the holiday.
  - Some sections require feedback/response from Plante Moran and have been sent to them by Procurement for updating. Our staff is also finalizing responses on a few others.
  - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
  - Currently working through to re-engage Plante Moran.
  - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

- Carpet: Does anything need to be added on Carpet?

Capitol Complex:

- ✓ CEPI Move
  - Next steps: Curt and FBSA team working to clarify budget (internally).
    - FBSA Staff have requested an estimate from the Contractor for the restrooms.
    - Library looking for $80,000 (Curt came and saw me today and said the Library came down to $80K from the $120K and is checking on the procurement timing. Immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
    - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
    - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a schedule for review by her and John Roberts by 1/20/16.
    - Schedule submitted for review by Nancy Duncan and John Roberts on 1/20/2016.
  - DTMB/IT (in support of Department of Corrections -Kirt Berwald's group) currently in Hannah Building:

- Had agreed to move out of Hannah to Victor Building to make room for Education staff.
- Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
- Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.
- Troy Spitzley (RED) is in need of feedback and direction from us as to how to pursue next steps.
- Troy in the process of putting all documentation together and will reach out to James McFarlane.

✓ DTMB H/R, IT, OPM, EA Moves
- HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
- HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016.
- IT: Waiting on funding decision.
- OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed. Is this move still a go given the change/Kelly Acting Director of OPM?
- EA: Moving to Mason in February/next month.

✓ CAR Project
- MSP CIJC moved (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
- Overall Mean Score: 4.52.
  - The following was received from Jennifer Poirier (DTMB Infrastructure Specialist for MSP). Note this was initially communicated as a firewall issue.
    - There were no firewall issues.
    - When the phone system was purchased, DTMB had informed MSP that there was functionality that would have to be figured out after implementation. Therefore the phones were programed to ring at all desks while DTMB monitored the call traffic to determine what firewall rules needed to be implemented. This was discussed with MSP management and approved.
    - DTMB telecom submitted the Firewall rules once they determined what ports needed to be opened to allow the phone traffic.
    - DTMB telecom escalated the approval of the firewall rules with DTMB MCS approval. MCS approval is required before telecom can implement firewall rules.
    - Once Telecom had MCS approval, the firewall rules were implemented.
    - Once the firewall rules were implemented, the system was reconfigured with the call tree configuration requested by MSP.
- Schedule
  - MSP CIJC from HQ to 1st Floor B wing GOB December 11,2015

- DTMB FBSA from GOB 3rd to GOB 2nd — January 11-13, 2016
- MSP SEOC moves — January 29, 2016
- MSP 2nd Floor A & B wings GOB — March 11, 2016
- MSP 3rd Floor A wing GOB — April 8, 2016
- MSP 3rd Floor B wing GOB — April 15, 2016
- DTMB FBSA from GOB 2nd to LTA — May, 2016
- DHHS 2nd & 1st Floors 333 Grand — May 20, 2016
- DHHS 5th Floor 333 Grand — June 3, 2016
- DHHS 3rd Floor 333 Grand — June 10, 2016

  - Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
  - Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications). Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
  - DHHS continues to request changes after the communicated deadlines putting the CAR schedule/budget at risk. I have reached out to Tim/Kurt? (FM Guy) for their support with their Team in keeping us on schedule and budget. I asked Tim if we needed to meet in person and he has not yet confirmed. Things are very tight now after the approval of the office space and requests continue to be raised.
  - SEOC Move: Although not considered part of CAR, we will have a representation of yellow shirts/DTMB move crew Monday, February 1, 2016. Balloons and refreshments will also be available. There will not be a survey for this move as involvement by 300 Decisions has been minimal.

✓ CAR Phase 2:
  - Item added per Brom's request. Kerri requested Bob and Jim provide update and have Mike prepared prior to the 1x1 on Tuesday.
    - Broms email request: Can we discuss the CAR Phase 2 document that went to SBO at our next 1x1? I just want to get an update on which of the things on there we know will change, given what has happened with MSP etc. And what we are working on to make it happen. Not urgent. Thanks.
    - Also to discuss here the Treasury bursting at seams and MDOC to Secondary.

✓ LTA/SOM Warehouse Location – FBSA Move
  - FBSA continues to finalize workspace plans/layout.
  - FBSA move to the 2nd Floor – GOB went well.
  - Current target date for move to LTA early May, 2016.
  - Since we must move to 2nd floor GOB first, some of the urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.
  - Met with Joyce/Kristi to review potential for swapping building locations with our FBSA Carpenter Team – Making a determination on cost/needs to complete. Reviewing storage agreements with Agencies as well. This would be a very positive action for both logistics and safety reasons. To update after walkthrough 1/22/16.

Secondary Complex and Outstates:

✓ Cadillac Place

- Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
- Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
- Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
- Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).

✓ SEOC
- Tour (coordinated by MSP) was held on 1/8/16.
- Those in attendance: David Behen, Chris Kelenske, Dennis Muchmore, Jarrod Agen.
- As communicated last week and Dave's report on 1/11/16, staff moves have been delayed to 1/29/16.
  - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
  - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
- Project remains on budget.
- Working with Dave Sproul to coordinate a walkthrough with David Behen on or around February 1, 2016.

✓ Grand Rapids Security
- Met with OIP to review site security concerns raised by employees. Chris and Jeff providing plans/options for review.

✓ MSP Gun Range
- Met with Shawn Sible and MSP on 1/7/2016 to discuss MSP Gun Range needs.
- Primary concerns shared by MSP and BOD are related to the air handling system which is responsible for removing the hazardous lead dust from the area that users shoot from.
- MSP is required to monitor and test each user for blood lead levels and they have experienced situations of levels for individuals above the required limits.
- BOD recently completed an interim fix that has the system operating satisfactorily now, but it is only a temporary fix.
- Cost to complete is estimated in the $3M range with approximately 1/3 of that dedicated to demolition and remediation of the lead contaminated/regulated structure of the range.
- In the meeting with MSP on 1/7/2016, Shawn indicated a potential option for obtaining funds through a DEQ program that is targeted for remediation of lead contaminated sites. This could potentially offset some of the project costs.
- Lisa Shoemaker has indicated in an email from 1/8/2016 that the tentative plan from the Budget Office is that the project would be funded out of the FY17 Enterprise wide Special Maintenance pot which would be available on 10/1/2016.
  - Legislative approvals will be needed through the appropriations process and not finalized until June/July.
  - Because of the health/safety needs of this project, regardless of funding levels, it will likely be a priority for the funding.

- The Budget Office has had discussions about the DEQ funds and very much encourages their use to potentially offset the costs of the project.

Real Estate and Leasing:

- ✓ Kalamazoo – DHHS Options
  - On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State-owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
  - On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
  - DTMB provided a status update. If not State-owned, would look at bidding out for lease again.
  - Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
  - After bidding, the sight was determined to be too small for the State's needs.
  - Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
  - The city and county are going to explore different ways of financing a State-owned or leased building with county bonds.
  - The new RFP for DHHS posted on December 22 and all proposals are due January 25, 2016. Although the Q&A period had eclipsed, RED (Will Doxie and Jen Lascari) hosted a conference call with Kalamazoo County this past Friday to answer any questions Kalamazoo County might have.
    - We will not have any further communication with the County during this response period.
  - There is some concern regarding the parking requirement, and if the site is large enough to meet the requirements of DHHS and the County.
  - A portion of the site is located in a flood zone.
  - The County must determine if it is adequate with the setback requirements. Other issues include: the County must mitigate the environmental issues that exist of the site as the property has been deemed a facility.
  - Kalamazoo County's timeline to complete this project is approximately 2 years.

- ✓ Detroit Public Schools email – Fisher Building
  - Bob and Occupancy Planning Team reviewing the information for space and will provide feedback this week.
  - To update after meeting on 1/22/16.

- ✓ Grand Rapids – One Division
  - GSA/Federal Courts pushing back wanting rent lowered below our costs.
  - Bob Burns putting together a summary for review/discussion.
  - Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.

Agency Collaboration/Projects:

- ✓ Generator Installation at VTS
  - Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.

- BOD will complete this information by 1/15 and I will provide to Captain for review.
- BOD waiting on information relating to natural gas. Update to be available by end of week 1/29/16.

✓ OIP Organizational Updates
- FBSA staff met with Chris Christensen on 1/7/16 to discuss both Life Safety and AED Programs. Jeanette Doll was not able to attend due to the activation of the SEOC for the Flint water situation.
- Chris planned to update Jeanette on the discussion, and BOD will be scheduling another meeting in a few weeks.
- Next organizational structure meeting is scheduled with Chris Christensen, Christian Kopacis and I on Tuesday, January 26, 2016.

✓ MiMove Process Update
- FBSA working to schedule a FM Systems Demo for MiMove group and Laurie Westfall as soon as possible. Looking to get this done in the next week or two.
- Demo with FM Systems and MiMove group scheduled for Thursday, February 4, 2016.

✓ Op Ex Meetings – Discussion

✓ DBI Warehouse – Bob Burns
- From DTMB's perspective, DBI should only have transitionary materials in their possession. These are items that are being taken down from one location and are expected to be refurbished and then installed in another location. In these instances, it makes no sense to drop them off at LTA to only pick them up again. Other agencies have items in DBIs warehouse for storage, including DHHS.
- Other agencies may have items in DBI's warehouse.
- DBI maintains a separate inventory by simply inventorying by physical location, segregating product by agency and project.
- We verify we are getting new product or refurbished product and are paying the appropriate amount based on the drawings and parts list. There is a parts list for new, refurbished and parts out of inventory. A Purchase Order is created from the parts list. DTMB's staff pulls the parts from our inventory. The job cannot be completed without specific parts, so we get the appropriate parts to complete the job. The job cannot exceed the PO.
- There is a need for better control on parts that are checked out of our inventory for refurbishment and checked in when they are refurbished. We are in the process of creating an SOP for this procedure.

✓ Space/Treasury
- Seeking space that may or may not be vacated as part of a project for David Bates (staff) in Ops Center.
- David is seeking to consolidate some of his teams currently within OPS and other locations.
- Following programming, David will have to decide whether David wants to consolidate in OPS or find another location for his team.
- David will also have to seek funding.
- This may not result in extra space for Treasury.
- Troy Spitzley (RED) is waiting for programming documents from David.

✓ Snow Removal Chain of Events – Attachment

- Staff met with Charles Menefee on Wednesday, January 20, 2016.
- Kerri requested update.

✓ DHHS Parking Meeting
- Reached out to Helen Dennis regarding Lake Trust parking lot. She is following up on this and will report back.
  - She knows Lake Trust is trying to sell the building and lot so they are hesitant to do anything permanent, but they may be open to temporary parking at this point.
- Meeting with DHHS, OIP and DTMB on Friday, January 15th.
- Meeting was held on Friday, January 15th with DHHS.
- Options including a potential existing CATA route are being pursued by OIP/Parking.
- Group reconvening on Tuesday, February 9th to evaluate information gathered per the options that were discussed.

✓ Capital Outlay Update Email From Greg DeCamp
- Continuing the review of the budget and ability to assist any/all that we can with move costs.
- Kerri requested update/info and have Mike prepped prior to Tuesday's 1x1.

✓ Renaming of MSP Headquarters (past and present)
- DHHS has provided the following suggestions:
  - 333 S. Grand/Current MSP Headquarters:
    - Michigan Department of Health and Human Services – Grand Tower South
  - Current Grand Tower Building:
    - Michigan Department of Health and Human Services – Grand Tower Central
  - Possible current Grand View Plaza:
    - Michigan Department of Health and Human Services – Grand Tower North
- MSP would like the GOB name changed to the "Michigan State Police Headquarters".
  - Would like the official name change to occur when the Director moves in April.
- Looking at what can be done to roll MSP Building name change into the same ED that is being worked on for DHHS building name changes.
- Kerri working on document for Brom to review
- Do you need to discuss with Brom the Grandview Plaza being a leased building – in terms of naming? Let him know, I totally missed it! My question here is there is no 'firm plan' in place to my knowledge, on Phase 2 which was moving DOC out of Grandview. If that never happens, the naming is irrelevant and will DHHS want to further evaluate the names they have proposed. This is a timing thing. Help…

✓ MDOT/Stairs Initiative – Email from Caleb
- Discussed with BOD regarding any potential building concerns. Romney, because the stairwells are closed for security reasons, is the only building we suggest not promoting this in.
- Since this is just promoting the use of stairs and not making any requirements to comply or follow-up on, we have the authority we need to place signs and even email to promote.
- Suggest, at a minimum, including, if not deferring to, the DTMB Fitness Team that is working on DTMB's wellness plan for the DTMB Strategic Plan.

- Kerri updated Caleb on 1/20/16 on our efforts to date which include discussions with Building Operations management and Health and Safety.
- Only concern to date, is access to some stairwells is restricted. (Romney for example).
- BOD managers to discuss with Facilities Supervisors and Building Trades Supervisors at the next Joint Focus meeting on Tuesday, February 2, 2016.
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Internal Building Signage Suggestion
- This is a program we were already reviewing and would implement in conjunction with FM Systems when able to identify all seats/locations.

✓ Detroit Summer Jobs Email
- No opportunity within BOD, but our staff in Cadillac Place is reaching out to the agencies regarding need/interest. Information will be available this week.

✓ IPM
- Currently FBSA has 254 of 255 Plans in place = 99.6%
  - FBSA has one outstanding plan that will be completed yet this week.
- Kudos to our team as this has been and will continue to be a requirement for FBSA managers and employees.
  - FBSA reports on this monthly as a metric on the FBSA Scorecard – during that history over the past couple of years, FBSA has not fallen below 96%.
- FBSA 100% complete.

✓ QDV
- Front Office asking if we have the administrative authority/ability to determine whether bidders are shell companies and to reject them.
  - In the past, the AG said we do not.
- Bob Hall has provided Matt with the requested information and is waiting on an update.

Personal:

✓ Contract/Salary Discussion

Table of Contents

Description	Page
Expenditure Summary	1
Expenditure Detail	2-8
Salaries and Fringes Detail	2
Support Detail	2-3
Detail of Utilities	4
Detail of Janitorial	5
Detail of Miscellaneous Service Contracts	6-7
Detail of Elevator Maintenance	8
Payroll Detail by Employee	9-17
IT Expenditure Appropriation	18
Prior Year Encumbrance Summary	19
Prior Year Support Detail	20
Miscellaneous Operating Projects Detail	21-26

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
FACILITIES AND BUSINESS SERVICES ADMINISTRATION
BUILDING OPERATIONS DIVISION
FY2016 FINANCIAL REPORT AS OF 12/31/15

PREPARED 01/21/16

EXPENDITURE SUMMARY

	FY2016 Initial Budget	FY2015 Expenditures	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected	
Salaries and Fringes	20,813,917	19,717,625	**4,406,576**	**15,973,491**	**20,380,067**	
Rent	12,832,800	13,571,694	**4,427,680**	**8,906,775**	**13,334,455**	
Utilities	23,927,803	23,935,369	**3,749,215**	**20,783,900**	**24,533,115**	
Support	16,198,927	16,556,439	**3,183,342**	**16,040,113**	**19,223,455**	
Current Year MOP Projects	4,325,000	1,362,693	-	**3,500,000**	**3,500,000**	
Total	78,098,446	75,143,821	**15,766,813**	**65,204,279**	**80,971,092**	
IT Appropriation	667,200	667,200	**39,929**	**627,271**	**667,200**	(a)
Total Program	78,765,646	75,811,021	**15,806,742**	**65,831,550**	**81,638,292**	

(a) **IT expenditures exceed the IT appropriation, these expenditures are part of the support detail under object code 6199.**
See page 18 for detail of all IT expenditures.

PREPARED 01/21/16

FACILITIES - SALARIES AND FRINGES DETAIL

	FY2016 Initial Budget	FY2015 Expenditures	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
Salaries	10,649,643	9,946,897	**2,225,730**	**8,337,061**	**10,562,791**
Overtime	530,775	637,098	**142,692**	**507,308**	**650,000**
Longevity	54,020	51,436	**50,926**	**2,030**	**52,956**
Insurance	2,484,562	2,276,728	**599,382**	**1,816,209**	**2,415,591**
Retirement/FICA	6,667,227	6,358,470	**1,387,845**	**4,758,695**	**6,146,540**
Retirement Incentive - Supplemental Pension	30,339	121,354	-	**30,339**	**30,339**
Facilities and Business Services Director Allocation	397,350	325,642	-	**521,850**	**521,850**
Total Salaries and Fringes	20,813,917	19,717,625	**4,406,576**	**15,973,491**	**20,380,067**

FACILITIES - SUPPORT DETAIL

Object Code	Description		FY2016 Initial Budget	FY2015 Expenditures	FY2015 at 12/31/14	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
various	Employee Reimbursement		32,500	43,908	9,033	**3,773**	**46,227**	**50,000**
	State Vehicle Usage - Leased		500,000	442,528	86,443	**80,940**	**369,060**	**450,000**
	State Vehicle Usage - Pool		10,000	6,997	2,205	**1,646**	**5,854**	**7,500**
	Out-State Travel		5,500	3,820	1,770	-	**5,000**	**5,000**
6100	Telecom Charges		460,000	452,711	110,490	**75,252**	**384,748**	**460,000**
6101	Other Telecommunication Charges		17,500	15,119	2,110	**2,728**	**12,772**	**15,500**
6102	Cellular Services - Cellco		160,000	143,588	23,325	**45,800**	**114,200**	**160,000**
6105	Electric, Gas, Steam, Sewer/Water, and Chilled Water		23,863,071	23,429,609	4,096,510	**3,668,460**	**20,400,542**	**24,069,002**
6110	Fleet Insurance - Risk Mgmt		-	540	-	-	**540**	**540**
	Boiler Insurance-Risk Mgmt		9,000	8,444	-	-	**8,500**	**8,500**
	Risk Mgmt - Builders Premium		5,600	-	-	-	-	-
	Cadillac Place Liability/Property Insurance-Risk Mgmt		215,000	211,382	-	**206,010**	-	**206,010**
	Govs Residence Liability/Property Insurance-Risk Mgmt		2,100	1,985	-	**3,010**	-	**3,010**
6124	DTMB Rapid Copy/Printing		10,000	10,423	1,908	**7,341**	**5,159**	**12,500**
6125	Miscellaneous Services		1,060,000	712,846	105,482	**126,715**	**873,285**	**1,000,000**
	SWCAP-Maximus Bldg Rates	**N6600077, 79**	48,000	48,000	-	**24,000**	**24,000.00**	**48,000**
	Facilities Recycling Costs - Paper	**N6600213**	100,000	89,612	12,865	**6,095**	**93,905**	**100,000**
	Cadillac Place - Building Management		-	-	-	-	-	-
	Asbestos Abatement	**N6600177**	200,000	280,806	127,470	**10,156**	**189,844**	**200,000**
	Asbestos Abatement - Treasury Vault		-	244,461	-	-	-	-
	Facilities Services Contracts (yearly contracts)		371,586	338,672	25,414	**55,164**	**344,591**	**399,755**
	Janitorial		5,920,250	5,246,665	356,130	**874,502**	**4,674,801**	**5,549,303**
6127	Temporary Services		100,000	175,156	13,395	**5,290**	**144,710**	**150,000**
6129	DTMB Freight		20,000	9,120	357	-	**15,000**	**15,000**
6136	Dues		250	50	-	-	**250**	**250**
6140	DTMB Mailing Services		30,000	30,147	4,809	**5,001**	**24,999**	**30,000**
6150	Maintenance/Repairs		775,000	958,423	133,409	**137,591**	**862,409**	**1,000,000**
	Elevator Maintenance		400,000	338,625	212,788	**213,039**	**151,660**	**364,699**
6155	Miscellaneous Fees		65,000	29,391	2,631	**817**	**49,184**	**50,000**
	Project Supervision - MOPS		100,000	88,368	-	-	**100,000**	**100,000**
	Personal Loss Claims		2,000	-	-	-	**2,000**	**2,000**
	General Liability Insurance Coverage		-	19,000	-	-	-	-
	Warehousing Complex Improvements - (Reimburse thru FY2024)		82,350	82,350	-	-	**82,350**	**82,350**
6160	Conferences/Training		40,000	16,561	441	**2,200**	**37,800**	**40,000**
6199	IT Expenditures Exceeding IT Authorization		492,410	537,043	-	-	**465,497**	**465,497**
6200	Food and Beverage		1,000	4,611	-	-	**5,000**	**5,000**
6205	Fuel		30,000	18,020	4,383	**5,263**	**24,737**	**30,000**
6215	Clothing, Textiles, Safety Glasses		50,000	47,258	38,495	**868**	**49,132**	**50,000**
6230	Office Supplies		2,500	7,128	-	-	**5,000**	**5,000**
6245	Supplies and Materials		900,000	782,037	130,187	**139,412**	**760,588**	**900,000**
6246	Procurement Card		2,900,000	3,096,037	520,492	**800,703**	**2,199,297**	**3,000,000**

PREPARED 01/21/16

FACILITIES - SUPPORT DETAIL

Object Code	Description		FY2016 Initial Budget	FY2015 Expenditures	FY2015 at 12/31/14	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
6410	Building Renovations - Lighting Re-Lamp		1,000,000	412,095	-	**47,249**	**1,952,751**	**2,000,000**
6417	Bill Back - Facilities		1,200,000	578,303	53,653	**189,748**	**1,010,252**	**1,200,000**
6425	Non-State Owned Building Rental/Lease							
	Bank of New York Trust Co	Cadillac Place	9,418,800	9,207,940	3,069,267	**3,139,600**	**6,279,200**	**9,418,800**
	City of Grand Rapids	GR One Division	3,650,000	3,585,826	1,193,230	**1,208,917**	**2,441,083**	**3,650,000**
6500	Equipment - > $5000		150,000	367,431	49,240	-	**150,000**	**150,000**
6505	Equipment - < $5000		50,000	45,208	2,663	**3,404**	**46,596**	**50,000**
6510	Copier Rentals		26,500	33,305	4,435	**5,150**	**29,850**	**35,000**
6870	Workers Compensation		100,000	77,080	3,200	**11,568**	**88,432**	**100,000**
6897	Flexible Spending		250	175	-	-	**250**	**250**
	Parking Spaces		32,000	25,512	6,241	**6,790**	**25,210**	**32,000**
	Total Support		54,608,167	52,304,315	10,404,471	**11,114,201**	**44,556,264**	**55,670,465**
	Total Facilities Salary and Support		75,422,084	72,021,940		**15,520,777**	**60,529,754**	**76,050,532**

PARKING - SUPPORT DETAIL

Object Code	Description		FY2016 Initial Budget	FY2015 Expenditures	FY2015 at 12/31/14	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
5315	NSF Write Off		-	1,365	-	-	-	-
6105	Electric, Steam, Sewer and Water - Parking		468,585	505,760	66,641	**80,756**	**383,358**	**464,113**
6100	Telecom Charges		21,500	19,938	5,049	**2,584**	**18,916**	**21,500**
6110	Boiler Insurance-Risk Mgmt		550	528	-	-	**550**	**550**
6124	DTMB Rapid Copy/Printing		250	113	54	-	**250**	**250**
6125	Miscellaneous Services		100,000	41,564	28,021	-	**100,000**	**100,000**
	UM Flint - Managing Parking Ramp		50,000	69,542	-	-	**50,000**	**50,000**
	Janitorial - Roosevelt Ramp	**P6600106**	2,150	2,012	-	**334**	**1,672**	**2,007**
	Snow Removal - Capitol Complex	**P6600185**	75,000	71,653	-	-	**100,000**	**100,000**
	Snow Removal - Jackson	**P6600146**	10,000	3,500	410	-	**9,000**	**9,000**
	Snow Removal - North Complex	**P6600129**	50,000	40,678	5,308	**3,009**	**46,991**	**50,000**
	Snow Removal - Saginaw	**N6600228**	-	3,158	-	-	**3,157**	**3,157**
	Snow Removal - Secondary Complex	**P6600181**	10,000	3,280	-	-	**30,000**	**30,000**
6140	DTMB Mailing Services		250	201	31	**12**	**238**	**250**
6150	Maintenance/Repairs		25,000	22,469	6,067	**2,831**	**22,169**	**25,000**
	Parking Gate/Pay Station Repair		12,500	10,326	650	**5,991**	**6,509**	**12,500**
	Forklift/Sweeper Repair		1,500	488	349	**252**	**748**	**1,000**
	Elevator Maintenance - Roosevelt	**P6600028**	1,800	1,728	1,728	**1,728**	-	**1,728**
	- Flint Ramp	**P6600127**	3,100	3,060	765	**510**	**2,590**	**3,100**
6155	Personal Loss Claim		2,500	2,970	-	**991**	**1,509**	**2,500**
	Merchant Fee		5,000	7,647	1,806	**1,910**	**3,090**	**5,000**
6245	Supplies and Materials		150,000	136,134	54,999	**15,994**	**134,006**	**150,000**
6246	Procurement Card		30,000	32,048	4,535	**25,697**	**24,303**	**50,000**
6425	Lansing Leased Ramp	Rent Credit	(23,000)	(23,000)	-	-	**(23,000)**	**(23,000)**
	City of Lansing	Capital View/Townsend	715,000	671,579	342,919	**41,328**	**133,672**	**175,000**
	Spectrum Health Hospitals	Grand Rapids Ramp	57,500	43,534	18,025	**9,010**	**18,020**	**27,030**
	Lothrop Garage - 10963	Cadillac - Ultimate Parking	90,000	85,815	8,190	**28,825**	**57,800**	**86,625**
	Fisher Parking Deck - 11847	Cadillac - Farbman	-	-	-	**24,000**	**48,000**	**72,000**
6897	Parking Spaces		1,250	1,099	275	**275**	**975**	**1,250**
	Total Parking Support		1,860,435	1,759,188	545,822	**246,035**	**1,174,525**	**1,420,560**
	Total Facilities and Parking Salary and Support		77,282,519	73,781,128		**15,766,813**	**61,704,279**	**77,471,092**

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
FACILITIES AND BUSINESS SERVICES ADMINISTRATION
BUILDING OPERATIONS DIVISION
FY2016 FINANCIAL REPORT AS OF 12/31/15

PREPARED 01/21/16

DETAIL OF UTILITIES

	FY2016 Initial Budget	FY2015 Expenditures	FY2015 at 12/31/14	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
Capitol Complex						
Library	1,544,253.83	1,324,008.97	268,314.26	200,170.64	1,192,926.62	1,393,097.26
Mason	916,004.50	632,998.61	39,263.86	113,439.06	744,403.67	857,842.73
Ottawa/Hannah	1,742,063.42	1,867,185.79	321,343.10	268,940.86	1,557,051.49	1,825,992.35
Van Wagoner	1,144,815.01	1,397,830.60	231,908.50	143,581.77	1,162,524.66	1,306,106.44
Treasury	1,105,881.95	1,125,864.46	197,392.77	211,001.86	920,511.27	1,131,513.13
Williams	1,023,562.98	1,184,623.00	219,696.59	207,570.68	873,852.42	1,081,423.10
Hall of Justice	1,479,915.83	1,519,470.00	275,584.63	267,596.28	1,241,317.83	1,508,914.11
Cass	906,785.51	1,059,766.50	191,850.82	140,423.29	928,183.34	1,068,606.63
Constitution Hall	1,591,536.04	1,667,037.26	308,760.04	285,611.39	1,281,055.95	1,566,667.34
Govs Residence	22,736.00	27,138.89	2,982.49	3,981.77	19,783.64	23,765.41
Lottery	205,341.11	194,842.12	26,620.36	29,024.26	168,930.64	197,954.90
Romney	594,931.69	611,499.82	104,513.38	93,164.59	506,795.44	599,960.03
Grand Tower	802,875.21	959,144.51	160,005.76	153,557.91	748,103.45	901,661.36
State Police Headquarters	548,155.11	618,578.33	106,208.46	101,685.01	478,553.44	580,238.45
Record Center	156,551.19	156,759.13	24,945.21	19,975.27	129,475.12	149,450.39
North Complex/State Lab	1,068,896.91	934,486.21	112,760.42	110,837.16	1,029,339.45	1,140,176.61
Joint Operations Center	489,372.20	457,142.94	75,037.13	76,989.18	380,195.40	457,184.58
Warehousing Complex	350,000.00	139,800.08	26,817.58	22,573.06	177,426.94	200,000.00
Total Capitol Complex	15,693,678.50	15,878,177.22	2,694,005.36	2,450,124.06	13,540,430.76	15,990,554.82
Secondary Complex						
General Services Warehouse	412,723.58	428,540.73	117,495.01	67,887.02	366,193.51	434,080.52
General Office Building	529,644.54	549,092.94	89,888.93	86,984.22	456,515.73	543,499.94
Transportation Whse	245,871.76	208,149.23	45,311.70	32,973.83	234,248.03	267,221.86
Operations Center	474,590.93	489,077.06	102,416.20	77,476.84	413,109.76	490,586.60
Vehicle & Travel Svs	251,331.05	218,930.42	44,129.08	34,681.73	230,735.52	265,417.25
Photo Lab	171,787.17	172,332.78	29,812.66	27,299.99	143,936.49	171,236.49
Training Academy	383,454.99	411,775.48	86,581.10	65,231.16	347,780.58	413,011.74
Hazardous Materials	73,864.06	76,666.72	15,957.92	12,145.11	73,671.65	85,816.76
Energy	145,627.81	146,476.56	33,362.32	23,203.99	119,856.88	143,060.88
SEOC	215,000.00	-	-	-	215,000.00	215,000.00
Secretary of State	426,530.80	460,431.42	91,961.47	72,938.96	387,309.67	460,248.63
Construction & Tech	317,526.54	336,132.76	67,697.54	53,248.26	283,701.81	336,950.08
Forensic Lab	451,496.95	459,436.71	95,745.34	72,781.38	401,424.56	474,205.95
State Police Post	34,066.62	36,349.50	5,337.23	6,073.54	31,455.96	37,529.50
Total Secondary Complex	4,133,516.80	3,993,392.31	825,696.50	632,926.04	3,704,940.16	4,337,866.19
Outstate Facilities						
Cadillac Place	2,669,267.36	2,223,758.35	289,438.49	291,540.95	2,070,208.35	2,361,749.30
Flint	279,200.98	247,631.51	57,011.76	52,177.59	222,551.89	274,729.48
Grand Rapids	346,412.53	396,514.13	84,301.63	69,269.14	272,983.33	342,252.47
Grand Rapids - Division	289,242.28	227,487.93	48,805.83	30,743.64	255,713.14	286,456.78
Jackson	115,967.64	122,739.03	26,286.74	24,504.38	93,518.51	118,022.89
Saginaw	228,895.81	230,916.05	49,525.78	46,815.92	195,793.57	242,609.49
Traverse City	69,363.44	76,178.06	16,975.68	9,261.69	70,703.76	79,965.45
Escanaba	37,525.82	32,814.04	4,461.95	6,245.87	28,549.29	34,795.16
Total Outstate Facilities	4,035,875.85	3,558,039.10	576,807.86	530,559.18	3,210,021.84	3,740,581.02
Total Utilities w/o Parking	23,863,071.15	23,429,608.63	4,096,509.73	3,613,609.27	20,455,392.76	24,069,002.03
Parking	468,584.99	505,760.40	66,640.74	80,755.50	383,357.72	464,113.23
Total Utilities with Parking	24,331,656.14 (a)	23,935,369.03	4,163,150.47	3,694,364.78	20,838,750.48	24,533,115.26

Added Costs built in for economics for FY2016

(a) Bulk Gas estimates are based on monthly projected per unit cost, ranging from $4.15 to $4.59.
- Projection comes from Nancy Moon, the bulk gas consultant.

PREPARED 01/21/16

o/c 6125 - Yearly Service Contracts

PO / DV #	PO Begin to End Date	Description	Location	FY2015 Expenditures	FY2016 Expenditures YTD	Remaining Projected	Total PO Projected	Projection for Entire Year
DETAIL OF JANITORIAL								
P6600141	10/01/15-09/30/16	Janitorial Services	Cadillac Place	926,933.86	**151,756.00**	**553,991.12**	**705,747.12**	**940,996.16**
P6600098	10/01/15-09/30/16	Janitorial Services	Cass Bldg	167,362.91	**27,764.85**	**141,474.48**	**169,239.33**	**169,239.33**
P6600099	10/01/15-09/30/16	Janitorial Services	Constitution Hall	395,578.87	**65,154.14**	**336,318.44**	**401,472.58**	**401,472.58**
P6600109	10/01/15-09/30/16	Janitorial Services	Energy Center	19,229.31	**3,200.18**	**16,399.14**	**19,599.32**	**19,599.32**
P6600130	10/01/15-09/30/16	Janitorial Services	Escanaba	20,636.33	**3,283.90**	**9,809.64**	**13,093.54**	**22,446.07**
P6600142	10/01/15-09/30/16	Janitorial Services	Flint	107,772.00	**17,962.00**	**62,804.00**	**80,766.00**	**138,456.00**
P6600111	10/01/15-09/30/16	Janitorial Services	Gen Serv Bldg	110,523.84	**9,210.32**	**102,086.14**	**111,296.46**	**111,296.46**
P6600110	10/01/15-09/30/16	Janitorial Services	GOB	170,022.86	**21,531.70**	**171,821.83**	**193,353.53**	**193,353.53**
P6600140	10/01/15-09/30/16	Janitorial Services	Grand Rapids	120,453.84	**20,075.64**	**103,825.12**	**123,900.76**	**123,900.76**
P6600100	10/01/15-09/30/16	Janitorial Services	Grand Tower	244,033.38	**39,916.37**	**205,236.93**	**245,153.30**	**245,153.30**
P6600102	10/01/15-09/30/16	Janitorial Services	Hall of Justice	304,197.45	**50,582.98**	**258,335.06**	**308,918.04**	**308,918.04**
P6600101	10/01/15-09/30/16	Janitorial Services	Hannah Bldg	177,149.63	**29,753.97**	**147,996.58**	**177,750.55**	**177,750.55**
P6600116	10/01/15-09/30/16	Janitorial Services	Hazmat	3,818.52	**634.70**	**3,431.51**	**4,066.21**	**4,066.21**
P6600033	10/01/15-09/30/16	Janitorial Services	Jackson	42,304.92	**7,280.34**	**4,836.67**	**12,117.01**	**48,468.04**
P6600147	10/01/15-09/30/16	Janitorial Services	Joint Operations Center	19,652.18	**2,800.00**	**19,040.00**	**21,840.00**	**21,840.00**
P6600104	10/01/15-09/30/16	Janitorial Services	Library/Museum	303,586.41	**50,254.28**	**254,028.39**	**304,282.67**	**304,282.67**
P6600103	10/01/15-09/30/16	Janitorial Services	Lottery Bldg	57,723.35	**9,830.43**	**50,313.49**	**60,143.92**	**60,143.92**
P6600124	10/01/15-09/30/16	Janitorial Services	Mason Bldg	55,091.26	**29,829.22**	**155,452.02**	**185,281.24**	**185,281.24**
P6600112	10/01/15-09/30/16	Janitorial Services	MDOT C & T Bldg	86,007.26	**14,309.58**	**74,231.76**	**88,541.34**	**88,541.34**
P6600113	10/01/15-09/30/16	Janitorial Services	MDOT Photo Lab	22,062.34	**19,938.65**	**3,668.24**	**23,606.89**	**23,606.89**
P6600114	10/01/15-09/30/16	Janitorial Services	MDOT Warehouse	64,623.04	**10,736.70**	**54,554.38**	**65,291.08**	**65,291.08**
P6600115	10/01/15-09/30/16	Janitorial Services	MSP 1st District	9,659.27	**1,605.78**	**8,740.31**	**10,346.09**	**10,346.09**
P6600121	10/01/15-09/30/16	Janitorial Services	MSP Lab	85,134.35	**14,112.56**	**75,807.69**	**89,920.25**	**89,920.25**
P6600120	10/01/15-09/30/16	Janitorial Services	Ottawa Bldg	162,019.19	**28,229.02**	**134,502.07**	**162,731.09**	**162,731.09**
P6600122	10/01/15-09/30/16	Janitorial Services	PTA	144,241.59	**23,869.00**	**123,508.94**	**147,377.94**	**147,377.94**
P6600108	10/01/15-09/30/16	Janitorial Services	Record Center	9,806.28	**1,634.38**	**8,764.61**	**10,398.99**	**10,398.99**
P6600105	10/01/15-09/30/16	Janitorial Services	Romney Bldg	224,217.85	**35,457.51**	**193,740.79**	**229,198.30**	**229,198.30**
P6600143	10/01/15-09/30/16	Janitorial Services	Saginaw	104,472.12	**17,031.02**	**57,962.98**	**74,994.00**	**128,561.14**
P6600117	10/01/15-09/30/16	Janitorial Services	Secondary Operations	290,799.74	**48,075.86**	**248,097.53**	**296,173.39**	**296,173.39**
P6600118	10/01/15-09/30/16	Janitorial Services	SOS Bldg	105,718.99	**17,440.24**	**89,771.92**	**107,212.16**	**107,212.16**
P6600125	10/01/15-09/30/16	Janitorial Services	State Lab	86,735.41	**17,990.38**	**77,008.38**	**94,998.76**	**94,998.76**
	10/01/15-09/30/16	Janitorial Services	State Police Headqrters	83,010.00	-	-	-	**85,000.00**
P6600139	10/01/15-09/30/16	Janitorial Services	Traverse City	27,097.12	**2,024.76**	**23,697.60**	**25,722.36**	**28,060.76**
P6600097	10/01/15-09/30/16	Janitorial Services	Treasury Bldg	163,261.52	**27,227.52**	**137,778.48**	**165,006.00**	**165,006.00**
P6600107	10/01/15-09/30/16	Janitorial Services	Van Wagoner	200,923.34	**32,944.98**	**170,811.04**	**203,756.02**	**203,756.02**
P6600119	10/01/15-09/30/16	Janitorial Services	VTS Bldg	12,410.10	**2,048.48**	**11,414.84**	**13,463.32**	**13,463.32**
P6600144	10/01/15-09/30/16	Janitorial Services	Warehousing Services	3,866.50	**370.56**	**5,358.44**	**5,729.00**	**5,729.00**
P6600123	10/01/15-09/30/16	Janitorial Services	Williams Bldg (bill back)	3,120.00	**520.00**	**2,600.00**	**3,120.00**	**3,120.00**
P6600123	10/01/15-09/30/16	Janitorial Services	Williams Bldg	114,527.57	**18,633.54**	**98,632.33**	**117,265.87**	**117,265.87**
Total Janitorial				5,246,664.50	**874,501.54**	**4,195,252.89**	**5,069,754.43**	**5,549,302.57**

PREPARED 01/21/16

o/c 6125 - Yearly Service Contracts

PO / DV #	PO Begin to End Date	Description	Location	FY2015 Expenditures	FY2016 Expenditures YTD	Remaining Projected	Total PO Projected	Projection for Entire Year
DETAIL OF MISCELLANEOUS SERVICE CONTRACTS								
N6600006	10/01/15-09/30/16	Fire Range Cleanup	PTA	99,949.92	**8,329.16**	**91,620.76**	**99,949.92**	**99,949.92**
	10/01/15-09/30/16	Pest Control	Cadillac Place	5,520.00	**1,380.00**	**4,140.00**	**5,520.00**	**5,520.00**
	10/01/15-09/30/16	Pest Control	Cass Bldg	1,356.00	**339.00**	**1,017.00**	**1,356.00**	**1,356.00**
	10/01/15-09/30/16	Pest Control	Constitution Hall	624.00	**312.00**	**936.00**	**1,248.00**	**1,248.00**
	10/01/15-09/30/16	Pest Control	Energy Center	228.00	**57.00**	**171.00**	**228.00**	**228.00**
	10/01/15-09/30/16	Pest Control	Escanaba	1,560.00	**390.00**	**1,170.00**	**1,560.00**	**1,560.00**
	10/01/15-09/30/16	Pest Control	Forensic Lab	408.00	**102.00**	**306.00**	**408.00**	**408.00**
	10/01/15-09/30/16	Pest Control	Flint	1,344.00	**336.00**	**1,008.00**	**1,344.00**	**1,344.00**
	10/01/15-09/30/16	Pest Control	GOB	1,356.00	**339.00**	**1,017.00**	**1,356.00**	**1,356.00**
	10/01/15-09/30/16	Pest Control	GSB	276.00	**69.00**	**207.00**	**276.00**	**276.00**
	10/01/15-09/30/16	Pest Control	Govs Residence	408.00	**102.00**	**306.00**	**408.00**	**408.00**
	10/01/15-09/30/16	Pest Control	Grand Rapids	1,236.00	**309.00**	**927.00**	**1,236.00**	**1,236.00**
	10/01/15-09/30/16	Pest Control	Grand Tower	708.00	**177.00**	**531.00**	**708.00**	**708.00**
	10/01/15-09/30/16	Pest Control	Hall of Justice	924.00	**231.00**	**693.00**	**924.00**	**924.00**
	10/01/15-09/30/16	Pest Control	Hannah	888.00	**222.00**	**666.00**	**888.00**	**888.00**
	10/01/15-09/30/16	Pest Control	Hazmat	72.00	**18.00**	**54.00**	**72.00**	**72.00**
	10/01/15-09/30/16	Pest Control	Jackson	1,080.00	**270.00**	**810.00**	**1,080.00**	**1,080.00**
	10/01/15-09/30/16	Pest Control	Joint Operations Center	132.00	**33.00**	**99.00**	**132.00**	**132.00**
	10/01/15-09/30/16	Pest Control	Library/Museum	888.00	**222.00**	**666.00**	**888.00**	**888.00**
	10/01/15-09/30/16	Pest Control	Lottery Bldg	276.00	**69.00**	**207.00**	**276.00**	**276.00**
	10/01/15-09/30/16	Pest Control	Mason Bldg	546.00	**177.00**	**531.00**	**708.00**	**708.00**
	10/01/15-09/30/16	Pest Control	MDOT C & T Bldg	816.00	**204.00**	**612.00**	**816.00**	**816.00**
	10/01/15-09/30/16	Pest Control	MDOT Photo Lab	276.00	**69.00**	**207.00**	**276.00**	**276.00**
	10/01/15-09/30/16	Pest Control	MDOT Warehouse	276.00	**69.00**	**207.00**	**276.00**	**276.00**
	10/01/15-09/30/16	Pest Control	MSP 1st Dist	132.00	**33.00**	**99.00**	**132.00**	**132.00**
	10/01/15-09/30/16	Pest Control	MSP Track	132.00	**33.00**	**99.00**	**132.00**	**132.00**
	10/01/15-09/30/16	Pest Control	Ottawa	1,356.00	**339.00**	**1,017.00**	**1,356.00**	**1,356.00**
	10/01/15-09/30/16	Pest Control	Power Plant	132.00	**33.00**	**99.00**	**132.00**	**132.00**
	10/01/15-09/30/16	Pest Control	PTA	132.00	**33.00**	**99.00**	**132.00**	**132.00**
	10/01/15-09/30/16	Pest Control	Record Center	2,112.00	**528.00**	**1,584.00**	**2,112.00**	**2,112.00**
	10/01/15-09/30/16	Pest Control	Romney Bldg	816.00	**204.00**	**612.00**	**816.00**	**816.00**
	10/01/15-09/30/16	Pest Control	Saginaw	802.00	**200.50**	**601.50**	**802.00**	**802.00**
	10/01/15-09/30/16	Pest Control	Secondary Operations	1,356.00	**339.00**	**1,017.00**	**1,356.00**	**1,356.00**
	10/01/15-09/30/16	Pest Control	Secondary Site Maint	216.00	**54.00**	**162.00**	**216.00**	**216.00**
	10/01/15-09/30/16	Pest Control	SOS Bldg	1,356.00	**339.00**	**1,017.00**	**1,356.00**	**1,356.00**
	10/01/15-09/30/16	Pest Control	State Lab	1,332.00	**333.00**	**999.00**	**1,332.00**	**1,332.00**
	10/01/15-09/30/16	Pest Control	State Police Headqrters	840.00	**210.00**	**630.00**	**840.00**	**840.00**
	10/01/15-09/30/16	Pest Control	Treasury Bldg	540.00	**138.00**	**414.00**	**552.00**	**552.00**
	10/01/15-09/30/16	Pest Control	Van Wagoner	540.00	**135.00**	**405.00**	**540.00**	**540.00**
	10/01/15-09/30/16	Pest Control	VTS Bldg	276.00	**69.00**	**207.00**	**276.00**	**276.00**
	10/01/15-09/30/16	Pest Control	Warehousing Services	-	**375.00**	**1,125.00**	**1,500.00**	**1,500.00**
	10/01/15-09/30/16	Pest Control	Williams Bldg	816.00	**204.00**	**612.00**	**816.00**	**816.00**
P6600180	10/01/15-09/30/16	Rubbish Removal	Cadillac Place	28,485.00	**4,785.00**	**32,475.00**	**37,260.00**	**37,260.00**
P6600040	10/01/15-09/30/16	Rubbish Removal	Cass Bldg	2,555.28	**425.88**	**2,129.40**	**2,555.28**	**2,555.28**
P6600034	10/01/15-09/30/16	Rubbish Removal	Constitution Hall	7,606.00	**1,212.00**	**10,068.00**	**11,280.00**	**11,280.00**
P6600049	10/01/15-09/30/16	Rubbish Removal	Energy Center	1,277.64	**258.15**	**1,019.49**	**1,277.64**	**1,277.64**
P6600006	10/01/15-09/30/16	Rubbish Removal	Escanaba	1,280.00	**105.00**	**1,155.00**	**1,260.00**	**1,260.00**
P6600065	10/01/15-09/30/16	Rubbish Removal	Flint	1,656.00	**688.48**	**3,442.40**	**4,130.88**	**4,130.88**
P6600055	10/01/15-09/30/16	Rubbish Removal	Forensic Lab	1,588.92	**264.82**	**1,324.10**	**1,588.92**	**1,588.92**
P6600051	10/01/15-09/30/16	Rubbish Removal	Gen Serv Bldg	2,555.28	**425.88**	**2,129.40**	**2,555.28**	**2,555.28**
P6600050	10/01/15-09/30/16	Rubbish Removal	GOB	2,866.56	**477.76**	**2,388.80**	**2,866.56**	**2,866.56**
P6600036	10/01/15-09/30/16	Rubbish Removal	Governor's Residence	702.48	**117.08**	**585.40**	**702.48**	**702.48**
P6600009	10/01/15-09/30/16	Rubbish Removal	Grand Rapids	4,675.44	**1,180.96**	**3,619.04**	**4,800.00**	**4,800.00**
P6600037	10/01/15-09/30/16	Rubbish Removal	Grand Tower	3,689.16	**614.86**	**3,074.30**	**3,689.16**	**3,689.16**
P6600038	10/01/15-09/30/16	Rubbish Removal	Hall of Justice	2,483.88	**413.98**	**2,069.90**	**2,483.88**	**2,483.88**
P6600043	10/01/15-09/30/16	Rubbish Removal	Hannah	3,194.04	**532.34**	**2,661.70**	**3,194.04**	**3,194.04**
P6600056	10/01/15-09/30/16	Rubbish Removal	Hazmat	990.12	**165.02**	**825.10**	**990.12**	**990.12**
P6600064	10/01/15-09/30/16	Rubbish Removal	Jackson	2,648.16	**441.36**	**2,206.80**	**2,648.16**	**2,648.16**
P6600039	10/01/15-09/30/16	Rubbish Removal	Joint Operations Center	542.52	**90.42**	**452.10**	**542.52**	**542.52**
P6600042	10/01/15-09/30/16	Rubbish Removal	Library/Museum	3,492.52	**425.88**	**2,129.40**	**2,555.28**	**2,555.28**
P6600041	10/01/15-09/30/16	Rubbish Removal	Lottery Bldg	1,277.64	**212.94**	**1,064.70**	**1,277.64**	**1,277.64**
P6600045	10/01/15-09/30/16	Rubbish Removal	Mason Bldg	445.62	**639.10**	**3,193.82**	**3,832.92**	**3,832.92**
P6600052	10/01/15-09/30/16	Rubbish Removal	MDOT C & T Bldg	3,618.92	**554.82**	**4,514.10**	**5,068.92**	**5,068.92**
P6600068	10/01/15-09/30/16	Rubbish Removal	MDOT Photo Lab	1,277.64	**212.94**	**1,064.70**	**1,277.64**	**1,277.64**
P6600053	10/01/15-09/30/16	Rubbish Removal	MDOT Warehouse	2,555.28	**425.88**	**2,129.40**	**2,555.28**	**2,555.28**
P6600054	10/01/15-09/30/16	Rubbish Removal	MSP 1st District	990.12	**165.02**	**825.10**	**990.12**	**990.12**
P6600043	10/01/15-09/30/16	Rubbish Removal	Ottawa	3,194.04	**532.34**	**2,661.70**	**3,194.04**	**3,194.04**
P6600059	10/01/15-09/30/16	Rubbish Removal	PTA	3,616.44	**602.74**	**3,013.70**	**3,616.44**	**3,616.44**
P6600047	10/01/15-09/30/16	Rubbish Removal	Records Center	693.96	**115.66**	**578.30**	**693.96**	**693.96**
P6600067	10/01/15-09/30/16	Rubbish Removal	Romney Bldg	2,015.16	**503.77**	**3,526.31**	**4,030.08**	**4,030.08**
P6600066	10/01/15-09/30/16	Rubbish Removal	Saginaw	2,196.00	**366.00**	**1,830.00**	**2,196.00**	**2,196.00**
P6600057	10/01/15-09/30/16	Rubbish Removal	Secondary Operations	3,689.16	**614.86**	**3,074.30**	**3,689.16**	**3,689.16**
P6600060	10/01/15-09/30/16	Rubbish Removal	Secondary Site Maint	542.52	**45.21**	**497.31**	**542.52**	**542.52**
P6600058	10/01/15-09/30/16	Rubbish Removal	SOS Bldg	3,016.41	**425.88**	**2,129.40**	**2,555.28**	**2,555.28**
P6600048	10/01/15-09/30/16	Rubbish Removal	State Lab	1,383.39	**307.42**	**1,537.10**	**1,844.52**	**1,844.52**
	10/01/15-09/30/16	Rubbish Removal	State Police Headqrters	2,712.19	**230.15**	**2,531.65**	**2,761.80**	**2,761.80**
P6600007	10/01/15-09/30/16	Rubbish Removal	Traverse City	1,759.00	**308.70**	**1,543.50**	**1,852.20**	**1,852.20**
P6600044	10/01/15-09/30/16	Rubbish Removal	Treasury Bldg	5,110.56	**851.76**	**4,258.80**	**5,110.56**	**5,110.56**
P6600046	10/01/15-09/30/16	Rubbish Removal	Van Wagoner	6,388.08	**1,064.68**	**5,323.40**	**6,388.08**	**6,388.08**
P6600061	10/01/15-09/30/16	Rubbish Removal	VTS Bldg	2,555.28	**425.88**	**2,129.40**	**2,555.28**	**2,555.28**
P6600062	10/01/15-09/30/16	Rubbish Removal	Warehousing Services	4,905.00	**1,540.00**	**16,940.00**	**18,480.00**	**18,480.00**
P6600035	10/01/15-09/30/16	Rubbish Removal	Williams Bldg	2,555.28	**425.88**	**2,129.40**	**2,555.28**	**2,555.28**

PREPARED 01/21/16

o/c 6125 - Yearly Service Contracts

PO / DV #	PO Begin to End Date	Description	Location	FY2015 Expenditures	FY2016 Expenditures YTD	Remaining Projected	Total PO Projected	Projection for Entire Year
	10/01/15-09/30/16	Window Cleaning	Cadillac Place	11,140.03	**2,458.00**	**10,042.00**	**12,500.00**	**12,500.00**
	10/01/15-09/30/16	Window Cleaning	Cass Bldg	6,915.00	-	**7,000.00**	**7,000.00**	**7,000.00**
	10/01/15-09/30/16	Window Cleaning	Constitution Hall	8,460.00	**4,845.00**	**3,655.00**	**8,500.00**	**8,500.00**
	10/01/15-09/30/16	Window Cleaning	Energy Center	-	-	**500.00**	**500.00**	**500.00**
	10/01/15-09/30/16	Window Cleaning	Flint	1,910.00	-	**1,950.00**	**1,950.00**	**1,950.00**
	10/01/15-09/30/16	Window Cleaning	Forensic Lab	405.00	-	**450.00**	**450.00**	**450.00**
	10/01/15-09/30/16	Window Cleaning	Forensic Lab Sky	-	-	**450.00**	**450.00**	**450.00**
	10/01/15-09/30/16	Window Cleaning	Gen Serv Bldg	-	**225.00**	**2,275.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	Grand Rapids	-	-	**5,000.00**	**5,000.00**	**5,000.00**
	10/01/15-09/30/16	Window Cleaning	GOB	-	-	**2,500.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	Govs Residence	490.00	**490.00**	**10.00**	**500.00**	**500.00**
	10/01/15-09/30/16	Window Cleaning	Grand Tower	2,450.00	-	**2,500.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	Hall of Justice	7,230.00	**2,000.00**	**5,500.00**	**7,500.00**	**7,500.00**
	10/01/15-09/30/16	Window Cleaning	Hannah	4,975.00	-	**5,000.00**	**5,000.00**	**5,000.00**
	10/01/15-09/30/16	Window Cleaning	Hazmat	-	-	**500.00**	**500.00**	**500.00**
	10/01/15-09/30/16	Window Cleaning	Jackson	2,488.00	-	**2,500.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	Library/Museum	6,675.00	-	**6,750.00**	**6,750.00**	**6,750.00**
	10/01/15-09/30/16	Window Cleaning	Lottery Bldg	-	**1,280.00**	-	**1,280.00**	**1,280.00**
	10/01/15-09/30/16	Window Cleaning	Mason Bldg	2,368.00	-	**2,500.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	MDOT C & T Bldg	200.00	-	**200.00**	**200.00**	**200.00**
	10/01/15-09/30/16	Window Cleaning	MDOT Photo Lab	45.00	-	**45.00**	**45.00**	**45.00**
	10/01/15-09/30/16	Window Cleaning	MDOT Warehouse	-	-	**250.00**	**250.00**	**250.00**
	10/01/15-09/30/16	Window Cleaning	Ottawa	4,950.00	-	**5,000.00**	**5,000.00**	**5,000.00**
	10/01/15-09/30/16	Window Cleaning	PTA	1,545.00	-	**1,500.00**	**1,500.00**	**1,500.00**
	10/01/15-09/30/16	Window Cleaning	Record Center	-	-	**1,500.00**	**1,500.00**	**1,500.00**
	10/01/15-09/30/16	Window Cleaning	Romney Bldg	4,820.00	**2,250.00**	**2,750.00**	**5,000.00**	**5,000.00**
	10/01/15-09/30/16	Window Cleaning	Saginaw	-	-	**2,500.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	Secondary Operations	1,450.00	-	**1,500.00**	**1,500.00**	**1,500.00**
	10/01/15-09/30/16	Window Cleaning	SOS Bldg	795.00	-	**1,000.00**	**1,000.00**	**1,000.00**
	10/01/15-09/30/16	Window Cleaning	State Lab	-	-	**1,000.00**	**1,000.00**	**1,000.00**
	10/01/15-09/30/16	Window Cleaning	State Police Headqrters	-	-	**2,500.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	Traverse City	-	**995.00**	**5.00**	**1,000.00**	**1,000.00**
	10/01/15-09/30/16	Window Cleaning	Treasury Bldg	2,500.00	-	**2,500.00**	**2,500.00**	**2,500.00**
	10/01/15-09/30/16	Window Cleaning	Van Wagoner	2,100.00	-	**2,100.00**	**2,100.00**	**2,100.00**
	10/01/15-09/30/16	Window Cleaning	VTS Bldg	90.00	-	**100.00**	**100.00**	**100.00**
	10/01/15-09/30/16	Window Cleaning	Williams Bldg	1,850.00	-	**1,900.00**	**1,900.00**	**1,900.00**
Total Miscellaneous Service Contracts				338,671.64	**55,164.16**	**344,590.68**	**399,754.84**	**399,754.84**

PREPARED 01/21/16

PO / DV #	PO Begin to End Date	Location	FY2015 Expenditures	FY2016 Expenditures YTD	Remaining Projected	Total PO Projected	Projection for Entire Year
DETAIL OF ELEVATOR MAINTENANCE							
P6600128	10/01/15-09/30/16	Cadillac Place	118,908.00	**19,818.00**	**120,690.00**	**140,508.00**	**140,508.00**
P6600017	10/01/15-09/30/16	Cass	5,184.00	**5,184.00**	**-**	**5,184.00**	**5,184.00**
P6600018	10/01/15-09/30/16	Constitution Hall	19,008.00	**19,008.00**	**-**	**19,008.00**	**19,008.00**
P6600010	10/01/15-09/30/16	Escanaba	1,036.80	**-**	**1,036.80**	**1,036.80**	**1,036.80**
P6600014	10/01/15-09/30/16	Flint	5,184.00	**5,184.00**	**-**	**5,184.00**	**5,184.00**
P6600019	10/01/15-09/30/16	GOB	4,896.00	**4,896.00**	**-**	**4,896.00**	**4,896.00**
P6600015	10/01/15-09/30/16	Grand Rapids	16,128.00	**16,128.00**	**-**	**16,128.00**	**16,128.00**
P6600032	10/01/15-09/30/16	Grand Tower	11,078.73	**15,552.00**	**-**	**15,552.00**	**15,552.00**
P6600020	10/01/15-09/30/16	Hall of Justice	17,280.00	**17,280.00**	**-**	**17,280.00**	**17,280.00**
P6600025	10/01/15-09/30/16	Hannah	10,368.00	**10,368.00**	**-**	**10,368.00**	**10,368.00**
P6600012	10/01/15-09/30/16	Jackson	5,529.60	**-**	**5,529.60**	**5,529.60**	**5,529.60**
P6600021	10/01/15-09/30/16	Joint Operating	979.20	**979.20**	**-**	**979.20**	**979.20**
P6600126	10/01/15-09/30/16	Library/Museum	6,840.00	**1,140.00**	**5,700.00**	**6,840.00**	**6,840.00**
P6600022	10/01/15-09/30/16	Lottery	3,456.00	**3,456.00**	**-**	**3,456.00**	**3,456.00**
P6600023	10/01/15-09/30/16	Mason	9,216.00	**9,216.00**	**-**	**9,216.00**	**9,216.00**
P6600026	10/01/15-09/30/16	MSP Training	3,456.00	**3,456.00**	**-**	**3,456.00**	**3,456.00**
P6600025	10/01/15-09/30/16	Ottawa	10,368.00	**10,368.00**	**-**	**10,368.00**	**10,368.00**
P6600024	10/01/15-09/30/16	Ops Center	6,854.40	**6,854.40**	**-**	**6,854.40**	**6,854.40**
P6600027	10/01/15-09/30/16	Romney	13,824.00	**13,824.00**	**-**	**13,824.00**	**13,824.00**
P6600013	10/01/15-09/30/16	Saginaw	5,184.00	**5,184.00**	**-**	**5,184.00**	**5,184.00**
P6600029	10/01/15-09/30/16	SOS	1,958.40	**1,958.40**	**-**	**1,958.40**	**1,958.40**
	10/01/15-09/30/16	State Lab	5,409.06	**-**	**5,409.06**	**5,409.06**	**5,409.06**
N6600188	10/01/15-09/30/16	State Police Headqrters	13,200.00	**3,300.00**	**9,900.00**	**13,200.00**	**13,200.00**
P6600011	10/01/15-09/30/16	Traverse City	1,843.20	**-**	**1,843.20**	**1,843.20**	**1,843.20**
P6600016	10/01/15-09/30/16	Treasury	15,552.00	**15,552.00**	**-**	**15,552.00**	**15,552.00**
P6600030	10/01/15-09/30/16	Van Wagoner	15,552.00	**15,552.00**	**-**	**15,552.00**	**15,552.00**
	10/01/15-09/30/16	VTS	1,692.00	**141.00**	**1,551.00**	**1,692.00**	**1,692.00**
P6600031	10/01/15-09/30/16	Williams	8,640.00	**8,640.00**	**-**	**8,640.00**	**8,640.00**
Total Elevator Maintenance			338,625.39	**213,039.00**	**151,659.66**	**364,698.66**	**364,698.66**

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
OPERATIONS											
Facilities - Operations - Index 41110											
COUSINEAU ALEX	STUDENT ASSISTANT A		100%	13.23	DC	20,797.56	-	12,503.49	-	-	33,301.05
FRANKLIN LAWRENCE	DEPARTMENTAL ANALYST P11	1.00	100%	30.45	DB	63,823.20	20,019.22	34,876.17	300.01	-	119,018.60
GOODRICH SARAH	DEPARTMENTAL ANALYST 12	1.00	100%	32.88	DB	68,916.48	20,121.66	37,643.34	370.05	-	127,051.53
HICKLING CALEB	STUDENT ASSISTANT A		100%	13.23	DC	20,797.56	-	12,503.49	-	-	33,301.05
JENSEN BETHANIE	DEPARTMENTAL ANALYST 10	1.00	100%	23.11	DC	48,438.56	19,208.54	29,121.26	-	-	96,768.36
LEHMAN EMMETT	STUDENT ASSISTANT A		100%	13.23	DC	20,797.56	-	12,503.49	-	-	33,301.05
MARTIN RIC	DEPARTMENTAL SPECIALIST 13	1.00	100%	35.87	DB	75,183.52	8,318.70	41,107.99	480.10	-	125,090.31
MAYES HOLLY	EXECUTIVE SECRETARY E10	1.00	100%	25.14	DB	52,693.44	4,122.82	28,791.34	300.11	-	85,907.71
PAASCH KEITH M	OFFICE DIRECTOR 17	1.00	100%	57.59	DC	120,708.64	9,062.04	72,858.61	480.10	-	203,109.39
SCATES LARRY J	STATE ADMN MANAGER 15	1.00	100%	45.89	DB	96,185.44	1,909.18	52,588.96	610.11	-	151,293.69
UPHAUS JAMIE	STATE ADMN MANAGER 15	1.00	100%	45.89	DC	96,185.44	20,627.36	58,049.13	370.06	-	175,231.99
VACANT	STUDENT ASSISTANT A		100%	13.23	DC	-	-	-	-	-	-
Total Facilities - Operations		8.00				684,527.40	103,389.52	392,547.28	2,910.54	-	1,183,374.74
Facilities Capitol Complex Zone 1 - Index 44151											
BROWN PAUL	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	35,147.52	4,175.34	21,130.69	260.00	5.52	60,719.07
CHARLES PAUL	MAINTENANCE MECHANIC 8	1.00	100%	22.60	DC	47,369.60	20,354.10	28,478.60	-	474.60	96,676.90
DOTY STEVEN A	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DC	82,875.84	15,033.46	50,047.40	370.05	-	148,326.75
GEWIRTZ ANDREW	BUILDING TRADES CREW LEADER 10	1.00	100%	26.12	DC	54,747.52	19,835.40	32,914.21	-	254.67	107,751.80
GOERGE RYAN	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	16,684.72	31,817.91	-	568.13	101,994.76
HARLOW DALE	MAINTENANCE MECHANIC E9	1.00	100%	23.61	DC	49,486.56	12,098.06	29,751.32	-	-	91,335.94
KEEDER GERALD	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DC	64,095.68	19,020.82	38,690.63	260.00	3,367.31	125,434.44
MERTZ PATRICK	LABORER E6	1.00	100%	21.28	DC	44,602.88	20,316.66	26,971.56	260.00	191.52	92,342.62
NURENBURG BRENT	ELECTRICIAN-LICENSED E9	1.00	100%	23.61	DC	49,486.56	19,725.42	29,751.32	-	513.53	99,476.83
RICHARD CRAIG	PAINTER E9	1.00	100%	25.25	DC	52,924.00	15,179.32	31,817.91	-	1,230.94	101,152.17
WEBSTER RALPH	LABORER E6	1.00	100%	21.28	DC	44,602.88	14,251.64	26,815.25	-	510.72	86,180.49
WEST BRENT	MAINTENANCE MECHANIC E9	1.00	100%	21.70	DC	45,483.20	3,277.56	27,344.50	-	195.30	76,300.56
Total Facilities Capitol Complex Zone 1		12.00				623,746.24	179,952.50	375,531.30	1,150.05	7,312.24	1,187,692.33

(a) Student Assistants, transferred/terminated employees, and unfunded vacancies are not included in the employee count.

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
Facilities Capitol Complex Zone 2 - Index 44152											
ANDERSON PATRICK	BUILDING TRADES CREW LEADER 10	1.00	100%	27.54	DC	57,723.84	12,574.90	34,926.02	370.00	3,298.18	108,892.94
BARLOW LEONARD	ELECTRICIAN-LICENSED E9	1.00	100%	25.25	DB	52,924.00	12,474.80	29,182.82	790.00	-	95,371.62
BECK CASEY	LABORER E6	1.00	100%	18.65	DC	39,090.40	14,116.70	23,501.15	-	1,307.37	78,015.62
CROSS CLAYTON	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	16,268.20	31,817.91	-	1,568.03	102,578.14
EULER KENNETH	LABORER E6	1.00	100%	17.71	DC	37,120.16	19,179.94	22,472.95	260.00	850.08	79,883.13
HARRIS WILLIAM	MAINTENANCE MECHANIC E9	1.00	100%	24.60	DC	51,561.60	8,948.42	30,998.83	-	793.35	92,302.20
HEYER BRENT	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	56,843.52	711.36	34,174.32	-	-	91,729.20
MICHAELS RAY	ELECTRICIAN-LICENSED E9	1.00	100%	25.25	DC	52,924.00	19,796.14	31,817.91	-	909.02	105,447.07
PATTISON BRANDON	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DC	64,095.68	20,021.30	38,714.68	260.00	787.82	123,879.48
RUFF ROBERT	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DC	82,875.84	15,033.46	50,047.40	300.01	-	148,256.71
SISSON DENNIS L	PAINTER E9	1.00	100%	25.25	DB	52,924.00	8,180.90	29,318.64	1,040.00	1,018.47	92,482.01
WHITFORD GREGORY K	LABORER E6	1.00	100%	21.28	DC	44,602.88	19,273.54	27,103.83	370.00	-	91,350.25
WILSON AARON	ELECTRICIAN-MASTER LICENSED 10	1.00	100%	27.12	DC	56,843.52	12,810.98	34,174.32	-	874.62	104,703.44
VACANT	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	40,400.00	10,450.00	24,288.48	-	-	75,138.48
Transferred/Terminated											
GROSS JACOB	MAINTENANCE MECHANIC E9		100%	25.25	DC	13,534.00	4,512.87	7,214.07	260.00	814.32	26,335.26
Total Facilities Capitol Complex Zone 2		14.00				756,387.44	194,353.51	449,753.33	3,650.01	12,221.26	1,416,365.55
Facilities Capitol Complex Zone 3 - Index 44153											
BATES THOMAS	MAINTENANCE MECHANIC E9	1.00	100%	23.61	DC	49,486.56	19,334.38	29,751.32	-	35.42	98,607.68
BROWN WILLIAM K	LABORER-E E6	1.00	100%	16.58	DC	34,751.68	3,763.24	20,892.71	-	619.25	60,026.88
CHURCH DOUGLAS L	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DB	82,875.84	20,406.36	45,287.23	480.10	-	149,049.53
DROSTE DANIEL E	ELECTRICIAN-MASTER LICENSED 10	1.00	100%	28.03	DB	58,750.88	19,916.78	32,250.77	610.00	1,096.92	112,625.35
FELDPAUSCH ROSS	MAINTENANCE MECHANIC E9	1.00	100%	20.67	DC	43,324.32	20,645.04	26,046.58	-	-	90,015.94
HEWITT JOSEPH	ELECTRICIAN-MASTER LICENSED 11	1.00	100%	29.74	DC	62,335.04	19,988.80	37,632.14	260.00	1,350.65	121,566.63
KRZEMINSKI LUKE	BUILDING TRADES CREW LEADER 10	1.00	100%	27.54	DB	57,723.84	7,903.48	31,502.62	260.00	907.78	98,297.72
LEIBER HARRY E	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DB	56,843.52	12,249.64	31,312.29	683.67	611.97	101,701.09
PALMATIER TIMOTHY W	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DB	52,924.00	1,077.96	29,318.64	885.90	-	84,206.50
ROSS RODNEY A	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DB	64,095.68	14,648.40	35,252.39	790.00	1,127.21	115,913.68
SMITH THOMAS M	PAINTER 10	1.00	100%	27.54	DB	57,723.84	6,776.12	31,692.78	610.00	333.90	97,136.64
UNDERWOOD ANDREW	LABORER E6	1.00	100%	18.65	DC	39,090.40	16,401.06	23,501.15	-	368.22	79,360.83
Total Facilities Capitol Complex Zone 3		12.00				659,925.60	163,111.26	374,440.62	4,579.67	6,451.32	1,208,508.47

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
Facilities Capitol Complex Zone 4 - Index 44154											
BERGEON DAVID	BUILDING TRADES CREW LEADER 10	1.00	100%	27.54	DB	57,723.84	7,903.48	31,692.78	610.00	468.72	98,398.82
BIERWAGEN ROBERT A	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DB	82,875.84	13,787.80	45,357.86	610.10	-	142,631.60
COURT KEYNA	PAINTER E9	1.00	100%	21.70	DC	45,483.20	925.86	27,344.50	-	520.80	74,274.36
FOX STEVEN	MAINTENANCE MECHANIC 8	1.00	100%	25.25	DC	52,924.00	19,796.14	32,040.35	370.00	854.83	105,985.32
HOWELL JEFFREY	LABORER E6	1.00	100%	21.28	DC	44,602.88	13,671.32	27,037.70	370.00	-	85,681.90
KYER PHILLIP	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	13,842.92	31,817.91	-	75.75	98,660.58
MCCANN TIMOTHY	LABORER E5	1.00	100%	19.15	DC	40,138.40	7,918.04	24,131.21	-	301.62	72,489.27
PEAKE KYLE	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DC	64,095.68	20,021.30	38,690.63	260.00	2,208.05	125,275.66
WALLACE SCOTT	ELECTRICIAN-MASTER LICENSED 10	1.00	100%	27.12	DC	56,843.52	18,664.10	34,330.64	260.00	325.44	110,423.70
WALRAVEN ERIC D	PLUMBER 11	1.00	100%	29.74	DC	62,335.04	19,492.72	37,656.19	300.11	-	119,784.06
WALTON TRAVIS	MAINTENANCE MECHANIC E9	1.00	100%	23.61	DC	49,486.56	8,812.96	29,751.32	-	-	88,050.84
WAROLIN VINCENT	ELECTRICIAN-MASTER LICENSED 10	1.00	100%	27.12	DC	56,843.52	20,920.12	34,174.32	-	-	111,937.96
Total Facilities Capitol Complex Zone 4		12.00				666,276.48	165,756.76	394,025.41	2,780.21	4,755.21	1,233,594.07
Facilities Capitol Complex Zone 5 - Index 44155											
BEARDEN SHANE	LABORER E6	1.00	100%	19.74	DC	41,375.04	6,441.50	25,030.99	260.00	5.84	73,113.37
CAMP KEVIN E	PAINTER E9	1.00	100%	21.70	DC	45,483.20	925.86	27,344.50	-	-	73,753.56
CANFIELD JEFFREY	MAINTENANCE MECHANIC E9	1.00	100%	21.70	DC	45,483.20	7,651.28	27,344.50	-	-	80,478.98
CROSS BENJAMIN	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	1,077.96	31,974.22	260.00	269.99	86,506.17
DROSTE NEAL R	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DB	82,875.84	20,406.36	45,357.86	610.10	-	149,250.16
JACKSON JACOB	ELECTRICIAN-MASTER LICENSED 10	1.00	100%	27.12	DC	56,843.52	19,877.00	34,174.32	-	711.90	111,606.74
LUMBERT MICHAEL	LABORER E6	1.00	100%	19.74	DC	41,375.04	12,815.14	25,030.99	260.00	-	79,481.17
MOLINE JUSTIN	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	4,130.88	31,998.27	300.11	217.78	89,571.04
ROBINSON HARLE	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DB	64,095.68	14,648.40	35,388.21	1,040.00	1,109.89	116,282.18
SALTERS SCOTT W	BUILDING TRADES CREW LEADER 10	1.00	100%	27.54	DC	57,723.84	14,523.34	34,926.02	370.00	5.09	107,548.29
SMITH TOM	ELECTRICIAN-MASTER LICENSED 10	1.00	100%	27.12	DC	56,843.52	19,877.00	34,174.32	-	544.77	111,439.61
THOMPSON MICHAEL	MAINTENANCE MECHANIC E9	1.00	100%	23.61	DC	49,486.56	7,732.66	29,751.32	-	1,180.60	88,151.14
Total Facilities Capitol Complex Zone 5		12.00				647,433.44	130,107.38	382,495.52	3,100.21	4,045.86	1,167,182.41

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
Facilities Secondary Zone 6 - Index 44252											
BARNES ROBERT	POWER PLANT OPERATOR E9	1.00	100%	25.25	DC	38,784.00	9,900.00	23,316.94	-	-	72,000.94
CABRERA ARMANDO	MAINTENANCE MECHANIC E8	1.00	100%	22.60	DC	47,369.60	19,683.82	28,658.96	300.11	2,220.93	98,233.42
CHADWICK PATRICK	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DC	64,095.68	7,848.62	38,534.32	-	1,467.84	111,946.46
DAVIS SCOTT	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DC	82,875.84	21,336.12	50,047.40	370.05	-	154,629.41
DOYLE DUANE	MAINTENANCE MECHANIC E9	1.00	100%	23.61	DC	49,486.56	7,552.74	29,751.32	-	1,452.05	88,242.67
FEIGHNER JACKLYN A	LABORER E6	1.00	100%	21.28	DC	44,602.88	7,631.78	27,103.83	480.00	330.02	80,148.51
FUDGE NORMAN	REFRIGERATION MECHANIC E9	1.00	100%	25.25	DC	52,924.00	6,676.02	31,998.27	282.00	322.90	92,203.19
GATES BRETT	REFRIGERATION MECHANIC E9	1.00	100%	25.25	DC	52,924.00	8,180.90	32,040.35	300.11	0.46	93,445.82
GEMMILL RODGER L	LABORER E6	1.00	100%	21.28	DB	44,602.88	8,009.30	24,797.78	1,040.00	607.74	79,057.70
HOLCOMB MICHAEL	POWER PLANT OPERATOR 10	1.00	100%	27.54	DC	57,723.84	4,230.98	34,883.93	300.11	7,275.47	104,414.33
KLOTZ CLINTON L	BUILDING TRADES SUPERVISOR 11	1.00	100%	27.67	DC	57,996.32	4,233.06	35,023.70	260.00	0.79	97,513.87
KUNDRAT JAMES A	PLUMBER E10	1.00	100%	27.12	DC	56,843.52	14,144.78	34,462.90	480.00	1.84	105,933.04
KUSNIER LAWRENCE D	ELECTRICIAN-MASTER LICENSED 11	1.00	100%	29.74	DC	62,335.04	16,877.38	37,764.40	480.00	2,907.42	120,364.24
MILLER HEATH	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	2,558.14	31,817.91	-	1,529.68	88,829.73
RAFFLER GREGORY L	PAINTER E9	1.00	100%	25.25	DB	52,924.00	20,138.04	29,085.02	610.00	987.08	103,744.14
SLIDER NATHANIEL	ELECTRICIAN-LICENSED E9	1.00	100%	25.25	DC	52,924.00	4,130.88	31,817.91	-	4,261.00	93,133.79
SMITH JOSHUA	PAINTER E9	1.00	100%	20.67	DC	43,324.32	20,645.04	26,046.58	-	821.65	90,837.59
TEMPLE KEN	ELECTRICIAN-MASTER LICENSED 10	1.00	100%	27.12	DC	56,843.52	1,158.82	34,330.64	260.00	2,527.57	95,120.55
THIES JOHN E	POWER PLANT OPERATOR E9	1.00	100%	25.25	DC	52,924.00	13,842.92	32,040.35	370.00	9,514.59	108,691.86
THOMPSON HERBERT	POWER PLANT OPERATOR E9	1.00	100%	25.25	DB	52,924.00	18,583.24	29,318.64	1,040.00	7,241.57	109,107.45
TRUMBULL MARK R	BUILDING TRADES CREW LEADER 10	1.00	100%	27.54	DC	57,723.84	13,943.02	34,992.15	480.00	1,000.71	108,139.72
VACANT	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DB	33,330.00	8,250.00	20,038.00	-	-	61,618.00
Transferred/Terminated											
MATT RALPH A	MAINTENANCE MECHANIC E9		100%	25.25	DB	19,594.00	7,839.29	11,131.73	1,040.00	-	39,605.02
Total Facilities Secondary Zone 6		22.00				1,187,999.84	247,394.89	709,003.03	8,092.38	44,471.31	2,196,961.45
Facilities Secondary Zone 7 - Index 44253											
BLOCK LONNIE	ELECTRICIAN LICENSED E9	1.00	100%	25.25	DC	52,924.00	14,423.24	31,817.91	-	-	99,165.15
BOWERMAN KIRT	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	661.44	31,817.91	-	909.01	86,312.36
BRENNAN KIRK	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DC	82,875.84	21,336.12	50,005.32	300.01	-	154,517.29
BUSSARD STEVEN J	MASON-PLASTERER E9	1.00	100%	25.25	DB	52,924.00	7,764.38	29,182.82	790.00	-	90,661.20
DAVIS GLENN W	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DB	64,095.68	14,648.40	35,252.39	786.97	760.18	115,543.62
HARMON NEAL	ELECTRICIAN LICENSED E9	1.00	100%	25.25	DB	52,924.00	14,423.24	28,954.63	370.00	10.40	96,682.27
HARRIGER DUANE	LABORER E6	1.00	100%	21.28	DB	44,602.88	14,251.64	24,564.16	610.00	214.08	84,242.76
HOHMAN MATTHEW	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	2,751.06	31,817.91	-	1,530.11	89,023.08
HORSTMYER JOSHUA	LABORER E6	1.00	100%	16.58	DB	34,751.68	710.32	20,892.71	-	522.27	56,876.98
KANE FRANK	BUILDING TRADES CREW LEADER 10	1.00	100%	27.54	DC	57,723.84	14,523.34	34,926.02	300.11	2,294.81	109,768.12
LOVE KELLY	PAINTER E9	1.00	100%	21.70	DC	45,483.20	6,822.66	27,344.50	-	2,050.65	81,701.01
NAVIN TYLER	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	32,118.14	2,751.06	31,817.91	-	946.88	67,633.99
SANCHES JEFF	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DB	52,924.00	1,077.96	29,014.39	480.00	719.63	84,215.98
SCHALK DAVID	PLUMBER 10	1.00	100%	27.54	DC	57,723.84	20,939.36	34,926.02	370.00	496.74	114,455.96
STEINACKER JASON	ELECTRICIAN LICENSED E9	1.00	100%	25.25	DC	52,924.00	4,130.88	31,817.91	-	652.03	89,524.82
STULL BRETT D	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	56,843.52	20,920.12	34,354.68	300.11	696.56	113,114.99
Total Facilities Secondary Zone 7		16.00				846,686.62	162,135.22	508,507.19	4,307.20	11,803.35	1,533,439.58

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
Facilities Grounds - Index 45010											
BELLON JERRY	LABORER E6	1.00	100%	20.32	DC	42,590.72	7,590.96	25,605.54	-	1,125.15	76,912.37
BOAK DANIEL	GROUNDSKEEPER E8	1.00	100%	22.60	DC	47,369.60	19,683.82	28,478.60	-	1,339.05	96,871.07
GOGGINS ANTHONY	LABORER E6	1.00	100%	17.36	DC	36,386.56	6,339.84	21,875.60	-	716.10	65,318.10
HAAG TRAVIS A	AUTOMOTIVE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	16,684.72	31,998.27	260.00	479.03	102,346.02
KENNELL MARK	GROUNDSKEEPER E8	1.00	100%	21.02	DC	44,057.92	20,657.26	26,487.62	-	1,213.91	92,416.71
MCDONALD TROY	LABORER E6	1.00	100%	21.28	DC	44,602.88	8,009.30	26,971.56	255.00	845.88	80,684.62
MENEFEE CHARLES	GROUNDSKEEPER SUPERVISOR 10	1.00	100%	25.65	DB	53,762.40	14,775.28	29,372.10	300.11	145.59	98,355.48
MYERS STEVE	LABORER E6	1.00	100%	21.28	DC	44,602.88	19,273.54	26,815.25	-	766.08	91,457.75
PALMER RICHARD	LABORER E6	1.00	100%	21.28	DC	44,602.88	19,624.54	26,971.56	260.00	2,369.61	93,828.59
RANKIN CHRIS D	GROUNDSKEEPER SUPERVISOR 11	1.00	100%	28.18	DB	59,065.28	19,447.74	32,519.37	790.00	5,408.26	117,230.65
ROOT SAMUEL	LABORER E6	1.00	100%	21.28	DC	44,602.88	19,624.54	26,971.56	260.00	2,369.09	93,828.07
SANCHEZ MARK	LABORER E6	1.00	100%	21.28	DB	44,602.88	15,007.72	24,661.95	790.00	629.48	85,692.03
SCHAFER DOUG	LABORER E6	1.00	100%	19.74	DC	41,375.04	14,188.72	24,874.67	-	755.06	81,193.49
WOODARD DARYL	LABORER E6	1.00	100%	17.36	DC	36,386.56	12,555.14	21,875.60	-	976.50	71,793.80
Total Facilities Grounds Capitol Complex		14.00				636,932.48	213,463.12	375,479.25	2,915.11	19,138.79	1,247,928.75

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
Facilities Energy Management Services - Index 45410											
AMAMA HENRY	DEPARTMENTAL ANALYST 12	1.00	100%	32.88	DC	68,916.48	17,010.24	41,612.95	300.01	197.28	128,036.96
BERRY WAYNE E	EQUIPMENT TECH 12	1.00	100%	30.63	DC	64,200.48	16,910.66	38,777.69	300.11	0.95	120,189.89
BINGHAM SCOTT	DEPARTMENTAL ANALYST 12	1.00	100%	32.88	DC	68,916.48	7,001.54	41,612.95	300.01	-	117,830.98
BORGMAN KEVIN	EQUIPMENT TECH E10	1.00	100%	26.98	DC	56,550.08	13,915.20	33,997.91	-	167.48	104,630.67
COLESON DOUGLASS	EQUIPMENT TECH 12	1.00	100%	26.98	DC	56,550.08	16,757.00	33,997.91	-	-	107,304.99
CONFER HERBERT L	ELECTRICIAN-MASTER LICENSED 11	1.00	100%	29.74	DB	62,335.04	15,371.98	34,198.04	610.00	453.65	112,968.71
DAMICO MICHAEL	MAINTENANCE MECHANIC E9	1.00	100%	20.67	DC	43,324.32	19,261.06	26,046.58	-	831.84	89,463.80
GOTTLIEB WILLIAM	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	56,843.52	8,261.76	34,396.77	370.00	-	99,872.05
HARLAN WILLIAM	EQUIPMENT TECH E8	1.00	100%	25.31	DC	53,049.76	12,169.82	32,049.83	260.00	-	97,529.41
KIMBALL ARTHUR	DEPARTMENTAL MANAGER 14	1.00	100%	39.54	DC	82,875.84	21,449.48	50,047.40	300.01	-	154,672.73
KURKA KEVIN	EQUIPMENT TECH 12	1.00	100%	30.63	DC	64,200.48	16,910.66	38,753.64	260.00	151.90	120,276.68
MOORE TOM	EQUIPMENT TECH 12	1.00	100%	30.63	DC	64,200.48	14,289.86	38,597.33	-	1,134.93	118,222.60
PETROVICH JACOB	EQUIPMENT TECH E10	1.00	100%	20.17	DC	42,276.32	7,966.14	25,416.52	-	182.40	75,841.38
SENSABAUGH RICHARD P	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DB	64,095.68	15,404.48	35,252.39	790.00	1.69	115,544.24
STAUFFER FRANK J	EQUIPMENT TECH 12	1.00	100%	30.63	DC	64,200.48	14,649.18	38,777.69	300.11	1.77	117,929.23
THELEN MIKE	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	56,843.52	16,765.58	34,330.64	260.00	1,077.13	109,276.87
WALDEN TROY	EQUIPMENT TECH 12	1.00	100%	30.63	DC	64,200.48	16,910.66	38,885.90	480.00	207.18	120,684.22
WESTLAKE SHAWN	EQUIPMENT TECH E10	1.00	100%	25.31	DC	53,049.76	18,599.88	31,893.52	-	-	103,543.16
VACANT	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	45,561.60	11,000.00	27,391.63	-	-	83,953.23
Total Facilities Energy Management Services		19.00				1,132,190.88	280,605.18	676,037.29	4,530.25	4,408.20	2,097,771.80
Facilities Engineering/Planning/Supply Chain - Index 45450											
BECK DEBORAH	DEPARTMENTAL TECH E9	1.00	100%	20.85	DC	43,701.60	7,954.44	26,273.40	-	-	77,929.44
GEYER JAMES	DEPARTMENTAL ANALYST 10	1.00	100%	28.46	DC	59,652.16	1,212.12	35,862.88	-	-	96,727.16
HARLAN PHILIP	DEPARTMENTAL SUPERVISOR 12	1.00	100%	32.88	DC	68,916.48	17,010.24	41,655.03	300.01	-	127,881.76
HOLSINGER MICHAEL	DEPARTMENTAL MANAGER 13	1.00	100%	35.87	DC	75,183.52	19,854.90	45,200.33	-	-	140,238.75
KING KURT	DEPARTMENTAL ANALYST 12	1.00	100%	32.88	DC	68,916.48	5,278.52	41,612.95	300.01	-	116,107.96
LEHMAN JORDAN	STUDENT ASSISTANT A		100%	14.44	DC	22,699.68	-	13,647.05	-	-	36,346.73
PERRY TODD	DEPARTMENTAL MANAGER 14	1.00	100%	39.54	DC	82,875.84	1,688.18	50,047.40	300.01	-	134,911.43
RANKIN PATRICK	GENERAL OFFICE ASSISTANT E5	1.00	100%	21.28	DB	44,602.88	19,624.54	24,661.95	790.00	-	89,679.37
RYAN ROBERT	DATA CODING OPERATOR E7	1.00	100%	22.16	DB	46,447.36	7,671.30	25,664.06	610.00	-	80,392.72
SMITH SHARNNA Y	DEPARTMENTAL SPECIALIST 13	1.00	100%	35.87	DC	75,183.52	14,873.04	45,567.06	610.10	-	136,233.72
STEVENSON RUTHETA	GENERAL OFFICE ASSISTANT E5	1.00	100%	21.28	DC	44,602.88	16,513.12	27,440.50	1,040.00	0.20	89,596.70
WARD TODD	DEPARTMENTAL TECH E7	1.00	100%	22.16	DC	46,447.36	19,664.06	28,080.46	260.00	-	94,451.88
VACANT	DEPARTMENTAL ANALYST P11	1.00	100%	28.86	DC	45,124.80	11,000.00	27,128.03	-	-	83,253.83
Total Facilities Engineering/Planning/Supply Chain		12.00				724,354.56	142,344.46	432,842.10	4,210.13	0.20	1,303,751.45
Subtotal Operations		**153.00**				**8,566,460.98**	**1,982,613.80**	**5,070,662.32**	**42,225.76**	**114,607.74**	**15,776,570.60**

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
OUTSTATE SERVICES											
Facilities West Zone Supervisor - 44420											
BRODERICK FRANK	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DC	82,875.84	1,688.18	50,191.69	610.10	-	135,365.81
Total Facilities West Zone Supervisor		1.00				82,875.84	1,688.18	50,191.69	610.10	-	135,365.81
Facilities Traverse City/Escanaba Trades Supervisor - 44421											
JOHNSON BENJAMIN	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DC	64,095.68	20,951.06	38,690.63	260.00	1.64	123,999.01
Total Facilities Traverse City/Escanaba Trades Supervisor		1.00				64,095.68	20,951.06	38,690.63	260.00	1.64	123,999.01
Facilities Traverse City SOB - Index 44401											
NOWAK TODD	MAINTENANCE MECHANIC E9	0.75	75%	25.25	DC	39,693.00	15,629.45	23,980.67	195.00	86.63	79,584.74
PURKISS MICHAEL	MAINTENANCE MECHANIC E8	1.00	100%	21.98	DC	46,070.08	8,039.72	27,697.33	-	148.37	81,955.50
Total Facilities Traverse City SOB		1.75				85,763.08	23,669.17	51,678.00	195.00	235.00	161,540.24
Facilities Escanaba SOB - Index 44402											
FRITZ PAUL D	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	20,839.26	32,106.48	480.00	380.46	106,730.20
NOWAK TODD	MAINTENANCE MECHANIC E9	0.25	25%	24.75	DC	13,231.00	5,209.82	7,993.56	65.00	28.88	26,528.25
Total Facilities Escanaba SOB		1.25				66,155.00	26,049.08	40,100.04	545.00	409.34	133,258.45
Facilities Grand Rapids SOB - Index 44405											
BRISENO AMADOR	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	56,843.52	20,806.76	34,396.77	370.00	-	112,417.05
HRADSKY CHUCK	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DB	52,924.00	8,140.08	29,318.64	1,040.00	-	91,422.72
OVERLEY ANDREW	BUILDING TRADES CREW LEADER E10	1.00	100%	27.54	DC	57,723.84	15,197.26	34,926.02	370.00	-	108,217.12
STEINBRENNER WILLIAM A	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	15,097.16	32,040.35	370.00	-	100,431.51
Total Facilities Grand Rapids SOB		4.00				220,415.36	59,241.26	130,681.78	2,150.00	-	412,488.40
Facilities East Zone Supervisor - 44430											
NOONAN MIKE	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DC	82,875.84	19,910.28	50,005.32	300.01	-	153,091.45
Total Facilities East Zone Supervisor		1.00				82,875.84	19,910.28	50,005.32	300.01	-	153,091.45
Facilities Flint/Saginaw Trades Supervisor - 44431											
WALTS BRIAN	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DC	64,095.68	1,303.12	38,756.77	370.00	183.48	104,709.05
Total Facilities Flint/Saginaw Trades Supervisor		1.00				64,095.68	1,303.12	38,756.77	370.00	183.48	104,709.05
Facilities Jackson Trades Supervisor - 44432											
SULLIVAN RICHARD M	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DB	64,095.68	14,648.40	35,252.39	790.00	368.89	115,155.36
Total Facilities Jackson Trades Supervisor		1.00				64,095.68	14,648.40	35,252.39	790.00	368.89	115,155.36

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

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Facilities Flint SOB - Index 44407											
BATES PAUL	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	56,843.52	15,260.18	34,354.68	300.11	489.02	107,247.51
COOPER STEVEN	ELECTRICIAN-MASTER LICENSED 11	1.00	100%	29.74	DC	62,335.04	21,031.92	37,656.19	300.11	2,326.17	123,649.43
RELERFORD DENNIS D	LABORER E6	1.00	100%	21.28	DB	44,602.88	8,009.30	24,797.78	1,040.00	1,206.58	79,656.54
WRIGHT EDWARD	MAINTENANCE MECHANIC E9	1.00	100%	22.60	DC	47,369.60	8,068.58	28,478.60	-	1,508.55	85,425.33
Total Facilities Flint SOB		4.00				211,151.04	52,369.98	125,287.25	1,640.22	5,530.32	395,978.81
Facilities Jackson SOB - Index 44409											
ARMELI HAROLD M	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DB	52,924.00	15,179.32	29,318.64	1,040.00	2,560.74	101,022.70
ROMBYER DANIEL	LABORER E6	1.00	100%	21.28	DC	44,602.88	8,009.30	27,037.70	370.00	546.41	80,566.29
Total Facilities Jackson SOB		2.00				97,526.88	23,188.62	56,356.34	1,410.00	3,107.15	181,588.99
Facilities Saginaw SOB - Index 44410											
PASTERZ DAVID P	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DB	52,924.00	14,063.92	29,318.64	1,040.00	3.75	97,350.31
WUCKERT JEFFREY T	LABORER E6	1.00	100%	21.28	DC	44,602.88	7,908.42	27,037.70	370.00	2.09	79,921.09
Total Facilities Saginaw SOB		2.00				97,526.88	21,972.34	56,356.34	1,410.00	5.84	177,271.40
Facilities Cadillac Place SOB - 44411											
BECK LARRY	MAINTENANCE MECHANIC E9	1.00	100%	20.67	DC	43,324.32	7,328.36	26,046.58	-	1,668.73	78,367.99
BUSTILLO MARGARET	DEPARTMENTAL ANALYST 11	1.00	100%	30.45	DC	63,823.20	14,287.00	38,370.51	-	-	116,480.71
COOPER ZACHARY K	BUILDING TRADES SUPERVISOR 11	1.00	100%	30.58	DB	64,095.68	19,525.22	35,252.39	790.00	2,510.95	122,174.24
FUTCH DARRIN	PAINTER E9	1.00	100%	20.67	DC	43,324.32	12,192.18	26,046.58	-	248.04	81,811.12
HARRIS DANIEL	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	13,530.92	31,817.91	-	2,515.70	100,788.53
JOHNSON MAURICE	LABORER E6	1.00	100%	17.36	DC	36,386.56	14,556.88	21,875.60	-	1,588.44	74,407.48
MONTGOMERY MARK	ELECTRICIAN-MASTER LICENSED E10	1.00	100%	27.12	DC	56,843.52	20,920.12	34,330.64	260.00	2,224.45	114,578.73
REYNOLDS JAMES	ELECTRICIAN LICENSED E9	1.00	100%	25.25	DC	52,924.00	18,583.24	31,817.91	-	1,874.82	105,199.97
RICHMOND JOHN	MAINTENANCE MECHANIC E9	1.00	100%	25.25	DC	52,924.00	15,179.32	31,817.91	-	722.18	100,643.41
SEVEK GLEN	BUILDING TRADES CREW LEADER 10	1.00	100%	27.54	DC	57,723.84	14,164.02	34,703.57	-	2,935.91	109,527.34
VETTESE ELIO	FACILITIES SUPERVISOR 14	1.00	100%	39.54	DC	82,875.84	14,147.12	49,824.96	-	-	146,847.92
WALKER ROBERT	EQUIPMENT TECH 12	1.00	100%	30.03	DC	64,200.48	2,784.08	38,597.33	-	1,953.47	107,535.36
Transferred/Terminated											
BLAIR MICHAEL	MAINTENANCE MECHANIC E9		100%	25.25	DC	3,383.50	787.15	2,019.20	-	-	6,189.85
Total Facilities Cadillac Place SOB		12.00				674,753.26	167,985.61	402,521.09	1,050.00	18,242.69	1,264,552.65
Total Outstate Services		**32.00**				**1,811,330.22**	**432,977.09**	**1,075,877.63**	**10,730.33**	**28,084.35**	**3,358,999.62**
Subtotal Facilities Administration Salaries and Fringes		**185.00**				**10,377,791.20**	**2,415,590.89**	**6,146,539.95**	**52,956.09**	**142,692.09**	**19,135,570.22**

PREPARED 01/21/16

Payroll updated through pay end date 12/19/15

PAYROLL DETAIL BY EMPLOYEE

Name	Class Title	(a) Emp Count	Pct	Pay Rate	Ret Cd	Projected Salaries	Projected Insurance	Projected FICA/Retire	Longevity	YTD Overtime	Total Projected
Retirement Incentive - Supplemental Pension Payments											
FITZGERALD LENORA R						-	-	92.43	-	-	92.43
GIFFEN DONALD L						-	-	40.86	-	-	40.86
JOHNS MICHAEL R						-	-	414.12	-	-	414.12
STUCK SUSAN A						-	-	640.11	-	-	640.11
WINTER ROBERT G						-	-	1,402.38	-	-	1,402.38
ALLEN GEORGE L						-	-	171.30	-	-	171.30
BAILEY A R						-	-	242.22	-	-	242.22
GOODER PHILLIP A						-	-	915.45	-	-	915.45
DROSTE RONALD J						-	-	1,367.43	-	-	1,367.43
WHITSON MICHAEL J						-	-	3.81	-	-	3.81
ROOKER DONALD						-	-	1,787.04	-	-	1,787.04
SPIECE JOHN F						-	-	1,417.17	-	-	1,417.17
BARTON DANIEL R						-	-	1,739.37	-	-	1,739.37
KNAPP RONALD S						-	-	548.55	-	-	548.55
OSTERHOUSE WILLIAM J						-	-	1,168.98	-	-	1,168.98
PADILLA ELIAS O						-	-	827.73	-	-	827.73
SCHROEDER WILLIAM B						-	-	1,753.23	-	-	1,753.23
WOOTON JON L						-	-	394.89	-	-	394.89
HAYES GREGORY D						-	-	364.89	-	-	364.89
SOMES KENNETH G						-	-	389.22	-	-	389.22
CASSEL LOREN L						-	-	900.45	-	-	900.45
CRADIT GEOFFREY L						-	-	1,006.74	-	-	1,006.74
GONZALES FIDENCIO						-	-	415.47	-	-	415.47
CARVER KARIN E						-	-	1,176.96	-	-	1,176.96
WITTMANN GREGORY S						-	-	2,248.44	-	-	2,248.44
HERSTEIN JEFFERY L						-	-	315.93	-	-	315.93
BRIGGS WALTER H						-	-	425.16	-	-	425.16
STONE MARTIN A						-	-	2,055.15	-	-	2,055.15
PHELPS CINDY J						-	-	309.45	-	-	309.45
SLOCUM JANIE B						-	-	314.76	-	-	314.76
WOODS MARIANNE						-	-	372.00	-	-	372.00
ARENS STANLEY J						-	-	1,059.33	-	-	1,059.33
CHAFFEE BRUCE B						-	-	1,138.20	-	-	1,138.20
HOUSEMAN ROBERT						-	-	1,353.21	-	-	1,353.21
LYONS KEVIN M						-	-	415.47	-	-	415.47
NORRIS RONALD J						-	-	420.36	-	-	420.36
VASQUEZ JOE R						-	-	330.33	-	-	330.33
HAZEL DONALD E						-	-	400.02	-	-	400.02
Total Retirement Incentive - Supplemental Pension Payments						**-**	**-**	**30,338.61**	**-**	**-**	**30,338.61**
TOTAL BUILDING OPERATIONS SALARIES AND FRINGES DISTRIBUTION						**10,377,791.20**	**2,415,590.89**	**6,176,878.56**	**52,956.09**	**142,692.09**	**19,165,908.83**

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
FACILITIES AND BUSINESS SERVICES ADMINISTRATION
BUILDING OPERATIONS DIVISION
FY2016 FINANCIAL REPORT AS OF 12/31/15

PREPARED 01/21/16

IT EXPENDITURE APPROPRIATION

Description	Appropriation	Expenditures YTD	Expenditures Remaining Projected	Expenditures Total Projected	Balance
IT Support		39,929.41	1,092,767.48	1,132,696.89	
Total IT Appropriation	667,200.00	39,929.41	1,092,767.48	1,132,696.89	(465,496.89) (a)

IT SUPPORT DETAIL - INDEX 87018

Description		FY2015 Expenditures	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
Costs Distributed by PC - (208 PC's)		505,267.25	-	530,229.80	530,229.80
900 Fee		9,562.92	-	6,739.79	6,739.79
Overhead		30,601.36	-	21,567.33	21,567.33
Portal Internet		282.34	-	304.74	304.74
Civil Service Fees		1,583.52	-	1,615.45	1,615.45
Smart Device/Blackberry		47,760.00	-	51,220.00	51,220.00
Excess Storage		31,240.68	-	30,897.60	30,897.60
Citrix		25.00	-	25.00	25.00
MI Alps - Center for Shared Solutions		1,350.00	-	1,350.00	1,350.00
Server/San Monthly Expenses		62,182.40	3,290.89	36,199.79	39,490.68
Programming	(b)	185,064.58	17,083.75	116,416.25	133,500.00
Agency Direct	(c)	329,322.66	19,554.77	296,201.73	315,756.50
Total IT Support		1,204,242.71	39,929.41	1,092,767.48	1,132,696.89

(a) IT expenditures in excess of the IT appropriation are transferred to the Building Operations operating appropriation. See expenditures in the support detail on page two under object code 6199.

(b) Programming Detail

Description	Programmer	FY2015 Expenditures	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
AutoCad Maintenance	Hackney	22,518.08	3,661.51	16,338.49	20,000.00
Maximo Maintenance	Chittibabu	10,395.32	-	-	-
Archibus Maintenance	Hackney	103,148.43	13,190.00	86,810.00	100,000.00
Energy Management	Lyon	2,447.77	124.86	2,375.14	2,500.00
ADA Compliance	Hackney, Chittibabu	45,673.33	107.38	9,892.62	10,000.00
FBSA Move	Bennet	881.65	-	1,000.00	1,000.00
Total Programming		185,064.58	17,083.75	116,416.25	133,500.00

(c) Agency Direct Detail

Description	Vendor	FY2015 Expenditures	FY2016 Expenditures YTD	FY2016 Expenditures Remaining Projected	FY2016 Expenditures Total Projected
Archibus Maint 08/15/15 - 08/14/16	Comp. Facility	58,499.13	-	58,499.13	58,499.13
Vertex Maint 08/01/15 - 07/31/16	AMEC	26,000.00	-	-	-
VSI Software Renew 03/31/15 - 03/30/16	Cochrane	2,250.00	-	2,250.00	2,250.00
X-3 Maintenance	E-Maint Enterprises	173,160.00	-	175,000.00	175,000.00
AutoCAD Civil 3D Renewal	DLT Solutions	8,036.10	7,974.57	-	7,974.57
Facility Explorer	Cochrane	2,250.00	2,250.00	-	2,250.00
Camtasia Studio Software License	EDS	596.60	-	600.00	600.00
Plotter/Scanner Maintenance	Canon	1,714.60	186.90	2,055.90	2,242.80
Project Matrix License 09/01/15-08/31/16		3,590.00	-	3,590.00	3,590.00
Changepoint Licenses		2,610.00	-	2,750.00	2,750.00
Acrobat Professional	EDS	592.77	-	600.00	600.00
New Computers/Laptops/Tablets	EDS	46,966.63	9,143.30	50,856.70	60,000.00
Televisions		2,089.98	-	-	-
Projector		841.02	-	-	-
i-Tunes		125.83	-	-	-
Total Agency Direct		329,322.66	19,554.77	296,201.73	315,756.50

PREPARED 01/21/16

PRIOR YEAR ENCUMBRANCE SUMMARY

Description	(a) Encumbered Appropriation	Expenditures YTD	Expenditures Remaining Projected	Expenditures Total Projected	Balance
AY2015	**6,252,839.77**	**540,102.67**	**5,611,721.80**	**6,151,824.47**	**101,015.30**
AY2014	**1,057,244.76**	**217,480.11**	**842,960.85**	**1,060,440.96**	**(3,196.20)**
AY2013	**189,425.17**	**1,607.50**	**187,817.67**	**189,425.17**	**-**
AY2012	**201,830.87**	**-**	**201,830.87**	**201,830.87**	**-**
AY2011	**1,797.35**	**-**	**1,797.35**	**1,797.35**	**-**
AY2010	**8,337.95**	**-**	**8,337.95**	**8,337.95**	**-**
Total	**7,711,475.87**	**759,190.28**	**6,854,466.49**	**7,613,656.77**	**97,819.10**

(a) Encumbered Detail

	Encumbered Appropriation	Expenditures YTD	Expenditures Remaining Projected	Expenditures Total Projected	Balance
SUPPORT (Non-MOP's): See page 20 for detail.					
AY2013	14,112.50	1,607.50	12,505.00	14,112.50	-
AY2014	5,975.39	-	5,975.39	5,975.39	-
AY2015	149,007.97	52,543.40	96,464.57	149,007.97	-
Total Non-MOP	169,095.86	54,150.90	114,944.96	169,095.86	-
MISCELLANEOUS OPERATING PROJECTS: See page 21-26 for detail.					
AY2010	8,337.95	-	8,337.95	8,337.95	-
AY2011	1,797.35	-	1,797.35	1,797.35	-
AY2012	201,830.87	-	201,830.87	201,830.87	-
AY2013	175,312.67	-	175,312.67	175,312.67	-
AY2014	1,051,269.37	217,480.11	836,985.46	1,054,465.57	(3,196.20)
AY2015	6,103,831.80	487,559.27	5,515,257.23	6,002,816.50	101,015.30
Total MOP	7,542,380.01	705,039.38	6,739,521.53	7,444,560.91	97,819.10
TOTAL	**7,711,475.87**	**759,190.28**	**6,854,466.49**	**7,613,656.77**	**97,819.10**

PREPARED 01/21/16

PRIOR YEAR SUPPORT (Non-MOP) DETAIL

Object Code	Vendor	PO#	Expenditures YTD	Expenditures Remaining Projected	Total Projected
AY2013					
6125	Materials Testing Consultants	N3200397	1,607.50	12,505.00	14,112.50
	Total AY2013 Support Charges Without MOPs		**1,607.50**	**12,505.00**	**14,112.50**
AY2014					
6125	Cummins Bridgeway	N4300774	-	1,783.00	1,783.00
	Cummins Bridgeway	N4300775	-	658.00	658.00
	Haworth	N3200874	-	118.03	118.03
6245	WW Grainger	N4300454	-	1,279.35	1,279.35
	Cummins Bridgeway	N4300774	-	1,974.93	1,974.93
	Cummins Bridgeway	N4300775	-	162.08	162.08
	Total AY2014 Support Charges Without MOPs		**-**	**5,975.39**	**5,975.39**
AY2015					
6125	Moore Trosper	N4300483	-	3,772.46	3,772.46
	Superior Electric	N5500114	-	5,850.00	5,850.00
	Shaw Winkler	N5500147	-	44.25	44.25
	Solar Turbines	N5500250	-	2,787.00	2,787.00
	Cummins Bridgeway	N5500269	-	247.60	247.60
	Spartan Fence	N5500411	-	1,200.00	1,200.00
	Underwood Fire Equipment	N5500524	-	11,655.00	11,655.00
	Mechanical Insulation	N5500538	-	1,736.00	1,736.00
	CRU Construction	N5500666	-	11,291.70	11,291.70
	Lansing Glass Co	N5500742	-	3,540.00	3,540.00
	Buist Electric	N5500743	-	4,990.00	4,990.00
	Material Testing	N5500747	-	629.02	629.02
	H2O Towers	N5500815	4,000.00	-	4,000.00
	Dover and Co	N5500817	1,260.00	-	1,260.00
6150	CEJM Sprinkler Group	N5500283	2,767.00	-	2,767.00
	Kone Elevator	N5500303	-	3,120.00	3,120.00
	Jay Nelson	N5500403	-	3,300.00	3,300.00
	TH Eifert	N5500608	-	1,152.98	1,152.98
	KVM Doors	N5500643	736.00	-	736.00
	McKearney Asphalt	N5500694	9,950.00	-	9,950.00
	CEJM Sprinkler Group	N5500720	4,140.00	-	4,140.00
	Jay Nelson	N5500737	-	1,824.00	1,824.00
	Lansing Glass Co	N5500742	-	2,805.00	2,805.00
	FBH Architecture	N5500777	2,560.00	-	2,560.00
6160	ES Services	N5500506	-	8,280.00	8,280.00
6245	Shaw Winkler	N5500147	-	1,854.52	1,854.52
	Cummins Bridgeway	N5500269	-	2,132.90	2,132.90
	CEJM Sprinkler Group	N5500283	1,594.00	-	1,594.00
	Kone Elevator	N5500303	-	5,443.65	5,443.65
	Jay Nelson	N5500403	-	300.00	300.00
	Spartan Fence	N5500411	-	284.90	284.90
	Mechanical Insulation	N5500538	-	935.20	935.20
	TH Eifert	N5500608	-	1,960.00	1,960.00
	KVM Doors	N5500643	2,500.40	-	2,500.40
	CRU Construction	N5500666	-	1,860.90	1,860.90
	Grand Valley Wood Products	N5500697	7,309.00	5,366.00	12,675.00
	CEJM Sprinkler Group	N5500720	2,810.00	-	2,810.00
	Jay Nelson	N5500737	-	6,951.49	6,951.49
	Lansing Glass Co	N5500742	-	1,150.00	1,150.00
	FBH Architecture	N5500777	6,004.00	-	6,004.00
	H2O Towers	N5500815	250.00	-	250.00
	Dover and Co	N5500817	6,663.00	-	6,663.00
	Total AY2015 Support Charges Without MOPs		**52,543.40**	**96,464.57**	**149,007.97**

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
FACILITIES AND BUSINESS SERVICES ADMINISTRATION
BUILDING OPERATIONS DIVISION - MOPS REPORT
FY2016 FINANCIAL REPORT AS OF 12/31/15

PREPARED 01/21/16

MISCELLANEOUS OPERATING PROJECTS (MOPs) - DETAIL

		Expenditures			
	Authorization	YTD	Remaining Projected	Total Projected	Authorization Balance
MOP Projects AY2016	**3,500,000.00**	**-**	**3,306,598.57**	**3,306,598.57**	**193,401.43**
MOP Projects AY2015	**6,103,831.80**	**487,559.27**	**5,515,257.23**	**6,002,816.50**	**101,015.30**
MOP Projects AY2014	**1,051,269.37**	**217,480.11**	**836,985.46**	**1,054,465.57**	**(3,196.20)**
MOP Projects AY2013	**175,312.67**	**-**	**175,312.67**	**175,312.67**	**-**
MOP Projects AY2012	**201,830.87**	**-**	**201,830.87**	**201,830.87**	**-**
MOP Projects AY2011	**1,797.35**	**-**	**1,797.35**	**1,797.35**	**-**
MOP Projects AY2010	**8,337.95**	**-**	**8,337.95**	**8,337.95**	**-**
Cadillac Place MOPs	**98,580.07**	**42,821.77**	**55,758.30**	**98,580.07**	**-**
Total	**11,140,960.08**	**747,861.15**	**10,101,878.40**	**10,849,739.55**	**291,220.53**

AY2016

Operations Project #	PO#	Vendor	Project Description	Location	Current Proj. Est.	Expenditures YTD	Remaining Projected	Total Projected	Prior Years Expenditures	Total Project Expenditures
12343 / 43000	PEM N5500007	System 2/90 Inc	ADA Audit Update	DTMB Owned and Managed	40,225.78	-	**32,201.61**	**32,201.61**	-	32,201.61
12343 / 43000	PEM	Not Contracted	ADA Audit Update	DTMB Owned and Managed		-	5,800.00	**5,800.00**	-	5,800.00
12343 / 43000	PEM	DMB FA Fee	ADA Audit Update	DTMB Owned and Managed		-	2,224.17	**2,224.17**	-	2,224.17
14118 / 44315	JNS	Not Contracted	Roof Replacement	Record Center	175,297.79	-	175,297.79	**175,297.79**	-	175,297.79
15050 / 44007	JRC	Not Contracted	Building Renovations	Warehousing Complex	500,000.00	-	500,000.00	**500,000.00**	-	500,000.00
15225 / 44210	RMP	Not Contracted	Study Exterior Brick and Windows	MDOT Construction & Tech	1,000,000.00	-	987,611.00	**987,611.00**	-	987,611.00
15225 / 44210	RMP	DMB FA Fee	Study Exterior Brick and Windows	MDOT Construction & Tech		-	12,389.00	**12,389.00**	-	12,389.00
16007 / 44411	MNB	Not Contracted	Replace Rooftop Cooling Unit	Cadillac Place	75,075.00	-	71,500.00	**71,500.00**	-	71,500.00
16007 / 44411	MNB	DMB FA Fee	Replace Rooftop Cooling Unit	Cadillac Place		-	3,575.00	**3,575.00**	-	3,575.00
16024 / 44409	JNS	Not Contracted	Weather Intrusion Remediation	Jackson	350,000.00	-	333,333.00	**333,333.00**	-	333,333.00
16024 / 44409	JNS	DMB FA Fee	Weather Intrusion Remediation	Jackson		-	16,667.00	**16,667.00**	-	16,667.00
16025 / 44210	RMP	Not Contracted	Exterior Brick and Window Repair	MDOT C&T	-	-	-	**-**	-	-
16025 / 44210	RMP	DMB FA Fee	Exterior Brick and Window Repair	MDOT C&T		-	-	**-**	-	-
16063 / 44407	JAN	Not Contracted	6th and 7th Floor Renovation	Flint	1,166,000.00	-	1,166,000.00	**1,166,000.00**	-	1,166,000.00
Total AY2016 MOPS						**-**	**3,306,598.57**	**3,306,598.57**	-	3,306,598.57

PREPARED 01/21/16

AY2015 Operations Project #		PO#	Vendor	Project Description	Location	Current Proj. Est.	Expenditures YTD	Expenditures Remaining Projected	Expenditures Total Projected	Prior Years Expenditures	Total Project Expenditures
11193 / 44103	CAK	N4300029	M One Limited	Facade Repairs	Mason	323,114.17	**169,575.25**	-	**169,575.25**	86,895.15	256,470.40
11193 / 44103	CAK		Not Contracted	Facade Repairs	Mason		-	[illegible]	**52,659.71**	-	52,659.71
11193 / 44103	CAK		DMB FA Fee	Facade Repairs	Mason		-	-	-	13,984.06	13,984.06
11369 / 44401	GAG	N3200573	Cornwell Architects	Renovate Ground Floor Restrooms	Traverse City	14,700.00	-	-	-	662.67	662.67
11369 / 44401	GAG		Not Contracted	Renovate Ground Floor Restrooms	Traverse City			-	-	-	-
11369 / 44401	GAG		DMB FA Fee	Renovate Ground Floor Restrooms	Traverse City		-	-	-	700.00	700.00
12042 / 44125	JNS	N5500617	Anlaan Corporation	Repairs to Pedestrian Bridge	Allegan Plaza	551,412.00	-	**411,731.64**	**411,731.64**	143,838.80	555,570.44
12042 / 44125	JNS		Not Contracted	Repairs to Pedestrian Bridge	Allegan Plaza		-	[illegible]	**5,609.94**	-	5,609.94
12042 / 44125	JNS		DMB FA Fee	Repairs to Pedestrian Bridge	Allegan Plaza		-	-	-	(9,768.38)	(9,768.38)
12203 / 44405	JAG	N5500540	Advantage Mechanical	Replace Rooftop Cooling Tower	Grand Rapids	48,787.00	**9,983.00**	**37,085.00**	**47,068.00**	-	47,068.00
12203 / 44405	JAG		Not Contracted	Replace Rooftop Cooling Tower	Grand Rapids		-	[illegible]	**1,719.00**	-	1,719.00
13011 / 44208	SMD	N5500342	Moore Trosper	Restroom and ACU 9 & 10 Replacement	GSB	255,248.76	-	**25,296.08**	**25,296.08**	133,285.68	158,581.76
13011 / 44208	SMD		Not Contracted	Restroom and ACU 9 & 10 Replacement	GSB		-	[illegible]	**66,114.40**	-	66,114.40
13011 / 44208	SMD		DMB FA Fee	Restroom and ACU 9 & 10 Replacement	GSB		-	[illegible]	**2,358.65**	28,193.95	30,552.60
13014 / 44121	CAK	N5500859	Laux Construction	Restroom Upgrade	MLHC	295,643.85	-	**231,285.83**	**231,285.83**	-	231,285.83
13014 / 44121	CAK		Not Contracted	Restroom Upgrade	MLHC		-	[illegible]	**38,715.22**	-	38,715.22
13014 / 44121	CAK		DMB FA Fee	Restroom Upgrade	MLHC		-	-	-	25,642.80	25,642.80
13032 / 43000	JAG	N3200803	Nowak and Fraus	Landscaping Improvements	DTMB Owned and Managed	1,188,354.90	**15,551.14**	**157,305.17**	**172,856.31**	18,945.21	191,801.52
13032 / 43000	JAG	N6600192	Laux Construction	Landscaping Improvements	DTMB Owned and Managed		-	**937,600.00**	**937,600.00**	-	937,600.00
13032 / 43000	JAG		Not Contracted	Landscaping Improvements	DTMB Owned and Managed		-	[illegible]	**57,810.90**	-	57,810.90
13032 / 43000	JAG		DMB FA Fee	Landscaping Improvements	DTMB Owned and Managed		-	[illegible]	**7,390.10**	(6,247.62)	1,142.48
13033 / 43204	DCS		Not Contracted	Cooling Tower Replacement	Energy Center	44,082.17	-	[illegible]	**44,082.17**	-	44,082.17
14066 / 44107	SJU	N5500441	Antler Construction	First Floor Renovations	Austin	115,977.05	-	-	-	88,551.64	88,551.64
14066 / 44107	SJU	N4300349	MHB Design Group	First Floor Renovations	Austin		**15,720.41**	**1,479.59**	**17,200.00**	-	17,200.00
14066 / 44107	SJU		Not Contracted	First Floor Renovations	Austin		-	[illegible]	**9,071.41**	-	9,071.41
14066 / 44107	SJU		DMB FA Fee	First Floor Renovations	Austin		-	-	-	1,154.00	1,154.00
14092 / 44208	JNS	N5500229	Laux Construction	Install Roof Access	General Services Building	64,836.23	-	-	-	62,817.23	62,817.23
14092 / 44208	JNS		Not Contracted	Install Roof Access	General Services Building		-	[illegible]	**(0.00)**	-	(0.00)
14092 / 44208	JNS		DMB FA Fee	Install Roof Access	General Services Building		-	[illegible]	**(416.20)**	2,435.20	2,019.00
14098 / 44121	CAK	N5500618	Laux Construction	Rotunda Window Replacement	MLHC	21,146.00	-	**20,138.62**	**20,138.62**	-	20,138.62
14098 / 44121	CAK		DMB FA Fee	Rotunda Window Replacement	MLHC		-	-	-	1,007.38	1,007.38
14163 / 44208	DES	N5500695	Kost Contracting	Paint Building Exterior	General Services Building	70,565.00	-	-	-	67,204.00	67,204.00
14163 / 44208	DES		Not Contracted	Paint Building Exterior	General Services Building		-	-	-	-	-
14163 / 44208	DES		DMB FA Fee	Paint Building Exterior	General Services Building		-	[illegible]	**(715.00)**	4,076.00	3,361.00
14272 / 44202	SJU	N5500173	Laux Construction	Shooting Range Ventilation System	MSP Training	85,039.87	-	-	-	58,119.05	58,119.05
14272 / 44202	SJU	N4300819	Capital Consultants	Shooting Range Ventilation System	MSP Training		-	-	-	10,493.53	10,493.53
14272 / 44202	SJU		Not Contracted	Shooting Range Ventilation System	MSP Training		-	[illegible]	**12,377.77**	-	12,377.77
14272 / 44202	SJU		DMB FA Fee	Shooting Range Ventilation System	MSP Training		-	-	-	4,049.52	4,049.52
14304 / 44411	JNS	N5500394	Century A&E	Arc Flash Study	Cadillac Place	450,095.00	**67,696.14**	**239,615.19**	**307,311.33**	121,350.67	428,662.00
14304 / 44411	JNS		DMB FA Fee	Arc Flash Study	Cadillac Place		-	[illegible]	**5,957.00**	15,476.00	21,433.00
15032 / 43000	GAG	N5500663	Matric Consulting	Energy Star Certification	DTMB Owned and Managed	42,000.00	**29,824.00**	**5,072.00**	**34,896.00**	-	34,896.00
15032 / 43000	GAG		Not Contracted	Energy Star Certification	DTMB Owned and Managed		-	[illegible]	**5,104.00**	-	5,104.00
15032 / 43000	GAG		DMB FA Fee	Energy Star Certification	DTMB Owned and Managed		-	-	-	2,000.00	2,000.00
15048 / 44114	JNS	N5500385	Orion Engineering	Primary Electrical Switches	Romney	150,137.05	-	-	-	19,373.26	19,373.26
15048 / 44114	JNS	N5500624	Board of Water and Light	Primary Electrical Switches	Romney		**35,663.00**	-	**35,663.00**	-	35,663.00
15048 / 44114	JNS	N5500733	Summit Contractors	Primary Electrical Switches	Romney		**46,836.21**	**22,471.79**	**69,308.00**	-	69,308.00
15048 / 44114	JNS	N5500385	Orion Engineering	Primary Electrical Switches	Romney		-	**18,638.41**	**18,638.41**	-	18,638.41
15048 / 44114	JNS		Not Contracted	Primary Electrical Switches	Romney		-	[illegible]	**5.00**	-	5.00
15048 / 44114	JNS		DMB FA Fee	Primary Electrical Switches	Romney		-	[illegible]	**219.38**	6,930.00	7,149.38
15050 / 43000	JAN	N5500346	Bergmann Associates	Capitol Area Reconfiguration	DTMB Owned and Managed	2,026,436.00	-	-	-	28,241.90	28,241.90
15050 / 43000	JAN	N5500347	Hobbs and Black	Capitol Area Reconfiguration	DTMB Owned and Managed		-	-	-	5,967.00	5,967.00
15050 / 43000	JAN		Not Contracted	Capitol Area Reconfiguration	DTMB Owned and Managed		-	[illegible]	**1,963,018.35**	-	1,963,018.35
15050 / 43000	JAN		DMB FA Fee	Capitol Area Reconfiguration	DTMB Owned and Managed		-	-	-	29,208.75	29,208.75
15052 / 43000	DCS		Not Contracted	MSP Reconfiguration	DTMB Owned and Managed	-	-	-	-	-	-
15052 / 43000	DCS		DMB FA Fee	MSP Reconfiguration	DTMB Owned and Managed		-	-	-	-	-
15058 / 44401	AGY	W5501590, 2210	Gourdie-Fraser Inc	Parking Lot Expansion Evaluation	Traverse City	990.00	-	-	-	990.00	990.00
15058 / 44401	AGY		Not Contracted	Parking Lot Expansion Evaluation	Traverse City		-	-	-	-	-
15067 / 44205	JRC	N5500537	Haworth	Renovate Old Server Room	Operations Center	400,050.00	-	-	-	2,715.91	2,715.91
15067 / 44205	JRC	N5500659	Haworth	Renovate Old Server Room	Operations Center		**8,067.84**	-	**8,067.84**	-	8,067.84
15067 / 44205	JRC	N5500536	Haworth	Renovate Old Server Room	Operations Center		-	**11,996.11**	**11,996.11**	52,541.77	64,537.88
15067 / 44205	JRC	N5500676	Livingston Power Co	Renovate Old Server Room	Operations Center		-	**9,071.41**	**9,071.41**	-	9,071.41
15067 / 44205	JRC		Not Contracted	Renovate Old Server Room	Operations Center		-	[illegible]	**296,606.96**	-	296,606.96
15067 / 44205	JRC		DMB FA Fee	Renovate Old Server Room	Operations Center		-	-	-	19,050.00	19,050.00
15075 / 43000	JNS	N5500364	LJB Inc	Fall Protection Annual Inspection	DTMB Owned and Managed	61,249.00	**23,484.00**	-	**23,484.00**	33,708.00	57,192.00
15075 / 43000	JNS		Not Contracted	Fall Protection Annual Inspection	DTMB Owned and Managed		-	[illegible]	**1,140.00**	-	1,140.00
15075 / 43000	JNS		DMB FA Fee	Fall Protection Annual Inspection	DTMB Owned and Managed		-	-	-	2,917.00	2,917.00
15098 / 44205	SJU	N5500552	Moore Trosper	Parking Lot Repairs	Operations Center	237,591.20	-	-	-	217,201.22	217,201.22
15098 / 44205	SJU		Not Contracted	Parking Lot Repairs	Operations Center		-	[illegible]	**9,075.98**	-	9,075.98
15098 / 44205	SJU		DMB FA Fee	Parking Lot Repairs	Operations Center		-	-	-	11,314.00	11,314.00
15103 / 44409	JNS	N5500858	Laux Construction	Chiller Replacement	Jackson	154,744.30	-	**31,956.88**	**31,956.88**	-	31,956.88
15103 / 44409	JNS	N6600015	Jay Nelson	Chiller Replacement	Jackson		-	**7,662.93**	**7,662.93**	-	7,662.93
15103 / 44409	JNS	N5500030	Engineering Applications	Chiller Replacement	Jackson		-	**10,338.90**	**10,338.90**	-	10,338.90
15103 / 44409	JNS		Not Contracted	Chiller Replacement	Jackson		-	[illegible]	**102,051.63**	-	102,051.63
15103 / 44409	JNS		DMB FA Fee	Chiller Replacement	Jackson		-	[illegible]	**133.59**	2,600.37	2,733.96
15179 / 43204	DCS	N5500790	Laux Construction	Platforms	Energy Center	100,580.00	**16,257.64**	**81,542.36**	**97,800.00**	-	97,800.00
15179 / 43204	DCS		DMB FA Fee	Platforms	Energy Center		-	-	-	4,700.00	4,700.00

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
FACILITIES AND BUSINESS SERVICES ADMINISTRATION
BUILDING OPERATIONS DIVISION - MOPS REPORT
FY2016 FINANCIAL REPORT AS OF 12/31/15

PREPARED 01/21/16

AY2015 (cont)							Expenditures				
Operations Project #	PO#	Vendor	Project Description	Location	Current Proj. Est.	YTD	Remaining Projected	Total Projected	Prior Years Expenditures	Total Project Expenditures
15180 / 44006	JNS N5500623	LJB Inc	Fall Protection Inspection	Warehousing Complex	21,000.00	-	-	-	18,264.00	18,264.00
15180 / 44006	JNS	Not Contracted	Fall Protection Inspection	Warehousing Complex		-	1,736.00	**1,736.00**	-	1,736.00
15180 / 44006	JNS	DMB FA Fee	Fall Protection Inspection	Warehousing Complex		-	-	-	1,000.00	1,000.00
15225 / 44210	RMP N5500818	Soil and Materials Engineering	Study Exterior Brick and Windows	MDOT Construction & Tech	72,759.00	**7,914.00**	**61,380.00**	**69,294.00**	-	69,294.00
15225 / 44210	RMP	DMB FA Fee	Study Exterior Brick and Windows	MDOT Construction & Tech		-	3,465.00	**3,465.00**	-	3,465.00
15226 / 44119	JNS	Not Contracted	West Parking Structure Repairs	Hall of Justice	250,000.00	-	234,000.00	**234,000.00**	-	234,000.00
15226 / 44119	JNS	DMB FA Fee	West Parking Structure Repairs	Hall of Justice		-	4,300.00	**4,300.00**	11,700.00	16,000.00
15229 / 43000	JNS	Not Contracted	Metering Commissioning	Secondary Complex	-	-	-	-	-	-
15229 / 43000	JNS	DMB FA Fee	Metering Commissioning	Secondary Complex		-	(4,750.00)	**(4,750.00)**	4,750.00	-
15274 / 46540	SJU	Not Contracted	Parking Lot Repairs	GOB	141,750.00	-	135,000.00	**135,000.00**	-	135,000.00
15274 / 46540	SJU	DMB FA Fee	Parking Lot Repairs	GOB		-	6,750.00	**6,750.00**	-	6,750.00
15275 / 46515	SJU N5500839	Laux Construction	Emergency Erosion Repairs	Pine Lot East	70,035.00	**40,986.64**	**25,677.04**	**66,663.68**	-	66,663.68
15275 / 46515	SJU	Not Contracted	Emergency Erosion Repairs	Pine Lot East		-	36.32	**36.32**	-	36.32
15275 / 46515	SJU	DMB FA Fee	Emergency Erosion Repairs	Pine Lot East		-	3,335.00	**3,335.00**	-	3,335.00
15323 / 44213	SJU N6600192	Laux Construction	Replace Outside Air Dampers	Forensics Lab	103,950.00	-	**29,349.30**	**29,349.30**	-	29,349.30
15323 / 44213	SJU	Not Contracted	Replace Outside Air Dampers	Forensics Lab		-	69,650.70	**69,650.70**	-	69,650.70
15323 / 44213	SJU	DMB FA Fee	Replace Outside Air Dampers	Forensics Lab		-	4,950.00	**4,950.00**	-	4,950.00
Total AY2015 MOPS						**487,559.27**	**5,515,257.23**	**6,002,816.50**	**1,348,039.72**	**7,350,856.22**

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
FACILITIES AND BUSINESS SERVICES ADMINISTRATION
BUILDING OPERATIONS DIVISION - MOPS REPORT
FY2016 FINANCIAL REPORT AS OF 12/31/15

PREPARED 01/21/16

AY2014 Operations Project #		PO#	Vendor	Project Description	Location	Current Proj. Est.	Expenditures YTD	Expenditures Remaining Projected	Expenditures Total Projected	Prior Years Expenditures	Total Project Expenditures
11189 / 44100	GAG	N3200846	ControlNet	Controls Integration	Capitol Complex	49,237.33	-	-	-	31,497.33	31,497.33
11189 / 44100	GAG		Not Contracted	Controls Integration	Capitol Complex		-	15,239.70	**15,239.70**	-	15,239.70
11189 / 44100	GAG		DMB FA Fee	Controls Integration	Capitol Complex		-	-	-	2,500.30	2,500.30
11192 / 44100	GAG	N3200403	Integrated Design Solutions	Controls Integration	Capitol Complex	8,400.00	-	**2,492.20**	**2,492.20**	5,347.80	7,840.00
11192 / 44100	GAG		Not Contracted	Controls Integration	Capitol Complex		-	560.00	**560.00**	-	560.00
11194 / 44308	GAG	N2200861	Century A & E	Install New HVAC Controls	Joint Lab	189,087.00	**5,986.75**	**13.25**	**6,000.00**	18,125.50	24,125.50
11194 / 44308	GAG	N4300322	Materials Testing	Install New HVAC Controls	Joint Lab		-	**9,307.50**	**9,307.50**	47,099.25	56,406.75
11194 / 44308	GAG	N3200884	Johnson Controls	Install New HVAC Controls	Joint Lab		-	-	-	104,522.00	104,522.00
11194 / 44308	GAG		Not Contracted	Install New HVAC Controls	Joint Lab		-	1,684.58	**1,684.58**	-	1,684.58
11194 / 44308	GAG		DMB FA Fee	Install New HVAC Controls	Joint Lab		-	977.00	**977.00**	1,371.17	2,348.17
11205 / 43204	DCS	N2200862	Century A & E	Thermal Storage	Energy Center	40,183.85	-	**4,929.58**	**4,929.58**	34,660.42	39,590.00
11205 / 43204	DCS		DMB FA Fee	Thermal Storage	Energy Center		-	-	-	593.85	593.85
11368 / 44101	RMP	N3200814	Laux Construction	Abate and Renovate North and South Stairway	Cass	78,052.80	-	-	-	59,894.59	59,894.59
11368 / 44101	RMP	N2200781	Lehner Assoc	Abate and Renovate North and South Stairway	Cass		-	-	-	4,200.00	4,200.00
11368 / 44101	RMP		Not Contracted	Abate and Renovate North and South Stairway	Cass		-	10,119.21	**10,119.21**	-	10,119.21
11368 / 44101	RMP		DMB FA Fee	Abate and Renovate North and South Stairway	Cass		-	-	-	3,839.00	3,839.00
12042 / 44125	JNS	N4300187	Wolverine Engineers	Repairs to Pedestrian Bridge	Allegan Plaza	461,000.00	**41,628.00**	**5.00**	**41,633.00**	68,553.89	110,186.89
12042 / 44125	JNS	W4303143	Wolverine Engineers	Repairs to Pedestrian Bridge	Allegan Plaza		-	-	-	14.40	14.40
12042 / 44125	JNS	N4300842	Anlaan Corporation	Repairs to Pedestrian Bridge	Allegan Plaza		-	**30,952.02**	**30,952.02**	249,904.98	280,857.00
12042 / 44125	JNS	N4300869	Professional Service Industries	Repairs to Pedestrian Bridge	Allegan Plaza		-	**1,624.07**	**1,624.07**	1,834.58	3,458.65
12042 / 44125	JNS	P5500056	Kendall and Associates	Repairs to Pedestrian Bridge	Allegan Plaza		-	-	-	2,958.12	2,958.12
12042 / 44125	JNS	N5500617	Anlaan Corporation	Repairs to Pedestrian Bridge	Allegan Plaza		-	**40,949.56**	**40,949.56**	-	40,949.56
12042 / 44125	JNS		DMB FA Fee	Repairs to Pedestrian Bridge	Allegan Plaza		-	-	-	23,895.38	23,895.38
12185 / 44120	AGY	N4300036	Tandus	Carpet Replacement - Phase I	Grand Tower	344,744.69	-	-	-	41,991.83	41,991.83
12185 / 44120	AGY	N4300430	Tandus	Carpet Replacement - Phase I	Grand Tower		-	-	-	41,500.46	41,500.46
12185 / 44120	AGY	N4300686	Tandus	Carpet Replacement - Phase I	Grand Tower		-	-	-	63,860.45	63,860.45
12185 / 44120	AGY	N5500057	Tandus	Carpet Replacement - Phase I	Grand Tower		-	-	-	63,783.79	63,783.79
12185 / 44120	AGY	N5500292	Tandus	Carpet Replacement - Phase I	Grand Tower		-	-	-	52,743.93	52,743.93
12185 / 44120	AGY	N5500304	Tandus	Carpet Replacement - Phase I	Grand Tower		-	-	-	14,446.05	14,446.05
12185 / 44120	AGY	N5500424	Tandus	Carpet Replacement - Phase I	Grand Tower		-	-	-	65,824.48	65,824.48
12185 / 44120	AGY		Not Contracted	Carpet Replacement - Phase I	Grand Tower		-	-	-	-	-
12196 / 44121	CAK	N3200885	Jay Nelson	Automation Upgrade - All Areas	MLHC	135,113.50	-	**8,000.00**	**8,000.00**	75,389.58	83,389.58
12196 / 44121	CAK	N2200737	Matrix Consulting	Automation Upgrade - All Areas	MLHC		-	**19,910.37**	**19,910.37**	27,326.63	47,237.00
12196 / 44121	CAK		Not Contracted	Automation Upgrade - All Areas	MLHC		-	3,095.75	**3,095.75**	-	3,095.75
12196 / 44121	CAK		DMB FA Fee	Automation Upgrade - All Areas	MLHC		-	-	-	1,391.17	1,391.17
12203 / 44405	JAG	N5500253	Comprehensive Engineers	Replace Rooftop Cooling Tower	Grand Rapids	395,044.00	-	-	-	26,200.00	26,200.00
12203 / 44405	JAG	N5500540	Advantage Mechanical	Replace Rooftop Cooling Tower	Grand Rapids		-	-	-	352,380.00	352,380.00
12203 / 44405	JAG		Not Contracted	Replace Rooftop Cooling Tower	Grand Rapids		-	959.40	**959.40**	-	959.40
12203 / 44405	JAG		DMB FA Fee	Replace Rooftop Cooling Tower	Grand Rapids		-	-	-	15,504.60	15,504.60
13016 / 44118	SJU		DTMB Freight	Space Consolidation	Constitution Hall	134,995.00	-	-	-	12,959.10	12,959.10
13016 / 44118	SJU		Telecom	Space Consolidation	Constitution Hall		-	-	-	87,836.33	87,836.33
13016 / 44118	SJU		IT Activity Code Expenses	Space Consolidation	Constitution Hall		-	-	-	21,308.97	21,308.97
13016 / 44118	SJU		Not Contracted	Space Consolidation	Constitution Hall		-	10,866.60	**10,866.60**	-	10,866.60
13016 / 44118	SJU		DMB FA Fee	Space Consolidation	Constitution Hall		-	29.00	**29.00**	1,995.00	2,024.00
13034 / 44120	GAG	W4307435	Lansing Board of Water and Light	AHU Replacement	Grand Tower	185,760.00	-	-	-	176,639.35	176,639.35
13034 / 44120	GAG		Not Contracted	AHU Replacement	Grand Tower		-	156.36	**156.36**	-	156.36
13034 / 44120	GAG		DMB FA Fee	AHU Replacement	Grand Tower		-	-	-	8,964.29	8,964.29
13203 / 43000	JNS	N5500255	Tower Pinkster Titus Assoc	Control Specs and Commissioning	DTMB Owned and Managed	29,400.00	**2,694.31**	**11,576.59**	**14,270.90**	13,683.88	27,954.78
13203 / 43000	JNS		Not Contracted	Control Specs and Commissioning	DTMB Owned and Managed		-	45.22	**45.22**	-	45.22
13203 / 43000	JNS		DMB FA Fee	Control Specs and Commissioning	DTMB Owned and Managed		-	-	-	1,400.00	1,400.00
13233 / 44103	SJU	N3200912	Haworth	Mason Building Renovations	Mason	372,536.40	-	-	-	36,835.79	36,835.79
13233 / 44103	SJU	N4300088	Stevens Van Lines	Mason Building Renovations	Mason		-	-	-	28,357.60	28,357.60
13233 / 44103	SJU		DTMB Freight	Mason Building Renovations	Mason		-	-	-	74,164.85	74,164.85
13233 / 44103	SJU		Telecom	Mason Building Renovations	Mason		-	-	-	24,181.94	24,181.94
13233 / 44103	SJU		IT Activity Code/Supplies Expense	Mason Building Renovations	Mason		-	**47,564.06**	**47,564.06**	82,151.35	129,715.41
13233 / 44103	SJU		Hollister 4th Fl rent	Mason Building Renovations	Mason		-	-	-	10,529.00	10,529.00
13233 / 44103	SJU	N3200533	CSM Group	Mason Building Renovations	Mason		-	-	-	68,751.81	68,751.81
13233 / 44103	SJU		Not Contracted	Mason Building Renovations	Mason		-	-	-	-	-
14009 / 44200	RMP	N4300490	Capitol Consultants	Drainage Study	Secondary Complex	214,508.12	-	**500.00**	**500.00**	26,793.45	27,293.45
14009 / 44200	RMP	N4300843	Service Disabled Veteran	Drainage Study	Secondary Complex		-	-	-	173,131.39	173,131.39
14009 / 44200	RMP		Not Contracted	Drainage Study	Secondary Complex		-	3,682.61	**3,682.61**	-	3,682.61
14009 / 44200	RMP		DMB FA Fee	Drainage Study	Secondary Complex		-	-	-	10,400.67	10,400.67
14066 / 44107	SJU	N4300349	MHB Design Group	First Floor Renovations	Austin	501,495.95	**4,100.23**	**660.00**	**4,760.23**	61,112.94	65,873.17
14066 / 44107	SJU	N5500441	Antler Construction	First Floor Renovations	Austin		-	-	-	407,372.78	407,372.78
14066 / 44107	SJU		DMB FA Fee	First Floor Renovations	Austin		-	-	-	28,250.00	28,250.00
14098 / 44121	CAK	N4300484	Mayotte Group	Rotunda Window Replacement	MLHC	409,460.29	**10,072.50**	**3,000.00**	**13,072.50**	16,840.00	29,912.50
14098 / 44121	CAK	N5500618	Laux Construction	Rotunda Window Replacement	MLHC		**85,633.42**	**114,766.97**	**200,400.39**	159,648.78	360,049.17
14098 / 44121	CAK		DMB FA Fee	Rotunda Window Replacement	MLHC		-	-	-	19,047.62	19,047.62
14118 / 44315	JNS	N4300487	Professional Service Industries	Roof Replacement	Record Center	401,724.53	-	-	-	50,468.00	50,468.00
14118 / 44315	JNS	N4300673	Partners in Architecture	Roof Replacement	Record Center		-	**27,420.25**	**27,420.25**	8,379.75	35,800.00
14118 / 44315	JNS	N4300844	Service Disabled Veteran	Roof Replacement	Record Center		-	-	-	293,924.79	293,924.79
14118 / 44315	JNS		Not Contracted	Roof Replacement	Record Center		-	2,402.00	**2,402.00**	-	2,402.00
14118 / 44315	JNS		DMB FA Fee	Roof Replacement	Record Center		-	-	-	19,129.74	19,129.74

PREPARED 01/21/16

AY2014 (cont)							Expenditures				
Operations Project #	PO#	Vendor	Project Description	Location	Current Proj. Est.	YTD	Remaining Projected	Total Projected	Prior Years Expenditures	Total Project Expenditures
14122 / 44202	SJU	Not Contracted	Restroom Study	MSP Training	29,400.00	-	28,000.00	**28,000.00**	-	28,000.00
14122 / 44202	SJU	DMB FA Fee	Restroom Study	MSP Training		-	-	-	1,400.00	1,400.00
14123 / 44202	SJU N4300446	Engineering Applications	HVAC Study	MSP Training	19,950.00	-	**328.37**	**328.37**	4,564.73	4,893.10
14123 / 44202	SJU	Not Contracted	HVAC Study	MSP Training		-	14,106.90	**14,106.90**	-	14,106.90
14123 / 44202	SJU	DMB FA Fee	HVAC Study	MSP Training		-	-	-	950.00	950.00
14162 / 43000	GAG N3200879	ControlNet	Utility Benchmarking	Statewide	621,600.00	**65,809.00**	**97,298.50**	**163,107.50**	414,348.50	577,456.00
14162 / 43000	GAG	Not Contracted	Utility Benchmarking	Statewide		-	74,544.00	**74,544.00**	(60,000.00)	14,544.00
14162 / 43000	GAG	DMB FA Fee	Utility Benchmarking	Statewide		-	-	-	29,600.00	29,600.00
14163 / 44208	DES N5500695	Kost Contracting	Paint Building Exterior	General Services Building	94,500.00	-	**9,433.00**	**9,433.00**	80,567.00	90,000.00
14163 / 44208	DES	DMB FA Fee	Paint Building Exterior	General Services Building		-	-	-	4,500.00	4,500.00
14175 / 44205	AGY N4300577	Tandus	Carpet Replacement	Operations Center	753,573.87	-	**45,488.63**	**45,488.63**	176,980.80	222,469.43
14175 / 44205	AGY N5500156	Tandus	Carpet Replacement	Operations Center		-	**171,330.97**	**171,330.97**	359,773.47	531,104.44
14203 / 44202	SJU N5500092	Laux Construction	Pool Area Renovations	MSP Training	193,683.00	-	-	-	179,960.00	179,960.00
14203 / 44202	SJU W5502549	Simon Brothers Trucking	Pool Area Renovations	MSP Training		-	-	-	4,128.00	4,128.00
14203 / 44202	SJU	DMB FA Fee	Pool Area Renovations	MSP Training		-	(150.50)	**(150.50)**	9,745.50	9,595.00
14272 / 44202	SJU N4300819	Capital Consultants	Shooting Range Ventilation System	MSP Training	78,750.00	-	-	-	30,388.96	30,388.96
14272 / 44202	SJU N5500173	Laux Construction	Shooting Range Ventilation System	MSP Training		-	**19,874.36**	**19,874.36**	24,736.64	44,611.00
14272 / 44202	SJU	DMB FA Fee	Shooting Range Ventilation System	MSP Training		-	-	-	3,750.00	3,750.00
14311 / 44201	SJU N5500118	Dobie Construction	LSHC Primary Disconnect Switch	Secretary of State	15,783.00	-	-	-	13,450.00	13,450.00
14311 / 44201	SJU	DMB FA Fee	LSHC Primary Disconnect Switch	Secretary of State		-	(35.50)	**(35.50)**	2,368.50	2,333.00
14313 / 44200	BDH N5500289	DLZ Michigan	Mercury Study	Secondary Complex	20,230.96	**1,555.90**	**3,714.48**	**5,270.38**	13,997.18	19,267.56
14313 / 44200	BDH	DMB FA Fee	Mercury Study	Secondary Complex		-	(436.60)	**(436.60)**	1,400.00	963.40
Total AY2014 MOPS						**217,480.11**	**836,985.46**	**1,054,465.57**	**4,724,023.98**	**5,778,489.55**

PREPARED 01/21/16

AY2013

Operations Project #		PO#	Vendor	Project Description	Location	Current Proj. Est.	Expenditures YTD	Remaining Projected	Total Projected	Prior Years Expenditures	Total Project Expenditures
11194 / 44308	GAG	N3200884	Johnson Controls	Install New HVAC Controls	Joint Lab	1,163,311.43	-	-	-	1,037,771.93	1,037,771.93
11194 / 44308	GAG	W3206337	Lansing BWL	Install New HVAC Controls	Joint Lab		-	-	-	79,300.00	79,300.00
11194 / 44308	GAG	N2200861	Century A & E Corp	Install New HVAC Controls	Joint Lab		-	1,666.79	1,666.79	36,587.71	38,254.50
11194 / 44308	GAG		DMB FA Fee	Install New HVAC Controls	Joint Lab		-	-	-	7,985.00	7,985.00
11285 / 46516	SJU	N2200471	Nowak and Fraus	Replace Pine Parking Lot Phase I	Pine Lot	58,130.00	-	6,128.93	6,128.93	16,996.07	23,125.00
11285 / 46516	SJU	N3200612	Reith-Riley	Replace Pine Parking Lot Phase I	Pine Lot		-	-	-	30,000.00	30,000.00
11285 / 46516	SJU		DMB FA Fee	Replace Pine Parking Lot Phase I	Pine Lot		-	-	-	5,005.00	5,005.00
12343 / 43000	PEM	N3200399	Bergmann Assoc	ADA Audit Update	DTMB Owned and Managed	13,061.00	-	6,170.00	6,170.00	-	6,170.00
12343 / 43000	PEM		Not Contracted	ADA Audit Update	DTMB Owned and Managed		-	-	-	-	-
12343 / 43000	PEM		DMB FA Fee	ADA Audit Update	DTMB Owned and Managed		-	-	-	6,891.00	6,891.00
13011 / 44208	SMD	N4300669	William Kibbee & Assoc	Restroom and ACU 9 & 10 Replacement	GSB	424,101.24	-	2,083.40	2,083.40	44,410.60	46,494.00
13011 / 44208	SMD	N5500342	Moore Trosper	Restroom and ACU 9 & 10 Replacement	GSB		-	-	-	374,751.24	374,751.24
13011 / 44208	SMD		DMB FA Fee	Restroom and ACU 9 & 10 Replacement	GSB		-	-	-	1,797.40	1,797.40
13033 / 43204	DCS	084N1304321	Capital Consultants Inc	Cooling Tower Replacement	Energy Center	3,660,667.83	-	4,202.36	4,202.36	206,382.40	210,584.76
13033 / 43204	DCS	N3200112	EVR Incorporated	Cooling Tower Replacement	Energy Center		-	-	-	61,278.18	61,278.18
13033 / 43204	DCS	N3200679	Moore Trosper	Cooling Tower Replacement	Energy Center		-	-	-	197,525.04	197,525.04
13033 / 43204	DCS	N3200729	EVR Incorporated	Cooling Tower Replacement	Energy Center		-	-	-	3,121,897.85	3,121,897.85
13033 / 43204	DCS		Not Contracted	Cooling Tower Replacement	Energy Center		-	-	-	-	-
13033 / 43204	DCS		DMB FA Fee	Cooling Tower Replacement	Energy Center		-	-	-	69,382.00	69,382.00
13100 / 46105	DES	N4300626	Trois Amos	Fence For Grounds Equipment	Allegan Ramp	51,780.00	-	1,881.00	1,881.00	46,219.00	48,100.00
13100 / 46105	DES		DMB FA Fee	Fence For Grounds Equipment	Allegan Ramp		-	-	-	3,680.00	3,680.00
13233 / 44103	SJU	N3200647	Haworth	Mason Building Renovations	Mason	2,547,258.60	-	-	-	84,933.95	84,933.95
13233 / 44103	SJU	N4300178	Tandus	Mason Building Renovations	Mason		-	-	-	54,511.95	54,511.95
13233 / 44103	SJU		IT Activity Code Expenses	Mason Building Renovations	Mason		-	-	-	31,594.54	31,594.54
13233 / 44103	SJU		Telecom	Mason Building Renovations	Mason		-	-	-	191,098.51	191,098.51
13233 / 44103	SJU	N4300088	Stevens Van Lines - Tyga Rental	Mason Building Renovations	Mason		-	-	-	22,486.36	22,486.36
13233 / 44103	SJU		DTMB Moving Expenses	Mason Building Renovations	Mason		-	-	-	24,111.14	24,111.14
13233 / 44103	SJU	Lease	Hollister - 5th Fl	Mason Building Renovations	Mason		-	-	-	87,276.00	87,276.00
13233 / 44103	SJU	N3200912	Haworth	Mason Building Renovations	Mason		-	153,180.19	153,180.19	956,983.72	1,110,163.91
13233 / 44103	SJU	N3200533	CSM Group	Mason Building Renovations	Mason		-	-	-	893,326.60	893,326.60
13233 / 44103	SJU		DMB FA Fee	Mason Building Renovations	Mason		-	-	-	47,755.64	47,755.64
Total AY2013 MOPS							-	175,312.67	175,312.67	7,741,938.83	7,917,251.50

AY2012

Operations Project #		PO#	Vendor	Project Description	Location	Current Proj. Est.	Expenditures YTD	Remaining Projected	Total Projected	Prior Years Expenditures	Total Project Expenditures
10180 / 44119	GAG	N2200884	Beckett and Raeder	Reconstruction of Paver System	Hall of Justice	102,227.50	-	96,351.04	96,351.04	-	96,351.04
10180 / 44119	GAG		DMB FA Fee	Reconstruction of Paver System	Hall of Justice		-	-	-	4,400.00	4,400.00
11365 / 44120	SJU	N2200418	Bernath-Coakley	Passenger Elevator Upgrade	Grand Tower	771,235.57	-	3,680.79	3,680.79	18,869.21	22,550.00
11365 / 44120	SJU	N2200838	Laux Construction	Passenger Elevator Upgrade	Grand Tower		-	-	-	684,266.26	684,266.26
11365 / 44120	SJU		DMB FA Fee	Passenger Elevator Upgrade	Grand Tower		-	-	-	53,241.51	53,241.51
12161 / 44121	CAK	N2200738	Wigen-Tincknell	Building Envelope Study	MLHC	237,891.15	-	101,799.04	101,799.04	124,763.96	226,563.00
12161 / 44121	CAK		Not Contracted	Building Envelope Study	MLHC		-	-	-	-	-
12161 / 44121	CAK		DMB FA Fee	Building Envelope Study	MLHC		-	-	-	11,020.15	11,020.15
12229 / 44411	MNB	N3200127	Giffels Holdings America	Sidewalks/HVAC/Freight Elevator	Cadillac Place	1,600,000.00	9,576.32	432.43	10,008.75	237,824.96	247,833.71
12229 / 44411	MNB	N3200816	Audia Concrete Construction	Sidewalks/HVAC/Freight Elevator	Cadillac Place		-	751.99	751.99	205,334.57	206,086.56
12229 / 44411	MNB	N4300485	B&B Construction Services	Sidewalks/HVAC/Freight Elevator	Cadillac Place		13,952.80	8,595.33	22,548.13	929,412.97	951,961.10
12229 / 44411	MNB	N4300803	Haworth	Sidewalks/HVAC/Freight Elevator	Cadillac Place		-	-	-	2,850.21	2,850.21
12229 / 44411	MNB	N4300699	Tandus	Sidewalks/HVAC/Freight Elevator	Cadillac Place		-	-	-	1,968.30	1,968.30
12229 / 44411	MNB	N5500668	Wiss Janney Elstner	Sidewalks/HVAC/Freight Elevator	Cadillac Place		19,292.65	8,998.67	28,291.32	81,681.42	109,972.74
12229 / 44411	MNB		Not Contracted	Sidewalks/HVAC/Freight Elevator	Cadillac Place		-	36,979.88	36,979.88	-	36,979.88
12229 / 44411	MNB		DMB FA Fee	Sidewalks/HVAC/Freight Elevator	Cadillac Place		-	-	-	42,347.50	42,347.50
Total AY2012 MOPS							42,821.77	257,589.17	300,410.94	2,397,981.02	2,698,391.96

AY2011

Operations Project #		PO#	Vendor	Project Description	Location	Current Proj. Est.	Expenditures YTD	Remaining Projected	Total Projected	Prior Years Expenditures	Total Project Expenditures
11189 / 44100	GAG	N3200301	Byce and Associates	Controls Integration	Capitol Complex	426,588.44	-	1,797.35	1,797.35	103,470.05	105,267.40
11189 / 44100	GAG	N3200846	ControlNet	Controls Integration	Capitol Complex		-	-	-	301,162.67	301,162.67
11189 / 44100	GAG		DMB FA Fee and Supervision	Controls Integration	Capitol Complex		-	-	-	20,158.37	20,158.37
Total AY2011 MOPS							-	1,797.35	1,797.35	424,791.09	426,588.44

AY2010

Operations Project #		PO#	Vendor	Project Description	Location	Current Proj. Est.	Expenditures YTD	Remaining Projected	Total Projected	Prior Years Expenditures	Total Project Expenditures
10180 / 44119	SJU	N0200563	Beckett and Raeder	Reconstruction of Paver System	Hall of Justice	128,772.50	-	-	-	45,146.62	45,146.62
10180 / 44119	SJU	N2200884	Beckett and Raeder	Reconstruction of Paver System	Hall of Justice		-	8,337.95	8,337.95	67,751.93	76,089.88
10180 / 44119	SJU		DMB FA Fee and Supervision	Reconstruction of Paver System	Hall of Justice		-	-	-	7,536.00	7,536.00
Total AY2010 MOPS							-	8,337.95	8,337.95	120,434.55	128,772.50

1X1 BROM/MIKE

January 26, 2016

Discussion Items:

Action Items/Follow Up From January 13, 2016

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Questions remain on funding. Waiting from QOL on what if anything they will pay. Brom mentioned a potential to stage the timing of the moves into segments. (See attachments)
    a. This project affects 4 agencies outside of Agency Services and OPM:
        i. DNR
        ii. DTMB-Enterprise Architecture
        iii. DTMB-Financial Services
        iv. DTMB-HR
    b. Con Hall was re-stacked less than 5 years ago, to use product that does not match the building and office standards will negate the time, labor, planning and finances put into creating consistency within that building.
    c. In effort to reduce cost, Agency Services has agreed to use less desk phones.
    d. Agency Services has requested special items, like wardrobes, which would be considered non-essential to perform work tasks that add greatly to the cost.
    e. Diagram attached showing the amount of product that is new, refurbished and existing.
        i. Of what is purchases as new, a small percentage is essential to perform work tasks. About 90% of new are for non-essential items, such as wardrobes and mini shelves.
2) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Dave Sproul is out of the office this week, however Director Behen could walk through at any time if he wants to see the SEOC prior to move in. Dave Sproul will be available to walk Director Behen through anytime the first week of February (avoiding Monday, February 1st due to the move).
3) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley connecting with James McFarlane.
4) Detroit Public Schools: Need to confirm with Jamie that she did set up a meeting with DPS regarding the Fisher Building space Meeting scheduled for 1/22. See update below.
5) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? See update below.
6) Internal Building Signage: Brom asked about internal signage to help people find conference rooms in buildings. He mentioned Con Hall as a tough one to find rooms. I told him that we would/are providing that info on our new web pages but would also review building by building whether directional signage? Or adding the conference

rooms to a map like we have on the walls already for evacuation routes would make sense. We should connect with BOD for some feedback. FBSA keeping this on radar.

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is finalizing contract language with our DTMB Agency Services Project Manager and will be submitting all information requested by DTMB Procurement. DTMB Procurement will vet the material and work with the AG's Office for Terms and Conditions. The goal is still to make it to the State Administrative Board in March 2016. All information will be submitted to Procurement this week.
    - Implementation plan to be complete by mid-February, 2016.
    - Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
    - Goal to include on the April 5, 2016 Ad Board.
    - Goal: FM Systems to begin the implementation April 2016 within FBSA.
    - Met with MDOT on January 21, 2016 to discuss timing of implementation and whether MDOT should utilize x3 or not in the interim. Laurie Westfall also in attendance and supportive of change to FM and the benefits of having a single system for SOM if possible.

  - Furniture
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)
      - Bid Posting 10-1-15
      - Pre-Proposal Bidder Phone Conference 10-9-15
      - Bidder Questions Due 10-30-15
      - Answers to Questions Published 12-18-15
      - Bids Due 1-8-16
      - Submit to Ad Board for Approval 6-7-16
      - Transition Period 6-10-16 to 8-31-16
      - New Contract Start Date 9-1-16
    - Some sections require feedback/response from Plante Moran and have been sent to them by Procurement for updating.
    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
    - Currently working through to re-engage Plante Moran.
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

  - Carpet:
    - The RFP will be assembled by Enterprise Procurement with possible help from future JEC members across State Government.
    - At this point/first step is the group is educating themselves on the actual specifications that they want to see in the end product.

- Two meetings were held on Thursday, January 21, 2016 and representatives from seven State departments, including DTMB, attended.
  - FBSA representatives are Curt Myers and Bob Ruff.
- There are no future meetings scheduled at this point.

Capitol Complex:

- ✓ CEPI Move
  - Next steps: Curt and FBSA team working to clarify budget (internally).
    - FBSA Staff have requested an estimate from the Contractor for the restrooms.
    - Library looking for $80,000 (Curt came and saw me today and said the Library came down to $80K from the $120K and is checking on the procurement timing. Immediately to begin consolidating/moving materials. This cost is being reviewed as it includes purchasing new file cabinets, etc. Need to validate as necessary for current need or opportunity expense.
    - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
    - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a schedule for review by her and John Roberts by 1/20/16.
    - Schedule submitted for review by Nancy Duncan and John Roberts on 1/20/2016.
  - DTMB/IT (in support of Department of Corrections -Kirt Berwald's group) currently in Hannah Building:
    - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
    - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
    - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.
    - Troy Spitzley (RED) is in need of feedback and direction from us as to how to pursue next steps.
    - Troy in the process of putting all documentation together and will reach out to James McFarlane.

- ✓ DTMB H/R, IT, OPM, EA Moves
  - HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
  - HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016.
  - IT: Waiting on funding decision.
  - OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed. Is this move still a go given the change/Kelly Acting Director of OPM?
  - EA: Moving to Mason February 4, 2016.

- ✓ CAR Project
  - MSP CIJC moved (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
  - Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
  - Overall Mean Score: 4.52.
    - The following was received from Jennifer Poirier (DTMB Infrastructure Specialist for MSP). Note this was initially communicated as a firewall issue.
      - There were no firewall issues.
      - When the phone system was purchased, DTMB had informed MSP that there was functionality that would have to be figured out after implementation. Therefore the phones were programed to ring at all desks while DTMB monitored the call traffic to determine what firewall rules needed to be implemented. This was discussed with MSP management and approved.
      - DTMB telecom submitted the Firewall rules once they determined what ports needed to be opened to allow the phone traffic.
      - DTMB telecom escalated the approval of the firewall rules with DTMB MCS approval. MCS approval is required before telecom can implement firewall rules.
      - Once Telecom had MCS approval, the firewall rules were implemented.
      - Once the firewall rules were implemented, the system was reconfigured with the call tree configuration requested by MSP.
  - Schedule

MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
DTMB FBSA from GOB 3rd to GOB 2nd	January 11-13, 2016
MSP SEOC moves	January 29, 2016
MSP 2nd Floor A & B wings GOB	March 11, 2016
MSP 3rd Floor A wing GOB	April 8, 2016
MSP 3rd Floor B wing GOB	April 15, 2016
DTMB FBSA from GOB 2nd to LTA	May, 2016
DHHS 2nd & 1st Floors 333 Grand	May 20, 2016
DHHS 5th Floor 333 Grand	June 3, 2016
DHHS 3rd Floor 333 Grand	June 10, 2016

  - Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
  - Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications). Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
  - DHHS continues to request changes after the communicated deadlines putting the CAR schedule/budget at risk. I have reached out to Tim/Kurt? (FM Guy) for their support with their Team in keeping us on schedule and budget. I asked Tim if we needed to meet in person and he has not yet confirmed. Things are very tight now after the approval of the office space and requests continue to be raised.
  - SEOC Move: Although not considered part of CAR, we will have a representation of yellow shirts/DTMB move crew Monday, February 1, 2016. Balloons and refreshments will also be available. There will not be a survey for this move as it is not officially CAR related and handled differently.

- ✓ CAR Phase 2 Bob Burns providing drawings of Farnum. Want to include? What other, if any, attachments do you want to include?
    - The only option to move DOC to the Secondary Complex would be the Operations Center. This would require DTMB (IT staff) to move to swing space.
        - DOC would need to vacate Grandview to allow for DHHS to move in.
        - There are approximately 315 DTMB (IT staff) in Ops Center. Need to determine if an RFP for swing space (in leased space) is needed or if staff could fit into Farnum. (Farnum to be vacant January, 2017).
            - Would need to determine if legally DTMB can keep the Farnum Building. This could avoid swing space costs.
            - Bob Burns is working to schedule a walkthrough of the Farnum Building for FBSA staff.
        - Current cost for DHHS in Capitol Commons Center (leased space): $27 sq. ft. Moving DHHS out of CCC would allow for the potential to cancel that lease and/or move the remaining staff (OSE and CS) into a smaller/cheaper lease.
        - Approximate BOA cost for Farnum: $16 max per sq. ft.
    - Continuing the review of the budget and ability to assist any/all that we can with move costs.

- ✓ LTA/SOM Warehouse Location – FBSA Move
    - FBSA continues to finalize workspace plans/layout.
    - FBSA move to the 2nd Floor – GOB went well.
    - Current target date for move to LTA early May, 2016.
    - Since we must move to 2nd floor GOB first, some of the urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.
    - Met with Joyce/Kristi to review potential for swapping building locations with our FBSA Carpenter Team. Reviewing storage agreements with Agencies as well. This would be a very positive action for both logistics and safety reasons.
        - FBSA staff met with Joyce and Kristi on Friday, January 22, 2016 and walked through Building 600. The walkthrough went well. Tim Hall from our staff is working on a cost estimate based off the discussions and the work needs of the program area.

Secondary Complex and Outstates:

- ✓ Cadillac Place
    - Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
    - Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
    - Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
    - Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).
    - Wayne County interested in proceeding with their entire Court System which could include up to 650,000 sf over the next couple of years.
    - Wayne County to provide detail on programming needs and timing.
    - Need to determine project cost and funding options for SOM. Wayne County desire to have us complete turn-key for them. Our ability to fund.

- This could generate +- $9 million dollars annual rent revenue to the State.

✓ SEOC
- Tour (coordinated by MSP) was held on 1/8/16.
- Those in attendance: David Behen, Chris Kelenske, Dennis Muchmore, Jarrod Agen.
- As communicated in the 1/11/16 report, staff moves have been delayed to 1/29/16.
  - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
  - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
- Project remains on budget.
- Plumbing inspection did not occur on Friday due to the inspector not working, therefore the Certificate of Occupancy was not issued on Friday. It is expected to be issued no later than today.
- Determine when Director Behen would like walkthrough - on or around February 2, 2016 is suggested (MSP moving in on Monday, February 1st). Dave Sproul is on vacation this week, however we could accommodate a walkthrough this week if preferred.

✓ MSP Gun Range
- Met with Shawn Sible and MSP on 1/7/2016 to discuss MSP Gun Range needs.
- Primary concerns shared by MSP and BOD are related to the air handling system which is responsible for removing the hazardous lead dust from the area that users shoot from.
- MSP is required to monitor and test each user for blood lead levels and they have experienced situations of levels for individuals above the required limits.
- BOD recently completed an interim fix that has the system operating satisfactorily now, but it is only a temporary fix.
- Cost to complete is estimated in the $3M range with approximately 1/3 of that dedicated to demolition and remediation of the lead contaminated/regulated structure of the range.
- In the meeting with MSP on 1/7/2016, Shawn indicated a potential option for obtaining funds through a DEQ program that is targeted for remediation of lead contaminated sites. This could potentially offset some of the project costs.
- Lisa Shoemaker has indicated in an email from 1/8/2016 that the tentative plan from the Budget Office is that the project would be funded out of the FY17 Enterprise wide Special Maintenance pot which would be available on 10/1/2016.
  - Legislative approvals will be needed through the appropriations process and not finalized until June/July.
  - Because of the health/safety needs of this project, regardless of funding levels, it will likely be a priority for the funding.
  - The Budget Office has had discussions about the DEQ funds and very much encourages their use to potentially offset the costs of the project.

Real Estate and Leasing:

✓ Kalamazoo – DHHS Options
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State-owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.

- On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
- DTMB provided a status update. If not State-owned, would look at bidding out for lease again.
- Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
- After bidding, the sight was determined to be too small for the State's needs.
- Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
- The city and county are going to explore different ways of financing a State-owned or leased building with county bonds.
- The new RFP for DHHS posted on December 22 and all proposals are due January 25, 2016. Although the Q&A period had eclipsed, RED (Will Doxie and Jen Lascari) hosted a conference call with Kalamazoo County this past Friday to answer any questions Kalamazoo County might have.
    - We will not have any further communication with the County during this response period.
- There is some concern regarding the parking requirement, and if the site is large enough to meet the requirements of DHHS and the County.
- A portion of the site is located in a flood zone.
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- Kalamazoo County's timeline to complete this project is approximately 2 years.

✓ Detroit Public Schools email – Fisher Building

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        - Reduce or eliminate file cabinets
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find a licensed appraiser to assess their current space. They also indicated that they recently decreased their staff by 90 and moved 70 to 80 staff out of the central office so they are hoping to significantly condense space and wondering if we could help them. We recommend they use one of our ISID contracts, which DPS would have access to through MiDeal, to hire a professional to help them evaluate the amount of space needed as well as formulate a plan of execution to condense space which may involve construction or furniture modification. Bob is going to follow up via email with information on MiDeal.

- ✓ Grand Rapids – One Division Is an update needed on this?
  - GSA/Federal Courts pushing back wanting rent lowered below our costs.
  - Bob Burns putting together a summary for review/discussion.
  - Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.

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  - Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.
  - BOD waiting on information relating to natural gas. Update to be available by end of week 1/29/16.

- ✓ OIP Organizational Updates
  - FBSA staff met with Chris Christensen on 1/7/16 to discuss both Life Safety and AED Programs. Jeanette Doll was not able to attend due to the activation of the SEOC for the Flint water situation.
  - Chris planned to update Jeanette on the discussion, and BOD will be scheduling another meeting in a few weeks.
  - Next organizational structure meeting is scheduled with Chris Christensen, Christian Kopacis and I on Tuesday, January 26, 2016.

- ✓ MiMove Process Update
  - Demo with FM Systems and MiMove group scheduled for Thursday, February 4, 2016.

- ✓ Op Ex Meetings – Discussion

- ✓ Space/Treasury
  - Seeking space that may or may not be vacated as part of a project for David Bates (staff) in Ops Center.
  - David is seeking to consolidate some of his teams currently within OPS and other locations.
  - Following programming, David will have to decide whether David wants to consolidate in OPS or find another location for his team.
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- Meeting was held with DHHS, OIP and DTMB on Friday, January 15th.
- Options including a potential existing CATA route are being pursued by OIP/Parking.
- Group reconvening on Tuesday, February 9th to evaluate information gathered per the options that were discussed.

✓ Renaming of MSP Headquarters (past and present)
- DHHS has provided the following suggestions:
- We have searched extensively for an act or regulation that gives or restricts authority to name buildings to the Legislature or sets any parameters for naming buildings.
- Historically, based on precedence, only those buildings that were named after a person, went through the Legislature, or Executive Office.
- Because the request to rename 333 S. Grand and the General Office Building do not involve naming the buildings after a person, we would suggest following the same method that has been used by Building Operations in the past. For example, the LTA was changed to the State of Michigan Warehouse and the MDOT Phot Lab was renamed the MSP Annex using no official process. These changes were simply done by request from the agency through BOD.
- FBSA will support the building name changes on the building web pages and will also discuss with the Caleb, the possibility and coordination of a formal announcement.
- FBSA keeps a history on each DTMB owned/managed facility. As part of this history, we would keep a repository of building names that have changed so as not to rely only on a person's memory of the change.

Current Building Name	Proposed Building Name	Name Change Effective Date
MSP Headquarters/333 S. Grand	Michigan Department of Health and Human Services – Grand Tower South	June 13, 2016
Grand Tower Building	Michigan Department of Health and Human Services – Grand Tower Central	June 13, 2016* *Occupants are DHHS currently. Name change could occur at anytime
General Office Building	Michigan State Police Headquarters	April 18, 2016

- Possible current Grand View Plaza – rename too: Michigan Department of Health and Human Services – Grand Tower North
  - Leased building currently houses MDOC as well. Would have to review name change to DHHS while they still occupy space. Have not vetted that yet.

✓ MDOT/Stairs Initiative – Email from Caleb
- Discussed with BOD regarding any potential building concerns. Romney, because the stairwells are closed for security reasons, is the only building we suggest not promoting this in.

- Since this is just promoting the use of stairs and not making any requirements to comply or follow-up on, we have the authority we need to place signs and even email to promote.
- Suggest, at a minimum, including, if not deferring to, the DTMB Fitness Team that is working on DTMB's wellness plan for the DTMB Strategic Plan.
- Kerri updated Caleb on 1/20/16 on our efforts to date which include discussions with Building Operations management and Health and Safety.
- Only concern to date, is access to some stairwells is restricted. (Romney for example).
- BOD managers to discuss with Facilities Supervisors and Building Trades Supervisors at the next Joint Focus meeting on Tuesday, February 2, 2016.
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Detroit Summer Jobs Email
- No opportunity within BOD, but our staff in Cadillac Place is reaching out to the agencies regarding need/interest. Information will be available this week.
  - Per Brom's request, on January 19, 2016, provided the names/agencies that we distributed the information to. Any further action required on our part?

✓ IPM - FBSA
- FBSA 100% complete.

✓ QDV
- Front Office asking if we have the administrative authority/ability to determine whether bidders are shell companies and to reject them.
  - In the past, the AG said we do not.
- Bob Hall has provided Matt with the requested information and is waiting on an update.

Personal:

✓ Contract/Salary Discussion

Other Items:

1X1 BROM/MIKE

January 26, 2016

Discussion Items:

Action Items/Follow Up From January 13, 2016

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Questions remain on funding. Waiting from QOL on what if anything they will pay. Brom mentioned a potential to stage the timing of the moves into segments. (See attachments)
    a. This project affects 4 agencies outside of Agency Services and OPM:
        i. DNR
        ii. DTMB-Enterprise Architecture
        iii. DTMB-Financial Services
        iv. DTMB-HR
    b. Con Hall was re-stacked less than 5 years ago, to use product that does not match the building and office standards will negate the time, labor, planning and finances put into creating consistency within that building.
    c. In effort to reduce cost, Agency Services has agreed to use less desk phones.
    d. Agency Services has requested special items, like wardrobes, which would be considered non-essential to perform work tasks that add greatly to the cost.
    e. Diagram attached showing the amount of product that is new, refurbished and existing.
        i. Of what is purchases as new, a small percentage is essential to perform work tasks. About 90% of new are for non-essential items, such as wardrobes and mini shelves.
    f. James Hogan requested an updated spreadsheet for the final costs for the move (looking at used furniture, Cisco phones, etc.) that may be helpful for them in identifying available funds.
2) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Dave Sproul is out of the office this week, however Director Behen could walk through at any time if he wants to see the SEOC prior to move in. Dave Sproul will be available to walk Director Behen through anytime the first week of February (avoiding Monday, February 1st due to the move).
3) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley compiling all information and will connect with James McFarlane. Troy would like determination on funding to move DOC out of Hannah prior to talking to James. See update below.
4) Detroit Public Schools: RED staff and DPS had discussion on Friday, January 22nd regarding the Fisher Building space. See update below.
5) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? See update below.

6) Internal Building Signage: Brom asked about internal signage to help people find conference rooms in buildings. He mentioned Con Hall as a tough one to find rooms. I told him that we would/are providing that info on our new web pages but would also review building by building whether directional signage? Or adding the conference rooms to a map like we have on the walls already for evacuation routes would make sense. We should connect with BOD for some feedback. FBSA keeping this on radar.

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement that the State of Michigan could buy off the North Carolina contract.
    - FBSA is finalizing contract language with our DTMB Agency Services Project Manager and will be submitting all information requested by DTMB Procurement. DTMB Procurement will vet the material and work with the AG's Office for Terms and Conditions. The goal is still to make it to the State Administrative Board in March 2016. All information will be submitted to Procurement this week.
    - Implementation plan to be complete by mid-February, 2016.
    - Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
    - Goal to include on the April 5, 2016 Ad Board.
    - Goal: FM Systems to begin the implementation April 2016 within FBSA.
    - Met with MDOT on January 21, 2016 to discuss timing of implementation and whether MDOT should utilize x3 or not in the interim. Laurie Westfall also in attendance and supportive of change to FM and the benefits of having a single system for SOM if possible.

  - Furniture
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)
      - Bid Posting 10-1-15
      - Pre-Proposal Bidder Phone Conference 10-9-15
      - Bidder Questions Due 10-30-15
      - Answers to Questions Published 12-18-15
      - Bids Due 1-8-16
      - Submit to Ad Board for Approval 6-7-16
      - Transition Period 6-10-16 to 8-31-16
      - New Contract Start Date 9-1-16
    - Some sections require feedback/response from Plante Moran and have been sent to them by Procurement for updating.
    - Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
    - Currently working through to re-engage Plante Moran.
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.

  - Carpet:

- The RFP will be assembled by Enterprise Procurement with possible help from future JEC members across State Government.
- At this point/first step is the group is educating themselves on the actual specifications that they want to see in the end product.
- Two meetings were held on Thursday, January 21, 2016 and representatives from seven State departments, including DTMB, attended.
    - FBSA representatives are Curt Myers and Bob Ruff.
- There are no future meetings scheduled at this point.

Capitol Complex:

- ✓ CEPI Move
    - Next steps: Curt and FBSA team working to clarify budget (internally).
        - FBSA Staff have requested an estimate from the Contractor for the restrooms.
        - To expedite the schedule, FBSA will procure the necessary file cabinets – archive filing through the CAR contractor – validating quantity and type with Library Team.
        - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
        - Met with Nancy Duncan on 1/6/16 as a meet and greet. Committed to a
        - DTMB/IT (in support of schedule for review by her and John Roberts by 1/20/16.
        - Schedule submitted for review by Nancy Duncan and John Roberts on 1/20/2016.
    - Department of Corrections -Kirt Berwald's group) currently in Hannah Building:
        - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
        - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
        - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.
            - Troy made another attempt at contacting Kirt Berwald and his call has not been returned.
            - Troy is compiling all of the information in preparation for a discussion with James McFarlane. Troy anticipates James will want to know who is paying for DOC to move out of Hannah. Determination needs to be made on who/how this move will be funded.

- ✓ DTMB H/R, IT, OPM, EA Moves
    - HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.
    - HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016.
    - IT: Waiting on funding decision.
    - OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed. Is this move still a go given the change/Kelly Acting Director of OPM?
    - EA: Moving to Mason February 4, 2016.

- ✓ CAR Project
  - MSP CIJC moved (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
  - Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
  - Overall Mean Score: 4.52.
    - The following was received from Jennifer Poirier (DTMB Infrastructure Specialist for MSP). Note this was initially communicated as a firewall issue.
      - There were no firewall issues.
      - When the phone system was purchased, DTMB had informed MSP that there was functionality that would have to be figured out after implementation. Therefore the phones were programed to ring at all desks while DTMB monitored the call traffic to determine what firewall rules needed to be implemented. This was discussed with MSP management and approved.
      - DTMB telecom submitted the Firewall rules once they determined what ports needed to be opened to allow the phone traffic.
      - DTMB telecom escalated the approval of the firewall rules with DTMB MCS approval. MCS approval is required before telecom can implement firewall rules.
      - Once Telecom had MCS approval, the firewall rules were implemented.
      - Once the firewall rules were implemented, the system was reconfigured with the call tree configuration requested by MSP.
  - Schedule

MSP CIJC from HQ to 1st Floor B wing GOB	December 11,2015
DTMB FBSA from GOB 3rd to GOB 2nd	January 11-13, 2016
MSP SEOC moves	January 29, 2016
MSP 2nd Floor A & B wings GOB	March 11, 2016
MSP 3rd Floor A wing GOB	April 8, 2016
MSP 3rd Floor B wing GOB	April 15, 2016
DTMB FBSA from GOB 2nd to LTA	May, 2016
DHHS 2nd & 1st Floors 333 Grand	May 20, 2016
DHHS 5th Floor 333 Grand	June 3, 2016
DHHS 3rd Floor 333 Grand	June 10, 2016

  - Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
  - Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications). Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
  - DHHS continues to request changes after the communicated deadlines putting the CAR schedule/budget at risk. I have reached out to Tim/Kurt? (FM Guy) for their support with their Team in keeping us on schedule and budget. I asked Tim if we needed to meet in person and he has not yet confirmed. Things are very tight now after the approval of the office space and requests continue to be raised.
  - SEOC Move: Although not considered part of CAR, we will have a representation of yellow shirts/DTMB move crew Monday, February 1, 2016. Balloons and refreshments will also be available. There will not be a survey for this move as it is not officially CAR related and handled differently.

- ✓ CAR Phase 2 (See Attachment)
    - The only option to move DOC to the Secondary Complex would be the Operations Center. This would require DTMB (IT staff) to move to swing space.
        - DOC would need to vacate Grandview to allow for DHHS to move in.
        - There are approximately 315 DTMB (IT staff) in Ops Center. Need to determine if an RFP for swing space (in leased space) is needed or if staff could fit into Farnum. (Farnum to be vacant January, 2017).
            - Would need to determine if legally DTMB can keep the Farnum Building. This could avoid swing space costs.
            - Bob Burns is working to schedule a walkthrough of the Farnum Building for FBSA staff.
        - Current cost for DHHS in Capitol Commons Center (leased space): $26.01 sq. ft. Moving DHHS out of CCC would allow for the potential to cancel that lease and/or move the remaining staff (OSE and CS) into a smaller/cheaper lease.
        - Approximate BOA cost for Farnum: $16 max per sq. ft.
        - Jim Clark provided an analysis of the number of workstations, floor to ceiling offices and conference rooms from the plans provided by DBI.
            - With our last count of 315 DTMB IT staff in Ops Center, they would likely fit into the Farnum Building.
            - Estimated count of DOC in Grand View is 422 employees. This number has not been verified. There could be some challenges fitting all of these staff into the Operations Center.
    - Continuing the review of the budget and ability to assist any/all that we can with move costs.

- ✓ LTA/SOM Warehouse Location – FBSA Move
    - FBSA continues to finalize workspace plans/layout.
    - FBSA move to the 2nd Floor – GOB went well.
    - Current target date for move to LTA early May, 2016.
    - Since we must move to 2nd floor GOB first, some of the urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.
    - Met with Joyce/Kristi to review potential for swapping building locations with our FBSA Carpenter Team. Reviewing storage agreements with Agencies as well. This would be a very positive action for both logistics and safety reasons.
        - FBSA staff met with Joyce and Kristi on Friday, January 22, 2016 and walked through Building 600. The walkthrough went well. Tim Hall from our staff is working on a cost estimate based off the discussions and the work needs of the program area.

Secondary Complex and Outstates:

- ✓ Cadillac Place
    - Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
    - Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
    - Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.

- Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).
- Wayne County interested in proceeding with their entire Court System which could include up to 650,000 sf over the next couple of years.
- Wayne County to provide detail on programming needs and timing.
- Need to determine project cost and funding options for SOM. Wayne County desire to have us complete turn-key for them. Our ability to fund.
- This could generate +- $9 million dollars annual rent revenue to the State.
- Reached out to Phil Jeffery to review options for funding the project.
- Waiting on narrative from Wayne County providing detail on scope/timing.

✓ SEOC
- Tour (coordinated by MSP) was held on 1/8/16.
- Those in attendance: David Behen, Chris Kelenske, Dennis Muchmore, Jarrod Agen.
- As communicated in the 1/11/16 report, staff moves have been delayed to 1/29/16.
  - The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.
  - The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.
- Project remains on budget.
- Plumbing inspection did not occur on Friday due to the inspector not working, therefore the Certificate of Occupancy was not issued on Friday. The electrical inspections are being done by zone. The electrical inspector will return on Wednesday, January 27th. The earliest date for the Temporary C of O is Wednesday, January 27th.
- Determine when Director Behen would like walkthrough - on or around February 2, 2016 is suggested (MSP moving in on Monday, February 1st). Dave Sproul is on vacation this week, however we could accommodate a walkthrough this week if preferred.

✓ MSP Gun Range
- Met with Shawn Sible and MSP on 1/7/2016 to discuss MSP Gun Range needs.
- Primary concerns shared by MSP and BOD are related to the air handling system which is responsible for removing the hazardous lead dust from the area that users shoot from.
- MSP is required to monitor and test each user for blood lead levels and they have experienced situations of levels for individuals above the required limits.
- BOD recently completed an interim fix that has the system operating satisfactorily now, but it is only a temporary fix.
- Cost to complete is estimated in the $3M range with approximately 1/3 of that dedicated to demolition and remediation of the lead contaminated/regulated structure of the range.
- In the meeting with MSP on 1/7/2016, Shawn indicated a potential option for obtaining funds through a DEQ program that is targeted for remediation of lead contaminated sites. This could potentially offset some of the project costs.
- Lisa Shoemaker has indicated in an email from 1/8/2016 that the tentative plan from the Budget Office is that the project would be funded out of the FY17 Enterprise wide Special Maintenance pot which would be available on 10/1/2016.
  - Legislative approvals will be needed through the appropriations process and not finalized until June/July.

- Because of the health/safety needs of this project, regardless of funding levels, it will likely be a priority for the funding.
- The Budget Office has had discussions about the DEQ funds and very much encourages their use to potentially offset the costs of the project.

✓ General Services Building – Consolidated Print Center
- Water leak from a water line inside the wall occurred late Sunday night causing significant flooding.
- Our staff along with Peckham emergency response crews had 95% of the area clean and dry by 5a.m. Monday morning.
- Working with Joyce and team to determine what if any damage to equipment occurred.

Real Estate and Leasing:

✓ Kalamazoo – DHHS Options
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State-owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
- On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
- DTMB provided a status update. If not State-owned, would look at bidding out for lease again.
- Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
- After bidding, the sight was determined to be too small for the State's needs.
- Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
- The city and county are going to explore different ways of financing a State-owned or leased building with county bonds.
- The new RFP for DHHS posted on December 22 and all proposals were due at 5p.m. yesterday, January 25, 2016.
  - Proposals are in the process of being logged and provided to our analyst Jennifer Lascari for review and verification that all proposal are complete.
  - Jennifer will then provide DHHS with a list of the proposals received with the location of each. This will take approximately one week.
  - Next step: To schedule site visits for those locations DHHS would like to consider further.
- There is some concern regarding the parking requirement, and if the site is large enough to meet the requirements of DHHS and the County.
- A portion of the site is located in a flood zone.
- The County must determine if it is adequate with the setback requirements. Other issues include: the County must mitigate the environmental issues that exist of the site as the property has been deemed a facility.
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- o GSA/Federal Courts pushing back wanting rent lowered below our costs.
- o Bob Burns putting together a summary for review/discussion.
- o Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.
- o Bob looking at value of building in the event we decide to sell.
- o Follow up discussion with GSA, Bob informed them we could not lose that amount of money.
- o Informed the GSA we are looking at re-negotiating master lease with the city to reduce our costs/loss.

Agency Collaboration/Projects:

✓ Generator Installation at VTS
- o Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.
- o BOD waiting on information relating to natural gas. Update to be available by end of week 1/29/16.

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✓ Renaming of MSP Headquarters (past and present)
- DHHS has provided the following suggestions:
- We have searched extensively for an act or regulation that gives or restricts authority to name buildings to the Legislature or sets any parameters for naming buildings.
- Historically, based on precedence, only those buildings that were named after a person, went through the Legislature, or Executive Office.
- Because the request to rename 333 S. Grand and the General Office Building do not involve naming the buildings after a person, we would suggest following the same method that has been used by Building Operations in the past. For example, the LTA was changed to the State of Michigan Warehouse and the MDOT Phot Lab was renamed the MSP Annex using no official process. These changes were simply done by request from the agency through BOD.
- FBSA will support the building name changes on the building web pages and will also discuss with the Caleb, the possibility and coordination of a formal announcement.

- FBSA keeps a history on each DTMB owned/managed facility. As part of this history, we would keep a repository of building names that have changed so as not to rely only on a person's memory of the change.

Current Building Name	Proposed Building Name	Name Change Effective Date
MSP Headquarters/333 S. Grand	Michigan Department of Health and Human Services – Grand Tower South	June 13, 2016
Grand Tower Building	Michigan Department of Health and Human Services – Grand Tower Central	June 13, 2016* *Occupants are DHHS currently. Name change could occur at anytime
General Office Building	Michigan State Police Headquarters	April 18, 2016

- Possible current Grand View Plaza – rename too: Michigan Department of Health and Human Services – Grand Tower North
  - Leased building currently houses MDOC as well. Would have to review name change to DHHS while they still occupy space. Have not vetted that yet.

✓ MDOT/Stairs Initiative – Email from Caleb
- Discussed with BOD regarding any potential building concerns. Romney, because the stairwells are closed for security reasons, is the only building we suggest not promoting this in.
- Since this is just promoting the use of stairs and not making any requirements to comply or follow-up on, we have the authority we need to place signs and even email to promote.
- Suggest, at a minimum, including, if not deferring to, the DTMB Fitness Team that is working on DTMB's wellness plan for the DTMB Strategic Plan.
- Kerri updated Caleb on 1/20/16 on our efforts to date which include discussions with Building Operations management and Health and Safety.
- Only concern to date, is access to some stairwells is restricted. (Romney for example).
- BOD managers to discuss with Facilities Supervisors and Building Trades Supervisors at the next Joint Focus meeting on Tuesday, February 2, 2016.
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Detroit Summer Jobs Email
- No opportunity within BOD, but our staff in Cadillac Place is reaching out to the agencies regarding need/interest. Information will be available this week.
  - Per Brom's request, on January 19, 2016, provided the names/agencies that we distributed the information to. Any further action required on our part?

✓ IPM - FBSA
- FBSA 100% complete.

✓ QDV
- Front Office asking if we have the administrative authority/ability to determine whether bidders are shell companies and to reject them.
  - In the past, the AG said we do not.

- Bob Hall has provided Matt with the requested information and is waiting on an update.

✓ P3:

- Bob left concerns in Matt's voicemail.
- Overall the bill is not fixable due to the numerous constitution issues, conflicts with the DMB Act and concerns by multiple agencies.
- If a bill is necessary, RED recommends a minor change to the DMB Act.

✓ Meet and Greet

- Meet and greet with Sharon Ellis scheduled for Friday, January 22, 2016 was again rescheduled. Sharon was running late. The meeting has been rescheduled for Wednesday, February 3, 2016 with Sharon, Joel Hoffman, Judy Ferrigan, Dan Morgan and I.

Personal:

✓ Contract/Salary Discussion

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:10 AM
To: McKenna-Ley, Patricia (DTMB)
Cc: Gonzalez, Tonyia (DTMB)
Subject: RE: Contributing time, muscle and money

Thank you Trish – sorry about that. I was not aware. Good for you though ☺!!!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: McKenna-Ley, Patricia (DTMB)
Sent: Tuesday, January 26, 2016 9:09 AM
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Hi Kerri,

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Thank you!

~Trish

Trish McKenna-Ley
Organizational Performance Management
Constitution Hall, 1st Floor, North Tower
517-284-7078
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Sent: Tuesday, January 26, 2016 9:06 AM
To: McKenna-Ley, Patricia (DTMB) <mckennaleyp@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>
Subject: FW: Contributing time, muscle and money

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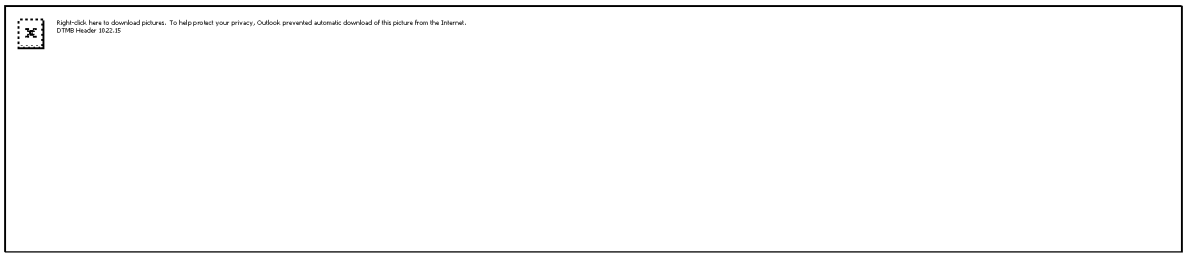
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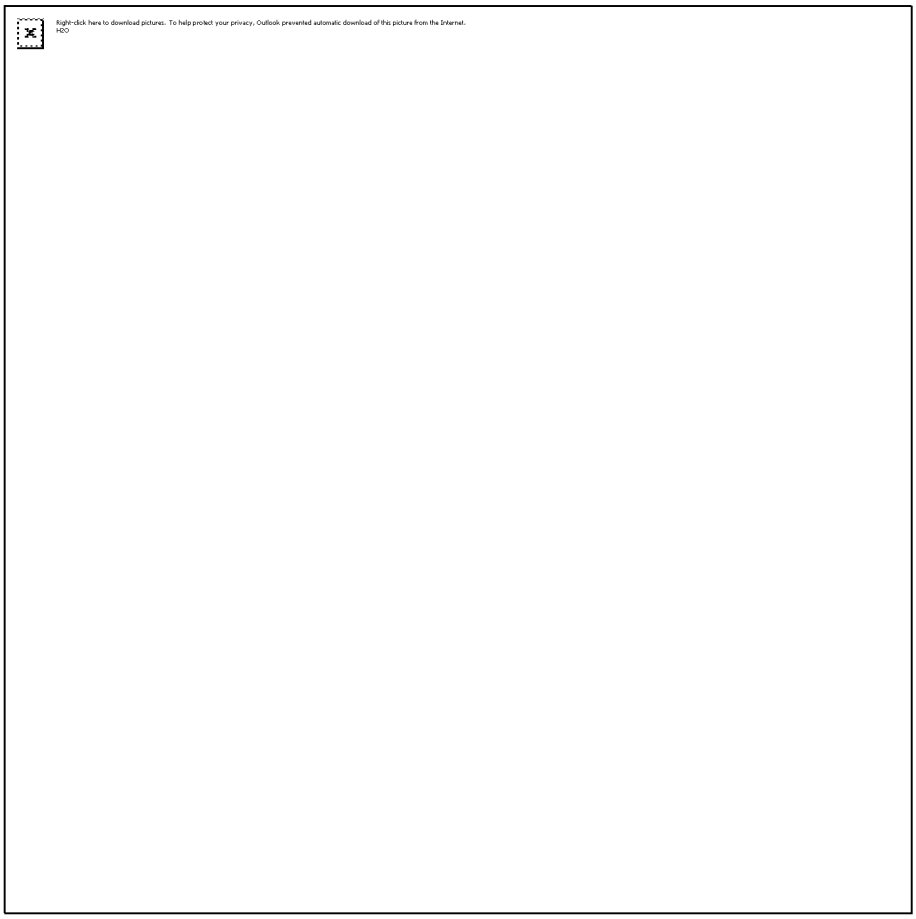
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Sent: Tuesday, January 26, 2016 8:39 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Contributing time, muscle and money



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Now work.

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I know these have been busy weeks for many of you as you take on additional responsibilities and

work hard to provide resources and services for our customers and citizens across the state. Please know that your hard work has not gone unnoticed. Thank you for everything you do, every day.

Have a great week,

David



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This email was sent to drostek@michigan.gov using GovDelivery, on behalf of DTMB · Lewis Cass Building · 320 South Walnut Street · Lansing, MI 48933 · 517-373-1004

From: Droste, Kerri (DTMB)
Sent: Tuesday, January 26, 2016 9:11 AM
To: King, Susan (MCSC)
Cc: Gonzalez, Tonyia (DTMB)
Subject: FW: Contributing time, muscle and money

Good Morning Susan –
Trish directed me your way – regarding IPM.

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Is this something we need to change in FBSA? If so, we will need some direction on how to go about getting HRMN changed for FBSA's 250+ staff.

Thank you Susan!

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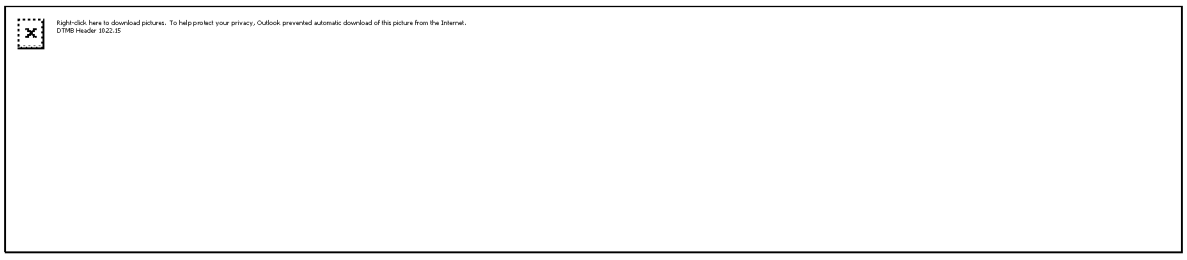
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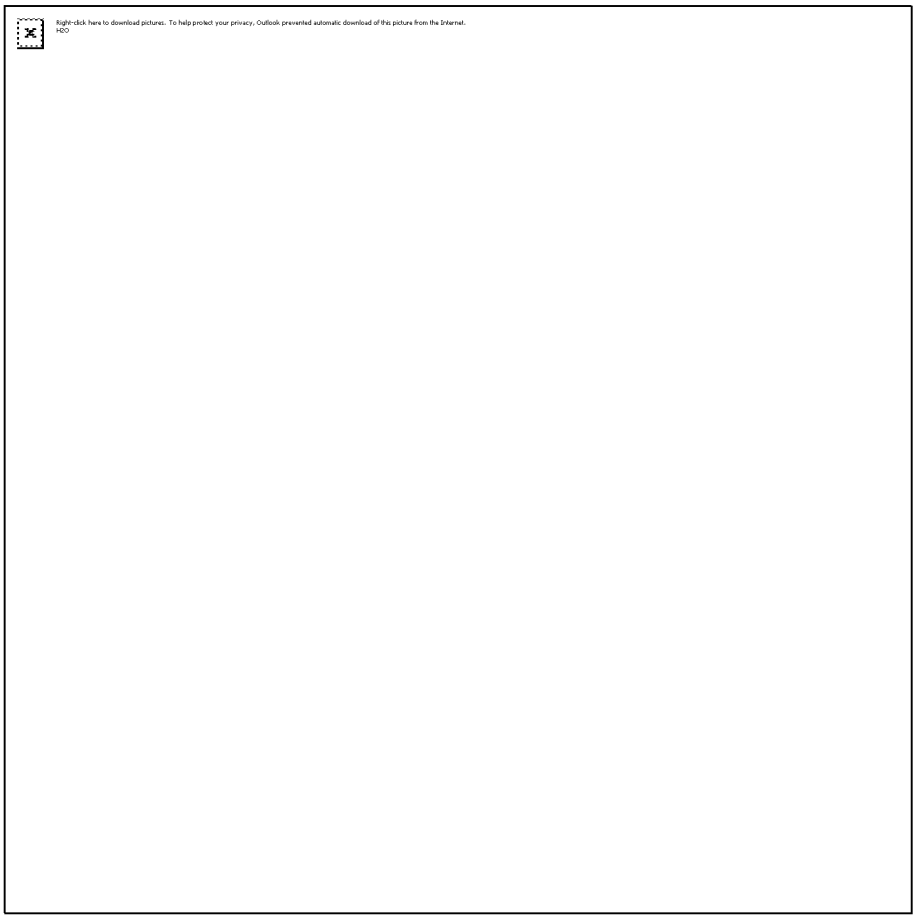
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From: Droste, Kerri (DTMB)
Sent: Wednesday, January 27, 2016 7:42 AM
To: King, Susan (MCSC)
Subject: RE: Contributing time, muscle and money

Thank you Susan –
Will you call me when you have a few minutes to discuss? Just a couple, I think quick, questions that would be easier over phone than email. 284-7953.
Thanks!

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
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From: King, Susan (MCSC)
Sent: Tuesday, January 26, 2016 12:28 PM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Cc: Gonzalez, Tonyia (DTMB) <GonzalezT1@michigan.gov>; Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: RE: Contributing time, muscle and money

Kerri,
The policy directs everyone to on the same review date across the department. Since the 8/31 review date falls after the cut off of July, their new date will be January 31, 2016. HR will be processing the new review date through an update in Civil Service, so it will be seamless to the employees.

From: Droste, Kerri (DTMB)
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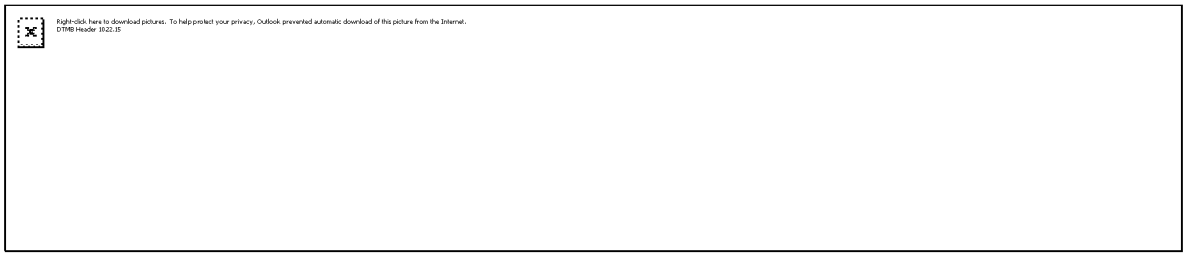
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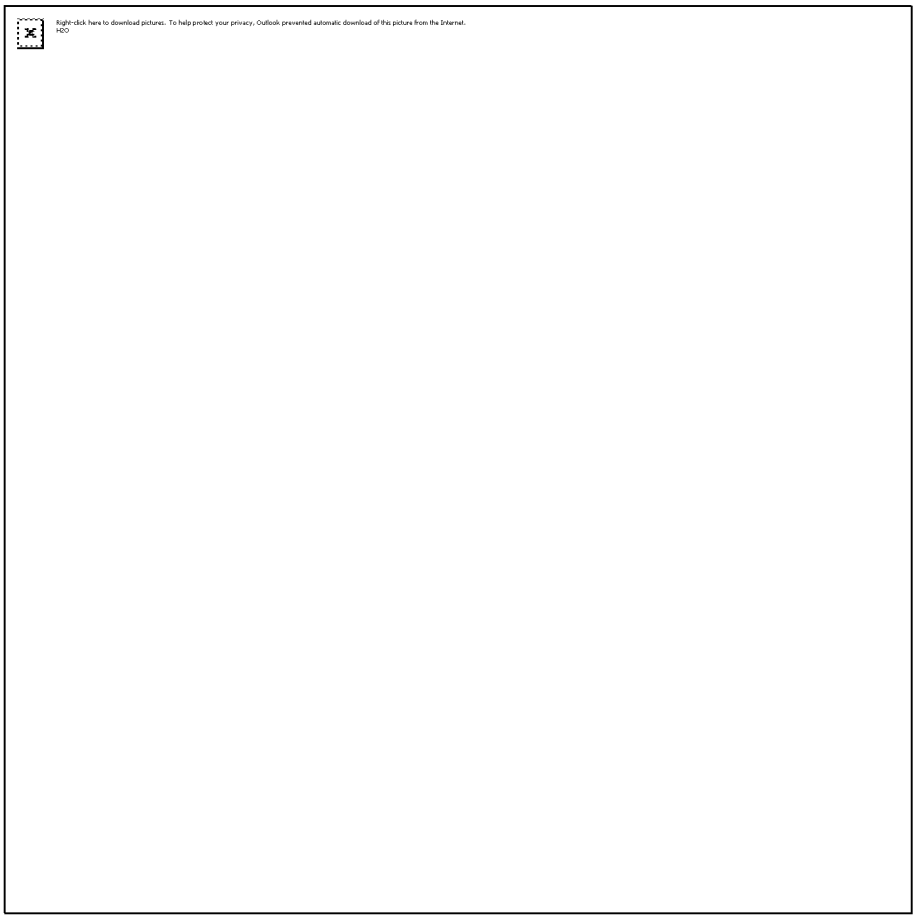
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From: Droste, Kerri (DTMB)
Sent: Wednesday, January 27, 2016 7:49 AM
To: Turnquist, Michael (DTMB)
Subject: RE: SEOC Move

Think I copied you on my follow up to Kirk and Larry?? (I meant to anyway ;0)

Kirk and Larry seemed quite concerned yesterday when they told me about this. Helen seems to have everything under control. I checked in with Jim this morning and he does not seem concerned (although the number of people appear to be more than he had thought).

Certificate of Occupancy will be huge today. For now – at the moment, I think we are good. Will see once Larry and Kirk get in to get specifics on what concerns they have. And then….whether we get C of O.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Turnquist, Michael (DTMB)
Sent: Wednesday, January 27, 2016 7:45 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: RE: SEOC Move

Did you receive any feedback? Do I need to emphasize getting this area ready?

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Kerri (DTMB)
Sent: Wednesday, January 27, 2016 7:00 AM
To: Scates, Larry (DTMB) <scatesl@michigan.gov>; Brennan, Kirk (DTMB) <BrennanK1@michigan.gov>; Clark, Jim (DTMB) <clarkj1@michigan.gov>; Phillippo, Jamie (DTMB) <PhillippoJ@michigan.gov>
Cc: Turnquist, Michael (DTMB) <TurnquistM@michigan.gov>
Subject: FW: SEOC Move

Good Morning –
See Helen's email below regarding the SEOC moves occurring on Friday. Larry and Kirk, let me know your concerns.

Thank you -

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Helen Dennis [mailto:helen.dennis@300decisions.com]
Sent: Tuesday, January 26, 2016 5:11 PM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: Fwd: SEOC Move

Below is communication

Sent from my iPhone

Begin forwarded message:

> **From:** "Hampton, Jacqueline (MSP)" <HamptonJ3@michigan.gov>
> **Date:** January 26, 2016 at 2:04:14 PM EST
> **To:** "helen.dennis@300decisions.com" <helen.dennis@300decisions.com>
> **Subject: FW: SEOC Move**

> **From:** Hampton, Jacqueline (MSP)
> **Sent:** Tuesday, January 26, 2016 1:51 PM
> **To:** Strobel, Pamela (MSP)
> **Subject:** SEOC Move
>
> A little fix (my error)
>
> Revised
>
> Dear State Agency Emergency Management Coordinators:
>
> As you may have already learned, the State Emergency Operation Center (SEOC) will be relocating from 4000 Collins Road, Lansing to 7150 Harris Drive, Dimondale (known as the General Office Building – GOB) on Friday, January 29, 2016.
>
> While the new facility may not be 100% ready for us, we are ready for it! Moving of files has already begun and staff offices will be moved over this upcoming weekend.
>
> The SEOC will be completed sufficiently to begin operations as of Friday, January 29. Those currently working the Flint Water Emergency in the SEOC, should report to the Harris Drive SEOC on Friday, January 29 at 8 a.m. You will enter at the SW corner of the GOB (see attached map). Staff members of EMHSD will be on hand by 7:45 a.m.to greet and escort you to the new SEOC.

This has been a major project to undertake while at the same time, the SEOC has been in full activation. We ask for your patience as we all learn our way around and with new equipment. It will be different, and may take a little time to adjust. The design team has done an amazing job in providing us with a state of the art facility. As completion of the project continues, you will realize many improvements.

It may be necessary for us to "temporarily" place computers in the SEOC; therefore, you may not be placed in your permanent sitting position until early next week.

As I have mentioned to those within the SEOC throughout the week, it is important that you secure any documents or files you may have stored on the PC's or desktops at Collins Rd. by saving to a memory stick. You may also talk to the IT support within the SEOC (Rich or Jaclyn) about saving information to the S Drive. You will most likely be working on a different PC, and we want to ensure you have what you need to continue operations with as little interruption as possible. If you have books specific to your discipline, please take those with you by Thursday (if you are not working in the SEOC at this time, you should stop by before Thursday) and bring to the Harris Rd SEOC. Any materials left behind will be discarded.

New phone numbers will be established in the SEOC and will be given to you as soon as permanent locations have been placed. Until then, we recommend if someone needs to contact you, please have them contact you by your cell.

We plan to open an official "SEOC orientation" very soon, and look forward to sharing all the great upgrades to the Michigan SEOC at that time.

Jackie Hampton, Manager
Preparedness & Training Section
Emergency Management and Homeland Security
Michigan State Police
4000 Collins Road
Lansing, MI 48910
TX: 517-333-5051

PLEASE NOTE: Effective **February 1, 2016**, the **Preparedness & Training Section/Emergency Management and Homeland Security Division** is moving.

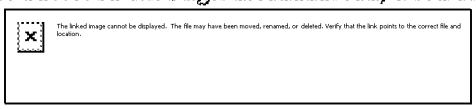
My new contact information will be:
Phone: 517-284-3973

Fax: 517-284-3857

Physical Address:
7150 Harris Drive
Dimondale, Michigan 48821

Mailing Address:
PO Box #30634
Lansing, Michigan 48909

"A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY"



From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 9:02 AM
To: 'Caleb Buhs (BuhsC@michigan.gov)'
Cc: Turnquist, Michael (DTMB);Scates, Larry (DTMB);Noonan, Michael (DTMB);Paasch, Keith (DTMB)
Subject: Information
Attachments: state of mi.pdf; ATT00001.txt

Caleb -
Please see the attached account info. The water coolers are in the common areas and were/are available to the public as well. As I mentioned, they receive an average of 500 visitors per day (not counting children) in the Flint State Office Building.

Here are the number of people by floor:

1st Floor: DTMB Facilities (15 employees) 2nd Floor: DHHS (54 employees) 3rd Floor: DHHS (83 employees) 4th Floor: DHHS (86 employees) 5th Floor: LARA/BSBP (8 employees), Treasury (21 employees), DTMB – Vacant (8 employees), MDCR-Civil Rights (13 employees), Office of the Governor (2) Offices.
6th Floor: DHHS (127 employees)
7th Floor: DHHS (71 stations + 32 Customer Kiosk stations proposed)

Approximately 480 staff (not counting the 8 vacant spaces on 5th floor or the 32 proposed kiosk stations on 7th floor).

Departments in the Flint State Office Building: Treasury; LARA, DTMB; Civil Rights (they moved out two months ago); DHHS.

Let us know if you need anything further.

Thanks -

Kerri Droste
Facilities and Business Services Administration Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953

Culligan.
better water, pure and simple.™

Account Transaction Reconciliation for Account: 14471700

As of: January 29, 2016 at 7:11:55 AM
For 11/01/2013 - 01/31/2016
Primary User: Customer Service
Purpose: Report provides posted transactions for a selected period of time to help answer billing inquiries and act as a "duplicate" bill.

CULLIGAN WATER CONDITIONING
5383 HILL 23 DRIVE
FLINT, MI 48507-3908
810-232-1117

STATE OF MICHIGAN
125 E UNION ST
FLINT, MI 48502-2036
517-202-1980

Billing Type: Open Item
Statement Frequency: MONTHLY

		CF	1-30	31-60	61-90	91-120	121+	LC
Current Balance:	**$929.00**							
Deferred Balance:	**$0.00**	$231.50	$393.50	$4.00	$0.00	$0.00	$0.00	$0.00
Next Installment Date:								

Date	Ticket/ Invoice #	Batch #	Terms	Product	PO #	Qty	Price	Extension Amount	Balance
01/01/2015 - 01/31/2015									
Beginning Balance									**$0.00**
01/08/2015	COOLERS R/U /	5975	CHRG	310 INSTALLATION LABOR		7	$10.00	$0.00	
				720 5 GALLON DRINKING WATER PICK UP		14	$4.00	$0.00	
01/08/2015	COOLERS R/U /	5975	CHRG	770 BOTTLE DEPOSIT		14	$7.00	$98.00	
01/08/2015		5981	CHRG	PAYMENT				-$98.00	
01/14/2015	47505 /	5849	CHRG	710 5 GALLON DRINKING WATER DELIVERED		20	$5.50	$110.00	
				770 BOTTLE DEPOSIT		20	$7.00	$140.00	
01/15/2015	47805 /	5849	CHRG	771 BOTTLE RETURN		-8	$7.00	-$56.00	
01/22/2015	47991 /	2104	CHRG	710 5 GALLON DRINKING WATER DELIVERED		20	$5.50	$110.00	
				770 BOTTLE DEPOSIT		20	$7.00	$140.00	
01/31/2015		6241	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
Ending Balance 01/01/2015 - 01/31/2015									**$486.00**
02/01/2015 - 02/28/2015									
02/20/2015	49550 /	5806	CHRG	710 5 GALLON DRINKING WATER DELIVERED		0	$0.00	$0.00	
				770 BOTTLE DEPOSIT		0	$0.00	$0.00	
02/20/2015	49550 /	5806	CHRG	771 BOTTLE RETURN		0	$0.00	$0.00	
02/25/2015	MISAPPLIED /	6495	CHRG	710 WATER DELIVERED 2/11/15		30	$5.50	$165.00	
				770 BOTTLE DEPOSIT		30	$7.00	$210.00	
02/26/2015	MISAPPLIED /	6495	CHRG	771 BOTTLE RETURN		-30	$7.00	-$210.00	
02/27/2015	50736 /	5842	CHRG	710 5 GALLON DRINKING WATER DELIVERED		38	$5.50	$209.00	
				770 BOTTLE DEPOSIT		38	$7.00	$266.00	
02/27/2015	50736 /	5842	CHRG	771 BOTTLE RETURN		-38	$7.00	-$266.00	
02/28/2015		6535	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE		0	$0.00	$7.00	

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02/28/2015		6537	CHRG	997 LATE CHARGE	0	$0.00	$5.00	
Ending Balance 02/01/2015 - 02/28/2015								**$907.00**
03/01/2015 - 03/31/2015								
03/20/2015	52369 /	5808	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
03/20/2015	52369 /	5808	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
03/20/2015		6758	CHRG	PAYMENT			-$400.00	
03/31/2015		6864	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Ending Balance 03/01/2015 - 03/31/2015								**$769.00**
04/01/2015 - 04/30/2015								
04/10/2015	56493 / SS4X01358103	6956	CHRG	330 SERVICE CALL/TRIP CHARGE	1	$50.00	$0.00	
04/14/2015	56588 / SS4X01358103	6657	CHRG	710 5 GALLON DRINKING WATER DELIVERED	45	$5.50	$247.50	
				770 BOTTLE DEPOSIT	45	$7.00	$315.00	
04/14/2015	56588 / SS4X01358103	6657	CHRG	771 BOTTLE RETURN	-45	$7.00	-$315.00	
04/30/2015	/ SS4X01358103	7203	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
04/30/2015	/ SS4X01358103	7203	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
04/30/2015	/ SS4X01358103	7203	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
04/17/2015		7055	CHRG	PAYMENT			-$769.00	
Invoice SS4X01358103: $289.50 Amount Still Due: $0.00								
Ending Balance 04/01/2015 - 04/30/2015								**$289.50**
05/01/2015 - 05/31/2015								
05/05/2015	59443 / SS4X01378309	5939	CHRG	710 5 GALLON DRINKING WATER DELIVERED	35	$5.50	$192.50	
				770 BOTTLE DEPOSIT	35	$7.00	$245.00	
05/05/2015	59443 / SS4X01378309	5939	CHRG	771 BOTTLE RETURN	-35	$7.00	-$245.00	
05/15/2015	58329 / SS4X01378309	7213	CHRG	210 5 GALLON DRINKING WATER DELIVERED	23	$5.50	$126.50	
				770 BOTTLE DEPOSIT	23	$7.00	$161.00	
05/18/2015	58329 / SS4X01378309	7213	CHRG	771 BOTTLE RETURN	-23	$7.00	-$161.00	
05/31/2015	/ SS4X01378309	7512	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
05/31/2015	/ SS4X01378309	7512	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
05/31/2015	/ SS4X01378309	7512	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice SS4X01378309: $361.00 Amount Still Due: $0.00								
Ending Balance 05/01/2015 - 05/31/2015								**$650.50**
06/01/2015 - 06/30/2015								
06/12/2015	61098 / SS4X01397507	7520	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
06/12/2015	61098 / SS4X01397507	7520	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
06/18/2015	62805 / SS4X01397507	7574	CHRG	998 SALES TAX	0	$0.00	$29.30	
				815 SOLAR 40LB CASS	53	$7.75	$458.25	
06/30/2015	63684 / SS4X01397507	7210	CHRG	330 SERVICE CALL/TRIP CHARGE	-1	$50.00	$0.00	
				335 REPAIR LABOR	1	$40.50	$0.00	
06/30/2015	/ SS4X01397507	7859	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
06/30/2015	/ SS4X01397507	7859	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

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				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
06/30/2015	/ S5X01397507	7859	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01397507: $729.55 Amount Still Due: $0.00

Ending Balance 06/01/2015 - 06/30/2015 **$1,430.08**

07/01/2015 - 07/31/2015

07/10/2015	64256 / S5X01417404	7846	CHRG	710 5 GALLON DRINKING WATER DELIVERED	10	$5.59	$55.90	
				770 BOTTLE DEPOSIT	10	$7.00	$70.00	
07/10/2015	64256 / S5X01417404	7846	CHRG	771 BOTTLE RETURN	-10	$7.00	-$70.00	
07/31/2015	/ S5X01417809	8191	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
07/31/2015	/ S5X01417409	8191	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
07/31/2015	/ S5X01417404	8191	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01417404: $97.00 Amount Still Due: $0.00

Ending Balance 07/01/2015 - 07/31/2015 **$1,527.05**

08/01/2015 - 08/31/2015

08/07/2015	67239 / S5X01436404	8146	CHRG	710 5 GALLON DRINKING WATER DELIVERED	0	$0.00	$0.00	
				770 BOTTLE DEPOSIT	0	$0.00	$0.00	
08/07/2015	67239 / S5X01436404	8146	CHRG	771 BOTTLE RETURN	0	$0.00	$0.00	
08/31/2015	/ S5X01436409	8526	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
08/31/2015	/ S5X01436409	8526	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
08/31/2015	/ S5X01436404	8526	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01436404: $42.00 Amount Still Due: $0.00

Ending Balance 08/01/2015 - 08/31/2015 **$1,569.05**

09/01/2015 - 09/30/2015

09/05/2015	69980C / S5X01457103	8320	CHRG	710 5 GALLON DRINKING WATER DELIVERED	0	$0.00	$0.00	
				770 BOTTLE DEPOSIT	0	$0.00	$0.00	
09/05/2015	69980C / S5X01457103	8320	CHRG	771 BOTTLE RETURN	0	$0.00	$0.00	
09/30/2015	/ S5X01457103	8813	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
09/30/2015	/ S5X01457103	8813	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
09/30/2015	/ S5X01457103	8813	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	

Invoice S5X01457103: $42.00 Amount Still Due: $0.00

Ending Balance 09/01/2015 - 09/30/2015 **$1,611.05**

10/01/2015 - 10/31/2015

10/02/2015	73125 / S5X01477705	8407	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
10/02/2015	73125 / S5X01477705	8407	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
10/02/2015	CUPS P/U / S5X01477705	8834	CHRG	761 CONE CUPS	6	$3.50	$21.00	
10/14/2015	CUPS P/U / S5X01477705	8951	CHRG	761 FLAT CUPS	6	$3.00	$18.00	
10/19/2015	76129 / S5X01477705	8352	CHRG	710 5 GALLON DRINKING WATER DELIVERED	30	$5.50	$165.00	
				770 BOTTLE DEPOSIT	30	$7.00	$210.00	
10/19/2015	76129 / S5X01477705	8352	CHRG	771 BOTTLE RETURN	-30	$7.00	-$210.00	
10/22/2015	P/U CUPS / S5X01477705	9056	CHRG	761 FLAT CUPS	12	$3.00	$36.00	
10/30/2015	75558 / S5X01477705	8408	CHRG	710 5 GALLON DRINKING WATER DELIVERED	33	$5.50	$181.50	
				770 BOTTLE DEPOSIT	33	$7.00	$231.00	

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10/30/2015	75558 / S54X01477705	8408	CHRG	771 BOTTLE RETURN	-33	$7.00	-$231.00	
10/31/2015	/ S54X01477705	9164	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
10/31/2015	/ S54X01477705	9164	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
10/31/2015	/ S54X01477705	9164	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice S54X01477705: $683.50 Amount Still Due: $0.00								
10/02/2015	/ S54X01298103	8938	CHRG	PAYMENT			-$1,611.05	
Ending Balance 10/01/2015 - 10/31/2015								**$683.50**
11/01/2015 - 11/30/2015								
11/06/2015	/ S54X01499501	9228	CHRG	761 FLAT CUPS	25	$3.00	$75.00	
11/17/2015	79414 / S54X01499501	9032	CHRG	710 5 GALLON DRINKING WATER DELIVERED	37	$5.50	$203.50	
				770 BOTTLE DEPOSIT	37	$7.00	$259.00	
11/17/2015	79414 / S54X01499501	9032	CHRG	771 BOTTLE RETURN	-37	$7.00	-$259.00	
11/28/2015	78780 / S54X01499501	8409	CHRG	710 5 GALLON DRINKING WATER DELIVERED	0	$0.00	$0.00	
				770 BOTTLE DEPOSIT	0	$0.00	$0.00	
11/28/2015	78780 / S54X01499501	8409	CHRG	771 BOTTLE RETURN	0	$0.00	$0.00	
11/30/2015	/ S54X01499501	9459	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
11/30/2015	/ S54X01499501	9459	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
11/30/2015	/ S54X01499501	9459	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice S54X01499501: $320.50 Amount Still Due: $4.00								
Ending Balance 11/01/2015 - 11/30/2015								**$1,004.00**
12/01/2015 - 12/31/2015								
12/09/2015	82442 / S54X01520900	9147	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
12/09/2015	82442 / S54X01520900	9147	CHRG	771 BOTTLE RETURN	-40	$7.00	-$280.00	
12/17/2015	CUPS / S54X01520900	9621	CHRG	761 FLAT CUPS	50	$3.00	$150.00	
12/26/2015	81908 / S54X01520900	9410	CHRG	710 5 GALLON DRINKING WATER DELIVERED	33	$5.50	$181.50	
				770 BOTTLE DEPOSIT	33	$7.00	$231.00	
12/26/2015	81908 / S54X01520900	9410	CHRG	771 BOTTLE RETURN	-33	$7.00	-$231.00	
12/31/2015	/ S54X01520900	9766	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
12/31/2015	/ S54X01520900	9766	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
12/31/2015	/ S54X01520900	9766	CHRG	008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
				008 BOTTLED WATER EQUIPMENT RENTAL SERVICE	0	$0.00	$7.00	
Invoice S54X01520900: $593.50 Amount Still Due: $593.50								
Ending Balance 12/01/2015 - 12/31/2015								**$1,597.50**
01/01/2016 - 01/31/2016								
01/07/2016	/ S54X01477705	9819	CHRG	PAYMENT			-$1,000.00	
01/14/2016	85681 /	8982	CHRG	710 5 GALLON DRINKING WATER DELIVERED	40	$5.50	$220.00	
				770 BOTTLE DEPOSIT	40	$7.00	$280.00	
01/14/2016	85681 /	8982	CHRG	771 BOTTLE RETURN	-39	$7.00	-$273.00	
01/22/2016	84830 /	8411	CHRG	710 5 GALLON DRINKING WATER DELIVERED	19	$5.50	$104.50	
				770 BOTTLE DEPOSIT	19	$7.00	$133.00	
01/22/2016	84830 /	8411	CHRG	771 BOTTLE RETURN	-19	$7.00	-$133.00	
Ending Balance for 01/01/2016 - 01/31/2016								**$929.00**

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From: Droste, Kerri (DTMB)
Sent: Friday, January 29, 2016 11:36 AM
To: Droste, Neal (DTMB)
Subject: RE: you probably saw this

This all broke yesterday afternoon/ last night. Hence all the texts and emails I was responding too during the game and way home. Came in early to gather data and just finished another conf call on it. Had enough to do today – which I haven't even started on yet.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
HELP. CONNECT. SOLVE.

From: Droste, Neal (DTMB)
Sent: Friday, January 29, 2016 11:31 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>
Subject: you probably saw this

http://www.vox.com/2016/1/28/10864192/flint-water-crisis-bottled-water

Neal Droste

Facilities Supervisor Zone 5
State Lab, Grand Tower, MSP HQ and Records Buildings
(517) 335-4273 Office
DTMB Help.Connect.Solve

DTMB
Facilities and Business Services Administration

Customer Roundtable

MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

Welcome and Introduction

Michael A. Turnquist, Senior Deputy Director,
Facilities and Business Services Administration



DTMB

Customer Roundtable Agenda

- Introduction- Mike Turnquist
- Customer Satisfaction Survey- Mike Turnquist
- Building Web Pages/Monitors- Mike Turnquist
- Capital Area Reconfiguration (CAR)- Robert Burns/Robert Hall
- Energy Star/Statewide Benchmarking - Keith Paasch
- National Association of State Facilities Administrators – Mike Turnquist
- DTMB Video - ???

Customer Satisfaction Survey - Results

- Based upon areas with the highest negative ratings, FBSA is targeting the following areas to focus on improving customer satisfaction:
  - Communication
  - Timeliness/Urgency
  - Education – SLA's
  - Follow-up
  - Achieving a "Wow"



Action Items

- Communication:
  - Develop survey/comment box function using the **Facility Building Intranet** pages – Implement an "Ask FBSA" function
  - Hold regular "Engagement Meetings" with all agencies
    - Document and memorialize success stories and agency feedback – Validate Customer expectations and Deliver
  - Implement common software applications that would allow Agencies to monitor project status and support move requests
  - Establish and communicate/document SLA's, timelines and clear scope of service with our Customers that they can rely on
  - ALWAYS reach out to the Customer before they have to reach out to us for status

Action Items

- Timeliness/Urgency:
  - Evaluate project loads to determine staffing needs
  - Recommend changing some approval processes and seek amendments to Administrative Rules to improve turnaround times
  - Improve timelines on SAB approvals on smaller CCO/Construction items in leased facilities
  - Simplify leasing regulations, statutes and requirements to improve efficiency

Action Items

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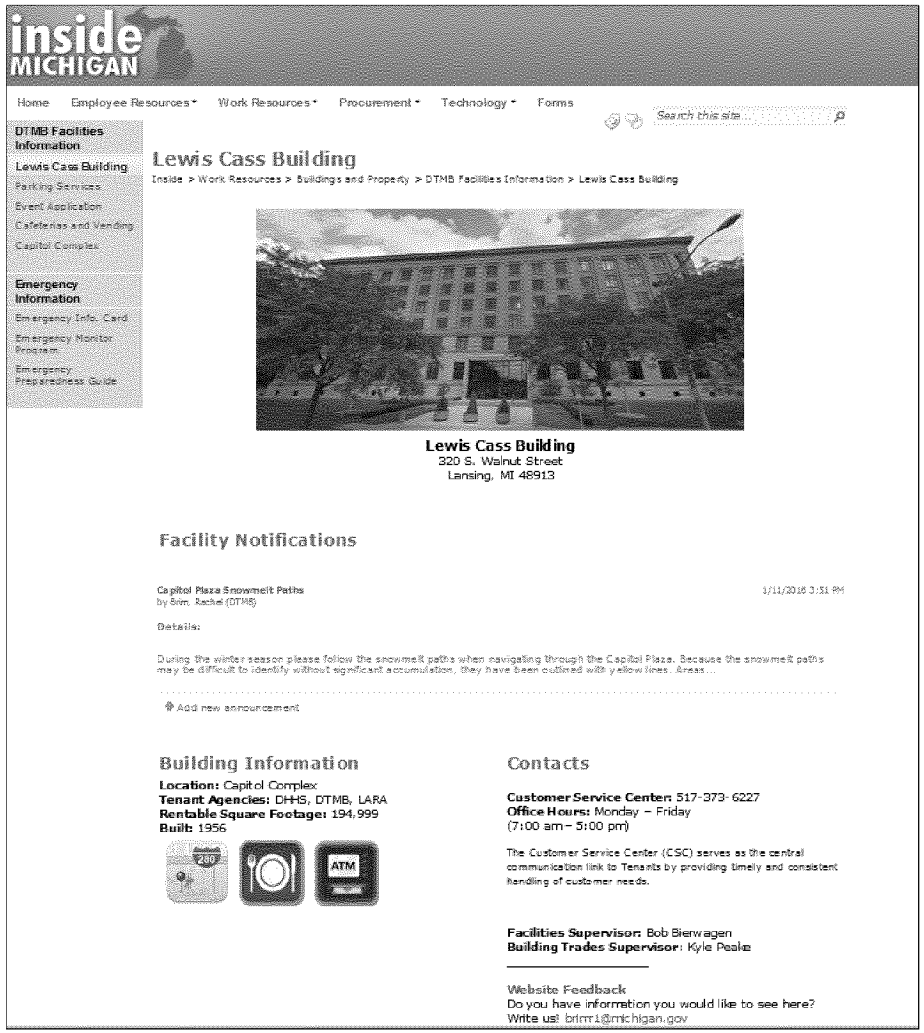


Next Steps

- Make effective communication with our Customers the normal culture
- Establish regular cadence “Customer Engagement Meetings” to validate providing what our Customers need
- Continue to build on the success we have established with the CAR Project (4.61 Satisfaction Score) for Project Planning, Communication and Execution
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opportunity

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New building webpages will roll out this year, with opportunity to include:

- **Quick links to the Service Catalog, building agencies, emergency monitor training**
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- Survey Results:
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Capital Area Reconfiguration (CAR)

- Post Move Survey:
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- Membership is held by the State, which means any State employee that works with state facilities is welcome to participate, including those from different agencies and departments.

DTMB Video

- Will know after Tuesday if we can show the video

Questions/Follow up



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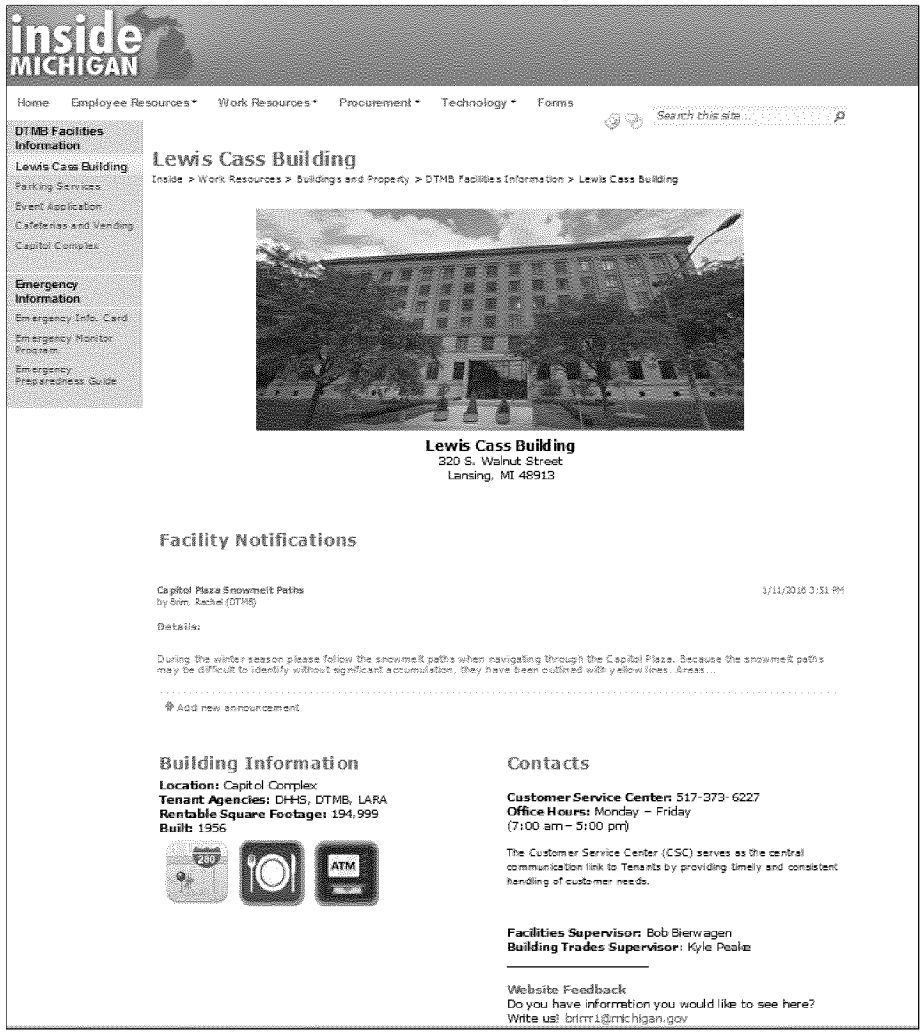


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Questions/Follow up



Capital Area Reconfiguration (CAR) Update

Bob Burns, Director, Real Estate Division









DTMB

Purpose

- Approximately 2,000 employees from multiple agencies will be relocated in several phases to:
  - Align related Michigan State Police (MSP) functions in the same or adjacent buildings.
  - Align related Department of Health and Human Services (DHHS) functions in the same or adjacent buildings.
  - Vacate Capitol View Building for Senate ownership.

[Speaker Notes For Slide: 13]

...is one of the largest relocation projects in recent years, which will relocate approximately 2,000 employees in the Lansing area.

I have include d some slides for your review in the packet, which I will reference in my discussion.

This project has three major goals:
Align most Michigan State Police functions in the same or adjacent buildings.
Align many Department of Health and Human Services functions in the same or adjacent buildings.
Vacate Capitol View Building for Senate ownership.

Purpose

- Public Safety Campus
  - Located at the State's Secondary Complex in Dimondale:
  - General Office Building (GOB)
- Program adjacencies include:
  - MSP Headquarters
  - State Emergency Operations Center (SEOC)
  - Other Lansing-area MSP-related functions
  - Joins the State Police Training Academy, Laboratory, 1st District Post and warehouse functions already located at the Secondary Complex.

[Speaker Notes For Slide: 15]

More specifically…

Begins the creation of a Public Safety Campus at the Secondary Complex, adding most major functions of the Michigan State Police to the General Office Building, which will soon include the State Emergency Operations Center, which is under construction as an addition to the GOB.

Plus:
Michigan Public Safety Communications System (MPSCS)
DTMB-IT Cyber Security
And other functions related to MSP will moving into the Building.

By moving MSP to Secondary Complex,. They will join the State Police Training Academy, Laboratory, 1st District Post and warehouse functions.

Purpose

- Supports the creation of a Health and Human Services Campus
  - Two adjacent buildings on Grand Avenue in Lansing
    - Grand Tower Building (235 S. Grand Ave.)
    - Current Michigan State Police (MSP) Headquarters Building (333 S. Grand Ave.)

[Speaker Notes For Slide: 17]

This project also…

…Begins the creation of a Health and Human Services Campus for the newly created DHHS within two adjacent buildings on Grand Avenue.
Grand Tower Building (235 S. Grand Ave.) which formerly housed the DHS executive offices and other functions.
Current MSP Headquarters Building (333 S. Grand Ave.)

Completed Moves

- Project Began in May, 2015
- Approximately XXX + staff already moved:
  - DTMB-ORS – To Mason
  - Multiple Licensing and Regulatory Affairs (LARA) programs out of GOB: MIOSHA, Wage and Hour Program, Liquor Control Commission vacated to the Mason Building, Constitution Hall and other locations.
  - Several other related moves align similar functions of LARA, including Department of Insurance and Financial Services (DIFS).
  - Some MSP functions out of 333. S. Grand Avenue and Collins Road have moved to GOB.

[Speaker Notes For Slide: 19]

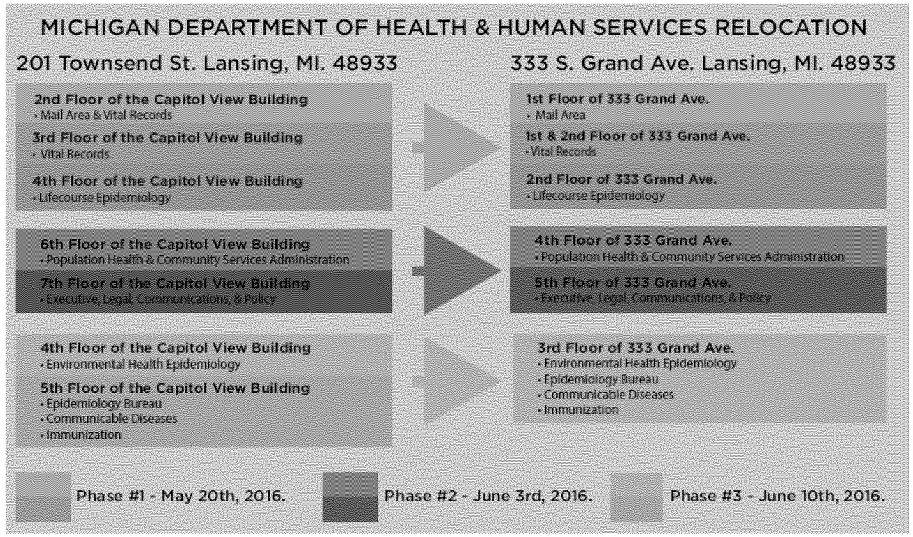
So far, significant progress made. xxxx staff have already moved.

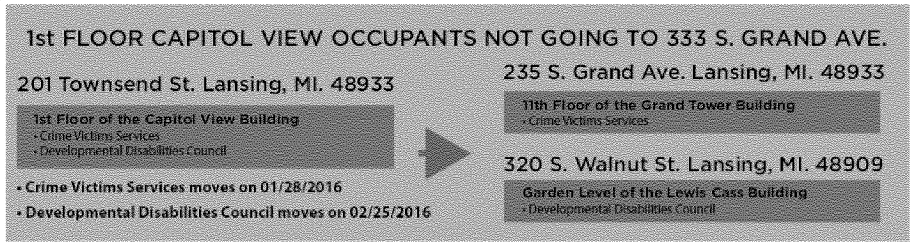
The General Office Building is nearly empty.
Moving out included Office of Retirement Systems, and several LARA functions including:
MIOSA, Wage and Hour Program and Liquor Control

The Mason Building, having completed the renovation is nearly full. One small group will be moving in shortly.

Remaining Moves Timeline

Capital Area Reconfiguration
Move Timeline updated on 01/26/16





*Details about **Aging & Adult Services Agency** and the **Business Integration Center** are being developed and will be posted soon.

[Speaker Notes For Slide: 21]

moves dates listed, and I won't go into that detail here, so in short:

1200 xxxx personnel have yet to move…

xxxxxxxx

Other misc. moves are being scheduled by both the agencies impacted, to further align functions, or this project.

-FBSA has also been caugt up in this. Currently remodeling the State W arehouse complex, Bldg 100 to house all of FBSA.

This move will happen in the spring,

Senate will be handling their own move.

Efficiencies

- To meet deadlines:
  - Tenant agencies will move into existing floor layouts wherever possible.
  - Accommodations/alterations are being made to existing workspace only if:
    - there is no impact to the completion schedule.
    - workstations are being added to a floor.
    - can be accomplished within budget and standards.

[Speaker Notes For Slide: 23]

To meet deadlines and save money, we have been forced to do things a little differently, which has been hard on some clients.

Tenant agencies will move into existing floor layouts wherever possible.

Drop into existing furniture without alterations – which is not typical.

Accommodations/alterations are being made to existing workspace only if:
there is no impact to the completion schedule.
workstations are being added to a floor.
can be accomplished within workstation size limits.
DTMB working closely with DHHS, MSP, the Senate Business Office and all contractors.

Customer Service

- To support an efficient process with minimal disruption on personnel:
  - Move management contractor.
  - Single move.
  - Weekend moves whenever possible.

[Speaker Notes For Slide: 25]

To Ease Burden on Personnel impacted by these moves..

Move management contractor aids in communication and planning.

Reduces downtime, aids in packing, provide “change management” program to maintain morale.

Few groups moving more than once.

Weekend end moves: employees return on Monday to their new location.

We survey all staff after every move to make sure we are serving the client.

Customer Service

- Post Move Survey:
  - Packing/moving
  - Communication/timely information
  - Parking
  - Badge/access
  - Printer/telephone/computer functional
  - Workplace ready for use
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[Speaker Notes For Slide: 27]

The most import things we as a client service agency can do is learn from this experience, so we can serve the customers better as CASR moves forward and in future projects.

We are doing post move surveys, whose scores are reported upward to DTMB leadership.

After every move we ask every person about the follow items, to make sure my team, the furniture team, telecom and all others have provide a solid customer experience.

Customer Service

- Survey Results:
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[Speaker Notes For Slide: 29]

These items are averaged into a 5 pt scale. So far we done well on average, but have identified areas of weaknesses that we have addressed throughout the process.

For one, we continue to work on our telecom communication and performance issues.

Customer Service – Lessons Learned

- Survey results
- Project Management
- Challenged to way we do things: “As-Is” model
- Applying lessons to all future moves

[Speaker Notes For Slide: 31]

Applying the procedures for behind the scenes communications with our other DTMB partners and contractors to furniture moves. – Telecom, Field Services , Furniture contractor
Project has challenged the typical way of doing a move and space reconfiguration. – Can we do is “As-Is”?
Manage leadership expectations for “As-is” space delivery.
Better integrate Design and Construction and Real Estate projects

Questions/Follow up



Energy Star and Statewide Benchmarking

Keith Paasch, Director, Building Operations Division



DTMB

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1X1 BROM/MIKE

February 8, 2016

Discussion Items:

Action Items/Follow Up From January 13, 2016

~~1)~~ Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Questions remain on funding. Waiting from QOL on what if anything they will pay. ~~Brom mentioned a potential to stage the timing of the moves into segments. (See attachments)~~

~~a. This project affects 4 agencies outside of Agency Services and OPM:~~

~~i. DNR~~

~~ii. DTMB Enterprise Architecture~~

~~iii. DTMB Financial Services~~

~~iv. DTMB HR~~

~~b. Con Hall was re-stacked less than 5 years ago, to use product that does not match the building and office standards will negate the time, labor, planning and finances put into creating consistency within that building.~~

~~c. In effort to reduce cost, Agency Services has agreed to use less desk phones.~~

~~d. Agency Services has requested special items, like wardrobes, which would be considered non-essential to perform work tasks that add greatly to the cost.~~

~~e. Diagram attached showing the amount of product that is new, refurbished and existing.~~

~~i. Of what is purchases as new, a small percentage is essential to perform work tasks. About 90% of new are for non-essential items, such as wardrobes and mini-shelves.~~

~~f.~~1) ~~James Hogan requested an updated spreadsheet for the final costs for the move (looking at used furniture, Cisco phones, etc.) that may be helpful for them in identifying available funds.~~

~~g.~~a. Jim Hogan approved the revised cost estimates on Wednesday, January 27th.

~~h.~~b. Jim Clark and crew are working to develop the product order and coordinate schedules with Operations staff.

~~i.~~c. Tentatively looking at moves April/May.

~~2) Look for an opportunity for a tour of SEOC once it is completed and before MSP takes ownership. Dave Sproul is out of the office this week, however Director Behen could walk through at any time if he wants to see the SEOC prior to move in. Dave Sproul will be available to walk Director Behen through anytime the first week of February (avoiding Monday, February 1st due to the move).~~

~~3)~~2) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley compiling all information and will connect with James McFarlane. Troy would like determination on funding to move DOC out of Hannah prior to talking to James. See update below. Troy is looking for some direction from Brom and you on this.

~~4)~~3) Detroit Public Schools: RED staff and DPS had discussion on Friday, January 22nd regarding the Fisher Building space. See update below.

Formatted

5)4) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? See update below. Kerri provided information summary via email to Brom and Matt on Thursday, January 28th. Waiting for direction.

6)5) Internal Building Signage: Brom asked about internal signage to help people find conference rooms in buildings. He mentioned Con Hall as a tough one to find rooms. I told him that we would/are providing that info on our new web pages but would also review building by building whether directional signage? Or adding the conference rooms to a map like we have on the walls already for evacuation routes would make sense. We should connect with BOD for some feedback. FBSA keeping this on radar.

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
  - FM Systems
    - On November 30th, received word from Procurement the State of Michigan could buy off the North Carolina contract.
    - Procurement submitted the drafted contract to FM Systems on January 25, 2016 for review and comment.
    - Procurement, FBSA, and Agency Services, will have a finalized contract document by February 5, 2016.
    - Procurement will submit for AG review / Terms and Conditions on February 4, 2016.
    - Internal FBSA implementation plan to be complete by mid-February, 2016.
    - Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
    - Goal to include on the April 5, 2016 Ad Board.
    - Goal: FM Systems to begin the implementation April/May 2016 within FBSA.
    - Met with MDOT on January 21, 2016 to discuss timing of implementation and whether MDOT should utilize x3 or not in the interim. Laurie Westfall also in attendance and supportive of change to FM and the benefits of having a single system for SOM if possible.
    - FM Systems demo for MiMove group was scheduled for Thursday, February 4, 2016. All but one attendee either declined the appointment or canceled. We are working to reschedule for the third time.

  - Furniture Update requested from Jim/Jamie
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)

• Bid Posting	10-1-15
• Pre-Proposal Bidder Phone Conference	10-9-15
• Bidder Questions Due	10-30-15
• Answers to Questions Published	12-18-15
• Bids Due	1-8-16
• Submit to Ad Board for Approval	6-7-16
• Transition Period	6-10-16 to 8-31-16
• New Contract Start Date	9-1-16

- Some sections require feedback/response from Plante Moran and have been sent to them by Procurement for updating.
- Dates/topics/touchpoints being identified for Plante Moran to provide new proposal on additional services.
- Currently working through to re-engage Plante Moran.
- Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.
- Jamie attended two meetings as part of the JEC on Monday, February 1st and Tuesday, February 2nd.

- Carpet: No updates on this. Still no meeting scheduled.
  - The RFP will be assembled by Enterprise Procurement with possible help from future JEC members across State Government.
  - At this point/first step is the group is educating themselves on the actual specifications that they want to see in the end product.
  - Two meetings were held on Thursday, January 21, 2016 and representatives from seven State departments, including DTMB, attended.
    - FBSA representatives are Curt Myers and Bob Ruff.
  - There are no future meetings scheduled at this point.

Capitol Complex:

- ✓ CEPI Move
  - Next steps: Curt and FBSA team working to clarify budget (internally).
    - FBSA Staff have requested an estimate from the Contractor for the restrooms.
    - To expedite the schedule, FBSA will procure the necessary file cabinets – archive filing through the CAR contractor – validating quantity and type with Library Team.
    - FBSA needs CEPI signoff so schedule can be created. Curt is following up with CEPI as they have had the draft plan for a couple of weeks.
    - Met with Nancy Duncan on 1/6/16 as a meet and greet.
    - Schedule submitted for review by Nancy Duncan and John Roberts on 1/20/2016.
    - RED met with the MDE Library staff to discuss the overall time line that was submitted, but more importantly to focus on their individual tasks in preparation for the CEPI expansion.
      - Library staff have the schedule but have not yet signed off.
      - The hiring of temporary staff and overall logistics of the collection move were the key topic items.
      - There is still concern over security of the 3rd floor space and the traffic that will be generated from the new conference rooms.
    - RED met with a CEPI representative to address some questions they had regarding the timeline. Discussed the two options for station layouts and made note of a couple minor changes to the floor plan.
    - RED met with LARA's Braille and Talking Book Library staff to discuss using extra space in the high density area they have to transition materials, making way for the new Lake Michigan Room. This deal could possibly move up the completion of the new LMR, which is a win for all agencies.
    - RED coordinated discussions with the Facilities team and Carpenters. Staff carefully went through the plan and Gantt chart looking for possible problems, concerns or delays. They will begin the process of ordering materials.

- RED will continue with bi-weekly meetings from this point forward.

- Department of Corrections -Kirt Berwald's group) currently in Hannah Building:
  - Had agreed to move out of Hannah to Victor Building to make room for Education staff.
  - Education staff wants to move to Hannah from space on South Washington (and some Education staff already in Hannah were going to move within the building) to backfill the DTMB/IT space.
  - Kirt's group no longer wants to move and the space in Victor is no longer available. Other options can be presented to Kirt, but they are no longer agreeing to move. Several attempts have been made to further discuss this with Kirt, however he has been unresponsive. Next step is to elevate to James McFarlane.
    - Troy made another attempt at contacting Kirt Berwald and his call has not been returned.
    - Troy is compiling all of the information in preparation for a discussion with James McFarlane. Troy anticipates James will want to know who is paying for DOC to move out of Hannah. **Determination needs to be made on who/how this move will be funded.**

✓ DTMB H/R, IT, OPM, EA Moves Update requested from Jim/Jamie on OPM and IT
- ~~HR: Move to Con Hall - Design is complete. Funding is available for either H/R or OPM but not both. Due to timelines already in place for CAR, estimated move date is July 2016.~~
- HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016.
- IT: Waiting on funding decision.
- OPM: Met with Kelly Manning to review plan. She is in agreement. Funding decision is needed. Is this move still a go given the change/Kelly Acting Director of OPM?
- EA: ~~Moving~~ Moved to Mason February 4, 2016.

✓ CAR Project How much do you want left on here?
- MSP CIJC moved (December 11th) to the first floor B wing, which opens up the second floor of headquarters for the start of the Vital Records Vault.
- Twelve additional MSP FOIA staff, moved to the second floor GOB temporarily until permanent space on the third floor is available.
- Overall Mean Score: 4.52.
  - The following was received from Jennifer Poirier (DTMB Infrastructure Specialist for MSP). Note this was initially communicated as a firewall issue.
    - There were no firewall issues.
    - When the phone system was purchased, DTMB had informed MSP that there was functionality that would have to be figured out after implementation. Therefore the phones were programed to ring at all desks while DTMB monitored the call traffic to determine what firewall rules needed to be implemented. This was discussed with MSP management and approved.
    - DTMB telecom submitted the Firewall rules once they determined what ports needed to be opened to allow the phone traffic.
    - DTMB telecom escalated the approval of the firewall rules with DTMB MCS approval. MCS approval is required before telecom can implement firewall rules.

- Once Telecom had MCS approval, the firewall rules were implemented.
- Once the firewall rules were implemented, the system was reconfigured with the call tree configuration requested by MSP.

- Schedule
  - MSP CIJC from HQ to 1st Floor B wing GOB — December 11,2015
  - DTMB FBSA from GOB 3rd to GOB 2nd — January 11-13, 2016
  - MSP SEOC moves — January 29, 2016
  - MSP 2nd Floor A & B wings GOB — March 11, 2016
  - MSP 3rd Floor A wing GOB — April 8, 2016
  - MSP 3rd Floor B wing GOB — April 15, 2016
  - DTMB FBSA from GOB 2nd to LTA — May, 2016
  - DHHS 2nd & 1st Floors 333 Grand — May 20, 2016
  - DHHS 4th & 5th Floor 333 Grand — June 3, 2016
  - DHHS 3rd Floor 333 Grand — June 10, 2016
- Resources (IT, Mail and Delivery, etc.) continue to be a concern. With an already tight schedule, working additional moves into the mix including Jim Hogan's group, HR, OPM, CEPI, etc. may become an issue.
- Move Management/300 Decisions has been working the agencies on newsletters, (MSP prefers their Public Affairs office handle all move communications). Meetings are now underway with DHHS as well and information is being added to the website for 333 S. Grand.
- DHHS continues to request changes after the communicated deadlines putting the CAR schedule/budget at risk. I have reached out to Tim/Kurt? (FM Guy) for their support with their Team in keeping us on schedule and budget. I asked Tim if we needed to meet in person and he has not yet confirmed. Things are very tight now after the approval of the office space and requests continue to be raised.
- SEOC Move: Although not considered part of CAR, we will have a representation of yellow shirts/DTMB move crew Monday, February 1, 2016. Balloons and refreshments will also be available. There will not be a survey for this move as it is not officially CAR related and handled differently. SEOC move update is below under SEOC

✓ CAR Phase 2 (See Attachment) Do you want this kept on here?

- The only option to move DOC to the Secondary Complex would be the Operations Center. This would require DTMB (IT staff) to move to swing space.
  - DOC would need to vacate Grandview to allow for DHHS to move in.
  - There are approximately 315 DTMB (IT staff) in Ops Center. Need to determine if an RFP for swing space (in leased space) is needed or if staff could fit into Farnum. (Farnum to be vacant January, 2017).
    - Would need to determine if legally DTMB can keep the Farnum Building. This could avoid swing space costs.
    - Bob Burns is working to schedule a walkthrough of the Farnum Building for FBSA staff.
  - Current cost for DHHS in Capitol Commons Center (leased space): $26.01 sq. ft. Moving DHHS out of CCC would allow for the potential to cancel that lease and/or move the remaining staff (OSE and CS) into a smaller/cheaper lease.
  - Approximate BOA cost for Farnum: $16 max per sq. ft.
  - Jim Clark provided an analysis of the number of workstations, floor to ceiling offices and conference rooms from the plans provided by DBI.

- With our last count of 315 DTMB IT staff in Ops Center, they would likely fit into the Farnum Building.
- Estimated count of DOC in Grand View is 422 employees. This number has not been verified. There could be some challenges fitting all of these staff into the Operations Center.

- Continuing the review of the budget and ability to assist any/all that we can with move costs.

✓ LTA/SOM Warehouse Location – FBSA Move

- ~~FBSA continues to finalize workspace plans/layout.~~
- ~~FBSA move to the 2nd Floor – GOB went well.~~
- Demolition is nearly complete, metal stud framing in the front portion is nearly complete, mechanical/electrical rough in work is underway, new window openings are being completed and the exterior walls, entry vestibule construction has started.
- Current target date for move to LTA early May, 2016.
- ~~Since we must move to 2nd floor GOB first, some of the urgency is removed and we can accommodate more cost efficient schedule including self-performance to lower cost.~~
- Met with Joyce/Kristi to review potential for swapping building locations with our FBSA Carpenter Team. Reviewing storage agreements with Agencies as well. This would be a very positive action for both logistics and safety reasons.
  - FBSA staff met with Joyce and Kristi on Friday, January 22, 2016 and walked through Building 600. The walkthrough went well. Tim Hall from our staff is working on a cost estimate based off the discussions and the work needs of the program area.
  - Expecting a modification proposal to provide programming confirmation and design/engineering to support expected in-house renovation efforts (this will include and allow for better cost estimate projections and will be required for permitting ultimately to perform the renovations). It is planned that the Mod for the PSC efforts will be placed on agenda next week.

✓ Downtown/Space

- Overall downtown space discussion taking place Wednesday, February 10, 2016 with internal staff to discuss upcoming occupancy strategy/needs.
- Cass Space – DHHS Bob Burns on email from Brom
  - 4th floor space currently occupied by DHHS – plans to renovate and then use as swing space while they complete renovations at Capitol Commons.
  - Once all renovations are complete, DHHS plans to use the Cass space for 95 staff.
  - DHHS is making attempts to vacate the 3rd floor of Cass – intent is to move staff to other locations (Capitol Commons and 333 S. Grand).
  - Tentative move out date end of 2016 – pending renovations in Capitol Commons.
  - Could this space be an option for Jeff Bankowski's group?
- OIAS Space Needs
  - Need to consolidate approximately 60 staff from various buildings including Romney, Grand Tower, Con Hall and Grandview Plaza.
  - Leased space (Capital Tower) has been suggested and will meet the needs.

Secondary Complex and Outstates:

✓ Cadillac Place Update requested from jim/Jamie

- Continuing conversation/review with Wayne County. We have provided all information necessary and they are completing their planning/programming.
- Wayne County Deputy Chief Executive – Richard Kaufman toured location and likes and supports Cadillac Place move very much.
- Keeping in contact with Eric Larson on City of Detroit activity which may impact Wayne County decision making.
- Tour held on 1/6/16 with Court Administrators for the 3rd Circuit Court and the Juvenile Court Administrators (approximately 6 attended the tour).
- Wayne County interested in proceeding with their entire Court System which could include up to 650,000 sf over the next couple of years.
- Wayne County to provide detail on programming needs and timing.
- Need to determine project cost and funding options for SOM. Wayne County desire to have us complete turn-key for them. Our ability to fund.
- This could generate +- $9 million dollars annual rent revenue to the State.
- Reached out to Phil Jeffery to review options for funding the project.
- Waiting on narrative from Wayne County providing detail on scope/timing.
- Staff are discussing and working towards a very high level estimate based on what we know right now.

✓ SEOC

- ~~Tour (coordinated by MSP) was held on 1/8/16.~~
- ~~Those in attendance: David Behen, Chris Kelenske, Dennis Muchmore, Jarrod Agen.~~
- ~~As communicated in the 1/11/16 report, staff moves have been delayed to 1/29/16.~~
  - ~~The permanent power installation took additional time and that in turn impacted the completion of the HVAC, building back-up systems and architectural system within the hardened building addition.~~
  - ~~The Project Manager has met with the stake holders: MSP, MPSCS, DTMB IT and the Daniels/Christman Team and have reviewed/discussed in detail the new revised schedule. All parties are in agreement with the changes.~~
- Approximately 40 staff moved into the harden facility of the SEOC, reporting to work on Friday, January 29th.
- Approximately 125 staff were moved to GOB 1st and 2nd floors/A-wing over the weekend of Friday, January 29th.
- Telecom issue involving voice mail lights not working was resolved on Wednesday, February 3rd.
- Telecom issues were prevalent during both MSP moves to date –recommend a deeper dive into phones and how the systems interact.
- Project remains on budget.
- These moves were not part of the CAR project. MSP took the lead.
- ~~Plumbing inspection did not occur on Friday due to the inspector not working, therefore the Certificate of Occupancy was not issued on Friday. The electrical inspections are being done by zone. The electrical inspector will return on Wednesday, January 27th. The earliest date for the Temporary C of O is Wednesday, January 27th.~~
- ~~Determine when Director Behen would like walkthrough - on or around February 2, 2016 is suggested (MSP moving in on Monday, February 1st). Dave Sproul is on vacation this week, however we could accommodate a walkthrough this week if preferred.~~

✓ MSP Gun Range Does this need to stay?

- Met with Shawn Sible and MSP on 1/7/2016 to discuss MSP Gun Range needs.

- Primary concerns shared by MSP and BOD are related to the air handling system which is responsible for removing the hazardous lead dust from the area that users shoot from.
- MSP is required to monitor and test each user for blood lead levels and they have experienced situations of levels for individuals above the required limits.
- BOD recently completed an interim fix that has the system operating satisfactorily now, but it is only a temporary fix.
- Cost to complete is estimated in the $3M range with approximately 1/3 of that dedicated to demolition and remediation of the lead contaminated/regulated structure of the range.
- In the meeting with MSP on 1/7/2016, Shawn indicated a potential option for obtaining funds through a DEQ program that is targeted for remediation of lead contaminated sites. This could potentially offset some of the project costs.
- Lisa Shoemaker has indicated in an email from 1/8/2016 that the tentative plan from the Budget Office is that the project would be funded out of the FY17 Enterprise wide Special Maintenance pot which would be available on 10/1/2016.
    - Legislative approvals will be needed through the appropriations process and not finalized until June/July.
    - Because of the health/safety needs of this project, regardless of funding levels, it will likely be a priority for the funding.
    - The Budget Office has had discussions about the DEQ funds and very much encourages their use to potentially offset the costs of the project.

~~✓ General Services Building – Consolidated Print Center~~
- ~~Water leak from a water line inside the wall occurred late Sunday night causing significant flooding.~~
- ~~Our staff along with Peckham emergency response crews had 95% of the area clean and dry by 5a.m. Monday morning.~~
- ~~Working with Joyce and team to determine what if any damage to equipment occurred.~~

Real Estate and Leasing:

✓ Kalamazoo – DHHS Options
- On 12/3/15 Kurt Warner, DHHS communicated to FBSA that DHHS administration no longer is in support of locating MDHHS offices to a State-owned building in Kalamazoo and therefore, were requesting that FBSA re-bid the lease for the Kalamazoo property.
- On 12/10/15 Bob, Mike, Matt and DHHS participated in conference call with Senator O'Brien and Calhoun County about the future of the sight.
- DTMB provided a status update. If not State-owned, would look at bidding out for lease again.
- Will have to be bid out regardless due to problems with the proposal from the lessor (Plaza Corp) who was bidding the co-location sight on Alcott St. This is the sight that would be next to the county building on property owned by the city.
- After bidding, the sight was determined to be too small for the State's needs.
- Discuss ways to combine the county building (being built by the county) with the State's building or building on other city property.
- The city and county are going to explore different ways of financing a State-owned or leased building with county bonds.
- The new RFP for DHHS posted on December 22 and all proposals were due January 25, 2016.

- ~~Proposals are in the process of being logged and provided to our analyst Jennifer Lascari for review and verification that all proposal are complete.~~
- ~~Jennifer will then provide DHHS with a list of the proposals received with the location of each. This will take approximately one week.~~
- ~~Next step: To schedule site visits for those locations DHHS would like to consider further.~~
- Bids were received on the second round RFP. The County did not bid. They only indicated that they would soon be seeking proposals from developers. The remaining proposals were for the same locations as the first RFP, plus one new site near the proposed County building.
  - The next step is to undergo a Best and Final Offer (BAFO) process. In that process the County will be given a chance to fully submit an RFP.
  - The local State Rep. called on the project. We sent that inquiry to Matt Sweeney.

- There is some concern regarding the parking requirement, and if the site is large enough to meet the requirements of DHHS and the County.
- A portion of the site is located in a flood zone.
- The County must determine if it is adequate with the setback requirements. Other issues include: the County must mitigate the environmental issues that exist of the site as the property has been deemed a facility.
- Kalamazoo County's timeline to complete this project is approximately 2 years.

✓ Detroit Public Schools email – Fisher Building Update requested from Jim/Jamie

- Jim Clark and Jamie Phillippo had discussions with DPS on Friday, January 22, 2016.
  - Density: We do not have the square footage of the floors to be able to calculate sq. footage per person. Here at the State we use a general number of 250 sq. ft. per person but are shifting to 200 sq. ft. per person.
  - Workstation sizes: In looking at the written Office Space Standards, the square footage amounts for supervisors, technical/clerical staff, consultant/interns and hoteling are all comparable to ours. Directors are shown in much larger stations. Also, our square footage range for floor to ceiling offices are 120 to 225 square feet. Detroit Public Schools indicates the Chief of Department Superintendent would be in 240 square feet.
  - With an overall glance at the floor plans provided, if the majority of stations are 8x8s, they are pretty well condensed though there are a few small pockets of open space that could be reconfigured to possibly gain additional occupants.
  - Some floor plans show workstations off the windows with others are on the windows. If all stations were on the windows, occupancy may be increased.
  - Here are some general ideas on ways to conserve space:
    - Eliminate the suites to create a more open floor plan
    - Reduce or eliminate private offices
    - Share conference rooms
    - Reduce or eliminate file cabinets
    - The offices in the Executive area are VERY large
- Detroit Public Schools is interested to know how much their current space at the Fischer Building is worth. Bob Burns let DPS know that we currently do not have a licensed appraiser on staff and we use an outside 3rd party for neutrality. We recommend they find a licensed appraiser to assess their current space. They also indicated that they recently decreased their staff by 90 and moved 70 to 80 staff out of the central office so they are hoping to significantly condense space and wondering if we could help them. We recommend they use one of our ISID contracts, which DPS would have access to

through MiDeal, to hire a professional to help them evaluate the amount of space needed as well as formulate a plan of execution to condense space which may involve construction or furniture modification. Bob is going to follow up via email with information on MiDeal.

- ✓ Grand Rapids – One Division
  - GSA/Federal Courts pushing back wanting rent lowered below our costs.
  - Bob Burns putting together a summary for review/discussion.
  - Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.
  - Bob looking at value of building in the event we decide to sell.
  - Follow up discussion with GSA, Bob informed them we could not lose that amount of money.
  - Informed the GSA we are looking at re-negotiating master lease with the city to reduce our costs/loss.
  - Discussions with the GSA are ongoing to keep the bankruptcy court in One Division as a sub-lessee. DTMB-RED has let them know that the State cannot meet their rental rate demands because the State would lose $500,000 annually on the space. We have asked for more time in order to see if our costs can be reduced and therefore passed on to the GSA. We have also disputed their claim that our rental rate is substantially over market. In the mean time we have begun an analysis on the value of the building and the needs of our remaining tenants should GSA decide to vacate.

- ✓ LARA Michigan Liquor Control Commission
  - Real Estate advised LARA how to address their MLCC MIOSHA Complaint in Southfield.
  - MLCC and Landlord Boji Group Response, along with Indoor Air Quality Test, were submitted to MIOSHA on February 2, 2016 addressing each complaint.
    - Building Flooding – Plumbing was re-routed when flooding was occurring.
    - Wet & Moldy Conditions – All previously damaged carpet and drywall were replaced immediately.
    - Building Causes Employee Sickness – Indoor Air Quality Testing indicates no issues.
    - Asbestos – Build-out began when the facility was a shell & the Landlord states there is no Asbestos present.

Agency Collaboration/Projects:

- ✓ Generator Installation at VTS
  - Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.
  - BOD waiting on information relating to natural gas. Update to be available by Tuesday, February 9th. ~~end of week 1/29/16.~~

- ✓ OIP Organizational Updates
  - ~~FBSA staff met with Chris Christensen on 1/7/16 to discuss both Life Safety and AED Programs. Jeanette Doll was not able to attend due to the activation of the SEOC for the Flint water situation.~~
  - ~~Chris planned to update Jeanette on the discussion, and BOD will be scheduling another meeting in a few weeks.~~
  - ~~Next organizational structure meeting is scheduled with Chris Christensen, Christian Kopacis and I on Tuesday, January 26, 2016.~~

- I did not attend the meeting on Monday regarding AED discussion. Is there an update that should be included here?
- Organizational discussion meeting was scheduled for Tuesday, January 26th but was canceled due to the issues in Flint.
- Need for some 'controls and/or cross checks' for funding and/or filling positions in OIP.
- ~~Requested OIP add FBSA into routing in NEOGOV requisitions prior to Financial Services receiving.~~

✓ MiMove Process Update
- Demo with FM Systems and MiMove group scheduled for Thursday, February 4, 2016 was canceled and is being rescheduled for the third time.

✓ Op Ex Meetings – Discussion

✓ Space/Treasury what more do you need on this?
- Seeking space that may or may not be vacated as part of a project for David Bates (DTMB/IT staff) in Ops Center.
- David is seeking to consolidate some of his teams currently within OPS and other locations.
- Following programming, David will have to decide whether David wants to consolidate in OPS or find another location for his team.
- David will also have to seek funding.
- If David decides not to move or consolidate, this will not result in extra space for Treasury.
- Troy Spitzley (RED) is waiting for programming documents from David.

~~✓ Snow Removal Chain of Events – Attachment~~
- ~~Staff met with Charles Menefee on Wednesday, January 20, 2016.~~
- ~~Dwight Thomas (HR), Larry Scates and Chris Rankin attended the meeting where a one day suspension was given.~~
- ~~Charlie served the one day suspension on Thursday, January 21, 2016.~~
- ~~The meeting was positive and Charlie accepted the suspension without debate.~~

✓ DHHS Parking Meeting
- Meeting was held with DHHS, OIP and DTMB on Friday, January 15th.
- Options including a potential existing CATA route are being pursued by OIP/Parking.
- Group reconvening on Tuesday, February 9th to evaluate information gathered per the options that were discussed.

✓ Renaming of MSP Headquarters (past and present) Kerri provided information summary via email to Brom and Matt on Thursday, January 28th. Waiting for direction. Keep or leave info below?
- DHHS has provided the following suggestions:
- We have searched extensively for an act or regulation that gives or restricts authority to name buildings to the Legislature or sets any parameters for naming buildings.
- Historically, based on precedence, only those buildings that were named after a person, went through the Legislature, or Executive Office.
- Because the request to rename 333 S. Grand and the General Office Building do not involve naming the buildings after a person, we would suggest following the same method that has been used by Building Operations in the past. For example, the LTA was changed to the State of Michigan Warehouse and the MDOT Phot Lab was

renamed the MSP Annex using no official process. These changes were simply done by request from the agency through BOD.
- FBSA will support the building name changes on the building web pages and will also discuss with the Caleb, the possibility and coordination of a formal announcement.
- FBSA keeps a history on each DTMB owned/managed facility. As part of this history, we would keep a repository of building names that have changed so as not to rely only on a person's memory of the change.

Current Building Name	Proposed Building Name	Name Change Effective Date
MSP Headquarters / 333 S. Grand	Michigan Department of Health and Human Services – Grand Tower South	June 13, 2016
Grand Tower Building	Michigan Department of Health and Human Services – Grand Tower Central	June 13, 2016* *Occupants are DHHS currently. Name change could occur at anytime
General Office Building	Michigan State Police Headquarters	April 18, 2016

- Possible current Grand View Plaza – rename too: Michigan Department of Health and Human Services – Grand Tower North
  - Leased building currently houses MDOC as well. Would have to review name change to DHHS while they still occupy space. Have not vetted that yet.

✓ MDOT/Stairs Initiative – Email from Caleb
- Discussed with BOD regarding any potential building concerns. Romney, because the stairwells are closed for security reasons, is the only building we suggest not promoting this in.
- Since this is just promoting the use of stairs and not making any requirements to comply or follow-up on, we have the authority we need to place signs and even email to promote.
- Suggest, at a minimum, including, if not deferring to, the DTMB Fitness Team that is working on DTMB's wellness plan for the DTMB Strategic Plan.
- Kerri updated Caleb on 1/20/16 and again on 2/3/16 on our efforts to date which include discussions with Building Operations management and Health and Safety.
- Only concern to date, is access to some stairwells is restricted. (Romney for example).
- ~~BOD managers to discuss with Facilities Supervisors and Building Trades Supervisors at the next Joint Focus meeting on Tuesday, February 2, 2016.~~
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Detroit Summer Jobs Email
- No opportunity within BOD, but our staff in Cadillac Place is reaching out to the agencies regarding need/interest. Information will be available this week.
  - Per Brom's request, on January 19, 2016, provided the names/agencies that we distributed the information to. Any further action required on our part?
  - Kerri provided a list of preferred skillsets for two student assistants on Thursday, February 4th.

✓ IPM – FBSA can this be removed?

- FBSA 100% complete.

✓ QDV keep or remove?
- Front Office asking if we have the administrative authority/ability to determine whether bidders are shell companies and to reject them.
  - In the past, the AG said we do not.
- Bob Hall has provided Matt with the requested information and is waiting on an update.

✓ P3:
- Bob left concerns in Matt's voicemail.
- Overall the bill is not fixable due to the numerous constitution issues, conflicts with the DMB Act and concerns by multiple agencies.
- If a bill is necessary, RED recommends a minor change to the DMB Act.
- 2/4/16 Update: Real Estate has not heard from anyone since we discussed the proposed legislation with Matt Sweeney.

✓ Meet and Greet
- ~~Meet and greet with Sharon Ellis scheduled for Friday, January 22, 2016 was again rescheduled. Sharon was running late. The meeting has been rescheduled for Wednesday, February 3, 2016 with Sharon, Joel Hoffman, Judy Ferrigan, Dan Morgan and I.~~
- Meeting scheduled for February 3, 2016 was also canceled. This is the fourth time the meeting has been canceled/rescheduled per their request.

✓ FBSA Customer Roundtable
- Being held tomorrow, Tuesday, February 9th, 9:00 – 11:00, Hannah/Ottawa – Conference Room 3.
- Agenda Includes:
  - DTMB Customer Service Survey Results
  - FBSA Building Web Pages
  - CAR
  - Energy/Benchmarking
  - NASFA

✓ NASFA
- Conference: Portland, Oregon – June 12 – 15, 2016
- More information will be shared when available.

Human Resources:

✓ Retirement: Jim Clark – March 11, 2016. Preparing to post/fill as soon as possible.
✓ Retirement: Irene Henry (Manager DCD): Looking at some options/possible restructure.

Personal:

✓ Contract/Salary Discussion Still needed?

Discussion Items:

Action Items/Follow Up From January 26, 2016

1) Confirm with QOL Agencies that they are ready to move ahead with Con Hall move/funding. (Jim/Bob) Update from Jim Clark 11/17: MDARD, DEQ, DNR do not think they should have to pay for anything – funding is yet to be determined. Design is complete and RED staff are sourcing product now (will be doing some refurbishing). 12/10: Jim Clark provided talking points and budget for Brom's meeting. Complete Numbers updated. Questions remain on funding. Waiting from QOL on what if anything they will pay.
    a. Jim Hogan approved the revised cost estimates on Wednesday, January 27th.
    b. Jim Clark and crew are working to develop the product order and coordinate schedules with Operations staff.
    c. Tentatively looking at moves April/May.
2) DTMB/IT Section: Mike had indicated that we could connect with James McFarlane on this. I would ask that Troy/Jim C review options and connect with him. Troy Spitzley met with James McFarlane and Kirt Berwald on Thursday, February 4th. Troy is looking for some direction regarding funding. (See below)
3) Detroit Public Schools: RED staff and DPS had discussion on Friday, January 22nd regarding the Fisher Building space. See update below.
4) Naming DHHS/MSP: Brom said we have verbal approval from Front Office on the name change and said yes, he is looking for someone on our team to put together the official process and request. Who should that be? See update below. Kerri provided information summary via email to Brom and Matt on Thursday, January 28th. Waiting for direction/next steps.

Standing Agenda Item(s):

- ✓ Upcoming RFP's:
    - FM Systems
        - On November 30th, received word from Procurement the State of Michigan could buy off the North Carolina contract.
        - Procurement submitted the drafted contract to FM Systems on January 25, 2016 for review and comment.
        - Procurement, FBSA, and Agency Services, will have a finalized contract document by February 5, 2016.
        - Procurement will submit for AG review / Terms and Conditions on February 4, 2016.
        - Internal FBSA implementation plan to be complete by mid-February, 2016.
        - Costs document will be completed after all FM Systems costs are available (sometime between February 19, – March 8, 2016).
        - Goal to include on the April 5, 2016 Ad Board.
        - Goal: FM Systems to begin the implementation April/May 2016 within FBSA.
        - Met with MDOT on January 21, 2016 to discuss timing of implementation and whether MDOT should utilize x3 or not in the interim. Laurie Westfall also in

attendance and supportive of change to FM and the benefits of having a single system for SOM if possible.
    - FM Systems demo for MiMove group was scheduled for Thursday, February 4, 2016. All but one attendee either declined the appointment or canceled. The demo has been rescheduled for March 11th.

- Furniture
    - RFP was posted on Buy4Michigan on Thursday, October 1st.
    - Tentative Bid Timeline (Contingent upon Plante Moran's availability, dates may change.)
        - Bid Posting 10-1-15
        - Pre-Proposal Bidder Phone Conference 10-9-15
        - Bidder Questions Due 10-30-15
        - Answers to Questions Published 12-18-15
        - Bids Due 1-8-16
        - Submit to Ad Board for Approval 6-7-16
        - Transition Period 6-10-16 to 8-31-16
        - New Contract Start Date 9-1-16
    - Contracts extensions have been requested through iTRAC for Haworth, DBI and Kentwood.
    - Plante Moran has been re-engaged and a contract is in place to assist through Bid Award.
    - Bids are currently under review. Jamie attended two meetings as part of the JEC on Monday, February 1st and Tuesday, February 2nd.

- Carpet:
    - The RFP will be assembled by Enterprise Procurement with possible help from future JEC members across State Government.
    - At this point/first step is the group is educating themselves on the actual specifications that they want to see in the end product.
    - Two meetings were held on Thursday, January 21, 2016 and representatives from seven State departments, including DTMB, attended.
        - FBSA representatives are Curt Myers and Bob Ruff.
    - There are no future meetings scheduled at this point.

Capitol Complex:

- ✓ CEPI Move
    - To expedite the schedule, FBSA will procure the necessary file cabinets – archive filing through the CAR contractor. Product has been ordered.
    - RED met with the MDE Library staff to discuss the overall time line that was submitted, but more importantly to focus on their individual tasks in preparation for the CEPI expansion.
        - Library staff have the schedule but have not yet signed off.
        - The hiring of temporary staff and overall logistics of the collection move were the key topic items.
        - There is still concern over security of the 3rd floor space and the traffic that will be generated from the new conference rooms.
    - RED met with a CEPI representative to address some questions they had regarding the timeline. Discussed the two options for station layouts and made note of a couple minor changes to the floor plan.

- RED met with LARA's Braille and Talking Book Library staff to discuss using extra space in the high density area they have to transition materials, making way for the new Lake Michigan Room. This deal could possibly move up the completion of the new LMR, which is a win for all agencies.
- RED coordinated discussions with the Facilities team and Carpenters. Staff carefully went through the plan and Gantt chart looking for possible problems, concerns or delays. They will begin the process of ordering materials.
- RED will continue with bi-weekly meetings from this point forward.

- Department of Corrections -Kirt Berwald's group) currently in Hannah Building:
  - Troy Spitzley met with Kirt and James Hogan on Thursday, February 4th. Kirt agreed to move out of Hannah to make room for Education staff.
    - MDE is willing to pay for their move into Hannah.
    - **Determination needs to be made regarding who will pay to move Kirt's group out of Hannah (estimated $400,000).**

✓ CAR Project
- Current/Upcoming Moves
  - MSP 1st floor core and 2nd Floor A & B wings GOB — March 11, 2016
  - SEOC Hardened Facility — April 1-7, 2016
  - MSP 2nd floor A wing & 3rd Floor A & B wing GOB — April 8, 2016
  - MSP 2nd floor core & 3rd Floor core, A & B wing GOB — April 15, 2016
  - DTMB FBSA from GOB 2nd to LTA — May, 2016
  - DHHS 2nd & 1st Floors 333 Grand — May 20, 2016
  - DHHS 4th & 5th Floor 333 Grand — June 3, 2016
  - DHHS 3rd Floor 333 Grand — June 10, 2016
- SEOC move update is below.

✓ LTA/SOM Warehouse Location – FBSA Move
- Demolition is nearly complete, metal stud framing in the front portion is nearly complete, mechanical/electrical rough in work is underway, new window openings are being completed and the exterior walls, entry vestibule construction has started.
- FBSA Team met on Thursday, February 4th to discuss space needs for Joyce and other agencies. Contractor to provide programming confirmation and design/engineering to support expected in-house renovation efforts (this will include and allow for better cost estimate projections and will be required for permitting ultimately to perform the renovations).

✓ Downtown/Space
- Overall downtown space discussion taking place Wednesday, February 10, 2016 with internal staff to discuss upcoming occupancy strategy/needs.
- Bob Burns working to get a tour of the Farnum Building scheduled.
- Cass Space – DHHS Bob Burns on email from Brom
  - 4th floor space currently occupied by DHHS – plans to renovate and then use as swing space while they complete renovations at Capitol Commons.
  - Once all renovations are complete, DHHS plans to use the Cass space for 95 staff.
  - DHHS is making attempts to vacate the 3rd floor of Cass – intent is to move staff to other locations (Capitol Commons and 333 S. Grand).

        - Tentative move out date end of 2016 – pending renovations in Capitol Commons.
        - FBSA to determine if this space be an option for Jeff Bankowski's group.
    - OIAS Space Needs
        - Need to consolidate approximately 60 staff from various buildings including Romney, Grand Tower, Con Hall and Grandview Plaza.
        - Leased space (Capital Tower) has been suggested and will meet the needs.

    - DTMB H/R, IT, OPM, EA Moves
        - HR: Furniture has been confirmed. Move date confirmed for Wednesday, February 17, 2016. This move is being funded by lease savings.
        - IT: Funding has been secured. Design is complete. This will be a three phase move. Agency Services is looking at moving by the end of May but the schedule has not been finalized with all trades.
        - OPM: Met with Kelly Manning to review plan. She is in agreement. Funding has been secured and design is complete. A schedule is being compiled to be approved by all trades involved.
        - EA: Moved to Mason February 4, 2016.

Secondary Complex and Outstates:

- ✓ Cadillac Place
    - Wayne County interested in proceeding with their entire Court System which could include up to 650,000 sf over the next couple of years.
        - Juvenile Court will be the first court to move in
            - 79,000 sq. ft. useable space needed + circulation/common area (approx. 105,000 sq. ft. total expected)
            - Wayne County expects that best case scenario the court would be able to move in 12-15 months from now
            - Wayne County agrees that in the open office environment, they will adapt our typical workstation sizes
        - Additional Courts-Potential Future Groups (all numbers noted are prior to adding circulation/common space)
            - Friend of the Court: 100,000 sq. ft (2nd group to move in)
            - Probate Court: 40,000 sq. ft (3rd group to move in)
            - Family Court: 30,000 sq. ft
            - Civil Court: 140,000 sq. ft
            - County Clerk: 25,000 sq. ft
            - Support Areas: 45,000 sq. ft
    - Wayne County to provide detail on programming needs and timing. A detailed programming report from 10 years ago was provided as a starting point.
    - FBSA to develop a conservative estimate for the cost to build out and move Wayne County Juvenile Court System in and move our SOM staff from the space.

- ✓ SEOC
    - Approximately 40 staff moved into the harden facility of the SEOC, reporting to work on Friday, January 29th.
    - Approximately 125 staff were moved to GOB 1st and 2nd floors/A-wing over the weekend of Friday, January 29th.
    - Telecom issue involving voice mail lights not working was resolved on Wednesday, February 3rd.

- Telecom issues were prevalent during both MSP moves to date –recommend a deeper dive into phones and how the systems interact.
- Project remains on budget.
- These moves were not part of the CAR project. MSP took the lead.

✓ MSP Forensic Lab and Post
- Met with MSP Administration, Deb Roberts, Lisa Shoemaker and Forensic leadership to discuss plan going forward.
- RFP for design services posted February 5th. This will help validate MSP programming information which in turn will assist RED in looking for available existing buildings that could be renovated.

Real Estate and Leasing:

✓ Kalamazoo – DHHS Options
- The new RFP for DHHS posted on December 22 and all proposals were due January 25, 2016.
  - Bids were received on the second round RFP. The County did not bid. They only indicated that they would soon be seeking proposals from developers. The remaining proposals were for the same locations as the first RFP, plus one new site near the proposed County building.
  - The next step is to undergo a Best and Final Offer (BAFO) process. In that process the County will be given a chance to fully submit an RFP.
  - The local State Rep. called on the project. We sent that inquiry to Matt Sweeney.

✓ Detroit Public Schools email – Fisher Building
- We provided feedback to DPS on space review and are waiting on response or next request for assistance.

✓ Grand Rapids – One Division
- GSA/Federal Courts pushing back wanting rent lowered below our costs.
- Bob Burns putting together a summary for review/discussion.
- Meeting/phone with Bob, Brom and I scheduled on Friday, January 15th to discuss in detail.
- Bob looking at value of building in the event we decide to sell.
- Follow up discussion with GSA, Bob informed them we could not lose that amount of money.
- Informed the GSA we are looking at re-negotiating master lease with the city to reduce our costs/loss.
- Discussions with the GSA are ongoing to keep the bankruptcy court in One Division as a sub-lessee. DTMB-RED has let them know that the State cannot meet their rental rate demands because the State would lose $500,000 annually on the space. We have asked for more time in order to see if our costs can be reduced and therefore passed on to the GSA. We have also disputed their claim that our rental rate is substantially over market. In the mean time we have begun an analysis on the value of the building and the needs of our remaining tenants should GSA decide to vacate.

✓ LARA Michigan Liquor Control Commission
- Real Estate advised LARA how to address their MLCC MIOSHA Complaint in Southfield.

- MLCC and Landlord Boji Group Response, along with Indoor Air Quality Test, were submitted to MIOSHA on February 2, 2016 addressing each complaint.
  - Building Flooding – Plumbing was re-routed when flooding was occurring.
  - Wet & Moldy Conditions – All previously damaged carpet and drywall were replaced immediately.
  - Building Causes Employee Sickness – Indoor Air Quality Testing indicates no issues.
  - Asbestos – Build-out began when the facility was a shell & the Landlord states there is no Asbestos present.
  - No further concerns have been brought to our attention and all issues have been addressed.

Agency Collaboration/Projects:

- ✓ Generator Installation at VTS
  - Discussed with Captain Kelenske during the SEOC tour on 1/8/16 that we are adding a natural gas option to the generator review.
  - BOD provided updated recommendation with natural gas alternative and am reviewing.

- ✓ OIP Organizational Updates
  - AED: Meeting held on Monday, February 1st to review Grand Rapids Security and AED Program.
  - Organizational discussion meeting was scheduled for Tuesday, January 26th but was canceled due to the issues in Flint.
  - Need for some accountability and/or cross checks for budgets/position funding in OIP.
  - Requested OIP add FBSA into routing in NEOGOV requisitions prior to Financial Services receiving.

- ✓ MiMove Process Update
  - Demo with FM Systems and MiMove group scheduled for Thursday, February 4, 2016 was canceled and is being rescheduled for the third time.
- ✓ Op Ex Meetings – Discussion

- ✓ OPS Center/Treasury
  - Treasury is seeking space that may or may not be vacated as part of a project for David Bates (DTMB/IT staff) in Ops Center.
  - David is seeking to consolidate some of his teams currently within OPS and other locations.
  - Following programming, David will have to decide whether he wants to consolidate in OPS or find another location for his team.
  - David will also have to seek funding.
  - If David decides not to move or consolidate, this will not result in extra space for Treasury.
  - Troy Spitzley (RED) is waiting for programming documents from David.

- ✓ DHHS Parking Meeting
  - Group was scheduled to reconvene on Tuesday, February 2nd, however per DHHS request, has been rescheduled for Tuesday, February 9th.

- ✓ Renaming of MSP Headquarters (past and present)

- Kerri provided information summary via email to Brom and Matt on Thursday, January 28th. Waiting for direction/next steps for moving forward with Grand Tower Central and South and MSP. North change pending Corrections move.

✓ MDOT/Stairs Initiative – Email from Caleb based on inquiry from MDOT
- Kerri updated Caleb on 1/20/16 and again on 2/3/16 on our efforts to date which include discussions with Building Operations and Health and Safety.
- Only concern to date is access to some stairwells is restricted. (Romney for example).
- Caleb is inquiring as to whether we/FBSA have money to cover this.
- Dan Morgan has been asked to join the DTMB Wellness Committee (DTMB Strategic Plan). Dan and the Committee could be a good starting point for this suggestion.

✓ Detroit Summer Jobs Email
- Kerri provided Brom a list of preferred skillsets for two student assistants on Thursday, February 4th.

✓ QDV (Attachment)
- Bob Hall and I met with Procurement/Sourcing and Matt this week to discuss the proposed legislation from Senator Colebeck.
- Matt is going to schedule a meeting with Senator Colebeck to discuss and present the sliding scale alternative.

✓ P3
- Bob left concerns in Matt's voicemail.
- Overall the bill is not fixable due to the numerous constitution issues, conflicts with the DMB Act and concerns by multiple agencies.
- If a bill is necessary, RED recommends a minor change to the DMB Act.
- 2/4/16 Update: Real Estate has not heard from anyone since we discussed the proposed legislation with Matt Sweeney.
- Bob Hall is meeting with Joe Pavona on Tuesday, February 9th.

✓ Meet and Greet with Sharon/Joel/Judy and Dan
- Meeting scheduled for February 3, 2016 was also canceled. This is the fourth time the meeting has been canceled/rescheduled per their request.

✓ FBSA Customer Roundtable
- Being held tomorrow, Tuesday, February 9th, 9:00 – 11:00, Hannah/Ottawa – Conference Room 3.
- Agenda Includes:
  - DTMB Customer Service Survey Results
  - FBSA Building Web Pages
  - CAR
  - Energy/Benchmarking
  - NASFA

✓ NASFA
- Conference: Portland, Oregon – June 12 – 15, 2016
- Getting more information on costs and will provide when available.
- You asked that we say, "Getting information on costs and process for approval". Tonyia is familiar with the process for out of state travel so we are just waiting until there is

more information available from NASFA to process the request. You need a verbal o.k. from Brom at this point that he would approve you attending.

- ✓ FBSA Naming Suggestions

Human Resources:

- ✓ Retirements:
  - Jim Clark – March 11, 2016. Preparing to post/fill as soon as possible.
  - Irene Henry (Manager DCD): Looking at some options/possible restructure.
  - Ideas/Solutions for both.

DTMB
Facilities and Business Services Administration

Customer Roundtable

MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

Welcome and Introduction

Michael A. Turnquist, Senior Deputy Director
Facilities and Business Services Administration



DTMB

Customer Roundtable Agenda

- Introduction - Mike Turnquist
- DTMB Customer Satisfaction Survey - Mike Turnquist
- Building Web Pages/Monitors - Mike Turnquist
- Capital Area Reconfiguration (CAR) - Bob Burns
- Energy Star/Statewide Benchmarking - Keith Paasch
- National Association of State Facilities Administrators - Mike Turnquist

Customer Satisfaction Survey - Results

- FBSA is targeting the following areas to improve customer satisfaction:
  - Communication
  - Timeliness/Urgency
  - Education – SLA's
  - Follow-up
  - Achieving a "Wow"



Action Items

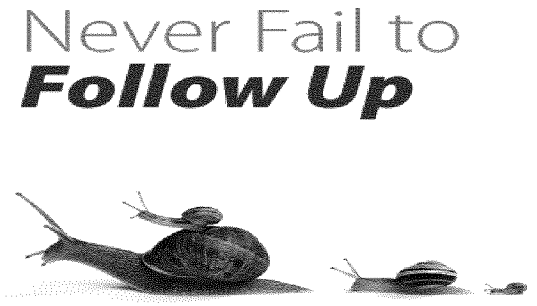
- Communication:
  - Implement an “Ask FBSA” function using the Facility Building Intranet pages.
  - Hold regular “Engagement Meetings” with all agencies to validate customer expectations and delivery.
  - Implement common software applications that would allow Agencies to monitor project status and support move requests.
  - Establish and communicate to our customers, dependable timelines and clear scope of services.
  - Proactively provide status updates to our customers.

Action Items

- Timeliness/Urgency:
  - Evaluate project workloads to determine staffing needs.
  - Improve turnaround times by recommending approval. process changes and amendments to Administrative Rules.
  - Condense timelines on SAB approvals on smaller CCO/Construction items in leased facilities.
  - Simplify leasing regulations, statutes and requirements to improve efficiency.

Action Items

- Voice of the Customer – Engage & Report:
  - Timely and effective planning and status reporting. Reach out to our Customers **before** they reach out to us.
  - Investigate job performance survey options
    - Evaluate, acknowledge and take action on all surveys received.



Next Steps

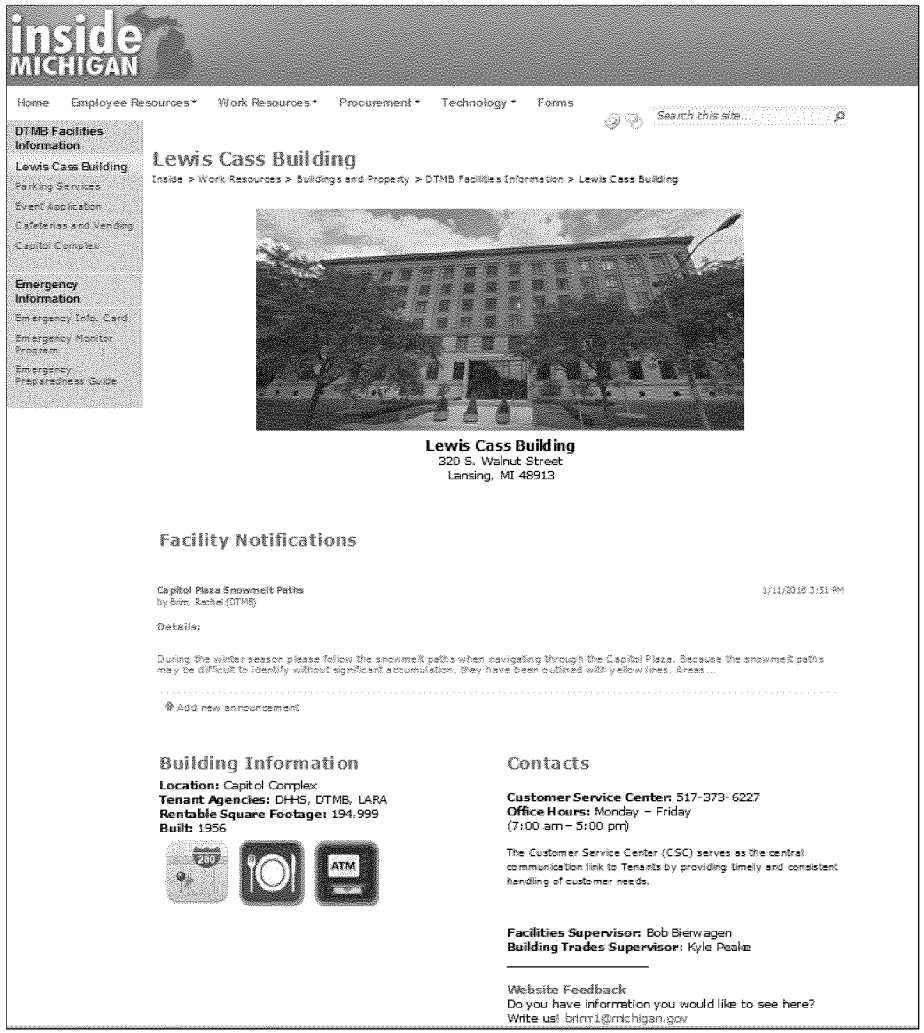
- Make effective communication with our Customers the normal culture.
- Schedule regular cadence “Customer Engagement Meetings” to validate the needs of our Customers.
- Continue to build on the success we have established with the CAR Project (4.61 Satisfaction Score) for Project Planning, Communication and Execution.
- Implementation of new Facilities/Occupancy Planning/Project Management platform – Including other Agencies.
- “Achieving the Wow”.


opportunity

Questions/Follow up



Building Web Pages and Monitors



New building webpages will roll out this year, with opportunity to include:

- **Quick links to the Service Catalog, building agencies, emergency monitor training**
- **Cafeteria hours/menu/locations**
- **Evacuation plans/AED location map**
- **Conference room information and maps**
- **Building policies and procedures**
- **Link to Customer Satisfaction survey**
- **Building amenities**
- **Energy Star information**
- **Local events, weather, traffic info.**

Questions/Follow up



Capital Area Reconfiguration (CAR) Update

Bob Burns, Director, Real Estate Division









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Purpose

- Approximately 2,000 employees from multiple agencies will be relocated in several phases to:
  - Align Michigan State Police (MSP) functions in the same or adjacent buildings.
  - Align Department of Health and Human Services (DHHS) functions in the same or adjacent buildings.
  - Vacate Capitol View Building for Senate ownership.

[Speaker Notes For Slide: 14]

…is one of the largest relocation projects in recent years, which will relocate approximately 2,000 employees in the Lansing area.

I have include d some slides for your review in the packet, which I will reference in my discussion.

This project has three major goals:
Align most Michigan State Police functions in the same or adjacent buildings.
Align many Department of Health and Human Services functions in the same or adjacent buildings.
Vacate Capitol View Building for Senate ownership.

Purpose

- Public Safety Campus
  - Located at the State's Secondary Complex in Dimondale
  - General Office Building (GOB)
- Program adjacencies include:
  - MSP Headquarters
  - State Emergency Operations Center (SEOC)
  - Other Lansing area MSP-related functions
  - Joins the State Police Training Academy, Laboratory, 1st District Post and warehouse functions already located at the Secondary Complex.

[Speaker Notes For Slide: 16]

More specifically…

Begins the creation of a Public Safety Campus at the Secondary Complex, adding most major functions of the Michigan State Police to the General Office Building, which will soon include the State Emergency Operations Center, which is under construction as an addition to the GOB.

Plus:
Michigan Public Safety Communications System (MPSCS)
DTMB-IT Cyber Security
And other functions related to MSP will moving into the Building.

By moving MSP to Secondary Complex,. They will join the State Police Training Academy, Laboratory, 1st District Post and warehouse functions.

Purpose

- Supports the creation of a Health and Human Services Campus
  - Two adjacent buildings on Grand Avenue in Lansing
    - Grand Tower Building (235 S. Grand Ave.)
    - Current Michigan State Police (MSP) Headquarters Building (333 S. Grand Ave.)

[Speaker Notes For Slide: 18]

This project also…

…Begins the creation of a Health and Human Services Campus for the newly created DHHS within two adjacent buildings on Grand Avenue.
Grand Tower Building (235 S. Grand Ave.) which formerly housed the DHS executive offices and other functions.
Current MSP Headquarters Building (333 S. Grand Ave.)

Completed Moves

- Project Began in May, 2015
- Approximately XXX + staff already moved:
  - DTMB-ORS – To Mason
  - Multiple Licensing and Regulatory Affairs (LARA) programs out of GOB: MIOSHA, Wage and Hour Program, Liquor Control Commission vacated to the Mason Building, Constitution Hall and other locations.
  - Several other related moves align similar functions of LARA, including Department of Insurance and Financial Services (DIFS).
  - Some MSP functions out of 333. S. Grand Avenue and Collins Road have moved to GOB.

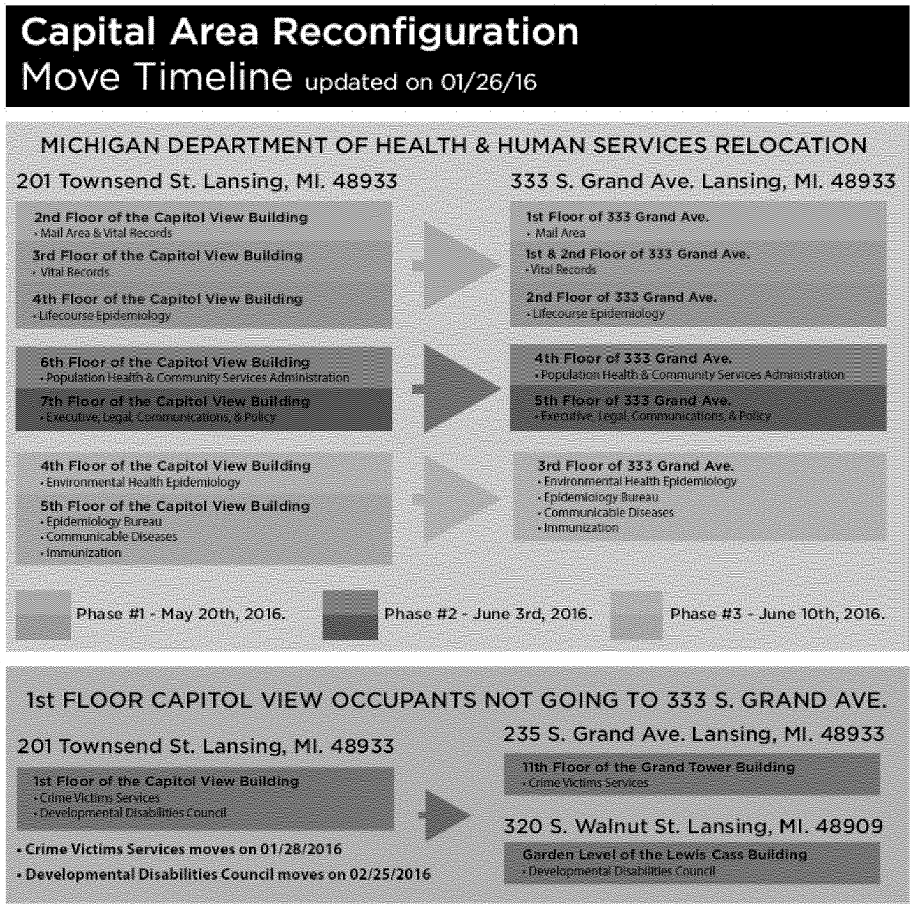
[Speaker Notes For Slide: 20]

So far, significant progress made. xxxx staff have already moved.

The General Office Building is nearly empty.
Moving out included Office of Retirement Systems, and several LARA functions including:
MIOSA, Wage and Hour Program and Liquor Control

The Mason Building, having completed the renovation is nearly full. One small group will be moving in shortly.

Remaining Moves Timeline



*Details about **Aging & Adult Services Agency** and the **Business Integration Center** are being developed and will be posted soon.

[Speaker Notes For Slide: 22]

moves dates listed, and I won't go into that detail here, so in short:

1200 xxxx personnel have yet to move…

xxxxxxxx

Other misc. moves are being scheduled by both the agencies impacted, to further align functions, or this project.

-FBSA has also been caugt up in this. Currently remodeling the State W arehouse complex, Bldg 100 to house all of FBSA.

This move will happen in the spring,

Senate will be handling their own move.

Efficiencies

- To meet deadlines:
  - Tenant agencies will move into existing floor layouts wherever possible.
  - Accommodations/alterations will be made to existing workspace only if:
    - there is no impact to the completion schedule
    - workstations are being added to a floor
    - accomplished within budget and standards

[Speaker Notes For Slide: 24]

To meet deadlines and save money, we have been forced to do things a little differently, which has been hard on some clients.

Tenant agencies will move into existing floor layouts wherever possible.

Drop into existing furniture without alterations – which is not typical.

Accommodations/alterations are being made to existing workspace only if:
there is no impact to the completion schedule.
workstations are being added to a floor.
can be accomplished within workstation size limits.
DTMB working closely with DHHS, MSP, the Senate Business Office and all contractors.

Customer Service

- To support an efficient process with minimal disruption on personnel:
  - Move management contractor
  - Single move
  - Weekend moves whenever possible

[Speaker Notes For Slide: 26]

To Ease Burden on Personnel impacted by these moves..

Move management contractor aids in communication and planning.

Reduces downtime, aids in packing, provide “change management” program to maintain morale.

Few groups moving more than once.

Weekend end moves: employees return on Monday to their new location.

We survey all staff after every move to make sure we are serving the client.

Customer Service

- Post Move Survey:
  - Packing/moving
  - Communication/timely information
  - Parking
  - Badge/building access/parking
  - Printer/telephone/computer functional
  - Workplace ready for use
  - All belongings/crates delivered

[Speaker Notes For Slide: 28]

The most import things we as a client service agency can do is learn from this experience, so we can serve the customers better as CASR moves forward and in future projects.

We are doing post move surveys, whose scores are reported upward to DTMB leadership.

After every move we ask every person about the follow items, to make sure my team, the furniture team, telecom and all others have provide a solid customer experience.

Customer Service

- Survey Results:
  - DIFS 7th Floor Move - Monday, May 11, 2015:
    - Overall Mean Score: 4.69/5.00
  - DIFS 6th Floor Move - Monday, May 18, 2015:
    - Overall Mean Score: 4.74/5.00
  - DIFS 8th Floor Move - Monday, June 1, 2015:
    - Overall Mean Score: 4.58/5.00
  - ORS 4th Floor S&W and 5W - Monday, June 15, 2015:
    - Overall Mean Score: 4.53/5.00
  - ORS 3rd Floor & 5th S - Monday, June 29, 2015:
    - Overall Mean Score: 4.54/5.00
  - ORS 4th Floor E & 5th E - Monday, July 13, 2015:
    - Overall Mean Score: 4.59/5.00
  - MSP to GOB 1st B wing and 2 connector area-Monday December 14, 2015:
    - Overall Mean Score: 4.52/5.00

[Speaker Notes For Slide: 30]

These items are averaged into a 5 pt scale. So far we done well on average, but have identified areas of weaknesses that we have addressed throughout the process.

For one, we continue to work on our telecom communication and performance issues.

Customer Service – Lessons Learned

- Survey results
- Project Management
- Challenged the way we do things: “As-Is” model
- Applying lessons to all future moves

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[Speaker Notes For Slide: 32]

Applying the procedures for behind the scenes communications with our other DTMB partners and contractors to furniture moves. – Telecom, Field Services , Furniture contractor
Project has challenged the typical way of doing a move and space reconfiguration. – Can we do is “As-Is”?
Manage leadership expectations for “As-is” space delivery.
Better integrate Design and Construction and Real Estate projects

Questions/Follow up



Energy Star and Statewide Benchmarking

Keith Paasch, Director, Building Operations Division



DTMB

Energy Star and Statewide Benchmarking

- DTMB partnered with the Department of Energy to benchmark state facilities for energy consumption in EPA ENERGY STAR Portfolio Manager.
- This initiative targets all state-owned facilities with 20,000 square feet and are occupied by at least 80 full-time employees.
- DTMB, DHHS, DMVA, MDOC, MDOT and MSP have 1,029 facilities benchmarked.

Energy Star and Statewide Benchmarking

- Top performing buildings that score 75 or better may be eligible to receive an ENERGY STAR Certification.
- Buildings that score 75 or higher consume 35% less energy on average.
- Facilities that don't qualify for an ENERGY STAR score are rated based on their source Energy Use Intensity (EUI).
  - EUI is calculated by dividing the total annual energy consumed, by the total gross floor area.

Energy Star and Statewide Benchmarking

25% of DTMB facilities were awarded the ENERGY STAR Certification in 2015:

- Lewis Cass Building
- Constitution Hall
- Ellis Lottery Building
- Flint State Office Building
- Jerome T. Hart Building
- Traverse City State Office Building

Energy Star and Statewide Benchmarking

MI Energy Star is a mobile application integrated with ENERGY STAR Portfolio Manager.

- High-level snapshot of the State's energy performance

www.mienergystar.com

Login: som

Password: 0@Michigan

Energy Star and Statewide Benchmarking

- DTMB installing utility sub-meters to monitor energy usage.
- Create an interface between ENERGY STAR and sub-meters.
- Working with the Department of Energy to encourage cities and other local governments to benchmark public buildings.

Questions/Follow up



National Association of State Facilities Administrators



National Association of State Facilities Administrators

- To be added to the NASFA directory, please go to the website at www.NASFA.net and click “Join NASFA” which is located in the top right corner of the page.

- Membership is held by the State, which means any State employee that works with state facilities is welcome to participate, including those from different agencies and departments.

Questions/Follow up



From: Droste, Kerri (DTMB)
Sent: Friday, February 05, 2016 1:35 PM
To: Turnquist, Michael (DTMB)
Subject: RE: FOIA Request

I have the responsive documents from BOD (Keith, Ric, Mike Noonan and Brian) as well as mine. Basically entails emails and some news articles. I haven't looked through what BOD provided but assume the water invoice is included as well.

I have asked Bob Burns what he thinks they have in terms of time/cost to compile. He requested to see the request to get a better idea so have forwarded that on to him but that's all I have for now.

Kerri Droste
Facilities and Business Services Administration
Department of Technology, Management & Budget
Drostek@michigan.gov
517-284-7953
DTMB
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From: Turnquist, Michael (DTMB)
Sent: Friday, February 05, 2016 10:15 AM
To: Droste, Kerri (DTMB) <drostek@michigan.gov>; Paasch, Keith (DTMB) <paaschK@michigan.gov>; Martin, Ric (DTMB) <MartinR3@michigan.gov>
Subject: FOIA Request
Importance: High

I have a meeting today at 3:30 to discuss this. What if any records would we have to support this? Thoughts on process and time to respond for our Team?

Request for Public Record

To: FOIA Coordinators via email

I am a person as defined under Michigan FOIA. Please accept this correspondence as a request pursuant to the Michigan Freedom of Information Act (FOIA) Michigan Compiled Laws §15.231 to §15.246 *et seq*., the Michigan Constitution and common law, and the U.S. Constitution, for certain public documents hereinafter specified.

Date of Request: 2/4/16 **Time:** 4:40 p.m. via email

Person Requesting Record: Matthew Dolan Phone: 313-223-4743

Mailing address: Detroit Free Press

160 W. Fort Street

Detroit, MI 48226

Email Address: msdolan@freepress.com **Fax:** n/a

Delivery Specifications:

Please select the quickest form to be able to view the documents:

∟**Email:** to requestor at the email address above if possible, and if not please mail to the address above.

∟**In-office Inspection:** Please contact me with an acceptable contact, time, and date when I may appear for inspection and possible scanning of documents.

∟**Pick- up:** Please contact me with an acceptable contact, time, and date when I may pick up the documents.

Auditor or Attorney: _____ Contact: _____

Media Specification: Paper Copies or Email attachment less than 20 MB, CD-ROM or DVD, unless certain records are not available in computer format, in which case response by fax or in-person viewing is preferred

Records requested: The records and documents I am requesting are all those relating to:

Copies of the documents, including but not limited to emails already requested by and provided to Progress Michigan or those associated with the organization related to any and all discussion of Flint's water supply, including but not limited to contaminant such as lead and copper in the water as well as any and all discussion of Legionnaire's disease in Genesee County, Mich.

For the purposes of this request, the term "**you**" or "**your**" refers to public body generating or maintaining the public records requested in this request, and to which this request is directed, whether that be an agency, municipality, office, county, or any other entity subject to disclosure under this act; the term "**records**" refers to all documents, regardless of physical form (including without limitation papers, reports, notes of telephone conversations, telephone call messages, studies, proposals, indices, letters, messages, faxes, minutes, logs, journal entries, calendars, and computer-based or computer-generated materials including e-mail, or any other documentation of any kind of any and all kind) of or belonging to any department, agency, service area, board or other subdivision of the public body. "Records" shall include drafts of records to the extent permitted by law; The term "**email**" includes any electronic message and any attachment to any such message, and specifically includes emails sent or received by an officer, agent, or employee using an email address other than that person's official government issued email address if sent or received while on duty, using a government computer, in a government building, sent or received using a government contact list, or other using any other government resource.

Michigan law requires you to respond to this request not more than five (5) days from your receipt of this request, but you are asked to expedite this request if possible. If this request is sent by fax or email, the time to comply begins the day after the faxed request is sent to you. If your agency does not maintain these public records, please let my designated auditor know who does, and include the proper custodian's name and address. If this fax request does not go directly to the office of the FOIA coordinator, you must deliver it there immediately. If you deny any part of this request, please indicate the name and position of the person too who an appeal should be directed prior to instituting suit, so that needless litigation in which costs, damages, and attorney fee may be taxed against you might be avoided.

Take notice of the penalties and consequences for failure to comply with this request: Willful violation of FOIA by refusing to disclose or delaying in disclosing or providing copies of a public record, may result in the court awarding in addition to any actual or compensatory damages, award punitive damages in the amount of $500 to the person seeking the right to inspect or receive a copy of a public record. Reasonable attorneys' fees, costs, and disbursements" will be awarded to any person who prevails in an action to compel disclosure under MCLA § 15.240. If the requesting person only prevails in part, "the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements.

Because of the civic educational purpose of this request, I request a fee waiver and ask that you determine that a waiver or reduction of the fee is in the public interest because furnishing copies of the public record can be considered as primarily benefiting the general public." MCLA § 15.234(l)

I agree to pay any reasonable search, copying, and postage fees of not more than $2.00. If the cost would be greater than this amount, Please immediately contact me by telephone or email if you anticipate that the costs will exceed this amount, so as not to cause delay in the

prompt disclosure of the records requested. I may appear in person to inspect the documents on scan them using my portable equipment. Please provide a receipt indicating the charges for each document. The Michigan FOIA law provides that, "A fee shall not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information as provided in section 14 unless failure to charge a fee would result in unreasonably high costs to the public body because of the nature of the request in the particular instance, and the public body specifically identifies the nature of these unreasonably high costs. MCLA § 15.234(3).

If the documents I have requested are not subject to disclosure in their entirety, I request that you release all nonexempt portions of the documents that may be segregated and all parts of the documents that can be rendered disclosable by redaction without fee. If you determine that any of the requested documents fall within a statutory exemption, I request that you exercise your discretion to disclose those materials because of the overriding public concern about the improper use of government email systems and resources to further political agendas. As to any portion of the documents that you withhold, please state with specificity the legal and factual basis for withholding such portion. To the extent that you are unable to produce copies of or otherwise make available all records requested within the time frame provided, please notify my auditor in writing and provide me with those records that are available within the prescribed time frame and the remainder of the records on a "rolling" basis as they become available for production.

I appreciate your anticipated prompt cooperation and will expect your response within 5 days, as required by the act. If you need further explanation of the details or the nature or scope of this request, please feel free to call me or my designated auditor or attorney specified above using the contact information provided.

Matthew Dolan
Detroit Free Press

Michael A. Turnquist
Senior Deputy Director
State of Michigan - Department of Technology, Management & Budget
Facilities & Business Services Administration
turnquistm@michigan.gov
(517) 284-7908



HELP. CONNECT. SOLVE.

Facilities and Business Services Administration Recent Accomplishments

- Building Operations Division
  - **DTMB Profits on Recycling in 2015**
    - Metal: $6,691.55
    - Wooden Pallettes: $290.25
    - Lighting: $25,085.43
    - Paper: $81, 818.97
    - Total: $114,606.20

Facilities and Business Services Administration
Recent Accomplishments

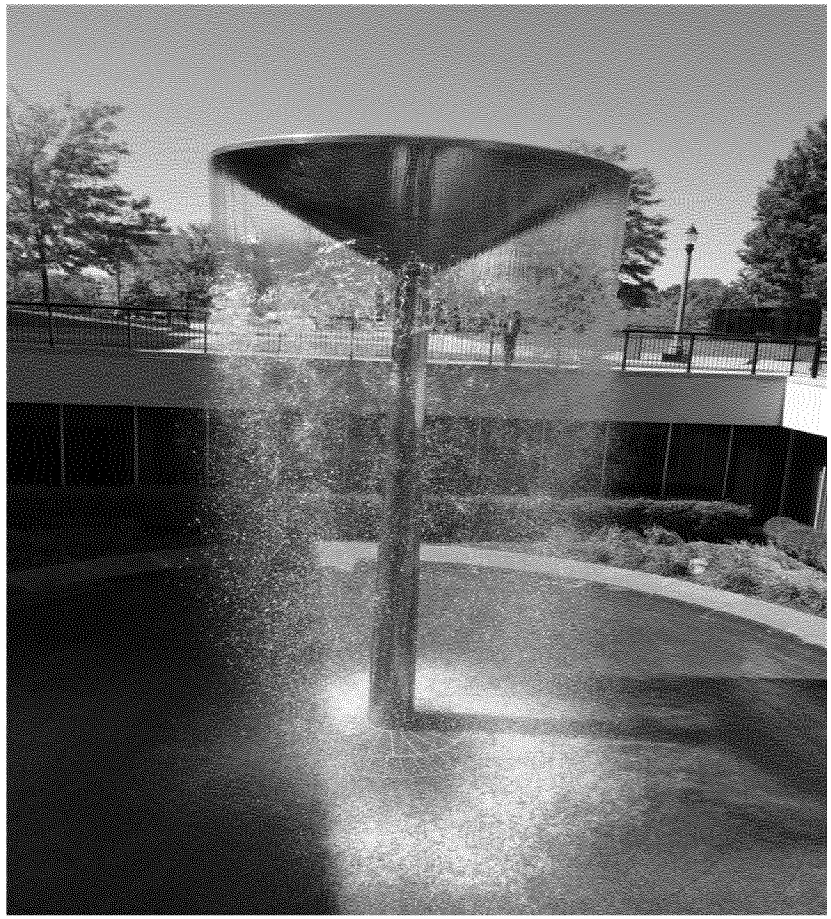
- Building Operations Division
  - **6 DTMB Buildings Achieve Energy STAR Status:**
    - Constitution Hall
    - Flint State Office Building
    - Jerome T. Hart Building/Saginaw State Office Building
    - Lewis Cass Building
    - Lottery Building
    - Traverse City State Office Building



Facilities and Business Services Administration Recent Accomplishments

- Building Operations Division
  - **Frank Kelley Walkway Fountain Restoration**
    - The fountain was decommissioned in the early 2000's because of budget restraints.
    - Lack of use contributed to deterioration and made it inoperable.
    - Bids were received to fix the fountain that would have cost the state up to $150,000.
    - A team of DTMB employees undertook the challenge of restoring the fountain to its former glory and was able to fix the fountain for only $5,000 in parts and materials.

Facilities and Business Services Administration
Recent Accomplishments



Frank Kelley Walkway Fountain Restoration

Facilities and Business Services Administration Recent Accomplishments

- Design and Construction Division
  - **State Emergency Operations Center (SEOC)**
    - This project provides Michigan State Police with a comprehensive facility to consolidate and manage critical functions of the SEOC mission.
    - The hardened building addition is implemented to strict Federal Emergency Management Agency (FEMA) requirements, of high-bay, reinforced masonry, and withstand wind speeds of up to 250 miles per hour.

Facilities and Business Services Administration Recent Accomplishments

- Real Estate Division
  - **Lease Savings and Portfolio**
    - In FY 2015, DTMB Real Estate Division has eliminated 10 leased facilities, totaling 159,080 square feet of space. This was accomplished through the maximization of state-owned buildings, moving personnel into other existing leases, and reducing workstations sizes.

Facilities and Business Services Administration Recent Accomplishments

- Real Estate Division
  - **Real Estate Successful Audit**
    - The DTMB-Real Estate Division (RED) recently underwent an external audit, performed by the Legislature's Office of the Auditor General (OAG). Real Estate was rated as "Effective" the OAG's highest rating. The audit only made only one recommendation, noting only a reportable (minor) condition (of which RED agrees).

Facilities and Business Services Administration Recent Accomplishments

- Real Estate Division
  - **State as Lessor – income year-to-date**
    - 33 State as Landlord Leases totaling $2.6 million in annual rent to the State.
  - **Land Sales**
    - Camp Manistique, DOC Property in Manistique, MI. Private sale for $150,000, exceeding appraised value and allowing for the creation of a new business in the area.

Facilities and Business Services Administration Recent Accomplishments

- Real Estate Division
  - **Capitol Area Reconfiguration (CAR)**
    - Moved over 1,300 of staff from May 2015 through February, 2016 for CAR and related moves.
    - In seven post-move customer surveys, personnel moving as part of CAR gave DTMB an average 4.59 out of 5 score for move satisfaction.

Facilities and Business Services Administration Capital Area Reconfiguration (CAR) – FY17

- Continues the creation of the Health and Human Services Corridor & the Public Safety Campuses.
- This project allows the opportunity to create adjacencies never before realized:
  - Strategic alignment of government campuses will save time and create efficiencies.
  - Productivity savings from strategic placement of agencies/staff.
  - Close proximity to interrelated programs and services/employees that have significant interaction.
  - Aids in implementation of Governor's Executive Order to combine DCH and DHS to DHHS.

DTMB
Facilities and Business Services Administration

Customer Roundtable

MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

Welcome and Introduction

Michael A. Turnquist, Senior Deputy Director
Facilities and Business Services Administration



DTMB

Customer Roundtable Agenda

- Introduction - Mike Turnquist
- The Customer Experience – Opportunities - Mike Turnquist
- Building Web Pages/Monitors - Mike Turnquist – Rachel Brim
- Capital Area Reconfiguration (CAR) - Bob Burns
- Energy Star/Statewide Benchmarking - Keith Paasch
- National Association of State Facilities Administrators - Mike Turnquist

Customer Experience - Opportunities

- FBSA is targeting the following areas to improve Customer Satisfaction:
  - Engagement/Know Our Customers
  - Expectations/SLA's
  - "Meaningful Metrics"
  - Communication
  - "Always Call Them Before…"
  - "Achieving a Wow"



Customer Engagement Meetings

- Engagement – Know Our Customers:
  - Hold regular cadence “Engagement Meetings”
  - Establish and memorialize SLA’s
  - Zone Meetings, Agency Meetings, etc.
  - Document and validate the agreed to focus, expectations, schedules and reporting.
  - Know what is important to our Customers, keep them informed.
  - Implement common software applications that would allow Agencies to monitor project status and support move requests.

Our "Contract with You"

- Expectations – SLA's – "Meaningful Metrics"
  - Hold ourselves "Accountable"
  - Establish schedules for milestones and completion
  - Our "Contract with You" on deliverables, updates and the time needed for completion.
  - Reporting that provides information that is important and useful for you.
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  - Continuous Improvement – Speed to completion.

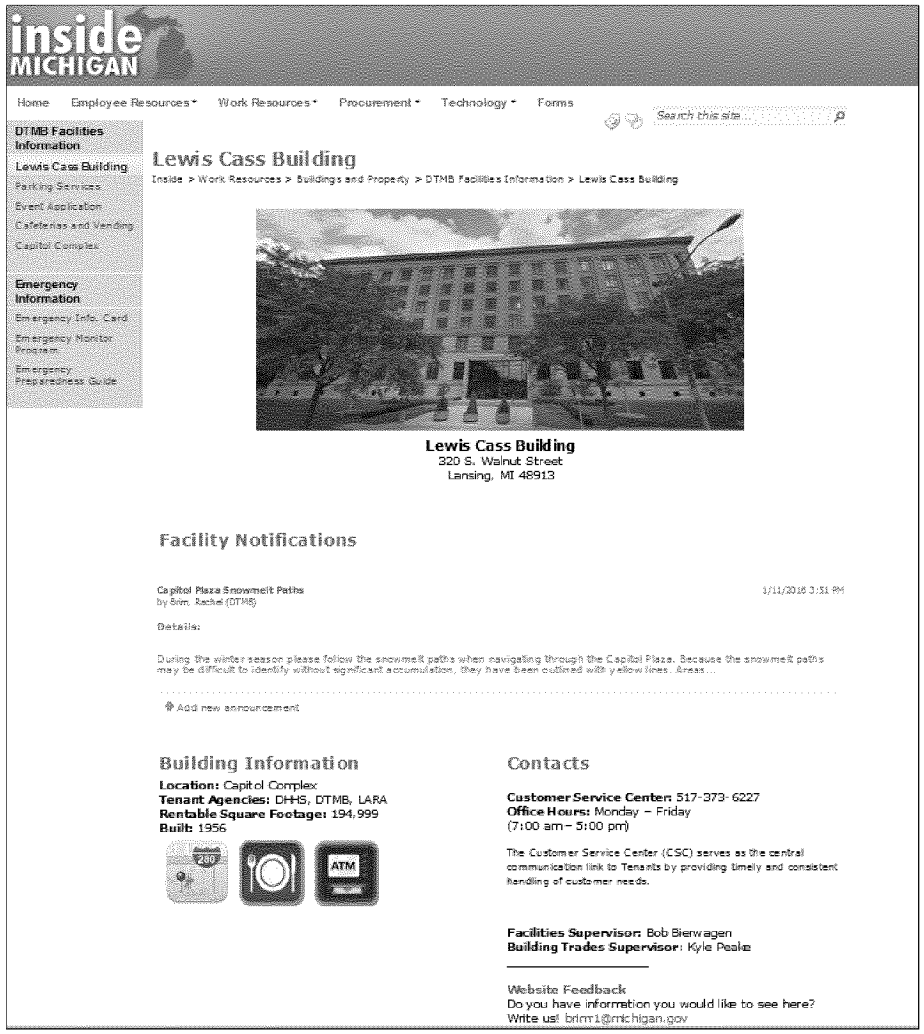
Voice of the Customer

- Voice of the Customer – Engage & Report:
  - "ALWAYS call your Customer before they have to call you"
  - Continue to build on the success we established with the CAR Project (4.61 Satisfaction Score) for Project Planning, Communication and Execution.
  - Continuously measure ourselves – Improvement Opportunities. Investigate job performance survey options. "Over-Communicate" If that is possible!
  - Implement an "Ask FBSA" question/survey on new Facility Building Pages.
  - And hopefully….. "**Achieving the Wow**"

Questions/Follow up



Building Web Pages and Monitors



New building webpages will roll out this year, with opportunity to include:

- **Quick links to the Service Catalog, building agencies, emergency monitor training**
- **Cafeteria hours/menu/locations**
- **Evacuation plans/AED location map**
- **Conference room information and maps**
- **Building policies and procedures**
- **Link to Customer Satisfaction survey**
- **Building amenities**
- **Energy Star information**
- **Local events, weather, traffic info.**

Questions/Follow up



Capital Area Reconfiguration (CAR) Update

Bob Burns, Director, Real Estate Division









DTMB

Purpose

- Nearly 2,100 employees from multiple agencies will be relocated in several phases to:
  - Align related Michigan State Police (MSP) functions in the same or adjacent buildings.
  - Align related Department of Health and Human Services (DHHS) functions in the same or adjacent buildings.
  - Vacate Capitol View Building for Senate ownership.

Purpose

- Public Safety Campus
  - Located at the State's Secondary Complex in Dimondale:
  - General Office Building (GOB)
- Program adjacencies include:
  - MSP Headquarters
  - State Emergency Operations Center (SEOC)
  - Other Lansing-area MSP-related functions
  - Joins the State Police Training Academy, Laboratory, 1st District Post and warehouse functions already located at the Secondary Complex.

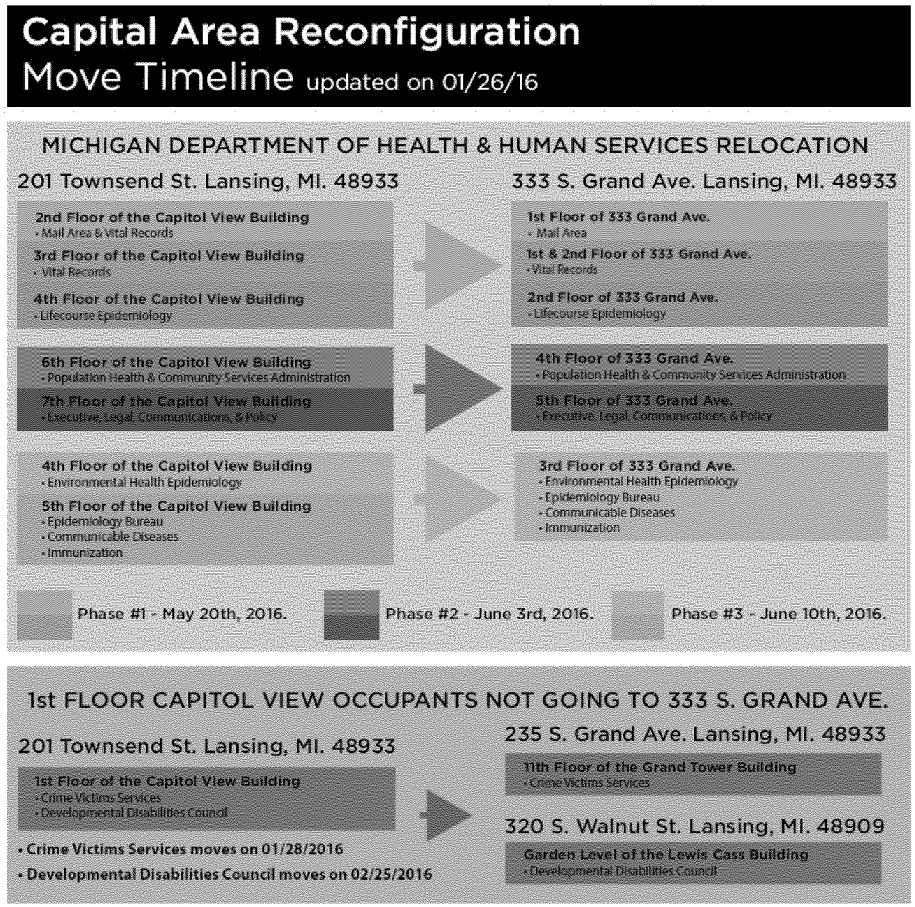
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- Supports the creation of a Health and Human Services Campus
  - Two adjacent buildings on Grand Avenue in Lansing
    - Grand Tower Building (235 S. Grand Ave.)
    - Current Michigan State Police (MSP) Headquarters Building (333 S. Grand Ave.)

Completed Moves

- Project Began in May, 2015
- Approximately 1,300+ staff already moved:
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  - Multiple Licensing and Regulatory Affairs (LARA) programs out of GOB: MIOSHA, Wage and Hour Program, Liquor Control Commission vacated to the Mason Building, Constitution Hall and other locations.
  - Several other related moves align similar functions of LARA, including Department of Insurance and Financial Services (DIFS).
  - Some MSP functions out of 333. S. Grand Avenue and Collins Road have moved to GOB.
  - Additional agency-funded and other moves have taken place, including MSP's move into the State Emergency Operations Center (SEOC).

Remaining Moves Timeline



*Details about **Aging & Adult Services Agency** and the **Business Integration Center** are being developed and will be posted soon.

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- Predominately MSP, DHHS and DTMB-IT remaining.
- Completion: Late June, 2016.

Efficiencies

- To meet deadlines:
  - Tenant agencies will move into existing floor layouts wherever possible.
  - Accommodations/alterations are being made to existing workspace only if:
    - there is no impact to the completion schedule.
    - workstations are being added to a floor.
    - can be accomplished within budget and standards.

Customer Service

- To support an efficient process with minimal disruption on personnel:
  - Move management contractor.
  - Single move.
  - Weekend moves whenever possible.

Customer Service

- Post Move Survey:
  - Packing/moving
  - Communication/timely information
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Customer Service

- Survey Results:
  - DIFS 7th Floor Move - Monday, May 11, 2015:
    - Overall Mean Score: 4.69/5.00
  - DIFS 6th Floor Move - Monday, May 18, 2015:
    - Overall Mean Score: 4.74/5.00
  - DIFS 8th Floor Move - Monday, June 1, 2015:
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  - ORS 4th Floor E & 5th E - Monday, July 13, 2015:
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  - MSP to GOB 1st B wing and 2 connector area-Monday December 14, 2015:
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Customer Service – Lessons Learned

- Survey results
- Project Management
- Challenged to way we do things: “As-Is” model.
- Applying lessons to all future moves

Questions/Follow up



Energy Star and Statewide Benchmarking

Keith Paasch, Director, Building Operations Division



DTMB

Energy Star and Statewide Benchmarking

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- This initiative targets all state-owned facilities with 20,000 square feet and are occupied by at least 80 full-time employees.
- DTMB, DHHS, DMVA, MDOC, MDOT and MSP have 1,029 facilities benchmarked.

Energy Star and Statewide Benchmarking

- Top performing buildings that score 75 or better may be eligible to receive an ENERGY STAR Certification.
- Buildings that score 75 or higher consume 35% less energy on average.
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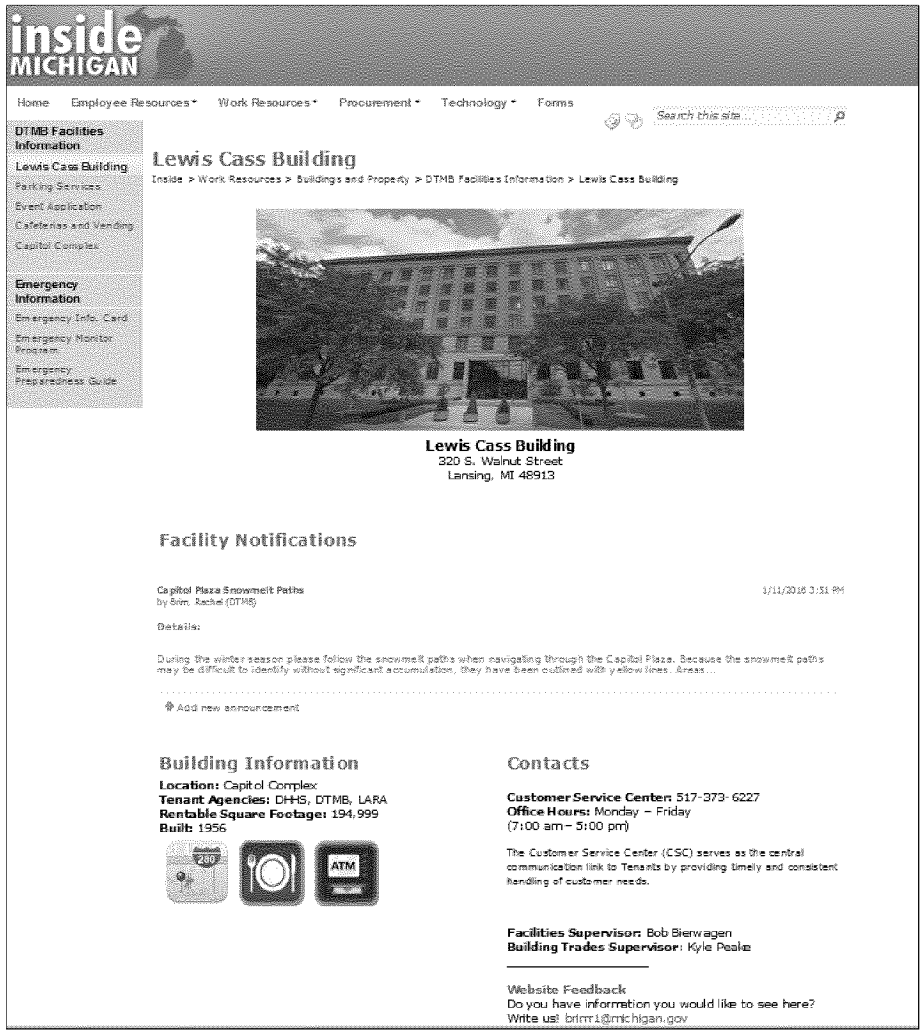
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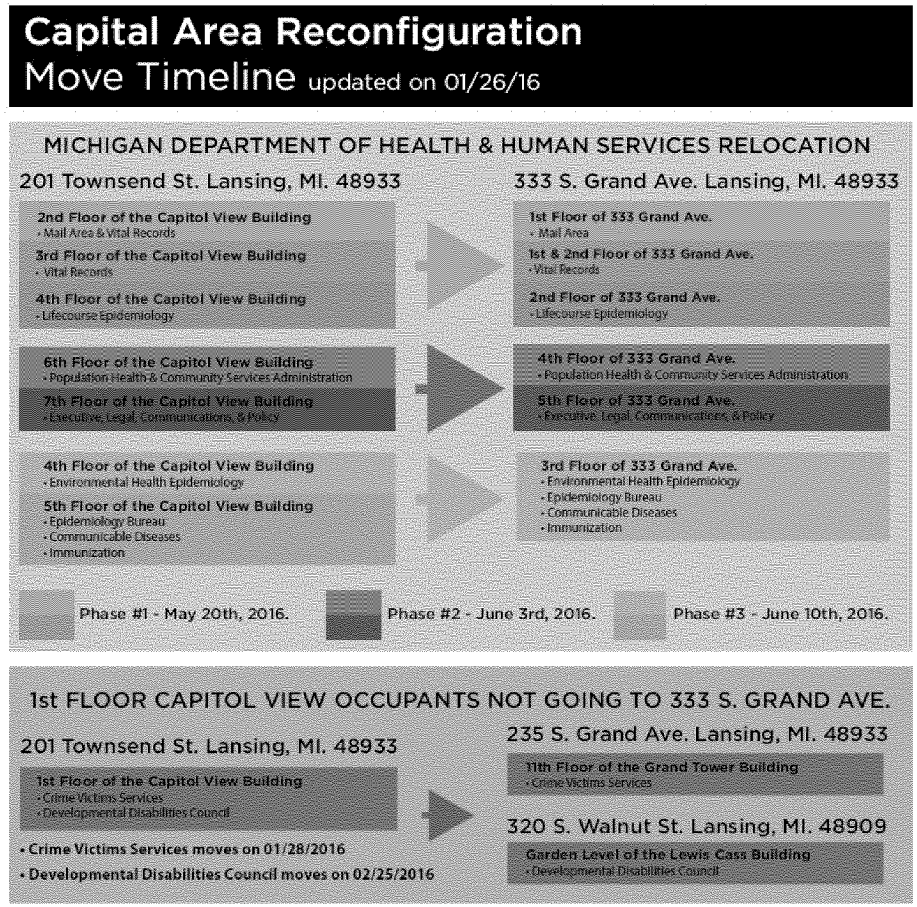
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